

AGENDA
SHAWNEE AIRPORT AUTHORITY
June 6, 2022 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the May 16, 2022 regular meeting.
 - b. Acknowledge the Airport Advisory Board Minutes from the April 20, 2022 regular meeting.
2. Consideration of an Assumption and Assignment of Lease Agreement with Kelli Milette doing business as Janie's Snoball.
3. Consideration of a Lease Amendment with Kelli Milette doing business as Janie's Snoball.
4. Public hearing for the Shawnee Airport Authority Proposed Budget for Fiscal Year 2022-2023.
5. New Business

(Any matter not known or which could not
have been reasonably foreseen prior to
the posting of the agenda)
6. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Shawnee Airport Authority

1. a.

Meeting Date: 06/06/2022

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the May 16, 2022 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, MONDAY, MAY 16, 2022, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 5:39 P.M. ON MAY 12, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Matthews, Engles, Bolt, Rutherford, Sehorn, Salter,
ABSENT: Flood

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the May 2, 2022 regular meeting.

A motion was made by Trustee Rutherford, seconded by Trustee Sehorn, to approve Consent Agenda Item No. 1(a). Motion carried 6-0.

AYE: Rutherford, Sehorn, Salter, Matthews, Engles, Bolt
NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:46 p.m.)

ED BOLT, CHAIRMAN

ATTEST:

KACIE ECK, CMC, SENIOR DEPUTY CITY CLERK

Shawnee Airport Authority

1. b.

Meeting Date: 06/06/2022

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the Airport Advisory Board Minutes from the April 20, 2022 regular meeting.

Fiscal Impact

Attachments

Minutes

**MINUTES
AIRPORT ADVISORY BOARD
APRIL 20, 2022
REGULARLY SCHEDULED MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK**

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. John Klaser, Chairman, Mr. Barry Fogerty, Vice Chairman, Mr. Harmik Der Sahakian, Mr. Randy Rogers, Blake White

OTHERS PRESENT

Mr. Matthew Lovelace, Shawnee Regional Airport Staff
Mr. Rob Morris, Citizen of Shawnee
Ms. Bonnie Wilson, Shawnee Regional Airport Staff

I. DECLARATION OF A QUORUM

Five members of the Advisory Committee were noted as Present, the Chairman Declared a Quorum.

II. CONSIDERATION AND APPROVAL OF MINUTES FROM APRIL 20, 2022, REGULAR MEETING

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a Motion to Approve the Minutes as presented.

Mr. Fogerty made the Motion, Mr. Rogers provided as Second.

The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion.

III. CITIZEN COMMENTS

No citizens present requested the opportunity to provide comments.

IV. DISCUSSION AND CONSIDERATION OF RECOMMENDATION TO RENEW AGRICULTURAL USE AGREEMENT – NORTH AIRPORT

Staff introduced a memo outlining the competitive bidding process used to award the lease to harvest hay on 200 acres at the North Airport for the sum of \$2,577 per year, the initial and renewal terms of the lease.

Staff noted that requirement to receive notice of intent to exercise the second of three renewal options was met, and recommended the Airport Advisory Board recommend renewal of the agreement.

Mr. Rogers made a motion to accept the recommendation of staff to renew the lease for a term commencing July 1, 2022, terminating June 30, 2023.

Mr. Der Sahakian provided a second to the motion.

The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion.

V. DISCUSSION AND CONSIDERATION OF FAIR MARKET VALUE SURVEY

Staff introduced a memo summarizing the results of the Fair Market Value study undertaken by the Committee seated by the Board, and provided a detailed spreadsheet of the responses provided by the comparative airport representatives.

The survey results indicated the average monthly rental rate for a Small or Single T-Hangar was \$179.86, and the average rental rate for a Large or Twin T-Hangar was \$525.61. Monthly rental rate for space within a bulk hangar, Small or Single was \$157.00, a Large or Commercial \$221.00.

The Committee and staff recommended the Board determine the findings of the Fair Market Value survey provided sufficient information to determine the Fair Market Value of aircraft storage facilities in the Shawnee Regional Airport, and met the requirements of the Airport Facilities Lease and Development Policy.

Mr. White made a motion to accept the results of the survey as sufficient to meet the requirements of the Airport Facilities Lease and Development Policy.

Mr. Der Sahakian provided a second to the motion.

The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion.

VI. DISCUSSION AND CONSIDERATION OF AIRPORT FACILITIES LEASE AND DEVELOPMENT POLICY

Staff introduced a memorandum outlining the terms of the Airport Facilities Lease and Development Policy Statement (revised October 2019) calling for the application of a standard rate of increase to annual lease rates based on the national rate of inflation as established by the Consumer Price Index change from the prior calendar year, with current pricing retained as minimums regardless of inflation activity.

Staff noted the Annual Rate of Inflation from January 2021 to January 2022 was determined and published by the Bureau of Labor Statistics as 7%.

Staff also noted that based on the findings of the Fair Market Value study establishing current rates for aircraft storage, the rates at Shawnee Regional Airport are below the market average, and the application of the Policy increasing rates for Fiscal Year 2023 would not exceed that market average.

Staff recommend the Airport Advisory Board recommend the Shawnee Airport Authority apply the terms of the Airport Facilities Lease and Development Policy adjusting rental rates for Fiscal Year 2023 commencing July 1, 2022.

Members of the Board discussed the terms and conditions of the policy; existing lease and contract language providing for the application of the policy on an annual basis; modifications or waivers of the policy; impacts on general aviation users and hangar tenants; and the obligation of the Board to support, and encourage aviation in Shawnee.

Staff advised the policy having been adopted by the Shawnee Airport Authority could not be amended or waived without seeking prior authorization from the Shawnee Airport Authority.

Mr. White made a motion to recommend the Shawnee Airport Authority apply the terms and conditions of the Airport Facilities Lease and Development Policy.

Mr. Fogerty provided a second to the motion.

The Chairman called the Question, four Members of the Advisory Board present voted for the motion, one member voted against.

VII. STAFF REPORT

Staff provided information on - current wholesale and retail fuel prices, fuel sales, and current budget summary report.

Staff also provided an update on:

The status of procuring new fuel trucks through the proposed lease to own agreements, and authorization to declare existing equipment surplus to need. (Recommendations Approved by the Shawnee Airport Authority 04/18/2022)

The publication of the Notice to reclassify certain acres from aeronautical to non-aeronautical use to allow for the construction of a new Oklahoma Army National Guard Armory at the airport. (Date of publication 04/13/2022, Docket Closure 05/13/2022)

Staff noted the June 2022 meeting will be scheduled for June 8, 2022, one week earlier than originally noted in the annual schedule of meetings.

VIII. NEW BUSINESS

No New Business was presented.

IX. BOARD COMMENTS

Regarding the appointment of new members of the Board, the Chairman directed staff to prepare letters of invitation to the proposed new members asking them to consider attending the May and June 2022 meetings as guests of the Board.

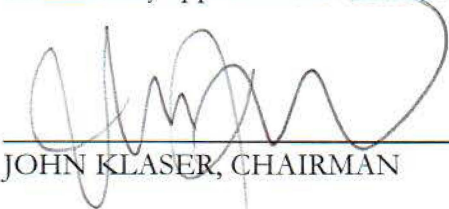
Regarding election of Officers, staff noted that following the reappointment of Mr. DerSahakian and Mr. Rogers, the call for nominations for Chairman would be provided with the goal of holding elections to the Chair at the June 2022 meeting.

X. ADJOURNMENT

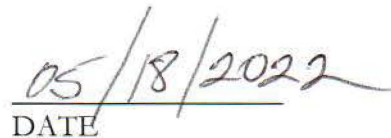
The Chairman called for a Motion to Adjourn the meeting.

Mr. DerSahakian made a Motion to Adjourn; Mr. Rogers provided a Second to the Motion.

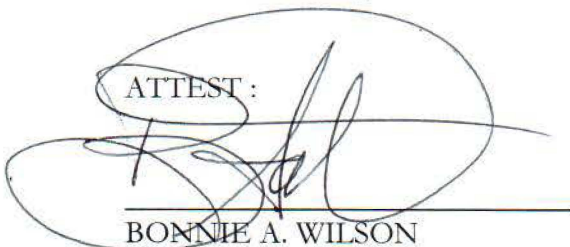
The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion. The meeting was adjourned.



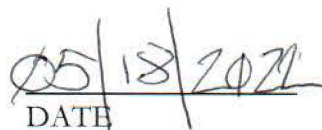
JOHN KLASER, CHAIRMAN



DATE

ATTEST :


BONNIE A. WILSON



DATE

Shawnee Airport Authority

2.

Meeting Date: 06/06/2022

Agreement

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of an Assumption and Assignment of Lease Agreement with Kelli Milette doing business as Janie's Snoball.

Fiscal Impact

Attachments

Memo

Agreement



Shawnee Regional Airport

2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: June 2, 2022
To: Shawnee Airport Authority
From: Bonnie Wilson, Airport Manager
Subject: Consideration of an Assumption and Assignment of Lease Agreement with Kelli Milette doing business as Janie's Snoball.

Background: The Shawnee Airport Authority ("SAA") entered into an agreement with Janie Howe d/b/a Janie's Snoball on April 1, 2015, for the lease of 0.11 acres of land, located at 505 West Saratoga Street Shawnee, Oklahoma. In 2020, the agreement was amended to extend the term of the lease through March 31, 2025. The current annual lease rate is set at \$780, scheduled to increase to \$835, commencing July 1, 2022.

In accordance with Article 11 – Assignment and Sublease, of the existing lease, Mrs. Howe is requesting approval to assign the lease to a new business entity, Kelli Milette d/b/a Janie's Snoball. Mrs. Milette desires to assume the lease and all the governing terms and conditions contained therein.

Financial Impact: Annual revenue of \$835 commencing July 1, 2022, deposited to Shawnee Airport Authority Fund, Revenue, 511-46250 Airport Rental Revenue.

Attachment: Assignment and Assumption Agreement for Commercial Lease

Staff Recommendations: Approval of the item.



ASSIGNMENT AND ASSUMPTION AGREEMENT FOR COMMERCIAL LEASE

THIS AGREEMENT made and entered into to be effective as of June 6th, 2022 by and between **Janie Howe dba Janie's Snoball** (Assignor), and **Kelli Milette, dba Janie's Snoball** (Assignee).

Recitals

WHEREAS the parties hereto recognize and accept that Assignor is presently Lessee under a Lease Agreement dated April 1, 2015; and Amended to renew April 1, 2020, hereinafter referred to as Lease Agreement, with the Shawnee Airport Authority, wherein Lessee leases certain improved/unimproved land area consisting of approximately 0.11 acres or 4,791 square feet, generally located at 505 West Saratoga Street, Shawnee Oklahoma, 74804, more specifically described in Article 2 of the Lease Agreement; and

WHEREAS, subject to the terms hereof, Assignor desires to assign to Assignee all of its right, title, interest, and obligations in and under said Lease Agreement with the Shawnee Airport Authority; and

WHEREAS, Assignor and Assignee hereby acknowledge that pursuant to the provisions of said Lease Agreement, any and all assignments shall not be effected without the prior written approval of the Shawnee Airport Authority; and

WHEREAS, Assignee hereby accepts such assignment of the above described Lease Agreement, and hereby agrees to strictly comply with and assume all the terms, provisions, conditions, and obligations of Assignor/Lessee under said Lease Agreement, effective upon approval of the Shawnee Airport Authority.

NOW, THEREFORE, for and in consideration of mutual covenants herein contained, the parties hereto agree as follows:

1. That Assignor assigns to Assignee, all of its right, title, interest, and obligations in and under that certain Lease Agreement between Assignor/Lessee and the Shawnee Airport Authority, and Assignee hereby agrees to strictly comply with and assume all the terms, provisions, conditions, and obligations as Lessee under said Lease Agreement, accruing from and after the Effective Date.
2. The Shawnee Airport Authority approves the assignment of said Lease Agreement and transfer to the Assignee, to the extent it is consistent with the Lease Agreement and further approves the assumption by Assignee of all right, title, interest, and obligations in and under that certain Lease Agreement subject to the terms hereof.

3. That all recitals hereinabove are contractual in nature, are made a part of this Assignment and Assumption Agreement, and are true and correct.
4. Assignee shall accept the assignment made and any covenants contained in this instrument and assume the duty to perform all of the terms and conditions of the Lease Agreement and this Assignment and Assumption Agreement accruing from and after the Effective Date.
5. This Assignment and Assumption Agreement and the Lease Agreement, contain the entire agreement between the parties, and no statements, promises, or inducements made by any part, or agent of any party hereto, that are not contained in this Assignment and Assumption Agreement or in the Lease Agreement shall be valid or binding; and this assignment may not be enlarged, modified, or altered except in writing, signed by all parties, and endorsed thereon.
6. The Assignor and the Shawnee Airport Authority represent to the other parties hereto that it is not in default under the Lease Agreement, nor does there exist any circumstances which, with the passage of time or the giving of notice, or both, would cause such a default to exist, nor, to the knowledge of such party, is there a default under the Lease Agreement by any other party, nor does there exist any circumstances which, with the passage of time or the giving of notice, or both, would cause such a default to exist.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year first above written

[SIGNATURE PAGES FOLLOW IMMEDIATELY]

ASSIGNOR: Janie Howe, dba Janie's Snoball

By: _____

Its: _____

Date: _____

STATE OF OKLAHOMA)
) ss.
COUNTY OF POTTAWATOMIE)

I, Janie Howe, of lawful age being duly sworn, deposes and says: I do hereby certify that I am the _____ of Janie Howe, dba Janie's Snoball, and am authorized to execute documents, contracts, and agreements and have the authority under the standing authorities of said organization to bind Janie Howe, dba Janie's Snoball to the terms and provisions of said documents, contracts, and agreements.

Subscribed and sworn to before me this ____ day of _____ 2022

Notary Public

My Commission Expires: _____

Commission Number: _____

ASSIGNEE: Kelli R. Milette, dba Janie's Snoball

By: _____

Its: _____

Date: _____

STATE OF OKLAHOMA)
) ss.
COUNTY OF POTTAWATOMIE)

_____, of lawful age being duly sworn, deposes and says: I do hereby certify that I am the _____ of Kelli R. Milette, dba Janie's Snoball and am authorized to execute documents, contracts, and agreements and have the authority under the standing authorities of said organization to bind _____ to the terms and provisions of said documents, contracts, and agreements.

Subscribed and sworn to before me this ____ day of _____ 2022

Notary Public

My Commission Expires: _____

Commission Number: _____

APPROVED by the Shawnee Airport Authority this 6th day of June 2022, with the expressed condition that no further assignment of the described Agreement, or any subletting of the leased premises, shall be permitted without the prior written permission of the Shawnee Airport Authority.

THE CITY OF SHAWNEE
OKLAHOMA
A Municipal Corporation

By: _____
ANDREA WECKMUELLER-BEHRINGER | AICP, GISP, RAS
CITY MANAGER

ATTEST:

LISA LASYONE, CMC
CITY CLERK

Shawnee Airport Authority

3.

Meeting Date: 06/06/2022

Lease

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a Lease Amendment with Kelli Milette doing business as Janie's Snoball.

Fiscal Impact

Attachments

Memo

Lease



Shawnee Regional Airport

2202 N. Airport Dr.
Shawnee, OK 74804
ShawneeOK.org

Date: June 2, 2022
To: Shawnee Airport Authority
From: Bonnie Wilson, Airport Manager
Subject: Consideration of a Lease Amendment with Kelli Milette doing business as Janie's Snoball.

Background: This is a companion to the preceding agenda item. This item provides the formal update to the lease agreement with the new lessee information.

Financial Impact: See preceding agenda item.

Attachment: Amendment to Commercial Non-Aeronautical Lease Agreement

Staff Recommendations: Approval of the item.



**AMENDMENT TO
COMMERCIAL NON-AERONAUTICAL
LEASE AGREEMENT**

This Amendment to the Agreement of Lease made and entered into this 6th day of June, 2022 by and between the Shawnee Airport Authority (the Airport Authority) , on behalf of the City of Shawnee, Oklahoma, hereinafter referred to as "Lessor," and Kelli R. Milette, dba Janie's Snoball hereinafter referred to as "Lessee."

WITNESSETH THAT:

WHEREAS, the City of Shawnee, Oklahoma is the owner of the premises known as Shawnee Regional Airport (the "Airport"); and

WHEREAS, the Shawnee Airport Authority, a Trust established to hold, manage, invest, assign, convey and distribute Airport property as Trustor for the use and benefit of the City of Shawnee, Oklahoma; and

WHEREAS, the Lessor and Lessee are mutually desirous of entering into a Lease Agreement for the use and occupancy of certain areas at the Airport; and

WHEREAS, at the request of Janie Howe, dba Janie's Snoball the Lessor approved a transfer and assumption of that certain Lease Agreement to Kelli R. Milette, dba Janie's Snoball, hereinafter referred to as "Lessee."

NOW, THEREFORE, in consideration of the premises and of the rents, covenants and conditions in that certain Lease Agreement therein contained, the Lessor does hereby grant to the Lessee the right to use and occupy the area of the Airport described in Article 2 therein, (hereinafter referred to as the "Leased Premises"), during the term therein and pursuant to the conditions therein set forth.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Lease Agreement on the day and year written above.

[SIGNATURE PAGE TO FOLLOW IMMEDIATELY]

LESSEE:

By: _____
KELLI R. MILETTE

Subscribed to before me this ____ day of _____ 2022

Notary Public

My Commission Expires: _____

Commission Number: _____

LESSOR

THE CITY OF SHAWNEE OKLAHOMA
A Municipal Corporation

By: _____
ANDREA WECKMUELLER-BEHRINGER | AICP, GISP, RAS
CITY MANAGER

DATE: _____

ATTEST:

LISA LASYONE, CMC
CITY CLERK

Shawnee Airport Authority

4.

Meeting Date: 06/06/2022

Public Hearing

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing for the Shawnee Airport Authority Proposed Budget for Fiscal Year 2022-2023.

Fiscal Impact

Attachments

Budget



Finance

16 W. 9th St.
Shawnee, OK 74801
ShawneeOK.org

Date: June 2, 2022
To: Shawnee Airport Authority
From: Jacob Bussell, Assistant Finance Director
Subject: Public Hearing – Proposed Fiscal Year 2022-2023 Budget

Background: On May 16, 2022, the proposed Fiscal Year 2022-2023 Budget was presented to the City Board of Commissioners, and the budget was made available for review on the City of Shawnee website and at City Hall.

In accordance with Title 11 of the Oklahoma Statutes, Chapter 1, Section 17, this agenda item provides the formal public hearing on the proposed budget. Notice of the date, time, and location of the public hearing was published in the Shawnee News-Star on May 24, 2022, along with a copy of the proposed budget summary.

This public hearing is the opportunity for members of the community to provide input on the proposed budget.

Financial Impact: N/A.

Attachment: Proof of Publication, proposed Fiscal Year 2022-2023 Budget (See Link - <https://stories.opengov.com/shawneecok/published/82vLZCw50>)

Staff Recommendation: Conduct public hearing.

Affidavit of Publication

The Shawnee News-Star
215 N. Bell
Shawnee, OK 74801
405.273.4200

State of Oklahoma
County of Pottawatomie

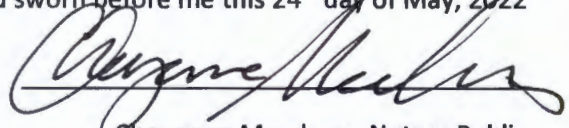
I, Aaron McDonald, of lawful age, being duly sworn upon oath, deposes and says that I am an Advertising Account Executive of The Shawnee News-Star, a Daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S 106 for the City of Shawnee, for the County of Pottawatomie, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was actually published in said legal newspaper on the following dates:

Publish Date(s): May 24th, 2022
Publishing Fee: \$230.40



Aaron McDonald, Account Executive

Signed and sworn before me this 24th day of May, 2022



Cheyenne Meadows, Notary Public
My commission expires: April 12, 2026
Commission No. 18003766



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Income Restrictions Apply



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44970 Seth Lane, Shawnee OK.

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Michael Arrington,
Chairman

Published in the Shawnee News-Star on May 24th, 25th and 26th, 2022.

LPXLP

Check out the classified
ads every day.

Notice of Public Hearing City of Shawnee, Oklahoma Shawnee Municipal Authority Shawnee Airport Authority Proposed Budget Summary* Fiscal Year 2022-2023

Description	001 General Fund	101 Street & Alley Fund	102 E 911 Fund	104 Economic Development Fund	105 Spay/Neuter Fund	106 Hotel/Motel Surcharges Fund	107 Police Sales Tax Fund	108 Fire Sales Tax Fund	112 Tax Increment Fund	190 CDBG Grant Fund	191 CDBG-CV-ODOC Fund	192 ESG-ODOC Fund	301 Capital Improvement Fund	302 Street Improvement Fund	303 2018 Capital Improvement Fund	304 American Rescue Plan Fund	350 Aquatic Center Fund	501 Shawnee Municipal Authority	511 Shawnee Airport Authority	601 Workers Compensation Self-Insurance Fund**	701 Library Fund	702 Cemetery Perpetual Care Fund	709 Sister Cities Fund	Total
ESTIMATED REVENUES & BUDGETARY FUND BALANCE																								
1 Beginning Budgetary Fund Balance	4,689,203	-	150,000	100,000	-	400,000	-	650,000	-	-	-	-	719,807	1,700,000	-	-	-	2,859,721	331,606	50,000	-	130,000	-	11,780,437
2 Taxes	18,697,723	283,900	280,000	338,364	-	475,000	422,954	422,954	120,000	-	-	-	2,822,318	2,960,882	3,383,636	-	-	-	-	-	-	-	-	30,007,530
3 Intergovernmental	537,000	-	-	-	-	-	-	-	-	750,063	1,112,013	70,000	-	800,000	-	4,100,000	-	-	90,000	-	-	-	-	7,459,076
4 License and Permits	403,000	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	28,025	-	-	-	-	-	433,025
5 Fines and Forfeitures	420,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	420,000
6 Gifts and Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7 Charges for Services	8,234	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	128,000	15,423,992	-	-	-	-	-	15,560,226
8 Rental Revenues	55,200	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,000	-	-	-	-	-	-	364,240
9 Interest Income	9,700	-	-	-	-	-	-	-	-	-	-	-	2,000	2,500	1,500	-	-	298,040	-	-	-	-	-	15,700
10 Other Revenues	113,000	6,360	-	-	2,200	-	-	-	-	13,200	-	-	-	-	19,000,000	-	45,000	20,280,000	346,250	-	4,000	-	-	39,810,010
11 Transfers In	5,205,908	162,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	251,500	1,100,000	225,000	673,026	85,000	-	42,500	7,744,934
TOTAL	30,138,968	454,260	430,000	438,364	2,200	875,000	422,954	422,954	770,000	763,263	1,112,013	70,000	3,344,225	5,463,182	22,385,136	4,100,000	437,500	39,691,738	1,288,896	723,026	85,000	134,000	42,500	113,595,178
APPROPRIATIONS:																								
1 Administration	1,002,895	-	-	-	-	-	-	-	-	-	-	-	310,800	-	-	-	-	-	1,768	-	-	-	-	1,004,663
2 Accounting and Information Systems	1,381,015	-	-	-	-	-	-	-	-	-	-	-	44,767	-	-	-	-	732,629	3,936	-	-	-	-	1,695,751
3 City Clerk	793,987	-	-	-	-	-	-	-	-	-	-	-	4,000	-	-	-	-	-	2,556	-	-	-	-	1,573,941
4 Human Resources	407,198	-	-	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-	1,181	-	-	-	-	412,379
5 Planning	722,198	-	-	-	-	-	-	-	41,600	563,786	1,112,013	70,000	-	-	365,280	-	-	-	10,339	-	-	-	-	2,935,216
6 Police Department and Emergency Management	9,431,873	-	279,849	-	2,200	-	-	-	-	-	-	-	630,801	-	-	-	-	-	265,746	-	-	-	-	10,630,468
7 Fire Department	6,455,949	-	-	-	-	-	-	-	-	-	-	-	216,732	-	2,756,348	-	-	-	214,915	-	-	-	-	9,645,944
8 Engineering and Code Enforcement	1,232,222	-	-	-	-	-	-	-	-	-	-	-	123,250	150,000	3,380,000	-	-	-	984	-	-	-	-	4,886,456
9 Public Works	1,565,490	445,000	-	-	-	-	-	-	-	-	-	-	75,000	2,579,816	3,113,000	3,115,250	-	28,948,021	140,724	-	-	-	-	39,982,301
10 Parks, Culture, and Recreation	1,285,234	-	-	-	-	-	-	-	-	-	-	-	117,000	-	8,044,000	-	428,869	498,200	7,004	82,486	-	-	-	10,442,793
11 Expo Center	696,500	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000	-	-	-	-	-	-	-	-	1,696,500
12 Building Maintenance	257,898	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,902	-	-	-	-	259,800
13 Tourism	-	-	-	-	-	615,967	-	-	-	-	-	-	-	-	-	-	-	-	787	-	-	-	-	616,754
14 Economic Development	-	-	-	295,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	295,000
15 Sister Cities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	42,500	-	42,500
16 Airport	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,027,812	1,181	-	-	-	-	1,028,993
17 Contingency	501,948	8,900	-	-	-	9,565	-	-	-	-	-	-	-	-	-	-	8,500	342,500	20,556	1,650	-	-	-	893,619
18 Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	550,999	-	3,123,459	-	-	1,938,250	-	-	-	-	-	5,612,707
19 Transfers Out	723,500	-	-	42,500	-	-	422,954	422,954	-	-	-	-	500,000	600,000	-	-	-	4,360,000	-	-	-	-	-	7,071,908
TOTAL	26,437,905	453,900	279,849	337,500	2,200	625,532	422,954	422,954	41,600	563,786	1,112,013	70,000	2,623,349	3,329,816	21,784,087	3,115,250	437,369	36,819,600	1,048,368	673,025	84,136	-	42,500	100,727,692
ENDING BUDGETARY FUND BALANCE	3,701,063	360	150,151	100,864	-	249,468	-	-	728,400	199,477	-	-	720,877	2,133,366	601,049	984,750	131	2,872,138	240,528	50,001	864	134,000	-	12,867,486
Percent of Ending Fund Balance/Annual Expenses Impact to Fund Balance - Gain/Loss	14.00%	0.08%	53.65%	29.89%	0.00%	39.88%	0.00%	0.00%	1750.96%	35.38%	0.00%	0.00%	27.48%	64.07%	2.78%	31.81%	0.03%	7.80%	22.94%	7.43%	1.03%	80.00%	0.00%	12.77%
	(988,140)	360	151	864	-	(150,532)	-	-	78,400	199,477	-	-	970	433,366	601,049	984,750	131	12,417	(91,076)	1	864	4,000	-	1,087,949

This Summary documents the preliminary budgeted estimates of Revenues and Appropriations for the funds of the City of Shawnee, Oklahoma, including its Authorities, for the budget period July 1, 2022 through June 30, 2023, as identified on May 5, 2022.

*Not included in the summary are funds with no activity: 103 - Oil & Gas Revenue, 113 - Drug Forfeiture, 201 - Debt Service, 706 - Gifts and Contributions

** The Workers Compensation Self-Insurance Fund - 601, reflects "Transfers In" from other funds. The associated expense in other funds is reflected within the division where the payroll occurs, and is therefore not shown in the general "Transfers Out" expenditure line.

For a downloadable PDF, visit <http://www.ShawneeOK.org>

A public hearing will be held on the Preliminary Budget Summary of Revenues and Appropriations in the City Commission Chamber at City Hall, 16 West 9th Street, Shawnee, Oklahoma, at 6:00 p.m. on June 6, 2022.

Andrea Weckmueller-Behringer, City Manager

(Seal)

Attest:

s/s Lisa Lasyone, City Clerk

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