

A MEETING OF THE SHAWNEE  
CIVIC AND CULTURAL DEVELOPMENT AUTHORITY  
JUNE 20, 2019 @ 12:30PM  
HEART OF OKLAHOMA EXPOSITION CENTER

THE TRUSTEES OF THE SHAWNEE CIVIC AND CULTURAL DEVELOPMENT AUTHORITY WAS ORIGINALLY SCHEDULED TO HAVE THEIR REGULAR MEETING DATE THURSDAY, JUNE 20, 2019 AT 12:30PM AT HEART OF OKLAHOMA EXPOSITION CENTER, PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. NOTICE WAS FILED AT CITY HALL ON JUNE 17, 2019 AT 4:55 PM.

AGENDA ITEM NO.1

CALL TO ORDER.

THE MEETING WAS CALLED TO ORDER AT 12:37PM BY CHAIRMAN RANDY GILBERT.

AGENDA ITEM NO.2

ROLL CALL

TRUSTEES PRESENT: MR. RANDY GILBERT  
MR. LANCE WORTHAM  
MR. CARL PACKWOOD  
MR. TIM BARRICK

TRUSTEES ABSENT: MR. KARL KOZEL  
MS. RACHAEL MELOT  
MR. ERIC BENSON

\*GUESTS ALSO IN ATTENDANCE: CITY COMMISSIONER DARREN RUTHERFORD, MIKE MCCORMICK, SUZIE CAMPBELL W/ COUNTYWIDE NEWS, KEN STAFFORD, IFYR VOLUNTEERS, & CHANCE ALLISON.

AGENDA ITEM NO.4

APPROVAL OF THE MINUTES FROM THE MAY 2019  
REGULAR SCHEDULED MEETING.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MINUTES FROM THE REGULAR SCHEDULED MEETING MAY 2019. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
NAY: NONE  
ABSTAIN: NONE

AGENDA ITEM NO.6

APPROVAL OF THE MONTHLY FINANCIAL REPORT.

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO APPROVE THE MONTHLY FINANCIAL REPORT AS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
NAY: NONE  
ABSTAIN: NONE

AGENDA ITEM NO.7

APPROVAL OF CLAIMS: GENERAL ACCOUNT &  
ADD ONS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE CLAIMS FOR THE GENERAL ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
NAY: NONE

ABSTAIN: NONE

General Claims:

Monthly Bills:

|                                 |             |
|---------------------------------|-------------|
| 1. Constellation                | \$33.30     |
| 2. MetTel                       | \$922.51    |
| 3. AT&T Mobility                | \$56.23     |
| 4. AT&T                         | \$391.39    |
| 5. OK Tax Commission            | \$1,459.31  |
| 6. ONG (9)                      | \$853.67    |
| 7. John Deere Financial Payment | \$1,037.18  |
| 8. John Deere Chrg Acct         | \$1,921.56  |
| 9. Shawnee Municipal Authority  | \$1,127.97  |
| 10. OG&E                        | \$10,054.92 |
| 11. City of Shawnee Surcharge   | \$183.75    |
| 12. Fuelman                     | \$3,217.60  |
| 13. Vyve                        | \$5.48      |
| 14. OMAG                        | \$2,345.25  |
| 15. Pitney Bowes Power Purchase | \$197.46    |
| 16. Pitney Bowes                | \$190.50    |
| 17. Thyssenkrupp                | \$3,209.23  |

Legal Fees:

|                    |          |
|--------------------|----------|
| 1. Stuart & Clover | \$225.00 |
|--------------------|----------|

Refunds:

|                          |          |
|--------------------------|----------|
| 1. OK Pigeon Association | \$150.00 |
|--------------------------|----------|

Office:

|                  |          |
|------------------|----------|
| 1. Finley & Cook | \$172.50 |
| 2. INS           | \$734.00 |
| 3. FUB SMG       | \$425.04 |
| 4. FUB CD        | \$795.32 |
| 5. Staples       | \$108.30 |

Marketing:

|                      |            |
|----------------------|------------|
| 1. Vann & Associates | \$4,074.50 |
| 2. De Fine           | \$210.00   |

Equipment Maintenance:

|                       |          |
|-----------------------|----------|
| 1. CH&W               | \$240.47 |
| 2. Preferred Material | \$99.40  |
| 3. A Team             | \$90.00  |

|                           |            |
|---------------------------|------------|
| 4. Stewart Wholesale      | \$36.47    |
| 5. Fred's Tire            | \$217.24   |
| 6. NAPA                   | \$3.99     |
| 7. City Grease Trap       | \$225.00   |
| 8. James Supplies         | \$135.93   |
| 9. Automatic Fire Control | \$1,199.90 |
| 10. Tennant               | \$1,384.88 |

Rentals:

|                         |          |
|-------------------------|----------|
| 1. Charley's Golf Carts | \$241.45 |
|-------------------------|----------|

Temp Services:

|            |            |
|------------|------------|
| 1. Express | \$3,170.60 |
|------------|------------|

Bldg & Grounds Maintenance:

|                             |            |
|-----------------------------|------------|
| 1. Ask About Windows        | \$216.00   |
| 2. Marsh Electric           | \$95.00    |
| 3. Buford White's           | \$2,040.06 |
| 4. Chuck Jones              | \$1,875.00 |
| 5. Total Alarm Technology   | \$1,400.00 |
| 6. Armstrong Termite & Pest | \$150.00   |
| 7. Personal Plumbing        | \$441.44   |
| 8. Airgas                   | \$123.81   |
| 9. Shawnee Milling          | \$299.40   |

Add Ons:

General:

PRCA:

|                                   |          |
|-----------------------------------|----------|
| 1. Jim's Portable Toilet Services | \$190.00 |
| 2. One Ten Broadcast Group Inc    | \$350.00 |
| 3. Kozel Farms                    | \$700.00 |

AGENDA ITEM NO.8

APPROVAL OF CLAIMS: SPECIAL ACCOUNT & ADD  
ONS

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE PACKWOOD TO APPROVE THE CLAIMS FOR THE SPECIAL ACCOUNT WITH ADD ONS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM

NAY: NONE

ABSTAIN: NONE

Special Claims:

Marketing:

|                      |            |
|----------------------|------------|
| 1. Vann & Associates | \$2,374.00 |
|----------------------|------------|

|                          |            |
|--------------------------|------------|
| 2. National Band & Tag   | \$223.62   |
| 3. Sign Factory          | \$895.00   |
| 4. Copp Media Services   | \$5,547.88 |
| 5. The Seminole Producer | \$136.50   |
| 6. Demco                 | \$100.00   |
| 7. KIRC                  | \$125.00   |
| 8. Countywide & Sun      | \$25.00    |

IFYR 2019:

|                          |            |
|--------------------------|------------|
| 1. US Specialty Coatings | \$799.46   |
| 2. First United Bank-SMG | \$334.10   |
| 3. Ringmasters           | \$1,000.00 |
| 4. Twister Saddles       | \$8,450.00 |

Office:

|            |            |
|------------|------------|
| 1. Staples | \$1,035.84 |
|------------|------------|

Bldg & Grounds Maintenance:

|           |            |
|-----------|------------|
| 1. A Team | \$1,250.00 |
|-----------|------------|

Add ons:

Special:

IFYR:

|                   |            |
|-------------------|------------|
| 1. FarmTek        | \$4,346.00 |
| 2. Acme Glass     | \$125.19   |
| 3. Buford White's | \$1,285.92 |

AGENDA ITEM NO.9

APPROVAL OF CLAIMS: SHAYINGS ACCOUNT

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE CLAIMS FOR THE SHAYINGS ACCOUNT AS PRESENTED. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
 NAY: NONE  
 ABSTAIN: NONE

Shaving Claims:

|                      |            |
|----------------------|------------|
| 1. Benita Ceceille   | \$180.00   |
| 2. Constellation     | \$180.71   |
| 3. OK Tax Commission | \$50.00    |
| 4. SEFF              | \$1,951.53 |

AGENDA ITEM NO. 10

PRESENTATION BY CHUCK COOKS--CBEW ON  
 AUDIT FOR YEAR ENDING 12/31/2018

CHUCK COOKS REPORTED A CLEAN AUDIT AND THAT THERE WERE NO FINDINGS.

AGENDA ITEM NO.11

D, C, & PA TO REMOVE CHRIS DUNLAP FROM ALL SC&CDA BANK ACCOUNTS ON DEPOSIT, TRANSFERS, & CHECK SIGNING WITH ARVEST, 1<sup>ST</sup> NATIONAL, BANCFIRST, AND 1<sup>ST</sup> UNITED BANKS.

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE BARRICK TO APPROVE THE REMOVAL OF CHRIS DUNLAP FROM ALL SC&CDA BANK ACCOUNTS ON DEPOSIT, TRANSFERS, & CHECK SIGNING WITH ARVEST, 1<sup>ST</sup> NATIONAL, BANCFIRST, AND 1<sup>ST</sup> UNITED BANKS. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
NAY: NONE  
ABSTAIN: NONE

AGENDA ITEM NO. 12

D, C, & PA FOR THE INTERNATIONAL FINALS YOUTH RODEO (IFYR) TO UTILIZE THE HEART OF OKLAHOMA EXPOSITION CENTER FACILITY INCLUDING OTTO KRAUSE BUILDING, FRED HUMPHREY PAVILION, THE GRANDSTAND ARENA, GRANDSTANDS EAST & WEST, RV HOOKUPS (SET UP, TEAR & CLEAN UP ALL INCLUDED FOR THE WEEK) THIS IS A NO CHARGE EVENT FROM THE SC&CDA/MANAGEMENT GROUP FOR FACILITY USAGE.

THE MOTION MADE BY TRUSTEE BARRICK, SECONDED BY TRUSTEE WORTHAM TO APPROVE THE INTERNATIONAL FINALS YOUTH RODEO (IFYR) TO UTILIZE THE HEART OF OKLAHOMA EXPOSITION CENTER FACILITY INCLUDING OTTO KRAUSE BUILDING, FRED HUMPHREY PAVILION, THE GRANDSTAND ARENA, GRANDSTANDS EAST & WEST, RV HOOKUPS (SET UP, TEAR & CLEAN UP ALL INCLUDED FOR THE WEEK) THIS IS A NO CHARGE EVENT FROM THE SC&CDA/MANAGEMENT GROUP FOR FACILITY USAGE. -MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
NAY: NONE  
ABSTAIN: NONE

AGENDA ITEM NO. 13

D, C, & PA TO CONTRACT PERSONNEL DALE YERIGAN FOR IFYR 2019 MANAGER

THE MOTION MADE BY TRUSTEE PACKWOOD, SECONDED BY TRUSTEE WORTHAM TO CONTRACT PERSONNEL DALE YERIGAN \$5,000.00 FOR THE IFYR 2019 MANAGER. FOR THE WEEK OF THE 2019 IFYR.- MOTION CARRIED.

AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM  
NAY: NONE  
ABSTAIN: NONE

AGENDA ITEM NO. 14

IFYR UPDATE

- \*STALLS ARE ALMOST ALL SET UP, WAITING ON TULSA-SHOULD BE IN NEXT WEEK
- \* NEED MORE SHADE CLOTHS, NEED MORE DUMPSTERS,
- \*CONTRACTS ARE IN & \$S ARE RISING

AGENDA ITEM NO. 15

COMMITTEE REPORTS

NONE

AGENDA ITEM NO. 16

ADMINISTRATIVE REPORTS

ADMINISTRATIVE REPORT SENT TO ALL BOARD MEMBERS BEFORE MEETING

\*CONFERENCE CENTER UPSTAIRS LED LIGHTING IS ALMOST DONE BUT MAY HAVE TO COME BACK AFTER THE RODEO.

\* KEEPING UP WITH MAINTENANCE ON GROUNDS

\* OVER \$17,000 RAISED FROM CLINT'S MEMORIAL BARREL RACING

AGENDA ITEM NO. 17 & 18

OLD BUSINESS & NEW BUSINESS

NONE

AGENDA ITEM NO. 19

PUBLIC & TRUSTEE COMMENTS

\*THE CITY, BOARD MEMBERS, & IFYR VOLUNTEERS THAT ATTENDED THE BOARD MEETING, THANKED CHRIS DUNLAP FOR HIS TIME & WORK HERE AT THE EXPO & IFYR.

AGENDA ITEM NO. 20

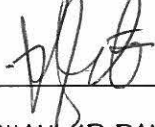
ADJOURNMENT @1:32PM

THE MOTION MADE BY TRUSTEE WORTHAM, SECONDED BY TRUSTEE BARRICK TO ADJOURN THE MEETING. -MOTION CARRIED.

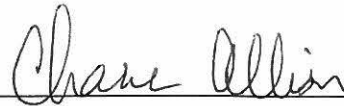
AYE: PACKWOOD, BARRICK, GILBERT, WORTHAM

NAY: NONE

ABSTAIN: NONE



CHAIRMAN: MR. RANDY GILBERT



INTERIM SECRETARY: MR. ERIC BENSON