

NOTICE OF RESCHEDULED MEETING

Shawnee Civic & Cultural Development Authority
City Hall Commission Chambers
16 West 9th Street
Shawnee, Oklahoma
May 20, 2021 at 12:30 P.M.

Regular Meeting ()
Special Meeting ()
Emergency Meeting ()

Rescheduled Regular Meeting (X)
Continued or Reconvened Mtg. ()

DATE TIME
May 20, 2021 12:30 p.m.

PLACE OF MEETING
Original Location:
Heart of Oklahoma Expo Center
1700 West Independence, Shawnee, OK 74804

Meeting Rescheduled to:
City Hall City Commission Chambers
16 West 9th Street, Shawnee, OK 74801

To be completed by person filing notice:

Name: Lisa Lasyone, CMC

Title: City Clerk

Address: 16 West 9th Street

Shawnee, Oklahoma 74801

Phone: 405-878-1604

FOR CITY CLERK'S OFFICE USE ONLY

Filed in the office of the municipal clerk at 4:31 p.m. on the 18th day of May, 2021.

Signed: *Lisa Lasyone*
Clerk

Date Notice released to news media: 05-18-2021

Person filing Notice Lisa Lasyone

Notice verified by: *Lisa Lasyone*

AGENDA

Shawnee Civic & Cultural Development Authority
City Hall Commission Chambers
May 20, 2021 at 12:30 P.M.
RESCHEDULED TO
16 West 9th Street
Shawnee, Oklahoma
FROM
Heart of Oklahoma Expo Center
1700 West Independence, Shawnee, OK 74804

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consideration of approval of the March 25, 2021 Special Call Minutes and the April 15, 2021 regular meeting Minutes.
2. Presentation of Heart of Oklahoma Exposition Center updates by Katy Fleming, General Manager.
3. Discussion and update on Tin Star Tradeshow and sponsorships regarding International Finals Youth Rodeo (IFYR) 2021.
4. Discussion, consideration and possible action and update on International Finals Youth Rodeo (IFYR) 2021
 - a. Entries
 - b. Awards
 - c. Personnel
 - d. Facility/Venue
 - e. Online entries
 - f. Marketing
 - g. Volunteers
5. New Business
6. Public Comments
7. Trustee Comments
8. Adjournment

Respectfully submitted,



Lisa Lasyone, CMC, City Clerk

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A SPECIAL CALL SESSION, THURSDAY, MARCH 25, 2021, IN THE CITY HALL COMMISSION CHAMBERS AT 12:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 9:50 A.M. ON MARCH 23, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Lance Wortham, Trustee
Mindy Palmer, Trustee
Tim Barrick, Trustee
Carl Packwood, Trustee
Chance Allison, Secretary

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Discussion, consideration and possible action on the 2020 high school senior eligibility for International Finals Youth Rodeo (IFYR) 2021.

Discussion was held among the board regarding allowing 2020 high school senior eligibility in the 2021 IFYR.

A motion was made by Trustee Barrick, seconded by Trustee Palmer, to not allow 2020 high school senior eligibility for International Finals Youth Rodeo (IFYR) 2021. Motion carried 6-0.

AYE: Barrick, Palmer, Packwood, Gilbert, Allison, Wortham
NAY: None

AGENDA ITEM NO. 2: Discussion, consideration and possible action to remove Karl Kozel, Justin Erickson, and Christopher Dunlap from all Shawnee Civic & Cultural Development Authority (SC&CDA) bank accounts.

Chairman Gilbert advised that this item is to clean up the bank accounts.

A motion was made by Trustee Packwood, seconded by Trustee Palmer, to remove Karl Kozel, Justin Erickson, and Christopher Dunlap from all Shawnee Civic & Cultural Development Authority (SC&CDA) bank accounts. Motion carried 6-0.

AYE: Packwood, Palmer, Barrick, Gilbert, Allison, Wortham

NAY: None

AGENDA ITEM NO. 3:

Discussion, consideration and possible action to add Chance Allison to all SC&CDA bank accounts.

A motion was made by Trustee Packwood, seconded by Trustee Wortham, to add Chance Allison to all SC&CDA bank accounts. Motion carried 5-0-1.

AYE: Packwood, Wortham, Palmer, Barrick, Gilbert

NAY: None

ABSTAIN: Allison

AGENDA ITEM NO. 4:

Discussion, consideration and possible action to add Dale Yerigan to SC&CDA First United Special Events accounts.

A motion was made by Trustee Wortham, seconded by Trustee Barrick, to add Dale Yerigan to SC&CDA First United Special Events accounts. Motion carried 6-0.

AYE: Wortham, Barrick, Packwood, Gilbert, Allison, Palmer

NAY: None

AGENDA ITEM NO. 5:

IFYR Update by Event Director, Dale Yerigan:

- a. Sponsorships
- b. Marketing
- c. Volunteers
- d. Arena and venue setup
- e. Online entries

Event Director Dale Yerigan provided an update on sponsorships, marketing, volunteers, the arena and venue setup and online entries regarding the 2021 IFYR.

AGENDA ITEM NO. 6:

Adjournment

There being no further business to be considered, a motion was made by Trustee Packwood, seconded by Trustee Barrick, that the meeting be adjourned. Motion carried 6-0. (1:05 p.m.)

AYE: Packwood, Barrick, Gilbert, Allison, Wortham, Palmer

NAY: None

RANDY GILBERT, CHAIRMAN

ATTEST:

CHANCE ALLISON, SECRETARY

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A SPECIAL CALL SESSION, THURSDAY, APRIL 15, 2021, IN THE CITY HALL COMMISSION CHAMBERS AT 12:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 11:55 A.M. ON APRIL 14, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Lance Wortham, Trustee
Mindy Palmer, Trustee
Tim Barrick, Trustee
Carl Packwood, Trustee
Chance Allison, Secretary

ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Discussion, consideration, and possible action to approve the 2021 Schedule of Rescheduled Regular Meetings of the Shawnee Civic & Cultural Development Authority.

Consideration of the 2021 Schedule of Rescheduled Regular Meeting of the Shawnee Civic and Cultural Development Authority is to update the location of each meeting.

A motion was made by Trustee Packwood, seconded by Trustee Palmer, to approve the 2021 Schedule of Rescheduled Regular Meetings of the Shawnee Civic & Cultural Development Authority. Motion carried 6-0.

AYE: Packwood, Palmer, Barrick, Gilbert, Allison, Wortham
NAY: None

AGENDA ITEM NO. 2:

Introduction of Katy Fleming, General Manager of the Heart of Oklahoma Exposition Center.

Katy Fleming, General Manager of the Heart of Oklahoma Exposition Center, was introduced. She expressed her eagerness to work the Shawnee Civic and Cultural Development Authority.

The Trustee's welcomed Ms. Fleming to Shawnee.

AGENDA ITEM NO. 3:

Discussion, consideration and possible action regarding the Memorandum of Understanding (MOU) with Spectra Management related to the Sponsorships for International Finals Youth Rodeo (IFYR) 2021.

Chairman Gilbert asked for an update on Sponsorships for the 2021 International Finals Youth Rodeo (IFYR). Stephanie Gideon, Spectra Events Manager, and Dale Yerigan, General Manager of International Pro Rodeo Association, provided updates on sponsorships that had been confirmed and sponsorships that were still being negotiated.

No action was taken.

AGENDA ITEM NO. 4:

Discussion, consideration and possible action regarding the Memorandum of Understanding (MOU) with Spectra Management related to the Trade show for International Finals Youth Rodeo (IFYR) 2021.

Mrs. Gideon provided an update on Trade Show vendors for the 2021 IFYR event. Of the ninety-eight spaces available, approximately one third have been reserved.

No action was taken.

AGENDA ITEM NO. 5:

Discussion, consideration and possible action to transfer ownership of all of the horse stalls and silver panels to Pottawatomie County (not to include the heavy duty and arena panels).

A discussion was held amongst the board regarding Agenda Item Nos. 5 and 6, regarding ownership, repair and maintenance of the horse stalls and silver panels. Secretary Allison explained the City of Shawnee would be making repairs to stalls soon. Pottawatomie County Commissioner Melissa Dennis offered the County's assistance, if necessary.

No action taken.

AGENDA ITEM NO. 6:

Discussion, consideration and possible action of Pottawatomie County for the repair and maintenance of the horse stalls and silver panels (not to include the heavy duty and arena panels).

No action taken.

AGENDA ITEM NO. 7:

Discussion, consideration and possible action of responsibility and commitment in regard to International Finals Youth Rodeo (IFYR) for all parties.

Chairman Gilbert explained the necessity of knowing what role each entity had in the 2021 IFYR, since this is the first year Spectra has been involved. The Trustees, Pottawatomie County Commissioner Melissa Dennis, Mr. Dale Yerigan, Spectra Staff, and IFYR Volunteers discussed various roles and responsibilities.

No action taken.

AGENDA ITEM NO. 8:

Discussion, consideration and possible action and update on International Finals Youth Rodeo (IFYR) 2021.

- a. Sponsorships
- b. Marketing
- c. Volunteers
- d. Arena and venue setup
- e. Online entries
- f. Facility update
- g. Awards (Saddles and Buckles. etc)
- h. Entries

Mr. Dale Yerigan provided an update on Agenda Item No. 8 (a-h).
No action taken.

AGENDA ITEM NO. 9:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

Trustee Gilbert inquired on liability insurance for the Trustees. Secretary Allison stated he would investigate the matter.

AGENDA ITEM NO. 10:

Public Comments

Pottawatomie County Commissioner Melissa Dennis thanked the SCCDA Trustees for a productive meeting.

AGENDA ITEM NO. 11:

Trustee Comments

Trustee Wortham stated the 2021 International Youth Finals Rodeo (IFYR) will be different than ever before. He offered encouraging words of getting through this year to have a better idea for future rodeos.

Trustee Palmer echoed Trustee Wortham's comments. She stated this is her first IFYR as a board member and she is looking forward to post rodeo meetings.

Chairman Gilbert thanked everyone for attending the meeting and their positive comments.

AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, a motion was made by Trustee Packwood, seconded by Trustee Palmer, that the meeting be adjourned. Motion carried 6-0. (1:52 p.m.)

AYE: Packwood, Palmer, Barrick, Gilbert, Allison, Wortham

NAY: None

RANDY GILBERT, CHAIRMAN

ATTEST:

CHANCE ALLISON, SECRETARY