

COMMUNITY SERVICE CONTRACTS REVIEW
MEETING MINUTES
MAY 21, 2018
3:00 P.M.

COMMITTEE MEMBERS
IN ATTENDANCE:

Richard Finley
James Harrod
Ray Belford
Ken McDowell

COMMITTEE MEMBERS ABSENT
AT ROLL CALL:

None

OTHERS IN ATTENDANCE:

Phyllis Loftis, City Clerk
Kacie Eck, Deputy City Clerk
Justin Erickson, City Manager
Joe Vorndran, City Attorney

Chairman Finley called the meeting to order at 3:00 p.m. with all committee members in attendance.

Agenda Item No. 1: Declaration of a Quorum

Roll was called and a quorum was declared.

Agenda Item No. 2: Approval of minutes from the April 30, 2018 meeting.

A motion was made by Harrod, seconded by McDowell, to approve the minutes of the April 30, 2018 meeting. Motion carried 4-0.

AYE: Harrod, McDowell, Finley, Belford

NAY: None

Agenda Item No. 3: Discussion, consideration, and possible action regarding a contract with Visit Shawnee, Inc. for FY 2018-19.

The board discussed the possible merger with Visit Shawnee, Inc. (VSI) and the Pottawatomie County Museum. With this potential merger, it was suggested to include language to modify the contract with 90-days' notice.

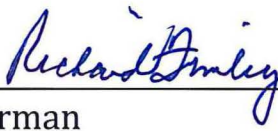
After further discussion, a motion was made by McDowell, seconded by Belford, to approve the contract with Visit Shawnee, Inc. for FY 2018-19 to distribute 94% of hotel/motel tax collection to Visit Shawnee, Inc. and revise Section IV(2) (Modifications) to reflect ninety (90) days written notice to modify the agreement. Motion carried 4-0.

AYE: McDowell, Belford, Finley, Harrod

NAY: None


Agenda Item No. 4: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (3:29 p.m.)



Chairman

Attest:



Kacie Eck, Secretary