THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A RESCHEDULED REGULAR SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 16 WEST 9TH STREET, SHAWNEE, OKLAHOMA, ON THURSDAY, JUNE 17, 2021, AT 12:38 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 3:32 P.M. ON JUNE 11, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Lance Wortham, Trustee
Mindy Palmer, Trustee
Tim Barrick, Trustee
Chance Allison, Secretary

ABSENT: Carl Packwood, Trustee

Call to Order
Declaration of a Quorum

<u>AGENDA ITEM NO. 1</u>: Consideration of approval of the May 20, 2021 regular meeting Minutes.

A motion was made by Trustee Wortham, seconded by Trustee Palmer, to approve the May 20, 2021 Rescheduled Regular Minutes. Motion carried 4-0-1.

AYE: Wortham, Palmer, Barrick, Gilbert
NAY: None
ABSTAIN: Allison

<u>AGENDA ITEM NO. 2</u>: Presentation of Heart of Oklahoma Exposition Center updates by Katy Fleming, General Manager.

Katy Fleming, General Manager of the Heart of Oklahoma Exposition Center (Expo), provided an updated on the Expo regarding repairs and maintenance being done to the facility.

AGENDA ITEM NO. 3: Discussion, consideration and possible action on Financials and approval of CBEW Professional Group, LP Audit Invoice.

A motion was made by Trustee Barrick, seconded by Trustee Palmer, to approve the CBEW Professional Group, LP Audit Invoice, payable from the general fund, if funds are available. Motion carried 5-0.

AYE: Barrick, Palmer, Gilbert, Allison, Wortham
NAY: None

AGENDA ITEM NO. 4: Discussion, consideration and possible action on Directors and Officers Insurance for the Shawnee Civic & Cultural Development Authority Trustees.

A discussion was held regarding the Directors and Officers Insurance. Secretary Allison explained that the Board Members are covered by Oklahoma Municipal Assurance Group (OMAG) via the general liability policy the City of Shawnee pays for the Heart of Oklahoma Exposition Center.

No action was taken.

AGENDA ITEM NO. 5: Discussion, consideration, and possible action for Liability Insurance for the International Finals Youth Road (IFYR).

General Manager of International Pro Rodeo Association, Mr. Dale Yerigan, provided information he gathered from Western Specialty Insurers regarding spectator liability insurance. A discussion was held among the Trustees.

A motion was made by Secretary Allison, seconded by Trustee Barrick, to direct Mr. Dale Yerigan to obtain insurance from Western Specialty Insurers for the International Finals Youth Road (IFYR), to be paid with funds from the special events account. Motion carried 5-0.

AYE: Allison, Barrick, Gilbert, Wortham, Palmer
NAY: None

AGENDA ITEM NO. 6: Discussion, consideration and possible action to approve payment to Integrated Network Solutions, LLC for Invoice No. 3553.

Mr. Shane Yates explained the Integrated Network Solutions, LLC invoice regarding contestant signup. Discussion was held among the Trustees.

A motion was made by Trustee Barrick, seconded by Secretary Allison, to approve payment to Integrated Network Solutions, LLC for Invoice No. 3553, to be paid with funds from the special events account. Motion carried 5-0.

AYE: Barrick, Allison, Wortham, Palmer, Gilbert
NAY: None

AGENDA ITEM NO. 7: Update on Sponsors and Tin Star Market.

Ms. Katy Fleming and Ms. Stephanie Gideon, Spectra Events Manager, provided updates on event sponsors and the Tin Star Market.

AGENDA ITEM NO. 8: Discussion, consideration and possible action and update on International Finals Youth Rodeo (IFYR) 2021:

a. Entries
b. Awards
c. Personnel
d. Facility/Venue
e. Online entries/Refunds
f. Marketing
g. Volunteers

Mr. Dale Yerigan provided an update on Agenda Item Nos. 8(a-g). The Trustees discussed the process of reimbursing contestants that withdraw their entry based on qualified medial documentation.

A motion was made by Trustee Wortham, seconded by Trustee Barrick, to authorize Mr. Dale Yerigan to have the authority to reimburse qualified medical draw outs with appropriate documentation. Motion carried 5-0.

AYE: Wortham, Barrick, Gilbert, Allison, Palmer
NAY: None

AGENDA ITEM NO. 9: New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 10: Public Comments

Mr. Rob Morris questioned IFYR 2021 expenditures, quantity of stalls, and insurance costs.

AGENDA ITEM NO. 11: Trustee Comments

Chairman Gilbert thanked the Pottawatomie County Commissioners for their hard work preparing the grounds for the IFYR.

Chairman Gilbert stated SSM Health St. Anthony Shawnee will have a mobile sports medicine clinic on site for the IFYR.

Trustee Palmer also spoke regarding the mobile sports medicine clinic.

AGENDA ITEM NO. 12: Adjournment

There being no further business to be considered, the meeting was adjourned by the power of the Chair. (2:11 p.m.)

RANDY GILBERT, CHAIRMAN

ATTEST:

SECRETARY