

BOARD OF CITY COMMISSIONERS PROCEEDINGS
MAY 21, 2018 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, May 21, 2018 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Absent
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Lesa Shaw

INVOCATION

Don Lynch,
Emergency Management Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Shawnee Airport Authority Agenda Item No. 3.
- b. Minutes from the May 7, 2018 regular meeting.
- c. Acknowledge the following minutes and reports:
 - Shawnee Beautification Committee Minutes from the March 15, 2018 meeting

- License Payment Report for April 2018
- Project Payment Report for April 2018

d. Mayor's Appointments

Shawnee Planning Commission

Daniel Matthews 1st Full Term Expires 06/01/2021
Reappointment

Craig Walker 1st Full Term Expires 06/01/2021
Reappointment

e. Acknowledge the Central Disposal contract for Fiscal Year 2018-2019.

f. Approve renewal of the following agreements for Fiscal Year 2018-2019:

- Fingerprint Service for The Housing Authority of the City of Shawnee.
- Agreement with South Central Industries, Inc. for Right-of-way Maintenance Services.
- Lease agreement with Dace Dockrey for property known as Regional Park Property.
- Agreement with REACT Ambulance Authority for dispatch services.
- Agreement with Shawnee Twin Lakes Trap Club for use of city property known as Shawnee Twin Lakes Trap Range.
- Agreement with Shawnee Shotgun Club for use of city property known as Shawnee Twin Lakes Trap Range.
- Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.

g. Authorize the Traffic Department to purchase a one-ton flatbed pickup at the state bid price of \$26,816.00.

h. Approve Change Order No. 3 for Fire Station No. 2 Rehab Project.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve Consent Agenda Item Nos. 1(a-h). Motion carried 6-0.

AYE: Harrod, Rutherford, Salter, Bushong, Gillham, Finley

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

Ms. Holly Gordon said the recent 3rd Friday Block Party had a great turnout despite other local events. She also thanked Blue Zones for all their great work within the community.

AGENDA ITEM NOS. 3 AND 4 WERE MOVED BY THE POWER OF THE CHAIR, UNTIL MR. MARION MCMILLIAN WAS PRESENT.

AGENDA ITEM NO. 5:

Consider a resolution to declare certain City of Shawnee Parks Department property surplus and authorize the sale of said property to the City of McLoud.

Director of Operations James Bryce explained that this mower has been used by McLoud for quite a while. Typically, mowers of this age are traded in on a newer mower. The City of McLoud has offered to purchase the equipment from the City of Shawnee at trade-in value.

Resolution No. 6561 was introduced.

A RESOLUTION TO DECLARE CERTAIN CITY OF SHAWNEE PARKS DEPARTMENT PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING THE SALE OF SAID ITEM TO THE CITY OF MCLOUD.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve a resolution to declare certain City of Shawnee Parks Department property surplus and authorize the sale of said property to the City of McLoud. Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong

NAY: None

AGENDA ITEM NO. 6:

Presentation of preliminary budget for Fiscal Year 2018-2019.

Finance Director Cynthia Arnold gave a presentation of the preliminary budget for Fiscal Year 2018-2019.

AGENDA ITEM NO. 7:

Acknowledge Sales Tax Report received May 2018. (*Attachment(s) to be provided at time of meeting.*)

Finance Director Cynthia Arnold reported that April sales tax was \$1,628,425.00, which is up 3.46% from 2017. For the year, the City is up 0.47% which is below budget projections.

UPON THE ARRIVAL OF MR. MARION MCMILLIAN THE COMMISSION ADDRESSED AGENDA ITEM NOS. 3 AND 4

AGENDA ITEM NO. 3:

Presentation and update regarding the Shawnee Forward organization by Marion McMillan, Chair of the Shawnee Economic Development Foundation.

Mr. Marion McMillian gave a presentation explaining the merger process of Shawnee Economic Development Foundation and the Greater Shawnee Chamber of Commerce. He stated members of both organizations have given very strong support of the collaboration.

AGENDA ITEM NO. 4:

Consider approval of the Shawnee Forward contract for Fiscal Year 2018-2019.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Salter, to approve the Shawnee Forward contract for Fiscal Year 2018-2019. Motion carried 5-0-1.

AYE: Harrod, Salter, Bushong, Gillham, Rutherford

NAY: None

ABSTAIN: Finley

AGENDA ITEM NO. 8:

City Manager Report

City Manager Justin Erickson gave updates on the following:

- a. Shawnee Splash – The municipal pool will open this Thursday, May 24th. The splash pads at Boy Scout Park and Woodland Park are now open.
- b. Open House – Will be held June 6th – 8th for citizens to tour Shawnee Police and Fire Stations. This is a chance to show the public what areas can be improved by the passage of the one-half cent sales tax at the June 26th election.
- c. Historic Bricks – The historic bricks that were removed during the Main Street Streetscape Project is being re-laid at the Pottawatomie County Museum parking lot.

Director of Operations James Bryce said the American Legion and the Veterans of Foreign Wars (VFW) will each be performing a ceremony on Memorial Day, Monday May 28th.

AGENDA ITEM NO. 9:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 10:

Commissioners Comments

Commissioner Bushong wished everyone a safe and happy Memorial Day weekend.

Commissioner Gillham said Downtown Shawnee is expanding and improving.

Commissioner Rutherford commented on the re-laid bricks at the Pottawatomie County Museum parking lot.

Commissioner Salter said Shawnee is moving in the right direction and he encouraged everyone to get behind the movement.

Mayor Finley agreed with Commissioner Salter and added that he hoped the growth would result in positive sales tax.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (6:26 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (6:33 P.M.)

AGENDA ITEM NO. 11: Discussion, consideration and possible
action to go into executive session for
discussion in accordance with 25 O.S.
§307B(3), purchase or appraisal of real
property.

A motion was made by Vice Mayor Harrod, seconded by Commissioner
Gillham, to enter into executive session for discussion in accordance with 25 O.S.
§307B(3), purchase or appraisal of real property.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong
NAY: None

COMMISSION ENTERED INTO EXECUTIVE SESSION AT 6:34 P.M. WITH
ALL MEMBERS PRESENT.

COMMISSION RECONVENED FROM EXECUTIVE SESSION AT 7:02 P.M.
WITH ALL MEMBERS PRESENT.

AGENDA ITEM NO. 12: Consider matters discussed in Executive
Session regarding confidential
communications between the City and the
City Attorney concerning a pending claim
which the City, with the advice of the City
Attorney, has determined that disclosure
would seriously impair the ability to the City
to process the claim in the public interest as
authorized by 25 O.S. Section 307(B)(4).

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to authorize City Manager and City Attorney to negotiate and execute a non-binding Letter of Intent with First United Bank for potential purchase of property located at 912 East Independence Street. Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong
NAY: None

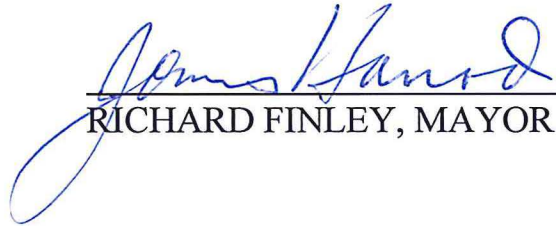
AGENDA ITEM NO. 13:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:03 p.m.)



KACIE ECK, DEPUTY CITY CLERK


RICHARD FINLEY, MAYOR