

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
May 19, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

- a. Minutes from the May 5, 2014 meeting
- b. Approve letter to Oklahoma City Public Works Director regarding renewal of contract for hazardous waste disposal letter
- c. Budget Amendment
Salaries and tax expense for terminating/retiring employee leave payout

2. Delivery of the Wastewater Treatment Volume III with presentation by Smith Roberts Baldischwiler.

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 05/19/2014

SMA Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the May 5, 2014 meeting

Attachments

SMA Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, MAY 5, 2014, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Agee, Harrod, Mainord, Winterringer, Smith

ABSENT: Hall

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the April 21, 2014 meeting

A motion was made by Trustee Smith, seconded by Trustee Agee, to approve the Consent Agenda item No. 1(a). Motion carried 6-0.

AYE: Smith, Agee, Harrod, Mainord, Winterringer, Stephens

NAY: None

AGENDA ITEM NO. 2: Presentation of Utility Master Plan Volume One (Final Draft, Water Treatment) by Smith Roberts Baldischwiler.

Mr. Tom Crawley with Carollo Engineers presented Volume One of the Utility Master Plan, Water Supply & Treatment CIP and spoke primarily regarding the city's Drought Management Plan. He suggested several modifications to the different levels of the Plan and discussed restrictions for commercial users.

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no new business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:18 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 05/19/2014

Hazardous Waste Disposal Contract

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Approve letter to Oklahoma City Public Works Director regarding renewal of contract for hazardous waste disposal letter

Attachments

HWD Request for Agreement

Mayor WES MAINORD 	The City of Shawnee PO Box 1448 Shawnee Oklahoma 74802-1448 (405) 273-1250 Fax (405) 878-1581 www.ShawneeOK.org	Commissioners PAM STEPHENS LINDA AGEE JAMES HARROD KEITH HALL JOHN WINTERRINGER STEVE SMITH
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May 14, 2014

Mr. Eric J. Wenger
Public Works Director
City of Oklahoma City
3738 SW 15th Street, Building 1
Oklahoma City, OK 73104

Attn: Brenda Underwood

Re: Renewal of Hazardous Waste MOU

Dear Mr. Wenger:

Pursuant to Article 4 of the Memorandum of Understanding between our cities, notice is required of our intent regarding this contract. Please be advised the City of Shawnee would like to continue participation with Oklahoma City regarding hazardous waste disposal.

Please send a copy of the renewal agreement to my attention so that we may present it to our City Commission for approval at our June 16, 2014 meeting.

Thank you for your assistance in this regard. Should you have any questions, please don't hesitate to contact me.

Sincerely,



Phyllis Loftis
City Clerk

Shawnee Municipal Authority

1. c.

Meeting Date: 05/19/2014

Budget Amendment

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Budget Amendment

Salaries and tax expense for terminating/retiring employee leave payout

Attachments

Budget Amendment

Estimated Revenue or Fund Balance

Appropriations

City Clerk

Shawnee Municipal Authority

2.

Meeting Date: 05/19/2014

Wastewater Treatment Vol III Master Plan

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Delivery of the Wastewater Treatment Volume III with presentation by Smith Roberts Baldischwiler.

Attachments

Wastewater Treatment

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 5/13/2014
Re: Master Plan Update Presentation by Smith Roberts Baldischwiler

Nature of the Request: Update and Delivery of the Utility Master Plan Volume Three (Final Draft), Wastewater Treatment CIP. Staff has requested that Smith Roberts Baldischwiler present the city commission with their recommendations regarding pumping the South Side Sewer to the North Side Sewer Plant.