

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MAY 7, 2018 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, May 7, 2018 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley

Mayor

Dub Bushong

Commissioner Ward 1

Ron Gillham

Commissioner Ward 2

James Harrod

Commissioner Ward 3-Vice Mayor

Darren Rutherford

Commissioner Ward 4

Lesa Shaw

Commissioner Ward 5

Ben Salter

Commissioner Ward 6

ABSENT: None

INVOCATION

Don Lynch,
Emergency Management Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the April 16, 2018 regular meeting.
- b. Acknowledge the following minutes:
 - Shawnee Urban Renewal Authority Minutes from March 13, 2018 meeting.
 - Planning Commission Minutes from April 4, 2018 meeting.
- c. Lake Lease Transfers:

TRANSFERS:

Lot 13 Belcher Tract, 33114 Post Office Neck
From: Dee Ann Lowrey
To: Dee Ann and Kirk Lowrey

Lot 13 Johnston Tract, 16624 Stevens Road
From: Teresa Burton and Warren Mesner
To: Ray Burton

- d. Acknowledge and approve the establishment of a Comprehensive Plan Steering Committee.
- e. Confirm and approve the hiring of Chance Allison, CPA as the City's Finance Director and City Treasurer.
- f. Approve renewal of the Pioneer Library System Agreement for library services, facilities, and maintenance for Fiscal Year 2018-2019.
- g. Approve renewal of the following Community Service Contract Review Committee contracts for Fiscal Year 2018-2019:
 - 1) Historic Shawnee Alliance, Inc.
 - 2) Central Oklahoma Transit System
 - 3) Save Events for Families

Commissioner Shaw asked that Consent Agenda Item No. 1(e) be pulled for separate consideration.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Salter, to approve Consent Agenda Item Nos. 1(a-g), less item 1(e), and correcting item 1(f) to reflect Fiscal Year 2018-2019. Motion carried 7-0.

AYE: Harrod, Salter, Bushong, Gillham, Finley, Rutherford, Shaw
NAY: None

Regarding Consent Agenda Item No. 1(e), Commissioner Shaw requested that the City Manager provide details of Mr. Chance Allison's transition date and background. City Manager Justin Erickson stated that Mr. Allison has been with his current employer for approximately ten (10) years, with a specialty of auditing government entities. Mr. Erickson stated that the current Finance Director, Cynthia Arnold, would still be assisting the City until the end of June.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bushong, to approve Consent Agenda Item No. 1(e). Motion carried 7-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Shaw, Salter

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Holly Gordon spoke and advised that on Saturday, May 12, 2018, from 6:30 p.m. to 9:30 p.m. Studio 112 ½ would be hosting its first indoor graffiti show.

AGENDA ITEM NO. 3:

Mayor's Proclamations:

"Better Hearing Month"
May 2018

Kurt Kalies accepted the Mayor's Proclamation for "Better Hearing Month" presented by Mayor Finley.

"Community Action Month"
May 2018

Barbara Loudermilk accepted the Mayor's Proclamation for "Community Action Month" presented by Mayor Finley.

"National Law Enforcement Week"
May 13-19, 2018

Shawnee Police Chief Mason Wilson accepted the Mayor's Proclamation for "National Law Enforcement Week" presented by Mayor Finley.

AGENDA ITEM NO. 4:

Public hearing and consideration of an ordinance to rezone property located at 4900 North Harrison Avenue from C-3; Highway Commercial District to PUD; Planned Unit Development. Case No. P05-18, Applicant: TLP Associates, Inc. *(Deferred by the*

Planning Commission to the June 6, 2018 meeting.)

A motion was made by Commissioner Bushong, seconded by Commissioner Vice Mayor Harrod, to defer this item to the June 18, 2018 City Commission meeting. Motion carried 7-0.

AYE: Bushong, Harrod, Finley, Rutherford, Shaw, Salter, Gillham

NAY: None

AGENDA ITEM NO. 5:

Public hearing and consideration of an ordinance to rezone property located at 3946 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District. Case No. P09-18, Applicant: Darin Sparkman.

City Manager Justin Erickson provided a staff report. He stated that the Planning Commission recommends approval. He stated that staff recommends approval without the conditions that are listed in the staff report. He stated that this item is a rezoning and conditions listed are already applicable through regular building and zoning code requirements.

Mayor Finley declared a public hearing in session to consider an ordinance to rezone property located at 3946 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Gillham, seconded by Commissioner Bushong, to approve an ordinance to rezone property located at 3946 North Kickapoo Avenue from R-1; Single Family Residential District to C-3; Highway Commercial District.

Ordinance No. 2636NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOT SIX (6), BLOCK ONE (1), COLLEGE VIEW ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION R-1; SINGLE FAMILY RESIDENTIAL DISTRICT TO C-3; HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Gillham, Bushong, Harrod, Finley, Rutherford, Shaw, Salter

NAY: None

Ordinance No. 2636NS was adopted by the City Commission.

AGENDA ITEM NO. 6:

Public hearing and consideration of an ordinance to rezone property located at 3954 North Kickapoo Avenue from C-2; Suburban Office Commercial District to PUD; Planned Unit Development. Case No. P08-18, Applicant: Kurt Kalies. *(Deferred by the Planning Commission to the June 6, 2018 meeting.)*

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to defer this item to the June 18, 2018 City Commission meeting. Motion carried 7-0.

AYE: Harrod, Rutherford, Shaw, Salter, Bushong, Gillham, Finley

NAY: None

AGENDA ITEM NO. 7:

Consider approval of Fiscal Year 2018-2019 Insurance Rates for Blue Cross/Blue Shield, Delta Dental and Vision Service Plan (VSP) and approve payment of rate increase for health insurance for non-union employee group by City.

Finance Director Cynthia Arnold stated that this item includes the health insurance with Blue Cross/Blue Shield, along with the Delta Dental and Vision Service plans. She stated that the dental and vision plans have no increases and are completely employee paid. She introduced Mr. Dustin Brand with Insurica.

Mr. Brand stated that initially Blue Cross/Blue Shield proposed a renewal 6.8% rate increase. He stated that he negotiated it to a 2.8% increase. Mr. Brand stated that he did remarket with four different third-party administrators (TPA's) who process claims in the self-funded arena, including Blue Cross/Blue Shield. Insurica's recommendation at this time is to renew with Blue Cross/Blue Shield.

However, plans are to continue the self-funded discussion and focus on selecting a third-party administrator and exploring some different direct provider contracting and bringing some innovation to the plan. Then from there the City would be in a better position to lockdown a stop-loss carrier to protect the City on large claims.

Ms. Arnold stated that staff is requesting that the City absorb the additional healthcare cost of 2.8% in lieu of cost of living adjustment (COLA). She stated that this would cost the City approximately \$70,000.00 to \$80,000.00. The increase is based on the \$2,000.00 deductible plan. She advised that if an employee chooses one of the premium plans, the employee will pay the difference.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Salter, to approve Fiscal Year 2018-2019 Insurance Rates for Blue Cross/Blue Shield, Delta Dental and Vision Service Plan (VSP) and approve payment of rate increase of 2.8% for health insurance for non-union employee group by City. Motion carried 7-0.

AYE: Harrod, Salter, Bushong, Gillham, Finley, Rutherford, Shaw

NAY: None

AGENDA ITEM NO. 8: Presentation of preliminary budget for small and miscellaneous funds Fiscal Year 2018-2019.

Finance Director Cynthia Arnold gave a presentation of the preliminary budget for small and miscellaneous funds for Fiscal Year 2018-2019.

AGENDA ITEM NO. 9: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 10: Commissioners Comments

Commissioner Gillham expressed his desire that a plan between the City and the Shawnee Public School Systems be put into place to maintain the tennis courts prior to the end of his term in 2020.

Vice Mayor Harrod requested a status report on the remodel of Fire Station No. 2. Fire Chief Dru Tischer advised that progress is going well, but there is still

a lot to be done. Chief Tischer stated that the present completion date is May 28, 2018.

Commissioner Shaw requested Staff to provide a report at an upcoming City Commission meeting regarding the merger between the Shawnee Chamber of Commerce and the Shawnee Economic Development Authority (SEDF).

Mayor Finley stated that there is a sale tax proposal on June 26, 2018. He said that if there are any groups that would like to have someone come speak about it, please call the City Manager.

AGENDA ITEM NO. 11:

Adjournment

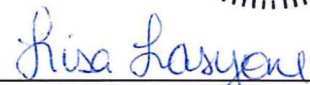
There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:40 p.m.)



ATTEST:



RICHARD FINLEY, MAYOR



LISA LASYONE, CMC
DEPUTY CITY CLERK