BOARD OF CITY COMMISSIONERS PROCEEDINGS
JUNE 21, 2021 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, June 21, 2021 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:33 p.m. on June 18, 2021. Mayor Bolt presided and called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews Commissioner Ward 1	Bob Weaver Commissioner Ward 2
Travis Flood Commissioner Ward 3	Darren Rutherford Commissioner Ward 4-Vice Mayor
Mark Sehorn Commissioner Ward 5	Ben Salter Commissioner Ward 6

ABSENT: None

INVOCATION — Commissioner Flood

FLAG SALUTE

AGENDA ITEM NO. 1: Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Richard Finley commented on Commissioner Weaver and the potential commercialization of the Shawnee Twin Lakes.

Ms. Dawn Ramsey addressed her concerns with the handicap kayak ramp at Shawnee Twin Lake No. 2.

Mr. Rob Morris spoke regarding the Shawnee Twin Lakes and board vacancies.

Ms. Fran Topping expressed her support for Ms. Lauren Craig and the Homeless Initiative.

Mr. Michael Savage thanked the City Commission and spoke about community involvement.

Mrs. Reta Sparks addressed concerns with Airbnb's located at the Shawnee Twin Lakes.

Mr. Andrew Johnson spoke in support of the Homeless Initiative.

<u>AGENDA ITEM NO. 2:</u> Consider approval of Consent Agenda:

a. Minutes from the June 7, 2021 regular meeting.

b. Acknowledge the following reports and minutes:

- License Payment Report for May 2021
- Project Payment Report for May 2021
- Parks and Recreation Board Minutes from the March 11, 2021 and April 8, 2021 regular meetings

c. Mayor's Appointments:

<u>Pioneer Library System Board</u>
Rebecca "Becky" Brown 1st Full Term Expires: June 30, 2024
Reappointment

d. Acknowledge the resignation of Pam Robinson from the Senior Citizens of Shawnee Board.

e. Acknowledge the contract for Solid Waste Collection, Recycling and Disposal Services with Central Disposal contract for Fiscal Year 2021-2022.

f. Acknowledge the Management Agreement with Global Spectrum, LP d/b/a Spectra Venue Management for Fiscal Year 2021-2022 for management services of the Heart of Oklahoma Exposition Center.

g. Acceptance of a permanent utility easement for Cedar Ridge Investments, LLC.

h. Approve renewal of the following agreements for Fiscal Year 2021-2022:

1) Agreement with the Shawnee Shotgun Club for use of City Property known as Shawnee Twin Lakes Trap Range.

2) Agreement with Gordon Cooper Technology Center (GCTC) District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees, and patrons of GCTC.

3) Agreement with Independent School District No. 93 also known as Shawnee Public Schools for supplemental police services.

4) Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.

A motion was made by Commissioner Matthews, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 2 (a-h). Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

AGENDA ITEM NO. 3: Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Baxley and Officer Spoon introduced Monday, an eight-week-old female kitten. Monday is up for adoption.

Officer Baxley advised that the Animal Shelter currently has eighteen dogs, nine cats, and a pig.

AGENDA ITEM NO. 4: Consideration and possible action to cancel the regular scheduled July 6, 2021 City Commission, Shawnee Airport Authority, and Shawnee Municipal Authority meetings.

A motion was made by Commissioner Sehorn, seconded by Mayor Bolt, to cancel the regular scheduled July 6, 2021 City Commission, Shawnee Airport Authority, and Shawnee Municipal Authority meetings. Motion carried 6-1.

AYE: Sehorn, Bolt, Rutherford, Salter, Weaver, Flood
NAY: Matthews

AGENDA ITEM NO. 5: Presentation by Lauren Craig, Homeless Service Coordinator, regarding the Homeless Initiative.

Ms. Lauren Craig, Homeless Service Coordinator, gave a presentation regarding the Homeless Initiative. She thanked volunteers, city officials, and donors that have helped the initiative. Ms. Craig gave a special thank you to Miss Paityn Silas and her family for their generosity and compassion. Ms. Craig explained the process and goals of the Homeless Initiative and shared information they had gathered over the past few months.

AGENDA ITEM NO. 6: Consideration and possible action to approve a Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office regarding the Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV).

Homeless Service Coordinator Lauren Craig explained the Citizen Participation Plan (CPP) is required for the City to receive funds from the Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV).

A motion was made by Commissioner Flood, seconded by Vice Mayor Rutherford, to approve a Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office regarding the Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV). Motion carried 6-0-1.

Commissioner Matthews explained his abstention vote was due to a possibility the Grant would benefit the Community Market of Pottawatomie County, of which he is the executive director.

AYE: Flood, Rutherford, Sehorn, Salter, Weaver, Bolt
NAY: None
ABSTAIN: Matthews

AGENDA ITEM NO. 7: Consideration of a resolution regarding the Community Development Block Grant – Coronavirus Response (CDBG-CV) 2020 CDBG-CV Program.

Homeless Service Coordinator Lauren Craig explained this resolution is in conjunction with Agenda Item No. 6 and required for the Community Development Block Grant.

A motion was made by Commissioner Flood, seconded by Commissioner Sehorn, to approve a resolution regarding the Community Development Block Grant – Coronavirus Response (CDBG-CV) 2020 CDBG-CV Program.

Resolution No. 6636 was introduced.

A RESOLUTION REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT – CORONAVIRUS RESPONSE (CDBG-CV) PROGRAM.

Motion carried 6-0-1.

AYE: Flood, Sehorn, Salter, Weaver, Bolt, Rutherford
NAY: None
ABSTAIN: Matthews

AGENDA ITEM NO. 8: Discussion, consideration, and possible action of an Appeal of an Administrative Order regarding the demolition of a residential structure located at 2005 North Broadway Avenue.

City Attorney Joe Vorndran explained the City is continuing to work with the property owner and his counsel regarding. He explained Staff recommends deferring the item to a future City Commission meeting with the condition that progress continue to be done to the structure.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Matthews, to defer this item to a future City Commission meeting. Motion carried 7-0.

AYE: Rutherford, Matthews, Weaver, Flood, Bolt, Sehorn, Salter
NAY: None

<u>AGENDA ITEM NO. 9:</u> Public hearing and consideration of an ordinance to rezone property located at 33001 Lake Road, from A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a CUP (Conditional Use Permit) for the purpose of a wedding venue with the sale and consumption of alcoholic beverage on the premises. Case No. CUP01-21, Applicant: Greta Madson. (Enterprises, LLC). *(Public hearing rescheduled from June 21, 2021 to July 19, 2021.)*

City Manager Chance Allison gave a staff report on Agenda Item Nos. 9, 10, and 11. He advised that the public hearing has been rescheduled from the June 21, 2021 to the July 19, 2021 City Commission meeting.

There was no action taken.

<u>AGENDA ITEM NO.10:</u> Public hearing and consideration of an ordinance to rezone property located at 15515 Perry Road, A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a CUP (Conditional Use Permit) for the purpose of a garage/cottage guest house (ADU (Accessory Dwelling Unit). Case No. CUP02-21, Applicant: Edward and Sandra Moore. *(Public hearing rescheduled from June 21, 2021 to July 19, 2021.)*

There was no action taken.

<u>AGENDA ITEM NO. 11:</u> Public hearing and consideration of an ordinance to rezone property located at 3715 North Kickapoo Avenue, from C-2 (Limited Office Commercial District) and R-1 (Single Family Residential District) to C-3 (Highway Commercial District). Case No.

RZ06-21, Applicant: Kim Wheeler on behalf of HIA Legacy, LLC. *(Public hearing rescheduled from June 21, 2021 to July 19, 2021.)*

There was no action taken.

AGENDA ITEM NO. 12: Consideration of approval of Fiscal Year 2021-2022 budget.

Finance Director Ashley Neel explained there were no significant changes from the public hearing held on June 14, 2021.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve the Fiscal Year 2021-2022 budget. Motion carried 7-0.

AYE: Sehorn, Matthews, Weaver, Flood, Bolt, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 13: Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2021 through June 30, 2022 finding all things requisite and necessary have been done in preparation and presentation of budget.

Finance Director Ashely Neel explained this resolution is required to appropriate each fund related to Agenda Item No. 12.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve a resolution adopting the budget for the City of Shawnee for the period of July 1, 2021 through June 30, 2022 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. 6637 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

Motion carried 7-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Salter, Weaver
NAY: None

AGENDA ITEM NO. 14: Acknowledge monthly Sales Tax and Budget Reports.

Finance Director Ashley Neel reported sales tax is up $2,865,648.00, or 13.37%, over the projected budget year-to-date. She stated that use tax collections are up approximately $84,633.00, or 3.37%, over the projected budget year-to-date.

AGENDA ITEM NO. 15: New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 16: Commissioners Comments

The Commissioners thanked Finance Director Ashley Neel for her work on the budget and OpenGov. They also thanked Homeless Servicers Coordinator Lauren Craig for her work on the Homeless Initiative.

The Commissioners also commented on the Blues on Broadway and Juneteenth events that happened last weekend.

Commissioner Flood thanked citizens for speaking during Citizens Participation.

Commissioner Matthews expressed his pride for the Community.

AGENDA ITEM NO. 17: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:29 p.m.)

ED BOLT, MAYOR

ATTEST:

THE CITY OF SHAWNEE
SEAL
OKLAHOMA

Kacie Eck

KACIE ECK, SENIOR DEPUTY CITY CLERK