

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 19, 2017 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, June 19, 2017 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley

Mayor

Dub Bushong

Commissioner Ward 1

Ron Gillham

Commissioner Ward 2

James Harrod

Commissioner Ward 3-Vice Mayor

Darren Rutherford

Commissioner Ward 4

Absent

Commissioner Ward 5

Ben Salter

Commissioner Ward 6

ABSENT: Lesa Shaw

INVOCATION

Emergency Management Director Don Lynch

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Consent Agenda:

- a. Minutes from the May 31, 2017 special call meeting and June 5, 2017 regular meeting.
- b. Acknowledge the following reports and minutes:
 - License Payment Report for May 2017
 - Project Payment Report for May 2017
 - Planning Commission Minutes from May 3, 2017 meeting
- c. Acknowledge Oklahoma Municipal Retirement Fund normal Retirement for Mary Clarice Brock.

d. Mayor's Appointments

Airport Advisory Board

Thomas "Bert" Humphreys 2nd Full Term Expires 07/01/2020
Reappointment

e. Lake Lease Renewals/Transfers:

TRANSFERS:

Lot 18 Belcher Tract, 33400 Post Office Neck
From: Bobbie and Patricia Slaughter
To: Janice Doerge

f. Approve renewal of the following agreements for FY 2017-2018:

- 1) Agreement with Youth and Family Resource Center, Inc. (Hope House) for Juvenile Services.
- 2) Agreement with YMCA for use of recreational facilities known as Lions Club Park, Dockery Park, Milstead Park and Lilac Park.
- 3) Agreement with Shawnee Twin Lakes Trap Club for use of city property known as Trap Range.
- 4) Agreement with YMCA for use of mower, city property, for maintenance of Dockery Park, Lions Club Park, Milstead Park and Lilac Park.
- 5) Gordon Cooper Technology Center (GCTC) District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC.
- 6) Animal shelter facility agreement with City of McLoud.
- 7) Agreement with McLoud Public Works Authority for use of mower, city property, for maintenance of Wes Watkins Reservoir.
- 8) Governmental Services contract with the Shawnee Civic and Cultural Development Authority.
- 9) Agreement with Central Oklahoma Economic Development District (COEDD) for space in the Municipal Auditorium.

- g. Approve Agreement with Shawnee Shotgun Club for use of the facilities and property located generally at the Northeast corner of Patterson Road and Hardesty Road.
- h. Approve renewal of excess liability policy for Workers' Compensation with Safety National Casualty Corporation for July 1, 2017, through June 30, 2018.
- i. Approve Collective Bargaining Agreement with International Union of Police Associations (IUPA) Local No. 3.
- j. Approve Community Service Contract Review Committee Recommendations for Fiscal Year 2017-2018:
 - 1) Consider renewal of the contract with Visit Shawnee, Inc. for FY 2017-2018. *(Deferred from June 5, 2017 City Commission meeting)*

RECOMMENDATION: To renew contract for FY 2017-2018 to collect hotel/motel tax and to distribute 94% of such collection to Visit Shawnee, Inc.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bushong, to approve Consent Agenda Item Nos. 1(a-j). Motion carried 6-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 2:

Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

Ms. Holly Gordon commented on the recent Shawnee Trail Days event in downtown Shawnee. Ms. Gordon thanked the Shawnee Police Department for their involvement with the event.

Mr. Randy Gilbert invited the Mayor, Commissioners, and city staff to the International Finals Youth Rodeo (IFYR) the evening of July 12, 2017, stating that the City of Shawnee will be honored for twenty-five years of rodeo sponsorship.

AGENDA ITEM NO. 3:

Presentation by City Manager to Employee of the Month, Jason Purswell, Utilities Administration.

Jason Purswell was present to accept the Employee of the Month Certificate presented by City Manager Justin Erickson.

AGENDA ITEM NO. 4:

Discussion, consideration and possible action on Clint Latham's appeal of an Administrative Order requiring the demolition of the residential structure located at 703 South Pottenger. *(Deferred from June 5, 2017 City Commission meeting.)*

Community Development Director Justin DeBruin provided background information on the property located at 703 South Pottenger. He stated that after the first administrative hearing held in February, the owners of the property were given sixty days to submit a remodel permit. No permit was received and no one appeared at the second hearing on May 11, 2017. At that time, the building was ordered demolished. The City was subsequently informed that during the time between the first and second hearings, the owners sold the property to Mr. Clint Latham but did not inform him of the administrative hearing. Mr. DeBruin stated that staff has no objection to allowing thirty days for an acceptable permit to be submitted by Mr. Latham. If a remodel permit is not submitted within thirty days, this item will be brought before the City Commission.

Mr. Clint Latham was present and addressed the Commission. He explained his plans for the property and stated he has already started the permitting process.

A motion was made by Commissioner Gillham, seconded by Commissioner Rutherford, to approve Staff's recommendation and allow the applicant thirty days to submit an acceptable permit. Motion carried 6-0.

AYE: Gillham, Rutherford, Salter, Bushong, Harrod, Finley

NAY: None

AGENDA ITEM NO. 5:

Discussion, consideration and possible action to approve an ordinance regarding combining the City of Shawnee Beautification Committee with the Shawnee Chamber of Commerce Beautification Committee into one committee.

Director of Operations James Bryce explained that historically the Shawnee Chamber of Commerce Beautification Committee and the City of Shawnee Beautification Committee have generally operated separately but have occasionally collaborated on special projects. It is now the desire to combine the two separate committees into one larger committee. An ordinance is presented for Commission approval combining the two committees under the City of Shawnee. The Committee will consist of ten members with one City Commissioner member; members must either be residents of Shawnee, own a business or property in Shawnee, or be employed by a business in Shawnee.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve an ordinance regarding combining the City of Shawnee Beautification Committee with the Shawnee Chamber of Commerce Beautification Committee into one committee.

Ordinance No. 2606NS was introduced.

AN ORDINANCE RELATING TO THE COMPOSITION AND THE TERM OF OFFICE OF THE MEMBERS OF THE CITY OF SHAWNEE BEAUTIFICATION COMMITTEE, AMENDING SECTION 3 OF ORDINANCE 2077NS, REPLACING AND SUPERSEDING THAT PARTICULAR AMENDMENT OF THE SAME SECTION IN ORDINANCE 2323NS; AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND REPEALER

Motion carried 6-0.

AYE: Harrod, Rutherford, Salter, Bushong, Gillham, Finley

NAY: None

Ordinance No. 2606NS was adopted by the City Commission.

AGENDA ITEM NO. 6:

Consideration of approval of a budget for Fiscal Year 2017-2018.

City Manager Justin Erickson summarized the Fiscal Year 2017-2018 budget. He noted that the budget is balanced and the City was able to fund all Strategic Plan projects earmarked for the upcoming fiscal year.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bushong to approve the budget for Fiscal Year 2017-2018. Motion carried 6-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 7:

Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2017 through June 30, 2018 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. 6545 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve a resolution adopting the budget for the City of Shawnee for the period of July 1, 2017 through June 30, 2018 finding all things requisite and necessary have been done in preparation and presentation of budget. Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong

NAY: None

AGENDA ITEM NO. 8:

Public hearing and consideration of an ordinance to rezone property located at the southwest corner of 45th Street and Union Avenue from A-1; Rural Agricultural to C-3; Highway Commercial District. Case No.

P04-17. Applicant: Sky Ortho/SWM & Sons, Inc.

Community Development Director Justin DeBruin explained this rezoning and responded to questions from the Commission. He noted that the Planning Commission recommended approval and that staff has no objections to the rezoning of this property.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located at the southwest corner of 45th Street and Union Avenue from A-1; Rural Agricultural to C-3; Highway Commercial District. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bushong, to approve the ordinance to rezone property located at the southwest corner of 45th Street and Union Avenue from A-1; Rural Agricultural to C-3; Highway Commercial District.

Ordinance No. 2607NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND LYING IN THE NORTHWEST QUARTER OF SECTION SIX (6), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, AND BEING A PART OF ARMOURDALE ADDITION TO SHAWNEE, OKLAHOMA, AS FILED OF RECORD MARCH 26, 1910 (NOW VACATED), POTTAWATOMIE COUNTY, OKLAHOMA, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER OF SECTION SIX (6); THENCE SOUTH 00°33'52" EAST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER, SAID LINE ALSO BEING THE CENTERLINE OF UNION AVENUE AS SHOWN ON THE RECORDED PLAT OF ARMOURDALE ADDITION TO SHAWNEE, OKLAHOMA, A DISTANCE OF 344.5 FEET; THENCE SOUTH 89°59'35" WEST, PARALLEL WITH THE NORTH LINE OF SAID NORTHWEST QUARTER, A DISTANCE OF 1269.60 FEET; THENCE NORTH 01°08'37" EAST A DISTANCE OF 344.56 FEET TO A POINT ON THE NORTH LINE OF SAID NORTHWEST QUARTER, SAID POINT BEING NORTH 89°59'35" EAST A DISTANCE OF 1322.78 FEET FROM THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER; THENCE NORTH 89°59'35" EAST ALONG SAID NORTH LINE, A DISTANCE OF 1259.33 FEET TO THE POINT OF BEGINNING, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF REZONING SAID PROPERTY FROM A-1; RURAL AGRICULTURAL DISTRICT TO C-3; HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Salter

NAY: None

Ordinance No. 2607NS was adopted by the City Commission.

AGENDA ITEM NO. 9:

Public hearing and consideration of an ordinance to rezone property located at 4006 North Kickapoo Street from R-1; Single Family Residential District to C-3; Highway Commercial District. Case No. P06-17. Applicant: Nelmon Brauning.

Community Development Director Justin DeBruin discussed this rezoning and answered questions from the Commission. It was noted that the Planning Commission recommended approval of this request and staff concurs.

Mayor Finley declared a public hearing in session to consider an ordinance rezoning property located at 4006 North Kickapoo Street from R-1; Single Family Residential District to C-3; Highway Commercial District. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve the ordinance to rezone property located at 4006 North Kickapoo Street from R-1; Single Family Residential District to C-3; Highway Commercial District.

Ordinance No. 2608NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOT TWO (2), IN BLOCK TWO (2), COLLEGE VIEW ADDITION, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF REZONING SAID PROPERTY FROM R-1; SINGLE FAMILY RESIDENTIAL DISTRICT TO C-3; HIGHWAY COMMERCIAL DISTRICT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong

NAY: None

Ordinance No. 2608NS was adopted by the City Commission.

AGENDA ITEM NO. 10:

Public hearing and consideration of an ordinance to rezone with a conditional use permit for property located at 31807 Lake Road to allow for a manufactured home. Case No. P07-17. Applicant: Paige Giddens

Community Development Director Justin DeBruin explained that the applicant is requesting a conditional use permit to allow residential use of a manufactured home on lake property. Mr. DeBruin noted one protest letter has been received and was included in the agenda packet. He stated that the Planning Commission recommended approval of this request and city staff does as well. He noted that this request meets the structure requirements for a manufactured home as outlined by the United States Department of Housing and Urban Development (HUD).

Mayor Finley declared a public hearing in session to consider an ordinance to rezone with a conditional use permit for property located at 31807 Lake Road to allow for a manufactured home. Applicant Paige Giddens appeared in favor of said rezoning providing photographs of the property. She stated that the mobile home in question is a 2007 double-wide home and that all city code requirements will be met. Ms. Dana Marsh appeared stating she is neither for nor against said rezoning but that she had no objections as long as all city codes are followed. Ms. Julie Akerman, Ms. Amy Camarata, and Ms. Marlene Wilson all appeared against said rezoning. They expressed concern regarding a trend of manufactured homes being allowed on lake properties in areas where newer homes are located. They also expressed concern with property values being affected negatively by this rezoning. Ms. Wilson stated she was concerned with the age of the manufactured home. With no one else coming forward to speak regarding this rezoning, Mayor Finley closed the public hearing.

Mr. DeBruin cautioned against creating exclusionary zoning, noting that these types of structures currently exist on city lake lots. Mr. DeBruin noted that the property has to conform to city code, with concrete pads and skirting around the manufactured home. If the property is sold, it is possible to terminate the conditional use permit at that time.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve the ordinance to rezone with a conditional use permit for property located at 31807 Lake Road to allow for a manufactured home, with conditions.

Ordinance No. 2609NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: A TRACT OF LAND BEGINNING AT A POINT 466.69 FEET EAST OF THE NORTHWEST CORNER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER (NW/C NE/4 NE/4) OF SECTION TWENTY-ONE (21), TOWNSHIP TEN (10) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE EAST 153 FEET; THENCE SOUTH 466.69 FEET; THENCE WEST 153 FEET; THENCE NORTH, 466.69 FEET TO THE POINT OF BEGINNING, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF REZONING SAID PROPERTY FROM A-1; RURAL AGRICULTURAL DISTRICT TO A-1; RURAL AGRICULTURAL DISTRICT WITH CONDITIONAL USE PERMIT AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 4-2.

AYE: Harrod, Rutherford, Salter, Finley

NAY: Bushong, Gillham

Ordinance No. 2609NS was adopted by the City Commission.

AGENDA ITEM NO. 11:

Consideration of a Preliminary Plat for Dockery Addition located at 5000 North Union Avenue. Case No. S01-17. Applicant: The Landrun Group, LLC

A staff report was given by Justin DeBruin, Community Development Director.

A motion was made by Commissioner Gillham, seconded by Commissioner Bushong, to approve a Preliminary Plat for Dockery Addition located at 5000 North Union Avenue, with the following conditions:

1. Provide corrections to required items listed above.
2. Final construction documents must be approved by the City Engineer concurrent with Final Plat approval.
3. Any necessary drainage plans must be approved by the City Engineer concurrent with Final Plat approval.
4. All other applicable City standards apply.

Motion carried 6-0.

AYE: Gillham, Bushong, Harrod, Finley, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 12:

Consideration of a Final Plat for Dockery Addition located at 5000 North Union Avenue. Case No. S02-17. Applicant: The Landrun Group, LLC

A motion was made by Commissioner Bushong, seconded by Commissioner Gillham, to approve a Final Plat for Dockery Addition located at 5000 North Union Avenue, with the following conditions:

1. Provide corrections to required items listed above.
2. Final construction documents, if required, must be approved by the City Engineer prior to construction.
3. Necessary drainage plans must be approved by the City Engineer prior construction.
4. All other applicable City standards apply.

Motion carried 6-0.

AYE: Bushong, Gillham, Harrod, Finley, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 13:

Consideration of a Final Plat for Domino Plaza Addition Section I located at the northeast corner of 45th Street and Harrison Avenue. Case No. S03-17. Applicant: Shawnee Harrison, LLC

Community Development Director Justin DeBruin explained this pertains only to the south half of the fifteen acre tract. The Planning Commission recommended approval of this plat. Staff recommends approval of this item with three conditions.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve a Final Plat for Domino Plaza Addition Section I located at the northeast corner of 45th Street and Harrison Avenue, with the following conditions:

1. Final engineered drainage plan must be approved by the City Engineer prior to construction.
2. Correct one (1) drainage easement that shall be reflected as "private" on the final plat, prior to recording.
3. All other applicable City standards apply.

Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong
NAY: None

AGENDA ITEM NO. 14: Discussion, consideration and possible action to approve an ordinance adopting and enacting a new code for the City Commission.

City Attorney Joseph Vorndran explained this ordinance and the recodification process.

A motion was made by Commissioner Gillham, seconded by Commissioner Bushong, to approve an ordinance adopting and enacting a new code for the City Commission.

Ordinance No. 2610NS was introduced.

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF SHAWNEE, OK; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; PROVIDING FOR CODIFICATION, REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

Motion carried 6-0.

AYE: Gillham, Bushong, Harrod, Finley, Rutherford, Salter
NAY: None

Ordinance No. 2610NS was adopted by the City Commission.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to approve emergency clause relating to Ordinance No. 2610NS. Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong
NAY: None

AGENDA ITEM NO. 15:

Acknowledge Sales Tax Report received June 2017.

City Manager Justin Erickson stated that sales tax is showing a strong finish to the fiscal year and overall is trending in the right direction. He reported that June sales tax collected this month was \$1,556,869.00, which is up 8.31% or \$119,457.00 from June of 2016.

AGENDA ITEM NO. 16:

City Manager Report

City Manager Justin Erickson thanked Finance Director Cindy Arnold and all department heads for their assistance with the budget process.

Mr. Erickson then gave updates on the following city issues:

- a. Website Update. Ten proposals were received; staff has narrowed it down to three firms. Interviews will be conducted in July and will be brought before the Commission at the July 17, 2017 City Commission meeting.
- b. Parks Master Plan. Staff met with the architects for the Parks Master Plan last week. Follow up meetings will be scheduled for further discussion.
- c. The MacArthur Street Sidewalk Project. This sidewalk will extend from Bryan Street to Harrison Avenue and is scheduled to go out for bids this fall.

AGENDA ITEM NO. 17:

Consider Bids:

- a. FY 16-17 Rehab Concrete Streets Project, Contract No. COS-PW-16-04 (Award) (*Deferred from June 5, 2017 City Commission meeting*)

City Manager Justin Erickson announced that the low bid was received from Big Star Services, LLC in the amount of \$474,225.00 and the second low bid was received from MTZ Construction, Inc. in the amount of \$480,250.00. After reviewing references and work history, staff could not recommend awarding the project to Big Star Services, LLC due to their lack of experience and work on road/street projects. It is staff's recommendation to award the project to MTZ Construction, Inc. of Oklahoma City, Oklahoma in the amount of \$480,250.00.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Gillham, to award the project to MTZ Construction, Inc. in the amount of \$480,250.00. Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong

NAY: None

AGENDA ITEM NO. 18:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 19:

Commissioners Comments

Commissioner Gillham announced that the screening for the tennis courts at the Middle School has been ordered.

Vice Mayor Harrod commented on the Shawnee Trail Days event and congratulated Save Events for Families for another successful event.

Vice Mayor Harrod said he appreciates all the work Finance Director Cindy Arnold did for the new budget.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE
MUNICIPAL AUTHORITY (7:36 p.m.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (7:40 p.m.)

AGENDA ITEM NO. 20:

Consider an Executive Session to discuss the annual evaluation of the City Manager pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

A motion was made by Commissioner Gillham, seconded by Vice Mayor Harrod, to enter into Executive Session to discuss the annual evaluation of the City Manager pursuant to 25 O.S. § 307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee.". Motion carried 6-0.

AYE: Gillham, Harrod, Finley, Rutherford, Salter, Bushong,
NAY: None

COMMISSIONERS ENTERED INTO EXECUTIVE SESSION AT 7:41 P.M.
WITH ALL MEMBERS PRESENT.

COMMISSIONERS RECONVENED FROM EXECUTIVE SESSION AT 7:51
P.M. WITH ALL MEMBERS PRESENT.

AGENDA ITEM NO. 21:

Consider matters discussed in Executive Session regarding discussion of the annual evaluation of City Manager pursuant to 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

No action was taken.

AGENDA ITEM NO. 22:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:52 p.m.)



Phyllis Loftis
PHYLLIS LOFTIS, CMC, CITY CLERK

Richard Finley

RICHARD FINLEY, MAYOR