

SHAWNEE URBAN RENEWAL AUTHORITY

MINUTES OF May 12, 2020

The Board of Commissioners of the **Shawnee Urban Renewal Authority** met for a Special Call meeting Tuesday, May 12, 2020 at 9:00 a.m. in the CDBG Conference Room, 227 N. Broadway, Suite C, Shawnee, Oklahoma.

Audra Barksdale called the meeting to order at 9:22 a.m.

AGENDA ITEM NO. 2

ROLL CALL:

Roll call was taken showing the following members present:

Commissioner	Audra Barksdale
Commissioner	Paul Davis
Commissioner	Renee` Wortham

Absent:

None

Also present:

Bryan Logan, Project Manager, SURA

Karen Drain, Secretary, SURA

A quorum was declared.

AGENDA ITEM NO. 3

Elect Chairman:

A motion was made by **Commissioner Davis**, seconded by **Commissioner Wortham**, to appoint Audra Barksdale as Chairman. Motion carried with no abstentions.

VOTING YES: Wortham, Davis and Barksdale

VOTING NO: None

AGENDA ITEM NO. 4

Elect Vice Chairman:

A motion was made by **Chairman Barksdale**, seconded by **Commissioner Wortham**, to appoint Paul Davis as Vice Chairman. Motion carried with no abstentions.

VOTING YES: Wortham, Davis and Barksdale

VOTING NO: None

**AGENDA ITEM NO. 5
APPROVAL OF MINUTES:**

A motion to approve the minutes of November 5, 2019 was made by ***Vice Chairman Davis***, seconded by ***Commissioner Wortham***. Motion carried with no abstentions.

VOTING YES: Wortham, Davis and Barksdale
VOTING NO: None

**AGENDA ITEM NO. 6
APPROVAL OF MINUTES:**

A motion to approve the minutes of January 22, 2020 Special Call meeting was made by ***Vice Chairman Davis***, seconded by ***Commissioner Wortham***. Motion carried with no abstentions.

VOTING YES: Wortham, Davis and Barksdale
VOTING NO: None

**AGENDA ITEM NO. 7
APPROVAL OF CLAIMS:**

A motion to approve claims totaling \$ 139,305.75 was made by ***Commissioner Davis***, seconded by ***Chairman Barksdale***. Motion carried with no abstentions.

VOTING YES: Wortham, Davis and Barksdale
VOTING NO: None

**AGENDA ITEM NO. 8
UPDATE ON PROJECTS:**

Bryan Logan, Program Manager gave the following update:

1. **Home Repair:** **Foundation**
 Quotes: **4**
 Bid awarded to: **Unlimited Design Custom Homes for \$38,900.00- in**
 progress

2. **Demo:** **CDBG**
 Cost Estimate: **\$4,750.00**

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- Bids received:** 3
Bid awarded to: Meier & Sons for \$7,790.00-Closed at \$7,790.00
3. **Home Repair:** Sewer-Line-Spoon
Quote: 1
Bid awarded to: LG Construction for \$4,063.00-Closed at \$6,938.00
4. **Home Repair:** Roof
Cost Estimate: \$6,400.00
Bids received: 1
Bid awarded to: LG Construction for \$6,339.00-Closed at \$8,736.00
5. **Home Repair:** Roof, HVAC-Montgomery
Cost Estimate: \$17,300.00
Bids received: 2
Bid awarded to: LG Construction for \$17,673.00-Closed at \$17,673.00
6. **Home Repair:** Found, roof, bath & windows
Cost Estimate: \$18,950.00
Bids received: 2
Bid awarded to: Unlimited Design for \$21,500-Closed at \$22,950.00
7. **Home Repair:** Roof, bath, siding & windows
Cost Estimate: \$22,350.00
Bids received: 1
Bid awarded to: LG Construction for \$24,402.00-Closed at \$25,340.00
8. **Home Repair:** Roof, siding, kitchen cabinets, flooring
Cost Estimate: \$38,650.00
Bids received: 3
Bid awarded to: D & K Renovations for \$37,022-Closed at \$37,247.00
9. **Home Repair:** Roof, windows & bathroom
Cost Estimate: \$17,200.00
Bids received: 3
Bid awarded to: LG Construction for \$13,950.00-Closed at 13,950.00
10. **Home Repair:** Roof, siding, painting and flooring-CDBG
Cost Estimate: \$23,400.00
Bids received: 1
Bid awarded to: LG Construction for \$21,728.00-Closed at \$21,978.00
11. **Home Repair:** Chimney & roof patch
Cost Estimate:

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- Bids received:** 1
Bid awarded to: LG Construction for \$6,510.00-Closed at \$6,510.00
12. **Home Repair:** Windows
Cost Estimate: \$7,650.00
Bids received: 2
Bid awarded to: LG Construction for \$7,720.00
13. **Home Repair:** Bathroom and porch
Cost Estimate: \$10,475.00
Bids received: 3
Bid awarded to: LG Construction for \$13,525.00

**AGENDA ITEM NO. 9
OLD/NEW BUSINESS:**

There was no old or new business.

**AGENDA ITEM NO. 10
PROGRAM MANAGER'S REPORT:**

Bryan Logan reported we have a house ready for sale through our first time home buyer program. We will be accepting applications until June 1, a lottery drawing will be held on June 15. He also reported we have finished a rehab on a house that we will lease for transitional housing. We also have an additional house and duplex that we are going to rehab and will be available for transitional housing also. Mr. Logan reported we received \$187,000.00 through the CARES ACT. We will use the majority of the funds for rental assistance and utility bills. We will use COCAA to track and distribute funds.

**AGENDA ITEM NO. 11
ADJOURNMENT**

There being no further business to come before the Board at this time, a motion to adjourn was made by **Vice Chair Davis**, seconded by **Commissioner Wortham**. Motion carried with no abstentions.

VOTING YES: Wortham, Davis and Barksdale
VOTING NO: None


Secretary, Renee' Wortham


Audra Barksdale, Chairman