

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 1, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Monday, June 1, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:20 p.m. on May 29, 2020. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Jennifer Woolever spoke regarding Agenda Item No. 5, her appeal of the Administrative Hearing regarding removal of a privacy fence. She requested to be allowed to keep the privacy fence in place to assist with peace between her and her neighbors.

Mr. Rob Morris asked the Commission four questions: 1) In the Contract Review Committee, two members asked about financials for Safe Events for Families (SEFF). Why is SEFF not required to present those financials when the City reimburses SEFF for invoices they have already paid? 2) Why are we voting on renewal of Shawnee Forward when the budgets are not available considering Shawnee Forward receives City funds? 3) If anyone on the City Commission is on or has immediate family on the Shawnee Forward board, will they abstain themselves from voting on the Shawnee board contract renewal? 4) What specific

date will the leak be fixed in the Santa Fe Depot roof with the money earmarked to do so from the last one cent tax increase?

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the May 18, 2020 regular meeting.
- b. Acknowledge the following minutes:
 - Community Service Contract Review Committee Minutes from the April 23, 2019 regular meeting
- c. Approve renewal of the following agreements for Fiscal Year 2020-2021:
 - 1) Agreement with Independent School District No. 93 also known as Shawnee Public Schools for police services.
 - 2) Agreement with Shawnee Shotgun Club for use of city property known as Shawnee Twin Lakes Trap Range.
- d. Lake Lease Renewal/Transfer:

RENEWAL:

Lot 13 Johnston Tract, 16624 Stevens Road
Lessees: Ray Burton and Brandon Edwards

A motion was made by Commissioner Rutherford, seconded by Vice Mayor Harrod, to approve Consent Agenda Item Nos. 2 (a-d). Motion carried 7-0.

AYE: Rutherford, Harrod, Finley, Sehorn, Salter, Bolt, Gillham

NAY: None

AGENDA ITEM NO. 3:

Consideration and possible action to approve Community Service Contract Review Committee Recommendations for Fiscal Year 2020-2021:

- a. Consider renewal of the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for FY 2020-2021.

RECOMMENDATION: To renew the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for FY 2020-2021 in the amount of \$63,000.00.

- b. Consider renewal of the contract with Safe Events for Families for FY 2020-2021.

RECOMMENDATION: To renew the contract with Save Events for Families for FY 2020-2021 to reimburse expenses for events up to \$56,700.00.

- c. Consider renewal of contract with Shawnee Forward for FY 2020-2021.

RECOMMENDATION: To renew the contract with Shawnee Forward for FY 2020-2021 in the amount of \$257,400.00.

Mayor Finley stated the Community Service Contract Review Committee chose to renew contracts at Ninety Percent (90%) of the requested funding amount, in light of potential budget shortfalls due to the COVID-19 pandemic. Each contract will be voted on separately.

Regarding Agenda Item No. 3(a), a motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve the recommendations by the Community Service Contract Review Committee for Agenda Item No. 3(a). Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter
NAY: None

Regarding Agenda Item No. 3(b), Vice Mayor Harrod explained that Safe Events for Families (SEFF) does not provide financials because they do not receive any money directly from the City of Shawnee. SEFF provides the City the vendor invoices and the invoices are paid directly to the vendors, not through SEFF. The Mayor advised that as to the financial statements, SEFF does not have any assets.

A motion was made by Commissioner Rutherford, seconded by Commissioner Sehorn, to approve the recommendations by the Community Service Contract Review Committee for Agenda Item No. 3(b). Motion carried 6-0-1.

AYE: Rutherford, Sehorn, Salter, Gillham, Harrod, Finley
NAY: None
ABSTAIN: Bolt

Regarding Agenda Item No. 3(c), Vice Mayor Harrod stated that Shawnee Forward also includes Economic Development.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve the recommendations by the Community Service Contract Review Committee for Agenda Item No. 3 (c). Motion carried 6-0-1.

AYE: Bolt, Gillham, Harrod, Finley, Sehorn, Salter

NAY: None

ABSTAIN: Rutherford

AGENDA ITEM NO. 4: Public hearing for Fiscal Year 2020-2021 budget. *(Item postponed to a future date.)*

The Mayor advised that the public hearing for the budget was postponed to Monday, June 8, 2020. No further action taken.

AGENDA ITEM NO. 5: Discussion, consideration, and possible action on Jennifer Woolever's appeal of an Administrative Order regarding the removal of a privacy fence located at 809 West Main Street.

Mayor Finley explained that Ms. Jennifer Woolever filed an appeal of an Administrative Order from Code Enforcement regarding a fence Ms. Woolever constructed on her property past the build line. It was also explained that the City Commission was reviewing evidence as to whether or not the code was violated. He advised that Ms. Woolever can apply for a to the Zoning Board of Adjustments.

Planning Director Rebecca Blaine explained the code does not allow an opaque fence to be erected within twenty-five (25) feet of the road and not more than three (3) feet tall. In this instance, the structure in question is a privacy fence, is within twenty-five (25) feet of the road and is six (6) feet tall.

A motion was made by Mayor Finley, seconded by Vice Mayor Harrod, to affirm the decision of Code Enforcement's findings. Motion carried 7-0.

AYE: Finley, Harrod, Rutherford, Sehorn, Salter, Bolt, Gillham

NAY: None

AGENDA ITEM NO. 6:

Consideration of approval of a replat of Shawnee Auto Mall Lot 2 Block 1 and Common Area 'A', a 10.33-acre property, located on Shawnee Mall Drive east of Kickapoo Street and west of Harrison Avenue. Case No. S03-20, Applicant: CEC, Inc.

Planning Director Rebecca Blaine provided a staff report. She advised that the Planning Commission and Staff recommend approval.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve the replat of Shawnee Auto Mall Lot 2 Block 1 and Common Area 'A', a 10.33-acre property, located on Shawnee Mall Drive east of Kickapoo Street and west of Harrison Avenue. Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt
NAY: None

AGENDA ITEM NO. 7:

Consideration of approval of a replat of the Preliminary Plat of Belmont Park Commercial II, a 0.87-acre property, located 630 feet east of the northeast corner of West MacArthur Street and Acme Road. Case No. S04-20, Applicant: J. Bentley Developments, LP.

Planning Director Rebecca Blaine explained the request for a replat of the Preliminary Plat of Belmont Park Commercial II. She advised that the Planning Commission and Staff recommend approval of this item.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve the replat of the Preliminary Plat of Belmont Park Commercial II, a 0.87-acre property, located 630 feet east of the northeast corner of West MacArthur Street and Acme Road. Motion carried 7-0.

AYE: Gillham, Bolt, Salter, Sehorn, Rutherford, Finley, Harrod
NAY: None

AGENDA ITEM NO. 8:

Consideration of approval of a replat of the Final Plat of Belmont Park Commercial II, a 0.87-acre property, located 630 feet east of the northeast corner of West MacArthur Street and Acme Road. Case No. S05-20, Applicant: J. Bentley Developments, LP.

Planning Director Rebecca Blaine provided a staff report.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve the replat of the Final Plat of Belmont Park Commercial II, a 0.87-acre property, located 630 feet east of the northeast corner of West MacArthur Street and Acme Road. Motion carried 7-0.

AYE: Gillham, Bolt, Harrod, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 9:

Consideration of approval of the Preliminary Plat for Wildwood Addition (formerly Woodsong Section 3), a 23.88-acre property, located on East 45th Street east of Harrison Avenue and west of Bryan Street. Case No. S06-20, Applicant: Salazar Homes.

Planning Director Rebecca Blaine explained the request for a name change of the addition by the current developer.

A motion was made by Commissioner Bolt, seconded by Commissioner Gillham, to approve the Preliminary Plat for Wildwood Addition (formerly Woodsong Section 3), a 23.88-acre property, located on East 45th Street east of Harrison Avenue and west of Bryan Street Motion carried 7-0.

AYE: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 10:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 11:

Commissioners Comments

Commissioner Bolt stated he spent the weekend at the Shawnee Twin Lakes. He said that the lakes are a great resource for the community.

Commissioner Bolt said there is a lot going on in the world right now. He asked that everyone remember to be kind and respectful to each other. He stated much more can be accomplished when we all work together.

Commissioner Gillham reminded citizens to take care of each other and our neighbors.

Vice Mayor Harrod explained that Shawnee Forward does have an annual audit done every year and the Community Service Contract Review Committee does receive it and review it.

Vice Mayor Harrod asked about the status of the storm siren installation. Staff advised all sirens are now installed and functional.

Commissioner Rutherford commented on the peaceful march that occurred on Harrison Street on Saturday. He stated it was well organized and attended.

Commissioner Sehorn also commented on the peaceful march this past Saturday.

Commissioner Salter expressed his appreciation of meeting in-person again.

Mayor Finley advised that the Broadway Project was off the table and would not be revisited.

AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:45 p.m.)

ATTEST:



Lisa Laszoni
LISA LASYONE, CMC, CITY CLERK

Richard Finley
RICHARD FINLEY, MAYOR