

COMMUNITY SERVICE CONTRACT REVIEW COMMITTEE
MEETING MINUTES
MAY 6, 2021
3:00 P.M.

COMMITTEE MEMBERS
IN ATTENDANCE:

Ed Bolt
Darren Rutherford
Ray Belford
Ken McDowell
Erica Bass

COMMITTEE MEMBERS ABSENT
AT ROLL CALL:

None

Chairman Bolt called the meeting to order at 3:07 p.m. with all committee members in attendance.

Agenda Item No. 1: Declaration of a Quorum

Roll was called and a quorum was declared.

AGENDA ITEM NO. 3 MOVED BEFORE AGENDA ITEM NO. 2 BY POWER OF THE CHAIR.

Agenda Item No. 3: Swearing in of Erica Bass as Citizen Committee Member.

Mrs. Kacie Eck, Senior Deputy City Clerk, swore in Erica Bass as Citizen Committee Member.

Agenda Item No. 2: Approval of minutes from the May 11, 2020 meeting.

A motion was made by Belford, seconded by McDowell, to approve the minutes of the May 11, 2020 meeting. Motion carried 5-0.

AYE: Belford, McDowell, Bass, Bolt, Rutherford
NAY: None

Agenda Item No. 4: Discussion, consideration, and possible action regarding a contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for Fiscal Year 2021-2022.

Discussion was held among the board regarding the benefits of Central Oklahoma Transit System (COTS) and the funding request. Finance Director Ashley Neel advised of the City's financial abilities to fund COTS.

A motion was made by Bass, seconded by Belford, to renew the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for Fiscal Year 2021-2022 in the total amount of \$75,000.00. Motion carried 5-0.

AYE: Bass, Belford, McDowell, Bolt, Rutherford

NAY: None

Agenda Item No. 5: Discussion, consideration, and possible action regarding a contract with Safe Events for Families for Fiscal Year 2021-2022.

Discussion was held among the board regarding the lack of an audit being submitted as required by the current contract with Safe Events for Families.

A motion was made by Bass, seconded by Rutherford, to defer this item to a Special Call Community Service Contract Review Committee meeting on May 13, 2021 at 3:00 p.m. Motion carried 5-0.

AYE: Bass, Rutherford, Belford, McDowell, Bolt

NAY: None

Agenda Item No. 6: Discussion, consideration, and possible action regarding a contract with Shawnee Forward for Fiscal Year 2021-2022.

Discussion was held among the board regarding the current contract, requested revisions of the future contract, a proposed incentive plan, and a funding request. Finance Director Ashley Neel advised of the City's financial abilities to fund Shawnee Forward. Mr. Tim Burg with Shawnee Forward was present to answer questions from the Committee. City Attorney Joe Vorndran

advised he is awaiting a legal opinion from the Pottawatomie County District Attorney regarding the request to strike Section I.6.C. from the contract.

A motion was made by McDowell, seconded by Belford, to renew the contract with Shawnee Forward for Fiscal Year 2021-2022 in the total amount of \$295,000.00. Motion carried 5-0.

AYE: McDowell, Belford, Bass, Bolt, Rutherford

NAY: None

A motion was made by Rutherford, seconded by McDowell, to strike Section I.6.C. from the Fiscal Year 2021-2022 contract, contingent upon the Pottawatomie County District Attorney's legal opinion. Motion carried 5-0.

AYE: Rutherford, McDowell, Bass, Bolt, Belford

NAY: None

Agenda Item No. 7: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (4:36 p.m.)

Ed Bolt, Chairman

Attest:

Kacie Eck, Secretary