

For anyone that wishes to view the meeting, it will be broadcasted live on Vyve Channel 3 or via the City of Shawnee's website at http://www.shawneeok.org/services/video_multimedia/city_connect_live.php.

Members of the Community Service Contract Review Committee participation:

Mayor Richard Finley	Via Videoconference
Vice Mayor James Harrod	Via Videoconference
Rev. Ray Belford	Via Videoconference
Ken McDowell	Via Videoconference

**COMMUNITY SERVICE CONTRACTS REVIEW
MEETING MINUTES
MAY 11, 2020
3:00 P.M.**

**COMMITTEE MEMBERS
IN ATTENDANCE:**

Richard Finley
James Harrod
Ray Belford
Ken McDowell

**COMMITTEE MEMBERS ABSENT
AT ROLL CALL:**

None

Chairman Finley called the meeting to order at 3:00 p.m. with all committee members in attendance.

Agenda Item No. 1: Declaration of a Quorum

Roll was called and a quorum was declared.

Agenda Item No. 2: Approval of minutes from the April 23, 2019 meeting.

A motion was made by Harrod, seconded by McDowell, to approve the minutes of the April 23, 2019 meeting. Motion carried 4-0.

AYE: Harrod, McDowell, Finley, Belford

NAY: None

Agenda Item No. 3: Discussion, consideration, and possible action regarding a contract with Central Oklahoma

Community Action Agency/ Central Oklahoma
Transit System for FY 2020-2021.

City Manager Chance Allison stated Central Oklahoma Transit System (COTS) was asking for a \$2,000.00 increase over last year.

A motion was made by Belford, seconded by McDowell, to renew the contract at 90% of the requested amount of \$70,000.00, for a total amount of \$63,000.00. Motion carried 4-0.

AYE: Belford, McDowell, Finley, Harrod

NAY: None

Agenda Item No. 4: Discussion, consideration, and possible action regarding a contract with Safe Events for Families for FY 20202021.

Mayor Finley stated Safe Events for Families (SEFF) was requesting \$63,000.00, the same amount as the previous year. It was explained that SEFF is paid upon submittal of invoices to the City. There was discussion regarding amending the contract to attach funds to specific events.

A motion was made by Finley, seconded by Belford, to modify the contract to allow City management to fund events up to 90% of the requested amount of \$63,000.00, not to exceed \$56,700.00. Motion carried 4-0.

AYE: Harrod, Belford, McDowell, Finley

NAY: None

Agenda Item No. 5: Discussion, consideration, and possible action regarding a contract with Shawnee Forward for FY 2020-2021.

City Manager Chance Allison explained that Shawnee Forward has requested to be funded for the same amount as the previous year, \$286,000.00. There is a separate Memorandum of Understanding (MOU) between the City of Shawnee and Shawnee Forward for a shared staff member. At this time, staff would like the MOU to remain a separate agreement and not in conjunction with the contract up for renewal.

A motion was made by Harrod, seconded by McDowell, to renew the contract at 90% of the requested amount of \$286,000.00, for a total amount of \$257,400.00. Motion carried 4-0.

AYE: Harrod, McDowell, Finley, Belford
NAY: None

Agenda Item No. 6: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (3:32 p.m.)

Richard Finley, Chairman

Attest:

Kacie Eck, Secretary