

Notice of Meeting

Shawnee Civic & Cultural Development Authority

Type of Meeting
(Please Check)

Regular Meeting (X)
Special Meeting ()
Emergency Meeting ()
Canceled Meeting ()

Rescheduled Regular Meeting ()
Continued or
Reconvened Meeting ()

Date:

Time:

Regular Meeting: May 21, 2020

12:30PM

Location:

Heart of Oklahoma Exposition Center

1700 W. Independence

Shawnee, OK 74804

To be completed by person filing notice:

Name: Stephanie Gideon

Title: Director of Events- Spectra

Address: 1700 W. Independence St.

Shawnee, OK 74804

Phone: 405-275-7020

Filed in the office of the municipal clerk at 4:25 AM/PM

on: May 18, 2020

Signed: Lisa Lasynne

For City Clerk's Office Use Only

Date Notice released to news media: 05-18-2020

Person filing notice: Stephanie Gideon

Notice verified by: Lisa Lasynne

Shawnee Civic & Cultural Development Authority

May 21, 2020

at 12:30 PM

Heart of Oklahoma Exposition Center

Agenda

1. Call to Order.
2. Roll Call.
3. Declaration of a Quorum.
4. Approval of minutes of the scheduled Zoom Meeting April 22, 2020.
5. Approval of Claims: Expo Center General.
6. Approval of Claims: Expo Center Special Events.
7. Discussion Consideration and Possible Action on Vann & Associates Contract for International Finals Youth Rodeo 2020, Contractual Guidelines & Obligations based on payments made and length of contract.
8. IFYR Up-Date.
9. New Business.
10. Public & Trustee Comments.
11. Adjournment.

A REMOTELY VIA VIDEO CONFERENCE OF THE SHAWNEE
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY
APRIL 22, 2020 @ 2:00PM
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE WEDNESDAY, APRIL 22, 2020 AT 2:00PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON APRIL 16, 2020 AT 2:05 PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 2:12 PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT
MR. LANCE WORTHAM
MR. CARL PACKWOOD
MR. TIM BARRICK
MS. MEW-PALMER
MR. CHANCE ALLISON

TRUSTEES ABSENT: MR. KARL KOZEL

*GUESTS ALSO IN ATTENDANCE: ASHLEY NEEL, CITY OF SHAWNEE FINANCE DIRECTOR, DALE YERIGAN, SUZIE CAMPBELL W/ COUNTYWIDE NEWS.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES FROM THE FEB 2020
REGULAR SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE MEW-PALMER, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE MINUTES FROM THE REGULAR SCHEDULED MEETING FEB 2020. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, MEW-PALMER BARRICK
NAY: NONE
ABSTAIN: ALLISON

AGENDA ITEM NO. 5

APPROVAL OF CLAIMS: GENERAL ACCOUNT AS
PRESENTED

THE MOTION WAS MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE MEW-PALMER TO APPROVE THE CLAIMS FOR THE GENERAL ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, MEW-PALMER, ALLISON
NAY: NONE
ABSTAIN: NONE

General Claims:

Monthly:

A. Bankers Credit Card Services (First United Bank) \$225.54

AGENDA ITEM NO. 6

APPROVAL OF CLAIMS: SPECIAL ACCOUNT AS
PRESENTED

NONE

AGENDA ITEM NO. 7

D, C, PA ON MOVING FORWARD WITH IFYR 2020

THE MOTION WAS MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO NOT HOLD 2020 IFYR DUE TO COVID-19, BUT WILL HOLD IFYR IN 2021. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, BARRICK, MEW-PALMER, ALLISON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 8

D, C, PA ON OUTSTANDING YANN & ASSOCIATES
INVOICES

THE CITY OF SHAWNEE WILL PAY THE OUTSTANDING INVOICES FOR YANN & ASSOCIATES, INVOICES WILL BE SENT OVER TO THE CITY OF SHAWNEE FINANCE DIRECTOR ASHLEY NEEL.

AGENDA ITEM NO. 9

DISCUSSION ON INS INVOICE #3434

THE MOTION WAS MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO INFORM SHANLEY TO STOP WORKING ON THE 2020 IFYR PROGRAM. SC&CDA WILL PAY WHAT THEY CAN ON THE OPEN INVOICE FROM INS, THE CITY OF SHAWNEE WILL COVER THE REMAINING BALANCE. -MOTION CARRIED.

AYE: PACKWOOD, GILBERT, WORTHAM, BARRICK, MEW-PALMER, ALLISON
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 10

IFYR UPDATE

SC&CDA TRUSTEE MINDY MEW-PALMER WAS ASKED BY THE BOARD TO COME UP WITH AN OFFICIAL STATEMENT ON IFYR 2020 WHICH WOULD BE RELEASED BY THE HEART OF OKLAHOMA EXPO CENTER ON SOCIAL MEDIA & VIA EMAIL.

STEPHANIE MEILER-GIDEON WOULD CONTACT PERSONNEL, COMMITTEE -HEADS, VENDORS, & FIELD CALLS COMING IN FROM CONTESTANTS AND PARENTS.

AGENDA ITEM NO. 11

NEW BUSINESS

NONE

AGENDA ITEM NO. 17

PUBLIC & TRUSTEE COMMENTS

NONE

AGENDA ITEM NO. 18

ADJOURNMENT @ 3:00PM

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO ADJOURN THE MEETING. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM, MEW-PALMER, ALLISON
NAY: NONE
ABSTAIN: NONE

CHAIRMAN: MR. RANDY GILBERT

SECRETARY: MR. CHANCE ALLISON

General Claims:

Monthly:

- | | | |
|----|--|----------|
| A. | Finley & Cook | \$576.52 |
| | Accounting Services (Approved last month, New Check w/ Aged Amounts Added) | |
| B. | Blaze's Ride to the Rescue | \$500.00 |
| | Pre-Spectra Event Deposit (COVID-19 cancelled event) | |

Special Claims:

- | | | |
|----|--|------------|
| A. | Bootbarn Silver Sponsorship | \$2,750.00 |
| | Sponsorship for IFYR | |
| B. | Equibrand Gold Sponsorship / Product Sponsorship | \$8,500.00 |
| | Classic Equine / Rattler Ropes Sponsorship(s) for IFYR | |
| C. | Buffalo Wild Wings Sponsorship | \$675.00 |
| | Restaurant of the Day Sponsor for IFYR | |
| D. | First United Bank | \$228.92 |
| | Credit Card Payment (Approved last month, New Check w/ Added Interest) | |