

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
June 18, 2018 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the June 4, 2018 regular meeting.
2. Consideration of approval of the Shawnee Municipal Authority budget for Fiscal Year 2018-2019.
3. Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2018 through June 30, 2019 finding all things requisite and necessary have been done in preparation and presentation of budget.
4. New Business

(Any matter not known about or which
could not have been reasonably foreseen
prior to the posting of the agenda)
5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1.a.

Meeting Date: 06/18/2018

SMA Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 4, 2018 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JUNE 4, 2018, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Rutherford, Shaw, Salter

ABSENT: Finley

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the May 21, 2018 regular meeting.

A motion was made by Trustee Bushong, seconded by Trustee Gillham, to approve Consent Agenda Item No. 1(a). Motion carried 5-0-1.

AYE: Bushong, Gillham, Harrod, Rutherford, Salter

NAY: None

ABSTAIN: Shaw

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (6:39 p.m.)

RICHARD FINLEY
CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

Shawnee Municipal Authority

2.

Meeting Date: 06/18/2018

SMA Budget

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of approval of the Shawnee Municipal Authority budget for Fiscal Year 2018-2019.

Fiscal Impact

Attachments

SMA Budget

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 BUDGET	2016-2017 ESTIMATE	2018-2019 BUDGET
501 SMA					
Beginning fund balance	7,716,766	7,272,020	3,852,429	3,852,429	2,345,522
Total Revenues	13,047,907	13,024,796	15,553,110	13,211,905	18,588,860
Total Expenses	13,492,653	16,444,387	19,201,073	14,718,812	15,398,559
End of Year Adjustment					
Ending Fund Balance	7,272,020	3,852,429	204,466	2,345,522	5,535,823

SMA REVENUES

ACCOUNT NUMBER	REVENUES DESCRIPTION	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	ESTIMATED YEAR END	PROPOSED 2018-2019
4501	WATER SALES	6,407,530	6,382,366	6,355,000	6,580,120	6,645,000
4502	SEWER SERVICE	3,680,438	3,649,125	3,800,000	3,635,170	3,895,000
4503	SANITATION SERVICE	2,181,827	2,204,522	2,200,000	2,204,537	2,222,000
4506	BULK WATER SALES	1,168	-	-	-	-
4510	WATER TAPS	11,400	17,850	35,000	16,118	18,000
4512	INDUSTRIAL PRETREAT. FEE	59,378	36,196	35,000	40,871	35,000
4516	RECONNECT FEES	225,106	231,300	293,750	224,500	230,000
4517	INSUFFICIENT CHECK FEES	3,460	4,280	4,500	5,000	4,500
	TOTAL CHARGES FOR SERVICES	12,570,307	12,525,638	12,723,250	12,706,316	13,049,500
4601	LAKE LEASES	107,909	63,345	110,000	95,000	112,500
4209	LAKE PERMITS	30,660	14,461	45,000	20,000	50,000
4210	REGISTRATION	26,600	14,250	27,000	17,500	29,000
4211	LAKESITE INSPECTIONS	900	-	2,500	-	2,500
	LOAN PROCEEDS			2,300,000	-	5,000,000
4610	LEASE REVENUE-OIL AND GAS	-	-	-	-	-
4697	NEXTEL TOWER RENTAL	-	-	-	-	-
	TOTAL RENTAL REVENUES	166,069	92,056	2,484,500	132,500	5,194,000
4701	INTEREST INCOME	36,055	55,508	40,000	85,569	40,000
4708	WATER IMPROVEMENT INTEREST	-	-	360	320	360
	TOTAL INTEREST INCOME	36,055	55,508	40,360	85,889	40,360
4801	PENALTIES	272,326	259,225	300,000	272,200	300,000
4804	INSURANCE RECOVERY	1,013	-	-	-	-
4812	CASH LONG/SHORT	-	(66)		-	
4822	OTHER MISC. REVENUE	1,722	92,435	5,000		5,000
4825	REFUNDS & REIMBURSEMENTS	416	-	-	15,000	-
	TOTAL OTHER REVENUES	275,477	351,594	305,000	287,200	305,000
	TOTAL TRANSFERS IN	-	-	-	-	-
	TOTAL REVENUES	13,047,908	13,024,796	15,553,110	13,211,905	18,588,860

**SUMMARY SMA
EXPENSES**

ACCOUNT NUMBER	ACTUAL 2015-2016	ACTUAL 2016-2017	BUDGET 2017-2018	ESTIMATED YEAR END	PROPOSED 2018-2019
UTILITY BILLING	638,415	672,996	722,937	645,377	727,916
UTILITY ADMINISTRATION	2,724,145	2,879,936	3,721,176	3,453,935	3,807,852
LAKE OPERATIONS	143,057	113,531	250,231	190,310	162,668
WATER PRODUCTION	1,647,609	1,680,756	4,794,909	1,391,674	1,073,748
WATER DISTRIBUTION	891,286	2,470,901	882,628	1,442,976	2,385,374
NORTH SEWER TREATMENT PLANT	742,568	850,453	1,007,967	823,101	507,790
SOUTH SEWER TREATMENT PLANT	1,123,118	782,644	1,636,198	766,530	452,763
SEWER COLLECTIONS	1,485,105	1,646,096	1,506,977	1,666,616	2,449,682
VALVES	365,992	415,716	482,002	354,587	234,717
DEBT SERVICE	2,381,358	2,881,358	2,096,049	1,883,708	2,096,048
TRANSFERS OUT	1,350,000	2,050,000	2,100,000	2,100,000	1,500,000
 TOTAL REVENUES	 13,047,908	 13,024,796	 15,553,110	 13,211,905	 18,588,860
Transfer from Fund Balance					
 TOTAL EXPENSES	 13,492,653	 16,444,387	 19,201,073	 14,718,812	 15,398,559

Shawnee Municipal Authority

3.

Meeting Date: 06/18/2018

SMA Budget Reso

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2018 through June 30, 2019 finding all things requisite and necessary have been done in preparation and presentation of budget.

Fiscal Impact

Attachments

SMA Budget Reso

RESOLUTION NO. _____

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2018 THROUGH JUNE 30, 2019 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2018 through June 30, 2019, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and a public hearing was held June 4, 2018 at City Hall Commission Chambers at 16 West 9th Street, Shawnee, Oklahoma.

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

501 SHAWNEE MUNICIPAL AUTHORITY \$20,934,382

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the SHAWNEE MUNICIPAL AUTHORITY, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2018 through June 30, 2019.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 18th day of June, AD., 2018

CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

SEAL
ATTEST:

RICHARD FINLEY, MAYOR

PHYLLIS LOFTIS, CMC, CITY CLERK

