

## BOARD OF CITY COMMISSIONERS PROCEEDINGS

FEBRUARY 21, 2023 AT 6:00 PM

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Tuesday, February 21, 2023 at 6:00 PM, pursuant to notice duly posted as prescribed by law at 6:53 p.m. on Thursday, February 16, 2023. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt

Mayor

Daniel Matthews

Commissioner Ward 1

Cami Engles

Commissioner Ward 2

Travis Flood

Commissioner Ward 3

Darren Rutherford

Commissioner Ward 4 - Vice Mayor

Mark Sehorn

Commissioner Ward 5

Lauren Richter

Commissioner Ward 6

ABSENT: None

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Recognition of Jacob Foos for his Dedication and Commitment to the Community

The Mayor recognized Jacob Foos for his dedication and commitment to the community.

2. Citizens Participation (A three-minute limit per person)  
(A twelve-minute limit per topic)

Ms. Theresa Cody and Ms. LaDonna Bryce gave their time to Mr. Ricky Young. Ms. Sylwia Partyka, Mr. Rob Morris, Ms. Shelley Byrd, Mr. Mark Stewart, Ms. Holly Gordon, and Mr. Rick Young spoke during Citizens participation.

3. Consider approval of Consent Agenda:

a. Minutes from the January 17, 2023 regular meeting.

b. Acknowledge the following minutes and reports:

- Planning Commission Minutes from the January 4, 2023 regular meeting
- Shawnee Senior Citizens Advisory Board from the January 10, 2023 regular meeting
- License Payment Report for January 2023
- Project Payment Report for January 20203

c. Mayor's Appointment(s):

Shawnee Housing Authority

Kevin Hall                      1st Full Term      Expires: February 1, 2026

*Replaces Paul Pounds - Term Expired*

Thomas Hibben   1st Full Term      Expires: February 1, 2026

*Replaces Marion McMillan - Term Expired*

Shawnee Forward Board of Directors

Cami Engles, Ward 2 Commissioner

*Annual appointment*

d. Approve Change Order No. 1 for Kickapoo Sidewalk Project.

- e. Acknowledge receipt of Change Order No. 1, in the amount of \$27,605.50, for the Cammack Street Sewer Project.

f. Lake Lease Transfers:

Johnston Tract Lots 14 and 15, 16618 Stevens Road

From: Leland Prewitt and Rhonda Renee Berry

To: Agee Family Trust (Elton E. Agee and Linda Agee)

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Engles, to approve Consent Agenda Item Nos. 3(a-f). Motion carried 7-0.

AYE: Rutherford, Engles, Flood, Matthews, Richter, Sehorn, Bolt

NAY: None

4. Presentation of the Pet of the Week by Animal Control.

Animal Control Officer Theresa Touchet introduced Sir Chews, a one-year-old Mastiff mix. The adoption fee for Sir Chews is Five Dollars (\$5.00).

5. Consideration regarding the continued mediation between the Shawnee Civic and Cultural Development Authority, Pottawatomie County, and City of Shawnee, and replacement of Commissioner Salter as City representative.

City Manager Andrea Weckmueller-Behringer provided a Staff report. She advised that in September 2021, Commissioner Salter was one of three Commissioners appointed to represent the City in the mediation process. Since former Commissioner Salter is no longer a sitting Commissioner, he will need to be replaced with another Commissioner to represent the City during the mediation process.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Engles, to appoint Commissioner Sehorn to represent the City during the mediation process involving the City of Shawnee, Pottawatomie County, and the Shawnee Civic and Cultural Development Authority. Motion carried 5-1-1.

AYE: Rutherford, Engles, Flood, Matthews, Bolt

NAY: Richter

ABSTAIN: Sehorn

6. Consideration of a resolution to approve an Equipment Lease-Purchase Agreement with Welch State Bank for the purchase of a patch truck for the Public Works Department in the amount of \$298,614.36.

Finance Director Lindsey McNabb-Fox advised that this item would allow the City to enter into a lease-purchase agreement for an asphalt patch truck to maintain and repair City roads.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve a resolution to approve an Equipment Lease-Purchase Agreement with Welch State Bank for the purchase of a patch truck for the Public Works Department in the amount of \$298,614.36.

Resolution No. 6684 was introduced.

A RESOLUTION APPROVING AN EQUIPMENT LEASE-PURCHASE AGREEMENT BETWEEN WELCH STATE BANK AND THE CITY OF SHAWNEE REGARDING THE LEASE-PURCHASE OF A 2023 FREIGHTLINER.

Motion carried 7-0.

AYE: Engles, Flood, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

7. Consideration of a resolution approving a Project Agreement between the City of Shawnee and the Oklahoma Department of Transportation (ODOT) for bridge and approaches over Shawnee Creek.

Director of Engineering Seth Barkhimer advised that in 2021, the City began design efforts to replace the Main Street Bridge over Shawnee Creek, just west of Tucker Avenue. He stated that the City applied for and received a grant from the Oklahoma Development Finance Authority (ODFA) for \$750,000.00 and received notification for an additional \$1,000,000.00 award from the Oklahoma Department of Transportation (ODOT) Bridge Formual Funding program. The proposed resolution would approve the funding agreement with ODOT.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve a resolution approving a Project Agreement between the City of Shawnee and the Oklahoma Department of Transportation (ODOT) for bridge and approaches over Shawnee Creek.

Resolution No. 6685 was introduced.

**A RESOLUTION APPROVING A PROJECT FUNDING AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR BRIDGE AND APPROACHES OVER SHAWNEE CREEK.**

Motion carried 7-0.

AYE: Engles, Flood, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

8. Consideration of an Engineering Amendment 2 Proposal with CEC Corporation for professional design services regarding bridge and roadway design and construction plans for East Main Street over Shawnee Creek.

Director of Engineering Seth Barkhimer advised that due to the approval of Agenda Item No. 7, the proposed amendment would cover CEC Corporation's effort involved in altering the current design documents to meet ODOT's standards for bidding and construction.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve an Engineering Amendment 2 Proposal with CEC Corporation for professional design services regarding bridge and roadway design and construction plans for East Main Street over Shawnee Creek. Motion carried 7-0.

AYE: Matthews, Sehorn, Engles, Flood, Richter, Rutherford, Bolt

NAY: None

9. Consideration of an appeal of an Administrative Order regarding the demolition of the structure located at 623 Kickapoo Spur.

Director of Engineering Seth Barkhimer provided a Staff report. He advised that Staff recommends denial of the appeal. City Attorney Joe Vorndran advised that the notice has been examined and approved and there is no defect in the Order.

Mr. Steve Landes with Landes Engineering appeared on behalf of the appellant Mr. David Bostram, Desert Eagle Property, LLC.

A motion was made by Commissioner Engles, seconded by Vice Mayor Rutherford, to approve Staff's recommendation to deny the appeal of an Administrative Order regarding the demolition of the structure located at 623 Kickapoo Spur. Motion carried 7-0.

AYE: Engles, Rutherford, Flood, Matthews, Richter, Sehorn, Bolt

NAY: None

10. Consideration of a resolution of the City of Shawnee authorizing the application for an American Rescue Plan Act (ARPA) grant from the Oklahoma Water Resources Board.

Assistant City Manager Jacob Foos provided a Staff report.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve a resolution of the City of Shawnee authorizing the application for an American Rescue Plan Act (ARPA) grant from the Oklahoma Water Resources Board.

Resolution No. 6686 was introduced.

**A RESOLUTION OF THE CITY OF SHAWNEE AUTHORIZING THE APPLICATION FOR AMERICAN RESCUE PLAN ACT (ARPA) GRANT FROM THE OKLAHOMA WATER RESOURCES BOARD.**

Motion carried 7-0.

AYE: Matthews, Flood, Engles, Richter, Rutherford, Sehorn, Bolt

NAY: None

11. Consideration of an ordinance of the City of Shawnee, Oklahoma creating, amending, and repealing portions of Chapter 7 "Buildings and Building Regulations"; adopting the 2018 International Building Code, 2020 National Electrical Code, 2018 International Fuel Gas Code, 2018 International Mechanical Code, 2018 International Plumbing Code, 2018 International Residential Code, 2018 Existing Building Code; repealing all Sections in conflict therewith and providing for severability; setting an effective date; and

replacing specific dollar-fee amounts throughout the entire Chapter with a reference to the City Fee Schedule.

Director of Engineering Seth Barkhimer gave a Staff report. He advised the proposed Ordinance would bring code up-to-date and in compliance with State codes. He also advised that the effective date would be April 15, 2023. Mr. Barkhimer explained that any projects already permitted would be regulated under the code at the time of the permit and all projects permitted prior to April 15, 2023 would be under prior code.

A motion was made by Commissioner Flood, seconded by Commissioner Engles, to approve an ordinance of the City of Shawnee, Oklahoma creating, amending, and repealing portions of Chapter 7 “Buildings and Building Regulations”; adopting the 2018 International Building Code, 2020 National Electrical Code, 2018 International Fuel Gas Code, 2018 International Mechanical Code, 2018 International Plumbing Code, 2018 International Residential Code, 2018 Existing Building Code; repealing all Sections in conflict therewith and providing for severability; setting an effective date; and replacing specific dollar-fee amounts throughout the entire Chapter with a reference to the City Fee Schedule.

Ordinance No. 2777NS was introduced.

AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA CREATING, AMENDING, AND REPEALING PORTIONS OF CHAPTER 7 “BUILDINGS AND BUILDING REGULATIONS”; ADOPTING THE 2018 INTERNATIONAL BUILDING CODE, 2020 NATIONAL ELECTRICAL CODE, 2018 INTERNATIONAL FUEL GAS CODE, 2018 INTERNATIONAL MECHANICAL CODE, 2018 INTERNATIONAL PLUMBING CODE, 2018 INTERNATIONAL RESIDENTIAL CODE, 2018 EXISTING BUILDING CODE; REPEALING ALL SECTIONS IN CONFLICT THEREWITH AND PROVIDING FOR SEVERABILITY; SETTING AN EFFECTIVE DATE; AND REPLACING SPECIFIC DOLLAR-FEE AMOUNTS THROUGHOUT THE ENTIRE CHAPTER WITH A REFERENCE TO THE CITY FEE SCHEDULE.

Motion carried 7-0.

AYE: Flood, Engles, Matthews, Richter, Rutherford, Sehorn, Bolt

NAY: None

12. Consideration of a resolution of the City of Shawnee updating the City Fee



Schedule by amending portions of Chapter 7 "Buildings and Building Regulations".

Director of Engineering Seth Barkhimer advised that the proposed resolution would update the City Fee Schedule pursuant to the previous Item No. 11.

A motion was made by Commissioner Engles, seconded by Commissioner Sehorn, to approve a resolution of the City of Shawnee updating the City Fee Schedule by amending portions of Chapter 7 "Buildings and Building Regulations".

Resolution No. 6687 was introduced.

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA AMENDING PORTIONS OF CHAPTER 7 – "BUILDINGS AND BUILDING REGULATIONS".

Motion carried 7-0.

AYE: Engles, Sehorn, Flood, Matthews, Richter, Rutherford, Bolt

NAY: None

13. Consideration of an ordinance of the City of Shawnee, Oklahoma creating, amending, and repealing portions of Chapter 13 "Fire Prevention and Protection"; adopting the 2018 International Fire Code; repealing all sections in conflict therewith and providing for severability; setting an effective date; and replacing specific dollar-fee amounts throughout the entire chapter with a reference to the City Fee Schedule.

Fire Marshal James Kriwanek provided a Staff report and stated that the proposed ordinance would bring code into compliance of State code.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve an ordinance of the City of Shawnee, Oklahoma creating, amending, and repealing portions of Chapter 13 "Fire Prevention and Protection"; adopting the 2018 International Fire Code; repealing all sections in conflict therewith and providing for severability; setting an effective date; and replacing specific dollar-fee amounts throughout the entire chapter with a reference to the City Fee Schedule.

Ordinance No. 2778NS was introduced.



AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA CREATING, AMENDING, AND REPEALING PORTIONS OF CHAPTER 13 "FIRE PREVENTION AND PROTECTION"; ADOPTING THE 2018 INTERNATIONAL FIRE CODE; REPEALING ALL SECTIONS IN CONFLICT THEREWITH AND PROVIDING FOR SEVERABILITY; SETTING AN EFFECTIVE DATE; AND REPLACING SPECIFIC DOLLAR-FEE AMOUNTS THROUGHOUT THE ENTIRE CHAPTER WITH A REFERENCE TO THE CITY FEE SCHEDULE.

Motion carried 7-0.

AYE: Engles, Flood, Matthews, Richter, Rutherford, Sehorn, Bolt  
NAY: None

14. Consideration of a resolution of the City of Shawnee updating the City Fee Schedule by amending portions of Chapter 13 "Fire and Fire Prevention".

Fire Marshal James Kriwanek advised the proposed resolution would update the City Fee Schedule pursuant to the previous Item No. 13.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve a resolution of the City of Shawnee updating the City Fee Schedule by amending portions of Chapter 13 "Fire and Fire Prevention".

Resolution No. 6688 was introduced.

A RESOLUTION OF THE CITY OF SHAWNEE, OKLAHOMA UPDATING THE CITY FEE SCHEDULE BY AMENDING PORTIONS OF CHAPTER 13 "FIRE PREVENTION AND PROTECTION".

Motion carried 7-0.

AYE: Matthews, Rutherford, Engles, Flood, Richter, Sehorn, Bolt  
NAY: None

15. Consideration of a resolution authorizing the modification of the security with respect to certain outstanding indebtedness of the Shawnee Municipal Authority, specifically adding one-half of one percent (0.50%) of sales tax revenue to the security pledge; approving and authorizing the execution of a

sales tax agreement; and containing other provisions related thereto.

Assistant City Manager Jacob Foos advised that due to the January 10, 2023 Sales Tax increase being approved by voters, the proposed resolution would authorize the sales tax to be established as collateral on loans held by Oklahoma Water Resources Board (OWRB). He advised that the debt service can now be satisfied with sales tax and the City can remove Utility Improvement Fee established by Ordinance No. 2770NS. He advised that Staff recommends approval.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve a resolution authorizing the modification of the security with respect to certain outstanding indebtedness of the Shawnee Municipal Authority, specifically adding one-half of one percent (0.50%) of sales tax revenue to the security pledge; approving and authorizing the execution of a sales tax agreement; and containing other provisions related thereto.

Resolution No. 6689 was introduced.

A RESOLUTION AUTHORIZING THE MODIFICATION OF THE SECURITY WITH RESPECT TO CERTAIN OUTSTANDING INDEBTEDNESS OF THE SHAWNEE MUNICIPAL AUTHORITY, SPECIFICALLY ADDING ONE-HALF OF ONE PERCENT (0.50%) OF SALES TAX REVENUE TO THE SECURITY PLEDGE; APPROVING AND AUTHORIZING THE EXECUTION OF A SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Motion carried 7-0.

AYE: Matthews, Engles, Flood, Richter, Rutherford, Sehorn, Bolt

NAY: None

16. Consideration of an ordinance repealing portions of the Shawnee Municipal Code, Chapter 26 "Utilities," by repealing a Utility Improvement Fee established by Ordinance No. 2770NS; and providing for repeal; providing for codification; and providing for severability; and declaring an emergency.

Assistant City Manager Jacob Foos advised that due to the approval in Item No. 15, the proposed ordinance would allow the City to rescind the Utility Improvement Fee.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve an ordinance repealing portions of the Shawnee Municipal Code, Chapter 26 "Utilities," by repealing a Utility Improvement Fee established by Ordinance No. 2770NS; and providing for repeal; providing for codification; and providing for severability; and declaring an emergency.

Ordinance No. 2779NS was introduced.

AN ORDINANCE REPEALING PORTIONS OF THE SHAWNEE MUNICIPAL CODE, CHAPTER 26 "UTILITIES," BY REPEALING A UTILITY IMPROVEMENT FEE ESTABLISHED BY ORDINANCE NO. 2770NS; AND PROVIDING FOR REPEAL; PROVIDING FOR CODIFICATION; AND PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 7-0.

AYE: Matthews, Sehorn, Engles, Flood, Richter, Rutherford, Bolt  
NAY: None

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve the emergency clause relating to Ordinance No. 2779NS.  
Motion carried 7-0.

AYE: Matthews, Sehorn, Engles, Flood, Bolt, Rutherford, Richter  
NAY: None

17. Consideration of a resolution updating the City Fee Schedule by removing the monthly rate of the Utility Improvement Fee pursuant to Chapter 26, Article II, Section 26-30, of the City Code; and providing for the re-adoption of the City Fee Schedule in whole.

Assistant City Manager Jacob Foos stated that due to the approval of Item No. 17, the proposed resolution would amend the City Fee Schedule to remove the Utility Improvement Fee.

A motion was made by Commissioner Matthews, seconded by Commissioner Engles, to approve a resolution updating the City Fee Schedule by removing the monthly rate of the Utility Improvement Fee pursuant to Chapter 26, Article II, Section 26-30, of the City Code; and providing for the re-adoption of the City Fee

Schedule in whole.

Resolution No. 6690 was introduced.

A RESOLUTION UPDATING THE CITY FEE SCHEDULE BY REMOVING THE MONTHLY RATE OF THE UTILITY IMPROVEMENT FEE PURSUANT TO CHAPTER 26, ARTICLE II, SECTION 26-30, OF THE CITY CODE; AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

Motion carried 7-0.

AYE: Matthews, Engles, Flood, Richter, Rutherford, Sehorn, Bolt

NAY: None

18. Public hearing and consideration of an ordinance to rezone property located northwest of the intersection of North Harrison Avenue and Garrett's Lake Road, containing approximately 1.7168 acres, from A-1 (Rural Agricultural District) to C-3 (Automotive Commercial District). Case No. RZ02-23, Applicant: Jon Silver.

Community Development Director Rian Harkins provided a Staff report. He advised that Planning Commission and Staff recommend approval.

Mayor Bolt declared a public hearing in session to consider an ordinance to rezone property located northwest of the intersection of North Harrison Avenue and Garrett's Lake Road, containing approximately 1.7168 acres, from A-1 (Rural Agricultural District) to C-3 (Automotive Commercial District). Mr. Jon Silver appeared in favor of said rezoning. No one spoke against said rezoning. The public hearing was closed.

A motion was made by Commissioner Sehorn, seconded by Mayor Bolt, to approve an ordinance to rezone property located northwest of the intersection of North Harrison Avenue and Garrett's Lake Road, containing approximately 1.7168 acres, from A-1 (Rural Agricultural District) to C-3 (Automotive Commercial District).

Ordinance No. 2780NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE

FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND BEING A PORTION OF THE SOUTHEAST QUARTER (SE/4) OF SECTION NINETEEN (19), TOWNSHIP ELEVEN (11), RANGE FOUR (4) OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 19; THENCE SOUTH 89°25'31" WEST, ALONG THE SOUTH LINE OF SAID SECTION 19, A DISTANCE OF 78.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89°25'31" WEST, SOUTH LINE OF SAID SECTION 19, A DISTANCE OF 272.00 FEET; THENCE NORTH 00°40'04" WEST A DISTANCE OF 275.00 FEET; THENCE NORTH 89°25'31" EAST A DISTANCE OF 271.86 FEET TO THE WEST RIGHT OF WAY LINE OF SAID HARRISON STREET (STATE HIGHWAY 18); THENCE SOUTH 00°41'48" EAST, ALONG SAID RIGHT OF WAY LINE, A DISTANCE OF 275.00 FEET TO THE POINT OF BEGINNING; SAID TRACT OF LAND CONTAINS AN AREA OF 74,782 SQUARE FEET OR 1.716 ACRES, MORE OR LESS. THE BEARING OF SOUTH 89°25'31" WEST AS SHOWN ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 19 WAS USED AS THE BASIS OF BEARING FOR THIS SURVEY. THE BEARINGS SHOWN HEREON ARE BASED UPON STATE PLANE NORTH ZONE, WHICH WAS USED AS THE BASIS OF BEARING FOR THIS SURVEY.

Motion carried 7-0.

AYE: Sehorn, Bolt, Engles, Flood, Matthews, Richter, Rutherford

NAY: None

19. Consideration of the following budget amendment(s) for Fiscal Year 2022 – 2023:

- a. Fund 001 - General Fund to fund an operational shortfall in the Expo Center with sales tax revenues exceeding budget estimates.

Finance Director Lindsey McNabb-Fox and Heart of Oklahoma Exposition Center General Manager Mr. Frank Abbott each provided Staff reports.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the budget amendment listed in Agenda Item No. 19(a). Motion carried 7-0.

AYE: Matthews, Rutherford, Engles, Flood, Richter, Sehorn, Bolt  
NAY: None

20. Acknowledge Monthly Sales Tax Report.

Finance Director Lindsey McNabb-Fox reported sales tax is up Two Million One Hundred Three Thousand Thirteen Dollars (\$2,103,013.00) or Thirteen Point One Percent (13.1%), over the projected budget year-to-date. She stated that use tax collections are up Sixty-Nine Thousand Seven Hundred Ninety-Five Dollars (\$69,795.00) or Three Point One Five Percent (3.15%), above the projected budget year-to-date.

RECESSED BY POWER OF THE CHAIR AT 7:54 P.M.

RECONVENED BY POWER OF THE CHAIR AT 8:05 P.M.

21. Administrative Report(s):

- a. Proposed Charter Amendments 2023 - Joe Vorndran, City Attorney and Andrea Weckmueller-Behringer, City Manager

City Attorney Joe Vorndran provided a presentation on the Proposed Charter Amendments for 2023. He discussed items that included:

- Ward Specific Voting
- Competitive Bidding
- Swearing-In of Mayor and Commissioners
- Qualifications of City Employees
- Conflict of Interest Policy for Commissioners and City Employees/Officers
- Twin Lakes Regulation
- Cemetery Perpetual Care Fund

City Manager Andrea Weckmueller-Behringer provided a timeline for the items to be brought back to the City Commission and the proposed June election date. She



advised that if the proposition(s) pass, all Charter changes must be approved by the Governor before changes can be implemented.

b. Request Portal and Citizen Engagement - Seth Barkhimer, Director of Engineering

Director of Engineering Seth Barkhimer provided a presentation on the newly released Request Portal and Citizen Engagement on the City's website. He discussed items that included:

- Existing Online Reporting
- New Citizen Request Portal
- Primary Links - Contact City Leadership; Report Infrastructure Issues; Notify Code Enforcement
- Frequently Asked Questions
- Community Survey

c. Shawnee Police Department Crime Statistics - Mason Wilson, Police Chief

Police Chief Mason Wilson provided a presentation on Shawnee Police Department Crime Statistics, which included the following items:

- Statistics Reported to the Oklahoma State Bureau of Investigations (OSBI), which are then reported to the Federal Bureau of Investigation (FBI)
- FBI and OSBI Disclaimer about statistics
- 2018 Shawnee Ranking
- Actuals for 2018, 2019, 2020 (new system), 2021, 2022
- New RMS (Records Management Systems) was implemented in 2020
- Total Crime Statistics for past five years
- Comparisons to other Oklahoma Cities

22. New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

23. Commissioners Comments

The Mayor and Commissioners thanked Mr. Jacob Foos, Assistant City



Manager, for serving the City of Shawnee.

Commissioner Richter congratulated Mr. Creed Humphrey for his accomplishments. She stated she was happy to see report of Charter amendment proposals and thanked everyone that spoke.

Commissioner Sehorn said that it was good to see crime rate coming down and that the City's website was improved for reporting issues.

Vice Mayor Rutherford thanked City Staff for the reports.

Commissioner Flood thanked City Staff. He thanked the City's police officers for their hard work and dedication to service. He said he is excited about the proposed Charter changes and the Request Portal and Citizen Engagement.

Commissioner Engles thanked City Staff. She said she appreciated the incredible work the Animal Shelter Staff was doing to have the animals adopted. She also said the bridge grant is a great accomplishment on Staff's part.

Commissioner Matthews congratulated the Shawnee Swim Team for winning the state championship and Mr. Creed Humphrey for the Super Bowl Championship. He said the dental fair at Heart of Oklahoma Exposition Center was a success and thanked the Oklahoma Dental Association.

Mayor Bolt said that the Staff reports provided good information.

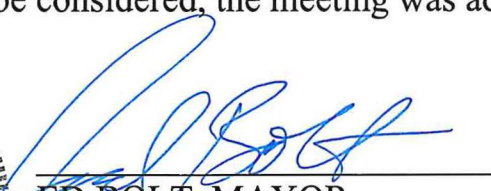
#### 24. Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (9:09 p.m.)

ATTEST:

  
LISA LASYONE, CMC  
CITY CLERK



  
ED BOLT, MAYOR