

AGENDA
SHAWNEE AIRPORT AUTHORITY
June 15, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the June 1, 2015 meeting.
 - b. Authorize airport staff to solicit bids for a rotating beacon, Automated Weather Observing System (AWOS) replacement and relocation, and apron lighting installation. FAA AIP Project No. 3-0040-008-16-2015
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 06/15/2015

SAA Minutes 06/01/2015

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 1, 2015 meeting.

Attachments

SAA Minutes 06/01/2015

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JUNE 1, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the May 18, 2015 meeting.

A motion was made by Trustee Harrod, seconded by Trustee Dykstra, to approve Consent Agenda Item No. 1(a). Motion carried 6-0.

AYE: Harrod, Dykstra, Age, Mainord, Hall, Shaw

NAY: None

AGENDA ITEM NO. 2: Consideration, discussion, and possible action on an Agreement for Services with Lochner Aviation regarding FAA AIP Project No. 3-0040-0088-16-2015.

Kennan English, Assistant Airport Manager, stated that the contract had been revised to show a reduction of \$14,575.00 regarding the consulting fees.

A motion was made by Trustee Dykstra, seconded by Trustee Hall, to approve an Agreement for Services with Lochner Aviation regarding FAA AIP Project No. 3-0040-0088-16-2015. Motion carried 6-0.

AYE: Dykstra, Hall, Shaw, Agee, Harrod, Mainord

NAY: None

AGENDA ITEM NO. 3:

Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2015 through June 30, 2016 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. SAA-2015-1 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE AIRPORT AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2016 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve a resolution for the budget for the Shawnee Airport Authority for the period of July 1, 2015 through June 30, 2016 finding all things requisite and necessary have been done in preparation and presentation of budget. Motion carried 6-0.

AYE: Harrod, Hall, Shaw, Dykstra, Agee, Mainord

NAY: None

AGENDA ITEM NO. 4:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:38 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

PHYLLIS LOFTIS, CMC, SECRETARY

Shawnee Airport Authority

1. b.

Meeting Date: 06/15/2015

Solicit Bids Beacon

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize airport staff to solicit bids for a rotating beacon, Automated Weather Observing System (AWOS) replacement and relocation, and apron lighting installation. FAA AIP Project No. 3-0040-008-16-2015

Attachments

SAA Beacon Req Memo

Mayor
WES MAINORD



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Commissioners

LINDA AGEE
JAMES HARROD
KEITH HALL
LESA SHAW
MICHAEL DYKSTRA

Date: June 9, 2015
To: Shawnee Airport Authority
From: Keenan English, Assistant Airport Manager
RE: Authorization to go out for bid for FAA AIP Project No. 3-0040-08-16-2015

Nature of Situation: Airport staff is requesting the permission from the Shawnee Airport Authority to solicit bids for contractors to:

Replace airport rotating beacon and paint the beacon tower
Replace and relocate the Automated Weather Observing Station
Install four 26' - 41' lights around the main apron.

This project is in reference to FAA AIP Project No. 3-0040-008-16-2015, to which the Shawnee Airport Authority has approved.

Staff Analysis, Considerations: Estimated cost of project is \$331,500

Recommendation: Airport staff recommends approving the bid process.

Budget Consideration:

The cost of the project to the airport after a 90% FAA reimbursement would be \$33,150