

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
June 1, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the May 18, 2015 meeting.
2. Consider Bids:
 - a. Raw Water Valve Motor Operator for Twin Lakes 1, Twin Lakes 2 and Wes Watkins, Contract No. SMA-15-06 (Open)
3. Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.
4. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
5. Consider an Executive Session to discuss potential claims, litigation or other options regarding Case No. CIV-2015-031, Citizen Potawatomi Nation District Court, Citizen Potawatomi Nation v. The Shawnee Municipal Authority, including the retention of outside counsel, as authorized by 25 O.S. §307(B)(4).
6. Consider matters discussed in Executive Session regarding potential claims, litigation or other options regarding Case No. CIV-2015-031, Citizen Potawatomi Nation District Court, Citizen Potawatomi Nation v. The Shawnee Municipal Authority, including retention of outside counsel, as authorized by 25 O.S. §307(B)(4).
7. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 06/01/2015

SMA Minutes 05/18/2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the May 18, 2015 meeting.

Attachments

SMA Minutes 05/18/2015

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, MAY 18, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the May 4, 2015 meeting.

A motion was made by Trustee Harrod, seconded by Trustee Dykstra, to approve Consent Agenda item No. 1(a). Motion carried 6-0.

AYE: Harrod, Dykstra, Agee, Mainord, Hall, Shaw

NAY: None

AGENDA ITEM NO. 2: Discussion, consideration and possible action for the dissemination of the December 10, 2014 letter from the Oklahoma Water Resources Board (OWRB) to Shawnee citizens.

Commissioner Hall stated that this item is a carryover from the May 4, 2015 meeting. He said that the OWRB letter has been posted on the City's website. He suggested including the letter with a presentation by someone from the Oklahoma Municipal League (OML) or the OWRB regarding water rates, how they are established and when they are reduced or increased.

Commissioner Shaw made a motion to remove Agenda Item No. 2, however, City Attorney Mary Ann Karns advised her that it was her opinion that the motion was improper due to the language of the item and the requirements of the Open Meeting Act.

Commissioner Hall made a motion to continue the item and for it to be enlarged to include a workshop to include capital needs. Commissioner Hall withdrew the motion.

No action taken.

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:28 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

LISA LASYONE, DEPUTY CITY CLERK
SECRETARY

Shawnee Municipal Authority

2. a.

Meeting Date: 06/01/2015

Bid Valve Motor

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Raw Water Valve Motor Operator for Twin Lakes 1, Twin Lakes 2 and Wes Watkins, Contract No. SMA-15-06 (Open)

Attachments

Valve Motor Notice

Valve Notice List

Valve Motor Plan Holders

NOTICE TO BIDDERS

Sealed BIDS will be received by the Shawnee Municipal Authority/City of Shawnee, Beneficiary, at the City Clerks Office, 16 W. 9th Street, P.O. Box 1448, Shawnee, Oklahoma 74802-1448, until 4:00 p.m., **June 1, 2015** for:

CONTRACT NO. SMA-15-06
RAW WATER VALVE MOTOR OPERATOR FOR TWIN LAKES 1, TWIN LAKES 2
AND WES WATKINS

Instructions and BID documents are available at a cost of \$25.00 to qualified bidders at the office of the Utility Director, 111 S. Kickapoo, Shawnee, Oklahoma 74801.

A Pre-Bid meeting will be held at 2:00 pm, on May 20, 2015 at the WTP, 801 S. Kickapoo, Shawnee, OK 74801. The Pre-Bid meeting is not mandatory.

A BID FORM will be issued by the Shawnee Municipal Authority/City of Shawnee, Beneficiary. Each BID shall be filed in a sealed 12" x 15 1/2" envelope. On the front of each envelope shall be written the following words to the left of the address:

BID: CONTRACT NO. SMA-15-06
RAW WATER VALVE MOTOR OPERATOR FOR TWIN LAKES 1, TWIN LAKES 2
AND WES WATKINS

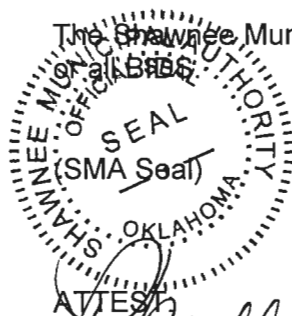
The purpose of this specification is to provide long term protection and improvement to the operation of. RAW WATER VALVE MOTOR OPERATOR FOR TWIN LAKES 1, TWIN LAKES 2 AND WES WATKINS. BIDDERS must obtain Bid Documents directly from the Shawnee Municipal Authority/City of Shawnee, Beneficiary in order for Bids to be acknowledged.

The ORIGINAL BID shall be filed with the City Clerk of the City of Shawnee, together with a sworn anti-collusion affidavit in writing that the BIDDER has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders or parcel out to any bidder, or bidders or any other persons, any part of the contract or subject matter of the bid.

The BIDS filed with the City Clerk will be opened and considered by the Board of City Commissioners at a Public Meeting in the City Hall Commission Chambers, at 16 W. 9th Street, Shawnee, Oklahoma, at 6:30 p.m., Monday, **June 1, 2015**.

Please call (405) 273-1960 and request for a Bid packet to be mailed to you.

The Shawnee Municipal Authority /City of Shawnee, Beneficiary, reserves the right to reject any or all BIDS.

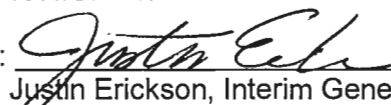


ATTEST

Phyllis Loftis, Authority Secretary

SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION

By:


Justin Erickson, Interim General Manager

Notice to Bidders Holder

**Raw Water Valve Motor Operator for Twin Lakes 1, 2, and Wes
Watkins-SMA-15-06**

Business Name: Ferral D. Howard Construction

Contact: Michael Howard

Email/Phone: mdhconstruct@gmail.com/580-221-8783

Address: PO Box 206

Lone Grove Ok 73443

Business Name: Rudy Box Construction

Contact: Rudy Box

Email/Phone: rudyboxconstruction@hotmail.com/405-820-9704

Address: 17400 S. Sooner Rd

Norman Ok, 73071

Business Name: Quicksilver Construction

Contact: Theck Laird

Email/Phone: quikslvrconstco@att.net

Address: P.O. Box 720306

Norman Ok, 73070-4229

Business Name: ALL PHASE ELECTRIC

Contact: CHARLIE THOMPSON

Email/phone: APEINCE94@SBCGLOBAL.NET/405-550-1601

Address: 901 N. HOBSON

SHAWNEE OK 74801

Business Name: Jordan Contractors

Contact: Jimmy Jordan

Email/Phone: Jordancontractors@gmail.com

Address: 123 S. Broadway

Tecumseh Ok 74873

CITY OF SHAWNEE
PLAN HOLDER'S LIST
CONTRACT NO. SMA 15-06
RAW WATER VALVE MOTOR OPERATOR FOR TWIN LAKES
1, 2, AND WES WATKINS

Business Name: Rudy Box Associates, Inc
Contact: Rudy Box
Email/Phone: rudyboxconstruction@hotmail.com/405-820-9704
Address: 17400 S. Sooner Rd
Norman Ok, 73071
Paid for & Picked Up Specs: 5/4/15 check#6065

Business Name: Jordan Contractors
Contact: Jimmy Jordan
Email/Phone: Jordancontractors@gmail.com
Address: 123 S. Broadway
Tecumseh Ok 74873
Paid for & Picked Up Specs: 5/4/15 cash

Business Name: Lakeland Contractors
Contact: Joel McCorkle
Email/Phone: mccorkle.joel@yahoo.com/918-314-9073
Address: 62851 E. 316 Rd
Grove Ok 74344
Paid for & Picked Up Specs: 5/18/15 temporary check(no check#)

Business Name: All Phase Electric
Contact: Charlie Thompson
Email/Phone: apeince94@sbcglobal.net/405-550-1601
Address: 901 N. Hobson
Shawnee Ok 74801
Paid for & Picked Up Specs: 5/18/15 check#17371

Shawnee Municipal Authority

3.

Meeting Date: 06/01/2015

SMA Budget 2015-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.

Attachments

SMA Budget

SMA Budget Resolution



Shawnee Municipal Authority

Budget

Fiscal Year 2015-2016

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 BUDGET	2014-2015 ESTIMATE	2015-2016 BUDGET
501 SMA					
Beginning fund balance	7,716,766	6,581,920	6,657,315	6,949,008	6,657,315
Total Revenues	12,533,962	13,456,263	14,636,226	15,672,247	14,383,000
Total Expenses	8,660,519	12,331,399	19,368,482	15,575,016	19,728,089
End of Year Adjustment					
Ending Fund Balance	6,581,920	6,657,315	1,925,059	6,657,315	1,312,226

SMA REVENUES

REVENUES DESCRIPTION	ACTUAL 2012-2013	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED YEAR END	PROPOSED 2015-2016
WATER SALES	7,516,403	6,799,600	8,404,747	6,985,554	7,000,000
SEWER SERVICE	3,822,197	3,880,121	4,300,000	4,205,429	4,300,000
SANITATION SERVICE	1,759,716	1,926,114	2,000,000	1,976,000	2,000,000
WATER TAPS	16,200	8,400	13,500	11,500	13,500
INDUSTRIAL PRETREAT. FEE	57,437	72,112	60,000	72,500	75,000
RECONNECT FEES	233,619	235,606	250,000	240,000	250,000
INSUFFICIENT CHECK FEES	4,100	4,280	4,000	3,800	4,000
TOTAL CHARGES FOR SERVICES	13,409,672	12,926,233	15,032,247	13,494,782	13,642,500
LAKE LEASES	57,676	-	120,000	65,000	120,000
LAKE PERMITS	-	63,483	-	15,000	70,000
REGISTRATION	-	26,925	-	30,000	25,000
LAKESITE INSPECTIONS	-	2,175	-	2,300	2,500
LEASE REVENUE-OIL AND GAS	3,307	-	-	3,500	3,000
NEXTEL TOWER RENTAL	12,671	13,413	14,000	14,000	14,000
TOTAL RENTAL REVENUES	73,654	105,996	134,000	129,800	234,500
INTEREST INCOME	45,195	57,299	35,000	42,000	45,000
METER DEPOSIT INTEREST	-	-	-	-	-
WATER IMPROVEMENT INTEREST	107	486	500	1,100	500
TOTAL INTEREST INCOME	45,302	57,785	36,000	43,100	36,000
PENALTIES	271,115	278,629	300,000	282,000	300,000
INSURANCE RECOVERY	-	202,380	-	-	-
CASH LONG/SHORT	92	(33)	-	-	-
OTHER MISC. REVENUE	8,514	78,360	50,000	9,000	50,000
REFUNDS & REIMBURSEMENTS	10,112	14,018	-	15,000	-
LOAN PROCEEDS	-	-	-	-	-
				-	120,000
TOTAL OTHER REVENUES	289,833	470,000	470,000	306,000	470,000
TRANSFER FROM CAPITAL IMPROV.	1,126,306	1,076,212	-	-	-
	-	-	-	-	-
CONTRIBUTED CAPITAL REVENUE	-	-	-	-	-
	-	-	-	-	-
TOTAL TRANSFERS IN	1,126,306	1,076,212	-	-	-
TOTAL REVENUES	14,944,767	14,636,226	15,672,247	13,973,682	14,383,000

**SUMMARY SMA
EXPENSES**

ACCOUNT NUMBER	ACTUAL 2011-2012	ACTUAL 2013-2014	BUDGET 2014-2015	ESTIMATED YEAR END	PROPOSED 2015-2016
UTILITY BILLING	557,425	774,654	630,017	585,959	639,904
UTILITY ADMINISTRATION	2,201,614	3,204,648	3,568,392	2,774,871	3,766,938
LAKE OPERATIONS	60,293	97,678	199,401	146,923	247,430
WATER PRODUCTION	1,848,403	1,215,213	2,335,072	1,549,752	2,415,419
WATER DISTRIBUTION	947,503	834,630	2,121,215	1,131,985	2,196,843
NORTH SEWER TREATMENT PLANT	672,482	756,600	1,091,095	922,878	1,064,955
SOUTH SEWER TREATMENT PLANT	603,173	619,808	1,566,968	854,178	2,326,870
SEWER COLLECTIONS	434,626	607,599	1,904,448	1,776,352	1,593,889
VALVES	-	489,211	770,516	650,759	462,191
DEBT SERVICE	0	2,381,358	2,881,358	2,881,358	2,913,648
TRANSFERS OUT	1,335,000	1,350,000	2,300,000	2,300,000	2,100,000
 TOTAL REVENUES	 12,533,962	 13,456,263	 14,636,226	 15,672,247	 14,383,000
 TOTAL EXPENSES	 8,660,519	 12,331,399	 19,368,482	 15,575,016	 19,728,089

CAPITOL	SMA CAPITOL	ROLLOVER	NEW	
1020	ADDITIONAL BOAT DOCK		\$ 30,000.00	
LAKE	WALKWAY FOR BOAT DOCK		\$ 20,000.00	
	EROSION CONTROL AT GLEN COLLINS	\$ 10,000.00		
	KIOSK	\$ 36,000.00		
	PAVILLION AT ISACC WALTONS	\$ 10,000.00		
1030	CLEANING OF SLUDGE POND	\$ 134,094.97	\$ 50,000.00	per deg .
WATER PRODUCTION	FILTER REHAB	\$ 272,000.00	\$ 228,000.00	3.2 mil p
	RAW WATER VALVE ELECTRIC MOTOR	\$ 75,000.00	\$ 50,000.00	
	REFURBISH & PAINT CLEAR WELL		\$ -	
	REPLACE 8 CHEMICAL PUMPS		\$ 30,000.00	
1040				
WATER DISTRIBUTION	WATER LINE REPLACEING		\$ 1,000,000.00	
1050	CLAIRFIER RECONDITION	\$ 50,000.00	\$ 150,000.00	
1060	CLAIRFIER RECONDITION	\$ 23,663.85	\$ 100,000.00	
NSTP	NEW HEADWORKS ENGINEER	\$ 90,000.00	\$ 710,000.00	
	TRICKLER FILTERS	\$ 140,000.00		
	WET WEATHER SCREW PUMPS	\$ 300,000.00		
	BACK UP GENERATOR	\$ 59,500.00	\$ 15,000.00	
1070				
	PIPEBURSTING		\$ 1,000,000.00	
		\$ 1,200,258.82	\$ 3,383,000.00	

RESOLUTION NO. _____

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2015 through June 30, 2016, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and a public hearing was held June 1, 2015 at City Hall Commission Chambers at 9th and Broadway, Shawnee, Oklahoma.

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

501 SHAWNEE MUNICIPAL AUTHORITY	\$21,040,315
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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the SHAWNEE MUNICIPAL AUTHORITY, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2015 through June 30, 2016.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 1ST day of June, AD., 2015.

City of Shawnee, Oklahoma
A Municipal Corporation

WES MAINORD, MAYOR

ATTEST:

(SEAL)

PHYLLIS LOFTIS, CMC, CITY CLERK

Shawnee Municipal Authority

5.

Meeting Date: 06/01/2015

Exec Session

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider an Executive Session to discuss potential claims, litigation or other options regarding Case No. CIV-2015-031, Citizen Potawatomi Nation District Court, Citizen Potawatomi Nation v. The Shawnee Municipal Authority, including the retention of outside counsel, as authorized by 25 O.S. §307(B)(4).

Shawnee Municipal Authority

6.

Meeting Date: 06/01/2015

Exec Session Return

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider matters discussed in Executive Session regarding potential claims, litigation or other options regarding Case No. CIV-2015-031, Citizen Potawatomi Nation District Court, Citizen Potawatomi Nation v. The Shawnee Municipal Authority, including retention of outside counsel, as authorized by 25 O.S. §307(B)(4).
