

AGENDA
SHAWNEE AIRPORT AUTHORITY
June 6, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the May 16, 2016 meeting.
2. Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2016 through June 30, 2017 finding all things requisite and necessary have been done in preparation and presentation of budget.
3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority**1. a.**

Meeting Date: 06/06/2016

SAA Minutes 05-16-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the May 16, 2016 meeting.

Fiscal Impact**Attachments**SAA Minutes 05-16-2016

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, MAY 16, 2016, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Hall, Shaw, Dykstra

ABSENT: Mainord

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the May 2, 2016 meeting.

A motion was made by Trustee Hall, seconded by Trustee Dykstra, to approve Consent Agenda Item No. 1(a). Motion carried 5-0.

AYE: Hall, Dykstra, Agee, Harrod, Shaw

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Administrative Reports

a. Keenan English, Assistant Airport Manager – Update on a Federal Aviation Administration (FAA) study to decommission the ILS outer marker beacon and Potential T-Hanger Project.

Assistant Airport Manager Keenan English gave an update regarding the FAA decommissioning the Instant Landing System (ILS). Mr. English explained in detail the function of the ILS, replacement options that are available and budget impacts that may be caused as a result. Mr. English also answered questions from Commissioners.

AGENDA ITEM NO. 5: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:40 p.m.)

JAMES HARROD
VICE CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, SECRETARY

Shawnee Airport Authority**2.**

Meeting Date: 06/06/2016

SAA FY16-17 Budget

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2016 through June 30, 2017 finding all things requisite and necessary have been done in preparation and presentation of budget.

Fiscal Impact**Attachments**SAA FY16-17 Budget



Shawnee Municipal Airport

FISCAL YEAR

2016-2017

RESOLUTION NO. SAA-2016-___

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE AIRPORT AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2016 THROUGH JUNE 30, 2017 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2016 through June 30, 2017, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and a public hearing was held June 6, 2016 at 6:30 pm at City Hall Commission Chambers at 9th and Broadway, Shawnee, Oklahoma

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

501 SHAWNEE AIRPORT AUTHORITY \$544,112.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the SHAWNEE AIRPORT AUTHORITY, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2016 through June 30, 2017.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 6th day of June, AD., 2016.

City of Shawnee, Oklahoma
A Municipal Corporation

WES MAINORD, MAYOR

ATTEST:

(SEAL)

PHYLLIS LOFTIS, CMC, CITY CLERK

	2013-2014	2014-2015	2015-2016	2015-2016	2016-2017
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
SHAWNEE AIRPORT AUTHORITY					
Beginning fund balance	276,826	385,565	398,839	398,839	411,683
Total Revenues	659,662	512,274	553,320	560,844	544,112
Total Expenses	550,923	499,000	551,464	548,000	544,112
End of Year Adjustment					
Ending Fund Balance	385,565	398,839	400,695	411,683	411,683

ACCOUNT NUMBER	DESCRIPTION	ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016	ESTIMATED YEAR END	PROPOSED 2016-2017
4101	FEDERAL GRANT REVENUE	68,918	-	424,688	522,000	-
4102	STATE GRANT REVENUE	-	66,041	-	-	-
				-	-	-
	TOTAL INTERGOVENMENTAL REVENUES	68,918		-	-	-
				-	-	-
4625	AIRPORT RENTAL REVENUE	104,705	115,470	131,748	127,270	128,912
4626	T-HANGAR RENTAL REVENUE	57,562	59,843	45,840	68,865	70,000
4695	WATER TOWER RENTAL	53,914	61,047	65,000	67,225	69,000
4699	OTHER RENTAL REVENUE	-	5,000	-	-	-
	TOTAL RENTAL REVENUES	216,181	241,360	242,588	263,360	267,912
4701	INTEREST INCOME	-		-	-	-
	TOTAL INTEREST REVENUES	-		-	-	-
4803	OIL & GAS ROYALTIES	10,368	10,434	10,000	7,500	10,000
	Oil & Lub Sales- was lumped into fuel			4,500	-	4,500
4813	SALE OF REAL PROPERTY	-	1,000	-	-	-
4825	REFUNDS & REIMBURSEMENTS	895	7,692	-		-
4835	FUEL FLOWAGE FEE	209	265	200	240	200
4836	FUEL SALES	355,967	244,423	287,800	282,744	255,000
4850	EVENT REVENUES	7,124	7,100	7,000	7,000	6,500
	TOTAL OTHER REVENUES	374,563	270,914	309,500	297,484	276,200
4905	TRANSFER FROM ECON DEVLPT	-		-	-	-
	TOTAL TRANSFERS IN	-		-	-	-
	TOTAL REVENUES	659,662	512,274	552,088	560,844	544,112
	BEGINNING FUND BALANCE	276,826	385,565	398,839	398,839	411,683
TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE		936,488	897,839	950,927	959,683	955,795
EXPENSES	AIRPORT	550,923	499,000	552,088	548,000	544,112
Fund Balance		385,565	398,839	400,695	411,683	411,683
TOTAL USE OF FUNDS		936,488	897,839	952,783	959,683	955,795

CAPITAL-

Projects

Aircraft tug	\$	20,000.00
Automated gate	\$	10,000.00
Repaint lines on north ramp	\$	3,000.00
Outdoor teminal parking lot lights	\$	5,000.00
Crack Seal Main Apron	\$	12,000.00
Misc	\$	4,368.00
	\$	54,368.00