AGENDA
SHAWNEE MUNICIPAL AUTHORITY
June 16, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

   a. Minutes from the June 2, 2014 meeting.

2. Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.

3. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority **1. a.**

Meeting Date: 06/16/2014

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the June 2, 2014 meeting.

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JUNE 2, 2014, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Agee, Harrod, Mainord, Hall, Winterringer, Smith
ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the May 19, 2014 meeting

A motion was made by Trustee Hall, seconded by Trustee Harrod, to approve the Consent Agenda item No. 1(a). Motion carried 7-0.

AYE: Hall, Harrod, Mainord, Winterringer, Smith, Stephens, Agee
NAY: None

AGENDA ITEM NO. 2: Discuss and consider voluntary Drought Management Practices.

City Manager Brian McDougal stated that Staff would be bringing changes to the Drought Management Plan to the Commission in the future. At this time, he requested that the Commission authorize that Staff request citizens to voluntarily ration water usage. He said all voluntary rationing consists of is advising of ways to ration water usage.

A motion was made by Trustee Winterringer, seconded by Trustee Hall, to approve Staff to request citizens to voluntarily ration water usage. Motion carried 7-0.

AYE: Winterringer, Hall, Smith, Stephens, Agee, Harrod, Mainord
NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:41 p.m.)

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WES MAINORD
CHAIRMAN

ATTEST:

_____
LISA LASYONE, DEPUTY CITY CLERK
SECRETARY

Shawnee Municipal Authority **2.**

Meeting Date: 06/16/2014

Budget Resolution and Summary

Submitted By: Donna Mayo, Administration

Department: Administration

Information

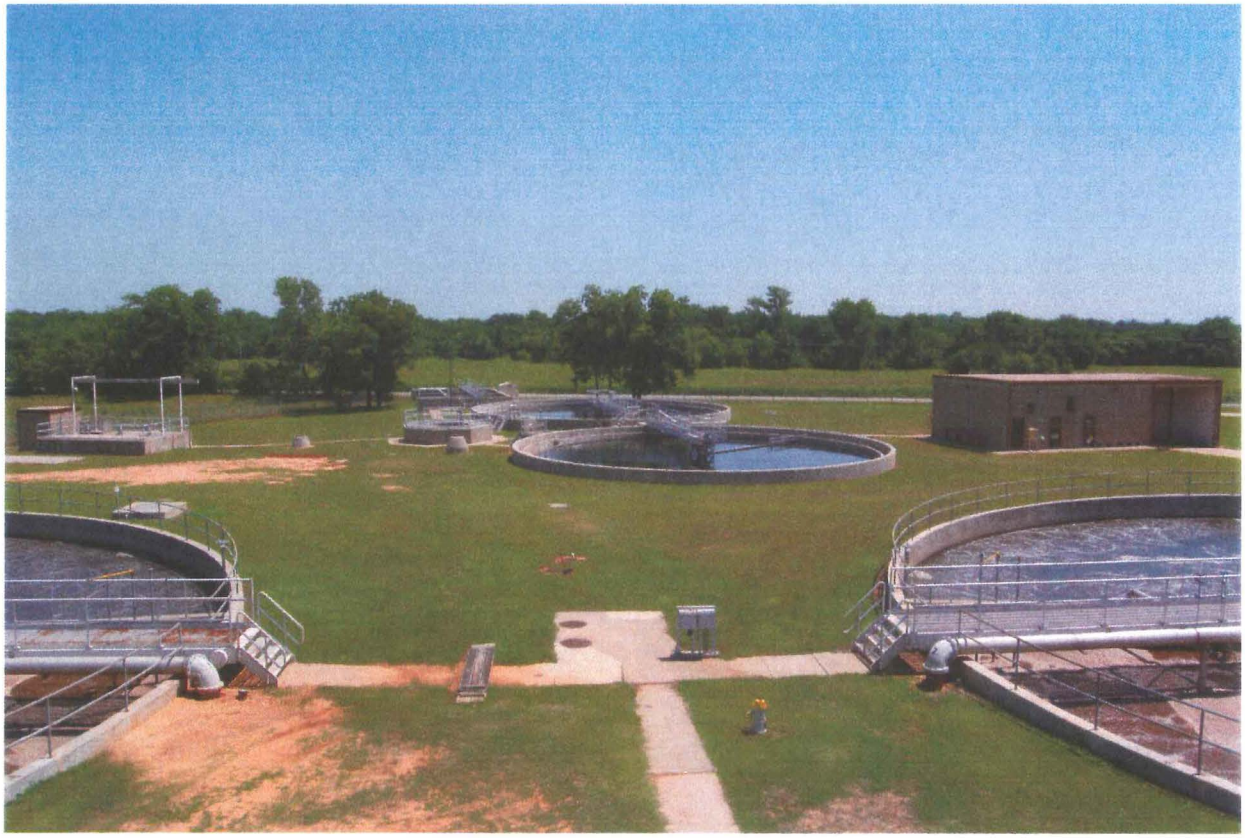
Title of Item for Agenda

Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.

Attachments

Budget Summary

Resolution SMA Budget



Shawnee Municipal Authority

Budget

Fiscal Year 2014-2015

		2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 BUDGET	2013-2014 ESTIMATE	2014-2015 BUDGET
001	SMA					
	Beginning fund balance	3,652,463	4,000,145	5,134,991	5,134,991	6,377,875
	Total Revenues	13,456,263	13,818,461	15,602,247	15,619,959	15,602,247
	Total Expenses	13,108,581	12,683,615	15,952,880	14,377,075	17,807,052
	End of Year Adjustment					
	Ending Fund Balance	4,000,145	5,134,991	4,784,358	6,377,875	4,173,070

SMA REVENUES

ACCOUNT NUMBER	REVENUES DESCRIPTION	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ESTIMATED YEAR END	PROPOSED 2014-2015
4501	WATER SALES	7,007,278	7,516,403	8,404,747	8,394,128	8,404,747
4502	SEWER SERVICE	3,669,418	3,822,197	4,300,000	4,308,168	4,300,000
4503	SANITATION SERVICE	1,754,848	1,759,716	2,000,000	2,053,426	2,000,000
4510	WATER TAPS	12,300	16,200	13,500	13,000	13,500
4512	INDUSTRIAL PRETREAT. FEE	55,077	57,437	60,000	75,000	60,000
4516	RECONNECT FEES	247,625	233,619	300,000	250,000	250,000
4517	INSUFFICIENT CHECK FEES	4,600	4,100	4,000	5,000	4,000
	TOTAL CHARGES FOR SERVICES	**12,751,146**	**13,409,672**	**15,082,247**	**15,098,722**	**15,082,247**
4610	LEASE REVENUE-OIL AND GAS	0	3,307	0		0
4697	NEXTEL TOWER RENTAL	13,413.00	12,671.00	14,000.00	14,000.00	14,000.00
	TOTAL RENTAL REVENUES	**13,413.00**	**15,978.00**	**14,000.00**	**14,000.00**	**14,000.00**
4701	INTEREST INCOME	58,313.00	45,195.00	35,000.00	30,000.00	35,000.00
4706	METER DEPOSIT INTEREST	-		-		-
4708	WATER IMPROVEMENT INTEREST	959.00	107.00	1,000.00	300.00	500.00
	TOTAL INTEREST INCOME	**59,272.00**	**45,302.00**	**36,000.00**	**30,300.00**	**36,000.00**
4801	PENALTIES	287,712.00	271,115.00	300,000.00	289,937.00	300,000.00
4804	INSURANCE RECOVERY	98,212.00	-	-	-	-
4812	CASH LONG/SHORT	(186.00)	92.00	-	-	-
4822	OTHER MISC. REVENUE	54,423.00	8,514.00	50,000.00	75,000.00	50,000.00
4825	REFUNDS & REIMBURSMENTS	-	10,112.00	-	-	-
4853	LOAN PROCEEDS					
	LAKE LEASES	111,165.00	57,676.00	120,000.00	112,000.00	120,000.00
	TOTAL OTHER REVENUES	**551,326.00**	**347,509.00**	**470,000.00**	**476,937.00**	**470,000.00**
4916	TRANSFER FROM CAPITAL IMPROV.	58,868.00	1,126,306.00	-	-	-
	TRANSFER FROM FUND BALANCE		-	-	-	-
4960	CONTRIBUTED CAPITAL REVENUE	22,238.00			-	
				-		-
	TOTAL TRANSFERS IN	**81,106.00**		-	-	-
	TOTAL REVENUES	**13,456,263.00**	**13,818,461.00**	**15,602,247.00**	**15,619,958.81**	**15,602,247.00**

SUMMARY SMA
EXPENSES

ACCOUNT NUMBER	ACTUAL 2011-2012	ACTUAL 2012-2013	BUDGET 2013-2014	ESTIMATED YEAR END	PROPOSED 2014-2015
UTILITY BILLING	500,360	557,425	774,654	567,013	630,017
UTILITY ADMINISTRATION	2,090,072	2,201,614	3,475,914	3,465,421	3,561,417
LAKE OPERATIONS	51,678	60,293	97,678	125,760	199,401
WATER PRODUCTION	1,384,039	1,207,723	2,054,171	1,739,857	2,311,975
WATER DISTRIBUTION	661,533	947,503	2,218,303	1,185,447	2,121,215
NORTH SEWER TREATMENT PLANT	1,318,003	1,434,444	756,600	1,734,999	1,091,095
SOUTH SEWER TREATMENT PLANT	597,530	603,173	752,827	654,828	1,566,968
SEWER COLLECTIONS	359,293	434,626	1,820,519	853,215	1,904,448
VALVES	-	-	270,856	476,177	770,516
DEBT SERVICE	837,666	0	2,381,358	2,224,358	2,300,000
TRANSFERS OUT	1,100,000	1,335,000	1,350,000	1,350,000	1,350,000
TOTAL REVENUES	10,423,445	12,533,962	13,456,263	15,602,247	15,602,247
TOTAL EXPENSES	**8,900,175**	**8,781,801**	**15,952,880**	**14,377,075**	**17,807,052**

EST FUND BALANCE 06/30/2014	1,100,000
REVENUES	15,602,247
EXPENSES	(17,807,052)
EST FUND BALANCE 06/30/2013	**(1,104,805)**
rollovers	1,352,415
estimated fund balance	247,610

CAPITOL	SMA CAPITOL	ROLLOVER	NEW
310 UTILITY BILLING	REMODEL DRIVE THRU		$ 5,000
1010 ADMINISTRATION	BACK UP GENERATOR	$ 150,000	
1030 WATER PRODUCTION	CLEANING OF SLUDGE POND	$ 176,815	$ 50,000
	FILTER REHAB	$ 272,000	$ -
	RAW WATER VALVE ELECTRIC MOTOR	$ 60,000	$ 15,000
	REFURBISH & PAINT CLEAR WELL		$ -
	REPLACE 8 CHEMICAL PUMPS		$ 30,000
	PAINT CLARIFIERS		$ 10,000
	CONSTRUCTION		
	CL-17 CLORINE MONITORS		$ 7,000
	BLACK TOP PARKING		$ 6,000
			$ 13,000
1040 WATER DISTRIBUTION	EQUIPMENT STORAGE BUILDING		$ 40,000
	WATER LINE REPLACEING		$ 1,000,000
	CONSTRUCTION		
	15,500 CAPACITY FORKLIFT		$ 70,000
	PIPE RACK		$ 35,000
	NEW TANDEM DUMP TRUCK		$ -
	MAJOR EQUIPMENT		
	12 VOLT PUMP WITH HOSE		$ 7,200
	TAPPING MACHINE		$ 3,700
	TOTAL		
1050 NSTP	FIX BLOWER AIR LINE	$ 32,000	$ -
	BLOWER BUILDING ROOF REPAIR	$ 20,000	$ -
	BIOWER REPLACEMENT	$ 30,000	$ -
	BUILDING REPAIR	$ 14,000	

	CLAIRFIER RECONDITION	$ 150,000	
	ELECTRIC HOIST		$ 12,500
	GENERATOR AUTOMATIC TRANSFER	$ 35,000	$ -
	SAFETY RAILING		$ 15,000
1060			
SSTP	NEW HEAD PUMPS		$ -
	NEW VFD'S FOR PUMPS		$ 50,000
	REHAB CLARIFIERS	$ 190,000	
	REPAIR DIGESTERS		$ -
	REPLACE LAB DISHWASHER		$ 8,000
	EMERGENCY BACKUP POER GENERATOR		$ 75,000
	REHAB SCREW PUMPS		$ 300,000
	REPLACE TRICKLING FILTERS		$ 140,000
	REPAIR REPLACE MEDIA IN DRYING BED		$ 90,000
	TOTAL CONSTRUCTION		
	AERATION BLOWER FOR SPARE		$ 2,200
	BELL AND GOSSETT PUMP FOR BOILER		$ 3,500
	HYDRAULIC PUMP		$ 2,300
	SPARE MOTOR FOR PRIMARY RAW PUMPS		$ 3,000
	WATER BATH FOR FACAL COLIFORM TEST		$ 3,000
1070	PIPE BURSTING		$ 1,000,000
SEWER COLLECTION	TENNESSE LIFT STATION	$ 85,600	$ 24,400
	TOTAL CONSTRUCTION		
	CONFINED SPACE SYSTEM		$ 12,000
	LIFT STATION PUMP REPLACEMENT		$ 60,000
	SANITARY SEWER CAMERA		$ 70,000
	SKID STEER WITH ATTACHMENT		$ 100,000
1080	1 1/2 HYDRAULIC IMPACT		$ 9,000
VALVE	FIRE FLOW PRO		$ 15,000
	GROUND PENETRATING RADAR		$ 29,000
	HYDRAULIC EXCAVATOR		$ 225,000
	UTILITY BOAT		$ 12,000
	3/4 HYDRAULIC IMPACT WRENCH		$ 2,500
	12 VOLT PUMPS		$ 3,600
	4" DEWATERING PUMPS		$ 7,400
	AIR COMPRESSOR		$ 4,000
	HURCO SLICK STICK		$ 1,300
	HYDRANT SAVER		$ 1,200
	HYDRAULIC DIGGER		$ 2,600

	HYDRAULIC GRINDER		$ 2,000
	LOCATING EQUIPMENT		$ 6,000
1040	Erosion Control @ Glen Collins Park	$ 10,000	
LAKE	New Courtesy Boat Dock	$ 30,000	
	Pavillion @ Isaac Walton Park	$ 10,000	
	Tree Sheer/Grinder	$ 18,500	

RESOLUTION NO.SMA 2014-1

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE MUNICIPAL AUTHORITY, SHAWNEE, OKLAHOMA, FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2014 through June 30, 2015, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

501 SHAWNEE MUNICIPAL AUTHORITY	$17,807,052

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the SHAWNEE MUNICIPAL AUTHORITY, Shawnee, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 16th day of June, AD., 2014.

City of Shawnee, Oklahoma
A Municipal Corporation

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WES MAINORD, MAYOR

ATTEST:

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PHYLLIS LOFTIS, CMC, CITY CLERK