

BOARD OF CITY COMMISSIONERS PROCEEDINGS
JUNE 6, 2022 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, June 6, 2022 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 6:55 p.m. on June 2, 2022. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Cami Engles
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION Commissioner Travis Flood

FLAG SALUTE

AGENDA ITEM NO. 1: Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Rob Morris, Ms. Lorna Bowen, Ms. Amy Camarata, Mr. Ken Landry, Mr. Tony Wall, Mr. Joey Ward, and Ms. Betty Scott spoke during Citizens Participation.

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

- a. Minutes from the May 16, 2022 regular meeting.
- b. Acknowledge the following minutes:
 - Community Service Contract Review Committee Minutes from the May 13, 2021 meeting
 - Senior Citizens of Shawnee Board Minutes from the October 12, 2021, November 9, 2021, December 14, 2021, February 8, 2022, and March 8, 2022 regular meetings

- c. Acknowledge Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan for Robert Clem.
- d. Acknowledge the request of an Inter-Governmental Agreement with the City of Oklahoma City for Regional Household Hazardous Waste Collection and Management Service.
- e. Acknowledge the resignation of Cody Deem from the Planning Commission.
- f. Mayor's Appointments:

Airport Advisory Board

Larry Briggs 1st Full Term Expires: July 1, 2025
Replaces Barry Fogerty – Term Expired (Effective July 1, 2022)

Colton Crowder 1st Full Term Expires: July 1, 2025
Replaces John Klaser – Term Expired (Effective July 1, 2022)

Cody Smithson 1st Full Term Expires: July 1, 2025
Replaces James Smith – Term Expired (Effective July 1, 2022)

Shawnee Urban Renewal Authority

Jamelle Payne 1st Partial Term Expires: February 2, 2024
Replaces Crista Blue – Resigned

Zoning Board of Adjustments

Holly Gordon 1st Full Term Expires: June 1, 2025
Reappointment

- g. Acceptance of right-of-way utility easements for the Cammack Street Sewer Project, from the following:
 - 1) Bergen Real Estate, LLC, parcel one
 - 2) Bergen Real Estate, LLC, parcel two
 - 3) Keller Enterprises, Inc.
 - 4) Harmony Holding, LLC
 - 5) William T. Brandon
 - 6) Bridge Investment Group, LLC
 - 7) Bill McCain
 - 8) 1803 N. Harrison, LLC

h. Lake Lease Transfer:

TRANSFER:

Lot 8 Magnino A Tract, 17230 Magnino Road

From: Terry Farris

To: Brian Eugene Hughes

Commissioner Flood asked that Consent Agenda Item No. 2(a) be pulled for separate consideration.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve Consent Agenda Item Nos. 2(a-h), less item 2(a). Motion carried 7-0.

AYE: Matthews, Sehorn, Salter, Engles, Flood, Bolt, Rutherford

NAY: None

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item No. 2(a). Motion carried 6-0-1.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Bolt

NAY: None

ABSTAIN: Flood

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officers Brandi Spoon and Wendy Cole introduced Stripes, an eight-week-old male kitten. The Animal Shelter currently has forty-six (46) dogs and nine (9) cats.

AGENDA ITEM NO. 4:

Public Hearing for the City of Shawnee Proposed Budget for Fiscal Year 2022-2023.

Jacob Bussell, Assistant Finance Director, provided a brief presentation of the City of Shawnee Proposed Budget for Fiscal Year 2022-2023.

Mayor Bolt declared a public hearing in session to consider the Fiscal Year 2022-2023 budget. Ms. Amy Camarata appeared both in favor and against the proposed budget. Mr. Rob Morris appeared against the proposed budget. The public hearing was closed.

Staff answered questions from the Commission.

AGENDA ITEM NO. 5:

Consideration of the Declaration of the Mayor of the City of Shawnee declaring an emergency within the city limits and such additional territory as may be described herein, authorizing the action of the City Manager pursuant to State Laws and the Municipal Code of the City of Shawnee.

Rachelle Erickson, Emergency Management Director, explained the proposed Declaration is for damages caused by the May 4, 2022 severe weather event.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Flood, to approve the Declaration of the Mayor of the City of Shawnee declaring an emergency within the city limits and such additional territory as may be described herein, authorizing the action of the City Manager pursuant to State Laws and the Municipal Code of the City of Shawnee. Motion carried 7-0.

AYE: Rutherford, Flood, Bolt, Sehorn, Salter, Matthews, Engles

NAY: None

AGENDA ITEM NO. 6:

Consideration of a Boundary Adjustment for City of Shawnee Outdoor Warning Sirens.

Rachelle Erickson, Emergency Management Director, explained the current and proposed boundaries for the City of Shawnee Outdoor Warning Sirens. The proposed area would include the City of Shawnee City Limits and a portion of the area lying to the southwest of the Shawnee Twin Lakes.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Engles, to approve a Boundary Adjustment for City of Shawnee Outdoor Warning Sirens. Motion carried 7-0.

AYE: Rutherford, Engles, Flood, Bolt, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 7:

Consideration of a Resource Center Memorandum of Understanding with Shawnee Rescue Mission.

Rian Harkins, Community Development Director, briefly explained the Resource Center Memorandum of Understanding with Shawnee Rescue Mission.

A motion was made by Mayor Bolt, seconded by Commissioner Flood, to approve a Resource Center Memorandum of Understanding with Shawnee Rescue Mission. Motion carried 7-0.

AYE: Bolt, Flood, Rutherford, Sehorn, Salter, Matthews, Engles

NAY: None

AGENDA ITEM NO. 8:

Consideration of an appeal of an Administrative Order regarding property located at 528 North Cleveland Avenue.

Kevin Moore, Building Official, provided a staff report regarding the property located at 528 North Cleveland Avenue. Ms. Betty Scott, property owner, spoke regarding said property. Discussion was held among the Commission. It was explained denial of the appeal would allow the property owner forty-eight (48) hours to pull a remodel permit for the structure.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to deny the appeal of an Administrative Order regarding property located at 528 North Cleveland Avenue. Motion carried 7-0.

AYE: Rutherford, Sehorn, Salter, Matthews, Engles, Flood, Bolt

NAY: None

AGENDA ITEM NO. 9:

Consideration of an Ordinance of the City of Shawnee, Oklahoma amending Chapter 7, "Buildings and Building Regulations"; and providing for severability, codification, and repealer.

Seth Barkhimer, City Engineer, explained the proposed ordinance is a housekeeping item allowing certain fees to be codified within the City Fee Schedule.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve the ordinance of the City of Shawnee, Oklahoma amending Chapter 7, "Buildings and Building Regulations"; and providing for severability, codification, and repealer.

Ordinance No. 2760NS was introduced.

AN ORDINANCE OF THE CITY OF SHAWNEE, OKLAHOMA AMENDING CHAPTER 7, "BUILDINGS AND BUILDING REGULATIONS"; AND ALSO PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER.

Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Flood, Bolt

NAY: None

Ordinance No. 2760NS was adopted by the City Commission.

AGENDA ITEM NO. 10:

Consideration of a resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma updating the City Fee Schedule by amending Chapter 7, "Buildings and Building Regulations".

Seth Barkhimer, City Engineer, explained this is a companion item to Agenda Item No. 9. The proposed resolution updates the City Fee Schedule.

A motion was made by Commissioner Engles, seconded by Commissioner Matthews, to approve the resolution of the Mayor and City Commission of the City of Shawnee, Oklahoma updating the City Fee Schedule by amending Chapter 7, "Buildings and Building Regulations".

Resolution No. 6660 was introduced.

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA UPDATING THE CITY FEE SCHEDULE BY AMENDING POTIONS OF CHAPTER 7 – “BUILDINGS AND BUILDING REGULATIONS”.

Motion carried 7-0.

AYE: Engles, Matthews, Flood, Bolt, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 11:

Consideration of a resolution updating the City Fee Schedule by setting the monthly rates and fees for solid waste services pursuant to Subsection (a), Section 23-38, Article II, Chapter 23 of the City Code; and providing for the readoption of the City Fee Schedule in whole.

Kacie Eck, Senior Deputy City Clerk, explained approval of the proposed resolution will remove a fee that was inadvertently added to the City Fee Schedule during a recent approval of a One Dollar (\$1.00) hazardous waste fee.

A motion was made by Commissioner Engles, seconded by Commissioner Flood, to approve the resolution updating the City Fee Schedule by setting the monthly rates and fees for solid waste services pursuant to Subsection (a), Section 23-38, Article II, Chapter 23 of the City Code; and providing for the readoption of the City Fee Schedule in whole.

Resolution No. 6661 was introduced.

A RESOLUTION UPDATING THE CITY FEE SCHEDULE BY SETTING THE MONTHLY RATES AND FEES FOR SOLID WASTE SERVICES PURSUANT TO SUBSECTIONS (a), SECTION 23-38, ARTICLE II, CHAPTER 23 OF THE CITY CODE; AND PROVIDING FOR THE RE-ADOPTION OF THE CITY FEE SCHEDULE IN WHOLE.

Motion carried 7-0.

AYE: Engles, Flood, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 12:

Administrative Report(s):

- a. Fire Department Staffing – Andrea Weckmueller-Behringer, City Manager

City Manager Andrea Weckmueller-Behringer and Fire Department Chief Tony Wittmann provided a presentation on Fire Department Staffing.

- b. Santa Fe Depot – Rian Harkins, Community Development Director

Community Development Director Rian Harkins provided a presentation on the Santa Fe Depot Revisioning.

AGENDA ITEM NO. 13:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 14:

Commissioners Comments

Commissioner Salter spoke regarding the Fire Department and Fiscal Year 2022-2023 Budget.

Commissioner Sehorn spoke regarding the Fire Department, Fiscal Year 2022-2023 Budget, and the Administrative Appeal for 528 North Cleveland Avenue.

Vice Mayor Rutherford spoke regarding the Pottawatomie County Historical Society, Santa Fe Depot, and the Fire Department.

Commissioner Flood spoke regarding the Fire Department, Fiscal Year 2022-2023 Budget, and the Santa Fe Depot. He also thanked Commissioner Salter for his service to the Commission.

Commissioner Engles spoke regarding the Fire Department, Resource Center, Pottawatomie County Historical Society, Santa Fe Depot, and Fiscal Year 2022-2023 Budget.

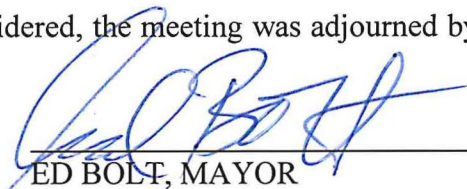
Mayor Bolt spoke regarding the Fire Department, Fiscal Year 2022-2023 Budget, Resource Center, Pottawatomie County Historical Society, and the Santa Fe Depot.

AGENDA ITEM NO. 15:

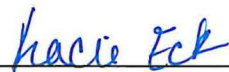
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:52 p.m.)




ED BOLT, MAYOR

ATTEST:


KACIE ECK, CMC
SENIOR DEPUTY CITY CLERK