

BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
SPECIAL CALLED SESSION
MAY 23, 2019

The Board of City Commissioners of the City of Shawnee met in Special Called Session at the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma, Thursday, May 23, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. The following members were in attendance and a quorum was declared.

Richard Finley
Chairman

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

Absent: None

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY
COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA

You and each of you are hereby notified that by virtue of a call issued by me on this 21st day of May, 2019, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee, Oklahoma in the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 6:00 p.m. on the 23rd day of May, 2019, and you are hereby notified to be present at said meeting. The purpose of said meeting will be to discuss, consider, and possibly approve a contract with Global Spectrum dba Spectra for management services of the Heart of Oklahoma Exposition Center.

Witness my hand this 21st day of May, 2019.

(SEAL)

ATTEST:

/s/ Kacie Eck, Deputy for
KACIE ECK,
SR. DEPUTY CITY CLERK

/s/ S. Eric Benson
S. ERIC BENSON
INTERIM CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 21st day of May, 2019 at 10:42 a.m., and executed the same by delivering a true and correct copy thereof to the Mayor and to each of the Commissioners of the Board of City Commissioners for the City of Shawnee, Oklahoma:

A read verification was not received from Mayor Richard Finley.

A read verification was received from Commissioner Ed Bolt via e-mail at 8:18 p.m. on May 21, 2019.

A read verification was not received from Commissioner Ron Gillham.

A read verification was not received from Vice Mayor James Harrod.

A read verification was received from Commissioner Darren Rutherford via email at 11:37 a.m. on May 21, 2019.

A read verification was not received from Commissioner Mark Sehorn.

A read verification was received from Commissioner Ben Salter via e-mail at 9:31 a.m. on May 22, 2019.

/s/ Kacie Eck
KACIE ECK,
SR. DEPUTY CITY CLERK

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA TO BE HELD ON THE 23RD DAY OF MAY, 2019 AT 6:00 P.M. AT THE SHAWNEE COMMISSION CHAMBERS, 16 WEST NINTH STREET, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE TO DISCUSS, CONSIDER, AND POSSIBLY APPROVE A CONTRACT WITH GLOBAL SPECTRUM DBA SPECTRA FOR MANAGEMENT SERVICES OF THE HEART OF OKLAHOMA EXPOSITION CENTER.

By virtue of the authority vested in me by Section 4, Article IV of the Charter of the City of Shawnee, Oklahoma, a Special Session of the Board of City Commissioners of the City of Shawnee, Oklahoma is hereby called to meet at the City Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 6:00 p.m. on the 23rd day of May, 2019 to discuss, consider, and possibly approve a contract with Global Spectrum dba Spectra for management services of the Heart of Oklahoma Exposition Center.

Witness my hand this 21st day of May, 2019

/s/ S. Eric Benson
S. ERIC BENSON,
INTERIM CITY MANAGER

(SEAL)

ATTEST:

/s/ Kacie Eck
KACIE ECK
SR. DEPUTY CITY CLERK

THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN SPECIAL CALLED SESSION AT THE CITY COMMISSION CHAMBERS, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, THURSDAY, MAY 23, 2019 AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. MAYOR FINLEY PRESIDED AND CALLED THE MEETING TO ORDER. THE FOLLOWING MEMBERS WERE IN ATTENDANCE.

CALL TO ORDER AT 6:00 P.M.

PRESENT AT ROLL CALL: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter
ABSENT AT ROLL CALL: None

DECLARATION OF A QUORUM

City Staff in Attendance: Eric Benson, Interim City Manager
Chance Allison, Finance Director
Joe Vorndran, City Attorney
Kacie Eck, Senior Deputy City Clerk
Chris Dunlap, Heart of Oklahoma Exposition Center Director
James Bryce, Director of Operations
Mason Wilson, Police Chief
Don Lynch, Emergency Management
Ashley Neel, Assistant Finance Director
Ryan Ayers, IT (Software Specialist)

Others in Attendance: Peter Zingoni, Global Spectrum/Spectra
Mike Clover, SCCDA Attorney
Lance Wortham, SCCDA Board Member
Rachel Melot, SCCDA Board Member
Susie Campbell, County Wide and Sun Newspaper

AGENDA ITEM NO. 1: Discuss, consider, and possibly approve a contract with Global Spectrum dba Spectra for management services of the Heart of Oklahoma Exposition Center.

Interim City Manager Eric Benson thanked the negotiation committee for their work on the potential contract with Global Spectrum dba Spectra. Mr. Benson introduced Mr. Peter Zingoni, Business Development and Client Relations with Spectra.

Mr. Zingoni gave a brief presentation of Spectra, and identified the scope of services offered. Spectra is projecting \$600,000.00 of net savings over five years for the City of Shawnee; and \$2,100,000.00 growth in revenues over the next five years. Mr. Zingoni stated that all current event contracts would be honored and a smooth transition is expected for the venue. Mr. Zingoni answered questions from the Commissioners.

A motion was made by Mayor Finley, seconded by Commissioner Bolt, to authorize the City Manager and City Attorney to execute a contract for management services at the Heart of Oklahoma Exposition Center with Global Spectrum contingent upon identified modification. Motion carried 7-0.

AYE: Finley, Bolt, Gillham, Harrod, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 2:

ADJOURNMENT

There being no further business to be considered, the meeting was adjourned by power of the Chair at 6:28 p.m.



Kacie Eck
KACIE ECK, SR. DEPUTY CITY CLERK

Richard Finley
RICHARD FINLEY, MAYOR