

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
June 2, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the May 19, 2014 meeting

2. Discuss and consider voluntary Drought Management Practices.

3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 06/02/2014

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the May 19, 2014 meeting

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, MAY 19, 2014, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Winterringer, Smith

ABSENT: Stephens

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

- a. Minutes from the May 5, 2014 meeting
- b. Approve letter to Oklahoma City Public Works Director regarding renewal of contract for hazardous waste disposal
- c. Budget Amendment
Salaries and tax expense for terminating/retiring employee leave payout

A motion was made by Trustee Harrod, seconded by Trustee Smith, to approve the Consent Agenda item Nos. 1(a-c). Motion carried 6-0.

AYE: Harrod, Smith, Agee, Mainord, Hall, Winterringer

NAY: None

AGENDA ITEM NO. 2: Delivery of the Wastewater Treatment Volume III with presentation by Smith Roberts Baldischwiler.

John Rehring with Carollo Engineering presented the Wastewater Treatment Volume III. He spoke about both of the city's current treatment centers and long term improvements needed at each. Regarding the Southside Wastewater Treatment Plant he noted the aging infrastructure. He proposed the following three options:

1. Abandon the plant and pump the wastewater to the Northside Wastewater Treatment Plant;

2. Expand the southside plant; or
3. Maintain the southside plant in place.

The capacity projections for each plant are based on population growth. He recommended phasing in the projects in three phases in the following years: 2017, 2022 and 2032.

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

City Manager McDougal brought to the attention of Commissioners a problem that has arisen with CP3 Enterprises, Inc., a company that was hired to repair and restore the riverbank failure. It was noted that the dirt removed from the riverbank during the project was delivered to a location which was not approved by the City of Shawnee. Steps were taken for staff to remove the dirt and deliver it to the correct location and further steps will be taken to hold CP3 accountable for this error.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:12 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Municipal Authority

2.

Meeting Date: 06/02/2014

Drough Management

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Discuss and consider voluntary Drought Management Practices.

Attachments

Drought Management

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 5/22/2014
Re: Declare Voluntary Drought Management Practices. (June 2nd 2014)

Nature of the Request: Staff is requesting that the City Commission authorize city staff permission to declare voluntary drought management practices to the public. If authorized by the City Commission staff will utilize avenues for public outreach such as, newspaper, city web page, city connect, t-shirts and signage similar to the recycling signs.

Staff Analysis, Considerations: The lakes yield varies directly to the lakes elevation. The higher the water elevation the more water we have to draw from, with the consistently dropping water elevation and current lake conditions coupled with drought stricken communities across the state, staff feels like a proactive approach is necessary to ensure the best outcome in the event Shawnees domestic water source becomes critically low due to extreme drought conditions in the near future. Current lake level elevations as of 5/22/2014 (Twin Lake 1068.22 & Wes Watkins 1069.76) We must take all voluntary steps to conserve our domestic water source here are a few examples.

- Turn off the tap while shaving or brushing teeth.
- Showers use less water than baths.
- Plug up the sink or use a wash basin if washing dishes by hand.
- Use a dishwasher, and, when you do, make sure it is fully loaded.
- Keep a pitcher of drinking water in the refrigerator instead of letting the faucet run until the water gets cool.
- Wash only full loads of laundry or use appropriate water level or load size selection on washing machine.
- When replacing fixtures, look for water saving features that include the EPA Water Sense endorsements. They will have the Water Sense Logo:

Recommendation: Staff is respectfully requesting that the city commission authorize staff to publicize voluntary drought management practices for the city and community's benefit.

Budget Consideration: Staff will return to the city commission at a later date with cost estimates.