

AGENDA
SHAWNEE AIRPORT AUTHORITY
May 18, 2020 AT 6:00 P.M.
VIA VIDEOCONFERENCE
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the May 4, 2020 regular meeting.
2. Consideration for authorization to advertise Request for Bids/Invitation to Bid on runway and taxiway rehabilitation at Shawnee Regional Airport (SNL).
3. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 05/18/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the May 4, 2020 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION VIA VIDEOCONFERENCE, MONDAY, MAY 4, 2020, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 4:43 P.M. ON MAY 1, 2020. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE VIA VIDEOCONFERENCE:

Members of the Shawnee Airport Authority participation:

Chairman Richard Finley	Via Videoconference
Trustee James Harrod	Via Videoconference
Trustee Ed Bolt	Via Videoconference
Trustee Ron Gillham	Via Videoconference
Trustee Darren Rutherford	Via Videoconference
Trustee Mark Sehorn	Via Videoconference
Trustee Ben Salter	Via Videoconference

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the April 20, 2020 regular meeting.

A motion was made by Trustee Harrod, seconded by Trustee Gillham, to approve the Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:14 p.m.)

RICHARD FINLEY, CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

DRAFT

Shawnee Airport Authority**2.**

Meeting Date: 05/18/2020

Invitation to Bid

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration for authorization to advertise Request for Bids/Invitation to Bid on runway and taxiway rehabilitation at Shawnee Regional Airport (SNL).

Fiscal Impact**Attachments****Memo**



Date: May 13, 2020

To: Shawnee Airport Authority

The Honorable Richard Finley, Mayor

James Harrod, Vice Mayor

Ed Bolt, Commissioner

Ron Gillham, Commissioner

Darren Rutherford, Commissioner

Ben Salter, Commissioner

Mark Sehorn, Commissioner

From: Bonnie A. Wilson, CM Airport Manager

Subject: Authorization to Advertise Request for Bids/Invitation to Bid
Runway and Taxiway Rehabilitation at Shawnee Regional Airport

Nature of Request:

The airport staff is seeking approval to advertise a Request for Bids / Invitation for Bids for construction in support of the rehabilitation of the runway and taxiways at the Shawnee Regional Airport (SNL).

Staff Analysis and Considerations:

In 2012, Shawnee Regional Airport repaired and improved the runway and taxiway surfaces. No major maintenance or construction activity has occurred since that time. Rehabilitation in the form of crack repair and surface sealant is required for continued safe operation of aircraft and preservation of the paved surfaces.

The Shawnee Regional Airport's consulting engineer H. W. Lochner, Inc. (Lochner) assessed current conditions, and prepared plans and specifications for repair and improvements.

The Federal Aviation Administration (FAA) is reviewing the engineering plans and specifications for the current project in anticipation of offering Airport Improvement Program grants.

Advertising for bids at this time is necessary to ensure that the Shawnee Regional Airport receives a firm price for construction in a timely manner, as this figure must be provided to the FAA in support of our request for Airport Improvement Program funding for the project.

Considering the need to advertise prior to receiving and accepting the grant, the advertisement and bid documents will include language noting that the final award of a contract for construction will be contingent on receipt of anticipated grant funds from the FAA.

Recommendation:

Staff is recommending the Shawnee Airport Authority authorize the publication of solicitation of bids with award contingent on the receipt of anticipated grant funds.

Budget Consideration:

Lochner provided a detailed project cost estimate of \$1,053,822. Individual project costs and anticipated funding sources are as follows:

Taxiway	Estimated Cost	FY 2020 AIP Entitlement Grant	CARES Act Stimulus Grant
Engineering	\$80,310	\$65,310	\$15,000
Construction	\$137,747	\$137,747	\$0
Total	\$218,057	\$203,057	\$15,000

Runway	Estimated Cost	FY 2020 AIP Entitlement Grant	Special AIP Discretionary FY 2019	CARES Act Stimulus Grant	SNL Capital Funds
Engineering	\$187,390	\$44,553	\$127,837	\$15,000	\$0
Construction	\$648,375	\$187,390	\$415,603	\$0	\$30,382
Total	\$835,765	\$231,943	\$543,440	\$15,000	\$30,382

