

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 4, 2018 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, June 4, 2018 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Vice Mayor Harrod presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent
Mayor

Dub Bushong
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: Richard Finley

INVOCATION
FLAG SALUTE

The Lord's Prayer

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the May 21, 2018 regular meeting.
- b. Lake Lease Transfers:

TRANSFERS:

Lot 6 Hart Tract, 16209 Hart Road
From: Alvin & Lynne Woodrell
To: Benjamin & Jerilyn Williams

Lot 7 Hart Tract, 16211 Hart Road
From: Alvin & Lynne Woodrell
To: Benjamin & Jerilyn Williams

- c. Approve renewal of the following agreements for Fiscal Year 2018-2019:
 - 1. Contract with Stuart and Clover, PLLC for City Attorney services.
 - 2. Governmental Services contract with the Shawnee Civic and Cultural Development Authority.
 - 3. Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.
- d. Approve renewal of the following Community Service Contract Review Committee contracts for Fiscal Year 2018-2019:
 - 1. Visit Shawnee, Inc.
 - 2. Senior Citizens of Shawnee, Inc.
- e. Approval of a Memorandum of Understanding with District Attorney's Office, 23rd Judicial District, for services to victims of domestic violence and sexual assault.
- f. Acknowledge receipt of Pioneer Library System Budget for July 1, 2018 through June 30, 2019.
- g. Acceptance of the Shawnee Conference Center HVAC and Lighting Upgrade Project and placing the bonds and warranties into effect.
- h. Authorize City Manager to contract with TAP Architecture for an evaluation of the building located at 912 E. Independence Street and with Terracon for related environmental services, including an asbestos survey.

Commissioner Shaw asked that Consent Agenda Item No. 1(c)(1) be pulled for separate consideration.

A motion was made by Commissioner Shaw, seconded by Commissioner Rutherford, to approve Consent Agenda Item Nos. 1(a-h), less item 1(c)(1). Motion carried 6-0.

AYE: Shaw, Rutherford, Salter, Bushong, Gillham, Harrod

NAY: None

Regarding Consent Agenda Item No. 1(c)(1), Commissioner Shaw requested that the second sentence in the fourth paragraph on the first page be amended to include a provision that allows the City to terminate legal services with Stuart and Clover after a 30-day notice.

A motion was made by Commissioner Shaw, seconded by Commissioner Bushong to defer Consent Agenda Item No. 1(c)(1) to the June 18, 2018 City Commission meeting to allow the City Attorney to craft language to include a 30-day notice clause to terminate legal services. Motion carried 6-0.

AYE: Shaw, Bushong, Gillham, Harrod, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation

(A three-minute limit per person)

(A twelve-minute limit per topic)

Ms. Kate Joyce thanked the Commission for renewing the Senior Citizens of Shawnee, Inc. contract. Ms. Joyce invited the Commissioners to a dance being held at the Senior Center on June 30, 2018 that is open to the public.

AGENDA ITEM NO. 3 WAS MOVED BY THE POWER OF THE CHAIR TO AFTER AGENDA ITEM NO. 7.

AGENDA ITEM NO. 4:

Consider a resolution to declare certain City of Shawnee Fire Department property surplus and authorize the donation or sale of said property.

A staff report was given by Fire Chief Dru Tischer. Chief Tischer advised that they would first attempt to donate the vehicle to a local fire department. If they were unable to donate it, they would put it on an auction website.

Resolution No. 6562 was introduced.

A RESOLUTION TO DECLARE CERTAIN CITY OF SHAWNEE FIRE DEPARTMENT PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING THE DONATION OR SALE OF SAID ITEM.

A motion was made by Commissioner Shaw, seconded by Commissioner Gillham, to approve a resolution to declare certain City of Shawnee Fire Department property surplus and authorize the donation or sale of said property. Motion carried 6-0.

AYE: Shaw, Gillham, Harrod, Rutherford, Salter, Bushong

NAY: None

AGENDA ITEM NO. 5:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 6:

Administrative Reports

a. Fire Chief Dru Tischer – Purchase of Turnout Gear Extractor

Fire Chief Dru Tischer advised that a donation of \$10,000.00 was received from a private citizen. The funds will purchase a Turnout Gear Extractor for Fire Station No. 2.

b. Community Development Director Justin DeBruin – Comprehensive Plan Update

Community Development Director Justin DeBruin provided an update on the Comprehensive Plan and explained the progress that RDG Planning and Design has made to date. Mr. DeBruin also gave a timeline of upcoming events and meetings that are open to the public for their input to help create a sound comprehensive plan.

City Manager Justin Erickson announced that the City of Shawnee will be hosting three Open House opportunities for the public to tour the City's public safety facilities. On June 6, 2018, tours will be given at Fire Station No. 3 on MacArthur. On June 7 and 8, 2018, the public can tour Fire Station No. 1 and the Police Headquarters at City Hall.

AGENDA ITEM NO. 7:

Commissioners Comments

Commissioner Shaw commented on the progress at Fire Station No. 2. and the construction at the Avedis Center. Commissioner Shaw also stated her appreciation for the Senior Center.

Commissioner Rutherford encouraged everyone to attend an Open House tours of City's Public Safety Centers.

Commissioner Gillham stated if citizens have any questions regarding the upcoming sales tax proposition, to call any Commissioner.

AGENDA ITEM NO. 3:

Public hearing for Fiscal Year 2018-2019 budget.

City Manager Justin Erickson gave a brief staff report of the Fiscal Year 2018-2019 budget. Mr. Erickson announced that the budget will be presented to the City Commission at the June 18, 2018 City Commission meeting for formal adoption.

Vice Mayor Harrod declared a public hearing in session to consider the budget for Fiscal Year 2018-2019. No one appeared in favor or against said budget. The public hearing was closed.

AGENDA ITEM NO. 8:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:33 p.m.)



Lisa Laszoni

LISA LASYONE, CMC, DEPUTY CITY CLERK

James Harrod
JAMES HARROD, VICE MAYOR