

REGULAR PLANNING COMMISSION MINUTES

DATE: JUNE 3RD, 2020

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in person for a regular meeting on June 3rd, 2020, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1: Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, and Melot

Absent: Rowell

A quorum was declared, and the meeting was called to order.

AGENDA ITEM NO.2: Consideration of approval of the minutes from the regular meeting of March 4th, 2020 and the special meeting of May 15th, 2020. (*Tabled until next meeting*).

AGENDA ITEM NO.3: **Citizens' Participation**
(A three-minute limit per person)
(A twelve-minute limit per topic)

No citizens' participation occurred at this meeting.

AGENDA ITEM NO.4: **Case #S07-20 – Consideration of approval of the Final Plat for Wildwood Addition, a 23.88-acre property, located on E. 45th Street east of Harrison Avenue and west of Bryan Street. Applicant: Salazar Homes**

Commissioner Walker asked for the staff report. Director Blaine presented the staff report. She stated that the applicant had technical difficulties joining the special Planning Commission meeting that was held virtually on the Zoom platform on Friday, May 29th, 2020. She stated the Preliminary Plat for Wildwood was approved at City Commission on Monday, June 1st, 2020. She informed the Commissioners of written concerns with drainage and flooding along with photos from one of the neighboring parcels. She mentioned the Engineering Department's response at the time was that current issues were the result of on-site grading. She then introduced Joel Harrison of Crafton Tull. Mr. Harrison spoke on behalf of the project and represented the applicant, Salazar Homes. He described the changes of containing and diverting stormwater per the comments and concerns brought up by the Planning Commissioners at the last meeting. An ask was made by Commissioner Deem to add a walking trail around the detention pond in the common area. Commissioner Melot also supported this ask. Blaine stated although that requirement was not in the Subdivision Regulations, connectivity and placemaking were objectives in the newly adopted Comprehensive Plan. Mr. Harrison stated he could ask the client if they would be agreeable. Blaine stated she would draft a formal letter for the ask.

A motion was made by Commissioner Melot and seconded by Commissioner Matthews to conditionally approve the Final Plat with the agreement that a walking trail would be provided around the detention pond in the common area. Motion carried 6-0.

Aye: Melot, Matthews, Deem, and Walker

Nay: None

Abstain: None

It was stated the item would be heard at the next regular City Commission meeting in-person in the City Commission Chambers on Monday, June 15th, 2020 at 6:00 p.m.

AGENDA ITEM NO.5:

Planning Director's Report

Planning Director Rebecca Blaine didn't have a formal report. She did welcome Engles and Walton to the Planning Commission and thanked each of them for serving the community.

AGENDA ITEM NO.6:

Citizens' Participation

The public portion of the meeting was opened and announced that this is an open time for discussion for those with question on topics not on the Agenda. No business was addressed.

AGENDA ITEM NO.7:

Commissioners Comments and/or New Business

Short discussion on the swearing in of new Planning Commissioners at a special called meeting on Friday June 19th at 3:30 p.m.

AGENDA ITEM NO.8:

Adjournment

Meeting was adjourned at 1:43 p.m.


Chairman/Vice Chairman


Rebecca Blaine, AICP
Planning Director