

**MINUTES
AIRPORT ADVISORY BOARD
MAY 15, 2019
REGULARLY SCHEDULED MEETING
SHAWNEE REGIONAL AIRPORT TERMINAL
2202 NORTH AIRPORT DR.
SHAWNEE, OK**

I. CALL TO ORDER

PRESENT

Mr. Huddleston, Chairman, Mr. Smallwood, Vice Chairman,
Mr. DerSahakian, Mr. Fogerty, Mr. Humphreys, Mr. Klaser,
Mr. Smith (delayed)

OTHERS PRESENT

Mr. Wes Elliott, FlyOkAir
Mr. Scott Lee, Red Cloud Aviation
Ms. Bonnie Wilson, Shawnee Regional Airport

II. DECLARATION OF A QUORUM

Five members of the Advisory Board were present meeting the requirements for a quorum.
The Chairman Declared a Quorum.

**III. ITEM ONE - CONSIDERATION AND APPROVAL OF MINUTES FROM
FEBRUARY 20, 2019 MEETING**

Approval of Minutes from the March 27, 2019 Meeting.

The Chairman called for a Motion to Approve the Minutes.

Mr. Humphreys made a Motion, Mr. Fogerty provided a Second.

The Chairman called the Question.

Chairman Huddleston, Mr. Fogerty, Mr. Humphreys, Mr. Klaser, Mr. Smallwood – Aye.
Mr. DerSahakian - Abstained

A copy of the Minutes of the March 27, 2019 Meeting is provided as Attachment 1 to these Minutes.

IV. ITEM TWO: CITIZEN COMMENTS

No requests for comments were made.

V. ITEM THREE: Discussion and Consideration of Declaring Certain Equipment Surplus Property

Staff presented a memorandum recommending equipment owned by, or otherwise stored at, the Shawnee Regional Airport having little value to the Airport in its current state, be declared surplus and offers for sale to the highest bidder via internet auction.

1. Industrial Air Compressor – Two-Hundred-Forty (240) Gallons; Three (3) phase;
2. Industrial Air Compressor and Drying/Cooling Unit - Two-Hundred-Forty (240) Gallons; Three (3) phase;
3. Runway and Taxiway Lights Lenses – spare parts for the prior system, removed during the upgrade to current system.

The Chairman called for a motion on the matter.

Mr. Klaser offered a Motion to approve the recommendations.

Mr. Humphreys provided a Second to the Motion.

The Chairman called the Question and the Members of the Advisory Board present unanimously approved the Motion.

VI. ITEM FOUR: Discussion and Consideration of Amendment to Commercial Aeronautical Services Agreement - FlyOkAir

Staff presented a memorandum outlining FlyOkAir's request to amend the current proposed Commercial Aeronautical Services agreement with the Shawnee Airport Authority. The specific request was for the inclusion of a provision allowing students actively engaged in a flight training program with FlyOkAir, to store their aircraft in T-Hangar No. 110, currently leased to FlyOkAir. Actively engaged in flight instruction was defined as no more than thirty calendar days between training events.

The Chairman called for a motion on the matter.

Mr. Humphreys offered a Motion to approve the recommendation.

Mr. Fogerty provided a Second to the Motion.

The Chairman called the Question and the Members of the Advisory Board present unanimously approved the Motion.

VII. ITEM FIVE: Staff Report

The following topics were presented as part of the monthly Staff Report:

- i. Current Fuel Price Comparisons
- ii. Shawnee Regional Airport Fuel Sales
- iii. Other Matters
 - Shawnee Airport Authority Action – Minimum Standards and Rules
 - Minimum Standards – Frequently Asked Questions
 - FAA Navigation Equipment Upgrades
 - Southeastern Oklahoma State University Aviation Management
 - Oklahoma Baptist University Marketing Project
 - Fire Department Airport Familiarization Training

VIII. ITEM SIX: New Business

No new business was introduced.

IX. ITEM SEVEN: Adjournment

The Chairman called for a Motion to Adjourn the meeting.

Mr. Smallwood made a Motion to Adjourn. Mr. Smith provided a Second to the Motion.

The Chairman called the Question and the Members of the Advisory Board present unanimously approved the Motion.

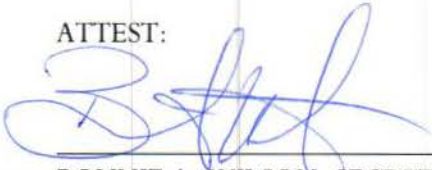
The meeting was adjourned.



KEVIN HUDDLESTON
CHAIRMAN

6/19/19

DATE

ATTEST:


BONNIE A. WILSON, SECRETARY

6/19/19

DATE