MINUTES
AIRPORT ADVISORY BOARD
JUNE 16, 2021
REGULARLY SCHEDULED MEETING
2202 NORTH AIRPORT DR
SHAWNEE, OK

AIRPORT ADVISORY BOARD MEMBERS PRESENT

Mr. John Klaser, Chairman, Mr. Barry Fogerty, Vice Chairman, Mr. Harmik DerSahakian, Mr. Scott Lee, Mr. Jim Smith, Mr. Randall Rogers, Mr. Blake White

OTHERS PRESENT

Mr. Anthony DerSahakian
Mr. Rob Morris
Ms. Bonnie Wilson, Airport Manager

I. DECLARATION OF A QUORUM

Six members of the Advisory Committee were noted as Present, the Chairman Declared a Quorum.

II. CONSIDERATION AND APPROVAL OF MINUTES FROM MARCH 17, 2021, REGULAR MEETING

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a Motion to Approve the Minutes as presented.

Mr. DerSahakian offered the Motion; Mr. Rogers provided a Second.

The Chairman called the Question.

Mr. Lee and Mr. Smith Abstained. All remaining Advisory Board members present voted to approve the Motion.

III. CONSIDERATION AND APPROVAL OF MINUTES FROM APRIL 21, 2021, REGULAR MEETING

A copy of the Minutes was included in the meeting agenda package.

The Chairman called for a Motion to Approve the Minutes as presented.

Mr. Smith offered the Motion; Mr. Rogers provided a Second.

The Chairman called the Question.

Mr. Lee Abstained. All remaining Advisory Board members present voted to approve the Motion.

IV. CITIZEN COMMENTS

No Citizen Comments were offered.

V. PRESENTATION OF FISCAL YEAR 2021-2022 BUDGET

Staff provided a draft of the Fiscal Year 2021-2022 operations, maintenance and capital budget and provided a general description of the changes from the prior year. Staff requested the members of the Airport Advisory Board convene to discuss the allocations in detail and assist with prioritizing expenditures for the upcoming year. It was generally agreed that the Budget Committee should review the documentation and inform the full Board of their recommendations.

VI. STAFF REPORT

Staff provided information on - current wholesale and retail fuel prices, fuel sales, and the status of the Fiscal 2021 Budget.

Staff provided an update on the progress of preparing the submission to the Federal Aviation Administration regarding the reclassification of land on the west of the airfield from aeronautical use to non-aeronautical use. Staff confirmed that once the package is in final draft form a more formal presentation will be made to the Airport Advisory Board.

Staff provided an update on the status of the annual lease renewal process and request for documentation.

VII. NEW BUSINESS

No New Business was presented.

VIII. BOARD COMMENTS

No Comments were offered.

IX. ADJOURNMENT

The Chairman called for a Motion to Adjourn the meeting.

Mr. Rogers made a Motion to Adjourn; Mr. White provided a Second to the Motion.

The Chairman called the Question, and the Members of the Advisory Board present unanimously approved the Motion. The meeting was adjourned.

JOHN KLASER, CHAIRMAN	8/18/2021 DATE

ATTEST:

BONNIE A. WILSON	8/18/2021 DATE