

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MAY 20, 2019 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, May 20, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Absent
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Ron Gillham

INVOCATION

Don Lynch,
Emergency Management Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Airport Authority Agenda Item No. 2.
- b. Minutes from the May 6, 2019 regular meeting.
- c. Acknowledge the following reports and minutes:
 - License Payment Report for April 2019
 - Project Payment Report for April 2019

- Shawnee Urban Renewal Authority Minutes from the February 5, 2019 meeting
- d. Approve renewal of the following agreements for Fiscal Year 2019-2020:
- 1) Agreement with South Central Industries, Inc. for Right-of-way Maintenance Services.
 - 2) Agreement with Shawnee Twin Lakes Trap Club for use of city property known as Shawnee Twin Lakes Trap Range.
 - 3) Agreement with REACT Ambulance Authority for dispatch services.
 - 4) Agreement with The Housing Authority of the City of Shawnee for fingerprinting services.
 - 5) Agreement with Pottawatomie County District Court to establish, develop, and implement programs for juvenile misdemeanor offenders.
 - 6) Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.
- e. Acknowledge the Central Disposal contract for Fiscal Year 2019-2020.
- f. Authorize Interim City Manager to sign an agreement with Crawford and Associates for accounting, financial management, and consulting services for Fiscal Year 2019-2020.
- g. Budget Amendment – Fund 001
To revise the General Fund budget to reflect changes which have occurred since July 1, 2018.

A motion was made by Commissioner Bolt, seconded by Commissioner Rutherford, to approve Consent Agenda Item Nos. 1(a-g). Motion carried 6-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Harrod, Finley
NAY: None

AGENDA ITEM NO. 2:

Presentation by Animal Control to present the Pet of the Week.

There was no Pet of the Week.

AGENDA ITEM NO. 3:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Kate Joyce, Senior Center Director, spoke about the benefits of the Senior Center. She stated her staff is currently working on a contract to submit to the City of Shawnee. She invited staff and Commissioners to visit the Senior Center and tour the location.

Ms. Nell Rita Pate spoke about the benefits of the Shawnee Senior Center. She asked that the Commission consider leaving the Senior Center as it is.

Mr. Daniel Shaughnessy also spoke about the Shawnee Senior Center. He said he was thankful for the Commissioners, various City Staff, and Shawnee Senior Center.

AGENDA ITEM NO. 4:

Consider a resolution to declare a 2003 Ford Expedition City of Shawnee Police Department vehicle surplus property and authorize the donation of said property to the Pottawatomie County Sheriff's Office.

Police Chief Mason Wilson explained the Pottawatomie County Sheriff's Office is in need of vehicles and this particular vehicle is no longer of use to the City of Shawnee.

Resolution No. 6587 was introduced.

A RESOLUTION TO DECLARE A 2003 FORD EXPEDITION CITY OF SHAWNEE POLICE DEPARTMENT VEHICLE SURPLUS PROPERTY AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING THE DONATION OF SAID ITEM TO THE POTTAWATOMIE COUNTY SHERIFF'S OFFICE.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve a resolution to declare a 2003 Ford Expedition City of Shawnee Police Department vehicle surplus property and authorize the donation of said property to the Pottawatomie County Sheriff's Office. Motion carried 6-0.

AYE: Harrod, Bolt, Finley, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 5:

Consider and take action with respect to a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the "City") approving action taken by the Shawnee Municipal Authority (the "Authority") authorizing issuance, sale and delivery of its clean water SRF promissory note to the Oklahoma Water Resources Board; ratifying and confirming a lease agreement and operation and maintenance contract, as amended, whereby the City of Shawnee leased its water and sanitary sewer systems to the Shawnee Municipal Authority; and containing other provisions related thereto.

Finance Director Chance Allison explained this item in conjunction with the Shawnee Municipal Authority Agenda Item No. 2. Both items relate to the Shawnee Municipal Authority Advanced Metering Infrastructure System (AMI) project. In April 2019, the Oklahoma Water Resources Board approved a loan for this project. Mr. Nate Ellis, Public Finance Law Group, stated an interest rate of 1.93% was locked in for this loan. The term of the loan is length of construction plus fifteen years.

Resolution No. 6588 was introduced.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING A LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT, AS AMENDED, WHEREBY THE CITY OF SHAWNEE LEASED ITS WATER AND SANITARY SEWER SYSTEMS TO THE SHAWNEE MUNICIPAL AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

A motion was made by Commissioner Sehorn, seconded by Commissioner Bolt, to approve to a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the "City") approving action taken by the Shawnee Municipal Authority (the "Authority") authorizing issuance, sale and delivery of its clean water SRF promissory note to the Oklahoma Water Resources Board; ratifying and confirming a lease agreement and operation and maintenance contract, as amended, whereby the City of Shawnee leased its water and sanitary sewer systems to the Shawnee Municipal Authority; and containing other provisions related thereto. Motion carried 6-0.

AYE: Sehorn, Bolt, Harrod, Finley, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 6:

Consider an ordinance relating to flagpoles, amending Article VII, Section 8 – General Use Restrictions; providing for severability.

Interim City Manager Eric Benson explained this amendment will allow taller flag poles and larger flags within the City of Shawnee. The height of a flag pole for a commercial center is limited seventy feet, unless approved by the City Manager. Under no circumstances shall any flagpole exceed ninety feet.

A motion was made by Commissioner Rutherford, seconded by Vice Mayor Harrod, to approve an ordinance relating to flagpoles, amending Article VII, Section 8 – General Use Restrictions; providing for severability.

Ordinance No. 2663NS was introduced.

AN ORDINANCE RELATING TO FLAGPOLES, AMENDING ARTICLE VII, SECTION 8 – GENERAL USE RESTRICTIONS; PROVIDING FOR SEVERABILITY.

Motion carried 6-0.

AYE: Rutherford, Harrod, Finley, Sehorn, Salter, Bolt

NAY: None

Ordinance No. 2663NS was adopted by the City Commission.

AGENDA ITEM NO. 7:

Acknowledge monthly Sales Tax and City Treasurer Report.

Finance Director Chance Allison reported sales tax is up \$361,621.00, or 1.99%, over the projected budget year-to-date. He stated that use tax collections are up approximately \$233,812.00, or 16.52%, over the projected budget year-to-date.

AGENDA ITEM NO. 8:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 9:

Commissioners Comments

Commissioner Bolt said he appreciated everyone coming out tonight.

Vice Mayor Harrod spoke regarding public storm shelters.

Commissioner Sehorn commented on the possible Heart of Oklahoma Exposition Center and Spectra contract.

Commissioner Salter thanked Eric Benson for his work on the flagpole ordinance.

Mayor Finley explained that the Shawnee Senior Center was not in jeopardy of being shut down. He stated this is merely regarding a contractual agreement between the City of Shawnee and the individuals that currently run the establishment.

AGENDA ITEM NO. 10:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:24 p.m.)

Richard Finley
RICHARD FINLEY, MAYOR

ATTEST:

Kacie Eck
KACIE ECK,
SR. DEPUTY CITY CLERK

