

**BOARD OF CITY COMMISSIONERS
BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY
AND THE SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE
SPECIAL CALLED SESSION
JUNE 10, 2019**

The Board of City Commissioners of the City of Shawnee met in Special Called Session at the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma, Monday, June 10, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. The following members were in attendance and a quorum was declared.

Richard Finley
Chairman

Absent
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

Absent: Ed Bolt

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AD THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA

You and each of you are hereby notified that by virtue of a call issued by me on this 4th day of June, 2019, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma in the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 6:00 p.m. on the 10th day of June, 2019, and you are hereby notified to be present at said meeting. The purpose of said meeting will be to hold a public hearing for the budget for fiscal year 2019-2020.

Witness my hand this 4th day of June, 2019.

(SEAL)

ATTEST:

/s/ Kacie Eck,
KACIE ECK,
SR. DEPUTY CITY CLERK

/s/ S. Eric Benson
S. ERIC BENSON
INTERIM CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 4th day of June, 2019 at 2:02 p.m., and executed the same by delivering a true and correct copy thereof to the Mayor and to each of the Commissioners of the Board of City Commissioners for the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma as follows:

A read verification was not received from Mayor Richard Finley.

A read verification was received from Commissioner Ed Bolt via e-mail at 4:29 p.m. on June 4, 2019.

A read verification was received from Commissioner Ron Gillham via e-mail at 8:06 p.m. on June 7, 2019.

A read verification was received from Vice Mayor James Harrod via e-mail at 6:40 p.m. on June 5, 2019.

A read verification was received from Commissioner Darren Rutherford via email at 3:01 p.m. on June 4, 2019.

A read verification was not received from Commissioner Mark Sehorn.

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA TO BE HELD ON THE 10TH DAY OF JUNE, 2019 AT 6:00 P.M. AT THE SHAWNEE COMMISSION CHAMBERS, 16 WEST NINTH STREET, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE TO HOLD A PUBLIC HEARING FOR THE BUDGET FOR FISCAL YEAR 2019-2020.

BY VIRTUE OF THE AUTHORITY VESTED IN ME BY SECTION 4, ARTICLE IV OF THE CHARTER OF THE CITY OF SHAWNEE, OKLAHOMA, A SPECIAL SESSION OF THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA IS HEREBY CALLED TO MEET AT THE CITY COMMISSION CHAMBERS, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA AT 6:00 P.M. ON THE 10TH DAY OF JUNE, 2019 TO HOLD A PUBLIC HEARING FOR THE BUDGET FOR FISCAL YEAR 2019-2020.

Witness my hand this 4th day of June, 2019



/s/ S. Eric Benson

S. ERIC BENSON,
INTERIM CITY MANAGER

ATTEST:

/s/ Kacie Eck

KACIE ECK
SR. DEPUTY CITY CLERK

THE BOARD OF CITY COMMISSIONERS, BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY, AND OF THE SHAWNEE MUNICIPAL AUTHORITY, OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN SPECIAL CALLED SESSION AT THE CITY COMMISSION CHAMBERS, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, MONDAY, JUNE 10, 2019 AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. MAYOR FINLEY PRESIDED AND CALLED THE MEETING TO ORDER. THE FOLLOWING MEMBERS WERE IN ATTENDANCE.

CALL TO ORDER AT 6:00 P.M.

PRESENT AT ROLL CALL: Gillham, Harrod, Finley, Rutherford, Sehorn, Salter
ABSENT AT ROLL CALL: Bolt

DECLARATION OF A QUORUM

City Staff in Attendance:

- Eric Benson, Interim City Manager
- Chance Allison, Finance Director
- Brandi Nowakowski, City Attorney
- Ashley Neel, Assistant Finance Director
- Kacie Eck, Senior Deputy City Clerk
- Mason Wilson, Police Chief
- Rodney Foster, Fire Chief
- Andy Starkey, Deputy Fire Chief
- Don Lynch, Emergency Management
- Jennifer Greenland, HR Director
- Bradley Schmidt, Utility Director
- Bonnie Wilson, Airport Manager
- James Bryce, Director of Operations
- Michael Ludi, City Engineer
- Ryan Ayers, IT (Software Specialist)

AGENDA ITEM NO. 1: Public hearing for the budget for Fiscal Year 2019-2020.

Finance Director Chance Allison introduced Assistant Finance Director Ashley Neel to discuss the General Fund. Ms. Neel explained the projected revenue is \$21,928,355.00 with expenditures being approximately \$21,730,905.00. Personnel costs are down to 78% from 96% in the previous year. Training budgets are over \$150,000.00 to ensure employees are getting all necessary training. The Shawnee Municipal Authority revenue and expenditures match at approximately \$20,960,657.00. Improvements to the technological capabilities such as the implementation of paperless work orders and the Advanced Metering Infrastructure are included in this budget.

Mr. Allison presented the budget for Fund 301 and explained this budget is to maintain and replace equipment and capital needs of the City. There is approximately \$2,751,432.00 in Fund 301. Fund 302 is to fund City streets and traffic needs. There is approximately \$2,708,713.00 in

revenue for Fund 302. Fund 303 is created with the one-half of one percent sales tax increase that began in October 2018. There is an estimated \$10,815,178.00 in expenditures in this fund. These funds will be used to acquire and renovate a new police station, upgrade the emergency warning system, and improvements on Kickapoo Street. Staff then answered questions from the Commission.

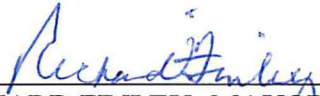
Mayor Finley declared a public hearing in session to consider the budget for Fiscal Year 2019-2020. No one appeared in favor or against said budget. The public hearing was closed.

AGENDA ITEM NO. 2:

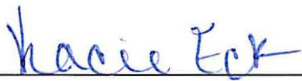
Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair at 6:21 p.m.





RICHARD FINLEY, MAYOR



KACIE ECK, SR. DEPUTY CITY CLERK