

NOTICE OF RESCHEDULED MEETING

Shawnee Civic & Cultural Development Authority
City Hall Commission Chambers
16 West 9th Street
Shawnee, Oklahoma
June 17, 2021 at 12:30 P.M.

Regular Meeting ()
Special Meeting ()
Emergency Meeting ()

Rescheduled Regular Meeting (X)
Continued or Reconvened Mtg. ()

DATE TIME
June 17, 2021 12:30 p.m.

PLACE OF MEETING
Original Location:
Heart of Oklahoma Expo Center
1700 West Independence, Shawnee, OK 74804

Meeting Rescheduled to:
City Hall City Commission Chambers
16 West 9th Street, Shawnee, OK 74801

To be completed by person filing notice:

Name: Lisa Lasyone, CMC

Title: City Clerk

Address: 16 West 9th Street

Shawnee, Oklahoma 74801

Phone: 405-878-1604

FOR CITY CLERK'S OFFICE USE ONLY

Filed in the office of the municipal clerk at 3:28 p.m.. on the 11th day of June, 2021.

Signed: Kelley Metcalf
Clerk

Date Notice released to news media: 06-11-2021

Person filing Notice Lisa Lasyone

Notice verified by: Kelley Metcalf

AGENDA

Shawnee Civic & Cultural Development Authority
City Hall Commission Chambers
June 17, 2021 at 12:30 P.M.
RESCHEDULED TO
16 West 9th Street
Shawnee, Oklahoma
FROM
Heart of Oklahoma Expo Center
1700 West Independence, Shawnee, OK 74804

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consideration of approval of the May 20, 2021 regular meeting Minutes.
2. Presentation of Heart of Oklahoma Exposition Center updates by Katy Fleming, General Manager.
3. Discussion, consideration and possible action on Financials and approval of CBEW Professional Group, LP Audit Invoice.
4. Discussion, consideration and possible action on Directors and Officers Insurance for the Shawnee Civic & Cultural Development Authority Trustees.
5. Discussion, consideration and possible action for Liability Insurance for the International Finals Youth Rodeo (IFYR).
6. Discussion, consideration and possible action to approve payment to Integrated Network Solutions, LLC for Invoice No. 3553.
7. Update on Sponsors and Tin Star Market.
8. Discussion, consideration and possible action and update on International Finals Youth Rodeo (IFYR) 2021:
 - a. Entries
 - b. Awards
 - c. Personnel
 - d. Facility/Venue
 - e. Online entries/Refunds
 - f. Marketing
 - g. Volunteers
9. New Business

10. Public Comments
11. Trustee Comments
12. Adjournment

Respectfully submitted,



Lisa Lasyone, CMC, City Clerk

THE TRUSTEES OF THE SHAWNEE CIVIC & CULTURAL DEVELOPMENT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN A RESCHEDULED REGULAR SESSION, THURSDAY, MAY 20, 2021, IN THE CITY HALL COMMISSION CHAMBERS AT 12:32 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 4:31 P.M. ON MAY 18, 2021. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Randy Gilbert, Chairman
Lance Wortham, Trustee
Mindy Palmer, Trustee
Tim Barrick, Trustee
Carl Packwood, Trustee

ABSENT: Chance Allison, Secretary

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consideration of approval of the March 25, 2021 Special Call Minutes and the April 15, 2021 regular meeting Minutes.

A motion was made by Trustee Wortham, seconded by Trustee Packwood, to approve the March 25, 2021 Special Call Minutes and the April 15, 2021 regular meeting Minutes. Motion carried 5-0.

AYE: Wortham, Packwood, Gilbert, Palmer, Barrick
NAY: None

AGENDA ITEM NO. 2: Presentation of Heart of Oklahoma Exposition Center updates by Katy Fleming, General Manager.

Katy Fleming, General Manager of the Heart of Oklahoma Exposition Center (Expo), gave a staff report about recent events that have taken place at the Expo. Ms. Fleming addressed current renovations, future plans, and projects for the facility. She also advised that full-time security staff would be hired to patrol the Expo facility grounds.

AGENDA ITEM NO. 3:

Discussion and update on Tin Star Tradeshow and sponsorships regarding International Finals Youth Rodeo (IFYR) 2021.

Stephanie Gideon, Spectra Events Manager, and Dale Yerigan, General Manager of International Pro Rodeo Association, provided updates on the Tin Star Tradeshow and sponsorships.

AGENDA ITEM NO. 4:

Discussion and update on Tin Star Tradeshow and sponsorship regarding International Finals Youth Rodeo (IFYR) 2021.

- a. Entries
- b. Awards
- c. Personnel
- d. Facility/Venue
- e. Online entries
- f. Marketing
- g. Volunteers

Mr. Dale Yerigan provided an update on Agenda Item No. 4(a-g).
No action was taken.

AGENDA ITEM NO. 5:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 6:

Public Comments

Ms. Renee Underwood, IFYR volunteer, stated her concerns with the upcoming event.

Mr. Dale Yerigan discussed the possibility of the annual IFYR dance and other potential activities for the attendees.

AGENDA ITEM NO. 7:

Trustee Comments

Trustee Barrick asked about the possibility to administer COVID-19 vaccinations at the IFYR with a mobile unit.

AGENDA ITEM NO. 8:

Adjournment

There being no further business to be considered, a motion was made by Trustee Packwood, seconded by Trustee Barrick, that the meeting be adjourned. Motion carried 5-0. (1:35 p.m.)

AYE: Packwood, Barrick, Gilbert, Wortham, Palmer

NAY: None

RANDY GILBERT, CHAIRMAN

ATTEST:

CHANCE ALLISON, SECRETARY

CBEW Professional Group, LLP
206 N Harrison Ave
Cushing, OK 74023
Phone (918) 225-4216



187125 - SHAWNEE CIVIC & CULTURAL DEV
1700 W INDEPENDENCE ST
SHAWNEE, OK 74804

Date: 06/01/21

Statement of Account

Date	Type	Ref	Description of Services	Invoice/Cr.	Balance
08/18/20	Inv	5272	Professional Fees - Audit of Financial Statements as of and	6,500.00	6,500.00
Total:					\$6,500.00

Aging Summary:	0-30	31-60	61-90	Over 90	Credits	Balance
	\$0.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00

PLEASE DETACH HERE AND RETURN WITH PAYMENT

CBEW Professional Group, LLP

206 N Harrison Ave
Cushing, OK 74023
Phone (918) 225-4216

Statement Date: 06/01/21
SHAWNEE CIVIC & CULTURAL DEVELOPMENT

Balance Due: \$6,500.00

Amount Enclosed:

Card Holder: _____ Exp: _____ cid: _____
Credit Card#: _____ Type: _____

Integrated Network Solutions, LLC

P.O. Box 12

Shawnee, OK 74802-0012 US

(405) 788-0039

www.insshawnee.com



INVOICE

BILL TO

SC&CDA

1700 W. Independence

Shawnee, OK 74804 USA

INVOICE # 3553**DATE** 05/02/2021**DUE DATE** 05/02/2021**TERMS** Due on receipt

DATE	ACTIVITY	QTY	RATE	AMOUNT
	IFYR Reg IFYR Registration Website Updates - Programming to Change replace Payment gateway.	1	3,000.00	3,000.00
	Domain Renewal Domain Renewal	1	50.00	50.00T
	Domain Renewal:UCC - Standard UCC SSL Up to 5 Renewal Standard UCC SSL Up to 5 Renewal per year -	1	249.99	249.99
	Labor:Monthly Web Maintenance Monthly Web Site Maintance Including: Web Site Hosting, 1 Hour of Web Site work (Adding, Deleting, Changing Content)	12	150.00	1,800.00
	Any Major Change to the Web Design and Look would Constitute a redesign and would incur a Redesign fee.			

SUBTOTAL	5,099.99
TAX (0%)	0.00
TOTAL	5,099.99
BALANCE DUE	\$5,099.99