AGENDA
SHAWNEE AIRPORT AUTHORITY
June 15, 2020 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

   a. Minutes from the June 1, 2020 regular meeting.

2. Discussion and consideration of a lease to own agreement for field equipment (tractor).
   (Deferred from the June 1, 2020 Shawnee Airport Authority Agenda)

3. Consideration of approval of the Shawnee Airport Authority budget for Fiscal Year 2020-2021.

4. Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2020 through June 30, 2021 finding all things requisite and necessary have been done in preparation and presentation of budget.

5. Consider Bids:

   a. Clean and seal joints and cracks, seal coat, and re-mark runway 17-35. AIP Project No.: 3-40-0088-019-2020 and Clean and seal joints and cracks, seal coat, and re-mark parallel taxiway. AIP Project No.: 3-40-0088-020-2020 (Open)

6. New Business

   (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

7. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

Shawnee Airport Authority **1. a.**

Meeting Date: 06/15/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 1, 2020 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, MONDAY, JUNE 1, 2020, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 3:20 P.M. ON MAY 29, 2020. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter
ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the May 18, 2020 regular meeting.

A motion was made by Trustee Harrod, seconded by Trustee Gillham, to approve the Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Harrod, Gillham, Finley, Rutherford, Sehorn, Salter, Bolt
NAY: None

AGENDA ITEM NO. 2: Consideration of a resolution declaring certain items of personal property surplus and authorizing the sale of said items at auction or disposal at the Shawnee Regional Airport's discretion; with all funds collected to be allocated to the Shawnee Regional Airport.

Airport Manager Bonnie Wilson provided a staff report.

Resolution No. SAA-2020-1 was introduced.

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR SHAWNEE REGIONAL AIRPORT PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE SALE OF SAID ITEMS BY AUCTION AND, IN THE EVENT ITEMS DO NOT SELL AT AUCTION, DISPOSAL AT THE SHAWNEE REGIONAL AIRPORT'S DISCRETION; FUNDS FROM SAID AUCTION OR OTHER DISPOSAL REMEDIES WILL BE ALLOCATED TO THE SHAWNEE REGIONAL AIRPORT.

A motion was made by Trustee Harrod, seconded by Trustee Bolt, to approve a resolution declaring certain items of personal property surplus and authorizing the sale of said items at auction or disposal at the Shawnee Regional Airport's discretion; with all funds collected to be allocated to the Shawnee Regional Airport. Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 3: Discussion and consideration of a lease to own agreement for field equipment (tractor).

Airport Manager Bonnie Wilson provided a staff report. The Board asked Ms. Wilson questions such as the hours, age and size of the tractor.

A motion was made by Trustee Sehorn, seconded by Trustee Harrod, to defer this item to the next City Commission meeting. Motion carried 7-0.

AYE: Sehorn, Harrod, Finley, Rutherford, Sehorn, Salter, Bolt, Gillham
NAY: None

AGENDA ITEM NO. 4: Discussion and consideration of rental rates for Fiscal Year 2020-2021.

Airport Manager Bonnie Wilson provided a staff report and explained the rental rate increased is based upon the Consumer Price Index (CPI) for prior calendar year per the lease policy adopted in 2018.

A motion was made by Trustee Bolt, seconded by Trustee Sehorn, to approve rental rates for Fiscal Year 2020-2021. Motion carried 7-0.

AYE: Bolt, Sehorn, Salter, Gillham, Harrod, Finley, Rutherford
NAY: None

AGENDA ITEM NO. 5: Discussion and consideration of implementing an after-hour service fee.

Airport Manager Bonnie Wilson provided a staff report explaining the justification for an after-hour fee.

A motion was made by Chairman Finley to base the fee upon a percentage over the actual cost. Ms. Wilson explained the Federal Aviation Administration (FAA) provides a standard that fees must be based on actual costs. The Chairman withdrew his motion.

A motion was made by Trustee Harrod, seconded by Trustee Rutherford, to approve implementing an after-hour service fee. Motion carried 7-0.

AYE: Harrod, Rutherford, Sehorn, Salter, Bolt, Gillham, Finley
NAY: None

AGENDA ITEM NO. 6: Discussion and consideration of Revised Standard Non-Commercial Hangar Lease Agreements and authorize Staff to execute Standard Non-Commercial Leases for Fiscal Year 2020-2021.

Airport Manager Bonnie Wilson provided a staff report advising a proposed slight amendment to the lease agreements.

A motion was made by Trustee Harrod, seconded by Trustee Bolt, to approve rental rates for Fiscal Year 2020-2021. Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 7: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 8: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:07 p.m.)

DRAFT

RICHARD FINLEY, CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

DRAFT

Shawnee Airport Authority **3.**

Meeting Date: 06/15/2020

Budget

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of approval of the Shawnee Airport Authority budget for Fiscal Year 2020-2021.

Fiscal Impact

Attachments

Budget

City of Shawnee

Fiscal Year
July 1, 2020-
June 30, 2021
Annual Budget

Contents

Budget Message

June 15, 2020

Honorable Mayor and City Commissioners:

The Fiscal Year 2020-2021 Budget is respectfully submitted to the Mayor, Commissioners, and Citizens of the City of Shawnee. The City Manager and office of Budget and Finance submits the budget in compliance with City Code and the requirements of the State of Oklahoma statutes. The intent of the presented budget is to demonstrate strong financial and strategic management practices for consistent and sustained future growth of the City of Shawnee. The City of Shawnee consists of the general government and two public trusts, the Shawnee Municipal Authority and the Shawnee Airport Authority. The general government supports administration, public safety, court, code enforcement, planning, engineering, streets and traffic, and parks and recreation. The Shawnee Municipal Authority consists of the water treatment plant, wastewater plants, and administration. Last, the Shawnee Airport Authority consists of the Shawnee Municipal Airport operation.

The Fiscal Year 2020-2021 budget acknowledges the current economic conditions while also seeking to move the city forward. The City was enjoying a year of budget-exceeding sales tax receipts before COVID-19 emerged. This event caused the city to change course in regard to budget planning for 2020-2021. Revenues were estimated conservatively with a twelve percent reduction in sales tax budgeted to absorb any COVID-19 related shocks that occur in the new fiscal year. Furthermore, all other revenues came from the analysis of historical data and other conservative methods. General Fund expenditures were contained to an increase of less than 2% year-over-year, and a contingency built into the Capital Improvement Fund to address any emergencies.

While a conservative budget, this budget is designed to enhance our community, making it traversable, cleaner, and safer. We have heard citizen concerns about 45th street, the Kickapoo project, sidewalks, dilapidated structures, and crime. This budget is designed to address those concerns. The first phase of the 45th street project is included with the City Engineer already beginning work in this current fiscal year. As 2020-2021 progresses, citizens will begin to see this come to fruition as bids and other items are presented to the Commission. The Kickapoo project is moving along smoothly with monies reserved to ensure its completion. Furthermore, the Avedis Sidewalk and Trails project is fully funded with $2.7 million budgeted to make it safer for citizens traveling to their destination, whether it be school or the grocery store. Furthermore, while all the above will assist in moving both citizens and visitors around our city, an enhanced budget for nuisance remediation and the demolition of old unsafe buildings will make our town cleaner, safer, and more welcoming. Finally, two additional police officers are being added to the force, increasing the city's ability to keep our community safe and secure.

Fiscal year 2020-2021 promises to bring both challenges and opportunities. Fiscal Year 2019-2020 was a rebuilding year cut short by COVID; however, by streamlining operations and focusing on the goals of transportation, safety, and community pride, Fiscal Year 2020-2021 looks to restart that momentum. At the end of 2020-2021, the City of Shawnee will be a better place to live, work, and play without sacrificing the fiscal transparency and responsibility achieved during the past two years.

Respectfully Submitted,

Chance Allison

Chance Allison
City Manager

Ashley Neel

Ashley Neel
City Treasurer

Mission, Vision, and Core Values

Mission:

Serve the community, strive for progress, and support and improve the quality of life.

Vision:

Shawnee features small town values and charm with big city amenities and is the center of commerce, education, and culture for Pottawatomie County and the surrounding area. Shawnee is a place of family and community with optimism for the future. Shawnee is on a path of continuous improvement that will result in a more prosperous, healthier, attractive, and connected community. Shawnee collaborates with all governments and organizations and strives to a trusted and transparent partner.

Core Values:

- Transparency
- Wellness
- Continual Progress
- Collaboration
- Fiscal Responsibility
- Strategic Focus
- Pride
- Customer Service
- Safety

Budget Summary

Description	General Fund 001	Street and Alley Fund 101	E-911 Fund 102	Oil & Gas Revolving Fund 103
Revenues:				
Taxes	15,498,198.96	275,000.00	305,000.00	
Intergovernmental Revenue	656,900.00			
Licenses & Permits	229,650.00	1,500.00		13,750.00
Fines and Forfeitures	505,985.00			
Gifts and Donations				
Charges for Services	8,234.16			
Rental Revenue	162,020.00			
Interest Income	19,500.00			
Other Revenues	230,015.00	6,360.00		
Transfers In	5,876,263.28	162,140.00		
Fund Balance				296,979.00
Total Revenues	**23,186,766.40**	**445,000.00**	**305,000.00**	**310,729.00**
Expenditures:				
Airport				
Animal Control	166,767.14			
Aquatic Center				
Building Maintenance	198,112.48			
CDBG Administration				
CDBG Rehab				
Cemetery	521,432.84			
CID	1,187,545.05			
City Attorney	200,000.00			
City Clerk	291,834.47			
City Manager	488,111.88			
Community Center	41,671.10			
Community Service Contracts				
Court	412,197.62			
Debt Service				
Dispatch	668,646.95		305,000.00	
Economic Development				
Emergency Management	337,268.42			
Engineering	257,025.53			
Equipment Services	244,805.70			
Expo Operations	553,000.00			
Finance	612,940.80			

Fire Prevention	634,829.19			
Fire Suppression	4,916,672.81			
Fire Training	201,829.42			
Human Resources	272,716.70			
Information Technology	647,337.65			
L.E.P.C.	1,000.00			
Lake Operations				
Library				
Municipal Auditorium	56,583.13			
North Sewer Treatment Plant				
Parks	744,036.62			
Planning	725,000.93			
Police Admin	619,374.31			
Police Patrol	5,610,407.73			
Self-Insurance				
Senior Citizen Center	81,684.10			
Sewer Collection				
Sister Cities				
South Sewer Treatment Plant				
Streets	834,641.68	445,000.00		
Tourism				
Traffic Control	244,147.41			
Transfers Out	1,389,329.36			310,729.00
Utility Administration				
Utility Billing				
Water Distribution				
Water Production				
Total Expenditures	**23,160,951.01**	**445,000.00**	**305,000.00**	**310,729.00**

Description	Economic Development Fund 104	Spay and Neuter Fund 105	Hotel/Motel Surcharge Fund 106	Police Sales Tax Fund 107
Revenues:				
Taxes	277,815.99		430,000.00	347,269.87
Intergovernmental Revenue				
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services				
Rental Revenue				
Interest Income	277.82		50.00	347.27
Other Revenues		2,500.00		
Transfers In				
Fund Balance				
Total Revenues	**278,093.81**	**2,500.00**	**430,050.00**	**347,617.14**
Expenditures:				
Airport				
Animal Control		2,500.00		
Aquatic Center				
Building Maintenance				
CDBG Administration				
CDBG Rehab				
Cemetery				
CID				
City Attorney				
City Clerk				
City Manager				
Community Center				
Community Service Contracts			123,600.00	
Court				
Dispatch				
Debt Service				
Economic Development	257,752.80			
Emergency Management				
Engineering				
Equipment Services				
Expo Operations				
Finance				
Fire Prevention				
Fire Suppression				

Fire Training				
Human Resources				
Information Technology				
L.E.P.C.				
Lake Operations				
Library				
Municipal Auditorium				
North Sewer Treatment Plant				
Parks				
Planning				
Police Admin				
Police Patrol				
Self-Insurance				
Senior Citizen Center				
Sewer Collection				
Sister Cities				
South Sewer Treatment Plant				
Streets				
Tourism			302,114.48	
Traffic Control				
Transfers Out	15,000.00		4,300.00	347,617.14
Utility Administration				
Utility Billing				
Water Distribution				
Water Production				
Total Expenditures	**272,752.80**	**2,500.00**	**430,014.48**	**347,617.14**

Description	Fire Sales Tax Fund 108	Tax Increment Fund 112	Drug Forfeiture Fund 113	CDBG Grant Fund 190
Revenues:				
Taxes	347,269.87	41,600.00		
Intergovernmental Revenue			4,000.00	656,000.00
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services				
Rental Revenue				
Interest Income	347.27			
Other Revenues				17,315.00
Transfers In				
Fund Balance			8,000.00	
Total Revenues	**347,617.14**	**41,600.00**	**12,000.00**	**673,315.00**
Expenditures:				
Airport				
Animal Control				
Aquatic Center				
Building Maintenance				
CDBG Administration				75,150.38
CDBG Rehab				598,164.62
Cemetery				
CID				
City Attorney				
City Clerk				
City Manager				
Community Center				
Community Service Contracts				
Court				
Debt Service				
Dispatch				
Economic Development				
Emergency Management				
Engineering				
Equipment Services				
Expo Operations				
Finance				
Fire Prevention				
Fire Suppression				
Fire Training				

Human Resources				
Information Technology				
L.E.P.C.				
Lake Operations				
Library				
Municipal Auditorium				
North Sewer Treatment Plant				
Parks				
Planning		41,600.00		
Police Admin				
Police Patrol			12,000.00	
Self-Insurance				
Senior Citizen Center				
Sewer Collection				
Sister Cities				
South Sewer Treatment Plant				
Streets				
Tourism				
Traffic Control				
Transfers Out	347,617.14			
Utility Administration				
Utility Billing				
Water Distribution				
Water Production				
Total Expenditures	**347,617.14**	**41,600.00**	**12,000.00**	**673,315.00**

Description	Capital Improvement Fund 301	Street Improvement Fund 302	2018 CIP Fund 303	Pool 350
Revenues:				
Taxes	2,153,073.56	2,430,889.38	2,778,159.36	
Intergovernmental Revenue		900,000.00		
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services				152,000.00
Rental Revenue				
Interest Income	13,153.07	33,930.89	110,778.16	
Other Revenues	100,000.00			
Transfers In				202,366.73
Fund Balance		3,845,779.61	6,040,395.64	
Total Revenues	**2,266,226.63**	**7,210,599.88**	**8,929,333.15**	**354,366.73**
Expenditures:				
Airport				
Animal Control				
Aquatic Center	20,600.00			354,366.73
Building Maintenance	10,000.00			
CDBG Administration				
CDBG Rehab				
Cemetery				
CID				
City Attorney				
City Clerk				
City Manager				
Community Center	10,000.00			
Community Service Contracts				
Court				
Debt Service	789,716.50		921,040.00	
Dispatch				
Economic Development				
Emergency Management				
Engineering		5,611,886.67		
Equipment Services				
Expo Operations				
Finance				
Fire Prevention				
Fire Suppression	95,500.00			

Fire Training				
Human Resources				
Information Technology	150,000.00			
L.E.P.C.				
Lake Operations				
Library			86,000.00	
Municipal Auditorium	10,000.00			
North Sewer Treatment Plant	10,000.00			
Parks	87,000.00		442,989.00	
Planning				
Police Admin				
Police Patrol	68,900.00		3,004,604.15	
Self-Insurance				
Senior Citizen Center	10,000.00		20,000.00	
Sewer Collection				
Sister Cities				
South Sewer Treatment Plant				
Streets		400,000.00	4,454,700.00	
Tourism				
Traffic Control	30,000.00	50,000.00		
Transfers Out	861,000.00	1,148,713.21		
Utility Administration				
Utility Billing				
Water Distribution				
Water Production				
Total Expenditures	**2,152,716.50**	**7,210,599.88**	**8,929,333.15**	**354,366.73**

Description	Shawnee Municipal Authority 501	Shawnee Airport Authority 511	Workers Compensation Self-Insurance 601	Library Fund 701
Revenues:				
Taxes				
Intergovernmental Revenue		1,023,439.80		
Licenses & Permits	25,460.00			
Fines and Forfeitures				
Gifts and Donations				
Charges for Services	14,254,668.00			
Rental Revenue		284,002.70		
Interest Income	35,000.00			
Other Revenues	3,922,029.80	218,350.00		
Transfers In	1,979,713.21	92,460.00	809,683.00	97,802.63
Fund Balance				
Total Revenues	**20,216,871.01**	**1,618,252.50**	**809,683.00**	**97,802.63**
Expenditures:				
Airport		1,618,251.70		
Animal Control				
Aquatic Center				
Building Maintenance				
CDBG Administration				
CDBG Rehab				
Cemetery				
CID				
City Attorney				
City Clerk				
City Manager				
Community Center				
Community Service Contracts				
Court				
Debt Service	2,345,993.09			
Dispatch				
Economic Development				
Emergency Management				
Engineering				
Equipment Services				
Expo Operations				
Finance				
Fire Prevention				
Fire Suppression				

Fire Training				
Human Resources				
Information Technology				
L.E.P.C.				
Lake Operations	154,850.00			
Library				97,802.63
Municipal Auditorium				
North Sewer Treatment Plant	574,734.15			
Parks				
Planning				
Police Admin				
Police Patrol				
Self Insurance			809,683.00	
Senior Citizen Center				
Sewer Collection	1,050,102.16			
Sister Cities				
South Sewer Treatment Plant	746,351.04			
Streets				
Tourism				
Traffic Control				
Transfers Out	4,866,000.00			
Utility Administration	5,816,763.24			
Utility Billing	658,758.81			
Water Distribution	2,350,955.55			
Water Production	1,442,627.76			
Total Expenditures	**20,007,135.81**	**1,618,251.70**	**809,683.00**	**97,802.63**

Description	Cemetery Perpetual Care Fund 702	Sister Cities Fund 709
Revenues:		
Taxes		
Intergovernmental Revenue		
Licenses & Permits		
Fines and Forfeitures		
Gifts and Donations		
Charges for Services		
Rental Revenue		
Interest Income		
Other Revenues	4,000.00	15,000.00
Transfers In		15,000.00
Fund Balance	20,500.00	
Total Revenues	**24,500.00**	**30,000.00**
Expenditures:		
Airport		
Animal Control		
Aquatic Center		
Building Maintenance		
CDBG Administration		
CDBG Rehab		
Cemetery	24,500.00	
CID		
City Attorney		
City Clerk		
City Manager		
Community Center		
Community Service Contracts		
Court		
Debt Service		
Dispatch		
Economic Development		
Emergency Management		
Engineering		
Equipment Services		
Expo Operations		
Finance		
Fire Prevention		
Fire Suppression		

Fire Training		
Human Resources		
Information Technology		
L.E.P.C.		
Lake Operations		
Library		
Municipal Auditorium		
North Sewer Treatment Plant		
Parks		
Planning		
Police Admin		
Police Patrol		
Self-Insurance		
Senior Citizen Center		
Sewer Collection		
Sister Cities		30,000.00
South Sewer Treatment Plant		
Streets		
Tourism		
Traffic Control		
Transfers Out		
Utility Administration		
Utility Billing		
Water Distribution		
Water Production		
Total Expenditures	**24,500.00**	**30,000.00**

Description	Total All Funds
Revenues:	
Taxes	24,884,276.99
Intergovernmental Revenue	3,239,339.80
Licenses & Permits	270,360.00
Fines and Forfeitures	505,985.00
Gifts and Donations	-
Charges for Services	14,414,902.16
Rental Revenue	446,022.70
Interest Income	213,384.48
Other Revenues	4,515,569.80
Transfers In	9,235,428.85
Fund Balance	10,211,154.25
Total Revenues	**67,936,424.03**
Expenditures:	
Airport	1,618,251.70
Animal Control	169,267.14
Aquatic Center	374,966.73
Building Maintenance	208,112.48
CDBG Administration	75,150.38
CDBG Rehab	598,164.62
Cemetery	545,932.84
CID	1,187,545.05
City Attorney	200,000.00
City Clerk	291,834.47
City Manager	488,111.88
Community Center	51,671.10
Community Service Contracts	123,600.00
Court	412,197.62
Debt Service	4,056,749.59
Dispatch	973,646.95
Economic Development	257,752.80
Emergency Management	337,268.42
Engineering	5,868,912.20
Equipment Services	244,805.70
Expo Operations	553,000.00
Finance	612,940.80
Fire Prevention	634,829.19
Fire Suppression	5,012,172.81
Fire Training	201,829.42

Human Resources	272,716.70
Information Technology	797,337.65
L.E.P.C.	1,000.00
Lake Operations	154,850.00
Library	193,802.63
Municipal Auditorium	66,583.13
North Sewer Treatment Plant	574,734.15
Parks	1,274,025.62
Planning	766,600.93
Police Admin	619,374.31
Police Patrol	8,695,911.88
Self-Insurance	809,683.00
Senior Citizen Center	111,684.10
Sewer Collection	1,050,102.16
Sister Cities	30,000.00
South Sewer Treatment Plant	746,351.04
Streets	6,134,341.68
Tourism	302,114.48
Traffic Control	294,147.41
Transfers Out	9,290,305.85
Utility Administration	5,816,763.24
Utility Billing	658,758.81
Water Distribution	2,350,955.55
Water Production	1,442,627.76
Total Expenditures	**67,553,485.97**

FY-2019-2020 Budget By Fund

001
General Fund
Revenues

Account	Description	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
4001	Sales Taxes	12,341,552.74	12,627,997.07	11,112,637.42
4002	Use tax	1,751,741.55	2,280,758.97	2,508,834.87
4003	Alcoholic Beverage Tax	157,992.67	160,000.00	190,000.00
4006	Cigarette Tax	175,311.21	170,000.00	170,000.00
4013	ONG Franchise Tax	334,033.10	325,824.05	310,000.00
4014	OG&E Franchise Tax	972,767.43	933,225.05	919,226.67
4015	ATT Franchise Tax	23,738.29	23,964.15	20,000.00
4016	Vyve Franchise/Inspect Fee	49,010.97	40,137.74	50,000.00
4017	Occupational Tax	9,350.00	28,000.00	28,000.00
4018	CVEC Franchise	126,931.40	133,457.56	128,000.00
4019	Payment in Lieu of Franchise		-	16,000.00
4020	Payment in Lieu of Taxes			25,500.00
4049	Nuisance/Other Taxes	52,632.92	20,000.00	20,000.00
		15,995,062.28	16,743,364.59	15,498,198.96
4101	Federal Grant Revenue	307,026.53	235,818.93	201,000.00
4102	State Grant Revenue	42,553.31	40,000.00	55,000.00
4106	Incarceration Costs	5,630.19	6000	2,400.00
4111	Shawnee Housing Auth./IA	50,000.00	50,000.00	50,000.00
4112	Independ. School Dist./IA	90,384.65	174,449.45	174,500.00
4113	RE-ACT - IA	22,900.00	30,000.00	30,000.00
4120	McLoud Dispatch	40,200.00		
4147	LEPC Grant Revenue	4,000.00	1,000.00	1,000.00
4148	COPS Grant	63,161.49	72,000.00	84,000.00
4149	Other Intergovt. Rev			
4150	VOCA Grant Revenue	54,444.90	58,000.00	59,000.00
		680,301.07	667,268.38	656,900.00
4201	Licenses	15,656.00	14,000.00	14,000.00
4202	Building Permits	131,866.00	80,000.00	100,000.00
4203	Plumbing Permits	35,950.00	37,008.99	37,000.00
4204	Electrical Permits	5,200.00	5,500.00	5,500.00
4205	Zoning Permits & Applications	4,533.00	10,000.00	10,000.00

4206	Heating & A/C Permits	17,400.00	19,000.00	17,000.00
4209	Lake Permits	64.00	-	
4210	Registrations	28,900.00	22,000.00	22,000.00
4211	Lakeside Inspections	1,575.00	1,600.00	150.00
4212	Pet Licenses & Pound Fees	4,515.50	5,000.00	3,500.00
4216	Garage Sale Permits	4,860.00		
4217	Vendor Permits	382.00	500.00	500.00
4218	Medical Marijuana License	1,700.00	3,000.00	10,000.00
4249	Other Permits	15,635.00	10,000.00	10,000.00
		268,236.50	207,608.99	229,650.00
4301	Municipal Court Fines	362,412.67	350,000.00	350,000.00
4302	Municipal Court Costs	110,733.25	110,000.00	97,125.00
4304	Juvenile Admin Costs	674.00	337.50	360.00
4305	Juvenile Fines	471.00	305.00	500.00
4330	Technology Fee	22,840.00	24,000.00	18,000.00
4340	Communication Fee	22,840.25	23,000.00	18,000.00
4350	Vech Impound Fee	33,500.00	32,000.00	22,000.00
		553,471.17	539,642.50	505,985.00
4517	Insufficient Check	35.00		
4550	Fire Protection Revenue	8,234.16	8,234.16	8,234.16
		8,269.16	8,234.16	8,234.16
4601	Lakesite Leases Rental Rev	102,403.60	106,393.00	101,214.00
4604	COEDD Bldg. Rental Rev	12,000.00	12,000.00	12,000.00
4606	Community Cent Rental Rev	3,229.00	2,000.00	3,300.00
4608	Programming Community Center	1,506.00	500.00	1,600.00
4610	CDBG Rent	12,000.00	12,000.00	12,000.00
4615	Programming Auditorium	3,569.00	4,900.00	4,900.00
4650	Municipal Auditorium Rental	4,594.00	5,000.00	4,500.00
4651	Daily Pass- Auditorium	63.00	100.00	-
4660	Park Reservation Revenue	2,250.00	5,000.00	5,000.00
4661	Programming Parks	255.00	1,425.00	2,300.00
4696	T-Mobile Tower Rental	13,820.40	13,820.40	10,200.00
4699	Other Rental Revenue	8,018.00	5,006.00	5,006.00
		163,708.00	168,144.40	162,020.00
4701	Interest Income	(45,505.50)	9,000.00	5,000.00
4702	Interest Inc.-Sales Tax	12,226.50	14,000.00	12,200.00
4703	Interest Inc.-Use Tax	1,855.68	2,700.00	2,300.00
		(31,423.32)	25,700.00	19,500.00

4803	Oil & Gas Royalties	50.34	-	4,000.00
4804	Insurance Recovery	72,884.01	500.00	-
4806	Cemetery Lot Sales	5,075.00	6,500.00	6,500.00
4807	Other Cemetery Revenue	16,265.66	17,000.00	17,000.00
4808	Fire Runs	3,373.53	2,000.00	2,500.00
4809	Sale of Surplus Property	12,591.46	8,092.81	-
4011	Misc Gifts and Donations		28,500.00	
4812	Cash Long/Short	8.05	-	-
4813	Paycard Rebate Revenue	1,208.58	1,000.00	1,000.00
4815	Police Reports	676.00	730.00	790.00
4822	Other Misc. Revenue	17,537.16	20,000.00	18,000.00
4823	Misc. Revenue-Finger Printing	3,276.00	3,700.00	3,700.00
4824	State Insurance Subsidy			113,400.00
4825	Refunds & Reimbursements	28,763.75	28,000.00	56,925.00
4827	Project Heart Revenue	6,000.00	6,000.00	6,000.00
4828	Phone Reimbursements	(107.25)	4.75	
4840	Planning Copy	536.00	200.00	100.00
4841	Engineering Copy/Spec. Fees	35.00	100.00	100.00
		168,173.29	122,327.56	230,015.00
4903	Transfer from Oil & Gas			310,729.00
4914	Transfers from Hotel/Motel Fund	4,782.52	4,500.00	4,300.00
4915	Transfer fro Debt Srvc.	245,761.92		
4925	Transfer from SMA	3,980,913.02	3,360,000.00	4,866,000.00
4943	Transfer from Police Tax Fund	384,819.65	394,624.86	347,617.14
4944	Transfer from Fire Tax Fund	384,819.65	394,624.86	347,617.14
4953	Transfer from Senior Citizen Fund	21,146.87		
4954	Transfer from Sister City Fund	221.92		
4955	Transfer from 2018 CIF	1,147.50		
		5,023,613.05	4,153,749.72	5,876,263.28
		$22,829,411.20	$22,636,040.30	$23,186,766.40

001
General Fund
Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
001-0110 City Manager			
Personnel Services	286,733.09	274,368.98	265,711.88
Materials and Supplies	615.43	1,156.80	12,700.00
Other Services and Charges	246,995.13	240,295.00	209,700.00
Total	534,343.65	515,820.78	488,111.88
001-0130 City Attorney			
Other Services and Charges	155,059.81	150,000.00	200,000.00
Total	155,059.81	150,000.00	200,000.00
001-0210 Budget and Finance			
Personnel Services	433,191.82	375,154.46	415,365.68
Materials and Supplies	4,224.97	3,850.00	3,550.00
Other Services and Charges	158,880.17	213,369.54	194,025.12
Total	596,296.96	592,374.00	612,940.80
001-0230 Information Systems			
Personnel Services	428,512.96	257,813.65	446,107.65
Materials and Supplies	5,510.77	10,550.00	8,500.00
Other Services and Charges	93,451.12	152,013.00	192,730.00
Total	527,474.85	420,376.65	647,337.65
001-0320 Municipal Court			
Personnel Services	180,177.73	156,884.05	170,094.71
Materials and Supplies	617.44	780.00	600.00
Other Services and Charges	219,671.18	265,420.00	241,502.91
Total	400,466.35	423,084.05	412,197.62
001-0330 City Clerk			
Personnel Services	222,065.57	181,170.00	245,439.47
Materials and Supplies	906.55	1,500.00	1,500.00
Other Services and Charges	28,491.91	67,925.00	44,195.00
Total	251,464.03	250,595.00	291,134.47
001-0410 City Clerk			
Personnel Services	321,667.80	199,320.81	216,606.12

Materials and Supplies	3,221.18	1,410.00	700.00
Other Services and Charges	48,679.87	51,660.00	55,410.58
Total	373,568.85	252,390.81	272,716.70
001-0510 Planning			
Personnel Services	567,929.53	575,540.00	524,247.84
Materials and Supplies	9,803.11	11,750.00	11,635.00
Other Services and Charges	238,887.17	160,000.00	189,118.09
Total	816,619.81	747,290.00	725,000.93
001-0610 Police Administration			
Personnel Services	547,028.25	455,090.00	554,201.47
Materials and Supplies	11,290.17	17,800.00	18,500.00
Other Services and Charges	72,985.53	49,410.00	46,672.84
Total	631,303.95	522,300.00	619,374.31
001-0620 Police Patrol			
Personnel Services	4,951,311.39	4,996,600.00	5,135,642.70
Materials and Supplies	190,346.54	208,315.00	207,600.00
Other Services and Charges	256,769.44	276,800.00	267,165.03
Total	5,398,427.37	5,481,715.00	5,610,407.73
001-0630 Criminal Investigations Division			
Personnel Services	643,526.65	967,789.31	1,134,306.50
Materials and Supplies	11,766.42	11,800.00	12,500.00
Other Services and Charges	41,074.23	43,600.00	40,738.55
Total	696,367.30	1,023,189.31	1,187,545.05
001-0640 Animal Control			
Personnel Services	126,741.26	125,579.05	124,042.14
Materials and Supplies	9,337.44	10,100.00	10,875.00
Other Services and Charges	22,685.92	42,337.00	31,850.00
Total	158,764.62	178,016.05	166,767.14
001-0660 Dispatch			
Personnel Services	654,934.26	723,141.42	648,066.95
Materials and Supplies	1,483.44	4,700.00	4,000.00
Other Services and Charges	6,979.54	16,857.00	16,580.00
Total	663,397.24	744,698.42	668,646.95
001-0710 Fire Prevention			
Personnel Services	561,931.37	573,958.76	591,739.19

Materials and Supplies	7,357.42	11,530.00	9,780.00
Other Services and Charges	9,108.48	14,000.00	33,310.00
Total	578,397.27	599,488.76	634,829.19
001-0720 Fire Suppression			
Personnel Services	4,291,053.49	4,427,448.93	4,490,981.81
Materials and Supplies	103,591.03	116,500.00	114,500.00
Other Services and Charges	200,241.39	301,930.00	311,191.00
Total	4,594,885.91	4,845,878.93	4,916,672.81
001-0730 Fire Training			
Personnel Services	111,841.73	113,800.85	114,379.42
Materials and Supplies	999.30	1,750.00	2,000.00
Other Services and Charges	40,979.51	60,100.00	85,450.00
Total	153,820.54	175,650.85	201,829.42
001-0740 Emergency Management			
Personnel Services	263,187.75	223,095.76	131,109.69
Materials and Supplies	7,105.07	8,675.00	5,600.00
Other Services and Charges	198,471.71	249,273.52	200,558.73
Total	468,764.53	481,044.28	337,268.42
001-0750 L.E.P.C			
Personnel Services			
Materials and Supplies	1,231.16	3,260.00	1,000.00
Other Services and Charges	145.40	311.40	
Total	1,376.56	3,571.40	1,000.00
001-0810 Engineering			
Personnel Services	362,256.83	240,061.39	219,562.68
Materials and Supplies	10,417.26	7,200.00	6,400.00
Other Services and Charges	21,836.22	47,350.00	31,062.85
Total	394,510.31	294,611.39	257,025.53
001-0920 Streets			
Personnel Services	660,085.92	548,114.86	633,662.68
Materials and Supplies	58,167.99	92,100.00	102,550.00
Other Services and Charges	80,913.65	143,570.65	98,429.00
Total	799,167.56	783,785.51	834,641.68
001-0930 Traffic Control			
Personnel Services	232,535.43	166,052.23	164,130.41

Materials and Supplies	15,594.38	20,800.00	24,520.00
Other Services and Charges	51,214.15	47,525.00	55,497.00
Total	299,343.96	234,377.23	244,147.41
001-0940 Parks			
Personnel Services	657,185.15	711,870.00	526,763.34
Materials and Supplies	41,274.43	51,600.00	64,000.00
Other Services and Charges	115,916.24	169,475.00	153,273.28
Total	814,375.82	932,945.00	744,036.62
001-0950 Cemetery			
Personnel Services	177,276.35	174,665.53	492,314.67
Materials and Supplies	9,536.50	10,850.00	13,070.00
Other Services and Charges	15,068.78	15,946.50	16,048.17
Total	201,881.63	201,462.03	521,432.84
001-1120 Municipal Auditorium			
Personnel Services		23,887.78	39,078.13
Materials and Supplies	198.30	2,150.00	2,150.00
Other Services and Charges	15,492.76	15,575.00	15,355.00
Total	15,691.06	41,612.78	56,583.13
001-1130 Community Center			
Personnel Services		18,167.22	29,521.10
Materials and Supplies	1,017.09	2,200.00	2,000.00
Other Services and Charges	9,005.01	15,300.00	10,150.00
Total	10,022.10	35,667.22	41,671.10
001-1140 Senior Center			
Personnel Services	1,794.08	35,086.73	48,521.10
Materials and Supplies	59.97	14,500.00	11,100.00
Other Services and Charges	120,577.91	30,375.00	22,063.00
Capital Outlay	9,091.10		
Total	131,523.06	79,961.73	81,684.10
001-1210 Expo Center			
Personnel Services	445,662.93	73,434.15	
Materials and Supplies	2,720.00	-	
Other Services and Charges	50,855.17	428,720.88	553,000.00
Total	499,238.10	502,155.03	553,000.00
001-4010 Equipment Services			

Personnel Services	336,626.87	191,320.05	208,742.56
Materials and Supplies	9,498.93	12,900.00	12,470.00
Other Services and Charges	15,660.42	30,106.00	23,593.14
Total	361,786.22	234,326.05	244,805.70
001-4020 Building Maintenance			
Personnel Services	30,626.94	82,964.32	141,218.48
Materials and Supplies	5,757.21	18,500.00	7,990.00
Other Services and Charges	29,961.14	49,205.00	48,904.00
Total	66,345.29	150,669.32	198,112.48
001-5030 Transfers			
Personnel Services			
Materials and Supplies			
Other Services and Charges	831,487.13	808,000.00	864,560.00
Transfers Out	808,033.92	1,134,359.84	524,769.36
Total	1,639,521.05	1,942,359.84	1,389,329.36
	22,234,205.76	22,841,417.42	23,160,251.01

101
Street and Alley Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	279,139.98	274,000.00	275,000.00
Licenses & Permits	1,040.00	850.00	1,500.00
Other Revenues	6,360.00	6,360.00	6,360.00
Transfers In	135,000.00	138,790.00	162,140.00
Total	421,539.98	420,000.00	445,000.00

Expenditures

101-0920 Streets			
Personnel Services			
Materials and Supplies			
Other Services and Charges	440,573.22	420,000.00	445,000.00
Total	440,573.22	420,000.00	445,000.00

102
E-911 Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	305,601.20	300,000.00	305,000.00
Total	305,601.20	300,000.00	305,000.00

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
102-0660 Dispatch			
Personnel Services			132,000.00
Other Services and Charges			173,000.00
Capital Outlay			
Total	-	-	305,000.00
102-0740 Emergency Management			
Personnel Services			
Other Services and Charges	194,604.03	225,000.00	
Capital Outlay	32,529.59	75,000.00	
Total	227,133.62	300,000.00	-
	227,133.62	300,000.00	305,000.00

103
Oil & Gas Revolving Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Licenses & Permits	13,750.00		13,750.00
Fund Balance			296,979.00
Total	13,750.00	-	310,729.00

Expenditures

103-5030 Transfers Out

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Personnel Services			
Other Services and Charges			
Transfers			310,729.00
Total	-	-	310,729.00

104
Economic Development Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	308,541.31	309,280.00	277,815.99
Interest Income	(680.17)	225.00	277.82
Transfers In			
Total	307,861.14	309,505.00	278,093.81

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
104-1310 Economic Development			
Other Services and Charges	345,996.00	286,392.00	257,752.80
Capital Outlay			
Total	345,996.00	286,392.00	257,752.80
104-5030 Transfers Out			
Other Services and Charges			
Capital Outlay			
Transfers Out	15,000.00	15,000.00	15,000.00
Total	15,000.00	15,000.00	15,000.00
	360,996.00	301,392.00	272,752.80

105
Spay and Neuter Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Other Revenues	2,525.00	2,500.00	2,500.00
Fund Balance		2,000.00	
Total	2,525.00	4,500.00	2,500.00

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
105-0640 Animal Control			
Other Services and Charges	4,327.50	4,500.00	2,500.00
Total	4,327.50	4,500.00	2,500.00

106
Hotel/Motel Surcharge Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	478,250.31	393,202.00	430,000.00
Interest Income		40.14	50.00
Other Revenues		478,389.73	
Transfers In	151,333.02		
Total	629,583.33	871,631.87	430,050.00

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
106-0140 Tourism			
Personnel Services		88,662.00	99,444.48
Materials and Supplies		6,200.00	6,200.00
Other Services and Charges		149,020.00	196,470.00
Total	-	243,882.00	302,114.48
106-5020 Community Service Contracts			
Other Services and Charges		280,000.00	123,600.00
Transfers Out	452,851.01		
Total	452,851.01	280,000.00	123,600.00
106-5030 Transfers Out			
Other Services and Charges			
Transfers Out	4,782.52	4,500.00	4,300.00
Total	4,782.52	4,500.00	4,300.00
	457,633.53	528,382.00	430,014.48

107
Police Sales Tax Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	385,670.90	386,602.00	347,269.87
Interest Income	(851.25)	250.00	347.27
Total	384,819.65	386,852.00	347,617.14

Expenditures

107-5030 Transfers Out			
Transfers Out	384,819.65	386,852.00	347,617.14
Total	384,819.65	386,852.00	347,617.14

108
Fire Sales Tax Fund

Revenues

	2017-2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	385,670.90	386,602.00	347,269.87
Interest Income	(851.25)	250.00	347.27
Total	384,819.65	386,852.00	347,617.14

Expenditures

108-5030 Transfers Out

Transfers Out	384,819.65	386,852.00	347,617.14
Total	384,819.65	386,852.00	347,617.14

112

Tax Increment Financing Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	64,623.57	52,000.00	41,600.00
Total	64,623.57	52,000.00	41,600.00

Expenditures

112-0520 Planning

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Other Services and Charges			
Capital Outlay		52,000.00	41,600.00
Total	-	52,000.00	41,600.00

113

Drug Forfeiture Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Intergovernmental Revenue	42,951.51	15,000.00	4,000.00
Other Revenues	26.48		
Fund Balance			8,000.00
Total	42,951.51	15,000.00	12,000.00

Expenditures

113-0620 Police Patrol			
Materials and Supplies	45,171.23	15,000.00	12,000.00
Total	45,171.23	15,000.00	12,000.00

190
CDBG Grant Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes			
Intergovernmental Revenue	290,368.46	511,000.00	656,000.00
Interest Income	2.31		
Other Revenues	15,288.12	20,000.00	17,315.00
Transfers In	0.92		
Total	305,659.81	531,000.00	673,315.00

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
190-1410 CDBG Admin			
Personnel Services	17,268.59	17,580.27	33,117.38
Materials and Supplies	546.06	1,000.00	500.00
Other Services and Charges	17,857.72	50,645.26	41,533.00
Total	35,672.37	69,225.53	75,150.38
190-1420 CDBG Rehab			
Personnel Services	100,298.54	104,301.91	87,361.45
Other Services and Charges	186,270.61	357,472.56	510,803.17
Total	286,569.15	461,774.47	598,164.62
	322,241.52	531,000.00	673,315.00

301
Capital Improvement Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	2,391,177.91	2,450,931.44	2,153,073.56
Intergovernmental Revenue		10,000.00	
Interest Income	14,251.40	15,500.00	13,153.07
Other Revenues	39,574.07	301,143.00	100,000.00
Transfers In	1,374,287.20		
Total	3,819,290.58	2,777,574.44	2,266,226.63

Expenditures

301-0230 Information Systems			
Capital Outlay	287,650.91	100,000.00	150,000.00
Total	287,650.91	100,000.00	150,000.00
301-0510 Planning			
Capital Outlay			
Total	-	-	-
301-0610 Police Administration			
Capital Outlay			
Total	-	-	-
301-0620 Police Patrol			
Capital Outlay	13,966.25	91,658.00	68,900.00
Total	13,966.25	91,658.00	68,900.00
301-0630 Criminal Investigations Division			
Capital Outlay			
Total	-	-	-
301-0660 Dispatch			
Capital Outlay			
Total	-	-	-
301-0710 Fire Prevention			
Capital Outlay		43,000.00	
Total	-	43,000.00	-

301-0720 Fire Suppression				
Capital Outlay		2,289,233.19	136,700.00	95,500.00
	Total	2,289,233.19	136,700.00	95,500.00
301-0730 Fire Training				
Capital Outlay		7,500.00	6,500.00	
	Total	7,500.00	6,500.00	-
301-0740 Emergency Management				
Capital Outlay		115,859.59	61,250.00	
	Total	115,859.59	61,250.00	-
301-0810 Engineering				
Capital Outlay		23,515.00	2,000.00	
	Total	23,515.00	2,000.00	-
301-0920 Streets				
Capital Outlay			60,000.00	30,000.00
	Total	-	60,000.00	30,000.00
301-0930 Traffic Control				
Capital Outlay				
	Total	-	-	-
301-0940 Parks				
Capital Outlay		78,014.52	63,000.00	107,600.00
	Total	78,014.52	63,000.00	107,600.00
301-0950 Cemetery				
Capital Outlay		5,861.65		
	Total	5,861.65	-	-
301-1040 Water Distribution				
Capital Outlay		58,122.90		
	Total	58,122.90	-	-
301-1110 Library				
Capital Outlay				10,000.00
	Total	-	-	10,000.00
301-1120 Municipal Auditorium				

Capital Outlay		19,645.56	20,000.00	10,000.00
	Total	19,645.56	20,000.00	10,000.00
301-1130 Community Center				
Capital Outlay				10,000.00
	Total	-	-	10,000.00
301-1140 Senior Citizen Center				
Capital Outlay		12,222.72	10,000.00	10,000.00
	Total	12,222.72	10,000.00	10,000.00
301-1210 Expo Operations				
Capital Outlay			110,000.00	
	Total	-	110,000.00	-
301-4010 Equipment Services				
Capital Outlay				
	Total	-	-	-
301-4020 Building Maintenance				
Capital Outlay				10,000.00
	Total	-	-	10,000.00
301-5010 Debt Service				
Debt Service		1,344,178.87	1,669,166.57	789,716.50
	Total	1,344,178.87	1,669,166.57	789,716.50
301-5030 Transfers Out				
Transfers Out		86,362.00	602,850.00	861,000.00
	Total	86,362.00	602,850.00	861,000.00
		4,342,133.16	2,976,124.57	2,152,716.50

302
Street Improvement Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	2,699,711.55	2,762,374.27	2,430,889.38
Intergovernmental Revenue	1,500.00		900,000.00
Interest Income	(1,326.18)	34,098.99	33,930.89
Other Revenues	16,706.00	16,457.13	
Transfers In		1,390,000.00	
Fund Balance			3,845,779.61
Total	2,716,591.37	4,202,930.39	7,210,599.88

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
302-0810 Engineering			
Capital Outlay	234,437.80	4,837,000.00	5,611,886.67
Total	234,437.80	4,837,000.00	5,611,886.67
302-0820 New Street Projects			
Capital Outlay		270,078.78	
Total	-	270,078.78	-
302-0850 Street Rehab Projects			
Capital Outlay	104,616.92		
Total	104,616.92	-	-
301-0920 Streets			
Capital Outlay	192,537.51	330,000.00	400,000.00
Total	192,537.51	330,000.00	400,000.00
302-0930 Traffic Control			
Capital Outlay	31,283.48	75,000.00	50,000.00
Total	31,283.48	75,000.00	50,000.00
302-5030 Transfers Out			
Transfers Out	514,097.60		1,148,713.21
Total	514,097.60	-	1,148,713.21

1,076,973.31	5,512,078.78	7,210,599.88

303
2018 Capital Improvement Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Taxes	1,824,234.65	3,092,815.09	2,778,159.36
Interest Income	93,510.55	103,000.00	110,778.16
Other Revenues	10,000,020.00		
Fund Balance			6,040,395.64
Total	11,917,765.20	3,195,815.09	8,929,333.15

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
303-0620 Police Patrol			
Other Services and Charges	136,344.47		
Capital Outlay	1,054,113.00	3,259,130.00	3,004,604.15
Total	1,190,457.47	3,259,130.00	3,004,604.15
303-0740 Emergency Management			
Capital Outlay		250,000.00	
Total	-	250,000.00	-
303-0920 Streets			
Capital Outlay	88,800.00	4,454,700.00	4,454,700.00
Total	88,800.00	4,454,700.00	4,454,700.00
303-0940 Parks			
Other Services and Charges		220,000.00	180,000.00
Capital Outlay		400,000.00	262,989.00
Total	-	620,000.00	442,989.00
303-1110 Library			
Capital Outlay		120,000.00	86,000.00
Total	-	120,000.00	86,000.00
303-1130 Community Center			
Capital Outlay		30,000.00	20,000.00
Total	-	30,000.00	20,000.00
303-1140 Senior Citizen Center			
Capital Outlay		130,000.00	20,000.00

	Total	-	130,000.00	20,000.00
303-5010 Debt Service				
Debt Service		1,637,158.89	1,951,347.50	921,040.00
	Total	1,637,158.89	1,951,347.50	921,040.00
303-5030 Transfers Out				
Debt Service		1,147.50		
	Total	1,147.50	-	
		2,917,563.86	10,815,177.50	8,929,333.15

350
Aquatic Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Charges for Services	209,953.28	214,250.00	152,000.00
Other Revenues	570.62		
Transfers In	139,586.53	140,083.04	202,366.73
Total	350,110.43	354,333.04	354,366.73

Expenditures

350-0960 Pool

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Personnel Services	240,540.62	251,550.04	241,836.73
Materials and Supplies	54,047.47	65,100.00	73,700.00
Other Services and Charges	42,064.02	37,683.00	38,830.00
Capital Outlay			
Total	336,652.11	354,333.04	354,366.73

501
Shawnee Municipal Authority

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Licenses & Permits	27,280.00	15,825.00	25,460.00
Charges for Services	13,056,658.75	13,648,288.66	14,254,668.00
Rental Revenue			
Interest Income	75,365.93	50,562.18	35,000.00
Other Revenues	1,162,318.72	6,178,937.61	3,922,029.80
Transfers In	600,459.60		1,979,713.21
Total	14,922,083.00	19,893,613.45	20,216,871.01

Expenditures

501-0310 Utility Billing

Personnel Services	402,528.19	373,137.61	318,987.10
Materials and Supplies	12,721.10	13,500.00	10,990.00
Other Services and Charges	268,729.34	305,218.85	328,781.71
Capital Outlay			
Total	683,978.63	691,856.46	658,758.81

501-1010 Utility Administration

Personnel Services	310,198.71	316,013.78	363,651.29
Materials and Supplies	7,729.95	12,732.64	11,500.00
Other Services and Charges	2,178,146.88	2,677,436.00	5,441,611.94
Capital Outlay		30,000.00	
Total	2,496,075.54	3,036,182.42	5,816,763.24

501-1020 Lake Operations

Personnel Services	48,540.25		
Materials and Supplies	1,839.44	3,392.02	5,500.00
Other Services and Charges	49,956.50	62,090.85	64,350.00
Capital Outlay	12,029.38		85,000.00
Total	112,365.57	65,482.87	154,850.00

501-1030 Water Production

Personnel Services	536,387.50	448,614.91	479,585.76
Materials and Supplies	364,571.76	343,900.00	423,200.00
Other Services and Charges	320,316.25	393,350.00	539,842.00

Capital Outlay		60,000.00	
Total	1,221,275.51	1,245,864.91	1,442,627.76
501-1040 Water Distribution			
Personnel Services	348,508.54	352,741.67	426,633.75
Materials and Supplies	80,253.98	122,500.00	137,250.00
Other Services and Charges	132,823.71	156,541.40	163,028.00
Capital Outlay		5,847,000.00	1,624,043.80
Total	561,586.23	6,478,783.07	2,350,955.55
501-1050 North Sewer Treatment Plant			
Personnel Services	553,380.23	318,480.83	345,846.15
Materials and Supplies	28,527.45	23,000.00	20,000.00
Other Services and Charges	113,548.47	119,129.76	133,888.00
Capital Outlay		40,000.00	75,000.00
Total	695,456.15	500,610.59	574,734.15
501-1060 South Sewer Treatment Plant			
Personnel Services	545,867.19	467,225.90	520,738.04
Materials and Supplies	23,729.30	30,535.73	32,000.00
Other Services and Charges	135,531.13	444,383.32	123,613.00
Capital Outlay	16,302.00		70,000.00
Total	721,429.62	942,144.95	746,351.04
501-1070 Sewer Collection			
Personnel Services	296,095.34	490,826.26	419,212.16
Materials and Supplies	48,675.48	52,500.00	54,500.00
Other Services and Charges	150,492.98	243,200.00	178,390.00
Capital Outlay	405,135.00	330,000.00	398,000.00
Total	900,398.80	1,116,526.26	1,050,102.16
501-1080 Value Crew			
Personnel Services	222,633.24		
Materials and Supplies	31,720.52		
Other Services and Charges	11,679.61		
Total	266,033.37	-	-
501-5010 Debt Service			
Debt Service	1,975,269.22	2,570,210.75	2,345,993.09
Total	1,975,269.22	2,570,210.75	2,345,993.09

501-5030 Transfers Out

Personnel Services			
Materials and Supplies			
Other Services and Charges			
Capital Outlay			
Transfers Out	3,980,913.02	3,360,000.00	4,866,000.00
Total	3,980,913.02	3,360,000.00	4,866,000.00
	13,614,781.66	20,007,662.28	20,007,135.81

511
Shawnee Airport Authority

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Intergovernmental Revenue	518,360.01		1,023,439.80
Rental Revenue	269,249.36	267,000.00	284,002.70
Interest Income	58.27		
Other Revenues	302,117.70	282,300.00	218,350.00
Transfers In	292,414.37	292,085.45	92,460.00
Total	1,382,199.71	841,385.45	1,618,252.50

Expenditures

501-0120 Airport			
Personnel Services	191,258.68	177,485.45	200,582.70
Materials and Supplies	259,815.74	249,700.00	246,350.00
Other Services and Charges	107,801.48	128,350.00	117,497.00
Capital Outlay	971,869.16	285,850.00	1,053,822.00
Total	1,530,745.06	841,385.45	1,618,251.70

601

Workers' Compensation Self-Insurance Fund

Revenues

	2017-2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Other Revenues	68,528.27		
Transfers In	529,222.05	718,450.00	809,683.00
Total	597,750.32	718,450.00	809,683.00

Expenditures

601-5050 Workers Compensation

	2017-2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Other Services and Charges	529,545.06	718,450.00	809,683.00
Total	529,545.06	718,450.00	809,683.00

701
Library Fund

Revenues

	2017-2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Transfers In	89,000.00	89,251.35	97,802.63
Total	89,000.00	89,251.35	97,802.63

Expenditures

701-1110 Library

	2017-2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Personnel Services	25,355.15	19,451.35	32,042.63
Materials and Supplies	4,108.10	4,700.00	4,380.00
Other Services and Charges	61,830.76	65,100.00	61,380.00
Capital Outlay			
Total	91,294.01	89,251.35	97,802.63

702
Cemetery Perpetual Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Interest Income			
Other Revenues	4,516.84	4,500.00	4,000.00
			20,500.00
Total	4,516.84	4,500.00	24,500.00

Expenditures

702-0950 Cemetery			
Other Services and Charges		4,500.00	4,500.00
Capital Outlay		20,000.00	20,000.00
Total	-	24,500.00	24,500.00

709

Sister Cities Fund

Revenues

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
Other Revenues	13,276.48		15,000.00
Transfers In	15,700.00	15,000.00	15,000.00
Total	28,976.48	15,000.00	30,000.00

Expenditures

	2018-2019 Actuals	2019-2020 Budget	2020-2021 Proposed Budget
709-1320 Sister Cities			
Other Services and Charges	28,976.48	15,000.00	30,000.00
Total	28,976.48	15,000.00	30,000.00
709-5030 Transfers Out			
Other Services and Charges	221.92		
Total	221.92	-	-
	29,198.40	15,000.00	30,000.00

Shawnee Airport Authority **4.**

Meeting Date: 06/15/2020

Budget Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2020 through June 30, 2021 finding all things requisite and necessary have been done in preparation and presentation of budget.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. SAA-2020-____

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE AIRPORT AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2020 through June 30, 2021, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and a public hearing was held June 8, 2020 at City Hall Commission Chambers at 16 West 9th Street, Shawnee, Oklahoma

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

511 SHAWNEE AIRPORT AUTHORITY $1,618,252

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the SHAWNEE AIRPORIT AUTHORITY, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 15th day of June, 2020

CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

SEAL
ATTEST:

____
RICHARD FINLEY, MAYOR

____
LISA LASYONE, CMC, CITY CLERK

Shawnee Airport Authority **5. a.**

Meeting Date: 06/15/2020

Bid Open

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Clean and seal joints and cracks, seal coat, and re-mark runway 17-35. AIP Project No.: 3-40-0088-019-2020 and Clean and seal joints and cracks, seal coat, and re-mark parallel taxiway. AIP Project No.: 3-40-0088-020-2020 (Open)

Fiscal Impact

Attachments

Bid Specifications

Mailing List

Plan Holders List

SECTION 1

NOTICE TO BIDDERS

SHAWNEE AIRPORT AUTHORITY ON BEHALF OF
THE CITY OF SHAWNEE, OKLAHOMA
SHAWNEE REGIONAL AIRPORT

FAA AIP PROJECT NO. 3-40-0088-020-2020
FAA AIP PROJECT NO. 3-40-0088-019-2020

Sealed bids subject to the conditions and provisions presented herein will be received in the **City Clerk's office until 3:00 pm CDT on Monday, June 15, 2020,** and then publicly opened and read at **6:00 pm CDT on Monday, June 15, 2020 at Shawnee City Hall, 16 West 9th St., Shawnee, Oklahoma 74801**, for furnishing all labor, materials and equipment and performing all work necessary to:

Base Bid No. 1: Clean and Seal Joints and Cracks, Seal Coat and Re-Mark Runway 17-35
Base Bid No. 2: Clean and Seal Joints and Cracks, Seal Coat and Re-Mark Parallel Taxiway

Plans and Specifications are on file and may be examined at the office of the **City Clerk**, **16 West 9th St., Shawnee, Oklahoma 74801** and at the office of the Consulting Engineers, H.W. Lochner, Inc., **13439 Broadway Ext., Suite 101, Oklahoma City, OK 73114.** Questions concerning the Plans and Specifications for this project should be directed to **Kirk Evans, PE** at H.W. Lochner's Office in Oklahoma City, Oklahoma at (405) 418-5881.

A complete set of bid documents may be obtained from the Consulting Engineer, **Lochner, by calling (405) 418-5881 or by emailing dmegna@hwlochner.com and requesting a set for a fee of ($20.)** <u>**None of the charge will be refunded.**</u> Bid documents will be provided electronically in Adobe Acrobat® PDF format accessible with Adobe Reader®. The bidder will be responsible for acquiring, copying and distributing bidding documents (plans and specifications) necessary to bid and construct the project. Lochner will not provide hard copies of the document.

All bidders submitting a bid <u>**must**</u> obtain an electronic set of bidding documents from Lochner to submit a valid bid. Any proposal submitted that was obtained from an outside source other than Lochner will be considered an irregular proposal and will be eligible for rejection. When the bidder purchases a set of bid documents, the bidder will be placed on the plan holder's list which is necessary to supply bidders of any addenda that may be issued for the project. When orders for a set of bid documents are received, a link from which the documents can be downloaded will be emailed to the bidder. The bidder will be responsible for downloading, printing and distributing the documents to suppliers and subcontractors.

A prebid **video teleconference** for this project will be held at **3:00 pm CDT on Monday, June 8, 2020. No onsite meeting will take place. Instructions for joining the pre-bid meeting are shown below:**

<u>**Audio Only by Phone**</u>
Phone Number: 1 (872) 239-6224
Conference ID: 884 828 022#

<u>**Video and Audio**</u>
Microsoft Teams App or Web Browser Access
Contact Lochner's office by phone at (405) 418-5881 or by email at <u>dmegna@hwlochner.com</u>, and a hyperlink for direct access to the meeting will be emailed.

When a set of bid documents is ordered through Lochner, a direct link and the phone number for accessing the pre-bid meeting will both be included when the documents are sent to the bidder.

Contract Work Items: This project will involve the following work items and estimated quantities. Prospective bidders are hereby advised that the quantities indicated herein are approximate and are subject to change.

ITEM NO.	SPEC.	ITEM DESCRIPTION	QTY.	UNIT
FAA AIP PROJECT NO. 3-40-0088-020-2020				
BASE BID NO. 1				
Clean and Seal Joints and Cracks, Seal Coat and Re-Mark Runway 17-35				
1	TEMP	Temporary Marking & Barricades	1	L.S.
2	C-105	Mobilization	1	L.S.
3	P-101	Pavement Marking Removal	133,600	S.F.
4	P-101	Clean and Seal Joints and Cracks ≤ 1"	56,300	L.F.
5	P-101	Clean and Seal Joints and Cracks > 1"	1,750	L.F.
6	P-620	Temporary Non-Reflectorized Pavement Marking	41,675	S.F.
7	P-620	White Reflectorized Pavement Marking	83,900	S.F.
8	P-620	Yellow Reflectorized Pavement Marking	3,650	S.F.
9	P-620	Black Non-Reflectorized Pavement Marking	20,600	S.F.

BASE BID NO. 1 - ALTERNATE NO. 1				
Alternate Seal Coat Material (P-631)				
1	P-631	Refined Coal Tar Emulsion with Additives for Slurry Coat	73,260	S.Y.
2	P-631	Runway Friction Testing (P-631)	1	L.S.

BASE BID NO. 1 - ALTERNATE NO. 2				
Alternate Seal Coat Material (P-629)				
1	P-629	Thermoplastic Coal Tar Emulsion Micro-Surface Type B	73,260	S.Y.

BASE BID NO. 1 - ALTERNATE NO. 3				
Alternate Seal Coat Material (P-608)				
1	P-608	Asphalt Surface Treatment	73,260	S.Y.
2	P-608	Runway Friction Testing (P-608)	1	L.S.

ITEM NO.	SPEC.	ITEM DESCRIPTION	QTY.	UNIT
FAA AIP PROJECT NO. 3-40-0088-019-2020				
BASE BID NO. 2				
Clean and Seal Joints and Cracks, Seal Coat and Re-Mark Parallel Taxiway				
1	TEMP	Temporary Marking & Barricades	1	L.S.
2	C-105	Mobilization	1	L.S.
3	P-101	Pavement Marking Removal	5,650	S.F.
4	P-101	Clean and Seal Joints and Cracks ≤ 1"	15,300	L.F.
5	P-101	Clean and Seal Joints and Cracks > 1"	570	L.F.
6	P-620	Yellow Reflectorized Pavement Marking	4,650	S.F.
7	P-620	Black Non-Reflectorized Pavement Marking	8,950	S.F.

BASE BID NO. 2 - ALTERNATE NO. 1				
Alternate Seal Coat Material (P-631)				
1	P-631	Refined Coal Tar Emulsion with Additives for Slurry Coat	38,175	S.Y.

BASE BID NO. 2 - ALTERNATE NO. 2				
Alternate Seal Coat Material (P-629)				
1	P-629	Thermoplastic Coal Tar Emulsion Micro-Surface Type B	38,175	S.Y.

BASE BID NO. 2 - ALTERNATE NO. 3				
Alternate Seal Coat Material (P-608)				
1	P-608	Asphalt Surface Treatment	38,175	S.Y.

Contract Time
The owner has established a contract performance time of **twenty-five (25) calendar days for Base Bid No. 1 and thirty-eight (38) calendar days for Base Bid No. 2.** from the date of the Notice-to-Proceed. All project work shall be substantially completed within the stated timeframe. This project is subject to liquidated damages as prescribed within the project manual in the Proposal Section.

Bid Security
Each proposal must be accompanied by a bid guaranty in the amount of five (5) percent of the total amount of the bid. The bid guaranty may be by certified check or bid bond made payable to **the City of Shawnee, Oklahoma.**

Bonding Requirements
The successful bidder will be required to furnish separate performance, payment, and maintenance bonds each in the amount equal to 100% of the contract price at the time of contract execution.

Award of Contract
All proposals submitted in accordance with the instructions presented herein will be subject to evaluation. Bids may be held by the **City of Shawnee** for a period not to exceed **ninety (90) calendar days** from the date of the bid opening for the purpose of conducting the bid evaluation.

Award of contract will be based on the lowest aggregate sum of both base bids and/or chosen alternate submitted from those bidders that are confirmed as being responsive and responsible. The right is reserved, as the City of Shawnee may require, to reject any and all bids and to waive any informalities in the bids received.

Award of contract is contingent upon the owner receiving Federal funding assistance under the Airport Improvement Program.

Federal Provisions
This project is subject, but not limited, to the following Federal provisions, statutes and regulations. Reference Section 4 Supplementary Provisions for a complete list of applicable provisions.

Equal Opportunity Clause and Specifications – Reference 41 CFR § 60-1.4, Executive Order 11246: The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth within the supplementary provisions. The successful Bidder shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

Affirmative Action Requirement – Reference 41 CFR part 60-4, Executive Order 11246:

1. The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth within the Supplementary Provisions.

2. The goals and timetables for minority and female participation, expressed in percentage terms for the contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

   Timetables:
   Goals for minority participation for each trade: **10.2%**

   Goals for female participation in each trade: 6.9%

   These goals are applicable to all of the contractor's construction work (whether or not it is Federal or federally-assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor is also subject to the goals for both federally funded and non-federally funded construction regardless of the percentage of federal participation in funding.

   The contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training shall be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from contractor to contractor or from project to project, for the sole purpose of meeting the contractor's goals, shall be a violation of the contract, the Executive Order, and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The contractor shall provide written notification to the Director, Office of Federal Contract Compliance Programs (OFCCP), within 10 working days of award of any construction subcontract in excess of $10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of subcontract; and the geographical area in which the subcontract is to be performed.

4. As used in this notice and in the contract resulting from this solicitation, the "covered area" is **Oklahoma, Pottawatomie County, City of Shawnee, Shawnee Regional Airport**.

Nonsegregated Facilities Requirement – Reference 41 CFR § 60-1.8:
Notice to Prospective Federally Assisted Construction Contractors

1. A Certification of Non-segregated Facilities shall be submitted prior to the award of a federally-assisted construction contract exceeding $10,000 which is not exempt from the provisions of the Equal Opportunity Clause.

2. Contractors receiving federally-assisted construction contract awards exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause will be required to provide for the forwarding of the following notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed $10,000 and are not exempt from the provisions of the Equal Opportunity Clause.

3. The penalty for making false statements in offers is prescribed in 18 U.S.C. § 1001.

Notice to Prospective Subcontractors of Requirements for Certification of Non-Segregated Facilities

1. A Certification of Non-segregated Facilities shall be submitted prior to the award of a subcontract exceeding $10,000, which is not exempt from the provisions of the Equal Opportunity Clause.

2. Contractors receiving subcontract awards exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause will be required to provide for the forwarding of this notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed $10,000 and are not exempt from the provisions of the Equal Opportunity Clause.

3. The penalty for making false statements in offers is prescribed in 18 U.S.C. § 1001.

Disadvantaged Business Enterprise – Reference 49 CFR Part 26: The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contracts. In accordance with 49 CFR Part 26.45, the sponsor has established a contract goal of **0.00% Race Neutral and 6.22% Race Conscious participation for a total goal of 6.22%** percent participation for small business concerns owned and controlled by certified socially and economically disadvantaged enterprise (DBE). The bidder shall make and document good faith efforts, as defined in Appendix A of 49 CFR Part 26, to meet this established goal. **The bidder shall complete the Disadvantaged Business Enterprise forms (DBE-1 to DBE-4) regardless of the DBE goal if a DBE firm is to be utilized on the project.**

Davis-Bacon Requirements – Reference 2 CFR § 200 Appendix II(D): The Contractor is required to comply with wage and labor provisions and to pay minimum wages in accordance with the current schedule of wage rates established by the United States Department of Labor.

Debarment and Suspension (Non-Procurement) – Reference 2 CFR Part 180 (Subpart C), 2 CFR Part 1200, DOT Order 4200.5 DOT Suspension & Debarment Procedures & Ineligibility: By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that at the time the bidder or offeror submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Trade Restriction – Reference 49 CFR Part 30: The contractor or subcontractor, by submission of an offer and/or execution of a contract, certifies that it:

a. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
b. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
c. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Buy American Preference – Reference 49 USC § 50101:
The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

Additional Provisions
Modification to the project documents may only be made by written addendum by the Owner or Owner's authorized Representative.

The Proposal must be made on the forms provided within the electronic project manual issued by Lochner. Any proposal submitted that was obtained from an outside source other than Lochner will be considered an irregular proposal and will be eligible for rejection. Bidders must supply all required information prior to the time of the bid opening.

Submittal of Proposals
Additional information and instructions for submittal of a proposal are provided within the Instructions-to-Bidders.

Notice to Bidders List

Company	Email
South Central Content	content@constructconnect.com
Bid News	project@bidnews.com
Autry Technology Center	dtoland@autrytech.edu
E Plan	eplan@eplanbidding.com
Southwest Construction News	planroom@swcnews.com
Blue Book	ddempsey@thebluebook.com
Libra Electric	sales@libraelectric.net
Wise Electric	ryan@wiseelectricco.com wiseelectric@yahoo.com
Altus Sand and Gravel	asandg@sbcglobal.net
Time Striping	brian@timestriping.com
Kline Mechanical	bwklinemech@yahoo.com
Caswell Construction	allen@caswellconst.com
Cedar Ridge	cedarridgegc.chris@att.net cgcllcok@yahoo.com
Cirle C Paving	chad@circlecpaving.com
Ronbinson Construction	chad.robinsonconst@gmail.com
Cirle S	circles@htswireless.com
Contech	alight@contechinc.net
Carnahan White	dean@carnahanwhite.com
Downey Contracting	rmorris@downeycontracting.com
American Fence	graham@americanfenceok.com
GPC	jsylvester@gpcok.com
Atlas Asphalt	harveylsparks@atlasasphaltok.com
PRS	prsjim@aol.com prsjim@gmail.com
Grip Flex / Ameriseal	jbecker@grip-flex.com
Meridian Construction	k.irby@meridiancon.net keystone@olp.net
Site Solutions	kris@sitesolutionsok.com
	jjones@provalue.net
Markwell Paving	darrell@markwellpaving.com
Maxwell Asphalt	contact@maxwellasphalt.com rob@maxwellasphalt.com
Redlands Contracting	chris.redlands@yahoo.com
Rudy Construction	ppratt@rudyconstruction.com
Glover Construction	jobcost@gloverai.com
Bishop Construction	bishopconstruction@sbcglobal.net
Sherwood	kylec@sherwoodoklahoma.com
Silverstar Construction	aaronp@silverstarconst.com
JLT Contracting	wassont@sbcglobal.net
Silverstar Construction	terrim@silverstarconst.com
Mitchell GC	tim@mitchellgc.com
Robinson Fence	tmowry@robinsonfence.com
Austin Paving	austinpaving@aol.com
Trent Construction	blaine@trentconstruction.com
Tri-City Seal Co., Inc.	jayson.dedmon@gmail.com
TTK Construction	mikemartin@ttkconstruction.com
Hydro Blasting	HB@hydro-blasting.com
RFB Construction	sap@rfbconstructionco.com
Hi-Lite Airfield Services	dennish@hi-lite.com
A-Tech Paving	bids@atechpaving.com
Brandon English-620-260-0602	Benglish118@yahoo.com
GCC Enterprise	tmcdonald@gccenterprise.com
Third Generation Electric	daniel@tgetulsa.com
MacHill Construction Co. (GC)	casonhill@machillconstruction.com
Ellsworth Construction	jeremy@ellsworthinc.com
Struckel Electric	strukelinc@ckt.net
Custom Pavement	julie@custompavement.com
Hutton, Inc.	codylcrow@yahoo.com
On plan holders list and Pre Bid Sign In Sheet	
Tri-City Seal Co., Inc.	rherrick.tcs@gmail.com
Vance Bros., Inc.	aswell@vancebrothers.com
Gee Asphalt Systems.,	skukuzke@geeasphalt.com
Custom Pavement	brian@custompavemetn.com
Tri-City Seal Co., Inc.	rob@pldi.net

revised 6/10/2020

PLANHOLDERS LIST

Project: The **Shawnee Regional Airport -** The work shall consist of **Clean and Seal Joints and Cracks, Seal Coat and Re-Mark Runway 17-35 & Parallel Taxiway**

BID OPENING: Sealed Bids, addressed to the **City Clerk, Shawnee City Hall, 16 West 9th St., Shawnee, Oklahoma 74801**, will be received until **Monday, June 15, 2020 at 3:00 pm CDT**. Each sealed bid shall be identified in the upper left hand corner as follows: Bid of: (Name and address of Contractor) for construction improvements at the Shawnee Regional Airport,AIP Project No. 3-40-0088-019-2020 & 3-40-0088-020-2020 to be opened at 6:00 pm CDT on Monday, June 15, 2020 at the Shawnee City Hall, 16 West 9th St., Shawnee, Oklahoma 74801.

A **prebid teleconference** for this project will be held at **3:00 pm CDT on Monday, June 8, 2020**. No onsite meeting will take place.

DEPOSIT FOR PLANS AND SPECIFICATIONS: *$20.00* – Non-Refundable **Lochner Job Number**: 15710

NAME AND ADDRESS OF PLANHOLDERS	SET NO.	DATE ORDERED	DATE EMAILED	PAYMENT RECEIVED	ADDENDEMS SENT	ACKNOWLEDGEMENT RECEIVED	TELEPHONE AND FAX NUMBERS
Lochner 13439 Broadway Ext. #101 Oklahoma City, OK 73114	1	N/A	N/A	**NO CHARGE**			Phone: (405) 418-5886 Patrick Barnas, PE pbarnas@hwlochner.com
City of Shawnee, Oklahoma 16 West 9 th St. Shawnee, Oklahoma 74801	2	N/A	N/A	**NO CHARGE**			Phone: (405) 878-1604 City Clerk
Oklahoma Aeronautics Commission 110 North Robinson Ave., Suite 200 Oklahoma City, OK 73102	3	N/A	N/A	**NO CHARGE**			Phone: (405) 604-6904 Ben Naghavi, Airport Engineer BNaghavi@oac.ok.gov
Construct Connect 3825 Edwards Rd, Ste 800 Cincinnati, OH 45209	4	5/26/20	5/26/20	**$20 check #139246**			Phone: (323) 602-5079 Lea Carilla Lea.carilla@constructconnect.com
ePlan 1400 Forum Blvd. Suite 7B Columbia, MO 65203	5	5/26/20	5/27/20	**$20 check #13287**			Phone: (573) 447-7130 John Noll eplan@eplanbidding.com
JLT Contracting, LLC PO Box 81 Cushing, OK 74023	6	5/26/20	5/27/20	**$20 check #8359**			Phone: (918) 225-2242 Tammy Wasson wassont@sbcglobal.net
Custom Pavement 2805 Co-Op Drive Van Buren, AR 72956	7	5/28/20	5/28/20	**$20 check #4783**			Phone: (479) 262-6160 ext. 1 Julie Becker julie@custompavement.com
Tri City Seal Co., Inc.	8	5/29/20	5/29/20				Phone: (405) 381-4051 Rick Herrick Rherrick.tcs@gmail.com
Vance Bros., Inc. 5201 Brighton, PO Box 300107 Kansas City, MO 64130-0107	9	5/29/20	5/29/20	**$20 check #00309216**			Phone: (816) 923-4325 Ext. 271 Arthur Sewell asewell@vancebrothers.com
Gee Asphalt Systems, Inc. 4715 6th St, SW Cedar Rapids, IA 52404	10	6/4/20	6/5/20				Phone: () Shaun Kukuzke skukuzke@geeasphalt.com