

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, MAY 7, 2018, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Finley, Rutherford, Shaw, Salter

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the April 16, 2018 regular meeting.

A motion was made by Trustee Harrod, seconded by Trustee Gillham, to approve Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Shaw, Salter, Bushong

NAY: None

AGENDA ITEM NO. 2: Discussion and consideration of execution of a Letter of Interest to accept capital funds from the Oklahoma Aeronautics Commission.

Airport Manager Bonnie Wilson gave a staff report. The Shawnee Regional Airport is part of a program with the Federal Aviation Administration (FAA) and the Oklahoma Aeronautics Commission (OAC) that over the next five (5) years for capital development. In order to stay within that program, the OAC is asking for a letter of intent for our portion of a project to repair the cracks and reseal the runway at the airport. The FAA only approves ninety percent (90%) of the applied cost, seeking a ten percent (10%) contribution from the local sponsoring authority. The FAA does allow the local sponsoring authority to work with economic

partners. The State of Oklahoma has offered to participate at five percent (5%), reducing the Airport's participation to five percent (5%).

A motion was made by Trustee Harrod, seconded by Trustee Bushong, to approve a Letter of Interest to accept capital funds from the Oklahoma Aeronautics Commission. Motion carried 7-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Shaw, Salter

NAY: None

AGENDA ITEM NO. 3:

Discussion and consideration of a proposed lease agreement between the City of Shawnee and Red Cloud Aviation, LLC.

Airport Manager Bonnie Wilson gave a staff report. Red Cloud Aviation, LLC is a current tenant at the Shawnee Regional Airport. The tenant has made a plan to expand his business profile to aviation users. He has recently received his preliminary approval from the FAA to update his services as a mechanic to become a certified 145 Repair Station. It will increase the Airport's profile in the community.

A motion was made by Trustee Shaw, seconded by Trustee Bushong, to approve a lease agreement between the City of Shawnee and Red Cloud Aviation, LLC. Motion carried 7-0.

AYE: Shaw, Bushong, Gillham, Harrod, Finley, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 4:

Discussion and consideration of a request to amend the existing lease between the City of Shawnee and FlyOkAir, LLC.

Airport Manager Bonnie Wilson gave a staff report. FlyOKAir applied for a change in billing for the water usage for the hangar, not being aware that that building incorporated a water spicket that had been used as a public water service over the past forty (40) years. The request is to authorize staff to amend the lease to have FlyOkAir, LLC only responsible for its usage.

A motion was made by Trustee Shaw, seconded by Trustee Rutherford, to approve amend the existing lease between the City of Shawnee and FlyOkAir, LLC. Motion carried 7-0.

AYE: Shaw, Rutherford, Salter, Bushong, Gillham, Harrod, Finley

NAY: None

AGENDA ITEM NO. 5:

Discussion and consideration of a request to execute an agreement between the City of Shawnee and Heartland Aviation governing a public aviation memorabilia display.

Airport Manager Bonnie Wilson stated that Airport staff was approached by Heartland Aviation to provide a public aviation memorabilia display to introduce the numerous job opportunities in the aviation field. The display would be in the terminal area of the Airport. Ms. Wilson advised that the terms of the agreement would be for one-year and that there was no cost to the airport.

A motion was made by Trustee Shaw, seconded by Trustee Rutherford, to approve an agreement between the City of Shawnee and Heartland Aviation governing a public aviation memorabilia display. Motion carried 7-0.

AYE: Shaw, Rutherford, Salter, Bushong, Gillham, Harrod, Finley

NAY: None

AGENDA ITEM NO. 6:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 7:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:48 p.m.)

  
\_\_\_\_\_  
RICHARD FINLEY  
CHAIRMAN



ATTEST:

Lisa Laszone  
LISA LASYONE, CMC, SECRETARY