

AGENDA  
BOARD OF CITY COMMISSIONERS  
June 18, 2012 AT 6:30 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

REV. RAY BELFORD  
FIRST CHRISTIAN CHURCH

FLAG SALUTE

1. Consider approval of Agenda:
2. Consider approval of Consent Agenda:
  - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 15 and Agenda Item Number 4 on the Shawnee Municipal Authority Agenda.
  - b. Minutes from the June 4, 2012 regular meeting.
  - c. Budget Amendment General Fund – Housekeeping to cover additional expenses
  - d. Budget Amendment General Fund – to accomdate retirements and grants and unemployment
  - e. Acknowledge the following minutes and reports:
    - Planning Commission minutes from April 4, 2012 and May 2, 2012
    - Shawnee Urban Renewal Authority minutes from May 8, 2012
    - Project Payment Report for May 2012
    - License Payment Report for May 2012
  - f. Approve Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Chris Dunlap.
  - g. Approve Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Brandon Remington.
  - h. Acknowledge annual budget for FY 2012-2013 for the Pioneer Library System.

- i. Acknowledge resignation of Carl Holt from the Planning Commission effective June 7, 2012.
  - j. Approve recommendation of the Community Service Contract Review Committee for renewal of an agreement with Central Oklahoma Community Action Agency, Inc., (operating as Central Oklahoma Transit System) hereinafter "COTS" for Fiscal Year 2012-2013.
3. Citizens Participation
- (A three minute limit per person)  
(A twelve minute limit per topic)
4. City Manager's presentation of Employee of the Month for June to Jennifer Dawson, Emergency Management.
  5. Public hearing and consider an ordinance to rezone property located at 2015 N. Harrison from CP; Planned Shopping to C-3; Automotive, Commercial and Recreation. Case #P09-12 Applicant: Joe Covey
  6. Consider approval of the Shawnee Mission Plaza Section 8 final plat located at the SE corner of N. Kickapoo and Plaza Drive. Case #S08-12  
Applicant: Burger Engineering LLC (deferred from May 2 meeting)
  7. Consider approval of the Shawnee Bible Church Addition preliminary and final plats located in the 1700 block of E. 45th Street. Case #S09-12 and #S10-12 Applicant: Landes Engineering
  8. Consider approval of an ordinance for a drought management plan.
  9. Consider Agreement between the City of Shawnee and Oklahoma Environmental Inc for doing mitigation and cleanup work for the Oklahoma Corporation Commission on Independence Street just west of Center Street.
  10. Consider a resolution of support for economic development and affordable housing for the Absentee Shawnee Housing Authority.
  11. Consider a resolution adopting the budget for the City of Shawnee and related Authorities for the period of July 1, 2012 through June 30, 2013 finding all things requisite and necessary have been done in preparation and presentation of budget.
  12. Acknowledge Sales Tax report received June, 2012.
  13. Consideration and possible action on Collective Bargaining Agreement between Local #3, IUPA, and City of Shawnee, for July 1, 2012 through June 30, 2013.
  14. Consideration and possible action on Collective Bargaining Agreement and Memorandum of Understanding between Local #206, IAFF, and the City of Shawnee, for July 1, 2012 through June 30, 2013.
  15. Consider Bids:
    - a. Shawnee Library Re-roof (Open)

- b. Bryan and Independence Streets Signalization Project Contract No. COS-PWA-11-08 (Open)
  - c. Kulhbird Lane Hazard Mitigation Project Contract No. COS-PW-11-09 (Open)
  - d. FY11-12 Rehab Asphalt Streets Project Contract No. COS-PW-11-10 (Open)
  - e. FY11-12 Rehab Concrete Streets Project Contract No. COS-PW-11-11 (Open)
16. New Business
- (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
17. Administrative Reports
18. Commissioners Comments
19. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

**Regular Board of Commissioners**

**2.a.**

Meeting Date: 06/18/2012

Bids

Department: Administration

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**Information**

**Title of Item for Agenda**

Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 15 and Agenda Item Number 4 on the Shawnee Municipal Authority Agenda.

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**Attachments**

*No file(s) attached.*

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**Regular Board of Commissioners**

**2.b.**

Meeting Date: 06/18/2012

Minutes

Department: Administration

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**Information**

Title of Item for Agenda

Minutes from the June 4, 2012 regular meeting.

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**Attachments**

Minutes 6-4

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**Regular Board of Commissioners**

**2.c.**

Meeting Date: 06/18/2012

Budget Amendment

Department: Administration

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**Information**

Title of Item for Agenda

Budget Amendment General Fund – Housekeeping to cover additional expenses

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**Attachments**

Budget Amendment

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**Regular Board of Commissioners**

**2.d.**

Meeting Date: 06/18/2012

Budget Amendment

Department: Administration

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**Information**

Title of Item for Agenda

Budget Amendment General Fund – to accomdate retirements and grants and unemployment

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**Attachments**

Budget Amendment

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**Regular Board of Commissioners****2.e.**

Meeting Date: 06/18/2012

Reports and Minutes

Department: Administration

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**Information****Title of Item for Agenda**

Acknowledge the following minutes and reports:

- Planning Commission minutes from April 4, 2012 and May 2, 2012
  - Shawnee Urban Renewal Authority minutes from May 8, 2012
  - Project Payment Report for May 2012
  - License Payment Report for May 2012
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**Attachments**

Planning Comm Minutes 4-4

Planning Comm Minutes 5-2

SURA Minutes 5-8

Project Payment

License Payment

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**Regular Board of Commissioners**

**2.f.**

Meeting Date: 06/18/2012

Retirement Refund Dunlap

Department: Administration

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**Information**

Title of Item for Agenda

Approve Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Chris Dunlap.

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**Attachments**

*No file(s) attached.*

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**Regular Board of Commissioners**

**2.g.**

Meeting Date: 06/18/2012

Retirement Refund Remington

Department: Administration

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**Information**

Title of Item for Agenda

Approve Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Brandon Remington.

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**Attachments**

*No file(s) attached.*

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**Regular Board of Commissioners**

**2.h.**

Meeting Date: 06/18/2012

Library Budget

Department: Administration

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**Information**

Title of Item for Agenda

Acknowledge annual budget for FY 2012-2013 for the Pioneer Library System.

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**Attachments**

Library Budget

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**Regular Board of Commissioners**

**2.i.**

Meeting Date: 06/18/2012

Resignation Planning Comm

Department: Administration

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**Information**

Title of Item for Agenda

Acknowledge resignation of Carl Holt from the Planning Commission effective June 7, 2012.

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**Attachments**

*No file(s) attached.*

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**Regular Board of Commissioners**

**2.j.**

Meeting Date: 06/18/2012

Contract Review Recommendation

Department: Administration

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**Information**

**Title of Item for Agenda**

Approve recommendation of the Community Service Contract Review Committee for renewal of an agreement with Central Oklahoma Community Action Agency, Inc., (operating as Central Oklahoma Transit System) hereinafter "COTS" for Fiscal Year 2012-2013.

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**Attachments**

Recommendation

Agreement COTS

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**Regular Board of Commissioners**

**4.**

Meeting Date: 06/18/2012

Employee of the Month

Department: Administration

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**Information**

Title of Item for Agenda

City Manager's presentation of Employee of the Month for June to Jennifer Dawson, Emergency Management.

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**Attachments**

*No file(s) attached.*

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**Regular Board of Commissioners**

**5.**

Meeting Date: 06/18/2012

Rezone 2015 N Harrison

Department: Administration

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**Information**

**Title of Item for Agenda**

Public hearing and consider an ordinance to rezone property located at 2015 N. Harrison from CP; Planned Shopping to C-3; Automotive, Commercial and Recreation. Case #P09-12 Applicant: Joe Covey

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**Attachments**

P09-12

Ordinance

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**Regular Board of Commissioners**

**6.**

Meeting Date: 06/18/2012

Final Plat Shawnee Mission Plaza

Department: Administration

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**Information**

**Title of Item for Agenda**

Consider approval of the Shawnee Mission Plaza Section 8 final plat located at the SE corner of N. Kickapoo and Plaza Drive. Case #S08-12

Applicant: Burger Engineering LLC (deferred from May 2 meeting)

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**Attachments**

Final Plat S08-12

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**Regular Board of Commissioners**

**7.**

Meeting Date: 06/18/2012

Prem & Final Plat Shawnee Bible Church Addition

Department: Administration

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**Information**

Title of Item for Agenda

Consider approval of the Shawnee Bible Church Addition preliminary and final plats located in the 1700 block of E. 45th Street. Case #S09-12 and #S10-12 Applicant: Landes Engineering

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**Attachments**

Prem & Final Plat Shawnee Bible Church Addition

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**Regular Board of Commissioners**

**8.**

Meeting Date: 06/18/2012

Drought Management Ordinance

Department: Administration

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**Information**

Title of Item for Agenda

Consider approval of an ordinance for a drought management plan.

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**Attachments**

Drought Ordinance Memo

Drought Management Ordinance

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**Regular Board of Commissioners**

**9.**

Meeting Date: 06/18/2012

Agreement with Okla Environmental Inc

Department: Administration

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**Information**

**Title of Item for Agenda**

Consider Agreement between the City of Shawnee and Oklahoma Environmental Inc for doing mitigation and cleanup work for the Oklahoma Corporation Commission on Independence Street just west of Center Street.

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**Attachments**

Agreement w Okla Environmental Inc

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**Regular Board of Commissioners**

**10.**

Meeting Date: 06/18/2012

Resolution of support for housing

Department: Administration

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**Information**

Title of Item for Agenda

Consider a resolution of support for economic development and affordable housing for the Absentee Shawnee Housing Authority.

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**Attachments**

Resolution Housing Support

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**Regular Board of Commissioners**

**11.**

Meeting Date: 06/18/2012

Budget Resolution

Department: Administration

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**Information**

**Title of Item for Agenda**

Consider a resolution adopting the budget for the City of Shawnee and related Authorities for the period of July 1, 2012 through June 30, 2013 finding all things requisite and necessary have been done in preparation and presentation of budget.

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**Attachments**

Budget Resolution

Budget 2012-13

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**Regular Board of Commissioners**

**12.**

Meeting Date: 06/18/2012

Sales Tax

Department: Administration

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Information

Title of Item for Agenda

Acknowledge Sales Tax report received June, 2012.

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Attachments

Sales Tax

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**Regular Board of Commissioners**

**13.**

Meeting Date: 06/18/2012

IUPA Agreement

Department: Administration

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**Information**

Title of Item for Agenda

Consideration and possible action on Collective Bargaining Agreement between Local #3, IUPA, and City of Shawnee, for July 1, 2012 through June 30, 2013.

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**Attachments**

IUPA Summary

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**Regular Board of Commissioners**

**14.**

Meeting Date: 06/18/2012

IAFF Agreement & MOU

Department: Administration

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**Information**

**Title of Item for Agenda**

Consideration and possible action on Collective Bargaining Agreement and Memorandum of Understanding between Local #206, IAFF, and the City of Shawnee, for July 1, 2012 through June 30, 2013.

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**Attachments**

IAFF Summary

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**Regular Board of Commissioners**

**15.a.**

Meeting Date: 06/18/2012

Library Re Roof

Department: Administration

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Information

Title of Item for Agenda

Shawnee Library Re-roof (Open)

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Attachments

Library ReRoof

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**Regular Board of Commissioners**

**15.b.**

Meeting Date: 06/18/2012

Bryan & Indep Signal

Department: Administration

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**Information**

Title of Item for Agenda

Bryan and Independence Streets Signalization Project Contract No. COS-PWA-11-08 (Open)

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**Attachments**

Bryan & Indep Signal

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**Regular Board of Commissioners**

**15.c.**

Meeting Date: 06/18/2012

Kulhbird Lane

Department: Administration

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**Information**

Title of Item for Agenda

Kulhbird Lane Hazard Mitigation Project Contract No. COS-PW-11-09 (Open)

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**Attachments**

Kuhlbird Lane

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**Regular Board of Commissioners**

**15.d.**

Meeting Date: 06/18/2012

Rehab Asphalt Streets

Department: Administration

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**Information**

Title of Item for Agenda

FY11-12 Rehab Asphalt Streets Project Contract No. COS-PW-11-10 (Open)

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**Attachments**

Asphalt Streets

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**Regular Board of Commissioners**

**15.e.**

Meeting Date: 06/18/2012

Rehab Concrete Streets

Department: Administration

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**Information**

Title of Item for Agenda

FY11-12 Rehab Concrete Streets Project Contract No. COS-PW-11-11 (Open)

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**Attachments**

Concrete Streets

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