

AGENDA
BOARD OF CITY COMMISSIONERS
May 20, 2019 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consider approval of Consent Agenda:
 - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Airport Authority Agenda Item No. 2.
 - b. Minutes from the May 6, 2019 regular meeting.
 - c. Acknowledge the following reports and minutes:
 - License Payment Report for April 2019
 - Project Payment Report for April 2019
 - Shawnee Urban Renewal Authority Minutes from the February 5, 2019 meeting
 - d. Approve renewal of the following agreements for Fiscal Year 2019-2020:
 1. Agreement with South Central Industries, Inc. for Right-of-way Maintenance Services.
 2. Agreement with Shawnee Twin Lakes Trap Club for use of city property known as Shawnee Twin Lakes Trap Range.
 3. Agreement with REACT Ambulance Authority for dispatch services.
 4. Agreement with The Housing Authority of the City of Shawnee for fingerprinting services.
 5. Agreement with Pottawatomie County District Court to establish, develop, and implement programs for juvenile misdemeanor offenders.
 6. Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.
 - e. Acknowledge the Central Disposal contract for Fiscal Year 2019-2020.
 - f. Authorizing Interim City Manager to sign an agreement with Crawford and Associates for accounting, financial management, and consulting services for Fiscal Year 2019-2020.

- g. Budget Amendment – Fund 001
To revise the General Fund budget to reflect changes which have occurred since July 1, 2018.
2. Presentation by Animal Control to present the Pet of the Week.
3. Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)
4. Consider a resolution to declare a 2003 Ford Expedition City of Shawnee Police Department vehicle surplus property and authorize the donation of said property to the Pottawatomie County Sheriff's Office.
5. Consider and take action with respect to a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the "City") approving action taken by the Shawnee Municipal Authority (the "Authority") authorizing issuance, sale and delivery of its clean water SRF promissory note to the Oklahoma Water Resources Board; ratifying and confirming a lease agreement and operation and maintenance contract, as amended, whereby the City of Shawnee leased its water and sanitary sewer systems to the Shawnee Municipal Authority; and containing other provisions related thereto.
6. Consider an ordinance relating to flagpoles, amending Article VII, Section 8 – General Use Restrictions; providing for severability.
7. Acknowledge monthly Sales Tax and City Treasurer Report.
8. New Business
(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
9. Commissioners Comments
10. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

1.b.

Meeting Date: 05/20/2019

CC Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the May 6, 2019 regular meeting.

Attachments

CC Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS

MAY 6, 2019 AT 3:00 P.M.

RESCHEDULED FROM MAY 6, 2019 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, May 6, 2019 at 3:00 p.m., rescheduled from Monday, May 6, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley

Mayor

Ed Bolt

Commissioner Ward 1

Ron Gillham

Commissioner Ward 2

James Harrod

Commissioner Ward 3-Vice Mayor

Darren Rutherford

Commissioner Ward 4

Mark Sehorn

Commissioner Ward 5

Ben Salter

Commissioner Ward 6

ABSENT: None

INVOCATION

The Lord's Prayer

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the April 15, 2019 regular meeting.
- b. Acknowledge the following minutes:
 - Traffic Commission Minutes from the March 26, 2019 meeting
 - Shawnee Community Beautification Committee Minutes from the February 21, 2019 meeting

c. Lake Lease Transfers:

TRANSFERS:

Lot 14 Belcher Tract, 33202 Post Office Neck

From: Joseph D. Shiff and Kristi L. Shiff

To: Kristi Peterson and Alvin R. Peterson

Lot 9 Belcher Tract, 15605 Nickens Road

From: Patricia Cunningham

To: Kasey Miller and Edward Hall

Lot 4 Magnino Tract, 16512 Archery Range Road

From: Mark Jennings and Bonnie Jennings (Deceased)

To: Mark and Brandy Jennings

Lot 5 Magnino Tract, 16516 Archery Range Road

From: Mark Jennings and Bonnie Jennings (Deceased)

To: Mark and Brandy Jennings

Lot 13 Belcher Tract, 33114 Post Office Neck

From: Dee Ann Lowrey and Kirk Lowrey and/or Michael T. Lowrey

To: Kirk Lowrey and Michael T. Lowrey

Lot 12 Belcher Tract, 33112 Post Office Neck

From: Dee Ann Lowrey and Michael T. Lowrey and/or Kirk Lowrey

To: Michael T. Lowrey and Kirk Lowrey

d. Mayor's Appointments:

Oklahoma Baptist University Board

Todd Fisher 2nd Full Term Expires: December 31, 2025
Reappointment

Marty Lewis 1st Full Term Expires: December 31, 2025
Replacing Will Smallwood

Airport Advisory Board

Harmik DerSahakian 1st Full Term Expires: July 1, 2022
Replacing Andy Freeman

Barry Fogerty
Reappointment

2nd Full Term

Expires: July 1, 2022

John Klaser
Reappointment

2nd Full Term

Expires: July 1, 2022

James (Jim) Smith
Reappointment

2nd Full Term

Expires: July 1, 2022

- e. Authorize staff to purchase a Bauer Mini-Unicus Cascade System with Legacy Compressor in the total amount of \$38,776.00 for Fire Station No. 2.
- f. Acknowledgment of Commissioner Darren Rutherford, Interim City Manager Eric Benson, and Finance Director Chance Allison as appointees of the City of Shawnee to negotiate a contract with Global Spectrum LLC dba Spectra for management services of the Heart of Oklahoma Exposition Center, in conjunction with Rachael Melot and Lance Wortham of the Shawnee Civic and Cultural Development Authority Board.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Sehorn, to approve Consent Agenda Item Nos. 1(a-f). Motion carried 7-0.

AYE: Harrod, Sehorn, Salter, Bolt, Gillham, Finley, Rutherford

NAY: None

AGENDA ITEM NO. 2:

Presentation by Animal Control to present the Pet of the Week.

There was no Pet of the Week.

AGENDA ITEM NO. 3:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Daniel Shaughnessy read a letter stating that there is a place of unique place on our planet, where five (5) unique sovereign nations come together and share a land of freedom. He requested that it be left in existence today.

Ms. Carole Pool read a letter in support of the Shawnee Senior Center and Kate Joyce. She requested that the contract be tabled until more information can be gathered.

Ms. Fran Topping addressed the topic of transparency. She stated that the number 1 core value on the city plaque in the chambers is transparency. She stated that she hopes that can be kept in mind.

Ms. Linda Agee stated she is here because the Contract Review has recommended denial of the Historical Shawnee Alliance contract. She stated areas where the façade grants not only improve the downtown business, but also remit sales tax that comes back to the City.

Ms. Kate Joyce, Director for the Senior Citizens Center, stated that the books are open to anyone that wants to see them. She requested to sit down with the Senior Center board, Contract Review board or City Commission to talk about what the problems are, what can be done to fix them, put it in writing and track it.

Ms. Correna Pickens, Senior Citizens Center board member. She stated her support for the Senior Citizens Center and Kate Joyce as Director.

Mr. Jim Ruth stated he was here to discuss a boundary dispute for the property that he leases from the City of Shawnee. He advised that the City approved a permit for him to build a storage building, but construction was stopped when a survey appeared that conflicted with the existing definition of the property. The City asked him to wait until the City could make a decision. He requested that the property be recognized as it has been over the past years.

AGENDA ITEM NO. 4:

Consideration and possible action to approve Community Service Contract Review Committee Recommendations for Fiscal Year 2019-2020:

- a. Consider renewal of the contract with Historical Shawnee Alliance for FY 2019-2020.

RECOMMENDATION: To not renew the contract with Historical Shawnee Alliance for FY 2019-2020.

- b. Consider renewal of contract with Senior Citizens of Shawnee, Inc. for FY 2019-2020.

RECOMMENDATION: To not renew the contract with Senior Citizens of Shawnee, Inc. for FY 2019-2020.

- c. Consider renewal of contract with Shawnee Forward for FY 2019-2020.

RECOMMENDATION: To renew the contract with Shawnee Forward for FY 2019-2020 in the amount of \$286,000.00.

- d. Consider renewal of the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for FY 2019-2020.

RECOMMENDATION: To renew the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for FY 2019-2020 in the amount of \$68,000.00, and direct staff to negotiate the requested parking lot usage south of East Main Street and west of South Bell Avenue.

- e. Consider renewal of the contract with Safe Events for Families for FY 2019-2020.

RECOMMENDATION: To renew the contract with Save Events for Families for FY 2019-2020 to reimburse expenses for events up to \$63,000.00.

- f. Consider renewal of the contract with Visit Shawnee, Inc. for FY 2019-2020.

RECOMMENDATION: To not renew the contract with Visit Shawnee, Inc. for FY 2019-2020.

Mayor Finley stated that it is the job of the board to accept the recommendations of the Community Service Contract Review Committee. From his perspective, it is an opening for negotiations to begin for those contracts which the Committee has recommended to not be renewed in their present form.

Commissioner Gillham stated that when they come across things like this that they are dealing with the City and public's money, they have certain procedures and requirements that they must follow. He stated they have things that need to be settled to fulfill their obligations to the public.

Vice Mayor Harrod stated that he and the Mayor are both on the Community Contract Review Committee board and this will allow negotiations for the contracts. The Commission will be working on the budget for the next 30-45 days.

Commissioner Rutherford requested to pull Agenda Item No. 4(a), (b) and (f) to be considered separately. Commissioner Bolt requested to pull Agenda Item No. 4(e) to be considered separately.

A motion was made by Commissioner Rutherford, seconded by Commissioner Bolt, to approve the recommendations by the Community Service Contract Review Committee for Consent Agenda Item Nos. 4(c) and (d). Motion carried 7-0.

AYE: Rutherford, Bolt, Gillham, Harrod, Finley, Sehorn, Salter
NAY: None

Regarding Agenda Item No. 4(a), Rutherford asked if we had a recommendation from Staff. City Manager Eric Benson stated that the budget development demands that we examine each and every budget item in comparison to each other. The recommendation to remove the three (3) from the automatic approval was made after considerable discussion and consideration of the financial impact of each contract. He recommends that each should be examined in concert with the many other funding issues that will have to be examined rather than making them separate.

Mayor Finley stated that the board is not deciding to renew or not renew the contract. He stated they are deciding to accept the recommendations of the Community Contract Review Committee that this contract needs further review and negotiations before it is automatically renewed.

A motion was made by Commissioner Sehorn, seconded by Commissioner Rutherford, to approve the recommendations by the Community Service Contract Review Committee for Consent Agenda Item No. 4(a). Motion carried 6-0-1.

AYE: Sehorn, Rutherford, Gillham, Harrod, Finley, Salter
NAY: None
ABSTAIN: Bolt

Regarding Agenda Item No. 4(b), Commissioner Rutherford asked the Shawnee Senior Center would remain funded through June 30, 2019 if contract was not renewed. The Mayor advised him it remains under contract at this point and it would be funded through June 30, 2019.

A motion was made by Mayor Finley, seconded by Commissioner Sehorn, to approve the recommendations by the Community Service Contract Review Committee for Consent Agenda Item No. 4(b). Motion carried 6-1.

AYE: Finley, Sehorn, Salter, Bolt, Gillham, Rutherford

NAY: Harrod

Regarding Agenda Item No. 4(e), a motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve the recommendations by the Community Service Contract Review Committee for Consent Agenda Item No. 4(e). Motion carried 6-0-1.

AYE: Harrod, Rutherford, Sehorn, Salter, Gillham, Finley

NAY: None

ABSTAIN: Bolt

Regarding Agenda Item No. 4(f), Commissioner Rutherford stated that the board is not saying this entity is going to cease. He stated the board is going to look at this contract with the budget and determine the best way to move forward.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve the recommendations by the Community Service Contract Review Committee for Consent Agenda Item No. 4(f). Motion carried 6-0-1.

AYE: Harrod, Rutherford, Sehorn, Salter, Gillham, Finley

NAY: None

ABSTAIN: Bolt

AGENDA ITEM NO. 5:

Public hearing and consideration of an ordinance to rezone property located at 4011 North Kickapoo Avenue from R-1; Single Family District to C-3; Highway Commercial District for the purposed purpose of retail development. Case No. P03-19, Applicant: Nelmon Brauning.

Planning Director Rebecca Blain gave a staff report. She stated there were no objections received from area residents. Staff recommended approval of the rezoning.

Mayor Finley declared a public hearing in session to consider an ordinance to rezone property located at 4011 North Kickapoo Avenue from R-1; Single Family District to C-3; Highway Commercial District for the purposed purpose of retail development. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Salter, to approve an ordinance to rezone property located at 4011 North Kickapoo Avenue from R-1; Single Family District to C-3; Highway Commercial District for the purposed purpose of retail development.

Ordinance No. 2660NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING 289 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER (SW/C NW/4 NW/4) OF SECTION SIX (6), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE EAST 183 FEET; THENCE NORTH 100 FEET; THENCE WEST 183 FEET; THENCE SOUTH 100 FEET TO THE POINT OF BEGINNING FROM ZONING CLASSIFICATION, R-1; SINGLE FAMILY RESIDENTIAL TO C-3; HIGHWAY COMMERCIAL AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Harrod, Salter, Bolt, Gillham, Finley, Rutherford, Sehorn

NAY: None

Ordinance No. 2660NS was adopted by the City Commission.

AGENDA ITEM NO. 6:

Consideration of approval of a preliminary plat for The Grove Retirement Homes located at approximately 3900 North Union Avenue. Case No. S04-19; Applicant: Crafton Tull & Associates.

Planning Director Rebecca Blaine explained that Agenda Item Nos. 6 and 7 are related. She stated that the final plat was approved in October 2018; however,

the developer's intention was to complete the project in two (2) phases. The first phase would have included the water and sewer infrastructure and doing phase two (2) at a later time. However, they had originally platted it as one (1) lot and, by ordinance, had to have all of that infrastructure completed at the same time prior to the development. Staff had a meeting with the developer on April 12 and they reorganized the plat to represent the single lot with all infrastructure they plan on constructing before they develop. Staff recommends approval of the preliminary and final plats.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Sehorn, to approve a preliminary plat for The Grove Retirement Homes located at approximately 3900 North Union Avenue, with the following conditions:

1. Final construction documents must be approved by the City Engineer concurrent with Final Plat approval.
2. Drainage plans must be approved by the City Engineer concurrent with Final Plat approval.
3. All other applicable City standards apply.

Motion carried 7-0.

AYE: Harrod, Sehorn, Salter, Bolt, Gillham, Finley, Rutherford

NAY: None

AGENDA ITEM NO. 7:

Consideration of approval of a final plat for The Grove Retirement Homes located at approximately 3900 North Union Avenue. Case No. S06-19; Applicant: Crafton Tull & Associates.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve a final plat for The Grove Retirement Homes located at approximately 3900 North Union Avenue, with the following conditions:

1. Final improvement plans shall be approved by the City Engineer prior to construction.
2. Prior to filing (recording) the final plat, the applicant shall commence with making the required public site improvements in accordance with construction plans approved by the City Engineer or otherwise bond the project in accordance with City code.
3. All other applicable City standards apply.

Motion carried 7-0.

AYE: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter,

NAY: None

AGENDA ITEM NO. 8:

Consideration of an ordinance to amend Article III, Flood Damage Prevention, Chapter 14, in its entirety of the Code of the City of Shawnee, Oklahoma; adopting new flood damage prevention standards; providing for severability; declaring an emergency and establishing an effective date.

Engineering Director Michael Ludi stated that this is an amendment to the previous floodplain ordinance. He advised that the biggest changes are adopting the new maps being issued from Federal Emergency Management Association (FEMA). He states he has been working with FEMA for the last five (5) years regarding these changes.

A motion was made by Commissioner Sehorn, seconded by Commissioner Bolt, to approve an ordinance to amend Article III, Flood Damage Prevention, Chapter 14, in its entirety of the Code of the City of Shawnee, Oklahoma; adopting new flood damage prevention standards; providing for severability; declaring an emergency and establishing an effective date.

Ordinance No. 2661NS was introduced.

AN ORDINANCE AMENDING ARTICLE III, FLOOD DAMAGE PREVENTION, CHAPTER 14, IN ITS ENTIRETY, OF THE CODE OF THE CITY OF SHAWNEE, OKLAHOMA; ADOPTING NEW FLOOD DAMAGE PREVENTION STANDARDS; PROVIDING FOR SEVERABILITY; DECLARING AN EMERGENCY AND ESTABLISHING AN EFFECTIVE DATE.

Motion carried 7-0.

AYE: Sehorn, Bolt, Gillham, Harrod, Finley, Rutherford, Salter
NAY: None

Ordinance No. 2661NS was adopted by the City Commission.

A motion was made by Commissioner Rutherford, seconded by Commissioner Bolt, to approve an emergency clause relating to Ordinance No. 2661NS. Motion carried 7-0.

AYE: Rutherford, Bolt, Gillham, Harrod, Finley, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 9:

Consideration of an ordinance to amend portions of the Shawnee Municipal Code, Chapter 6 “Aviation”; providing for repeal; providing for codification; providing for severability; and setting the effective date.

Airport Manager Bonnie Wilson stated that many years ago the code was written to include the Minimum Standards for operations, developments and procedures at the Shawnee Regional Airport. The Federal Aviation Association (FAA) has asked the Airport to make sure to use those minimum standards to guide the operations. For the past nine (9) months, the Airport Advisory Board (AAB) and Staff have reviewed all of the documentation that was issued in 2000 and amended over time through an ordinance change and resolutions through the Shawnee Airport Authority. The changes are fairly significant in the list of definitions and the technical terminology has changed over that time. Staff recommends to reissue the Minimum Standards as part of the ordinance and update that ordinance to reflect the information that the FAA uses and to ensure that we are stating in compliance with their guidance. Ms. Wilson stated that the changes being recommended are corrected in nature and also to make sure that the Airport complies with the areas the FAA would like to see included in the Minimum Standards.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve an ordinance to amend portions of the Shawnee Municipal Code, Chapter 6 “Aviation”; providing for repeal; providing for codification; providing for severability; and setting the effective date

Ordinance No. 2662NS was introduced.

AN ORDINANCE AMENDING PORTIONS OF THE SHAWNEE MUNICIPAL CODE, CHAPTER 6 “AVIATION”; PROVIDING FOR REPEAL; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND SETTING THE EFFECTIVE DATE.

Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter
NAY: None

Ordinance No. 2662NS was adopted by the City Commission.

AGENDA ITEM NO. 10:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (3:58 p.m.)

AFTER THE SHAWNEE MUNICIPAL AUTHORITY MEETING ADJOURNED AT 4:00 P.M., THE CITY COMMISSION MEETING WAS RECESSED BY THE POWER OF THE CHAIR FOR 10 MINUTES.

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (4:20 p.m.)

AGENDA ITEM NO. 11:

Extended Audit and Budget Brief

Finance Director Chance Allison stated that he would be speaking on a two-part series – first will be the audit and results of the audit for Fiscal Year (FY) ending June 30, 2018; and the second will be the small fund budgets that have been developed for FY2020.

The City received an unmodified opinion on the audit results, which means there is no modifications. This opinion is in relation to the conformity with U.S. Generally Accepted Accounting Principles (GAAP).

The last portion is the Internal Control over Financial Reporting. There were no material weaknesses or significant deficiencies. There were two compliance matters that were noted. They have both been ongoing repeat findings from FY2017. The first is Budgeted Appropriations. There were three departments expenditures exceed budgeted appropriations - General government, public safety and culture and recreation categories. The other compliance matters noted was a negative fund balance – General Fund, Street and Alley Fund and Hotel/Motel Tax Fund. To correct those, the City will do a better job managing cash flow and budgets to ensure items are not overspent in those categories.

Mr. Allison briefly discussed the following small funds:

- Street and Alley Fund
- E-911 Fund
- Revolving Oil and Gas Fund
- Economic Development Fund
- Spay/Neuter Fund
- Hotel/Motel Surcharge Fund
- Police Sales Tax Fund
- Fire Sales Tax Fund
- Tax Increment Financing Fund
- Drug Forfeiture Fund
- Gifts and Contributions Fund
- Cemetery Care Fund

Mr. Allison stated that the total proposed revenues for FY2020 is \$2,379,209.00 and the total proposed expenditures are \$2,045,596.00.

AGENDA ITEM NO. 12:

Commissioners Comments

Commissioner Bolt stated that he appreciated all of the interest in today's meeting.

Commissioner Gillham thanked the management team for the City's healthy financial situation and that the City's credit rating was excellent and the City is getting good rates on loans.

Commissioner Harrod stated that the change in the meeting time to 3:00 p.m. was not to restrict people coming to the meeting, but for the audit and budget presentation.

Mayor Finley requested that the rhetoric regarding City decisions be kept respectful around town. He advised that the change in the meeting time from 6:00 p.m. to 3:00 p.m. was to give plenty time for the audit and budget presentation and not to restrict people from attending the meeting.

Mayor Finley announced that the board will be talking to Chance Allison in the near future about being hired as the next City Manager. He also advised that Ashley Neel, the current Assistant Chief Financial Officer, will be the new Chief Financial Officer.

AGENDA ITEM NO. 13:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (5:02 p.m.)

RICHARD FINLEY, MAYOR

ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners**1.c.**

Meeting Date: 05/20/2019

Reports and Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- License Payment Report for April 2019
- Project Payment Report for April 2019
- Shawnee Urban Renewal Authority Minutes from the February 5, 2019 meeting

Attachments

License Pymt Rpt

Project Pymt Rpt

SURA Minutes

5/15/2019 2:40 PM
LICENSES: THRU ZZZZZZZZZZ-

L I C E N S E P A Y M E N T R E P O R T
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PAGE:
PAYMENT DATES: 4/01/2019 TO 4/30/2019

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-4017	OCCUPATIONAL TAX	1,800.00CR
001-4201	LICENSES	713.00CR
001-4210	REGISTRATIONS	2,350.00CR
001-4216	GARAGE SALE PERMITS	540.00CR
001-4601	LAKESITE LEASES RENTAL REV	10,038.00CR
799-1023	BANCFIRST GENERAL ACCT	15,441.00

PAYMENT DATES: 4/01/2019 TO 4/30/2019 PAGE: 1

** FEE CODE TOTALS **

FEE CODE	DESCRIPTION	FEE	PAYMENT DISTRIBUTION			TOTAL PAID
			PENALTY	TAX	INTEREST	
ALARM	BURGLAR/FIRE ALARM LICENSE	10	250.00CR			250.00
ALARMRENEW	BURGLAR/FIRE ALARM RENEW	4	60.00CR			60.00
ELEC1	ELECTRICAL CONTRACTOR INITIAL	4	400.00CR			400.00
ELEC2	ELECTRICAL CONTRACTOR RENEW	6	450.00CR			450.00
EXT	EXTERMINATOR LICENSE FEE	1	25.00CR			25.00
IMERC	ITINERANT MERCHANT FEE	2	53.00CR			53.00
LAKELEASE	LAKE LEASE	14	10,038.00CR			10,038.00
MECH1	MECHANICAL CONTRACTOR INTIAL	3	300.00CR			300.00
MECH2	MECHANICAL CONTRACTOR RENEW	7	550.00CR			550.00
MIXER	MIXED BEVERAGE RENEWAL	2	1,800.00CR			1,800.00
PLUM1	PLUMBING CONTRACTOR INITIAL	2	200.00CR			200.00
PLUM2	PLUMBING CONTRACTOR RENEW	6	450.00CR			450.00
RESAL	RESIDENTIAL SALE	54	540.00CR			540.00
SIGN	SIGN HANGERS LICENSE FEE	3	225.00CR			225.00
SNOWC	SNOW CONE STAND LICENSE FEE	1	25.00CR			25.00
SOLIC	SOLICITOR ANNUAL LICENSE	1	50.00CR			50.00
TREE	TREE TRIMMING LICENSE FEE	1	25.00CR			25.00
TOTAL			15,441.00CR			15,441.00

05/15/2019 2:32 PM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

P R O J E C T P A Y M E N T R E P O R T

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 4/01/2019 TO 4/30/
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** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	244.00CR
001-4202	BUILDING PERMITS	15,759.40CR
001-4203	PLUMBING PERMITS	3,875.00CR
001-4204	ELECTRICAL PERMITS	700.00CR
001-4205	ZONING PERMITS & APPLICATIONS	280.00CR
001-4206	HEATING & A/C PERMITS	587.50CR
001-4249	OTHER PERMITS	1,070.00CR
001-4822	OTHER MISC. REVENUE	30.50CR
101-4249	OTHER PERMITS	50.00CR
501-4510	WATER TAPS	2,450.00CR
799-1023	BANCFIRST GENERAL ACCT	25,046.40

05/15/2019 2:32 PM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

PROJECT PAYMENT REPORT

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 4/01/2019 TO 4/30/
SORTED BY: PRG

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	11,715.75CR
B2-ADD	BUILDING CONSTRUCTION ADD	106.75CR
B3-REMODEL	BUILDING CONSTRUCTION REM	9,174.90CR
B4-CARPORT	BUILDING CARPORT	29.50CR
B4-SHELTER	BUILDING SHELTER	118.00CR
B4-STORAGE	BUILDING STORAGE SHED	190.50CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	722.50CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	628.00CR
P3-REMODEL	PLUMBING REMODEL	926.50CR
P5-SEPTIC	SEPTIC PERMIT	25.00CR
X-CURBCUT	CURBCUT/DRIVEWAY/SIDEWALK	100.00CR
X-SIGN	SIGN PERMIT	550.00CR
X-SWIMPOOL	SWIMMING POOL PERMIT	129.00CR
Z-OCCUP	OCCUPANCY PERMIT	350.00CR
Z-REZONING	REZONING REQUEST	280.00CR
TOTAL		25,046.40CR

SHAWNEE URBAN RENEWAL AUTHORITY

MINUTES OF FEBRUARY 5, 2019

The Board of Commissioners of the ***Shawnee Urban Renewal Authority*** met for a regular meeting Tuesday, February 5, 2019 at 9:00 a.m. in the CDBG Conference Room, 227 N. Broadway, Suite C, Shawnee, Oklahoma.

Tiffany Barrett called the meeting to order at 9:03 a.m.

AGENDA ITEM NO. 2

ROLL CALL:

Roll call was taken showing the following members present:

Chairman	Tiffany Barrett
Commissioner	Audra Barksdale
Commissioner	Paul Davis
Commissioner	Renee' Wortham

Absent: Commissioner Johnie Maxwell

Also present:

Jared Cooper, Interim Planning Director

Karen Drain, Secretary, SURA

Elaine Shrum, Administrative Specialist, SURA

A quorum was declared.

AGENDA ITEM NO. 3

APPROVAL OF MINUTES:

A motion to approve the minutes of November 6, 2018 was made by ***Commissioner Davis***, seconded by ***Commissioner Barksdale***. Motion carried with no abstentions.

VOTING YES: Barrett, Barksdale, Davis, and Wortham

VOTING NO: None

AGENDA ITEM NO. 4

APPROVAL OF CLAIMS:

A motion to approve claims totaling \$ 71,303.50 was made by ***Commissioner Wortham***, seconded by ***Commissioner Davis***. Motion carried with no abstentions.

VOTING YES: Barrett, Barksdale, Davis, and Wortham

VOTING NO: None

**AGENDA ITEM NO. 5
UPDATE ON PROJECTS:**

Elaine Shrum, Administrative Specialist gave the following update:

- 1. Home Repair: Siding**
Cost Estimate: \$ 9,950.00
Bids received: 2
Bid awarded to: Beauford Const. for \$9,917.00– Closed at \$13,617.00

- 2. Home Repair: Ceiling Repair**
Quotes received: 2
Awarded to: Williams Restoration for \$1,000.00 – Closed

- 3. Home Repair: Roof, Bathroom**
Cost Estimate: \$ 16,550.00
Bids received: 2
Bid awarded to: LG Const. for \$15,045.00

- 4. Home Repair: Roof, HVAC**
Cost Estimate: \$ 13,500.00
Bids received: 3
Bid awarded to: Beauford Const. for \$14,450.00 – Closed at \$ 16,250.00

- 5. Home Repair: Foundation**
Quotes received: 2
Awarded to: PowerLift for \$9,100.00 - Closed

- 6. Home Repair: Windows**
Cost Estimate: \$ 3,600.00
Bids received: 3
Bid awarded to: Unlimited Design Custom Homes for \$2,750.00

- 7. Home Repair: Remove brick**
Cost Estimate: \$ 5,250.00
Bids received: 3
Bid awarded to: Unlimited Design Custom Homes for \$3,850.00

**AGENDA ITEM NO. 6
OLD/NEW BUSINESS:**

There was no old or new business.

**AGENDA ITEM NO. 7
PROGRAM MANAGER'S REPORT:**

Elaine Shrum, Administrative Specialist reported that Renee' Wortham has been re-appointed to a new 3 year term on the SURA Board.

**AGENDA ITEM NO. 8
ADJOURNMENT**

There being no further business to come before the Board at this time, a motion to adjourn at 9:20 a.m. was made by **Commissioner Wortham**, seconded by **Commissioner Davis**. Motion carried with no abstentions.

VOTING YES: Barrett, Barksdale, Davis, and Wortham
VOTING NO: None



Secretary, Renee' Wortham



Chairman, Tiffany Barrett

Regular Board of Commissioners

1.d.

Meeting Date: 05/20/2019

Annual Agreements

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approve renewal of the following agreements for Fiscal Year 2019-2020:

Attachments

No file(s) attached.

Regular Board of Commissioners

1.d.1.

Meeting Date: 05/20/2019

South Central

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with South Central Industries, Inc. for Right-of-way Maintenance Services.

Attachments

South Central

AGREEMENT FOR ROW MAINTENANCE SERVICES

This contract, made and entered into this _____ day of _____, 2019, between the City of Shawnee, Oklahoma, hereinafter referred to as "City" and South Central Industries, Inc., 130 North Louisa, Shawnee, Oklahoma, hereinafter referred to as "Contractor".

WHEREAS, the Contractor has submitted a Proposal pursuant to a request by the City of Shawnee to furnish trash pickup on the City right of ways.

NOW THEREFORE, in consideration of the mutual agreements and covenants herein contained, it is understood and agreed by and between Contractor and City that:

1. The term of this contract is from July 1, 2019 to June 30, 2020. At the end of the term of the contract, the City may continue the contract for the succeeding fiscal year or discontinue the contract with no penalty upon thirty (30) days written notice to the Contractor at any time.
2. The City agrees to pay and the Contractor agrees to accept in full consideration for the performance of the Contractor's obligations, the sum of \$1,875.00 per month.
3. This contract constitutes the entire agreement and understanding between the parties hereto, and shall not be modified, altered, changed or amended in any respect unless in writing and signed by both parties hereto.
4. Contractor shall not assign this contract to another party, company, partnership or corporation without specific approval in writing from the City.
5. This Contract shall be governed by the laws of the State of Oklahoma both as to interpretation and performance.
6. The Contractor shall procure a policy of Workers' Compensation Insurance and shall procure a policy of liability insurance, the terms, limits and conditions of which shall be acceptable to the City.
7. The Contractor shall furnish transportation for its workers to and from the various Right of Way locations and transport trash to dumpsters at various locations. Cleanup location list attached to contract.
8. The City shall provide necessary supplies so the Contractor can pick up trash in accordance with the list.
9. It is agreed this agreement shall not be construed as a joint venture agreement or partnership between the City and the Contractor, and the Contractor is not an agent or entity of the City. On the contrary, the Contractor is an independent contractor and shall be responsible for its acts and omissions.

CLEANUP LOCATIONS

- Kickapoo 45th to north edge of Shawnee Mall
- Kickapoo 45th to Hazel Dale Road (Pistol Range)
- Union 45th to ¼ south
- 45th Leo to Bryan
- Leo 45th to Macarthur
- Acme 45th to Macarthur
- Harrison MacArthur to Wolverine including Westech ¼ mi.
- Bryan 45th to Highland
- Highland Bryan to River Bridge
- Gordon Cooper Farrall to River Bridge
- Farrall Leo to Pottenger
- Leo Street Farrall North to Central Plastics
- Lake Road Kennedy to River Bridge
- Daily Road South off Lake Rd East of 177 hwy
- Kickapoo Spur Kickapoo to SH-177 & Clover Leafs
(No Medians)
- Independence Airport Drive to EXPO Center
- MacArthur SH-177 to Airport Drive
- Mall Drive Kickapoo to Harrison
- Mission Parkway Kickapoo to Dead End East
- Downtown Alleys Beard to East End

IT WITNESS WHEREOF, we, the contracting parties, by our duly authorized agents, hereto affix our signatures and seals at Shawnee, Oklahoma, this _____ day of _____ 2019.

CITY OF SHAWNEE, OKLAHOMA

S. ERIC BENSON, INTERIM CITY MANAGER

(SEAL)

ATTEST:

LISA LASYONE, CMC, CITY CLERK

SOUTH CENTRAL INDUSTRIES, INC.


ADMINISTRATOR

SECRETARY/NOTARY

Approved as to form and legality this _____ day of _____, 2019

JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners**1.d.2.**

Meeting Date: 05/20/2019

Trap Club

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Shawnee Twin Lakes Trap Club for use of city property known as Shawnee Twin Lakes Trap Range.

AttachmentsTrap Club

AGREEMENT

This Agreement ("Agreement") is entered into between the CITY OF SHAWNEE, a municipal corporation LESSOR ("City"), and the SHAWNEE TWIN LAKES TRAP CLUB, INC., LESSEE (STLTC), collectively the ("Parties").

WHEREAS the City is the owner of public property and facilities known as, The Shawnee Twin Lakes Trap Range, in the City of Shawnee, Pottawatomie County, State of Oklahoma, and;

WHEREAS the City recognizes that the Trap Range and facilities located at the North East corner of Patterson Road and Hardesty Road shall be used for certain recreational purposes for the benefit of the health, safety and welfare of the residents of the of the City of Shawnee, and;

WHEREAS, it is the desire of the parties to set out in detail the rights and responsibilities of the parties regarding the operations of the Trap Range and the use of City property.

NOW, THEREFORE, in consideration of the covenants, terms and conditions herein contained, the City and the STLTC agree as follows:

1. The City hereby grants the right and privilege to the STLTC to use the facilities and property located generally at the North East corner of Patterson Road and Hardesty Road, City of Shawnee, Pottawatomie County, State of Oklahoma, West side of property, hereinafter jointly referred to as the "Property".
2. This Agreement shall commence on July 1, 2019 and end on June 30, 2020 unless sooner terminated in accordance with the express provisions of this Agreement or renewed as provided in this section. This Agreement shall automatically renew for successive one (1) year terms at the end of the Original Term and each subsequent renewal term, unless revoked in writing by the City or the STLTC, by May 1st of the then-current renewal term. It is further agreed that either of the Parties shall have the right and privilege of terminating this Agreement at any time in the event of a material default by the other Party, upon giving sixty (60) days' notice, in writing, delivered by certified mail, to the other Party of its intention to terminate provided the other party fails to cure, or commence the taking of actions designed to cure, such default within such sixty (60) day time period. In the event this Agreement is terminated, all rights and interests of the

Parties hereto shall thereupon cease. Upon termination of this Agreement, the STLTC shall retain all rights to maintenance equipment, concession equipment, and all other items not considered permanent structural improvements or not purchased by the City. Any and all structures which have been placed or constructed on the Property by the STLTC shall become the property of the City unless otherwise mutually agreed to in writing by the City and the STLTC. The Parties acknowledge that the STLTC shall pay to the City a sum of one dollar (\$1.00) on the first day of July every calendar year as lease payment for use of the Property. The Parties acknowledge that at the time of execution of this agreement there have been no permanent improvements constructed by the STLTC.

3. Before any changes are made in the improvements and structures, and before the construction of any permanent building, the STLTC shall obtain approval from the City Manager or his designee for such changes or construction costing Twenty-five Thousand Dollars (\$25,000) or less. All changes or construction costing in excess of Twenty-five Thousand Dollars (\$25,000.) shall require the approval of the City Commission.
4. It is agreed that the Property area is to be used by the STLTC solely for the purposes of recreation and education, and development of sports skills, primarily for the purpose of shooting traps, and associated supportive services. Any other use of the Property area must be approved by the City. The STLTC shall provide the City with by-laws, league rules, league registration fees and schedules of all the STLTC activities. It is further agreed between the Parties that the STLTC shall make every effort to accommodate the City of Shawnee residents to facilitate shared use. If the STLTC makes the property available for use by others, the STLTC shall make ready the facilities, determine costs and assess such costs against such entities using the property.
5. The STLTC shall not assign this Agreement, or any interest herein, or sublet any portion of the Property area without the consent of the City Manager or his designee. The STLTC may grant permission and authority to any entities to occupy and use the Property area for any supportive services necessary for STLTC or for the conduct of a function not sponsored by STLTC. STLTC will be responsible for informing all other entities using the City property of the rules and obligations for the use of the property.
6. The STLTC will hold the City harmless and exempt from any damage or injury to persons or any damage to property of every kind arising from the management and use of the Property area by

the STLTC, its invitees, employees, representatives and successors from the failure of the STLTC to keep the Property and structures in good condition and repair or for any negligent or intentional act committed by STLTC, its employees, officers, successors and assigns resulting in injury of any kind.

7. The STLTC, at its expense, shall keep in force, during the term of this Agreement, Public Liability Insurance issued by an insurance company authorized to conduct business in Oklahoma by the Oklahoma Insurance commissioner. The insurance will be in a form acceptable to the City Attorney and City Manager for the City, for the protection of the City and the STLTC against all liabilities, judgments, costs, damages and expenses which may accrue against, be charged to, or recovered from City, on account of any matter or thing which may occur on the Property, excluding Participants who will not be covered during the actual participation in an event, in a Public Liability Insurance policy or policies in the amount of One Million Dollars (\$1,000,000.00). The use of the fields by any entity other than STLTC will require that entity to comply with the requirements of this paragraph for the obtaining of insurance. The insurance obtained will include a rider for the City and STLTC to be covered by the policy.
8. The STLTC will share the building space with the Sporting Clay area (currently the Shawnee Shotgun Club). The STLTC will provide maintenance to grounds around the building and facilities including mowing of the area right around the building, cost share with the Shawnee Shotgun Club janitorial and sanitizing service and supplies, Trash receptacles and liners to be disposed of on an as needed basis, field supplies and service including paint, and other equipment. Major repairs to existing facilities such as replacing buildings, roofs, sewer lines, major water line breaks, parking lot repairs, and fencing replacement previously installed by the City, and other repairs traditionally within the responsibility of the "landlord", will be the responsibility of the City at no cost to the STLTC. The STLTC will be responsible for minor repairs to the building, replacement of equipment, minor plumbing repairs such as clogged toilets, clogged sink drains, toilet and sink replacement, light bulb replacement and all maintenance and repair to new facilities constructed by the STLTC for at least one year after construction and during warranty period. All members and employees of the lessee that work on or do repairs will be considered independent contractors and not working for the City. The STLTC shall be responsible for ensuring that trash is picked up from grounds after events and deposited into the dumpster provided by the City. The STLTC shall exercise a high degree of care in ensuring grounds and building are continually in good repair during the term of this agreement. The City

shall be charged for electric services and the STLTC will exercise reasonable efforts to conserve electric. The STLTC will provide and pay for their own phone service.

9. The STLTC will exercise reasonable efforts to make its customers aware of parking regulations during STLTC activities to assist the City in an effort to insure that the ground and vegetation of the Property, and adjacent premises, are not damaged by vehicles being driven or parked in places other than those defined by signage or in the plan as road or parking areas.
10. The STLTC agrees to provide activities, primarily for Shawnee area residents without discrimination as to race, religion, color, creed, sex or national origin.
11. If any person believes that the STLTC has violated the provisions of this Agreement, and has exhausted all appeal procedures through the STLTC Board, that person may file a written complaint with the City Manager or his designee. The City Manager or his designee shall so advise the STLTC, provide it with a copy of the complaint, and give the STLTC ten (10) days to consult with counsel and file a written response with the City Manager or his designee. Thereafter, the City Manager or his designee may, if he/she deems prudent, conduct an investigation into the situation, and within thirty (30) days of the response by the STLTC, advise of a ruling on the matter. Failure of the STLTC to follow the directions so given by the City Manager or his designee may result in the termination of this Agreement (without further notice).
12. The City Manager may designate one (1) person to serve as a non-voting, advisory to the STLTC Board. Alternatively, the STLTC may designate one (1) person to serve as liaison between the STLTC and the City Parks Department to address issues regarding maintenance and program administration. The STLTC will provide the City semi-annual financial statements and reports of business activities. There shall be ultimate City Commission review for capital improvements in excess of twenty five thousand dollars (\$25,000.00). The STLTC shall permit City or City's designee to conduct a financial review of its operations at any time per discretion of the City.
13. The STLTC shall maintain a local contact, accessible to the City and the public at reasonable hours and otherwise make arrangements to accommodate the working public to the extent necessary for registration and similar activities. The contact will be responsible for disseminating all administrative and operational functions to include management, registration, access to all records that are subject to disclosure pursuant to Title 51 O.S. §24A.1, et seq., known as the

Oklahoma Open Records Act, and access to the operational staff.

14. This Agreement shall only be amended in writing by the mutual consent of the STLTC and the City. In the event that anyone or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the other provisions of the Agreement shall not be affected. The Agreement shall be construed as if the valid, legal, or enforceable provisions for the Agreement were not affected, and the Agreement shall be construed as if the invalid, illegal, or unenforceable provisions had never been contained therein. No terms inconsistent with this Agreement shall be deemed binding on the parties. This Agreement contains all essential terms necessary to accomplish the purposes expressed by the parties and any other prior agreements, written or oral, consistent or inconsistent with the terms herein, are hereby rendered null and void. The parties also agree that this Agreement is fully integrated, embracing all essential terms necessary to carry out the purpose stated herein.

IN WITNESS HEREOF the City of Shawnee, and Shawnee Twin Lakes Trap Club, Inc., by their representatives, set their hands to this Agreement on the _____ day of _____, 2019.

THE CITY OF SHAWNEE, OKLAHOMA

S. ERIC BENSON, CITY MANAGER

ATTEST:

LISA LASYONE, CMC, CITY CLERK

SHAWNEE TWIN LAKES TRAP CLUB, INC.

PRESIDENT/CHAIRMAN

ATTEST:

CLERK

APPROVED AS TO FORM AND LEGALITY THIS _____ DAY OF _____, 2019.

JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners

1.d.3.

Meeting Date: 05/20/2019

REACT

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with REACT Ambulance Authority for dispatch services.

Attachments

React

AGREEMENT

THIS AGREEMENT is entered into this 1st day of July, 2019 by and between the City of Shawnee, Oklahoma, a municipal corporation (hereinafter the "CITY"), and REACT Ambulance Authority, an Oklahoma Public Trust Authority (hereinafter "REACT").

WITNESSETH:

WHEREAS, REACT provides emergency response service to the citizens of the City of Shawnee; and

WHEREAS, the CITY possesses sufficient resources to provide dispatch services for REACT and has experience in being the primary respondent for dispatching emergency medical assistance; and

WHEREAS, it is the intent of the CITY and REACT to enter into a mutual cooperation agreement to arrange dispatch service for REACT to be provided by the CITY.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the parties hereby agreed as follows:

1. The CITY agrees to provide dispatch services for REACT, including both telephone and radio communications to assist REACT in providing emergency service to the citizens of Shawnee.
2. The CITY agrees to be the primary respondent in taking calls on the private emergency line for REACT.
3. The CITY agrees to provide this service in a professional manner commencing on July 1, 2019 and to continue until June 30, 2020.
4. In consideration for the dispatch services provide by the CITY, REACT agrees to pay to the CITY Thirty Thousand Dollars (\$30,000.00) for the term of this Agreement, with payments to be made on a monthly basis in the amount of Two Thousand Five Hundred Dollars (\$2,500.00).
5. Both parties agree that REACT is an independent contractor for purposes of this Agreement and is not an employee of the CITY. REACT shall be responsible for its own insurance, payroll taxes and salaries. Nothing in this Agreement establishes an Agency Relationship or any other legal relationship between REACT and the CITY, other than the provisions stated in this Agreement.
6. Each party agrees to assume all liability and/or costs of litigation arising from the actions of its own employees. Should any liability occur due solely to the actions of an employee of one of the parties, that party agrees to hold the other party harmless from liability and to indemnify the other party for any judgment or costs of litigation, including attorney fees.

7. This Agreement comprises all the terms agreed to by the parties and any modification, amendment or alteration of this Agreement must be in writing and executed by both parties.

8. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

9. This Agreement shall expire June 30, 2020. This Agreement may be renewed or extended by agreement of both parties thereafter.

10. This Agreement may be terminated by either party without cause upon thirty (30) days written notice directed to the other party. For purposes of this paragraph, the notice shall be sent to either the City Manager of the City of Shawnee or the Chairman of the REACT Ambulance Authority.

11. If any provision of this Agreement is held to be invalid or unenforceable by any court or agency of the state or federal government, then said provision will be modified to reflect the parties' intentions. All remaining provisions of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

REACT AMUBLANCE AUTHORITY



Printed Name: Willis Snowden

Title: Director

ATTEST/NOTARY:

Printed Name: _____

Title: _____

THE CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation

ATTEST:

S. ERIC BENSON, INTERIM CITY MANAGER

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this _____ day of _____, 2019.

JOSEPH M. VORNDRAN, CITY ATTORNEY
CITY OF SHAWNEE

Regular Board of Commissioners**1.d.4.**

Meeting Date: 05/20/2019

Housing Auth

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with The Housing Authority of the City of Shawnee for fingerprinting services.

AttachmentsShawnee Housing Auth

AGREEMENT FOR FINGERPRINTING SERVICES

Beginning April 1, 2012, the City of Shawnee Police Department will provide fingerprinting services for the The Housing Authority of the City of Shawnee in the following manner:

Shawnee Police Department will charge a monthly bulk rate of one hundred and eighty dollars (\$180.00) for up to fifteen (15) individuals from your agency for which we provide fingerprinting services. A charge of fifteen dollars (\$15.00) per individual in addition to the one hundred and eighty dollars (\$180.00) bulk rate will be charged for any prints taken after the first fifteen (15).

The monthly fee in the amount of one hundred and eighty dollars (\$180.00) will be due and payable on or before the 25th of each month. If number of individuals fingerprinted exceeds the total of fifteen (15) fifteen dollars (\$15.00) per individual will be added to invoice.

This annual agreement will be in force beginning July 1, 2019 thru June 30, 2020. Either party may dissolve this agreement for any reason after providing a thirty (30) day written notice.

REQUIREMENTS

Fingerprinting services will be provided each week on **Thursday's from 1:30 p.m. to 4:30 p.m.** The Housing Authority is required to inform applicants of these times.

I, being, authorized to act on behalf of The Housing Authority of the City of Shawnee, have read the above agreement for fingerprinting services provided by the City of Shawnee Police Department. I accept this agreement and all the provisions herein.



Housing Authority authorized signature

05/07/2019

Date

Shawnee Police Department

Date

Regular Board of Commissioners

1.d.5.

Meeting Date: 05/20/2019

Pott County

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Pottawatomie County District Court to establish, develop, and implement programs for juvenile misdemeanor offenders.

Attachments

Pott Co.

AGREEMENT FOR THE CITY OF SHAWNEE MUNICIPAL COURT JURISDICTION CONCERNING JUVENILES

This agreement is made pursuant to the Interlocal Cooperation Act by and between the Pottawatomie District Court serving Pottawatomie County, otherwise known as Judicial District 23 (District Court) and the Municipal Court of the City of Shawnee (Municipal Court), under authority of Title 10 of the Oklahoma Statutes (Supp. 1994), 1102E, under which Municipal Courts are authorized to assume jurisdiction of certain specified juvenile misdemeanor offenders, pursuant to agreements with the District Courts.

The express purpose of this agreement is to enable the Municipal Court to establish, develop and implement various prevention or early intervention programs for local juvenile misdemeanor offenders. By implementing such a program, the resources available to the District Court can be focused more efficiently on more serious juvenile offenders, including felony offenders and juveniles with significant histories of repeat offenses.

DURATION:

This agreement shall be in effect one year from July 1, 2019 through June 30, 2020. Thereafter, this agreement may be renewed for successive one-year periods corresponding with the City's fiscal year of July 1st to June 30th. If either party desires to terminate the agreement, the terminating party shall notify the other party in writing of its desire to terminate by May 1st of the fiscal year preceding termination.

OBLIGATIONS OF THE CITY:

1. The Municipal Court may assume jurisdiction of offenders who:
 - a) Are under eighteen (18) years of age
 - b) Are not presently under the supervision or treatment of the Pottawatomie County District Court system and do not have charges pending there; except as to acts or omissions exclusively covered by municipal ordinance;
 - c) Have been charged for violating municipal ordinances relating to vandalism, shoplifting, trespassing, assault, battery, assault and battery, truancy, curfews, possession of non-intoxicating beverages as defined in Section 163.2 of Title 37 of the Oklahoma Statutes, possession of alcoholic beverages as defined in Section 506 of Title 37 of the Oklahoma Statutes, disorderly conduct, public intoxication or any other offense listed in 10 O.S. Section 1102(E) (Supp. 1994); and
 - d) Have not been certified as an adult for any purpose pursuant to 10 O.S. Sec. 1112, to the best of the City's knowledge.

2. Upon conviction, punishment may include any one or all of the following:
 - a) A fine not to exceed the statutory maximum of the Municipal Court
 - b) Community service work in lieu of a fine, not to exceed ninety (90) hours or the product of multiplying the number of hours of community service authorized by law, whichever is greater;
 - c) Restitution
 - d) Counseling or other community-based services; and
 - e) Court costs
3. All municipal arrests and prosecution records for cases involving prosecutions under this contract shall be kept confidential and shall not be open for public inspection except by order of the District Court in conformity with the statutes or regulations adopted pursuant to 10 O.S. Sec. 620.6 1125-1125.4.
4. If a municipal citation is written to a juvenile meeting the criteria, the Municipal Court hearing date shall be indicated on the citation and notification of the citation shall be mailed to the parents, guardian or responsible adult relative of the juvenile. If the juvenile is arrested and meets the criteria set forth under the contract, under circumstances where the citation and release procedure would not be appropriate (e.g. intoxication), the City shall make reasonable efforts to locate the parent, guardian or responsible adult to take custody of the juvenile.
5. The Municipal Court shall provide to the District Court law enforcement reports and related documents for all juveniles referred to the District Court for prosecution and all juveniles who will be prosecuted for misdemeanor criminal offenses in the Municipal Court. Reports regarding juveniles who will not be prosecuted in either court shall not be forwarded to the District Court. It is expressly understood that a conviction or acquittal in Municipal Court will constitute a bar of double jeopardy against any subsequent prosecution in District Court for the same offense.
6. All fines and administrative fees generated as a result of prosecution of juveniles under this contract shall be placed in one or more special accounts and used solely to fund local programs which address problems of juvenile crime, including without limitation, offender counseling, early intervention, community service and teen court programs.
7. The City shall provide the District Court a copy of the most recent audit report of its Municipal Court operations for each year during the life of this contract or any extension thereof. It is understood, however, that this agreement does not impose any additional record keeping requirements on municipal governments or officials.

8. Representatives of the District Court and Municipal Court shall meet periodically to share information and evaluate the success of procedures implements to prosecute and treat juvenile offenders.

STATUS VARIOUS EMPLOYEES:

No joint employment is created by this agreement for any purpose and each party will be solely responsible for the payment of their respective expenses, including but not limited to wages, salaries and consideration paid on subcontracts.

In the event the parties need to discuss specific problems, or in the event any notice required under this contract needs to be served, the City may be contacted through Stuart and Clover, 130 North Broadway, Suite 100, Shawnee, Oklahoma, 74801, (405) 275-0700.

The District Court may be contacted through the office of the presiding juvenile Judge at the Pottawatomie County District Courthouse, 321 North Broadway, Shawnee, Oklahoma, 74801, (405) 273-4308.



JOHN CANAVAN
JUDGE OF THE DISTRICT COURT

PASSED AND APPROVED by the Mayor and Commission of the City of Shawnee, Oklahoma, this ____ day of _____, 2019.

S. ERIC BENSON,
INTERIM CITY MANAGER

ATTEST:

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this ____ day of _____, 2019

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners**1.d.6.**

Meeting Date: 05/20/2019

Project Heart

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.

AttachmentsProject Heart

Lease Agreement

This Agreement is entered into this 1st day of July, 2019, by and between the City of Shawnee, Oklahoma, a municipal corporation acting by and through its City Manager, hereinafter "LESSOR", and Project H.E.A.R.T., Inc. hereinafter referred to as "LESSEE".

WITNESSETH:

WHEREAS, Project H.E.A.R.T., Inc. is a non-profit corporation organized to receive federal, state and local donations to carry on a program of providing meals for persons who are aged sixty (60) plus; and

WHEREAS, in order to carry on the program of providing meals to persons who are aged sixty (60) plus within the City of Shawnee, it is necessary for the LESSEE to have space for operation and utility services; and

WHEREAS, it is beneficial to the public health and welfare in the City of Shawnee for the LESSOR to provide such space and utility services to the LESSEE.

THEREFORE, it is hereby agreed that the LESSOR hereby leases to the LESSEE the non-exclusive right to occupy certain designated spaces at the Shawnee Community Center (804 South Park Street), for the purpose of preparing and serving meals to persons aged sixty (60) plus for the term commencing the 1st day of July, 2019 and ending the 30th day of June, 2020. LESSEE agrees to pay LESSOR Five Hundred Dollars (\$500.00) per month rent, due by the 10th day of each month. The LESSOR agrees to furnish, at no expense to the Lessee, electric, gas and water utility services to the LESSEE at such locations. The LESSORS' City Manager shall have the right to inspect and approve all appliances used by the LESSEE at the sites. The LESSEE agrees that it will not waste any utility services. Waste of utility services found by the City Manager or other representative of the LESSOR shall be grounds for immediate termination of the Lease Agreement. Any changes in operations equipment or appliances shall be subject to the approval of the City Manager.

The LESSEE shall have complete autonomy over the implementation of its program. The LESSEE shall supervise and manage all aspects of the food service operation and shall interview and employ personnel to fill positions needed to conduct LESSEE's operation including but not limited to site manager, cook, cook aide, dish washer and custodian, as well as supervise the personnel in their duties concerning the program.

The LESSEE shall provide meals for persons aged sixty (60) plus. The LESSEE agrees to provide food services to persons aged sixty (60) plus in the City of Shawnee. Such meals shall be approximately 78 noon meals per day, five days a week, 250 days a year, excluding eleven (11) holidays and weekends at the Shawnee Community Center (804 South Park Street). Food service may be suspended during inclement weather or unforeseen circumstances. Number of meals served per day is dependent upon continued funding being received by the Lessee.

Personal property owned by the LESSEE shall remain the property of the LESSEE. However, the LESSOR shall have the right to use the LESSEE's tables and chairs when they are not in use by the LESSEE. Said tables and chairs are not to leave the premises.

LESSEE agrees that said space will be provided for LESSEE's use for six (6) hours per day every day of operation. LESSEE's staff and participants shall have access to the bathrooms located directly south of leased premises.

LESSEE shall provide its own custodial services for the leased premises.

LESSEE shall provide pest control, termite control and minor maintenance for only the leased premises.

LESSOR shall provide major repairs (defined as repairs exceeding \$250 and exterior maintenance to the City owned facilities as required, provided that LESSEE shall pay for all repairs of any equipment and appliances it owns regardless of cost and any proportionate repair costs for jointly used or shared equipment. Any issues concerning said repairs and maintenance shall be expressly conducted between LESSEE and City of Shawnee employee(s). LESSEE shall clean and service the grease trap on a regular basis.

The LESSEE is authorized to secure the leased premises by any necessary means including locks or other forms of security. The LESSOR shall provide keys, codes or entry passwords to the LESSEE for all locks on all doors, which the LESSEE may lock and LESSEE shall provide the same to LESSOR. LESSOR retains the right to utilize a locksmith at LESSEE's expense should access be necessary and the appropriate key or combination not provided.

The LESSEE shall provide to the LESSOR the names of responsible parties for the site, and the name and telephone number of a person who may be contacted on a 24-hour basis.

The LESSOR agrees to provide to the LESSEE a schedule of activities during hours which the LESSEE is not operating its services at the site. The LESSOR shall have the exclusive right to schedule activities at the site during the hours that LESSEE is not conducting its operation with the exception of the kitchen.

This lease may be canceled by either party upon sixty (60) days' notice in writing to the other party. Notice to the LESSEE shall be addressed to the Director, Project H.E.A.R.T., Inc., P.O. Box 3667, Shawnee, Oklahoma 74802-3667. Notice to the LESSOR shall be addressed to the City Manager, P.O. Box 1448, Shawnee, Oklahoma 74802-1448.

[Signature page to follow.]

IN WITNESS WHEREOF, the said parties have caused this Agreement to be executed the day and year first above written.

THE CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

S. ERIC BENSON, INTERIM CITY MANAGER

ATTEST:

LISA LASYONE, CMC, CITY CLERK

PROJECT H.E.A.R.T., INC.

Chris Aaron
EXECUTIVE DIRECTOR

Subscribed and sworn to before me this 14th day of May, 2019.



Theresa Beverage
NOTARY PUBLIC

Commission Expires: 11-17-2021

Commission Number: 09009564

Approved as to form and legality this _____ day of _____, 2019.

JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners

1.e.

Meeting Date: 05/20/2019

Central Disposal

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

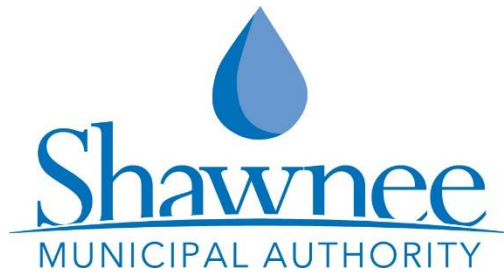
Acknowledge the Central Disposal contract for Fiscal Year 2019-2020.

Attachments

Memo

Contract

Addendum



MEMORANDUM

To: Eric Benson, Interim City Manager
From: Brad Schmidt, Utility Director
CC: Mayor and City Commission
Date: 05/15/2019
Re: Acknowledgement of Solid Waste Contract

In accordance with the contract between Shawnee Municipal Authority and Central Disposal entered on July 1st, 2010, staff is requesting the contract be acknowledged for FY 19/20. Central Disposal has provided the citizens of Shawnee with exceptional service since that time. Funds have been budgeted for the upcoming 19/20 fiscal year.

**CONTRACT
FOR
SOLID WASTE COLLECTION
AND
DISPOSAL SERVICES**

This contract, made and entered into this 1st day of July, 2010, by and between the Shawnee Municipal Authority, a public Trust for the benefit of the City of Shawnee, hereinafter referred to as "AUTHORITY" and

Central Disposal LLC, a limited liability company,
Hereinafter referred to as "CONTRACTOR."

WHEREAS, the AUTHORITY did on the 19th day of April, 2010 vote to accept the solid waste and disposal service proposal submitted by the CONTRACTOR pursuant to a request for proposals issued by the AUTHORITY, to collect, remove and dispose of all residential solid waste within the City of Shawnee, and to perform other such work as may be incidental thereto, for the period from July 1, 2010 through June 30, 2020, inclusive; all of the expense of every nature or kind incurred in collection, removing and disposing of said solid waste to be paid by the CONTRACTOR.

NOW, THEREFORE, in consideration of the following mutual agreements and covenants herein contained, it is understood and agreed by and between CONTRACTOR and the AUTHORITY that:

- I. The term of this contract is from July 1, 2010 to June 30, 2020. Divided into ten (10) periods as follows:

Period 1-July 1, 2010 to June 30, 2011
Period 2-July 1, 2011 to June 30, 2012
Period 3-July 1, 2012 to June 30, 2013
Period 4-July 1, 2013 to June 30, 2014
Period 5-July 1, 2014 to June 30, 2015
Period 6-July 1, 2015 to June 30, 2016
Period 7-July 1, 2016 to June 30, 2017
Period 8-July 1, 2017 to June 30, 2018
Period 9-July 1, 2018 to June 30, 2019
Period 10-July 1, 2019 to June 30, 2020.

At the end of each period of the contract, the AUTHORITY has the sole discretion to continue the contract for the succeeding period of the contract or to discontinue the Contract with no penalty upon ninety (90) day written notice to the CONTRACTOR.

- II. The above referenced Proposal, the Request for Proposals, General and Special Conditions, Performance, Payment, and Guarantee Bonds are expressly made a part of

COPY

this contract by reference as though fully set out verbatim herein, and are attached hereto as Exhibit "A". Bonds will be for one year increments, renewed annually, and must be received 60 days prior to the next contract period.

III. The AUTHORITY agrees to pay and the CONTRACTOR agrees to accept, in full consideration for the performance of the CONTRACTOR'S obligations, compensation to be computed as the unit prices set forth in the Schedule of Quotes, attached hereto as Exhibit "B". CONTRACTOR agrees that the rates contained in Exhibit B will not change for the entire term of the contract, subject to the following:

Fees which may be charged by the CONTRACTOR for the second and subsequent period of the contract will cover all paid services the AUTHORITY utilizes at that time and can be adjusted upward or downward to reflect changes in the cost of operations, as reflected by fluctuations in the Consumer Price Index for Urban Wage Earners and Clerical Workers, Expenditures Category, "Gasoline," as published by the U.S. Department of Labor, Bureau of Statistics, for the Regional area of Kansas City, Kansas/Missouri. It is expressly understood and agreed that the maximum annual increase shall not exceed 3.5 percent (3.5%). At the end of the last day of the last month of each contract period, (the "Rate Modification Date") the fees will be increased or decreased for the ensuing contract period in a percentage amount equal to ten percent (10) of the net percentage change of the Gasoline Index. All percentage changes are to be computed at the difference between the index value for the April reporting period for the prior year and the April reporting period of the contract period, divided by the index value for the previous year.

As soon as possible, prior to the Rate Modification Date, the CONTRACTOR shall present the AUTHORITY with a comparative statement, setting forth the Gasoline Index, the index value for the April reporting period of the previous year and the index value for the April reporting period of the current year the net percentage change; ten percent (10%) of the net percentage change in the Gasoline Index, and the increase or decrease in the unit prices which may be charged by the CONTRACTOR. On the Rate Modification Date and after the receipt of the comparative statement, the unit prices charged by the CONTRACTOR will be modified to reflect any such change until the next Rate Modification Date. It shall be the responsibility of the CONTRACTOR to notify the AUTHORITY annually regarding the Gasoline CPI, so the rates may be adjusted accordingly.

CONTRACTOR shall invoice AUTHORITY from solid waste totals that AUTHORITY supplies at the beginning of each month. Totals shall include numbers for regular polycarts, additional polycarts, small polycarts and any optional services chosen by AUTHORITY. CONTRACTOR shall invoice AUTHORITY within seven to ten days after receiving totals from AUTHORITY.

This contract constitutes the Basic Residential Services as set forth in the Request for Proposals and in the schedule of Quotes.

IV. The AUTHORITY will have the sole discretion as to which options contained in Exhibit "B" will be exercised and used for each period of the contract, (the only exception being the transfer station, it shall remain in effect during all periods of the Contract while it is in effect). AUTHORITY agrees to notify the CONTRACTOR in writing within forty-five (45) days of the start of a new period of the Contract which options the AUTHORITY selects for that period.

For the first period the AUTHORITY shall utilize option "k" with 2 individual locations, for subsequent periods the AUTHORITY shall have the option of choosing more or less locations.

- V. Should the AUTHORITY participate with the CONTRACTOR in any cost reduction programs, efficiency studies or studies of innovative methods or equipment or take any action that results in cost savings for the CONTRACTOR, the AUTHORITY shall receive decreases equal to a minimum of fifty percent (50%) of the savings realized by the CONTRACTOR.
- VI. Residential Unit Collection Routes shall be established by the CONTRACTOR. CONTRACTOR shall submit map designating the Residential Unit collection routes to the AUTHORITY for its approval, which approval shall not be unreasonably withheld. The CONTRACTOR may from time to time, propose to the AUTHORITY, for approval, changes in routes or days of collection affecting Residential Units, which approval shall not be unreasonably withheld. Upon the AUTHORITY's approval of the proposed changes, the AUTHORITY shall promptly give written or published notice to the affected Residential Units.
- VII. The CONTRACTOR shall provide an adequate number of vehicles for regular collection services. All vehicles, bins and other equipment shall be kept in good repair, appearance, and in sanitary condition all times. Each vehicle shall have clearly visible on each side, the identity and telephone number of the CONTRACTOR.
- VIII. All Refuse hauled by the CONTRACTOR shall be so contained, tied or enclosed to prevent leaking, spillage, or blowing.
- IX. Title to Refuse shall pass to the CONTRACTOR when placed in CONTRACTOR's collection vehicle, removed by the CONTRACTOR from a bin or container, or removed by CONTRACTOR from the customer's premises, whichever last occurs.
- X. All complaints shall be made directly to the City and CONTRACTOR shall be given prompt notice. In the case of alleged missed scheduled collections, the CONTRACTOR shall investigate and, if such allegations are verified, shall arrange for the collection of the refuse not collected within twenty-four (24) business hours after the complaint is received.

XI. All dealings, contact, etc., between the CONTRACTOR and the City shall be directed by the CONTRACTOR to the staff person designated by the City.

XII. Holidays - - The following shall be Holidays for purposes of the Contract:
New Year's Day
Independence Day
Thanksgiving Day
Christmas Day

XIII. CONTRACTOR agrees to construct a "new" transfer station at a mutually agreed site in the City of Shawnee. CONTRACTOR is to supply the City with building plans and specifications no later than six (6) months after receiving notice of the award of the Contract. All plans and specifications are subject to inspection and approval by both the City Planning Department and Management. All international and building codes and regulations applicable to the construction of the station are to be followed. Any and all land use regulations shall apply. CONTRACTOR will have all required DEQ permits within six (6) months (or as soon as possible) of the Contract being awarded. The transfer station will be completed within 1 year after receiving permit.

Prior to completion of the transfer station the CONTRACTOR will provide a temporary station to receive solid waste and recyclables from the citizens of the City of Shawnee, which station shall be capable of receiving solid, bulk waste, and recyclables dropped off by citizens. CONTRACTOR will also construct an "ECO Center" adjacent to the transfer station for citizens to use for recycling or disposing of waste.

At the end of fifteen (15) years of the commencement of the first period of the Contract the transfer station, ECO Center and the property it is located on, will become a "gift" and at the AUTHORITY'S discretion can become the property of the City of Shawnee and the CONTRACTOR agrees to transfer ownership of those facilities to the City of Shawnee regardless of the status of solid waste collection between the AUTHORITY and the CONTRACTOR. (The only requirement is that the AUTHORITY shall vest a minimum of 5 years of service with CONTRACTOR in order to receive the "gift" at the end of the 15 year period. If the AUTHORITY does not renew at any time in the 15-year period Shawnee residents would have to pay a fee in order to utilize the transfer station.)

XIV. CONTRACTOR shall conform to all laws, ordinances, rules and regulations applicable to this contract. Any DEQ violations are to be reported to the Utility Director within thirty (30) days of the CONTRACTOR being notified thereof. The CONTRACTOR shall obtain all licenses and permits and promptly pay all taxes required by the City and by the State.

- XV. CONTRACTOR shall indemnify, save harmless, and exempt the City of Shawnee and the AUTHORITY, its officers, agents, servants, and employees from and against any and all suits or, actions of whatever kind or character made upon or brought against the City of Shawnee or the AUTHORITY, its officers, employees or agents, for or on account of any injuries or damage received or sustained by any party or parties by or from the acts of said CONTRACTOR or its servants, agents, employees and subcontractors in doing the work and rendering the services herein contracted for, or by or in consequence of any negligence in general operations, operating of equipment or any improper equipment or material used, or by or on account of any act or omission of CONTRACTOR, or servants, agents, employees or subcontractors and also from all claims of damage for infringement of any patent in fulfilling this contract. This indemnity shall include attorney's fees and costs and all other costs and expenses incurred in the defense of any suit.
- XVI. CONTRACTOR shall not assign this contract to another party, company, partnership, or corporation without specific approval in writing from the AUTHORITY.
- XVII. If CONTRACTOR changes ownership, name, etc., then the AUTHORITY shall have the option to re-bid the contract immediately if AUTHORITY so desires, and give immediate notice of its intent to cancel said Agreement.
- XVIII. CONTRACTOR shall pay all just claims due for the payment of all employees and mechanics for labor that shall be performed, for the payment of all material and equipment furnished, and for the payment of material, equipment and facilities rented which is actually used or rented in the performance of this contract.
- CONTRACTOR shall submit evidence satisfactory to the AUTHORITY that all payrolls, equipment, materials or facility bills, and other indebtedness pertaining to the performance of this contract have been paid.
- XIX. In the event that it shall become impossible or unlawful for CONTRACTOR to continue the performance of this contract by reason of an Act of God or an Act of the Legislator hereinafter passed, or by Act of the AUTHORITY or by reason of a final order by a Court of Record in proceedings not instituted by or acquiesced in by the CONTRACTOR, directly or indirectly, and no due to any negligence upon the CONTRACTOR, the CONTRACTOR shall not be liable for damage for consequences arising solely out of such impossibility.
- XX. This contract shall not constitute a franchise or an exclusive right to collect solid waste within the corporate limits of the City of Shawnee.
- XXI. This contract shall be governed by the laws of the State of Oklahoma both as to interpretation and performance.

XXII. This contract constitutes the entire agreement and understanding between the parties hereto and shall not be modified, altered, changed or amended in any respect unless in writing and signed by both parties hereto.

IN WITNESS WHEREOF, we the contacting parties, by our duly authorized agents, hereby affix our signatures and seals at Shawnee, Oklahoma this 21st day of June, 2010.

ATTEST:

Phyllis Loftis
PHYLLIS LOFTIS,
AUTHORITY SECRETARY

AUTHORITY

By:

Brian McDougal
BRIAN McDOUGAL
CITY MANAGER

ATTEST:

Teddy Soudas
Secretary, Central Diposal, LLC
(Seal)

CENTRAL DISPOSAL, LLC

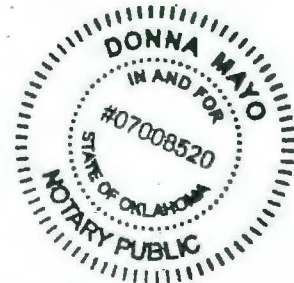
By:

Teddy Soudas
PRESIDENT

STATE OF OKLAHOMA)

) ss.

COUNTY OF POTTAWATOMIE)



Before me, the undersigned Notary Public, in and for said county and state, on this 4th day of JUNE, 2010, personally appeared Teddy Soudas President of Joe Howard Central Disposal, LLC, a limited liability company, to me known to be the identical person who executed the within and foregoing Agreement for the uses and purposes therein set forth.

Donna Mayo
NOTARY PUBLIC

My Commission expires: 8-31-11

Commission No.: 07008520

**ADDENDUM TO CONTRACT FOR SOLID WASTE COLLECTION
AND DISPOSAL SERVICES**

This Addendum is made and entered into this 16 day of December, 2013 by Central Disposal, L.L.C., an Oklahoma limited liability company (the "Contractor") and the City of Shawnee (the "Authority") (collectively, the "Parties").

WITNESSETH:

WHEREAS, the Parties entered into the Contract for Solid Waste Collection and Disposal Services on July 1, 2010 (the "Contract"); and

WHEREAS, the Parties amended the Contract on July 5, 2011 (the "Amended Contract"); and

WHEREAS, the Parties now desire to further amend the Amended Contract to address Contractor's provision of recycling services to the Authority.

NOW, THEREFORE, for good and valuable consideration of the mutual covenants of the Parties contained herein, the Parties do hereby further modify and amend the Amended Contract in the following particulars, to-wit:

1. Insert a new Section XXIII which will read as follows:

"XXIII. Weekly Curbside Recycling. The Authority has imposed a fee for weekly curbside recycling for all its residents. Contractor will exclusively provide all weekly curbside recycling services, beginning March 1, 2014, on the following terms:

A. *New Service*. The Contractor will provide sixteen gallon containers and weekly curbside pick-up for \$3.50 per month. Contractor will collect paper, plastic (Plastics #1 and #2), tin, and aluminum only. The Authority may remove either or both recycling centers at its option. The monthly recycling charge to customers shall be reduced by 30 cents for each recycling center that is closed. Contractor will make suitable arrangements for cardboard and glass handling at its designated Transfer Station. In the event that residents require a replacement recycle receptacle, such resident will pay a fee equal to Contractor's cost for a new recycle receptacle.

B. *Increased Fee for Additional Polycarts*. Residents utilizing an additional polycart for regular service will be charged a fee of \$8.00 per month for such service.

C. *Reduction of Fee for Small Polycart Pickup*. Residents utilizing a "small" polycart will be charged a fee of \$6.50 per month for such service. However, in the event a resident elects to utilize a "small" polycart but continues to leave solid waste on the sides or perimeter of the "small" polycart, Contractor will notify the Authority of such practice and will work with all parties to achieve an agreeable solution including, but not limited to, altering the

monthly fee to reflect the resident's actual usage. Nothing in this section should be construed to eliminate or limit the periodic collection of yard waste for residents electing "small" polycarts.

D. *New Deposit for New Service on Solid Waste Polycarts.* In the event that a resident initiates new service with a solid waste polycart, such resident will pay a deposit in the amount of \$25.00 to the Authority. If the polycart is returned to the Authority, the Authority will return the deposit to the resident after deduction of any payment(s) owed to the Authority. If the resident fails to return the polycart, the Authority and the Contractor will split the deposit equally."

Except as modified and amended herein, in every other respect, the Amended Contract is hereby ratified, confirmed, and republished.

Approved this 16th day of December, 2013.

SHAWNEE MUNICIPAL AUTHORITY

By:


Brian McDougal
City Manager

Attest:


Phyllis Loftis, CMC, City Clerk
Authority Secretary

CONTRACTOR

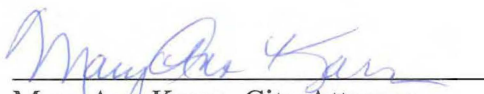
By:


Central Disposal, L.L.C.

Attest:


Secretary, Central Disposal, L.L.C.

Approved as to form and legality this 16 day of December, 2013 by Mary Ann Karns,
City Attorney


Mary Ann Karns, City Attorney

STATE OF OKLAHOMA)
) ss:
COUNTY OF POTTAWATOMIE)

Before me, the undersigned Notary Public, in and for said county and state, on this ____ day of Dec-20, 2013, personally appeared M. Todd Adecek, Manager of Central Disposal, L.L.C., a limited liability company, to me known to be the identical person who executed the within and foregoing Agreement for the uses and purposes therein set forth.



(Seal)

Ava Milner

Notary Public in and for the
State of Oklahoma

My Commission No.: 6663

My Commission Expires: 4-17-2016

Regular Board of Commissioners

1.f.

Meeting Date: 05/20/2019

Crawford and Associates

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorizing Interim City Manager to sign an agreement with Crawford and Associates for accounting, financial management, and consulting services for Fiscal Year 2019-2020.

Attachments

Memo

Contract



Date: May 20, 2019

To: Honorable Mayor and City Commissioners

From: Chance Allison, CPA, Finance Director and City Treasurer

Subject: Request to Engage Crawford & Associates for Accounting and Consulting Services

Crawford & Associates (C&A) specialize in professional accounting services for state and local governments. The City of Shawnee has contracted with C&A for many years to assist in production of the Comprehensive Annual Financial Report (CAFR), assist the auditors with documentation for the audit, and provide general accounting and finance consulting services to the City. The contract period is for July 1, 2019—June 30, 2020. Fees are billed at a tiered hourly rate based on the experience of the staff and the needs of the City during the contract period. Staff appreciates your consideration and recommends approval of the engagement letter.



March 1, 2019

Honorable Mayor and Members of the City Council
City of Shawnee
PO Box 1448
Shawnee, OK 74802-1448

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of Shawnee (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Shawnee management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Shawnee contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Shawnee are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of Shawnee, Oklahoma as of and for the year ended June 30, 2019. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City of Shawnee, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$250
- Shareholders \$165
- Consulting Senior Managers \$150
- Consulting Managers \$125
- Consulting Staff \$110
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

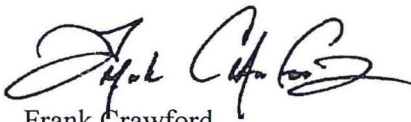
The term of this engagement is a period from July 1, 2019 through June 30, 2020. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Shawnee.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Shawnee:

By: _____

Title: _____

Date: _____

Regular Board of Commissioners

1.g.

Meeting Date: 05/20/2019

Budget Amendment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Budget Amendment – Fund 001

To revise the General Fund budget to reflect changes which have occurred since July 1, 2018.

Attachments

Budget Amendment

City of Shawnee
Budget Amendment
Fund 001-General Fund
May 20, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
001	4001			SALES TAX	13,800,141.00	(1,561,012.86)	12,239,128.14
001	4002			USE TAX	2,000,000.00	(304,805.52)	1,695,194.48
001	4003			ALCOHOLIC BEVERAGE TAX	145,000.00	13,966.26	158,966.26
001	4006			CIGARETTE TAX	225,000.00	(53,273.00)	171,727.00
001	4013			ONG FRANCHISE TAX	320,000.00	5,824.05	325,824.05
001	4014			OG&E FRANCHISE TAX	1,300,000.00	(317,657.84)	982,342.16
001	4015			ATT INSPECTION FEE	37,500.00	(10,535.85)	26,964.15
001	4016			VYVE FRANCH/ INSPCT FEE	60,000.00	(11,051.54)	48,948.46
001	4017			OCCUPATIONAL TAX	13,500.00	(5,700.00)	7,800.00
001	4018			CVEC FRANCHISE	135,000.00	(6,675.42)	128,324.58
001	4049			NUISANCE / OTHER TAXES	35,000.00	(15,000.00)	20,000.00
001	4101			FEDERAL GRANT REVENUE	200,000.00	120,218.49	320,218.49
001	4102			STATE GRANT REVENUE	60,000.00	(20,000.00)	40,000.00
001	4105			COPS GRANT	113,328.00	(113,328.00)	
001	4106			INCARCERATION COSTS	330,000.00	(323,754.69)	6,245.31
001	4111			SHAWNEE HOUSING AUTH./ IA	50,000.00	-	50,000.00
001	4112			INDEPEND. SCHOOL DIST./IA	78,152.00	12,232.65	90,384.65
001	4113			RE-ACT - IA	15,000.00	7,900.00	22,900.00
001	4120			MCCLOUD DISPATCH	36,000.00	4,200.00	40,200.00
001	4147			LEPC GRANT REVENUE	4,000.00	-	4,000.00
001	4148			COPS GRANT	-	60,576.21	60,576.21
001	4149			OTHER INTERGOVT. REV.	1,579,992.00	(1,579,992.00)	
001	4150			VOCA GRANT REVENUE	-	51,301.29	51,301.29
001	4201			LICENSES	-	14,356.41	14,356.41
001	4202			BUILDING PERMITS	175,000.00	(50,757.36)	124,242.64
001	4203			PLUMBING PERMITS	20,000.00	15,246.66	35,246.66
001	4204			ELECTRICAL PERMITS	8,000.00	(2,544.69)	5,455.31
001	4205			ZONING PERMITS & APPLICATIONS	10,000.00	(5,977.49)	4,022.51
001	4206			HEATING & A/C PERMITS	25,000.00	(6,356.53)	18,643.47
001	4209			LAKE PERMITS	-	64.00	64.00
001	4210			REGISTRATIONS	-	30,478.03	30,478.03
001	4211			LAKESIDE INSPECTIONS	-	2,075.00	2,075.00
001	4212			PET LICENSES & POUND FEE	10,000.00	(5,018.54)	4,981.46
001	4216			GARAGE SALE PERMITS	12,500.00	(7,640.00)	4,860.00
001	4217			VENDOR PERMITS	-	496.00	496.00
001	4218			MEDICAL MARIJUANA LICENSE	-	2,100.00	2,100.00
001	4249			OTHER PERMITS	17,500.00	(3,262.99)	14,237.01
001	4301			MUNICIPAL COURT FINES	500,000.00	(175,751.78)	324,248.22
001	4302			MUNICIPAL COURT COSTS	125,000.00	(14,956.38)	110,043.62
001	4304			JUVENILE ADMIN. COSTS	3,000.00	(2,250.00)	750.00
001	4305			JUVENILE FINES	2,500.00	(1,972.00)	528.00
001	4330			TECHNOLOGY FEE	27,500.00	(5,780.16)	21,719.84
001	4340			COMMUNICATION FEE	27,500.00	(5,761.39)	21,738.61
001	4350			VECH IMPOUND FEES	35,000.00	(3,190.36)	31,809.64
001	4517			INSUFFICIENT CHECK FEES	600.00	(600.00)	-
001	4550			FIRE PROTECTION REVENUE	12,000.00	(3,765.84)	8,234.16
001	4601			LAKESITE LEASES RENTAL REV	-	104,108.95	104,108.95
001	4604			COEDD BLDG. RENTAL REV.	12,000.00	-	12,000.00
001	4606			COMMUNITY CENT RENTAL REV	10,000.00	(6,000.00)	4,000.00
001	4608			PROGRAMMING COMMUNITY CENTER	-	2,317.00	2,317.00
001	4610			CDBG RENT	12,000.00	-	12,000.00
001	4615			PROGRAMMING AUDITORIUM	-	4,895.60	4,895.60
001	4650			MUNICIPAL AUDITORIUM RENTAL	10,000.00	(5,700.00)	4,300.00
001	4651			DAILY PASS-AUDITORIUM	-	120.00	120.00
001	4660			PARK RESERVATION REVENUE	10,000.00	(8,233.48)	1,766.52
001	4661			PROGRAMMING PARKS	-	255.00	255.00
001	4665			EXPO-PARKS	20,000.00	(20,000.00)	-
001	4696			T-MOBILE TOWER RENTAL	15,000.00	(1,179.60)	13,820.40

001	4699	OTHER RENTAL REVENUE	5,000.00	3,018.00	8,018.00
001	4701	INTEREST INCOME	10,000.00	(55,810.51)	(45,810.51)
001	4702	INTEREST INC. - SALES TAX	13,500.00	(1,677.25)	11,822.75
001	4703	INTEREST INC. - USE TAX	1,500.00	183.88	1,683.88
001	4803	OIL & GAS ROYALTIES	-	50.34	50.34
001	4804	INSURANCE RECOVERY	-	43,338.83	43,338.83
001	4806	CEMETERY LOT SALES	14,000.00	(9,450.00)	4,550.00
001	4807	OTHER CEMETERY REVENUE	25,000.00	(6,000.00)	19,000.00
001	4808	FIRE RUNS	25,000.00	(24,340.27)	659.73
001	4809	SALE OF SURPLUS PROPERTY	25,000.00	457,714.93	482,714.93
001	4812	CASH LONG/short	-	8.05	8.05
001	4813	PAYCARD REBATE REVENUE	-	933.37	933.37
001	4815	POLICE REPORTS	500.00	230.00	730.00
001	4822	OTHER MISC. REVENUE	25,000.00	(9,354.27)	15,645.73
001	4823	MISC REVENUE-FINGER PRINTING	4,600.00	(901.67)	3,698.33
001	4825	REFUNDS & REIMBURSEMENTS	30,000.00	(6,715.45)	23,284.55
001	4827	PROJECT HEART REVENUE	6,000.00	-	6,000.00
001	4840	PLANNING COPY	500.00	100.00	600.00
001	4841	ENGINEERING COPY/SPEC. FEES	2,000.00	(1,990.00)	10.00
001	4914	TRANSFER FROM HOTEL/MOTEL FUND	-	3,492.24	3,492.24
001	4925	TRANSFER FROM SMA	1,500,000.00	1,929,661.32	3,429,661.32
001	4943	TRNS FROM POLICE TAX FUND	410,525.00	(23,856.90)	386,668.10
001	4944	TRANSF FROM FIRE TAX FUND	410,525.00	(23,856.90)	386,668.10
001	4951	TRANSFER FROM STREET IMPV	100,000.00	(100,000.00)	-
001	4952	TRANSFER FROM GAS AND OIL	295,000.00	(295,000.00)	-
001	4953	TRANSFER FROM SENIOR CIT FUND	-	21,146.87	21,146.87
001	4954	TRANSFER FROM SISTER CITY FUND	-	221.92	221.92
001	4955	TRANSFER FROM 2018 CIF	-	1,147.50	1,147.50
Total			24,541,363.00	(2,304,459.71)	22,236,903.29

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
001	5-0110-5101			REGULAR SALARIES	185,945.00	(17,445.00)	168,500.00
001	5-0110-5102			OVERTIME	500.00	(500.00)	-
001	5-0110-5103			PART-TIME SALARIES	-	875.00	875.00
001	5-0110-5104			LONGEVITY	1,500.00	(730.00)	770.00
001	5-0110-5106			EDUCATIONAL INCENTIVES	1,000.00	(60.00)	940.00
001	5-0110-5107			CONTRACTED SALARIES	-	45,000.00	45,000.00
001	5-0110-5111			FICA	11,715.00	(5,915.00)	5,800.00
001	5-0110-5112			MEDICARE	2,910.00	(1,510.00)	1,400.00
001	5-0110-5113			HEALTH INSURANCE	21,007.00	(9,507.00)	11,500.00
001	5-0110-5114			LIFE INSURANCE	150.00	(60.00)	90.00
001	5-0110-5115			OMRF RETIREMENT	23,193.00	(5,193.00)	18,000.00
001	5-0110-5150			OTHER BENEFITS	6,240.00	(2,540.00)	3,700.00
001	5-0110-5155			WORKER'S COMPENSATION	2,228.00	(2,228.00)	-
001	5-0110-5201			OFFICE & COMPUTER SUPPLIES	1,000.00	(700.00)	300.00
001	5-0110-5203			FOOD & KITCHEN SUPPLIES	2,000.00	(1,800.00)	200.00
001	5-0110-5210			FUEL, OIL & LUBRICANTS	-	281.80	281.80
001	5-0110-5250			OTHER MATERIALS&SUPPLIES	1,500.00	(1,125.00)	375.00
001	5-0110-5320			NATURAL GAS	1,000.00	-	1,000.00
001	5-0110-5321			ELECTRICITY	6,600.00	(600.00)	6,000.00
001	5-0110-5325			TELEPHONE	7,000.00	(250.00)	6,750.00
001	5-0110-5328			COPY USAGE EXPENSE	250.00	600.00	850.00
001	5-0110-5329			POSTAGE & SHIPPING	250.00	(150.00)	100.00
001	5-0110-5330			COMMUNITY SERVICE CNTRCTS	143,000.00	(53,000.00)	90,000.00
001	5-0110-5339			OTHER CONTRACTUAL SERVCS.	25,000.00	60,000.00	85,000.00
001	5-0110-5340			TRAINING CONFERENCES	7,500.00	(2,500.00)	5,000.00
001	5-0110-5345			TRAVEL/PER DIEM	1,250.00	350.00	1,600.00
001	5-0110-5347			MEMBERSHIPS & DUES	55,000.00	(11,000.00)	44,000.00
001	5-0110-5349			BOOKS & SUBSCRIPTIONS	500.00	(500.00)	-
001	5-0110-5353			ADVERTISING AND PUBLIC NOTICE	2,000.00	(2,000.00)	-
001	5-0110-5354			PRINTING	500.00	(360.00)	140.00
001	5-0110-5355			INSURANCE	2,000.00	(500.00)	1,500.00
001	5-0110-5378			MISC. OTHER SERV. & CHGS.	20,000.00	(8,500.00)	11,500.00

001	5-0130-5310	LEGAL SERVICES	200,000.00	(50,000.00)	150,000.00
001	5-0130-5355	INSURANCE	1,900.00	(1,900.00)	-
001	5-0210-5101	REGULAR SALARIES	293,096.00	(3,096.00)	290,000.00
001	5-0210-5102	OVERTIME	750.00	(500.00)	250.00
001	5-0210-5103	PART TIME SALARIES	45,000.00	13,000.00	58,000.00
001	5-0210-5104	LONGEVITY	3,300.00	(860.00)	2,440.00
001	5-0210-5106	EDUCATIONAL INCENTIVES	250.00	1,150.00	1,400.00
001	5-0210-5111	FICA	21,229.00	1,271.00	22,500.00
001	5-0210-5112	MEDICARE	4,965.00	785.00	5,750.00
001	5-0210-5113	HEALTH INSURANCE	24,341.00	(6,341.00)	18,000.00
001	5-0210-5114	LIFE INSURANCE	400.00	(75.00)	325.00
001	5-0210-5115	OMRF RETIREMENT	29,572.00	5,428.00	35,000.00
001	5-0210-5150	OTHER BENEFITS	5,520.00	-	5,520.00
001	5-0210-5155	WORKER'S COMPENSATION	2,300.00	(2,300.00)	-
001	5-0210-5201	OFFICE & COMPUTER SUPPLIES	4,000.00	500.00	4,500.00
001	5-0210-5250	OTHER MATERIALS&SUPPLIES	750.00	(400.00)	350.00
001	5-0210-5306	EQUIP.SERV.-R&M VEHICLES	250.00	(100.00)	150.00
001	5-0210-5311	AUDITING SERVICES	25,000.00	47,000.00	72,000.00
001	5-0210-5320	NATURAL GAS	1,000.00	(625.00)	375.00
001	5-0210-5321	ELECTRICITY	5,400.00	(400.00)	5,000.00
001	5-0210-5325	TELEPHONE	4,500.00	400.00	4,900.00
001	5-0210-5328	COPY USAGE EXPENSE	750.00	(350.00)	400.00
001	5-0210-5329	POSTAGE & SHIPPING	4,000.00	(1,000.00)	3,000.00
001	5-0210-5339	OTHER CONTRACTUAL SERVCS.	-	9,000.00	9,000.00
001	5-0210-5340	TRAINING CONFERENCES	6,500.00	3,000.00	9,500.00
001	5-0210-5347	MEMBERSHIPS & DUES	1,500.00	(950.00)	550.00
001	5-0210-5349	BOOKS & SUBSCRIPTIONS	200.00	(200.00)	-
001	5-0210-5350	SOFTWARE PURCHASES	-	450.00	450.00
001	5-0210-5351	SOFTWARE SUPPORT CNTRCTS.	35,000.00	8,000.00	43,000.00
001	5-0210-5353	LEGAL ADVERTISING	500.00	-	500.00
001	5-0210-5354	PRINTING	150.00	(81.25)	68.75
001	5-0210-5355	INSURANCE	4,000.00	(1,200.00)	2,800.00
001	5-0210-5357	EQUIPMENT RENTAL	5,000.00	(1,900.00)	3,100.00
001	5-0210-5378	MISC. OTHER SERV. & CHGS.	4,000.00	(900.00)	3,100.00
001	5-0230-5101	REGULAR SALARIES	365,898.00	(36,898.00)	329,000.00
001	5-0230-5102	OVERTIME	750.00	450.00	1,200.00
001	5-0230-5104	LONGEVITY	5,000.00	(1,200.00)	3,800.00
001	5-0230-5106	EDUCATIONAL INCENTIVES	2,500.00	(170.00)	2,330.00
001	5-0230-5111	FICA	23,197.00	(1,897.00)	21,300.00
001	5-0230-5112	MEDICARE	5,425.00	(425.00)	5,000.00
001	5-0230-5113	HEALTH INSURANCE	31,250.00	(3,250.00)	28,000.00
001	5-0230-5114	LIFE INSURANCE	384.00	(84.00)	300.00
001	5-0230-5115	OMRF RETIREMENT	48,301.00	(5,301.00)	43,000.00
001	5-0230-5150	OTHER BENEFITS	7,440.00	(3,100.00)	4,340.00
001	5-0230-5155	WORKER'S COMPENSATION	2,310.00	(2,310.00)	-
001	5-0230-5201	OFFICE & COMPUTER SUPPLIES	7,500.00	(1,500.00)	6,000.00
001	5-0230-5210	FUEL, OIL & LUBRICANTS	1,000.00	(850.00)	150.00
001	5-0230-5220	TOOLS & MINOR EQUIPMENT	500.00	(100.00)	400.00
001	5-0230-5303	REPAIR & MAINT. - EQUIP.	1,000.00	(1,000.00)	-
001	5-0230-5304	REPAIR & MAINT.-VEHICLES	1,000.00	(1,000.00)	-
001	5-0230-5311	AUDITING SERVICES	1,000.00	(1,000.00)	-
001	5-0230-5325	TELEPHONE	4,500.00	100.00	4,600.00
001	5-0230-5328	COPY USAGE EXPENSE	-	60.00	60.00
001	5-0230-5329	POSTAGE & SHIPPING	100.00	(60.00)	40.00
001	5-0230-5339	OTHER CONTRACTUAL SERVICES	100.00	31,387.00	31,487.00
001	5-0230-5340	TRAINING CONFERENCES	3,000.00	(2,880.00)	120.00
001	5-0230-5341	OTHER TRAINING	4,000.00	(4,000.00)	-
001	5-0230-5347	MEMBERSHIPS & DUES	4,000.00	(4,000.00)	-
001	5-0230-5350	SOFTWARE PURCHASES	8,500.00	(3,827.00)	4,673.00
001	5-0230-5351	SOFTWARE SUPPORT CNTRCTS.	87,000.00	(45,435.43)	41,564.57
001	5-0230-5354	PRINTING	-	70.00	70.00
001	5-0230-5355	INSURANCE	3,000.00	(390.00)	2,610.00
001	5-0230-5378	MISC. OTHER SERV. & CHGS.	26,000.00	(6,819.15)	19,180.85
001	5-0320-5101	REGULAR SALARIES	99,833.00	21,167.00	121,000.00
001	5-0320-5102	OVERTIME	2,000.00	(2,000.00)	-
001	5-0320-5103	PART TIME SALARIES	74,920.00	(48,891.13)	26,028.87
001	5-0320-5104	LONGEVITY	750.00	200.00	950.00

001	5-0320-5111	FICA	11,005.00	(2,205.00)	8,800.00
001	5-0320-5112	MEDICARE	2,574.00	(474.00)	2,100.00
001	5-0320-5113	HEALTH INSURANCE	13,285.00	715.00	14,000.00
001	5-0320-5114	LIFE INSURANCE	275.00	(5.00)	270.00
001	5-0320-5115	OMRF RETIREMENT	9,339.00	661.00	10,000.00
001	5-0320-5150	OTHER BENEFITS	480.00	(480.00)	-
001	5-0320-5155	WORKER'S COMPENSATION	5,136.00	(5,136.00)	-
001	5-0320-5201	OFFICE & COMPUTER SUPPLIES	1,500.00	(750.00)	750.00
001	5-0320-5250	OTHER MATERIALS&SUPPLIES	500.00	(470.00)	30.00
001	5-0320-5303	REPAIR & MAINT. - EQUIP.	500.00	-	500.00
001	5-0320-5315	COURT COLLECTION SERVICES	1,500.00	(1,500.00)	-
001	5-0320-5319	OTHER PROFESSIONAL SERVICES	2,000.00	(2,000.00)	-
001	5-0320-5320	NATURAL GAS	600.00	(300.00)	300.00
001	5-0320-5321	ELECTRICITY	4,000.00	(900.00)	3,100.00
001	5-0320-5325	TELEPHONE	3,000.00	(1,300.00)	1,700.00
001	5-0320-5328	COPY USAGE EXPENSE	600.00	(400.00)	200.00
001	5-0320-5329	POSTAGE & SHIPPING	1,500.00	(1,100.00)	400.00
001	5-0320-5330	JAIL CONTRACT	250,000.00	(52,000.00)	198,000.00
001	5-0320-5337	COMM. SERVICES - JUVENILE	3,000.00	(2,200.00)	800.00
001	5-0320-5340	TRAINING CONFERENCES	2,500.00	(1,500.00)	1,000.00
001	5-0320-5341	OTHER TRAINING	500.00	(500.00)	-
001	5-0320-5347	MEMBERSHIPS & DUES	250.00	(35.00)	215.00
001	5-0320-5349	BOOKS & SUBSCRIPTIONS	500.00	(500.00)	-
001	5-0320-5351	SOFTWARE SUPPORT CNTRCTS.	30,000.00	(21,000.00)	9,000.00
001	5-0320-5354	PRINTING	250.00	(250.00)	-
001	5-0320-5355	INSURANCE	2,500.00	(500.00)	2,000.00
001	5-0320-5357	EQUIPMENT RENTAL	250.00	(250.00)	-
001	5-0320-5360	BANK CHARGES	20,000.00	(15,800.00)	4,200.00
001	5-0320-5378	MISC. OTHER SERV. & CHGS.	2,500.00	(2,100.00)	400.00
001	5-0330-5101	REGULAR SALARIES	169,461.00	(4,161.00)	165,300.00
001	5-0330-5102	OVERTIME	500.00	200.00	700.00
001	5-0330-5104	LONGEVITY	1,800.00	(300.00)	1,500.00
001	5-0330-5106	EDUCATIONAL INCENTIVES	250.00	10.00	260.00
001	5-0330-5111	FICA	10,665.00	335.00	11,000.00
001	5-0330-5112	MEDICARE	2,494.00	106.00	2,600.00
001	5-0330-5113	HEALTH INSURANCE	18,836.00	(8,236.00)	10,600.00
001	5-0330-5114	LIFE INSURANCE	210.00	(35.00)	175.00
001	5-0330-5115	OMRF RETIREMENT	17,909.00	9,341.00	27,250.00
001	5-0330-5140	TUITION ASSISTANCE	2,000.00	(2,000.00)	-
001	5-0330-5150	CAR ALLOWANCE	6,240.00	-	6,240.00
001	5-0330-5155	WORKER'S COMPENSATION	1,215.00	(1,215.00)	-
001	5-0330-5201	OFFICE & COMPUTER SUPPLIES	5,000.00	(3,500.00)	1,500.00
001	5-0330-5317	MEDICAL SERVICES	50.00	(50.00)	-
001	5-0330-5320	NATURAL GAS	500.00	(340.00)	160.00
001	5-0330-5321	ELECTRICITY	2,400.00	(400.00)	2,000.00
001	5-0330-5325	TELEPHONE	2,500.00	500.00	3,000.00
001	5-0330-5328	COPY USAGE EXPENSE	500.00	(175.00)	325.00
001	5-0330-5329	POSTAGE & SHIPPING	3,000.00	(1,300.00)	1,700.00
001	5-0330-5336	JANITORIAL SERVICES	500.00	(500.00)	-
001	5-0330-5339	OTHER CONTRACTUAL SERVCS.	16,500.00	(8,500.00)	8,000.00
001	5-0330-5340	TRAINING CONFERENCES	5,000.00	(2,000.00)	3,000.00
001	5-0330-5341	OTHER TRAINING	500.00	(500.00)	-
001	5-0330-5347	MEMBERSHIPS & DUES	1,000.00	(445.00)	555.00
001	5-0330-5348	FILING FEES & PERMITS	8,500.00	(4,750.00)	3,750.00
001	5-0330-5349	BOOKS & SUBSCRIPTIONS	300.00	(40.00)	260.00
001	5-0330-5350	SOFTWARE PURCHASES	500.00	(500.00)	-
001	5-0330-5351	SOFTWARE SUPPORT CNTRCTS.	5,000.00	-	5,000.00
001	5-0330-5353	LEGAL ADVERTISING	5,000.00	(2,750.00)	2,250.00
001	5-0330-5354	PRINTING	200.00	(200.00)	-
001	5-0330-5355	INSURANCE	2,500.00	(750.00)	1,750.00
001	5-0330-5357	EQUIPMENT RENTAL	3,000.00	(3,000.00)	-
001	5-0330-5360	ELECTIONS	15,000.00	(15,000.00)	-
001	5-0330-5378	MISC. OTHER SERV. & CHGS.	1,000.00	(375.00)	625.00
001	5-0410-5101	REGULAR SALARIES	243,009.00	(24,009.00)	219,000.00
001	5-0410-5102	OVERTIME	500.00	(500.00)	-
001	5-0410-5104	LONGEVITY	5,200.00	(1,700.00)	3,500.00
001	5-0410-5106	EDUCATIONAL INCENTIVES	750.00	110.00	860.00

001	5-0410-5111	FICA	15,466.00	(1,466.00)	14,000.00
001	5-0410-5112	MEDICARE	3,617.00	(317.00)	3,300.00
001	5-0410-5113	HEALTH INSURANCE	25,981.00	767.00	26,748.00
001	5-0410-5114	LIFE INSURANCE	225.00	(65.00)	160.00
001	5-0410-5115	OMRF RETIREMENT	41,887.00	(4,387.00)	37,500.00
001	5-0410-5140	TUITION ASSISTANCE	3,000.00	-	3,000.00
001	5-0410-5150	OTHER BENEFITS	6,420.00	(300.00)	6,120.00
001	5-0410-5155	WORKER'S COMPENSATION	2,603.00	(2,603.00)	-
001	5-0410-5201	OFFICE & COMPUTER SUPPLIES	1,500.00	(300.00)	1,200.00
001	5-0410-5205	CLOTHING	600.00	(320.00)	280.00
001	5-0410-5210	FUEL	3,000.00	(1,300.00)	1,700.00
001	5-0410-5220	TOOLS & MINOR EQUIPMENT	500.00	(375.00)	125.00
001	5-0410-5250	OTHER MATERIALS&SUPPLIES	500.00	(500.00)	-
001	5-0410-5304	REPAIR AND MAINT VEHICLES	600.00	(500.00)	100.00
001	5-0410-5317	MEDICAL SERVICES	28,000.00	(9,500.00)	18,500.00
001	5-0410-5320	NATURAL GAS	700.00	(485.00)	215.00
001	5-0410-5321	ELECTRICITY	3,000.00	(437.29)	2,562.71
001	5-0410-5325	TELEPHONE	2,500.00	-	2,500.00
001	5-0410-5328	COPY USAGE EXPENSE	500.00	(275.00)	225.00
001	5-0410-5329	POSTAGE & SHIPPING	300.00	(125.00)	175.00
001	5-0410-5339	OTHER CONTRACTUAL SERVCS.	30,000.00	(23,690.00)	6,310.00
001	5-0410-5340	TRAINING CONFERENCES	9,000.00	(7,250.00)	1,750.00
001	5-0410-5345	TRAVEL	500.00	-	500.00
001	5-0410-5347	MEMBERSHIPS & DUES	1,800.00	(800.00)	1,000.00
001	5-0410-5349	BOOKS & SUBSCRIPTIONS	500.00	(300.00)	200.00
001	5-0410-5350	SOFTWARE PURCHASES	500.00	(500.00)	-
001	5-0410-5351	SOFTWARE SUPPORT CNTRCTS	5,000.00	145.97	5,145.97
001	5-0410-5353	LEGAL ADVERTISING	3,000.00	(1,250.00)	1,750.00
001	5-0410-5354	PRINTING	100.00	(55.00)	45.00
001	5-0410-5355	INSURANCE	3,500.00	(1,200.00)	2,300.00
001	5-0410-5357	EQUIPMENT RENTAL	1,800.00	(1,550.00)	250.00
001	5-0410-5378	MISC. OTHER SERV. & CHGS.	3,000.00	150.00	3,150.00
001	5-0510-5101	REGULAR SALARIES	443,840.00	(25,840.00)	418,000.00
001	5-0510-5102	OVERTIME	500.00	(400.00)	100.00
001	5-0510-5104	LONGEVITY	6,270.00	(1,170.00)	5,100.00
001	5-0510-5105	SKILLS INCENTIVES	4,550.00	(1,300.00)	3,250.00
001	5-0510-5106	EDUCATIONAL INCENTIVES	1,500.00	200.00	1,700.00
001	5-0510-5111	FICA	28,313.00	(1,213.00)	27,100.00
001	5-0510-5112	MEDICARE	6,622.00	(222.00)	6,400.00
001	5-0510-5113	HEALTH INSURANCE	82,387.00	(13,537.00)	68,850.00
001	5-0510-5114	LIFE INSURANCE	650.00	(75.00)	575.00
001	5-0510-5115	OMRF RETIREMENT	39,784.00	2,216.00	42,000.00
001	5-0510-5150	OTHER BENEFITS	10,560.00	(2,520.00)	8,040.00
001	5-0510-5155	WORKER'S COMPENSATION	5,768.00	(3,268.00)	2,500.00
001	5-0510-5201	OFFICE & COMPUTER SUPPLIES	6,000.00	(3,000.00)	3,000.00
001	5-0510-5205	UNIFORMS AND CLOTHING	3,000.00	-	3,000.00
001	5-0510-5210	FUEL, OIL & LUBRICANTS	5,000.00	300.00	5,300.00
001	5-0510-5220	TOOLS & MINOR EQUIPMENT	500.00	(400.00)	100.00
001	5-0510-5226	VEHICLE PARTS & SUPPLIES	500.00	(500.00)	-
001	5-0510-5250	OTHER MATERIALS&SUPPLIES	1,000.00	(800.00)	200.00
001	5-0510-5303	REPAIR & MAINT. - EQUIP.	-	200.00	200.00
001	5-0510-5304	REPAIR & MAINT.-VEHICLES	1,000.00	-	1,000.00
001	5-0510-5320	NATURAL GAS	500.00	(50.00)	450.00
001	5-0510-5325	TELEPHONE	4,000.00	(800.00)	3,200.00
001	5-0510-5329	POSTAGE & SHIPPING	2,500.00	(150.00)	2,350.00
001	5-0510-5335	FACADE GRANT	16,000.00	(16,000.00)	-
001	5-0510-5339	OTHER CONTRACTUAL SERVCS.	108,000.00	102,000.00	210,000.00
001	5-0510-5340	TRAINING CONFERENCES	3,000.00	5,500.00	8,500.00
001	5-0510-5341	OTHER TRAINING	1,000.00	(250.00)	750.00
001	5-0510-5347	MEMBERSHIPS & DUES	2,800.00	(1,000.00)	1,800.00
001	5-0510-5349	BOOKS & SUBSCRIPTIONS	2,000.00	(1,000.00)	1,000.00
001	5-0510-5350	SOFTWARE PURCHASES	400.00	(400.00)	-
001	5-0510-5351	SOFTWARE SUPPORT CNTRCTS	10,000.00	500.00	10,500.00
001	5-0510-5353	LEGAL ADVERTISING	5,500.00	(1,350.00)	4,150.00
001	5-0510-5354	PRINTING	2,000.00	-	2,000.00
001	5-0510-5355	INSURANCE	8,500.00	(700.00)	7,800.00
001	5-0510-5357	EQUIPMENT RENTAL	2,000.00	(2,000.00)	-

001	5-0510-5360	BANK CHARGES	750.00	1,250.00	2,000.00
001	5-0510-5378	MISC. OTHER SERVICES & CHARGES	2,500.00	(250.00)	2,250.00
001	5-0610-5101	REGULAR SALARIES	462,619.00	(46,619.00)	416,000.00
001	5-0610-5102	OVERTIME	1,000.00	(850.00)	150.00
001	5-0610-5103	PART TIME SALARIES	-	11,600.00	11,600.00
001	5-0610-5104	LONGEVITY	11,000.00	(3,500.00)	7,500.00
001	5-0610-5106	EDUCATIONAL INCENTIVES	510.00	40.00	550.00
001	5-0610-5111	FICA	29,458.00	(7,958.00)	21,500.00
001	5-0610-5112	MEDICARE	6,889.00	(89.00)	6,800.00
001	5-0610-5113	HEALTH INSURANCE	45,878.00	122.00	46,000.00
001	5-0610-5114	LIFE INSURANCE	500.00	(125.00)	375.00
001	5-0610-5115	OMRF RETIREMENT	41,562.00	(12,062.00)	29,500.00
001	5-0610-5116	POLICE PENSION	13,500.00	(100.00)	13,400.00
001	5-0610-5150	OTHER BENEFITS	2,160.00	(420.00)	1,740.00
001	5-0610-5155	WORKER'S COMPENSATION	9,809.00	(7,809.00)	2,000.00
001	5-0610-5201	OFFICE & COMPUTER SUPPLIES	3,600.00	900.00	4,500.00
001	5-0610-5203	FOOD & KITCHEN SUPPLIES	7,000.00	(2,500.00)	4,500.00
001	5-0610-5205	UNIFORMS AND CLOTHING	1,600.00	(600.00)	1,000.00
001	5-0610-5210	FUEL, OIL & LUBRICANTS	3,000.00	(300.00)	2,700.00
001	5-0610-5220	TOOLS & MINOR EQUIPMENT	1,000.00	(1,000.00)	-
001	5-0610-5250	OTHER MATERIALS&SUPPLIES	2,500.00	(800.00)	1,700.00
001	5-0610-5302	REPAIR & MAINT. - BLDGS.	3,000.00	(2,000.00)	1,000.00
001	5-0610-5303	REPAIR & MAINT. - EQUIP.	1,000.00	(1,000.00)	-
001	5-0610-5304	REPAIR & MAINT.-VEHICLES	200.00	150.00	350.00
001	5-0610-5313	ACCREDITATION	800.00	(800.00)	-
001	5-0610-5325	TELEPHONE	3,800.00	(300.00)	3,500.00
001	5-0610-5329	POSTAGE & SHIPPING	4,000.00	(2,000.00)	2,000.00
001	5-0610-5337	COMM. SERVICES - JUVENILE	7,500.00	(3,500.00)	4,000.00
001	5-0610-5340	TRAINING CONFERENCES	75,000.00	(29,852.66)	45,147.34
001	5-0610-5347	MEMBERSHIPS & DUES	2,265.00	(15.00)	2,250.00
001	5-0610-5354	PRINTING	500.00	(200.00)	300.00
001	5-0610-5355	INSURANCE	2,000.00	12,500.00	14,500.00
001	5-0610-5360	BANK CHARGES	-	200.00	200.00
001	5-0610-5377	POLICE TASK FORCE EXPENSE	10,000.00	(10,000.00)	-
001	5-0610-5378	MISC. OTHER SERV. & CHGS.	1,650.00	(650.00)	1,000.00
001	5-0620-5101	REGULAR SALARIES	3,180,789.00	(14,789.00)	3,166,000.00
001	5-0620-5102	OVERTIME	500,000.00	(2,000.00)	498,000.00
001	5-0620-5104	LONGEVITY	47,750.00	12,250.00	60,000.00
001	5-0620-5105	SKILLS INCENTIVES	35,500.00	3,500.00	39,000.00
001	5-0620-5106	EDUCATIONAL INCENTIVES	28,500.00	4,500.00	33,000.00
001	5-0620-5112	MEDICARE	54,992.00	508.00	55,500.00
001	5-0620-5113	HEALTH INSURANCE	431,181.00	(20,181.00)	411,000.00
001	5-0620-5114	LIFE INSURANCE	4,250.00	150.00	4,400.00
001	5-0620-5116	POLICE PENSION	413,503.00	15,237.00	428,740.00
001	5-0620-5119	STATE ON BEHALF OF PAY	755,600.00	(755,600.00)	-
001	5-0620-5130	CLOTHING ALLOWANCE	70,000.00	3,200.00	73,200.00
001	5-0620-5140	TUITION ASSISTANCE	15,000.00	(7,000.00)	8,000.00
001	5-0620-5150	OTHER BENEFITS	14,500.00	(1,060.00)	13,440.00
001	5-0620-5155	WORKER'S COMPENSATION	123,835.00	51,165.00	175,000.00
001	5-0620-5201	OFFICE & COMPUTER SUPPLIES	5,000.00	-	5,000.00
001	5-0620-5203	FOOD & KITCHEN SUPPLIES	-	65.00	65.00
001	5-0620-5205	UNIFORMS AND CLOTHING	14,000.00	(6,000.00)	8,000.00
001	5-0620-5210	FUEL, OIL & LUBRICANTS	150,000.00	(10,000.00)	140,000.00
001	5-0620-5220	TOOLS & MINOR EQUIPMENT	7,500.00	250.00	7,750.00
001	5-0620-5232	AMMO/SPECIAL TRAINING	46,000.00	(24,000.00)	22,000.00
001	5-0620-5250	OTHER MATERIALS&SUPPLIES	6,000.00	(1,000.00)	5,000.00
001	5-0620-5303	REPAIR & MAINT. - EQUIP.	2,000.00	(500.00)	1,500.00
001	5-0620-5304	REPAIR & MAINT.-VEHICLES	70,000.00	(15,000.00)	55,000.00
001	5-0620-5317	MEDICAL SERVICES	2,000.00	(1,500.00)	500.00
001	5-0620-5320	NATURAL GAS	3,500.00	(1,700.00)	1,800.00
001	5-0620-5321	ELECTRICITY	11,000.00	2,000.00	13,000.00
001	5-0620-5325	TELEPHONE	20,000.00	(4,000.00)	16,000.00
001	5-0620-5328	POLC MOBL COMPUT COMM FEE	32,000.00	-	32,000.00
001	5-0620-5339	OTHER CONTRACTUAL SERVCS.	13,600.00	4,900.00	18,500.00
001	5-0620-5340	TRAINING CONFERENCES	18,000.00	5,500.00	23,500.00
001	5-0620-5341	OTHER TRAINING	3,900.00	(2,400.00)	1,500.00
001	5-0620-5342	CLEET EXPENSES	5,000.00	(2,500.00)	2,500.00

001	5-0620-5343	PROMOTION TESTING	2,500.00	(1,500.00)	1,000.00
001	5-0620-5345	TRAVEL	2,000.00	(1,800.00)	200.00
001	5-0620-5347	MEMBERSHIPS & DUES	1,000.00	(250.00)	750.00
001	5-0620-5349	BOOKS & SUBSCRIPTIONS	4,500.00	(2,500.00)	2,000.00
001	5-0620-5350	SOFTWARE PURCHASES	39,000.00	(500.00)	38,500.00
001	5-0620-5351	SOFTWARE SUPPORT CNTRCTS.	7,600.00	3,900.00	11,500.00
001	5-0620-5353	LEGAL ADVERTISING	500.00	(500.00)	-
001	5-0620-5354	PRINTING	500.00	400.00	900.00
001	5-0620-5355	INSURANCE	35,000.00	15,600.00	50,600.00
001	5-0620-5378	MISC. OTHER SERV. & CHGS.	7,000.00	(4,500.00)	2,500.00
001	5-0630-5101	REGULAR SALARIES	363,476.00	74,524.00	438,000.00
001	5-0630-5102	OVERTIME	40,000.00	18,000.00	58,000.00
001	5-0630-5104	LONGEVITY	10,650.00	850.00	11,500.00
001	5-0630-5105	SKILLS INCENTIVES	5,500.00	1,100.00	6,600.00
001	5-0630-5106	EDUCATIONAL INCENTIVES	4,000.00	900.00	4,900.00
001	5-0630-5111	FICA	3,287.00	(1,333.50)	1,953.50
001	5-0630-5112	MEDICARE	6,143.00	1,657.00	7,800.00
001	5-0630-5113	HEALTH INSURANCE	55,452.00	4,548.00	60,000.00
001	5-0630-5114	LIFE INSURANCE	420.00	55.00	475.00
001	5-0630-5115	OMRF RETIREMENT	7,670.00	(4,449.53)	3,220.47
001	5-0630-5116	POLICE PENSION	41,315.00	19,685.00	61,000.00
001	5-0630-5119	STATE ON BEHALF OF PAY	106,384.00	(106,384.00)	-
001	5-0630-5130	CLOTHING ALLOWANCE	6,000.00	1,200.00	7,200.00
001	5-0630-5150	OTHER BENEFITS	3,150.00	450.00	3,600.00
001	5-0630-5155	WORKER'S COMPENSATION	12,865.00	(9,365.00)	3,500.00
001	5-0630-5201	OFFICE & COMPUTER SUPPLIES	4,000.00	(3,200.00)	800.00
001	5-0630-5205	UNIFORMS AND CLOTHING	400.00	(300.00)	100.00
001	5-0630-5210	FUEL, OIL & LUBRICANTS	10,000.00	(1,000.00)	9,000.00
001	5-0630-5220	TOOLS & MINOR EQUIPMENT	2,600.00	(1,200.00)	1,400.00
001	5-0630-5224	EQUIPMENT PARTS & SUPPLIES	-	49.95	49.95
001	5-0630-5250	OTHER MATERIALS&SUPPLIES	1,800.00	(1,000.00)	800.00
001	5-0630-5303	REPAIR & MAINT. - EQUIP.	400.00	(300.00)	100.00
001	5-0630-5304	REPAIR & MAINT.-VEHICLES	2,000.00	(500.00)	1,500.00
001	5-0630-5320	NATURAL GAS	850.00	(450.00)	400.00
001	5-0630-5321	ELECTRICITY	5,200.00	(1,200.00)	4,000.00
001	5-0630-5325	TELEPHONE	4,000.00	250.00	4,250.00
001	5-0630-5339	OTHER CONTRACTUAL SERVICES	3,500.00	(1,500.00)	2,000.00
001	5-0630-5340	TRAINING CONFERENCES	6,000.00	(2,400.00)	3,600.00
001	5-0630-5347	MEMBERSHIPS & DUES	1,000.00	(450.00)	550.00
001	5-0630-5351	SOFTWARE SUPPORT CNTRCTS.	30,000.00	(7,500.00)	22,500.00
001	5-0630-5354	PRINTING	200.00	(100.00)	100.00
001	5-0630-5355	INSURANCE	3,000.00	400.00	3,400.00
001	5-0630-5378	MISC. OTHER SERV. & CHGS.	2,000.00	(600.00)	1,400.00
001	5-0640-5101	REGULAR SALARIES	91,464.00	(7,464.00)	84,000.00
001	5-0640-5102	OVERTIME	15,000.00	(4,000.00)	11,000.00
001	5-0640-5103	PART-TIME SALAREIS	-	6,000.00	6,000.00
001	5-0640-5104	LONGEVITY	2,750.00	(2,177.76)	572.24
001	5-0640-5105	SKILLS INCENTIVES	1,400.00	(1,400.00)	-
001	5-0640-5111	FICA	6,858.00	(658.00)	6,200.00
001	5-0640-5112	MEDICARE	1,604.00	(104.00)	1,500.00
001	5-0640-5113	HEALTH INSURANCE	22,491.00	509.00	23,000.00
001	5-0640-5114	LIFE INSURANCE	288.00	(123.00)	165.00
001	5-0640-5115	OMRF RETIREMENT	9,909.00	(3,659.00)	6,250.00
001	5-0640-5155	WORKER'S COMPENSATION	2,772.00	(772.00)	2,000.00
001	5-0640-5201	OFFICE & COMPUTER SUPPLIES	4,000.00	(3,500.00)	500.00
001	5-0640-5205	UNIFORMS AND CLOTHING	3,000.00	(2,000.00)	1,000.00
001	5-0640-5210	FUEL, OIL & LUBRICANTS	8,700.00	(5,100.00)	3,600.00
001	5-0640-5215	CHEMICALS	2,000.00	(1,400.00)	600.00
001	5-0640-5220	TOOLS & MINOR EQUIPMENT	3,000.00	(1,500.00)	1,500.00
001	5-0640-5250	OTHER MATERIALS&SUPPLIES	8,000.00	(4,000.00)	4,000.00
001	5-0640-5302	REPAIR & MAINT. - BLDGS.	3,500.00	(1,500.00)	2,000.00
001	5-0640-5303	REPAIR & MAINT. - EQUIP.	200.00	(100.00)	100.00
001	5-0640-5304	REPAIR & MAINT.-VEHICLES	2,750.00	(1,250.00)	1,500.00
001	5-0640-5320	NATURAL GAS	2,000.00	1,987.00	3,987.00
001	5-0640-5321	ELECTRICITY	5,500.00	(1,500.00)	4,000.00
001	5-0640-5325	TELEPHONE	1,800.00	800.00	2,600.00
001	5-0640-5337	VET CARE	10,000.00	(4,250.00)	5,750.00

001	5-0640-5339	OTHER CONTRACTUAL SERVCS.	3,000.00	(1,900.00)	1,100.00
001	5-0640-5340	TRAINING CONFERENCES	4,000.00	(3,000.00)	1,000.00
001	5-0640-5347	MEMBERSHIPS & DUES	250.00	(250.00)	-
001	5-0640-5354	PRINTING	500.00	(100.00)	400.00
001	5-0640-5355	INSURANCE	5,000.00	(1,100.00)	3,900.00
001	5-0640-5357	EQUIPMENT RENTAL	400.00	(400.00)	-
001	5-0640-5378	MISC. OTHER SERV. & CHGS.	3,000.00	(1,300.00)	1,700.00
001	5-0660-5101	REGULAR SALARIES	525,490.00	(126,490.00)	399,000.00
001	5-0660-5102	OVERTIME	40,000.00	45,000.00	85,000.00
001	5-0660-5104	LONGEVITY	4,000.00	(1,500.00)	2,500.00
001	5-0660-5105	SKILLS INCENTIVES	6,500.00	(1,650.00)	4,850.00
001	5-0660-5106	EDUCATIONAL INCENTIVES	3,000.00	(400.00)	2,600.00
001	5-0660-5107	CONTRACTED SALARIES	-	23,500.00	23,500.00
001	5-0660-5111	FICA	35,897.00	(7,897.00)	28,000.00
001	5-0660-5112	MEDICARE	8,395.00	(1,795.00)	6,600.00
001	5-0660-5113	HEALTH INSURANCE	98,426.00	(24,426.00)	74,000.00
001	5-0660-5114	LIFE INSURANCE	950.00	(170.00)	780.00
001	5-0660-5115	OMRF RETIREMENT	30,402.00	3,598.00	34,000.00
001	5-0660-5150	OTHER BENEFITS	720.00	-	720.00
001	5-0660-5155	WORKER'S COMPENSATION	3,524.00	(3,524.00)	-
001	5-0660-5201	OFFICE & COMPUTER SUPPLIES	2,000.00	(500.00)	1,500.00
001	5-0660-5205	UNIFORMS AND CLOTHING	1,500.00	-	1,500.00
001	5-0660-5220	TOOLS & MINOR EQUIPMENT	300.00	-	300.00
001	5-0660-5250	OTHER MATERIALS&SUPPLIES	5,000.00	(2,500.00)	2,500.00
001	5-0660-5302	REPAIR & MAINT. - BLDGS.	1,200.00	(950.00)	250.00
001	5-0660-5325	TELEPHONE	3,200.00	(1,500.00)	1,700.00
001	5-0660-5339	OTHER CONTRACTUAL SERVCS.	2,100.00	(2,100.00)	-
001	5-0660-5340	TRAINING CONFERENCES	10,000.00	(6,800.00)	3,200.00
001	5-0660-5347	MEMBERSHIPS & DUES	2,150.00	(1,350.00)	800.00
001	5-0660-5354	PRINTING	100.00	(100.00)	-
001	5-0660-5355	INSURANCE	1,900.00	-	1,900.00
001	5-0660-5378	MISC. OTHER SERV. & CHGS.	250.00	50.00	300.00
001	5-0710-5101	REGULAR SALARIES	415,000.00	(4,000.00)	411,000.00
001	5-0710-5102	OVERTIME	20,000.00	4,000.00	24,000.00
001	5-0710-5104	LONGEVITY	8,200.00	(400.00)	7,800.00
001	5-0710-5105	SKILLS INCENTIVES	15,000.00	(500.00)	14,500.00
001	5-0710-5106	EDUCATIONAL INCENTIVES	3,000.00	-	3,000.00
001	5-0710-5111	FICA	2,750.00	(250.00)	2,500.00
001	5-0710-5112	MEDICARE	6,687.00	413.00	7,100.00
001	5-0710-5113	HEALTH INSURANCE	49,927.00	(3,127.00)	46,800.00
001	5-0710-5114	LIFE INSURANCE	400.00	(60.00)	340.00
001	5-0710-5115	OMRF RETIREMENT	10,529.00	(3,029.00)	7,500.00
001	5-0710-5117	FIREFIGHTERS PENSION	55,948.00	(3,948.00)	52,000.00
001	5-0710-5119	STATE ON BEHALF OF PAY	88,366.00	(88,366.00)	-
001	5-0710-5150	OTHER BENEFITS	2,640.00	-	2,640.00
001	5-0710-5155	WORKER'S COMPENSATION	18,656.00	(18,656.00)	-
001	5-0710-5201	OFFICE & COMPUTER SUPPLIES	900.00	(550.00)	350.00
001	5-0710-5205	UNIFORMS AND CLOTHING	-	700.00	700.00
001	5-0710-5210	FUEL, OIL & LUBRICANTS	6,500.00	(1,600.00)	4,900.00
001	5-0710-5232	AMMO/SPECIAL TRAINING	800.00	(800.00)	-
001	5-0710-5250	OTHER MATERIALS&SUPPLIES	3,500.00	(400.00)	3,100.00
001	5-0710-5302	REPAIR & MAINT. - BLDGS.	4,000.00	(3,000.00)	1,000.00
001	5-0710-5304	REPAIR & MAINT.-VEHICLES	-	350.00	350.00
001	5-0710-5320	NATURAL GAS	800.00	(100.00)	700.00
001	5-0710-5321	ELECTRICITY	3,000.00	(500.00)	2,500.00
001	5-0710-5325	TELEPHONE	3,500.00	-	3,500.00
001	5-0710-5328	COPY USAGE EXPENSE	800.00	500.00	1,300.00
001	5-0710-5329	POSTAGE & SHIPPING	200.00	-	200.00
001	5-0710-5339	OTHER CONTRACTUAL SERVCS.	300.00	(300.00)	-
001	5-0710-5347	MEMBERSHIPS & DUES	250.00	(250.00)	-
001	5-0710-5349	BOOKS & SUBSCRIPTIONS	3,000.00	(1,200.00)	1,800.00
001	5-0710-5355	INSURANCE	750.00	(195.02)	554.98
001	5-0710-5357	EQUIPMENT RENTAL	1,750.00	(500.00)	1,250.00
001	5-0710-5378	MISC. OTHER SERVICES & CHARGES	1,500.00	(750.00)	750.00
001	5-0720-5101	REGULAR SALARIES	2,761,925.00	43,075.00	2,805,000.00
001	5-0720-5102	OVERTIME	600,000.00	(59,000.00)	541,000.00
001	5-0720-5111	FICA	-	84.68	84.68

001	5-0720-5112	MEDICARE	48,748.00	252.00	49,000.00
001	5-0720-5113	HEALTH INSURANCE	396,877.00	(877.00)	396,000.00
001	5-0720-5114	LIFE INSURANCE	3,500.00	-	3,500.00
001	5-0720-5117	FIREFIGHTERS PENSION	470,669.00	(20,669.00)	450,000.00
001	5-0720-5119	STATE ON BEHALF OF PAY	609,489.00	(609,489.00)	-
001	5-0720-5140	TUITION ASSISTANCE	12,500.00	3,500.00	16,000.00
001	5-0720-5155	WORKER'S COMPENSATION	142,405.00	(47,405.00)	95,000.00
001	5-0720-5201	OFFICE & COMPUTER SUPPLIES	4,000.00	(500.00)	3,500.00
001	5-0720-5203	FOOD & KITCHEN SUPPLIES	2,750.00	-	2,750.00
001	5-0720-5205	UNIFORMS AND CLOTHING	70,000.00	(26,000.00)	44,000.00
001	5-0720-5210	FUEL, OIL & LUBRICANTS	35,000.00	(2,000.00)	33,000.00
001	5-0720-5220	TOOLS & MINOR EQUIPMENT	13,000.00	(5,500.00)	7,500.00
001	5-0720-5250	OTHER MATERIALS&SUPPLIES	20,000.00	(2,000.00)	18,000.00
001	5-0720-5301	EQUIP. MAINT. CONTRACTS	9,750.00	(4,250.00)	5,500.00
001	5-0720-5302	REPAIR & MAINT. - BLDGS.	12,500.00	(3,500.00)	9,000.00
001	5-0720-5303	REPAIR & MAINT. - EQUIP.	16,000.00	(1,000.00)	15,000.00
001	5-0720-5304	REPAIR & MAINT.-VEHICLES	60,000.00	(25,000.00)	35,000.00
001	5-0720-5317	MEDICAL SERVICES	27,500.00	(1,500.00)	26,000.00
001	5-0720-5320	NATURAL GAS	5,200.00	300.00	5,500.00
001	5-0720-5321	ELECTRICITY	10,500.00	(2,000.00)	8,500.00
001	5-0720-5325	TELEPHONE	13,000.00	2,500.00	15,500.00
001	5-0720-5329	POSTAGE & SHIPPING	1,000.00	(980.00)	20.00
001	5-0720-5336	JANITORIAL SERVICES	7,500.00	3,700.00	11,200.00
001	5-0720-5339	OTHER CONTRACTUAL SERVCS.	53,500.00	(40,000.00)	13,500.00
001	5-0720-5340	TRAINING CONFERENCES	10,000.00	(5,500.00)	4,500.00
001	5-0720-5347	MEMBERSHIPS & DUES	6,000.00	(1,500.00)	4,500.00
001	5-0720-5349	BOOKS & SUBSCRIPTIONS	1,000.00	(900.00)	100.00
001	5-0720-5350	SOFTWARE PURCHASES	8,500.00	-	8,500.00
001	5-0720-5353	LEGAL ADVERTISING	150.00	(150.00)	-
001	5-0720-5354	PRINTING	250.00	(200.00)	50.00
001	5-0720-5355	INSURANCE	60,000.00	-	60,000.00
001	5-0720-5378	MISC. OTHER SERV. & CHGS.	8,500.00	(3,500.00)	5,000.00
001	5-0730-5101	REGULAR SALARIES	84,062.00	(562.00)	83,500.00
001	5-0730-5104	LONGEVITY	1,950.00	20.00	1,970.00
001	5-0730-5105	SKILLS INCENTIVES	2,600.00	50.00	2,650.00
001	5-0730-5106	EDUCATIONAL INCENTIVES	2,000.00	-	2,000.00
001	5-0730-5112	MEDICARE	1,314.00	11.00	1,325.00
001	5-0730-5113	HEALTH INSURANCE	8,245.00	755.00	9,000.00
001	5-0730-5114	LIFE INSURANCE	72.00	3.00	75.00
001	5-0730-5117	FIREFIGHTERS PENSION	12,686.00	14.00	12,700.00
001	5-0730-5119	STATE ON BEHALF OF PAY	20,153.00	(20,153.00)	-
001	5-0730-5150	OTHER BENEFITS	720.00	-	720.00
001	5-0730-5155	WORKER'S COMPENSATION	4,229.00	(4,229.00)	-
001	5-0730-5201	OFFICE & COMPUTER SUPPLIES	1,000.00	(250.00)	750.00
001	5-0730-5210	FUEL, OIL & LUBRICANTS	2,000.00	(1,500.00)	500.00
001	5-0730-5302	REPAIR & MAINT. - BLDGS.	12,500.00	(5,000.00)	7,500.00
001	5-0730-5304	REPAIR & MAINT.-VEHICLES	-	250.00	250.00
001	5-0730-5325	TELEPHONE	1,250.00	-	1,250.00
001	5-0730-5340	TRAINING CONFERENCES	9,000.00	(8,000.00)	1,000.00
001	5-0730-5341	OTHER TRAINING	54,500.00	(13,500.00)	41,000.00
001	5-0730-5350	SOFTWARE PURCHASES	1,000.00	(1,000.00)	-
001	5-0730-5355	INSURANCE	1,000.00	(400.00)	600.00
001	5-0730-5378	MISC. OTHER SERVICES & CHARGES	1,000.00	(750.00)	250.00
001	5-0740-5101	REGULAR SALARIES	199,076.00	4,924.00	204,000.00
001	5-0740-5102	OVERTIME	3,000.00	(1,000.00)	2,000.00
001	5-0740-5103	PART TIME SALARIES	-	896.00	896.00
001	5-0740-5104	LONGEVITY	2,800.00	300.00	3,100.00
001	5-0740-5106	EDUCATIONAL INCENTIVES	1,000.00	(1.60)	998.40
001	5-0740-5111	FICA	12,764.00	536.00	13,300.00
001	5-0740-5112	MEDICARE	2,985.00	115.00	3,100.00
001	5-0740-5113	HEALTH INSURANCE	22,197.00	(3,697.00)	18,500.00
001	5-0740-5114	LIFE INSURANCE	180.00	5.00	185.00
001	5-0740-5115	OMRF RETIREMENT	13,031.00	7,469.00	20,500.00
001	5-0740-5150	OTHER BENEFITS	1,440.00	-	1,440.00
001	5-0740-5155	WORKER'S COMPENSATION	2,516.00	(2,480.00)	36.00
001	5-0740-5201	OFFICE & COMPUTER SUPPLIES	800.00	(50.00)	750.00
001	5-0740-5203	FOOD & KITCHEN SUPPLIES	1,200.00	(1,200.00)	-

001	5-0740-5205	UNIFORMS AND CLOTHING	750.00	(515.07)	234.93
001	5-0740-5210	FUEL, OIL & LUBRICANTS	4,000.00	(900.00)	3,100.00
001	5-0740-5220	TOOLS & MINOR EQUIPMENT	3,800.00	(3,800.00)	-
001	5-0740-5221	TOOLS/MINOR EQUIP-EM GRNT	-	71.50	71.50
001	5-0740-5222	BLDG MATERIALS & SUPPLIES	2,000.00	(500.00)	1,500.00
001	5-0740-5224	EQUIP. PARTS & SUPPLIES	10,000.00	(7,300.00)	2,700.00
001	5-0740-5301	EQUIP. MAINT. CONTRACTS	62,000.00	(62,000.00)	-
001	5-0740-5302	REPAIR & MAINT. - BLDGS.	500.00	(500.00)	-
001	5-0740-5303	REPAIR & MAINT. - EQUIP.	19,350.00	(8,025.00)	11,325.00
001	5-0740-5304	REPAIR & MAINT.-VEHICLES	1,000.00	(750.00)	250.00
001	5-0740-5320	NATURAL GAS	500.00	(250.00)	250.00
001	5-0740-5321	ELECTRICITY	12,700.00	(2,700.00)	10,000.00
001	5-0740-5325	TELEPHONE	63,360.00	(18,360.00)	45,000.00
001	5-0740-5328	COPY USAGE EXPENSE	2,300.00	500.00	2,800.00
001	5-0740-5329	POSTAGE & SHIPPING	250.00	(125.00)	125.00
001	5-0740-5339	TEMPORARY LABOR SERVICES	2,000.00	(2,000.00)	-
001	5-0740-5340	TRAINING CONFERENCES	3,800.00	(3,700.00)	100.00
001	5-0740-5345	TRAVEL	1,500.00	(618.24)	881.76
001	5-0740-5347	MEMBERSHIPS & DUES	1,000.00	(700.00)	300.00
001	5-0740-5348	FILING FEES & PERMITS	550.00	(550.00)	-
001	5-0740-5349	BOOKS & SUBSCRIPTIONS	500.00	(395.00)	105.00
001	5-0740-5350	SOFTWARE PURCHASES	540.00	(440.00)	100.00
001	5-0740-5351	SOFTWARE SUPPORT CNTRCTS.	800.00	112,209.78	113,009.78
001	5-0740-5353	LEGAL ADVERTISING	200.00	(200.00)	-
001	5-0740-5354	PRINTING	3,500.00	(3,500.00)	-
001	5-0740-5355	INSURANCE	3,500.00	(400.00)	3,100.00
001	5-0740-5357	EQUIPMENT RENTAL	500.00	(500.00)	-
001	5-0740-5360	MASS NOTIFICATION SYSTEM	12,000.00	(12,000.00)	-
001	5-0740-5378	MISC. OTHER SERV. & CHGS.	21,000.00	(16,800.00)	4,200.00
001	5-0750-5201	OFFICE & COMPUTER SUPPLIES	500.00	(240.00)	260.00
001	5-0750-5203	FOOD & KITCHEN SUPPLIES	500.00	(500.00)	-
001	5-0750-5224	EQUIP. PARTS & SUPPLIES	-	3,000.00	3,000.00
001	5-0750-5339	CONTRACTUAL SERVICES	1,500.00	(1,270.00)	230.00
001	5-0750-5340	TRAINING CONFERENCES	2,500.00	(2,500.00)	-
001	5-0750-5341	OTHER TRAINING	-	-	-
001	5-0750-5345	TRAVEL	300.00	(300.00)	-
001	5-0750-5353	LEGAL ADVERTISING	90.00	(58.60)	31.40
001	5-0750-5378	MISC. OTHER SERV. & CHARGES	110.00	(60.00)	50.00
001	5-0810-5101	REGULAR SALARIES	334,731.00	(54,731.00)	280,000.00
001	5-0810-5102	OVERTIME	500.00	(500.00)	-
001	5-0810-5104	LONGEVITY	5,000.00	(3,200.00)	1,800.00
001	5-0810-5106	EDUCATIONAL INCENTIVES	500.00	(288.80)	211.20
001	5-0810-5111	FICA	21,125.00	(3,125.00)	18,000.00
001	5-0810-5112	MEDICARE	4,941.00	(741.00)	4,200.00
001	5-0810-5113	HEALTH INSURANCE	35,399.00	(9,399.00)	26,000.00
001	5-0810-5114	LIFE INSURANCE	280.00	(91.00)	189.00
001	5-0810-5115	OMRF RETIREMENT	20,743.00	12,757.00	33,500.00
001	5-0810-5150	OTHER BENEFITS	7,680.00	(3,460.00)	4,220.00
001	5-0810-5155	WORKER'S COMPENSATION	6,722.00	(6,722.00)	-
001	5-0810-5201	OFFICE & COMPUTER SUPPLIES	7,200.00	(3,000.00)	4,200.00
001	5-0810-5205	UNIFORMS AND CLOTHING	2,000.00	(300.00)	1,700.00
001	5-0810-5210	FUEL, OIL & LUBRICANTS	3,900.00	(400.00)	3,500.00
001	5-0810-5220	TOOLS & MINOR EQUIPMENT	1,800.00	(1,400.00)	400.00
001	5-0810-5250	OTHER MATERIALS&SUPPLIES	1,300.00	(1,100.00)	200.00
001	5-0810-5302	REPAIR & MAINT. - BLDGS.	4,000.00	(4,000.00)	-
001	5-0810-5303	REPAIR & MAINT. - EQUIP.	1,000.00	(700.00)	300.00
001	5-0810-5304	REPAIR & MAINT.-VEHICLES	2,000.00	(1,600.00)	400.00
001	5-0810-5320	NATURAL GAS	1,000.00	(600.00)	400.00
001	5-0810-5325	TELEPHONE	4,500.00	(1,200.00)	3,300.00
001	5-0810-5328	COPY USAGE EXPENSE	250.00	(86.53)	163.47
001	5-0810-5329	POSTAGE & SHIPPING	1,000.00	(850.00)	150.00
001	5-0810-5339	OTHER CONTRACTUAL SERVCS.	3,200.00	10,800.00	14,000.00
001	5-0810-5340	TRAINING CONFERENCES	3,500.00	(1,750.00)	1,750.00
001	5-0810-5347	MEMBERSHIPS & DUES	2,300.00	(2,300.00)	-
001	5-0810-5350	SOFTWARE PURCHASES	6,000.00	(2,200.00)	3,800.00
001	5-0810-5351	SOFTWARE SUPPORT CNTRCTS	-	2,473.74	2,473.74
001	5-0810-5353	LEGAL ADVERTISING	1,000.00	(900.00)	100.00

001	5-0810-5354	PRINTING	500.00	(500.00)	-
001	5-0810-5355	INSURANCE	6,000.00	(1,600.00)	4,400.00
001	5-0810-5357	EQUIPMENT RENTAL	1,000.00	(1,000.00)	-
001	5-0810-5378	MISC. OTHER SERV. & CHGS.	2,200.00	(2,000.00)	200.00
001	5-0920-5101	REGULAR SALARIES	563,714.00	(73,714.00)	490,000.00
001	5-0920-5102	OVERTIME	15,000.00	(7,900.00)	7,100.00
001	5-0920-5104	LONGEVITY	9,000.00	(1,400.00)	7,600.00
001	5-0920-5105	SKILLS INCENTIVES	250.00	(192.88)	57.12
001	5-0920-5111	FICA	36,454.00	(5,054.00)	31,400.00
001	5-0920-5112	MEDICARE	8,525.00	(1,025.00)	7,500.00
001	5-0920-5113	HEALTH INSURANCE	87,580.00	3,420.00	91,000.00
001	5-0920-5114	LIFE INSURANCE	1,100.00	(215.00)	885.00
001	5-0920-5115	OMRF RETIREMENT	51,495.00	(2,495.00)	49,000.00
001	5-0920-5145	UNEMPLOYMENT COMPENSATION	-	76.44	76.44
001	5-0920-5155	WORKER'S COMPENSATION	54,498.00	(49,498.00)	5,000.00
001	5-0920-5201	OFFICE & COMPUTER SUPPLIES	2,000.00	(1,800.00)	200.00
001	5-0920-5205	UNIFORMS AND CLOTHING	12,000.00	(3,700.00)	8,300.00
001	5-0920-5210	FUEL, OIL & LUBRICANTS	60,000.00	(20,000.00)	40,000.00
001	5-0920-5215	CHEMICALS	500.00	(500.00)	-
001	5-0920-5216	MEDICAL SUPPLIES	1,500.00	(1,500.00)	-
001	5-0920-5220	TOOLS & MINOR EQUIPMENT	2,000.00	(1,400.00)	600.00
001	5-0920-5224	EQUIPMENTN PARTS & SUPPLIES	4,800.00	(3,800.00)	1,000.00
001	5-0920-5230	STREET MAINT. MATERIALS	-	355.76	355.76
001	5-0920-5250	OTHER MATERIALS&SUPPLIES	12,000.00	(10,800.00)	1,200.00
001	5-0920-5302	REPAIR & MAINT. - BLDGS.	4,500.00	(3,400.00)	1,100.00
001	5-0920-5303	REPAIR & MAINT. - EQUIP.	48,000.00	(22,000.00)	26,000.00
001	5-0920-5304	REPAIR & MAINT.-VEHICLES	48,000.00	(28,000.00)	20,000.00
001	5-0920-5309	REPAIR & MAINT. - OTHER	-	210.00	210.00
001	5-0920-5317	MEDICAL SERVICES	1,000.00	(1,000.00)	-
001	5-0920-5320	NATURAL GAS	3,500.00	-	3,500.00
001	5-0920-5321	ELECTRICITY	1,500.00	800.00	2,300.00
001	5-0920-5325	TELEPHONE	2,900.00	100.00	3,000.00
001	5-0920-5328	COPY PAPER EXPENSE	500.00	(500.00)	-
001	5-0920-5339	OTHER CONTRACTUAL SERVCS.	3,000.00	(3,000.00)	-
001	5-0920-5340	TRAINING CONFERENCES	3,000.00	(3,000.00)	-
001	5-0920-5341	OTHER TRAINING	1,000.00	(1,000.00)	-
001	5-0920-5347	MEMBERSHIPS & DUES	360.00	58.50	418.50
001	5-0920-5351	SOFTWARE SUPPORT CNTRCTS	-	73.73	73.73
001	5-0920-5355	INSURANCE	25,000.00	(4,000.00)	21,000.00
001	5-0920-5357	EQUIPMENT RENTAL	15,000.00	(5,725.00)	9,275.00
001	5-0920-5378	MISC. OTHER SERV. & CHGS.	5,000.00	(3,300.00)	1,700.00
001	5-0920-5380	HAULING	18,000.00	(18,000.00)	-
001	5-0930-5101	REGULAR SALARIES	162,577.00	8,423.00	171,000.00
001	5-0930-5102	OVERTIME	5,000.00	400.00	5,400.00
001	5-0930-5104	LONGEVITY	5,000.00	(2,400.00)	2,600.00
001	5-0930-5106	EDUCATIONAL INCENTIVES	2,000.00	(1,155.20)	844.80
001	5-0930-5111	FICA	10,824.00	376.00	11,200.00
001	5-0930-5112	MEDICARE	2,531.00	119.00	2,650.00
001	5-0930-5113	HEALTH INSURANCE	24,341.00	6,159.00	30,500.00
001	5-0930-5114	LIFE INSURANCE	300.00	(55.00)	245.00
001	5-0930-5115	OMRF RETIREMENT	18,690.00	(4,690.00)	14,000.00
001	5-0930-5150	OTHER BENEFITS	-	-	-
001	5-0930-5155	WORKER'S COMPENSATION	9,273.00	(8,273.00)	1,000.00
001	5-0930-5201	OFFICE & COMPUTER SUPPLIES	1,000.00	(1,000.00)	-
001	5-0930-5205	UNIFORMS AND CLOTHING	3,400.00	(1,900.00)	1,500.00
001	5-0930-5210	FUEL, OIL & LUBRICANTS	12,500.00	(5,600.00)	6,900.00
001	5-0930-5215	CHEMICALS	750.00	(750.00)	-
001	5-0930-5216	MEDICAL SUPPLIES	1,000.00	(1,000.00)	-
001	5-0930-5220	TOOLS & MINOR EQUIPMENT	1,500.00	(1,000.00)	500.00
001	5-0930-5230	STREET MAINT. MATERIALS	6,000.00	-	6,000.00
001	5-0930-5250	OTHER MATERIALS&SUPPLIES	4,000.00	(2,500.00)	1,500.00
001	5-0930-5303	REPAIR & MAINT. - EQUIP.	4,400.00	(3,400.00)	1,000.00
001	5-0930-5304	REPAIR & MAINT.-VEHICLES	5,100.00	(2,100.00)	3,000.00
001	5-0930-5305	EQUIP. SERV.-R&M EQUIPMENT	2,000.00	(2,000.00)	-
001	5-0930-5309	REPAIR & MAINT. - OTHER	10,000.00	-	10,000.00
001	5-0930-5311	AUDITING SERVICES	1,000.00	(1,000.00)	-
001	5-0930-5317	MEDICAL SERVICES	1,000.00	(1,000.00)	-

001	5-0930-5320	NATURAL GAS	1,000.00	(755.00)	245.00
001	5-0930-5321	ELECTRICITY	15,000.00	(5,000.00)	10,000.00
001	5-0930-5325	TELEPHONE	9,000.00	7,400.00	16,400.00
001	5-0930-5329	POSTAGE & SHIPPING	100.00	(70.00)	30.00
001	5-0930-5340	TRAINING CONFERENCES	3,900.00	(200.00)	3,700.00
001	5-0930-5341	OTHER TRAINING	1,500.00	(1,500.00)	-
001	5-0930-5355	INSURANCE	5,000.00	800.00	5,800.00
001	5-0930-5357	EQUIPMENT RENTAL	3,000.00	(2,580.00)	420.00
001	5-0930-5378	MISC. OTHER SERV. & CHGS.	4,000.00	(3,900.00)	100.00
001	5-0940-5101	REGULAR SALARIES	504,286.00	(69,286.00)	435,000.00
001	5-0940-5102	OVERTIME	10,000.00	(2,000.00)	8,000.00
001	5-0940-5103	PART TIME SALARIES	17,500.00	(2,900.00)	14,600.00
001	5-0940-5104	LONGEVITY	7,800.00	200.00	8,000.00
001	5-0940-5105	SKILLS INCENTIVES	1,500.00	150.00	1,650.00
001	5-0940-5106	EDUCATIONAL INCENTIVES	-	268.80	268.80
001	5-0940-5111	FICA	33,547.00	(2,947.00)	30,600.00
001	5-0940-5112	MEDICARE	7,846.00	(646.00)	7,200.00
001	5-0940-5113	HEALTH INSURANCE	97,630.00	(15,130.00)	82,500.00
001	5-0940-5114	LIFE INSURANCE	1,100.00	(370.00)	730.00
001	5-0940-5115	OMRF RETIREMENT	51,546.00	9,954.00	61,500.00
001	5-0940-5145	UNEMPLOYMENT COMPENSATION	-	839.52	839.52
001	5-0940-5150	OTHER BENEFITS	6,720.00	120.00	6,840.00
001	5-0940-5155	WORKER'S COMPENSATION	24,675.00	(24,675.00)	-
001	5-0940-5201	OFFICE & COMPUTER SUPPLIES	1,000.00	-	1,000.00
001	5-0940-5205	UNIFORMS AND CLOTHING	10,000.00	(4,000.00)	6,000.00
001	5-0940-5210	FUEL, OIL & LUBRICANTS	25,000.00	(9,000.00)	16,000.00
001	5-0940-5215	CHEMICALS	5,000.00	(1,500.00)	3,500.00
001	5-0940-5220	TOOLS & MINOR EQUIPMENT	4,000.00	(2,450.00)	1,550.00
001	5-0940-5250	OTHER MATERIALS&SUPPLIES	18,000.00	(3,000.00)	15,000.00
001	5-0940-5302	REPAIR & MAINT. - BLDGS.	15,000.00	500.00	15,500.00
001	5-0940-5303	REPAIR & MAINT. - EQUIP.	15,000.00	(4,000.00)	11,000.00
001	5-0940-5304	REPAIR & MAINT.-VEHICLES	10,000.00	(500.00)	9,500.00
001	5-0940-5309	REPAIR & MAINT. - OTHER	5,000.00	(4,350.00)	650.00
001	5-0940-5320	NATURAL GAS	400.00	125.00	525.00
001	5-0940-5321	ELECTRICITY	30,000.00	(17,000.00)	13,000.00
001	5-0940-5325	TELEPHONE	6,000.00	(300.00)	5,700.00
001	5-0940-5329	POSTAGE & SHIPPING	200.00	(170.00)	30.00
001	5-0940-5339	OTHER CONTRACTUAL SERVCS.	25,000.00	(4,450.00)	20,550.00
001	5-0940-5340	TRAINING CONFERENCES	4,000.00	(2,357.00)	1,643.00
001	5-0940-5347	MEMBERSHIPS & DUES	1,200.00	(900.00)	300.00
001	5-0940-5353	LEGAL ADVERTISING	150.00	850.00	1,000.00
001	5-0940-5355	INSURANCE	13,500.00	11,500.00	25,000.00
001	5-0940-5357	EQUIPMENT RENTAL	200.00	(200.00)	-
001	5-0940-5378	MISC. OTHER SERV. & CHGS.	3,000.00	(1,800.00)	1,200.00
001	5-0950-5101	REGULAR SALARIES	129,471.00	529.00	130,000.00
001	5-0950-5102	OVERTIME	4,000.00	(3,250.00)	750.00
001	5-0950-5104	LONGEVITY	3,800.00	(500.00)	3,300.00
001	5-0950-5105	SKILLS INCENTIVES	350.00	(350.00)	-
001	5-0950-5106	EDUCATIONAL INCENTIVES	250.00	4.40	254.40
001	5-0950-5111	FICA	8,548.00	(148.00)	8,400.00
001	5-0950-5112	MEDICARE	1,999.00	-	1,999.00
001	5-0950-5113	HEALTH INSURANCE	27,309.00	(3,309.00)	24,000.00
001	5-0950-5114	LIFE INSURANCE	290.00	(30.00)	260.00
001	5-0950-5115	OMRF RETIREMENT	13,549.00	951.00	14,500.00
001	5-0950-5150	OTHER BENEFITS	480.00	-	480.00
001	5-0950-5155	WORKER'S COMPENSATION	6,128.00	(6,028.00)	100.00
001	5-0950-5201	OFFICE & COMPUTER SUPPLIES	500.00	(300.00)	200.00
001	5-0950-5205	UNIFORMS AND CLOTHING	3,000.00	(900.00)	2,100.00
001	5-0950-5210	FUEL, OIL & LUBRICANTS	5,000.00	(2,000.00)	3,000.00
001	5-0950-5215	CHEMICALS	3,000.00	(1,500.00)	1,500.00
001	5-0950-5220	TOOLS & MINOR EQUIPMENT	500.00	(500.00)	-
001	5-0950-5250	OTHER MATERIALS&SUPPLIES	2,500.00	800.00	3,300.00
001	5-0950-5302	REPAIR & MAINT. - BLDGS.	1,000.00	1,000.00	2,000.00
001	5-0950-5303	REPAIR & MAINT. - EQUIP.	3,000.00	-	3,000.00
001	5-0950-5304	REPAIR & MAINT.-VEHICLES	1,500.00	(825.00)	675.00
001	5-0950-5309	REPAIR & MAINT. - OTHER	1,000.00	(925.00)	75.00
001	5-0950-5320	NATURAL GAS	1,200.00	(300.00)	900.00

001	5-0950-5321	ELECTRICITY	1,500.00	(1,500.00)	-
001	5-0950-5325	TELEPHONE	1,400.00	(200.00)	1,200.00
001	5-0950-5328	COPY USAGE EXPENSE	30.00	(25.00)	5.00
001	5-0950-5329	POSTAGE & SHIPPING	30.00	(30.00)	-
001	5-0950-5336	JANITORIAL SERVICES	-	568.45	568.45
001	5-0950-5340	TRAINING CONFERENCES	300.00	(300.00)	-
001	5-0950-5347	MEMBERSHIPS & DUES	150.00	(90.00)	60.00
001	5-0950-5351	SOFTWARE SUPPORT CNTRCTS.	1,700.00	67.05	1,767.05
001	5-0950-5355	INSURANCE	3,200.00	(200.00)	3,000.00
001	5-0950-5357	EQUIPMENT RENTAL	100.00	(100.00)	-
001	5-0950-5378	MISC. OTHER SERV. & CHGS.	1,400.00	800.00	2,200.00
001	5-1120-5250	OTHER MATERIALS&SUPPLIES	1,000.00	(850.00)	150.00
001	5-1120-5302	REPAIR & MAINT. - BLDGS.	4,000.00	(900.00)	3,100.00
001	5-1120-5320	NATURAL GAS	3,000.00	(925.00)	2,075.00
001	5-1120-5355	INSURANCE	14,000.00	(1,500.00)	12,500.00
001	5-1130-5250	OTHER MATERIALS&SUPPLIES	1,500.00	(900.00)	600.00
001	5-1130-5301	EQUIP. MAINT. CONTRACTS	-	1,125.00	1,125.00
001	5-1130-5302	REPAIR & MAINT. - BLDGS.	4,000.00	400.00	4,400.00
001	5-1130-5320	NATURAL GAS	3,000.00	-	3,000.00
001	5-1130-5325	TELEPHONE	850.00	(100.00)	750.00
001	5-1130-5339	OTHER CONTRACTUAL SERVICES	300.00	50.00	350.00
001	5-1140-5220	TOOLS & MINOR EQUIPMENT	-	59.97	59.97
001	5-1140-5301	EQUIP. MAINT. CONTRACTS	-	608.85	608.85
001	5-1140-5302	REPAIR & MAINT. - BLDGS.	7,000.00	2,200.00	9,200.00
001	5-1140-5320	NATURAL GAS	2,000.00	400.00	2,400.00
001	5-1140-5330	COMMUNITY SERVICE CNTRCTS	113,000.00	3,689.24	116,689.24
001	5-1140-5339	OTHER CONTRACTUAL SERVCS.	1,000.00	(1,000.00)	-
001	5-1140-5378	MISC. OTHER SERV. & CHGS.	1,000.00	349.28	1,349.28
001	5-1210-5101	REGULAR SALARIES	225,153.00	53,847.00	279,000.00
001	5-1210-5102	OVERTIME	25,000.00	9,000.00	34,000.00
001	5-1210-5104	LONGEVITY	1,400.00	(250.00)	1,150.00
001	5-1210-5106	EDUCATIONAL INCENTIVES	-	1,250.00	1,250.00
001	5-1210-5107	CONTRACTED SALARIES	-	53,000.00	53,000.00
001	5-1210-5111	FICA	15,596.00	3,404.00	19,000.00
001	5-1210-5112	MEDICARE	3,648.00	852.00	4,500.00
001	5-1210-5113	HEALTH INSURANCE	32,000.00	5,500.00	37,500.00
001	5-1210-5114	LIFE INSURANCE	500.00	80.00	580.00
001	5-1210-5115	OMRF RETIREMENT	23,000.00	(6,600.00)	16,400.00
001	5-1210-5150	OTHER BENEFITS	-	1,440.00	1,440.00
001	5-1210-5155	WORKER'S COMPENSATION	17,681.00	(17,681.00)	-
001	5-1210-5205	CLOTHING	2,500.00	220.00	2,720.00
001	5-1210-5303	REPAIR & MAINT. - EQUIP.	200.00	(200.00)	-
001	5-1210-5304	REPAIR & MAINT. - VEHICLES	150.00	-	150.00
001	5-1210-5325	TELEPHONE	500.00	1,350.00	1,850.00
001	5-1210-5335	INSURANCE	36,000.00	(36,000.00)	-
001	5-1210-5339	OTHER CONTRACTUAL SERVICE	139,172.00	(127,778.98)	11,393.02
001	5-1210-5355	INSURANCE	-	37,000.00	37,000.00
001	5-1210-5378	MISC. OTHER SERVICE & CHARGES	2,500.00	(2,435.00)	65.00
001	5-4010-5101	REGULAR SALARIES	262,694.00	(33,694.00)	229,000.00
001	5-4010-5102	OVERTIME	1,000.00	(600.00)	400.00
001	5-4010-5104	LONGEVITY	7,500.00	(1,950.00)	5,550.00
001	5-4010-5105	SKILLS INCENTIVES	500.00	(336.56)	163.44
001	5-4010-5111	FICA	16,845.00	(1,845.00)	15,000.00
001	5-4010-5112	MEDICARE	3,940.00	(340.00)	3,600.00
001	5-4010-5113	HEALTH INSURANCE	41,858.00	(12,358.00)	29,500.00
001	5-4010-5114	LIFE INSURANCE	440.00	(125.00)	315.00
001	5-4010-5115	OMRF RETIREMENT	35,722.00	(9,222.00)	26,500.00
001	5-4010-5150	OTHER BENEFITS	976.00	(536.00)	440.00
001	5-4010-5155	WORKER'S COMPENSATION	13,361.00	14,639.00	28,000.00
001	5-4010-5201	OFFICE & COMPUTER SUPPLIES	1,000.00	(150.00)	850.00
001	5-4010-5205	UNIFORMS AND CLOTHING	3,700.00	-	3,700.00
001	5-4010-5210	FUEL, OIL & LUBRICANTS	6,000.00	(3,800.00)	2,200.00
001	5-4010-5215	CHEMICALS	300.00	(300.00)	-
001	5-4010-5220	TOOLS & MINOR EQUIPMENT	3,000.00	(700.00)	2,300.00
001	5-4010-5225	SMALL PARTS	3,600.00	(3,600.00)	-
001	5-4010-5250	OTHER MATERIALS&SUPPLIES	200.00	1,800.00	2,000.00
001	5-4010-5302	REPAIR & MAINT. - BLDGS.	1,000.00	1,000.00	2,000.00

001	5-4010-5303	REPAIR & MAINT. - EQUIP.	2,000.00	(1,250.00)	750.00
001	5-4010-5304	REPAIR & MAINT.-VEHICLES	4,000.00	(1,000.00)	3,000.00
001	5-4010-5320	NATURAL GAS	1,800.00	(100.00)	1,700.00
001	5-4010-5325	TELEPHONE	1,800.00	(20.00)	1,780.00
001	5-4010-5329	POSTAGE & SHIPPING	50.00	(49.00)	1.00
001	5-4010-5340	TRAINING CONFERENCES	3,000.00	(3,000.00)	-
001	5-4010-5347	MEMBERSHIPS & DUES	1,000.00	(1,000.00)	-
001	5-4010-5351	SOFTWARE SUPPORT CNTRCTS.	2,000.00	249.00	2,249.00
001	5-4010-5355	INSURANCE	3,800.00	(100.00)	3,700.00
001	5-4010-5378	MISC. OTHER SERVICES & CHARGES	500.00	(300.00)	200.00
001	5-4020-5101	REGULAR SALARIES	24,544.00	956.00	25,500.00
001	5-4020-5102	OVERTIME	250.00	(250.00)	-
001	5-4020-5104	LONGEVITY	-	265.00	265.00
001	5-4020-5106	EDUCATIONAL INCENTIVES	-	211.20	211.20
001	5-4020-5111	FICA	1,537.00	113.00	1,650.00
001	5-4020-5112	MEDICARE	360.00	40.00	400.00
001	5-4020-5113	HEALTH INSURANCE	4,818.00	(2,018.00)	2,800.00
001	5-4020-5114	LIFE INSURANCE	96.00	(21.00)	75.00
001	5-4020-5115	OMRF RETIREMENT	750.00	20.00	770.00
001	5-4020-5155	WORKER'S COMPENSATION	250.00	(250.00)	-
001	5-4020-5201	OFFICE & COMPUTER SUPPLIES	100.00	(100.00)	-
001	5-4020-5205	UNIFORMS AND CLOTHING	500.00	(220.00)	280.00
001	5-4020-5250	OTHER MATERIALS&SUPPLIES	7,000.00	(3,000.00)	4,000.00
001	5-4020-5302	REPAIR & MAINT. - BLDGS.	50,000.00	(32,000.00)	18,000.00
001	5-4020-5320	NATURAL GAS	2,500.00	600.00	3,100.00
001	5-4020-5325	TELEPHONE	500.00	(115.00)	385.00
001	5-4020-5336	JANITORIAL SERVICES	-	666.62	666.62
001	5-4020-5339	OTHER CONTRACTUAL SERVCS.	5,000.00	(3,500.00)	1,500.00
001	5-4020-5355	INSURANCE	80.00	30.00	110.00
001	5-4020-5378	MISC. OTHER SERV. & CHGS.	1,000.00	700.00	1,700.00
001	5-5030-5301	TRANSFER TO HUNT PROPERTIES	-	707,795.53	707,795.53
001	5-5030-5602	TRANSFER TO ST. & ALLEY	150,000.00	(15,000.00)	135,000.00
001	5-5030-5603	TRANSFER TO AQUATIC CENTER	-	139,586.83	139,586.83
001	5-5030-5626	TRANSFER TO SAA	-	87,560.86	87,560.86
001	5-5030-5635	TRANSFER TO LIBRARY FUND	89,000.00	-	89,000.00
001	5-5030-5637	TRANSFER TO HOTEL MOTE	-	151,333.02	151,333.02
001	5-5030-5640	PYMNT TO COMPONENT UNIT SCCDA	294,642.00	(294,642.00)	-
			24,541,363.00	(2,304,459.71)	22,236,903.29

Approved by the City Commission this _____

Explanation of Budget Amendment:

This revises the General Fund budget to reflect changes which have occurred since July 1, 2018.

Approved:

Mayor _____
Attest: _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

City Clerk _____

Regular Board of Commissioners

4.

Meeting Date: 05/20/2019

Surplus Vehicle

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider a resolution to declare a 2003 Ford Expedition City of Shawnee Police Department vehicle surplus property and authorize the donation of said property to the Pottawatomie County Sheriff's Office.

Attachments

Surplus Vehicle

Resolution



City of Shawnee



Chief Mason Wilson

16 W 9th

Shawnee, Oklahoma 74801

Office (405) 878-1680 or 1681 *Fax (405) 878-1520

E-Mail: mwilson@shawneeok.org

FROM : **Mason Wilson**
Chief of Police

TO : Mayor and Commissioners
Eric Benson, City Manager

SUBJECT : Request to Surplus Vehicle

DATE : May 13, 2019

Request to have the following police unit declared as surplus:

2003 Ford Expedition

City ID# 1720

VIN#1FMPU16L93LB66686

Mileage: 172,960

This vehicle is high mileage and has been replaced with a new unit. The Sheriff's Office has expressed interest in the vehicle. We request the vehicle be donated to Pottawatomie Sheriff's Office.



Capital Asset Disposal Form

Auction Tag Number

Fixed Asset Number

Bar Coded Tag not Metal Tag

1720

GFA ☐ SMA ☐ Airport ☐

Item: VEHICLE

Description: WHITE SUV

Brand Name: FORD EXPEDITION 2003

Serial/VIN Number: 1FMPU16L93LB6686

Model: EXPEDITION

Unit Number: 1720 Mileage: 172960

Approved by: *M. W. Wilcox*

Must be signed by the Department head

DISPOSITION

Date Declared Surplus by the City Commission _____

Scrapped (☐) If scrapped, please explain why in notes below.

Auctioned (☐) Date Auctioned: _____

Salvage Value: _____

Book Value: _____

Depreciation Value: _____

Gain/Loss of Value: _____

Notes: _____

RESOLUTION NO. ____

A RESOLUTION TO DECLARE A 2003 FORD EXPEDITION CITY OF SHAWNEE POLICE DEPARTMENT VEHICLE SURPLUS PROPERTY AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING THE DONATION OF SAID ITEM TO THE POTTAWATOMIE COUNTY SHERIFF'S OFFICE.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

That the item of personal property is described as:

2003 Ford Expedition
COS Asset No. 1720
VIN: 1FMPU16L93LB66686

Said property is hereby declared a City owned item which is surplus and no longer needed for City purposes; that the City of Shawnee is authorized to donate said item to the Pottawatomie County Sheriff's Office.

PASSED AND APPROVED this 20th day of May, 2019.

RICHARD FINLEY, MAYOR

ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners

5.

Meeting Date: 05/20/2019

OWRB Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider and take action with respect to a resolution of the Board of Commissioners of the City of Shawnee, Oklahoma (the "City") approving action taken by the Shawnee Municipal Authority (the "Authority") authorizing issuance, sale and delivery of its clean water SRF promissory note to the Oklahoma Water Resources Board; ratifying and confirming a lease agreement and operation and maintenance contract, as amended, whereby the City of Shawnee leased its water and sanitary sewer systems to the Shawnee Municipal Authority; and containing other provisions related thereto.

Attachments

Resolution

PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA AS IS REQUIRED BY THE TERMS THEREOF, THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") MET IN REGULAR SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, IN SHAWNEE, OKLAHOMA, ON THE 20TH DAY OF MAY, 2019, AT 6:00 P.M.

PRESENT:

ABSENT:

(OTHER PROCEEDINGS)

Thereupon, the following resolution was introduced and caused to be read by the City Attorney. Commissioner _____ moved passage of the Resolution and Commissioner _____ seconded the motion. The motion carrying with it the approval of said Resolution was approved by the following vote:

AYE:

NAY:

The Resolution so approved is as follows:

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA (THE "CITY") APPROVING ACTION TAKEN BY THE SHAWNEE MUNICIPAL AUTHORITY (THE "AUTHORITY") AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING A LEASE AGREEMENT AND OPERATION AND MAINTENANCE CONTRACT, AS AMENDED, WHEREBY THE CITY OF SHAWNEE LEASED ITS WATER AND SANITARY SEWER SYSTEMS TO THE SHAWNEE MUNICIPAL AUTHORITY; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

WHEREAS, the Shawnee Municipal Authority (the "Authority") did, by its Resolution adopted May 20, 2019, authorize the issuance, sale and delivery of its Series 2019 Clean Water SRF Promissory Note to Oklahoma Water Resources Board, in order to finance certain automated meter reading system in the original principal amount of not to exceed \$5,745,000; and

WHEREAS, the City Commission hereby determines that the actions taken by the Authority should be authorized and approved; and

WHEREAS, the City hereby determines that such other action necessary or attendant to accomplishment of the referenced financing should be considered by the City Commission of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

Section 1. Issuance of Note. That the issuance, sale and delivery of the Shawnee Municipal Authority, Pottawatomie County, Oklahoma, Series 2019 Clean Water SRF Promissory Note to Oklahoma Water Resources Board in the principal amount of not to exceed \$5,745,000 (the “2019 Note”), all as approved by said Authority on May 20, 2019, be and hereby is authorized, approved and ratified.

Section 2. Approval. That all actions heretofore taken by the Authority in connection with the issuance, sale and delivery of the 2019 Note and all other aspects of the transaction be and are hereby authorized, approved and ratified.

Section 3. Lease Agreement and Operation and Maintenance Contract. The Lease Agreement and Operation and Maintenance Contract dated as of January 12, 1971, as amended by an Amendment to Lease Agreement dated as of July 1, 1990, between the City and the Authority (collectively, the “Lease Agreement”), whereby the City leased to the Authority its presently existing and hereafter acquired water and sanitary sewer systems, is hereby ratified and confirmed and the term of said Lease Agreement shall extend until the 2019 Note is paid.

Section 4. Necessary Action. That the Mayor or Vice Mayor and City Clerk or Deputy City Clerk be and hereby are authorized and empowered to execute and deliver for and on behalf of the City any and all other documents or instruments reasonably necessary to accomplish the issuance, sale and delivery of the 2019 Note and all other aspects of the transaction.

[Remainder of Page Left Blank Intentionally]

PASSED AND APPROVED THIS 20TH DAY OF MAY, 2019.

CITY OF SHAWNEE, OKLAHOMA

By _____
Richard Finley, Mayor

ATTEST:

By _____
Kacie Eck, Sr. Deputy City Clerk

(SEAL)

)

)

4

Regular Board of Commissioners

6.

Meeting Date: 05/20/2019

Flagpole Ordinance

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider an ordinance relating to flagpoles, amending Article VII, Section 8 – General Use Restrictions; providing for severability.

Attachments

Flagpole Ordinance

ORDINANCE NO. _____

AN ORDINANCE RELATING TO FLAGPOLES, AMENDING ARTICLE VII, SECTION 8 – GENERAL USE RESTRICTIONS; PROVIDING FOR SEVERABILITY.

WHEREAS, City of Shawnee (“City”) staff periodically reviews City Ordinances and makes recommendations to the City Commission to revise its Ordinances; and

WHEREAS, the City Commission has reviewed the regulations set forth in this Ordinance and has determined that such regulations are consistent with the City’s plans

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: CREATION. That Article VII, Division 8, Section 22-413 of the Shawnee Zoning Code is hereby created and shall include the following provisions:

22-413 Flagpoles and Flags

1. General. The purpose of this Section is to regulate the height and placement of flagpoles and the flags flown on them. Without regulations, flagpole installations may impact neighboring properties negatively in the areas of noise and visual clutter.
2. These regulations are in no way intended to prevent one from flying an American or State of Oklahoma flag. They are intended to ensure the impacts to neighboring properties are mitigated.
3. Residential.
 - a. Individual residences are limited to one flagpole. More than one (1) flagpole is subject to approval by City Manager with three (3) flagpoles maximum.
 - b. Height of flagpoles shall be limited to thirty-five (35) feet.
 - c. The flagpole should not be closer than the height of the flagpole to the nearest property line.
 - d. Flagpoles shall be listed and designed for their use. Flagpole diameter shall be no greater than the maximum necessary to hold the largest allowed flag.
 - e. The size of the flag shall not exceed thirty-two (32) square feet
 - f. Applications in excess of the above regulations are subject to approval from the City Manager.
 - g. Flags shall be replaced when they become faded, tattered or torn.
4. Commercial.
 - a. Commercial centers are limited to three (3) flagpoles maximum in not more than one (1) location.
 - b. Height of the flagpoles is limited to seventy (70) feet unless approved otherwise by the City Manager. Under no circumstances shall any flagpole exceed ninety (90) feet
 - c. The flagpole should not be closer than the height of the flagpole to the nearest property line.
 - d. Flagpole installation shall comply with Building Department regulations and permits.
 - e. The lanyard shall be made of material other than metal to mitigate noise and shall be of an internal design thereby incorporated into the structure of the flagpole.
 - f. The size of the flag shall comply with Table 22-413(1).
 - g. Flags shall be replaced when they become faded, tattered, or torn.

SECTION 2: AMENDATORY. That Article VII, Division 8, Table 22-413(1) of the Shawnee Zoning Code is hereby added and shall include the following provisions:

Pole Height	Flag Size (Sq. Feet)
20ft	3’x5’
30ft	5’x8’
40ft	8’x12’
50ft	10’x15’
60ft	12’x18’
70ft	15’x25’
80ft-90ft (with City Manager approval)	20’x30’

SECTION 3: SEVERABILITY. The provisions of this Ordinance are severable, and if any sentence, provision or other part of this Ordinance shall be held invalid, the decision of the courts so holding shall not affect or impair any of the remaining parts or provisions of this ordinance.

PASSED AND APPROVED this 20th day of May, 2019.

RICHARD FINLEY, MAYOR

ATTEST:
(SEAL)

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 20th day of May, 2019.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners

7.

Meeting Date: 05/20/2019

Sales Tax/Treasurer Rpt

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge monthly Sales Tax and City Treasurer Report.

Attachments

Sales Tax/Treasurer Rpt



Date: May 20, 2019
To: Honorable Mayor and City Commissioners
From: Chance Allison, CPA, Finance Director and City Treasurer
Subject: May Sales and Use Tax Deposit

Sales and Use Tax Collections: The Oklahoma Tax Commission (the “OTC”) collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entities responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding \$2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in May consist of April estimates and March final reported collections. Any taxes collected for months prior to March will include accrued late penalties and interest.

Sales Tax Collection Allocated by Fund:

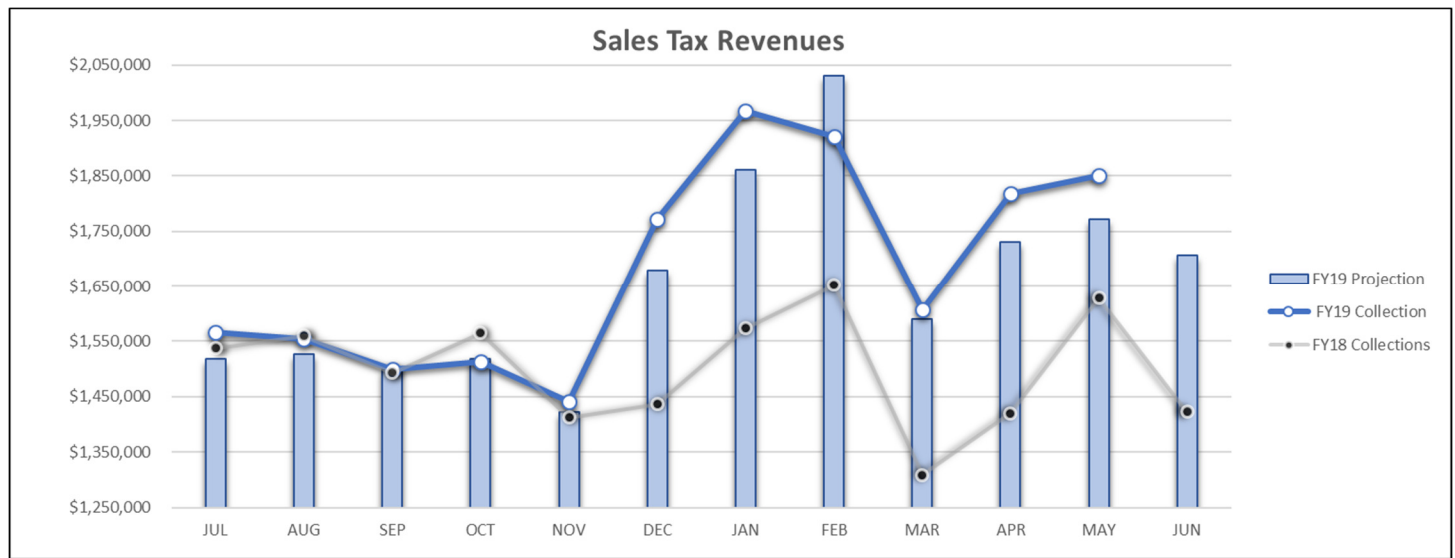
The May sales tax deposit was \$1,849,978.87, including interest of \$1,716.16, to be allocated as follows:

<u>Fund</u>	<u>Allocation</u>
General Fund	\$ 1,057,130.77
2018 Capital Improvements Fund	264,282.70
Capital Improvements Fund	204,819.09
Street Improvements Fund	231,247.35
Economic Development Fund	26,428.28
Police Sales Tax Fund	33,035.34
Fire Sales Tax Fund	<u>33,035.34</u>
Total Sales Taxes Collected	<u>\$ 1,849,978.87</u>

Finance Department Report:

Sales and use tax collections totaled \$2,027,911.52 for May 2019. The overall budgeted increase for both sales and use tax collections for FY 2019 was a modest 0.50% based on conservative estimates of historical trends. For the year, sales tax collections are up \$361,621, or 1.99%, over the projected budget. Use tax collections are up approximately \$223,812, or 16.52%, over the projected budget year-to-date.

Fiscal Year 2019 Sales Tax Collections and Performance:

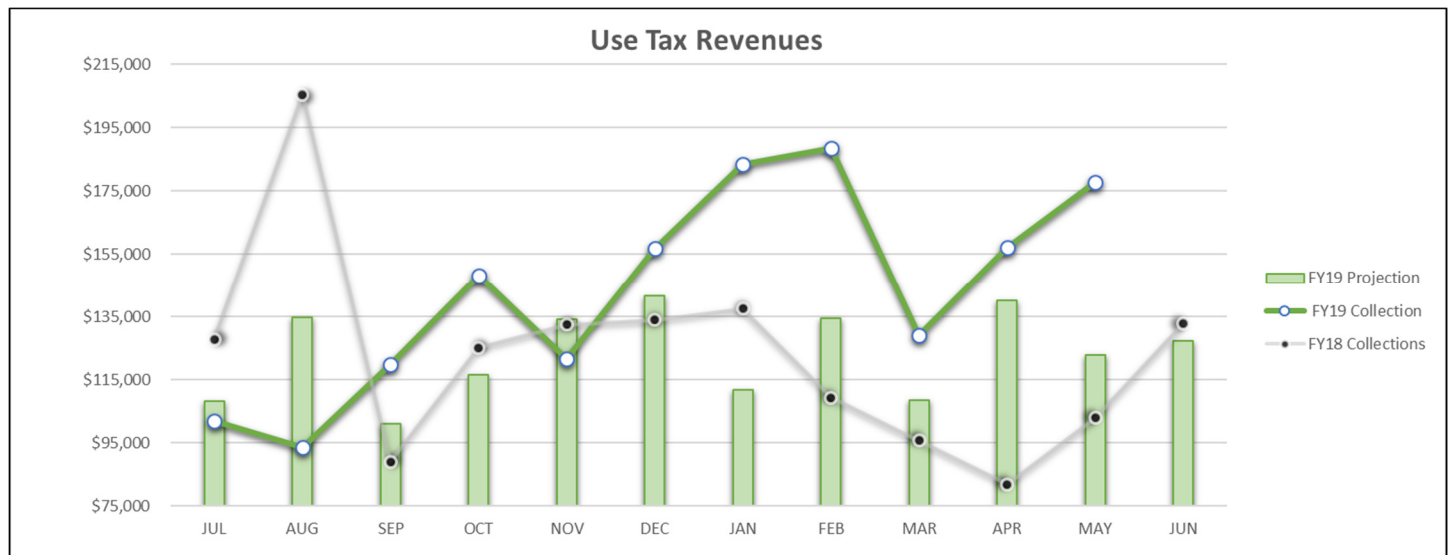


	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts (May 2019):	\$ 1,772,224	\$ 1,849,979	\$ 77,755	4.39%
Sales Tax Receipts (year-to-date):	\$ 18,146,679	\$ 18,508,300	\$ 361,621	1.99%

	May 2019	May 2018	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 1,849,979	\$ 1,628,425	\$ 221,554	13.61%

	Year To Date FY 2019	Year To Date FY 2018	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 18,508,300	\$ 16,588,353	\$ 1,919,947	11.57%

Fiscal Year 2019 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (May 2019):	\$ 122,863	\$ 177,933	\$ 55,070	44.82%
Use Tax Receipts (year-to-date):	\$ 1,354,568	\$ 1,578,380	\$ 223,812	16.52%

	May 2019	May 2018	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 177,933	\$ 102,911	\$ 75,022	72.90%

	Year To Date FY 2019	Year To Date FY 2018	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 1,578,380	\$ 1,341,687	\$ 236,693	17.64%