

AGENDA
BOARD OF CITY COMMISSIONERS
June 17, 2019 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)
2. Consider approval of Consent Agenda:
 - a. Minutes from the June 3, 2019 regular meeting and the June 10, 2019 special call meeting.
 - b. Acknowledge the following reports and minutes:
 - License Payment Report for May 2019
 - Project Payment Report for May 2019
 - Planning Commission Minutes from the April 3, 2019 and May 1, 2019 regular meetings and May 22, 2019 special call meeting
 - Wes Watkins Reservoir Oversight Committee Minutes from the March 7, 2019 meeting
 - c. Approve renewal of the following agreements for Fiscal Year 2019-2020:
 1. Agreement with Pottawatomie Independent School District No. 93 to provide police officers for Shawnee High School and Middle School.
 2. Agreement with Pioneer Library System for library services, facilities, and maintenance.
 - d. Approve renewal of excess liability policy for Workers' Compensation with Midwest Employers Casualty Corporation for July 1, 2019 through June 30, 2020; and July 1, 2020 through June 30, 2021.
 - e. Approval of maintenance bond for Bison Crossing Phase I and II located at 3930 North Kickapoo for waterline improvements.
 - f. Authorize staff to purchase a light pole for Lions Club Ball Fields.
 - g. Acknowledge the Sister Cities updated Bylaws adopted by Shawnee Sister Cities Council.

- h. Acknowledge the resignation of Link Cowen from the Planning Commission.
- 3. Presentation by Animal Control to present the Pet of the Week.
- 4. Presentation of FEMA Advanced Professional Series Certificate of Achievement to Matt Miller by Shimeka Mack from the Oklahoma Department of Emergency Management.
- 5. Ratification of final contract with Global Spectrum dba Spectra for management services of the Heart of Oklahoma Exposition Center.
- 6. Consideration of the following budget amendments:
 - a. Fund 001 General Fund – Reflects additional revenue received in Fiscal Year 2019. Adjusts budget to reflect current projections for maintenance, software, and other items.
 - b. Fund 105 Spay/Neuter Fund – To properly appropriate fund balance to cover spay/neuter expenses.
 - c. Fund 106 Hotel Motel Fund – To correct prior year pooled cash adjustment and properly budget for 1% administrative charge transfer to General Fund, per ordinance.
 - d. Fund 107 Police Sales Tax Fund – To increase appropriation for transfer to General Fund due to increased sales tax collections during Fiscal Year 2019.
 - e. Fund 108 Fire Sales Tax Fund – To increase appropriation for transfer to General Fund due to increased sales tax collections during Fiscal Year 2019.
 - f. Fund 113 Drug Forfeiture Fund – Budgeting additional revenue received in Fiscal Year 2019 for use in the police department.
 - g. Fund 301 Capital Improvement Fund – To cover the cost of Advanced Metering Infrastructure engineering projects and Computer-Aided Dispatch software.
 - h. Fund 303 2018 Capital Improvement Fund – To account for additional revenue and cover purchase of public safety software and reimbursement of the General Fund for early expenses.
 - i. Fund 350 Aquatic Center Fund – Reflects the changes that have occurred since July 1, 2018.
 - j. Fund 701 Library Fund – To properly budget transfers from General Fund.
 - k. Fund 704 Senior Citizens Fund – To transfer fund balance to General Fund to close out fund.
 - l. Fund 706 Gifts and Contributions – To properly appropriate gifts and contribution expected revenues and expenditures.
- 7. Consider approval of Fiscal Year 2019-2020 budget.

8. Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2019 through June 30, 2020 finding all things requisite and necessary have been done in preparation and presentation of budget.
9. Consideration of a resolution of the City of Shawnee nominating Tamera Johnson as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing District 4 for a five-year term beginning October 1, 2019, through October 1, 2024.
10. Consideration of a resolution of the City of Shawnee nominating Robert Johnston as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing the entire membership for a five-year term beginning October 1, 2019, through October 1, 2024.
11. Consideration of a resolution establishing the Senior Center Citizens of Shawnee Board for the City of Shawnee; setting forth various provisions and official duties.
12. Consideration of an appointment of a City Commissioner to the Senior Center Citizens of Shawnee Board.
13. Consideration of approval of a preliminary plat for Woodsong Addition Phase III, a 27.99-acre property located east of North Harrison Avenue, west of North Bryan Avenue, and north of East 45th Street for the purpose of a single-family residential development. Case No. S01-19, Applicant: Crafton Tull.
14. Public hearing and consideration of an ordinance to rezone property located at 604 East Anna Street from R-1 (Single Family Residential) to R-2 (Combined Residential) for the purpose of a duplex. Case No. P06-19, Applicant: Acock Properties.
15. Public hearing and consideration of an ordinance to rezone property located at 4900 North Harrison Avenue from C-3 (Highway Commercial) to a commercial PUD (Planned Unit Development) for the purpose of commercial development. Case No. P08-19, Applicant: TLP Associates, Inc. *(Deferred by the Planning Commission to the July 3, 2019 meeting.)*
16. Discussion, consideration, and possible action to convey real estate owned by the City by entering into, signing, and acknowledging a certain proposed Warranty Deed, between the City of Shawnee, as Grantor, and the Independent School District No. 93 of Pottawatomie County, Oklahoma, aka Shawnee Public Schools, as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: Beginning at a point 1463.18 feet south of the NW Corner of the NW/4 of Section Thirteen (13), Township Ten (10) North, Range Three (3) East of the Indian Meridian, thence East 400 feet; thence South 260 feet; thence West 400 feet; thence North 260 feet to the point of the beginning, and containing 2.388 acres, more or less. And, also authorizing the Mayor to sign, execute, and enter into said Deed on behalf of the City.
17. Administrative Reports
 - a. Fire Chief Rodney Foster - Recognition of the Shawnee Fire Department for 100 years of membership to the Oklahoma State Firefighters Association

b. Director of Operations James Bryce – Independence Day Parade and Celebration

18. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

19. Commissioners Comments

20. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

2.a.

Meeting Date: 06/17/2019

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 3, 2019 regular meeting and the June 10, 2019 special call meeting.

Attachments

CC Minutes

Special Call Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 3, 2019 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, June 3, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley

Mayor

Ed Bolt

Commissioner Ward 1

Ron Gillham

Commissioner Ward 2

Absent

Commissioner Ward 3-Vice Mayor

Darren Rutherford

Commissioner Ward 4

Mark Sehorn

Commissioner Ward 5

Ben Salter

Commissioner Ward 6

ABSENT: James Harrod

INVOCATION

Don Lynch,
Emergency Management Director

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Barbara Smith spoke in favor of the Safe Routes to Schools. She had several children with her that spoke about needing safe places to ride their bikes. Ms. Smith introduced Booker Dahlman. Mr. Dahlman talked about his enjoyment of safely riding his bike.

Mr. Brandon Bell with the YMCA introduced Ms. Danielle Sherman, Healthy Parks and Places Manager at Safe Routes Partnership of North Carolina. Ms. Sherman addressed the importance of Safe Routes to Parks in areas of poverty.

Ms. Heather Todd spoke of her enjoyment of cycling and hoped to encourage others to begin cycling.

Ms. Mary Ellen Martin addressed the absence of automated calls to alert citizens in the area of severe weather. She explained it was her impression that the calls were cut due to budgeting concerns. Ms. Martin asked that this be reconsidered to give citizens peace of mind.

Ms. Kate Joyce addressed the revised packet she had submitted to Commissioners. She said she is available anytime they would like to speak with her.

Mr. Steve Palmer, Ms. Alicja Carter, Ms. Brittany Miller, Ms. Corina Wilson-Pickens, and Mr. Lyndell Byre all spoke in favor of Kate Joyce and the Shawnee Senior Citizens Center.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Minutes from the May 20, 2019 regular meeting and the May 23, 2019 special call meeting.
- b. Acknowledge the following minutes:
 - Shawnee Civic and Cultural Development Authority Minutes from the April 18, 2019 meeting
 - Shawnee Community Beautification Committee Minutes from the April 18, 2019 meeting
 - Traffic Commission Minutes from the April 23, 2019 meeting
- c. Approve renewal of the following agreements for Fiscal Year 2019-2020:
 - 1) Agreement with YMCA for use of recreational facilities known as Dockery Park and Lions Club Park.
 - 2) Agreement with YMCA for lease of a mower, city property, for maintenance of Dockery Park and Lions Club Park.
 - 3) Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.
 - 4) Agreement with Shawnee Shotgun Club for use of city property known as Shawnee Twin Lakes Trap Range.

- d. Approval of a Memorandum of Understanding with District Attorney's Office, 23rd Judicial District, for services to victims of domestic violence and sexual assault.
- e. Budget Amendment – Fund 001
To move unrestricted payments in lieu of taxes received from the Shawnee Housing Authority to the General Fund and to appropriate for additional repairs and maintenance costs as needed related to the Community Center.
- f. Budget Amendment – Fund 201
To move unrestricted payments in lieu of taxes received from the Shawnee Municipal Authority to the General Fund. Payments in lieu of taxes are received in accordance with the Oklahoma Housing Authority Act, 63 O.S. 1066, Tax Exemption and Payments in Lieu of Taxes.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to approve Consent Agenda Item Nos. 2 (a-f). Motion carried 6-0.

AYE: Gillham, Bolt, Finley, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 3: Consideration of approval of the Interim City Manager's hiring of Rodney Foster as Shawnee Fire Chief.

Interim City Manager Eric Benson introduced new Fire Chief Rodney Foster and his family.

A motion was made by Commissioner Sehorn, seconded by Commissioner Rutherford, to approve the Interim City Manager's hiring of Rodney Foster as Shawnee Fire Chief. Motion carried 6-0.

AYE: Sehorn, Rutherford, Salter, Bolt, Gillham, Finley
NAY: None

AGENDA ITEM NO. 4: Presentation by Animal Control to present the Pet of the Week.

There was no Pet of the Week.

AGENDA ITEM NO. 5:

Presentation and possible action to adopt Shawnee Safe Routes to School Master Plan.

Interim City Manager Eric Benson introduced Ms. Rachael Melot, Community Program Manager for Blue Zones Project. Ms. Melot explained the City of Shawnee passed a Resolution of Support for Safe Routes to Schools in 2017. Since then a workgroup has created a masterplan for the project. Ms. Melot focused on the cornerstones for the Master Plan, which includes the six E's: Education, Encouragement, Engineering, Enforcement, Evaluation, and Equality. The adoption of the Safe Routes to Schools Master Plan will allow the workgroup to apply for grants.

A motion was made by Commissioner Gillham, seconded by Commissioner Bolt, to adopt Shawnee Safe Routes to School Master Plan. Motion carried 6-0.

AYE: Gillham, Bolt, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 6:

Consideration and possible action to cancel the July 1, 2019 City Commission meeting.

A motion was made by Mayor Finley, seconded by Commissioner Gillham, to cancel the July 1, 2019 City Commission meeting. Motion carried 6-0.

AYE: Finley, Gillham, Rutherford, Sehorn, Salter, Bolt

NAY: None

AGENDA ITEM NO. 7:

Public hearing and consideration of an ordinance to rezone property located at the northeast corner of North Union Avenue and East 45th Street from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the purposed purpose of a commercial development. Case No. P02-19, Applicant: Stephen Landes.

Planning Director Rebecca Blaine gave a staff report. She explained the property is being rezoned from agricultural to commercial use. Staff recommends approval of this item.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located at the northeast corner of North Union Avenue and East 45th Street from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the proposed purpose of a commercial development. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Sehorn, seconded by Commissioner Gillham, to approve an ordinance to rezone property located at the northeast corner of North Union Avenue and East 45th Street from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the proposed purpose of a commercial development.

Ordinance No. 2664NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING AT THE SOUTHWEST CORNER (SW/C) OF THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (W/2-SW/4-SE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN; THENCE EAST 412.5 FEET; THENCE NORTH 526.80 FEET; THENCE WEST 412.5 FEET; THENCE SOUTH 526.80 FEET TO THE POINT OF BEGINNING FROM ZONING CLASSIFICATION, A-1; RURAL AGRICULTURAL TO C-3; HIGHWAY COMMERCIAL AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Sehorn, Gillham, Finley, Rutherford, Salter, Bolt

NAY: None

Ordinance No. 2664NS was adopted by the City Commission.

AGENDA ITEM NO. 8:

Public hearing and consideration of an ordinance to rezone property located east of North Union Avenue, north of East 45th Street, and west of North Harrison Avenue from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the purposed purpose of a commercial development. Case No. P05-19, Applicant: Stephen Landes.

Planning Director Rebecca Blaine gave a staff report. She explained the property is being rezoned from agricultural to commercial use. Staff recommends approval of this item.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located east of North Union Avenue, north of East 45th Street, and west of North Harrison Avenue from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the proposed purpose of a commercial development. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Bolt, seconded by Commissioner Rutherford, to approve an ordinance to rezone property located east of North Union Avenue, north of East 45th Street, and west of North Harrison Avenue from A-1 (Rural Agricultural) to C-3 (Highway Commercial) for the proposed purpose of a commercial development.

Ordinance No. 2665NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND IN THE WEST HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (W/2-SW/4-SE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, DESCRIBED AS BEGINNING 412.5 FEET EAST OF THE SOUTHWEST CORNER (SW/C) OF SAID W/2-SW/4-SE/4; THENCE EAST 247.5 FEET; THENCE NORTH 526.80 FEET; THENCE WEST 247.5 FEET; THENCE SOUTH 526.80 FEET TO THE POINT OF BEGINNING, CONTAINING 3 ACRES, MORE OR LESS; FROM ZONING CLASSIFICATION A-1; RURAL AGRICULTURAL TO C-3; HIGHWAY COMMERCIAL AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Gillham, Finley

NAY: None

Ordinance No. 2665NS was adopted by the City Commission.

AGENDA ITEM NO. 9:

Public hearing and consideration of an ordinance to rezone property located east of North Union Avenue, north of East 45th Street, and west of A.T.& S.F. Railroad from C-3 (Highway Commercial) to R-1 (Single-Family Residential) for the purposed purpose of a single-family development. Case No. P07-19, Applicant: Stephen Landes.

Planning Director Rebecca Blaine gave a staff report. Staff recommends approval of this item.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located east of North Union Avenue, north of East 45th Street, and west of A.T.& S.F. Railroad from C-3 (Highway Commercial) to R-1 (Single-Family Residential) for the proposed purpose of a single-family development. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Bolt, seconded by Commissioner Rutherford, to approve an ordinance to rezone property located east of North Union Avenue, north of East 45th Street, and west of A.T.&S.F. Railroad from C-3 (Highway Commercial) to R-1 (Single-Family Residential) for the purposed purpose of a single-family development.

Ordinance No. 2666NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN NORTH (11), RANGE FOUR EAST (4) OF THE INDIAN MERIDIAN, SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE NORTHWEST CORNER (NW/C) OF SAID SE/4; THENCE S00°54'43''W ALONG THE WEST LINE OF SAID NW/4 SE/4 A DISTANCE OF 943.22 FEET TO THE POINT OF BEGINNING; THENCE S89°05'17''E A DISTANCE OF 315.00 FEET; THENCE N89°41'33''E A DISTANCE OF 1131.44 FEET TO A POINT ON THE WEST PROPERTY LINE OF THE A.T.&S.F. RAILWAY COMPANY RIGHT-OF-WAY; THENCE S02°44'42''E ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 774.83 FEET; THENCE S89°44'50''W A DISTANCE OF 166.70 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER (SW/4) OF SAID SE/4; THENCE S00°06'05''E ALONG SAID EAST LINE A DISTANCE OF 692.03 FEET; THENCE S89°30'53''W A DISTANCE OF 329.58 FEET; THENCE N00°08'29''W A DISTANCE OF 320.90 FEET; THENCE S89°30'54''W A DISTANCE OF 329.95 FEET; THENCE N00°10'54''W A DISTANCE OF 781.72 FEET TO A POINT ON THE NORTH LINE OF SAID SW/4 SE/4; THENCE S89°41'53''W ALONG SAID NORTH LINE A DISTANCE OF 0.98 FEET; THENCE N00°54'43''E A DISTANCE OF 285.00 FEET; THENCE S89°41'33''W A DISTANCE OF 660.00 FEET TO A POINT ON THE WEST LINE OF THE NORTHWEST QUARTER (NW/4) OF SAID SE/4; THENCE N00°54'43''E ALONG SAID WEST LINE A DISTANCE OF 84.00 FEET TO THE POINT OF BEGINNING, ALL IN POTTAWATOMIE COUNTY, OKLAHOMA FROM ZONING CLASSIFICATION C-3; HIGHWAY COMMERCIAL TO R-1; SINGLE FAMILY RESIDENTIAL AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Bolt, Rutherford, Sehorn, Salter, Gillham, Finley
NAY: None

Ordinance No. 2666NS was adopted by the City Commission.

AGENDA ITEM NO. 10:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 11:

Commissioners Comments

Commissioner Bolt said he was glad to see the large turnout at the meeting tonight, and especially glad to see all the children already getting involved.

Commissioner Gillham said a lot is going on in Shawnee and the future looks really good for our community.

Commissioner Rutherford thanked the Shawnee Forward 2019 Leadership Class for putting on a 5K run called Hit the Bricks. He thanked City staff for assisting with the run. Avedis Foundation helped sponsor the event. Seven thousand dollars (\$7,000.00) was raised and donated to Legacy Parenting.

Commissioner Sehorn welcomed new Fire Chief Rodney Foster.

Commissioner Salter commented on the construction around town, specifically in the Ward Six area. He also encouraged various organizations to write grants to assist with their funding.

Mayor Finley announced that Shawnee Forward would hold a reception for the new Fire Chief on Tuesday, June 11th at 3:30 p.m. at 231 North Bell Avenue. He stated that the City of Shawnee was ranked number 29 among the best small cities to start a business by WalletHub.com.

Mayor Finley addressed the discussion of the Senior Center. He stated that the issues with the Senior Center are not about budgeting or programming. He said it is about governance and accountability and that criteria was laid out last year to the Senior Center Director and Board.

AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:45 p.m.)

RICHARD FINLEY, MAYOR

ATTEST:

KACIE ECK,
SR. DEPUTY CITY CLERK

**BOARD OF CITY COMMISSIONERS
BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY
AND THE SHAWNEE MUNICIPAL AUTHORITY
CITY OF SHAWNEE
SPECIAL CALLED SESSION
JUNE 10, 2019**

The Board of City Commissioners of the City of Shawnee met in Special Called Session at the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma, Monday, June 10, 2019 at 6:00 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. The following members were in attendance and a quorum was declared.

Richard Finley
Chairman

Absent
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

Absent: Ed Bolt

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA

You and each of you are hereby notified that by virtue of a call issued by me on this 4th day of June, 2019, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma in the Shawnee Commission Chambers, 16 West 9th Street, Shawnee, Oklahoma at 6:00 p.m. on the 10th day of June, 2019, and you are hereby notified to be present at said meeting. The purpose of said meeting will be to hold a public hearing for the budget for fiscal year 2019-2020.

Witness my hand this 4th day of June, 2019.

(SEAL)

ATTEST:

/s/ Kacie Eck,
KACIE ECK,
SR. DEPUTY CITY CLERK

/s/ S. Eric Benson
S. ERIC BENSON
INTERIM CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 4th day of June, 2019 at 2:02 p.m., and executed the same by delivering a true and correct copy thereof to the Mayor and to each of the Commissioners of the Board of City Commissioners for the City of Shawnee and the Board of Trustees of the Shawnee Airport Authority and the Shawnee Municipal Authority, Oklahoma as follows:

A read verification was not received from Mayor Richard Finley.

A read verification was received from Commissioner Ed Bolt via e-mail at 4:29 p.m. on June 4, 2019.

A read verification was received from Commissioner Ron Gillham via e-mail at 8:06 p.m. on June 7, 2019.

A read verification was received from Vice Mayor James Harrod via e-mail at 6:40 p.m. on June 5, 2019.

A read verification was received from Commissioner Darren Rutherford via email at 3:01 p.m. on June 4, 2019.

A read verification was not received from Commissioner Mark Sehorn.

A read verification was received from Commissioner Ben Salter via e-mail at 2:38 p.m. on June 4, 2019.

/s/ Kacie Eck
KACIE ECK,
SR. DEPUTY CITY CLERK

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA TO BE HELD ON THE 10TH DAY OF JUNE, 2019 AT 6:00 P.M. AT THE SHAWNEE COMMISSION CHAMBERS, 16 WEST NINTH STREET, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE TO HOLD A PUBLIC HEARING FOR THE BUDGET FOR FISCAL YEAR 2019-2020.

BY VIRTUE OF THE AUTHORITY VESTED IN ME BY SECTION 4, ARTICLE IV OF THE CHARTER OF THE CITY OF SHAWNEE, OKLAHOMA, A SPECIAL SESSION OF THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE AND THE BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY AND THE SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA IS HEREBY CALLED TO MEET AT THE CITY COMMISSION CHAMBERS, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA AT 6:00 P.M. ON THE 10TH DAY OF JUNE, 2019 TO HOLD A PUBLIC HEARING FOR THE BUDGET FOR FISCAL YEAR 2019-2020.

Witness my hand this 4th day of June, 2019

/s/ S. Eric Benson
S. ERIC BENSON,
INTERIM CITY MANAGER

(SEAL)

ATTEST:

/s/ Kacie Eck
KACIE ECK
SR. DEPUTY CITY CLERK

THE BOARD OF CITY COMMISSIONERS, BOARD OF TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY, AND OF THE SHAWNEE MUNICIPAL AUTHORITY, OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN SPECIAL CALLED SESSION AT THE CITY COMMISSION CHAMBERS, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, MONDAY, JUNE 10, 2019 AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. MAYOR FINLEY PRESIDED AND CALLED THE MEETING TO ORDER. THE FOLLOWING MEMBERS WERE IN ATTENDANCE.

CALL TO ORDER AT 6:00 P.M.

PRESENT AT ROLL CALL: Gillham, Harrod, Finley, Rutherford, Sehorn, Salter
ABSENT AT ROLL CALL: Bolt

DECLARATION OF A QUORUM

City Staff in Attendance: Eric Benson, Interim City Manager
Chance Allison, Finance Director
Brandi Nowakowski, City Attorney
Ashley Neel, Assistant Finance Director
Kacie Eck, Senior Deputy City Clerk
Mason Wilson, Police Chief
Rodney Foster, Fire Chief
Andy Starkey, Deputy Fire Chief
Don Lynch, Emergency Management
Jennifer Greenland, HR Director
Bradley Schmidt, Utility Director
Bonnie Wilson, Airport Manager
James Bryce, Director of Operations
Michael Ludi, City Engineer
Ryan Ayers, IT (Software Specialist)

AGENDA ITEM NO. 1: Public hearing for the budget for Fiscal Year 2019-2020.

Finance Director Chance Allison introduced Assistant Finance Director Ashley Neel to discuss the General Fund. Ms. Neel explained the projected revenue is \$21,928,355.00 with expenditures being approximately \$21,730,905.00. Personnel costs are down to 78% from 96% in the previous year. Training budgets are over \$150,000.00 to ensure employees are getting all necessary training. The Shawnee Municipal Authority revenue and expenditures match at approximately \$20,960,657.00. Improvements to the technological capabilities such as the implementation of paperless work orders and the Advanced Metering Infrastructure are included in this budget.

Mr. Allison presented the budget for Fund 301 and explained this budget is to maintain and replace equipment and capital needs of the City. There is approximately \$2,751,432.00 in Fund 301. Fund 302 is to fund City streets and traffic needs. There is approximately \$2,708,713.00 in

revenue for Fund 302. Fund 303 is created with the one-half of one percent sales tax increase that began in October 2018. There is an estimated \$10,815,178.00 in expenditures in this fund. These funds will be used to acquire and renovate a new police station, upgrade the emergency warning system, and improvements on Kickapoo Street. Staff then answered questions from the Commission.

Mayor Finley declared a public hearing in session to consider the budget for Fiscal Year 2019-2020. No one appeared in favor or against said budget. The public hearing was closed.

AGENDA ITEM NO. 2:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair at 6:21 p.m.

RICHARD FINLEY, MAYOR

(SEAL)

ATTEST:

KACIE ECK, SR. DEPUTY CITY CLERK

Regular Board of Commissioners**2.b.**

Meeting Date: 06/17/2019

Reports and Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- License Payment Report for May 2019
- Project Payment Report for May 2019
- Planning Commission Minutes from the April 3, 2019 and May 1, 2019 regular meetings and May 22, 2019 special call meeting
- Wes Watkins Reservoir Oversight Committee Minutes from the March 7, 2019 meeting

Attachments

License Pymt Rpt

Project Pymt Rpt

Planning Minutes 4-3-19

Planning Minutes 5-1-19

Planning Minutes 5-22-19

Wes Watkins Minutes

6/12/2019 8:57 AM
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L I C E N S E P A Y M E N T R E P O R T
SORTED BY: CODE

PAGE:
PAYMENT DATES: 5/01/2019 TO 5/31/2019

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-4017	OCCUPATIONAL TAX	1,500.00CR
001-4201	LICENSES	713.00CR
001-4210	REGISTRATIONS	1,950.00CR
001-4216	GARAGE SALE PERMITS	230.00CR
001-4218	MEDICAL MARIJUANA LICENSE	100.00CR
001-4601	LAKESITE LEASES RENTAL REV	8,604.00CR
799-1023	BANCFIRST GENERAL ACCT	13,097.00

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PAGE:
PAYMENT DATES: 5/01/2019 TO 5/31/2019

** REPORT CODE TOTALS **

REPORT CODE	DESCRIPTION		FEE	PENALTY	PAYMENT DISTRIBUTION TAX	INTEREST	TOTAL PAI
238210	Electrical Contractors	7	650.00CR				650.00
238220	Plumbing, Heating, and Air-Con	11	925.00CR				925.00
238910	Site Preparation Contractors	1	75.00CR				75.00
445310	Beer, Wine, and Liquor Stores	2	1,500.00CR				1,500.00
453998	MARIJUANI STORES, MEDICAL REC	1	100.00CR				100.00
454390	Other Direct Selling Establish	29	483.00CR				483.00
522298	All Other Nondepository Credit	23	385.00CR				385.00
531190	Lessors of Other Real Estate P	12	8,604.00CR				8,604.00
999999	Migrated License	5	375.00CR				375.00
TOTAL			13,097.00CR				13,097.00

06/12/2019 8:45 AM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

PROJECT PAYMENT REPORT

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 5/01/2019 TO 5/31/
SORTED BY: PRO

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	220.00CR
001-4202	BUILDING PERMITS	11,309.79CR
001-4203	PLUMBING PERMITS	2,575.00CR
001-4204	ELECTRICAL PERMITS	300.00CR
001-4205	ZONING PERMITS & APPLICATIONS	2,181.00CR
001-4206	HEATING & A/C PERMITS	2,212.50CR
001-4249	OTHER PERMITS	500.00CR
001-4822	OTHER MISC. REVENUE	27.50CR
101-4249	OTHER PERMITS	50.00CR
501-4510	WATER TAPS	1,750.00CR
799-1023	BANCFIRST GENERAL ACCT	21,125.79

06/12/2019 8:45 AM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

PROJECT PAYMENT REPORT

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 5/01/2019 TO 5/31/
SORTED BY: PRO

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	6,366.57CR
B2-ADD	BUILDING CONSTRUCTION ADD	140.75CR
B3-REMODEL	BUILDING CONSTRUCTION REM	7,656.72CR
B4-SHELTER	BUILDING SHELTER	29.50CR
B4-STORAGE	BUILDING STORAGE SHED	271.25CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	327.00CR
M2-ADD	MECHANICAL ADDITION	504.50CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	1,784.50CR
P3-REMODEL	PLUMBING REMODEL	754.00CR
UNAPPLIED	UNAPPLIED CREDITS	560.00CR
X-CURBCUT	CURBCUT/DRIVEWAY/SIDEWALK	50.00CR
X-DEMO	DEMOLITION PERMIT	50.00CR
X-PLATFIN	PLAT REVIEW FINAL	231.00CR
X-SIGN	SIGN PERMIT	200.00CR
Z-OCCUP	OCCUPANCY PERMIT	250.00CR
Z-REZONING	REZONING REQUEST	1,950.00CR
TOTAL		21,125.79CR

PLANNING COMMISSION MINUTES

DATE: APRIL 3RD, 2019

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, April 3rd, 2019, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

Absent:

Meeting was called to Order.

AGENDA ITEM NO.2:

Consideration of approval of the minutes from the March 6th, 2019, Planning Commission Meeting

Chairman Bergsten asked Commission for any comments, questions, or a vote.

Commissioner Matthews requested a correction to the vote tallies of Case P01-19. Commissioner Walker's name was listed instead of Matthews as the nay vote.

Commissioner Kienzle requested that more details in the Director's Report about Rebecca Blaine's statements on historic preservation and public art.

Chairman Bergsten requested that his statements on his response to Troy Williams's stating that federal law prohibits health/safety and aesthetic values as reasons for denying the construction of a cell tower from him stating he does not care about the legal reasons to legal reasons not being the Commission's only concern and that the Commission was examining issues aside from legality.

Commissioner Walker made a motion to approve the minutes as amended, seconded by Commissioner Deem.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.3:

Citizens' Participation

Chairman Bergsten opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward.

No one came forward and Chairman Bergsten closed the public portion of the meeting.

AGENDA ITEM NO.4:

Case #P01-19 – Reconsideration of approval of a conditional use permit for a cell tower for 125 West 45th Street, Shawnee, OK

Applicant: Troy Williams

Planning Director Rebecca Blaine presented staff report. She stated the original application has had revisions: the tower has been reduced from 140 feet to 120 feet, and the tower has been changed to a sectional from a monopole. She stated it has been extended further back on the property. She stated that because the tower's height has been reduced and changed to a sectional tower, it meets the setback standards where it did not in the previous site plan.

Director Blaine presented photos of what the area surrounding the tower looks like. She stated that the way the geography is, the tower would be obscured. She stated that staff has discovered that under Chapter 22, Subsection 412.2(R), each tower must comply with FCC and FAA standards. Assistant City Planner Joseph Barker submitted a Fall, 2018 FCC document that explains the limited authority of state and local governments on cell towers. She stated 332.C7 of the Communications Act states that state or local governments cannot unreasonably discriminate among providers of functionally equivalent services, may not regulate in a manner that prohibits or has the effect of prohibiting personal wireless services, must act on applications in a reasonable period of time, and must make any denial supported in writing supported by substantial evidence in a written record. In addition, she stated that the statute also preempts local decisions premised on the environmental effects of radio frequencies emissions, assuming the provider is in compliance with FCC rules. She emphasized a portion of the regulations that states the regulation of the placement, construction, and modification of personal wireless service facilities by any state or local government, instrumentally thereof, shall not unreasonably discriminate among providers of functionally equivalent services and shall not prohibit or have the effect of prohibiting personal wireless services. Elaborating on the construction portion of the text, she stated that aesthetics is not a legally valid reason for prohibiting a cell tower because it has the effect of prohibiting them. She stated that they are meeting the City's code. She said that while a major concern regarding the cell tower is the devaluation of property values, the abutting neighborhood already has multiple code violations that would devalue properties. She stated that property values start with what is on the parcel. Furthermore, the cell tower is downhill and the facility is 60 feet by 60 feet. The tower is 48 inches by 48 inches in the compound.

She stated that staff recommends approval and she is happy to answer any questions the Commission may have.

Commissioner Kienzle asked if Director Blaine saw any federal regulations on erecting cell towers on lots adjacent to schools. Commissioner Kienzle expressed her concern that the cell tower does not meet the standards of the Comprehensive Plan, and that the cell tower would prevent the nearby middle school from expanding. She asked if the city attorney has given input on this issue. Director Blaine stated she has not received any input from the city attorney. Commissioner Kienzle requested the city attorney to review this issue. Director Blaine stated the property's zoning district allows for a cell tower. She asked Commissioner Kienzle to clarify her concern about the school. Commissioner Kienzle stated the school could possibly purchase the property for a future expansion. She stated that "super schools" are the trend in education in Oklahoma, and that this middle school will likely need to use this property at some point. Director Blaine stated she is not sure the cell tower would affect the school's ability to expand on their own property. In regards to expanding the school on the property the cell tower is to be located at, she stated she would have the city attorney investigate that.

Chairman Bergsten stated that discriminating between carriers is the not an issue relevant to this application. He asked Director Blaine if federal regulations prevent municipalities from preventing the construction of a cell tower based upon perceived negative effects on property values or on aesthetic value. Director Blaine stated general engineering designs cannot be discriminated again. She stated that what the City has in the code is for the application to comply with federal regulations, and that the city looks at zoning, fall radius, and parking at the facility. Director Blaine stated that having 5G is vital to Shawnee's growth. She stated that having adequate cell service coverage is important to a property's value. She stated that this application will have a major impact on future cell tower applications. She stated that having the infrastructure is vital to Shawnee's growth. Chairman Bergsten asked if the tower falls in one exact location. Director Blaine deferred that question to the application.

Commissioner Matthews asked if Director Blaine believes the revised application meets all the requirements of Chapter 22, Section 175, Subsection 20, Communication Towers/Cell Phone Towers. She stated the revised application does meet the requirements of that section of the code.

Chairman Bergsten asked if the Commission had any more questions for staff. There were no more questions.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward. Jimmy Nickles requested to see the new location of the tower. He asked if the application has been changed at all other than the applicant reducing the height of the tower from 140 feet to 120 feet. Director Blaine stated that the location has been slightly adjusted. He expressed his opposition to the application. He stated

him and his neighbors were led to believe the tower's location would be moved further north and be made more aesthetically pleasing. He argued that the applicant does not have the right to put a cell tower near their neighborhood. He stated that he takes offense to the mentioning of the code violations in the neighborhood and that they try their best to maintain their properties. He argued the cell tower would negatively affect the property values of their neighborhood. He stated that they do want the infrastructure, but that the cell tower should not be this close to the neighborhood and the school. He stated that the tower would negatively affect property values, aesthetic values, that there are safety concerns with the tower falling, and that cell towers negatively impact health due to radiation. He argued that just because the federal government states that cell towers do not negatively impact health, does not make it true, and stated asbestos was considered safe by the federal government and met regulations.

Andrew Dyke argued the application is essentially the same as it was in the previous meeting. He stated he submitted documents to the City Clerk's office that are evidence that cell towers cause cancer. Director Blaine stated it is not in the packet because these documents were not submitted before the packet was published. Mr. Dyke stated that a study in Israel claimed that people within a quarter of a mile of a cell tower have higher cancer risks. He reminded the Planning Commission that a majority of the property owners on the bonded abstractor's list are against this application. Commissioner Cowen clarified what Mr. Dyke meant by majority of property owners and that this means the application has to pass by a super majority [3/5's vote].

No one else came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. Troy Williams, the applicant, came forward to defend the application. He stated they have made concessions, such as reducing the height and moving the tower to the northwest corner of the proposed compound. He stated that the law requires AT&T cover the schools in its network. He stated that they have proposed a monopine tower in order to improve the aesthetic value. He stated that Bob Grace has come to the meeting to present an appraisal. In regards to future development by the school, he stated that what the school may or may not do is not a valid reason to deny the application. He stated that all the changes necessary to make the application meet City code have been made. He stated they chose this property because the other properties under consideration were either impractical due to code or the property owners were not interested in leasing out their property. Chairman Bergsten asked about the conversion from a monopole tower to a sectional tower. Mr. Williams stated the sectional tower would bend over in the case of a collapse. Commissioner Deem asked Mr. Williams about the monopine tower. Assistant City Planner Joseph Barker told Commissioner Deem where she could find photos of the monopine tower. Mr. Williams said those photos are located on Marshall Square in Oklahoma City. Mr. Williams stated they also performed a photo simulation of what the proposed tower would look like from various perspectives. Commissioner Kienzle complimented Mr. Williams on providing all this new information. She asked if the FirstNet site is done in correspondence with first responders. Mr. Williams stated the tower has 700 megahertz and 1.2 gigabytes. He stated it is a designated bandwidth for first responders. She then asked if it was about the equipment rather than the site itself. Mr. Williams stated it is both the equipment and location. He stated this site was selected because of how it fits relative to other sites in the city. Her next question was why the growth projections in Shawnee exceed state averages. Mr. Williams deferred to Mike Altz to answer that question. She stated the Comprehensive Plan designates this property as a residential use. Mr. Williams stated that this area lacks cell coverage currently. He stated using the area north of Interstate 40 would fail to meet the needs of this area. She stated her concern with the federal regulations preventing the cell tower from being in an area she feels the cell tower would better fit.

Michael Altz, radio frequency engineer of AT&T, came forward to defend the application. He stated that this site falls between two sites that have spectrum exhaust, which he defined as when all the licensed spectrum has been applied. Therefore, the construction of a new cell tower is necessary to expand coverage. He stated consumers will experience delays without it, according to their growth projections. He stated the proposed site has very weak cell coverage. He stated AT&T wants their customers to be covered. He stated they want residential communities to have this coverage. He told Commissioner Kienzle that first responders are sold special phones that gives them first priority to First Net. He stated this is a nationwide project.

Bob Grace, a real estate appraiser, came forward to defend the application. He stated his firm has developed a study to determine the impact of cell phone towers on property values. The location they chose the corner of East Independence Street and Bryan Avenue, where there is a 150 foot tall monopole cell phone tower that has been there since 2003. He stated homes near the cell tower were sold for a standard price, the amount of

days they were on the market was normal, and the price per square foot was standard. Commissioner Cowen asked for clarification about whether or not the cell tower impacted the value of the homes in the area. Mr. Grace said there was no impact.

Kyle Coulter, representative of AT&T, came forward to defend the application. He stated AT&T wants to be part of Shawnee's continued growth. He stated the application meets the criteria of the code. He stated they wanted to make the tower a monopine to make nearby residents happy. He asked the Commission to approve of the application.

Chairman Bergsten asked if there were any other comments or questions. Commissioners Kienzle asked Mr. Williams if he had any meetings with staff. Mr. Williams stated that he went to Planning and Zoning, and to Code Enforcement. He stated that he spoke with Jared Cooper [then the Interim Planning Director]. Commissioner Kienzle clarified that the recommendation from city staff was based on existing zoning and not the Comprehensive Plan. Mr. Williams stated he was not aware of a Comprehensive Plan. Commissioner Cowen stated both sides presented their arguments well. He stated his main concern is for the nearby middle school. He stated he still has safety and expansion related concerns for the middle school. Chairman Bergsten stated that these were his concerns too. Commissioner Matthews asked if the nearby building for the middle school was still in the fall radius. Chairman Bergsten stated that question was what he was intending to ask. Commissioner Cowen claimed it would still fall on the property potentially. Commissioner Walker asked if the property line is still within the fall radius and that the nearby building and parking lot are not within it. Mr. Williams confirmed this. He stated the cell tower is 99 feet from the property line. Director Blaine clarified that the required radius for sectional towers is 80% of the tower height, which would put the radius one foot away from the property line. Commissioner Matthews stated that Northside Veterinary Holdings, LLC wants to enter into a lease agreement with AT&T for a cell tower that abides by the code. He stated that the other issues should be discussed by the City Commission instead of the Planning Commission, who he states is primarily concerned with the code. He asked what legal right the Planning Commission has to say no. Chairman Bergsten stated that the Commission is also considering the big picture and the nearby citizens. He stated his main concern was the tower potentially falling on the school building one day, and the fact that it now cannot makes him feel better about the application. Commissioner Cowen stated that children could also go outside. Commissioner Walker stated the fall radius does not cross the property. Commissioner Cowen responded that is true in regards to the 80% rule of the code, but if the tower were to fall a distance equivalent to its height, it would fall on the school property. Chairman Bergsten stated there is little activity that goes on behind the building. Commissioner Walker asked if the school has had any further comments on this application. Director Blaine stated they have no received further comments from the middle school. Chairman Bergsten wanted to clarify Commissioner's Cowen earlier comments about a super majority. Director Blaine claimed that that rule applies only to City Commission. Commissioner Cowen claimed it applied to Planning Commission too. Director Blaine stated the law applies to the governing body. Chairman Bergsten stated they are not a governing body; they are a recommendation board. Director Blaine stated she would discuss this issue with the city attorney. There were no more comments or questions and Chairman Bergsten asked for a motion. Commissioner Walker made a motion to approve the conditional use permit for a cell tower upon the conditions. Seconded by Commissioner Matthews.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten

NAY: Cowen, Kienzle

ABSTAIN: Rowell

AGENDA ITEM NO.5:

Planning Director's Report

Planning Director Rebecca Blaine expressed her appreciation to the Planning Commission in regards to this item. She asked for the Commission's opinion on converting to iPads in the future, or making the packets shorter by providing the other documents as supplemental items. Commissioner Walker stated it was a good use of city resources to not mail the documents. Chairman Bergsten expressed his preference for physical packets. Commissioner Cowen agreed, but added there are times when there are exceptions, such as Case P01-19.

Commissioner Kienzle stated that she likes having a physical packet. Commissioner Rowell stated he prefers paper. Director Blaine stated the next packet may also be large due to many items being on the agenda for the May, 2019 Meeting. Director Blaine discussed the Placemaking Conference at the University of Oklahoma.

AGENDA ITEM NO.6:

Commissioners Comments and/or New Business

Commissioner Kienzle commented on the Comprehensive Plan. She stated the Comprehensive Plan is a guide for cities to use. She noted that City of Tulsa is getting ready to prepare a new Comprehensive Plan. She stated that reviewing the Comprehensive Plan and considering the opinions of citizens regarding a new Comprehensive Plan is important to the City of Shawnee. Director Blaine stated the Traffic Commission has requested to look at the Comprehensive Plan. Director Blaine stated having too many people having dialogue in the same room can be productive. She stated their next step is getting the Traffic Commission's feedback on the Comprehensive Plan. Commissioner Kienzle asked if the Commission will have access before the meeting it would be reviewed at. Director Blaine stated they would be available for the Commission's review. Commissioner Kienzle asked if there would be a presentation. Director Blaine stated Amy Haase, the consultant for the Comprehensive Plan, would present. She would also be available for questions. Director Blaine stated that when they have a final draft of the new Comprehensive Plan, the Planning Commission will be able to make an official recommendation to the City Commission on the Comprehensive Plan.

Commissioner Cowen stated that he appreciates that the Planning Commission can have civil disagreements.

AGENDA ITEM NO. 7:

Adjournment

Meeting was adjourned.



Chairman/Vice-Chairman

Joseph Barker
Planning Commission Secretary

PLANNING COMMISSION MINUTES

DATE: MAY 1ST, 2019

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, May 1st, 2019, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

Absent:

Meeting was called to Order.

AGENDA ITEM NO.2:

Consideration of approval of the minutes from the April 3rd, 2019, Planning Commission Meeting

Chairman Bergsten asked Commission for any comments, questions, or a vote.

Planning Director Rebecca Blaine stated to the Commission that she had a change made to the Minutes. All references to the "Transportation Board" were changed to "Traffic Commission." She stated that is what it is publicly known as and that she had this change made to avoid public confusion.

Commissioner Matthews made a motion to approve the minutes as amended, seconded by Commissioner Deem.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.3:

Citizens' Participation

Chairman Bergsten opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward.

No one came forward and Chairman Bergsten closed the public portion of the meeting.

AGENDA ITEM NO.4:

Case #P03-19 – Consideration of approval of a rezone from R-1 to C-3 for a retail development at 4011 North Kickapoo Avenue, Shawnee, OK

Applicant: Nelmon Brauning

Planning Director Rebecca Blaine presented staff report. She briefly described the dimensions of the lot, the current zone, and what zone the applicant is requesting the property be rezoned to. She stated that the 2005 Comprehensive Plan intends for this area to be single-family and public space; however, commercial frontage has been previously allowed in this area, and this will be reflected in the new Comprehensive Plan. She stated there has been no written response submitted to the Planning Department.

Chairman Bergsten asked what kind of development is intended for the property. Director Blaine deferred this question to the applicant, Nelmon Brauning. Ms. Brauning stated the property will either be retail or a Dunkin Doughnuts. Chairman Bergsten asked how many units the development would have. Ms. Brauning stated it will be a small development.

Chairman Bergsten asked if the Commission had any more questions for staff. There were no more questions.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward.

Chairman Bergsten asked if there were any other comments or questions. There were no more comments or questions and Chairman Bergsten asked for a motion. Commissioner Walker made a motion to approve the rezone from R-1 to C-3. Seconded by Commissioner Cowen.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.5:

Case S04-19 – Consideration of approval of a preliminary plat located at 3900 North Union, Shawnee, OK

Applicant: Crafton Tull & Associates

Planning Director Rebecca Blaine presented staff report. She stated the plat, Grove Retirement Homes, was conditionally approved in October, 2018, but the applicant has since decided to rework the utility infrastructure. Director Blaine stated that this infrastructure has to be accepted by the City, and that the plat was originally intended to be implemented in two phases. Because the phasing was not reflected on the previous application, the revised plat is required to be approved by the City. She stated that staff has discussed the rear phase that is being eliminated in Phase I of this application. She also clarified that the preliminary and final plat are being treated as separate items. She stated that the Planning Director has discretion on deciding whether or not a change to an approved plat needs to be replatted. She stated that she has determined that this plat needs to be replatted. She noted that updated water plans need to be submitted prior to ODEQ submission by the City, final improvements plans shall be signed off by the City Engineer, and all public improvements shall be accepted by the City or alternatively bonded for the project.

Chairman Bergsten clarified that there are no other changes. Director Blaine confirmed this, and stated that a representative from Crafton Tull & Associates is at the meeting to answer questions.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. Chris Gray of Crafton Tull & Associates, who was representing the applicant, stated that they originally misinterpreted the ordinance regarding phasing the development and that they are replatting the development to fix this issue.

Commissioners Cowen asked if the City of Shawnee's Subdivision Regulations are in line with most other cities that the applicant has developed in, or if the City of Shawnee is harder. Mr. Gray would not say that Shawnee is more difficult, and that all cities write their ordinances in their own way, and that they simply misinterpreted the Subdivision Regulations regarding phasing the development. They thought it would be helpful to show the master plan, but that this was a mistake. No one else came forward and Chairman Bergsten closed the public portion of the meeting.

Chairman Bergsten asked if there were any other comments or questions. There were no more comments or questions and Chairman Bergsten asked for a motion. Commissioner Cowen made a motion to approve the preliminary plat upon the submitted conditions. Seconded by Walker.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.6

Case S06-19 – Consideration of approval of final plat located at 3900 North Union, Shawnee, OK

Applicant: Crafton Tull & Associates

Planning Director Rebecca Blaine had nothing to state on this item due to the fact that it is a final plat for the item

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward.

Chairman Bergsten asked if there were any comments or questions. There were no comments or questions and Chairman Bergsten asked for a motion. Commissioner Matthews made a motion to approve the final plat with the city's recommendations. Seconded by Commissioner Rowell.

Motion passed:

AYE: Deem, Matthews, Walker, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.7:

Planning Director's Report

Planning Director Blaine stated that the Planning Department has received Chapter 7, Housing and Neighborhoods from RDG, the consulting firm that is developing the Comprehensive Plan. She stated that, at this time, there are three chapters still to be received. She stated the Planning Department anticipates receiving the remaining chapter by the next week. She stated that any feedback is welcomed and that informational posters are available for public viewing at the Shawnee Mall. She encouraged anyone who lives, works, or plays in Shawnee to view these posters. She stated that the Traffic Commission will be providing feedback on the Transportation Chapter of the Comprehensive Plan on May 28th, 2019 at 6:00 PM. She stated they are tentatively planning on setting the public hearing and recommendation meeting for Planning Commission on June 5th, 2019, and for City Commission on June 17th, 2019 at 6:00 PM. She added that the Planning Commission can elect to have a roundtable-style meeting if they wish to do so. She stated that Amy Haase of RDG intends to be at the June 5th and June 17th meeting, but they could include her in on any roundtable-style meeting via conferencing call.

Commissioner Deem stated that, in light of what Commissioner Kienzle stated about the importance of the Comprehensive Plan at the previous meeting, this Comprehensive Plan is a tool the Planning Commission needs to be familiar with in order to use the document to its fullest potential. She stated she would like to have a roundtable-style meeting prior to the June 5th, 2019 regularly called meeting.

Chairman Bergsten agreed with this.

Commissioner Cowen agreed with this.

Commissioner Matthews asked if it would be public. Director Blaine stated it would be a public meeting. She stated that anyone would be welcomed to attend that meeting. She stated she believes the goal is to finish the Comprehensive Plan before the end of the fiscal year, but she does not want it to be rushed.

Commissioner Kienzle asked Director Blaine to further explain. Director Blaine stated that the reasoning is because Amy Haase is not currently booked for any more traveling to Shawnee in the next fiscal year. Commissioner Kienzle asked if Director Blaine has had enough time to review the Comprehensive Plan herself. Director Blaine stated that she is familiar with the document at this point and that she is fine with either having a roundtable or waiting until the regularly called meeting.

Chairman Bergsten expressed a concern that if the Commission were to have a second meeting, that it would raise more questions than answers. Director Blaine stated she believes RDG is creating a quality product for the City of Shawnee, but there is a learning curve with acclimating yourself with the community. She does not think it would hurt if it took longer to approve the Comprehensive Plan.

Commissioner Kienzle asked if, after the June 5th, 2019 Planning Commission meeting, the Comprehensive Plan would be voted on for adoption or if it would merely be introduced to the City Commission. Director Blaine stated that they would hopefully be voting on adoption. If the vote were delayed a month, it could be delayed due to Independence Day.

Chairman Bergsten asked the Planning Commissioners if there are any among them who know they will not be available. Commissioner Walker stated he will be out of town for an extended period of time. Director Blaine stated that if they have questions or comments, she can relay that to RDG.

Commissioner Cowen asked if Director Blaine has a date in mind for a special called meeting. Director Blaine asked if May 22nd would be suitable. The Planning Commission agreed to this.

AGENDA ITEM NO.8:

Commissioners Comments and/or New Business

There were no comments.

AGENDA ITEM NO. 9:

Adjournment

Meeting was adjourned.


Chairman/Vice-Chairman

Joseph Barker
Planning Commission Secretary

PLANNING COMMISSION MINUTES

DATE: MAY 22nd, 2019

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9th and Broadway, on Wednesday, May 22nd, 2019, at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

AGENDA ITEM NO.1:

Roll Call

Upon roll call the following members were present:

Present: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

Absent:

Meeting was called to Order.

AGENDA ITEM NO.2:

Consideration of approval of the minutes from the May 1st, 2019, Planning Commission Meeting

Chairman Bergsten asked Commission for any comments, questions, or a vote.

Planning Director Rebecca Blaine stated to the Commission that the approval of the May 1st, 2019 Planning Commission Meeting Minutes was added to the Agenda in error.

The item was tabled to the June 5th, 2019 Planning Commission Meeting

AGENDA ITEM NO.3:

Citizens' Participation

Chairman Bergsten opened the public portion of the meeting and announced that this is an open time for discussion for those with questions on topics not on the Agenda and asked if anyone would like to come forward.

No one came forward and Chairman Bergsten closed the public portion of the meeting.

AGENDA ITEM NO.4:

Review and discuss current draft of Comprehensive Plan

This item was moved to a later portion of the meeting.

AGENDA ITEM NO.5:

Case P02-19 – Consideration of approval of a rezone from A-1 to C-3 of a 4.92-acre property located at the northeast corner of North Union and East 45th, Shawnee, OK

Applicant: Stephen Landes

Planning Director Rebecca Blaine presented staff report. She briefly described the scope of the project. She stated the requested zoning is consistent with the zoning of the area and the intent of the 2005 Comprehensive Plan for this area, although she noted that the 5-acre tract would not be appropriate for “big box” businesses based on the Comprehensive Plan. She stated staff recommends approval of the item.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward.

No one came forward and Chairman Bergsten closed the public portion of the meeting.

Chairman Bergsten asked if there were any other comments or questions. There were no more comments or questions and Chairman Bergsten asked for a motion. Commissioner Matthews motioned to approve of the requested rezone; seconded by Commissioner Deem.

Motion passed:

AYE: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.6

Case P05-19 – Consideration of approval of a rezone from A-1 to C-3 of a 2.94-acre property located east of North Union and North of East 45th, Shawnee, OK

Applicant: Stephen Landes

Planning Director Rebecca Blaine presented staff report. She described the property as being directly east of Case P02-19. Commissioner Matthews asked if there have been any thoughts regarding widening East 45th Street. Director Blaine told him she would speak to Engineering about it. Commissioner Matthews stated as more property gets rezoned to C-3, there will be more traffic. Commissioner Cowen stated that Union to MacArthur would be cleared to highway. Director Blaine she would also look into that.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. No one came forward.

Chairman Bergsten asked if there were any comments or questions. There were no comments or questions and Chairman Bergsten asked for a motion. Commissioner Cowen motioned to approve the requested rezone; seconded by Commissioner Matthews

Motion passed:

AYE: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.7:

Case P07-19 – Consideration of approval of a rezone from C-3 to R-1 of a 23.85-acre property located North of East 45th and immediately adjacent to the A.T. & S.F. Railroad, Shawnee, OK

Planning Director Rebecca Blaine presented staff report. She stated that the property fronts East 45th Street and it extends north near Interstate Highway 40 along the railroad. She stated the applicant intends to develop a single-family residential development. She stated the request is in line with the 2005 Comprehensive Plan. Commissioner Kienzle asked if City code regulates how close a dwelling unit can be to a railroad track. Director Blaine stated the setback requirement is determined by the setback line. Chairman Bergsten stated it would be something the Planning Commission would examine during a review of the preliminary plat. Commissioner Deem asked about the property directly north being cleared and the intentions of that property. Director Blaine stated the Planning Department has no information on that property currently. Commissioner Matthews asked if both properties are owned by the same entity. Director Blaine stated all three are under the same ownership but are separate properties from the 24.85-acre tract. Commissioner Kienzle asked if the sidewalk standards would be the same for this development as in other parts of the City. Director Blaine stated those standards are for public streets. At one

point, these types of developments were required to have sidewalks, but that requirement was rescinded. However, the part of the development that is adjacent to the public roadway would be required to have a sidewalk. Commissioner Cowen stated that the newspaper map and the map on the staff report are inconsistent. Director Blaine asked Assistant City Planner Joseph Barker to clarify. Commissioner Cowen elected to ask the applicant, Stephen Landes of Landes Engineering, to clarify this confusion instead. Mr. Landes stated the front of the property would remain zoned as C-3. Commissioner Deem asked if there would be sidewalks. Mr. Landes stated there would be because the commercial lots are required to have them.

Chairman Bergsten opened the public portion of the meeting and asked if anyone speaking against the item would like to come forward.

No one came forward and Chairman Bergsten asked if anyone speaking in favor of the item would like to come forward. The applicant, Stephen Landes of Landes Engineering, came forward. Chairman Bergsten asked if Mr. Landes if he had any information on what is being developed north of this item. Mr. Landes stated a preliminary plat is being developed, but is not ready to be submitted at this time. He stated they are looking at a regional approach for this area. He stated the area has been cleared of trees. He stated the area is being intended for commercial use. Commissioner Deem stated it would be wise to have something aesthetically pleasing nearby. Mr. Landes stated a regional pond is being considered, or more residential. Commissioner Cowen asked how many lots are being intended for the property to be rezoned. Mr. Landes stated it would be approximately 90 lots. He also stated the lots would be around a quarter of an acre. The general dimensions would be 62 feet by 65 feet, and are about 125 to 130 feet deep.

Chairman Bergsten asked if there were any comments or questions. There were no comments or questions and Chairman Bergsten asked for a motion. Commissioner Matthews motioned to approve the requested rezone; seconded by Commissioner Rowell

Motion passed:

AYE: Deem, Matthews, Bergsten, Cowen, Kienzle, Rowell

NAY:

ABSTAIN:

AGENDA ITEM NO.4:

Review and discuss current draft of Comprehensive Plan

Director Blaine introduced Stephanie Amy as the RDG representative for the digital conference call. Assistant City Planner Barker contacted Ms. Amy. Due to technical issues, the conference was delayed.

After roughly 20 minutes, Assistant City Planner Barker once again contacted Ms. Amy. Ms. Amy summarized the latest draft of the 2019 Comprehensive Plan and how RDG formed the information and data presented in it, including information on gateways into Shawnee and transportation issues. She also gave a brief description of multiple prosed policies on residential and commercial locations, and land use in the City. Another area of focus was increasing quality of life. Commissioner Cowen asked Ms. Amy about focus north of Independence Street. He stated most of Shawnee's economic growth will be north of Independence. Ms. Amy stated that the land use plan covers the entire City, but that each area has its own policy. Commissioner Matthews stated that Bryan Avenue was considered for extension to nearby Interstate Highway 40 from East 45th Street, and to take Westech Road to Kickapoo Avenue. In addition, there are issues regarding transportation that have still yet to be resolved with the Sac & Fox Nation and the school system. Commissioner Cowen stated that most of the traffic issues are on Kickapoo Avenue and Harrison Avenue south of Interstate Highway 40. Commissioner Kienzle expressed concern that the current draft of the Comprehensive Plan does not discuss public art enough. She also felt multiple other issues were not addressed adequately.

Director Blaine stated that the Comprehensive Plan needs to have a higher resolution to make printed copies legible. She apologized to the Planning Commission for the technical issues. Discuss of the Comprehensive Plan was delayed to the June 5th, 2019 Planning Commission Meeting.

Planning Director's Report

There was no Director's Report.

AGENDA ITEM NO.9:

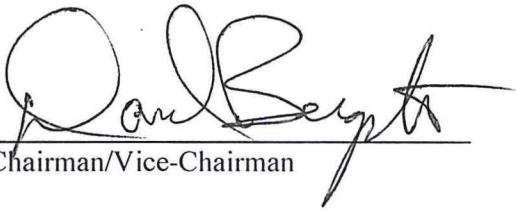
Commissioners Comments and/or New Business

There were no comments.

AGENDA ITEM NO.10:

Adjournment

Meeting was adjourned.


Chairman/Vice-Chairman

Joseph Barker
Planning Commission Secretary



Office of the Director of Operations

Minutes
WES WATKINS RESEVIOR OVERSIGHT COMMITTEE
March 7, 2019
The Committee met at McLoud City Hall
The meeting was called to order at 9:00 am

Roll Call was taken showing the following members present:

		Present	Absent
Member	Jimmy Stokes (Tecumseh)	<u> X </u>	<u> </u>
Member	Buck Day (McLoud)	<u> X </u>	<u> </u>
Member	Steve Shultz (PCDA)	<u> X </u>	<u> </u>
Member	James Bryce (Shawnee)	<u> X </u>	<u> </u>
		<u> X </u>	<u> </u>
City Staff	Whisper Peace (Shawnee)	<u> X </u>	<u> </u>
City Staff	Cody Roe (McLoud)	<u> X </u>	<u> </u>
Guest	Stan Jackson (Mayor)	<u> X </u>	<u> </u>

1. **Call to Order.**
2. **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.
3. **Approved minutes for December 6, 2018.** James Bryce made a motion to approve. Motion was 2nd by Buck Day.
4. **REPORTS AND DISCUSSION:**
 - a. **Lake Budget report**
 - No updated budget report at this time.

b. Lake Activities and Repairs

- Steve Schultz updated that the repair on the Lake dam has been postponed by NRCS until September 2019. He also mentioned there were a few buoy's that needed to be re-anchored and some needed to be replaced.
- Cody Roe gave an update on the boats and mowers had all been serviced and were ready for lake season.
- There are 2 full time employees during the winter, 2 full time employees, 1 part time employee, and 1 seasonal employee during the summer.
- Restrooms will open in April.
- The Fire Department is coming to burn cattails off the lagoon and then 1 load of clay will be needed to repaired the beaver damages.
- Cody requested the City of Shawnee pump the lift stations before lake season starts.
- Buck Day mentioned the south side restrooms need to be painted.

c. Discussion and possible action on future meeting dates.

It was decided to continued with the regular scheduled meetings.

5. QUESTIONS OR COMMENTS Steve discussed the slopes at the dam and requested to borrow the City of Shawnee Slope Mower and remote mower to get them cut in time for lake season.

6. ADJOURNMENT: Meeting adjourned at 9:35 am.

Date

6-6-19

Chairman



Regular Board of Commissioners

2.c.

Meeting Date: 06/17/2019

Annual Agreements

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approve renewal of the following agreements for Fiscal Year 2019-2020:

Attachments

No file(s) attached.

Regular Board of Commissioners**2.c.1.**

Meeting Date: 06/17/2019

School Police Services

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Pottawatomie Independent School District No. 93 to provide police officers for Shawnee High School and Middle School.

AttachmentsSchool Police Services

AGREEMENT

This agreement made and entered into this 1st day of July, 2019, by and between the City of Shawnee, Oklahoma, a municipal corporation, hereinafter referred to as the "City", and the Independent School District No. 93 of Pottawatomie County, Oklahoma, hereinafter referred to as "District", WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for the increased safety and security of the public schools of the District through the placement of police officers in said school on a full-time/half-time basis.

TERM: The term of this agreement shall be from the 1st day of July, 2019 through the 30th day of June, 2020. This agreement shall be for the period of one (1) year.

ADMINISTRATION: This agreement shall be administered by the City Manager and the Chief of Police of the City with input from the District administration. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officers and the resolution of disputes. The City Manager and the Chief of Police of the City shall receive from District periodic recommendations and suggestions as to needs of the District. These recommendations shall be submitted by the Superintendent of schools for the District.

DUTIES: The officers shall be certified police officers of the City and shall perform those tasks and duties delineated in the schedule of duties as approved by the administrators.

OFFICERS: District and the City shall have the right to mutually select any officer of their own choosing from those police officers of the City who volunteer for consideration for this duty and District and City shall have the right to substitute another officer should they choose to do so. The officers shall at all times remain as police officers of City, subject to the immediate supervision of the Chief of Police or his designee.

EXCLUSIVE USE: The said officers shall be assigned on a full-time basis to District to serve as police officers to provide increased safety and security within the buildings known as the Shawnee High School and the Shawnee Middle School. Full-time will be considered as 8 hours on site duty time. One officer shall serve the District full-time as assigned to the Shawnee High School; a second officer shall serve on a full-time basis assigned to Shawnee Middle School. Provided that in the event of an emergency as determined by the Chief of Police of city, the City shall have a right to reassign said officers as needed.

CONSIDERATION: In consideration for this agreement, District agrees to pay to City \$102,617.30 to cover the salary, uniform allowance and weapons allowance of the police officers. This consideration to remain unchanged unless there are changes of the actual salary or allowances paid to the officers.¹ City shall be responsible for providing the patrol car and any other necessary equipment required by the officers for the performance of their duties.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officers in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon ten (10) days notice.

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FOLLOWS

¹ Contract amount represents the second year of an agreed to three-year increase. Total increase in amount of contract will be \$36,697.95, to be met by increasing the annual contract amount by \$12,232.65 per year for three years.

WITNESS OUR HANDS the day and year first above written.

CITY OF SHAWNEE, SHAWNEE, OKLAHOMA

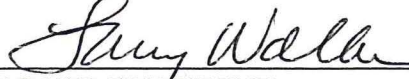
S. ERIC BENSON, INTERIM CITY MANAGER

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK



INDEPENDENT SCHOOL DISTRICT NO. 93
OF POTTAWATOMIE COUNTY, STATE OF
OKLAHOMA



BOARD PRESIDENT

(SEAL)
ATTEST:


CLERK OF BOARD OF EDUCATION

Approved as to form and legality on this _____ day of _____, 2019

JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners

2.c.2.

Meeting Date: 06/17/2019

Library Services

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Pioneer Library System for library services, facilities, and maintenance.

Attachments

Library Services

AGREEMENT FOR LIBRARY SERVICES, FACILITIES AND MAINTENANCE 2019-2020

This Agreement is made and entered into this _____ day of _____, 2019, by and between the Pioneer Library System (“**Pioneer**”) and the City of Shawnee (the “**City**”) to set forth all rights and obligations of the parties with respect to the Shawnee Public Library.

WITNESSETH:

WHEREAS, Pioneer is a multi-county library system organized under 65 O.S § 4-101 et seq. operating public libraries in Cleveland, McClain and Pottawatomie Counties; and

WHEREAS, Shawnee has been a member of the library system operated by Pioneer since April 5, 1976; and

WHEREAS, Shawnee is located within Pottawatomie County (the “**County**”) and the voters of the County have approved ad valorem millage authorized by Art. X, Section 10A of the Oklahoma Constitution to support library services provided by Pioneer, including the 6 mill levy approved May 13, 2008; and

WHEREAS, the City owns real property located at 101 N. Philadelphia, Shawnee, Oklahoma, upon which the Shawnee Public Library Central is located; and

WHEREAS, Pioneer has agreed to provide all services necessary to operate the Shawnee Public Library in conformance with the standards promulgated by the Oklahoma Department of Libraries at the site owned by the City (the “**Shawnee Public Library**”); and

WHEREAS, the City, consistent with its budgetary responsibilities and budgeted funds available, will include estimated appropriations within its 2019-2020 fiscal year budget for all expenses it is obligated to pay in connection with this agreement; and

WHEREAS, the parties wish to update and refine the delineation of the duties each has assumed with respect to provision of library services for the Shawnee Public Library.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and upon the conditions and under the terms stated herein, the parties agree as follows:

A. Pioneer Library System’s Obligations. Pioneer shall:

1. Provide a collection of materials and programming services at the Shawnee Public Library to meet the information and recreational reading needs of the residents of Cleveland, McClain, and Pottawatomie Counties, including, particularly, the residents of Shawnee, Oklahoma.

2. Provide local and administrative staff to plan and implement library services in accordance with standards promulgated by the Oklahoma Department of Libraries. Said staff shall be employed by Pioneer, not the City of Shawnee. Further Pioneer staff shall not be considered to be employees of the City, and employees of the City shall not be considered to be employees of Pioneer. Pioneer will, in its sole discretion, employ and hire such staff as it deems advisable for the operation of the Shawnee Public Library. All decisions regarding the supervision, compensation, promotion and discharge of such employees shall be made solely by Pioneer. Pioneer hereby agrees to waive any possible claims to any retirement benefits or deferred compensation for its employees and any other benefits available to qualified employees of the City. Pioneer shall maintain worker's compensation insurance for all of its employees working at the Shawnee Public Library in accordance with the applicable law of the State of Oklahoma.
3. Provide trained library staff to implement library services, including but not limited to, reference services, technology and training, reading guidance, library programs and administrative services.
4. Provide a collection of materials to include, but not limited to, both fiction and nonfiction and present the collection in a variety of formats to be determined by Pioneer. The collection will include materials for customers of all ages, including children, teens, and adults.
5. Provide library services to include, but not be limited to, programming determined by library floor space, staff availability and community need.
6. Provide library services to include but not be limited to, sharing of materials among Pioneer, the Shawnee Public Library, and the other branch libraries within the Pioneer Library System and libraries outside the Pioneer Library System, and regularly scheduled delivery of library materials and business communications among the Pioneer administrative and branch locations.
7. Pioneer will provide regular, continuous staff training in the areas of library automation systems, reading guidance, reference services, programming and customer service, and other library and community services.
8. Provide electronic systems for circulation and cataloging of materials and for communication among the branch libraries and administrative staff.
9. Establish hours of operation at the Shawnee Public Library in compliance with standards set by the Oklahoma Department of Libraries in consultation with the City.
10. Pioneer shall own all materials and equipment purchased by Pioneer which shall remain the property of Pioneer. Pioneer shall insure the property it owns in such amounts and on such terms as determined by Pioneer and shall maintain liability insurance covering claims in amounts not less than the limits of liability for governmental entities under the Oklahoma Governmental Tort Claims Act. Pioneer shall provide the City with a certificate documenting that it holds personal property insurance and liability insurance as provided herein. Said documentation shall be provided to the City annually upon renewal of this agreement.

11. By December 31 of each year, Pioneer shall provide to the City a list of all building and/or property improvements Pioneer is requesting the City to make. The City may provide funding for said improvements as authorized by budgeted appropriations for said purposes.
12. Provide all technology Pioneer determines to be necessary, including internet access and computers, at no cost to the City to operate and maintain.
13. Provide to the City security monitoring service a list of all Pioneer personnel who will respond to the monitoring service's contact that security might have been breached. If Pioneer determines that it needs a security guard, Pioneer shall pay for that service and pay the costs of operating the video surveillance system at no cost to the City.
14. Make a good faith effort to minimize all operation and maintenance costs to be paid for by the City.
15. Pioneer shall provide notice to the City of any damages to the real and personal property and need for repairs. Any repairs that require immediate action such as, but not limited to, sewer backups, water leaks or roof leaks, require notice to be given to the City within twenty-four (24) hours. For those repairs not requiring immediate action, Pioneer shall provide notice to the City within fourteen (14) days. Pioneer shall have a duty to use reasonable care to discover any damage or need for repairs to the library.
16. Comply with all ordinances of the City, laws of the State of Oklahoma, and laws of the United States of America relating or pertaining in any manner to this Agreement.

B. The City of Shawnee's Obligations.

1. The City will appoint at least one member to the Pioneer Board of Trustees as provided by Oklahoma Law.
2. The City, consistent with its budgetary responsibilities and dependent upon the availability of budgeted funds, shall provide a suitable building at the Shawnee Public Library in which the library services may be provided in an appropriate, easily accessible location with sufficient paved parking adjacent to the library building, central heat and air conditioning with temperature control, electricity to meet lighting, climate control and technology needs, carpeting and appropriate hard surface flooring, public restrooms, exterior signage and lighting, furnishings and equipment appropriate to building design and library function, and related equipment for security of the facility and patrons. Access to the building will comply with State and Federal guidelines for handicapped accessibility and safety, as may be amended from time to time. The term "suitable building" as used herein shall mean a building or facility that meets current established guidelines and does not require the City to meet any new or modified requirements established subsequent to the date of this agreement.
3. The City shall be responsible for the monthly utilities and maintenance associated with the building. Maintenance and operations consist of maintaining the interior and exterior of the building, the furnishings which are owned by the City and located inside and outside of the building, the grounds

on which the building is located, and the paved parking areas. Utilities, operations and maintenance covered by this Agreement include:

- a. Telephone services including a listing in the local phone directory, but excluding long distance calls
- b. City cable by franchise agreement
- c. Electric service
- d. Lawn/landscaping service
- e. Custodial services
- f. Building maintenance (including all furniture, fixtures and equipment purchased by the City)
- g. Electronic security system and monthly monitoring
- h. Water, sewer, trash service

The City shall consult with Pioneer periodically about the scope and character of these services.

4 The land, building, and the furniture and fixtures purchased by the City shall remain the property of the City. The City shall purchase and maintain in full force and effect suitable insurance policies as follows: all-risk property insurance covering the real and personal property it owns in an amount not less than the replacement cost of the property, and on such terms as determined by the City. The City shall maintain liability insurance covering claims in amounts not less than the limits of liability for governmental entities under the Oklahoma Governmental Tort Claims Act. A schedule of such policies of insurance then in force and effect shall be provided to Pioneer annually upon contract renewal. Additionally, the City shall be responsible for its own negligence in accordance with State law, including but not limited to, the Governmental Tort Claims Act.

5. The City shall, in its complete discretion, make all decisions regarding the need for capital improvements to be made and funds for those purposes. Capital improvements are any improvements made to maintain the facility in the condition it was on the date of this agreement, normal wear and tear excepted. The City shall not be responsible for capital improvements necessitated by "Tenant Misuse". The term "Tenant Misuse" will not include ordinary wear and tear on the premises, but will mean any act that causes damages to the premises or any part thereof and that arises out of uses of the premises not permitted by the terms of this Agreement or that is caused by negligent or willful acts of Pioneer, its employees, agents, contractors, invitees, customers or users.

6 The City reserves the right to conduct non-profit events or meetings of its choosing on the premises during each year and every year of the term hereof. The City shall consult with Pioneer as to the scheduling of such events or meetings. No events to be sponsored and conducted by the City shall conflict with events scheduled by Pioneer before the City's request for use. The City's use of the premises shall be subject to the rules, regulations, hours of operation and/or policies adopted by Pioneer pertaining to the premises. The City and Pioneer may agree to additional hours of operation for events or meetings upon prior written agreement.

C. Mutual Agreement

The parties to this Agreement understand and agree that the Shawnee Public Library and all furniture, fixtures and equipment purchased by the City shall be owned exclusively by the City.

D. Use of Premises for Purpose Stated

Pioneer covenants that during the term, the premises shall be used primarily for library and educational related purposes as stated above.

E. Redecoration and Remodeling

Pioneer will have the right and privilege, subject to prior written approval of the City, to perform nonstructural redecoration and remodeling, at Pioneer's own cost, to the premises from time-to-time as it will see fit.

F. Non-Discrimination

Pioneer represents and agrees it is Pioneer's policy, and shall remain Pioneer's policy, to operate the Premises so as not to discriminate against any employee or applicant for employment because of race, creed, color, religion, sex, sexual orientation, national origin, age, citizenship status, veteran status, or disability, including but not limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

G. Assignment

Pioneer may not assign this agreement, or any portion thereof, or any part of Pioneer's rights hereunder without prior written approval by the City. No additional tenants will be allowed without modification to this Agreement.

H. Destruction of Premises

In the event the premises should be partially destroyed (less than twenty percent (20%) as a result of fire or other casualty, regardless of the cause, then the City will, at its sole cost and expense, promptly, and in any event within thirty (30) days after receipt of insurance proceeds, or within such longer period of time as may be necessary for the City to comply with public competitive bidding laws, commence to build or replace the same in as good condition as prior to such casualty or, if the City is unable to commence such rebuilding or replacement within thirty (30) days then as promptly thereafter as possible. In the event the premises should be substantially (twenty percent (20%) or more) destroyed as a result of fire or other casualty, regardless of the cause, or should it be untenable and unfit for occupancy at any time during the Term of this Agreement, then, the City, subject to availability of

sufficient insurance proceeds for such purposes, may, in its complete discretion, build, rebuild or replace the premises.

I. Force Majeure

Failure in performance by either party hereunder shall not be deemed a default or breach hereunder and the non-occurrence of any condition hereunder shall not give rise to any right otherwise provided herein when such failure or non-occurrence is due to war, insurrection; strikes; lock outs; riots; floods; earthquakes; fires; acts of God; acts of the public enemy; epidemics; quarantine restrictions; freight embargoes; lack of transportation; governmental restrictions; unusually severe weather or any other causes beyond control, and without the fault, of the party claiming an extension of time to perform.

J. Term

The term of this agreement shall be July 1, 2019, through June 30, 2020, and shall be renewable annually upon the written consent of both parties.

K. Termination for Default

This agreement may be terminated by either party upon sixty (60) days prior written notice should either party fail substantially to perform in accordance with the agreement terms through no fault of the party initiating the termination after due notice and thirty (30) days within which to correct the fault.

L. Termination

This Agreement may be terminated with or without cause upon giving 180 days written notice to the other party.

M. Redelivery of Premises

Pioneer will, at the termination of this Agreement, or any extension thereof, peacefully quit, surrender and deliver up to the City, its successors or assigns, the premises in good condition, with the exception of usual wear and tear.

N. Whole Agreement and Amendments

This written Agreement between the City and Pioneer constitutes the entire understanding between the parties and no other documents or oral discussions shall modify this written Agreement. Should it become the desire of both parties to amend this Agreement, such agreement shall be in writing and must be signed by both parties in order to have legal effect.

O. Entire Agreement

It is intended by the parties that this Agreement will supersede, nullify and void any previous agreements, contracts and supplements thereto between the parties herein or their predecessors and interests.

P. Non-Waiver

The failure of either party, at any time or times hereafter, to require strict performance by the other party of any provision of the Agreement will not constitute a waiver or affect or diminish any right of any party thereafter to demand strict compliance and performance of the Agreement. Any suspension or waiver by the party of a default of any condition under this Agreement will not suspend, constitute a waiver or affect any other default by the other party.

Q. Severability

If any one or more of the covenants, agreements or provisions of this Agreement shall be determined by a court of competent jurisdiction to be invalid, the invalidity of such covenants, agreements and provisions shall in no way affect the validity or effectiveness of the remainder of this Agreement and this Agreement shall continue in force to the fullest extent permitted by law.

R. Notices

For the purpose of notice given under this Agreement, the parties may be notified as follows:

City: City of Shawnee
Attention: Justin Erickson, City Manager
16 W. 9th St.
Shawnee, OK 74801
Telephone: (405)878-1601
Facsimile: (405)214-4249
Email: jerickson@shawneeok.org

Pioneer: Pioneer Library System
Attention: Lisa Wells, Executive Director
300 Norman Center Court
Norman, OK 73072
Telephone: (405)801-4500
Facsimile: (405)801-4516
Email: lwells@pioneerlibrarysystem.org

This Agreement reflects all terms of the agreement between the parties. It may not be amended or modified in any way except by an instrument in writing signed by all parties.

IN WITNESS WHEREOF, Pioneer Library System and the City of Shawnee have executed and entered into this Agreement as of the day and year first written above.

ATTEST:

CITY CLERK

CITY OF SHAWNEE:

MAYOR

PIONEER LIBRARY SYSTEM

CHAIR, BOARD OF TRUSTEES

ATTEST:

CORPORATE SECRETARY

REVIEWED AS TO FORM AND LEGALITY:

CITY ATTORNEY

Regular Board of Commissioners

2.d.

Meeting Date: 06/17/2019

Workers Comp Renewal

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approve renewal of excess liability policy for Workers' Compensation with Midwest Employers Casualty Corporation for July 1, 2019 through June 30, 2020; and July 1, 2020 through June 30, 2021.

Attachments

Workers' Compensation



Human Resources Department

Date: June 12, 2019

To: Mayor and City Commissioners

From: Jennifer Greenland, HR Director

RE: Workers' Compensation Excess Liability

Associated Underwriters Inc. met with staff to discuss the renewal bids from the excess carriers for workers' compensation. Renewals from both carriers came in with a reduction from the current year's rate.

The lowest renewal is with the current carrier, Midwest Employers Casualty Co, and it is the recommendation from staff to stay with them. During the discussion of the renewals, it was brought to our attention that the carrier is willing to have a 2-year rate guarantee. Staff recommends approval of the two one-year policy renewals.



Associated Underwriters Inc.

June 6, 2019

City of Shawnee
Attention: Jennifer Greenland
P. O. Box 1448
Shawnee, Oklahoma 74801

Dear Ms. Greenland,

We are pleased to present you with your renewal quotes for the City of Shawnee.

The two Excess carriers offering quotes are: Midwest Employers Casualty Company and Safety National. Both companies have AM Best ratings of A+. Both companies have also provided Excess workers' compensation insurance to the City of Shawnee in the past.

Midwest Employers has offered a very competitive renewal quote effective for 7/1/2019. This year, again, we are recommending them as your Excess carrier.

In 2014, the Administrative Act provided a change in the benefit structure of Oklahoma workers' compensation benefits. Some of those changes were subsequently ruled unconstitutional.

On May 28th of this year, Governor Stitt signed HB2367, which is a workers' compensation "clean up" bill. This new legislation will provide for an increase in benefits for injured workers.

Based on this new legislation, I am predicting the premium will start to increase in 2020.

I look forward to continuing our 18 year relationship!

Sincerely,

A handwritten signature in black ink, appearing to read 'Barney Welch', is written over a horizontal line. The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Barney Welch

City of Shawnee
Excess Workers' Compensation Quote
7/1/2019 -7/1/2020

CARRIERS	Midwest Employers Casualty Co	Midwest Employers Casualty Co	Safety National Casualty Co.
	AM Best Rating A+	AM Best Rating A+	AM Best Rating A+
	Expiring 7/1/2018-7/1/19	Renewal Quote 7/1/2019-7/1/20	Renewal Quote 7/1/2019-7/1/20
Estimated Annual Payroll	\$17,161,938	\$15,464,170	\$15,464,170
Length of Policy	1 year	1 year	1 year
SPECIFIC			
Specific Limit	Statutory	Statutory	Statutory
Specific Retention-Firefighters/Police	\$ 750,000	\$ 750,000	\$ 750,000
Specific Retention/All Others	\$ 500,000	\$ 500,000	\$ 500,000
Employer Liability			
Employers Liability Limit	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Employers Liability Retention-Firefighters/Police	\$ 750,000	\$ 750,000	\$ 750,000
Employers Liability Retention-All others	\$ 500,000	\$ 500,000	\$ 500,000
AGGREGATE			
Aggregate Limit	N/A	N/A	N/A
PREMIUM			
Rate per \$100. of Payroll	0.5763	0.5406	0.5467
Estimated Policy Premium	\$ 98,904.00	\$ 83,599.00	\$ 84,543.00
Estimated Policy Premium Minimum	\$ 89,014.00	\$ 75,239.00	\$ 76,089.00
Deposit Premium	\$ 98,904.00	\$ 83,599.00	\$ 84,543.00
** Aircraft is excluded			
** Payroll is subject to annual audit			

Regular Board of Commissioners

2.e.

Meeting Date: 06/17/2019

Maintenance Bond

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approval of maintenance bond for Bison Crossing Phase I and II located at 3930 North Kickapoo for waterline improvements.

Attachments

Maintenance Bond



MEMORANDUM

To: Mayor and Commissioners
From: Brad Schmidt, Utility Director
CC: Eric Benson, Interim City Manager
Date: 6/7/19
Re: Maintenance Bond

Staff recommends approval of the attached maintenance bond for Bison Crossing Phase I & II.

This bond has been issued for the waterline improvements completed at 3930 N. Kickapoo.

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 64652853

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Natalie Schwenn

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Bison Crossing LLC

Obligee: City of SHAWNEE

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

If Bond No. 64652853 is not issued on or before midnight of May 30th, 2021, all authority conferred in this Power of Attorney shall expire and terminate.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 30th day of May, 2019.

STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA



WESTERN SURETY COMPANY

Paul T. Bruflat
Paul T. Bruflat, Vice President

On this 30th day of May, in the year 2019, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires June 23, 2021

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 30th day of May, 2019.

WESTERN SURETY COMPANY

Paul T. Bruflat
Paul T. Bruflat, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



CNA Surety
PO Box 957289
St Louis, MO 63195-7289

Transaction Report & Invoice

Principal Information: ID:

Bison Crossing LLC
3930 N. Kickapoo

Shawnee, OK 74804

Agency Code: 35-17133

Walker Stamp & Seal Company
P.O. Box 177
Oklahoma City, OK 73101

YOU CAN PAY ONLINE BY VISITING ONLINEPAY.CNASURETY.COM

Transaction Description:

Transaction Effective Date: 05/30/2019

Bond/Policy #: 64652853

Written By: Western Surety Company

Description: LOTS 4, 5, AND 6 BLOCK 1 COLLEGE EDDTION

Obligee: City of SHAWNEE

Gross Premium Charge: \$900.00

Effective Date: 05/30/2019
Expiration Date: 05/30/2021
Current Penalty: \$30,000.00
Renewal Method:

Change Detail:

Agent: You may remove stub below to use as a billing/credit invoice

CNA Surety

INVOICE

CO. #	BOND/POLICY #	EFFECTIVE DATE	ANNIVERSARY DATE	PROCESS DATE	PENALTY
0601	64652853	05/30/2019	05/30/2021	06/03/2019	\$30,000.00
PRINCIPAL	Bison Crossing LLC 3930 N. Kickapoo, Shawnee, OK 74804				
RISK STATE	OK	WRITTEN BY Western Surety Company			
DESCRIPTION	LOTS 4, 5, AND 6 BLOCK 1 COLLEGE EDDTION				
OBLIGEE	City of SHAWNEE				
AGENCY CODE	\$900.00				
35-17133					

Your agent is: Walker Stamp & Seal Company
P.O. Box 177
Oklahoma City, OK 73101

Western Surety Company

0003001 03517133000005302019 00601006465285300 00000006300008

Regular Board of Commissioners

2.f.

Meeting Date: 06/17/2019

Lions Club Lighting

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to purchase a light pole for Lions Club Ball Fields.

Attachments

Light Pole Repair



Office of the Director of Operations

Date: June 12, 2019
To: Mayor and Commissioners
From: James Bryce, Director of Operations
RE: Lions Club Light Pole Replacement

Nature of the Request:

Staff Request permission to replace the damaged light pole at the Lions Club Ball Fields

Staff Analysis, Considerations:

In mid-April of 2019 a storm came through Shawnee that produced wind that blew over a light pole on the Lions Club Ball Fields. Staff contacted our insurance carrier to report the damage and to see if by chance the pole was covered. Staff also sought out a repair company that would be capable of the repairs and acquired a quote which was forwarded to the insurance carrier. Our insurance as since sent us a check covering the damages minus our deductible of \$2500.00. Total repair cost for the pole is \$26,132.00 and the insurance check for reimbursement was \$23,632.00. This repair is in front of the Commission because the total cost is over the \$25,000.00 limit set out in the City's procedures policy.

Recommendation:

It is staff's recommendation to this project for the repair.

Budget Consideration:

Total Project Cost \$26,132.00

Insurance Coverage \$23,632.00

Cost to City \$2,500.00

This cost will come out of the Parks Department Capital Outlay Account



4721 SW 18th St OKC OK 73128

405-275-7275

QUOTE

CUST #

0002565

QUOTE #

2019000005

DATE

5/1/2019

BILL TO:

City of Shawnee
P.O. Box 1448
Shawnee OK 74802

LOCATION

City of Shawnee
P.O. Box 1448
Shawnee OK 74802

P.O. NUMBER		TERMS	SALES PERSON	
		Prices good for 60 days	Vince Phillips	
QUAN	DESCRIPTION		PRICE EACH	AMOUNT
	At Loins Park Baseball filed: Provide labor and material to replace fallen pole, light fixtures, and electrical circuit on pole. - Clean up and remove existing pole from location. - Reinstall new wooden pole of same height at same location as fallen pole, - Install four new 1500WATT Metal Halid sports light fixtures on new pole with cross arm structure. - Aim new fixtures. - Install new conductors up new pole to light fixtures. Tax not included. Price based on normal soil conditions. Proper aiming based on existing pole lay out. Night time aiming included			
1.00	Turn key price for complete install		26,132.00	26,132.00
TOTAL			\$26,132.00	

No overtime included. All work to be done during usual business hours.

No bond included

This proposal is hereby accepted and Shawnee Lighting LLC is authorized to proceed with the work.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

SWORN STATEMENT IN PROOF OF LOSS

\$106,135,299.00
Amount of Policy at Time of Loss
7/1/2018
Date Issued
7/1/2019
Date Expires

Any person who knowingly and with intent to injure, defraud, or deceive any insurance company, filed a statement of claim containing any false, incomplete, or misleading information is guilty of a felony of third degree.

1400485
Policy Number
206230-BD
Claim No.
Oklahoma Municipal Assurance Group
Agent

To: OKLAHOMA MUNICIPAL ASSURANCE GROUP

By the above indicated policy of insurance you insured

City of Shawnee

against loss by Wind upon the property described according to the terms and conditions of said policy and all forms, endorsements, transfers and assignments attached thereto.

Time and Origin: A property damage loss occurred about _____ o'clock AM/PM, on the 18th day of April, 2019.

The cause and origin of said loss was: High winds damaged light pole and lights.

Property Involved in Claim: Outdoor Property

Occupancy: The building described, or containing the property described, was occupied at the time of the loss as follows, and for no other purposes whatsoever: _____

Title and Interest: At the time of the loss the interest of your insured in the property described herein was: _____

Mortgagee, Lienholder, or Loss Payee (If applicable): _____

Changes: Since the above policy was issued there has been no change in title, use or possession of said property except: _____

The Total Insurance covering the described property including this policy and all other policies (whether valid or not), binders or agreements to insure was at time of loss..... \$100,000.00

Full Replacement Cost of said property at time of loss..... _____

Full Cost of Repair or Replacement..... _____

_____ Actual Cash Value Loss X Replacement Cost Loss..... \$26,132.00

Less Applicable Depreciation (Recoverable)..... _____

Less deductible and/or participation by the insured..... \$2,500.00

_____ Actual Cash Value Claim X Replacement Cost Claim..... \$23,632.00

Supplemental Claim, to be filed in accordance with the terms and conditions of the replacement cost coverage within _____ days from the date of loss will not exceed..... _____

This loss did not originate by any act, design, or procurement of the insured or this subscriber; nothing has been done by or with the privity or consent of the insured or this subscriber to violate the conditions of the policy, no articles are mentioned herein or in annexed schedules but such as were in the building damaged or destroyed, belonging to and in possession of the insured at the time of loss; no property has been concealed and no attempt to deceive the company has been made. Any other information that may be required will be furnished and considered part of this proof.

It is expressly understood and agreed that the furnishing of this proof to the insured or the assistance of an adjuster, or any agent, of the insurer in the making of this proof, is not a waiver of any rights to said insurer or of any of the conditions of this policy.

State of Oklahoma

Insured City of Shawnee

County of _____

By _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public: _____

Regular Board of Commissioners

2.g.

Meeting Date: 06/17/2019

Sister Cities

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the Sister Cities updated Bylaws adopted by Shawnee Sister Cities Council.

Attachments

SSC Bylaws

BY-LAWS
SISTER CITIES
COUNCIL City of
Shawnee, Oklahoma

ARTICLE 1: NAME

Section 1. Name: The name of this organization, established by city ordinance, shall be Sister Cities Council of the City of Shawnee, Oklahoma.

ARTICLE 2: PURPOSE

Section 1. Purpose: The purpose of this organization is educational and charitable. The organization's objectives are:

- a) To cause the people of the City of Shawnee and people of similar cities of foreign nations to acquire a consciousness of each other and to understand one another as individuals, as members of their communities, as citizens of their countries, and as part of the family of nations.
- b) To foster, as a consequence of such knowledge and consciousness, a continuing relationship of mutual concern between the people of the City of Shawnee and the people of similar cities of other nations.
- c) To actively seek ideas for, plan and implement programs which will increase international awareness, education, and understanding.
- d) To participate as an organization in the promoting, fostering, and publicizing of local, state, and national programs of international municipal cooperation organizations, and thereby to encourage other organizations and residents of American communities to engage and participate in such programs; to foster and promote friendly relations and mutual understanding between peoples of American communities and peoples of friendly nations outside of the United States of America; and to act as a coordinating body, committee, or agency among those organizations, groups and individuals desiring to engage and engaging in the activities of such international municipal cooperation organizations.

ARTICLE 3: THE SISTER CITIES COUNCIL

Section 1. All Officers of the Council shall be submitted to the Mayor, and confirmed by the City Commission.

Section 1a. The Officers of the Sister Cities Council shall be then Chair, Vice Chair, Secretary, and Treasurer. The Chair of Sister Cities Council shall nominate officers, including committee chairs and present the nominations to the Council for a vote which will also be submitted to the Mayor and confirmed by the City Commission. The committee chairs will include the Fund Raising Committee Chair, Host Programs Committee Chair, Delegation Committee Chair, Education/Promotion Committee Chair, and Publicity Committee Chair.

Section 1b. The Mayor and City Manager shall serve as ex-officio members.

Section 1c. Former student delegates may be ex-officio members of the sister Cities Council as Youth Representatives. Further guidelines required of the student members are as follows:

- a) Student(s) must be active members of the Sister Cities Council.
- b) Student(s) may re-apply one time for the Japan exchange trip and shall be required to follow the same criteria as other students; and if selected, will serve as the sister Cities Council Youth Representative;
- c) Student(s) will be required to pay his/her total trip expenses;
- d) The Council will have final approval of youth representatives selected for the Japan trip and the Council has the option of not sending a youth representative.
- e) The Youth Representative(s) will be limited to two students.

Section 1d. The Japan exchange trip will be open to Shawnee Adult citizens meeting criteria set by the sister cities Council as follows:

- a) Adult delegates accompanying a student delegation must be upstanding citizens, active members of Sister Cities Council, and community leaders;
- b) Adult delegate(s) will be required to follow the same criteria as Council member delegates;
- c) Adult delegate(s) will be required to pay their total trip expenses;
- d) The Council will have final approval of adult delegate(s) for the Japan exchange visit.

Section 2. The Japan exchange trip will be open for application to students currently in 7th grade and adult certified teacher delegates from schools within the city limits of Shawnee meeting criteria set by the sister cities Council as follows:

- a) Adult certified teacher delegates will be required to follow the same criteria as student delegates.
- b) The Council will have final approval of all delegates.

Section 3. The term of the officers and Council Committee Chairs shall be for one year beginning in January.

Section 4. The regular meetings of the Council shall be set annually.

Section 5. The Chair, majority of Officers, or majority of the Council, may call a special meeting.

Section 6. There is open membership for Council members.

Members will pay annual dues as follows:

Individuals: \$10.00

Students: \$5.00

Family: \$15.00

Section 7. The Council shall maintain a complete record of all business transactions, their minutes and acts. The secretary shall submit the minutes of each Council meeting to the Mayor and City Commission.

Section 8. A majority of Officers, or six members of the Council shall constitute a quorum. If a quorum is not present, the members in attendance cannot conduct official business. If a Council member has three consecutive unexcused absences or is absent for more than one half of the meetings held within any period of four consecutive months, the Chair may declare that member's seat vacant and request a new member to fill the remainder of the removed member's term. The record for absences shall include all regular and special meetings. Council members who are otherwise unable to continue their service for reasons of health, business requirements or personal reasons must submit a formal letter of resignation to the Board of City Commissioners. All members of the council have voting rights.

Section 9. Council members shall receive no compensation but may receive expenses for special activities on behalf of the Council.

Section 10. The Chair shall preside at all meetings of the Council. He/She shall sign agreements, contracts, and official documents. The Vice-Chair shall assume the duties of the Chair in his/her absence and assume such duties assigned to him/her from time to time by the Council. The Chair shall call upon the Treasurer at each meeting to announce the number of voting members present to determine a quorum. The Chair shall correspond with or delegate to another Council member to correspond with Nikaho, Japan Sister Cities. Correspondence shall be completed within 2 business days to acknowledge the correspondence has been received. All correspondence will be carbon copied/shared by email to the other Shawnee Sister Cities Council members.

Section 11. The Secretary shall keep records and minutes off all Council meetings and expedite the directions of the Council. Agendas will be available by email.

Section 12. The Treasurer shall keep accurate records of all monies received and disbursed by maintaining a record book, provide written receipts for monies received, provide reports to the Council as needed, and any other such duties as assigned by the council.

Section 13. Adult citizens of Shawnee, interested in taking part in Sister Cities Council activities, may by consent of the Council, be designated as Sister Cities Volunteers and serve on one or more of the committees of the Sister Cities organization to include the Fund Raising committee, Host Programs committee, Delegation committee, Education/Promotion committee, Publicity committee, Community Activities committee, and the Membership committee. Volunteers are not required to pay dues.

ARTICLE IV: AMENDMENTS

These by-laws may be amended at any regular meeting of the council or at any other meeting called for that purpose.

Regular Board of Commissioners**2.h.**

Meeting Date: 06/17/2019

Resignation

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the resignation of Link Cowen from the Planning Commission.

AttachmentsResignation

Kacie Eck

Subject: FW: Planning Commision Seat

From: Link S. Cowen
Sent: Friday, May 31, 2019 3:20 PM
To: Rebecca Blaine
Subject: Planning Commision Seat

Ms. Blaine,

I've enjoyed my time on the planning commission but I feel is time to step aside. Please accept my resignation as of this letter.

I've enjoyed serving with you and my fellow commissioners.

Best to all,

Link S. Cowen

Regular Board of Commissioners

4.

Meeting Date: 06/17/2019

FEMA Presentation

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation of FEMA Advanced Professional Series Certificate of Achievement to Matt Miller by Shimeka Mack from the Oklahoma Department of Emergency Management.

Attachments

No file(s) attached.

Regular Board of Commissioners

5.

Meeting Date: 06/17/2019

Spectra

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Ratification of final contract with Global Spectrum dba Spectra for management services of the Heart of Oklahoma Exposition Center.

Attachments

No file(s) attached.

Regular Board of Commissioners

6.

Meeting Date: 06/17/2019

Budget Amendments

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of the following budget amendments:

Attachments

No file(s) attached.

Regular Board of Commissioners

6.a.

Meeting Date: 06/17/2019

Fund 001

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 001 General Fund – Reflects additional revenue received in Fiscal Year 2019. Adjusts budget to reflect current projections for maintenance, software, and other items.

Attachments

Fund 001

City of Shawnee
Budget Amendment
Fund 001-General Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
001	4001			SALES TAX	12,239,128.14	102,424.60	12,341,552.74
001	4002			USE TAX	1,695,194.48	56,547.07	1,751,741.55
001	4003			ALCOHOLIC BEVERAGE TAX	158,966.26	(973.59)	157,992.67
001	4006			CIGARETTE TAX	171,727.00	3,781.41	175,508.41
001	4013			ONG FRANCHISE TAX	325,824.05	8,209.05	334,033.10
001	4014			OG&E FRANCHISE TAX	982,342.16	(9,574.73)	972,767.43
001	4015			ATT INSPECTION FEE	26,964.15	-	26,964.15
001	4016			VYVE FRANCH/ INSPCT FEE	48,948.46	-	48,948.46
001	4017			OCCUPATIONAL TAX	7,800.00	2,200.00	10,000.00
001	4018			CVEC FRANCHISE	128,324.58	(0.00)	128,324.58
001	4049			NUISANCE / OTHER TAXES	20,000.00	10,000.00	30,000.00
001	4148			COPS GRANT	60,576.21	2,585.28	63,161.49
001	4201			LICENSES	14,356.41	643.59	15,000.00
001	4202			BUILDING PERMITS	124,242.64	5,757.36	130,000.00
001	4205			ZONING PERMITS & APPLICATIONS	4,022.51	727.49	4,750.00
001	4301			MUNICIPAL COURT FINES	324,248.22	27,890.20	352,138.42
001	4302			MUNICIPAL COURT COSTS	110,043.62	(4,043.62)	106,000.00
001	4350			VECH IMPOUND FEES	31,809.64	1,190.36	33,000.00
001	4517			INSUFFICIENT CHECK FEES	-	35.00	35.00
001	4650			MUNICIPAL AUDITORIUM RENTAL	4,300.00	400.00	4,700.00
001	4660			PARK RESERVATION REVENUE	1,766.52	533.48	2,300.00
001	4804			INSURANCE RECOVERY	43,338.83	23,799.00	67,137.83
001	4806			CEMETERY LOT SALES	4,550.00	950.00	5,500.00
001	4808			FIRE RUNS	659.73	2,840.27	3,500.00
001	4809			SALE OF SURPLUS PROPERTY	482,714.93	(470,123.47)	12,591.46
001	4822			OTHER MISC. REVENUE	15,645.73	1,354.27	17,000.00
001	4825			REFUNDS & REIMBURSEMENTS	23,284.55	2,715.45	26,000.00
001	4828			PHONE REIMBURSEMENTS	-	107.25	107.25
001	4914			TRANSFER FROM HOTEL/MOTEL FUND	3,492.24	833.35	4,325.59
001	4925			TRANSFER FROM SMA	3,429,661.32	470,123.47	3,899,784.79
				Total	20,483,932.38	240,932.54	20,724,864.92

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
001	5-0110-5103			PART-TIME SALARIES	875.00	4,846.71	5,721.71
001	5-0110-5107			CONTRACTED SALARIES	45,000.00	35,000.00	80,000.00
001	5-0110-5115			OMRF RETIREMENT	18,000.00	(2,313.11)	15,686.89
001	5-0110-5355			INSURANCE	1,500.00	200.00	1,700.00
001	5-0210-5340			TRAINING CONFERENCES	9,500.00	500.00	10,000.00
001	5-0210-5355			INSURANCE	2,800.00	1,000.00	3,800.00
001	5-0210-5378			MISC. OTHER SERV. & CHGS.	3,100.00	1,100.00	4,200.00
001	5-0230-5220			TOOLS & MINOR EQUIPMENT	400.00	600.00	1,000.00
001	5-0230-5351			SOFTWARE SUPPORT CNTRCTS.	41,564.57	935.43	42,500.00
001	5-0230-5351			SOFTWARE SUPPORT CNTRCTS.	9,000.00	17,000.00	26,000.00
001	5-0410-5101			REGULAR SALARIES	219,000.00	6,700.00	225,700.00
001	5-0410-5111			FICA	14,000.00	500.00	14,500.00
001	5-0410-5112			MEDICARE	3,300.00	100.00	3,400.00
001	5-0410-5150			OTHER BENEFITS	6,120.00	120.00	6,240.00
001	5-0410-5210			FUEL	1,700.00	150.00	1,850.00
001	5-0410-5339			OTHER CONTRACTUAL SERVCS.	6,310.00	(5,310.00)	1,000.00
001	5-0410-5351			SOFTWARE SUPPORT CNTRCTS	5,145.97	1,954.03	7,100.00
001	5-0510-5339			OTHER CONTRACTUAL SERVCS.	210,000.00	2,000.00	212,000.00
001	5-0620-5304			REPAIR & MAINT. - VEHICLES	55,000.00	10,000.00	65,000.00
001	5-0740-5325			TELEPHONE	45,000.00	9,000.00	54,000.00
001	5-0810-5201			OFFICE & COMPUTER SUPPLIES	4,200.00	1,300.00	5,500.00
001	5-0920-5250			OTHER MATERIALS&SUPPLIES	1,200.00	9,300.00	10,500.00
001	5-0940-5101			REGULAR SALARIES	435,000.00	5,000.00	440,000.00
001	5-0940-5302			REPAIR & MAINT. - BLDGS.	15,500.00	9,500.00	25,000.00
001	5-1140-5302			REPAIR & MAINT. - BLDGS.	9,200.00	4,800.00	14,000.00
001	5-4010-5215			CHEMICALS	-	1,000.00	1,000.00
001	5-4020-5250			OTHER MATERIALS&SUPPLIES	4,000.00	500.00	4,500.00
001	5-4020-5302			REPAIR & MAINT. - BLDGS.	18,000.00	2,000.00	20,000.00
					1,184,415.54	117,483.06	1,301,898.60

Approved by the City Commission this _____

Explanation of Budget Amendment:

Reflects additional revenue received in FY-2019. Adjusts budget to reflect current projections for maintenance, software, and other items as shown above.

Approved: _____

Mayor _____

Attest: _____

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.b.

Meeting Date: 06/17/2019

Fund 105

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 105 Spay/Neuter Fund – To properly appropriate fund balance to cover spay/neuter expenses.

Attachments

Fund 105

City of Shawnee
Budget Amendment
FUND 105 - Spay/Neuter Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
					-	-	-
					-	-	-
				Total	-	-	-
				Fund balance			2,000.00
				Total Budget			2,000.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
105	5-0640-5366			Spay/Neuter Expense	2,500.00	2,000.00	4,500.00
					2,500.00	2,000.00	4,500.00

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:
To properly appropriate fund balance to cover spay/neuter expenses.

Approved:

Mayor _____

Attest:

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.c.

Meeting Date: 06/17/2019

Fund 106

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 106 Hotel Motel Fund – To correct prior year pooled cash adjustment and properly budget for 1% administrative charge transfer to General Fund, per ordinance.

Attachments

Fund 106

City of Shawnee
Budget Amendment
FUND 106 - Hotel Motel Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
106	4901			Transfer from General Fund	-	151,333.02	151,333.02
					-	-	-
				Total	-	151,333.02	151,333.02

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
106	5-5030-5601			Transfer to General Fund	-	4,750.00	4,750.00
					-	4,750.00	4,750.00

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:

To correct prior year pooled cash adjustment and properly budget for 1% administrative charge transfer to General Fund, per ordinance.

Approved:

Mayor

Attest:

City Clerk

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.d.

Meeting Date: 06/17/2019

Fund 107

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 107 Police Sales Tax Fund – To increase appropriation for transfer to General Fund due to increased sales tax collections during Fiscal Year 2019.

Attachments

Fund 107

City of Shawnee
Budget Amendment
FUND 107 - Police Sales Tax Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Increase (Decrease)	Balance After Amendment
107	4001			Sales Tax	376,821.00	8,850.00	385,671.00
107	4701			Interest Income	-	250.00	250.00
107	4702			Interest Income - Sales Tax	250.00	135.00	385.00
				Total	377,071.00	9,235.00	386,306.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Increase (Decrease)	Balance After Amendment
107	5-5030-5601			Transfer to General Fund	377,071.00	9,235.00	386,306.00
					377,071.00	9,235.00	386,306.00

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:
To increase appropriation for transfer to General Fund due to increased sales tax collections during FY 2019.

Approved:

Mayor _____

Attest:

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.e.

Meeting Date: 06/17/2019

Fund 108

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 108 Fire Sales Tax Fund – To increase appropriation for transfer to General Fund due to increased sales tax collections during Fiscal Year 2019.

Attachments

Fund 108

City of Shawnee
Budget Amendment
FUND 108 - Fire Sales Tax Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
108	4001			Sales Tax	376,821.00	8,850.00	385,671.00
108	4701			Interest Income	-	250.00	250.00
108	4702			Interest Income - Sales Tax	250.00	135.00	385.00
				Total	377,071.00	9,235.00	386,306.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
108	5-5030-5601			Transfer to General Fund	377,071.00	9,235.00	386,306.00
					377,071.00	9,235.00	386,306.00

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:

To increase appropriation for transfer to General Fund due to increased sales tax collections during FY 2019.

Approved:

Mayor

Attest:

Posted By _____ Date _____ BA# _____ Pkt.# _____

City Clerk

Regular Board of Commissioners

6.f.

Meeting Date: 06/17/2019

Fund 113

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 113 Drug Forfeiture Fund – Budgeting additional revenue received in Fiscal Year 2019 for use in the police department.

Attachments

Fund 113

City of Shawnee
Budget Amendment
Fund 113-Drug Forfeiture Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
113	4107			DRUG FORFEITURE (COUNTY)	15,000.00	28,000.00	43,000.00
				Total	15,000.00	28,000.00	43,000.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
113	5-0620-5220			TOOLS & MINOR EQUIPMEN	15,000.00	30,000.00	45,000.00
					15,000.00	30,000.00	45,000.00

Approved by the City Commission this _____

Explanation of Budget Amendment:

Budgeting additional revenue received in FY 2019 for use in the police department.

Approved:

Mayor _____
 Attest: _____

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.g.

Meeting Date: 06/17/2019

Fund 031

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 301 Capital Improvement Fund – To cover the cost of Advanced Metering Infrastructure engineering projects and Computer-Aided Dispatch software.

Attachments

Fund 301

City of Shawnee
Budget Amendment
Fund 301- Capital Improvement Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
				Fund Balance			204,775.00
				Total	-	-	204,775.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
301	5-1040-5450			CAPITAL OUTLAY - EQUIP	-	87,775.00	87,775.00
301	5-0740-5351			CAPITAL OUTLAY - EQUIP	107,000.00	10,000.00	117,000.00
					107,000.00	97,775.00	204,775.00

Approved by the City Commission this _____

Explanation of Budget Amendment:

To cover the cost of AMI engineering projects and CAD software.

Approved:

Mayor _____

Attest: _____

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.h.

Meeting Date: 06/17/2019

Fund 303

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 303 2018 Capital Improvement Fund – To account for additional revenue and cover purchase of public safety software and reimbursement of the General Fund for early expenses.

Attachments

Fund 303

City of Shawnee
Budget Amendment
Fund 303-2018 CIP Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
303	4701			INTEREST INCOME	1,500.00	58,500.00	60,000.00
303	4702			INTEREST INC. - SALES TAX	-	1,600.00	1,600.00
303	4825			REFUNDS & REIMBURSEMENTS	-	20.00	20.00
Total					-	60,120.00	61,620.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
303	5-0620-5350						
303	5-5030-5601			SOFTWARE PURCHASES	-		140,000.00
				TRANSFER TO GENERAL FU	-	-	1,147.50
							141,147.50

Approved by the City Commission this _____

Explanation of Budget Amendment:

To account for additional revenue and cover purchase of public safety software and reimbursement of the General Fund for early expenses.

Approved:

Mayor _____
 Attest: _____

City Clerk _____ Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.i.

Meeting Date: 06/17/2019

Fund 350

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 350 Aquatic Center Fund – Reflects the changes that have occurred since July 1, 2018.

Attachments

Fund 350

City of Shawnee
Budget Amendment
Fund 350-Aquatic Center
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
350	4010			GRANTS	30,000.00	(30,000.00)	-
350	4020			SEASON PASSES	40,000.00	(40,000.00)	-
350	4021			MERCHANDISE	-	1,400.00	1,400.00
350	4025			DAILY ADMISSION	115,000.00	(26,000.00)	89,000.00
350	4026			SEASON PASSES	-	32,000.00	32,000.00
350	4027			POOL PROGRAMMING	-	60,000.00	60,000.00
350	4030			AQUATIC CENTER/ROOM RENTAL	5,000.00	14,000.00	19,000.00
350	4035			CONCESSIONS - AQUATIC CENTER	60,000.00	(16,000.00)	44,000.00
350	4040			PROGRAMMING FEES	7,500.00	(7,500.00)	-
350	4812			CASH LONG/SHORT	-	25.43	25.43
350	4822			OTHER REVENUE	-	492.60	492.60
350	4901			TRANSFER FROM GENERAL FUND		139,586.53	139,586.53
				Total	257,500.00	128,004.56	385,504.56

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
350	5-0960-5101			REGULAR SALARIES	65,000.00	4,296.28	69,296.28
350	5-0960-5102			OVERTIME	500.00	(250.00)	250.00
350	5-0960-5103			PART-TIME SALARIES	120,000.00	40,000.00	160,000.00
350	5-0960-5104			LONGEVITY	-	149.60	149.60
350	5-0960-5106			EDUCATION INCENTIVES	15,000.00	(13,982.40)	1,017.60
350	5-0960-5111			FICA	3,525.00	10,975.00	14,500.00
350	5-0960-5112			MEDICARE	2,250.00	450.00	2,700.00
350	5-0960-5113			HEALTH INSURANCE	-	-	-
350	5-0960-5114			LIFE INSURANCE	75.00	-	75.00
350	5-0960-5115			OMRF RETIREMENT	1,800.00	120.22	1,920.22
350	5-0960-5150			OTHER BENEFITS	720.00	-	720.00
350	5-0960-5155			WORKER'S COMPENSATION	-	6.93	6.93
350	5-0960-5201			OFFICE & COMPUTER SUPPLIES	2,500.00	(1,300.00)	1,200.00
350	5-0960-5203			FOOD & KITCHEN SUPPLIES	37,968.00	(12,368.00)	25,600.00
350	5-0960-5210			FUEL	-	-	-
350	5-0960-5215			CHEMICALS	13,000.00	14,000.00	27,000.00
350	5-0960-5220			TOOLS & MINOR EQUIPMENT	-	7,500.00	7,500.00
350	5-0960-5250			CHEMICALS	-	228.84	228.84
350	5-0960-5302			REPAIR & MAINT - BLDGS	160.00	160.00	160.00
350	5-0960-5320			NATURAL GAS	-	-	-
350	5-0960-5321			ELECTRICITY	-	14,000.00	14,000.00
350	5-0960-5325			TELEPHONE	2,200.00	(200.00)	2,000.00
350	5-0960-5328			COPY USAGE EXPENSE	-	75.00	75.00
350	5-0960-5329			POSTAGE & SHIPPING	100.00	(39.00)	61.00
350	5-0960-5339			OTHER CONTRACTUAL SERVICES	-	4,014.41	4,014.41
350	5-0960-5347			MEMBERSHIPS & DUES	900.00	1,100.00	2,000.00
350	5-0960-5355			INSURANCE	-	3,500.00	3,500.00
350	5-0960-5360			CREDIT CARD FEES	-	4,500.00	4,500.00
350	5-0960-5378			MISC EXPENSE AND CHARGES	811.00	5,189.00	6,000.00
350	5-0960-5393			ADVERTISING & PROMOTIONS	1,000.00	3,015.00	4,015.00
350	5-0960-5450			CAPITAL OUTLAY-EQUIP	-	15,000.00	15,000.00
					267,349.00	85,140.88	367,489.88

Approved by the City Commission this _____

Explanation of Budget Amendment:
 Reflects all the changes that have occurred since July 1, 2018.

Approved: _____

Mayor _____

Attest: _____

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.j.

Meeting Date: 06/17/2019

Fund 701

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 701 Library Fund – To properly budget transfers from General Fund.

Attachments

Fund 701

City of Shawnee
Budget Amendment
FUND 701 - Library Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
701	4901			Transfer From General Fund	-	89,000.00	89,000.00
				Total	-	89,000.00	89,000.00

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
					-	-	-

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:
To properly budget transfers from General Fund.

Approved:

Mayor _____

Attest:

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.k.

Meeting Date: 06/17/2019

Fund 704

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 704 Senior Citizens Fund – To transfer fund balance to General Fund to close out fund.

Attachments

Fund 704

City of Shawnee
Budget Amendment
FUND 704 - Senior Citizens Fund
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
				Total	-	-	-
				Fund Balance			21,146.87
							<u>21,146.87</u>

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
701	5-5030-5601			Transfer to General Fund	-	21,146.87	21,146.87
					-	-	-

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:
 To transfer fund balance to General Fund to close out fund.

Approved:

Mayor _____

Attest:

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

6.I.

Meeting Date: 06/17/2019

Fund 706

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fund 706 Gifts and Contributions – To properly appropriate gifts and contribution expected revenues and expenditures.

Attachments

Fund 706

City of Shawnee
Budget Amendment
FUND 706 - Gifts & Contributions
June 17, 2019

Estimated Revenue, Fund Balance, or Transfers IN

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
706	4420			Donations - Police Department	-	2,600.00	2,600.00
706	4423			Donations - Fire Department	-	3,750.00	3,750.00
706	4448			Donations - Animal Shelter	-	3.00	3.00
				Total	-	6,353.00	6,353.00
				Fund Balance			7,392.84
							<u>13,745.84</u>

Appropriations

Fund Number	Account Number	Project Code	Line Item	Description	Balance Before Amendment	Amount of Amendment Increase (Decrease)	Balance After Amendment
706	5-2022-5230			Fire - Car Seats	-	610.84	610.84
706	5-2022-5250			Fire - Other	-	13,135.00	13,135.00
					-	13,745.84	13,745.84

Approved by the City Commission this
Monday, June 17, 2019

Explanation of Budget Amendment:
To properly appropriate gifts and contribution expected revenues and expenditures.

Approved:

Mayor _____

Attest:

City Clerk _____

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

7.

Meeting Date: 06/17/2019

Budget

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

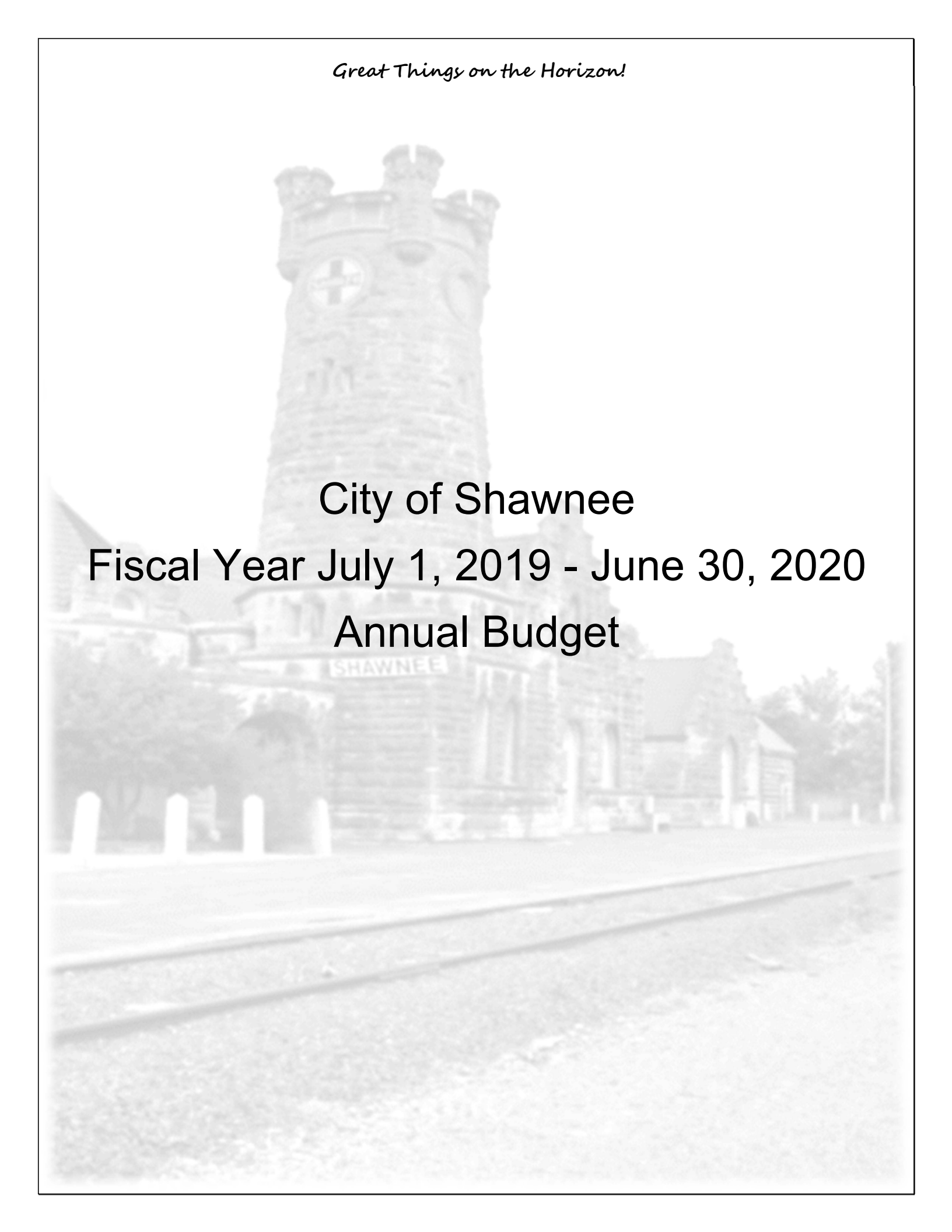
Title of Item for Agenda

Consider approval of Fiscal Year 2019-2020 budget.

Attachments

Budget FY 2019-2020

Great Things on the Horizon!

The background of the document is a faded, grayscale photograph of the Shawnee clock tower. The tower is a tall, cylindrical stone structure with a clock face near the top and a crenelated roof. Below the tower, a street with a white picket fence runs across the frame. The text is overlaid on this image.

City of Shawnee

Fiscal Year July 1, 2019 - June 30, 2020

Annual Budget

Great Things on the Horizon!

June 17, 2019

Honorable Mayor and City Commissioners:

The Fiscal Year 2019-2020 Budget is respectfully submitted to the Mayor, Commissioners, and Citizens of the City of Shawnee. The office of Budget and Finance submits the budget in compliance with City Code and the requirements of the State of Oklahoma statutes. The intent of the presented budget is to demonstrate strong financial and strategic management practices for consistent and sustained future growth of the City of Shawnee.

The City of Shawnee consists of the general government and two public trusts, the Shawnee Municipal Authority and Shawnee Airport Authority. The general government supports administration, public safety, court, code enforcement, planning, engineering, streets and traffic, and parks and recreation. The Shawnee Municipal Authority consists of the water treatment plant, wastewater plants, and administration. Last, the Shawnee Airport Authority consists of the Shawnee Municipal Airport operation.

The Fiscal Year 2019-2020 budget encompasses the savings as proposed by the City Commission during FY 2018-2019 to include a budget decrease in personnel costs from 96% to under 80% of General Fund revenues. Additionally, budget reductions across most departments were largely realized through department head innovation and efficiency. Fiscal year 2018-2019 ended with an approximate 2% increase in sales tax over the previous year. In addition to the increase in sales tax, the City Commission passed an ordinance during FY 2018-2019 to include a permanent increase in water, sewer and garbage collection rates over previous years. All of which places the city on a sustainable financial path.

Made possible through various revenue generating and cost savings measures, the City Commission has successfully embraced opportunities during FY 2019-2020 to include an Advanced Metering Infrastructure system, core accounting system upgrade, technology innovations such as paperless work order systems, and facility and infrastructure maintenance as needed. All of which will benefit not only current citizens but the future of Shawnee as well.

During FY 2018-2019, the City passed a bank-qualified financing of approximately \$10,000,000, secured by a 0.50% sales tax, to include various projects into the FY 2019-2020 budget such as the Kickapoo Street expansion and the police department relocation from City Hall to a stand-alone venue. The City expects to continue each of these projects throughout FY 2019-2020 and more including enhancements to public facilities such as roof replacements and facility upgrades.

The focus for utilities in the upcoming year is to conduct maintenance on the City's water and sewer lines by replacing areas of aging infrastructure. To continue the level of service the citizens expect from the utility authority, engineering plans are being examined for significant enhancements to each of the two wastewater treatment plants and the water treatment plant. The plans should be completed during FY 2019-2020 to begin construction as early as the summer of 2020.

The City is pleased to have the opportunity to partner with the Avedis Foundation again during FY 2019-2020 on various capital improvement projects throughout the City. This budget has earmarked funds for the continuation of the sidewalk and trails project along with an opportunity to cost-share the Broadway Marquee project through an Avedis Foundation matching grant program, if approved.

The City Manager's budget is written using the principles of conservatism to maintain prudent management of public funds and to enhance the quality of life in the City in the most efficient and cost-effective manner while maintaining strong core services to the citizens. The goal of this budget is to maximize the balance between the City's fiscal restraints and the goals of the administration and policy makers to continue enhancement of the City's governmental services and growth.

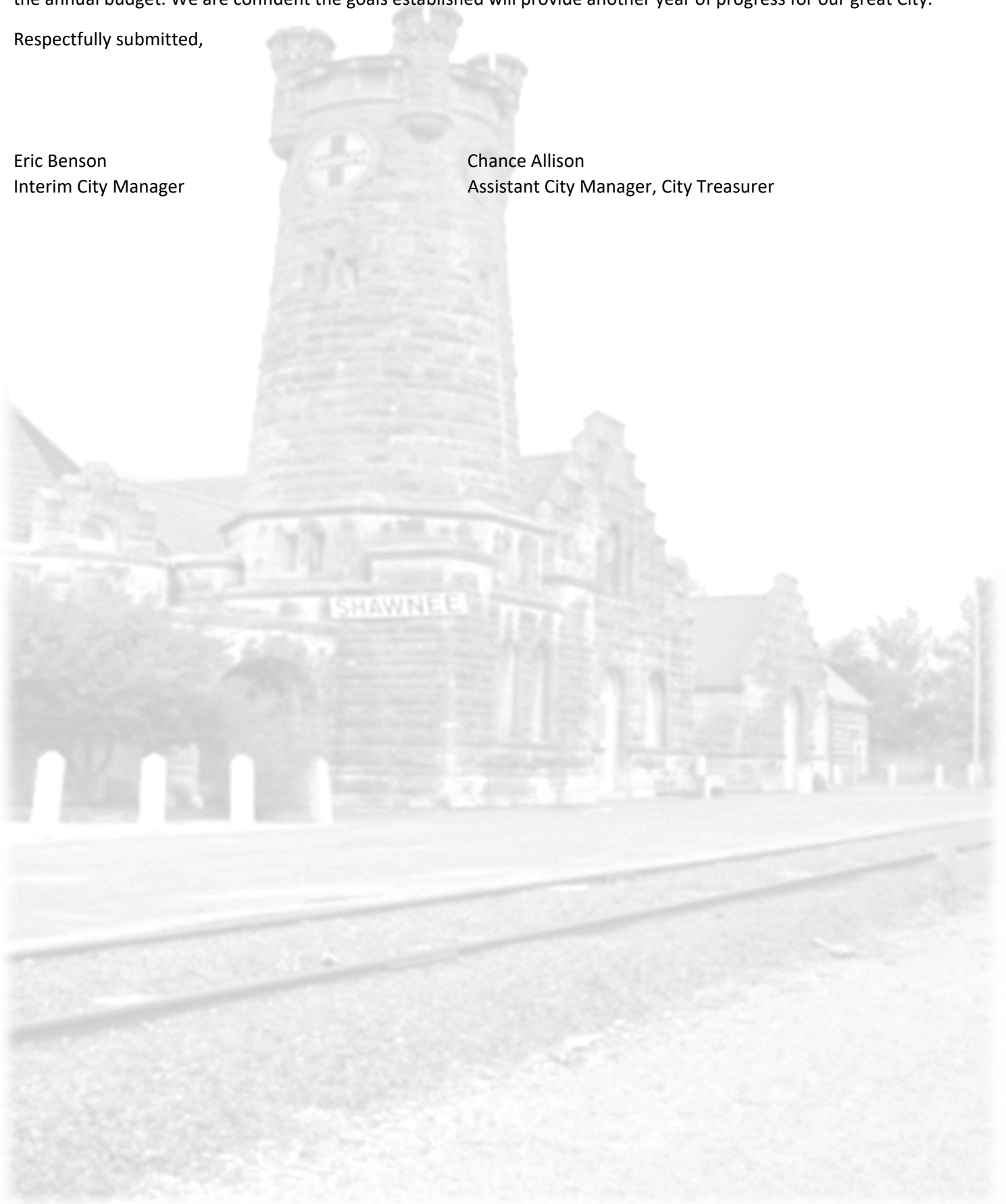
Great Things on the Horizon!

We would like to thank the Mayor and City Commissioners for their continued support and policy setting leadership for Shawnee. Also, we wish to extend gratitude for all the hard work and commitment of all staff members in preparation of the annual budget. We are confident the goals established will provide another year of progress for our great City.

Respectfully submitted,

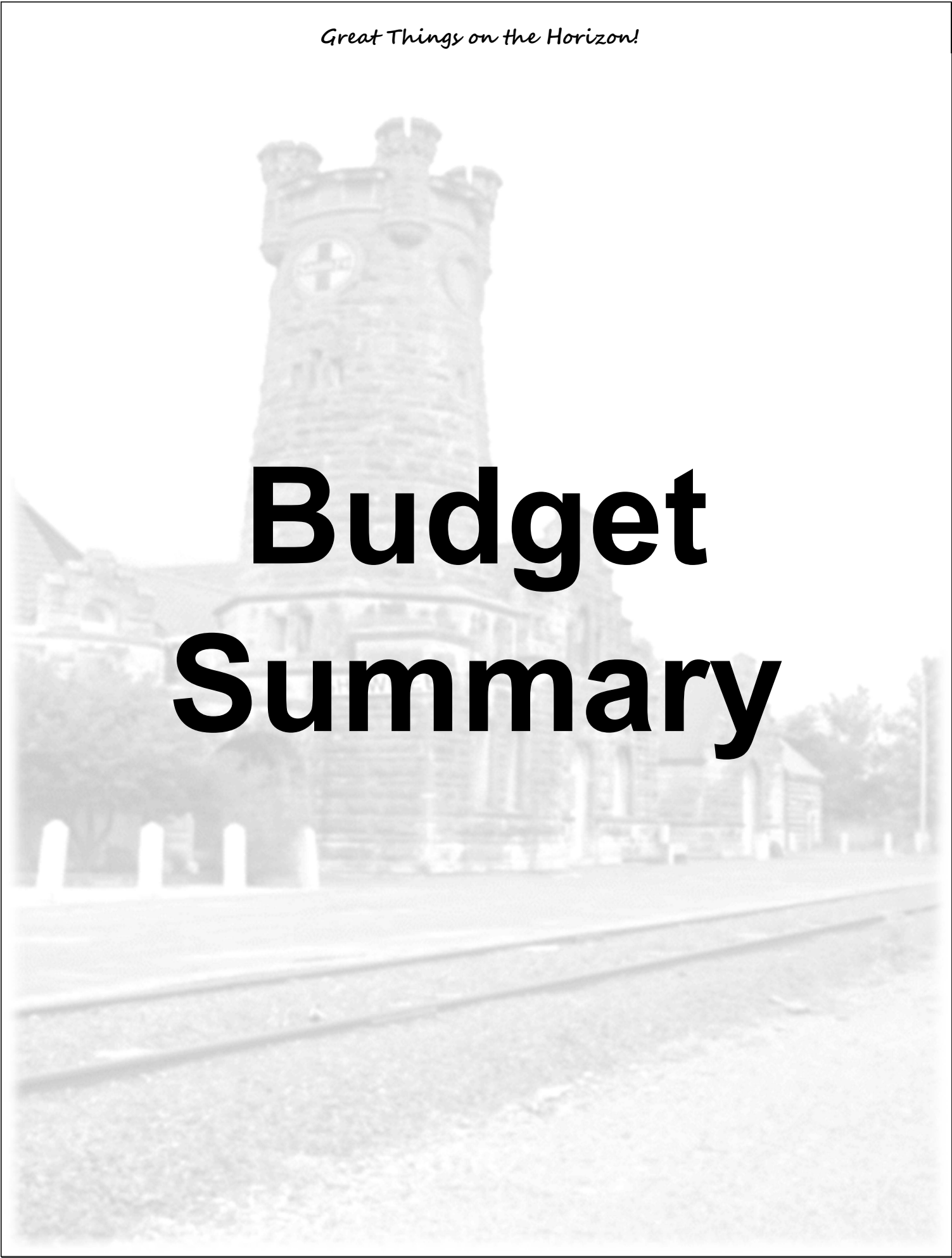
Eric Benson
Interim City Manager

Chance Allison
Assistant City Manager, City Treasurer



Great Things on the Horizon!

Budget Summary



Great Things on the Horizon!

Description	General Fund 001	Street and Alley Fund 101	E-911 Fund 102	Economic Development Fund 104
Revenues:				
Taxes	15,916,932.37	274,000.00	300,000.00	309,280.00
Intergovernmental Revenue	539,539.15	850.00		
Licenses & Permits	265,146.44	6,360.00		
Fines and Forfeitures	539,513.50	138,790.00		
Charges for Services	8,234.16			
Rental Revenue	167,304.40			
Interest Income	21,211.42			225.00
Other Revenues	67,430.00			
Transfers In	4,404,952.66			
Total Revenues	21,930,264.10	420,000.00	300,000.00	309,505.00
Expenditures:				
Animal Control	176,187.96			
Building Maintenance	65,245.89			
Cemetery	204,086.76			
CID	666,424.08			
City Attorney	150,000.00			
City Clerk	240,562.85			
City Manager	506,937.95			
Community Center	39,279.25			
Court	352,063.90			
Dispatch	779,229.90			
Economic Development				286,392.00
Emergency Management	509,111.24		300,000.00	
Engineering	392,965.26			
Equipment Services	224,916.89			
Expo Operations	537,357.95			
Finance	609,910.97			
Fire Prevention	623,481.10			
Fire Suppression	4,980,288.87			
Fire Training	177,127.85			
Human Resources	247,249.37			
Information Technology	413,052.50			
L.E.P.C.	3,571.40			
Municipal Auditorium	52,032.80			
Parks	885,646.85			
Planning	724,880.32			
Police Admin	494,758.24			
Police Patrol	5,563,491.71			

Great Things on the Horizon!

Senior Citizen Center	61,279.25			
Streets	717,078.25	420,000.00		
Traffic Control	230,381.23			
Transfers Out	1,182,359.84			15,000.00
Total Expenditures	21,810,960.43	420,000.00	300,000.00	301,392.00



Great Things on the Horizon!

Description	Spay and Neuter Fund 105	Hotel/Motel Surcharge Fund 106	Police Sales Tax Fund 107	Fire Sales Tax Fund 108
Revenues:				
Taxes		450,000.00	386,602.00	386,602.00
Intergovernmental Revenue				
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services				
Rental Revenue				
Interest Income			250.00	250.00
Other Revenues	2,500.00			
Transfers In				
Fund Balance	2,000.00			
Total Revenues	4,500.00	450,000.00	386,852.00	386,852.00
Expenditures:				
Animal Control	4,500.00			
Expo Operations		120,000.00		
Transfers Out		4,500.00	386,852.00	386,852.00
Total Expenditures	4,500.00	124,500.00	386,852.00	386,852.00

Great Things on the Horizon!

Description	Tax Increment Fund 112	Drug Forfeiture Fund 113	CDBG Grant Fund 190	Capital Fund 301
Revenues:				
Taxes	52,000.00			2,396,931.70
Intergovernmental Revenue		15,000.00	511,000.00	
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services				
Rental Revenue				
Interest Income				9,500.00
Other Revenues			20,000.00	
Transfers In				
Fund Balance				347,000.00
Total Revenues	52,000.00	15,000.00	531,000.00	2,753,431.70
Expenditures:				
CDBG Administration			42,935.27	
CDBG Rehab			488,064.73	
Community Center				20,000.00
Debt Service				1,347,643.82
Emergency Management				56,250.00
Engineering				2,000.00
Fire Suppression				406,700.00
Fire Training				6,500.00
Information Technology				170,000.00
Library				20,000.00
Municipal Auditorium				20,000.00
Parks				50,000.00
Planning	52,000.00			
Police Patrol		15,000.00		56,950.00
Senior Citizen Center				20,000.00
Streets				185,000.00
Transfers Out				392,387.88
Total Expenditures	52,000.00	15,000.00	531,000.00	2,753,431.70

Great Things on the Horizon!

Description	Street Improvement Fund 302	2018 CIP Fund 303	Aquatic Center 350	Shawnee Municipal Authority 501
Revenues:				
Taxes	2,706,213.21	3,092,815.09		
Intergovernmental Revenue				25,220.00
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services			214,250.00	13,820,185.51
Rental Revenue				
Interest Income	2,500.00	103,000.00		50,000.00
Other Revenues				5,640,000.00
Transfers In			140,083.04	1,425,251.00
Fund Balance		7,619,362.41		
Total Revenues	2,708,713.21	10,815,177.50	354,333.04	20,960,656.51
Expenditures:				
Aquatic Center			354,333.04	
Debt Service		1,951,347.50		1,995,910.75
Emergency Management		250,000.00		
Engineering	495,000.00			
Lake Operations				58,200.00
North Sewer Treatment Plant				668,355.13
Parks		900,000.00		
Police Patrol		3,259,130.00		
Senior Citizen Center				
Sewer Collection				1,100,051.38
South Sewer Treatment Plant				825,638.57
Streets	805,000.00	4,454,700.00		
Traffic Control	101,000.00			
Transfers Out	1,318,713.21			3,626,748.66
Utility Administration				3,965,656.63
Utility Billing				749,779.84
Water Distribution				6,502,094.91
Water Production				1,468,220.64
Total Expenditures	2,719,713.21	10,815,177.50	354,333.04	20,960,656.51

Great Things on the Horizon!

Description	Shawnee Airport Authority 511	Workers Compensation Self-Insurance 601	Library Fund 701	Cemetery Perpetual Care Fund 702
Revenues:				
Taxes				
Intergovernmental Revenue				
Licenses & Permits				
Fines and Forfeitures				
Gifts and Donations				
Charges for Services	267,000.00			
Rental Revenue				
Interest Income				
Other Revenues	282,300.00			4,500.00
Transfers In	292,085.45	718,450.00	89,251.35	
Fund Balance				20,000.00
Total Revenues	841,385.45	718,450.00	89,251.35	24,500.00
Expenditures:				
Airport	841,385.45			
Cemetery				24,500.00
Library			89,251.35	
Self-Insurance		718,450.00		
Total Expenditures	841,385.45	718,450.00	89,251.35	24,500.00

Great Things on the Horizon!

Description	Sister Cities Fund 709
Revenues: Taxes Intergovernmental Revenue Licenses & Permits Fines and Forfeitures Gifts and Donations Charges for Services Rental Revenue Interest Income Other Revenues Transfers In Fund Balance	15,000.00
Total Revenues	15,000.00
Expenditures:	
Sister Cities	15,000.00
Total Expenditures	15,000.00

Great Things on the Horizon!

Description	Total All Funds
Revenues:	
Taxes	26,271,376.37
Intergovernmental Revenue	1,066,389.15
Licenses & Permits	296,726.44
Fines and Forfeitures	678,303.50
Gifts and Donations	-
Charges for Services	14,309,699.67
Rental Revenue	167,304.40
Interest Income	186,936.42
Other Revenues	6,016,730
Transfers In	7,085,073.50
Fund Balance	7,988,362.41
Total Revenues	64,066,871.86
Expenditures:	
Airport	841,385.45
Animal Control	180,687.96
Aquatic Center	354,333.04
Building Maintenance	65,245.89
CDBG Administration	42,935.27
CDBG Rehab	488,064.73
Cemetery	228,586.76
CID	666,424.08
City Attorney	150,000.00
City Clerk	240,562.85
City Manager	506,937.95
Community Center	59,279.25
Court	352,063.90
Debt Service	5,294,902.07
Dispatch	779,229.90
Economic Development	286,392.00
Emergency Management	1,115,361.24
Engineering	889,965.26
Equipment Services	224,916.89
Expo Operations	657,357.95
Finance	609,910.97
Fire Prevention	623,481.10
Fire Suppression	5,386,988.87
Fire Training	183,627.85
Human Resources	247,249.37
Information Technology	583,052.50
L.E.P.C.	3,571.40

Great Things on the Horizon!

Description	Total All Funds cont.
Lake Operations	58,200.00
Library	109,251.35
Municipal Auditorium	72,032.80
North Sewer Treatment Plant	668,355.13
Parks	1,835,646.85
Planning	776,880.32
Police Admin	494,758.24
Police Patrol	8,894,571.71
Self-Insurance	718,450.00
Senior Citizen Center	81,279.25
Sewer Collection	1,100,051.38
Sister Cities	15,000.00
South Sewer Treatment Plant	825,638.57
Streets	6,581,778.25
Traffic Control	331,381.23
Transfers Out	7,313,413.59
Utility Administration	3,965,656.63
Utility Billing	749,779.84
Water Distribution	6,502,094.91
Water Production	1,468,220.64
Total Expenditures	63,624,955.20

Great Things on the Horizon!



FY 2019-2020 Budget By Fund

Great Things on the Horizon!

**001
General Fund
Revenues**

Account	Description	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
4001	Sales Taxes	11,998,494.92	12,239,128.14	12,371,260.37
4002	Use tax	1,474,672.43	1,695,194.48	1,728,063.45
4003	Alcoholic Beverage Tax	124,239.75	158,966.26	160,000.00
4006	Cigarette Tax	216,868.14	171,727.00	170,000.00
4013	ONG Franchise Tax	341,627.03	325,824.05	325,824.05
4014	OG&E Franchise Tax	1,150,867.19	982,342.16	933,225.05
4015	ATT Franchise Tax	26,927.16	26,964.15	23,964.15
4016	Vyve Franchise/Inspect Fee	58,134.76	48,948.46	40,137.74
4017	Occupational Tax	14,450.00	10,800.00	11,000.00
4018	CVEC Franchise	120,219.37	128,324.58	133,457.56
4049	Nuisance/Other Taxes	20,345.83	20,000.00	20,000.00
		15,546,846.58	15,808,219.27	15,916,932.37
4101	Federal Grant Revenue	176,594.88	320,218.49	235,818.93
4102	State Grant Revenue	12,514.00	40,000.00	-
4106	Incarceration Costs	12,875.61	6,245.31	6,245.31
4111	Shawnee Housing Auth./IA	50,000.00	50,000.00	50,000.00
4112	Independ. School Dist./IA	90,384.65	90,384.65	90,384.65
4113	RE-ACT - IA	17,900.00	19,350.00	19,350.00
4120	McCloud Dispatch	37,750.00	40,200.00	
4147	LEPC Grant Revenue	1,000.00	4,000.00	1,000.00
4148	COPS Grant	28,355.43	60,576.21	72,000.00
4149	Other Intergovt. Rev	1,579,983.96		
4150	VOCA Grant Revenue	73,701.35	51,301.29	64,740.26
		2,081,059.88	682,275.95	539,539.15
4201	Licenses	5,914.00	14,356.41	14,000.00
4202	Building Permits	93,441.27	124,242.64	130,454.77
4203	Plumbing Permits	31,545.00	35,246.66	37,008.99
4204	Electrical Permits	7,145.00	5,455.31	5,500.00
4205	Zoning Permits & Applications	9,149.00	4,022.51	5,000.00
4206	Heating & A/C Permits	23,135.00	18,643.47	19,000.00
4209	Lake Permits	152.00	64.00	-
4210	Registrations	16,775.00	30,478.03	30,000.00
4211	Lakeside Inspections	1,650.00	2,075.00	1,600.00
4212	Pet Licenses & Pound Fees	5,235.00	4,981.46	5,000.00
4216	Garage Sale Permits	8,899.00	8,080.00	-
4217	Vendor Permits	114.00	496.00	500.00
4218	Medical Marijuana License		2,100.00	2,205.00

4249	Other Permits	13,610.00	14,237.01	14,877.68
		216,764.27	264,478.50	265,146.44
4301	Municipal Court Fines	380,511.97	324,248.22	350,000.00
4302	Municipal Court Costs	94,191.29	110,043.62	110,000.00
4304	Juvenile Admin Costs	1,681.00	750.00	337.50
4305	Juvenile Fines	1,967.50	528.00	176.00
4330	Technology Fee	24,314.00	21,719.84	24,000.00
4340	Communication Fee	24,330.37	21,738.61	23,000.00
4350	Vech Impound Fee	31,100.00	31,809.64	32,000.00
		558,096.13	510,837.94	539,513.50
4517	Insufficient Check	60.00	-	
4550	Fire Protection Revenue	8,234.16	8,234.16	8,234.16
		8,294.16	8,234.16	8,234.16
4601	Lakesite Leases Rental Rev	57,571.16	104,108.95	106,393.00
4604	COEDD Bldg. Rental Rev	12,000.00	12,000.00	12,000.00
4606	Community Cent Rental Rev	3,396.59	4,000.00	4,000.00
4608	Programming Community Center	1,675.02	2,317.00	2,400.00
4610	CDBG Rent	12,000.00	12,000.00	12,000.00
4615	Programming Auditorium	2,508.00	4,895.60	4,900.00
4650	Municipal Auditorium Rental	3,618.50	4,300.00	5,000.00
4651	Daily Pass- Auditorium	82.00	120.00	100.00
4660	Park Reservation Revenue	3,144.50	1,766.52	1,425.00
4661	Programming Parks	30.00	255.00	260.00
4696	T-Mobile Tower Rental	13,820.40	13,820.40	13,820.40
4699	Other Rental Revenue	6,499.00	8,018.00	5,006.00
		116,345.17	167,601.47	167,304.40
4701	Interest Income	2,851.79	7,567.21	7,600.00
4702	Interest Inc.-Sales Tax	9,108.69	11,822.75	11,911.42
4703	Interest Inc.-Use Tax	1,072.84	1,683.88	1,700.00
		13,033.32	21,073.83	21,211.42
4803	Oil & Gas Royalties		50.34	-
4804	Insurance Recovery	20,945.13	43,338.83	-
4806	Cemetery Lot Sales	11,016.25	4,550.00	5,000.00
4807	Other Cemetery Revenue	21,131.30	19,000.00	19,000.00
4808	Fire Runs	7,519.01	659.73	700.00
4809	Sale of Surplus Property	20,948.01	15,000.00	-
4812	Cash Long/Short	7.09	8.05	-
4813	Paycard Rebate Revenue	1,205.15	933.37	1,000.00
4815	Police Reports	456.00	730.00	730.00
4822	Other Misc. Revenue	17,896.11	15,645.73	16,000.00
4823	Misc. Revenue-Finger Printing	2,888.00	3,698.33	3,700.00

4825	Refunds & Reimbursements	18,786.78	23,284.55	15,000.00
4827	Project Heart Revenue	6,000.00	6,000.00	6,000.00
4828	Phone Reimbursements	144.75		
4840	Planning Copy	150.00	600.00	200.00
4841	Engineering Copy/Spec. Fees	350.00	10.00	100.00
		129,443.58	133,508.92	67,430.00
4914	Transfers from Hotel/Motel Fund		3,492.24	4,500.00
4925	Transfer from SMA	1,041,666.70	3,429,661.32	3,626,748.66
4943	Transfer from Police Tax Fund	379,588.15	386,668.10	386,852.00
4944	Transfer from Fire Tax Fund	379,703.18	386,668.10	386,852.00
4945	Transfer from Hotel/MOT Tax Fund	151,333.02		
4951	Transfer from Street Impv	83,333.30		
4953	Transfer from Senior Citizen Fund		21,146.87	-
4954	Transfer from Sister City Fund		221.92	-
4955	Transfer from 2018 CIF		1,147.50	-
		2,035,624.35	4,229,006.04	4,404,952.66
		<u>\$20,705,507.44</u>	<u>\$21,825,236.08</u>	<u>\$21,930,264.10</u>

001 General Fund Expenditures

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
001-0110 City Manager			
Personnel Services	250,607.07	256,575.00	288,082.19
Materials and Supplies	1,552.20	1,156.80	1,156.80
Other Services and Charges	279,538.80	253,440.00	217,698.96
Total	531,698.07	511,171.80	506,937.95
001-0130 City Attorney			
Other Services and Charges	147,968.77	150,000.00	150,000.00
Total	147,968.77	150,000.00	150,000.00
001-0210 Budget and Finance			
Personnel Services	490,940.94	439,185.00	400,567.22
Materials and Supplies	6,855.20	4,850.00	4,850.00
Other Services and Charges	91,795.23	157,893.75	204,493.75
Total	589,591.37	601,928.75	609,910.97

001-0230 Information Systems

Personnel Services	466,713.94	438,270.00	270,876.80
Materials and Supplies	8,091.82	6,550.00	8,560.00
Other Services and Charges	70,992.77	104,405.42	133,615.70
Total	545,798.53	549,225.42	413,052.50

001-0320 Municipal Court

Personnel Services	210,614.10	183,148.87	161,523.90
Materials and Supplies	643.09	780.00	780.00
Other Services and Charges	370,557.84	221,815.00	189,760.00
Total	581,815.03	405,743.87	352,063.90

001-0330 City Clerk

Personnel Services	262,536.46	225,625.00	177,187.85
Materials and Supplies	8,277.52	1,500.00	1,500.00
Other Services and Charges	36,533.43	32,375.00	61,875.00
Total	307,347.41	259,500.00	240,562.85

001-0410 Human Resources

Personnel Services	335,116.54	314,188.00	198,206.66
Materials and Supplies	3,164.99	3,305.00	980.00
Other Services and Charges	70,388.24	46,678.68	48,062.71
Total	408,669.77	364,171.68	247,249.37

001-0510 Planning

Personnel Services	593,033.77	583,615.00	588,530.32
Materials and Supplies	12,583.09	11,600.00	11,600.00
Other Services and Charges	133,254.06	257,950.00	124,750.00
Total	738,870.92	853,165.00	724,880.32

001-0610 Police Administration

Personnel Services	601,442.82	557,115.00	429,048.24
Materials and Supplies	15,380.67	14,400.00	14,400.00
Other Services and Charges	43,322.42	74,247.34	51,310.00
Total	660,145.91	645,762.34	494,758.24

001-0620 Police Patrol

Personnel Services	5,521,739.68	4,965,280.00	5,109,172.71
Materials and Supplies	219,687.51	187,815.00	187,815.00
Other Services and Charges	331,972.22	273,750.00	266,504.00
Total	6,073,399.41	5,426,845.00	5,563,491.71

001-0630 Criminal Investigations Division

Personnel Services	700,806.46	667,748.97	611,074.13
Materials and Supplies	12,756.26	12,149.95	12,149.95
Other Services and Charges	48,609.50	43,800.00	43,200.00
Total	762,172.22	723,698.92	666,424.08

001-0640 Animal Control

Personnel Services	169,598.43	140,687.24	136,950.96
Materials and Supplies	14,269.57	11,200.00	11,200.00
Other Services and Charges	30,901.05	28,037.00	28,037.00
Total	214,769.05	179,924.24	176,187.96

001-0660 Dispatch

Personnel Services	699,926.02	661,550.00	756,673.90
Materials and Supplies	6,547.47	5,800.00	5,800.00
Other Services and Charges	14,379.73	8,150.00	16,756.00
Total	720,853.22	675,500.00	779,229.90

001-0710 Fire Prevention

Personnel Services	694,621.08	579,180.00	600,176.12
Materials and Supplies	12,830.80	9,050.00	9,750.00
Other Services and Charges	15,636.01	13,904.98	13,554.98
Total	723,087.89	602,134.98	623,481.10

001-0720 Fire Suppression

Personnel Services	4,903,325.55	4,355,584.68	4,590,358.87
Materials and Supplies	128,024.96	108,750.00	115,750.00
Other Services and Charges	294,781.78	227,370.00	274,180.00
Total	5,326,132.29	4,691,704.68	4,980,288.87

001-0730 Fire Training

Personnel Services	132,903.38	113,940.00	115,777.85
Materials and Supplies	3,039.98	1,250.00	1,750.00
Other Services and Charges	67,822.89	51,850.00	59,600.00
Total	203,766.25	167,040.00	177,127.85

001-0740 Emergency Management

Personnel Services	264,331.24	268,055.40	273,386.24
Materials and Supplies	13,371.50	8,356.43	9,225.00
Other Services and Charges	141,966.24	191,546.54	226,500.00
Total	419,668.98	467,958.37	509,111.24

Great Things on the Horizon!

001-0750 L.E.P.C

Personnel Services	-	-	-
Materials and Supplies	3,671.51	3,260.00	3,260.00
Other Services and Charges	31.40	311.40	311.40
Total	3,702.91	3,571.40	3,571.40

001-0810 Engineering

Personnel Services	449,801.30	368,120.20	334,128.05
Materials and Supplies	7,061.05	10,000.00	10,300.00
Other Services and Charges	21,774.64	31,437.21	48,537.21
Total	478,636.99	409,557.41	392,965.26

001-0920 Streets

Personnel Services	727,534.94	689,618.56	566,645.26
Materials and Supplies	59,409.41	51,655.76	61,855.76
Other Services and Charges	99,465.58	88,577.23	88,577.23
Total	886,409.93	829,851.55	717,078.25

001-0930 Traffic Control

Personnel Services	256,004.59	239,439.80	163,856.23
Materials and Supplies	21,036.55	16,400.00	16,400.00
Other Services and Charges	43,481.60	50,695.00	50,125.00
Total	320,522.74	306,534.80	230,381.23

001-0940 Parks

Personnel Services	758,646.21	657,728.32	735,048.85
Materials and Supplies	59,540.50	43,050.00	39,650.00
Other Services and Charges	118,013.15	105,598.00	110,948.00
Total	936,199.86	806,376.32	885,646.85

001-0950 Cemetery

Personnel Services	194,905.02	184,043.40	182,536.26
Materials and Supplies	11,132.35	10,100.00	6,900.00
Other Services and Charges	18,210.51	15,450.50	14,650.50
Total	224,247.88	209,593.90	204,086.76

001-1120 Municipal Auditorium

Personnel Services	-	-	35,207.80
Materials and Supplies	469.32	150.00	2,150.00
Other Services and Charges	20,012.97	17,675.00	14,675.00
Total	20,482.29	17,825.00	52,032.80

Great Things on the Horizon!

001-1130 Community Center

Personnel Services	-	-	26,404.25
Materials and Supplies	344.77	600.00	2,200.00
Other Services and Charges	9,342.31	12,125.00	10,675.00
Total	9,687.08	12,725.00	39,279.25

001-1140 Senior Center

Personnel Services	-	-	26,404.25
Materials and Supplies	-	59.97	9,050.00
Other Services and Charges	120,458.61	130,247.37	25,825.00
Total	120,458.61	130,307.34	61,279.25

001-1210 Expo Center

Personnel Services	323,835.82	447,820.00	42,024.62
Materials and Supplies	2,580.00	2,720.00	-
Other Services and Charges	163,834.31	50,458.02	495,333.33
Total	490,250.13	500,998.02	537,357.95

001-4010 Equipment Services

Personnel Services	370,083.39	338,468.44	200,386.89
Materials and Supplies	15,215.60	11,050.00	9,150.00
Other Services and Charges	18,401.84	15,380.00	15,380.00
Total	403,700.83	364,898.44	224,916.89

001-4020 Building Maintenance

Personnel Services	31,070.17	31,671.20	35,789.27
Materials and Supplies	2,355.02	4,280.00	4,280.00
Other Services and Charges	38,925.14	25,461.62	25,176.62
Total	72,350.33	61,412.82	65,245.89

001-4020 Transfers

Personnel Services	-	-	-
Materials and Supplies	-	-	-
Other Services and Charges	585,979.38	707,795.53	808,000.00
Transfers Out	767,835.09	602,480.71	374,359.84
Total	1,353,814.47	1,310,276.24	1,182,359.84

	<u>24,276,219.14</u>	<u>22,239,403.29</u>	<u>21,810,960.43</u>
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Great Things on the Horizon!

101

Street and Alley Fund

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Revenues			
Taxes	277,122.60	278,000.00	274,000.00
Licenses & Permits	2,500.00	2,500.00	850.00
Other Revenues	6,360.00	6,360.00	6,360.00
Transfers In	361,945.36	223,140.00	138,790.00
Total	647,927.96	510,000.00	420,000.00

Expenditures

101-0920 Streets

Other Services and Charges	505,583.99	510,000.00	420,000.00
Total	<u>505,583.99</u>	<u>510,000.00</u>	<u>420,000.00</u>

Great Things on the Horizon!

**102
E-911 Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	277,197.21	277,000.00	300,000.00
Total	277,197.21	277,000.00	300,000.00

Expenditures

102-0740 Emergency Management

Other Services and Charges	232,597.10	253,000.00	225,000.00
Capital Outlay	83,156.66	24,000.00	75,000.00
Total	<u>315,753.76</u>	<u>277,000.00</u>	<u>300,000.00</u>

Great Things on the Horizon!

104

Economic Development Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	302,538.05	301,468.00	309,280.00
Interest Income	198.71	225.00	225.00
Transfers In		59,303.00	
Total	302,736.76	360,996.00	309,505.00

Expenditures

104-1310 Economic Development

Other Services and Charges	330,865.00	345,996.00	286,392.00
Capital Outlay	248,507.25		
Transfers Out	15,000.00	15,000.00	15,000.00
Total	<u>594,372.25</u>	<u>360,996.00</u>	<u>301,392.00</u>

Great Things on the Horizon!

105

Spay/Neuter Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Other Revenues	2,525.00	2,500.00	2,500.00
Total	2,525.00	2,500.00	2,500.00

Expenditures

105-0640 Animal Control

Other Services and Charges	2,103.00	2,500.00	4,500.00
Total	<u>2,103.00</u>	<u>2,500.00</u>	<u>4,500.00</u>

*Difference will be covered by existing fund balance.

Great Things on the Horizon!

106

Hotel/Motel Surcharge Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	468,364.92	465,000.00	450,000.00
Total	468,364.92	465,000.00	450,000.00

Expenditures

106-5020 Community Service Contracts

Other Services and Charges	461,295.41	465,000.00	120,000.00
Transfers Out	151,333.02		4,500.00
Total	<u>612,628.43</u>	<u>465,000.00</u>	<u>124,500.00</u>

Great Things on the Horizon!

107

Police Sales Tax Fund

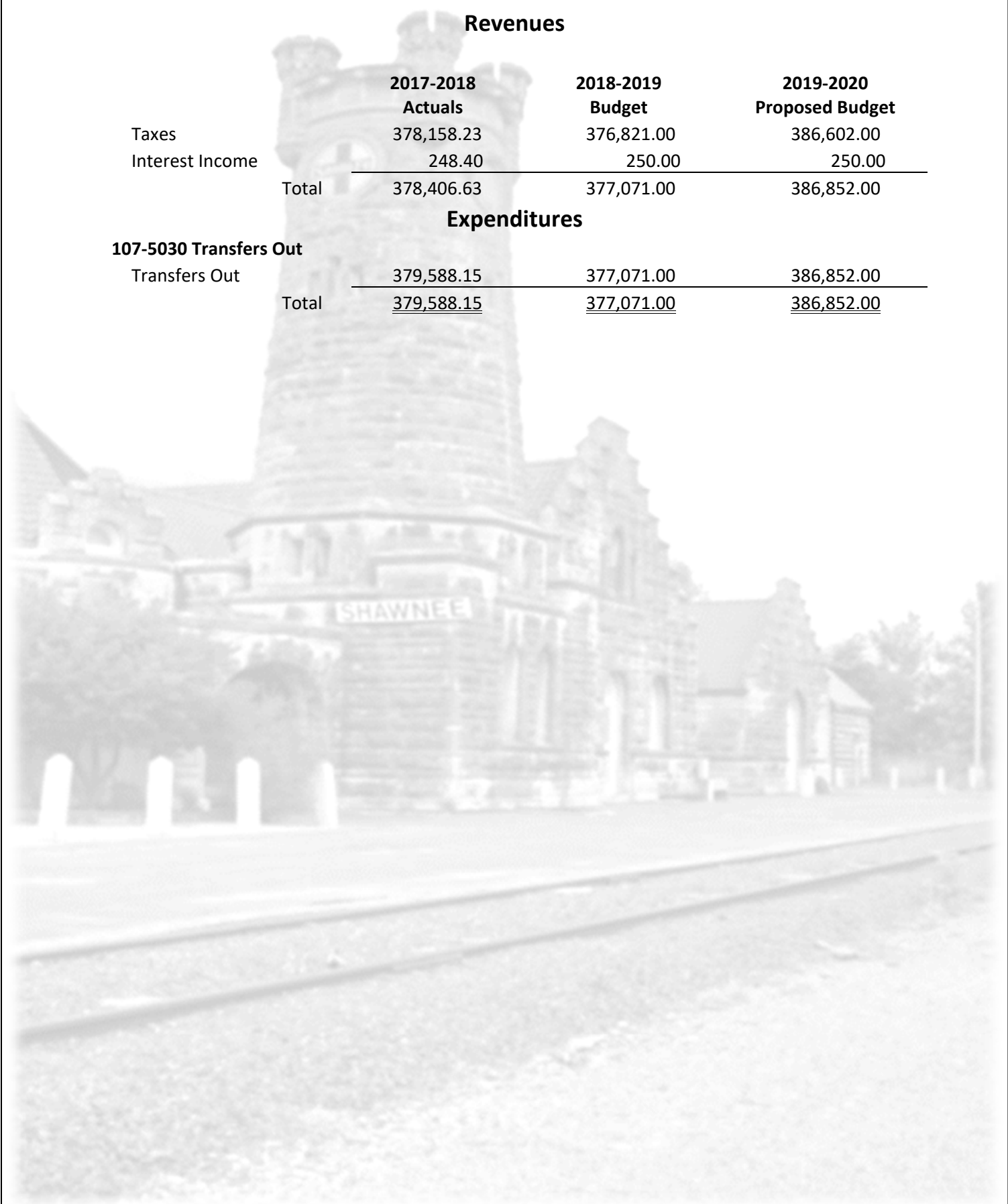
Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	378,158.23	376,821.00	386,602.00
Interest Income	248.40	250.00	250.00
Total	378,406.63	377,071.00	386,852.00

Expenditures

107-5030 Transfers Out

Transfers Out	379,588.15	377,071.00	386,852.00
Total	<u>379,588.15</u>	<u>377,071.00</u>	<u>386,852.00</u>



Great Things on the Horizon!

108

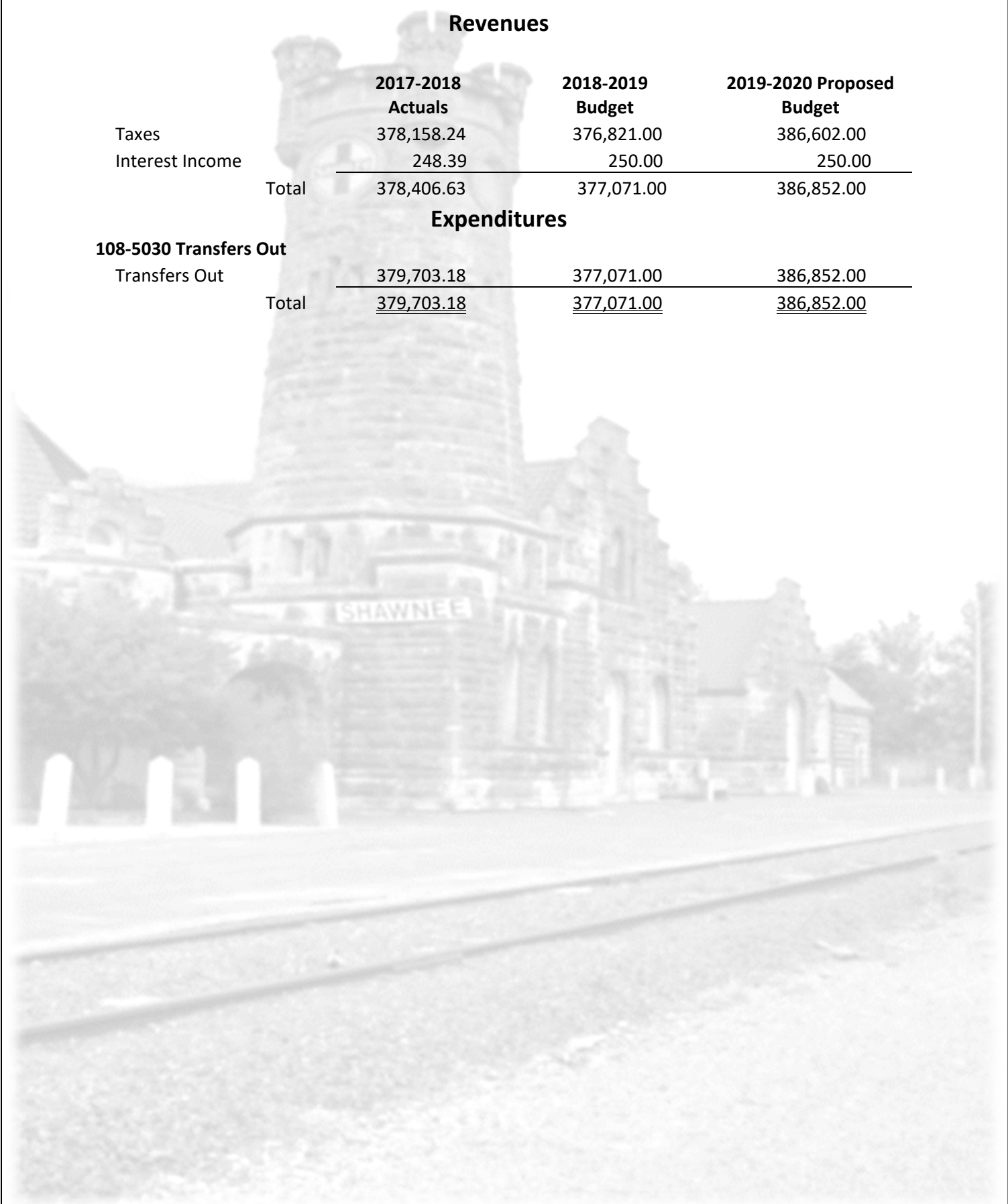
**Fire Sales Tax Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	378,158.24	376,821.00	386,602.00
Interest Income	248.39	250.00	250.00
Total	378,406.63	377,071.00	386,852.00

Expenditures

108-5030 Transfers Out

Transfers Out	379,703.18	377,071.00	386,852.00
Total	<u>379,703.18</u>	<u>377,071.00</u>	<u>386,852.00</u>



Great Things on the Horizon!

112

Tax Increment Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	51,133.24	52,000.00	52,000.00
Total	51,133.24	52,000.00	52,000.00

Expenditures

112-0520 Planning

Other Services and Charges	20,854.43		
Capital Outlay		52,000.00	52,000.00
Total	<u>20,854.43</u>	<u>52,000.00</u>	<u>52,000.00</u>

Great Things on the Horizon!

113

Drug Forfeiture Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Intergovernmental Revenue	16,069.53	15,000.00	15,000.00
Total	16,069.53	15,000.00	15,000.00

Expenditures

113-0620 Police Patrol

Materials and Supplies	9,715.35	15,000.00	15,000.00
Total	<u>9,715.35</u>	<u>15,000.00</u>	<u>15,000.00</u>

Great Things on the Horizon!

**190
CDBG Grant Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes			
Intergovernmental Revenue	460,675.58	456,997.00	511,000.00
Other Revenues	24,501.75	30,000.00	20,000.00
Transfers In	1,030.00		
Total	486,207.33	486,997.00	531,000.00

Expenditures

190-1410 CDBG Admin

Personnel Services	17,456.90	23,000.00	17,580.27
Materials and Supplies	662.45	1,000.00	1,000.00
Other Services and Charges	31,356.91	39,050.00	24,355.00
Total	49,476.26	63,050.00	42,935.27

190-1420 CDBG Rehab

Personnel Services	98,228.62	104,648.00	104,301.91
Other Services and Charges	391,542.86	319,299.00	383,762.82
Total	489,771.48	423,947.00	488,064.73

539,247.74

486,997.00

531,000.00

Great Things on the Horizon!

301

Capital Improvement Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	2,344,629.39	2,338,104.00	2,396,931.70
Intergovernmental Revenue	18,061.00		
Interest Income	32,883.35	12,000.00	9,500.00
Other Revenues	34,935.52	21,500.00	
Transfers In	(28,635.09)		
Total	2,401,874.17	2,371,604.00	2,406,431.70

Expenditures

301-0230 Information Systems

Capital Outlay	186,195.65	293,000.00	170,000.00
Total	186,195.65	293,000.00	170,000.00

301-0510 Planning

Capital Outlay	144,475.00		
Total	144,475.00	-	-

301-0610 Police Administration

Capital Outlay	174,694.00		
Total	174,694.00	-	-

301-0620 Police Patrol

Capital Outlay	114,686.68	75,560.00	56,950.00
Total	114,686.68	75,560.00	56,950.00

301-0630 Criminal Investigations Division

Capital Outlay		4,000.00	
Total	-	4,000.00	-

301-0660 Dispatch

Capital Outlay		3,400.00	
Total	-	3,400.00	-

301-0720 Fire Suppression

Capital Outlay	1,055,093.81	2,613,021.01	406,700.00
Total	1,055,093.81	2,613,021.01	406,700.00

301-0730 Fire Training

Capital Outlay	19,988.00	12,500.00	6,500.00
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Great Things on the Horizon!

Total	19,988.00	12,500.00	6,500.00
301-0740 Emergency Management			
Capital Outlay	91,451.66	107,000.00	56,250.00
Total	91,451.66	107,000.00	56,250.00
301-0810 Engineering			
Capital Outlay	90,526.27	164,000.00	2,000.00
Total	90,526.27	164,000.00	2,000.00
301-0920 Streets			
Capital Outlay			185,000.00
Total	-	-	185,000.00
301-0930 Traffic Control			
Capital Outlay	46,740.94		
Total	46,740.94	-	-
301-0940 Parks			
Capital Outlay	188,745.36	124,500.00	50,000.00
Total	188,745.36	124,500.00	50,000.00
301-0950 Cemetery			
Capital Outlay	32,463.94	6,000.00	
Total	32,463.94	6,000.00	-
301-1110 Library			
Capital Outlay	10,000.00	22,500.00	20,000.00
Total	10,000.00	22,500.00	20,000.00
301-1120 Municipal Auditorium			
Capital Outlay	25,255.56	42,500.00	20,000.00
Total	25,255.56	42,500.00	20,000.00
301-1130 Community Center			
Capital Outlay	5,109.00	15,000.00	20,000.00
Total	5,109.00	15,000.00	20,000.00
301-1140 Senior Citizen Center			
Capital Outlay		15,000.00	20,000.00
Total	-	15,000.00	20,000.00
301-4010 Equipment Services			
Capital Outlay	10,090.00		
Total	10,090.00	-	-

Great Things on the Horizon!

301-4020 Building Maintenance

Capital Outlay	1,616.10		
Total	1,616.10	-	-

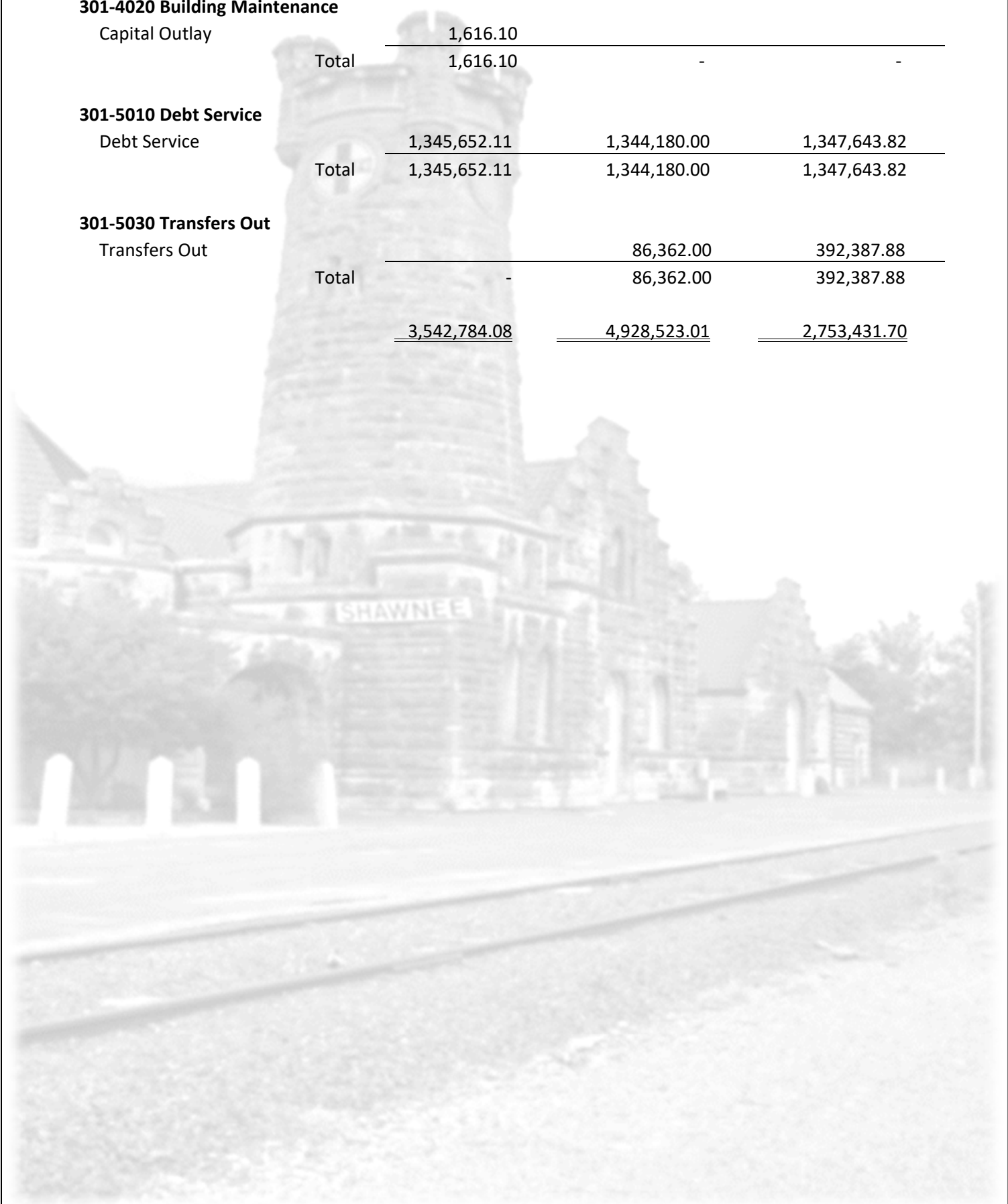
301-5010 Debt Service

Debt Service	1,345,652.11	1,344,180.00	1,347,643.82
Total	1,345,652.11	1,344,180.00	1,347,643.82

301-5030 Transfers Out

Transfers Out		86,362.00	392,387.88
Total	-	86,362.00	392,387.88

<u>3,542,784.08</u>	<u>4,928,523.01</u>	<u>2,753,431.70</u>
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Great Things on the Horizon!

302

**Streets Improvement Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes	2,647,149.41	2,941,750.00	2,706,213.21
Intergovernmental Revenue	567,510.00		
Interest Income	14,873.85	20,000.00	2,500.00
Other Revenues	59,587.12		
Transfers In	600,000.00	5,838,250.00	
Total	3,889,120.38	8,800,000.00	2,708,713.21

Expenditures

302-0810 Engineering

Capital Outlay	1,368,420.42	6,200,000.00	495,000.00
Total	1,368,420.42	6,200,000.00	495,000.00

**302-0830 Open Section
Projects**

Capital Outlay	34.00		
Total	34.00	-	-

302-0850 Street Rehab Projects

Capital Outlay	1,524,538.61		
Total	1,524,538.61	-	-

301-0920 Streets

Capital Outlay		2,250,000.00	805,000.00
Total	-	2,250,000.00	805,000.00

302-0930 Traffic Control

Capital Outlay	317,929.23	350,000.00	101,000.00
Total	317,929.23	350,000.00	101,000.00

302-5030 Transfers Out

Transfers Out	3,343,838.53		1,318,713.21
Total	3,343,838.53	-	1,318,713.21

	<u>6,554,760.79</u>	<u>8,800,000.00</u>	<u>2,719,713.21</u>
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*Difference will be covered by existing fund balance.

Great Things on the Horizon!

303
2018 CIP Fund
Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Taxes		1,750,000.00	3,092,815.09
Interest Income		1,500.00	103,000.00
Other Revenues		10,000,000.00	
Total	-	11,751,500.00	3,195,815.09

Expenditures

303-0620 Police Patrol

Capital Outlay		4,450,000.00	3,259,130.00
Total	-	4,450,000.00	3,259,130.00

303-0740 Emergency Management

Capital Outlay		250,000.00	250,000.00
Total	-	250,000.00	250,000.00

303-0920 Streets

Capital Outlay		4,500,000.00	4,454,700.00
Total	-	4,500,000.00	4,454,700.00

303-0940 Parks

Capital Outlay		914,361.11	900,000.00
Total	-	914,361.11	900,000.00

303-5010 Debt Service

Debt Service		1,637,138.89	1,951,347.50
Total	-	1,637,138.89	1,951,347.50

- 11,751,500.00 10,815,177.50

*Difference will be covered by existing fund balance.

Great Things on the Horizon!

**350
Aquatic Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Charges for Services	217,061.85	257,500.00	214,250.00
Other Revenues	927.79		
Transfers In	203,289.74		140,083.04
Total	421,279.38	257,500.00	354,333.04

Expenditures

350-0960 Pool

Personnel Services	248,587.48	208,870.00	251,550.04
Materials and Supplies	66,203.74	53,468.00	65,100.00
Other Services and Charges	42,739.44	5,011.00	37,683.00
Capital Outlay	9,968.00		
Total	<u>367,498.66</u>	<u>267,349.00</u>	<u>354,333.04</u>

Great Things on the Horizon!

501

Shawnee Municipal Authority

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Licenses & Permits	46,027.27	15,950.00	25,220.00
Charges for Services	12,441,618.06	13,100,000.00	13,820,185.51
Rental Revenue	57,046.10		
Interest Income	73,168.71	(3,000.00)	50,000.00
Other Revenues	301,569.14	260,480.00	5,640,000.00
Transfers In	1,914,853.12	86,362.00	1,425,251.00
Total	14,834,282.40	13,459,792.00	20,960,656.51

Expenditures

501-0310 Utility Billing

Personnel Services	398,483.66	413,200.00	468,879.84
Materials and Supplies	19,177.88	13,500.00	14,500.00
Other Services and Charges	394,457.33	238,900.00	266,400.00
Capital Outlay	18,552.63		
Total	830,671.50	665,600.00	749,779.84

**501-1010 Utility
Administration**

Personnel Services	505,842.94	316,700.00	304,328.63
Materials and Supplies	13,193.64	9,500.00	10,800.00
Other Services and Charges	3,367,450.30	2,705,500.00	3,620,528.00
Capital Outlay			30,000.00
Total	3,886,486.88	3,031,700.00	3,965,656.63

501-1020 Lake Operations

Personnel Services	58,497.94	60,055.00	-
Materials and Supplies	7,555.74	2,780.00	1,500.00
Other Services and Charges	54,330.38	56,700.00	56,700.00
Capital Outlay	91,109.51	15,000.00	
Total	211,493.57	134,535.00	58,200.00

501-1030 Water Production

Personnel Services	573,739.80	562,070.00	444,720.64
Materials and Supplies	325,112.68	350,000.00	350,000.00
Other Services and Charges	392,721.13	413,500.00	613,500.00
Capital Outlay			60,000.00
Total	1,291,573.61	1,325,570.00	1,468,220.64

Great Things on the Horizon!

501-1040 Water Distribution

Personnel Services	380,948.98	334,520.00	365,044.91
Materials and Supplies	346,494.35	118,000.00	123,000.00
Other Services and Charges	139,006.60	156,000.00	167,050.00
Capital Outlay			5,847,000.00
Total	866,449.93	608,520.00	6,502,094.91

501-1050 North Sewer Treatment Plant

Personnel Services	645,779.48	623,970.00	451,155.13
Materials and Supplies	28,782.34	28,500.00	27,000.00
Other Services and Charges	215,167.42	175,200.00	150,200.00
Capital Outlay			40,000.00
Total	889,729.24	827,670.00	668,355.13

501-1060 South Sewer Treatment Plant

Personnel Services	559,399.06	524,620.00	445,238.57
Materials and Supplies	30,389.07	31,000.00	31,000.00
Other Services and Charges	128,837.81	149,400.00	349,400.00
Total	718,625.94	705,020.00	825,638.57

501-1070 Sewer Collection

Personnel Services	317,410.93	312,670.00	278,551.38
Materials and Supplies	58,403.15	61,000.00	61,000.00
Other Services and Charges	159,413.67	160,500.00	130,500.00
Capital Outlay	890,263.81	384,055.00	630,000.00
Total	1,425,491.56	918,225.00	1,100,051.38

501-1080 Value Crew

Personnel Services	279,093.85	267,120.00	
Materials and Supplies	35,980.89	48,500.00	
Other Services and Charges	14,953.04	26,250.00	
Total	330,027.78	341,870.00	-

501-5010 Debt Service

Debt Service	1,914,853.12	1,888,585.06	1,995,910.75
Total	1,914,853.12	1,888,585.06	1,995,910.75

Great Things on the Horizon!

501-5030 Transfers Out

Personnel Services

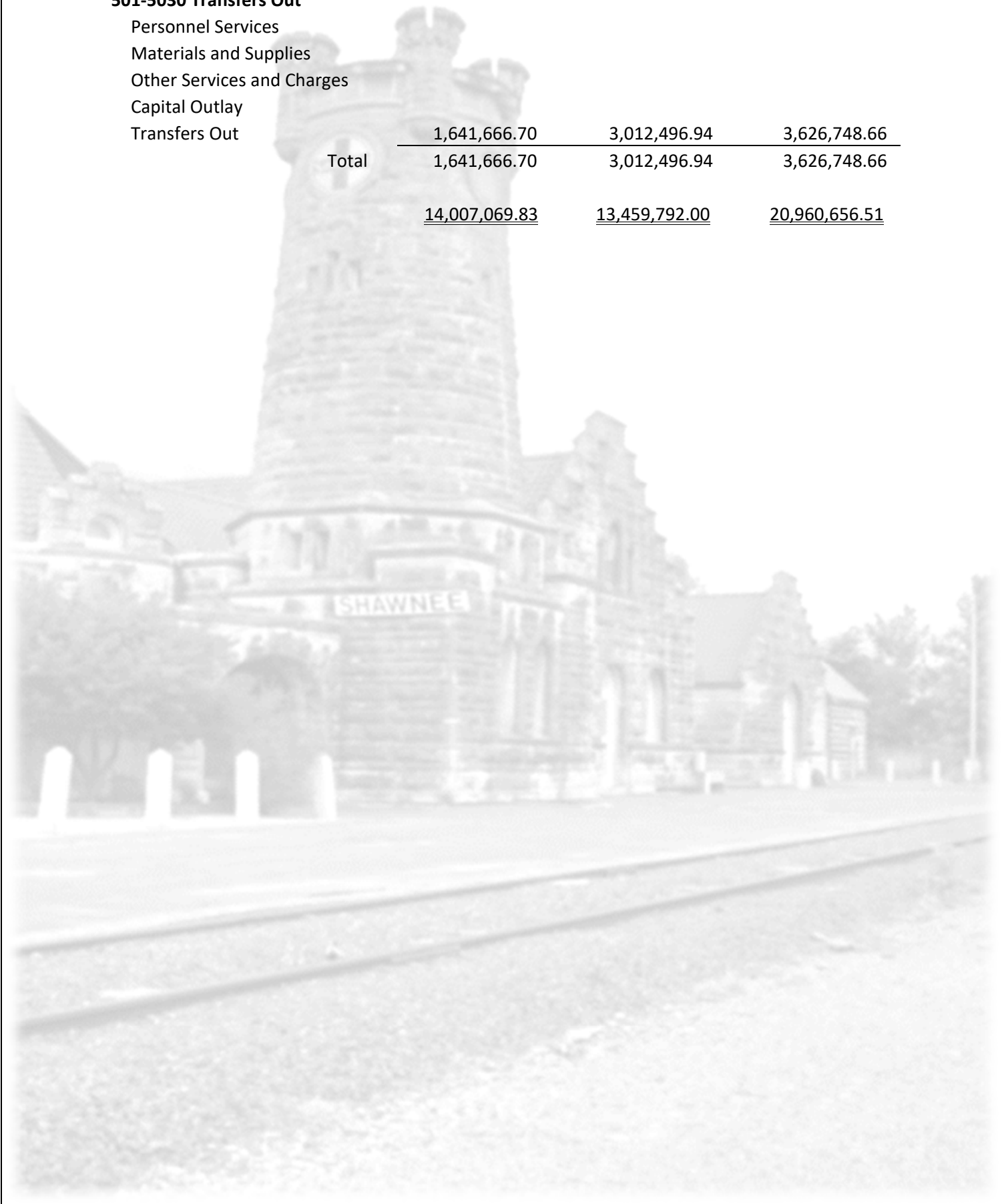
Materials and Supplies

Other Services and Charges

Capital Outlay

Transfers Out

	1,641,666.70	3,012,496.94	3,626,748.66
Total	1,641,666.70	3,012,496.94	3,626,748.66
	<u>14,007,069.83</u>	<u>13,459,792.00</u>	<u>20,960,656.51</u>



Great Things on the Horizon!

511

**Shawnee Airport Authority
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Intergovernmental Revenue	56,794.00	559,465.00	
Rental Revenue	283,934.38	260,000.00	267,000.00
Other Revenues	224,777.16	286,150.00	282,300.00
Transfers In		115,897.00	292,085.45
Total	565,505.54	1,221,512.00	841,385.45

Expenditures

501-0120 Airport

Personnel Services	179,464.30	184,975.00	177,485.45
Materials and Supplies	219,084.42	223,680.00	249,700.00
Other Services and Charges	194,155.92	120,350.00	128,350.00
Capital Outlay	111,350.17	968,507.00	285,850.00
Total	<u>704,054.81</u>	<u>1,497,512.00</u>	<u>841,385.45</u>

Great Things on the Horizon!

601

**Workers Compensation Self-
Insurance Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Other Revenues	1,216,235.05	660,500.00	
Transfers In			718,450.00
Total	1,216,235.05	660,500.00	718,450.00

Expenditures

601-5050 Workers Compensation

Other Services and Charges	1,487,746.13	660,500.00	718,450.00
Total	<u>1,487,746.13</u>	<u>660,500.00</u>	<u>718,450.00</u>

Great Things on the Horizon!

**701
Library Fund
Revenues**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Transfers In	202,599.99	-	89,251.35
Total	202,599.99	-	89,251.35

Expenditures

701-1110 Library

Personnel Services	33,019.05	33,952.10	19,451.35
Materials and Supplies	3,293.79	-	4,700.00
Other Services and Charges	65,249.16	55,048.70	65,100.00
Capital Outlay	1,750.00		
Total	<u>103,312.00</u>	<u>89,000.80</u>	<u>89,251.35</u>

Great Things on the Horizon!

702

Cemetery Perpetual Care Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Interest Income		500.00	
Other Revenues	4,592.45	69,278.00	4,500.00
Total	4,592.45	69,778.00	4,500.00

Expenditures

702-0950 Cemetery

Other Services and Charges	5,650.00	69,778.00	4,500.00
Capital Outlay			20,000.00
Total	<u>5,650.00</u>	<u>69,778.00</u>	<u>24,500.00</u>

*Difference will be covered by existing fund balance.

Great Things on the Horizon!

709

Sister Cities Fund

Revenues

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Proposed Budget
Gifts and Donations	18,729.71	-	
Transfers In	15,000.00		15,000.00
Total	33,729.71	-	15,000.00

Expenditures

709-1320 Sister Cities

Other Services and Charges	33,714.71	-	15,000.00
Total	<u>33,714.71</u>	-	<u>15,000.00</u>

Regular Board of Commissioners

8.

Meeting Date: 06/17/2019

Budget Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2019 through June 30, 2020 finding all things requisite and necessary have been done in preparation and presentation of budget.

Attachments

General Budget Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2019 THROUGH JUNE 30, 2020 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2019 through June 30, 2020, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and a public hearing was held June 10, 2019 at City Hall Commission Chambers at 16th West 9th Street, Shawnee, Oklahoma.; and

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

001 GENERAL FUND	\$21,810,961
001 STREET & ALLEY FUND	\$420,000
102 E-911 FUND	\$300,000
103 REVOLVING OIL & GAS	\$0
104 ECONOMIC DEVELOP	\$301,392
105 SPAY/NEUTER FUND	\$4,500
106 HOTEL/MOTEL SURCHARGE	\$124,500
107 POLICE SALES TAX FUND	\$386,852
108 FIRE SALES TAX FUND	\$386,852
112 TAX INCREMENT FINANCE FUND	\$52,000
113 DRUG FORFEITURE FUND	\$15,000
190 CDBG GRANT FUND	\$531,000
201 DEBT SERVICE FUND	\$0
301 CAPITAL IMPROVEMENT FUND	\$2,753,432
302 STREET IMPROVEMENT FUND	\$2,719,713
303 2018 CAPITAL IMPROVEMENT FUND	\$10,815,178
350 POOL FUND	\$354,333
601 WORK COMP SELF-INSUR FUND	\$718,450
701 LIBRARY FUND	\$89,252
702 CEMETERY PERPETUAL FUND	\$24,500
706 GIFTS & CONTRIBUTIONS	\$0
709 SISTER CITIES FUND	\$15,000

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the City of Shawnee, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2019 through June 30, 2020.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 17th day of June, 2019

CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

RICHARD FINLEY, MAYOR

SEAL
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners

9.

Meeting Date: 06/17/2019

OkMRF Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution of the City of Shawnee nominating Tamera Johnson as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing District 4 for a five-year term beginning October 1, 2019, through October 1, 2024.

Attachments

Tamera Johnson Nomination

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SHAWNEE NOMINATING TAMERA JOHNSON AS A CANDIDATE TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND (OkMRF) REPRESENTING DISTRICT 4 FOR A FIVE-YEAR TERM BEGINNING OCTOBER 1, 2019, THROUGH OCTOBER 1, 2024.

WHEREAS, The Oklahoma Municipal Retirement Fund Executive Director/CEO, Jodi Cox, has notified all participating employers of District 4 that a five-year term on the Board of Trustees is expiring September 30, 2019; and

WHEREAS, OkMRF is governed by a Board of Trustees who are nominated and elected by member cities, towns and municipal agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Commission of the participating employer, the City of Shawnee, that they do hereby nominate Tamera Johnson, for election to the OkMRF Board of Trustees.

*****END*****

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Commission of the participating employer of the City of Shawnee on the 17th day of June, 2019.

Richard Finley, Mayor

Attest:
(Seal)

Lisa Lasyone, CMC, City Clerk

Regular Board of Commissioners

10.

Meeting Date: 06/17/2019

OkMRF Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution of the City of Shawnee nominating Robert Johnston as a candidate to fill an open position on the Board of Trustees of the Oklahoma Municipal Retirement Fund (OkMRF) representing the entire membership for a five-year term beginning October 1, 2019, through October 1, 2024.

Attachments

Robert Johnston Nomination

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SHAWNEE NOMINATING ROBERT JOHNSTON AS A CANDIDATE TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND (OkMRF) REPRESENTING THE ENTIRE MEMBERSHIP FOR A FIVE-YEAR TERM BEGINNING OCTOBER 1, 2019, THROUGH OCTOBER 1, 2024.

WHEREAS, The Oklahoma Municipal Retirement Fund Executive Director/CEO, Jodi Cox, has notified all participating employers of OkMRF that a five-year term on the Board of Trustees is expiring September 30, 2019; and

WHEREAS, OkMRF is governed by a Board of Trustees who are nominated and elected by member cities, towns and municipal agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Commission of the participating employer the City of Shawnee that they do hereby nominate Robert Johnston, for election to the OkMRF Board of Trustees.

END

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Commission of the participating employer of the City of Shawnee on the 17th day of June, 2019.

Richard Finley, Mayor

Attest:
(Seal)

Lisa Lasyone, CMC, City Clerk

Regular Board of Commissioners

11.

Meeting Date: 06/17/2019

Senior Center Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution establishing the Senior Center Citizens of Shawnee Board for the City of Shawnee; setting forth various provisions and official duties.

Attachments

Memo

Resoluti



Office of the Director of Operations

Date: June 11, 2019
To: Mayor and Commissioners
From: James Bryce, Director of Operations
RE: Senior Center Advisory Board Creation

Mayor and Commissioners,

In front of you is a Resolution establishing a new Senior Center Advisory Board.

Since 1985 the Senior Center has been governed by a board that had the power to hire and manage a Senior Center Director and employees and oversee all operations of Senior Center itself, Senior Citizens of Shawnee, Inc... As with any contract that the City has with any organization there comes a time each year that these are looked at and analyzed, are the Citizens tax dollars being used as the city intended them to be. This contract with the Senior Citizens of Shawnee, Inc. was just one of a few that were renegotiated or not renewed. The City realized that this operation needs to be reorganized to better serve the community.

As the Resolution is written the Board would consist of:

- Nine (9) members all appointed by the City Commission and one (1) Commissioner.
- Each member would serve a Three-year term.
- Member Qualifications:
 - A. Residents of the City of Shawnee or Pottawatomie County;
 - B. Business or property owners within the City; or
 - C. Employed within the City limits.

All recommendations from the committee would be presented to the commission for final approval and will also help the Center Director with the development of programs.

Staff feels this is a good step forward for the Seniors and residents of the City of Shawnee. The near future will bring a fresh new beginning with many new opportunities.

The old board, Senior Citizens of Shawnee, Inc. have decided dissolve.

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING THE SENIOR CITIZENS OF SHAWNEE BOARD FOR THE CITY OF SHAWNEE; SETTING FORTH VARIOUS PROVISIONS AND OFFICIAL DUTIES.

WHEREAS, in 1985 the Shawnee City Commission contracted with the Senior Citizens of Shawnee, Inc. for the oversight of the Shawnee Senior Center.

WHEREAS, the City sees the need to bring the committee in under their control as an advisory Committee.

WHEREAS, there is a desire to formalize the Committee structure and official duties through the passage of a resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION I. CREATION

- A. There is hereby established a SENIOR CITIZENS OF SHAWNEE Board of Directors to help foster and conduct programs for the benefit of older persons in our community, for the purposes of socialization, entertainment, health and fitness, mobilization, senior information and referral for: Advocacy, Volunteerism, Counseling, Financial Guidance, Legal Services, and Employment.
- B. It shall also be the purpose of the SENIOR CITIZENS OF SHAWNEE Board to help evaluate program effectiveness and advance the overall welfare of the organization.
- C. All board members will be appointed and approved by the City Commission.

SECTION II. POWERS AND DUTIES

- A. The SENIOR CITIZENS OF SHAWNEE Board shall make recommendations to the Shawnee City Commission for final consideration but will also help the Center Director with the development of programs.

SECTION III. COMPOSITION AND APPOINTMENT OF SENIOR CITIZENS OF SHAWNEE BOARD MEMBERS

- A. The Senior Citizens of Shawnee Board shall consist of one (1) City Commissioner;
- B. The Senior Citizens of Shawnee Board shall consist of nine (9) at-large members and these members shall be fifty-five (55) years of age or older.

C. Composition.

- a. The Committee will consist of nine (9) at-large Members whom shall only include individuals that are either:
 - i. Residents of the City of Shawnee or Pottawatomie County;
 - ii. Business or property owners within the City; or
 - iii. Employed within the City.

- D. Members of the original 1985 board that are presently still active board members shall be lifelong members not to be included in the total count of members.

SECTION IV. TERMS OF OFFICE

- A. The term of Members shall be three (3) years. In the event that a vacancy shall occur during the term of any member, his/her successor shall be appointed for the unexpired portion of the term. After having held the office of board member for two (2) consecutive terms, a member shall not be eligible for reappointment until a period of not less than twelve (12) months has elapsed after the end of the most recent term for which such member was appointed.

SECTION V: MEETINGS

- A. Meetings of the SENIOR CITIZENS OF SHAWNEE Board are open public meetings and shall be posted as such in accordance with the Oklahoma Open Meeting Act.
- B. A quorum of six (6) members is required to conduct business.

PASSED AND APPROVED THIS ____ DAY OF _____, 2019

RICHARD FINLEY, MAYOR

ATTEST:

(SEAL)

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners

12.

Meeting Date: 06/17/2019

Commissioner Appointment

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of an appointment of a City Commissioner to the Senior Center Citizens of Shawnee Board.

Attachments

No file(s) attached.

Regular Board of Commissioners

13.

Meeting Date: 06/17/2019

Preliminary Plat

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of approval of a preliminary plat for Woodsong Addition Phase III, a 27.99-acre property located east of North Harrison Avenue, west of North Bryan Avenue, and north of East 45th Street for the purpose of a single-family residential development. Case No. S01-19, Applicant: Crafton Tull.

Attachments

Preliminary Plat

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
CITY OF SHAWNEE
PLANNING COMMISSION

RECOMMENDATION FROM:

SUBJECT:

APPLICANT: Crafton Tull

FOR: Preliminary Plat for Woodsong Addition, Phase III

LOCATION: East of North Harrison, west of North Bryan,
and north of East 45th, Shawnee, Oklahoma

PROJECT#: 190178 Case# S01-19

LEGAL DESCRIPTION:

A tract of land situate within a portion of the Southeast (SE/4) Quarter & Southwest (SW/4) Quarter of Section Thirty-Two (32), Township Eleven North (T11N) Range Four East (R4E) of the Indian Meridian (I.M.) in Shawnee, Pottawatomie County, Oklahoma, being more particularly described as follows: Commencing at the Southwest Corner of said SE/4; thence N00°34'34"E along the West line of said SE/4 a distance of 625.40 feet to the point of beginning; thence S89°28'29"W a distance of 400.00 feet; thence S00°34'34"W a distance of 625.40 feet; thence S89°28'29"W a distance of 175.60 feet; thence N00°05'29"W a distance of 1957.96 feet; thence S89°42'29"E a distance of 598.31 feet; thence N00°34'34"E a distance of 45.94 feet; thence N89°38'26"E a distance of 474.62 feet; thence S00°34'34"W a distance of 701.20 feet; thence S79°55'00"W a distance of 160.61 feet; thence N07°35'41"W a distance of 61.38 feet; thence N90°00'00"W a distance of 131.28 feet to a point on a non-tangent curve to the right; thence 10.08 feet along the arc of said curve having a radius of 728.77 feet, subtended by a chord of 10.08 feet which bears N06°49'55"W; thence S90°00'00"W a distance of 175.43 feet; thence S00°34'34"W a distance of 714.78 feet to the point of beginning

PLANNING COMMISSION MEETING DATE: June 5th, 2019

PLANNING COMMISSION RECOMMENDATION: Motion to approve:

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
DEEM		X	X			
MATTHEWS	X		X			
WALKER						ABSENT
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)			X			
KIENZLE			X			
ROWELL			X			

RESPECTFULLY SUBMITTED,

Joseph Barker

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org				CASE # S01-19 PUBLIC HEARING DATE: June 5 th , 2019 CITY COMMISSION DATE: June 17 th , 2019	
APPLICANT: Crafton Tull		300 Pointe Parkway Boulevard Yukon, Oklahoma, 73099		Jason.Spencer@craftontull.com	
PROPERTY ADDRESS/LOCATION: North of East 45th Street & East of Harrison Avenue					
The applicant, Crafton Tull, is requesting preliminary plat approval for a 27.99-acre tract of land into 84 single-family residential lots and 32.532 square feet of common area. Access would be from East 45 th Street. There would be 3.517 dwelling units per acre and 0.284 acres per dwelling unit.					
EXISTING ZONING: R-1	EXISTING LAND USE: Vacant	SURROUNDING ZONING & LAND USE: A-1 (Rural Agricultural) RE (Residential Estate) PUD (Planned Unit Development) C-2 (Suburban Office Commercial)	LOTS: 84	PROPERTY SIZE: 27.99 acres	

STAFF RECOMMENDATION

Being a development in a R-1 district, the lots to be platted by this proposal are required to abide by the dimensional standards of Table 22-160.4.1, Density and Dimensional Standards by [Residential] Zone:

- Minimum lot size for each lot is 6,000 square feet – Each proposed lot meets this requirement;
- Minimum lot width for each lot is 60 feet – Each proposed lot meets this requirement;
- Minimum street frontage is 35 feet – Each proposed lot meets this requirement;
- Front yard setbacks are required to be 25 feet (20 feet if a cul de sac lot) – Each proposed lot meets this requirement; and
- Side yard setbacks are required to be 5 feet (15 feet for corner lots) – Each proposed lot meets this requirement.

Preliminary plats are required to abide by the standards of the City of Shawnee Subdivision Regulations. Article VIII, Platting Procedures. Section 2, Preliminary Plat Preparation and Approval Procedure, provides a list of documents and information that must be submitted in order for a preliminary plat to be approved.

Subsection 2, Certification of Design, requires a preliminary plat to be accompanied by a statement signed by the professional engineer preparing the plat that they have, to the best of their ability, designed the subdivision in accordance with the Comprehensive Plan with which they are completely familiar, and in accordance with the ordinances and regulations governing the subdivision of land. The application meets this requirement.

Subsection 3, General Requirements, lists basic requirements of a submitted preliminary plat. The application meets all these requirements.

Subsection 4, Contents of Preliminary Plat, provides a list of information required to be shown on any submitted preliminary plat. The application meets all these requirements.

Subsection 5, Statistical Data, lists required statistical data to be provided by the applicant. The application meets all these requirements.

The 2005 Comprehensive Plan designates the future use of this area to be residential. Thus, the proposed plat aligns with the intentions of the 2005 Comprehensive Plan.

The purpose of the R-1 District is development of single-family dwellings and related recreational, religious, and educational facilities normally required to provide the basic elements of a balanced and attractive residential area. The submitted plat aligns with that purpose.

The Planning Department has received the following feedback from the following agencies:

Engineering/Streets:

No issues.

Shawnee Municipal Authority:

No issues.

Fire Department:

No issues.

The proposed preliminary plat meets all the standards of the City of Shawnee. Staff hereby recommends approval upon the following conditions:

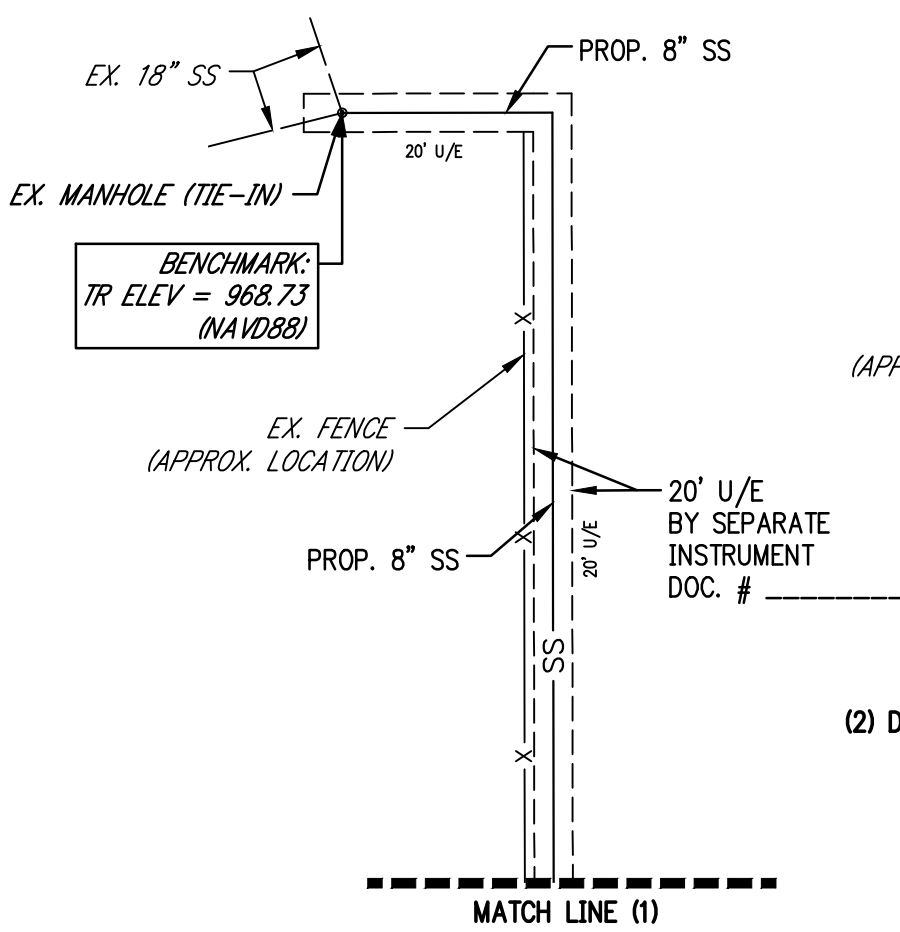
1. Final construction documents must be approved by the City Engineer concurrent with final plat approval;
2. Drainage plans must be approved by the City Engineer concurrent with final plat approval; and
3. All other applicable city standards apply.

APPROVE		APPROVE WITH CONDITIONS	DENY
ATTACHMENTS: (CIRCLE)	SUBMITTED PLANS	PUBLIC HEARING PETITION/ APPLICATION FORM	LEGAL NOTICE
PUBLIC COMMENTS	AGENCY COMMENTS	LEGAL DESCRIPTION	RESPONSE TO STANDARDS

PROJECT OWNER AND DEVELOPER:

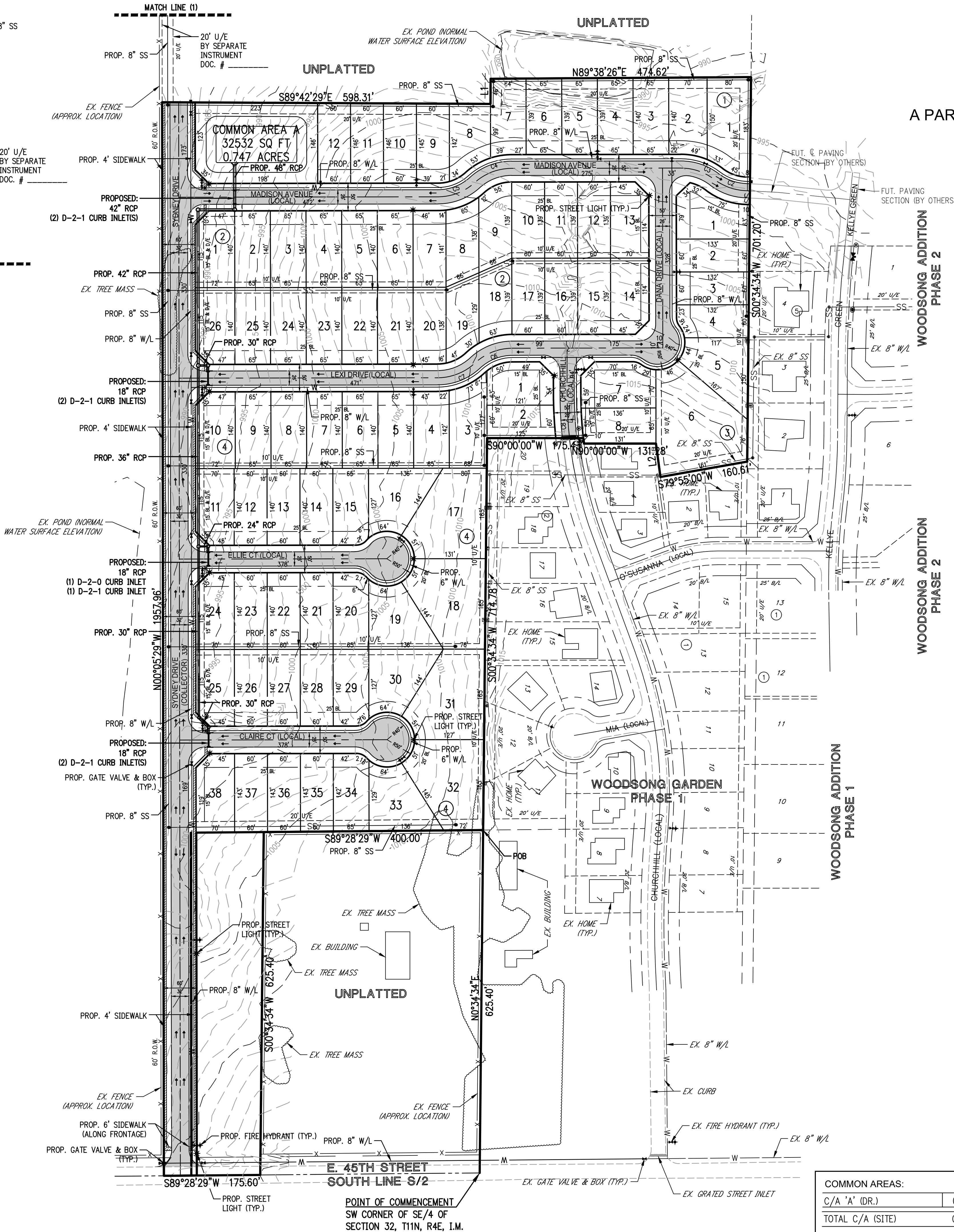
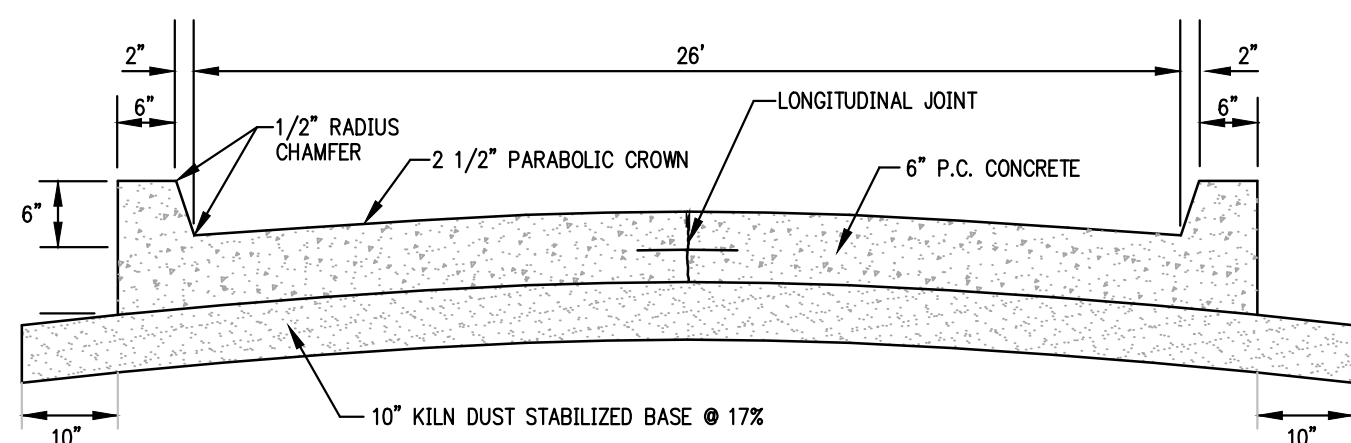
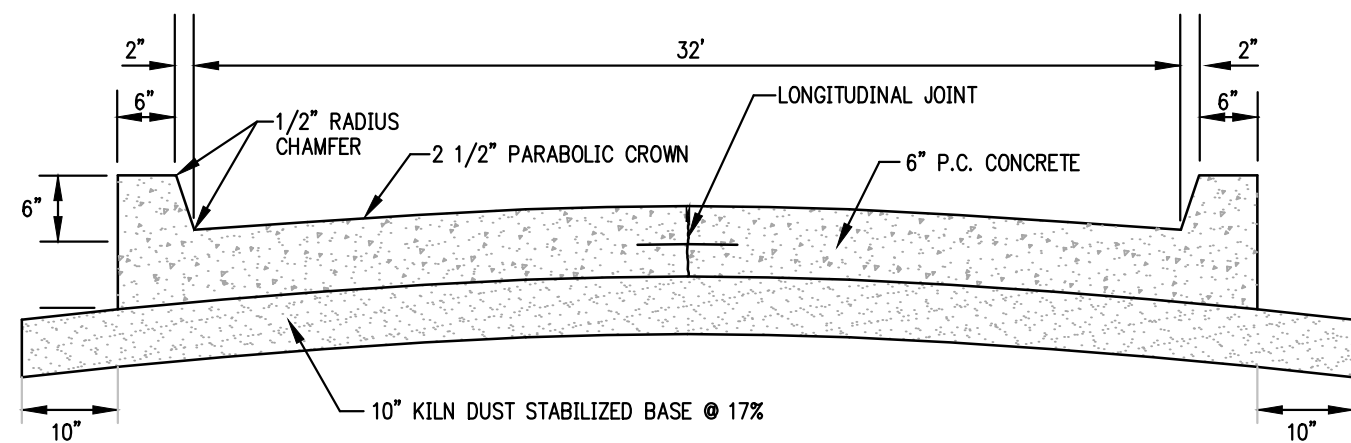
SALAZAR HOMES, INC
209 E MAIN
YUKON, OK 73009

PH: (405) 265-4235



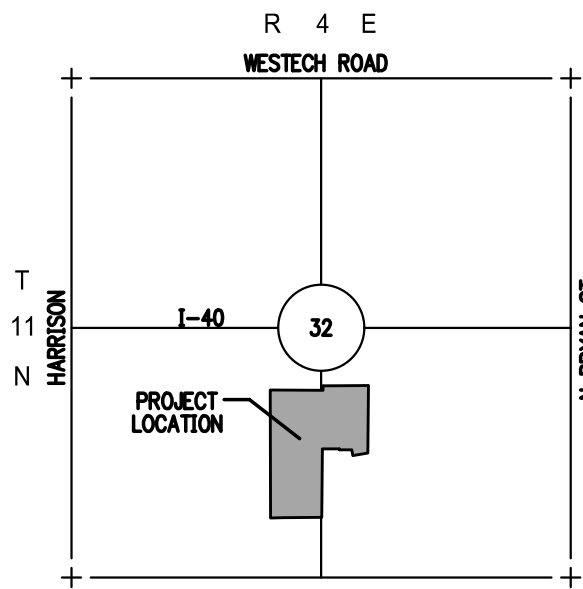
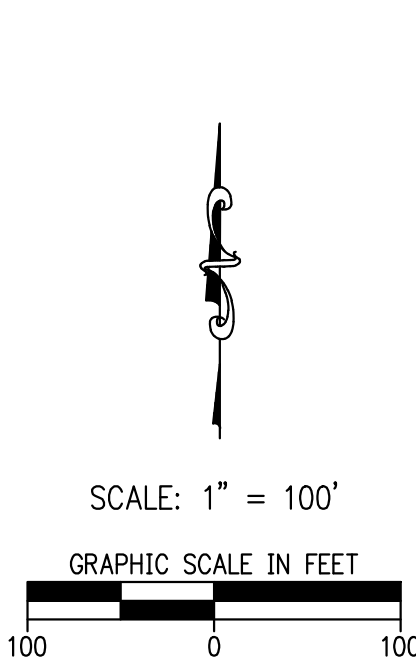
LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	45.94'	N00° 34' 34"E
L2	61.38'	N07° 35' 41"W

CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	10.08'	728.77'	000°47'32"	N06° 49' 55"W	10.08'
C2	60.18'	100.00'	034°28'55"	S69° 45' 55"E	59.28'
C3	65.57'	100.00'	037°34'01"	S71° 18' 28"E	64.40'
C4	73.57'	100.00'	042°09'02"	N68° 50' 00"E	71.92'
C5	73.57'	100.00'	042°09'02"	N68° 50' 00"E	71.92'
C6	75.04'	100.00'	042°59'51"	S68° 24' 36"W	73.30'
C7	75.04'	100.00'	042°59'51"	S68° 24' 36"W	73.30'
C8	69.85'	751.50'	005°19'32"	N03° 33' 04"W	69.83'



PRELIMINARY PLAT OF WOODSONG ADDITION PHASE 3

A PART OF THE SE/4 & SW/4 OF SECTION 32, T-11-N, R-4-E, J.M.
SHAWNEE, POTTOWATOMIE COUNTY, OKLAHOMA



LEGEND	
BL	BUILDING LIMIT LINE
D/E	DRAINAGE EASEMENT
EX.	EXISTING
L.N.A.	LIMITS OF NO ACCESS
P.O.B.	POINT OF BEGINNING
R.O.W.	RIGHT-OF-WAY
U/E	UTILITY EASEMENT
DR.	DRAINAGE RELATED COMMON AREA

LOT COUNT:	
SINGLE-FAMILY RESIDENTIAL	84 LOTS
SINGLE-FAMILY RESIDENTIAL	27.986 ACRES
RESIDENTIAL DENSITY	3.002 (DU/AC.) - 0.333 (AC./DU)
MULTI-FAMILY	0 LOT
MULTI-FAMILY	0 ACRES
COMMERCIAL	0 LOT
COMMERCIAL	0 ACRES

- NOTES
1. MAINTENANCE OF THE COMMON AREAS AND ISLANDS/MEDIANS IN PUBLIC RIGHTS-OF-WAY SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS ASSOCIATION. NO STRUCTURES, STORAGE OF MATERIAL, GRADING, FILL, OR OTHER OBSTRUCTIONS, EITHER TEMPORARY OR PERMANENT SHALL BE PLACED WITHIN THE DRAINAGE RELATED COMMON AREAS AND/OR DRAINAGE AREAS SHOWN. CERTAIN AMENITIES SUCH AS, BUT NOT LIMITED TO, WALKS, BENCHES, PIERS, AND DOCKS, SHALL BE PERMITTED IF INSTALLED IN A MANNER TO MEET THE REQUIREMENTS SPECIFIED ABOVE.

LEGAL DESCRIPTION

A tract of land situate within a portion of the Southeast (SE/4) Quarter & Southwest (SW/4) Quarter of Section Thirty-Two (32), Township Eleven North (T11N), Range Four East (R4E) of the Indian Meridian (I.M.) in SHAWNEE, POTTOWATOMIE COUNTY, OKLAHOMA, being more particularly described as follows:

COMMENCING at the Southwest Corner of said SE/4; thence
N0°34'34"E along the West line of said SE/4 a distance of 625.40 feet to the
POINT OF BEGINNING; thence
S89°28'29"W a distance of 400.00 feet; thence
S00°34'34"W a distance of 625.40 feet; thence
S89°28'29"W a distance of 175.60 feet; thence
N00°05'29"W a distance of 1957.96 feet; thence
S89°42'29"E a distance of 598.31 feet; thence
N00°34'34"E a distance of 45.94 feet; thence
N89°38'26"E a distance of 474.62 feet; thence
S00°34'34"W a distance of 701.20 feet; thence
S79°55'00"W a distance of 160.61 feet; thence
N07°35'41"W a distance of 61.38 feet; thence
N90°00'00"W a distance of 131.28 feet to a point on a non-tangent curve to the
right; thence
10.08 feet along the arc of said curve having a radius of 728.77 feet, subtended by a
chord of 10.08 feet which bears N06°49'55"W; thence
S90°00'00"W a distance of 175.43 feet; thence
S00°34'34"W a distance of 714.78 feet to the POINT OF BEGINNING.

Said tract contains 1219.05 Sq Ft or 27.986 Acres, more or less.

COMMON AREAS:	
C/A "A" (DR.)	0.747 ACRES
TOTAL C/A (SITE)	0.747 ACRES

PRELIMINARY PLAT TO SERVE
WOODSONG ADDITION PHASE 3

300 Pointe Parkway Blvd.
Yukon, Oklahoma 73099

Crafton Tull
architecture | engineering | surveying
405.787.6270 | 405.787.6276 f
www.craftontull.com

SHEET NO.: 1 of 1
DATE: 05/24/19
PROJECT NO.: 18610200

CERTIFICATE OF AUTHORIZATION:
CA 973 (P) (S) EXPIRES 06/30/2020

Initial: April 15, 2019
Revised: May 1, 2019

PRELIMINARY DETENTION & DRAINAGE REPORT

Prepared for:

WOODSONG ADDITION PHASE 3

Submitted to:

City of Shawnee
16 W. 9th Street
Shawnee, OK 74801



CT JOB NO. 186102-00



Prepared by:  **Crafton Tull**

300 Pointe Parkway Boulevard | Yukon, OK 73099 | 405-787-6270 | www.craftontull.com



INDEX

Written Report

- 1.1 Project Description & Location
- 1.2 Preliminary Detention & Drainage Design
- 1.3 Conclusion

Appendix A

Preliminary Drainage Calculation Worksheets

Appendix B

Preliminary Detention Calculation Worksheets

Appendix C

Preliminary Detention Volumes Spreadsheet

Appendix D

DP-101 – Preliminary Detention Map (Undeveloped)

Appendix E

DP-102 – Preliminary Detention Map (Developed)

Appendix F

DP-103 – Preliminary Drainage Map

1.1 PROJECT DESCRIPTION & LOCATION:

The following is the Preliminary Detention and Drainage Report for the proposed residential development Woodsong Addition Phase 3. Said development is located in a part of the Southwest Quarter (SW/4) and Southeast Quarter (SE/4) of Section Thirty Two (32), Township Eleven (11) North, Range Four (4) East of the Indian Meridian (I.M.), Shawnee, Pottawatomie County, Oklahoma. More specifically, the development is located South of 45th Street between Harrison and Bryant Street.

The totality of the project is located within the Federal Emergency Management Agency's Zone X. Zone X is an area of minimal flood hazard and is higher than the elevation of the 500-year storm event's water surface elevation.

1.2 PRELIMINARY DETENTION & DRAINAGE DESIGN

The Modified Rational Method was used for calculating the peak flow for undeveloped and developed conditions for the 2-year through 100-year storm events.

Under undeveloped conditions, a ridge splits the site into two drainage basins. The runoff from the first drainage basin, the West basin, drains from East to West towards an unnamed tributary to Rock Creek. The runoff from the second drainage basin, the East basin, drains from West to East towards a separate unnamed tributary to Rock Creek. After collecting in said tributaries, the runoff from both basins will drain North towards Rock Creek.

Under developed conditions, the proposed development will follow the aforementioned undeveloped conditions. However, the addition of a proposed detention pond in the Northwestern most corner of the site will discharge less than undeveloped conditions. The vast majority of the West basin will drain to the proposed detention pond while the East basin will bypass the proposed detention pond and is accounted for as bypass for calculating pond volume and peak flow discharge. The detention pond is designed to detain for the entirety of the proposed development with a minimum of 1 foot of freeboard. The outlet of the pond will be included in further detail with the detailed engineering plans and will include an emergency overflow route, in the event that the pond outlet becomes completely blocked.

The preliminary drainage design for the proposed development consists of 5 points, points A through E. See below for description of each respective point.

The runoff from *Point A*, consisting of 8.95 acres, drains from East to West towards Tallen Court. After reaching Tallen Court, the runoff will drain towards a proposed storm sewer system. Said system includes two D-2-1 curb inlets with a 18" reinforced concrete pipe (RCP) under Tallen Court and a 30" RCP that will continue north towards the proposed detention pond, parallel to Sydney Drive.

The runoff from *Point B*, consisting of 5.67 acres, drains from East to West towards Corbin Court. After reaching Corbin Court, the runoff will drain towards another proposed storm sewer system. Said system will include one D-2-0 and one D-2-1 curb inlet with a 18" RCP

under Corbin Court and a 24" RCP downstream pipe before converging with the runoff from *Point A*. After *Point A* and *B* converge, a 36" RCP will convey the runoff towards the proposed detention pond.

The runoff from *Point C*, consisting of 8.23 acres, drains from Southeast to Northwest in an existing street towards Lexi Drive; a proposed street. After reaching Lexi Drive, the runoff will drain towards another proposed storm sewer system. Said system consists of two D-2-1 curb inlets with a 18" RCP under Lexi Drive and a 30" RCP downstream pipe before converging with the runoff from *Point A* and *B*. After *Point A*, *B*, and *C* converge, a 42" RCP will convey the runoff towards the proposed detention pond.

Point D is the convergence of all drainage in the West basin (*Points A, B, and C*) and consists of 30.50 acres. The runoff from *Point D* drains from East to West and South to North towards a final storm sewer system. Said system consists of two D-2-1 curb inlets with a 42" RCP under the Madison Avenue and a 48" RCP outfall into the proposed detention pond.

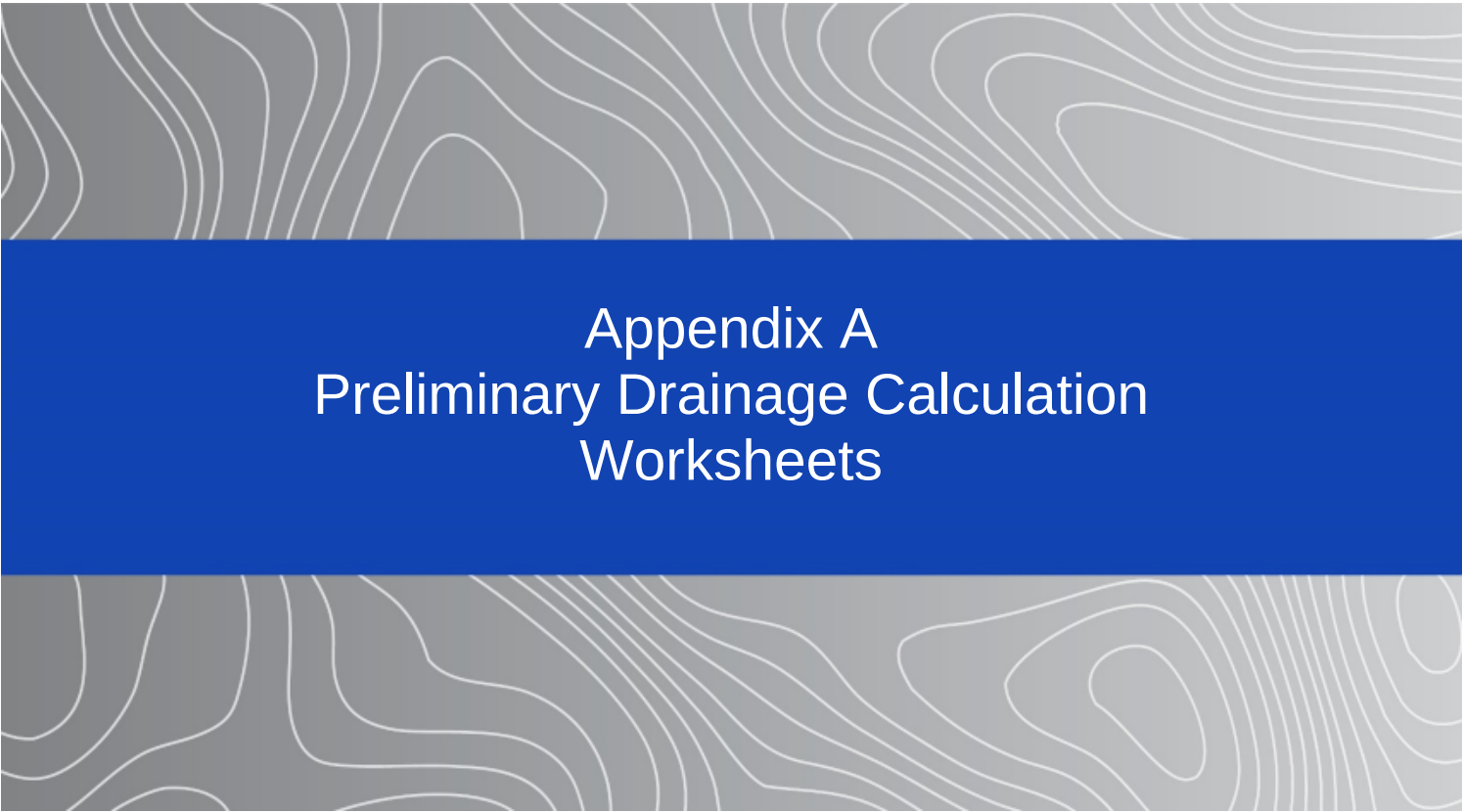
The runoff from *Point E*, consisting of 1.99 acres, drains from West to East towards an existing phase of Woodsong Addition. There is no proposed storm sewer improvements at this point.

1.3 CONCLUSION

All drainage design and computations were performed in accordance with the City of Shawnee Drainage Ordinance and Subdivision Regulations.

Date: May 1, 2019

Reviewed by: Jason A. Spencer



Appendix A Preliminary Drainage Calculation Worksheets

DRAINAGE TO POINT A (PROPOSED STORM SEWER)

DRAINAGE BASIN

Total Area = 8.95 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 300.00 ft.
 Elevation up = 1023.00 ft.
 Elevation down = 1013.23 ft.
 Slope = 3.26%
 $K = 1$
 $T_c = K(L^{.37}/S^{.20}) = 16.37 \text{ min.}$

CHANNEL FLOW

$X = 0.0035$
 Length = 593 ft.
 Elevation up = 1013.23 ft.
 Elevation down = 1001.37 ft.
 Slope = 2.00%
 $T_c = X(L^2/S)^{.385} = 2.15 \text{ min.}$
 Total $T_c = 18.52 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	18.52	3.59	"/hr.
5 YR	72.00	15.00	0.80	18.52	4.34	"/hr.
10 YR	82.00	15.00	0.80	18.52	4.94	"/hr.
25 YR	95.00	15.00	0.80	18.52	5.72	"/hr.
50 YR	108.00	15.00	0.80	18.52	6.50	"/hr.
100 YR	120.00	15.00	0.80	18.52	7.23	"/hr.

ESTIMATED DISCHARGE VALUES

	<u>A</u>	<u>C</u>	<u>AxC</u>
D.A. 1	2.08	0.35	0.73
D.A. 2	6.87	0.55	3.78
$C = (AxC)/\text{TOTAL AREA} = 0.5035$			
USE C= 0.50			
$Q = CIA$			
$Q_2 =$	16.17 cfs		
$Q_5 =$	19.54 cfs		
$Q_{10} =$	22.25 cfs		
$Q_{25} =$	25.78 cfs		
$Q_{50} =$	29.31 cfs		
$Q_{100} =$	32.57 cfs		

CAPACITY OF 26' STREET W/6" CURB @ MIN. GRADE OF 0.50%

$n = 0.013$
 $A = 9.47 \text{ ft}^2$
 $W_p = 27.06 \text{ ft}$
 $R_h = 0.35 \text{ ft}$
 Slope = 0.5 %
 $Q_{\text{capacity}} = 37.90 \text{ cfs} > Q_{100}$

DRAINAGE TO POINT A - CONTINUED

CAPACITY OF CURB INLETS

Q_{capacity} D-2-1 INLET=	13.20 cfs
Q_{capacity} D-2-1 INLET=	13.20 cfs
Total Q_{capacity} =	26.40 cfs > Q_{25}

CAPACITY OF 18" RCP UNDER STREET

n =	0.013	
D=	1.5 ft	18 in. (or equivalent)
A =	1.77 ft ²	
Wp =	4.71 ft	
Rh =	0.38 ft	
Slope =	2 %	
# OF PIPES	1	
Q_{capacity} =	14.80 cfs > D-2-1 Inlet Capacity	

CAPACITY OF 30" RCP OUTLET

n =	0.013	
D=	2.5 ft	30 in. (or equivalent)
A =	4.91 ft ²	
Wp =	7.85 ft	
Rh =	0.63 ft	
Slope =	0.5 %	
# OF PIPES	1	
Q_{capacity} =	28.94 cfs > Capacity of Curb Inlets	

DRAINAGE TO POINT B (PROPOSED STORM SEWER)

DRAINAGE BASIN

Total Area = 5.67 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 300.00 ft.
 Elevation up = 1022.00 ft.
 Elevation down = 1008.89 ft.
 Slope = 4.37%
 K = 1
 $T_c = K(L^{.37}/S^{.20}) = 15.43 \text{ min.}$

CHANNEL FLOW

X = 0.0035
 Length = 470 ft.
 Elevation up = 1008.89 ft.
 Elevation down = 999.49 ft.
 Slope = 2.00%
 $T_c = X(L^2/S)^{.385} = 1.80 \text{ min.}$
 Total $T_c = 17.23 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	17.23	3.72	"/hr.
5 YR	72.00	15.00	0.80	17.23	4.47	"/hr.
10 YR	82.00	15.00	0.80	17.23	5.10	"/hr.
25 YR	95.00	15.00	0.80	17.23	5.90	"/hr.
50 YR	108.00	15.00	0.80	17.23	6.71	"/hr.
100 YR	120.00	15.00	0.80	17.23	7.46	"/hr.

ESTIMATED DISCHARGE VALUES

Δ $\underline{C}$ $\underline{A \times C}$
 D.A. 3 5.67 0.55 3.12
 $C = (A \times C)/\text{TOTAL AREA} = 0.5500$
 USE C= 0.55
 $Q = CIA$
 $Q_2 = 11.59 \text{ cfs}$
 $Q_5 = 13.95 \text{ cfs}$
 $Q_{10} = 15.89 \text{ cfs}$
 $Q_{25} = 18.41 \text{ cfs}$
 $Q_{50} = 20.93 \text{ cfs}$
 $Q_{100} = 23.25 \text{ cfs}$

CAPACITY OF 26' STREET W/6" CURB @ MIN. GRADE OF 0.50%

$n = 0.013$
 $A = 9.47 \text{ ft}^2$
 $W_p = 27.06 \text{ ft}$
 $R_h = 0.35 \text{ ft}$
 $\text{Slope} = 0.5 \%$
 $Q_{\text{capacity}} = 37.90 \text{ cfs} > Q_{100}$

DRAINAGE TO POINT B - CONTINUED

CAPACITY OF CURB INLETS

Q_{capacity} D-2-0 INLET=	8.20 cfs
Q_{capacity} D-2-1 INLET=	13.20 cfs
Total Q_{capacity} =	21.40 cfs > Q_{50}

CAPACITY OF 18" RCP UNDER STREET

n =	0.013	
D=	1.5 ft	18 in. (or equivalent)
A =	1.77 ft ²	
Wp =	4.71 ft	
Rh =	0.38 ft	
Slope =	1 %	
# OF PIPES	1	
Q_{capacity} =	10.46 cfs > D-2-0 Inlet Capacity	

CAPACITY OF 24" RCP OUTLET

n =	0.013	
D=	2 ft	24 in. (or equivalent)
A =	3.14 ft ²	
Wp =	6.28 ft	
Rh =	0.50 ft	
Slope =	1 %	
# OF PIPES	1	
Q_{capacity} =	22.56 cfs > Capacity of Curb Inlets	

FLOW IN PIPE DOWNSTREAM OF POINT B

Q OFF @ A & B (Q IN DOWNSTREAM PIPE)

Q_2 =	27.76 cfs
Q_5 =	33.49 cfs
Q_{10} =	38.14 cfs
Q_{25} =	44.19 cfs
Q_{50} =	47.33 cfs
Q_{100} =	47.80 cfs

CAPACITY OF 36" RCP OUTLET

n =	0.013	
D=	3 ft	36 in. (or equivalent)
A =	7.07 ft ²	
Wp =	9.42 ft	
Rh =	0.75 ft	
Slope =	0.6 %	
# OF PIPES	1	
Q_{capacity} =	51.59 cfs > Q_{100} In Downstream Pipe	

DRAINAGE TO POINT C (PROPOSED STORM SEWER)

DRAINAGE BASIN

Total Area = 8.23 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 300.00 ft.
 Elevation up = 1017.26 ft.
 Elevation down = 1008.62 ft.
 Slope = 2.88%
 K = 1
 $T_c = K(L^{.37}/S^{.20}) = 16.77 \text{ min.}$

CHANNEL FLOW

X = 0.0035
 Length = 454 ft.
 Elevation up = 1008.62 ft.
 Elevation down = 999.52 ft.
 Slope = 2.00%
 $T_c = X(L^2/S)^{.385} = 1.75 \text{ min.}$
 Total $T_c = 18.53 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	18.53	3.59	"/hr.
5 YR	72.00	15.00	0.80	18.53	4.34	"/hr.
10 YR	82.00	15.00	0.80	18.53	4.94	"/hr.
25 YR	95.00	15.00	0.80	18.53	5.72	"/hr.
50 YR	108.00	15.00	0.80	18.53	6.50	"/hr.
100 YR	120.00	15.00	0.80	18.53	7.23	"/hr.

ESTIMATED DISCHARGE VALUES

	Δ	$\underline{C}$	$\underline{A \times C}$
D.A. 4	8.23	0.55	4.53
	$C = (A \times C)/\text{TOTAL AREA} = 0.5500$		
	USE C= 0.55		

$Q = CIA$

$Q_2 =$	16.24 cfs
$Q_5 =$	19.62 cfs
$Q_{10} =$	22.35 cfs
$Q_{25} =$	25.89 cfs
$Q_{50} =$	29.44 cfs
$Q_{100} =$	32.71 cfs

CAPACITY OF 26' STREET W/6" CURB @ MIN. GRADE OF 0.50%

$n = 0.013$
 $A = 9.47 \text{ ft}^2$
 $W_p = 27.06 \text{ ft}$
 $R_h = 0.35 \text{ ft}$
 Slope = 0.5 %
 $Q_{\text{capacity}} = 37.90 \text{ cfs} > Q_{100}$

DRAINAGE TO POINT C - CONTINUED

CAPACITY OF CURB INLETS

Q_{capacity} D-2-1 INLET=	13.20 cfs
Q_{capacity} D-2-1 INLET=	13.20 cfs
Total Q_{capacity} =	26.40 cfs > Q_{25}

CAPACITY OF 18" RCP UNDER STREET

n =	0.013	
D=	1.5 ft	18 in. (or equivalent)
A =	1.77 ft ²	
W_p =	4.71 ft	
R_h =	0.38 ft	
Slope =	2 %	
# OF PIPES	1	
Q_{capacity} =	14.80 cfs > D-2-1 Inlet Capacity	

CAPACITY OF 30" RCP OUTLET

n =	0.013	
D=	2.5 ft	30 in. (or equivalent)
A =	4.91 ft ²	
W_p =	7.85 ft	
R_h =	0.63 ft	
Slope =	0.5 %	
# OF PIPES	1	
Q_{capacity} =	28.94 cfs > Capacity of Curb Inlets	

FLOW IN PIPE DOWNSTREAM OF POINT C

Q OFF @ A, B & C (Q IN DOWNSTREAM PIPE)

Q_2 =	43.99 cfs
Q_5 =	53.11 cfs
Q_{10} =	60.49 cfs
Q_{25} =	70.08 cfs
Q_{50} =	73.73 cfs
Q_{100} =	74.20 cfs

CAPACITY OF 42" RCP OUTLET

n =	0.013	
D=	3.5 ft	42 in. (or equivalent)
A =	9.62 ft ²	
W_p =	10.99 ft	
R_h =	0.88 ft	
Slope =	0.6 %	
# OF PIPES	1	
Q_{capacity} =	77.86 cfs > Q_{100} In Downstream Pipe	

DRAINAGE TO POINT D (PROPOSED STORM SEWER)

DRAINAGE BASIN

Total Area = 30.50 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 300.00 ft.
 Elevation up = 1023.00 ft.
 Elevation down = 1013.23 ft.
 Slope = 3.26%
 $K = 1$
 $T_c = K(L^{.37}/S^{.20}) = 16.37 \text{ min.}$

CHANNEL FLOW

$X = 0.0035$
 Length = 1635 ft.
 Elevation up = 1013.23 ft.
 Elevation down = 989.94 ft.
 Slope = 1.42%
 $T_c = X(L^2/S)^{.385} = 5.36 \text{ min.}$
 Total $T_c = 21.73 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	21.73	3.30	"/hr.
5 YR	72.00	15.00	0.80	21.73	4.03	"/hr.
10 YR	82.00	15.00	0.80	21.73	4.59	"/hr.
25 YR	95.00	15.00	0.80	21.73	5.32	"/hr.
50 YR	108.00	15.00	0.80	21.73	6.05	"/hr.
100 YR	120.00	15.00	0.80	21.73	6.72	"/hr.

ESTIMATED DISCHARGE VALUES

	<u>A</u>	<u>C</u>	<u>AxC</u>
D.A. 1	2.08	0.35	0.73
D.A. 2	6.87	0.55	3.78
D.A. 3	5.67	0.55	3.12
D.A. 4	8.23	0.55	4.53
D.A. 5	0.23	0.55	0.13
D.A. 5A	0.17	0.35	0.06
D.A. 6	1.72	0.55	0.95
D.A. 7	5.53	0.55	3.04

$$C = (AxC)/TOTAL \text{ AREA} = 0.5352$$

USE C= 0.54

$$Q = CIA$$

		<u>Q OFF @ A, B, & C</u>	<u>Q REMAINING</u>
$Q_2 =$	53.94 cfs	43.99 cfs	9.95 cfs
$Q_5 =$	65.79 cfs	53.11 cfs	12.68 cfs
$Q_{10} =$	74.93 cfs	60.49 cfs	14.44 cfs
$Q_{25} =$	86.81 cfs	70.08 cfs	16.73 cfs
$Q_{50} =$	98.69 cfs	73.73 cfs	24.96 cfs
$Q_{100} =$	109.65 cfs	74.20 cfs	35.45 cfs

CAPACITY OF 26' STREET W/6" CURB @ MIN. GRADE OF 0.50%

$n = 0.013$
 $A = 9.47 \text{ ft}^2$
 $W_p = 27.06 \text{ ft}$
 $R_h = 0.35 \text{ ft}$
 Slope = 0.5 %
 $Q_{\text{capacity}} = 37.90 \text{ cfs} > Q_{100}$

DRAINAGE TO POINT D - CONTINUED			
CAPACITY OF CURB INLETS			
Q _{capacity} D-2-1 INLET=		13.20 cfs	
Q _{capacity} D-2-1 INLET=		13.20 cfs	
Total Q _{capacity} =		26.40 cfs > Q ₅₀	
FLOW IN PIPE UPSTREAM OF POINT D & Q₅₀ REMAINING @ POINT D			
Q OFF @ A, B, C, & (1) D-2-1 CURB INLET			
Q ₂ =		57.19 cfs	
Q ₅ =		66.31 cfs	
Q ₁₀ =		73.69 cfs	
Q ₂₅ =		83.28 cfs	
Q ₅₀ =		86.93 cfs	
Q ₁₀₀ =		87.40 cfs	
CAPACITY OF 42" RCP UNDER STREET			
n =	0.013		
D=	3.5 ft		42 in. (or equivalent)
A =	9.62 ft ²		
Wp =	10.99 ft		
Rh =	0.88 ft		
Slope =	0.8 %		
# OF PIPES	1		
Q _{capacity} =	89.90 cfs > Q ₁₀₀ In Upstream Pipe & Q ₅₀ Remaining		
FLOW IN PIPE DOWNSTREAM OF POINT D			
Q OFF @ A, B, C, & D			
Q ₂ =		53.94 cfs	
Q ₅ =		65.79 cfs	
Q ₁₀ =		74.93 cfs	
Q ₂₅ =		86.81 cfs	
Q ₅₀ =		98.69 cfs	
Q ₁₀₀ =		100.60 cfs	
CAPACITY OF 48" RCP OUTLET TO POND			
n =	0.013		
D=	4 ft		48 in. (or equivalent)
A =	12.56 ft ²		
Wp =	12.56 ft		
Rh =	1.00 ft		
Slope =	0.5 %		
# OF PIPES	1		
Q _{capacity} =	101.52 cfs > Q ₁₀₀ In Upstream Pipe & Q ₅₀ Remaining		
CAPACITY OF OVERFLOW CONCRETE FLUME			
n =	0.013		
Width =	4 ft		
Depth =	0.5 ft		
A =	2.00 ft ²		
Wp =	5.00 ft		
Rh =	0.40 ft		
Slope =	1 %		
Q _{capacity} =	12.37 cfs > Q ₁₀₀ Remaining		
		<u>Q REMAINING</u>	
		Q ₂ =	0 cfs
		Q ₅ =	0 cfs
		Q ₁₀ =	0 cfs
		Q ₂₅ =	0 cfs
		Q ₅₀ =	0 cfs
		Q ₁₀₀ =	9.05 cfs

DRAINAGE TO POINT E (STREET CAPACITY)

DRAINAGE BASIN

Total Area = 1.99 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 157.00 ft.
 Elevation up = 1016.65 ft.
 Elevation down = 1012.83 ft.
 Slope = 2.43%
 K = 1
 $T_c = K(L^{.37}/S^{.20}) = 13.65 \text{ min.}$

CHANNEL FLOW

X = 0.0035
 Length = 517 ft.
 Elevation up = 1012.83 ft.
 Elevation down = 998.59 ft.
 Slope = 2.75%
 $T_c = X(L^2/S)^{.385} = 1.71 \text{ min.}$
 Total $T_c = 15.37 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	15.37	3.92	"/hr.
5 YR	72.00	15.00	0.80	15.37	4.69	"/hr.
10 YR	82.00	15.00	0.80	15.37	5.34	"/hr.
25 YR	95.00	15.00	0.80	15.37	6.19	"/hr.
50 YR	108.00	15.00	0.80	15.37	7.04	"/hr.
100 YR	120.00	15.00	0.80	15.37	7.82	"/hr.

ESTIMATED DISCHARGE VALUES

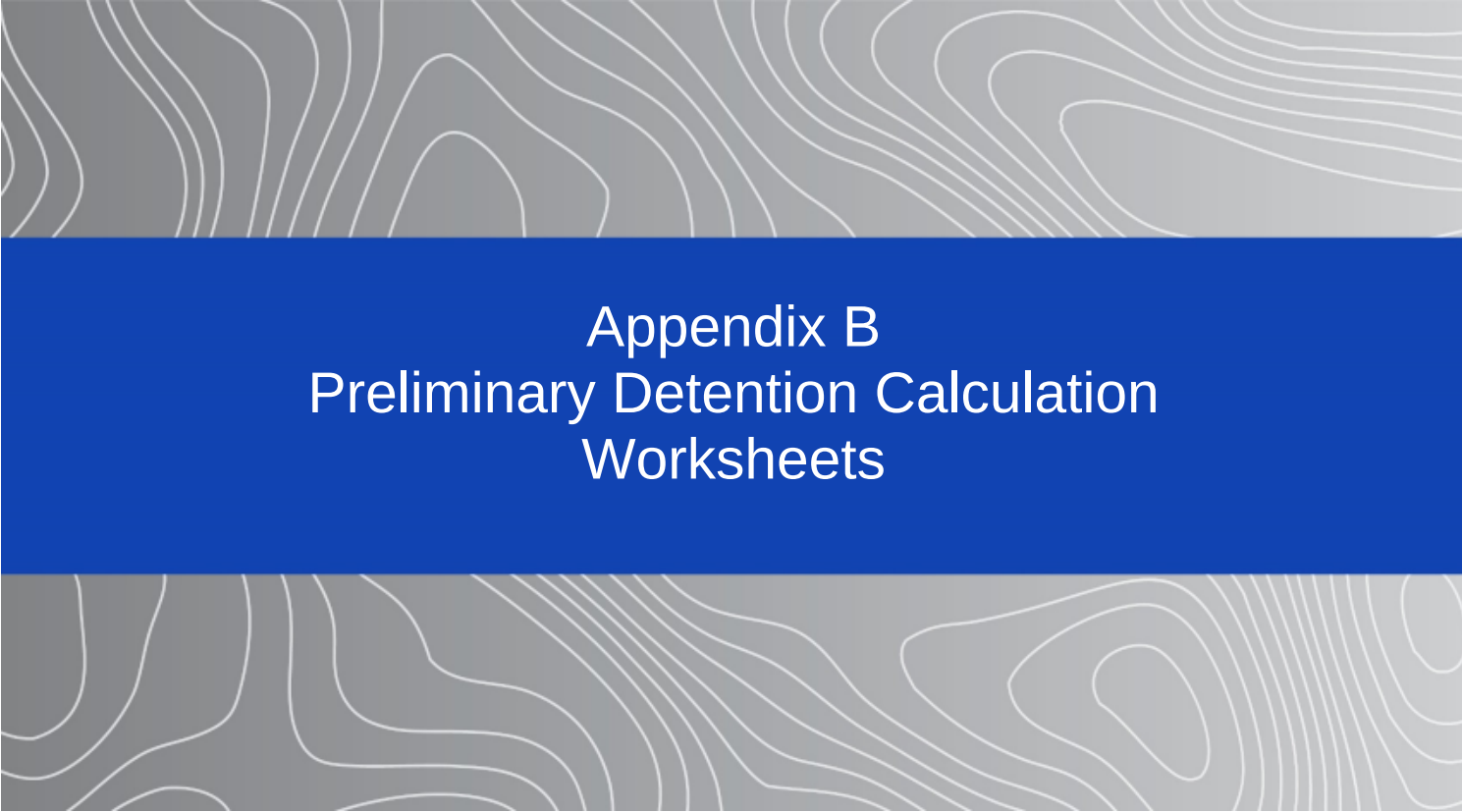
	Δ	$\underline{C}$	$\underline{A \times C}$
D.A. 8	1.99	0.55	1.09
	$C = (A \times C)/\text{TOTAL AREA} = 0.5500$		
	USE C= 0.55		

$Q = CIA$

$Q_2 =$	4.30 cfs
$Q_5 =$	5.14 cfs
$Q_{10} =$	5.85 cfs
$Q_{25} =$	6.78 cfs
$Q_{50} =$	7.70 cfs
$Q_{100} =$	8.56 cfs

CAPACITY OF 26' STREET W/6" CURB @ MIN. GRADE OF 0.50%

$n = 0.013$
 $A = 9.47 \text{ ft}^2$
 $W_p = 27.06 \text{ ft}$
 $R_h = 0.35 \text{ ft}$
 Slope = 0.5 %
 $Q_{\text{capacity}} = 37.90 \text{ cfs} > Q_{100}$



Appendix B Preliminary Detention Calculation Worksheets

UNDEVELOPED DRAINAGE TO WEST BASIN

DRAINAGE BASIN

Total Area = 39.64 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 300.00 ft.
 Elevation up = 1023.00 ft.
 Elevation down = 1013.23 ft.
 Slope = 3.26%
 K = 1
 $T_c = K(L^{.37}/S^{.20}) = 16.37 \text{ min.}$

CHANNEL FLOW

X = 0.012
 Length = 717 ft.
 Elevation up = 1013.23 ft.
 Elevation down = 991.72 ft.
 Slope = 3.00%
 $T_c = X(L^2/S)^{.385} = 7.32 \text{ min.}$
 Total $T_c = 23.68 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	23.68	3.15	"/hr.
5 YR	72.00	15.00	0.80	23.68	3.87	"/hr.
10 YR	82.00	15.00	0.80	23.68	4.40	"/hr.
25 YR	95.00	15.00	0.80	23.68	5.10	"/hr.
50 YR	108.00	15.00	0.80	23.68	5.80	"/hr.
100 YR	120.00	15.00	0.80	23.68	6.44	"/hr.

ESTIMATED DISCHARGE VALUES

	<u>A</u>	<u>C</u>	<u>AxC</u>
D.A. 1	2.22	0.35	0.78
D.A. 2	9.43	0.55	5.19
D.A. 3	27.99	0.35	9.80

$$C = (AxC)/\text{TOTAL AREA} = 0.3976$$

USE C= 0.40

$$Q = CIA$$

$Q_2 =$	49.72 cfs
$Q_5 =$	60.94 cfs
$Q_{10} =$	69.40 cfs
$Q_{25} =$	80.40 cfs
$Q_{50} =$	91.40 cfs
$Q_{100} =$	101.56 cfs

DEVELOPED DRAINAGE TO WEST BASIN

DRAINAGE BASIN

Total Area = 32.00 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 300.00 ft.
 Elevation up = 1023.00 ft.
 Elevation down = 1013.23 ft.
 Slope = 3.26%
 K = 1
 $T_c = K(L^{.37}/S^{.20}) = 16.37 \text{ min.}$

CHANNEL FLOW

X = 0.0035
 Length = 1635 ft.
 Elevation up = 1013.23 ft.
 Elevation down = 989.94 ft.
 Slope = 1.42%
 $T_c = X(L^2/S)^{.385} = 5.36 \text{ min.}$

 Total $T_c = 21.73 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	21.73	3.30	"/hr.
5 YR	72.00	15.00	0.80	21.73	4.03	"/hr.
10 YR	82.00	15.00	0.80	21.73	4.59	"/hr.
25 YR	95.00	15.00	0.80	21.73	5.32	"/hr.
50 YR	108.00	15.00	0.80	21.73	6.05	"/hr.
100 YR	120.00	15.00	0.80	21.73	6.72	"/hr.

ESTIMATED DISCHARGE VALUES

	<u>A</u>	<u>C</u>	<u>AxC</u>
D.A. 1	2.22	0.35	0.78
D.A. 2	9.43	0.55	5.19
D.A. 3	20.35	0.55	11.19
$C = (AxC)/\text{TOTAL AREA} = 0.5361$			
USE C= 0.54			
Q = CIA			
$Q_2 =$	56.69 cfs		
$Q_5 =$	69.14 cfs		
$Q_{10} =$	78.74 cfs		
$Q_{25} =$	91.23 cfs		
$Q_{50} =$	103.71 cfs		
$Q_{100} =$	115.24 cfs		

DEVELOPED DRAINAGE TO EAST BASIN (WEST BASIN BYPASS)

DRAINAGE BASIN

Total Area = 7.64 Acres

TIME OF CONCENTRATION (T_c):

OVERLAND

Length = 157.00 ft.
 Elevation up = 1016.65 ft.
 Elevation down = 1012.83 ft.
 Slope = 2.43%
 K = 1
 $T_c = K(L^{.37}/S^{.20}) = 13.65 \text{ min.}$

CHANNEL FLOW

X = 0.0035
 Length = 517 ft.
 Elevation up = 1012.83 ft.
 Elevation down = 998.59 ft.
 Slope = 2.75%
 $T_c = X(L^2/S)^{.385} = 1.71 \text{ min.}$
 Total $T_c = 15.37 \text{ min.}$

INTENSITY (IDF CURVE)

$$I = A/(B+T_c)^E$$

	A	B	E	T_c	I	
2 YR	56.43	11.50	0.81	15.37	3.92	"/hr.
5 YR	72.00	15.00	0.80	15.37	4.69	"/hr.
10 YR	82.00	15.00	0.80	15.37	5.34	"/hr.
25 YR	95.00	15.00	0.80	15.37	6.19	"/hr.
50 YR	108.00	15.00	0.80	15.37	7.04	"/hr.
100 YR	120.00	15.00	0.80	15.37	7.82	"/hr.

ESTIMATED DISCHARGE VALUES

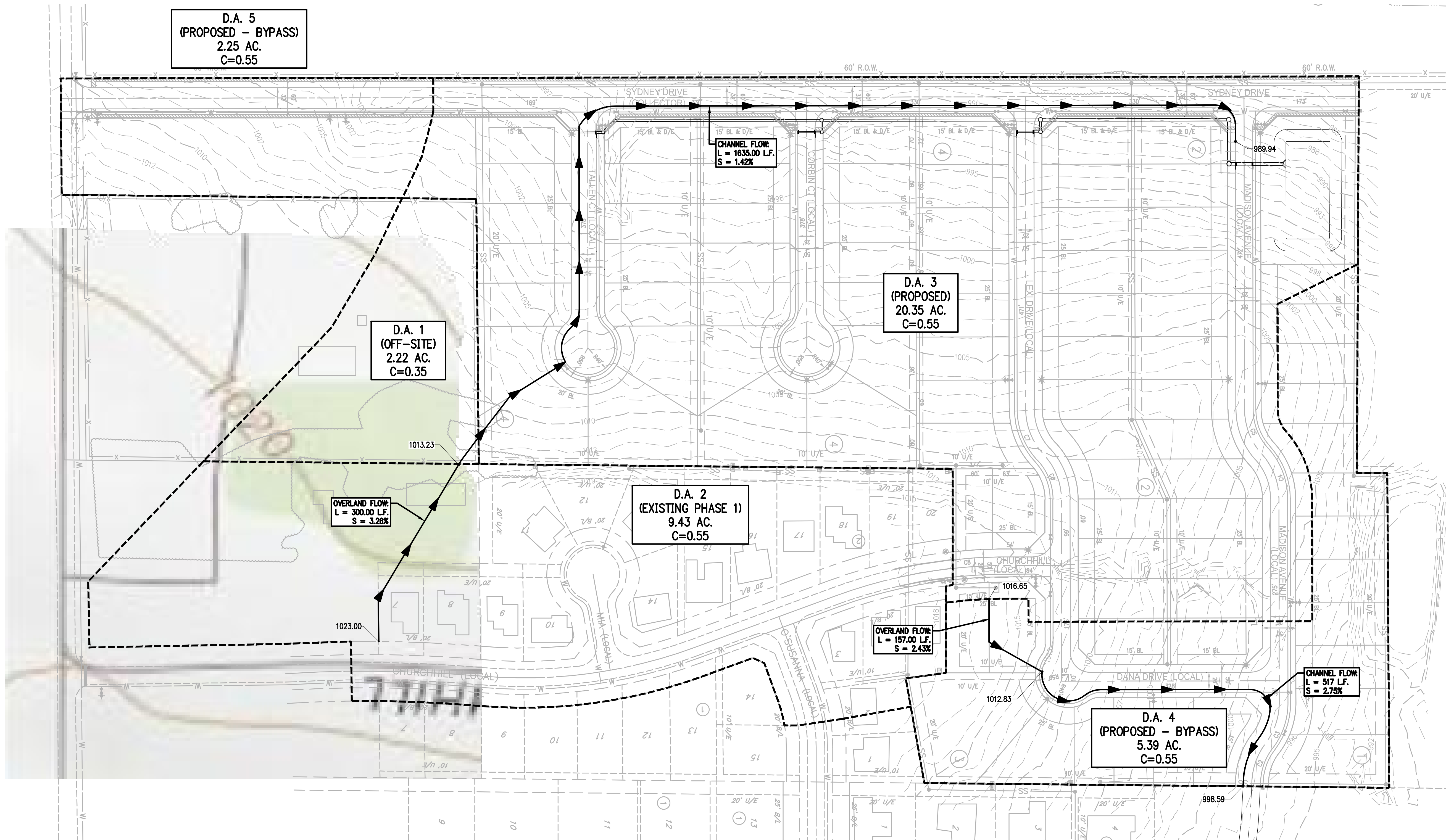
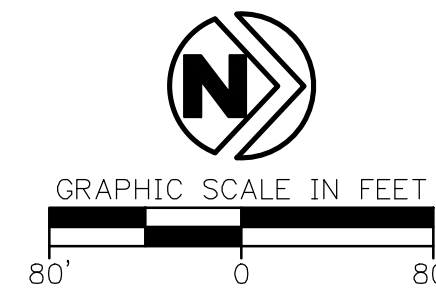
	<u>A</u>	<u>C</u>	<u>AxC</u>
D.A. 4	5.39	0.55	2.96
D.A. 5	2.25	0.55	1.24
$C = (AxC)/\text{TOTAL AREA} = 0.5500$			
USE C= 0.55			
Q = CIA			
$Q_2 =$	16.49 cfs		
$Q_5 =$	19.72 cfs		
$Q_{10} =$	22.46 cfs		
$Q_{25} =$	26.02 cfs		
$Q_{50} =$	29.58 cfs		
$Q_{100} =$	32.86 cfs		

Appendix C
Preliminary Detention Volumes
Spreadsheet

PRELIMINARY DETENTION VOLUMES SPREADSHEET							
Site Area =	39.64	acres		Event 100 year	$I = A/(B+T_c)^E$		
Historic "C" =	0.3976			a =	120		
Historic "Tc" =	23.68	minutes		b =	15		
				e =	0.8		
Maximum Site Release =		101.57	CFS				
Developed D.A. to Pond		32	acres	Developed D.A. Bypass		7.64	acres
Developed "C" to Pond		0.5361		Developed Bypass "C"		0.55	
Developed "Tc" to Pond		21.73	minutes				
Peak Inflow		115.23	CFS				
time (min)	intensity (in/hr)	Q (CFS)	inflow (cf)	outflow (cf)	storage (cf)		
20.00	6.98	119.76	143,715.58	90,433.21	53,282.36		
21.00	6.83	117.09	147,538.57	93,438.32	54,100.26		
22.00	6.68	114.56	151,213.16	96,440.80	54,772.35		
23.00	6.54	112.14	154,749.50	99,440.97	55,308.53		
24.00	6.40	109.83	158,156.79	102,439.07	55,717.72		
25.00	6.27	107.63	161,443.40	105,435.34	56,008.06		
26.00	6.15	105.52	164,616.95	108,429.98	56,186.96		
27.00	6.03	103.51	167,684.38	111,423.18	56,261.20		
28.00	5.92	101.58	170,652.07	114,415.09	56,236.98		
29.00	5.81	99.73	173,525.83	117,405.87	56,119.97		
30.00	5.71	97.95	176,311.05	120,395.64	55,915.41		
31.00	5.61	96.24	179,012.65	123,384.52	55,628.12		
32.00	5.51	94.60	181,635.18	126,372.63	55,262.55		
33.00	5.42	93.02	184,182.87	129,360.05	54,822.82		
34.00	5.33	91.50	186,659.60	132,346.87	54,312.73		
35.00	5.25	90.03	189,069.00	135,333.18	53,735.82		
36.00	5.17	88.62	191,414.42	138,319.04	53,095.38		
37.00	5.09	87.25	193,698.98	141,304.51	52,394.47		
38.00	5.01	85.93	195,925.60	144,289.66	51,635.94		
39.00	4.93	84.66	198,096.99	147,274.53	50,822.46		
40.00	4.86	83.42	200,215.70	150,259.18	49,956.52		
41.00	4.79	82.23	202,284.09	153,243.65	49,040.44		
42.00	4.73	81.07	204,304.38	156,227.98	48,076.41		
43.00	4.66	79.95	206,278.68	159,212.20	47,066.48		
44.00	4.60	78.87	208,208.93	162,196.35	46,012.58		
45.00	4.54	77.81	210,096.97	165,180.46	44,916.51		
46.00	4.48	76.79	211,944.55	168,164.55	43,779.99		
47.00	4.42	75.80	213,753.28	171,148.66	42,604.62		
48.00	4.36	74.83	215,524.72	174,132.79	41,391.92		
49.00	4.31	73.90	217,260.30	177,116.99	40,143.32		
50.00	4.25	72.99	218,961.42	180,101.25	38,860.17		
			Volume Required =		56,261.20		

Appendix D
DP-101
Preliminary Detention Map (Undeveloped)

Appendix E
DP-102
Preliminary Detention Map (Developed)

Key Plan[illegible]

This document, and the ideas and designs incorporated herein, as an instrument of professional service, is the property of Crafton, Tull & Associates, Inc., and is not to be used, in whole or in part, for any other project, without the written authorization of Crafton, Tull & Associates, Inc.

PROJECT NO: 186102-00
ISSUE DATE: 05/01/2019
CONTACT: J. SPENCER
CHECKED BY:

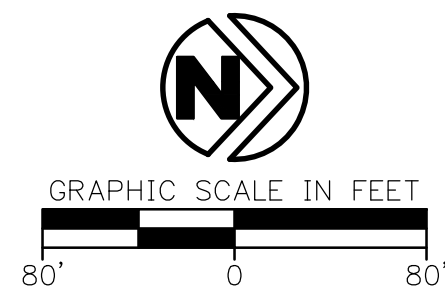
PRELIMINARY PLANS

© 2019 Crafton, Tull & Associates, Inc.

PRELIMINARY DETENTION MAP
(DEVELOPED)

DP-102

Appendix F
DP-103
Preliminary Drainage Map



PROPOSED WATERLINE
PROPOSED SANITARY SEWER
WATERLINE
SANITARY SEWER

Key Plan

[illegible]

This document, and the ideas and designs incorporated herein, as an instrument of professional service, is the property of Crafton, Tull & Associates, Inc., and is not to be used, in whole or in part, for any other project, without the written authorization of Crafton, Tull & Associates, Inc.

PROJECT NO: 186102-00

ISSUE DATE: 02/20/201

CONTACT: J. SPENCE
CHECKED BY:

PRELIMINARY PLANS

© 2019 Crafton, Tull & Associates, Inc.

PRELIMINARY UTILITY SITE PLAN

I, Jason Spencer, a Professional Engineer registered in the State of Oklahoma, to the best of my ability, designed the subdivision in accordance with the Comprehensive Plan in accordance with the ordinances and regulation governing the subdivision of land. The Preliminary Plat of Woodsong Addition Phase 3 has been prepared under my direct supervision.



Engineer

5/01/19

Date

(SEAL)



From: [Michael Ludi](#)
To: [Rebecca Blaine](#); [Joseph A. Barker](#)
Subject: RE: Woodsong Addition, Phase III Preliminary Plat Update 2
Date: Friday, May 10, 2019 8:55:36 AM
Attachments: [image001.png](#)

Engineering is good with the updates on this 3rd submittal and have no additional comments for the Preliminary Plat.

We will now await the construction documents.

Thanks,

Michael Ludi,

Director of Engineering
Traffic, Gis

From: Joseph A. Barker
Sent: Wednesday, May 08, 2019 10:05 AM
To: Rebecca Blaine <Rebecca.Blaine@shawneeok.org>; Michael Ludi <MLudi@shawneeok.org>; Alan Blankenship <Alan.Blankenship@shawneeok.org>; David Anderson <DAnderson@shawneeok.org>; James Kriwanek <Jkriwanek@shawneeok.org>; Jared Cooper <JCooper@shawneeok.org>
Subject: Woodsong Addition, Phase III Preliminary Plat Update 2

Good morning, everyone,

Here are the newly submitted documents for the Woodsong Addition, Phase III Preliminary Plat.
Rebecca would like to have all feedback submitted by May 22nd.

Michael, I have already submitted these documents to Shalah.

Joseph Barker

Assistant City Planner
[222 N. Broadway](#)
[Shawnee, OK 74801](#)
(405) 878 - 1672
Joseph.Barker@shawneeok.org



From: [Alan Blankenship](#)
To: [Joseph A. Barker](#); [Rebecca Blaine](#); [Michael Ludi](#); [David Anderson](#); [James Kriwanek](#); [Jared Cooper](#)
Cc: [Bradley Schmidt](#)
Subject: RE: Woodsong Addition, Phase III Preliminary Plat Update 2
Date: Wednesday, May 8, 2019 12:33:38 PM
Attachments: [image001.png](#)

The Woodsong Addition Phase III public water and sewer is approved by the SMA.

From: Joseph A. Barker
Sent: Wednesday, May 8, 2019 10:05 AM
To: Rebecca Blaine <Rebecca.Blaine@shawneeok.org>; Michael Ludi <MLudi@shawneeok.org>; Alan Blankenship <Alan.Blankenship@shawneeok.org>; David Anderson <DAnderson@shawneeok.org>; James Kriwanek <JKriwanek@shawneeok.org>; Jared Cooper <JCooper@shawneeok.org>
Subject: Woodsong Addition, Phase III Preliminary Plat Update 2

Good morning, everyone,

Here are the newly submitted documents for the Woodsong Addition, Phase III Preliminary Plat.
Rebecca would like to have all feedback submitted by May 22nd.

Michael, I have already submitted these documents to Shalah.

Joseph Barker

Assistant City Planner

[222 N. Broadway](#)

[Shawnee, OK 74801](#)

[\(405\) 878 - 1672](#)

Joseph.Barker@shawneeok.org



From: [David Anderson](#)
To: [Joseph A. Barker](#)
Subject: RE: Woodsong Addition, Phase III Preliminary Plat Update 2
Date: Wednesday, May 8, 2019 2:14:50 PM
Attachments: [image001.png](#)

Joseph,

This looks good to me. I don't see anything I need to address. Thank you.

David

From: Joseph A. Barker <Joseph.Barker@shawneeok.org>
Sent: Wednesday, May 8, 2019 10:05 AM
To: Rebecca Blaine <Rebecca.Blaine@shawneeok.org>; Michael Ludi <MLudi@shawneeok.org>; Alan Blankenship <Alan.Blankenship@shawneeok.org>; David Anderson <DAnderson@shawneeok.org>; James Kriwanek <Jkriwanek@shawneeok.org>; Jared Cooper <JCooper@shawneeok.org>
Subject: Woodsong Addition, Phase III Preliminary Plat Update 2

Good morning, everyone,

Here are the newly submitted documents for the Woodsong Addition, Phase III Preliminary Plat. Rebecca would like to have all feedback submitted by May 22nd.

Michael, I have already submitted these documents to Shalah.

Joseph Barker

Assistant City Planner

[222 N. Broadway](#)

[Shawnee, OK 74801](#)

[\(405\) 878 - 1672](#)

Joseph.Barker@shawneeok.org



PRELIMINARY PLAT APPLICATION



Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only	
Case Number:	501-19
Project Number:	190178
Date Filed:	2-25-2019
Amount Paid:	359.00
Receipt No.:	02265851

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1616 with any questions.

APPLICANT Crafton Tull c/o Jason Spencer, P.E. Vice President
APPLICANT ADDRESS 300 Pointe Parkway Blvd, Yukon OK 73099
APPLICANT PHONE NUMBERS 405-787-6270
EMAIL ADDRESS jason.spencer@craftontull.com
NAME OF PLAT Woodsong Addition Phase 3
LOCATION North of E 45th Street and East of Harrison Ave in Shawnee, OK
NUMBER OF ACRES 23.88 NUMBER OF LOTS 84

FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS: FEE: \$225.00
PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS - NUMBER OF LOTS _____
PLUS \$1.00 PER LOT OVER FIFTY (50) LOTS - NUMBER OF LOTS _____
TOTAL COST _____

FOR LESS THAN 2 ACRE LOTS: FEE: \$225.00
PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS - NUMBER OF LOTS 50 \$100.00
PLUS \$1.00 PER LOT OVER FIFTY (50) LOTS - NUMBER OF LOTS 34 \$34.00
TOTAL COST \$359.00

OWNER/DEVELOPER INFORMATION:

NAME Salazar Homes, Inc.
ADDRESS 209 E Main, Yukon, OK 73009
CONTACT NUMBERS 405-265-4235
EMAIL ADDRESS bwyatt@salazarroofing.com

PROJECT ENGINEER INFORMATION:

NAME Crafton Tull & Associates, Inc.
ADDRESS 300 Pointe Parkway Blvd, Yukon, OK 73099
CONTACT NUMBERS 405-787-6270
EMAIL ADDRESS jason.spencer@craftontull.com

**APPLICATION, SITE PLAN, CONSTRUCTION DOCUMENTS, PAYMENT, ETC... MUST BE RECEIVED 30 DAYS
PRIOR TO MEETING**

City of Shawnee OK
405-878-1616

REC#: 02265851 2/25/2019 2:06 PM
OPER: KG TERM: 020
REF#: 5751
PAID BY:

TRAN: 401.0000 BUILDING PERMIT
190178 359.00CR
CRAFTON TULL & ASSOCIATES INC
NONE
X-PLATREV 359.00CR

TENDERED: 359.00 CHECK
APPLIED: 359.00-

CHANGE: 0.00

Visit www.ShawneeOK.org
For More Information



Crafton Tull
architecture | engineering | surveying

RECEIVED

MAY 30 2019

PLANNING / CODE

10:36 a.m.

300 Pointe Parkway Blvd
Yukon, OK 73099
405.787.6270 / 405.787.6276
www.craftontull.com

Transmittal

Date: May 30, 2019

To: City of Shawnee
Planning Department

Address: 222 N. Broadway
Shawnee, OK 74801

Telephone #: 405-878-1616

RE: Woodsong Phase 3

Project #: 18610200

The following items are being transmitted: Attached; Other; For your use/ Records

NO. OF COPIES:	DATE:	DESCRIPTION:
12		Revised Preliminary Plat

Remarks:

No additional Comments

Signed: 
Douglas Hartwig, P.E./cm
Sr. Project Manager



Crafton Tull
architecture | engineering | surveying

300 Pointe Parkway Blvd
Yukon, OK 73099
405.787.6270 / 405.787.6276
www.craftontull.com

Transmittal

Date: May 7, 2019

To: City of Shawnee
Planning Department

Address: 222 N. Broadway
Shawnee, OK 74801

Telephone #: 405-878-1616

RE: Woodsong Phase 3

Project #: 18610200

The following items are being transmitted: Attached; Other; For your use/ Records

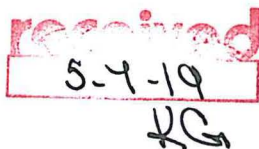
NO. OF COPIES:	DATE:	DESCRIPTION:
2		Engineer Certification Pages
2		Revised Preliminary Detention and Drainage Reports
6		Revised 11x17 Preliminary Plat
6		Revised 24x36 Preliminary Plat
1		CD with Electronic Documents

Remarks:

No additional Comments

Signed: _____

Jason Spencer, P.E./cm
Vice President





Crafton Tull
architecture | engineering | surveying

300 Pointe Parkway Blvd
Yukon, OK 73099
405.787.6270 / 405.787.6276
www.craftontull.com

Transmittal

Date: February 21, 2019
To: City of Shawnee
Planning Department
Address: 222 N. Broadway
Shawnee, OK 74801

Telephone #: 405-878-1616
RE: Woodsong Addition Phase 3
Project #: 18610200

The following items are being transmitted: Attached; Other; For your use/ Records

NO. OF COPIES:	DATE:	DESCRIPTION:
1		Preliminary Plat Application & Fee (Ck# 2134)
6		24 x 36 Preliminary Plats & 8 1/2 x 14 Preliminary Plat
1		11 x 17 Site Plan Exhibit
1		CD w/ Electronic File

Remarks:

No additional Comments

Signed: 
 Jason Spencer, P.E./Joel Harrison, EI/JY
VP-Commercial Project Engineer
Jason.Spencer@craftontull.com Joel.Harrison@craftontull.com

received
2-21-19


June Young

Wrong check #



Crafton Tull
architecture | engineering | surveying

300 Pointe Parkway Blvd
Yukon, OK 73099
405.787.6270 / 405.787.6276
www.craftontull.com

Transmittal

Date: February 21, 2019

To: City of Shawnee
Planning Department

Address: ATTN: Joseph Barker
222 N. Broadway
Shawnee, OK 74801

US MAIL

Telephone #: 405-878-1616

RE: Woodsong Addition Phase 3

Project #: 18610200

The following items are being transmitted: Attached; Other; For your use/ Records

NO. OF COPIES:	DATE:	DESCRIPTION:
1		Preliminary Plat Application Fee

Remarks:

No additional Comments

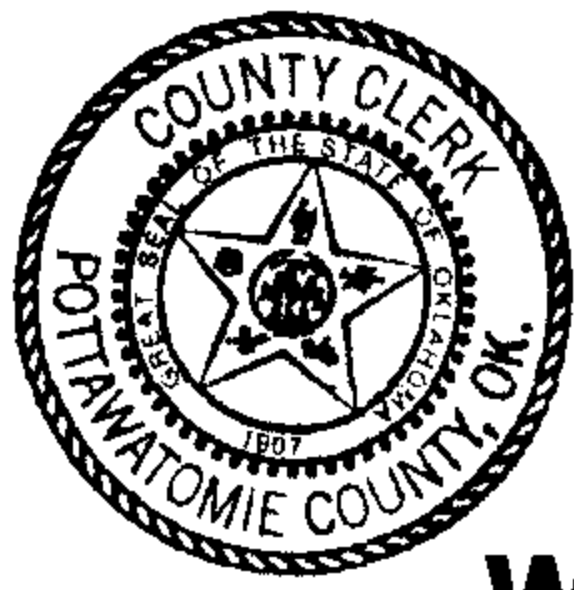
Signed: _____

Jason Spencer, P.E./Joel Harrison, EI/JY
VP-Commercial Project Engineer

Jason.Spencer@craftontull.com

Joel.Harrison@craftontull.com

Return To:
Salazar Homes, Inc.
· 209 E. MAIN ST.
· YUKON, OK 73099



WARRANTY DEED
(OKLAHOMA STATUTORY FORM)

STATE OF OKLAHOMA
Pottawatomie County
Documentary Stamps: \$ 480.00

File No.: **2325569-SH01 (DKB)**
Doc Stamps: **\$480.00**

Tax ID#: **0000-32-011-004-0-031-06**

That **Dana Michelle Austin and Richard Allen Austin, Trustees of the Austin 2008 Revocable Trust, dated July 16, 2008**, (the "Grantor"), in consideration of the sum of TEN & NO/100-----Dollars and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto **Salazar Homes, Inc.**, (the "Grantee"), the following described real property and premises situated in **Pottawatomie** County, State of **Oklahoma**, to wit:

SURFACE ONLY:

A tract of land described as lying in the Southwest Quarter (SW/4) and in the Southeast Quarter (SE/4), being further described as commencing at the Southeast corner of the Southwest Quarter (SE/c SW/4) of Section Thirty-two (32), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence N00°34'34"E a distance of 625.40 feet to the point of beginning; thence N00°34'34"E a distance of 714.78 feet; thence N90°00'00"E a distance of 175.43 feet to a point on a curve having a radius of 725.00 feet; thence Southeasterly along the arc of said curve to the Left, an arc distance of 10.08 feet, said curve having a cord bearing of S06°49'52"E, a cord distance of 10.08 feet; thence N90°00'00"E a distance of 131.28 feet; thence S07°35'41"E a distance of 61.38 feet; thence N79°55'00"E a distance of 160.61 feet; thence N00°34'34"E a distance of 701.20 feet; thence S89°38'26"W a distance of 474.62 feet; thence S00°34'34"W a distance of 45.94 feet; thence N89°42'29"W a distance of 548.32 feet; thence S00°05'29"E a distance of 1331.95 feet; thence N89°28'29"E a distance of 532.89 feet to the point of beginning.

AND

A tract of land described as beginning 400.00 feet S89°28'29"W of the Southeast corner of the Southwest Quarter (SE/c SW/4) of Section Thirty-two (32), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma; thence N00°34'34"E a distance of 625.40 feet; thence S89°28'29"W a distance of 132.89 feet; thence S00°05'29"E a distance of 625.30 feet to the South line of said SW/4; thence N89°28'29"E along said South line a distance of 125.60 feet to the point of beginning.

LESS AND EXCEPT ANY AND ALL INTEREST IN AND TO ALL OF THE OIL, GAS, COAL AND OTHER MINERALS AND ALL RIGHTS PERTAINING THERETO.

Property Address: **000 East 45th Street, Shawnee, OK 74804**

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, restrictive covenants of record.

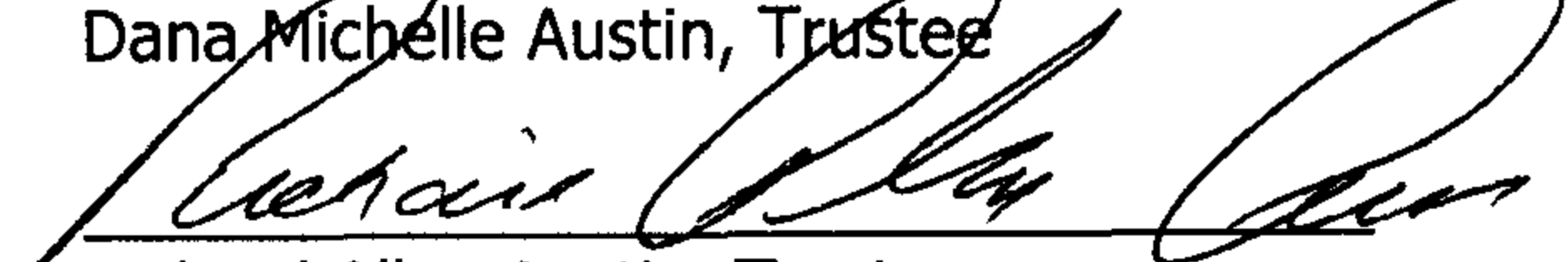
First American Title SH 2325569 / Salazar Homes, Inc

TO HAVE AND TO HOLD said described premises unto the Grantee, and to the heirs, successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this **July 06, 2018**.

Dana Michelle Austin and Richard Allen Austin,
Trustees of the Austin 2008 Revocable Trust


Dana Michelle Austin, Trustee


Richard Allen Austin, Trustee

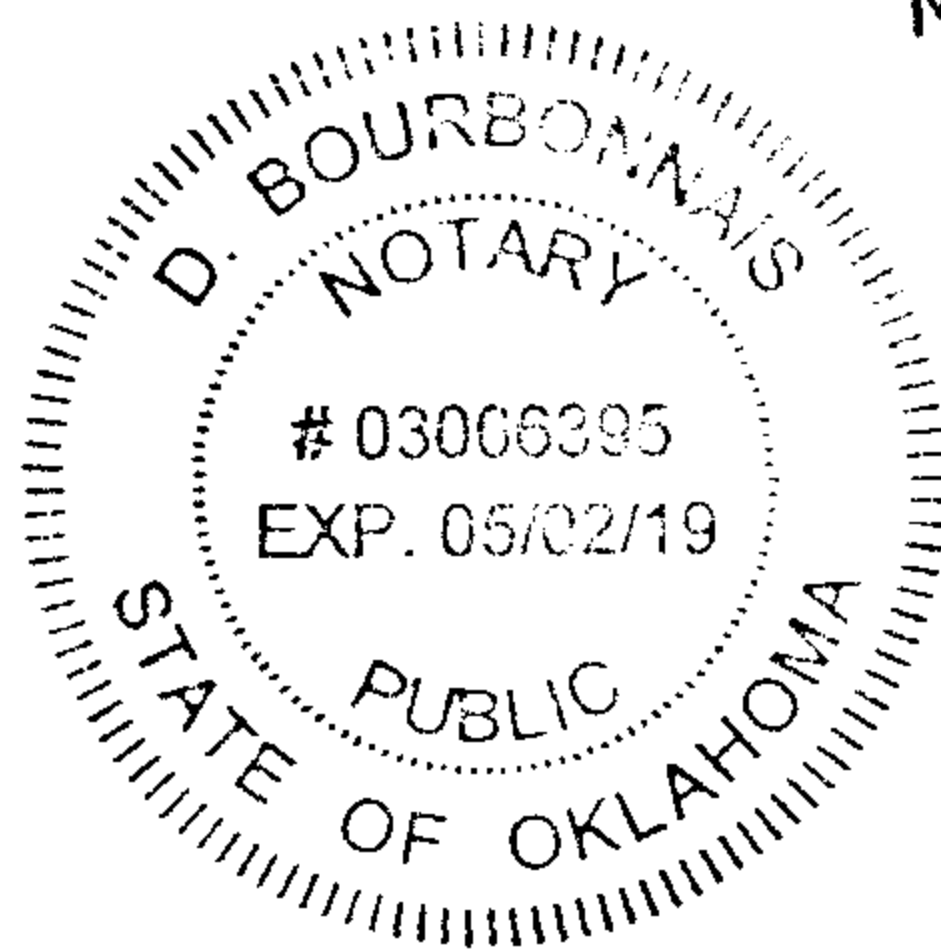
STATE OF **Oklahoma** }
 } **SS.**
COUNTY OF **Pottawatomie** }

This instrument was acknowledged before me on **July 06, 2018**, by **Richard Allen Austin and Dana Michelle Austin as Trustees** of , on behalf of **Dana Michelle Austin and Richard Allen Austin, Trustees of the Austin 2008 Revocable Trust**.


NOTARY PUBLIC **D. Bourbonnais**

My Commission Expires: **5/2/2019**

Mail Tax Statements To:



Regular Board of Commissioners

14.

Meeting Date: 06/17/2019

P06-19 604 E Anna St.

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property located at 604 East Anna Street from R-1 (Single Family Residential) to R-2 (Combined Residential) for the purpose of a duplex. Case No. P06-19, Applicant: Acock Properties.

Attachments

Staff Report

Ordinance

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
CITY OF SHAWNEE
PLANNING COMMISSION

RECOMMENDATION FROM:

SUBJECT:

APPLICANT: Acock Properties

FOR: Rezone

LOCATION: 604 East Anna, Shawnee, OK

PROJECT#: 190363 Case# P06-19

LEGAL DESCRIPTION:

Lots Five (5) and Six (6), Block One (1), KEENE'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

CURRENT CLASSIFICATION: R-1 (Single-Family Residential)

REQUESTED CLASSIFICATION: R-2 (Combined Residential)

PROPOSED PROPERTY USE: Duplex

PLANNING COMMISSION MEETING DATE: June 5th, 2019

PLANNING COMMISSION RECOMMENDATION: Motion to approve:

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
DEEM			X			
MATTHEWS	X		X			
WALKER						ABSENT
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)			X			
KIENZLE		X	X			
ROWELL			X			

RESPECTFULLY SUBMITTED,

Joseph Barker

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org			CASE # P06-19 PUBLIC HEARING DATE: June 5th, 2019 CITY COMMISSION DATE: Jun 17th, 2019	
APPLICANT: Acock Properties		PO Box 426 Shawnee, Oklahoma, 74802		Ethan.Acock@gmail.com
PROPERTY ADDRESS/LOCATION: 604 East Anna, Shawnee, Oklahoma, 74801				
The applicant, Acock Properties, is requesting a rezone from R-1 to R-2 at 604 East Anna. The stated proposed use is for a duplex.				
EXISTING ZONING: R-1	EXISTING LAND USE: Vacant	SURROUNDING ZONING & LAND USE: R-1 (Single-Family Residential)	SUBDIVISION: Keene's Addition	PROPERTY SIZE: 0.27 acres

STAFF RECOMMENDATION

The applicant has stated they intend to use the lot for a duplex. The subject site is 0.27 acres in size and abuts the Dexter's Second Addition, the Ohio Addition, Amended Plat of Blocks 10 and 15, and Richard and Mary's Addition. Adjacent properties are zoned R-1 (Single-Family Residential District). While there are no R-2 lots immediately abutting this lot, there are two properties nearby to the west that have been rezoned to R-2 and R-3 in the past. Furthermore, the 2005 Comprehensive Plan states duplexes are acceptable in this area.

The rezone is required to conform to Section 22-160.2 of the Zoning Code, "Uses [in residential districts]," which assures that the R-2 zoning district is used to provide for a slightly higher population density but with basic restrictions similar to the R-1 District. Duplexes are a permitted use in the proposed district. The rezone is also required to conform to Section 22.160.4 of the Zoning Code, "Dimensional Standards [in residential districts]." If rezoned to R-2, it would conform to these standards. The property has 87' of frontage, which meets the minimum of 80' for duplexes in this district.

The subject request is in conformance with the City Zoning Code and Comprehensive Plan; therefore, Staff hereby recommends approval of the requested rezone from R-1 (Single-Family Residential District) to R-2 (Combined Residential District).

APPROVE

APPROVE WITH CONDITIONS

DENY

**ATTACHMENTS:
(CIRCLE)**

SUBMITTED PLANS

**PUBLIC HEARING
PETITION/
APPLICATION
FORM**

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS



PLANNING COMMISSION APPLICATION

Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only	
Case Number:	<u>P06-19</u>
Project Number:	<u>190363</u>
Date Filed:	<u>4-23-2019</u>
_____ Planning Commission Secretary	

REQUEST:

☒ Rezoning
☐ Conditional Use Permit
☐ Rezoning w/Conditional Use Permit
☐ Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from R1 District to R2 District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 604 E Anna Shawnee, OK 74801

LEGAL DESCRIPTION: Keens BIKI LOTS 5+6

PROPERTY OWNER (S): Acock Properties

PROPERTY AGENT (APPLICANT): _____

APPLICANT'S ADDRESS: PO BOX 426

CITY: Shawnee STATE: OK ZIP: 74802

EMAIL ADDRESS: Ethan.Acock@gmail.com

TELEPHONE NUMBER: (405) 694-6075 CONTACT NUMBER: (SAME)

DIMENSIONS OF PROPERTY: AREA: _____ WIDTH: _____

LENGTH: _____ FRONTAGE: _____

CURRENT ZONING: R1 CURRENT USE: VACANT R1

PROPOSED ZONING: R2 PROPOSED USE: Duplex (2 units)

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OFFICIAL OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

Ethan Acock
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 02291145

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ DATE: _____

CITY COMMISSION ACTION: _____ DATE: _____

PLACE ON ZONING MAP: _____ ORDINANCE NO.: _____

City of Shawnee OK
405-878-1616

RECN: 02291745 5/09/2019 9:31 AM
OPER: KG TERM: 020
REFN: 508
PAID BY:

TRAN: 401.0000 BUILDING PERMIT
190363 280.00CR
ACOCK PROPERTIES LLC
604 E ANNA ST
Z-REZONING 280.00CR

TENDERED: 280.00 CHECK
APPLIED: 280.00-

CHANGE: 0.00

Visit www.ShawneeOK.org
For More Information

(300 FEET RADIUS REPORT)

)

) 5:

decree of record of certain properties located within 300 feet in all directions of the following described land:

Oklahoma, according to the recorded plat thereof.

to (3), both inclusive.

confidential. This report contains information from public land records only and is not to be construed as an abstract of title, opinion of title, title commitment, title insurance policy, or environmental research report. As used herein, the term "public land records" means those land records which under the recording laws of the applicable state, impart constructive notice to the third parties with respect to recorded, unreleased or record instruments memorializing legal interests in real estate. The company suggests that you contact your attorney for matters of a legal nature or legal opinion. We have exercised due care and diligence in preparing this report, however, the Abstractor does not guarantee validity of the title and acceptance of this report by the Company or person(s) for whom this report is made, constitutes agreement and confirmation of the limitation of this report.

Dated: April 11, 2019 at 7:30 AM

First American Title Insurance Company

By:

Michelle Cook

Abstractor License No. 3286

OAB Certificate of Authority # 017

File No. 2396568-SH99

OWNERSHIP LIST**ORDER NO. 2396568**

DATE PREPARED: April 18, 2019

EFFECTIVE DATE: April 11, 2019 at 7:30 am

OWNER	LOT	BLK	ADDITION
BOARD OF COUNTY COMMISSIONERS 14101 ACME RD SHAWNEE, OK 74804	5 & 6	1	KEENES
CLABORN ENTERPRISES LLC 2101 E FOSTER DR ADA, OK 74820	7 & 8	1	KEENES
ACOCK PROPERTIES LLC 2026 N BEARD AVE SHAWNEE, OK 74804			BEG 132' N SW/C BLK 22 AP BLK 9 E150' N50' W150' S50' POB RICHARD & MARY'S
MOSELEY DONALD DEAN & CARMEN L MOSELEY FAMILY TRUST 655 N MARKET SHAWNEE, OK 74801			BLK 8 BEG 132' N SE/C BLK 22 IN AP OF BLK 9 N50' W150' S50' E150' TO BEG RICHARD & MARY AP
EPPERSON BRENDA LEE & JAMES A 21847 FISHMARKET RD TECUMSEH, OK 74873	N6' OF 2, ALL OF 3 & N50' OF 4	1	KEENES
BRYAN CHRISTINA R 804 N TUCKER SHAWNEE, OK 74801			BEG 40' N SE/C LOT 1 KEEN'S BEING FORMERLY PT OF AP OF BLK 9 RICHARD & MARY'S ADDN TH W150' N42' E150' TH S TO POB AKA PART LOTS 1, 2, & 4 OF WHAT IS NOW KEEN'S ADDN/1 KEENES
GENTRY CLINT T 802 N TUCKER SHAWNEE, OK 74801	S40' OF 1 & 4	1	KEENES
ALCHEMY PROPERTIES INC P O BOX 742 SHAWNEE, OK 74802			N60' BLK 9 RICHARD & MARY AP BLK 9
ALCHEMY PROPERTIES INC P O BOX 742 SHAWNEE, OK 74802			BEG 50' N SW/C BLK 9 E178' N72' W178' S72' TO POB RICHARD & MARY AP BLK 9

LINCOLN RANDY 401 DANA LN MCLOUD, OK 74851			BEG AT SW/C BLK 9 THENCE N50' E133' S50' W133' POB RICHARD & MARY AP BLK 8
DULMES BRETT AARON & VICTORIA 717 N TUCKER SHAWNEE, OK 74801	N25' OF 10 & ALL OF 11 & 12	11	RICHARD & MARY
DAYSTAR BIBLE BAPTIST CHURCH INC 700 N TUCKER SHAWNEE, OK 74801			BLK 10 LOTS 9 THRU 12 CHURCH BUILDING RICHARD & MARY AP BLK 10-15
SELECT RENTALS LLC 6180 BOUCHER DR EDMOND, OK 73034	7-8	10	RICHARD & MARY AP BLK 10-15
COWAN FAMILY PROPERTIES LLC 18 FAIRVIEW LN SHAWNEE, OK 74804	5-6	10	RICHARD & MARY AP BLK 10-15
D & K HOUSING LLC 439 E WALLACE SHAWNEE, OK 74801	1-4	10	RICHARD & MARY AP BLK 10-15
STOUGHTON TULLY LN JR & TULLY SR & MARY STOUGHTON 603 E ANNA ST SHAWNEE, OK 74801	23-24	10	RICHARD & MARY AP BLK 10-15
MOORE MICHAEL A & AMANDA R 116 CAMARON DR SHAWNEE, OK 74804	21-22	10	RICHARD & MARY AP BLK 10-15
DUNCAN TOMMY W JR 715 N PENN SHAWNEE, OK 74801	19-20	10	RICHARD & MARY AP BLK 10-15
RUSHING RON & CHERYL 711 N PENN SHAWNEE, OK 74801	17-18	10	RICHARD & MARY AP BLK 10-15
DOUGLAS RYAN 705 N PENNSYLVANIA SHAWNEE, OK 74801	15-16	10	RICHARD & MARY AP BLK 10-15
SCHULTZ MICHAEL JOHN & PENNY 43607 MOCCASIN TRAIL MEEKER, OK 74855	S5' OF 5, ALL OF 6 & 7, & N5' OF 8	2	OHIO
DANDY JEFFERY A 718 N PENN SHAWNEE, OK 74801	S15' OF 3, ALL OF 4 & N20' OF 5	2	OHIO

WRIGHT MACHELLE & KEITH 1212 TURNBERRY CIR SHAWNEE, OK 74801	1 & 2, & N10' OF 3	2	OHIO
WILSON BOBBY LEON & CAROL ANN TRUSTEES OF WILSON TRUST 1708 E WALNUT TECUMSEH, OK 74873	5, LESS N5' & ALL OF 6 & 7	1	OHIO
WINGO GARY & NANCY 67 SEQUOYAH BLVD SHAWNEE, OK 74801 E	1-4 & N5' OF 5	1	OHIO
MASON RUSTY D & REBECCA L HANCOCK 532 E ANNA SHAWNEE, OK 74801	8-10	1	OHIO.
WRIGHT KEITH & MACHELLE 1212 TURNBERRY CIR SHAWNEE, OK 74801			BEG 60'S & 84'E OF SW/C BLK 4 DEXTERS 2ND TH E76' S109' W76' N109' POB (18-10N-4E)
SLOVER LARRY G & JANET KAY 720 N PENNSYLVANIA AVE SHAWNEE, OK 74801	12	4	DEXTERS 2
BIBB DAVID G III & CHYANNE 721 N PENN SHAWNEE, OK 74801	1	5	DEXTERS 2
BIBB LLEWELLYN VIRGINIA 723 N PENN SHAWNEE, OK 74801	2	5	DEXTERS 2
SNODGRASS NELDA J 914 N TUCKER SHAWNEE, OK 74801	11	5	DEXTERS 2
MITCHELL RICKY E & PAMELA H 902 N TUCKER SHAWNEE, OK 74801	12	5	DEXTERS 2

CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P06-19

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezone of property located within the City of Shawnee.

The property requesting rezoning is described as follows:

Lots Five (5) and Six (6), Block One (1), KEENE'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

General Location Known As:
604 East Anna, Shawnee, Oklahoma, 74801

Current Zoning Classification:
R-1; Single-Family Residential
Requested Zoning Classification:
R-2; Combined Residential District
Proposed Use of Property: Duplex
Applicant: Acock Properties



The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9th St. Shawnee, Oklahoma, as follows:

June 5th, 2019 AT 1:30 P.M.: CITY OF SHAWNEE PLANNING COMMISSION
June 17th, 2019 AT 6:00 P.M.: CITY OF SHAWNEE CITY COMMISSION

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone. The Commission reserves the right to limit discussion and debate on the proposed rezone in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 14th day of May, 2019.

/s/ Lisa Lasyone, City Clerk
(Published in the Shawnee News-Star on May 19th, 2019)

Affidavit of Publication

The Shawnee News-Star
215 N. Bell
Shawnee OK 74801
(405) 273-4200

State of Oklahoma
County of Pottawatomie

I, Wanda Westerman, of lawful age, being duly sworn upon oath, deposes and says that I am the Legal Advertising Account Executive of The Shawnee News-Star, a Daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S. §106 for the City of Shawnee, for the County of Pottawatomie, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was actually published in said legal newspaper in consecutive issues on the following date(s):

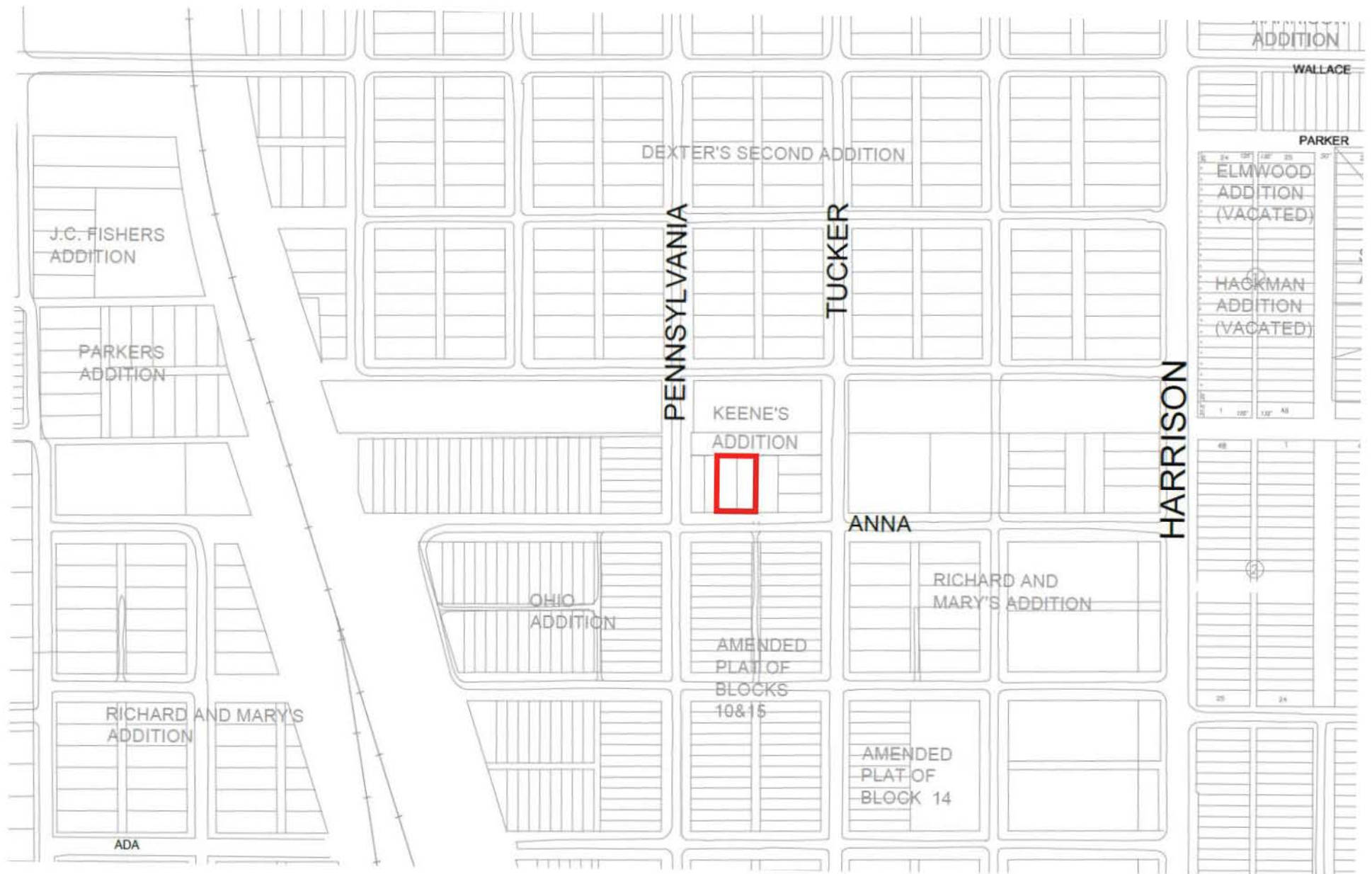
Insertion Date(s): May 19th, 2019
Publishing Fee: \$91.40

Wanda Westerman, Account Executive

Signed and sworn to before me this 20th day of May, 2019.

Danielle Shoopman, Notary Public
My Commission Expires: March 5th, 2022
Commission No 18002220





CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P06-19

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezone of property located within the City of Shawnee.

The property requesting rezoning is described as follows:

Lots Five (5) and Six (6), Block One (1), KEENE'S ADDITION, to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof.

General Location Known As:	<u>604 East Anna, Shawnee, Oklahoma, 74801</u>
Current Zoning Classification:	<u>R-1; Single-Family Residential</u>
Requested Zoning Classification:	<u>R-2; Combined Residential District</u>
Proposed Use of Property:	<u>Duplex</u>
Applicant:	<u>Acock Properties</u>

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

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Witness my hand this 14th day of May, 2019.



Lisa Lasyone
Lisa Lasyone, City Clerk

ORDINANCE NO. ____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS FIVE (5) AND SIX (6), BLOCK ONE (1), KEENE'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM ZONING CLASSIFICATION R-1; SINGLE FAMILY RESIDENTIAL DISTRICT TO R-2; COMBINED RESIDENTIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 17th day of June, 2019, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification R-1; Single Family Residential District to R-2; Combined Residential District.

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to R-2; Combined Residential District.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: LOTS FIVE (5) AND SIX (6), BLOCK ONE (1), KEENE'S ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, FROM ZONING CLASSIFICATION R-1; SINGLE FAMILY RESIDENTIAL DISTRICT TO R-2; COMBINED RESIDENTIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 17th day of June, 2019.

RICHARD FINLEY, MAYOR

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 17th day of June, 2019.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners

15.

Meeting Date: 06/17/2019

P08-19 4900 N Harrison

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Public hearing and consideration of an ordinance to rezone property located at 4900 North Harrison Avenue from C-3 (Highway Commercial) to a commercial PUD (Planned Unit Development) for the purpose of commercial development. Case No. P08-19, Applicant: TLP Associates, Inc. *(Deferred by the Planning Commission to the July 3, 2019 meeting.)*

Attachments

Staff Report

Ord

RECOMMENDATION TO:

MAYOR
BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
CITY OF SHAWNEE
PLANNING COMMISSION

RECOMMENDATION FROM:

SUBJECT:

APPLICANT: TLP Associates

FOR: Rezone

LOCATION: 4900 North Harrison, Shawnee, OK

PROJECT#: 190401 Case# P08-19

LEGAL DESCRIPTION:

A tract of land lying in the East half of the Northeast Quarter (E/2 NE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as follows: Beginning at the Southeast Corner of the Northeast Quarter (NE/4) of Section 31, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, State of Oklahoma; Thence North 00°40'04" East along the East line of said Quarter Section a distance of 864.10 feet; Thence South 89°56'01" West a distance of 71.29 feet; Thence South 05°35'22" West a distance of 9.40 feet to the true point of beginning, said point being on the West Right-of-Way line of State Highway No. 18; Thence South 88°30'36" West a distance of 133.40 feet; Thence on a curve to the right having a radius of 1.60 feet, (a chord bearing North 46°43'37" West, chord length of 2.25 feet) an arc distance of 2.50 feet; Thence North 00°40'00" West a distance of 117.40 feet; Thence South 89°52'00" West a distance of 374.41 feet; Thence South 00°17'50" East a distance of 491.25 feet to a point on the North Right-of-Way line of Interstate Highway No. 40; Thence North 70°19'54" East along said North Right-of-Way line a distance of 81.59 feet; Thence on a curve to the right having a radius of 1582.39 feet, (a chord length of 415.02 feet) along said North Right-of-Way line a distance of 416.23 feet, to a point on the West Right-of-Way line of State Highway No. 18; Thence North 05°35'22" East along said West Right-of-Way line a distance of 263.20 feet to the true point or place of beginning.

CURRENT CLASSIFICATION: C-3 (Highway Commercial)

REQUESTED CLASSIFICATION: PUD (Planned Unit Development)

PROPOSED PROPERTY USE: Commercial

PLANNING COMMISSION MEETING DATE: June 5th, 2019

PLANNING COMMISSION RECOMMENDATION: Motion to defer:

VOTE OF THE PLANNING COMMISSION:

MEMBERS PRESENT: 6

MEMBERS:	1ST	2ND	AYE	NAY	ABSTAIN	COMMENTS
DEEM			X			
MATTHEWS	X		X			
WALKER						ABSENT
BERGSTEN (CHAIRMAN)			X			
COWEN (VICE-CHAIRMAN)			X			
KIENZLE		X	X			
ROWELL			X			

RESPECTFULLY SUBMITTED,

Joseph Barker

SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: _____

DATE OF ACTION: _____

ADOPTED _____ DENIED _____

ORDINANCE NO. _____

City of Shawnee Planning Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org			CASE # P08-19 PUBLIC HEARING DATE: June 5th, 2019 CITY COMMISSION DATE: Juen 17th, 2019	
APPLICANT: TLP Associates, Inc.		113 Spruce Avenue Yukon, Oklahoma, 73099		Terry@TLP-Associates.com
PROPERTY ADDRESS/LOCATION: 4900 North Harrison, Shawnee, Oklahoma, 74804				
The applicant, TLP Associates, Inc., is requesting a rezone from C-3 to PUD at 4900 North Harrison. The stated proposed use is for a commercial development.				
EXISTING ZONING: C-3	EXISTING LAND USE: Hotel	SURROUNDING ZONING & LAND USE: C-3 (Highway Commerical)	SUBDIVISION: N/A	PROPERTY SIZE: 4.52 acres

STAFF RECOMMENDATION

The proposed Planned Unit Development is the Shawnee Retail Development. Conditioned upon platting, the proposed PUD would split the lot into two. Proposed are the following developments:

- 24-foot-wide cross access south of the hotel;
- Utility easement for private utilities in the south-central section of the property;
- Detention area near the south property line;
- Private water service line and water meter for the hotel;
- Trash enclosure near the west property line;
- Solid slap sod off site, near the south property line of Lot 2;
- The existing water line that cuts across the property will be removed; and
- The existing private water line east of the property will be abandoned in place.

Both lots will have an underlying C-3 usage. However, there are restrictions the applicant has added for each individual lot. Neither lot would be allowed to be used for selling or renting pornographic material in any form, an abortion clinic, gambling casino or bingo operation, or nightclub or bar or similar private entertainment facility. Lot 2 would not be allowed to be used for a hotel or motel, or a boarding house. Clarification on what “private entertainment” is defined as is needed, since the term is open to interpretation. In addition, the PUD would grant a permit on Lot 2 for sale of alcohol by the drink from a restaurant serving alcohol to support its food service.

Lot 1 would be allowed a maximum building height of 45’. Lot 2 would be allowed a maximum building height of 18’.

According to the submitted plans, there will be more landscaping than is otherwise required. Lot 1 (the existing lot that Quality Inn is on) will have 10% overall landscaping, up from its current amount, which does not currently meet code. They are proposing to add 3,041 square feet of landscaping to Lot 1. This will result in an increase from 6,264 square feet (or 6.9% of the proposed lot’s size) to 9,305 square feet (or 10.3%). Lot 2 will have 18% overall landscaping, significantly more than the 10% minimum. It will have 10-foot and 5-foot landscape buffers; 1 tree per 30 feet of linear frontage in the front yard; 1 tree per 200 square feet in the side yard fronting Shawnee Mall Drive; only sod in the rear yard; and the parking lot landscaping will conform to the minimum standards of Table 22-180.3.1 of the Zoning Code. However, upon further inspection, it would appear that much of the currently existing landscaping being included in these figures is grass, which does not count towards the City’s landscaping requirements.

The property would have less impervious surface if this request were approved.

The applicant has proposed a 5’ side walk that would go from near the west property line of Lot 2 to the proposed ingress of Lot 1.

There are currently two key points of interest with this proposed Planned Unit Development. First, there are the two existing signs for the Quality Inn: An 80’ pylon sign fronting Shawnee Mall Drive, and a monument sign fronting North Harrison. If this Planned Unit Development were approved in its current form, the two existing signs would then be on a different lot from the hotel. While there is currently a proposed 20’ access easement to the pylon sign, the monument sign does not appear to have a 20’ access easement proposed. Both signs need to have a 20’ access easement. Second, the applicant has stated on the Design Statement that both lots will follow the use and development regulations of the C-3 District, with a reduced required street frontage to 30 feet from the typically required 100 feet. Furthermore, Chapter 22, Zoning Code, Section 190, General Provisions of Planned Unit Development, Subsection 5, Criteria for Planned Unit

Development Review and Approval, A(9) states that the frontage for a PUD involving commercial land uses should generally be at least the minimum required by the conventional zoning associated with the proposal.

Clarification on whether or not the 6'' water line of Lot 2 will be private or public is needed.

Due to a variety of pending variables, staff does not have a recommendation at this time.

APPROVE	APPROVE WITH CONDITIONS	DENY		
ATTACHMENTS: (CIRCLE)	SUBMITTED PLANS	PUBLIC HEARING PETITION/ APPLICATION FORM	LEGAL NOTICE	LEGAL DESCRIPTION
PUBLIC COMMENTS	AGENCY COMMENTS	RESPONSE TO STANDARDS		

DESIGN STATEMENT FOR THE PLANNED UNIT DEVELOPMENT OF

SHAWNEE RETAIL DEVELOPMENT PUD-_____

1.0 INTRODUCTION

This Planned Unit Development for **SHAWNEE RETAIL DEVELOPMENT** consists of 4.4694 acres more or less and is located in the East half of the Northeast Quarter (E/2 NE/4) of Section Thirty-One (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma. It is located on the northwest corner of Harrison Street and West Bound Interstate Highway No. 40.

The property is presently zoned C-3 Highway Commercial District.

2.0 LEGAL DESCRIPTION

A tract of land lying in the East half of the Northeast Quarter (E/2 NE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as follows:

BEGINNING at the Southeast corner of said NE/4 of Section 31, T11N, R4E of the Indian Meridian, Pottawatomie County, State of Oklahoma;

Thence North 00°40'04" East, along the East line of said Quarter Section, a distance of 864.10 feet;

Thence South 05°35'22" West a distance of 9.40 feet to the true POINT OF BEGINNING, said point being on the West Right-of-Way of State Highway No. 18;

Thence South 88°30'36" West a distance of 133.40 feet;

Thence on a curve to the right having a radius of 1.60 feet, (a chord bearing North 46°43'37" West, chord length of 2.25 feet) an arc distance of 2.50 feet;

Thence North 00°40'00" West a distance of 117.40 feet;

Thence South 89°52'00" West a distance of 374.41 feet;

Thence South 00°17'50" East a distance of 491.25 feet to a point on the North Right-of-Way line of Interstate Highway No. 40;

Thence North 70°19'54" East along said North Right-of-Way line a distance of 81.59 feet;

Thence on a curve to the right having a radius of 1582.39 feet, (a chord length of 415.02 feet) along said North Right-of-Way line a distance of 416.23 feet, to a point on the West Right-of-Way line of State Highway No. 18;

Thence North 05°35'22" East said West Right-of-Way line a distance of 263.20 feet to the true POINT OF BEGINNING.

Said described tract of land contains an area of 194,689 square feet or 4.4694 acres, more or less.

3.0 OWNER/DEVELOPER

The owner/developer of Shawnee Retail Center is:

Mr. Nilesh Patel
Shiv Properties, LLC
4900 N. Harrison Street
Shawnee, OK 74804-9105

4.0 SITE AND SURROUNDING AREAS

The subject property has an existing Quality Inn Motel on the north half of the 4.47 acres. The south portion of the property is currently undeveloped. The entire property is zoned C-3 Highway Commercial District. The undeveloped south portion slopes approximately 2% to the southeast and the southwest corner slopes approximately 2% to the southwest

- (a) The property on the west is undeveloped grass land, zoned C-3.
- (b) The property on the north is an existing Super 8 Motel, zoned C-3. The Super 8 Motel and Quality Inn Motel share an asphalt drive and cross access is by a Reciprocal Access Easement Recorded Rec. #2002-16409.
- (c) The property on the northeast is an existing Sinclair Gas Station, zoned C-3.
- (d) The property on the east is State Highway 18/Harrison Street. The properties on the east side of Harrison Street are zoned C-3.
- (e) The property on the south is I-40 service road named Shawnee Mall Drive. Shawnee Mall Drive is a two-way paved road. South of this road is West bound I-40.

5.0 CONCEPT

The intention of the Shawnee Retail Development PUD is to allow the existing Quality Inn Motel to continue to provide quality accommodations for the public, and to provide 2.40 acres (Lot 2) for future services to motorists, retail outlets and service establishments, restaurants and other businesses to serve the residents of the City of Shawnee.

By providing additional commercial services as outlined in the intent of the City of Shawnee C-3 Zoning code, this development will maintain the cohesive character that now exists.

6.0 SERVICE AVAILABILITY - REF. EXHIBIT "D"

6.1 STREET AND ACCESS EASEMENTS

All streets within the PUD will be Private and maintained by lot owners. The intent of this PUD is to provide complete vehicular access to all structures to the public and emergency vehicles by a well-designed street system.

The following describes the existing access and proposed cross access for this PUD:

LOT 1

For years the access to the existing Quality Inn Motel has been by a 30' wide driveway off Harrison Street. The re-zoning from C-3 to PUD proposes to keep this access drive as the main access to the Motel. Street frontage requirement for

C-3 Zoning shall be reduced to 30 feet in width. This 30-foot frontage for Lot 1 will allow adequate land for future development of Lot 2.

In keeping with the intent of C-3 Zoning, existing Cross Access Agreements are in place for moving from the new Lot 1 to the existing motel to the north of Quality Inn. A 24-foot-wide Cross Access Agreement will be granted between Lot 1 and Lot 2.

LOT 2

Main Ingres/Egress for Lot 2 will be from existing drive that is 131 feet south of the drive serving Lot 1. This existing drive will be the only direct access to Lot 2 and no other access from Harrison Street will be allowed. A 24-foot-wide Cross Access Agreement will be granted between Lot 1 and Lot 2.

6.2 UTILITIES - REF. EXHIBIT "E"

A. Water Service:

An existing 12" water line is located on the East side of Harrison Street. The developer will extend a 12" water line west under Harrison Street, to the southwest corner of Lot 2. This public water line will terminate with a fire hydrant and appropriate valves. Extension of this 12" water line will be available for future expansion of the city's utility infrastructure.

Lot 2 will be served by a 6" public water line as shown on the Utility Plan (Exhibit E).

B. Sanitary Sewer Service:

An 8" sanitary sewer line is available on the northeast corner of Sinclair Gas Station. The developer will extend an 8" line (approx. 191 feet) within the City Right-of-Way 10 feet south of northeast corner of Lot 2.

The existing sanitary sewer serving the Quality Inn Motel will continue will remain as is and no improvements are anticipated at the time of this PUD.

All sanitary sewer required to serve future development for Lot 2 will be private, locations shall be determined during the development of Lot 2.

C. Natural Gas, Electricity, Telephone and Cable/Data:

Lot 1: The existing Quality Inn Motel on Lot 1 has all services needed to provide service to its clientele. These utilities will remain on Lot 1 and easements will be provided on the Final Plat. Easements will be recorded with the County of Pottawatomie.

Lot 2: All utilities shall exist or will exist at the time of recording the Final Plat.

6.3 Fire Protection:

Fire protection is provided by the City of Shawnee. The nearest fire station is located at 306 E. MacArthur approximately 2.0 miles south of the site. The site is located within a 2.5-minute fire response time. Water distribution lines and a fire hydrant will be installed in conformance with requirements of the City of Shawnee.

7.0 SPECIAL DEVELOPMENT REGULATIONS

The following Special Development Regulations and/or limitations are placed upon the development carried out under this Planned Unit Development.

Certain zoning districts and regulations referred to in this text shall be those which appear in the Planning and Zoning Code for the City of Shawnee, adopted June 2, 2014, Ordinance #2545NS, as amended. For purposes of clarification and interpretation, the operative and controlling language and regulations of such zoning districts as contained in said code, as such exists on the day of enactment of the ordinance approving this Planned Unit Development by the City Council of the City of Shawnee shall govern this Planned Unit Development. In cases of conflict between provisions of Article VII. – Zoning, Section 22 of the City of Shawnee Code and the provisions of this Planned Unit Development, the Planned Unit Development provisions shall supersede. The regulations are as follows:

Notwithstanding any code section pertaining to administrative approval of minor amendments, the following special conditions listed in sections 8.0 through 17.0 shall not be changed or amended in any way except by action of the City Council after review and recommendation by the Planning Commission.

8.0 Development and Use Regulations

The Planned Unit Development of Shawnee Retail Development contains two (2) lots. Boundaries depicted on the Shawnee Retail Development Plan are permitted to change up to 25% by means of lot line adjustment. The use and development regulations are as follows:

Lot 1 & Lot 2: C-3 Automotive and Commercial Recreation District

All uses permitted on C3 shall be allowed including conditional, special permit, special exception and/or accessory uses subject to their appropriate conditions and review procedures. Also, this PUD will grant a special use permit on Lot 2 for sale of alcohol by the drink from a restaurant serving alcohol to support its food service.

Restrictions for Lot 2:

1. Hotel or Motel
2. Boarding House

Restrictions for Lot 1 and Lot 2:

1. Any store selling or renting pornographic material in any form.
2. Abortion clinic.
3. Gambling casino or bingo operation.
4. Nightclub or bar or similar private entertainment facility.

9.0 Height

Lot 1: Maximum building height shall be two stories or forty-five (45) feet.

Lot 2: Maximum building height shall be one story or eighteen (18) feet.

10.0 Dimensional Standards

Lot 1:

- | | |
|--|-------------------|
| a. Min. Lot Size | 10,000 sf |
| b. Min. Lot Width | 30' |
| c. Min. Street Frontage | 30' |
| d. Front Yard | 25' |
| e. Side Yard | 0' |
| f. Side Yard abutting
a public R/W | 10' |
| g. Rear Yard | 0' |
| h. Accessory Structure | none |
| i. Max. Site Coverage
(bldg. footprint) | 30% |
| j. Max. height | 45' (two stories) |

Lot 2:

- | | |
|--|--------------------|
| a. Min. lot size | 10,000 sf |
| b. Min. lot width | 100' |
| c. Min. Street Frontage | 100' |
| d. Front Yard | 25' |
| e. Side Yard | 0' |
| f. Side Yard abutting
a public R/W | 10' |
| g. Rear Yard | 0' |
| h. Accessory Structure | none |
| i. Max. Site Coverage
(bldg. footprint) | 20% |
| j. Max. height | 18' (single story) |

11.0 ACCESS - REF. EXHIBIT "D"

- 11.1** Access to Shawnee Retail Development shall be limited to two (2) entrances off Harrison Street, as shown on Master Development Plan (Exhibit "A") and as stated herein to the following:
- A. Center line of the North existing access drive serving Lot 1 (Quality Inn) is 392 feet north of the intersection of Harrison Street and Shawnee Mall Drive.
 - B. Center line of the South existing access drive to serve Lot 2, is 261 feet north of the intersection of Harrison Street and Shawnee Mall Drive.

- 11.2** No access from Shawnee Mall Drive shall be allowed in this Planned Unit Development. The Developer reserves the right to revise this No Access to Shawnee Mall Drive if ODOT revises the Shawnee Mall Drive to a single West bound lane to access I-40 and driveway approval is granted by ODOT and the City Engineer of Shawnee.

12.0 SCREENING AND LANDSCAPING

12.1 SCREENING

The Shawnee Retail Development is bounded on all sides by C-3 zoning and no screening will be required.

12.2 LANDSCAPING

REF. EXHIBITS "C" AND "G"

Lot 1:

The existing Quality Inn on Lot 1 will require more landscaping areas to be constructed to meet the minimum code of "overall 10% of the site". See Exhibit G for areas to be constructed. The following are Landscaping Requirements by Area:

Front Yard	None
Side Yard	None
Rear Yard	None
Parking Lots	1 landscaped island on NW, NE, SE SW corner of existing parking area;
Overall Site	10% minimum

Lot 2:

Front Yard	10' landscaped setback -1 tree per 30' linear frontage (Harrison St.)
Side Yard	10' landscaped setback – 1 tree per 200 sf (Shawnee Mall Dr.)
Rear Yard	5' landscaped setback – no trees, sod only
Parking Lots	As outlined C-3 Zoning Table 22-180.3.1
Overall Site	18% minimum

OFFSITE LANDSCAPING:

The existing 6,200 sf of concrete parking with in the ODOT Right-of-Way lying south of Lot 2 will be removed and solid slab installed. As approved by ODOT.

13.0 LIGHTING

Outdoor lighting shall be restricted to the minimum approved by City of Shawnee Engineer at the time of each building permit application. Parking lots lights and building wall packs shall be used throughout all phases of Shawnee Retail Development for public safety. No lighting shall be directed to public Rights-of-Way or be constructed to create traffic hazards.

14.0 SIGNAGE

Signage shall be in accordance with the present ordinances of the City of Shawnee, for C-3 Highway Commercial District provided that the following provisions shall also apply to such signs:

- 14.1 The existing Quality Inn Motel pole sign located in the southeast corner of Lot 2 shall remain in place. Easement shall be recorded at the Pottawatomie County court house by the owner of Lot 1.
- 14.2 The existing Quality Inn Motel sign located in the west Right-of-Way of Harrison Street shall remain in place.
- 14.3 All new and future signage for Lot 2 shall meet City of Shawnee C-3 codes. New signage for Lot 2 shall be allowed below the existing pole sign on the southeast corner of Lot 2.

15.0 OWNERSHIP AND MAINTENANCE

Each lot owner shall be party to a Property Owners Association. This Association agreement shall outline owners responsibility for installation, maintenance, and replacement of all landscaping, and any watering systems associated with such, all common areas, all private streets and common access easements, all site lighting, all utilities (underground or above) as they pertain to which lot owns these utilities and all other items as outlined in the Property Owners Agreement.

16.0 GENERAL PROVISIONS AND REGULATIONS

16.1 Site Drainage shall meet all C-3 zoning code as of this approved PUD. If detention is required due to increase in impervious area, the detention pond or facility will be provided during the development of Lot 2. No detention will be required on Lot 1. See Exhibit F, Drainage Plan – Exhibit F.

16.2 All existing utilities serving Quality Inn (Lot 1) shall remain in place. At the time of construction of the 6" Public Water Line to serve Lot 1, the developer shall connect Quality Inn's water service line to the new 6" water line. See Utility Plan – Exhibit E.

16.3 Lot 2 shall remain undeveloped at the time of approval of this PUD. When developed, all C-3 zoning code and this PUD shall apply.

16.4 No additional Right-of-Way or street widening will be required for this development.

16.5 Trash enclosure on Lot 1 shall have a 6' high site proof fence with gates.

17.0 EXHIBITS

The following exhibits are hereby made a part of this Planned Unit Development of Shawnee Retail Development. The exhibits are as follows:

Exhibit "A"	Master Development Plan
Exhibit "B"	ALTA Survey and Topographic Survey
Exhibit "C"	Site Improvement Plan
Exhibit "D"	Common Access Plan
Exhibit "E"	Utility Plan
Exhibit "F"	Drainage Plan
Exhibit "G"	Landscape Plan

DEVELOPER:
SHIV PROPERTIES, LLC
C/O AJAY PATEL
18235 N. 27TH AVE.
PHOENIX, AZ 85053

DEVELOPMENT NOTES:

1. ALL PARKING SHALL BE BY CROSS-ACCESSED AGREEMENT AND MAINTAINED BY OWNERS AS DEFINED IN POA.
2. DETENTION SHALL BE FOR BOTH LOTS AND CONSTRUCTED ON LOT 2 AND MAINTAINED AS DEFINED IN POA.
3. ALL DEVELOPMENT IN LOT 2 SHALL MEET CITY OF SHAWNEE ZONING C-3 OR AS OUTLINED IN PUD.

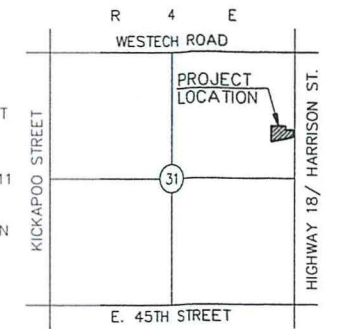
MASTER DEVELOPMENT PLAN

SHAWNEE RETAIL DEVELOPMENT

A PART OF THE NE/4 OF SEC. 31, T11N, R4E, 1.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA

PLAT NOTES

1. ALL STREET ARE PRIVATE.
2. CROSS ACCESS IS PROVIDED BY SEPARATE RECORDED AGREEMENT.
3. DEVELOPMENT OF LOT 2 WILL COMPLY WITH C-3 ZONING OR AS AMENDED BY PUD.
4. DETENTION WILL BE PROVIDED FOR THE ENTIRE SUBDIVISION. LOCATED ON LOT 2. MAINTENANCE OF DETENTION WILL BE AS OUTLINED IN RECORDED AGREEMENT BETWEEN OWNERS OF LOT 1 AND LOT 2.



LOCATION MAP
NOT TO SCALE

SURVEY LEGEND

1. CLEAN OUT	1. SAN. SEWER MANHOLE
2. DITCH MARK	2. STORM SEWER MANHOLE
3. MAIL BOX	3. TELEPHONE MANHOLE
4. PIPE LINE VENT	4. TELEPHONE PEDESTAL
5. VENT	5. TELEPHONE VAULT
6. GAS METER	6. TELEVISION PEDESTAL
7. GAS VALVE	7. FIBEROPTIC VAULT
8. GAS RISER	8. WATER METER VAULT
9. GUARD POST	9. WATER METER
10. ROOF DRAIN	10. WATER VALVE
11. LIGHT POLE	11. MONITOR WELL
12. SIGN	12. FIRE HYDRANT
13. TREE	13. PULL BOX
14. TRAFFIC SIGNAL LIGHT POLE	14. ELECTRIC MANHOLE
15. TRAFFIC CONTROL BOX	15. ELECTRIC TRANSFORMER
16. TRAFFIC CABLE JUNCTION BOX	16. ELECTRIC VAULT
17. STORM SEWER JUNCTION BOX	17. ELECTRIC JUNCTION BOX
18. IRRIGATION CONTROL VALVE	18. ELECTRIC PEDESTAL
19. SPRINKLER HEAD	19. POWER POLE
20. SPRINKLER VALVE	20. UTILITY POLE
21. SANITARY SEWER	21. GUY WIRE
22. WATER	22. UNDERGROUND ELECTRIC
23. FENCE	23. TELEPHONE UNDERGROUND
24. OVERHEAD ELECTRIC	24. CABLE TV
25. STORM SEWER	25. PETROLEUM
26. FIBER OPTIC	26. OVERHEAD TELEPHONE

KEY NOTES: EXISTING CONDITIONS

1. EXISTING ACCESS.
2. EXISTING QUALITY INN SIGN AND EASEMENT. SIGN TO REMAIN ON LOT 2.
3. EXISTING ABOVE GROUND UTILITY TO SERVE QUALITY INN. TO REMAIN.
4. EXISTING FIRE HYDRANT.
5. EXISTING SANITARY SERVICE LINE.
6. EXISTING PRIVATE SANITARY SERVICE LINE.
7. EXISTING EASEMENT - RECIPROCAL ACCESS AGREEMENT
8. EXISTING ODOT "PARK AND RIDE" ABANDONED PAVEMENT. TO BE REMOVED. AND SOLID SLAB SOD INSTALLED.
9. EXISTING PARKING FOR QUALITY INN. TO REMAIN.

KEY NOTES: PROPOSED DEVELOPMENT

1. PROP. 24' WIDE CROSS ACCESS AGREEMENT. REF. EXHIBIT D.
2. PROP. PLATTED UTILITY EASEMENT FOR PRIVATE UTILITIES.
3. PROP. DETENTION AREA FOR LOT 1 AND LOT 2.
4. PROP. PRIVATE WATER SERVICE LINE & WM FOR LOT 1.
5. PROP. TRASH ENCLOSURE.
6. PROP. SOLID SLAB SOD. (OFF SITE)
7. REMOVE EXISTING PRIVATE WATER LINE.
8. EXISTING PRIVATE WATER LINE ABANDONED IN PLACE.

KEY NOTES: PROPOSED PUBLIC UTILITIES - REF. EXHIBIT E.

1. PROP. 12" WATER MAIN.
2. 18" BORE AND STEEL CASING.
3. PROP. FIRE HYDRANT ASSEMBLY.
4. PROP. 6" WATER LINE TO SERVE LOT 1.
5. PROP. 8" SANITARY SEWER LINE.
6. PROP. SAN. SEWER MAN HOLE.
7. PROP. 5' WIDE SIDEWALK.

PARKING DATA FOR LOT 1

HOTEL/MOTEL
2 SPACES PER 3 GUEST ROOMS PLUS 1
PER 200 SF OF GFA IN ALL ACCESSORY
USES.

106 ROOMS AND NO RESTAURANT OR
OR MEETING ROOMS. 71 TOTAL SPACES
REQUIRED.

PROVIDED: 76 REG. SPACES
1/4 HC SPACES
TOTAL = 60

LEGAL DESCRIPTION - LOT 1

A tract of land lying in the East Half of the Northeast Quarter (E/2 NE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as follows:

BEGINNING at the Southeast corner of said NE/4 of Section 31, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, State of Oklahoma;

THENCE North 00°40'04" East, along the East line of said Quarter Section, a distance of 884.10 feet;

THENCE South 89°56'01" West a distance of 71.29 feet;

THENCE South 05°35'22" West a distance of 9.40 feet to the true POINT OF BEGINNING, said point being on the West Right-of-Way line of State Highway No. 18;

THENCE South 88°30'36" West a distance of 133.40 feet;

THENCE on a curve to the right having a radius of 1.60 feet, (a chord bearing North 46°43'37" West, chord length of 2.25 feet) on arc distance of 2.50 feet;

THENCE North 00°40'00" West a distance of 117.40 feet;

THENCE SOUTH 89°52'00" West a distance of 374.41 feet;

THENCE South 00°17'50" West a distance of 290.64 feet;

THENCE North 89°52'00" East a distance of 130.86 feet;

THENCE North 50°03'04" East a distance of 223.61 feet;

THENCE North 89°00'52" East a distance of 203.89 feet to a point on the West Right-of-Way line of State Highway No. 18;

THENCE North 05°35'22" East along said West Right-of-Way line a distance of 31.83 feet to the true POINT OF BEGINNING.

Said described tract of land contains an area of 90,347.79 square feet or 2.07 acres, more or less.

LEGAL DESCRIPTION: - LOT 2

A tract of land lying in the East Half of the Northeast Quarter (E/2 NE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as follows:

BEGINNING at the Southeast corner of said NE/4 of Section 31, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, State of Oklahoma;

THENCE North 00°40'04" East, along the East line of said Quarter Section, a distance of 884.10 feet;

THENCE South 89°56'01" West a distance of 71.29 feet;

THENCE South 05°35'22" West a distance of 41.23 feet to the true POINT OF BEGINNING, said point being on the West Right-of-Way line of State Highway No. 18;

THENCE Continuing South 05°35'22" West along the West Right-of-Way of State Highway No. 18 a distance of 231.37 feet to a point on the North Right-of-Way line of Interstate Highway No. 40;

THENCE on a curve to the left having a radius of 1582.39 feet, (a chord length of 415.02 feet) along said North Right-of-Way line a distance of 416.23 feet, to a point on the West Right-of-Way line of State Highway No. 18;

THENCE South 70°19'54" West along said North Right-of-Way line a distance of 81.59 feet;

THENCE North 00°17'50" East a distance of 200.61 feet;

THENCE North 89°52'00" East a distance of 130.86 feet;

THENCE North 50°03'04" East a distance of 223.61 feet;

THENCE North 89°00'52" East a distance of 203.89 feet to the true POINT OF BEGINNING.

Said described tract of land contains an area of 104,341.09 square feet or 2.40 acres, more or less.

EXHIBIT A

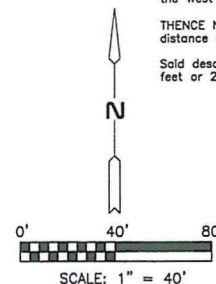
MASTER DEVELOPMENT PLAN

SHAWNEE RETAIL
DEVELOPMENT
SHAWNEE, OKLAHOMA 73072

TLP
ASSOCIATES, INC.
CIVIL ENGINEERING
LAND PLANNING

113 Spruce Ave.
Yukon, OK 73099
C: 405.210.3169
EM: terry@tlp-associates.com
CA No. 7801
CA Expires 6-30-2019

DESIGNED: TLP
APPROVED: DT
SCALE: 1" = 65'
DATE: 04-22-19
SHT. NO. 1 of 7



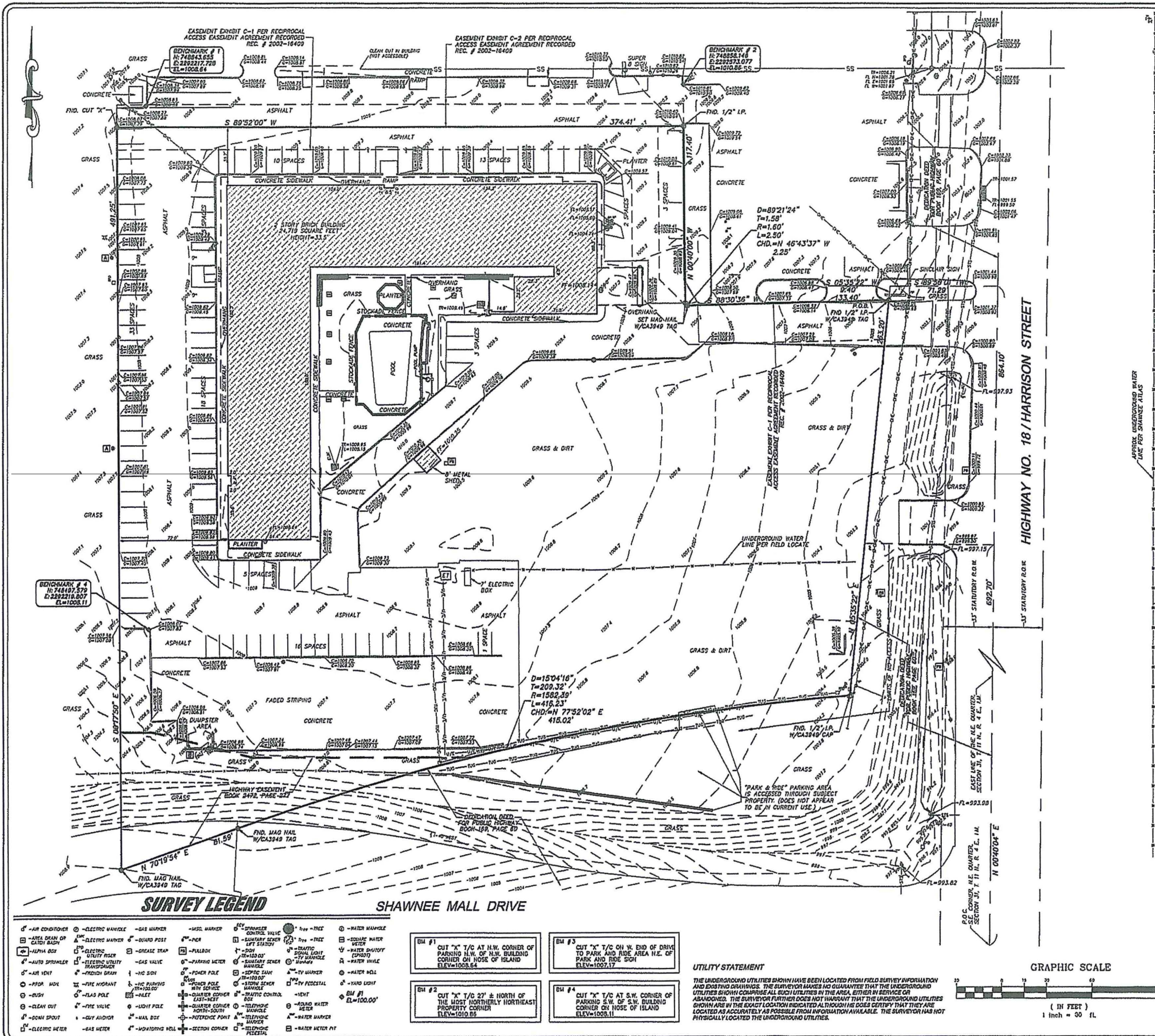
LEGEND

PROP. CROSS ACCESS AGREEMENT	PROP. PUBLIC WATER LINE
EXISTING CROSS ACCESS AGREEMENT	PROP. PUBLIC SANITARY SEWER LINE
EXISTING LANDSCAPING	PROP. PUBLIC SIDEWALK
PROPOSED LANDSCAPING LOT 1	PROP. CONSTRUCTION LOT 1
ODOT PARKING AREA - REMOVE AND RE-SOD AS APPROVED BY ODOT.	LANDSCAPE BUFFER LINE
	PROP. TREES

ALTA SURVEY PERFORMED BY SMITH ROBERTS
BALDISCHWILER, LLC, IN SEPTEMBER OF 2017.
SURVEY IS ATTACHED AS EXHIBIT B.

UTILITY STATEMENT

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.



SURVEYOR'S CERTIFICATE

FOR:
QUAIL CREEK BANK, N.A.
SHY PROPERTIES, LLC, an Oklahoma limited liability company
FIRST AMERICAN TITLE INSURANCE COMPANY
AMERICAN EAGLE TITLE INSURANCE COMPANY

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2016 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 7, 8, 9, 10, 11, 16 and 17 of Table A thereof.

The field work was completed on August 17, 2017.


Darin L. Rebaurn, Professional Land Surveyor No. 1637

Date of Plat or Map: August 21, 2017

Date of Plot or Map: August 21, 2017

Date of Signature: 9/25/2017

GENERAL SURVEY NOTES:

1. This plot map and the survey on which it is based were made in accordance with the "Oklahoma Minimum Standards for the Practice of Land Surveying" as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors.
2. The property described herein is the same as the property described in First American Title Insurance Company Commitment No. 1703-00228-33 with an effective date of August 8, 2017 and that all easements, covenants and restrictions referenced in said title document or dependent from a physical inspection of the site or otherwise known to me have been plotted herein or otherwise noted as to their effect on the subject property.
3. Said described property is located within an area having a Zone Designation "X" Unshaded (Non-Special Flood Hazard Area) by the Federal Emergency Management Agency (FEMA), on Flood Insurance Rate Map No. 491201001001, with a date of Identification of December 3, 2013, for Community No. 400718, in Polk County, State of Oklahoma, which is the current Flood Insurance Rate Map for the community in which said premises is situated.
4. The Property has direct access to State Highway 18 / Hanten Street, a dedicated public street or highway.
5. The total number of striped parking spaces on the subject property is 100, including 4 designated handicap spaces.
6. There is observed evidence of current earth moving work, building construction or building addition.
7. There are no proposed changes in street right of way lines, to the best of my knowledge.
8. There is no observed evidence of recent street or sidewalk construction or repairs.
9. There is no observed evidence of site use as a solid waste dump, dump or sanitary landfill.
10. The bearing of North 00°00'00" East as shown on the east line of the Northeast Quarter was the basis of bearing for this survey.

LEGAL DESCRIPTION:

A tract of land lying in the east half of the northeast quarter of Section 31, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as:

COMMENCING at the southeast corner of the northeast quarter of Section 31;

THENCE North 00°40'04" East along the east line of said quarter section a distance of 864.10 feet

THENCE South 83°58'01" West a distance of 71.29 feet;

THENCE South 05°22'22" West a distance of 9.40 feet to the POINT OF BEGINNING, said point being on the west right-of-way line of State Highway No. 15;

FINANCE 3001 68-3036 - 1997 & EARLIER ED. 131.40 1996
FINANCE 3001 68-3036 - 1997 & EARLIER ED. 131.40 1996

THENCE North 00°4'00" West a distance of 117.43 feet

Traverse South 22°45'00" West a distance of 374.61 feet

THEACE Sp. @ 02°17'01" East a distance of 421.25 feet

THENCE North 70°12'54" East along said north right-of-way line a distance

01/01/07 - 01/01/08

17177760 on a curve in the right half of a section of 100.00 feet (a chord length of 415.02 feet - measured as 415.03 feet) and along said north right-of-way line a distance of 415.23 feet to a point on the west right-of-way line of State Highway No. 16;

THENCE North 65°35'22" East along said right-of-way line a distance of 263.20 feet to the POINT OF BEGINNING.

Said described tract of land contains an area of 154,689 square feet or 4,464 acres more or less.

TITLE COMMITMENT EXCEPTION NOTES:

1. No item affecting subject property listed.

EXHIBIT B

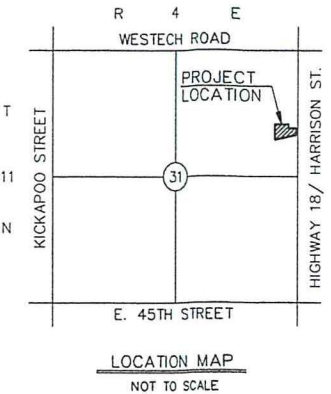
ALTA/NSPS LAND TITLE SURVEY
QUALITY INN
4900 N. HARRISON STREET
SHAWNEE, POTTOWATOMIE COUNTY
STATE OF OKLAHOMA

66

Sheet: 1 of 1

DEVELOPER:
SHIV PROPERTIES, LLC
C/O AJAY PATEL
18235 N. 27TH AVE.
PHOENIX, AZ 85053

SITE IMPROVEMENT PLAN
SHAWNEE RETAIL DEVELOPMENT
A PART OF THE NE/4 OF SEC. 31, T11N, R4E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA
SHEET 1 OF X

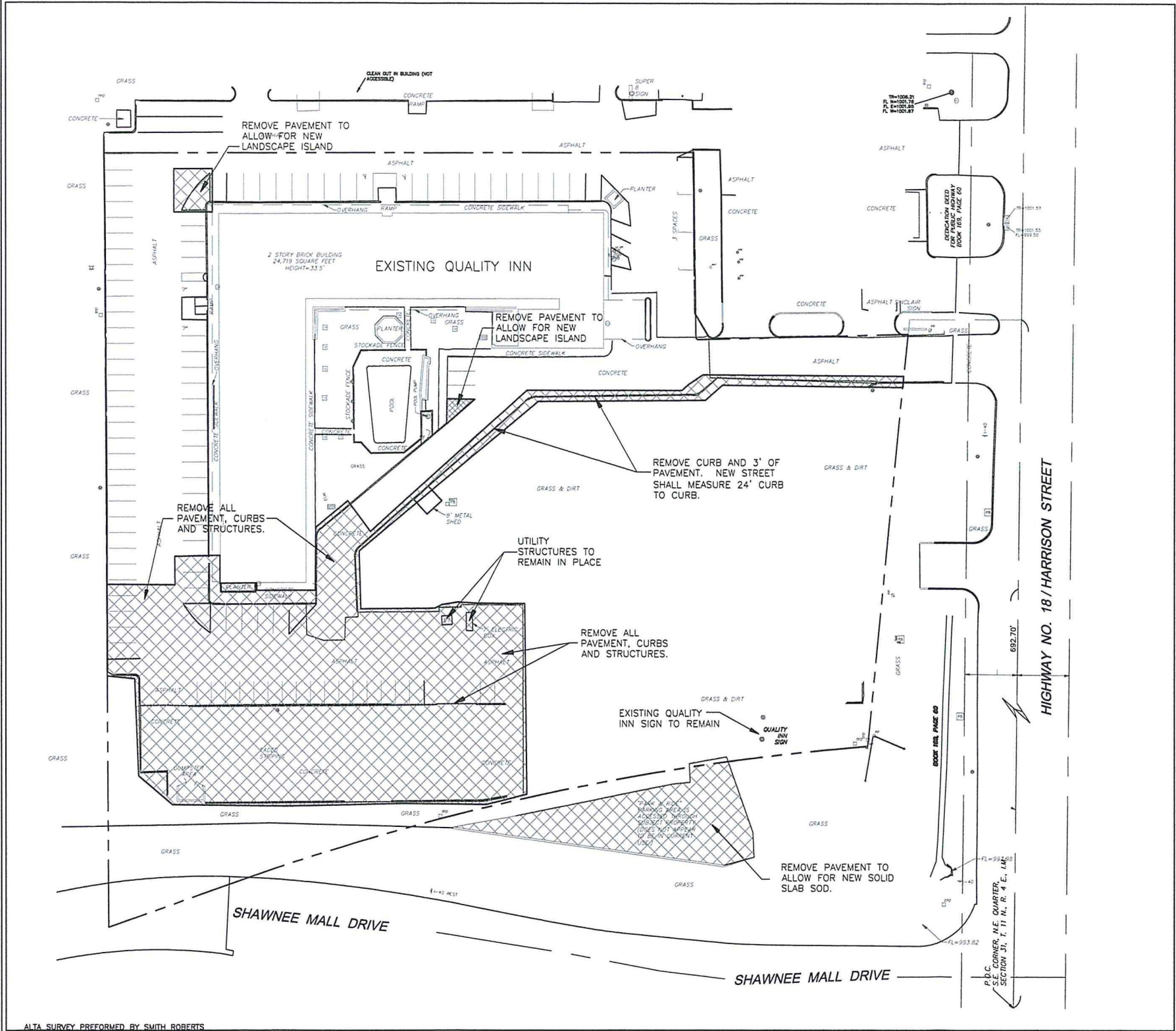


SURVEY LEGEND

- | | |
|------------------------------|------------------------------|
| - CLEAN OUT | - SAN. SEWER MANHOLE |
| - BENCH MARK | - STORM SEWER MANHOLE |
| - MAIL BOX | - TELEPHONE MANHOLE |
| - PIPE LINE VENT | - TELEPHONE PEDESTAL |
| - VENT | - TELEPHONE VAULT |
| - GAS METER | - TELEVISION PEDESTAL |
| - GAS VALVE | - FIBEROPTIC VAULT |
| - GAS RISER | - WATER METER VAULT |
| - GUARD POST | - WATER METER |
| - ROOF DRAIN | - WATER VALVE |
| - LIGHT POLE | - MONITOR WELL |
| - SIGN | - FIRE HYDRANT |
| - TREE | - PULL BOX |
| - TRAFFIC SIGNAL LIGHT POLE | - ELECTRIC MANHOLE |
| - TRAFFIC CONTROL BOX | - ELECTRIC TRANSFORMER |
| - TRAFFIC CABLE JUNCTION BOX | - ELECTRIC VAULT |
| - STORM SEWER JUNCTION BOX | - ELECTRIC JUNCTION BOX |
| - IRRIGATION CONTROL VALVE | - ELECTRIC PEDESTAL |
| - SPRINKLER HEAD | - POWER POLE |
| - SPRINKLER VALVE | - UTILITY POLE |
| - SS- SANITARY SEWER | - GUY WIRE |
| - W- WATER | - UGE- UNDERGROUND ELECTRIC |
| - X- FENCE | - TUG- TELEPHONE UNDERGROUND |
| - OHE- OVERHEAD ELECTRIC | - CT- CABLE TV |
| - STM- STORM SEWER | - P- PETROLEUM |
| - FO- FIBER OPTIC | - OHT- OVERHEAD TELEPHONE |

DEMO NOTES:

1. SHADED AREAS INDICATE WORK TO BE PERFORMED TO MAKE LOTS 1 AND 2 COMPLY WITH PUD AND C-3 ZONING CODE.



ALTA SURVEY PERFORMED BY SMITH ROBERTS
BALDISCHWILER, LLC, IN SEPTEMBER OF 2017.
SURVEY IS ATTACHED AS EXHIBIT B.

UTILITY STATEMENT

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

LEGEND

AREA TO BE REMOVED AND IMPROVED.

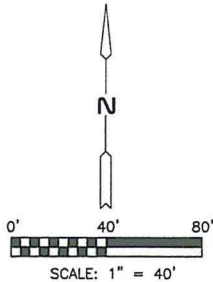
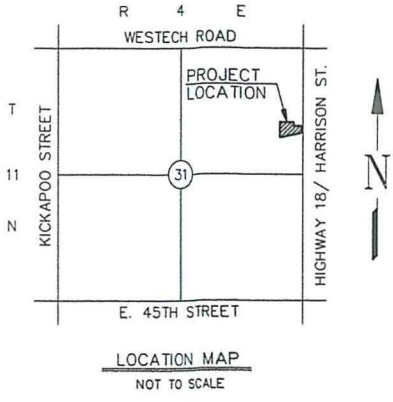


EXHIBIT C		SITE IMPROVEMENT PLAN	
TLP ASSOCIATES, INC.		SHAWNEE RETAIL DEVELOPMENT	
CIVIL ENGINEERING LAND PLANNING		SHAWNEE, OKLAHOMA 73072	
113 Spruce Ave. Yukon, OK 73099 C: 405.210.3169 EM: terry@tlp-associates.com CA NO. 7801 CA Expires 6-30-2019	DESIGNED: TLP APPROVED: DT DEVELOPER: SHIV PROPERTIES, LLC	SCALE: 1"=67' DATE: 04-22-19	SHT. NO. 3 of 7

DEVELOPER:
SHIV PROPERTIES, LLC
C/O AJAY PATEL
18235 N. 27TH AVE.
PHOENIX, AZ 85053

COMMON ACCESS PLAN
SHAWNEE RETAIL DEVELOPMENT
A PART OF THE NE/4 OF SEC. 31, T11N, R4E, 1.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA



PLAT NOTES

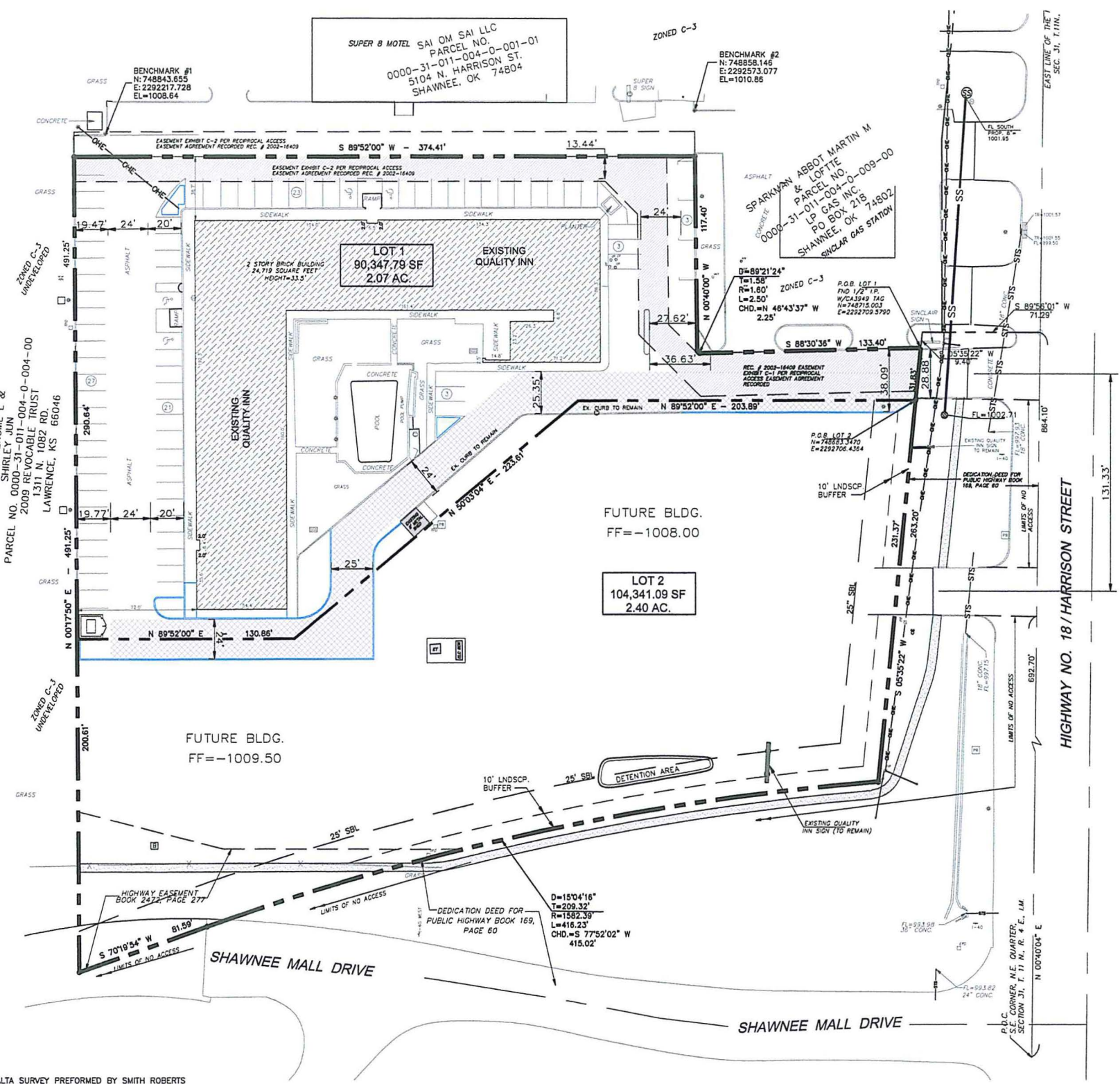
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3. DEVELOPMENT OF LOT 2 WILL COMPLY WITH C-3 ZONING OR AS AMENDED BY PUD.
4. DETENTION WILL BE PROVIDED FOR THE ENTIRE SUBDIVISION. LOCATED ON LOT 2. MAINTENANCE OF DETENTION WILL BE AS OUTLINED IN RECORDED AGREEMENT BETWEEN OWNERS OF LOT 1 AND LOT 2.

DEVELOPMENT NOTES:

1. ALL PARKING SHALL BE BY CROSS-ACCESSED AGREEMENT AND MAINTAINED BY OWNERS AS DEFINED IN POA.
2. DETENTION SHALL BE FOR BOTH LOTS AND CONSTRUCTED ON LOT 2 AND MAINTAINED AS DEFINED IN POA.
3. ALL DEVELOPMENT IN LOT 2 SHALL MEET CITY OF SHAWNEE ZONING C-3 OR AS OUTLINED IN PUD.
4. LOCATION OF CURB CUTS TO ALLOW ACCESS FROM LOT 1 TO LOT 2 SHALL BE DETERMINED AT DURING LOT 2 DEVELOPMENT PLANNING.

SURVEY LEGEND

CO - CLEAN OUT	SM - SAN. SEWER MANHOLE
BW - BENCH MARK	SS - STORM SEWER MANHOLE
MB - MAIL BOX	TM - TELEPHONE MANHOLE
PLV - PIPE LINE VENT	TP - TELEPHONE PEDESTAL
VENT - VENT	TUV - TELEPHONE VAULT
GM - GAS METER	TV - TELEVISION PEDESTAL
GR - GAS RISER	FV - FIBEROPTIC VAULT
GP - GUARD POST	WMV - WATER METER VAULT
GD - ROOF DRAIN	WM - WATER METER
LP - LIGHT POLE	WV - WATER VALVE
SG - SIGN	MW - MONITOR WELL
TR - TREE	FH - FIRE HYDRANT
TL - TRAFFIC SIGNAL LIGHT POLE	PB - PULL BOX
TCB - TRAFFIC CONTROL BOX	ET - ELECTRIC MANHOLE
TCJB - TRAFFIC CABLE JUNCTION BOX	ET - ELECTRIC TRANSFORMER
SSJ - STORM SEWER JUNCTION BOX	EV - ELECTRIC VAULT
ICV - IRRIGATION CONTROL VALVE	EJB - ELECTRIC JUNCTION BOX
SH - SPRINKLER HEAD	EP - ELECTRIC PEDESTAL
SV - SPRINKLER VALVE	PP - POWER POLE
SS - SANITARY SEWER	UP - UTILITY POLE
W - WATER	GW - GUY WIRE
F - FENCE	UE - UNDERGROUND ELECTRIC
OHE - OVERHEAD ELECTRIC	TUG - TELEPHONE UNDERGROUND
STM - STORM SEWER	CT - CABLE TV
FO - FIBER OPTIC	P - PETROLEUM
	OHT - OVERHEAD TELEPHONE



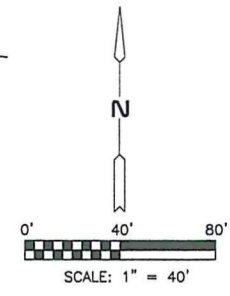
ALTA SURVEY PERFORMED BY SMITH ROBERTS BALDISCHWILER, LLC, IN SEPTEMBER OF 2017. SURVEY IS ATTACHED AS EXHIBIT B.

UTILITY STATEMENT

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

LEGEND

- PROF. CROSS ACCESS AGREEMENT
- EXISTING CROSS ACCESS AGREEMENT



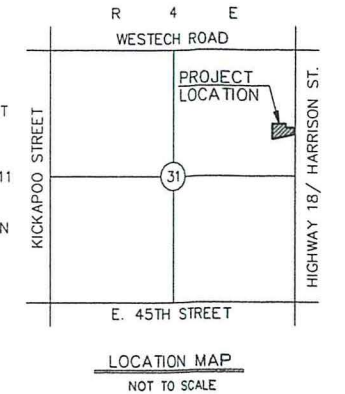
TLP ASSOCIATES, INC. CIVIL ENGINEERING LAND PLANNING		EXHIBIT D COMMON ACCESS PLAN	
113 Spruce Ave. Yukon, OK 73099 C: 405.210.3169 EM: terry@tulp-associates.com CA NO. 7901 CA Expires 6-30-2019		SHAWNEE RETAIL DEVELOPMENT SHAWNEE, OKLAHOMA 73072	
DESIGNED: TLP	APPROVED: DT	SCALE: 1"=40'	DATE: 04-22-19
DEVELOPER: SHIV PROPERTIES, LLC	PRJ. NO. 2019-106	SHT. NO. 4 of 7	

DEVELOPER:
SHIV PROPERTIES, LLC
C/O AJAY PATEL
18235 N. 27TH AVE.
PHOENIX, AZ 85053

UTILITY PLAN

SHAWNEE RETAIL DEVELOPMENT

A PART OF THE NE/4 OF SEC. 31, T11N, R4E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA
SHEET 1 OF X



PLAT NOTES

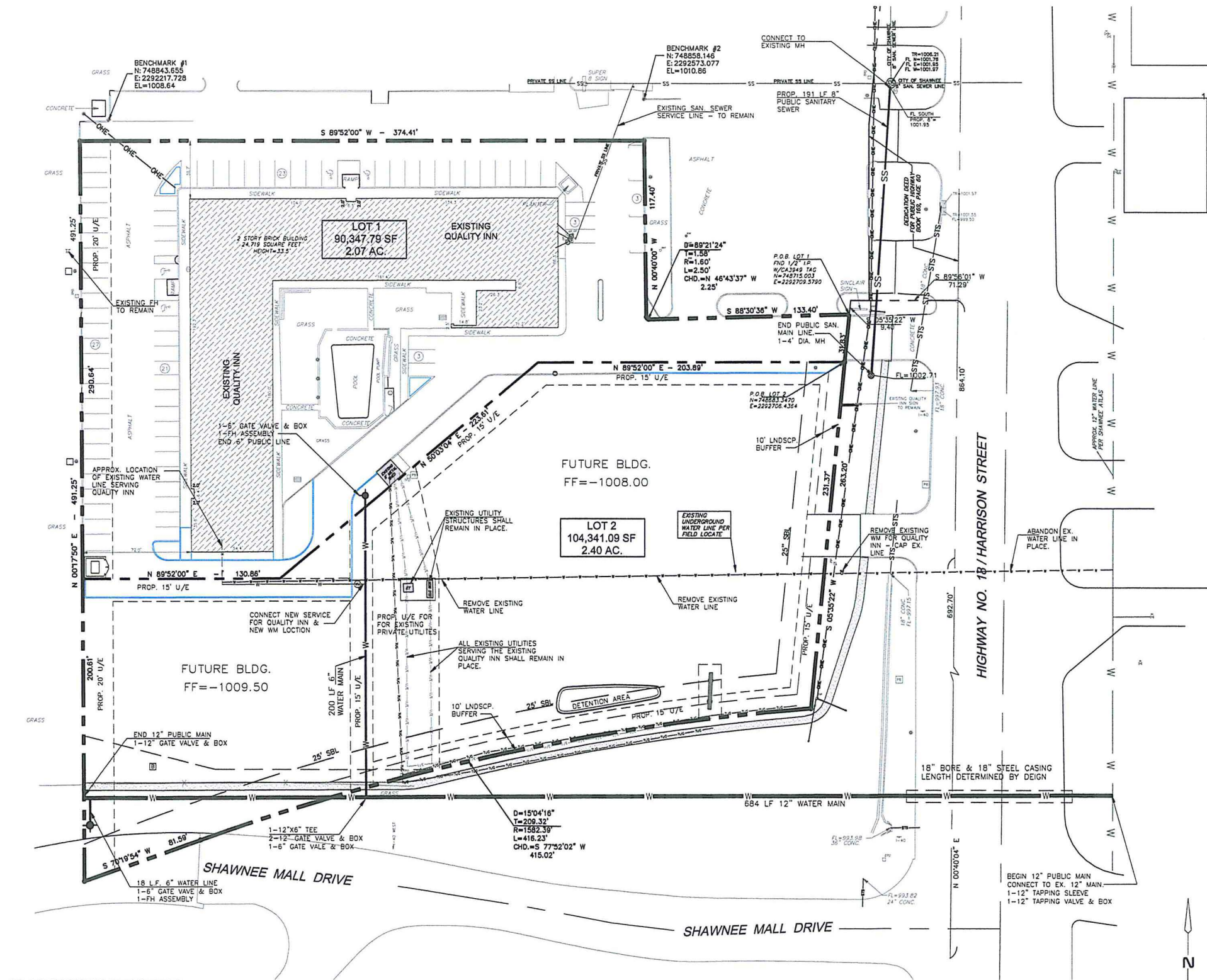
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4. DETENTION WILL BE PROVIDED FOR THE ENTIRE SUBDIVISION, LOCATED ON LOT 2. MAINTENANCE OF DETENTION WILL BE AS OUTLINED IN RECORDED AGREEMENT BETWEEN OWNERS OF LOT 1 AND LOT 2.

UTILITY NOTES:

1. WATER AND SANITARY SERVICE LINES TO SERVE FUTURE BUILDING ARE FOR REFERENCE ONLY. EXACT LOCATION WILL BE DETERMINED BY DESIGN ENGINEER AT TIME OF DEVELOPMENT AND APPROVED BY CITY.
2. PUBLIC WATER AND PUBLIC SANITARY SEWER PLANS TO SERVE LOTS ONE (1) AND TWO (2) SHALL BE SUBMITTED AT THE SAME TIME AS THE FINAL PLAT.
3. ALL PUBLIC UTILITIES SHALL BE IN PLACE AND APPROVED BY THE CITY OF SHAWNEE PRIOR TO APPROVAL OF ANY BUILDING PERMITS FOR LOT 2.

SURVEY LEGEND

○ - CLEAN OUT	⊗ - SAN. SEWER MANHOLE
BM - BENCH MARK	⊗ - STORM SEWER MANHOLE
○ - MAIL BOX	⊗ - TELEPHONE MANHOLE
○ - PIPE LINE VENT	⊗ - TELEPHONE PEDESTAL
○ - VENT	⊗ - TELEPHONE VAULT
○ - GAS METER	⊗ - TELEVISION PEDESTAL
○ - GAS VALVE	⊗ - FIBEROPTIC VAULT
○ - GAS RISER	⊗ - WATER METER VAULT
○ - GUARD POST	⊗ - WATER METER
○ - ROOF DRAIN	⊗ - WATER VALVE
○ - LIGHT POLE	⊗ - MONITOR WELL
○ - SIGN	⊗ - FIRE HYDRANT
○ - TREE	⊗ - PULL BOX
○ - TRAFFIC SIGNAL LIGHT POLE	⊗ - ELECTRIC MANHOLE
○ - TRAFFIC CONTROL BOX	⊗ - ELECTRIC TRANSFORMER
○ - TRAFFIC CABLE JUNCTION BOX	⊗ - ELECTRIC VAULT
○ - STORM SEWER JUNCTION BOX	⊗ - ELECTRIC JUNCTION BOX
○ - IRRIGATION CONTROL VALVE	⊗ - ELECTRIC PEDESTAL
○ - SPRINKLER HEAD	⊗ - POWER POLE
○ - SPRINKLER VALVE	⊗ - UTILITY POLE
SS - SANITARY SEWER	⊗ - GUY WIRE
W - WATER	⊗ - UNDERGROUND ELECTRIC
X - FENCE	⊗ - TELEPHONE UNDERGROUND
OHE - OVERHEAD ELECTRIC	⊗ - CABLE TV
STM - STORM SEWER	⊗ - PETROLEUM
FO - FIBER OPTIC	⊗ - OVERHEAD TELEPHONE



ALTA SURVEY PERFORMED BY SMITH ROBERTS
BALDISCHWILER, LLC, IN SEPTEMBER OF 2017.
SURVEY IS ATTACHED AS EXHIBIT B.

UTILITY STATEMENT

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LEGEND

— W —	PROP. PUBLIC WATER LINE
— SS —	PROP. PUBLIC SANITARY SEWER LINE
— S —	PROP. PUBLIC SIDEWALK

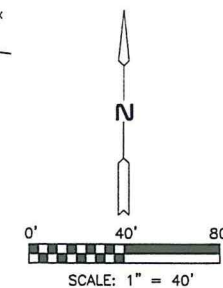
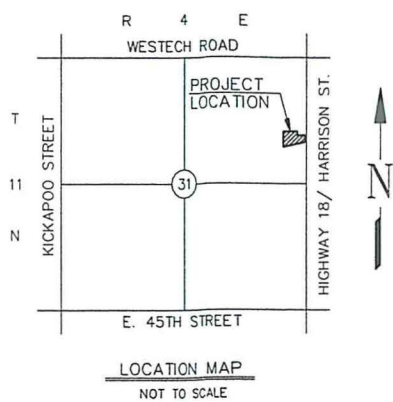


EXHIBIT E		UTILITY PLAN	
SHAWNEE RETAIL DEVELOPMENT		SHAWNEE, OKLAHOMA 73072	
113 Spruce Ave. Yukon, OK 73099 C: 405.210.3169 E: terry@tulp-associates.com CA No. 7901 CA Expires 6-30-2019	DESIGNED: TLP	APPROVED: DT	DATE: 04-22-19 SHT. NO. 5 of 7
	DEVELOPER: SHIV PROPERTIES, LLC		

DEVELOPER:
SHIV PROPERTIES, LLC
C/O AJAY PATEL
18235 N. 27TH AVE.
PHOENIX, AZ 85053

DRAINAGE PLAN
SHAWNEE RETAIL DEVELOPMENT
A PART OF THE NE/4 OF SEC. 31, T11N, R4E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA

- PLAT NOTES
1. ALL STREETS ARE PRIVATE.
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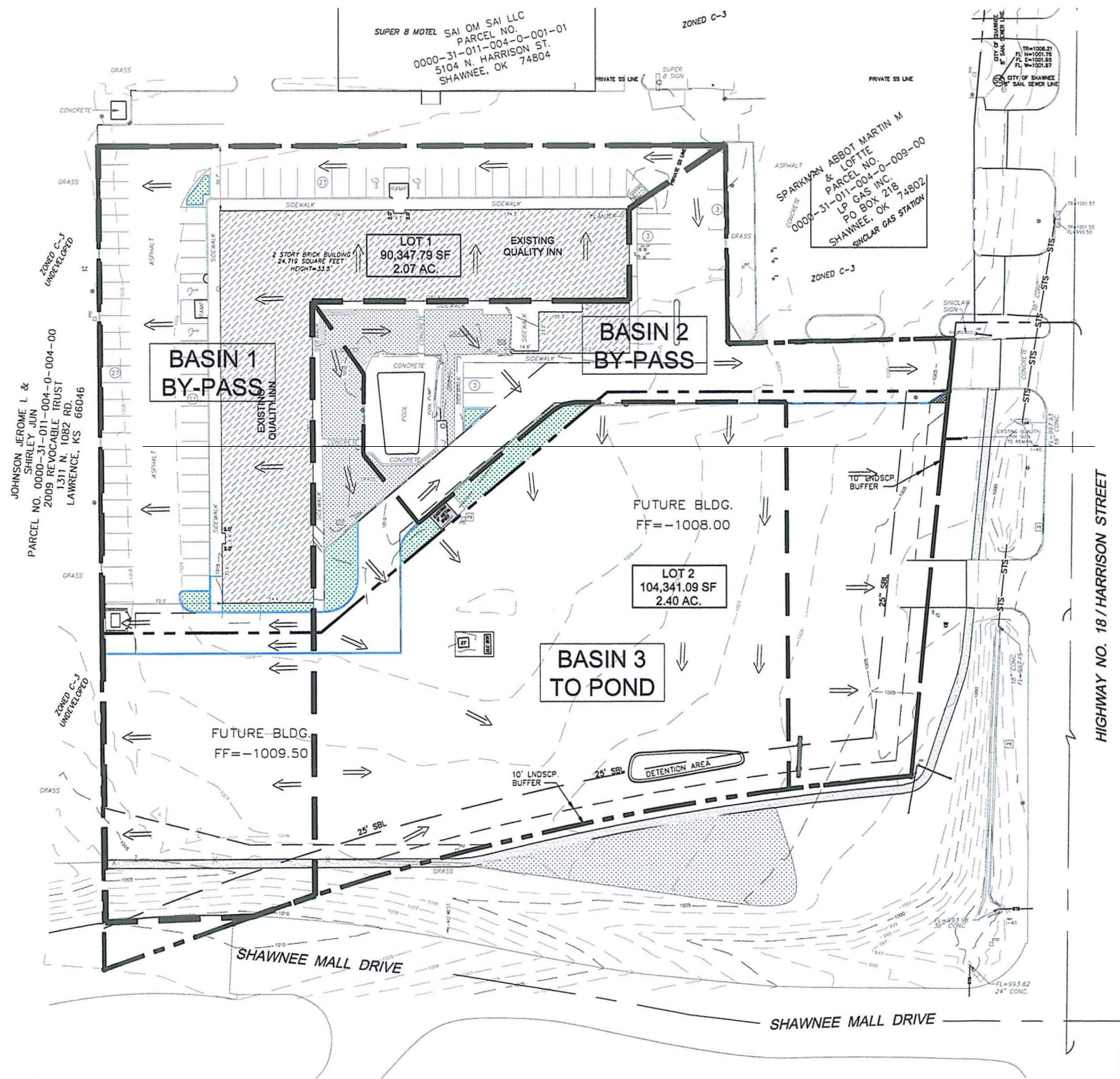
- DRAINAGE NOTES:
1. BASINS 1 AND 2 SHALL RELEASE STORM WATER AS "BY-PASS" BASINS.
 2. IF DETENTION IS REQUIRED, IT WILL BE PROVIDED ON LOT 2.

PRELIMINARIES DRAINAGE CALCULATIONS

HISTORIC CONDITIONS:		PROP. DEVELOPED CONDITIONS:	
DA	= 4.47 AC.	DA	= 4.47 AC.
SLOPE	= 1.30%	SLOPE	= 1.30%
GRASS	= 10%	GRASS	= 20%
IMPERVIOUS	= 90%	IMPERVIOUS	= 80%
WT. C	= 0.91	WT. C	= 0.86
L OVERLAND	= 460'	L OVERLAND	= 260'
K FACTOR	= 0.372	WT K FACTOR	= 0.5056
Tc	= 8.57 min.	Tc	= 9.43 min.
Q25	= 30.68 cfs	Q25	= 28.33 cfs
Q50	= 34.87 cfs	Q50	= 32.20 cfs
Q100	= 38.75 cfs	Q100	= 35.87 cfs

SURVEY LEGEND

- | | |
|-----------------------------------|------------------------------|
| CO - CLEAN OUT | SM - SAN. SEWER MANHOLE |
| BM - BENCH MARK | SSM - STORM SEWER MANHOLE |
| MB - MAIL BOX | TM - TELEPHONE MANHOLE |
| PLV - PIPE LINE VENT | TP - TELEPHONE PEDESTAL |
| V - VENT | TUV - TELEPHONE VAULT |
| GM - GAS METER | TPV - TELEVISION PEDESTAL |
| GV - GAS VALVE | FOV - FIBEROPTIC VAULT |
| GR - GAS RISER | WMV - WATER METER VAULT |
| GP - GUARD POST | WM - WATER METER |
| RD - ROOF DRAIN | WV - WATER VALVE |
| LP - LIGHT POLE | MW - MONITOR WELL |
| S - SIGN | FH - FIRE HYDRANT |
| T - TREE | PB - PULL BOX |
| TSLP - TRAFFIC SIGNAL LIGHT POLE | EM - ELECTRIC MANHOLE |
| TCB - TRAFFIC CONTROL BOX | ET - ELECTRIC TRANSFORMER |
| TJCB - TRAFFIC CABLE JUNCTION BOX | EV - ELECTRIC VAULT |
| SSJB - STORM SEWER JUNCTION BOX | EJCB - ELECTRIC JUNCTION BOX |
| ICV - IRRIGATION CONTROL VALVE | EP - ELECTRIC PEDESTAL |
| SH - SPRINKLER HEAD | PP - POWER POLE |
| SV - SPRINKLER VALVE | UP - UTILITY POLE |
| SS - SANITARY SEWER | GW - GUY WIRE |
| W - WATER | UGE - UNDERGROUND ELECTRIC |
| F - FENCE | TUG - TELEPHONE UNDERGROUND |
| OE - OVERHEAD ELECTRIC | CT - CABLE TV |
| OS - OVERHEAD SEWER | P - PETROLEUM |
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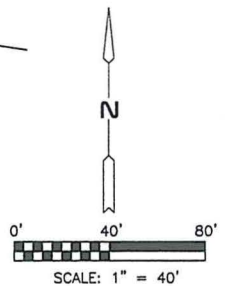


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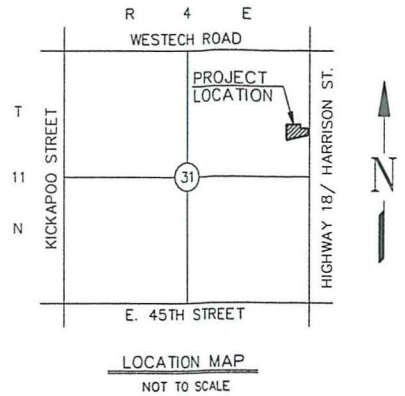
- LEGEND
- PROP. DRAINAGE BASIN BOUNDARY
 - => PROP. FLOW DIRECTION



TLP ASSOCIATES, INC. CIVIL ENGINEERING LAND PLANNING		EXHIBIT F DRAINAGE PLAN	
113 Spruce Ave. Yukon, OK 73099 C: 405.210.3169 EM: terry@tlp-associates.com CA No. 7891 CA Expires 6-30-2019		SHAWNEE RETAIL DEVELOPMENT SHAWNEE, OKLAHOMA 73072	
DESIGNED: TLP	APPROVED: DT	SCALE: 1"=40'	DATE: 04-22-19
DEVELOPER: SHIV PROPERTIES, LLC	PRJ. NO: 2019-106	SHT. NO: 6 of 7	

DEVELOPER:
SHIV PROPERTIES, LLC
C/O AJAY PATEL
18235 N. 27TH AVE.
PHOENIX, AZ 85053

LANDSCAPE PLAN
SHAWNEE RETAIL DEVELOPMENT
A PART OF THE NE/4 OF SEC. 31, T11N, R4E, I.M.
CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA



PLAT NOTES

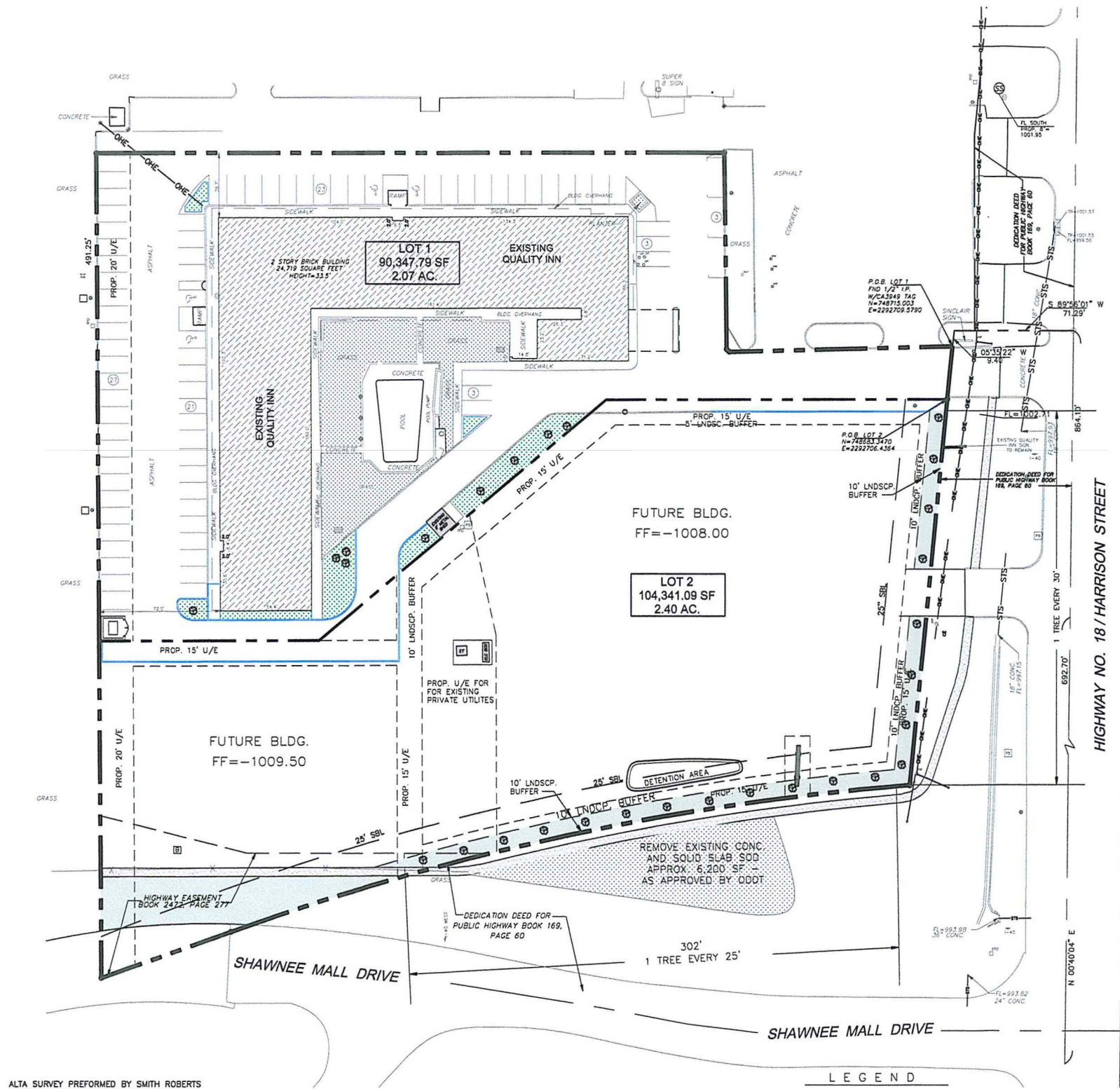
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LANDSCAPE NOTES FOR LOT 1:

- | | | | |
|--------------------------|---|----------|------|
| 1. EXISTING LANDSCAPE | = | 6264 SF. | 6.9% |
| 2. PROP. LANDSCAPE | = | 3041 SF | 3.4% |
| 3. TOTAL AREA LANDSCAPED | = | 9,305 SF | 10.3 |

LANDSCAPE NOTES FOR LOT 2:

1. 10' AND 5' LANDSCAPE BUFFERS AS SHOWN ON THIS EXHIBIT.
2. PROPOSED MIN. OF 18% OF LOT SHALL BE LANDSCAPED.
3. ALL PARKING LOT LANDSCAPE CODES SHALL MEET STANDARD C-3 ZONING REQUIREMENT.
4. LANDSCAPE BUFFERS ALONG HARRISON ROAD AND SHAWNEE MALL ROAD SHALL HAVE ADDITIONAL TREES AS SHOWN THIS EXHIBIT AND AS OUTLINED IN THE PUD.



ALTA SURVEY PERFORMED BY SMITH ROBERTS
BALDISCHWILER, LLC, IN SEPTEMBER OF 2017.
SURVEY IS ATTACHED AS EXHIBIT B.

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PROP. LANDSCAPE BUFFERS ON LOT 2

EXISTING LANDSCAPING

PROP. LANDSCAPING LOT 1

ODOT PARKING AREA - REMOVE AND RE-SOD AS APPROVED BY ODOT.;

PROP. TREE

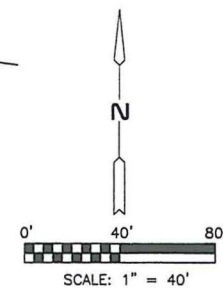


EXHIBIT G		LANDSCAPE PLAN	
SHAWNEE RETAIL DEVELOPMENT		SHAWNEE, OKLAHOMA 73072	
113 Spruce Ave. Yukon, OK 73099 C: 405.210.3169 EM: terry@tlp-associates.com CA NO. 7801 CA Expires 6-30-2019	DESIGNED: TLP	APPROVED: DT	DATE: 04-22-19
	DEVELOPER: SHIV PROPERTIES, LLC	PRJ. NO. 2019-105	SHT. NO. 7 of 7

April 22, 2019

City of Shawnee
Planning Department
Ms. Rebeca Blaine, Planning Director
222 N. Broadway
Shawnee, OK 74801

RE: **DESIGN STATEMENT FOR PUD**
Shawnee Retail Development
NE ¼, Section 31, T11N, R4E, I.M.
Pottawatomie County, Oklahoma

To Whom it may concern:

Mr. Nilesh Patel, of Shiv Properties, LLC has requested TLP Associates, Inc. submit a PUD for Shawnee Retail Development. The PUD contains a total of 4.47 acres and is located at 4900 N. Harrison Street. This plat creates two lots from this property. Lot One (2.07 acres) will be for the existing Quality Inn Motel and Lot 2 (2. acres) will be for future development.

Please proceed with the City zoning process and contact me for any revisions as required by City staff for an approved PUD.

~~Filing fee and ownership lists will be submitted by April 30th.~~

Respectfully submitted:



Terry L. Pollock
President

Darin Teeman, P.E.
Chief Engineer

Enclosures: 10 copies of Design Statement

Cc: Nilesh Patel, Owner
Harry Patel, Manager



PLANNING COMMISSION APPLICATION

Planning Department

222 N. Broadway
Shawnee, OK 74801
(405) 878-1616 Fax (405) 878-1587
www.ShawneeOK.org

For Office Use Only	
Case Number:	<u>PO 8-19</u>
Project Number:	<u>190401</u>
Date Filed:	<u>5-3-2019</u>
_____ Planning Commission Secretary	

REQUEST:

____ Rezoning
____ Conditional Use Permit
____ Rezoning w/Conditional Use Permit
X Planned Unit Development

I, the undersigned, do hereby respectfully make application and petition to the City Commission to amend the zoning map, and to change the zoning district of the Shawnee area, from C-3 District to PUD District, as hereinafter requested, and in support of this application, the following facts are shown:

PROPERTY LOCATION (STREET ADDRESS): 4900 N. HARRISON STREET

LEGAL DESCRIPTION: SEE ATTACHED IN DESIGN STATEMENT PAR. 2.0

PROPERTY OWNER (S): MR. NILESH PATEL

PROPERTY AGENT (APPLICANT): TERRY L. POLLOCK TLP ASSOCIATES, INC.

APPLICANT'S ADDRESS: 113 SPRUCE AVE

CITY: YUKON STATE: OK ZIP: 73099

EMAIL ADDRESS: TERRY @ TLP-ASSOCIATES.COM

TELEPHONE NUMBER: (405) 210-3169 CONTACT NUMBER: (405) 210-3169

DIMENSIONS OF PROPERTY: AREA: 4.47 AC. WIDTH: 479.82'
LENGTH: 491.25' FRONTAGE: 208.36'

CURRENT ZONING: C-3 CURRENT USE: COMMERCIAL

PROPOSED ZONING: PUD PROPOSED USE: COMMERCIAL

With the filing of this application, I acknowledge that I have been informed of off-street parking, fencing and paving requirements in regard to the zoning I have requested as witnessed by my signature.

APPLICATION, OFFICIAL OWNERSHIP LIST AND PAYMENT
MUST BE RECEIVED 30 DAYS PRIOR TO MEETING

TLP
SIGNATURE OF APPLICANT

FOR STAFF USE ONLY

REZONING &/OR C.U.P FEE \$ 280.00

RECEIPT NO. 02290296

PLANNED UNIT DEVELOPMENT FEE \$ 550.00

SIGN DEPOSIT \$ 50.00

(Refundable if Applicant returns 48 hrs. after City Commission Meeting)

PLANNING COMMISSION ACTION: _____ DATE: _____

CITY COMMISSION ACTION: _____ DATE: _____

PLACE ON ZONING MAP: _____ ORDINANCE NO.: _____

City of Shawnee OK
405-878-1616

RECH: 02290296 5/06/2019 10:36 AM
OPER: KG TERM: 020
REF#: 91319
PAID BY:

TRAN: 401.0000 BUILDING PERMIT
190401 550.00CR
TLP ASSOCIATES, INC
4900 N HARRISON AVE
Z-REZONING 550.00CR

TENDERED: 550.00 CHECK
APPLIED: 550.00-

CHANGE: -----
0.00

Visit www.ShawneeOK.org
For More Information



RECEIVED

MAY 02 2019

PLANNING / CODE

First American Title Insurance Company

123 West Highland

Shawnee, OK 74801

Phone: (405)275-0266 / Fax: (866)721-6216

PR: SOCENT

Ofc: 2199 (542)

Final Invoice

To: Harry Patel
4900 North Harrison
Shawnee, OK 74804

Invoice No.: 542 - 219953052

Date: 04/30/2019

Our File No.: 2401307-SH99

Title Officer:

Escrow Officer:

Customer ID: 2000866

Liability Amounts

Attention:

Your Ref.:

RE: Property:
4900 North Harrison, Shawnee, OK

Buyers:

Sellers: Shiv Properties LLC

Description of Charge	Invoice Amount
Ownership Report	\$250.00

INVOICE TOTAL \$250.00

Comments: DELIVER TO: HARRY PATEL
ATTN: HARRY PATEL
REF# 4900 N. HARRISON

OWNERSHIP REPORT
(QUALITY INN)

Thank you for your business!

*To assure proper credit, please send a copy of this Invoice and Payment to:
Attention: Accounts Receivable Department
PO Box 776119
Chicago, IL 60677-6119*

STATE OF OKLAHOMA)
) §:
COUNTY OF POTTAWATOMIE)

76

By: *Michelle Cook*

Michelle Cook

Abstractor License No. 3286

OAB Certificate of Authority # 017

File No. 2401307-SH99

OWNERSHIP LIST

ORDER NO. 2401307

DATE PREPARED: April 29, 2019

EFFECTIVE DATE: April 19, 2019 at 7:30 am

OWNER	LOT	BLK	ADDITION
SHIV PROPERTIES LLC C/O AJAY PATEL 6635 W. HAPPY VALLEY RD GLENDALE, AZ 85310			BEG SE/C NE N864.10' W71.29' S5*9.40' POB SW88*133.40' ON A CURVE TO R A RADIUS 1.60' A DIST OF 2.50' N117.40' W374.41' S491.25' N70*E81.59' TH ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1582.39' ALG N R/W LINE A DIS OF 416.23' TH N05*E263.20' POB (31-11N-4E)
MAPLE DEVELOPMENT LLC 12204 N I-35 SERVICE ROAD OKC, OK 73113			BEGINNING SE/C NE/4 N1110.13' W586.57' POB S532.92' TO A POINT ON THE NORTH RIGHT-OF- WAY LINE OF I-40 W68.43' S38.74' S74*36'43"W230.17' S66*47'47"W98.58' S76*3'45"W98.02' S88*23'32"W105.03' TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF RAILROAD N2*44'20"W691.14' E605.24' POB (31-11N-4E)
JOHNSON JEROME L & SHIRLEY JUN 2009 REVOCABLE TRUST 1311 N 1082 RD LAWRENCE, KS 66046			BEG 48'W & 1285.62'S NE/C E/2 NE W1176.82' TO THE E R/W LINE OF AT&SF RR S ALG RR 303.70' E1143.52' N4*E240.34' N63.37' POB POB LESS .16 TO STATE & LESS .39 ACRES (WD 2017- 2345) (31-11N-4E)

SAI OM SAI LLC 5104 N HARRISON SHAWNEE, OK 74804			A TR IN E/2 NE DES AS BEG SE/C NE TH N 864.10' W71.29' S5*W9.40' S88*W 133.40' TH ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1.60' (A CHORD BEARING N46*W CHORD A LENGTH OF 2.25') AN ARC DIS OF 2.5' TH N 117.40'POB TH W 374.41' N139.50' E351.50' S106.20' E22.29' S 33.30'POB SUPER 8 MOTEL (31-11N-4E)
SAI OM SAI LLC 5104 N HARRISON SHAWNEE, OK 74804			A .39 AC TRACT IN THE E/2 NE/4 OF SEC.31-T11N-R4E
SPARKMAN O L L P GAS INC P O BOX 218 SHAWNEE, OK 74802			10-SU BEG SE/C NE N00*40'04" E ALG E LINE 864.4' W59.70' TRUE POB BEING W R/W STATE HWY 18 W11.59' SW9.40' SW 133.40' TH ON A CURVE TO RIGHT A RADIUS OF 1.60' A DIS OF 2.50' N 147.40' N45*E 14.38' E 141.51' TO A POINT OF W R/W HWY TH S5*W ALG HWY R/W 28.08' TH S 117' POB
CANADIAN VALLEY ELECTRIC CO-OP P O BOX 751 SEMINOLE, OK 74868	1	1	YAHGNEE
LAXMI INN INC % DAYS INN 5107 N HARRISON SHAWNEE, OK 74804			PT N1/2 S1/2 NW, BEG SW/C N1/2 S1/2 NW E128.05' & N200'POB E300' N200' W315.58' SE125.61' S75.45'POB DAYS INN (32-11N-4E)
HARRISON PROPERTY INC 9501 S I-35 ROAD APT 1608 MOORE, OK 73160			BEG 128.05'E SW/C N1/2 S1/2 NW E300' N200' W300' S200' POB. (32-11N-4E)

LAFRE 5839 SEBASTIAN PLACE STE 102 SAN ANTONIO, TX 78249EDA FAMILY PARTNERSHIP			S2 S2 NW BEG N675.06' & E128.05' SW/C S111.97' SE CURVE TO RIGHT 452.83' N204.13' W440.95' POB DENNY'S RESTAURANT
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CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P08-19

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezone of property located within the City of Shawnee.

The property requesting rezoning is described as follows:

A tract of land lying in the East half of the Northeast Quarter (E/2 NE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as follows:
Beginning at the Southeast Corner of the Northeast Quarter (NE/4) of Section 31, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, State of Oklahoma; Thence North 00°40'04" East along the East line of said Quarter Section a distance of 864.10 feet; Thence South 89°56'01" West a distance of 71.29 feet; Thence South 05°35'22" West a distance of 9.40 feet to the true point of beginning, said point being on the West Right-of-Way line of State Highway No. 18; Thence South 88°30'36" West a distance of 133.40 feet; Thence on a curve to the right having a radius of 1.60 feet, (a chord bearing North 46°43'37" West, chord length of 2.25 feet) an arc distance of 2.50 feet; Thence North 00°40'00" West a distance of 117.40 feet; Thence South 89°52'00" West a distance of 374.41 feet; Thence South 00°17'50" East a distance of 491.25 feet to a point on the North Right-of-Way line of Interstate Highway No. 40; Thence North 70°19'54" East along said North Right-of-Way line a distance of 81.59 feet; Thence on a curve to the right having a radius of 1582.39 feet, (a chord length of 415.02 feet) along said North Right-of-Way line a distance of 416.23 feet, to a point on the West Right-of-Way line of State Highway No. 18; Thence North 05°35'22" East along said West Right-of-Way line a distance of 263.20 feet to the true point or place of beginning.

General Location Known As:
4900 North Harrison, Shawnee, Oklahoma, 74804
Current Zoning Classification: C-3; Highway Commercial District
Requested Zoning Classification:
PUD; Planned Unit Development
Proposed Use of Property: Commercial
Applicant: TLP Associates, Inc

The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

INTERSTATE 40 WESTBOUND

HARRISON

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9th St. Shawnee, Oklahoma, as follows:

June 5th, 2019 AT 1:30 P.M.: CITY OF SHAWNEE PLANNING COMMISSION
June 17th, 2019 AT 6:00 P.M.: CITY OF SHAWNEE CITY COMMISSION

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone. The Commission reserves the right to limit discussion and debate on the proposed rezone in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the ap-

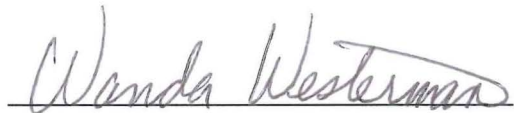
Affidavit of Publication

The Shawnee News-Star
215 N. Bell
Shawnee OK 74801
(405) 273-4200

State of Oklahoma
County of Pottawatomie

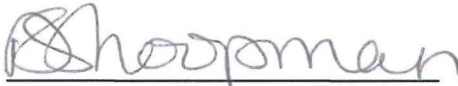
I, Wanda Westerman, of lawful age, being duly sworn upon oath, deposes and says that I am the Legal Advertising Account Executive of The Shawnee News-Star, a Daily publication that is a "legal newspaper" as that phrase is defined in 25 O.S. §106 for the City of Shawnee, for the County of Pottawatomie, in the State of Oklahoma, and that the attachment hereto contains a true and correct copy of what was actually published in said legal newspaper in consecutive issues on the following date(s):

Insertion Date(s): May 19th, 2019
Publishing Fee: \$132.50



Wanda Westerman, Account Executive

Signed and sworn to before me this 20th day of May, 2019.



Danielle Shoopman, Notary Public
My Commission Expires: March 5th, 2022
Commission No18002220



CITY OF SHAWNEE
PUBLIC HEARING NOTICE
CASE #P08-19

Notice is hereby given that the City of Shawnee, Oklahoma, will conduct a public hearing on a proposed rezone of property located within the City of Shawnee.

The property requesting rezoning is described as follows:

A tract of land lying in the East half of the Northeast Quarter (E/2 NE/4) of Section Thirty-one (31), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, being described as follows:

Beginning at the Southeast Corner of the Northeast Quarter (NE/4) of Section 31, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, State of Oklahoma; Thence North 00°40'04" East along the East line of said Quarter Section a distance of 864.10 feet; Thence South 89°56'01" West a distance of 71.29 feet; Thence South 05°35'22" West a distance of 9.40 feet to the true point of beginning, said point being on the West Right-of-Way line of State Highway No. 18; Thence South 88°30'36" West a distance of 133.40 feet; Thence on a curve to the right having a radius of 1.60 feet, (a chord bearing North 46°43'37" West, chord length of 2.25 feet) an arc distance of 2.50 feet; Thence North 00°40'00" West a distance of 117.40 feet; Thence South 89°52'00" West a distance of 374.41 feet; Thence South 00°17'50" East a distance of 491.25 feet to a point on the North Right-of-Way line of Interstate Highway No. 40; Thence North 70°19'54" East along said North Right-of-Way line a distance of 81.59 feet; Thence on a curve to the right having a radius of 1582.39 feet, (a chord length of 415.02 feet) along said North Right-of-Way line a distance of 416.23 feet, to a point on the West Right-of-Way line of State Highway No. 18; Thence North 05°35'22" East along said West Right-of-Way line a distance of 263.20 feet to the true point or place of beginning.

General Location Known As:	<u>4900 North Harrison, Shawnee, Oklahoma, 74804</u>
Current Zoning Classification:	<u>C-3; Highway Commercial District</u>
Requested Zoning Classification:	<u>PUD; Planned Unit Development</u>
Proposed Use of Property:	<u>Commercial</u>
Applicant:	<u>TLP Associates, Inc.</u>

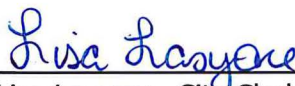
The "Zoning Map of the City of Shawnee, Oklahoma" will be amended accordingly to reflect such change if approved by the City Commission.

The public hearing will be held in the City Commission Chambers in City Hall, 16 W. 9th St. Shawnee, Oklahoma, as follows:

June 5 th , 2019	AT 1:30 P.M.:	CITY OF SHAWNEE PLANNING COMMISSION
June 17 th , 2019	AT 6:00 P.M.:	CITY OF SHAWNEE CITY COMMISSION

At this time any interested citizen of Shawnee, Oklahoma will have the opportunity to appear and be heard with regard to the rezone. The Commission reserves the right to limit discussion and debate on the proposed rezone in the public hearing, in which event those persons appearing in support or opposition of the proposed rezone will be allotted equal time. Any formal protest must be filed in writing with the City Clerk during normal working hours before 5:00 p.m. a minimum of three (3) days prior to the hearing. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Planning Department at 405-878-1616. A copy of the application is available for public inspection during normal working hours in the Planning Secretary's office at 222 N. Broadway.

Witness my hand this 14th day of May, 2019.


Lisa Lasyone, City Clerk



ORDINANCE NO. ____NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND LYING IN THE EAST HALF OF THE NORTHEAST QUARTER (E/2 NE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER (NE/4) OF SECTION 31, TOWNSHIP 11 NORTH, RANGE 4 EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, STATE OF OKLAHOMA; THENCE NORTH 00°40'04" EAST ALONG THE EAST LINE OF SAID QUARTER SECTION A DISTANCE OF 864.10 FEET; THENCE SOUTH 89°56'01" WEST A DISTANCE OF 71.29 FEET; THENCE SOUTH 05°35'22" WEST A DISTANCE OF 9.40 FEET TO THE TRUE POINT OF BEGINNING, SAID POINT BEING ON THE WEST RIGHT-OF-WAY LINE OF STATE HIGHWAY NO. 18; THENCE SOUTH 88°30'36" WEST A DISTANCE OF 133.40 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1.60 FEET, (A CHORD BEARING NORTH 46°43'37" WEST, CHORD LENGTH OF 2.25 FEET) AN ARC DISTANCE OF 2.50 FEET; THENCE NORTH 00°40'00" WEST A DISTANCE OF 117.40 FEET; THENCE SOUTH 89°52'00" WEST A DISTANCE OF 374.41 FEET; THENCE SOUTH 00°17'50" EAST A DISTANCE OF 491.25 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY NO. 40; THENCE NORTH 70°19'54" EAST ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 81.59 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1582.39 FEET, (A CHORD LENGTH OF 415.02 FEET) ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 416.23 FEET, TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF STATE HIGHWAY NO. 18; THENCE NORTH 05°35'22" EAST ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 263.20 FEET TO THE TRUE POINT OR PLACE OF BEGINNING, FROM ZONING CLASSIFICATION C-3; HIGHWAY COMMERCIAL DISTRICT TO PUD; PLANNED UNIT DEVELOPMENT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

WHEREAS, pursuant to notice duly given as required by law, a public hearing conducted by the Board of Commissioners of the City of Shawnee, Oklahoma on the 17th day of June, 2019, upon an application to rezone certain properties located in the City of Shawnee, Oklahoma, from zoning classification C-3; Highway Commercial District to PUD; Planned Unit Development.

WHEREAS, the Planning Commission of the City of Shawnee has conducted one or more public hearings on said application pursuant to notice as required by law and has submitted its final report and recommendation upon said application to the Board of Commissioners; and,

WHEREAS, it appears to be in the best interest of the City of Shawnee and the inhabitants thereof for said properties to be rezoned to PUD; Planned Unit Development.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

SECTION 1: That the following described property located in the City of Shawnee, Oklahoma, to-wit: A TRACT OF LAND LYING IN THE EAST HALF OF THE NORTHEAST QUARTER (E/2 NE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER (NE/4) OF SECTION 31, TOWNSHIP 11 NORTH, RANGE 4 EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, STATE OF OKLAHOMA; THENCE NORTH 00°40'04" EAST ALONG THE EAST LINE OF SAID QUARTER SECTION A DISTANCE OF 864.10 FEET; THENCE SOUTH 89°56'01" WEST A DISTANCE OF 71.29 FEET; THENCE SOUTH 05°35'22" WEST A DISTANCE OF 9.40 FEET TO THE TRUE POINT OF BEGINNING, SAID POINT BEING ON THE WEST RIGHT-OF-WAY LINE OF STATE HIGHWAY NO. 18; THENCE SOUTH 88°30'36" WEST A DISTANCE OF 133.40 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1.60 FEET, (A CHORD BEARING NORTH 46°43'37"

WEST, CHORD LENGTH OF 2.25 FEET) AN ARC DISTANCE OF 2.50 FEET; THENCE NORTH 00°40'00'' WEST A DISTANCE OF 117.40 FEET; THENCE SOUTH 89°52'00'' WEST A DISTANCE OF 374.41 FEET; THENCE SOUTH 00°17'50'' EAST A DISTANCE OF 491.25 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY NO. 40; THENCE NORTH 70°19'54'' EAST ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 81.59 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 1582.39 FEET, (A CHORD LENGTH OF 415.02 FEET) ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 416.23 FEET, TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF STATE HIGHWAY NO. 18; THENCE NORTH 05°35'22'' EAST ALONG SAID WEST RIGHT-OF-WAY LINE A DISTANCE OF 263.20 FEET TO THE TRUE POINT OR PLACE OF BEGINNING, FROM ZONING CLASSIFICATION C-3; HIGHWAY COMMERCIAL DISTRICT TO PUD; PLANNED UNIT DEVELOPMENT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

PASSED AND APPROVED this 17th day of June, 2019.

RICHARD FINLEY, MAYOR

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Approved as to form and legality this 17th day of June, 2019.

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners**16.**

Meeting Date: 06/17/2019

Warranty Deed

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information**Title of Item for Agenda**

Discussion, consideration, and possible action to convey real estate owned by the City by entering into, signing, and acknowledging a certain proposed Warranty Deed, between the City of Shawnee, as Grantor, and the Independent School District No. 93 of Pottawatomie County, Oklahoma, aka Shawnee Public Schools, as Grantee, specifically regarding the following property: A tract of land and improvements within the City of Shawnee, Pottawatomie County, Oklahoma described as follows: Beginning at a point 1463.18 feet south of the NW Corner of the NW/4 of Section Thirteen (13), Township Ten (10) North, Range Three (3) East of the Indian Meridian, thence East 400 feet; thence South 260 feet; thence West 400 feet; thence North 260 feet to the point of the beginning, and containing 2.388 acres, more or less. And, also authorizing the Mayor to sign, execute, and enter into said Deed on behalf of the City.

AttachmentsWarranty Deed

KNOW ALL MEN BY THESE PRESENTS:

That The City of Shawnee, Oklahoma, a municipal corporation of Pottawatomie County, State of Oklahoma, party of the first part, in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the **Independent School District No. 93 of Pottawatomie County, Oklahoma, a/k/a Shawnee Public Schools**, 326 N. Union, Shawnee, Oklahoma 74801, party of the second part, the real property and premises located in Pottawatomie County, Oklahoma (“hereinafter the Property”), as are fully described as follows:

Beginning at a point 1463.18 feet south of the NW Corner of the NW/4 of Section Thirteen (13) , Township Ten (10) North, Range Three (3) East of the Indian Meridian, thence East 400 feet; thence South 260 feet; thence West 400 feet; thence North 260 feet to the point of the beginning, and containing 2.388 acres, more or less

together with all the improvements thereon and appurtenances thereunto belonging, subject to rights-of-ways, easements, building and use restrictions and covenants of record, and thereunto belonging;

To have and to hold said described real property and premises and easement unto the said party of the second part, and to his successors and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

In Witness Whereof, the City of Shawnee, Oklahoma, a Municipal Corporation, Party of the First, has caused these presents to be signed by its Mayor, and its corporate seal to be affixed the day and the year below written.

Signed and delivered this ____ day of June, 2019.

Attest: **City of Shawnee, Oklahoma,**
a Municipal Corporation

CITY CLERK

MAYOR

ACKNOWLEDGMENT

STATE OF OKLAHOMA)
) SS:
COUNTY OF POTTAWATOMIE)

Before me, in and for said County and State, on this ____ day of June, 2019, personally appeared Richard Finley, to me known to be the identical person who executed the within and foregoing instrument as its Mayor and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

NOTARY PUBLIC

[SEAL]

Regular Board of Commissioners

17.

Meeting Date: 06/17/2019

Admin Rpt

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Administrative Reports

Attachments

No file(s) attached.

Regular Board of Commissioners

17.a.

Meeting Date: 06/17/2019

100 Year Members

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Fire Chief Rodney Foster - Recognition of the Shawnee Fire Department for 100 years of membership to the Oklahoma State Firefighters Association

Attachments

No file(s) attached.

Regular Board of Commissioners

17.b.

Meeting Date: 06/17/2019

Independence Day

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Director of Operations James Bryce – Independence Day Parade and Celebration

Attachments

No file(s) attached.
