

AGENDA
BOARD OF CITY COMMISSIONERS
June 21, 2021 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)
2. Consider approval of Consent Agenda:
 - a. Minutes from the June 7, 2021 regular meeting.
 - b. Acknowledge the following reports and minutes:
 - License Payment Report for May 2021
 - Project Payment Report for May 2021
 - Parks and Recreation Board Minutes from the March 11, 2021 and April 8, 2021 regular meetings
 - c. Mayor's Appointments:

Pioneer Library System Board
Rebecca "Becky" Brown 1st Full Term Expires: June 30, 2024
Reappointment
 - d. Acknowledge the resignation of Pam Robinson from the Senior Citizens of Shawnee Board.
 - e. Acknowledge the contract for Solid Waste Collection, Recycling and Disposal Services with Central Disposal contract for Fiscal Year 2021-2022.
 - f. Acknowledge the Management Agreement with Global Spectrum, LP d/b/a Spectra Venue Management for Fiscal Year 2021-2022 for management services of the Heart of Oklahoma Exposition Center.

- g. Acceptance of a permanent utility easement for Cedar Ridge Investments, LLC.
- h. Approve renewal of the following agreements for Fiscal Year 2021-2022:
 - 1. Agreement with the Shawnee Shotgun Club for use of City Property known as Shawnee Twin Lakes Trap Range.
 - 2. Agreement with Gordon Cooper Technology Center (GCTC) District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees, and patrons of GCTC.
 - 3. Agreement with Independent School District No. 93 also known as Shawnee Public Schools for supplemental police services.
 - 4. Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.
- 3. Presentation by Animal Control to present the Pet of the Week.
- 4. Consideration and possible action to cancel the regular scheduled July 6, 2021 City Commission, Shawnee Airport Authority, and Shawnee Municipal Authority meetings.
- 5. Presentation by Lauren Craig, Homeless Service Coordinator, regarding the Homeless Initiative.
- 6. Consideration and possible action to approve a Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office regarding the Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV).
- 7. Consideration of a resolution regarding the Community Development Block Grant – Coronavirus Response (CDBG-CV) 2020 CDBG-CV Program.
- 8. Discussion, consideration, and possible action of an Appeal of an Administrative Order regarding the demolition of a residential structure located at 2005 North Broadway Avenue.
- 9. Public hearing and consideration of an ordinance to rezone property located at 33001 Lake Road, from A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a CUP (Conditional Use Permit) for the purpose of a wedding venue with the sale and consumption of alcoholic beverage on the premises. Case No. CUP01-21, Applicant: Greta Madson. (Enterprises, LLC). *(Public hearing rescheduled from June 21, 2021 to July 19, 2021.)*

10. Public hearing and consideration of an ordinance to rezone property located at 15515 Perry Road, A-1 (Rural Agricultural District) to A-1 (Rural Agricultural District) with a CUP (Conditional Use Permit) for the purpose of a garage/cottage guest house (ADU (Accessory Dwelling Unit)). Case No. CUP02-21, Applicant: Edward and Sandra Moore. *(Public hearing rescheduled from June 21, 2021 to July 19, 2021.)*
11. Public hearing and consideration of an ordinance to rezone property located at 3715 North Kickapoo Avenue, from C-2 (Limited Office Commercial District) and R-1 (Single Family Residential District) to C-3 (Highway Commercial District). Case No. RZ06-21, Applicant: Kim Wheeler on behalf of HIA Legacy, LLC. *(Public hearing rescheduled from June 21, 2021 to July 19, 2021.)*
12. Consideration of approval of Fiscal Year 2021-2022 budget.
13. Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2021 through June 30, 2022 finding all things requisite and necessary have been done in preparation and presentation of budget.
14. Acknowledge monthly Sales Tax and Budget Reports.
15. New Business
(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)
16. Commissioners Comments
17. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

2. a.

Meeting Date: 06/21/2021

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 7, 2021 regular meeting.

Attachments

Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JUNE 7, 2021 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session, Monday, June 7, 2021 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 3:18 p.m. on June 4, 2021. Mayor Bolt presided and Miss Zoé Collier called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt
Mayor

Daniel Matthews
Commissioner Ward 1

Bob Weaver
Commissioner Ward 2

Travis Flood
Commissioner Ward 3

Darren Rutherford
Commissioner Ward 4-Vice Mayor

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Rev. Darryl K. Fields
Union Missionary Baptist Church

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Mr. Rob Morris asked questions regarding several items, including the contract with Shawnee Forward, the parklets and streateries, the MacArthur Street Sidewalk project and the proposed Chapter 8 resolution and Chapter 16 ordinance.

Mr. Michael Canaday asked questions and expressed concerns about the proposed Chapter 16 ordinance.

Ms. Teresa Cody thanked Commissioner Flood for having conversations with downtown business owners.

Mr. Randy Gilbert provided an update on the upcoming International Finals Youth Rodeo (IFYR). He requested the Commissioners visit the exposition center.

Mr. Andrew Johnson expressed his support for the proposed streateries.

Mr. Kenny Sparks asked questions and expressed concerns regarding the proposed Chapter 16 ordinance

Mr. Steve Mullican expressed concerns about the homeless individuals in the City.

Mr. Michael SanPedro expressed his support for the proposed Chapter 8 resolution.

Ms. Julie Akerman requested that people have input on the proposed Chapter 16 ordinance.

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

- a. Minutes from the May 17, 2021 regular meeting.
- b. Acknowledge the resignation of Erica Bass from the Community Service Contract Review Committee.
- c. Acceptance of Xpress Wellness' public improvements and place maintenance bonds into effect.
- d. Acceptance of a utility easement for Bentley Oaks Addition Sewer Project.
- e. Acknowledge receipt of Pioneer Library Systems Budget for July 1, 2021 through June 30, 2022.

f. Approve renewal of the following agreements for Fiscal Year 2021-2022:

- 1) Agreement with REACT Ambulance Authority for dispatch services.
- 2) Agreement with Project H.E.A.R.T., Inc. to provide meals to elderly persons.

g. Approval of a Memorandum of Understanding with District Attorney's Office, 23rd Judicial District, for services to victims of domestic violence and sexual assault.

h. Lake Lease Transfer:

TRANSFER:

Lot 1 Skipper Tract, 16602 Archery Range Road

From: Nyoka Griffin

To: Scott and Sonja Malaske

A motion was made by Commissioner Matthews, seconded by Commissioner Weaver, to approve Consent Agenda Item Nos. 2 (a-h). Motion carried 7-0.

AYE: Matthews, Weaver, Flood, Bolt, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officer Brandy Spoon introduced Wilber, a three-year-old canine. Wilber is up for adoption.

Officer Spoon advised that the Animal Shelter currently has thirty-three dogs, twelve cats, and one pig.

AGENDA ITEM NO. 4:

Mayor's Proclamations:

"Commemorate Juneteenth and Dunbar Heights Historic Neighborhood"

Mayor Bolt and the Commissioners presented the Mayor's Proclamation to "Commemorate Juneteenth and Dunbar Heights Historic Neighborhood" to Mr. Darryl Fields, Mr. Jamelle Payne, Ms. Gloria Wallace, Mr. Ricky Young and Mr. Timmy Young.

AGENDA ITEM NO. 5:

Presentation of Purple Heart City Plaque by Mitch Reed, Purple Heart Legislative Ambassador.

Mr. Mitch Reed, Purple Heart Legislative Ambassador, was unable to attend the meeting.

There was no action taken.

AGENDA ITEM NO. 6:

Consideration and possible action to approve the renewal of the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for Fiscal Year 2021-2022.

City Manager Chance Allison advised the Community Service Contract Review Committee recommend renewing a contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for Fiscal Year 2021-2022 in the amount of Seventy-Five Thousand Dollars (\$75,000.00). Staff supports this recommendation.

A motion was made by Commissioner Weaver, seconded by Commissioner Flood, to approve the renewal of the contract with Central Oklahoma Community Action Agency/Central Oklahoma Transit System for Fiscal Year 2021-2022 in the amount of Seventy-Five Thousand Dollars (\$75,000.00). Motion carried 7-0.

AYE: Weaver, Flood, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 7:

Consideration and possible action to approve the renewal of the contract with Safe Events for Families for Fiscal Year 2021-2022.

City Manager Chance Allison stated the Community Service Contract Review Committee recommended renewing a contract with Safe Events for Families (SEFF) for Fiscal Year 2021-2022 for a six-month period from July 1,

2021 to December 31, 2021 to reimburse eligible expenses for events up to Forty Thousand Dollars (\$40,000.00). The Community Service Contract Review Committee also recommended modifying Section 3.B. to clarify the invoice review process and modify Section 7 to remove the audit requirement and add a right of inspection by the City Manager or designee.

Mr. Allison advised that Staff recommends renewing the contract for a one-year period from July 1, 2021 to June 30, 2022 and to reimburse eligible expenses up to Sixty-Five Thousand Dollars (\$65,000.00). Staff supports the Community Service Contract Review Committee's recommendation of contract modifications.

A motion was made by Commissioner Sehorn, seconded by Commissioner Matthews, to approve the renewal of a contract with Safe Events for Families for Fiscal Year 2021-2022 to reimburse eligible expenses for events up to Sixty-Five Thousand Dollars (\$65,000.00), modify Section 3.B. to clarify the invoice review process, and Section 7 to remove the audit requirement and add a right of inspection by the City Manager or designee. Motion carried 7-0.

AYE: Sehorn, Matthews, Weaver, Flood, Bolt, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 8:

Consideration and possible action to approve the renewal of the contract with Shawnee Forward for Fiscal Year 2021-2022.

City Manager Chance Allison advised the Community Service Contract Review Committee recommended renewing a contract with Shawnee Forward for Fiscal Year 2021-2022 in the amount of Two Hundred Ninety-Five Thousand Dollars (\$295,000.00) and to strike Section 1.6.C. from the proposed contract, contingent upon the Pottawatomie County District Attorney's opinion. City Mr. Allison advised that the District Attorney's office advised not to strike Section 1.6.C. from the proposed contract. Staff supports this recommendation and guidance.

A motion was made by Commissioner Flood, seconded by Commissioner Weaver, to approve the renewal of the contract with Shawnee Forward for Fiscal Year 2021-2022 in the amount of Two Hundred Ninety-Five Thousand Dollars (\$295,000.00) and to not strike Section 1.6.C from the contract according to the opinion of the District Attorney's office. Motion carried 7-0.

AYE: Flood, Weaver, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 9:

Discussion and consideration of Amendment No. 1 to contract for Design Consultant Services for the development and construction of Kids Space Park and Woodland Veterans Park with PDG Planning Design Group.

City Manager Chance Allison explained PDG Planning Design Group created the design concepts for Kid Space and Woodland Veterans Parks. This amendment will move the project from the conceptual design phase to a final design phase that will allow the project to proceed to the construction phase. The total amendment amount is Three Hundred Seven Thousand Five Hundred Dollars (\$307,500.00) for a total contract amount of Five Hundred Fifteen Thousand Dollars (\$515,000.00).

A motion was made by Commissioner Weaver, seconded by Commissioner Sehorn, to approve Amendment No. 1 to the contract for Design Consultant Services for the development and construction of Kids Space Park and Woodland Veterans Park with PDG Planning Design Group. Motion carried 7-0.

AYE: Weaver, Sehorn, Salter, Matthews, Flood, Bolt, Rutherford

NAY: None

AGENDA ITEM NO.10:

Discussion, consideration, and approval of the Board of Pottawatomie County Commissioner's Interlocal Agreement Resolution No. 2021-03 for reimbursement regarding the construction of an Industrial Access Project along North Leo Avenue.

City Engineer Seth Barkhimer explained on March 1, 2021 the City Commission approved funding with Oklahoma Department of Transportation (ODOT) for an Industrial Access Project. Approval of the Board of Pottawatomie County Commission's Interlocal Agreement Resolution No. 2021-03 will formalize the agreement between the City of Shawnee and Pottawatomie County for funding of said project.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve the Board of Pottawatomie County Commissioner's Interlocal Agreement Resolution No. 2021-03 for reimbursement regarding the construction of an Industrial Access Project along North Leo Avenue. Motion carried 7-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Salter, Weaver

NAY: None

AGENDA ITEM NO. 11:

Discussion and consideration of Streatory Guidelines. *(Deferred from the May 17, 2021 City Commission Agenda.)*

Planning Director Rebecca Blaine provided a staff report. The City of Shawnee surveyed and gathered Nine Hundred and Thirty (930) responses regarding the proposed Streatory Guidelines. The Commissioners discussed the Streatory and Parklet Guidelines.

A motion was made by Commissioner Matthews, seconded by Commissioner Flood, to approve the Streatory Guidelines as presented. Motion carried 7-0.

AYE: Matthews, Flood, Bolt, Rutherford, Sehorn, Salter, Weaver

NAY: None

AGENDA ITEM NO. 12:

Discussion and consideration of a resolution supporting the adoption of a parklet/streatory policy, allowing the temporary conversion of the sidewalk or of three or less curbside parking spaces into a platform or space with pedestrian amenities; parklets offer a place to stop, sit, and rest while in Shawnee, while streateries offer a place to conduct commerce in the right-of-way.

City Manager Chance Allison explained this resolution will replace the previous Parklet Resolution No. 6566 that was approved in 2018.

Resolution No. 6633 was introduced.

A RESOLUTION SUPPORTING THE ADOPTION OF A PARKLET/STREATERY POLICY, ALLOWING THE TEMPORARY CONVERSION OF THE SIDEWALK OR OF THREE OR LESS CURBSIDE PARKING SPACES INTO A PLATFORM OR SPACE WITH PEDESTRIAN AMENITIES; PARKLETS OFFER A PLACE TO STOP, SIT, AND REST WHILE IN SHAWNEE, WHILE STREATERIES OFFER A SPACE TO CONDUCT COMMERCE IN THE RIGHT-OF-WAY.

A motion was made by Commissioner Matthews, seconded by Commissioner Sehorn, to approve a resolution supporting the adoption of a parklet/streeter policy, allowing the temporary conversion of the sidewalk or of three or less curbside parking spaces into a platform or space with pedestrian amenities; parklets offer a place to stop, sit, and rest while in Shawnee, while streeteries offer a place to conduct commerce in the right-of-way. Motion carried 7-0.

AYE: Matthews, Sehorn, Salter, Weaver, Flood, Bolt, Rutherford

NAY: None

AGENDA ITEM NO. 13:

Discussion and consideration of a resolution to approve a project maintenance, financing, and right-of-way agreement with the Oklahoma Department of Transportation (ODOT) regarding the MacArthur Street Sidewalk Project. (Shawnee: MacArthur Bike/Ped Trail) Project No.: TAP3-2996(004)TP – State Job No. 32996(04).

City Engineer Seth Barkhimer gave a staff report explaining the agreement with Oklahoma Department of Transportation (ODOT) will allow for new sidewalks on the southside of MacArthur Avenue from Bryan Avenue to Harrison Street. This agreement outlines the funding and responsibilities of the Transportation Alternative Program (TAP) Grant between the City of Shawnee and ODOT. The current construction cost is estimated at Seven Hundred Thirty-Eight Thousand One Hundred Seventy-Eight Dollars (\$738,178.00); the TAP Grant will cover up to Four Hundred Twenty-Five Thousand Eight Hundred Ten Dollars (\$425,810.00) of said cost.

Resolution No. 6634 was introduced.

A RESOLUTION APPROVING A PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR THE MACARTHUR STREET SIDEWALK PROJECT (SHAWNEE: MACARTHUR BIKE/PED TRAIL).

A motion was made by Commissioner Weaver, seconded by Commissioner Sehorn, to approve a resolution to approve a project maintenance, financing, and right-of-way agreement with the Oklahoma Department of Transportation (ODOT) regarding the MacArthur Street Sidewalk Project. Motion carried 7-0.

AYE: Weaver, Sehorn, Salter, Matthews, Flood, Bolt, Rutherford
NAY: None

AGENDA ITEM NO. 14:

Discussion and consideration of a resolution establishing a temporary moratorium on the granting of new business permits and licenses requested under Chapter 8, Article VIII (Medical Marijuana) of the Code of Ordinances of the City of Shawnee.

City Attorney Joe Vorndran gave a staff report explaining State Legislation aimed at limiting the density of licenses that exist across the various platforms of the medial marijuana industry. The proposed temporary resolution would not have an impact on current pending applications.

Resolution No. 6635 was introduced.

A RESOLUTION ESTABLISHING A TEMPORARY MORATORIUM ON THE GRANTING OF NEW BUISNESS PERMITS AND LICENSES REQUESTED UNDER CHAPTER 8, ARTICLE VIII (MEDICAL MARIJUANA), OF THE CODE OF ORDINANCES OF THE CITY OF SHAWNEE; WITH AMENDMENT BY INTERLINEATION TO ADD A TERMINATION DATE OF MAY 31, 2022.

A motion was made by Commissioner Weaver, seconded by Commissioner Matthews, to approve a resolution establishing a temporary moratorium on the granting of new business permits and licenses requested under Chapter 8, Article VIII (Medical Marijuana) of the Code of Ordinances of the City of Shawnee; with amendment by interlineation to add a termination date of May 31, 2022. Motion carried 7-0.

AYE: Weaver, Matthews, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 15:

Discussion and consideration of an ordinance relating to Shawnee Lake Ordinances; amending and providing for repealer of various sections of Article II of Chapter 16 of the Code of the City of Shawnee, Oklahoma and creating Division 9 of Article II of Chapter 16 of the Code of the City of Shawnee, Oklahoma; providing for

severability; providing for codification; and declaring an emergency.

City Manager Chance Allison explained Staff had been working on a project to bring lake regulations current with state law and design a set of ordinances that pertain to area activities. Mr. Allison stated the ordinance is in two parts. The first part is regarding changes to lake regulations and the second part details the commercial framework for the area.

The Commission discussed both portions of the proposed ordinance. Staff advised their recommendation is to defer the item to a future meeting.

A motion was made by Commissioner Weaver, seconded by Commissioner Salter, to defer the item to a future City Commission meeting. Motion carried 7-0.

AYE: Weaver, Salter, Matthews, Flood, Bolt, Rutherford, Sehorn

NAY: None

AGENDA ITEM NO. 16:

Consider bids:

- a. Whittaker Street Rehabilitation Project No. 20SHAWWHITST
(Award)

City Engineer Seth Barkhimer announced that four (4) bids were received. Staff and the consultant project engineer have reviewed the bids and recommend awarding the bid to Wynn Construction Co., Inc of Oklahoma City, OK in the total amount of Five Hundred Sixty-Five Thousand Four Hundred Five Dollars (\$565,405.00).

A motion was made by Commissioner Flood, seconded by Commissioner Sehorn, to award the bid to Wynn Construction Co., Inc. in the total amount of Five Hundred Sixty-Five Thousand Four Hundred Five Dollars (\$565,405.00). Motion carried 7-0.

AYE: Flood, Sehorn, Salter, Matthews, Weaver, Bolt, Rutherford

NAY: None

AGENDA ITEM NO. 17:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 18:

Commissioners Comments

Commissioner Matthews expressed his excitement regarding public transit. He stated there was a place for everyone at the upcoming International Youth Finals Rodeo (IFYR).

Commissioner Matthews thanked Mayor Bolt for his involvement in the Juneteenth Proclamation. He encouraged citizens to participate in this event.

Commissioner Weaver thanked Randy and Suzanne Gilbert for their work at the Heart of Oklahoma Exposition Center.

Commissioner Weaver also addressed the residents of the Shawnee Twin Lake area. He thanked them for expressing their concerns and is looking forward to working with them.

Commissioner Flood expressed his pride in the City of acknowledging Juneteenth and the Dunbar Heights area. He noted there are a lot of amazing things going on within the City of Shawnee.

Commissioner Sehorn said he was glad to see the Whittaker Street and MacArthur Sidewalk projects progressing.

Commissioner Salter expressed his appreciation for everyone in attendance at the meeting tonight.

Mayor Bolt thanked Commissioner Flood for his involvement in the Juneteenth and Dunbar Heights Proclamation.

AGENDA ITEM NO. 19:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:10 p.m.)

ED BOLT, MAYOR

ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners**2. b.**

Meeting Date: 06/21/2021

Reports & Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- License Payment Report for May 2021
- Project Payment Report for May 2021
- Parks and Recreation Board Minutes from the March 11, 2021 and April 8, 2021 regular meetings

Attachments

License Payment Report

Project Payment Report

Parks and Recreation Minutes 03/2021

Parks and Recreation Minutes 04/2021



Entity Fee Report

05/01/2021 - 05/31/2021

Name	Contractor	Fee Name	Payment Date	Fee Amount
INCE ELECTRIC	BRENT INCE	Contractor License - Initial	6/1/2021	100.00
COREY ANDERSON		Contractor License - Annual Renewal	5/28/2021	75.00
OCEAN AIR LLC	WESLEY SNEED	Contractor License - Initial	5/27/2021	100.00
DOYLE'S ELECTRIC, INC	JEFFREY A RIDGWAY	Contractor License - Initial	5/27/2021	100.00
VELMA CURENS		Alarm Registration - Annual Renewal	5/27/2021	15.00
BARNETT ELECTRICAL	WARREN K BARNETT	Contractor License - Annual Renewal	5/26/2021	75.00
C & D ELECTRIC	RAYMOND C BIGGS	Contractor License - Initial	5/26/2021	100.00
NOLAN FAMILY PLUMBING	COLTER NOLAN	Contractor License - Initial	5/27/2021	100.00
LOISE FULLBRIGHT		Alarm Registration - Annual Renewal	5/25/2021	15.00
NATHAN HODGES	PAM HODGES	Alarm Registration - Annual Renewal		15.00
BENJAMIN WILLIAMS		Lake Lease	5/24/2021	746.00

CENTRAL SIGN & LIGHTING LLC	MIKE QUISENBERRY	Sign Hanger	1/13/2021	75.00
BENJAMIN WILLIAMS		Lake Lease	5/24/2021	746.00
CAROLYN A FRISBIE		Alarm Registration - Annual Renewal	5/24/2021	15.00
MIDWEST WRECKING		Demolition	12/28/2020	75.00
WALKER FUNERAL & CREMATION SERVICE	MARK W RILEY	Alarm Registration - Initial	5/24/2021	25.00
SOWDER HEATING & AIR	MORRIS SOWDER	Contractor License - Annual Renewal	5/24/2021	75.00
J-4 CONTRACTING dba JERRY DUNN PLUMBING INC	JERRY DUNN	Contractor License - Annual Renewal	5/24/2021	75.00
CHARLES COOK		Alarm Registration - Initial	5/24/2021	25.00
PRECISE PLUMBING	JOEL ADAMS	Contractor License - Annual Renewal	5/24/2021	75.00
YO SELFIE FACTORY	ALISHA NORTON	Retail		50.00
GNC ELECTRICAL ENTERPRISES, LLC	GREGORY L COKER	Contractor License - Initial	5/20/2021	100.00
CATALYST MECH & ELEC LLC	JOEY SMITH	Contractor License - Initial	5/19/2021	100.00
CATALYST MECH & ELEC LLC	JOEY SMITH	Contractor License - Initial	5/19/2021	100.00
TAMMY TAYLOR-BRUNER		Alarm Registration - Annual Renewal	5/19/2021	15.00
BEGGS CONSTRUCTION	BRENDEN BEGGS	Demolition	5/19/2021	75.00

& EXCAVATION				
SOUTHEASTERN PLUMBING	HAROLD KEITH KUYKENDALL	Contractor License - Annual Renewal	5/19/2021	75.00
DANIEL HADERER		Lake Lease	5/17/2021	746.00
DANIEL HADERER		Lake Lease	5/17/2021	746.00
EDWARD NEWELL	CHERYL NEWELL	Alarm Registration - Annual Renewal	5/17/2021	15.00
SCOTT MALASKE	SONJA MALASKE	Lake Lease	5/17/2021	746.00
SCOTT MALASKE	SONJA MALASKE	Inspection	5/17/2021	75.00
SCOTT MALASKE	SONJA MALASKE	Transfer fee	5/17/2021	1,000.00
LIBERTY PLUMBING & GAS	GERALD CONVERY JR	Contractor License - Initial	5/19/2021	100.00
HARRISON-ORR AIR CONDITIONING, LLC	JERRY A HAWKINS	Contractor License - Annual Renewal	5/14/2021	75.00
RAYMOND BURRELL	JENNIFER L BURRELL	Lake Lease	5/14/2021	746.00
MOBILE MANAGEMENT INC	TAYLOR R GLASCO	Itinerant Merchant - Yearly	5/26/2021	50.00
CALIBER SMART		Itinerant Merchant - Yearly	5/13/2021	50.00
CALIBER SMART		Itinerant Merchant - Yearly	5/13/2021	50.00
CALIBER SMART		Itinerant Merchant - Yearly	5/13/2021	50.00
CALIBER SMART		Itinerant Merchant - Yearly		50.00
CALIBER SMART		Itinerant Merchant - Yearly		50.00
DAL MARC SIGNS	BRUCE	Sign Hanger	5/13/2021	75.00

	EDWARDS			
XPRESS WELLNESS	KERSTIN OLSON	Retail	5/12/2021	50.00
HARRISON-ORR AIR CONDITIONING, LLC	JOE A MCKENZIE	Contractor License - Annual Renewal	5/14/2021	75.00
GREGORY RHODES		Lake Lease	5/12/2021	746.00
CASEY'S	JESSICA FISHER-COMSTOCK	Retail	5/11/2021	50.00
ARRT CONSTRUCTION, LLC	CHARLES JASON DEWITT HODGE	Itinerant Merchant - Yearly		50.00
KRISTI PETERSON		Lake Lease	5/10/2021	746.00
LARRISON ELECTRIC SERVICES	KEVIN LARRISON	Contractor License - Initial	5/10/2021	100.00
COMFORT TECH PLUMBING	SCOTT PETERSON	Contractor License - Initial	5/12/2021	100.00
SHINE SOLAR, LLC	JACK PIERCE	Contractor License - Initial	5/10/2021	100.00
CMS/NEXTECH	DAVID GRZECH	Contractor License - Annual Renewal	5/10/2021	75.00
TAFT ELECTRIC	STEPHEN TAFT	Contractor License - Initial	5/7/2021	100.00
AKERS ELECTRIC LLC	JARED AKERS	Contractor License - Initial	5/7/2021	100.00
DEBORAH HALL		Alarm Registration - Annual Renewal	5/7/2021	15.00
HUBERT WICKLINE		Alarm Registration - Annual Renewal	5/7/2021	15.00
KAREN BRIGGS	MICHELLE & LARRY BRIGGS	Alarm Registration - Annual	5/7/2021	15.00

		Renewal		
BRYAN J PFEIFF		Alarm Registration - Annual Renewal	5/6/2021	15.00
JANIE'S SNOBALL	RHONDA L HOWE	Snow Cone Stand	5/6/2021	25.00
WACHTER, INC	JARED BOTTERON	Contractor License - Annual Renewal	5/6/2021	75.00
DANIEL HADERER		Lake Lease	5/5/2021	746.00
RANDALL HILL		Lake Lease	5/5/2021	746.00
SAFE AUTO SALES	LEE CHENOWETH	Retail	5/7/2021	50.00
LOUD OKIEZ, LLC	ERIC GIDER	Retail		50.00
LOUD OKIEZ, LLC	ERIC GIDER	Medical Marijuana		1,500.00
MOBILE MANAGEMENT INC	JOEANNA L HAMILTON	Itinerant Merchant - Yearly	5/5/2021	50.00
HUDSON & SONS HEATING & AIR	ZECHARIAH B HUDSON	Contractor License - Annual Renewal	5/4/2021	75.00
THOMPSON PLUMBING CO, LLC dba GT PLUMBING	GEARY THOMPSON	Contractor License - Annual Renewal	5/3/2021	75.00
ERIN HOLLOMAN	TIM SCOTT	Lake Lease	5/10/2021	746.00
MARK JENNINGS		Lake Lease	5/3/2021	746.00
MARK JENNINGS		Lake Lease	5/3/2021	746.00
APRIL WIGLEY- ELLIOTT		Alarm Registration - Annual Renewal	5/3/2021	15.00
SHAWNEE PITTSTOP	KAREN FRYAR	Alarm Registration - Annual Renewal	5/3/2021	15.00
DANIEL TURNER		Alarm Registration - Annual Renewal	5/3/2021	15.00

WILLIAM E TABER		Alarm Registration - Annual Renewal	5/3/2021	15.00
TIMOTHY NYE	KAYLA NYE	Alarm Registration - Annual Renewal	5/3/2021	15.00
BOBBY COX	JENELLE COC	Lake Lease	5/3/2021	746.00
AIRCO SERVICE	DAVID FEHNEL	Contractor License - Annual Renewal	5/3/2021	75.00
AIRCO SERVICE	JOHN BOYCE	Contractor License - Annual Renewal	5/3/2021	75.00
THOMPSON PLUMBING CO, LLC dba GT PLUMBING	GEARY THOMPSON	Contractor License - Annual Renewal	5/3/2021	75.00
				16,794.00

Total Records: 81

6/1/2021



Monthly - City Clerk

05/01/2021 - 05/31/2021

Permit #	Permit Date	Permit Type	Parcel Address	Applicant Name	Description	Project Cost	Square Feet	Total Fees
20210454	5/28/2021	E - Electrical	24 W MACARTHUR ST	INCE ELECTRIC	UPDATE RV SPOTS	0	0	\$104.50
20210453	5/28/2021	E - Electrical	31 SENECA DR	Corey Anderson	panel change out	0	0	\$54.50
20210452	5/28/2021	P - Plumbing	1817 E EDWARDS	Stanley Plumbing Services	GAS	0	0	\$54.50
20210451	5/28/2021	E - Electrical		KB Electric LLC	100 amp	0	0	\$54.50
20210450	5/28/2021	P - Plumbing	1122 W DEWEY ST	Nolan Family Plumbing	REPAIR	55	0	\$54.50
20210449	5/27/2021	P - Plumbing	6 OAK HOLLOW RD	COWBOYS PLUMBING	REPAIR	0	0	\$54.50
20210448	5/27/2021	M - Mechanical	910 N SHAWNEE ST	LUCKY DAY HEATING & AIR CONDITIONING	CHANGE OUT	0	0	\$67.00
20210447	5/27/2021	E - Electrical	603 W INDEPENDENCE	C & D ELECTRIC	REMODEL	0	0	\$54.50
20210446	5/27/2021	O - Paving Cut and Boring	600 W INDEPENDENCE ST	CODE RED UNDERGROUND, LLC	ROAD BORE	0	0	\$60.00
20210445	5/27/2021	O - Paving Cut and Boring	4921 N AUTOMALL DR	CODE RED UNDERGROUND, LLC	ROAD BORE	0	0	\$60.00
20210444	5/27/2021	M - Mechanical	2401 N MINNESOTA CIR	SPARKS HEAT & AIR, INC	CHANGE OUT	0	0	\$104.50
20210443	5/26/2021	B - Commercial - Remodel	24 W MACARTHUR ST	GCR SUNSET ENTERPRISES, LLC	REMODEL	16,000	2,500	\$629.50
20210442	5/26/2021	B - Commercial - Remodel	5106 N HARRISON	ROBERT J OWENS	REMODEL	120,000	4,600	\$1,154.50
20210441	5/26/2021	O - Curb Cut, Driveway and Sidewalk	1910 N PARK AVE	RUDY CONST CO	REPLACE EXISTING	0	0	\$100.00

20210440	5/25/2021	B - Commercial - Remodel	106 E MAIN ST	LEANING TREE HOMES	REMODEL	45,000	1,500	\$379.50
20210439	5/24/2021	B - Residential - New	1910 KATIE RD	OKIE SOLAR	NEW INSTALLATION	88,800	1,728	\$371.70
20210438	5/24/2021	O - Demolition and Moving	303 S LEO	GLEN WELCH	DEMOLITION	0	0	\$150.00
20210437	5/24/2021	B - Commercial - New	3 AMERICAN WAY	INDACO METALS INC	NEW CONSTRUCTION	75,000	4,000	\$1,004.50
20210436	5/24/2021	P - Plumbing	2331 LIBERTY	AIR COMFORT SOLUTIONS	CHANGE OUT	0	0	\$54.50
20210435	5/24/2021	P - Plumbing	10 BARNES RD	ROTO-ROOTER	CHANGE OUT	0	0	\$54.50
20210434	5/21/2021	B - Residential - Remodel	820 W FORREST	MIKE LITTLE CONSTRUCITON CO INC	REMODEL	60,000	1,536	\$330.90
20210433	5/21/2021	O - Curb Cut, Driveway and Sidewalk	603 W INDEPENDENCE	VITAL CONSTRUCTION INC	REPLACE	0	0	\$50.00
20210432	5/20/2021	E - Electrical	8 COW TRAIL DR	GNC ELECTRICAL ENTERPRISES, LLC	NEW INSTALLATION	0	0	\$54.50
20210431	5/20/2021	E - Electrical	824 N PENNSYLVANIA	PATRIOT POWER SERVICE, LLC	REMODEL	0	0	\$54.50
20210430	5/20/2021	E - Electrical	7811 N KICKAPOO	PATRIOT POWER SERVICES LLC	NEW CONSTRUCTION	0	0	\$54.50
20210429	5/20/2021	O - Demolition and Moving	1130 N BEARD AVE	BEGGS CONSTRUCTION & EXCAVATION	DEMOLITION	0	0	\$50.00
20210428	5/19/2021	O - Demolition and Moving	218 N LOUISA	MIDWEST WRECKING	DEMOLITION	0	0	\$50.00
20210427	5/19/2021	O - Sign	1801 N KICKAPOO	GENERAL LIGHTING & SIGN	REPLACE EXISTING	7,500	14	
20210426	5/19/2021	O - Sign	1801 N KICKAPOO	GENERAL LIGHTING & SIGN	REPLACE EXISTING	7,500	12	
20210425	5/19/2021	O - Sign	1801 N KICKAPOO	GENERAL LIGHTING & SIGN	REPLACE EXISTING	7,560	14	\$150.00
20210424	5/19/2021	M -	4 MOHICAN	LOVES HVAC	CHANGE OUT	0	0	\$79.50

		Mechanical						
20210423	5/18/2021	B - Residential - Remodel	521 S LOUISA	JOHN CAMPBELL	REMODEL	10,000	1,000	\$217.00
20210422	5/18/2021	B - Residential - Remodel	18 E WALLACE ST	NEXT STEP CREATION LLC	REMODEL	7,000	162	\$38.93
20210421	5/18/2021	O - Paving Cut and Boring	1603 N BROADWAY	TSU ONE	ROAD BORE	0	0	\$60.00
20210420	5/18/2021	M - Mechanical	1801 HENSON CT	SPARKS HEAT & AIR, INC	CHANGE OUT	0	0	\$104.50
20210419	5/17/2021	O - Demolition and Moving	315 W 9TH ST	MIDWEST WRECKING	DEMOLITION	0	0	\$50.00
20210418	5/17/2021	O - Demolition and Moving	232 N LOUISA	MIDWEST WRECKING	DEMOLITION	0	0	\$50.00
20210417	5/17/2021	ZBOA - Zoning Variance	4921 N AUTOMALL DR	DALMARC SIGNS	VARIANCE	0	0	\$230.00
20210416	5/17/2021	M - Mechanical	1306 RICKEY RD	A TEAM HEATING & COOLING	CHANGE OUT	0	0	\$79.50
20210415	5/17/2021	B - Solar Panels	1814 E CHANDLER DR	SUNPRO SOLAR	NEW INSTALLATION	24,958	247	\$56.99
20210414	5/17/2021	E - Electrical	15504 PATTERSON RD	FAITH ELECTRIC, INC	NEW INSTALLATION	0	0	\$54.50
20210413	5/17/2021	P - Plumbing	1304 INVERNESS CIR	LIBERTY PLUMBING & GAS	GAS LINE	0	0	\$54.50
20210412	5/14/2021	O - Demolition and Moving	508 S UNION	MEIER AND SON DEMOLITION LLC	DEMOLITION	0	0	\$50.00
20210411	5/14/2021	O - Demolition and Moving	502 S UNION	MEIER AND SON DEMOLITION LLC	DEMOLITION	0	0	\$50.00
20210410	5/14/2021	O - Demolition and Moving	511 S BELL	MEIER AND SON DEMOLITION LLC	DEMOLITION	0	0	\$50.00
20210409	5/14/2021	O - Demolition and Moving	509 S BELL	MEIER AND SON DEMOLITION LLC	DEMOLITION	0	0	\$50.00
20210408	5/14/2021	B - Commercial - Remodel	1049 VISION BLVD STE 500	RG BROWN CONSTRUCTION LLC	REMODEL	45,000	1,300	\$329.50
20210407	5/14/2021	B - Storm	2502 N LEO	DOMINIC	STORM	2.750	24	\$29.50

		Shelter	AVE	PROCTOR	SHELTER			
20210406	5/14/2021	PC - Deed Approval	2679 LEGACY PL	GREG BROWN HOMES, LLC	LOT MERGE	0	0	\$50.00
20210405	5/14/2021	O - Demolition and Moving	1209 E PINE	MIDWEST WRECKING	DEMOLITION	0	0	
20210404	5/14/2021	P - Plumbing	237 S OAK	DALE'S PLUMBING	REPAIR	0	0	\$54.50
20210403	5/14/2021	E - Electrical	2329 LIBERTY	JIMMY JONES ELECTRIC LLC	NEW INSTALLATION	0	0	\$54.50
20210402	5/13/2021	B - Residential - Remodel	1136 E 39TH ST	MYERS ROOFING	REPLACE EXISTING ROOF	13,000	4,800	\$29.50
20210401	5/13/2021	B - Storm Shelter	2125 CROOKED OAK RD	TORNADOSAFE, LLC	NEW INSTALLATION	3,207	24	\$29.50
20210400	5/13/2021	O - Curb Cut, Driveway and Sidewalk	1825 N BEARD	TOM HUMPHREYS	REPLACE EXISTING	0	0	\$50.00
20210399	5/13/2021	O - Sign	624 W INDEPENDENCE ST	CENTRAL SIGN & LIGHTING LLC	CANOPY SIGN	2,950	30	\$50.00
20210398	5/12/2021	B - Commercial - Add On	2323 N HARRISON AVE	U-HAUL COMPANY OF OKLAHOMA	DISPENSING STATION	0	0	
20210397	5/12/2021	O - Sign	1801 N KICKAPOO	GENERAL LIGHTING & SIGN	REPLACE EXISTING	15,000	0	\$50.00
20210396	5/12/2021	O - Sign	1531 N HARRISON	GENERAL LIGHTING & SIGN SERVICES	REPLACE EXISTING	20,000	55	
20210395	5/12/2021	O - Sign	1531 N HARRISON	GENERAL LIGHTING & SIGN SERVICES	REPLACE EXISTING	1,600	26	
20210394	5/12/2021	O - Sign	1531 N HARRISON	GENERAL LIGHTING & SIGN SERVICES	REPLACE EXISTING	1,100	29	
20210393	5/12/2021	O - Sign	1531 N HARRISON	GENERAL LIGHTING & SIGN SERVICES	REPLACE EXISTING	1,600	13	\$200.00
20210392	5/12/2021	P - Plumbing	607 W DEWEY	CND PLUMBING	REPLACE	0	0	\$54.50
20210391	5/12/2021	PC - Plat - Final	6011 N KICKAPOO AVE	LIVE ORANGE, LLC	FINAL PLAT	0	0	\$354.00
20210390	5/12/2021	P - Plumbing	805 W AYER ST	RED PLAINS PLUMBING	REMODEL	0	0	\$54.50
20210389	5/11/2021	P - Plumbing	1820 E EDWARDS	GEORGE PATRICK	REPAIR	0	0	\$54.50

				PLUMBING				
20210388	5/11/2021	P - Plumbing	25 QUAIL RIDGE	M & J CONTRACTORS LLC	GAS LINE	0	0	\$54.50
20210387	5/10/2021	M - Mechanical	27 E SEVERN	SHINE SOLAR	CHANGE OUT	0	0	\$154.50
20210386	5/10/2021	B - Swimming Pool	605 POOL PL	KEITH BONNER	SWIMMING POOL	35,000	420	\$64.50
20210385	5/10/2021	O - Curb Cut, Driveway and Sidewalk	2021 N BROADWAY	HERRING CONCRETE	REPLACE EXISTING	0	0	\$50.00
20210384	5/10/2021	E - Electrical	1304 INVERNESS CIR	LARRISON ELECTRICAL SERVICES INC	NEW INSTALLATION	0	0	\$54.50
20210383	5/10/2021	M - Mechanical	1001 E INDEPENDENCE ST	LUCKY DAY HVAC	CHANGE OUT	0	0	\$54.50
20210382	5/10/2021	E - Electrical	2215 WHISPERING PINE BLVD	TERRELL ELCTRIC	UNDERGROUND	0	0	\$54.50
20210381	5/7/2021	B - Residential - Add On	5 LAKEVIEW CI	PAUL CALMES	ADD ON	32,000	216	\$50.40
20210380	5/7/2021	M - Mechanical	301 N BEARD	SUNBELT HEATING & AIR CONDITIONING	CHANGE OUT	0	0	\$192.00
20210379	5/7/2021	M - Mechanical	1707 WILDWOOD	SUNBELT HEATING & AIR CONDITIONING	CHANGE OUT	0	0	\$79.50
20210378	5/7/2021	E - Electrical	607 W DEWEY	AKERS ELECTRIC LLC	REMODEL	0	0	\$54.50
20210377	5/7/2021	B - Storm Shelter	2228 WHISPERING PINE BLVD	SHARON RIGGS	NEW CONSTRUCTION	3,095	21	\$29.50
20210376	5/6/2021	E - Electrical	206 W GEORGIA ST	KB ELECTRIC, LLC	REPAIR	0	0	\$54.50
20210375	5/5/2021	P - Plumbing	732 N PENNSYLVANIA AVE	GEORGE PATRICK PLUMBING	REPLACE	0	0	\$54.50
20210374	5/5/2021	P - Plumbing	1730 N LOUISA	GEORGE PATRICK PLUMING	REPLACE	0	0	\$54.50
20210373	5/4/2021	B - Swimming Pool	1604 PECAN CROSSING	JOSEPH SCOGGINS	SWIMMING POOL	9,338	0	\$129.00

20210372	5/4/2021	O - Sign	2025 S GORDON COOPER DR	A-MAX SIGNS CO, INC	NEW CONSTRUCTION	30,000	32	\$50.00
20210371	5/3/2021	ZBOA - Zoning Change	3715 N KICKAPOO AVE	HIA LEGACY, LLC	REZONE	0	0	\$330.00
20210370	5/3/2021	M - Mechanical	628 W WALLACE ST	SPARKS HEAT & AIR	CHANGE OUT	0	0	\$67.00
20210369	5/3/2021	P - Plumbing	2114 N UNION AVE	COMPLETE PLUMBING	REPALACE	0	0	\$54.50
20210368	5/3/2021	P - Plumbing	622 W KIRK	DALE'S PLUMBING	REPAIR	0	0	\$54.50
20210367	5/3/2021	P - Plumbing	419 W PULASKI	DALE'S PLUMBING	REPAIR	0	0	\$54.50
20210366	5/3/2021	O - Demolition and Moving	508 S PARK AVE	JOYCE LACHAPPELL	DEMOLITION	0	0	\$50.00
20210365	5/3/2021	P - Plumbing	2400 WINGED FOOT WAY	BRUCE BREWER PLUMBING	CHANGE OUT	0	0	\$54.50
								\$10,036.42

Total Records: 90

6/1/2021



Office of the Recreation Manager

**Meeting Minutes
Parks and Recreation Committee
MARCH 11, 2021 - 3:30pm
401 N Bell, Shawnee, OK 74801**

Committee Members

Bob Weaver (Commissioner Seat) (ABSENT)
Chad Payn
Sue Winterringer
Zach Foster
Jennifer Bell

AGENDA NO 1 Call to Order

3:32 p.m.

AGENDA NO 2 Roll call and Declaration of a Quorum

All committee members present except for Bob Weaver

AGENDA NO 3 Approval of previous months minutes

A motion was made by Sue Winterringer, seconded by Zach Foster, to approve the previous months minutes. Motion carried 4-0.

AYE: Payn, Winterringer, Foster, Bell

NAY: None

AGENDA NO 4 Miriam Bell presents information on Area Trails signage and Avedis Health week event.

Miriam Bell presented information about the Avedis Health Week. During Avedis Health week local organizations will be partnering to improve health outcomes throughout Shawnee. The Youth Coalition will be mapping Shawnee Trails and installing temporary signage at the start of some trails to encourage people to be active. The signage will be presented to the parks department for approval/feedback.

AGENDA NO 5 Discussion of essential needs and potential growth to the Department

Kerri Foster presented the history of the staffing for the parks department as well as the staffing for similarly sized parks departments. Staff believes that in order to provide the experiences/services that residents of Shawnee would like that there is a need to grow the parks and recreation departments. With the additional parks there is a need for someone to be able to do programming full time. It was determined that staff and committee members would work together to put a plan forward to reach these goals.

AGENDA NO 7 Shawnee Splash Updates

Kerri Foster provided an update on the opening of Shawnee Splash. They are currently hiring for the summer season and plan to open at 100% capacity.

AGENDA NO 8 New Business

Adjournment: 4:53 p.m.

Chad Page 5-13-21



Office of the Recreation Department

**Meeting Minutes
Parks and Recreation Committee
April 08, 2021 - 3:30pm
401 N Bell, Shawnee, OK 74801**

Committee Members

Bob Weaver (Commissioner Seat)
Chad Payn
Sue Winterringer
Zach Foster
Jennifer Bell

AGENDA NO 1 Call to Order

3:39 p.m.

AGENDA NO 2 Roll call and Declaration of a Quorum

All committee members are present.

AGENDA NO 3 Approval of previous months minutes

A motion was made by Chad Payn, seconded by Jennifer Bell, to approve the previous months minutes. Motion carried 5-0.

AYE: Weaver, Payn, Winterringer, Foster, Bell

NAY: None

AGENDA NO 4 Miriam Bell presents information on Area Trails signage

Miriam Bell presented on the Shawnee Trails project, which United Way will sponsor signs for during health week. The youth coalition had previously

spearheaded the project but did not have the time to finish the project. The signs will be posted the week of May 21-27.

AGENDA NO 5 Committee Vision Planning

Kerri Foster spoke on future planning and programming for Parks & Rec. The committee mentions that Shawnee is lacking some programming that residents would enjoy. The committee commented that there seems to be a lack of staff and equipment. The committee discussed the possibility of being added to the City Commission agenda and speaking with city staff to get an increased budget for staff/programming/equipment. The plan will be developed over the next several months.

AGENDA NO 6 Staff Updates

Kerri Foster said that all the pools are painted and other pool updates are ongoing. They're still looking to hire pool staff and a part-time recreation aid. Attendance for the senior rec. center is increasing. They have workshops and sports clinics coming up. It's time to start mowing and weed eating and there is a cleanup event April 17 at Kids Space park.

AGENDA NO 7 New Business

Adjournment: 4:57 p.m.

Chad Page 5-13-21

Regular Board of Commissioners

2. c.

Meeting Date: 06/21/2021

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Mayor's Appointments:

Pioneer Library System Board

Rebecca "Becky" Brown 1st Full Term Expires: June 30, 2024
Reappointment

Attachments

Reappointment Brown



APPLICATION TO SERVE
Boards, Committees and Commissions

- | |
|--|
| ☐ Appointment |
| ☐ Reappointment – Partial/First/Second Term |

Name: _____	Application Date: _____
Address: _____	Date of Birth: _____
Mailing Address: _____	
Daytime Phone: _____	Fax: _____ Email: _____
Profession: _____	
Business Name: _____	
Business Address: _____	
Business Phone: _____	Fax: _____ Email: _____

Do you live within the City Limits of the City of Shawnee? Yes No

Do you currently serve on a City board, committee or commission? Yes No

If so, please list the board/committee: _____

How many years have you lived in Shawnee? _____

Select the Board/Committee/Commission you are interested in serving on: (please check)

☐ Airport Advisory Board	☐ Oklahoma Baptist University Trust Authority
☐ Beautification Committee	☐ Parks and Recreation Committee
☐ Board of Adjustment (Zoning)	☐ Planning Commission
☐ Civic and Cultural Development Authority	☐ Senior Citizens of Shawnee Board
☐ Community Service Contract Review Committee	☐ Shawnee Hospital Authority
☐ Housing Authority	☐ Shawnee Urban Renewal Authority
☐ Library Board	☐ Traffic Commission
	☐ Other

Why are you interested in serving on the Board/Committee/Commission selected above?

Revised July 12, 2019

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

What civic or volunteer activities (if any) are you currently involved in?

List education, including degree(s) earned:

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

Have you ever been charged and/or convicted of a felony? _____

If so, please explain the circumstances and the current status of the charge(s) and/or conviction(s):

Have you ever declared personal or business bankruptcy? _____

If so, please explain:

Please include up to three personal or professional references:

Name	Relationship	Telephone Number

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature _____

Date _____

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send completed application to:

Shawnee City Clerk
PO Box 1448
Shawnee OK 74802
Phone 405-878-1605
Fax 405-878-1581
CityClerk@shawneeok.org

Regular Board of Commissioners

2. d.

Meeting Date: 06/21/2021

Resignation

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the resignation of Pam Robinson from the Senior Citizens of Shawnee Board.

Attachments

Resignation Robinson

*Pam Robinson
4 Lori Lane
Shawnee, Oklahoma 74804*

June 6, 2021

To Whom It May Concern:

I regret I must resign from the Senior Citizens of Shawnee Board due to the acquisition of a new position at Tecumseh Public Schools which will not allow me the time to attend meetings. I have enjoyed my tenure on this Board immensely and have learned much about services and opportunities for senior citizens. There is much to do to increase and these wonderful services and I wish the current Board well as they pursue the goals and objectives created in the previous year.

Sincerely,

Pam Robinson

Regular Board of Commissioners

2. e.

Meeting Date: 06/21/2021

Contract

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the contract for Solid Waste Collection, Recycling and Disposal Services with Central Disposal contract for Fiscal Year 2021-2022.

Attachments

Memo

Contract



Office of City Clerk

To: Mayor and City Commission
CC: Chance Allison, City Manager
From: Lisa Lasyone, City Clerk
Date: June 21, 2021
Re: Acknowledgement of Solid Waste Contract

In accordance with the *Contract for Solid Waste Collection, Recycling and Disposal Services* entered on July 1, 2020, Staff is requesting the contract be acknowledged for Fiscal Year 2021-2022. Central Disposal has provided the citizens and residents of the City of Shawnee with exceptional service. Funds have been budgeted for Fiscal Year 2021-2022.

CONTRACT
FOR
SOLID WASTE COLLECTION, RECYCLING AND
DISPOSAL SERVICES

This contract, made and entered into this 15th day of July, 2020, by and between the City of Shawnee/Shawnee Municipal Authority, a public Authority in which the Shawnee Municipal Authority holds the beneficial interest, hereinafter referred to as "CITY/AUTHORITY" and

CENTRAL DISPOSAL, LLC

4650 NORTH HARRISON

SHAWNEE OKLAHOMA 74804

Hereinafter referred to as "CONTRACTOR."

WHEREAS, the CONTRACTOR did on the 2nd day of March, 2020, submit a proposal pursuant to a Request for Proposals as approved by the Trustees of the CITY/AUTHORITY to collect, remove, and dispose of all residential solid waste within the City of Shawnee, and to perform other such work as may be incidental thereto, for the period from July 1, 2020, through June 30, 2030, inclusive; all of the expense of every nature and kind incurred in collection, removing and disposing of said solid waste to be paid by CONTRACTOR.

NOW, THEREFORE, in consideration of the following mutual agreements and covenants herein contained, it is understood and agreed by and between CONTRACTOR and CITY/AUTHORITY that:

- I. The term of this contract is from July 1, 2020 to June 30, 2030. Divided into ten (10) periods as follows:
 - Period 1 - July 1, 2020 to June 30, 2021
 - Period 2 - July 1, 2021 to June 30, 2022
 - Period 3 - July 1, 2022 to June 30, 2023
 - Period 4 - July 1, 2023 to June 30, 2024
 - Period 5 - July 1, 2024 to June 30, 2025
 - Period 6 - July 1, 2025 to June 30, 2026
 - Period 7 - July 1, 2026 to June 30, 2027
 - Period 8 - July 1, 2027 to June 30, 2028
 - Period 9 - July 1, 2028 to June 30, 2029
 - Period 10 - July 1, 2029 to June 30, 2030

At the end of each period of the contract, the CITY/AUTHORITY has the sole discretion to continue the contract for the succeeding period of the contract or to discontinue the contract with no penalty upon thirty (30) day written notice to the CONTRACTOR.

- II. The above referenced Proposal, the Request for Proposals, General and Special Conditions, Performance, Payment and Guarantee Bonds are expressly made a part of this Contract – Page 1

contract by reference as though fully set out verbatim herein with the following clarifications:

1. Section 1.1(c) of the General and Special Conditions shall be amended to define Bulk Waste as *“Bulk Waste - Stoves, refrigerators, water tanks, washing machines, furniture and other waste materials other than construction debris, dead animals, hazardous waste or stable matter with weights or volumes greater than those allowed for bins or containers, as the case may be; provided that the monthly volume to be placed for curbside collection cannot be greater than 3 cubic yards. Bulk waste items which typically contain refrigerants such as Freon will not be accepted unless the person disposing of such items provides the CONTRACTOR with an acceptable written certification that the refrigerant has been removed in accordance with the procedures established under E.P.A.'s CFC Recycling and Disposal Rule of 1993 (40 CFR 82.156 (g) or (h)).”*

2. Section 1.1(aa) of the General and Special Conditions shall be added to define Yard Waste as *“Yard Waste - grass clippings, leaves, tree limbs and other yard waste materials other than dirt and construction debris provided that the volume of yard waste to be collected curbside weekly cannot exceed 8 Bags and/or Bundles weighing no more than 35 pounds per Bag or Bundle.*

3. CONTRACTOR may charge customers for lost or destroyed poly carts, provided that the charge for the replacement poly carts does not exceed the actual cost paid by CONTRACTOR.

- III. The CITY/AUTHORITY agrees to pay and the CONTRACTOR agrees to accept, in full consideration for the performance of the CONTRACTOR'S obligations, compensation to be computed at the unit prices set forth in the Schedule of Quotes.

This contract covers the Basic Residential Services as set forth in the Request for Proposals and in the Schedule of Quotes.

- IV. This contract constitutes the entire agreement and understanding between the parties hereto, and shall not be modified, altered, changed, or amended in any respect unless in writing and signed by both parties hereto.

Should the CITY/AUTHORITY participate with the CONTRACTOR in any cost reduction programs, efficiency studies or studies of innovative methods or equipment or take any action that results in cost savings for the CONTRACTOR, the CITY/AUTHORITY shall receive rate decreases equal to a minimum of fifty percent (50%) of the saving realized by the CONTRACTOR.

- V. CITY/AUTHORITY, CONTRACTOR, and JAMES MICHAEL ADCOCK consistent with past practice, agree to waive the CONTRACTORS bonding requirements contained in Section 3 of the General and Specific Conditions, and extend the obligations of that certain Guarantee of Performance entered into by the Parties on June 30, 2011 through the term of this Contract for Solid Waste Collection, Recycling and Disposal Services. The above referenced Guarantee of Performance is expressly made a part of this contract by reference as though fully set out verbatim herein.

CONTRACTOR shall conform to all laws, ordinances, rules and regulations applicable to this contract.

VI.

CONTRACTOR shall indemnify; save and hold harmless the CITY/AUTHORITY, the City, their officers, employees and agents from all claims, suits or actions of whatever kind or character made upon or brought against the City or CITY/AUTHORITY, their officers, employees or agents, for or on account of any injuries or damage received or sustained by any party or parties by or from the acts of said CONTRACTOR or its servants, agents, employees and subcontractors, in doing the work and rendering the services herein contracted for, or by or in consequence of any negligence in operations or any improper equipment or material used, or by or on account of any act or omission of CONTRACTOR or servants, agents, employees or subcontractors and also from all claims of damage for infringement of any patent in fulfilling this contract. This indemnity shall include attorney's fees and costs and all other costs and expenses incurred in the defense of any suit.

VII. CONTRACTOR shall not assign this contract to another party, company, partnership or corporation without specific approval in writing from the CITY/AUTHORITY.

VIII. If CONTRACTOR changes ownership, name, etc., then the CITY/AUTHORITY shall have the option to re-bid the contract immediately if CITY/AUTHORITY so desires.

IX. CONTRACTOR shall pay all just claims due for the payment of all employees and mechanics for labor that shall be performed, for the payment of all material and equipment furnished, and for the payment of material, equipment and facilities rented which is actually used or rented in the performance of this contract.

CONTRACTOR shall submit evidence satisfactory to the CITY/AUTHORITY that all payrolls, equipment, materials or facility bills, and other indebtedness pertaining to the performance of this contract have been paid.

X. In the event that it shall become impossible or unlawful for CONTRACTOR to continue the performance of this contract by reason of an Act of God, an Act of the Legislature herein after passed, or by Act of the City or CITY/AUTHORITY or by reason of a final order by the court of record in proceedings not instituted by or acquiesced in by the CONTRACTOR, directly or indirectly, and not due to any negligence upon the CONTRACTOR, the CONTRACTOR shall not be liable for damage for consequences arising solely out of such impossibility.

XI. This contract shall not constitute a franchise or an exclusive right to collect solid waste within the corporate limits of the City of Shawnee.

XII. This contract shall be governed by the laws of the State of Oklahoma both as to interpretation and performance.

In witness whereof, we, the contracting parties, by our duly authorized agents, hereto affix our signatures and seals at Shawnee, Oklahoma, this 15th day of July, 2020.



(SEAL)
ATTEST:

Lisa Lasyone
Lisa Lasyone, CMC
City Clerk

CITY/AUTHORITY

By: W. Chance Allison
W. Chance Allison
City Manager

CENTRAL DISPOSAL, LLC

By: Sam Morl Adcock
Printed Name: Sam Morl Adcock
Title: Member / owner

(SEAL)
ATTEST:

Secretary

(SEAL)
ATTEST:

Secretary

James Michael Adcock
JAMES MICHAEL ADCOCK

Regular Board of Commissioners

2. f.

Meeting Date: 06/21/2021

Contract

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the Management Agreement with Global Spectrum, LP d/b/a Spectra Venue Management for Fiscal Year 2021-2022 for management services of the Heart of Oklahoma Exposition Center.

Attachments

Memo

Contract



Office of City Clerk

To: Mayor and City Commission
From: Chance Allison, City Manager
Date: June 21, 2021
Re: Acknowledgement of Management Agreement

In accordance with the *Management Agreement* with Global Spectrum, LP d/b/a Spectra Venue Management effective August 1, 2019, Staff is requesting the agreement be acknowledged for Fiscal Year 2021-2022. Funds have been budgeted for Fiscal Year 2021-2022.

MANAGEMENT AGREEMENT

between

CITY OF SHAWNEE, OKLAHOMA

and

**GLOBAL SPECTRUM, L.P.
d/b/a SPECTRA VENUE MANAGEMENT**

Dated: Effective as of August 1, 2019

MANAGEMENT AGREEMENT

This Management Agreement is made as of the 1st day of August 1, 2019 ("**Effective Date**"), by and between the City of Shawnee, Oklahoma, an Oklahoma Municipal Corporation ("**City**"), and Global Spectrum, LP, a Delaware limited partnership d/b/a Spectra Venue Management ("**Manager**").

RECITALS

WHEREAS, City owns the Heart of Oklahoma Exposition Center with 152,400 square feet of exhibition space (the "**Expo Center**"), and a fifty-two (52) acre fairgrounds on which the Expo Center is located, which includes an outdoor arena seating 7,500, a 19,200 square foot indoor arena seating 1,000 and an RV park (collectively, the "**Facilities**"); and

WHEREAS, the City desires to engage Manager to manage and operate the Facilities on behalf and for the benefit of the City, and Manager desires to accept such engagement, pursuant to the terms and conditions contained herein; and

NOW THEREFORE, for and in consideration of the foregoing, the mutual covenants and promises hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties, intending to be legally bound, hereby agree as follows:

ARTICLE 1 DEFINITIONS

Section 1.1. Definitions. For purposes of this Agreement, the following terms have the meanings referred to in this Section:

Affiliate: a person or company that directly or indirectly, through one or more intermediaries, controls or is controlled by, or is under common control with, a specified person or company.

Agreement: shall mean this Management Agreement, together with all schedules and exhibits attached hereto (each of which are incorporated herein as an integral part of this Agreement).

Capital Expenditures: all expenditures for building additions, alterations, repairs or improvements and for purchases of additional or replacement furniture, machinery, or equipment, where the cost of such expenditure is greater than \$5,000 and the depreciable life of the applicable item is, according to generally accepted accounting principles, is in excess of five (5) years.

City: shall have the meaning given to such term in the opening paragraph of this Agreement.

Commercial Rights: naming rights, pouring rights, advertising, sponsorships, the branding of food and beverage products for resale, premium seating (including suites, club seats and party suites) and memorial gifts at or with respect to the Facilities and owned or controlled by the City.

Contribution: shall have the meaning given to such term in Section 11.3 below.

CPI: the "Consumer Price Index" for the local Shawnee area, as published by the United States Department of Labor, Bureau of Labor Statistics or such other successor or similar index.

Effective Date: shall have the meaning given to such term in the opening paragraph of this Agreement.

Emergency Repair: the repair of a condition which, if not performed immediately, creates an imminent danger to persons or property and/or an unsafe condition at the Facilities threatening persons or property.

Event Account: a separate interest-bearing account in the name of the City and under the City's Federal ID number in a local qualified public depository, to be designated by the City, where advance ticket sale revenue is deposited by Manager.

Event of Force Majeure: an act of God, fire, earthquake, hurricane, flood, riot, civil commotion, terrorist act, terrorist threat, storm, washout, wind, lightning, landslide, explosion, epidemic, inability to obtain materials or supplies, accident to machinery or equipment, any law, ordinance, rule, regulation, or order of any public or military authority stemming from the existence of economic or energy controls, hostilities or war, a labor dispute which results in a strike or work stoppage affecting the Facilities or services described in this Agreement, or any other cause or occurrence outside the reasonable control of the party claiming an inability to perform and which by the exercise of due diligence could not be reasonably prevented or overcome.

Existing Contracts: Service Contracts, Revenue Generating Contracts, and other agreements relating to the day-to-day operation of the Facilities existing as of the Effective Date, as set forth on Exhibit B attached hereto.

EXPO: shall mean Shawnee Civic and Cultural Development Authority.

Facilities: shall have the meaning given to such term in the Recitals to this Agreement, and shall be deemed to include the entire EXPO grounds property, including the Expo Center, the 7,500 seat outdoor arena, the 19,200 square foot indoor arena, and the RV park, as such areas are identified on Schedule 1 hereto.

FF&E: furniture, fixtures and equipment to be procured for use at the Facilities.

Fixed Management Fee: the fixed monthly fee the City shall pay to Manager under this Agreement, as more fully described in Section 3.1 of this Agreement.

Food and Beverage Services: shall have the meaning given to such term in Section 13.1 hereof.

General Manager: the employee of Manager acting as the full-time on-site general manager of the Facilities.

Incentive Fee: the contingent fee the City shall pay to Manager under this Agreement, if earned, as more fully described in Section 3.2 below.

Initial Term: shall have the meaning given to such term in Section 4.1 of this Agreement.

Laws: federal, state, local and municipal laws, statutes, rules, regulations and ordinances.

Legacy Events: shall be identified as the Pottawatomie County Free Fair, the Pottawatomie County Junior Livestock Show and the International Finals Youth Rodeo.

Management-Level Employees: the General Manager, Assistant General Manager, Business Manager (or employees with different titles performing similar functions), and any department head employed by Manager to perform services at the Facilities (including, if applicable, employees performing the function of the Director of Operations, Director of Sales and Marketing, Director of Security, Finance Director and Event Manager).

Manager: shall have the meaning given to such term in the opening paragraph of this Agreement.

Marketing Plan: a plan for the advertising and promotion of the Facilities and Facilities events, which may contain but not be limited to the following elements: (i) market research, (ii) market position, (iii) marketing objectives, (iv) marketing strategies, (v) booking priorities, (vi) targeted events - local, regional, national and international, (vii) targeted meetings, conventions and trade shows, (viii) industry advertising campaign, (ix) internal and external support staff, (x) advertising opportunities at the local, regional and national level, (xi) attendance at various trade shows, conventions and seminars, (xii) incentive formulas for multiple event presenters, (xiii) suite and club seat sales, (xiv) merchandising and retail, (xv) food and beverage, (xvi) a plan for the sale of commercial rights, including without limitation naming rights, pouring rights, advertising signage, sponsorships (including event sponsorships), branding of food and beverage products for resale, premium seating (including but not limited to suites and club seats), and memorial gifts, (xvii) a plan regarding national, regional and local public relations and media relations, (xviii)

development of an in-house advertising agency, and (xix) policies regarding the use of trade/barter.

Net Operating Income/Loss: shall mean the amount by which Revenue exceeds Operating Expenses (resulting in Net Operating Income), or by which Operating Expenses exceed Revenue (resulting in Net Operating Loss), in the applicable time period.

Net Operating Income/Loss Benchmark: shall mean a loss of 497,680. For any Operating Years of less than a full 12-months, the Net Operating Income/Loss Benchmark shall be prorated based on the actual number of days elapsed in such Operating Year out of 365.

Operating Account: a separate interest-bearing account in the name of the City and under the City's Federal ID number in a local qualified public depository, to be designated by the City, where Revenue is deposited and from which Operating Expenses are paid.

Operating Budget: a line item budget for the Facilities that includes a projection of Revenues and Operating Expenses, presented on a monthly and annual basis.

Operating Expenses: all expenses incurred by Manager in connection with its operation, promotion, maintenance and management of the Facilities, and in connection with the provision of Food and Beverage Services and the marketing and sale of Commercial Rights, including but not limited to the following: (i) employee payroll, benefits, relocation costs (for Spectra employees relocating to the Shawnee area to work on-site at the Facility, as opposed to any Facility employees relocating away from the Shawnee area), severance costs, bonus and related costs, (ii) cost of operating supplies, including general office supplies, (iii) advertising, marketing, group sales, and public relations costs, (iv) cleaning expenses, (v) data processing costs, (vi) dues, subscriptions and membership costs, (vii) the Fixed Management Fee, (viii) printing and stationary costs, (ix) postage and freight costs, (x) equipment rental costs, (xi) minor repairs, maintenance, and equipment servicing, not including expenses relating to performing capital improvements or repairs, (xii) security expenses, (xiii) telephone and communication charges, (xiv) travel and entertainment expenses of Manager employees, (xv) cost of employee uniforms and identification, (xvi) exterminator, snow and trash removal costs, if applicable (xvii) computer, software, hardware and training costs, (xviii) parking expenses, (xix) utility expenses, (xx) office expenses, (xxi)) audit and accounting fees, (xxii) legal fees, (xxiii) all bond and insurance costs, including but not limited to personal property, liability, and worker's compensation insurance, (xxiv) commissions and all other fees payable to third parties (e.g. commissions relating to food, beverage and merchandise concessions services and commercial rights sales), (xxv) cost of complying with any Laws, (xxvi) costs incurred by Manager to settle or defend any claims asserted against Manager arising out of its operations at the Facilities on behalf of City; (xxvii) amount of any deductible or self-insured retention under insurance policies; (xxviii) costs incurred under Service Contracts and other agreements relating to Facilities operations, (xxviii) all costs relating to the provision of the Food and Beverage Services, including costs of goods, labor, licensing and insurance costs; and (xxix) Taxes.

The term "Operating Expenses" does not include debt service on the Facilities, Capital Expenditures, Transition Costs, property taxes, insurance on the Facilities of contents within the Facilities owned by City, or the Incentive Fee, all of which costs shall be borne by City.

Operating Year: each twelve (12) month period during the Term commencing on July 1 and ending on June 30, except the initial Operating Year shall commence on August 1, 2019 and end on June 30, 2020.

Operations Manual: document to be developed by Manager which shall contain terms regarding the management and operation of the Facilities, including detailed policies and procedures to be implemented in operating the Facilities, as agreed upon by both the City and the Manager.

Revenue: all revenues generated by Manager's operation of the Facilities, including but not limited to event ticket proceeds income, rental and license fee income, merchandise income, gross food and beverage income, gross income from any sale of Commercial Rights, gross service income, equipment rental fees, box office income, and miscellaneous operating income, but shall not include event ticket proceeds held by Manager in trust for a third party and paid to such third party.

Revenue Generating Contracts: vendor, concessions and merchandising agreements, user/rental agreements, booking commitments, licenses, and all other contracts or agreements generating revenue for the Facilities and entered into in the ordinary course of operating the Facilities.

Service Contracts: agreements for services to be provided in connection with the operation of the Facilities, including without limitation agreements for ticketing, web development and maintenance, computer support services, FF&E purchasing services, engineering services, electricity, steam, gas, fuel, general maintenance, HVAC maintenance, telephone, staffing personnel including guards, ushers and ticket-takers, extermination, elevators, stage equipment, fire control panel and other safety equipment, snow removal and other services which are deemed by Manager to be either necessary or useful in operating the Facilities.

Taxes: any and all governmental assessments, franchise fees, excises, license and permit fees, levies, charges and taxes, of every kind and nature whatsoever, which at any time during the Term may be assessed, levied, or imposed on, or become due and payable out of or in respect of, (i) activities conducted on behalf of the City at the Facilities, including without limitation the sale of concessions, the sale of tickets, and the performance of events (such as any applicable sales and/or admissions taxes, use taxes, excise taxes, occupancy taxes, employment taxes, and withholding taxes), or (ii) any payments received from any holders of a leasehold interest or license in or to the Facilities, from any guests, or from any others using or occupying all or any part of the Facilities.

Term: shall have the meaning given to such term in Section 4.1 of this Agreement.

“Transition Budget” shall mean the budget reflecting anticipated Transition Costs attached hereto as Exhibit E.

“Transition Costs” shall mean the out-of-pocket costs incurred, or to be incurred, by Manager in connection with its activities related to the transition of management of the Facilities to Manager, as set forth in the Transition Budget.

ARTICLE 2 SCOPE OF SERVICES

Section 2.1 Engagement.

(a) City hereby engages Manager during the Term to act as the sole and exclusive manager and operator of the Facilities, subject to and as more fully described in this Agreement, and, in connection therewith, to perform the services described in Exhibit A attached hereto.

(b) Manager hereby accepts such engagement, and shall perform the services described herein, subject to the limitations expressly set forth in this Agreement and in the Operations Manual.

Section 2.2 Limitations on Manager’s Duties. Manager’s obligations under this Agreement are contingent upon and subject to the City making available, in a timely fashion, the funds budgeted for and/or reasonably required by Manager to carry out such obligations during the Term. Manager shall not be considered to be in breach or default of this Agreement, and shall have no liability to the City or any other party, in the event Manager does not perform any of its obligations hereunder due to failure by the City to timely provide such funds.

ARTICLE 3 COMPENSATION

Section 3.1 Fixed Management Fee. In consideration of Manager’s performance of its services hereunder, City shall pay Manager a Fixed Management Fee. Beginning on the Effective Date and continuing through the first (1st) Operating Year, the Fixed Management Fee shall be Ten Thousand Dollars (\$10,000) per month. Beginning in the second (2nd) Operating Year, the Fixed Management Fee shall be increased over the Fixed Management Fee from the previous Operating Year in accordance with the percentage increase in the CPI over the previous twelve (12) month period Year (i.e., the difference, expressed as a percentage, between the value of the CPI published most recently prior to the commencement of the preceding Operating Year and the value of the CPI published most recently prior to the commencement of the Operating Year for

which the CPI adjustment will apply). If in any year the CPI decreases, the Fixed Management Fee for that year shall remain flat (and shall not increase or decrease). The Fixed Management Fee shall be payable to Manager in advance, beginning on the Effective Date, and payable on the first (1st) day of each month thereafter (prorated as necessary for any partial months). Manager shall be entitled to pay itself such amount from the Operating Account.

Section 3.2 Incentive Fee. In addition to the Fixed Management Fee, Manager shall be entitled to receive an Incentive Fee each full or partial Operating Year of the Term, subject to Section 3.3 below. The Incentive Fee shall be comprised of both a qualitative based fee ("**Qualitative Fee**") and a quantitative based fee ("**Financial Fee**"), as follows:

- (a) Qualitative Fee. Manager shall be eligible to earn a Qualitative Fee of up to twenty five thousand dollars (\$25,000) in each Operating Year (pro-rated for any Operating Years of less than a full 12 months based on the actual number of days elapsed in such Operating Year out of 365). The Qualitative Fee shall be determined by the City, in its reasonable and good faith discretion, based on its evaluation of Manager's performance each Operating Year in each of the following five (5) performance areas (with each area given an equal weighting):

- Community Involvement
- Innovative Sales and Marketing
- Repairs and Maintenance
- Results of Customer Service Surveys
- Stakeholder/Tenant Relationships

Financial Fee. Manager shall be entitled to receive twenty percent (20%) of the improvement each Operating Year in actual Net Operating Loss in such Operating Year over the Net Operating Loss Benchmark. There shall be no cap or maximum limit on the amount of the Financial Fee.

The Incentive Fee earned by Manager (both the Qualitative Fee and Financial Fee) shall be paid to Manager no later than ninety (90) days following the end of each Operating Year.

Section 3.3 Transition Costs. Promptly following the Effective Date (or prior to the Effective Date, as applicable), Manager shall do all things reasonably necessary to transition from the current management of the Facilities to the commencement of its management services hereunder. The City shall reimburse Manager for the Transition Costs from the Contribution (as set forth in Section 11.3 below), in accordance with the Transition Budget. Manager shall invoice the City for such costs, and the City shall pay such costs within thirty (30) days of its receipt of each such invoice. Each invoice to be provided by Manager shall be accompanied by reasonable back-up documentation evidencing the incurrence of the Transition Costs. In lieu of invoicing the City for such costs, Manager may deduct and setoff such costs from the Contribution.

Section 3.4 Late Payments. Manager shall have the right to assess interest on any payments of the fees described in this Section that are not made when due. Such interest shall accrue at the rate of twelve percent (12%) per annum.

ARTICLE 4

TERM; TERMINATION

Section 4.1 Term. The initial term of this Agreement (the “**Initial Term**”) shall be for four (4) years and eleven (11) months, beginning on the Effective Date and ending on June 30, 2024. Following the Initial Term, this Agreement may be renewed by the City for an additional five (5) year period, subject to the City providing written notice of such renewal to the Manager no later than March 31, 2024. The Initial Term plus any such renewal period is referred to herein as the “**Term**”.

Section 4.2 Termination. This Agreement may be terminated:

(a) subject to Section 4.3(a) below, by City upon ninety (90) days’ written notice to Manager in the event of a permanent closure of the Facilities, the fact of which is certified by the City in writing to Manager;

(b) by either party upon thirty (30) days written notice, if the other party fails to perform or comply with any of the material terms, covenants, agreements or conditions hereof, and such failure is not cured during such thirty (30) day notification period, provided, however, if such failure cannot reasonably be cured within such thirty (30) day period, then a longer period of time shall be afforded to cure such breach, up to a total of ninety (90) days, provided that the party in default is diligently seeking a cure and the non-defaulting party is not irreparably harmed by the extension of the cure period; or

(c) by either party immediately by written notice upon the other party being judged bankrupt or insolvent, or if any receiver or trustee of all or any part of the business property of the other party shall be appointed and shall not be discharged within one hundred twenty (120) days after appointment, or if either party shall make an assignment of its property for the benefit of creditors or shall file a voluntary petition in bankruptcy or insolvency, or shall apply for bankruptcy under the bankruptcy or insolvency Laws now in force or hereinafter enacted, Federal, State or otherwise, or if such petition shall be filed against either party and shall not be dismissed within one hundred twenty (120) days after such filing.

Section 4.3 Effect of Termination

(a) In the event this Agreement is terminated by the City pursuant to Section 4.2(a), the City shall reimburse Manager for any actual ordinary and necessary expenses incurred by Manager in withdrawing from the provision of services hereunder following such

termination. Such ordinary and necessary expenses shall include costs associated with (i) severance pay, not to exceed six (6) months, for each of Manager's Management-Level Employees, (ii) reasonable household relocation expenses for Manager's Management-Level Employees, to the extent any of such individuals had previously relocated to the Facilities (or its surrounding areas) in connection with this Agreement and (iii) other reasonable costs actually incurred by Manager in withdrawing from the provision of services hereunder, such as those incurred in connection with the termination and/or assignment of Service Contracts, Revenue Generating Contracts, or other contracts or leases entered into by Manager pursuant to this Agreement. The City's payment of such expenses will occur only after Manager has provided reasonable evidence of the incurrence of such expenses. Except for the reimbursement of the above stated expenses, Manager shall have no other right or remedy, at law or in equity, against the City for a termination pursuant to Section 4.2(a), except that, in the event the Facilities re-opens at any time during the Term, this Agreement shall, at the option of Manager, once again become effective and Manager shall manage and operate the Facilities under the terms hereof, except that the Term shall be extended for a period of time in which the Facilities was closed.

(b) Upon termination or expiration of this Agreement for any reason (i) Manager shall promptly discontinue the performance of all services hereunder, (ii) City shall promptly pay Manager all fees due Manager up to the date of termination or expiration (subject to proration if the Term ends other than at the end of the Operating Year), (iii) City shall pay to Manager all Operating Expenses incurred by Manager through the end of the Term that have not previously been paid, including costs of accrued but unused vacation time and other end of employment payments due to Manager's employees whose employment is being terminated Manager, (iv) Manager shall make available to the City all data, electronic files, documents, procedures, reports, estimates, summaries, and other such information and materials with respect to the Facilities as may have been accumulated by Manager in performing its obligations hereunder, whether completed or in process, and (iv) without any further action on part of Manager or City, the City shall, or shall cause the successor Facilities manager to, assume all obligations arising after the date of such termination or expiration, under any Service Contracts, Revenue Generating Contracts, booking commitments and any other Facilities agreements entered into by Manager in furtherance of its duties hereunder. Any obligations of the parties that are specifically intended to survive expiration or termination of this Agreement shall survive expiration or termination hereof.

In the event this Agreement is terminated early by the City under Section 4.2(b) above due to an uncured breach by Manager, the City may setoff and deduct from amounts owed to Manager under Section 4.3(b) above any actual, documented damages incurred by the City as a direct result of Manager's breach. The City shall provide reasonable evidence of such damages to Manager prior to setting off and withholding such amounts.

ARTICLE 5

OWNERSHIP; USE OF THE FACILITIES; CITY RIGHTS

Section 5.1 Ownership of Facilities, Data, Equipment and Materials. The City will at all times retain ownership of the Facilities, including but not limited to real estate, technical equipment, furniture, displays, fixtures and similar property, including improvements made during the Term, at the Facilities. Any data, equipment or materials furnished by the City to Manager or acquired by Manager as an Operating Expense shall remain the property of the City, and shall be returned to the City when no longer needed by Manager to perform under this Agreement. Notwithstanding the above, City shall not have the right to use any third party software licensed by Manager for general use by Manager at the Facilities and other facilities managed by Manager, the licensing fee for which is proportionately allocated and charged to the Facilities as an Operating Expense; such software may be retained by Manager upon expiration or termination hereof. Furthermore, the City recognizes that the Operations Manual to be developed and used by Manager hereunder is proprietary to Manager, and shall belong to Manager at the end of the Term; City shall not use or maintain copies thereof upon the end of the Term.

Section 5.2 Right of Use by Manager. The City hereby gives Manager the right and license to use the Facilities, and Manager accepts such right of use, for the purpose of performing the services herein specified, including the operation and maintenance of all physical and mechanical facilities necessary for, and related to, the operation, maintenance and management of the Facilities. The City shall provide Manager with a sufficient amount of suitable office space in the Facilities and with such office equipment as is reasonably necessary to enable Manager to perform its obligations under this Agreement. In addition, the City shall make available to Manager, at no cost, parking spaces adjacent to the Facilities for all of Manager's full-time employees and for the Facilities' event staff.

Section 5.3 Observance of Agreements. The City agrees to pay, keep, observe and perform all payments, terms, covenants, conditions and obligations under any leases, bonds, debentures, loans and other financing and security agreements to which the City is bound in connection with its ownership of the Facilities.

Section 5.4 Use by the City. Subject to availability, the City shall have the right to use the Facilities or any part thereof rent-free for meetings, seminars, training classes or other non-commercial uses, provided that the City shall promptly reimburse Manager, for deposit into the Operating Account, for any out-of-pocket expenses incurred by Manager (such as the cost of ushers, ticket-takers, set-up and take-down personnel, security expenses and other expenses) in connection with such use. Such non-commercial use of the Facilities by the City shall (i) not compete with or conflict with the dates previously booked by Manager for paying events, (ii) not consist of normally touring attractions (such as concerts and family shows), and (iii) be booked in advance upon reasonable notice to Manager pursuant to the Facilities' approved booking policies. Upon request of the City, Manager shall provide to the City a list of available dates for City use of the Facilities. To the extent that Manager has an opportunity to book a revenue-producing event

on a date which is otherwise reserved for use by the City, Manager may propose alternative dates for the City's event, and the City shall use best efforts to reschedule its event to allow Manager to book the revenue-producing event. For purposes of calculating Manager's Incentive Fee, Manager shall receive a "paper" credit for an amount equal to the difference between the published Facilities rate and the rate (if any) charged to the City for such use of the Facilities.

Section 5.5 Use by/for Legacy Events. Subject to availability of the Facility, the Legacy Events shall have the right to use the Facilities or any part thereof rent-free for up to 7 days each per Operating Year. Each Legacy Event shall contact Manager and mutually agree upon a date in advance of each event.

ARTICLE 6 PERSONNEL

Section 6.1 Generally. All Facilities staff and other personnel shall be engaged or hired by Manager, and shall be employees, agents or independent contractors of Manager (or an Affiliate thereof), and not of the City. Manager shall select, in its sole discretion but subject to City's right to approve the Operating Budget, the number, function, qualifications, and compensation, including salary and benefits, of its employees and shall control the terms and conditions of employment (including without limitation termination thereof) relating to such employees. Manager agrees to use reasonable and prudent judgment in the selection and supervision of such personnel. The City specifically agrees that Manager shall be entitled to pay its employees, as an Operating Expense, bonuses and benefits in accordance with Manager's then current employee manual, which may be modified by Manager from time to time in its sole discretion. A copy of Manager's current employee manual shall be provided to the City upon request. City shall pay all accrued but unused vacation time to its employees whose employment with City is terminating and whose employment with Manager is commencing.

Section 6.2 General Manager. Personnel engaged by Manager will include an individual with managerial experience in similar facilities to serve as a full-time on-site General Manager of the Facilities. Hiring of the General Manager by Manager shall require the prior approval of the City, which approval shall not be unreasonably withheld or delayed; provided, however, in the event of a vacancy in the General Manager position, Manager may, upon notice to the City, temporarily fill such position with an interim General Manager for up to ninety (90) days without the necessity of obtaining the City's approval. The General Manager will have general supervisory responsibility for Manager and will be responsible for day-to-day operations of the Facilities, supervision of employees, and management and coordination of all activities associated with events taking place at the Facilities.

Section 6.3 Non-Solicitation/Non-Hiring. During the Term and for a period of one (1) year after the end of the Term, neither City nor any of its Affiliates shall solicit for employment, or hire the General Manager. The City acknowledges that Manager will spend a considerable amount

of time identifying, hiring and training the General Manager, and that Manager will suffer substantial damages, the exact amount of which would be difficult to quantify, if the City were to breach the terms of this Section by hiring, or soliciting for employment, any of the General Manager. Accordingly, in the event of a breach or anticipated breach of this Section by the City, Manager shall be entitled (in addition to any other rights and remedies which Manager may have at law or in equity, including money damages) to equitable relief, including an injunction to enjoin and restrain the City from continuing such breach, without the necessity of posting a bond.

ARTICLE 7 OPERATING BUDGET

Section 7.1 Establishment of Operating Budget. The parties shall work together on developing a mutually agreeable Operating Budget for the first (1st) Operating Year, with the goal of finalizing such budget no later than the Effective Date. Manager agrees that at least 60 days prior to the commencement of each subsequent Operating Year in respect of such year, it will prepare and submit to the City its proposed Operating Budget for such year. Each annual Operating Budget shall include Manager's good faith projection of Revenues and Operating Expenses, presented on a monthly and annual basis, for the upcoming Operating Year. The City agrees to provide Manager with all information in its possession necessary to enable Manager to prepare each Operating Budget.

Section 7.2 Approval of Operating Budget. Each annual Operating Budget shall be subject to the review and approval of the City, which approval shall not be unreasonably withheld or delayed. In order for the City to fully evaluate and analyze such budgets or any other request by Manager relating to income and expenses, Manager agrees to provide to the City such reasonable financial information relating to the Facilities as may be requested by the City from time to time. If extraordinary events occur during any Operating Year that could not reasonably be contemplated at the time the corresponding Operating Budget was prepared, Manager may submit an amendment to such budget for review and approval by the City (which approval shall not be unreasonably withheld or delayed). If the City fails to approve any annual Operating Budget (or any proposed amendment thereto), the City shall promptly provide Manager the specific reasons therefor and its suggested modifications to Manager's proposed Operating Budget or amendment in order to make it acceptable. The parties shall then engage in good faith discussions and use reasonable commercial efforts to attempt to resolve the matter to the mutual satisfaction of the parties, including, if applicable, negotiation of a mutually acceptable modification to the economic terms of this Agreement to enable the Manager to achieve the compensation contemplated by its proposed Operating Budget.

Section 7.3 Adherence to Operating Budget. Manager shall use all reasonable efforts to manage and operate the Facilities in accordance with the Operating Budget. However, City acknowledges that notwithstanding the Manager's experience and expertise in relation to the operation of facilities similar to the Facilities, the projections contained in each Operating Budget are subject to and may be affected by changes in financial, economic and other conditions and circumstances beyond the Manager's control, and Manager shall have no

liability if the numbers within the Operating Budget are not achieved. Manager agrees to notify the City within 30 days of any significant change or variance in the bottom line number in the Operating Budget, and any material increase in total Facilities expenses from that provided for in the Operating Budget. In either such case and if requested by City, Manager agrees to work with City to develop and implement a plan (or changes to the then current plan) to limit Operating Expense to be incurred in the remaining months of such Operating Year with the goal of achieving the Operating Budget.

ARTICLE 8 PROCEDURE FOR HANDLING INCOME

Section 8.1 Event Account. Manager shall deposit as soon as practicable following receipt, in the Event Account, all revenue received from ticket sales and similar event-related revenues which Manager receives in contemplation of, or arising from, an event, pending completion of the event. Such monies will be held in escrow for the protection of ticket purchasers, the City and Manager, to provide a source of funds as required for payments to performers and for payments of direct incidental expenses in connection with the presentation of events that must be paid prior to or contemporaneously with such events. Promptly following completion of such events, Manager shall transfer all funds remaining in the Event Account, including any interest accrued thereon, into the Operating Account. Bank service charges, if any, on such account(s) shall be deducted from interest earned.

Section 8.2 Operating Account. Except as provided in Section 8.1, all Revenue derived from operation of the Facilities shall be deposited by Manager into the Operating Account as soon as practicable upon receipt (but not less often than once each business day). The specific procedures (and authorized individuals) for making deposits to and withdrawals from such account shall be set forth in the Operations Manual, but the parties specifically agree that Manager shall have authority to sign checks and make withdrawals from such account, subject to the limitations of this Agreement, without needing to obtain the co-signature of a City employee or representative.

ARTICLE 9 FUNDING

Section 9.1 Source of Funding. Manager shall pay all items of expense for the operation, maintenance, supervision and management of the Facilities from the funds in the Operating Account, which Manager may access periodically for this purpose. The Operating Account shall be funded with amounts generated by operation of the Facilities (as described in Article 8 above), or otherwise made available by the City. To ensure sufficient funds are available in the Operating Account, City will deposit in the Operating Account, on or before the Effective Date, the budgeted or otherwise approved expenses for the month beginning on the Effective Date. The City shall thereafter, on or before the 1st day of each succeeding month following the Effective Date, deposit

(or allow to remain) in the Operating Account the budgeted or otherwise approved expenses for each such month. Manager shall have no liability to the City or any third party in the event Manager is unable to perform its obligations hereunder, or under any third party contract entered into pursuant to the terms hereof, due to the fact that sufficient funds are not made available to Manager to pay such expenses in a timely manner.

Section 9.2 Advancement of Funds. Under no circumstances shall Manager be required to pay for or advance any of its own funds to pay for any Operating Expenses. In the event that, notwithstanding the foregoing, Manager agrees to advance its own funds to pay Operating Expenses, City shall promptly reimburse Manager for the full amount of such advanced funds, plus interest at a rate to be mutually agreed.

ARTICLE 10

FISCAL RESPONSIBILITY; REPORTING

Section 10.1 Records. Manager agrees to keep and maintain, at its office in the Facilities, separate and independent records, in accordance with generally accepted accounting principles, devoted exclusively to its operations in connection with its management of the Facilities. Such records (including without limitation books, ledgers, journals, accounts, reports, invoices and equipment purchase and maintenance records) shall contain all entries reflecting the business operations of Manager under this Agreement. The City or its authorized agent shall have the right to audit and inspect such records from time to time during the Term, upon reasonable notice to Manager and during Manager's ordinary business hours.

Section 10.2 Monthly Financial Reports. Manager agrees to provide to the City, within thirty (30) days after the end of each month during the Term, financial reports for the Facilities including a balance sheet, aging report on accounts receivable, and statement of revenues and expenditures (budget to actual) for such month and year to date in accordance with generally accepted accounting principles, provided however the first financial statement Manager shall provide shall be within thirty (30) days following the second (2nd) month of the Term, and shall cover the first two (2) months of the Term. In addition, starting with the second (2nd) month of the Term, Manager agrees to provide to the City a summary of bookings for each such month, and separate cash receipts and disbursements reports for each event held at the Facilities during such month. Additionally, Manager shall submit to the City, or shall cause the applicable public depository utilized by Manager to submit to the City, on a monthly basis, copies of all bank statements concerning the Event Account and the Operating Account.

Section 10.3 Audit. Manager agrees to provide to the City, within one hundred twenty (120) days following the end of each Operating Year, a certified audit report on the accounts and records as kept by Manager for the Facilities. Costs associated with obtaining such certified audit report shall be an Operating Expense of the Facilities. Such audit shall be performed by an external auditor approved by the City, and shall be conducted in accordance with generally accepted auditing standards.

ARTICLE 11

CAPITAL IMPROVEMENTS; MANAGER CONTRIBUTION

Section 11.1 Schedule of Capital Expenditures. Manager shall annually, at the time of submission of the annual Operating Budget to the City, provide to the City a schedule of proposed capital improvements to be made at the Facilities, for the purpose of allowing the City to consider such projects and to prepare and update a long-range Capital Expenditure budget. As part of the schedule of improvements the Manager shall provide a prioritization of such improvements with the Manager's best estimate as to the scheduling of such improvements on a year by year basis for the ten (10) years following the annual report.

Section 11.2 Responsibility for Capital Expenditures. The City shall be solely responsible for all Capital Expenditures at the Facilities; provided, however, the City shall be under no obligation to make any Capital Expenditures proposed by Manager, and provided further that Manager shall have no liability for any claims, costs or damages arising out of a failure by the City to make any Capital Expenditures. Notwithstanding the foregoing, Manager shall have the right (but not the obligation), upon notice to the City, to make Capital Expenditures at the Facilities for Emergency Repairs. In such event, the City shall promptly reimburse Manager for the Emergency Repairs cost of such Capital Expenditure.

Section 11.3 Manager Contribution. Manager hereby agrees to contribute three hundred fifty thousand dollars (\$350,000) (the "Contribution") to be used by the City solely for the following purposes: (a) to fund the Transition Expenses, (b) towards the creation of a fund designed to develop, attract and fund events at the Facilities, and/or (c) for other mutually agreed upgrades and revenue-generating improvements at the Facilities. The Contribution shall be made no later than September 30, 2019. The Contribution shall be amortized on a straight line basis over a seven (7) year period (at the rate of 1/84 per month), commencing on the Effective Date. In the event this Agreement terminates or expires prior to the full seven (7) year amortization period (regardless of the reason for expiration or termination, and specifically including if such expiration or termination is due to a breach, default or bankruptcy event by or affecting Manager, or if the Initial Term is not extended for any reason), the City shall within thirty (30) days of such expiration or termination pay to Manager the unamortized amount of the Contribution. Such payment shall be made unconditionally, without setoff or deduction.

ARTICLE 12

FACILITIES CONTRACTS; TRANSACTIONS WITH AFFILIATES

Section 12.1 Existing Contracts. The City shall provide to Manager, on or before the Effective Date, copies of all Existing Contracts. Manager shall administer and assure compliance with such Existing Contracts.

Section 12.2 Execution of Contracts. Manager shall have the right to enter into Service Contracts, Revenue Generating Contracts and other contracts related to the operation of the Facilities, as agent on behalf of the City. Any such material agreements shall contain standard indemnification and insurance obligations on the part of each vendor, licensee or service provider, as is customary for the type of services or obligations being provided or performed by such parties.

Section 12.3 Transactions with Affiliates. In connection with its obligations hereunder relating to the purchase or procurement of services for the Facilities (including without limitation food and beverage services, ticketing services, Commercial Rights sales, web design services and graphic design services), Manager may purchase or procure such services, or otherwise transact business with, an Affiliate of Manager, provided that the prices charged and services rendered by such Affiliate are competitive with those obtainable from any unrelated parties rendering comparable services. Manager shall, at the request of the City, provide reasonable evidence establishing the competitive nature of such prices and services, including, if appropriate, competitive bids from other persons seeking to render such services at the Facilities.

ARTICLE 13

FOOD AND BEVERAGE SERVICES

Section 13.1 Generally. Manager shall have the sole and exclusive right to manage and perform, and Manager hereby agrees to manage and perform, all food and beverage concession and catering service at the Facility ("**Food and Beverage Service**"). Manager may engage sub-contractors to sell food and beverages at the Facility when approved in writing by the City.

Section 13.2 Concession and Catering Areas. Manager shall have the exclusive right to use (or permit a third party to use, as applicable) the concession stands, novelty stands, customer serving locations, food preparation areas, vendor commissaries, kitchen and warehouse facilities, and other food service related areas of the Facilities, together with the improvements, equipment and personal property upon or within such areas, for the purpose of providing the Food and Beverage Service (and providing other duties required of Manager hereunder). The City shall provide, at no cost to Manager, all smallwares and equipment reasonably required by Manager to perform the Food and Beverage Service.

Section 13.3 Food and Beverage Duties. In connection with its management and provision of the Food and Beverage Service, Manager shall:

- (a) Develop and implement all necessary policies and procedures for the food and beverage operations;
- (b) Engage and oversee employees necessary to perform the Food and Beverage Services;

(c) Manage the Food and Beverage Service in compliance with and subject to all federal, state and local laws, ordinances and regulations (including, without limitation, health and sanitation codes and regulations with respect to the sanitation and purity of the food and beverage products for sale);

(d) Arrange for all minor repairs and routine maintenance to the equipment used in the operation of the Food and Beverage Service;

(e) Keep the food and beverage facilities and equipment neat, clean and in a sanitary condition;

(f) Undertake appropriate advertising, marketing and promotion of the food and beverage offerings at the Facilities;

(g) Develop menus, portions, brands, prices, themes and marketing approaches. Manager shall be entitled to set the prices for such items for sale, but Manager agrees to confer with the City Contract Administrator and take the City's views into account prior to setting (or changing) such prices; and

(h) Order, stock, prepare, pay for (as an Operating Expense) and sell appropriate foods and beverages.

Section 13.4 Alcohol Licenses and Permits. Manager agrees to apply for all appropriate alcohol licenses and permits, subject to applicable law. The City shall provide reasonable assistance to Manager in such regard. At the end of the Term, Manager shall without charge to City relinquish its rights in, or terminate (as applicable), the alcohol licenses and permits for the Facility.

Section 13.5 Food and Beverage Revenue and Expenses. All revenue to the Facility from operation of the Food and Beverage Service shall be deemed to be Revenue, and shall be deposited by Manager into the Operating Account. All expenses incurred in connection with the provision of the Food and Beverage Service shall be Operating Expenses, payable by Manager with funds from the Operating Account.

ARTICLE 14

AGREEMENT MONITORING AND GENERAL MANAGER

Section 14.1 Contract Administrator. Each party shall appoint a contract administrator who shall monitor such party's compliance with the terms of this Agreement. Manager's contract administrator shall be its General Manager at the Facilities, unless Manager notifies City of a substitute contract administrator in writing. City shall notify Manager of the name of its contract administrator within thirty (30) days of execution hereof. Any and all references in this Agreement requiring Manager or City participation or approval shall mean the participation or approval of

such party's contract administrator.

ARTICLE 15 INDEMNIFICATION

Section 15.1 Indemnification by Manager. Manager agrees to defend, indemnify and hold harmless the City and its officials, directors, officers, employees, agents, successors and assigns against any claims, causes of action, costs, expenses (including reasonable attorneys' fees) liabilities, or damages (collectively, "**Losses**") suffered by such parties and arising out of or in connection with any (a) negligent act or omission, or intentional misconduct, or failure to comply with Laws, on the part of Manager or any of its employees or agents in the performance of its obligations under this Agreement, or (b) breach by Manager of any of its representations, covenants or agreements made herein.

Section 15.2 Indemnification by the City. City agrees to defend, indemnify and hold harmless Manager, its parent, subsidiary and affiliate companies, and each of their respective directors, officers, employees, agents, successors and assigns, against any Losses suffered by such parties, arising out of or in connection with (a) any negligent act or omission, or intentional misconduct, or failure to comply with Laws, on the part of City or any of its employees or agents in the performance of its obligations under this Agreement, (b) a breach by City of any of its representations, covenants or agreements made herein, including without limitation City's obligation to pay any budgeted or otherwise approved expenses in a timely manner, (c) failure by City to pay any amounts due by City or to otherwise perform any obligations of City under any third party contracts, licenses or agreements entered into by Manager in furtherance of its duties hereunder as authorized hereby; (d) any environmental condition at the Facilities or on or under the premises on which the Facilities is located not caused by Manager, its employees or agents, (e) any structural defect with respect to the Facilities, (f) the fact that any time prior to, as of, or after the date hereof the Facilities is not or has not been in compliance with all Laws, including, but not limited to, the Americans With Disabilities Act as it now exists and as it may be amended in the future by statute or judicial interpretation, (g) any act or omission carried out by Manager at or pursuant to the direction or instruction of City, its agents or employees, (h) any claims relating to the Facilities or its operations accruing or caused by occurrences prior to the Effective Date or following termination or expiration of this Agreement, and (i) any withdrawal liability for a share of unfunded vested benefits under multiemployer plans (as that term is defined in 4001(a)(3) of the Employee Retirement Income Security Act of 1974, as amended).

Section 15.3 Conditions to Indemnification. With respect to each separate matter brought by any third party against which a party hereto ("Indemnitee") is indemnified by the other party ("Indemnitor") under this Article 15, the Indemnitor shall be responsible, at its sole cost and expense, for controlling, litigating, defending and/or otherwise attempting to resolve, through counsel of its choice, any proceeding, claim, or cause of action underlying such matter, except that (a) the Indemnitee may, at its option, participate in such defense or resolution at its expense and through counsel of its choice; (b) the Indemnitee may, at its option, assume control of such

defense or resolution if the Indemnitor does not promptly and diligently pursue such defense or resolution, provided that the Indemnitor shall continue to be obligated to indemnify the Indemnitee hereunder in connection therewith; and (c) neither Indemnitor nor Indemnitee shall agree to any settlement without the other's prior written consent (which shall not be unreasonably withheld or delayed). In any event, Indemnitor and Indemnitee shall in good faith cooperate with each other and their respective counsel with respect to all such actions or proceedings, at the Indemnitor's expense. With respect to each and every matter with respect to which any indemnification may be sought hereunder, upon receiving notice pertaining to such matter, Indemnitee shall promptly (and in no event more than twenty (20) days after any third party litigation is commenced asserting such claim) give reasonably detailed written notice to the Indemnitor of the nature of such matter and the amount demanded or claimed in connection therewith.

Section 15.4 Survival. The obligations of the parties contained in this Article 15 shall survive the termination or expiration of this Agreement.

Section 15.5 Legal Costs. Notwithstanding the other provisions of this Agreement, if legal costs are being incurred by the Manager or the City that are not covered by insurance for a third party claim in respect of which the City is claiming indemnity from the Manager, such legal costs will be considered an Operating Expense unless and until liability of the Manager pursuant to this Agreement is conclusively established by a court of competent jurisdiction with respect to the underlying claim on which the Manager's obligation to indemnify is based. In the event that the liability of the Manager is so conclusively determined, then such legal costs shall be considered as costs of the Manager (and not Operating Expenses) and covered by the indemnity given by the Manager to the City hereunder and the parties shall adjust between them in respect of such legal costs.

ARTICLE 16 INSURANCE

Section 16.1 Types and Amount of Coverage. Manager agrees to obtain insurance coverage in the manner and amounts as set forth in Exhibit D, attached hereto, and shall provide to the City promptly following the Effective Date a certificate of certificates of insurance evidencing such coverage. Manager shall maintain such referenced insurance coverage at all times during the Term, and will not make any material modification or change from these specifications without the prior approval of the City. Each insurance policy shall include a requirement that the insurer provide Manager and the City at least thirty (30) days written notice of cancellation or material change in the terms and provisions of the applicable policy. The cost of all such insurance shall be an Operating Expense.

Section 16.2 Rating; Additional Insureds. All insurance policies shall be issued by insurance companies rated no less than A VIII in the most recent "Bests" insurance guide, and licensed in the State of Oklahoma or as otherwise agreed by the parties. All such policies shall be in such form and contain such provisions as are generally considered standard for the type of insurance involved. The commercial general liability policy, automobile liability insurance policy and umbrella or excess liability policy to be obtained by Manager hereunder shall name City as an additional insured. The workers compensation policy to be obtained by Manager hereunder shall contain a waiver of all rights of subrogation against the City. Manager shall require that all third-party users of the Facilities, including without limitation third-party licensees, ushers, security personnel and concessionaires, provide certificates of insurance evidencing insurance appropriate for the types of activities in which such user is engaged. If Manager subcontracts any of its obligations under this Agreement, Manager shall require each such subcontractor to secure insurance that will protect against applicable hazards or risks of loss as and in the minimum amounts designated herein, and name Manager and the City as additional insureds.

ARTICLE 17

REPRESENTATIONS, WARRANTIES AND COVENANTS

Section 17.1 Manager Representations and Warranties. Manager hereby represents, warrants and covenants to City as follows:

(a) that it has the full legal right, power and authority to enter into this Agreement and to grant the rights and perform the obligations of Manager herein, and that no third party consent or approval is required to grant such rights or perform such obligations hereunder; and

(b) that this Agreement has been duly executed and delivered by Manager and constitutes a valid and binding obligation of Manager, enforceable in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization or similar Laws affecting creditors' rights generally or by general equitable principles.

(c) that Manager will comply with all Laws applicable to its management of the Facilities, provided that Manager shall not be required to undertake any compliance activity, nor shall Manager have any liability under this Agreement therefor, if such activity requires any Capital Expenditure.

Section 17.2 City Representations, Warranties and Covenants. City represents, warrants and covenants to Manager as follows:

(a) that it has the full legal right, power and authority to enter into this Agreement and to grant the rights and perform the obligations of City herein, and that no other third party consent or approval is required to grant such rights or perform such obligations hereunder.

(b) that this Agreement has been duly executed and delivered by City and constitutes a valid and binding obligation of City, enforceable in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization or similar laws affecting creditors' rights generally or by general equitable principles.

(c) that the Facilities is, as of the Effective Date, in compliance in all respects with all applicable Laws relating to the construction, use and operation of the Facilities (including, without limitation, Title III of the American with Disabilities Act), and that there exist no structural defects or unsound operating conditions at the Facilities.

ARTICLE 18 MISCELLANEOUS

Section 18.1 PCI Compliance. Manager agrees to comply with all current Payment Card Industry Data Security Standards ("PCI Standards") and guidelines that may be published from time to time by Visa, MasterCard or other associations as they relate to the physical storage of credit card data. For PCI Standards compliance purposes, City will provide on a segmented network, an appropriate number of wired data connections to the Internet for point of sale devices to be used by Manager and any contractors at the Facilities. City shall be responsible for the security of its network, including, without limitation, applicable PCI-DSS compliance, and for procuring and installing point of sale (POS) payment systems that are compliant with the latest PCI-DSS requirements. If at any time either party determines that card account number or other information has been compromised, such party will notify the other immediately and assist in providing notification to the proper parties as deemed necessary.

Section 18.2 No Discrimination. Manager agrees that it will not discriminate against any employee or applicant for employment for work under this Agreement because of race, religion, color, sex, disability, national origin, ancestry, physical handicap, or age, and will take affirmative steps to ensure that applicants are employed, and employees are treated during employment, without regard to race, religion, color, sex, disability, national origin, ancestry, physical handicap, or age.

Section 18.3 Use of Facilities Names and Logos. Manager shall have the right to use throughout the Term (and permit others to use in furtherance of Manager's obligations hereunder), for no charge, the name and all logos of the Facilities, on Manager's stationary, in its advertising of the Facilities, and whenever conducting business of the Facilities; provided, that Manager shall take all prudent and appropriate measures to protect the intellectual property rights of the City relating to such logos. All intellectual property rights in any Facilities logos developed by the Manager or the City shall be and at all times remain the sole and exclusive property of the City. Manager agrees to execute any documentation requested by the City from time to time to establish, protect or convey any such intellectual property rights.

Section 18.4 Facilities Advertisements. The City agrees that in all advertisements placed by the City for the Facilities or events at the Facilities, whether such advertisements are in print, on radio, television, the internet or otherwise, it shall include a designation that the Facilities is a "Managed by Spectra".

Section 18.5 Force Majeure; Casualty Loss.

(a) Neither party shall be liable or responsible to the other party for any delay, loss, damage, failure or inability to perform under this Agreement due to an Event of Force Majeure, provided that the party claiming failure or inability to perform provides written notice to the other party within thirty (30) days of the date on which such party gains actual knowledge of such Event of Force Majeure. Notwithstanding the foregoing, in no event shall a party's failure to make payments due hereunder be excusable due to an Event of Force Majeure.

(b) In the event of damage or destruction to a material portion of the Facilities by reason of fire, storm or other casualty loss that renders the Facilities (or a material portion thereof) untenable, the City shall use reasonable efforts to remedy such situation. If notwithstanding such efforts, such damage or destruction is expected to render the Facilities (or a material portion thereof) untenable for a period estimated by an architect selected by the City at Manager's request, of at least one hundred eighty (180) days from the date of such fire, storm or other casualty loss, either party may terminate this Agreement upon written notice to the other, provided that (i) the City shall pay to Manager its costs of withdrawing from services hereunder, as described in Section 4.3(a) above, and (ii) in the event the Facilities once again becomes tenable at any time during the Term, this Agreement shall, at the option of Manager, once again become effective and Manager shall manage and operate the Facilities under the terms hereof, except that the Term shall be extended for a period of time in which the Facilities was closed.

Section 18.6 Assignment; Binding on Successors and Assigns. Neither party may assign this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld or delayed, except that either party may, without the prior written consent of the other party but upon at least 30 days' written notice to the other party, assign this Agreement in connection with a sale, merger or other business combination involving all or substantially all of its assets or equity interests, and Manager may further assign this Agreement to an Affiliate where such assignment is intended to accomplish an internal corporate purpose of Manager as opposed to materially and substantially altering the method of delivery of services to City. Any purported assignment in contravention of this Section shall be void. This Agreement is binding on successors and permitted assigns of the parties.

Section 18.7 Notices. All notices required or permitted to be given pursuant to this Agreement shall be in writing and delivered personally or sent by registered or certified mail, return receipt requested, or by generally recognized, prepaid, overnight air courier services, to the

address and individual set forth below. All such notices to either party shall be deemed to have been provided when delivered, if delivered personally, three (3) days after mailed, if sent by registered or certified mail, or the next business day, if sent by generally recognized, prepaid, overnight air courier services.

If to the City:

City of Shawnee
16 West 9th Street
Shawnee, OK 74801-6812
Attn: City Manager

With a copy to:

Stuart & Clover, PLLC
130 North Broadway, Ste. 100
Shawnee, OK 74801
Attn: Joe Vorndran

If to Manager:

Spectra Venue Management
150 Rouse Blvd.
Philadelphia, PA 19112
Attn: President

With a copy to:

Spectra General Counsel
150 Rouse Blvd.
Philadelphia, Pennsylvania 19112

The designation of the individuals to be so notified and the addresses of such parties set forth above may be changed from time to time by written notice to the other party in the manner set forth above.

Section 18.8 Severability. If a court of competent jurisdiction determines that any term of this Agreement is invalid or unenforceable to any extent under applicable law, the remainder of this Agreement (and the application of this Agreement to other circumstances) shall not be affected thereby, and each remaining term shall be valid and enforceable to the fullest extent permitted by law.

Section 18.9 Entire Agreement. This Agreement (including the exhibits attached hereto) contains the entire agreement between the parties with respect to the subject matter hereof, and supersedes and replaces all prior negotiations, correspondence, conversations, agreements, and understandings concerning the subject matter hereof. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations, agreements or understandings, whether oral or written.

Section 18.10 Governing Law. The Agreement is entered into under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Oklahoma, without regard to its conflict of laws principles.

Section 18.11 Amendments. Neither this Agreement nor any of its terms may be changed or modified, waived, or terminated (unless as otherwise provided hereunder) except by an

instrument in writing signed by an authorized representative of the party against whom the enforcement of the change, waiver, or termination is sought.

Section 18.12 Waiver; Remedies. No failure or delay by a party hereto to insist on the strict performance of any term of this Agreement, or to exercise any right or remedy consequent to a breach thereof, shall constitute a waiver of any breach or any subsequent breach of such term. No waiver of any breach hereunder shall affect or alter the remaining terms of this Agreement, but each and every term of this Agreement shall continue in full force and effect with respect to any other then existing or subsequent breach thereof. The remedies provided in this Agreement are cumulative and not exclusive of the remedies provided by law or in equity.

Section 18.13 Relationship of Parties. Manager and City acknowledge and agree that they are not joint venturers, partners, or joint owners with respect to the Facilities, and nothing contained in this Agreement shall be construed as creating a partnership, joint venture or similar relationship between City and Manager. In operating the Facilities, entering into contracts, accepting reservations for use of the Facilities, and conducting financial transactions for the Facilities, Manager acts on behalf of and as agent for City (but subject to the limitations on Manager's authority as set out in this Agreement), with the fiduciary duties required by law of a party acting in such capacity.

Section 18.14 No Third Party Beneficiaries. Other than the indemnitees listed in Sections 15.1 and 15.2 hereof (who are third party beneficiaries solely with respect to the indemnification provisions in such sections), there are no intended third party beneficiaries under this Agreement, and no third party shall have any rights or make any claims hereunder, it being intended that solely the parties hereto (and the aforementioned indemnitees with respect to the indemnification provisions hereof) shall have rights and may make claims hereunder.

Section 18.15 Attorneys Fees. If any suit or action is instituted by either party hereunder, including all appeals, the prevailing party in such suit or action shall be entitled to recover reasonable attorney fees and expenses from the non-prevailing party, in addition to any other amounts to which it may be entitled.

Section 18.16 Limitation on Damages. In no event shall either party be liable or responsible for any consequential, indirect, incidental, punitive, or special damages (including, without limitation, lost profits) whether based upon breach of contract or warranty, negligence, strict tort liability or otherwise, and each party's liability for damages or losses hereunder shall be strictly limited to direct damages that are actually incurred by the other party, provided that the foregoing shall not limit or restrict any claim by Manager for the management fees described herein upon a breach or default of this Agreement by City.

Section 18.17 Counterparts; Facsimile and Electronic Signatures. This Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and

transmitted by facsimile or electronic transmission, and if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

IN WITNESS WHEREOF, each party hereto has caused this Management Agreement to be executed on behalf of such party by an authorized representative as of the date first set forth above.

CITY OF SHAWNEE

GLOBAL SPECTRUM, L.P.,
d/b/a Spectra Venue Management

By: Global Spectrum, LLC, its general
partner

By: Chance Allison
Name: Chance Allison
Its: Acting City Manager

By: [Signature]
Name: Brian Rottenberg
Its: President

SCHEDULE 1
MAP DEFINING AREAS UNDER MANAGER'S MANAGEMENT



EXHIBIT A MANAGER DUTIES

Manager's obligations under the Agreement shall consist of the following obligations, all of which are subject to the terms hereof and the controls and restrictions in the Operations Manual:

(a) Manage all aspects of the Facilities in accordance with the Operations Manual and the terms of this Agreement, including but not limited to managing purchasing, payroll, fire prevention, security, crowd control, routine repairs, preventative maintenance, janitorial services, promotions, advertising, energy conservation, security, box office, admission procedures, snow removal and landscaping, parking (if applicable), and general user services.

(b) In consultation with the City and subject to the City's approval, establish and adjust prices, rates and rate schedules for user, license, concessions, occupancy, and advertising agreements, and booking commitments. Manager may deviate from the established rate schedule when entering into any such agreements if determined by Manager, using its reasonable business judgment, to be necessary or appropriate with respect to the specific situation.

(c) Subject to Section 12.2, procure, negotiate, execute, administer and assure compliance with Service Contracts, Revenue Generating Contracts, and other contracts related to the operation of the Facilities.

(d) Require that all material vendors and licensees of the Facilities execute vendor/license agreements containing standard indemnification and insurance obligations on the part of each such vendor/licensee.

(e) Provide standard form advertising and sponsorship contracts and user/rental agreements for use at or with respect to the Facilities. Manager shall submit such form agreements to the City for review and comment, and the parties shall work together to finalize such forms. Once finalized, Manager shall use such forms in furtherance of its duties hereunder, and shall not materially deviate from the terms contained in such forms without obtaining the prior approval of the City (which shall not be unreasonably withheld). Manager's sole responsibility with regard to providing legal advice or assistance hereunder shall be to provide such standard form contracts.

(f) Operate and maintain the Facilities, including the equipment utilized in connection with its operation and any improvements made during the term of this Agreement, in the condition received, normal wear and tear excepted.

(g) Arrange for and otherwise book events at the Facilities in accordance with a booking schedule to be developed by Manager.

(h) Hire or otherwise engage, pay, supervise, and direct all personnel Manager deems necessary for the operation of the Facilities in accordance with Article 6 of the Agreement, and conduct staff planning, retention and training programs as determined to be necessary by Manager in its sole discretion, or as required by Law.

(i) Maintain detailed, accurate and complete financial and other records of all its activities under this Agreement in accordance with generally accepted accounting principles, which records shall be made available to the City upon request, in accordance with Section 10.1 of the Agreement.

(j) Submit to the City in a timely manner financial and other reports detailing Manager's activities in connection with the Facilities, as set forth in Section 10.2 of the Agreement.

(k) Prepare a proposed annual Operating Budget and submit such proposed budget to the City, both in accordance with Article 7 of the Agreement.

(l) Pay all Operating Expenses and other expenses incurred in connection with the operation, maintenance, supervision and management of the Facilities from the Operating Account or with funds otherwise made available by the City.

(m) Secure, or assist the City (or any other third party, as applicable) to secure, all licenses and permits necessary for the operation and use of the Facilities for the specific events to be held therein, and for the general occupancy of the Facilities, including without limitation all necessary food and liquor licenses, and renewals thereof. The City shall cooperate in this process to the extent reasonably required. All costs associated with this process shall be Operating Expenses.

(n) Collect, deposit and hold in escrow in the Event Account any ticket sale revenues which it receives in the contemplation of or arising from an event pending the completion of the event, as more fully described in Section 8.1 of the Agreement.

(o) Collect in a timely manner and deposit in the Operating Account all Revenue, as more fully described in Section 8.2 of the Agreement.

(p) Subject to the City making available sufficient funds in a timely manner, pay all Taxes.

(q) Plan, prepare, implement, coordinate and supervise all public relations and other promotional programs for the Facilities.

(r) Prepare, maintain and implement on a regular basis, subject to the City's approval, a Marketing Plan for the Facilities.

(s) Market and sell Commercial Rights at or in connection with the Facility.

(t) On an annual basis, cause a written inventory to be taken of all furniture, fixtures, office equipment, supplies, tools and vehicles at the Facilities, and deliver a written report of the foregoing to City. Manager shall document all major damage to, or loss in, such inventory during the Term as soon as such damage or loss is discovered by Manager, and Manager shall promptly notify City of any such damage or loss.

(u) Purchase, on behalf of the City and with City funds, and maintain during the Term, all materials, tools, machinery, equipment and supplies necessary for the operation of the Facilities. Manager and the City shall jointly conduct an initial inventory of FF&E at the Facilities within thirty (30) days of the Effective Date, and Manager shall thereafter, on an annual basis within thirty (30) days of the start of each Operating Year, conduct an inventory of FF&E at the Facilities, noting for the City which items were removed due to loss, damage or irrelevance.

(v) As agent for the City, manage risk management and Facilities insurance needs, as more fully described in Article 16 of the Agreement.

(w) Make and be responsible for all routine and minor repairs, maintenance, preventative maintenance, and equipment servicing. Manager shall be responsible for ensuring that all repairs, replacements, and maintenance shall be of a quality and class at least equal to that of the item being repaired, replaced or maintained. Any replacement of an item in inventory, or any new item added to the inventory, which is paid for by the City, shall be deemed the property of the City.

(x) Cause such other acts and things to be done with respect to the Facilities, as determined by Manager in its reasonable discretion to be necessary for the management and operation of the Facilities following the Effective Date.

EXHIBIT B
EXISTING CONTRACTS

2019 Contracted Events
as of June 13th 2019

2 Sisters Flea Market	August 2 nd - 3 rd	\$385 per day + \$4 Tables/\$.50 Chairs
Muskogee Cat Show	August 3 rd - 4 th	\$385 per day + \$200 AC if used + \$4 Tables/\$.50 Chairs + Security (not our \$)
Community Renewal Conference	August 9 th - 10 th	\$125 per day Tables/Chairs @ \$NC
C&L Antique Arms	August 9 th - 11 th	\$865 per day + \$4 Tables/\$.50 Chairs
Comic Con	August 17 th - 18 th	\$865 per day + \$25 per booth charge *If we do ticket sales 12% w/ Building @ \$NC
Labor Day Boer Goat Sale	Aug 30 th - 31 st	\$385 per day + \$4 Tables/\$.50 Chairs + Pipe & Drape @ \$2 per ft + PA System @ \$60 per day + \$85 Announcers Stand/Sale Ring (one time chrg) + Pens \$5 per pen (one time chrg) + Security (not our \$)
OK Quarter Horse Show	Aug 31 st - Sept 1 st	Bid \$2,860.00
Baptist Campers	Sept 10 th - 11 th	RV per rig per night \$16 + GSW use \$125 (one time chrg)
2 Sisters Flea Market	Sept 13 th - 14 th	\$385 per day + \$4 Tables/\$.50 Chairs

Bully's Unlimited	Sept 21 st	\$522.50 Bldg Rental + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + Security (not our \$)
HERPS Reptile Show	Sept 14 th - 15 th	\$865 per day + \$4 Tables/\$.50 Chairs
Central OK Com. Action Band.	Sept 27 th	\$345 + \$4 Tables/\$.50 Chairs + Screen/Projector \$300 if used
National British White	Sept 27 th - 28 th	\$715 per day + \$125 per day + \$60 PA System (per day) + \$25 per pen (40 expected) + \$5 per 10 ft Tie Rail
Monkey Business Sale	Oct 3 rd - 5 th	\$865 per day + \$4 Tables/\$.50 Chairs
2 Sisters Flea Market	Oct 4 th - 5 th	\$385 per day + \$4 Tables/\$.50 Chairs
Good SAMSRV Rally	Oct 6 th - 12 th	RV per rig per night \$17 Conf Center, GSW, Otto Krause ALL INCLUDED @ \$NC
Girls Night Out Hog Show	Oct 12 th	\$385 per day + \$200 AC/Heat if used + \$4 Tables/\$.50 Chairs + \$5 per pen (one time chrg) + \$60 5 row bleachers + Security (not our \$)
OK Quarter Horse Show	Oct 12 th - 13 th	Bid \$2,860.00

Boxer Club of Oklahoma	Oct 17 th - 18 th	Each Sec of Otto Krause is Quoted \$ wise in case + PA System \$60 per day + \$4 Tables/\$.50 Chairs + Pens \$5 each + Stage @ \$NC + RV Rentals @ \$25 per night
Seminole Kennel Club	Oct 19 th - 20 th	*Same as Above
Circle L Productions	Oct 19 th - 20 th	Barn Sections Quoted \$ + Stalls @ \$10 per stall + PA System @ \$60 per day
2 Sisters Craft Show	Oct 19 th - 20 th	\$605 per day + \$4 Tables/\$.50 Chairs + 10x10 booth set up \$25 each
Maria Garcia Quinceanera	Oct 26 th	\$605 per day + \$150 set up clean up + \$ Dance Floor if Needed
Triangle Horse Sale	Oct 24 th - 26 th	Bid "Attached"
2 Sisters Flea Market	Nov 1 st - 2 nd	\$385 per day + \$4 Tables/\$.50 Chairs
NBHA District Finals	Nov 2 nd - 3 rd	\$1100 Bldg Charge + \$10 per stall + \$NC Announcers Stand + PA System @ \$60 per day
Trivia & Tapas	Nov 7 th	\$605 Bldg Charge + (2) Screens @ \$NC + \$4 Tables/\$.50 Chairs + Stage, Pipe & Drape, Podium, Wireless Mic ALL @ \$NC

Alpaca Blast Off	Nov 7 th - 10 th	\$345 Bldg Charge + Screen in Conf C @ \$NC + \$695 per day (+\$330 if used) + \$125 if needed + Tables/Chairs @ \$NC + PA System @ \$NC + Screen use in Barn @ \$NC + \$5 per pen set by us
Outlaw Motor Sports	Nov 8 th - 9 th	\$715 per day + \$495 if used + \$220 if used + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + if 1 day race \$500 Fence Fee + \$125 per day Tractor use + \$200 per day Water Truck
Board of Realtors	Nov 15 th	\$345 Bldg Charge + \$4 Tables/\$.50 Chairs
Sassafras	Nov 15 th - 16 th	\$385 per day + \$4 Tables/\$.50 Chairs
Jones Team Roping	Nov 16 th - 17 th	\$1430 Per Day Bid
2 Sisters Craft Show	Nov 23 rd - 24 th	\$605 per day + \$4 Tables/\$.50 Chairs + 10x10 booth set up \$25 each
Outlaw Motor Sports	Nov 8 th - 9 th	\$715 per day + \$495 if used + \$220 if used + \$4 Tables/\$.50 Chairs + (2) 5 row bleachers \$60 each + if 1 day race \$500 Fence Fee + \$125 per day Tractor use + \$200 per day Water Truck
Black Hawk Party	Dec 6 th - 7 th	Bid \$900 + Dance Floor \$40 or \$120

Jones Team Roping

Dec 7th - 8th

\$1430 Per Day Bid

Outlaw Motor Sports

Dec 13th - 14th

\$715 per day
+ \$495 if used
+ \$220 if used
+ \$4 Tables/\$.50 Chairs
+ (2) 5 row bleachers \$60 each
+ if 1 day race \$500 Fence Fee
+ \$125 per day Tractor use
+ \$200 per day Water Truck

OK Poultry Federation

Dec 14th

\$125 Bldg Charge
\$350 Bldg Charge
\$150 Bldg Charge
*Depends on which Area wanted
+ Tables/Chairs @ \$NC
+ Security (not our \$)

G&S Promotions

Dec 21st - 22nd

\$775 Bldg Charge
+\$4 Tables/\$.50 Chairs

Jones Team Roping

Dec 28th - Jan 1st

\$1430 Per Day Bid
(only roping 2 days)

2021 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 2 nd	\$1430 Per Day Bid
Jones Team Roping	Jan 16 th - 17 th	\$1430 Per Day Bid
Jones Team Roping	Feb 13 th - 14 th	\$1430 Per Day Bid
Jones Team Roping	March 20 th - 21 st	\$1430 Per Day Bid
Jones Team Roping	April 17 th - 18 th	\$1430 Per Day Bid
IFYR 2021	July 11 th - 16 th	*SC&CDA Event*
Jones Team Roping	Nov 13 th - 14 th	\$1430 Per Day Bid
Jones Team Roping	Dec 4 th - 5 th	\$1430 Per Day Bid

2022 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 2 nd	\$1430 Per Day Bid
Jones Team Roping	Jan 15 th - 16 th	\$1430 Per Day Bid
Jones Team Roping	Feb 12 th - 13 th	\$1430 Per Day Bid
Jones Team Roping	March 19 th - 20 th	\$1430 Per Day Bid
Jones Team Roping	April 9 th - 10 th	\$1430 Per Day Bid
IFYR 2022	July 10 th - 15 th	*SC&CDA Event*
Jones Team Roping	Nov 12 th - 13 th	\$1430 Per Day Bid
Jones Team Roping	Dec 3 rd - 4 th	\$1430 Per Day Bid

2023 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 1 st	\$1430 Per Day Bid
IFYR 2023	July 9 th - 14 th	*SC&CDA Event*

2024 Contracted Events
as of June 13th 2019

Jones Team Roping	Dec 31 st - Jan 1 st	\$1430 Per Day Bid
IFYR 2024	July 7 th - 12 th	*SC&CDA Event*

EXHIBIT C

INTENTIONALLY OMITTED

EXHIBIT D INSURANCE

At all times during this Agreement, Manager shall maintain the following insurance coverage:

(a) commercial general liability insurance, including products and completed operations, bodily injury and property damage liability, contractual liability, independent contractors' liability and personal and advertising injury liability against claims occurring on, in, or about the Facilities, or otherwise arising under this Agreement;

(b) umbrella or excess liability insurance;

(c) commercial automobile liability insurance, including coverage for the operation of owned, leased, hired and non-owned vehicles;

(d) workers compensation and employer's liability insurance as shall be required by and be in conformance with the laws of the State of Oklahoma;

(e) professional liability insurance and self-insured employment practices liability coverage;

(f) employment practices liability insurance;

(g) pollution liability; and

(h) crime coverage.

Such liability insurance shall be maintained in the following minimum amounts throughout the Term:

Commercial General Liability

\$1,000,000 per occurrence

\$1,000,000 personal and advertising injury

\$1,000,000 products-completed operations aggregate

Umbrella or Excess Liability

\$5,000,000 per occurrence and aggregate

Automobile Liability

\$1,000,000 per accident (PI and PD combined single limit)

\$1,000,000 uninsured/underinsured motorist

Workers Compensation

Workers Compensation: Statutory

Employer's Liability: \$100,000 each accident-bodily injury by accident

\$500,000 policy limit-bodily injury by disease

\$100,000 each employee-bodily injury by disease

Professional Liability/Errors & Omissions (Claims Made basis)

\$1,000,000 each occurrence/aggregate

Employment Practices Liability Insurance (Claims Made basis)

\$1,000,000

Pollution Liability (Claims Made basis)

\$1,000,000

Crime Insurance

Coverage on all on-site Manager employees. Limit: \$500,000.00

EXHIBIT E
TRANSITION COSTS



Spectra
Heart of Oklahoma Exposition Center
Estimated Management Transition Expenses

<u>Personnel Related Expenses</u>		
<u>Relocation</u>		\$25,000
	General Manager	\$25,000
<u>Travel</u>		\$1,950
	GM/Director Candidates Interview Trips	2
	Cost Per Trip (2 days/1 night)	\$975
<u>Recruitment Cost</u>		\$9,000
	Cost per Background Check	\$50
	Number of Checks	150
	Recuitment Ad Placements	\$1,500
Total Personnel Related Expenses		<u>\$35,950</u>

<u>Corporate/Regional Travel Expenses</u>		
<u>Corporate Travel Expenses per Trip (based upon 2 nights/3 days):</u>		
	\$	
Airfare	\$350	
Transportation (\$50 per day)	\$150	
Hotel (\$125 per night)	\$250	
Expenses (\$75 per day)	<u>\$225</u>	
Total Estimated Cost per Trip	\$975	
<u>Estimated # of Trips</u>	#	\$
Regional VP/Operations	5	\$4,875
Facility Accounting	2	\$1,950
Human Resources	2	\$1,950
Food & Beverage	3	\$2,925
Sales & Marketing	<u>2</u>	<u>\$1,950</u>
Total Corporate Trips	14	\$13,650
Total Travel Expenses		<u>\$13,650</u>
TOTAL TRANSITION EXPENSES.....		\$49,600

Regular Board of Commissioners

2. g.

Meeting Date: 06/21/2021

Easement

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acceptance of a permanent utility easement for Cedar Ridge Investments, LLC.

Attachments

Easement

PERMANENT UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT Hunt Development LLC in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, and warrant unto the City of Shawnee, an Oklahoma municipal corporation, its successors and assigns, the right, privilege and authority to enter upon and operate and maintain public utility, including the right of ingress and egress to and from said easement across adjoining lands of grantors, upon and across the following real property and premises, situated in Pottawatomie County, State of Oklahoma, to wit:

(See Attachment 'A')

The rights and privileges above granted to continue in perpetuity.

Signed and delivered this 16th day of June, 2021.

[Signature]

OWNER

OWNER

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF Oklahoma, COUNTY OF Pottawatomie SS.

Before me, a Notary Public, within and for said County and State on this 16th day of

June, 2021, personally appeared Richard Whitecotton

of Manager of Hunt Development (TITLE), to me known to be the identical person(s) who executed the within and

foregoing instrument and acknowledged to me that no executed the same as his

free and voluntary act and deed for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My commission Expires: 3-20-25

Gemini Eason

Notary Public



Community Acknowledgement

ACCEPTED by the City of Shawnee

this _____ day of _____, 2021.

City Clerk

REVIEWED for form and legality

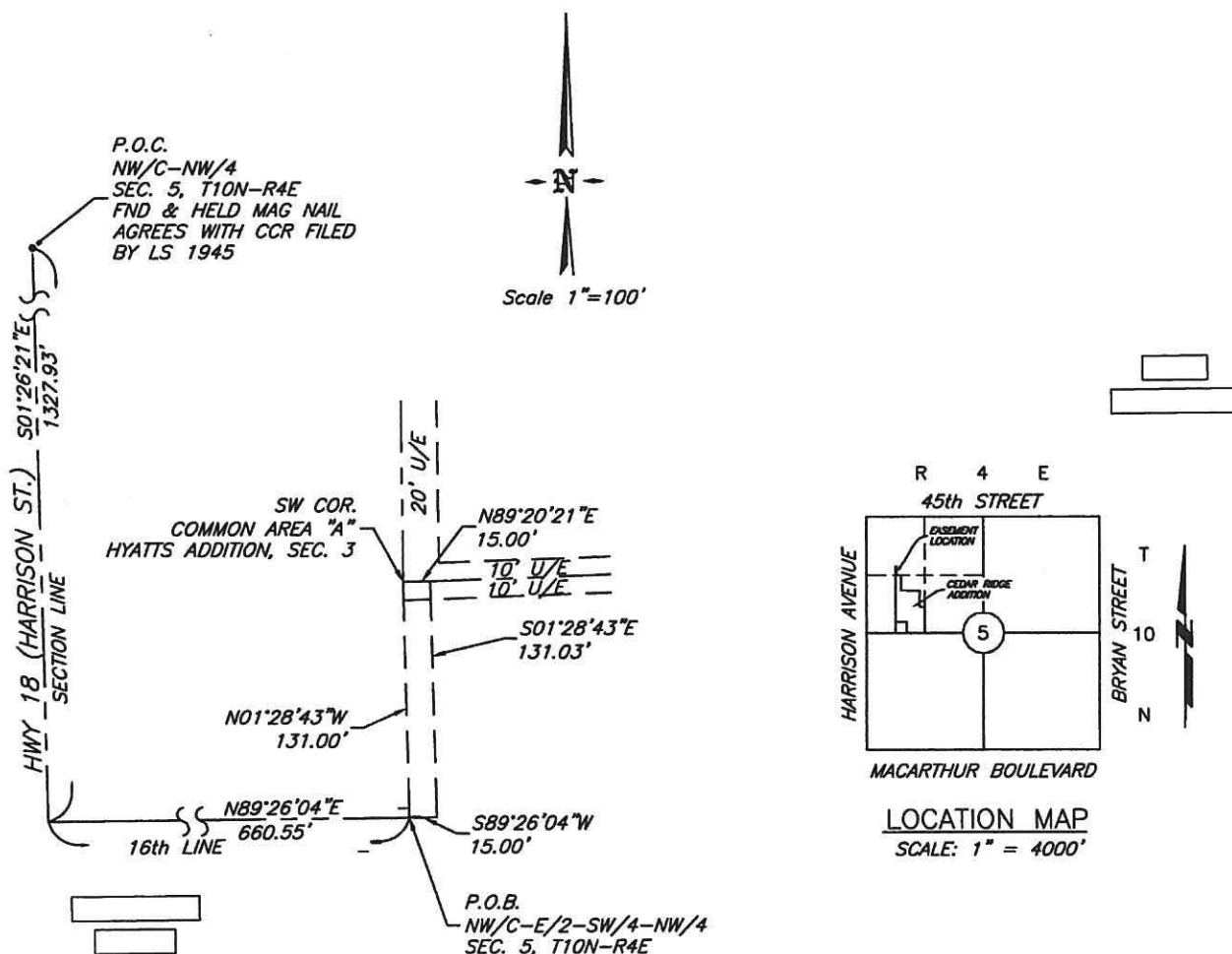
Assistant Municipal Counselor

APPROVED by the Mayor of the City of

Shawnee this ____ day of _____, 2021.

Mayor

ATTACHMENT "A"



UTILITY EASEMENT DESCRIPTION:

A TRACT OF LAND BEING A PART OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (E/2-SW/4-NW/4) OF SECTION FIVE (5), TOWNSHIP TEN (10) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA, WITH A BASIS OF BEARING OF S01°26'21"E ALONG THE WEST LINE OF SAID NW/4, BASED ON OKLAHOMA SOUTH STATE PLANE COORDINATE SYSTEM, AND MORE PARTICULARLY DESCRIBED AS:
COMMENCING AT A MAG NAIL AT THE NORTHWEST CORNER (NW/C) OF SAID NW/4; THENCE S01°26'21"E ALONG THE WEST LINE OF SAID NW/4 A DISTANCE OF 1327.93 FEET TO A POINT ON THE NORTH LINE OF THE SW/4-NW/4 OF SAID SECTION 5; THENCE N89°26'04"E ALONG SAID NORTH LINE A DISTANCE OF 660.55 FEET TO THE POINT OF BEGINNING, ALSO BEING THE NORTHEAST CORNER OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 5, TOWNSHIP 10 NORTH, RANGE 4 EAST OF THE INDIAN MERIDIAN; THENCE N01°28'43"W A DISTANCE OF 131.00 FEET TO THE SOUTHWEST CORNER OF COMMON AREA "A" OF HYATTS ADDITION, SECTION 3, TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY; THENCE S89°26'04"W A DISTANCE OF 15.00 FEET ALONG SAID 16TH LINE TO THE POINT OF BEGINNING, CONTAINING 0.045 ACRES MORE OR LESS.

Landes Engineering, LLC
903 E. 35th St., P.O. BOX 1032
SHAWNEE, OK. 74802-1032
(405) 275-5388

Cedar Ridge Investments, LLC
SHAWNEE, OKLAHOMA
UTILITY EASEMENT
ATTACHMENT "A"

DATE: 01/19/2021

REV.

DRAWN BY: ml

CHECKED: STL

DRAWING NUMBER: 1 OF 1

Regular Board of Commissioners

2. h. 1.

Meeting Date: 06/21/2021

Contract

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with the Shawnee Shotgun Club for use of City Property known as Shawnee Twin Lakes Trap Range.

Attachments

Contract

AGREEMENT

This Agreement ("Agreement") is entered into between the CITY OF SHAWNEE, a municipal corporation LESSOR ("City"), and the SHAWNEE SHOTGUN CLUB, collectively the ("Parties").

WHEREAS the City is the owner of public property and facilities known as The Shawnee Twin Lakes Trap Range, in the City of Shawnee, Pottawatomie County, State of Oklahoma, and;

WHEREAS the City recognizes that the Trap Range and facilities located at the North East corner of Patterson Road and Hardesty Road shall be used for certain recreational purposes for the benefit of the health, safety and welfare of the residents of the of the City of Shawnee, and;

WHEREAS, it is the desire of the parties to set out in detail the rights and responsibilities of the parties regarding the operations of the Sporting Trap area of the Range and the use of City property.

NOW, THEREFORE, in consideration of the covenants, terms and conditions herein contained, the City and the SHAWNEE SHOTGUN CLUB agree as follows:

1. The City hereby grants the right and privilege to the SHAWNEE SHOTGUN CLUB to use the facilities and property located generally at the North East corner of Patterson Road and Hardesty Road, City of Shawnee, Pottawatomie County, State of Oklahoma, East half of property, hereinafter jointly referred to as the "Property".
2. This Agreement shall commence on July 1, 2021 and end on June 30, 2022 unless sooner terminated in accordance with the express provisions of this Agreement or renewed as provided in this section. This Agreement shall automatically renew for successive one (1) year terms at the end of the Original Term and each subsequent renewal term, unless revoked in writing by the City or the SHAWNEE SHOTGUN CLUB, by May 1st of the then-current renewal term. It is further agreed that either of the Parties shall have the right and privilege of terminating this Agreement at any time in the event of a material default by the other Party, upon giving sixty (60) days' notice, in writing, delivered by certified mail, to the other Party of its intention to terminate provided the other party fails to cure, or commence the taking of actions designed to cure, such default within such sixty (60) day time period. In the event this Agreement is terminated, all rights and interests of the Parties hereto shall thereupon cease. Upon termination of this Agreement, the SHAWNEE SHOTGUN CLUB shall retain all rights to maintenance equipment, concession equipment, and all other items not considered permanent structural improvements or not purchased by the City. Any and all structures which have been placed or constructed on the Property by the SHAWNEE SHOTGUN CLUB shall become the property of the City unless otherwise mutually agreed to in writing by the

City and the SHAWNEE SHOTGUN CLUB. The Parties acknowledge that the SHAWNEE SHOTGUN CLUB shall pay to the City a sum of one dollar (\$1.00) on the first day of July every calendar year as lease payment for use of the Property. The Parties acknowledge that at the time of execution of this agreement there have been no permanent improvements constructed by the SHAWNEE SHOTGUN CLUB.

3. Before any changes are made in the improvements, structures, or land and before the construction of any permanent building, the SHAWNEE SHOTGUN CLUB shall obtain approval from the City Manager or his designee for such changes or construction costing Fifty Thousand Dollars (\$50,000.00) or less. All changes or construction costing in excess of Fifty Thousand Dollars (\$50,000.00) shall require the approval of the City Commission.
4. It is agreed that the Property area is to be used by the SHAWNEE SHOTGUN CLUB solely for the purposes of recreation and education, and development of sports skills, primarily for the purpose of shooting sport traps, and associated supportive services. Any other use of the Property area must be approved by the City. The SHAWNEE SHOTGUN CLUB shall provide the City with by-laws, league rules, league registration fees and schedules of all the SHAWNEE SHOTGUN CLUB activities. It is further agreed between the Parties that the SHAWNEE SHOTGUN CLUB shall make every effort to accommodate the City of Shawnee residents to facilitate shared use. If the SHAWNEE SHOTGUN CLUB makes the property available for use by others, the SHAWNEE SHOTGUN CLUB shall make ready the facilities, determine costs and assess such costs against such entities using the property.
5. The SHAWNEE SHOTGUN CLUB shall not assign this Agreement, or any interest herein, or sublet any portion of the Property area without the consent of the City Manager or his designee. The SHAWNEE SHOTGUN CLUB may grant permission and authority to any entities to occupy and use the Property area for any supportive services necessary for SHAWNEE SHOTGUN CLUB or for the conduct of a function not sponsored by SHAWNEE SHOTGUN CLUB. SHAWNEE SHOTGUN CLUB will be responsible for informing all other entities using the City property of the rules and obligations for the use of the property.
6. The SHAWNEE SHOTGUN CLUB will hold the City harmless and exempt from any damage or injury to persons or any damage to property of every kind arising from the management and use of the Property area by the SHAWNEE SHOTGUN CLUB, its invitees, employees, representatives

and successors from the failure of the SHAWNEE SHOTGUN CLUB to keep the Property and structures in good condition and repair or for any negligent or intentional act committed by SHAWNEE SHOTGUN CLUB, its employees, officers, successors and assigns resulting in injury of any kind.

7. The SHAWNEE SHOTGUN CLUB, at its expense, shall keep in force, during the term of this Agreement, Public Liability Insurance issued by an insurance company authorized to conduct business in Oklahoma by the Oklahoma Insurance commissioner. The insurance will be in a form acceptable to the City Attorney and City Manager for the City, for the protection of the City and the SHAWNEE SHOTGUN CLUB against all liabilities, judgments, costs, damages and expenses which may accrue against, be charged to, or recovered from City, on account of any matter or thing which may occur on the Property, excluding Participants who will not be covered during the actual participation in an event, in a Public Liability Insurance policy or policies in the amount of One Million Dollars (\$1,000,000.00). The use of the Sporting Trap area by any entity other than SHAWNEE SHOTGUN CLUB will require that entity to comply with the requirements of this paragraph for the obtaining of insurance. The insurance obtained will include a rider for the City and SHAWNEE SHOTGUN CLUB to be covered by the policy.
8. The Shawnee Shotgun Club will share the building space with the Trap Club (currently the STLTC). The SHAWNEE SHOTGUN CLUB will provide maintenance to Sporting Trap area including mowing of the area, cost share with the STLTC janitorial and sanitizing service and supplies, trash receptacles and liners to be disposed of on an as needed basis, field supplies and other equipment. Major repairs to existing facilities such as replacing buildings, roofs, sewer lines, major water line breaks, parking lot repairs, and fencing replacement previously installed by the City, and other repairs traditionally within the responsibility of the "landlord", will be the responsibility of the City at no cost to the SHAWNEE SHOTGUN CLUB. The SHAWNEE SHOTGUN CLUB will be responsible for helping with minor repairs to the building, replacement of equipment, minor plumbing repairs such as clogged toilets, clogged sink drains, toilet and sink replacement, light bulb replacement and all maintenance and repair to new facilities constructed by the SHAWNEE SHOTGUN CLUB for at least one (1) year after construction and during warranty period. All members and employees of the lessee that work on or do repairs will be considered independent contractors and not working for the City. The SHAWNEE SHOTGUN CLUB shall be responsible for ensuring that trash is picked up from grounds after events and deposited into the dumpster provided by the City. The SHAWNEE SHOTGUN CLUB shall exercise a high degree

of care in ensuring grounds are continually in good repair during the term of this agreement. The City shall be charged for electric services and the SHAWNEE SHOTGUN CLUB will exercise reasonable efforts to conserve electric. The SHAWNEE SHOTGUN CLUB will provide and pay for their own phone service.

9. The SHAWNEE SHOTGUN CLUB will exercise reasonable efforts to make its customers aware of parking regulations during SHAWNEE SHOTGUN CLUB activities to assist the City in an effort to insure that the ground and vegetation of the Property, and adjacent premises, are not damaged by vehicles being driven or parked in places other than those defined by signage or in the plan as road or parking areas.
10. The SHAWNEE SHOTGUN CLUB agrees to provide activities, primarily for Shawnee area residents without discrimination as to race, religion, color, creed, sex or national origin.
11. If any person believes that the SHAWNEE SHOTGUN CLUB has violated the provisions of this Agreement, and has exhausted all appeal procedures through the SHAWNEE SHOTGUN CLUB Board, that person may file a written complaint with the City Manager or his designee. The City Manager or his designee shall so advise the SHAWNEE SHOTGUN CLUB, provide it with a copy of the complaint, and give the SHAWNEE SHOTGUN CLUB ten (10) days to consult with counsel and file a written response with the City Manager or his designee. Thereafter, the City Manager or his designee may, if he/she deems prudent, conduct an investigation into the situation, and within thirty (30) days of the response by the SHAWNEE SHOTGUN CLUB, advise of a ruling on the matter. Failure of the SHAWNEE SHOTGUN CLUB to follow the directions so given by the City Manager or his designee may result in the termination of this Agreement (without further notice).
12. The City Manager may designate one (1) person to serve as a non-voting, advisory to the SHAWNEE SHOTGUN CLUB Board. Alternatively, the SHAWNEE SHOTGUN CLUB may designate one (1) person to serve as liaison between the SHAWNEE SHOTGUN CLUB and the City Parks Department to address issues regarding maintenance and program administration. The SHAWNEE SHOTGUN CLUB will provide the City semi-annual financial statements and reports of business activities. There shall be ultimate City Commission review for capital improvements in excess of fifty thousand dollars (\$50,000.00). The SHAWNEE SHOTGUN CLUB shall permit City or City's designee to conduct a financial review of its operations at any time per discretion of the City.

13. The SHAWNEE SHOTGUN CLUB shall maintain a local contact, accessible to the City and the public at reasonable hours and otherwise make arrangements to accommodate the working public to the extent necessary for registration and similar activities. The contact will be responsible for disseminating all administrative and operational functions to include management, registration, access to all records that are subject to disclosure pursuant to Title 51 O.S. §24A.1, et seq., known as the Oklahoma Open Records Act, and access to the operational staff.
14. This Agreement shall only be amended in writing by the mutual consent of the SHAWNEE SHOTGUN CLUB and the City. In the event that anyone or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the other provisions of the Agreement shall not be affected. The Agreement shall be construed as if the valid, legal, or enforceable provisions for the Agreement were not affected, and the Agreement shall be construed as if the invalid, illegal, or unenforceable provisions had never been contained therein. No terms inconsistent with this Agreement shall be deemed binding on the parties. This Agreement contains all essential terms necessary to accomplish the purposes expressed by the parties and any other prior agreements, written or oral, consistent or inconsistent with the terms herein, are hereby rendered null and void. The parties also agree that this Agreement is fully integrated, embracing all essential terms necessary to carry out the purpose stated herein.

IN WITNESS HEREOF the City of Shawnee, and Shawnees Shotgun Club, by their representatives, set their hands to this Agreement on the _____ day of _____, 2021.

THE CITY OF SHAWNEE, OKLAHOMA

ATTEST:

CHANCE ALLISON, CITY MANAGER

LISA LASYONE, CMC, CITY CLERK

SHAWNEE SHOTGUN CLUB



PRESIDENT/CHAIRMAN

Subscribed and sworn to before me this _____ day of _____, 2021.

NOTARY PUBLIC

Commission Expires: _____
Commission Number: _____

APPROVED AS TO FORM AND LEGALITY THIS ____ DAY OF _____, 2021.

JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners**2. h. 2.**

Meeting Date: 06/21/2021

Contract

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Gordon Cooper Technology Center (GCTC) District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees, and patrons of GCTC.

Attachments

Contract

INTERLOCAL COOPERATION AGREEMENT

THIS AGREEMENT made and entered into this 1st day of July, 2021 by and between the City of Shawnee, Oklahoma, hereinafter referred to as "City" and Gordon Cooper Technology Center District No. 5, hereinafter referred to as "GCTC".

WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC. The City shall provide labor and equipment only, and GCTC shall pay for all required materials.

TERM: The term of this agreement shall be for a period of one (1) year commencing on the 1st day of July, 2021 and ending on the 30th day of June, 2022, and this agreement may be renewed for additional successive periods of one (1) year commencing upon the expiration of the original term hereof upon the consent of both parties; provided that any such renewal shall be in accordance with then established federal, state and local laws and regulations.

ADMINISTRATION: This agreement shall be administered by the City Manager of Shawnee or his designees, and the Superintendent of GCTC or his designees. These representatives shall be responsible for administering this agreement and shall have the authority to determine the resolution of disputes. GCTC will provide the City with a schedule of the work to be performed under this agreement, which said work shall be performed subject to the availability of the City workforce and secondarily to the needs of the City. The City Manager may receive from GCTC periodic recommendations and suggestions as to the needs of GCTC. These recommendations shall be submitted by the Superintendent of GCTC or his designees. The GCTC Superintendent may receive from the City periodic recommendations and suggestions as to the needs of the City. These recommendations shall be submitted by the City Manager or his designees.

CONSIDERATION: In consideration for this agreement, GCTC agrees to provide the City with educational services and training for City employees in subject matter normally available at GCTC's Adult Training and Development Department and/or Industry Specific Department as requested from time to time by the City. GCTC shall provide instruction only, and the City shall pay for all required materials and/or supplies to complete the training.

LIABILITY: Each party shall assume and be responsible for any liability or the costs of litigation arising from the provision of its particular services.

TERMINATION: This agreement shall be subject to termination upon written notification by either party to the other party upon ten (10) days notice.

IN WITNESS WHEREOF, the parties have hereunto affixed their official signatures on the date first above written.

THE CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

CHANCE ALLISON,
CITY MANAGER

(SEAL)
ATTEST:

LISA LASYONE, CMC, CITY CLERK

GORDON COOPER TECHNOLOGY
CENTER DISTRICT NO. 5



SUPERINTENDENT

ATTEST:

SECRETARY

Approved as to form and legality on this _____ day of _____, 2021

JOSEPH M. VORNDRAN,
CITY ATTORNEY

Regular Board of Commissioners**2. h. 3.**

Meeting Date: 06/21/2021

Contract

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Independent School District No. 93 also known as Shawnee Public Schools for supplemental police services.

AttachmentsContract

AGREEMENT

This agreement made and entered into this 1st day of July, 2021, by and between the City of Shawnee, Oklahoma, a municipal corporation, hereinafter referred to as the "City", and the Independent School District No. 93 of Pottawatomie County, Oklahoma, hereinafter referred to as "District", WITNESSETH:

PURPOSE: The purpose of this agreement is to provide for the increased safety and security of the public schools of the District through the placement of police officers in said school on a full-time/half-time basis.

TERM: The term of this agreement shall be from the 1st day of July, 2021 through the 30th day of June, 2022. This agreement shall be for the period of one (1) year.

ADMINISTRATION: This agreement shall be administered by the City Manager and the Chief of Police of the City with input from the District administration. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officers and the resolution of disputes. The City Manager and the Chief of Police of the City shall receive from District periodic recommendations and suggestions as to needs of the District. These recommendations shall be submitted by the Superintendent of schools for the District.

DUTIES: The officers shall be certified police officers of the City and shall perform those tasks and duties delineated in the schedule of duties as approved by the administrators.

OFFICERS: District and the City shall have the right to mutually select any officer of their own choosing from those police officers of the City who volunteer for consideration for this duty and District and City shall have the right to substitute another officer should they choose to do so. The officers shall at all times, remain as police officers of City, subject to the immediate supervision of the Chief of Police or his designee.

EXCLUSIVE USE: The said officers shall be assigned on a full-time basis to District to serve as police officers to provide increased safety and security within the buildings known as the Shawnee High School and the Shawnee Middle School. Full-time will be considered as 8 hours on site duty time. One officer shall serve the District full-time as assigned to the Shawnee High School; a second officer shall serve on a full-time basis assigned to Shawnee Middle School. Provided that in the event of an emergency as determined by the Chief of Police of city, the City shall have a right to reassign said officers as needed.

CONSIDERATION: In consideration for this agreement, District agrees to pay to City \$102,617.30 to cover the salary, uniform allowance and weapons allowance of the police officers. This consideration to remain unchanged unless there are changes of the actual salary or allowances paid to the officers. City shall be responsible for providing the patrol car and any other necessary equipment required by the officers for the performance of their duties.

LIABILITY: City agrees that it shall be responsible for any liability arising from the actions of the officers in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

TERMINATION: This agreement shall be subject to termination upon written notification by either party upon ten (10) days notice.

WITNESS OUR HANDS the parties, by their representatives, set their hands to this Agreement on the _____ day of _____.

(SEAL)
ATTEST:

Lisa Laszoni
LISA LASYONE, CMC, CITY CLERK

CITY OF SHAWNEE, SHAWNEE, OKLAHOMA
Chance Allison
CHANCE ALLISON, CITY MANAGER

(SEAL)
ATTEST:
B. Canty
CLERK OF BOARD OF EDUCATION

INDEPENDENT SCHOOL DISTRICT NO. 93
OF POTTAWATOMIE COUNTY, STATE OF
OKLAHOMA
Ante White
BOARD PRESIDENT

Approved as to form and legality on this _____ day of _____, 2021

Joseph M. Vorndran
JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners

2. h. 4.

Meeting Date: 06/21/2021

Contract

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Agreement with Youth and Family Resource Center, Inc. for Juvenile Services.

Attachments

Contract

AGREEMENT FOR JUVENILE SERVICES

This Agreement made and entered into between the City of Shawnee, Oklahoma, hereinafter referred to as "City" and Youth and Family Resource Center, Inc. for juvenile services. It is the intent of this agreement that Youth and Family Resource Center, Inc. will be a provider of juvenile counseling services, assign and monitor community service-related court-ordered sentences; and provide all other services for juvenile offenders required by the City's Municipal Court. In exchange for this service, the City will provide a portion of the fines and/or fees collected from juvenile offenders that are referred to Youth and Family Resource Center, Inc.

Youth and Family Resource Center, Inc. will:

- (1) Provide an intake evaluation and necessary or required counseling for juvenile offenders and/or members of their families;
- (2) Assign, monitor and document community services hours required of juvenile offenders by the City's municipal court;
- (3) Provide the City with a written evaluation of each juvenile offender or members of their families at the conclusion of their court ordered sentences; and
- (4) Provide the City with copies of all records relating to the juvenile offender and/or family members, as allowed by law;

Youth and Family Resource Center, Inc. reserves the right to refuse to accept for supervision any arrested juvenile for any reason, especially those exhibiting violence at the time of their arrest or those under the influence of drugs or alcohol.

In exchange for these services, the City will:

- (1) Refer juvenile offenders and/or their families to Youth and Family Resource Center, Inc. for counseling and/or community service;
- (2) Give to Youth and Family Resource Center, Inc. each month, thirty-five percent (35%) of all fines and administrative fees, exclusive of court costs, collected from each juvenile offender that is referred to Youth and Family Resource Center, Inc. by the Court, except when the Court orders that a juvenile offender is not obligated to pay a fine or costs due to indigence; and
- (3) Share all police records, as allowed by law, with Youth and Family Resource Center, Inc. that may assist Youth and Family Resource Center, Inc. in making an accurate and proper evaluation of the juvenile.

This agreement shall go into effect on the 1st day of July, 2021 and shall expire on June 30, 2022. This agreement may be modified by either party by giving written notice at least thirty (30) days prior to the expiration date.

IN WITNESS WHEREOF, the said parties, by their representatives, set their hands to this Agreement on the _____ day _____ of, 2021.

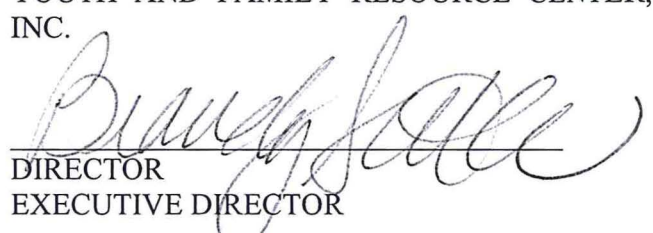
CITY OF SHAWNEE

CHANCE ALLISON, CITY MANAGER

ATTEST:

LISA LASYONE, CMC, CITY CLERK

YOUTH AND FAMILY RESOURCE CENTER,
INC.



DIRECTOR
EXECUTIVE DIRECTOR

Subscribed and sworn to before me this _____ day of _____, 2021.

NOTARY PUBLIC

Commission Expires: _____
Commission Number: _____

Approved as to form and legality on this _____ day of _____, 2021.

JOSEPH M. VORNDRAN, CITY ATTORNEY

Regular Board of Commissioners

6.

Meeting Date: 06/21/2021

CDBG-CV

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration and possible action to approve a Citizen Participation Plan (CPP) for the City of Shawnee and Community Development Office regarding the Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV).

Attachments

Citizen Participation Plan

Attachment

Minutes

Data



Community Development Block Grant – Coronavirus Disease Relief Program (CDBG-CV)

Version: Updated June 2021

The City of Shawnee Community Development Department Citizen Participation Plan

I. Introduction

The City of Shawnee receives annual entitlement funding from the U.S. Department of Housing and Urban Development (HUD). The City is required by law to adopt a detailed Citizen Participation Plan containing policies and procedures for stakeholder consultation and public involvement in the Consolidated Plan process and the use of Community Development Block Grant (CDBG) funds.

On January 21, 2020, the Centers for Disease Control and Prevention (CDC) confirmed the first case in the United States of a Coronavirus known by several names, including novel Coronavirus, and SARS-CoV-2, and which causes the disease commonly referred to as COVID-19. On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (CARES Act). The CARES Act makes available \$5 billion in CDBG-CV Coronavirus response (CDBG-CV) funds to prevent, prepare for, and respond to Coronavirus. In the CARES Act and this notice, the term “Coronavirus” means SARS-CoV-2 or another Coronavirus with pandemic potential.

CDBG-CV grants are a flexible source of assistance for addressing the health and economic challenges brought on by the Coronavirus pandemic. These funds are intended to pay costs not covered by other forms of assistance and specifically benefit persons of low and moderate income. The Federal Register further details the rules, waivers and alternative requirements for CDBG-CV (Vol. 85, No. 162, 51459).

The City of Shawnee is committed to increasing public participation and the empowerment of residents – especially those of low- and moderate-income – to shape the future of the city.

The Citizen Participation Plan will be made available to the public via the City of Shawnee’s physical office locations or via inquiry.

The City of Shawnee Citizen Participation Plan outlines ways in which the citizens of Shawnee can participate in its CDBG-CV program. Its purpose is to encourage public participation in the planning process, as well as to meet the requirements of the U.S. Department of Housing and Urban Development.

II. Outreach and Citizen Engagement Strategy

The Citizen Participation Plan defines a process for meaningful public input regarding CDBG-funded activities and priorities. The City of Shawnee will provide for and encourage genuine involvement by low- and moderate-income residents at all stages of the process, including: identifying needs; setting priorities among these needs; deciding how much money should be allocated to each high-priority need; suggesting the types of programs to meet high-priority needs; and overseeing the way in which the programs are carried out.

III. Access to Adequate and Timely Information

Citizens, public agencies, and other interested parties, including those most affected, will have the opportunity to receive information, review and submit comments on any proposed submission concerning the proposed activities, including the estimated amount proposed to benefit low to extremely low-income residents.

All areas of citizen participation shall be conducted in an open manner with freedom of access to all interested persons, non-profit organizations and other interested parties.

Citizens shall be provided adequate and timely information, so as to enable them to be meaningfully involved in important decisions at various stages of the programs. Information may include but is not limited to federal regulations and other issues to have and understanding of the program.

The City of Shawnee will provide full public access to program records and information, particularly to those of low and moderate income and to those residing in lower-income and blighted neighborhoods. Such disclosures will be consistent with the laws regarding personal privacy and obligations of confidentiality. Any such request for access to records should be made so in writing to the City of Shawnee, CDBG Department, 227 N. Broadway Ave, Suite C; Shawnee, OK 74801. The telephone number is (405) 273-1276. The City of Shawnee may charge reasonable fees for the duplications and provision of material. Documents relevant to the program shall also be made available for review at the City of Shawnee Office of Community Development during the hours of 8 a.m. to 4 p.m. Monday through Friday. Such documents include:

1. The total amount of grant funds (CDBG and others received) planned to be available for eligible activities including planning and administration;
2. The range of activities that may be undertaken with the funds and the kinds of activities that have been previously funded in the City of Shawnee
3. All mailings and promotional material,
4. Record of hearings, and
5. Documents regarding other important program requirements, such as contracting procedures, environmental review policies, fair housing and other equal opportunity requirements and relocation provisions.

Additionally, copies of the Citizen Participation Plan will be made available at locations convenient to persons affected by the program and to handicapped persons.

IV. Public Hearings

The City of Shawnee shall conduct public hearings to obtain views of citizens, particularly those persons most affected by the programs, i.e., low and very low income persons, and those residents of blighted neighborhoods, public agencies and to hear interested parties to respond to proposals and comment at all states of the CDBG-CV2 submission process. Topics of interest at the public hearings will include but not be limited to: 1) identifying needs related to recovering from COVID-19; 2) reviewing proposed uses of funds, and 3) reviewing previous program performance.

The City of Shawnee will hold at least two public hearings during the CDBG-CV program cycle, with one held before the submission of the application for funding of the project and one at the end of the grant period that discusses activities and performance. The City of Shawnee will provide reasonable notice of the public hearings, with at least seven (7) working days' notice provided. These meetings will be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped.

Notices of hearings will be published in the non-legal section of the Shawnee News Star Newspaper and/or posted following local procedures.

Public meetings will share information related to the City of Shawnee's proposed and actual use of CDBG-CV funds; including, but not limited to, the following:

- 1) The amount of CDBG-CV funds expected to be made available for the current fiscal year if the project is approved;
- 2) The range of activities that may be undertaken with CDBG-CV funds;
- 3) The estimated amount of CDBG-CV funds proposed to be used for activities that will meet the National Objective of benefit to low and moderate income persons;
- 4) The proposed CDBG-CV activities likely to result in displacement and the sponsoring unit of local government's anti-displacement and relocation plans developed in accordance with Section 104(d)(1) and (2) of the Act; and
- 5) The basis on which the City of Shawnee may provide technical assistance to groups' representative of persons of low and moderate income that request assistance in developing proposals.

V. Non-English Speaking Residents

It has been determined that there are not a significant number of non-English speaking residents expected to participate in the hearings. However, special arrangements will be made, if requested 48 hours in advance of a hearing.

VI. Obtaining Citizen Views

The City of Shawnee encourages all citizens, particularly those affected by the programs, to submit their views and proposals concerning the programs/

Citizens may submit their views and proposals in one of the following manners:

1. Contact the CDBG Department located at 227 N. Broadway Ave, Suite C, Shawnee, OK 74801 any time throughout the program. However, to be truly meaningful, such input is encouraged at the earliest possible stage of planning before decisions are made through the public hearing process.
2. During formal public hearings (see section on public hearings).
3. Contact a representative of a project area or any community-wide citizen organization.

Once a proposal is received regarding any phase of the program, the appropriate City department will respond. Written proposals will receive a written response stating the reasons the action was taken, regardless of whether the action is positive or negative. An oral request requires only an oral response, but in some cases a written response may be offered. Most oral proposals can and will be responded to during the hearings. Every effort will be made to respond to views and proposals prior to the final hearing where practicable or within fifteen (15) working days of receipt.

VII. Consideration of Objections to Applications

Citizens, particularly those persons affected by the programs, will be given a period of not less than Fourteen (14) days, prior to the submission of the CDBG-CV application to comment. The City of Shawnee will consider the view of all citizens, public agencies, and other interested parties in

preparing the final application and attach a summary of such comments to the final submission. The summary of citizen comments will include a written explanation of comments not accepted and the reasons these comments were not accepted.

Any person wishing to object to the approval of the City of Shawnee CDBG-CV application is encouraged to do so in writing to the appropriate HUD area office. HUD will consider objections made on the following terms:

1. The stated needs and objectives are inconsistent with available facts and data.
2. Activities scheduled to be undertaken are inappropriate in meeting the needs and objectives the City has identified.
3. The CDBG-CV application and plan do not comply with the overall requirements of citizen participation.
4. The City proposed ineligible program activities.

HUD will consider objections anytime during the duration of the program. However, objections should, if possible be submitted within 30 days of the Notice of Publication that the application has been submitted to HUD. Objections may be sent to:

U.S. Department of Housing and Urban Development
Community Planning and Development
301 N.W. 6th Street, Suite 200
Oklahoma City, OK 73102-2807

VIII. Complaints

Complaints regarding program activities offered by the CDBG-CV program may be directed to the City of Shawnee, CDBG Coordinator, located at 227 N. Broadway Ave. Suite C Shawnee, OK 74804 (405) 878-1543.

Basic information will be recorded including: the date, name, address, and telephone number of the complainant, convenient hour to be contacted, and nature of the complaint. Records will also be maintained regarding: whom the complaint was referred, a due date for response and the ultimate disposition.

Every reasonable effort will be made to provide a written response to all written complaints received concerning the program within fifteen (15) working days. When it appears that it will take longer than fifteen (15) working days to produce a suitable response, an interim oral response will be made to assure the complainant that their complaint has been received and a response is forthcoming.

The complaint log will be reviewed annually to determine the number and types of complaints. This analysis will provide an opportunity for overall program improvements and corrective actions.

Any person who feels they have received an unsatisfactory response or otherwise remains dissatisfied, may direct the complaint to:

U.S. Department of Housing and Urban Development
Community Planning and Development
301 NW 6th Street, Suite 200
Oklahoma City, OK 73102-2807

IX. Technical Assistance

To further citizen participation, particularly from those persons affected by the programs, i.e., low and very-low income persons the City of Shawnee will provide technical assistance to groups and individuals requesting assistance in the development of proposals (applications) and views. Technical assistance shall be provided to:

- (a) Citizen organizations, so they may adequately participate in planning, implementing and assessing program performance.
- (b) Groups and individuals of low- and moderate-income as well as groups and individual residents
- (c) Citizens that are organizing and operating activities directed toward the accomplishment of one of the community development goals and objectives.

Such assistance will include at least one annual applicant workshop where staff will provide information and assistance on funding applications. Additional technical assistance will be made available by individual appointments with CDBG staff.

X. Publishing the Plan

To ensure that all affected citizens have sufficient opportunity to review and provide comment, the City of Shawnee will publish, prior to implementation, a summary of proposed program activities in a non-legal section of the Shawnee News Star newspaper. The summary will list the activities that were awarded for funding as well as the amount of funding awarded. A copy of the proposed plan will be available for review at the City of Shawnee Community Development Block Grant Department.

XI. Program Amendments

Prior to the submission to HUD of a substantial change¹ in the use of funds proposed in the program activities, the City of Shawnee will provide reasonable notice of, and opportunity to comment on, the proposed change. If HUD approval is needed prior to adopting the amendment, the City of Shawnee shall hold a public hearing concerning the adjustment. The public hearing will follow the guidelines established herein.

XII. Contingency and Local Option Activities

Should any of the activities in the proposed CDBG-CV program application receive disapproval from HUD, funds may be set aside by the City of Shawnee for any unforeseen contingencies. Activities that will replace those that have been disapproved are required to be selected through the same citizen participation process as stated herein.

¹ Substantial Change - (a) Change in Purpose- if an activity changes with respect to the objectives as originally described in the Consolidated Plan; (b) Change in Scope – if the scale and/or nature of the activity changes to the extent that there is a significant increase or decrease in program funds expended, or if changes/revisions within the original budget allocation exceed the greater of \$20,000 or 25% of the original budget for all projects approved within the Annual Action Plan; (c) Change in Location – if the originally approved project is neighborhood specific and the project location is changed to an area outside of its census tract; and (d) Change in Beneficiaries – if the percentage of low-income persons receiving service/assistance decreases 25% or more.

COMMUNITY DEVELOPMENT BLOCK GRANT Coronavirus Disease Relief Program (CDBG-CV)

City of Shawnee **CITIZEN PARTICIPATION PLAN**

The City of Shawnee intends to implement a citizen participation program for its Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV) application process to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where CDBG-CV funds are proposed to be used. This will be accomplished by:
 - 1. Providing frequent and timely public notice of CDBG-CV program activities in the local newspaper or by posting at City Hall/County Courthouse.
 - 2. Adopting a comprehensive CDBG-CV Statement of Needs.
 - 3. Conducting a Special Public Hearing to inform citizens of the proposed CDBG-CV project and authorizing the Mayor to sign a CDBG-CV application in a formal Council meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
 - 1. The amount of CDBG-CV funds to be made available for the current fiscal year, if the proposed project is approved.
 - 2. The range of activities that may be undertaken with those funds.
 - 3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income persons.
 - 4. The proposed CDBG-CV activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Shawnee in accordance with Section 104(d)(1) and (2) of the Act.
 - 5. The basis on which the City of Shawnee may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Shawnee and does not necessarily include providing funding to such groups.
 - 6. This requirement will be accomplished by discussing the CDBG-CV proposal during regular Council meetings and in one formal public hearing prior to the submittal of the City of Shawnee CDBG-CV application. During the hearing the five (5) items listed above will be explained to the public. Records of the CDBG-CV process will be maintained in the City Hall/County Courthouse of the City of Shawnee by the Clerk and will be available upon request for review by the public. A brief summary of the proposed CDBG-CV project will be available for public review after the Council has made its final selection.

COMMUNITY DEVELOPMENT BLOCK GRANT Coronavirus Disease Relief Program (CDBG-CV)

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if the City of Shawnee receives funding, that discusses the City of Shawnee's accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG-CV needs, and the development of activities being proposed for CDBG-CV funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped. Regularly scheduled Council meetings will not be used for this purpose.
1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Shawnee's CDBG-CV proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given seven (7) working days in advance of this hearing in the Shawnee News Star and by posting at the City Hall/County Courthouse. The hearing will be held in the early evening so those citizens who work may attend. A second hearing will be held at the end of the grant period if the City of Shawnee is funded in the CDBG-CV process.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the CDBG-CV process. For example: the City of Shawnee does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Shawnee's funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) working day notice for all public meetings and hearings in connection with the City of Shawnee's CDBG-CV application process is believed by the City of Shawnee to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG-CV project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Shawnee will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the CDBG-CV process may submit them in writing or in person at the City Hall/County Courthouse during regular business hours or may call (405-878-1601). The City of Shawnee will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the Shawnee Board of Commissioners accepts the responsibility for implementing its provisions. The Council further charges all employees and

**COMMUNITY DEVELOPMENT BLOCK GRANT
Coronavirus Disease Relief Program (CDBG-CV)**

contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the CDBG-CV program.

Adopted this 21st day of June, 2021 by the Board of Commissioners of Shawnee.

Ed Bolt, Mayor

Attest:

[S E A L]

Lisa Lasyone, CMC, City Clerk

City of Shawnee, OK

CDBG-CV Public Hearing Minutes

June 16, 2021 3:00 PM

1. Opening

2. Call to Order

Lauren Craig called the meeting to order at 3:01 pm. Present were Lauren Craig, Sara Dame, and two community members.

3. Community Development, housing, and public service needs

Information (attached) was provided to citizens related to these needs.

4. CDBG-CV2 purpose

Discuss among Lauren and community members about what the CDBG-CV2 can be used for. She shared that there are five priority areas – mortgage/rental assistance, mental health, nutrition assistance, utility assistance, and medical assistance. She said we are allowed to select three of the five priority areas. The medical assistance and mental health assistance are only able to provide PPE or infrastructure to allow for telehealth services. Lauren said that PPE is not a need anymore, but mortgage/rental assistance, nutrition assistance, and mental health are all strong needs. She shared that all electronic devices related to telehealth needs will be locked down so that they can only be utilized for telehealth. Lauren stated that the main partner in the mental health piece of this initiative will be the Shawnee Housing Authority, who already checks for income, meaning their residents will all qualify for assistance under CDBG-CV2.

Lauren shared that they are working in conjunction with a professional IT consultant to develop a Request for Quote for the mental health piece of this initiative. She shared that for the budget that has to be submitted with the application she is using an existing quote and adding 25% for inflation.

Lauren moved on to the mortgage/rental assistance and nutrition assistance. She said that the nutrition assistance will be provided in conjunction with the Community Market of Pottawatomie County, who can feed a family of four for \$9. She said that the mortgage/rental assistance will be managed by the City through their CDBG program. She shared that the City has begun to make movements toward creating long-term solutions to homelessness, and the CDBG-CV funding will help with the prevention side of that.

5. Development of Proposed Activities – Public Comments

Community member Travis Flood commented: "I'm looking forward to seeing the benefits of these CARES Act dollars through the CDBG." Travis also recommended trying to manage this program with assistance from a certified CDBG Administrator while someone who works for the City gets this Certification.

Travis also questioned if this funding would be able to assist individuals who were unable to pay their rent/mortgage because of loss of job or hours but have already left or been forced out of their residence. He asked if this funding would be able to satisfy debts at a home they no longer live at. Sara Dame deferred this question to the Oklahoma Department of Commerce (ODOC) who said that "the home would need to be occupied by the beneficiary in order to be eligible for assistance."

6. Dismiss

Lauren closed the meeting at 3:36 PM.

Community Development, Housing, and Public Service Needs

Housing Needs due to COVID-19:

- As of March 29, 2021, 43% of Oklahoma households with children birth to age 17 who were currently not caught up on rent/mortgage payments said they were very likely or extremely likely to have to leave their home/apartment due to eviction or foreclosure in the next two months.
- As of March 29, 2021, 15% of Oklahoma households with children had little or no confidence in their ability to pay their next rent or mortgage payment on time.
- As of October 26, 2020, 18% of Oklahoma adults ages 18 to 25 reported that they had slight or no confidence in paying the next rent or mortgage payment on time.
- As of May 26, 2021, 14% of Shawnee Housing Authority's units were delinquent on their rent.

Unemployment Rates (City level data not available)

- Pottawatomie County April 2021: 4.1%

Food Insecurity

Food insecurity is defined as “a lack of consistent access to enough food for every person in the household to live an active, healthy life.”

2019 rates of Food Insecurity in Pottawatomie County (Prior to COVID-19; most recent data available):

- Overall Rate for County: 15.2% (10,980 individuals)
- Child Rate for County: 20.8% (3,590 individuals)

In 2020, Community Market of Pottawatomie County saw an increase of 16.7% in the number of individuals served, compared to 2019.

City of Shawnee Homeless County May 2021

- During the week of May 2, 2021, the City of Shawnee conducted a homeless outreach initiative to assess the number of sheltered and unsheltered people experiencing homelessness. The purpose of this count was to measure homelessness on a local level in order to have the necessary data to develop a community-wide plan to assist these individuals achieve stability. Below are some key findings of the May initiative:

Number of People Counted	125
Number of People who Consented to Survey	90
Number of People Living Unsheltered	50
% of those who consented to survey who were homeless for the first time	32%
% of those who consented to survey who lived in Shawnee prior to becoming homeless	38%
% of those who consented to survey who had been homeless for less than a year	24%
# of individuals who listed their primary reason for homelessness as “unemployment”	32

Mental Health

Number of Clients in Pottawatomie County served by Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS):

- FY 2019 (July 1, 2018 – June 30, 2019): 4,061
- FY 2020 (July 1, 2019 – June 30, 2020): 4,147
- % Increase: 2%

While FY 2021 numbers have not yet been released, ODMHSAS anticipates additional service number increases to be reflected in those numbers.

As of May 24, 2021, Oklahoma is ranked second in the nation for number of individuals reporting symptoms of Anxiety or Depression (29%).

As of May 24, 2021 23.1% of Oklahoma adults reported having had an appointment with a health professional over video or phone within the last four weeks.

Sources:

- Annie E. Casey Foundation KIDS COUNT Data Book:
<https://datacenter.kidscount.org/data#OK/2/0/char/0/271>
- Shawnee Housing Authority Report, May 26, 2021
- Federal Reserve Bank of St. Louis: <https://fred.stlouisfed.org/seris/OKPOTTOURN>
- Feeding America Map the Meal Gap Tool:
<https://map.feedingamerica.org/county/2019/child/oklahoma/county/pottawatomie>
- City of Shawnee Homeless Outreach Report June 2021 (Draft)
- Oklahoma Department of Mental Health and Substance Abuse Services:
http://www.odmhsas.org/eda/oonqus_county%20compact.htm
- National Center for Health Statistics Household Pulse Survey:
<https://www.cdc.gov/nchs/covid19/pulse/mental-health.htm>
- National Center for Health Statistics Household Pulse Survey:
<https://www.cdc.gov/nchs/covid19/pulse/telemedicine-use.htm>

Regular Board of Commissioners

7.

Meeting Date: 06/21/2021

Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution regarding the Community Development Block Grant – Coronavirus Response (CDBG-CV) 2020 CDBG-CV Program.

Attachments

Resolution

**COMMUNITY DEVELOPMENT BLOCK GRANT – CORONAVIRUS RESPONSE
(CDBG-CV)
2020 CDBG-CV PROGRAM**

RESOLUTION No. _____

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the “Community Development Block Grant- Coronavirus Response (CDBG-CV)” program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Program for Small Cities in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

WHEREAS, the City of Shawnee (Unit of Government) is a local unit of general-purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and

NOW THEREFORE, BE IT RESOLVED by the (Governing Body) City of Shawnee that the Planning Department (Government Subdivision) desires to obtain assistance in community development and hereby requests the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma.

NOW THEREFORE, BE IT RESOLVED by the City of Shawnee (Governing Body) that the Planning Department (Government Subdivision) affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if the Planning Department (Government Subdivision) is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

ADOPTED this _____ day of _____, 20____, at a (regularly or specially) scheduled meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

ED BOLT, MAYOR

ATTEST:

LISA LASYONE, CMC, CITY CLERK

(SEAL)

Regular Board of Commissioners

8.

Meeting Date: 06/21/2021

Notice of Appeal

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion, consideration, and possible action of an Appeal of an Administrative Order regarding the demolition of a residential structure located at 2005 North Broadway Avenue.

Attachments

Notice of Appeal

Memo

BEFORE THE CITY COMMISSION OF
THE CITY OF SHAWNEE, OKLAHOMA

RECEIVED CITY CLERK'S OFFICE
Date 5.10.2021 Time 4:07pm

NOTICE OF APPEAL OF ADMINISTRATIVE ORDER

Larry G. Smith ("Appellant"), by and through his counsel, Matt Hopkins, hereby appeals to the City Commission of the City of Shawnee, Oklahoma to reverse and vacate the Administrative Order referenced below. In support of his appeal, Appellant shows the Commission as follows:

1. Larry G. Smith ("Smith") is the owner of the real property located at 2005 N. Broadway, Shawnee, Oklahoma 74804 (the "House").

2. On or about March 30, 2021, the Code Enforcement Department of the City, by and through Warren Ingersoll, issued Notice of Hearing Concerning Dilapidated Building(s) to Smith (the "Notice"), advising Smith that a public hearing would be had on April 29, 2021 regarding consideration of ordering the House to be torn down and removed. A copy of the Notice is attached as Exhibit "A".

3. On April 29, 2021, an administrative hearing occurred, wherein Smith appeared. Administrative Hearing Officer Kevin Moore entered an Administrative Order (the "Order") finding that:

(a) due and proper service was made on Smith at least ten days prior to the hearing;

(b) Smith appeared at the hearing;

(c) the House is dilapidated and detrimental to the health, safety and welfare of the general public or community;

- (d) the House creates a fire hazard dangerous to other property; and
- (e) that the property would benefit from removal of the House.

The Order also directed Smith to dismantle and remove the House. A copy of the Order is attached as Exhibit “B”.

4. The Order should be reversed and vacated by the City Commission because the Notice was deficient in that it failed to follow Article XII of the Shawnee, OK Code of Ordinances, and the Order violates due process protections afforded to the owners of real property by the Oklahoma and United States Constitutions.

5. The Notice was deficient because it fails to set forth the information required in such notices by Code 1986 § 7-582 (a) (1). The Code provision requires the Notice to “state in general terms *the specific problem or problems* with the building which cause it to be dilapidated or otherwise detrimental to the health, safety, or welfare of the general public”. [Emphasis Added.] The Notice does not identify specific problem(s) with the property that causes it be allegedly dilapidated. Instead, the Notice states as follows:

The condition(s) which render(s) the building(s) dilapidated or otherwise detrimental to the health, safety, or welfare of the general public or the community is/are as follows: **DILAPIDATED STRUCTURE SHALL BE RAZED AND REMOVED AND LOT CLEARED OF ALL DEBRIS.**

Nothing in the Notice states what specific alleged problems cause the House to be allegedly dilapidated. Rather, the Notice simply states instead what the Code Enforcement Department is seeking – dilapidation of the building. The flaw in the Notice is fatal and, in direct contravention of the Code, fails to notify anyone of the alleged problems with the structures.

6. At the time the Order was entered, Smith was actively in the process of renovating the House pursuant to a Residential Building Permit issued by the City of

Shawnee on or about July 1, 2020 (the “Permit”). A true and correct copy of the Permit is attached hereto as Exhibit “C”.

7. Although the Order does not reference the Permit, the Administrative Hearing Officer indicated during the hearing that the Permit had expired. The alleged expiration of the Permit is referenced in two documents maintained by the City in the file related to the Hearing. The first document, a Dilapidated Building Re-Hearing Checklist dated March 29, 2001 [sic] (the “Checklist”), indicates that the Permit expired on January 1, 2021. A true and correct copy of the Checklist is attached as Exhibit “D”. The second document, a Staff Report prepared by the Hearing Officer himself (the “Staff Report”), indicates that the Permit expired on December 29, 2020. A true and correct copy of the Staff Report is attached hereto as Exhibit “E”.

8. In fact, the Permit had not expired. The Permit, in bold, capitalized, underlined, and italicized print, states as follows:

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN SIX (6) MONTHS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX (6) MONTHS AT ANY TIME AFTER WORK IS COMMENCED

[Permit, Ex. B, P. 3]. The Order makes no determination that Smith failed to commence construction on the house within six months of the Permit issue date. It makes no determination that Smith suspended or abandoned work on the House for a period of six months after its commencement. And no such finding would be possible. Smith did, in fact, begin construction on the House within six months of the Permit issue date and did not cease work on the House thereafter for a period of six months.

9. The Permit does include handwritten notes, in a section titled **“CHECKLIST FOR STAFF ONLY”**, that state as follows:

Owner has six months to bring House up to date. House must have 50% of inside and outside brought up or city will abate the property per the minutes from the code enforcement hearing on 6-25-2020.

[Ex. B, P. 4]. Nothing in these handwritten notes states that the Permit will expire if 50% of the “inside and outside” is not “brought up” within six months. This language in the Permit cannot be used to determine that the Permit expired at any time. At most, the language indicates that, absent 50% completion within six months, the City intended to instigate abatement proceedings, which it did. This note in the Permit, however, does not create grounds for determination in that abatement proceeding that the House is a danger to the public and must be removed.

10. Though the alleged requirement that 50% of the construction be completed on the House within six months is not referenced in the Order, the alleged requirement was provided to Smith by the Hearing Officer as the reason for entry of the Order that the House be demolished. The Staff Report also includes a hand-written note that states “at this time the owner has not completed 50% of the remodel as discuss on 6-25-20”. [Ex. E, ¶ 3]. Smith’s alleged failure to complete 50% of the work on the House within six months of the Permit issue date cannot be grounds for issuance of the Order because:

(a) such failures are not stated grounds for a demolish order under the City’s own regulatory scheme;

(b) such alleged failure was not mentioned in the Notice as a basis for entry of the Order and Smith had no opportunity to prepare to address the matter or present evidence showing that, in fact, 50% of the work had been completed;

(c) the Hearing Officer's determination that less than 50% of the work had not been completed is arbitrary and capricious in violation of Smith's Due Process Rights;

(d) not all of the work Smith indicated he would do to the House in the Permit application is related to the work the City determined to be necessary to remove any danger the House allegedly presents to the public, and the City cannot require work above and beyond the work necessary to protect the public, such as lathe and plaster work, new flooring, new paint, etc., as a condition that the House not be demolished.

11. Smith has done substantial work on the House since issuance of the Permit. He has removed a 5-layer roof, installed new roof decking and a new roof, begun removal of brick on the home, ordered and had delivered to the site new brick for the home, ordered new windows for the home, completed some electrical work on the home, and begun other demolition work necessary to complete the renovation, all at substantial expense to Smith.

12. The Order further violates Smith's Due Process Protections because:

(a) the Notice is deficient;

(b) no findings of fact support the Order's stated conclusion that the House is dilapidated;

(c) no findings of fact support the Order's stated conclusion that the House is detrimental to the health, safety, and welfare of the general public or the community;

(d) no findings of fact support the Order's stated conclusion that the House creates a fire hazard dangerous to other property;

(e) no findings of fact support the Order's stated conclusion that the subject property would be benefited by the removal of the House;

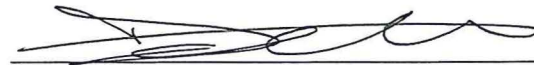
(f) the Hearing Officer who entered the Order is also the individual who presented evidence, in the form of the Staff Report, at the Hearing;

(g) use of Smith's alleged failure to satisfy an alleged requirement that 50% of the work on the home be completed within six months of issuance of the Permit is (i) arbitrary and capricious, (ii) not grounds to determine the House is a threat to the public, (iii) not grounds to determine the House is a fire hazard, (iv) not grounds to determine the subject property would benefit from removal of the House, and (v) not grounds to determine that Smith does not have a valid permit to remodel the House; and

(h) Smith is currently renovating the House pursuant to a Permit issued by the City that continues to be valid by its own terms – the inclusion in special comments in a section of the Permit titled "Checklist for Staff Only" does not contravene or cancel the Permit's stated conditions of validity – and Smith should be entitled to rely on the existence of the Permit as he spends thousands of additional dollars on the House.

For the reasons stated above, Petitioner, Larry G. Smith, moves the Commission to reverse and vacate the Order and for such other relief as the Commission deems appropriate under the circumstances.

Respectfully submitted,



MATT HOPKINS, OBA# 16666
8100 N. May Avenue
Oklahoma City, OK 73120
Telephone: (405) 202-6732
Fax: (405) 275-5048
matt@hhdinc.com
ATTORNEY FOR PETITIONER



Notice of Hearing Concerning Dilapidated Building(s)

03/30/2021

LARRY G SMITH
9 ROCK HOLLOW
SHAWNEE, OK 74804

Problem Property: 2005 N BROADWAY
Legal: ROSE GARDEN BLK 38 N50' OF S110' OF LOTS 15 THRU 19

It has been reported to the City of Shawnee that there exists on the above property one or more Dilapidated Building(s), the condition of which is contrary to the laws and ordinances of said City. The condition(s) which render(s) the building(s) dilapidated or otherwise detrimental to the health, safety, or welfare of the general public or the community is/are as follows: **DILAPIDATED STRUCTURE SHALL BE RAZED AND REMOVED AND LOT CLEARED OF ALL DEBRIS. TRANSFER OF ABOVE SAID PROPERTY IS UNLAWFUL UPON RECEIVING THIS NOTICE.**

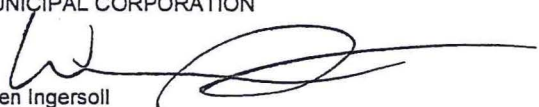
A public hearing will be held by and before a hearing officer of said City Planning department at 222 N. Broadway at 11:00AM. on **04/29/2021**; where testimony and any other evidence as to such building(s) and the condition thereof will be received and considered; a determination made; and order(s) issued as to whether;

1. Such Report is true;
2. The property is dilapidated and has become detrimental to the health, safety or welfare of the general public or the community, or creates a fire hazard dangerous to other property or that the property would be benefited by removal of such condition; and
3. The dilapidated building(s) shall be torn down and removed.

If the hearing officer determines that the Report is true and/or that the property is dilapidated and has become detrimental to the health, safety or welfare of the general public or the community, or creates a fire hazard dangerous to other property or that the property would be benefited by removal of the building(s), the a reasonable time period will be fixed during which you must dismantle and remove the dilapidated building(s). If you do not do so within the allotted time, the City will cause the dilapidated building(s) to be dismantled and removed, and the City Clerk of said City shall cause to be filed a lien against said property for cost and expenses of the work performed by the City and of notice(s) given in connection therewith. In addition, such costs with interest thereon shall be levied on the property and collected by the County Treasurer as are other taxes; and/or the City may pursue legal action to foreclose the lien against the property and/or to collect such cost from you personally.

YOUR FAILURE TO ATTEND THE HEARING WILL RESULT IN THE IMMEDIATE REMOVAL OF THE DILAPIDATED BUILDING(S), PURSUANT TO THE ABOVE-STATED PROCEDURE, WITHOUT FURTHER NOTICE TO YOU. IF YOU HAVE ANY QUESTIONS PLEASE CALL 405-878-1602

THE CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION


Warren Ingersoll
ACTION CENTER / CODE ENFORCEMENT

CC:

EXHIBIT "B"
BEFORE THE ADMINISTRATIVE HEARING OFFICER FOR THE
CITY OF SHAWNEE, COUNTY OF POTTWATOMIE
STATE OF OKLAHOMA

ADMINISTRATIVE ORDER

Now, on this 29th day of April, 2021 this matter comes on for hearing at the appointed time pursuant to the Notice of Hearing Concerning Dilapidated Building(s), a copy of which is attached hereto and made a part hereof. The Code Enforcement Officer for the City of Shawnee appeared on behalf of said City and the Respondent:

X appeared Larry Smith

/ / represented by legal counsel or other representative. _____

/ / failed to appear.

The Hearing Officer finds that due and proper service was made on Respondent at least ten (10) days prior to the date of this hearing. After having carefully reviewed the record and evidence herein, and having heard the evidence and testimony of the Code Enforcement Officer and the Respondent, if any, the Hearing Officer further finds that the subject building(s) is/are dilapidated and detrimental to health, safety, and welfare of the general public or the community, create(s) a fire hazard dangerous to other property, and that the subject property would be benefited by the removal of the subject building(s).

IT IS THEREFORE ORDERED that: (Address) 2005 N. Broadway

1) The Respondent shall commence the:

(a) X Dismantling and removal of the building(s)

(b) / / Board and secure structure(s)

(c) / / Reset hearing date _____ / / I permit pulled void hearing date _____

2) If Respondent shall fail to perform the work within the dates fixed, the City shall cause such work to be done and the costs of such work, including all notices required in connection herewith, shall be assessed and collected in accordance with City Code Section 7-582.

3) Permits shall be obtained prior to May 10th, 2021 and shall complete such work no later than May 31st, 2021.

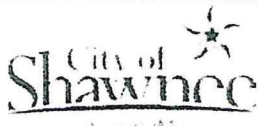
X Larry Smith
Property owner or Representative

(You have 10 days to appeal this)
to the City Commission.

Appeal must be turned
into City Clerk.

Kevin Moore
Kevin Moore
Administrative Hearing Officer
City of Shawnee, Oklahoma

EXHIBIT "C"



www.ShawneeOK.org

RESIDENTIAL BUILDING PERMIT APPLICATION

("MINIMUM" Building Requirements-Page 6)

Planning Office

405-878-1666

222 N Broadway Ave
Shawnee OK 74801-6917

FAX: (405) 878-1587

cosinspections@shawneeok.org

DATE RECEIVED 6-29-20 PERMIT NO. 200636 INSPECTOR km DATE TO INSPECTOR 6-29-20

APPLICANT NAME Larry G. Smith
ADDRESS 9 Rock Hollow Rd CITY Shawnee STATE OK ZIP 74804
PHONE# 620-3698 CELL# 695-9179 FAX#
CONTACT NAME Larry E-MAIL Larry.G.Smith5023@sbc

total.
net

PROJECT PROPERTY INFORMATION (IF DIFFERENT THAN ABOVE)

PROPERTY ADDRESS 2005 N. Broadway CITY S STATE O ZIP 74804
PROPERTY OWNER Larry PHONE # See above

IMPROVEMENT TYPE

☐ NEW CONSTRUCTION ☒ REMODEL ☐ ADDITION

PROPOSED USE OF PROPERTY Rental

SQUARE FOOT FLOOR AREA

NEW CONSTRUCTION SQUARE FOOTAGE
NEW GARAGE SQUARE FOOTAGE
ADDITION SQUARE FOOTAGE
REMODEL SQUARE FOOTAGE 1292
SQUARE FOOTAGE TOTALS 1292

ESTIMATED COST OF CONSTRUCTION

ESTIMATED COST FOR CONSTRUCTION IS THE TOTAL VALUE OF WORK TO BE DONE UNDER THIS PERMIT. IT INCLUDES ALL LABOR, MATERIALS, PLUMBING, ELECTRICAL, HEAT & AIR, ETC.

NEW CONSTRUCTION \$
REMODEL CONSTRUCTION \$ 60,000 *

CONSTRUCTION FEES

NEW/ADDITION/REMODEL: \$0.17 PER SQUARE FT.
PLAN CHECK FEE: 25% OF PERMIT FEE
MIN. PERMIT FEE ON ANY CONSTRUCTION: \$20.00
REINSPECTION FEES: FIRST REINSPECTION \$25.00
FOR EACH ADDITIONAL REINSPECTION \$50.00
ADDITIONAL APPROACH: \$25.00
OUBCC FEE: \$4.50

NEW/ADDITION/REMODEL CONSTRUCTION

\$ NEW CONSTRUCTION
\$ ADDITION CONSTRUCTION
\$ 0 REMODEL CONSTRUCTION
\$ PLAN CHECK FEE
\$ 4.50 OUBCC FEE
\$ SEWER TAP FEE (IF APPLIES)
\$ WATER TAP FEE (IF APPLIES)
\$ DRIVE APPROACH/CURBCUT (IF APPLIES)
\$ ANNUAL CONTRACTOR FEE (IF APPLIES)
\$ TOTAL COST OF PERMIT WHEN APPROVED/ISSUED

*WATER TAP FEES: 5/8" & 3/4" \$350.00 ||
1" and above \$450.00 ||

*SEWER TAP FEES: 4" \$375.00 ||
6" \$500.00 ||
8" \$1,000.00 ||

DATE ISSUED

CASH/CREDIT/ CHECK#

ISSUED BY

CONTRACTORS: MUST HAVE CONTRACTORS INFORMATION BEFORE PERMIT IS ISSUED

BUILDER Larry Smith
ADDRESS 9 Rock Hollow Rd
PHONE 620-3698
CELL/PAGER 695-9179

ELECTRICAL TBD
ADDRESS _____
PHONE _____
CELL/PAGER _____
CITY LICENSE # _____
STATE LICENSE # _____

HEAT & AIR TBD
ADDRESS _____
PHONE _____
CELL/PAGER _____
CITY LICENSE # _____
STATE LICENSE # _____

PLUMBING TBD
ADDRESS _____
PHONE _____
CELL/PAGER _____
CITY LICENSE # _____
STATE LICENSE # _____

LEGAL DESCRIPTION OF PROPERTY: (OR PROVIDE COPY OF DEED)

LOT _____ BLOCK _____ SUBDIVISION _____

BUILDING CHARACTERISTICS FOR NEW BUILDINGS/REMODEL/ADDITIONS:

PRINCIPAL TYPE OF FRAME:

☐ WOOD FRAME ☐ BRICK WALL ☐ MASONRY WALL ☐ REINFORCED CONCRETE ☐ STRUCTURAL STEEL
OTHER (SPECIFY): _____

NUMBER OF BEDROOMS: 3
NUMBER OF BATHROOMS: 1

NUMBER OF STORIES: 1
NUMBER OF DWELLING UNITS: 0

SITE INFORMATION

CORNER LOT ☐ INTERIOR LOT ☒
EXISTING NUMBER OF BUILDINGS ON LOT 1
EXISTING USE OF BUILDINGS ON LOT None

STREET FRONTAGE Broadway
PROPOSED NUMBER OF BUILDINGS ON LOT 1

Type of Abutting Street (if unknown, refer to map in planning office)

ARTERIAL ☐ COLLECTOR ☐ LOCAL ☐

PERCENT OF LOT COVERAGE

NEW STRUCTURES: _____ SQ.FT.
EXISTING STRUCTURES: _____ SQ.FT.
PROPOSED ADDITION: _____ SQ.FT.
TOTAL COVERAGE: _____ SQ.FT.

SETBACK NEW BUILDINGS/ADDITIONS

FRONT YARD: N S E W 11.
(L)SIDE YARD: N S E W 11.
(R)SIDE YARD: N S E W 11.
REAR YARD: N S E W 11.

APPROACHES _____ SEALED SURFACE ASPHALT ☐
CONCRETE ☐

PARKING # OF PARKING SPACES
OF SPACES PROPOSED

NUMBER OF TAPS: WATER 1 SEWER 1

CONSTRUCTION TYPE CLASSIFICATION PER IBC BUILDING CODE:

SEWER LOCATION: STREET ☐ ALLEY ☐

WATER LOCATION: STREET ☐ ALLEY ☐

SEWER SYSTEM: CITY ☐ PRIVATE ☐

WATER SYSTEM: CITY ☐ PRIVATE ☐

BUILDING SEWER SIZE: 4" ☐ 6" ☐ 8" ☐

WATER METER SIZE: 5/8" ☐ 3/4" ☐ 1" ☐ 1 1/2" ☐

ALL INFORMATION THAT APPLIES TO THE PROJECT MUST BE PROVIDED FOR THE PERMIT TO BE PROCESSED!!

APPLICANT NOTIFICATION

PLEASE READ THE FOLLOWING, SIGN AND DATE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN SIX (6) MONTHS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIX (6) MONTHS AT ANY TIME AFTER WORK IS COMMENCED.

NOTE: THIS STRUCTURE SHALL NOT BE OCCUPIED UNTIL A FINAL INSPECTION IS COMPLETED AND THIS OFFICE HAS ISSUED A CERTIFICATE OF OCCUPANCY ON ALL NEW CONSTRUCTION.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION FOR WHICH THIS PERMIT IS ISSUED.

DATE

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT THAT WILL ASSUME RESPONSIBILITY FOR THIS BUILDING PERMIT APPLICATION.

DATE

6-29-20

SIGNATURE OF OWNER OF BUILDING THAT WILL ASSUME RESPONSIBILITY OF THIS BUILDING PERMIT APPLICATION.

ZONING CLEARANCE PERMIT APPLICATION

APPLICANT'S NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE _____

RELATIONSHIP TO PROPERTY: CONTRACTOR ☐ OWNER ☐ CURRENT OCCUPANT ☐

PROPERTY ADDRESS: _____

PROPERTY LEGAL DESCRIPTION: _____

ZONING OF THE PROPERTY: _____ PROPOSED USE OF PROPERTY: _____

*ORDINANCE NO. 742NS REQUIRES ALL APPLICATIONS, FOR ZONING CLEARANCE PERMITS, SHALL BE ACCOMPANIED BY A PLOT PLAN, DRAWN TO SCALE ON SUITABLE PAPER, SHOWING THE ACTUAL DIMENSIONS OF THE LOT TO BE BUILT UPON, THE SIZE, THE LOCATION OF THE BUILDING TO BE ERECTED AND ALL EXISTING STRUCTURES ON THE PROPERTY.

CHECKLIST FOR STAFF ONLY

TYPE OF CONSTRUCTION: VP SIZE OF BUILDING: 1292
NUMBER DWELLING UNITS: 1 NUMBER OF STORIES: 1
MAX. OCCUPANT LOAD: 0 FIRE SPRINKLER REQ.: N/A

TYPE OF ABUTTING STREET ☐ ARTERIAL ☐ COLLECTOR ☐ LOCAL

SIDEWALK REQUIRED ☐ YES ☐ NO

SPECIAL APPROVALS

REQUIRED

RECEIVED

NOT REQUIRED

ZONING

FLOOD HAZARD

FIRE DEPARTMENT

ENGINEERING

SOIL REPORT

OTHER (SPECIFY)

APPROVED FOR ISSUANCE BY: J. J. [Signature]

DATE 7-1-20

ZONING VERIFICATION: R-1

SPECIAL COMMENTS: owner Has Six months to bring
House up to date. House must Have 50%
of inside and outside Brought up or City
Will abate the property per the minutes from
the code enforcement Hearing on 6-25-2020.

**2 COMPLETE SETS OF BUILDING PLANS ARE REQUIRED WITH ALL APPLICATIONS ON
NEW CONSTRUCTION, ADDITIONS AND REMODEL PROJECTS.**

PROPOSED PLOT PLAN/FLOOR PLAN
(SEE SITE PLAN REQUIREMENTS ON PAGE 6)

2 COMPLETE SETS OF BUILDING PLANS ARE REQUIRED WITH ALL APPLICATIONS ON RESIDENTIAL NEW CONSTRUCTION, ADDITIONS AND REMODEL PROJECTS.

"MINIMUM" REQUIREMENTS FOR PERMIT APPLICATION

SITE PLAN:

1. Fully dimensioned Plot Plan drawn to scale. Not less than 1" = 60'-0".
2. Show width and location of all existing and proposed streets, easements and sidewalks.
3. Show all existing and proposed structures and their proposed use.
4. Show dimensions from property lines to buildings and to any other structures on the site.
5. Show driveway access and width and parking spaces.
6. **Show legal description and name of the property owner.**
7. Location of utilities, taps, and meters.

FLOOR PLAN:

1. Fully dimensioned floor plan drawn to scale.
2. The floor plan is to show the intended use of all rooms, both existing and new.
3. Show all proposed and existing door and window sizes and locations.
4. Show type and size of all existing and proposed utilities i.e., water heater, furnace location.
5. For new buildings, show all proposed electrical outlets and size of service panel.
6. For existing buildings, show the size and location of existing service panel and location of all new proposed electrical outlets.
7. Show existing and proposed roof/ceiling framing sizes and centers.
8. Show any existing or proposed fire rated walls and their construction.

FOUNDATION PLAN:

1. Fully dimension foundation plan showing all footing sizes and depths.
2. Specify concrete strength, slab thickness, and anchor bolt size and spacing.
3. Provide section details to show any and all reinforcing steel required.
4. For existing structures, show only details that are necessary to support any newly imposed loads, due to remodel.
5. For additions, provide plan to show all of the above for the addition and connection detail to existing foundation.
6. If the foundation is a wood floor type construction, then also show pier size and location, girder size and floor joist size and centers.

FRAMING DETAIL:

Provide typical framing section to describe type of construction proposed and how this construction shall support all loads.

WALLS:

- A. **WOOD FRAME:** Show size of studs and framing centers and exterior and interior finishes.
B. **MASONRY:** Show type and size of masonry units to be used and grout and steel sized to be used.

ROOF/CEILINGS:

- A. Show size, centers and structural support of all ceiling joists and rafters.
B. Show type of roofing material to be used and type and size of roof sheathing to be used.
C. Show concrete foundation and slab size.
D. If wood floor construction show footing sizes, floor joist size and centers, girder size and floor sheathing.

EXTERIOR ELEVATIONS:

- *Show all four sides, as it would appear finished. * Show all doors and windows.
*Show overall height of building and call out type of exterior finish and roofing material.

DETAILS:

- *Show any and all details, i.e., post to footing, girder to post, etc. that is necessary to show how the structure is to be constructed to comply with all codes and regulations.

SUMMARY OF NEW SIDEWALK REQUIREMENTS EFFECTIVE JULY 2008
(See Ordinance 2366NS for complete details)

New Construction – Vacant Site

Sidewalks are required generally along all collector and arterial streets unless otherwise exempted. Sidewalks may also be required as part of infill projects where sidewalks exist on the same side of a block face even if development is not on an arterial or collector street.

Enlargement of Existing Structure

Residential: Enlargements or new permanent structures that exceed 50% of the existing gross square footage require sidewalk improvements along collector and arterial street frontages for one-to-three family structures.

Non-Residential: Enlargements or new permanent structures that exceed 15% of the existing gross square footage require sidewalk improvements along collector and arterial street frontages.

Collector and Arterial Streets

Collector and arterial streets are as defined by the City Code. The street classification is required to be shown on the building permit plot plan. If you are unsure of the street classification for your site, contact the City at the number below. Final determination of sidewalk requirements is made during building permit review. Sidewalks shall be installed concurrent with development (and per any plat approval), with Certificates of Occupancy withheld until sidewalk completion.

Sidewalk Standards

Non-Continuation of Existing Sidewalk Network: Four (4) foot-wide sidewalks are required along collector streets and six (6) foot wide sidewalks are required along arterial street.

Continuation of Existing Sidewalk Network: A transition between sidewalks of different widths may be approved by the City, provided that a minimum sidewalk width of four (4) feet is required.

Sidewalk Design: Construction must meet City engineering specifications and the Americans with Disabilities Act (ADA) including but not limited to, passing space, texture, grade, slope, landing requirements and curb ramps. Sidewalks shall be located in an area between the property line and five (5) feet from the curb, unless an alternative location is approved by the City due to terrain or other obstacle. The location of sidewalks should be designed as to not conflict with utility poles, signs, mailboxes, etc. A passing area at least five feet by five feet (5 x 5) is required every 200 feet. New driveways that cross the pedestrian path must meet the minimum requirements for slope and grade for a minimum width of five (5) feet along the entire width of the driveway.

Sidewalk Exemptions:

- o Sidewalks shall be exempt from agricultural uses in the A-1 Zone.
- o Sidewalks shall be exempt from existing subdivisions where variances were previously granted.
- o Development west of Drummond Road (e.g., the Twin Lakes Area) unless otherwise determined by the Planning Commission.
- o Sidewalks shall be exempt on collector streets within residential development when planned lots are one acre or greater in the RE Zone unless otherwise required by the Planning Commission.

Please contact the City of Shawnee Community Development Department at (405) 878-1666 if you have any questions. We look forward to working with you to improve and enhance our community.

630-90

To: Kevin Moore
From: Larry G. Smith
Re: 2005 N. Broadway list

- 1) New Roof
- 2) Remove old brick, haul away, replace with new brick
- 3) New Windows
- 4) Replace electric knob and tube where necessary.
Already has 900 amp box installed.
- 5) Replace any old plumbing and new water line.
- 6) Remove old lath(?) and plath(?) and replace with Sheetrock
- 7) New tile in Kitchen and Bath
- 8) New carpet throughout wall to wall

Respectfully
Submitted,

Larry G. Smith

EXHIBIT "D"
Dilapidated Building

Re - Hearing Checklist

ADDRESS 2005 N. Broadway

Date: 3-26-01

Last Hearing →

	yes	no
Water Service last date: 10/31/06		X
Taxes Paid 1/2 of 2020 Paid		X
Mortgage		X
Prior Notice date: 6/25/20	X	
Vacant	X	
Structure Unsecured		X
Vagrant Complaint(s)		X
Nuisance Complaint(s)		X
Photos of Property	X	
Proper Notice Served (owner)	X	
Proper Notice Served (mortgager)		X
Proper Notice Served (other)		X
Property Posted	X	
Ran in paper date: 4/2/21		
Flood Plain		X
Fire Damage		X
Inspector Report	X	

Remodel permit exp. 1-8-21

EXHIBIT "E"

Staff Report ...

Public Nuisance Administrative Hearing

PROPERTY: 2005 N Broadway
Lot 15, Block 038,
Rose Garden

OWNER: Larry G Smith

HEARING DATE: April 29, 2021

CAUSE: Dilapidated Residential Building

REFERENCE: Extensive Structural Decay

PREPARED BY: Kevin Moore

CASE SUMMARY:

- This action involves a single-story masonry and framed roof house which has been vacant since 2006, according to City utility records. Roof has roof covering missing in several areas and has allowed weather to enter for an extended period of time and brick façade is failing indicating that the house may have foundation failure and broken windows in the rear of the house, restoration is likely impractical.
- Other public nuisance cases since 2018: 1) Dilapidated Building, 2) Dwelling Unfit for Habitation.
- Building Official Report: The roof has been replaced since last hearing date of June 25, 2020, but the brick façade is failing still indicating that the structure may have foundation failure and has broken windows on every side of the house now allowing the elements to enter the structure allowing more damage to occur and the grass is overgrown in the front yard and the rear of the yard. *at this time the owner has NOT completed 50% of the remodel as discussed on 6-25-21.*
- Notice mailed by Certificate of Mailing and posted upon property on or about April 1, 2021.

*June 29, 2020 permit pulled
December 29, 2020 permit expire*

Late to meeting by Zominis on 4-20-21



Community Development Department

MEMORANDUM

DATE: Monday, June 21st, 2021
TO: City of Shawnee City Commission
FROM: Rebecca Blaine, Planning Director, AICP, CFM
RE: Demo Appeal for 2005 N. Broadway Ave.

Honorable Mayor and Commissioners,

The residential structure at 2005 N. Broadway has been given 30+ additional days per the request of the property owner to complete work on this dilapidated structure. Attached are seven current photos taken on 06.17.2021. The structure is far away from completion with very little work accomplished. ***It is the recommendation of staff to request right to proceed with demolition.*** This particular property has had public concerns regarding safety, diminished property values of the neighborhood and a neighbor petition from 2018 requesting the City do something about this neglected structure.



06/17/2021 13:29



06/17/2021 13:29



06/17/2021 13:29



Patricia Torres Products, Inc.
1111 10th St. NW, Suite 100
Atlanta, GA 30309
404.525.1111
www.patriciatorres.com

Performance Plus
A Division of
Patricia Torres Products, Inc.
1111 10th St. NW, Suite 100
Atlanta, GA 30309
404.525.1111
www.patriciatorres.com

06/17/2021 13:29



06/17/2021 13:30



06/17/2021 13:30



06/17/2021 13:30

Regular Board of Commissioners

12.

Meeting Date: 06/21/2021

Budget

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of approval of Fiscal Year 2021-2022 budget.

Attachments

Interactive Budget

PDF Budget

How to Navigate the City of Shawnee's Online Budget Book

This year, the City of Shawnee implemented OpenGov which allows for an interactive experience with the city's budget. The budget is laid out in summary, by fund, by department, and by division. Below are some basic instructions on how to use Shawnee's online budget book.

Please Note: OpenGov works best with Google Chrome.

Table of Contents

The link below will take you to the City of Shawnee Online Budget Book.

<https://stories.opengov.com/shawneeok/published/jz3f7tNkT>

The first thing which appears is the Table of Contents. This page contains links to each segment of the Budget Book. You may look at the budget in summary, by fund, department, or division by clicking on the desired hyperlink. There is also information on the City Commission and the City Manager's budget message.

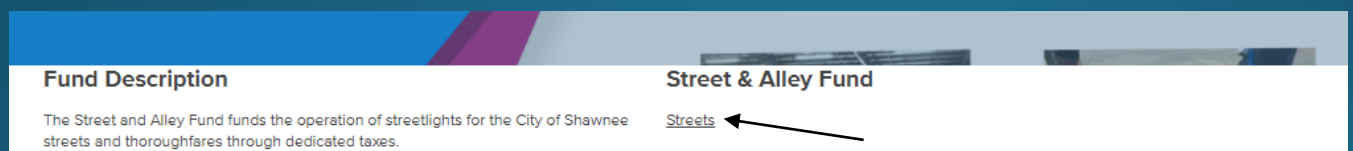


Interacting Within the Pages

OpenGov comes with many features. Below are some of the basics of clicking through an OpenGov budget page.

Hyperlinks on the Fund and Department Pages

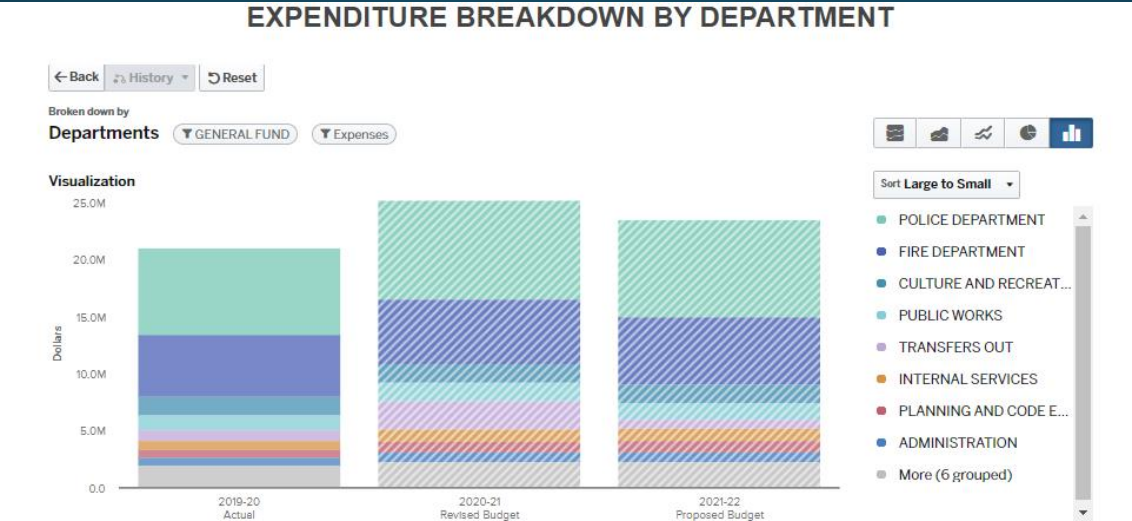
Each fund and department page will have hyperlinks on the right so a citizen can go to the specific division page for any division funded or overseen by that respective fund or department.



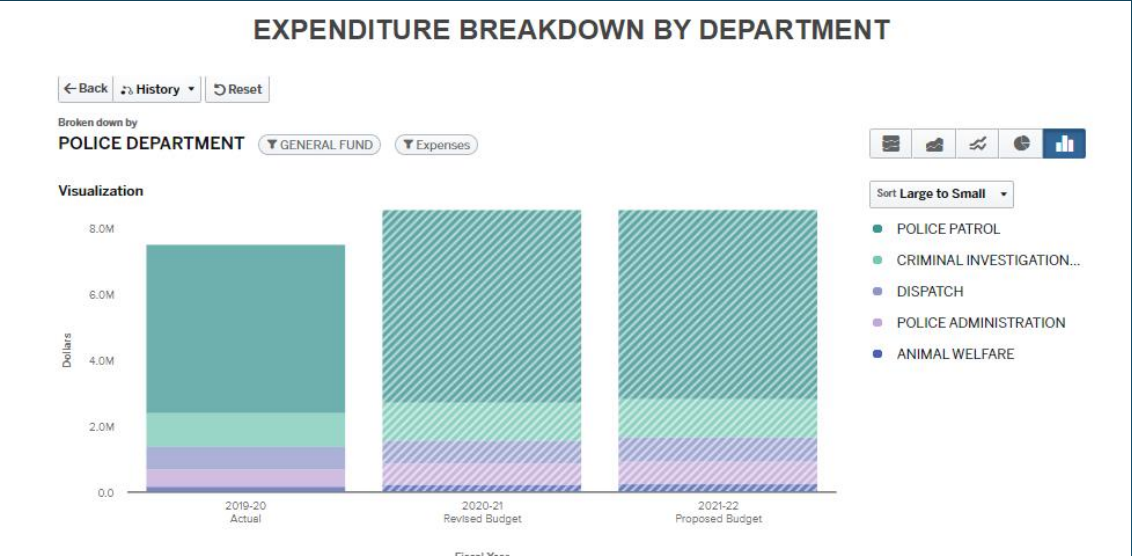
Drill-Down Capabilities

Certain graphs are dynamic and can be used to drill-down. For example, the General Fund Expenditure Breakdown by Department can be limited to certain divisions. This is done by clicking on the portion of the graph which is of interest.

Initial View



Department Level

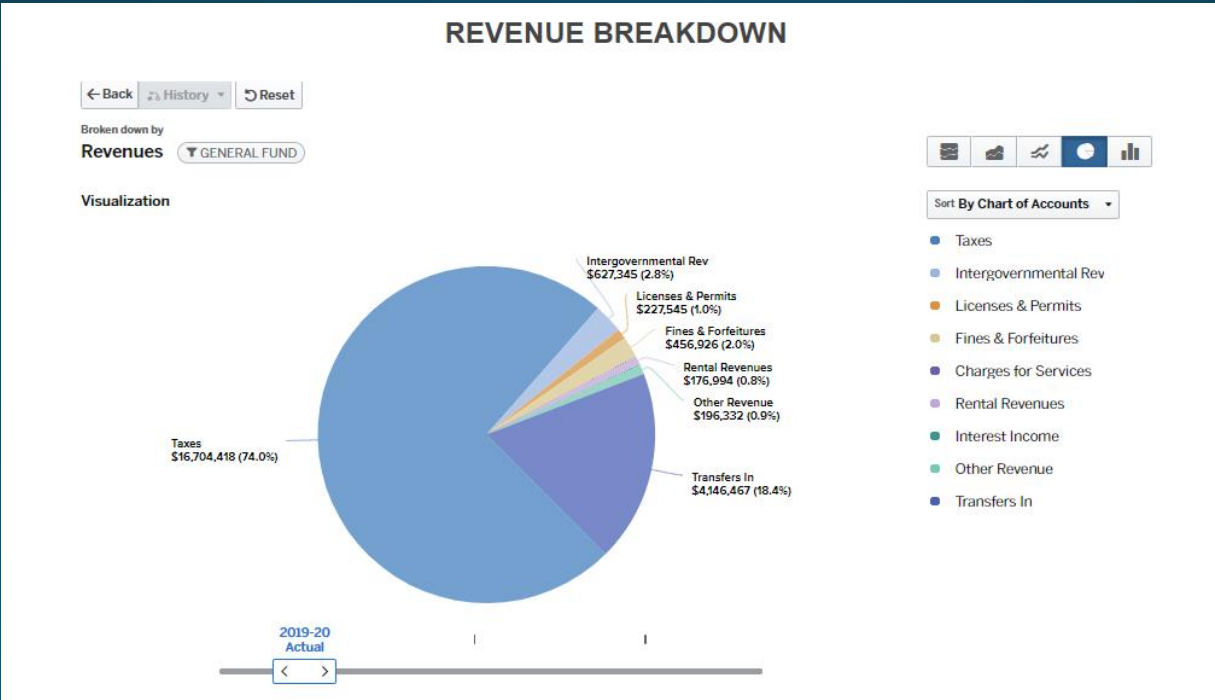
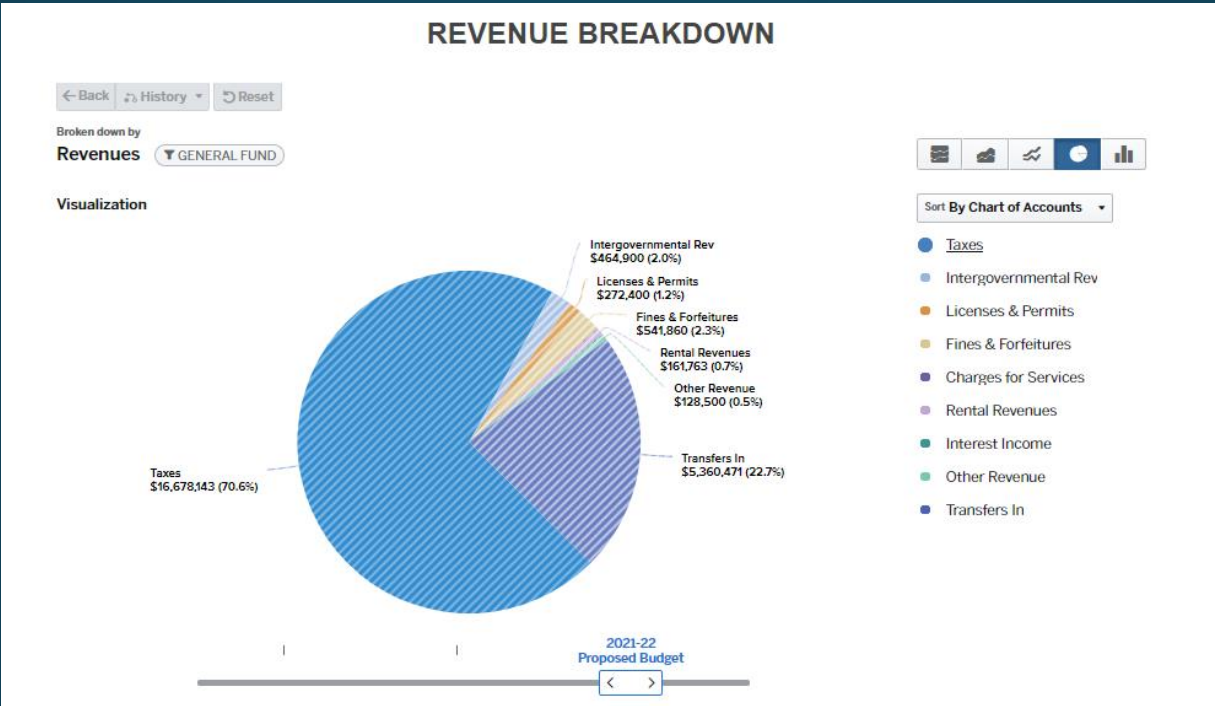


Division Level



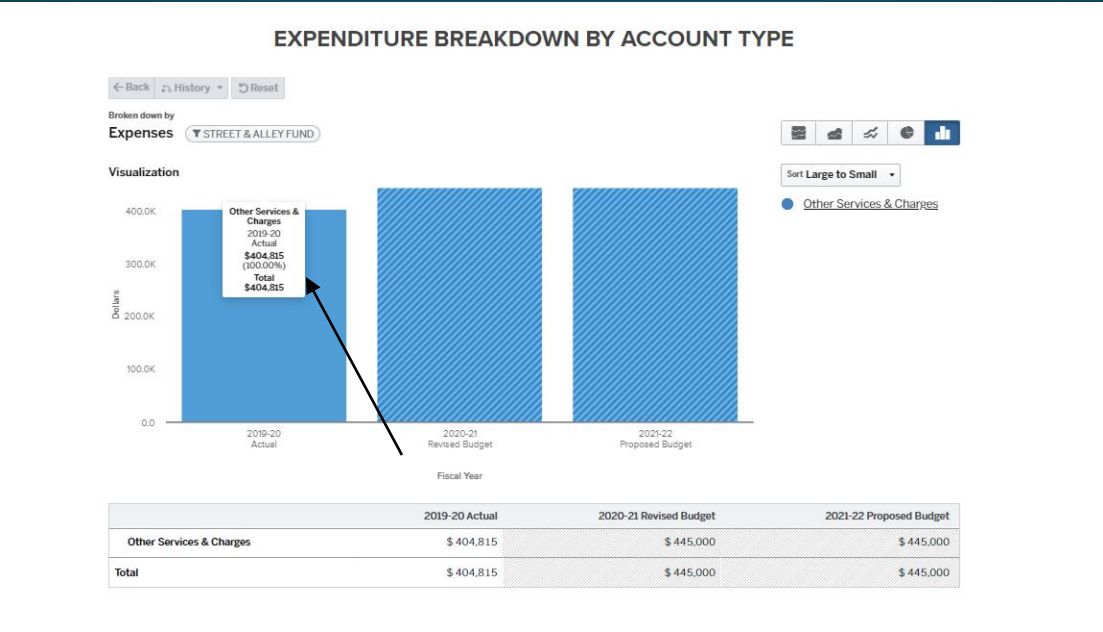
Pie Graph Slide

Pie graphs have a bar below to allow a citizen to change the year which is being viewed.



Hovering to View Numbers

Hovering over each portion of a bar graph will show you the amount of a particular item.

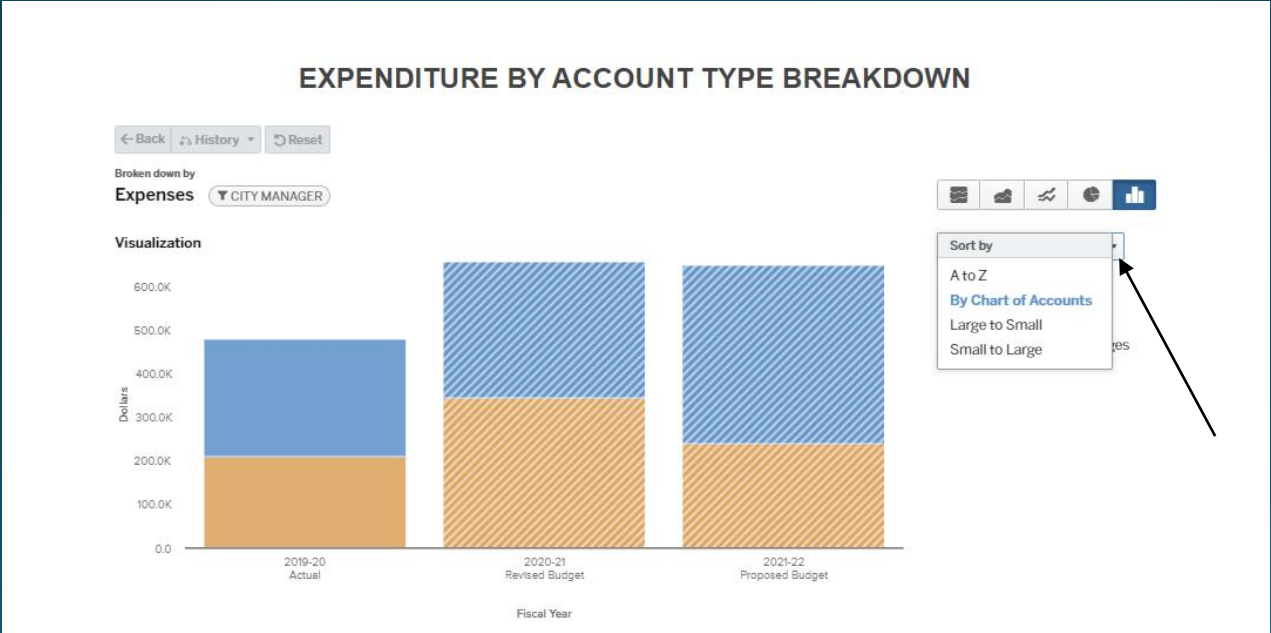


Sorting

Graphs may be sorted four ways:

- A to Z
- Chart of Accounts
- Smallest to Largest
- Largest to Smallest

To use this feature, please use the Sort By dropdown on the top right-hand corner of the graph.



A collage of images representing various city services and community events. The images include: a fire truck with an American flag, a playground with a large tree sculpture, a school building with a bell, a person's feet in water, a group of people holding hands, a dog, a person working on a machine, a tractor, a person digging, and a school building.

CITY OF SHAWNEE

OKLAHOMA, USA

ANNUAL BUDGET 2021/2022



Vision: Shawnee features small town values and charm with big city amenities and is the center of commerce, education, and culture for Pottawatomie County and the surrounding area. Shawnee is a place of family and community with optimism for the future. Shawnee is on a path of continuous improvement that will result in a more prosperous, healthier, attractive, and connected community. Shawnee collaborates with all governments and organizations and strives to a trusted and transparent partner

Mission: Serve the community, strive for progress, and support and improve the quality of life.

Core Values:

- Transparency
- Wellness
- Continual Progress
- Collaboration
- Fiscal Responsibility
- Strategic Focus
- Pride
- Customer Service
- Safety



Since 1930, Shawnee has operated under a managerial form of government. The commission appoints a City Manager, who has charge of all the departments of the City. The Board of Commissioners pass all ordinances and must confirm all department head appointments made by the City Manager. It is purely representative in form; the power is derived directly from the people. The Mayor and City Commissioners serve without compensation in accordance with the City's Charter. Term of office is four years or until a successor is elected and qualified.



Mayor Ed Bolt

Term: 2020 - 2024

Ed Bolt graduated from Mustang High School and attended the University of Oklahoma as a Political Science Major. He has been a Shawnee resident since 2002. He worked 29 years for AT&T where his final assignment was as a Regional Sales Manager for State Government and Higher Education. Since retirement in 2008, Mr. Bolt started his own photography business in Shawnee and opened a photo studio and art gallery on East Main St. He bought a condemned building and completely rebuilt it in an effort to help revitalize our downtown area. Ed is very active in a number of local civic organizations. He serves as Community Coordinator for Safe Events for Families, Vice Chair for Historic Shawnee Alliance, and Secretary for Visit Shawnee Inc. Ed and his wife, Phyllis, attend St. Benedict Catholic Church and Wesley United Methodist Church.



City Commissioner Daniel Matthews

Term: 2018 - 2022

Ward 1

Daniel Matthews is a life-long Shawnee resident and currently serves as the Executive Director of Community Market of Pottawatomie County. For two decades, Daniel has worked in the non-profit sector, last serving as the VP of Finance and Operations at Family of Faith Christian University. He has also served as an Executive Pastor and led local ministry operations, as well as, coordinating international work of the organization in 16 countries.

His grandfather recounted his local work on food insecurity and challenged Daniel to do the same. Interest turned to passion, as Daniel began building a team of community stakeholders to end hunger in his community. This passion has led to influence and opportunity on the state and national level and shaped his personal mission statement: “Until there are no hungry homes.” Outside of work, Daniel loves all things sports and travel. He is an OSSAA Basketball official and has a passion for the game.

Daniel is a graduate of Family of Faith Christian University with a bachelor’s degree in Church Ministry and is currently pursuing a master’s degree in public and Non-Profit Administration. A member of the United Way of Pottawatomie County board and the Heartland Christian Athletic Association, he and his wife Yasha have 4 children.



City Commissioner Bob Weaver

Term: 2020 - 2024

Ward 2

Commissioner Bob Weaver is a life-long Shawnee resident, graduated from Shawnee High School, and attended St. Gregory's College. He graduated with a Bachelor of Science from Southern Nazarene University. An Eagle Scout, Bob has served Shawnee as a community leader all his adult life. Bob was a staff member of U.S. Senators Dewey Bartlett and Henry Bellmon and served as vice-chairman of the Pottawatomie County Election Board. He served as State Representative in the Oklahoma Legislature for 12 years and has previously served as a member of the Shawnee City Commission.

A community leader for decades, Bob continues his service in Shawnee as Immediate Past-Chairman of the Salvation Army Advisory Board, Chairman of the Shawnee Parks and Recreation Committee, and Chairman of the Shawnee Lake Leasehold Alliance. Bob retired as Manager of Marketing and Economic Development and Commerce, President of Shawnee Lion's Club, President of Shawnee Homeowners Association, President of Shawnee YMCA, Chairman of Pottawatomie County Red Cross, Chairman of Boy Scouts Friends of Scouting campaign, and Chairman of the Oklahoma State Homebuilders Associates Council.

Bob has served as a member of the Oklahoma State Banking Board, has been active in Shawnee Little Theatre, served on St. Gregory's Board of Trustees, Big Brothers/Big Sisters board, Oklahoma State Homebuilders Board, Pierre Taron Leadership Award recipient, American Heart Association Board, Shawnee Citizen of the Year, St. Gregory's Distinguished Alumni, Gordon Cooper Technology Foundation, Shawnee Airport Advisory Board, Shawnee Beautification Committee, and the Shawnee Economic Development Foundation Board. Bob and his wife Kelli are active volunteers at Life.Church in Shawnee.



City Commissioner Travis Flood

Term: 2020 - 2024

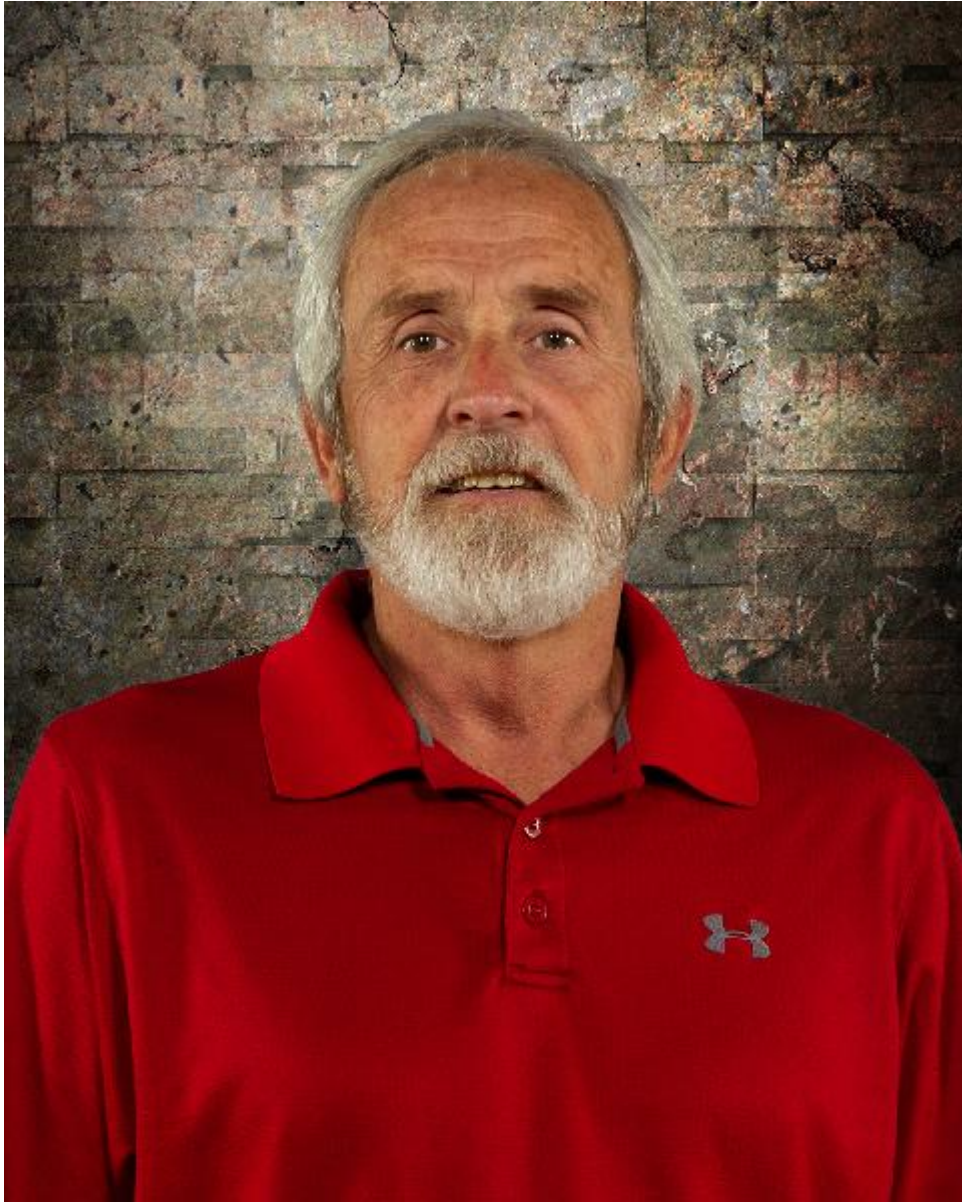
Ward 3



City Commisioner Darren Rutherford

Term: 2020 - 2024

Ward 4



City Commissioner Mark Sehorn

Term: 2018 - 2022

Ward 5



City Commissioner Ben Salter

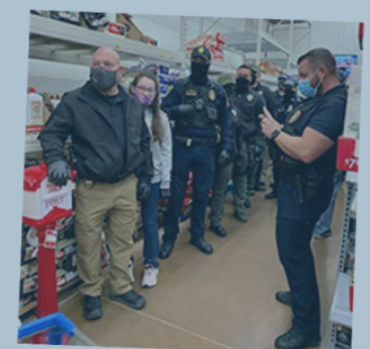
Term: 2018 - 2022

Ward 6

Commissioner Ben Salter moved to Shawnee in 1952. His parents had purchased the Crescent Drug Store located in the Elks building at 9th & Broadway. Ben grew up being a “Soda Jerk”. Ben enjoyed serving two terms on the Shawnee Planning Commission. He was chairman for one year. Salter has lived in Shawnee for 68 years and in Ward 6 for 48 years. He is married to Alice Lowe Salter and they have two grown children, Sara and Jon. He enjoys the activities of his four granddaughters, ages 7 to 16.

He was employed at Shawnee Medical Center Hospital as Director of Respiratory Therapy. He later became the first Marketing and Public Relations Director, also serving as volunteer leader. In 1987 he went to work for Express Employment Professionals as an employee recruiter. Though now retired, Ben has been active in Shawnee, serving as drive chairman then president of Shawnee United Way, and chairperson of membership service for the Shawnee Chamber of Commerce. Salter served on several boards including Red Cross, Camp Fire Boys and Girls. He led a hospital Explorer Scout group and was also former Shawnee Rotarian. An Army veteran, he served in Vietnam. He is a member of Central Church of Christ.

Budget Message



June 21, 2021

Honorable Mayor and City Commissioners:

The Fiscal Year 2021-2022 Budget is respectfully submitted to the Mayor, Commissioners, and Citizens of the City of Shawnee. The office of Budget and Finance submits the budget in compliance with City Code and the requirements of the State of Oklahoma statutes. The intent of the presented budget is to demonstrate strong financial and strategic management practices for consistent and sustained future growth of the City of Shawnee. The City of Shawnee consists of the general government and two public trusts, the Shawnee Municipal Authority and the Shawnee Airport Authority. The general government supports administration, public safety, court, code enforcement, planning, engineering, streets and traffic, and parks and recreation. The Shawnee Municipal Authority consists of the water treatment plant, wastewater plants, and administration. Last, the Shawnee Airport Authority consists of the Shawnee Municipal Airport operation.

The Fiscal Year 2021-2022 budget continues the path set by the 2020-2021 budget. Revenues were estimated conservatively with a budgeted two percent increase in sales tax over 2020-2021 as the city looks to see if the record-breaking sales tax growth experienced in the preceding months continues. Furthermore, all other revenues came from the analysis of historical data and other conservative methods. For the General Fund, our largest fund, no beginning fund balance was used as a safeguard in case of unforeseen events. Expenditures were based on historical needs, current conditions, and departmental meetings.

This budget is designed to make the city modern and efficient with a focus on improving our citizens day-to-day lives whether interacting with a City of Shawnee employee or enjoying the community-at-large. This includes funding the implementation of CityWorks which will modernize the city's asset management and work order systems. Soon, paper workorders, job cost guesstimates, and many other inefficient systems will be part of the past. Additionally, the city is looking at installing kiosks to allow citizens to easily pay bills, fines, and fees at their convenience. While this budget looks to modernize government, it also looks outside City Hall. The City's portion of the Kickapoo expansion should be completed during 2021-2022. Furthermore, the Avedis Sidewalk and Trails project is funded to make it safer for citizens traveling to their destination, whether it be school or the grocery store. This is coupled with an enhanced budget of an additional \$200,000 for demolition of old unsafe buildings, making our town cleaner, safer, and more welcoming. Finally, the City is committed to helping the Shawnee Twin Lakes reach their full potential. New upgrades including wayfinding signage, a restroom at Isaac Walton, and additional security cameras to ensure safety are all planned for this upcoming year. This, in conjunction with our parks projects, promise to make Shawnee a place where people come to play.

The future looks bright for Fiscal Year 2021-2022. After coming out of COVID strong, the city is ready to face the future with optimism. The Fiscal Year 2021-2022 budget is focused on providing the tools needed by city employees to serve the public efficiently and effectively and providing an enhanced experience for citizens whether visiting City Hall or a neighborhood park. As our mission states, this budget looks to "serve the community, strive for progress, and improve the quality of life."

Sincerely,
Chance Allison
City Manager

General Fund

FY 2021-2022 Budget Overview

Fund Description

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The most significant operating revenue is sales tax.

General Fund Budgets

Divisions

[City Manager](#)

[City Attorney](#)

[Expo Operation](#)

[Finance](#)

[Information Technology](#)

[Municipal Court](#)

[City Clerk](#)

[Human Resources](#)

[Planning and Code Enforcement](#)

[Police Administration](#)

[Police Patrol](#)

[Criminal Investigations Division](#)

[Animal Welfare](#)

[Dispatch](#)

[Emergency Management](#)

[Fire Administration](#)

[Fire Suppression](#)

[Fire Training](#)

[Engineering](#)

[Streets](#)

[Traffic Control](#)

[Parks](#)

[Cemetery](#)

[Municipal Auditorium](#)

[Community Center](#)

[Senior Center](#)

[Equipment Services](#)

[Building Maintenance](#)

[Transfers Out](#)

BUDGETARY FUND HIGHLIGHTS

- Assumes a 2% increase from the current FY-2021 sales tax budget.
- Utilizes historicals, past trends, and staff expectations to determine expenditure needs.
- Funds the implementation of CityWorks, a leading web GIS-centric enterprise asset and workflow management system which will allow for paperless work orders, asset management, and the streamlining of several departments including Public Works, garage and building maintenance, and utility billing among others.
- Provides funding for the hiring of a Aquatic and Activities Manager so our city's parks and facilities can be used to their full potential.
- Increases the City demolition budget from \$75,000 in FY-2021 to \$175,000 in FY-2022.
- Includes funding for the implementation of Lexis Nexis kiosks which will allow individuals to pay utility bills, fines, fees, etc at their convenience.
- Refurbishes salt spreaders to be prepared for the next big weather event.

REVENUES VERSUS EXPENDITURES

← Back History ▾ Reset

Broken down by

Types

GENERAL FUND



Sort By Chart of Accounts ▾

- Revenues
- Expenses

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 22,567,560	\$ 27,071,055	\$ 23,633,022
Taxes	16,704,418	16,653,871	16,678,143
Intergovernmental Rev	627,345	3,131,000	464,900
Licenses & Permits	227,545	281,150	272,400
Fines & Forfeitures	456,926	553,860	541,860
Charges for Services	8,234	14,584	8,234
Rental Revenues	176,994	154,514	161,763
Interest Income	23,298	13,658	16,751
Other Revenue	196,332	321,816	128,500
Transfers In	4,146,467	5,946,601	5,360,471
▼ Expenses	21,110,398	25,263,647	23,632,957
Personnel Services	16,410,234	17,928,621	18,062,875
Materials & Supplies	596,422	757,835	787,525
Other Services & Charges	3,646,407	4,933,951	4,138,195
Capital Outlay	5,226	0	0
Transfers Out	452,110	1,643,240	644,362
Revenues Less Expenses	\$ 1,457,162	\$ 1,807,407	\$ 65

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

Broken down by

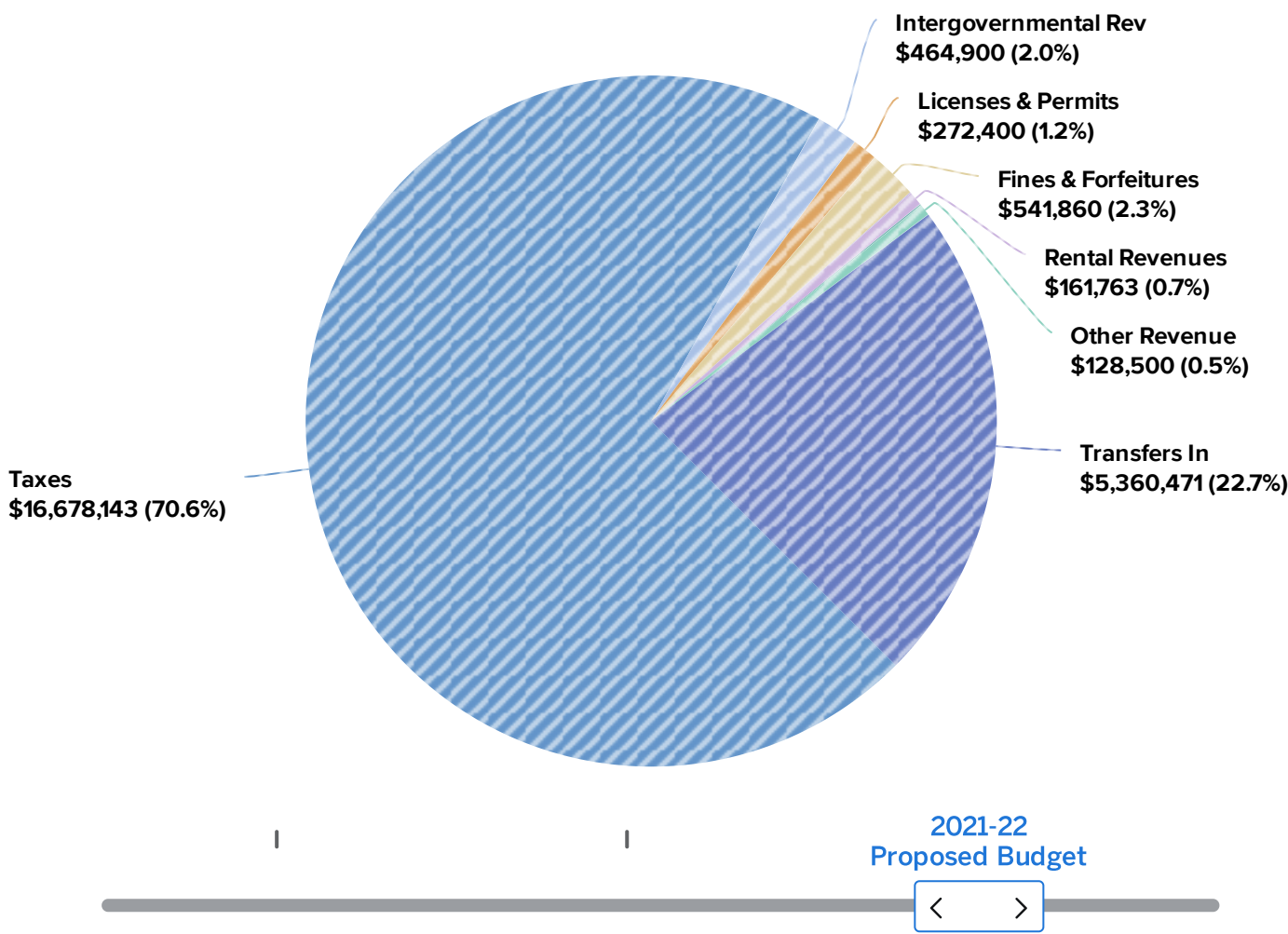
Revenues

GENERAL FUND

Visualization

Sort By Chart of Accounts ▾

- Taxes
- Intergovernmental Rev
- Licenses & Permits
- Fines & Forfeitures
- Charges for Services
- Rental Revenues
- Interest Income
- Other Revenue
- Transfers In



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 16,704,418	\$ 16,653,871	\$ 16,678,143
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Total	\$ 22,567,560	\$ 27,071,055	\$ 23,633,022

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back | History | Reset

Broken down by
Departments | GENERAL FUND | Expenses



Visualization



Sort By Chart of Accounts

- ADMINISTRATION
- INTERNAL SERVICES
- TRANSFERS OUT
- POLICE DEPARTMENT
- FIRE DEPARTMENT
- PLANNING AND CODE ENF...
- CULTURE AND RECREATION
- PUBLIC WORKS
- More (6 grouped)

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ ADMINISTRATION	\$ 635,288	\$ 906,927	\$ 901,672
CITY MANAGER	481,765	656,927	651,672
CITY ATTORNEY	153,523	250,000	250,000
▼ FINANCE	548,537	760,301	666,319
FINANCE	548,537	760,301	666,319
▼ INTERNAL SERVICES	797,694	1,048,017	1,130,836
INFORMATION TECHNOLOGY	434,812	563,385	572,100
EQUIPMENT SERVICES	218,518	244,351	300,690
BUILDING MAINTENANCE	139,517	240,280	258,046
ALLOCATED COSTS	4,846	0	0
▼ CITY CLERK	218,261	343,886	304,400
CITY CLERK	218,261	343,886	304,400
▼ HUMAN RESOURCES	247,018	296,270	354,606
HUMAN RESOURCES	247,018	296,270	354,606
▼ TRANSFERS OUT	983,287	2,507,800	734,362
TRANSFERS OUT	983,287	2,507,800	734,362
▼ CITY CLERK	343,089	372,528	428,527
MUNICIPAL COURT	343,089	372,528	428,527
▼ POLICE DEPARTMENT	7,564,903	8,590,194	8,581,838
POLICE ADMINISTRATION	530,958	645,747	699,065
POLICE PATROL	5,132,935	5,853,802	5,715,006
CRIMINAL INVESTIGATIONS DIVISION	1,026,563	1,153,050	1,172,021
ANIMAL WELFARE	181,650	240,358	252,238
DISPATCH	692,796	697,238	743,509
▼ FIRE DEPARTMENT	5,467,268	5,743,945	5,886,121
FIRE ADMINISTRATION	611,305	633,308	624,830
FIRE SUPPRESSION	4,696,117	4,909,496	5,053,646
FIRE TRAINING	159,846	201,140	207,644
▼ EMERGENCY MANAGEMENT	420,635	266,084	274,909
EMERGENCY MANAGEMENT	418,764	265,084	274,909
LOCAL EMER PREPAREDNESS COMMITTEE	1,871	1,000	0
▼ PLANNING AND CODE ENFORCEMENT	692,451	924,391	959,185
PLANNING AND CODE ENFORCEMENT	692,451	924,391	959,185
▼ ENGINEERING	282,281	274,537	274,000
ENGINEERING	282,281	274,537	274,000
▼ CULTURE AND RECREATION	1,646,295	1,585,015	1,638,196
PARKS	889,957	883,397	870,459
MUNICIPAL AUDITORIUM	39,235	42,775	42,088
COMMUNITY CENTER	30,059	33,292	47,632
SENIOR CITIZEN CENTER	63,861	69,454	67,517
EXPO CENTER	623,183	556,096	610,500
▼ PUBLIC WORKS	1,263,392	1,643,752	1,497,987
STREETS	834,896	903,362	871,690
TRAFFIC CONTROL	233,398	273,251	269,184
CEMETERY	195,098	467,139	357,113
Total	\$ 21,110,398	\$ 25,263,647	\$ 23,632,957

Total	\$ 21,110,000	\$ 20,200,047	\$ 20,002,007
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EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

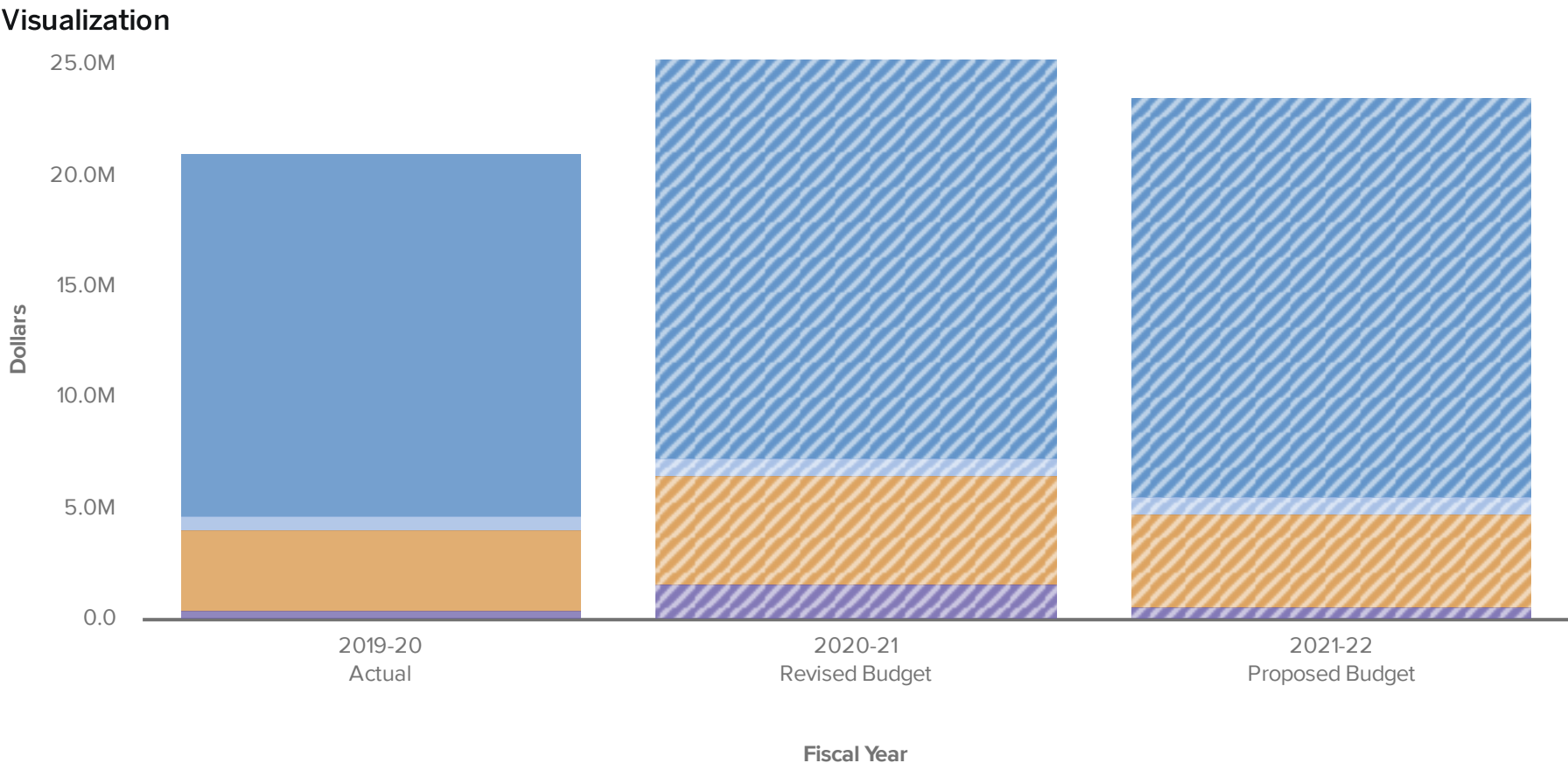
← Back History Reset

Broken down by
Expenses GENERAL FUND



Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay
- Transfers Out



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 16,410,234	\$ 17,928,621		\$ 18,062,875
Materials & Supplies	596,422	757,835		787,525
Other Services & Charges	3,646,407	4,933,951		4,138,195
Capital Outlay	5,226	0		0
Transfers Out	452,110	1,643,240		644,362
Total	\$ 21,110,398	\$ 25,263,647		\$ 23,632,957

Estimated Budgetary Fund Balance

Beginning Budgetary Fund Balance	\$ 3,313,907.78
Additions/Deductions	\$ 65.00
Ending Budgetary Fund Balance	\$ 3,313,972.78

Street & Alley Fund

FY 2021-2022 Budget Overview

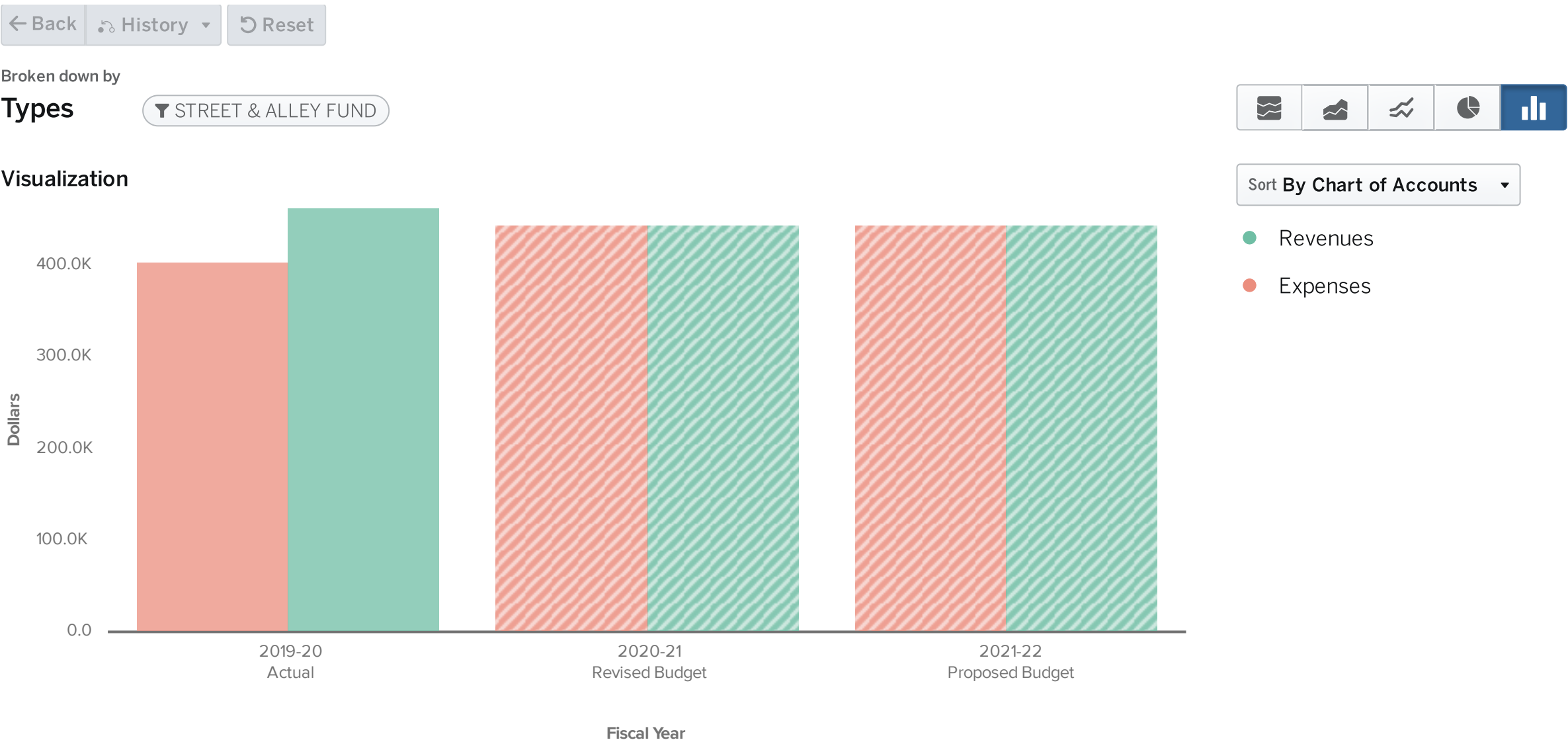
Fund Description

The Street & Alley Fund covers the operation of streetlights for the City of Shawnee streets and thoroughfares through dedicated taxes.

Street & Alley Fund

Streets

REVENUE VS EXPENDITURE



Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ Revenues	\$ 462,438	\$ 445,000		\$ 445,000
Taxes	274,033	275,000		275,000
Licenses & Permits	1,505	1,500		2,000
Other Revenue	6,360	6,360		6,360
Transfers In	180,540	162,140		161,640
▼ Expenses	404,815	445,000		445,000
Other Services & Charges	404,815	445,000		445,000
Revenues Less Expenses	\$ 57,623	\$ 0		\$ 0

REVENUE BREAKDOWN

← Back

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↺ Reset

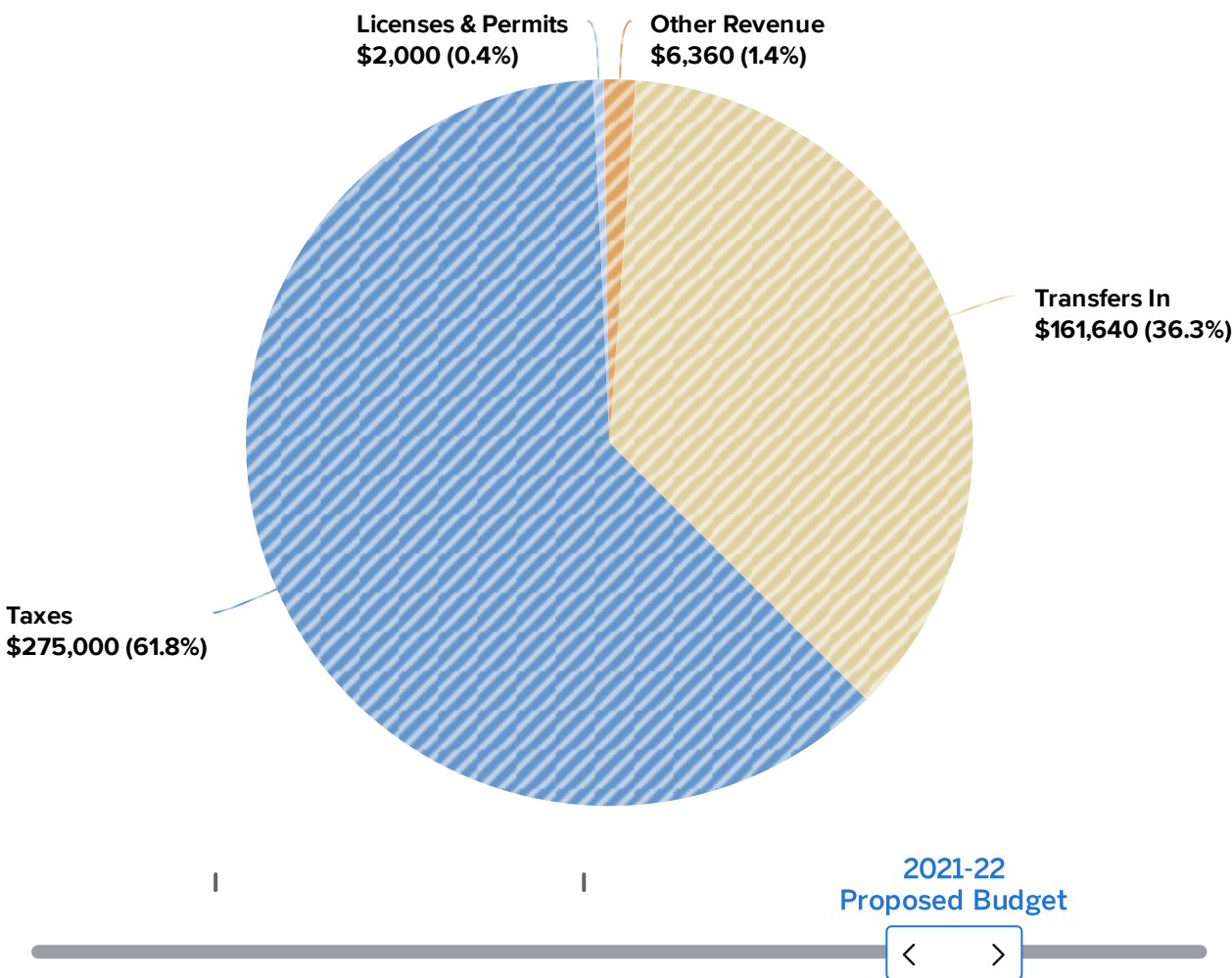
Broken down by

Revenues STREET & ALLEY FUND

Sort By Chart of Accounts ▾

- Taxes
- Licenses & Permits
- Other Revenue
- Transfers In

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 274,033	\$ 275,000	\$ 275,000
Licenses & Permits	1,505	1,500	2,000
Other Revenue	6,360	6,360	6,360
Transfers In	180,540	162,140	161,640
Total	\$ 462,438	\$ 445,000	\$ 445,000

EXPENDITURE DEPARTMENTAL BREAKDOWN

← Back ↺ History ↺ Reset

Broken down by

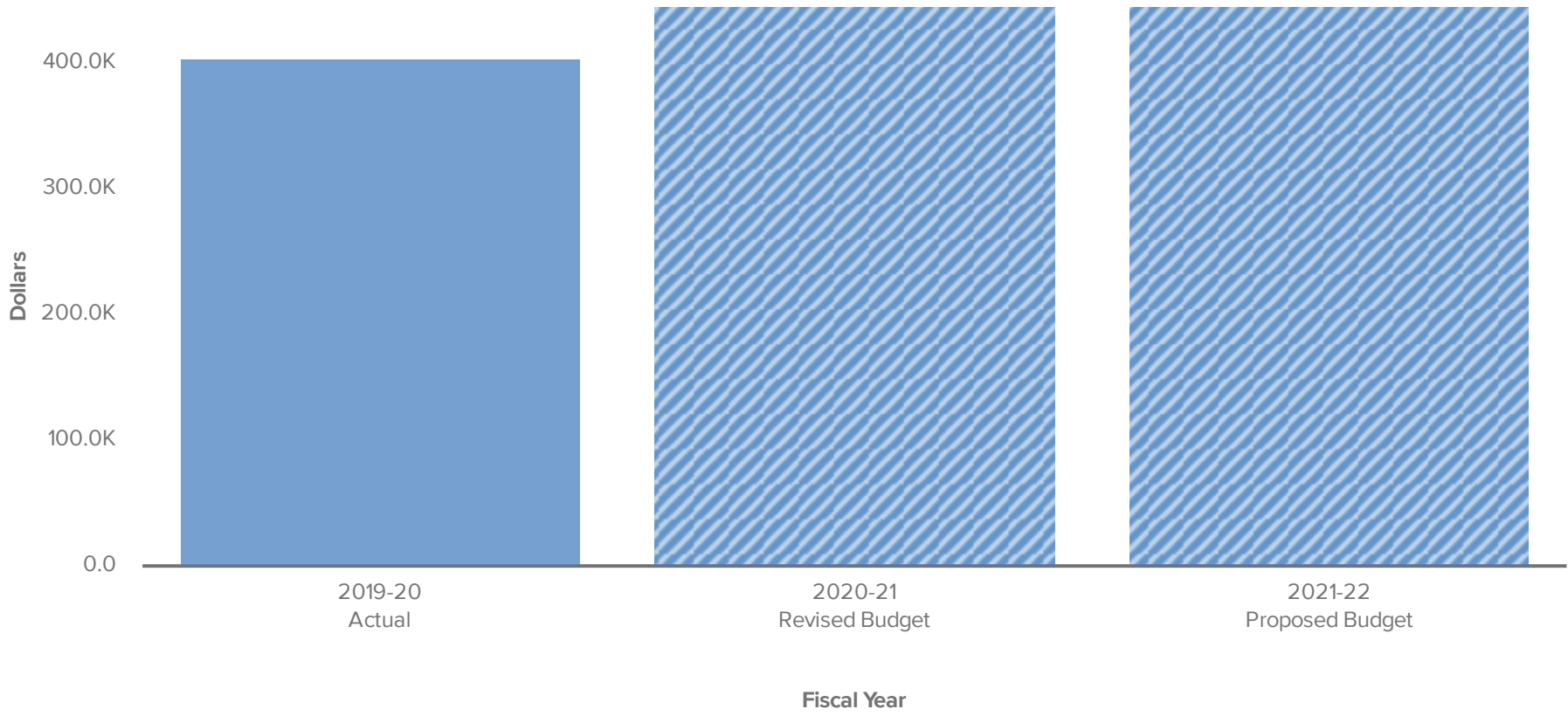
Departments

STREET & ALLEY FUND

Expenses



Visualization



Sort By Chart of Accounts

PUBLIC WORKS

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ PUBLIC WORKS	\$ 404,815	\$ 445,000	\$ 445,000
STREETS	404,815	445,000	445,000
Total	\$ 404,815	\$ 445,000	\$ 445,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back ↺ History ↺ Reset

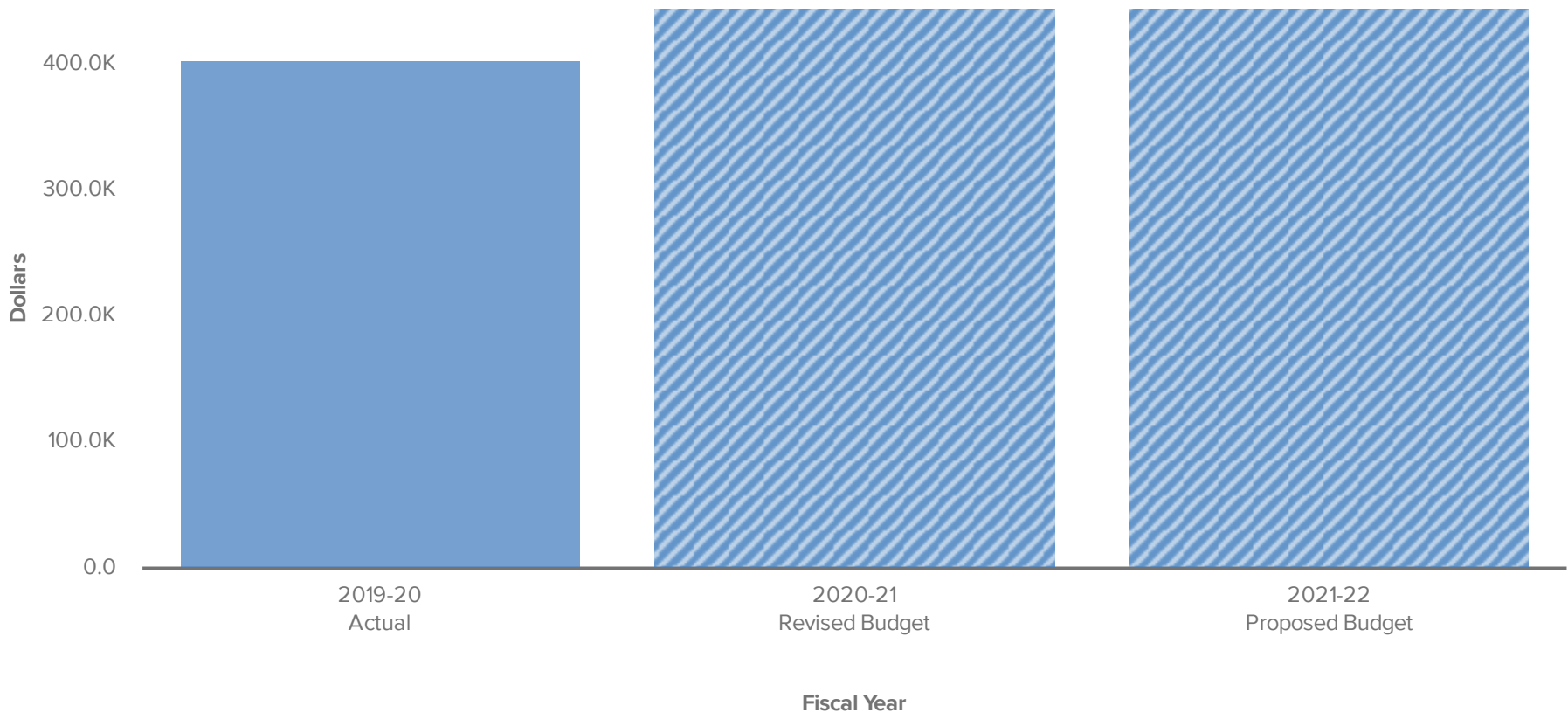
Broken down by

Expenses

STREET & ALLEY FUND



Visualization



Sort By Chart of Accounts

Other Services & Charges

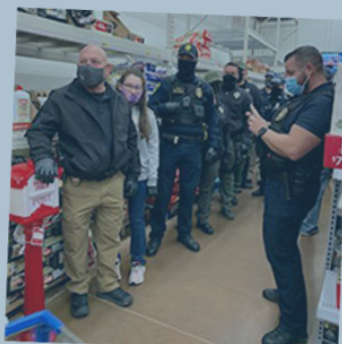
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 404,815	\$ 445,000	\$ 445,000
Total	\$ 404,815	\$ 445,000	\$ 445,000

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	5,007.65
Additions/Deductions	\$	0.00
Ending Budgetary Fund Balance	\$	5,007.65

E-911 Fund

FY 2021-2022 Budget Overview



Fund Description

The E-911 Fund assists in maintaining the operations of the City’s 911 emergency services through dedicated taxes.

E-911 Fund Budgets

[Dispatch](#)

REVENUES VERSUS EXPENDITURES

← Back History ▾ Reset

Broken down by
Types ▾ E-911 FUND

Visualization



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Sort By Chart of Accounts ▾

- Revenues
- Expenses

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 380,931	\$ 280,000	\$ 280,000
Taxes	380,931	280,000	280,000
▼ Expenses	162,201	405,000	279,849
Personnel Services	0	125,000	70,018
Materials & Supplies	0	5,000	4,000
Other Services & Charges	162,201	180,000	205,831
Capital Outlay	0	95,000	0
Revenues Less Expenses	\$ 218,731	\$ -125,000	\$ 151

REVENUE BREAKDOWN

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Broken down by

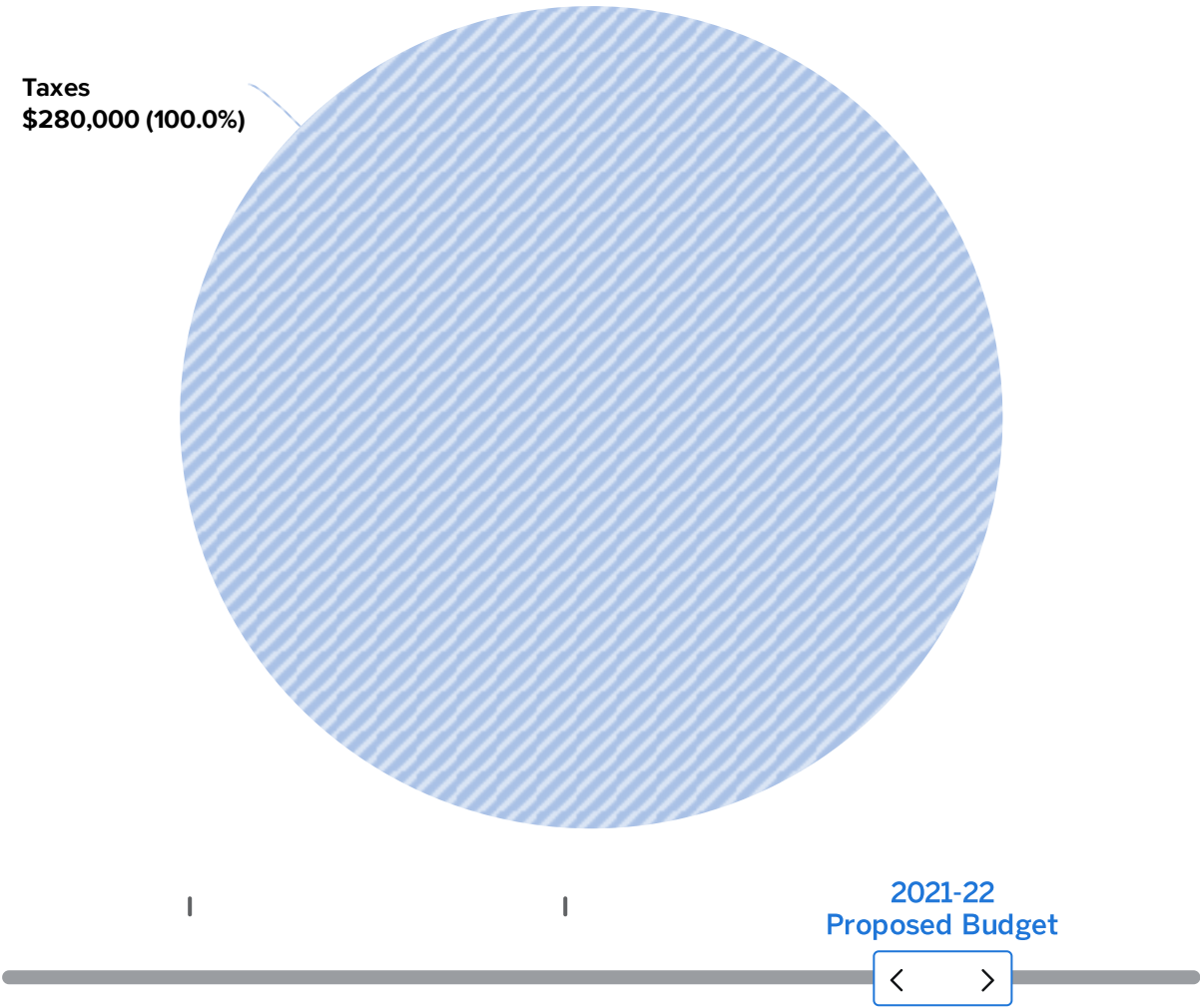
Revenues

E-911 FUND

Sort By Chart of Accounts ▾

Taxes

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 380,931	\$ 280,000	\$ 280,000
Total	\$ 380,931	\$ 280,000	\$ 280,000

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

↺ History ▾

↺ Reset

Broken down by

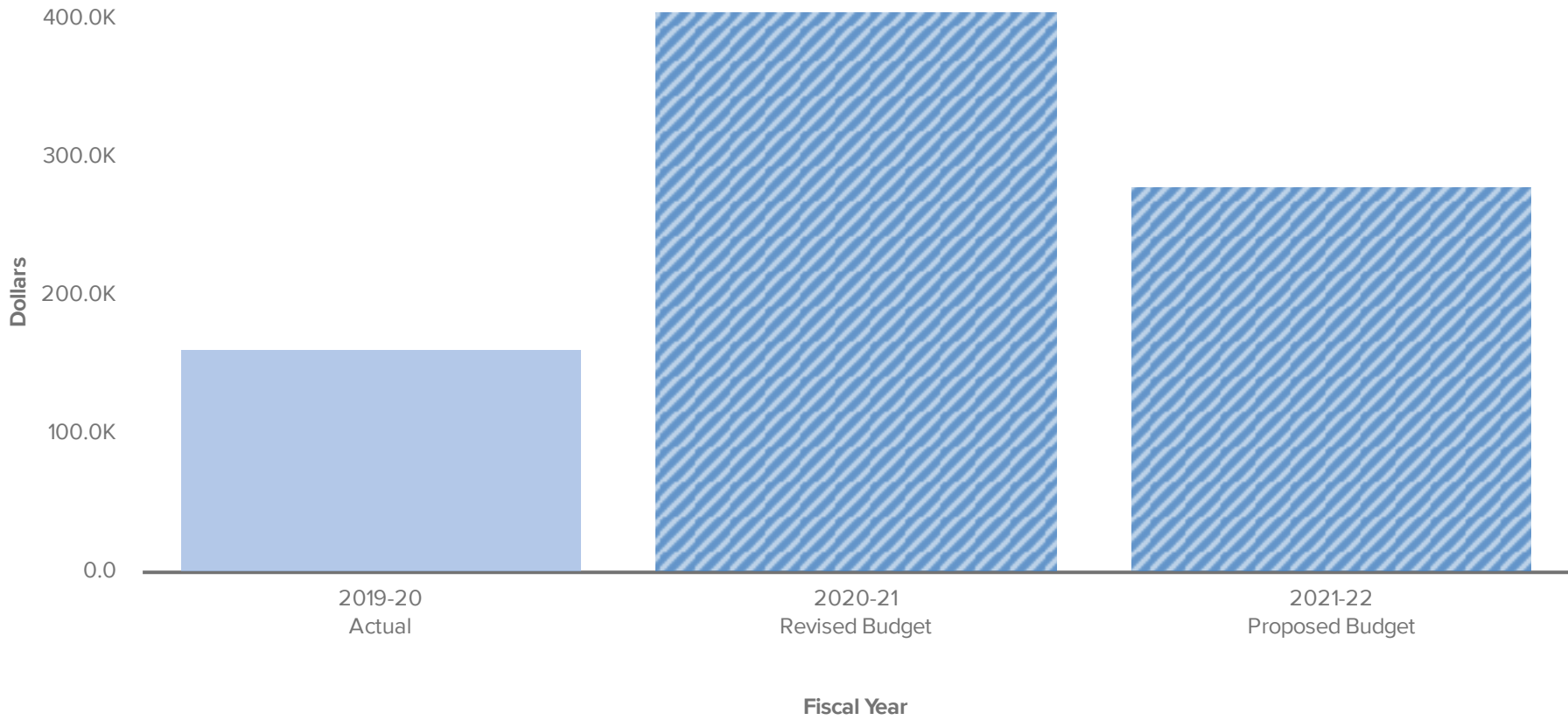
Departments

▼ E-911 FUND

▼ Expenses



Visualization



Sort By Chart of Accounts ▾

- POLICE DEPARTMENT
- EMERGENCY MANEGEME...

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ POLICE DEPARTMENT	\$ 0	\$ 405,000	\$ 279,849
DISPATCH	0	405,000	279,849
▼ EMERGENCY MANAGEMENT	162,201	0	0
EMERGENCY MANAGEMENT	162,201	0	0
Total	\$ 162,201	\$ 405,000	\$ 279,849

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

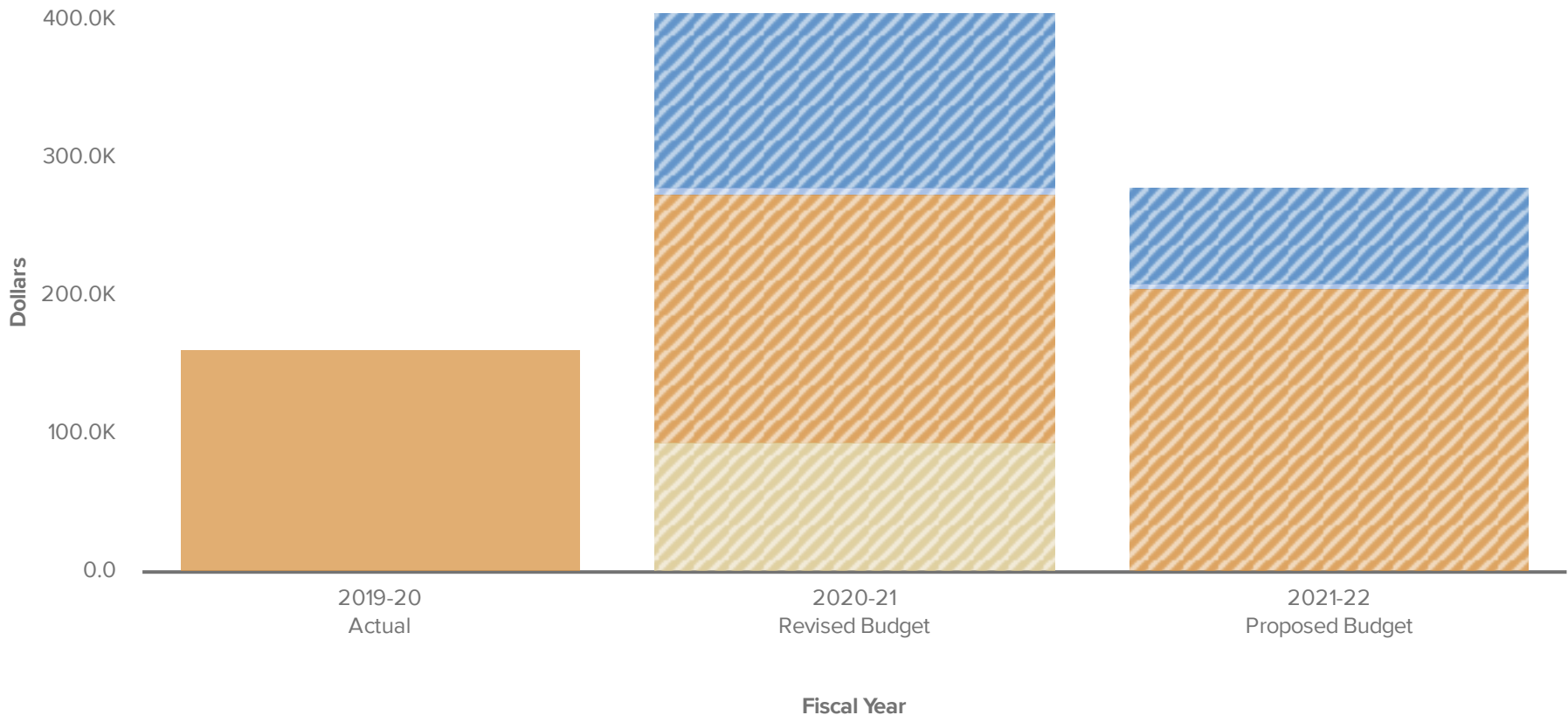
Broken down by
Expenses E-911 FUND



Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 0	\$ 125,000		\$ 70,018
Materials & Supplies	0	5,000		4,000
Other Services & Charges	162,201	180,000		205,831
Capital Outlay	0	95,000		0
Total	\$ 162,201	\$ 405,000		\$ 279,849

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	158,792.25
Additions/Deductions	\$	151.00
Ending Budgetary Fund Balance	\$	158,943.25

Oil & Gas Revolving Fund

FY 2021-2022 Budget Overview

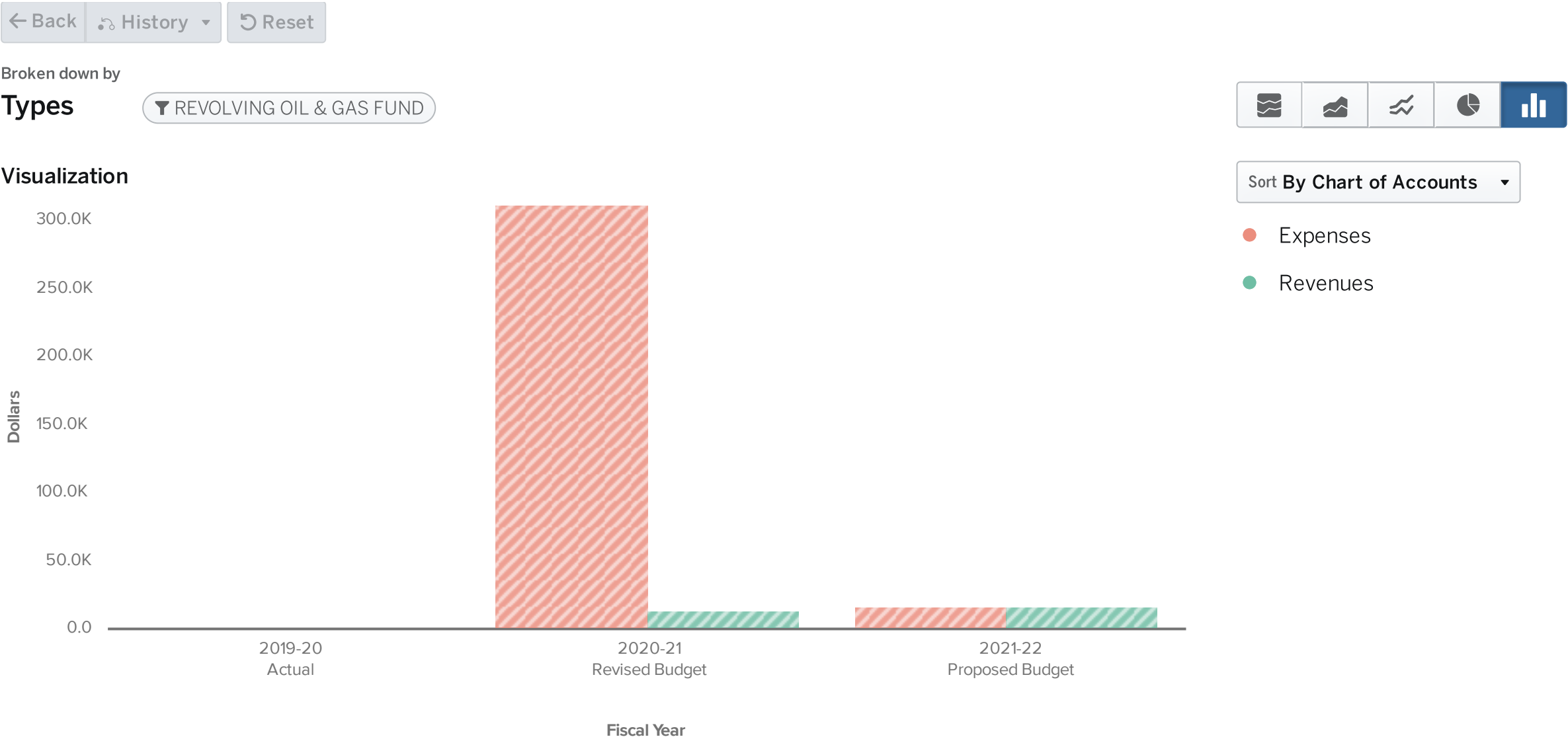
Fund Description

The Oil & Gas Revolving Fund consists of revenues collected from entities operating wells within city limits.

Oil & Gas Revolving Fund Budgets

Transfers Out

REVENUES VERSUS EXPENDITURES



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 0	\$ 13,750	\$ 16,750
Licenses & Permits	0	13,750	16,750
▼ Expenses	0	310,729	16,750
Transfers Out	0	310,729	16,750
Revenues Less Expenses	\$ 0	\$ -296,979	\$ 0

REVENUE BREAKDOWN

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↺ Reset

Broken down by

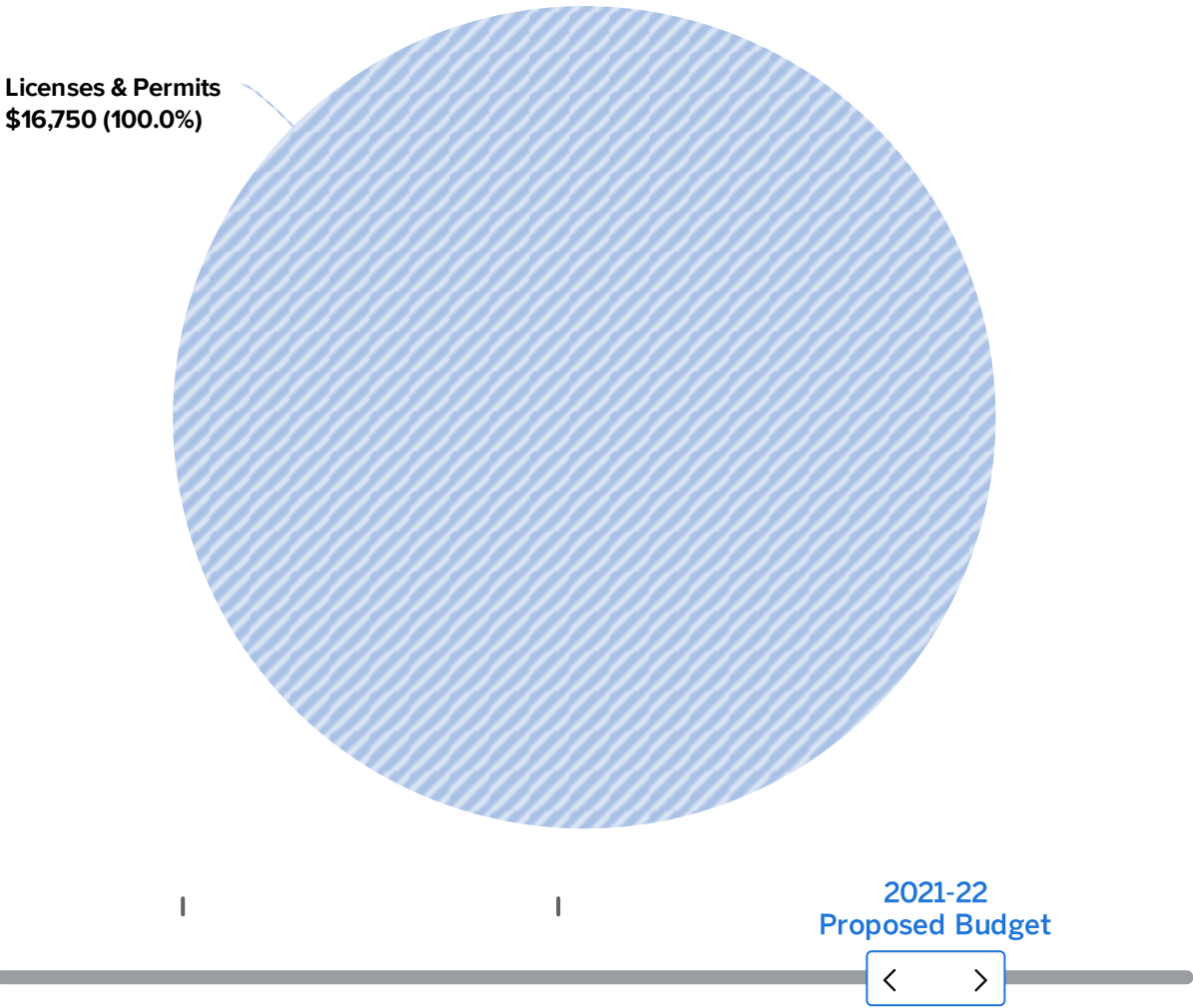
Revenues

REVOLVING OIL & GAS FUND

Sort By Chart of Accounts ▾

- Licenses & Permits

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Licenses & Permits	\$ 0	\$ 13,750	\$ 16,750
Total	\$ 0	\$ 13,750	\$ 16,750

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

↺ History ▾

↺ Reset

Broken down by

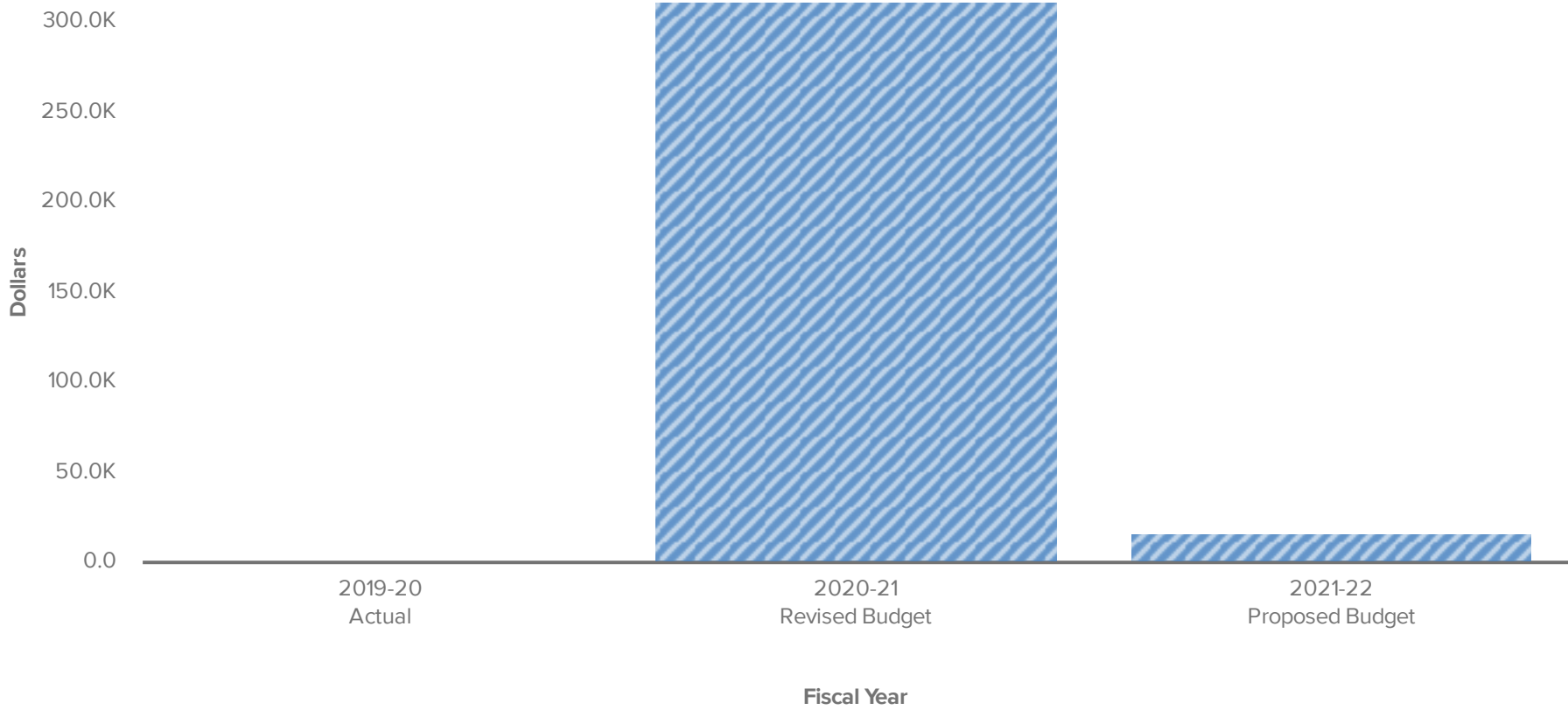
Departments

▼ REVOLVING OIL & GAS FUND

▼ Expenses



Visualization



Sort By Chart of Accounts ▾

● TRANSFERS OUT

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ TRANSFERS OUT	\$ 0	\$ 310,729		\$ 16,750
TRANSFERS OUT	0	310,729		16,750
Total	\$ 0	\$ 310,729		\$ 16,750

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

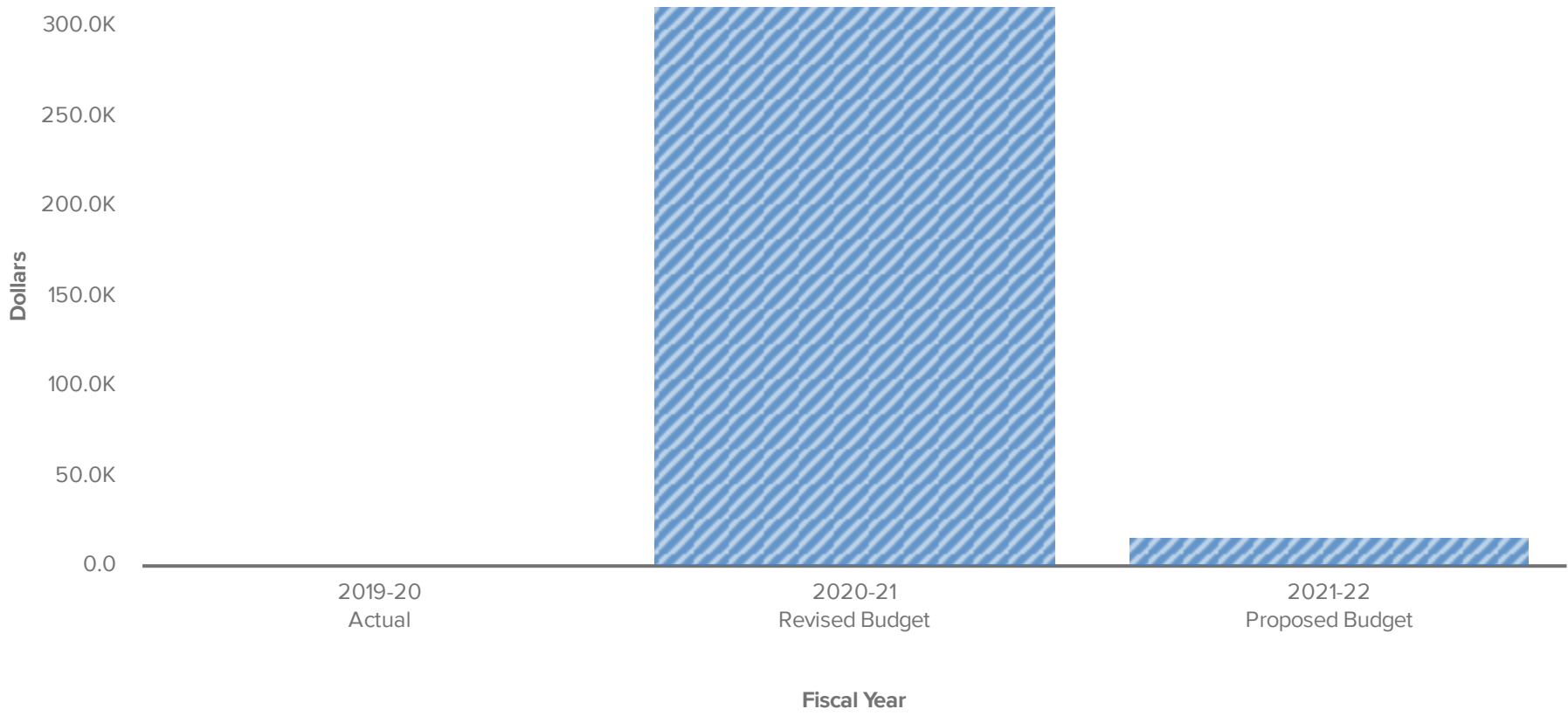
Expenses REVOLVING OIL & GAS FUND



Sort By Chart of Accounts

Transfers Out

Visualization



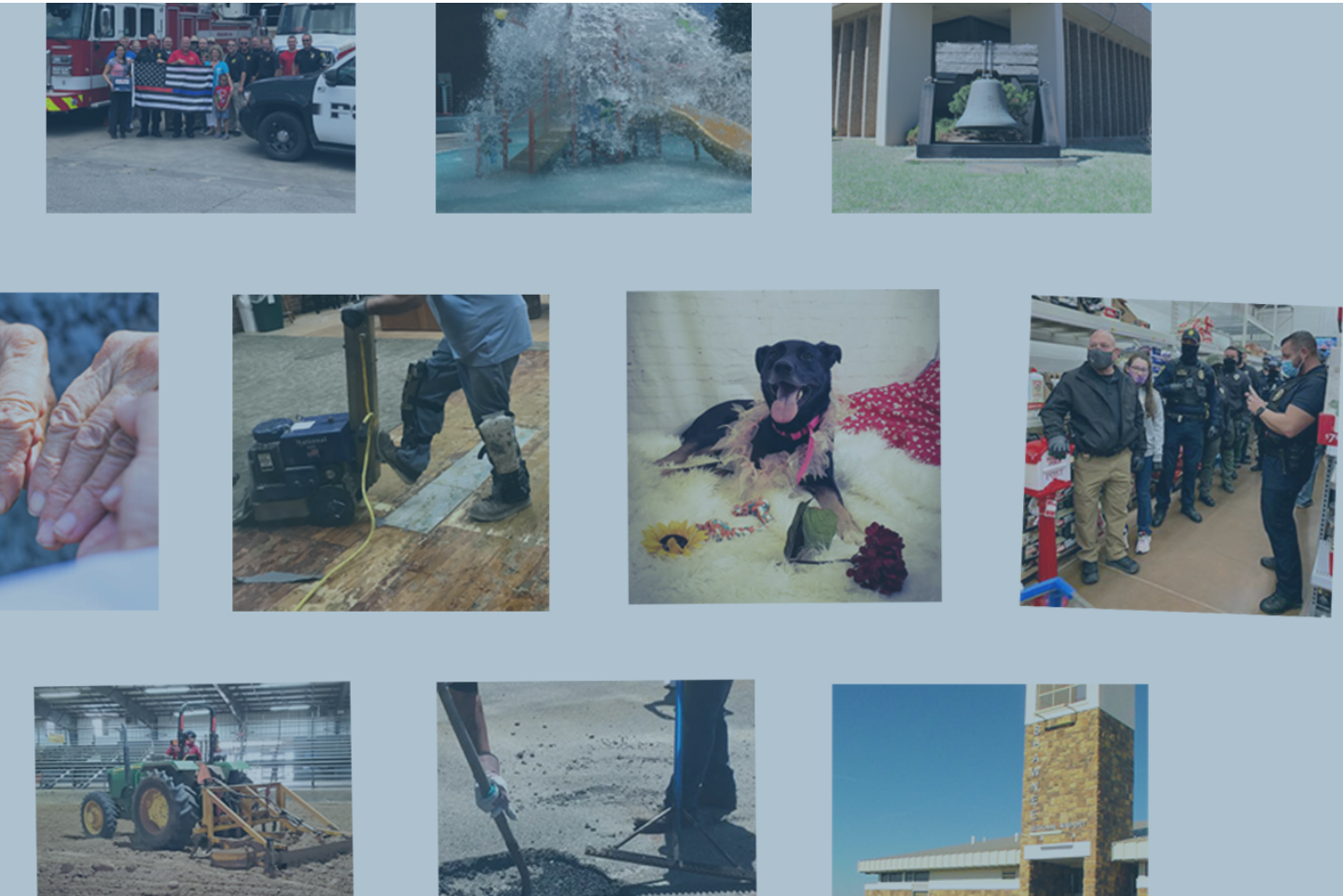
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 0	\$ 310,729	\$ 16,750
Total	\$ 0	\$ 310,729	\$ 16,750

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	-
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	-

Economic Development Fund

FY 2021-2022 Budget Overview



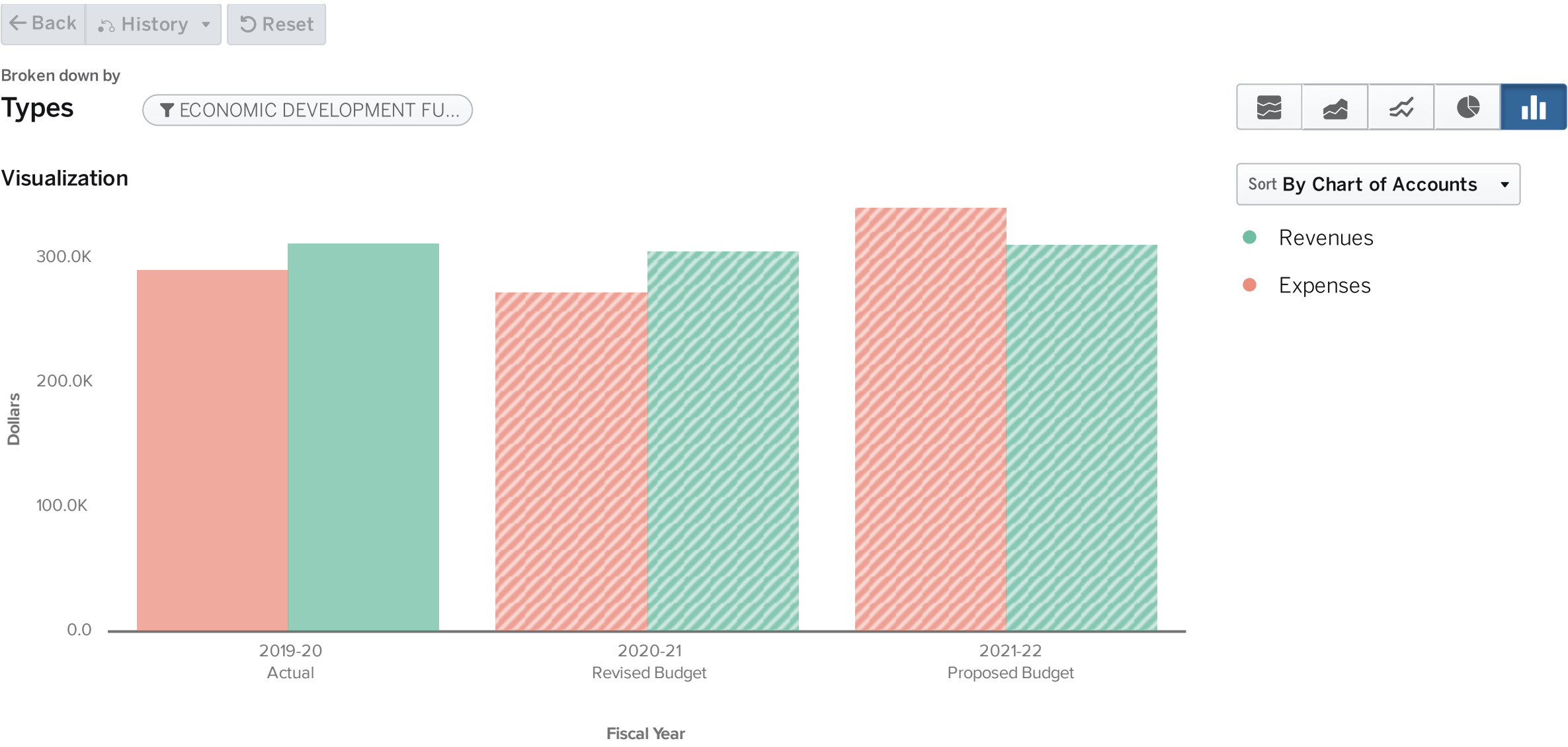
Fund Description

The Economic Development Fund provides for the City of Shawnee's economic development activities through a dedicated sales tax. This includes contracts for economic development and providing funding for Shawnee's Sister Cities Program.

Economic Development Fund Budgets

Economic Development
Transfers Out

REVENUES VERSUS EXPENDITURES



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 312,108	\$ 306,507	\$ 311,588
Taxes	311,776	306,229	311,277
Interest Income	331	278	311
▼ Expenses	290,996	272,753	340,000
Other Services & Charges	285,996	257,753	295,000
Transfers Out	5,000	15,000	45,000
Revenues Less Expenses	\$ 21,112	\$ 33,754	\$ -28,412

REVENUE BREAKDOWN

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↺ Reset

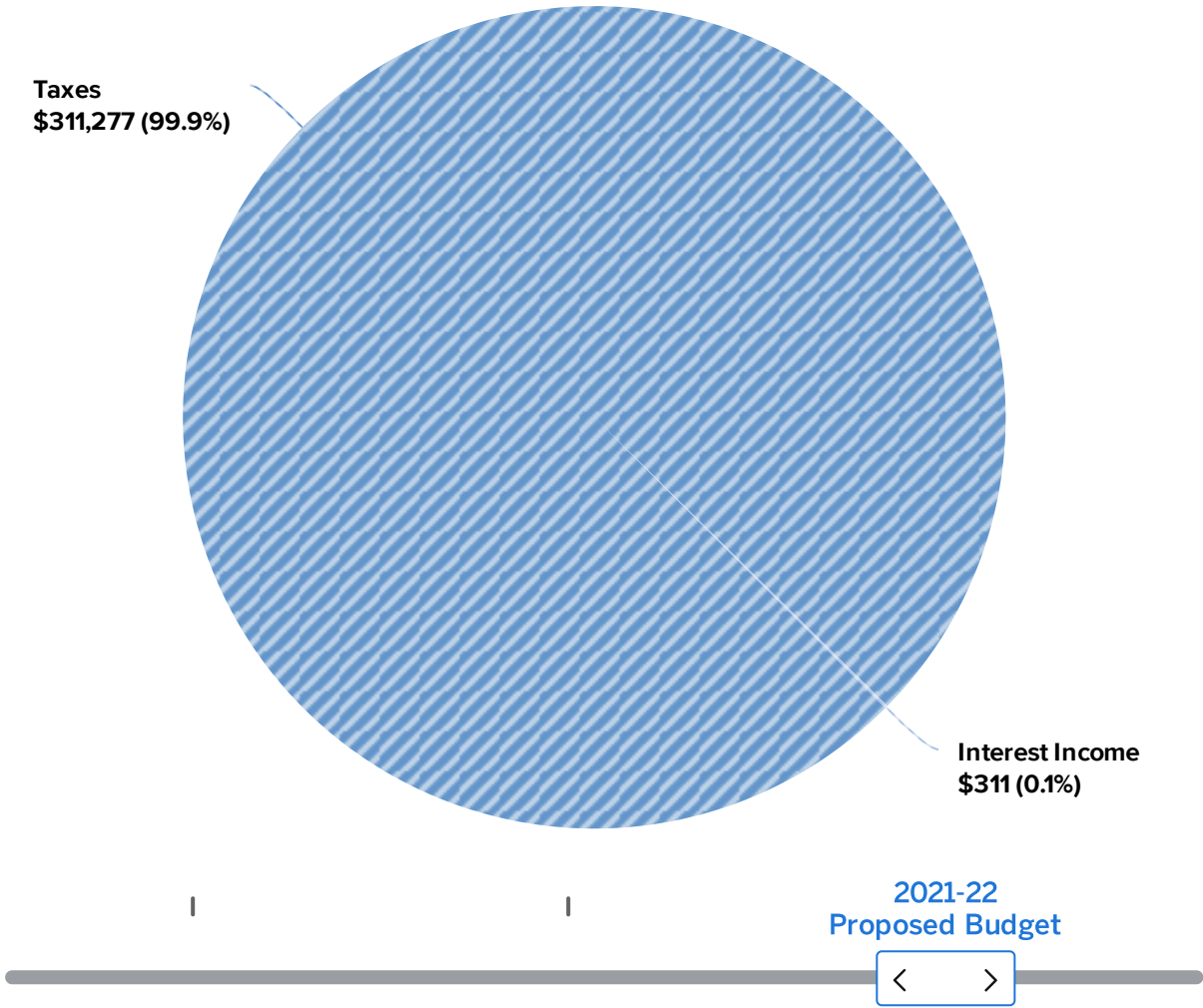
Broken down by

Revenues ▼ ECONOMIC DEVELOPMENT FU...

Sort **By Chart of Accounts** ▾

- Taxes
- Interest Income

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 311,776	\$ 306,229	\$ 311,277
Interest Income	331	278	311
Total	\$ 312,108	\$ 306,507	\$ 311,588

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

↶ History ▾

↺ Reset

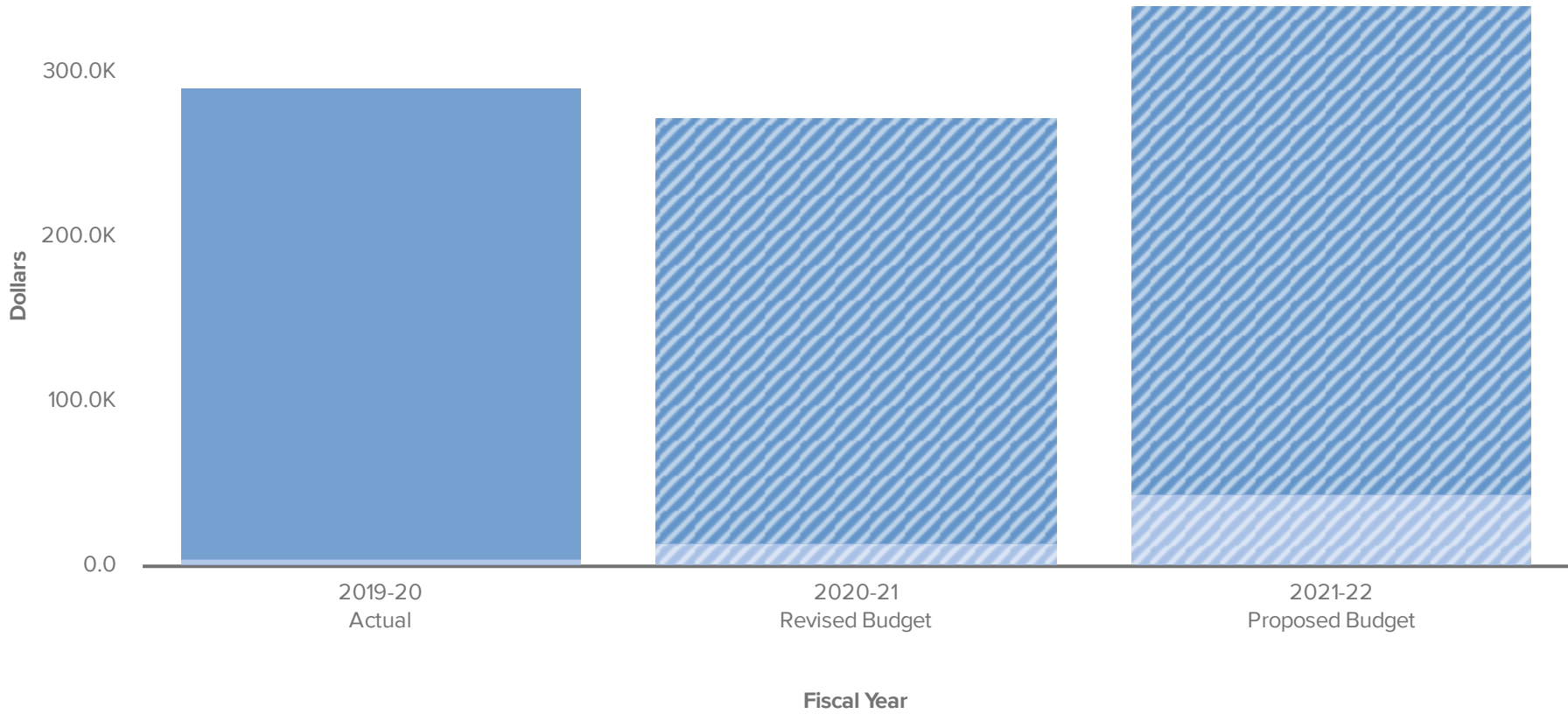
Broken down by

Departments

- ▼ ECONOMIC DEVELOPMENT FU...
- ▼ Expenses



Visualization



Sort Large to Small ▾

- ECONOMIC DEVELOPMENT
- TRANSFERS OUT

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ ECONOMIC DEVELOPMENT	\$ 285,996	\$ 257,753	\$ 295,000
ECONOMIC DEVELOPMENT	285,996	257,753	295,000
▼ TRANSFERS OUT	5,000	15,000	45,000
TRANSFERS OUT	5,000	15,000	45,000
Total	\$ 290,996	\$ 272,753	\$ 340,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

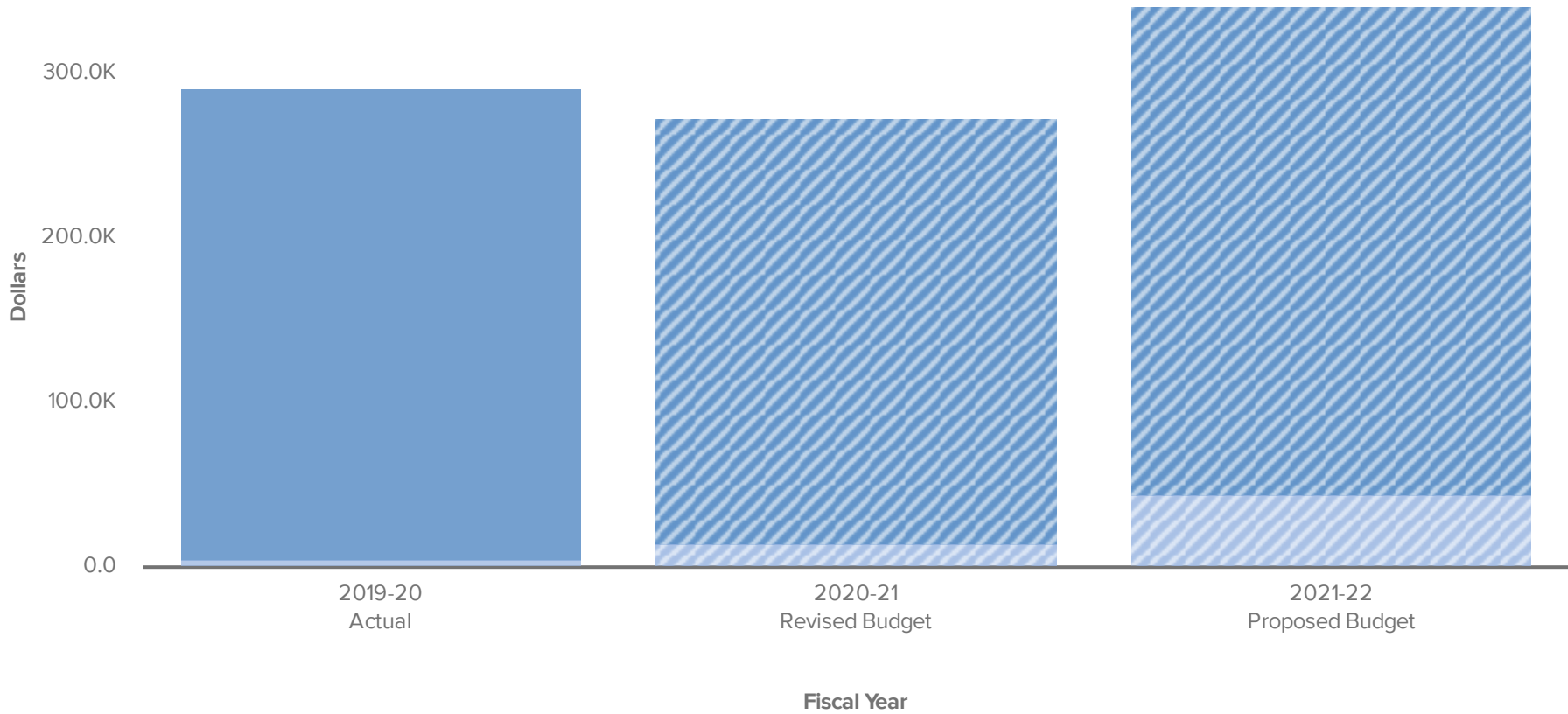
← Back History ▾ Reset

Broken down by

Expenses ▾ ECONOMIC DEVELOPMENT FU...



Visualization



Sort By Chart of Accounts ▾

- Other Services & Charges
- Transfers Out

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 285,996	\$ 257,753	\$ 295,000
Transfers Out	5,000	15,000	45,000
Total	\$ 290,996	\$ 272,753	\$ 340,000

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	29,000.00
Additions/Deductions	\$	(28,412.00)
Ending Budgetary Fund Balance	\$	588.00

SPAY AND NEUTER FUND

FY 2021-2022 Budget Overview

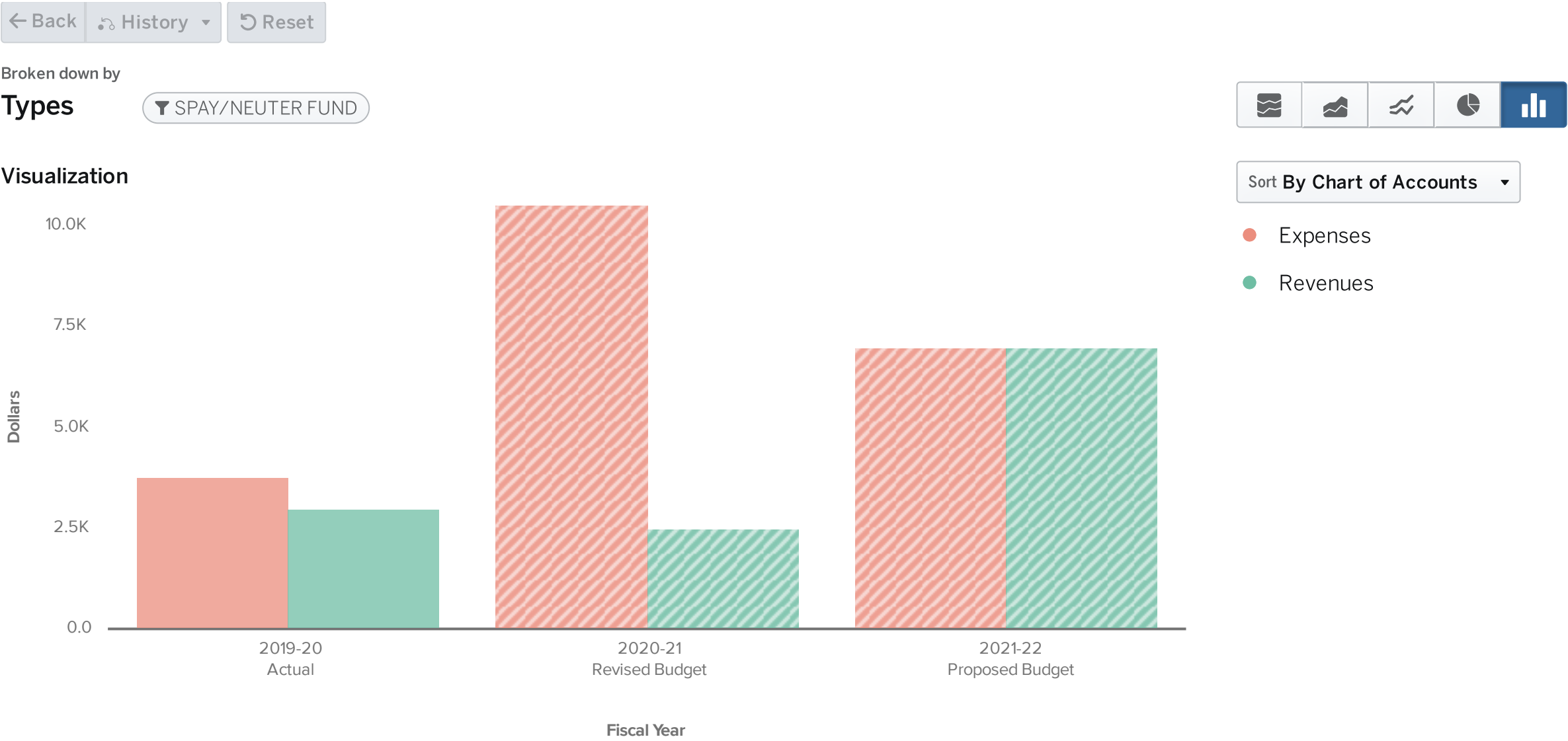
Fund Description

The Spay and Neuter Fund provides for the spaying and neutering of animals in the care of Animal Welfare.

Spay and Neuter Fund Budgets

Animal Welfare

REVENUES VERSUS EXPENDITURES



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 2,975	\$ 2,500	\$ 7,000
Other Revenue	2,975	2,500	7,000
▼ Expenses	3,767	10,500	7,000
Other Services & Charges	3,767	10,500	7,000
Revenues Less Expenses	\$ -792	\$ -8,000	\$ 0

REVENUE BREAKDOWN

← Back

History ▾

Reset

Broken down by

Revenues

▾ SPAY/NEUTER FUND

Sort By Chart of Accounts ▾

Other Revenue

Visualization

Other Revenue
\$7,000 (100.0%)



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Revenue	\$ 2,975	\$ 2,500	\$ 7,000
Total	\$ 2,975	\$ 2,500	\$ 7,000

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back | 🕒 History ▾ | ↺ Reset

Broken down by

Departments

🔼 SPAY/NEUTER FUND

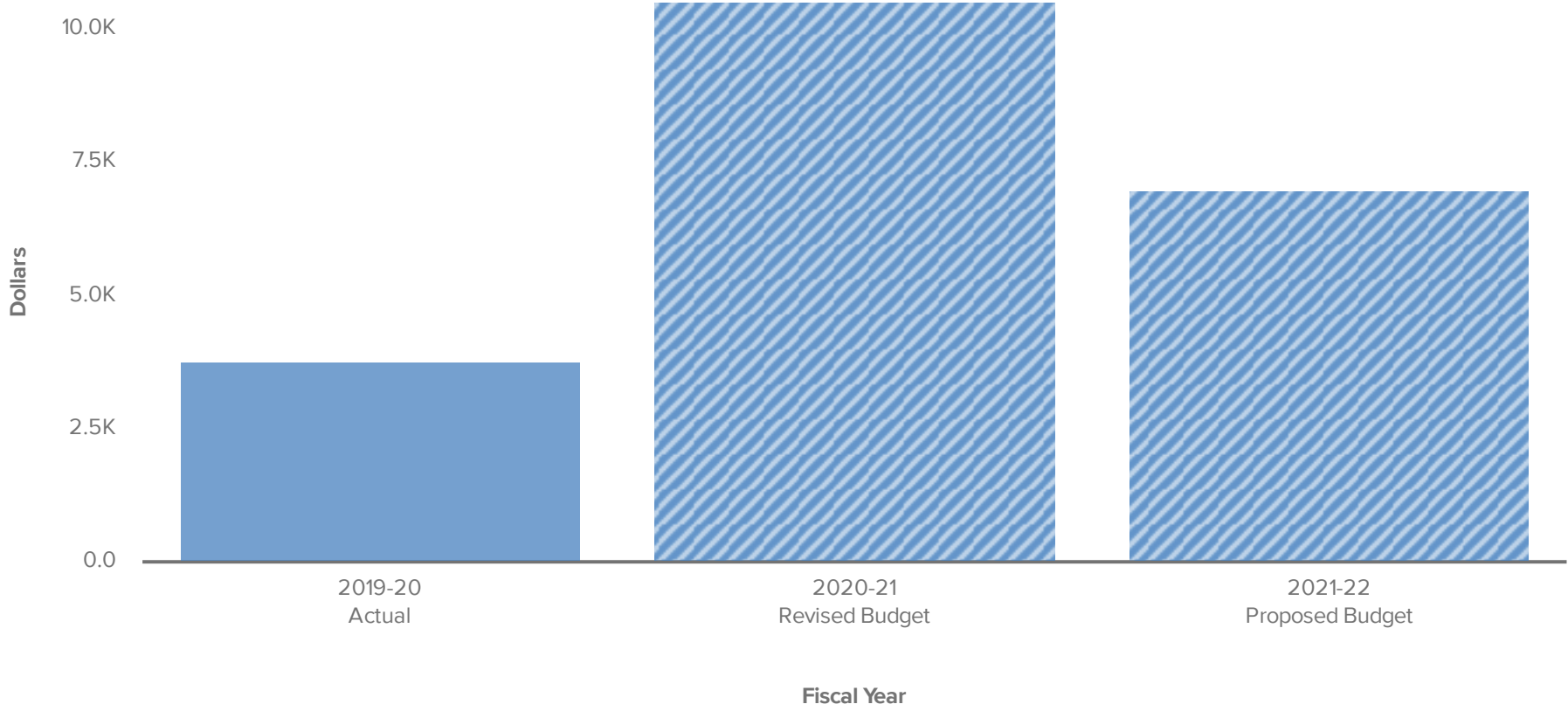
🔼 Expenses



Visualization

Sort By Chart of Accounts ▾

● POLICE DEPARTMENT



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ POLICE DEPARTMENT	\$ 3,767	\$ 10,500	\$ 7,000
ANIMAL WELFARE	3,767	10,500	7,000
Total	\$ 3,767	\$ 10,500	\$ 7,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

Broken down by

Expenses

▾ SPAY/NEUTER FUND

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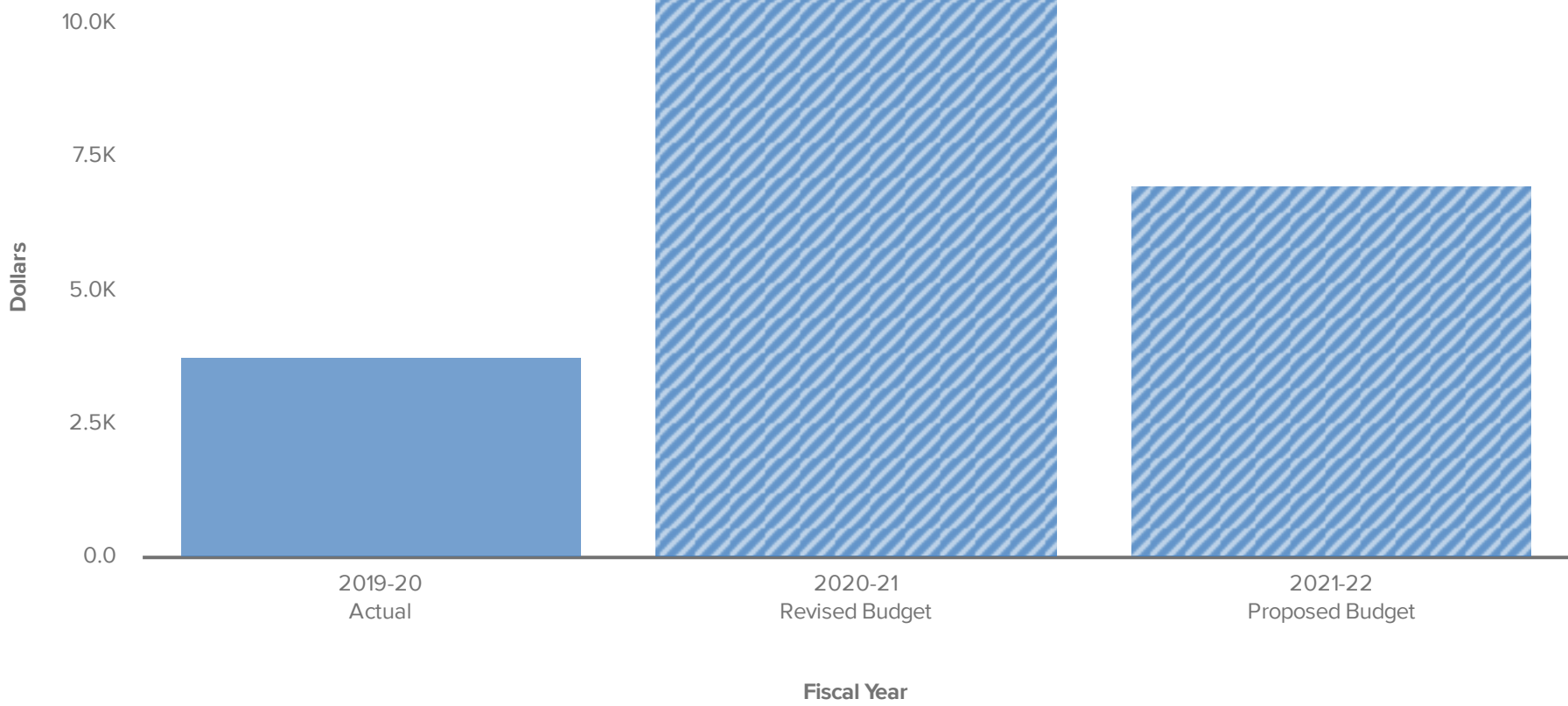
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Sort By Chart of Accounts ▾

● Other Services & Charges

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 3,767	\$ 10,500	\$ 7,000
Total	\$ 3,767	\$ 10,500	\$ 7,000

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	11,840.05
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	11,840.05

Hotel/Motel Surcharge Fund

FY 2021-2022 Budget Overview

Fund Description

The Hotel/Motel Fund accounts for the collection of the City’s hotel/motel surcharge, used to encourage, promote and foster tourism.

Hotel/Motel Surcharge Fund Budgets

Tourism
Transfers Out

REVENUES VERSUS EXPENDITURES

← Back History Reset

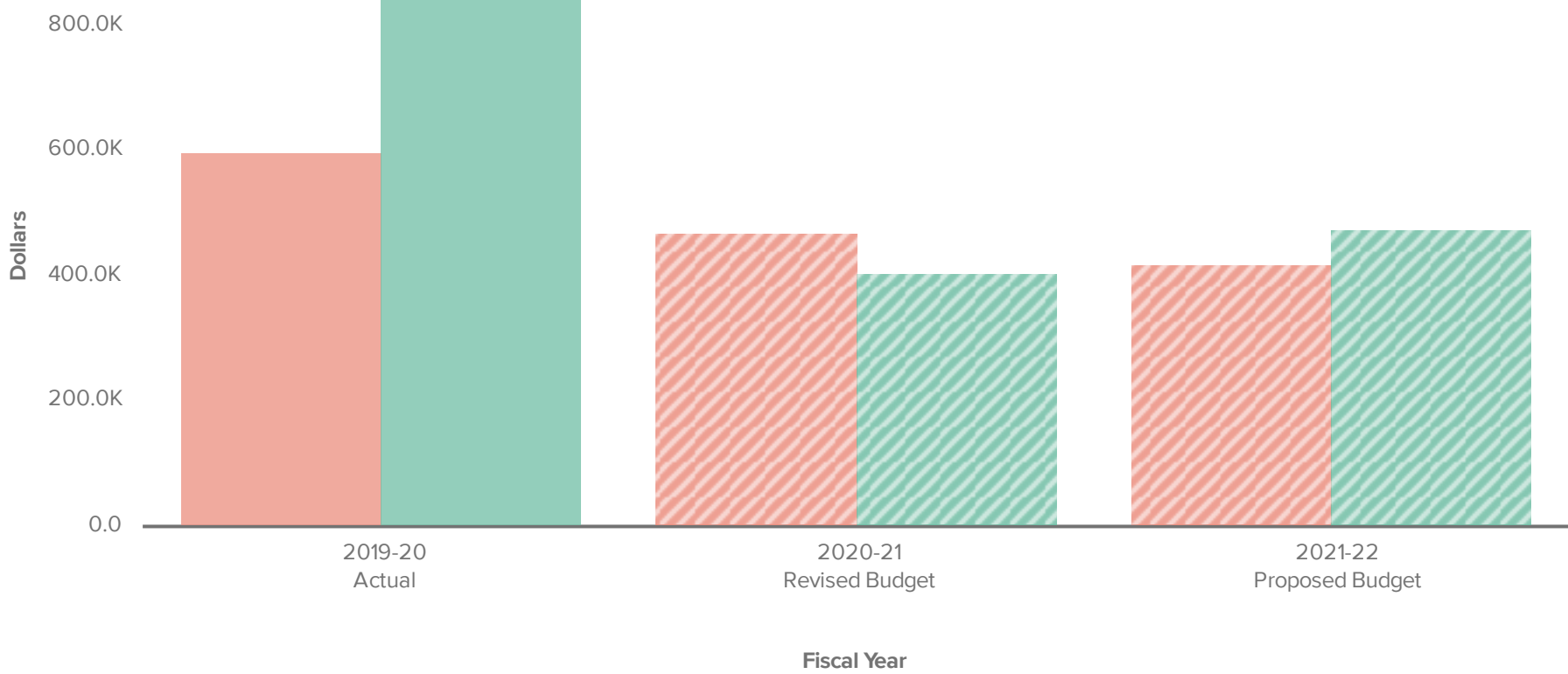
Broken down by

Types HOTEL/MOTEL SURCHARGE F...



Sort By Chart of Accounts

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ Revenues	\$ 894,808	\$ 405,050		\$ 475,000
Taxes	415,242	430,000		475,000
Interest Income	91	50		0
Other Revenue	479,475	-25,000		0
▼ Expenses	598,723	471,114		418,374
Personnel Services	79,394	108,456		163,531
Materials & Supplies	3,073	6,200		5,460
Other Services & Charges	512,021	312,158		235,883
Capital Outlay	0	40,000		8,750
Transfers Out	4,235	4,300		4,750
Revenues Less Expenses	\$ 296,085	\$ -66,064		\$ 56,626

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

Broken down by

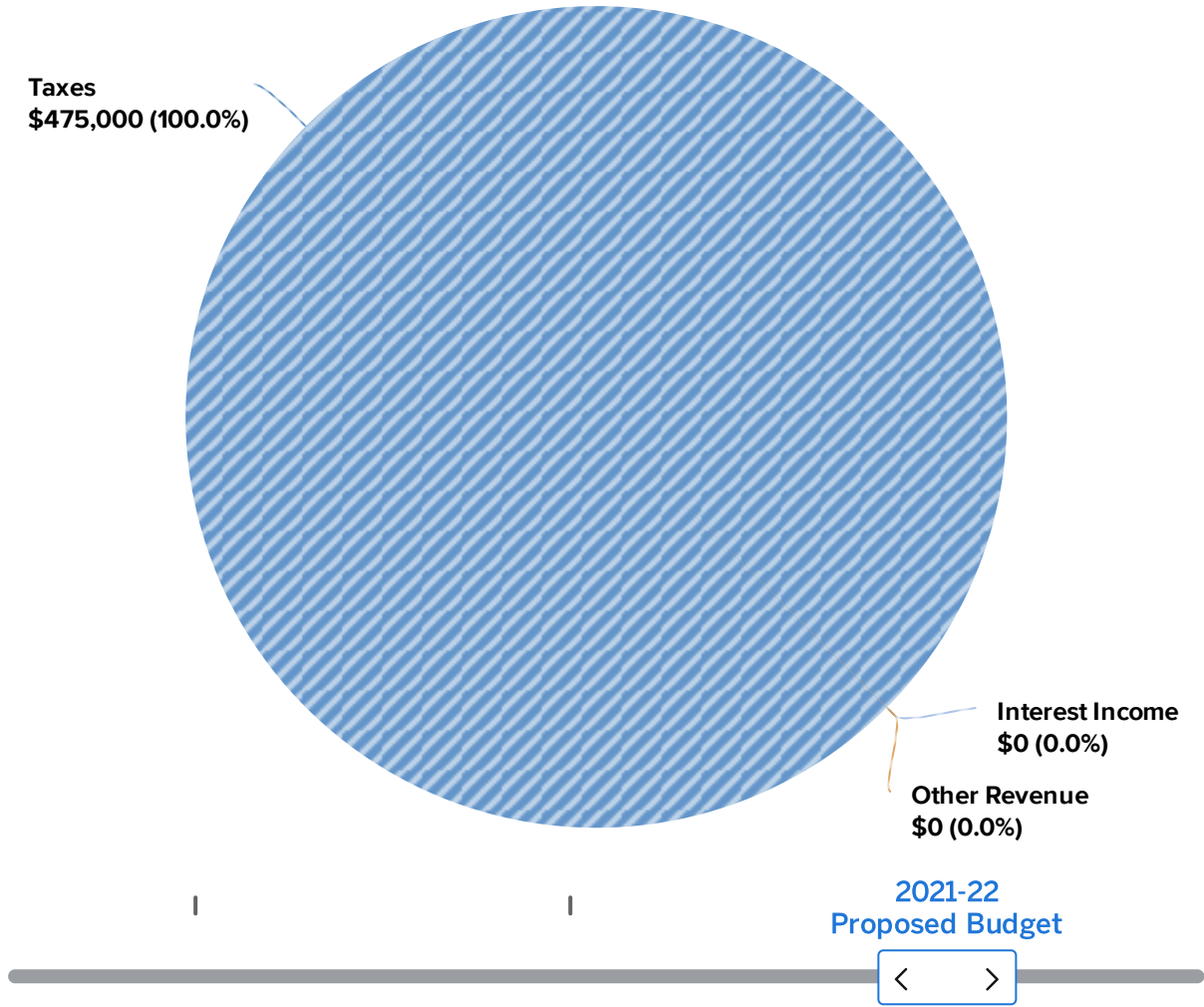
Revenues

▼ HOTEL/MOTEL SURCHARGE F...

Visualization

Sort By Chart of Accounts ▾

- Taxes
- Interest Income
- Other Revenue



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 415,242	\$ 430,000	\$ 475,000
Interest Income	91	50	0
Other Revenue	479,475	-25,000	0
Total	\$ 894,808	\$ 405,050	\$ 475,000

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

↶ History ▾

↺ Reset

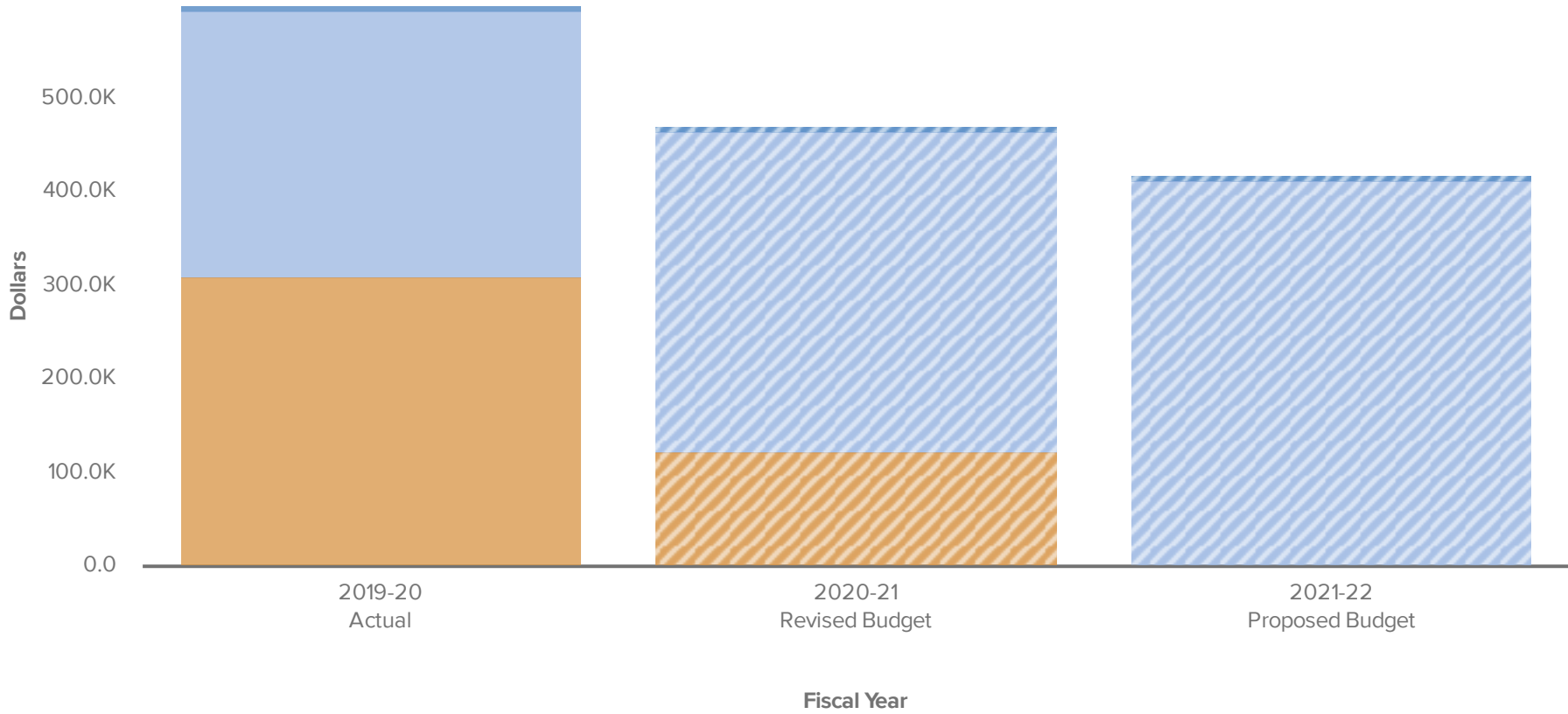
Broken down by

Departments

- ▼ HOTEL/MOTEL SURCHARGE F...
- ▼ Expenses



Visualization



Sort By Chart of Accounts ▾

- TRANSFERS OUT
- TOURISM
- COMMUNITY SERVICE CO...

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ TRANSFERS OUT	\$ 4,235	\$ 4,300	\$ 4,750
TRANSFERS OUT	4,235	4,300	4,750
▼ TOURISM	284,488	343,214	413,624
TOURISM	284,488	343,214	413,624
▼ COMMUNITY SERVICE CONTRACTS	310,000	123,600	0
COMMUNITY SERVICE CONTRACTS	310,000	123,600	0
Total	\$ 598,723	\$ 471,114	\$ 418,374

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History ▾ Reset

Broken down by

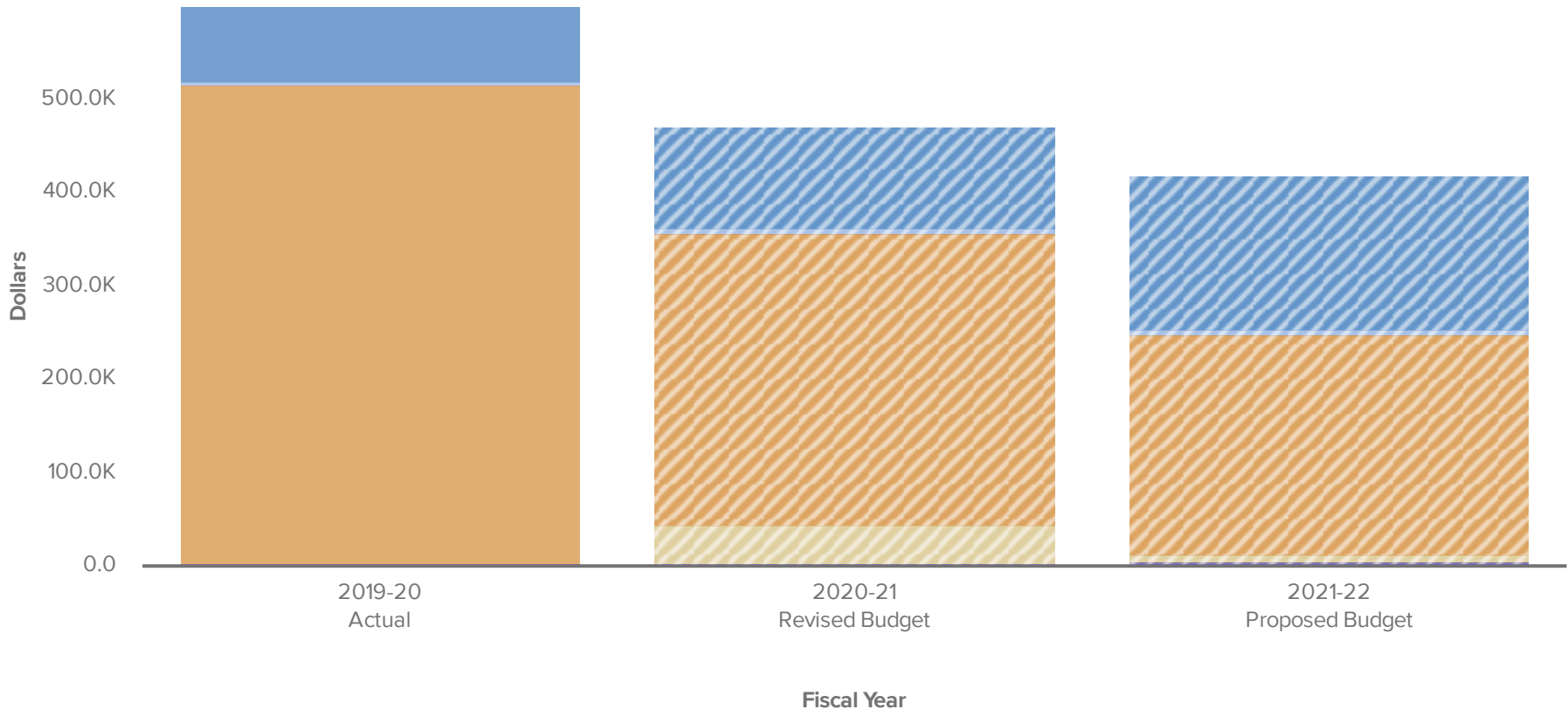
Expenses ▼ HOTEL/MOTEL SURCHARGE F...



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay
- Transfers Out

Visualization



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 79,394	\$ 108,456		\$ 163,531
Materials & Supplies	3,073	6,200		5,460
Other Services & Charges	512,021	312,158		235,883
Capital Outlay	0	40,000		8,750
Transfers Out	4,235	4,300		4,750
Total	\$ 598,723	\$ 471,114		\$ 418,374

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	402,814.10
Additions/Deductions	\$	56,626.00
Ending Budgetary Fund Balance	\$	459,440.10

Police Sales Tax Fund

FY 2021-2022 Budget Overview

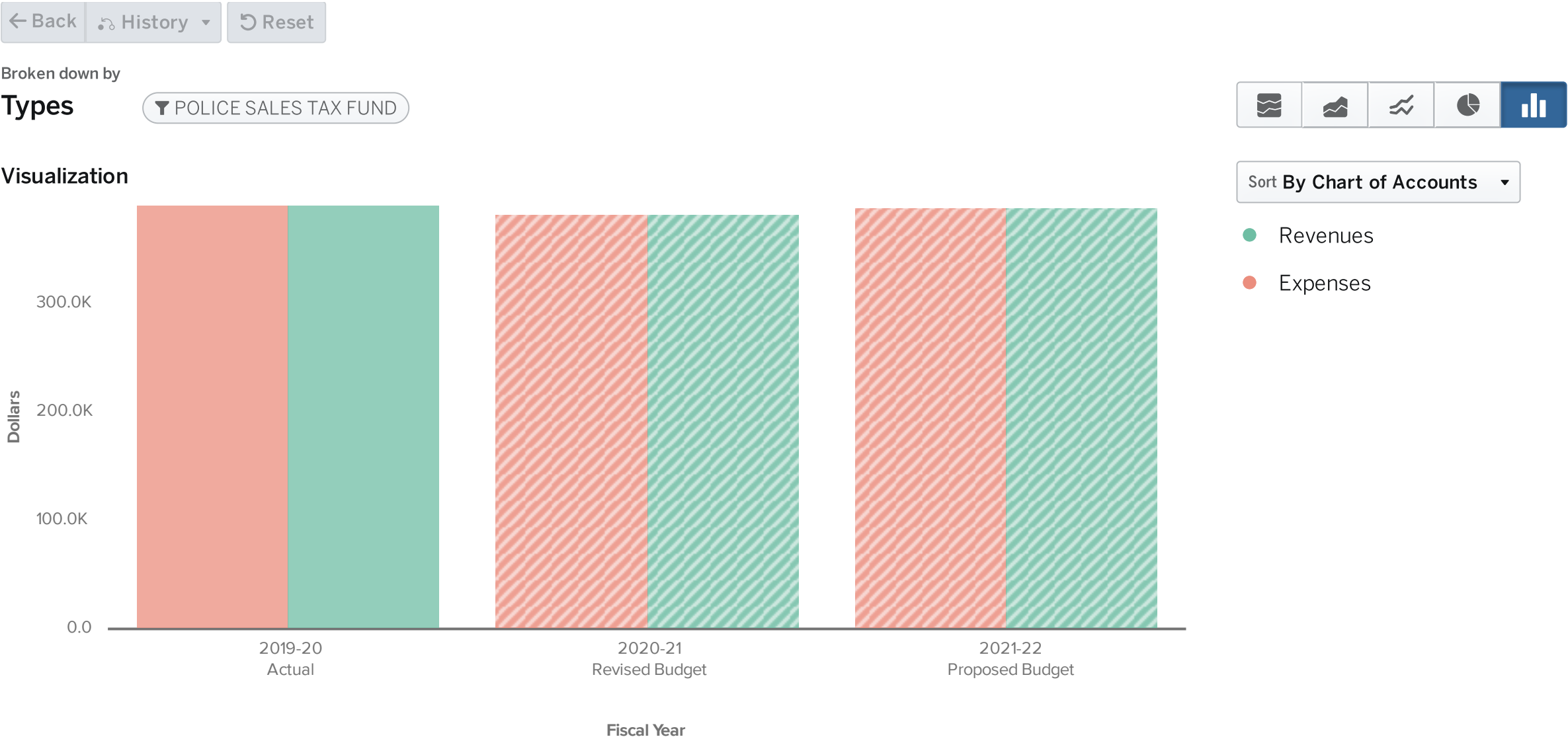
Fund Description

The Police Sales Tax Fund accounts for the 1/16 cent of a one-cent dedicated sales tax revenue for police officers.

Police Sales Tax Fund Budgets

Transfers Out

REVENUES VERSUS EXPENDITURES



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 390,133	\$ 383,133	\$ 389,485
Taxes	389,720	382,786	389,096
Interest Income	414	347	389
▼ Expenses	390,133	382,786	389,485
Transfers Out	390,133	382,786	389,485
Revenues Less Expenses	\$ 0	\$ 347	\$ 0

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

Broken down by

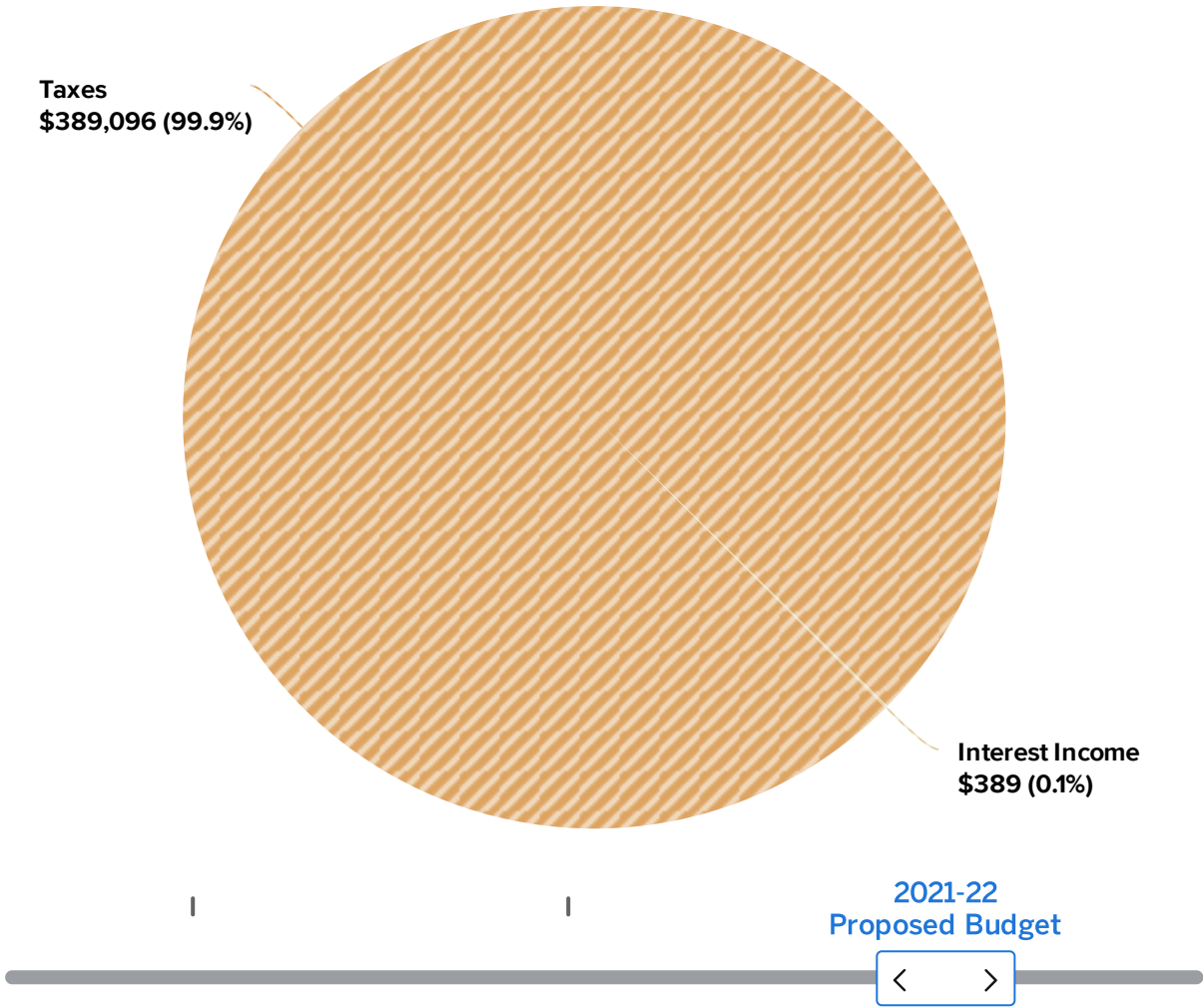
Revenues

POLICE SALES TAX FUND

Sort By Chart of Accounts ▾

- Taxes
- Interest Income

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 389,720	\$ 382,786	\$ 389,096
Interest Income	414	347	389
Total	\$ 390,133	\$ 383,133	\$ 389,485

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back | ↺ History | ↺ Reset

Broken down by

Expenses

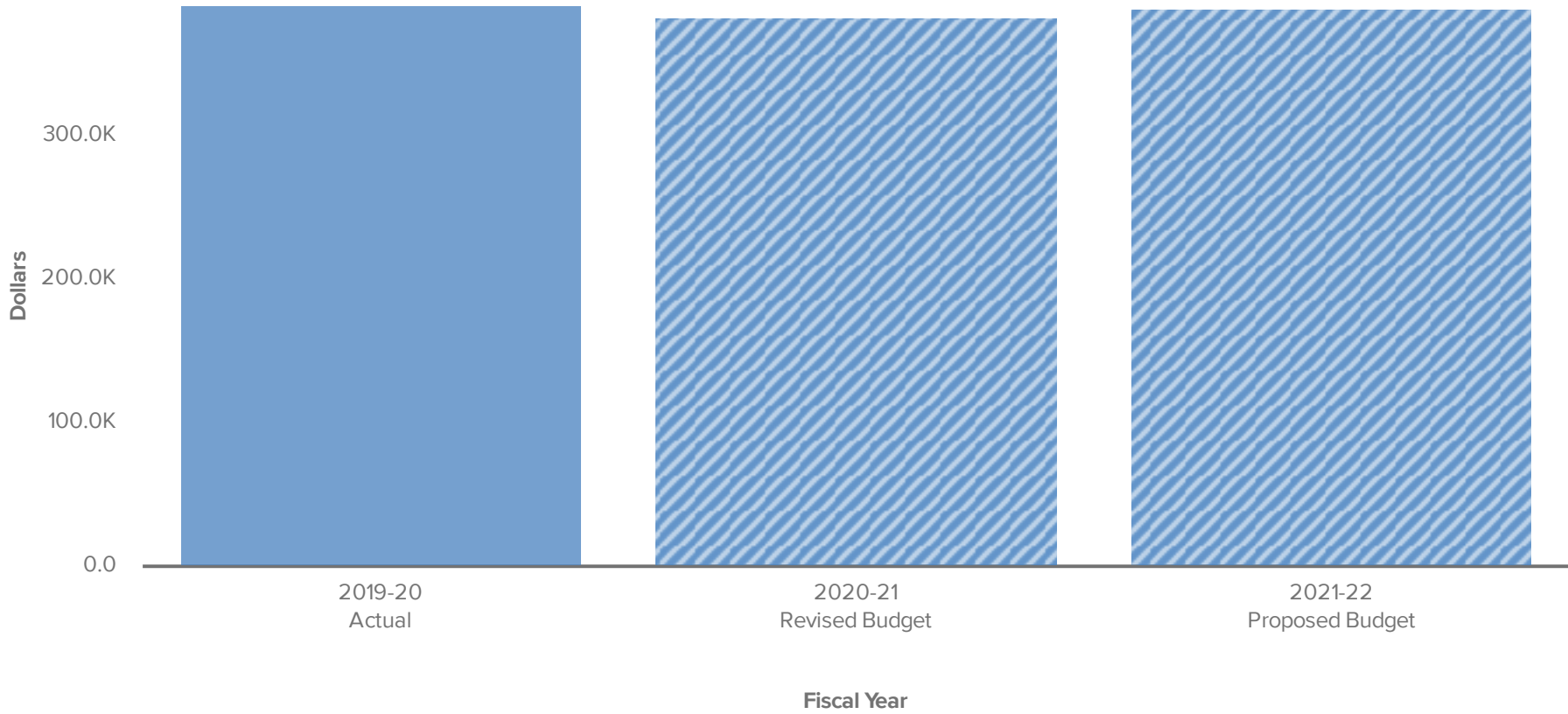
POLICE SALES TAX FUND



Visualization

Sort By Chart of Accounts

Transfers Out



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 390,133	\$ 382,786	\$ 389,485
Total	\$ 390,133	\$ 382,786	\$ 389,485

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

Expenses

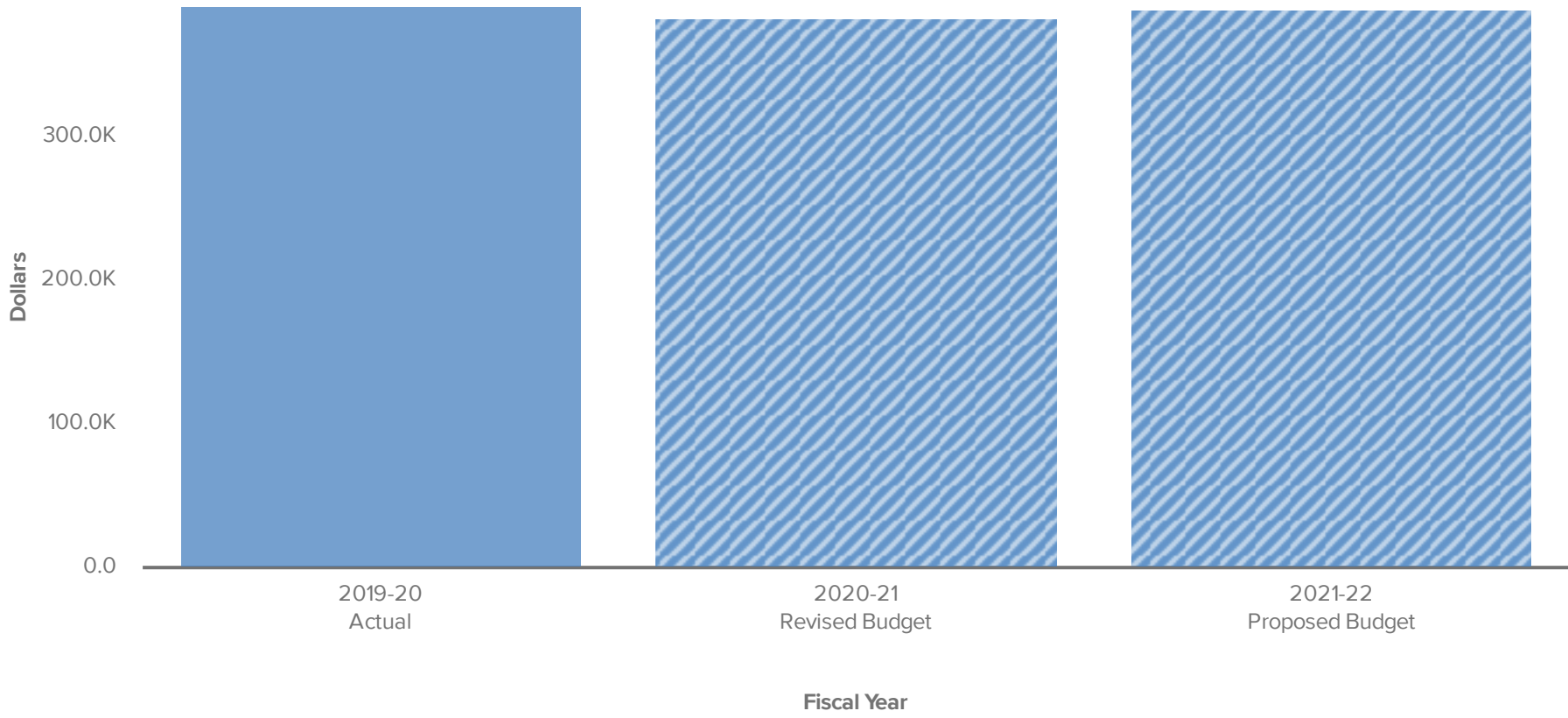
POLICE SALES TAX FUND



Sort By Chart of Accounts

Transfers Out

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 390,133	\$ 382,786	\$ 389,485
Total	\$ 390,133	\$ 382,786	\$ 389,485

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	-
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	-

Fire Sales Tax Fund

FY 2021-2022 Budget Overview

Fund Description

The Fire Sales Tax Fund accounts for the 1/16 cent of a one-cent dedicated sales tax revenue for firefighters.

General Fund Budgets

Transfers Out

REVENUES VERSUS EXPENDITURES

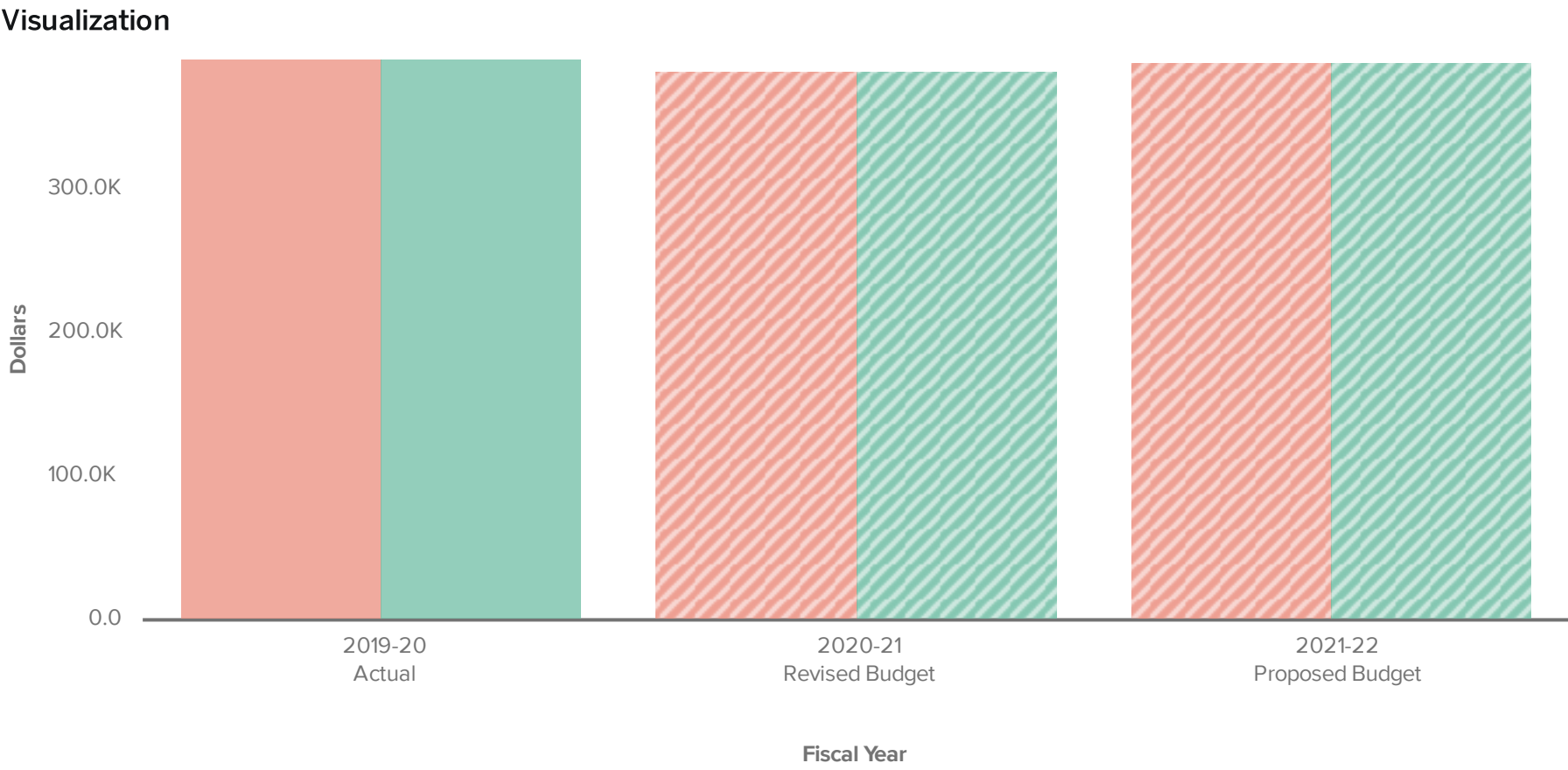
← Back History ▾ Reset

Broken down by
Types FIRE SALES TAX FUND



Sort By Chart of Accounts ▾

- Revenues
- Expenses



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 390,133	\$ 383,133	\$ 389,485
Taxes	389,720	382,786	389,096
Interest Income	414	347	389
▼ Expenses	390,133	382,786	389,485
Transfers Out	390,133	382,786	389,485
Revenues Less Expenses	\$ 0	\$ 347	\$ 0

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

Broken down by

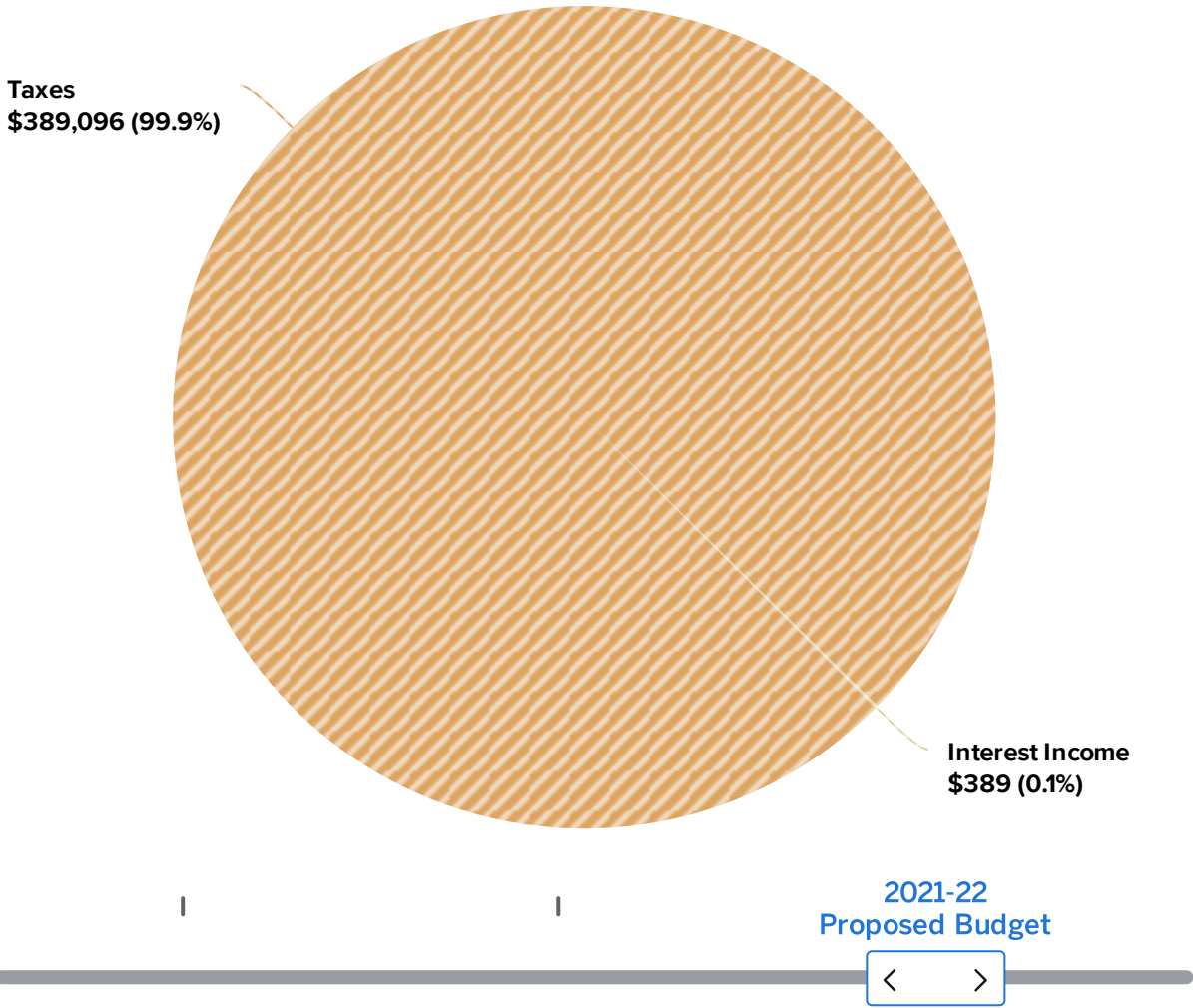
Revenues

▾ FIRE SALES TAX FUND

Visualization

Sort By Chart of Accounts ▾

- Taxes
- Interest Income



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 389,720	\$ 382,786	\$ 389,096
Interest Income	414	347	389
Total	\$ 390,133	\$ 383,133	\$ 389,485

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back History ▾ Reset

Broken down by

Departments

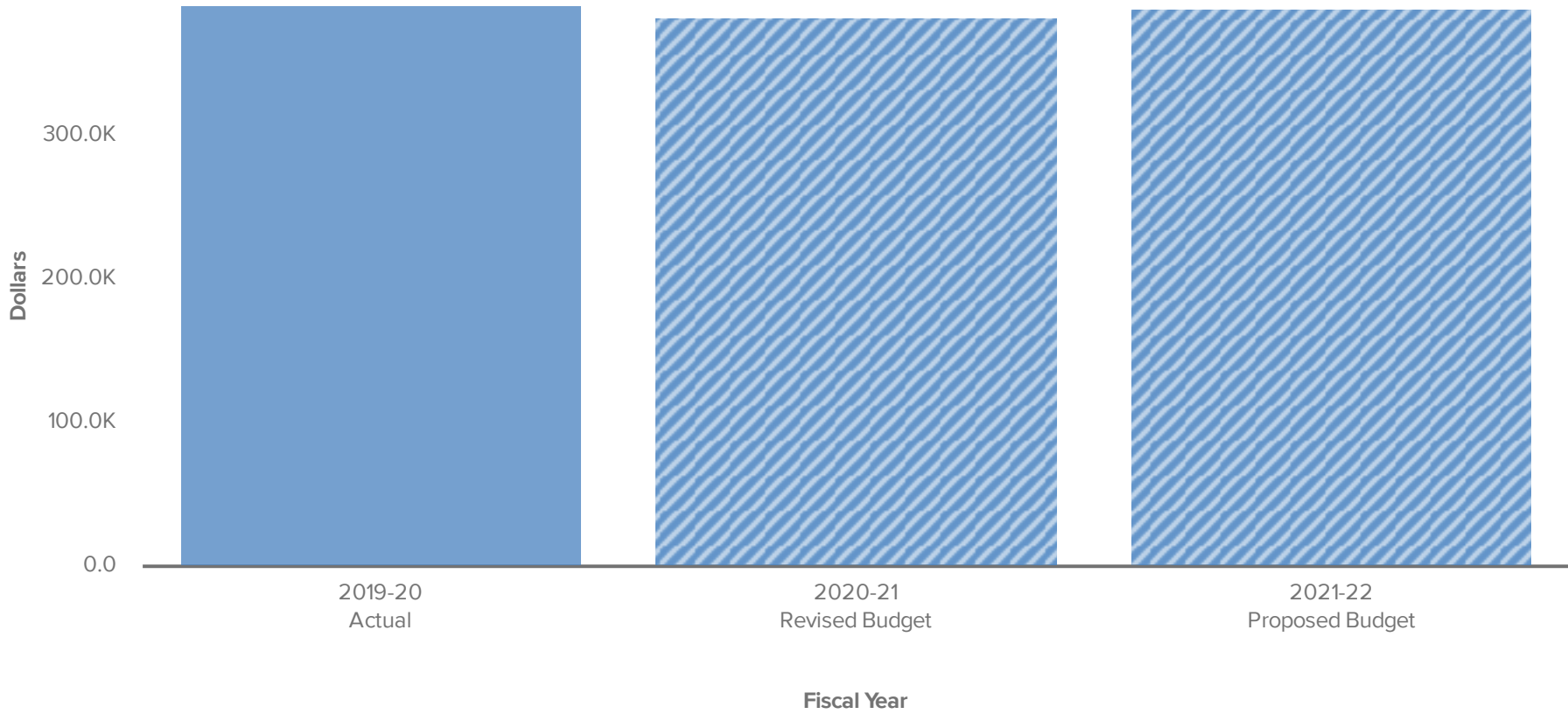
▼ FIRE SALES TAX FUND

▼ Expenses

Sort By Chart of Accounts ▾

● TRANSFERS OUT

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ TRANSFERS OUT	\$ 390,133	\$ 382,786		\$ 389,485
TRANSFERS OUT	390,133	382,786		389,485
Total	\$ 390,133	\$ 382,786		\$ 389,485

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

Expenses

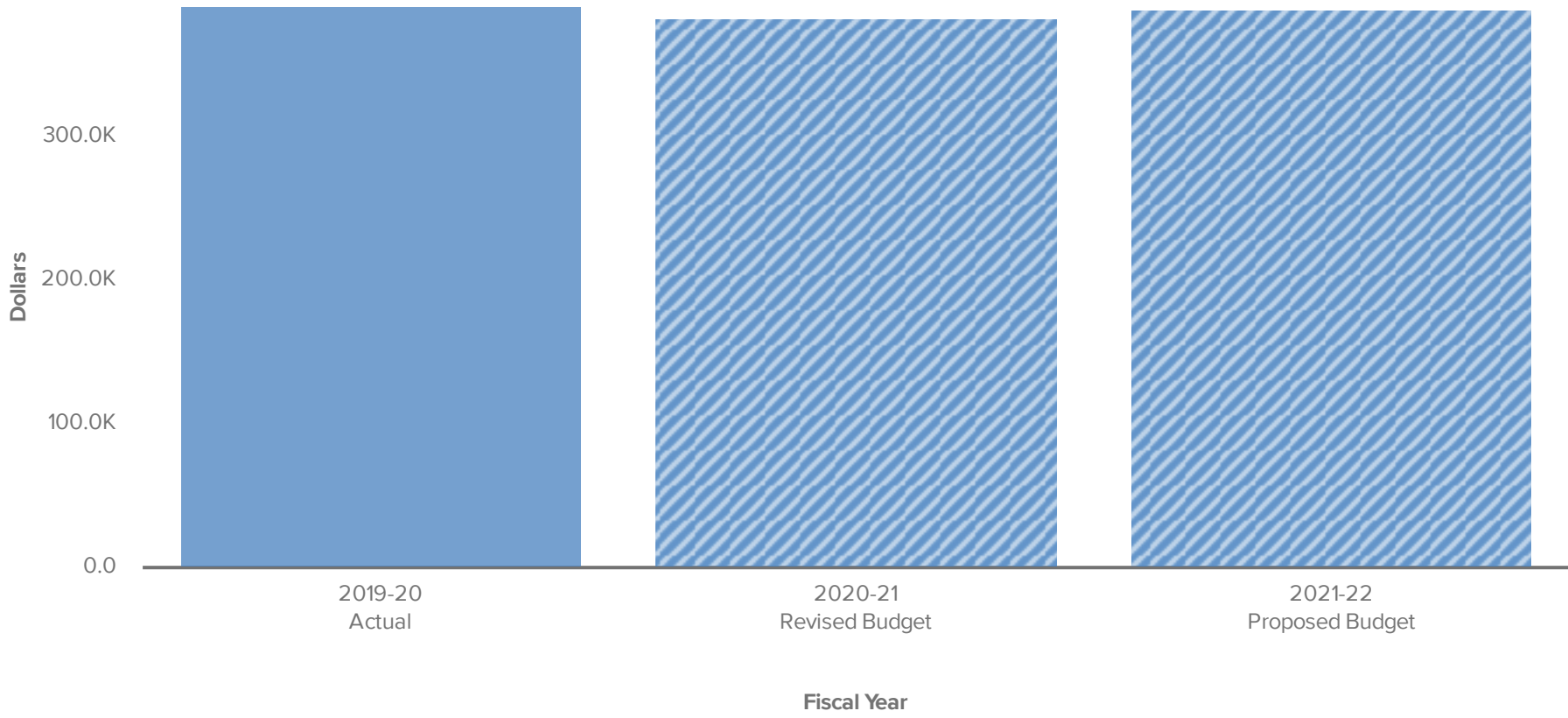
FIRE SALES TAX FUND



Sort By Chart of Accounts

Transfers Out

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 390,133	\$ 382,786	\$ 389,485
Total	\$ 390,133	\$ 382,786	\$ 389,485

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	-
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	-

Tax Increment Finance Fund

FY 2021-2022 Budget Overview

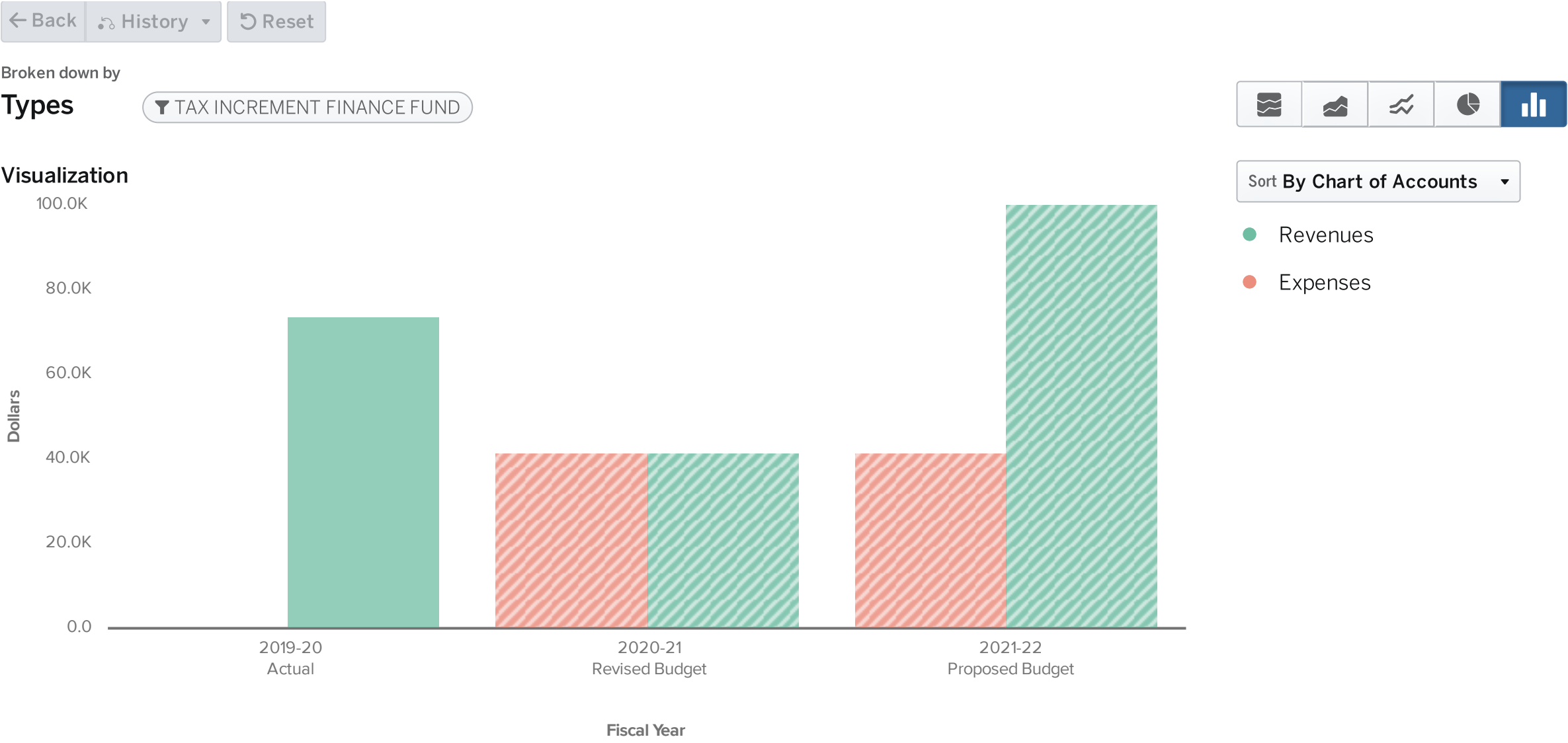
Fund Description

The Tax Increment Financing Fund receives property tax collected in the downtown Tax Increment Financing District to be used for the revitalization of downtown Shawnee.

Tax Increment Finance Fund Budgets

Planning and Code Enforcement

REVENUES VERSUS EXPENDITURES



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 73,678	\$ 41,600	\$ 100,000
Taxes	73,678	41,600	100,000
▼ Expenses	0	41,600	41,600
Capital Outlay	0	41,600	41,600
Revenues Less Expenses	\$ 73,678	\$ 0	\$ 58,400

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

Broken down by

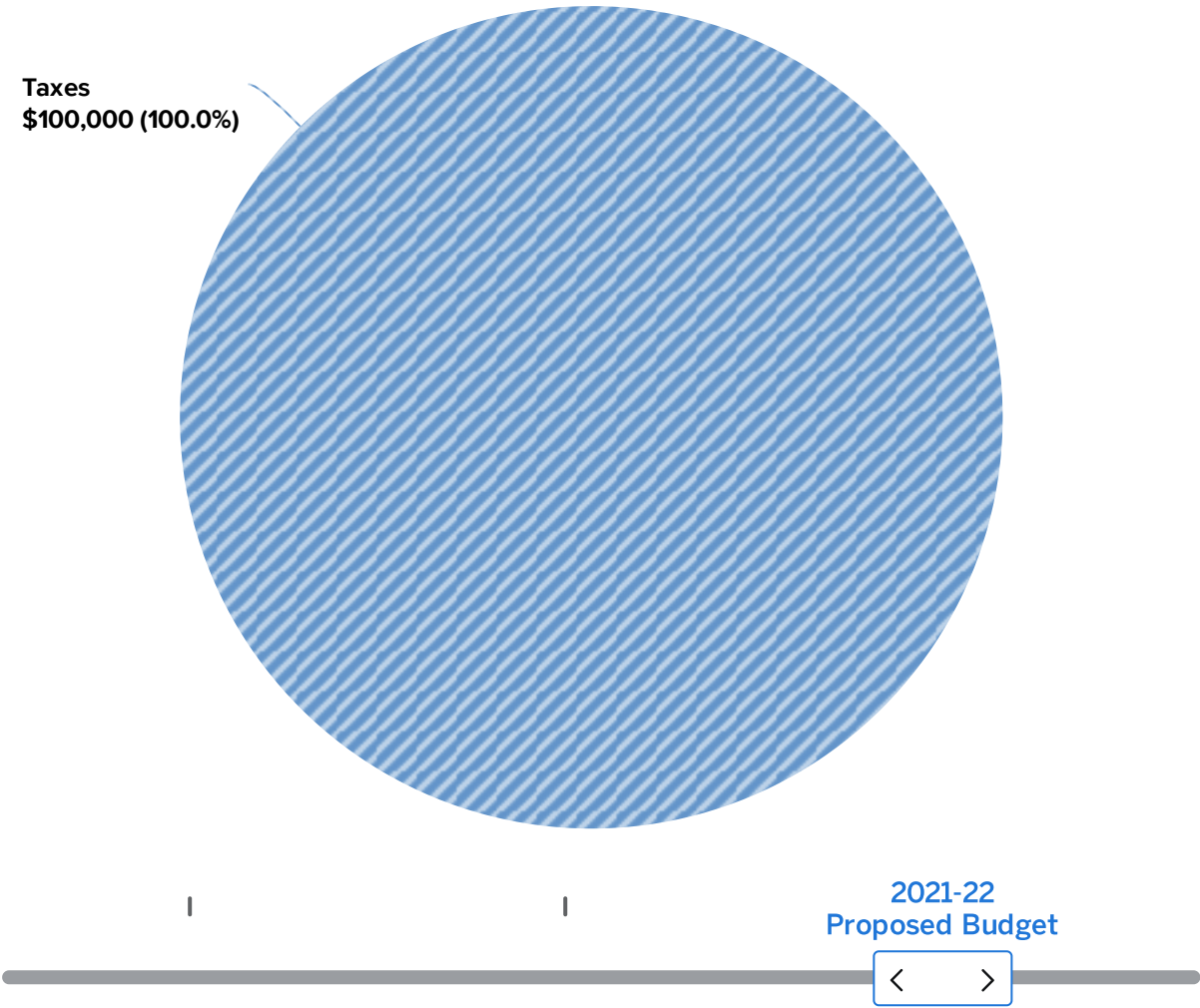
Revenues

TAX INCREMENT FINANCE FUND

Visualization

Sort By Chart of Accounts ▾

Taxes



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 73,678	\$ 41,600	\$ 100,000
Total	\$ 73,678	\$ 41,600	\$ 100,000

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

↶ History ▾

↺ Reset

Broken down by

Departments

⌵ TAX INCREMENT FINANCE FUND

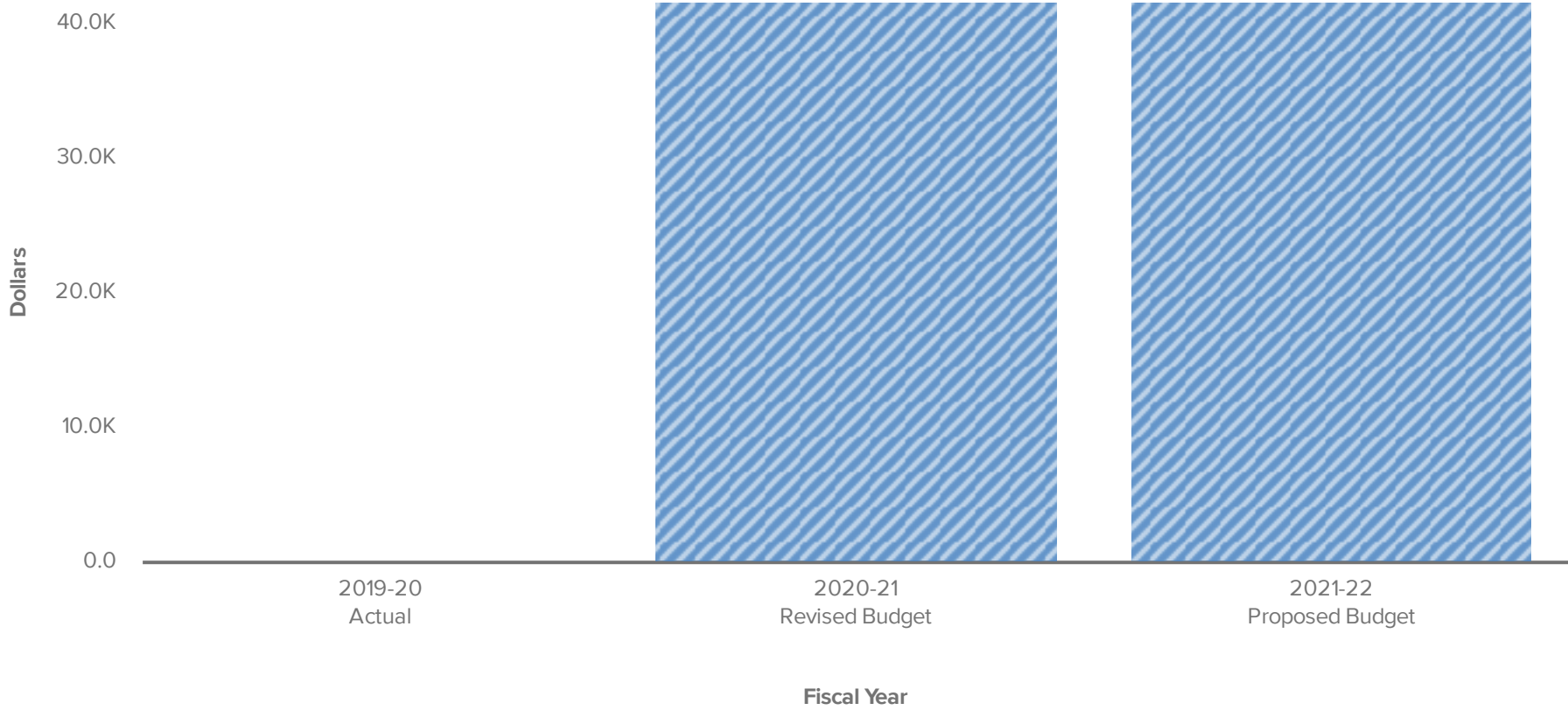
⌵ Expenses



Sort By Chart of Accounts ▾

- PLANNING AND CODE ENF...

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ PLANNING AND CODE ENFORCEMENT	\$ 0	\$ 41,600	\$ 41,600
PLANNING AND CODE ENFORCEMENT	0	0	41,600
PLANNING	0	41,600	0
Total	\$ 0	\$ 41,600	\$ 41,600

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

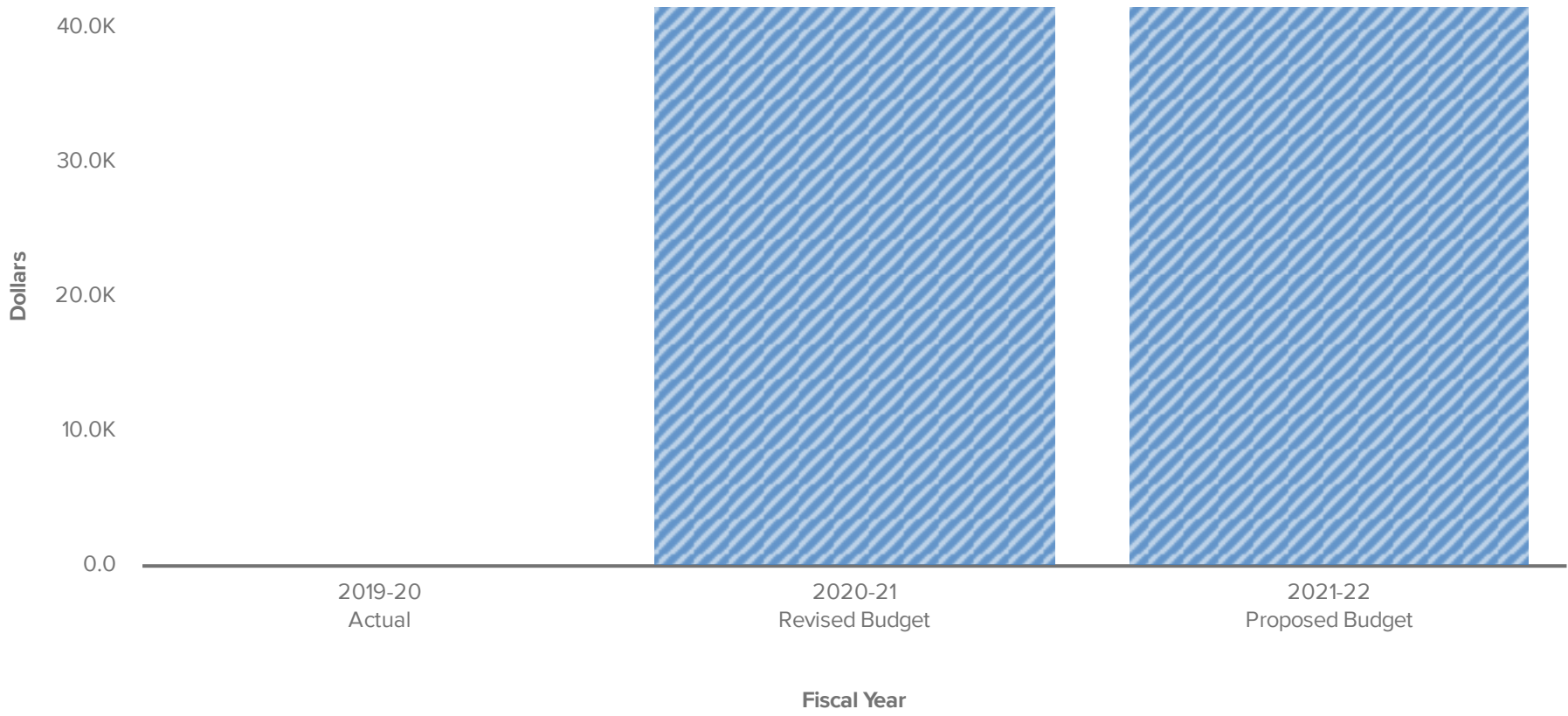
Expenses TAX INCREMENT FINANCE FUND



Sort By Chart of Accounts

Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 41,600	\$ 41,600
Total	\$ 0	\$ 41,600	\$ 41,600

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	584,208.22
Additions/Deductions	\$	58,400.00
Ending Budgetary Fund Balance	\$	642,608.22

Capital Improvement Fund

FY 2021-2022 Budget Overview



Fund Description

The Capital Improvement Fund accounts for the purchase of capital equipment and construction of facilities, economic development, or debt service. The funds major funding source is sales tax.

Capital Improvement Fund Budgets

[Finance](#)
[Information Technology](#)
[City Clerk](#)
[Planning and Code Enforcement](#)
[Police Patrol](#)
[Animal Welfare](#)
[Fire Administration](#)
[Fire Suppression](#)
[Utility Administration](#)
[Traffic Control](#)
[Parks](#)
[Pool](#)
[Cemetery](#)
[Municipal Auditorium](#)
[Expo Operations](#)
[Equipment Services](#)
[Building Maintenance](#)
[Debt Service](#)
[Transfers Out](#)

BUDGETARY FUND HIGHLIGHTS

- Assumes a 2% increase from the current FY-2021 sales tax budget.
- Prioritizes maintaining or replacing existing equipment:
 - Provides for the purchase of three police vehicles.
 - Funds a lease program so several pieces of larger old equipment can be replaced much more quickly.
 - Dedicates \$100,000 for Expo repairs.
 - Replaces our fleet of mowers for the Parks department to allow them to efficiently maintain our city parks and facilities.
 - Repair the ballpark lights at Lilac and Milstead Parks so Little League teams can play safely.

REVENUES VERSUS EXPENDITURES

← Back

🕒 History ▾

↺ Reset

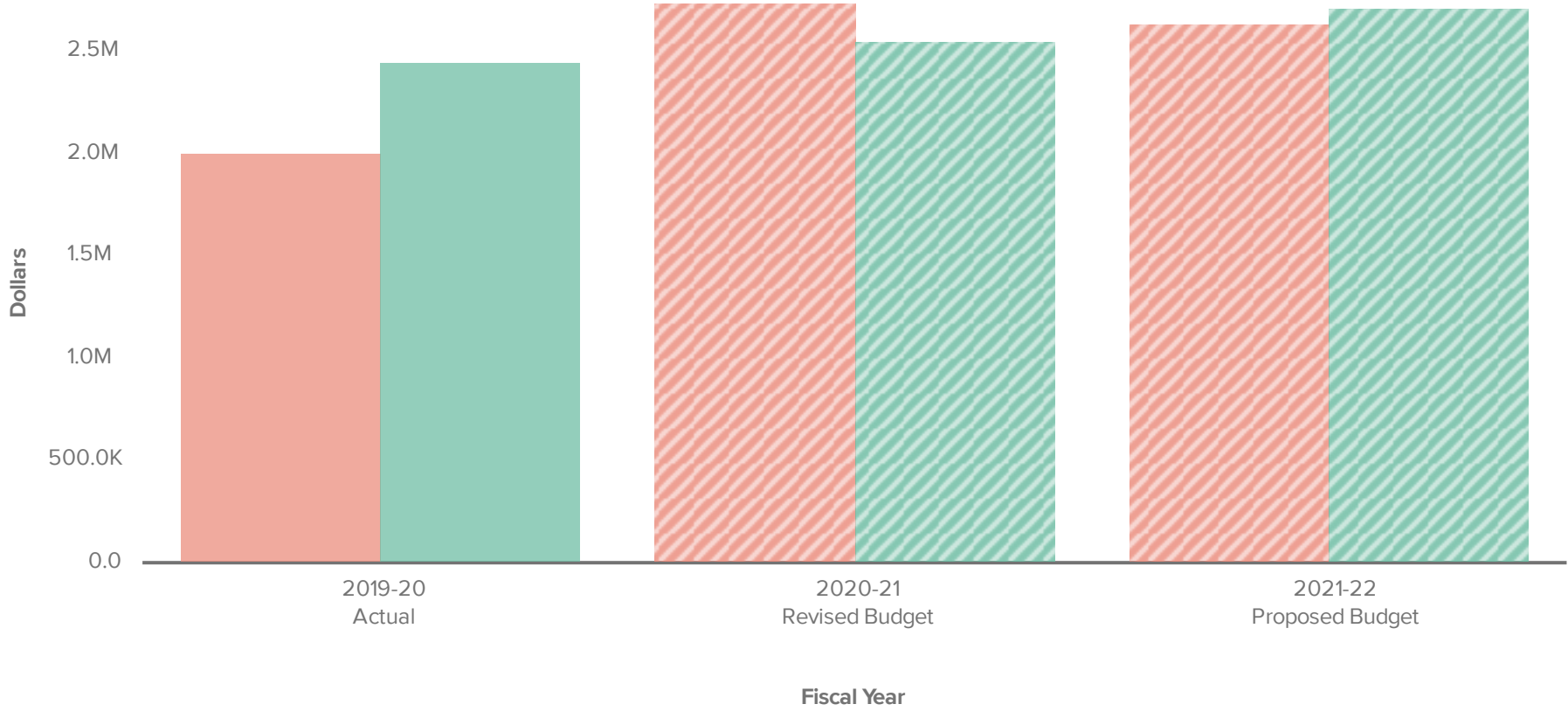
Broken down by

Types

▾ CAPITAL IMPROVEMENT FUND



Visualization



Sort By Chart of Accounts ▾

- Revenues
- Expenses

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▾ Revenues	\$ 2,453,478	\$ 2,548,122		\$ 2,710,685
Taxes	2,416,262	2,373,274		2,412,397
Intergovernmental Rev	10,000	0		0
Interest Income	9,767	3,153		3,412
Other Revenue	17,448	171,695		294,875
▾ Expenses	2,010,048	2,731,644		2,640,862
Other Services & Charges	0	2,000		2,000
Capital Outlay	491,973	758,100		905,375
Debt Service	1,348,339	1,110,544		790,787
Transfers Out	169,736	861,000		942,700
Revenues Less Expenses	\$ 443,430	\$ -183,522		\$ 69,823

REVENUE BREAKDOWN

← Back

🕒 History ▾

↺ Reset

Broken down by

Revenues ▾ CAPITAL IMPROVEMENT FUND

📊

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Visualization

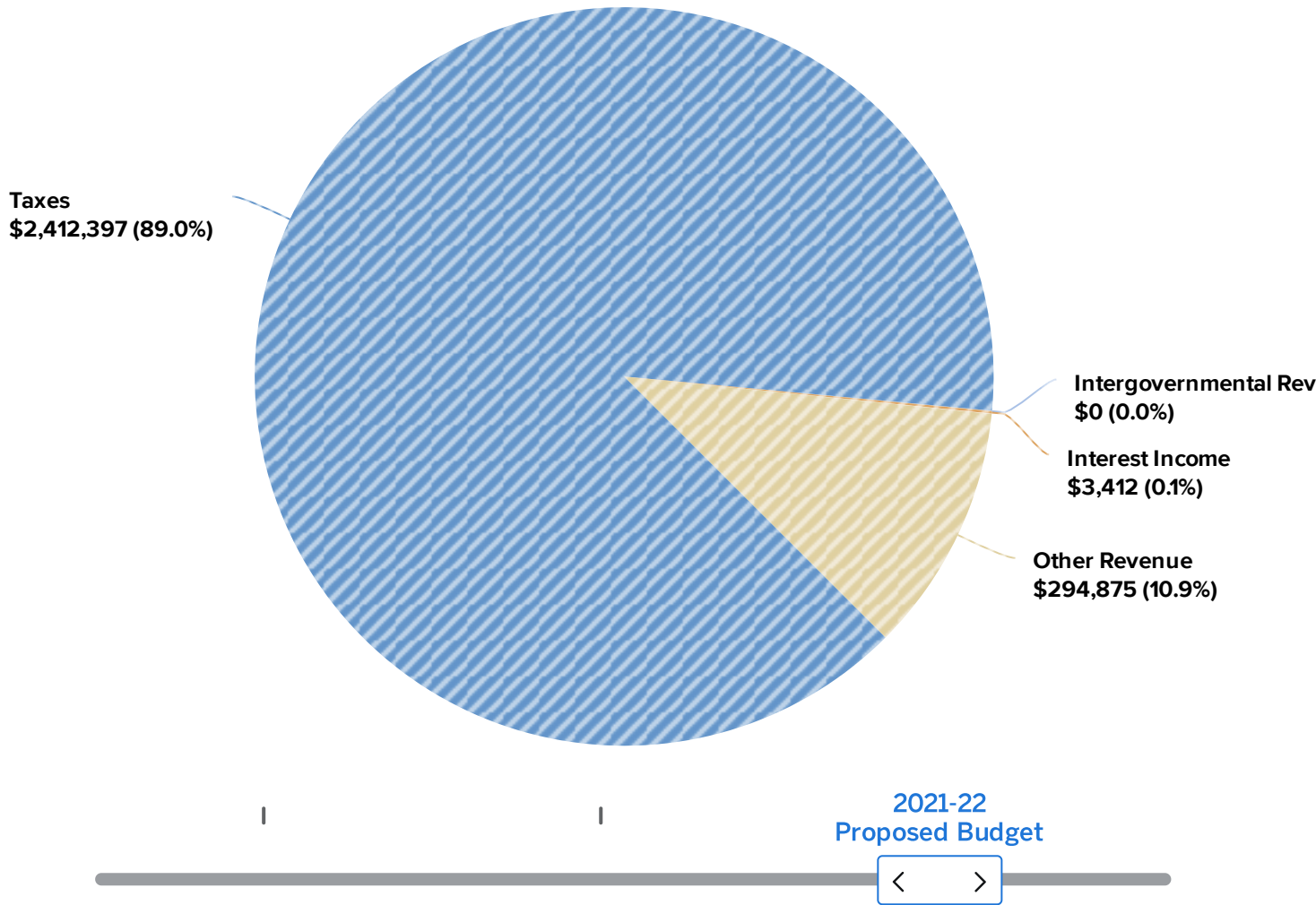
Sort **By Chart of Accounts** ▾

- Taxes

● Intergovernmental Rev

● Interest Income

● Other Revenue



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 2,416,262	\$ 2,373,274	\$ 2,412,397
Intergovernmental Rev	10,000	0	0
Interest Income	9,767	3,153	3,412
Other Revenue	17,448	171,695	294,875
Total	\$ 2,453,478	\$ 2,548,122	\$ 2,710,685

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back | 📜 History | ↺ Reset

Broken down by

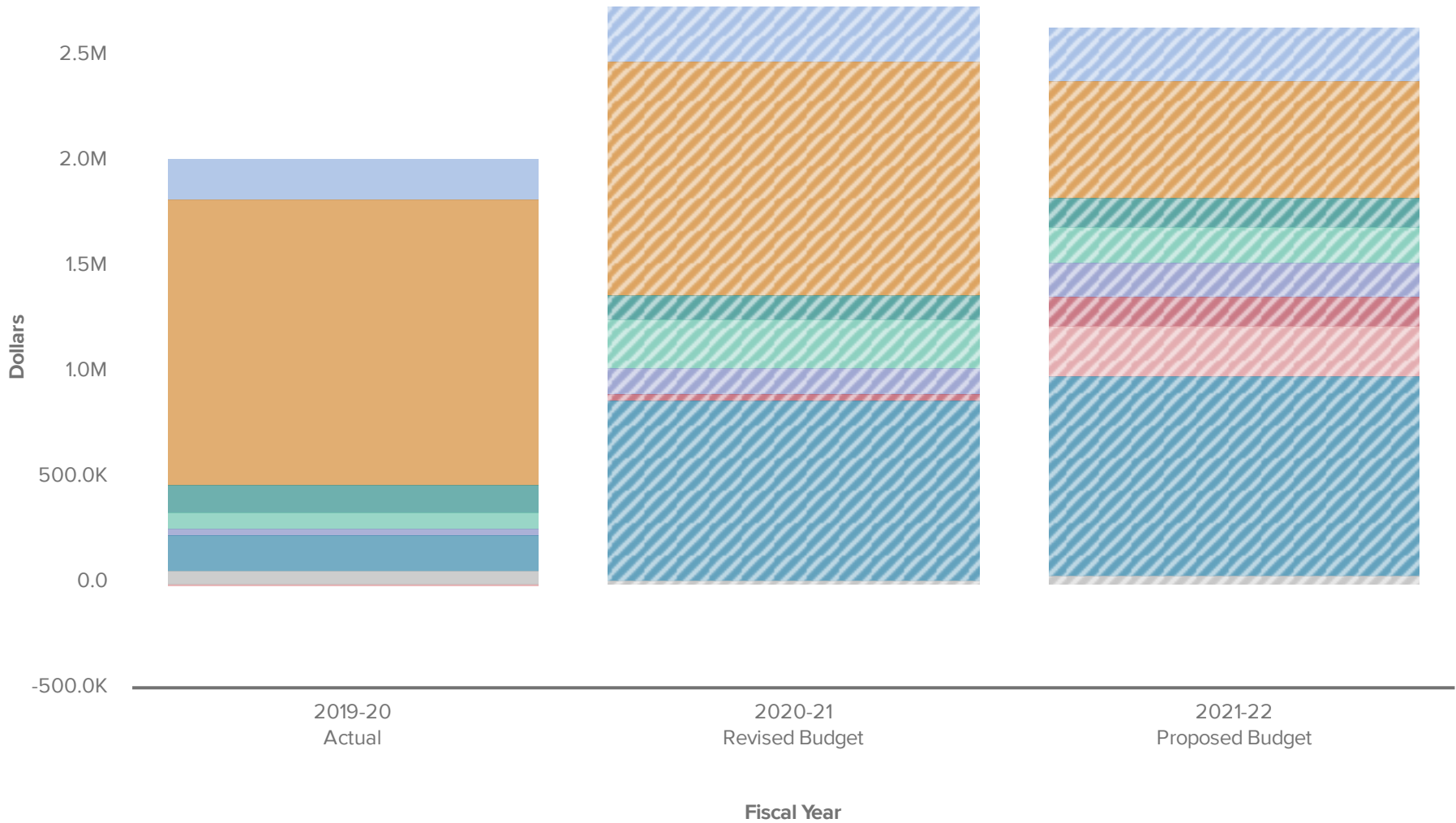
Departments

📁 CAPITAL IMPROVEMENT FUND

📁 Expenses



Visualization



Sort A to Z

- CULTURE AND RECREATION
- DEBT SERVICE
- FIRE DEPARTMENT
- INTERNAL SERVICES
- POLICE DEPARTMENT
- PUBLIC WORKS
- PUBLIC WORKS-SMA
- TRANSFERS OUT
- More (5 grouped)

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ CITY CLERK	\$ 0	\$ 10,000		\$ 17,500
CITY CLERK	0	10,000		17,500
▼ CULTURE AND RECREATION	193,109	253,600		255,400
COMMUNITY CENTER	12,527	0		0
EXPO CENTER	109,504	90,000		100,000
LIBRARY	0	10,000		0
MUNICIPAL AUDITORIUM	0	10,000		45,000
PARKS	65,621	133,600		72,900
POOL	0	0		37,500
SENIOR CITIZEN CENTER	5,457	10,000		0
▼ DEBT SERVICE	1,348,339	1,110,544		550,787
DEBT SERVICE	1,348,339	1,110,544		550,787
▼ EMERGENCY MANAGEMENT	59,662	0		0
EMERGENCY MANAGEMENT	59,662	0		0
▼ ENGINEERING	2,200	0		0
ENGINEERING	2,200	0		0
▼ FINANCE	0	2,000		2,000
FINANCE	0	2,000		2,000
▼ FIRE DEPARTMENT	131,364	110,500		144,875
FIRE ADMINISTRATION	42,885	0		52,000
FIRE SUPPRESSION	84,299	110,500		92,875
FIRE TRAINING	4,180	0		0
▼ INTERNAL SERVICES	76,711	230,000		170,000
BUILDING MAINTENANCE	0	80,000		60,000
EQUIPMENT SERVICES	0	10,000		10,000
INFORMATION TECHNOLOGY	76,711	140,000		100,000
▼ PLANNING AND CODE ENFORCEMENT	0	0		20,600
PLANNING AND CODE ENFORCEMENT	0	0		20,600
▼ POLICE DEPARTMENT	32,927	124,000		155,000
ANIMAL WELFARE	0	0		5,000
POLICE ADMINISTRATION	0	0		0
POLICE PATROL	32,927	124,000		150,000
▼ PUBLIC WORKS	0	30,000		142,000
CEMETERY	0	0		85,000
STREETS	0	30,000		0
TRAFFIC CONTROL	0	0		57,000
▼ PUBLIC WORKS-SMA	-4,000	0		240,000
UTILITY ADMINISTRATION	0	0		240,000
WATER DISTRIBUTION	-4,000	0		0
▼ TRANSFERS OUT	169,736	861,000		942,700
TRANSFERS OUT	169,736	861,000		942,700
Total	\$ 2,010,048	\$ 2,731,644		\$ 2,640,862

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

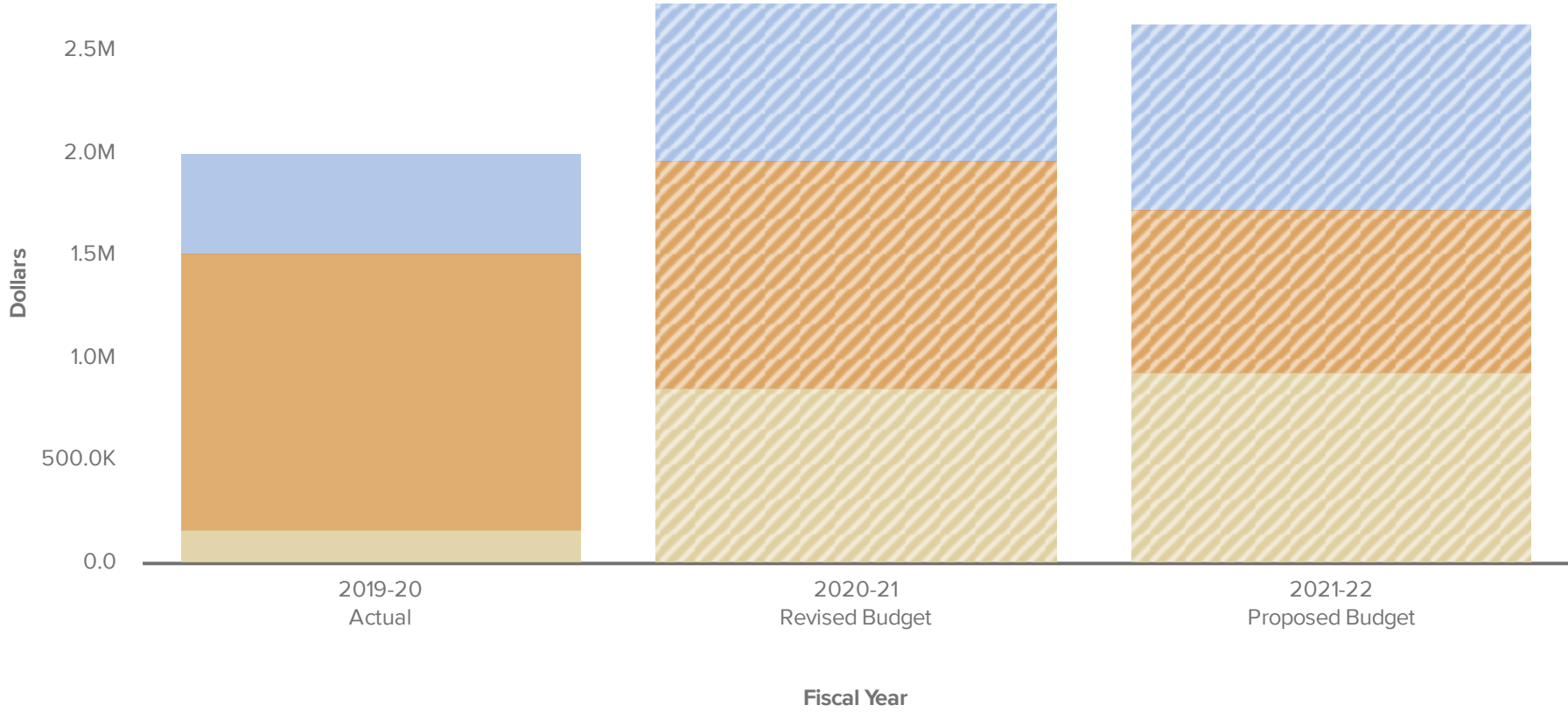
Broken down by

Expenses

▾ CAPITAL IMPROVEMENT FUND



Visualization



Sort By Chart of Accounts ▾

- Other Services & Charges
- Capital Outlay
- Debt Service
- Transfers Out

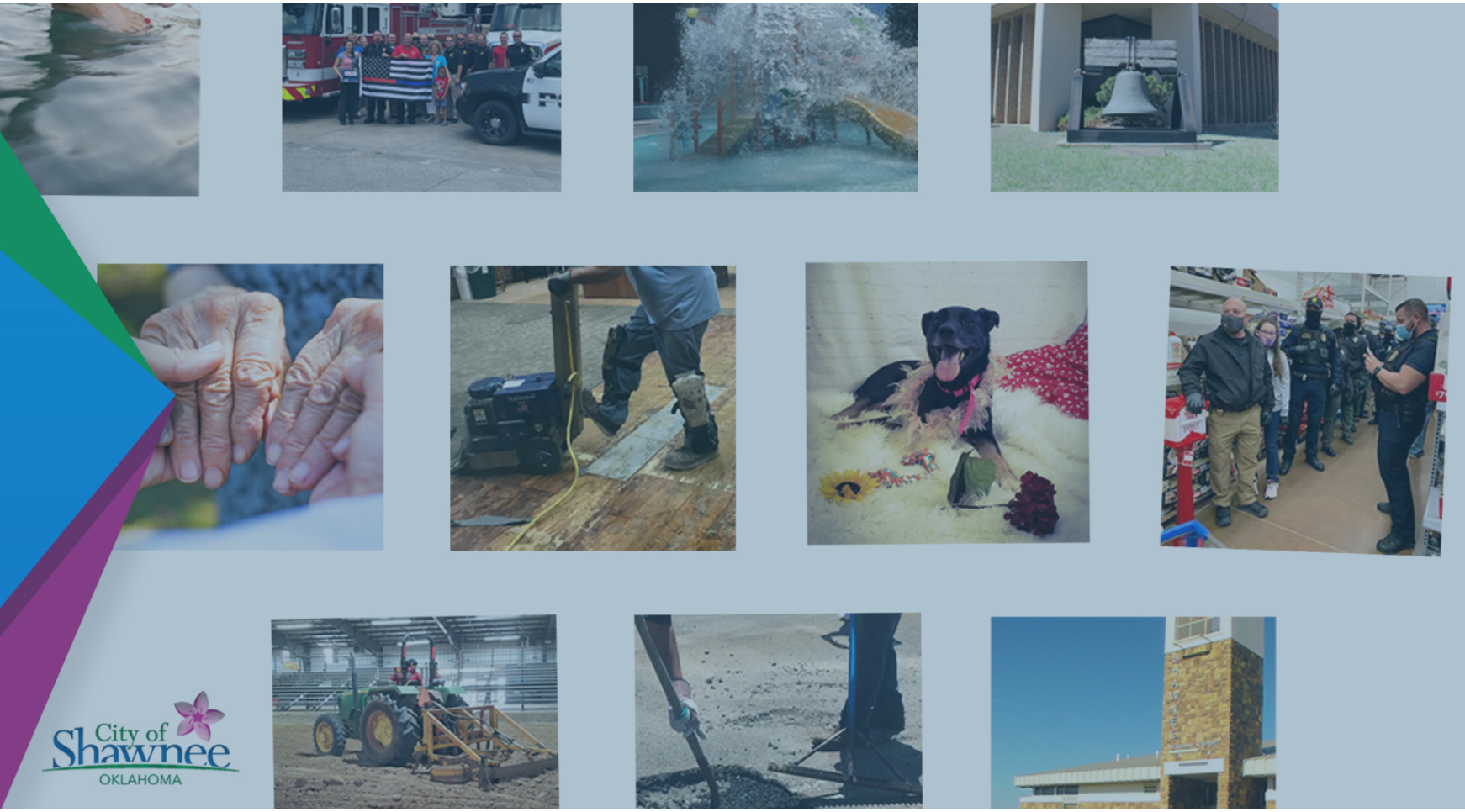
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Other Services & Charges	\$ 0	\$ 2,000		\$ 2,000
Capital Outlay	491,973	758,100		905,375
Debt Service	1,348,339	1,110,544		790,787
Transfers Out	169,736	861,000		942,700
Total	\$ 2,010,048	\$ 2,731,644		\$ 2,640,862

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	137,719.96
Additions/Deductions	\$	69,823.00
Ending Budgetary Fund Balance	\$	207,542.96

Street Improvement Fund

FY 2021-2022 Budget Overview



Fund Description

The Street Improvement Fund accounts for the construction or major reconstruction of street projects, economic development or debt service. The funds major funding source is sales tax.

Street Improvement Fund Budgets

[Engineering](#)
[Streets](#)
[Traffic Control](#)
[Transfers Out](#)

BUDGETARY FUND HIGHLIGHTS

- Assumes a 2% increase from the current FY-2021 sales tax budget.
- Provides for the completion of Kickapoo.
- Funds the Avedis sidewalk project including along Highland, Independence, and Kickapoo.
- Ensures the completion of the Leo Industrial Access Project.

REVENUES VERSUS EXPENDITURES

← Back ↺ History ↺ Reset

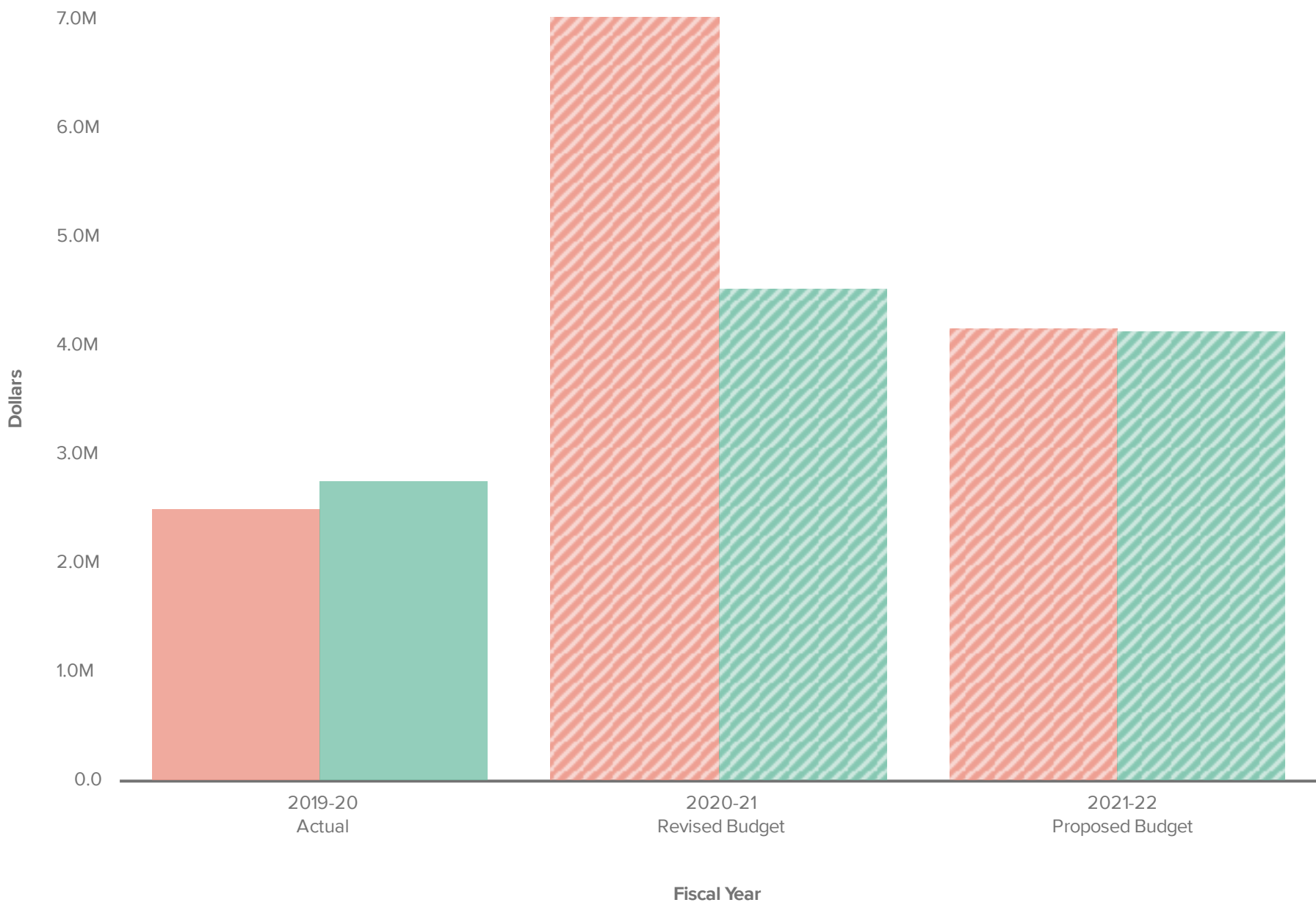
Broken down by

Types

STREET IMPROVEMENT FUND



Visualization



Sort By Chart of Accounts

- Expenses
- Revenues

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ Revenues	\$ 2,769,305	\$ 4,539,318		\$ 4,152,398
Taxes	2,728,039	2,679,503		2,723,674
Intergovernmental Rev	0	1,000,000		1,075,000
Interest Income	24,855	7,431		3,724
Other Revenue	16,412	175,412		0
Transfers In	0	676,972		350,000
▼ Expenses	2,521,082	7,033,697		4,179,417
Other Services & Charges	0	2,000		0
Capital Outlay	2,521,082	5,827,984		3,532,417
Debt Service	0	55,000		147,000
Transfers Out	0	1,148,713		500,000
Revenues Less Expenses	\$ 248,223	\$ -2,494,379		\$ -27,019

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

Broken down by

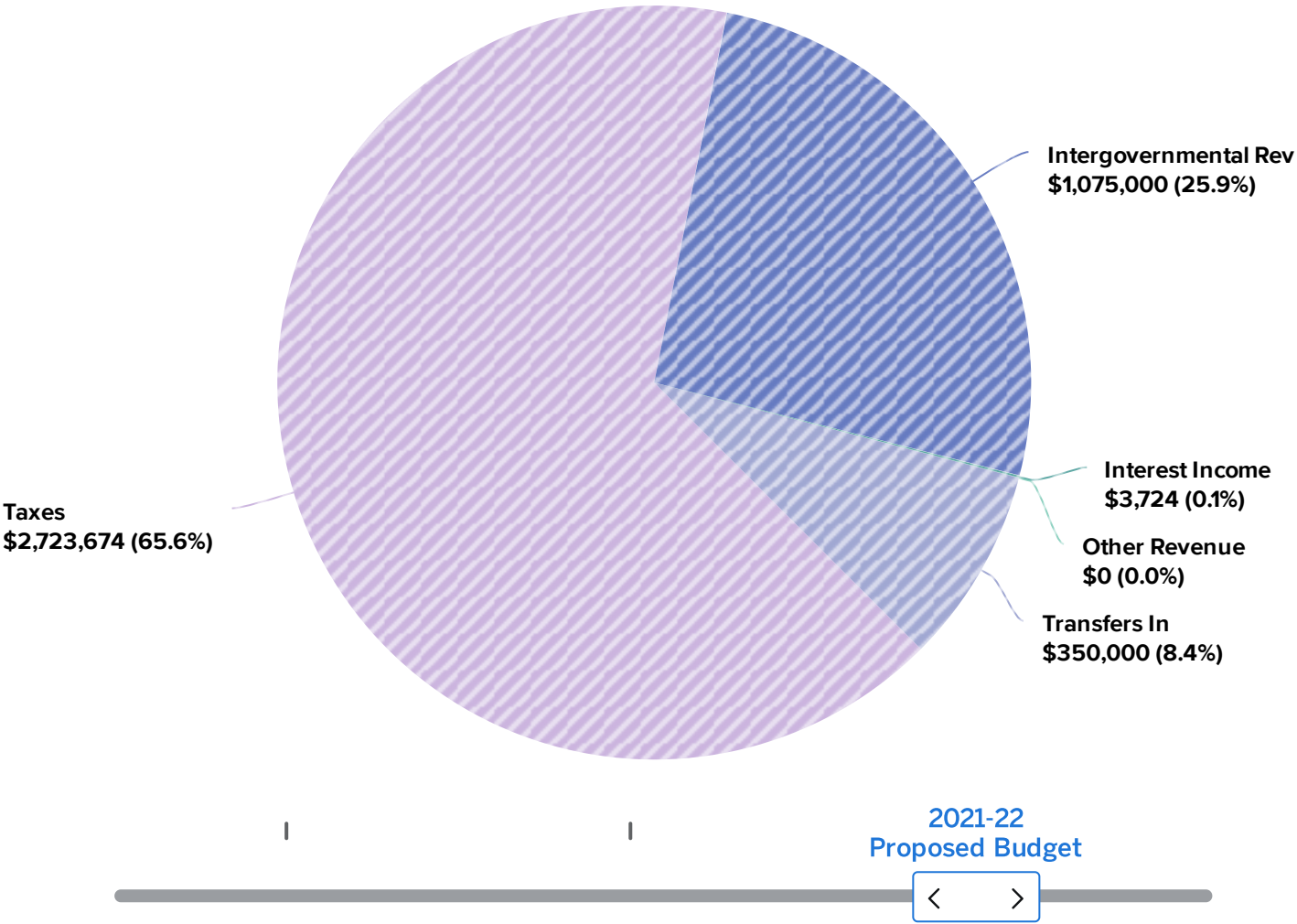
Revenues

▾ STREET IMPROVEMENT FUND

Visualization

Sort By Chart of Accounts ▾

- Taxes
- Intergovernmental Rev
- Interest Income
- Other Revenue
- Transfers In



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 2,728,039	\$ 2,679,503	\$ 2,723,674
Intergovernmental Rev	0	1,000,000	1,075,000
Interest Income	24,855	7,431	3,724
Other Revenue	16,412	175,412	0
Transfers In	0	676,972	350,000
Total	\$ 2,769,305	\$ 4,539,318	\$ 4,152,398

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back History Reset

Broken down by

Departments

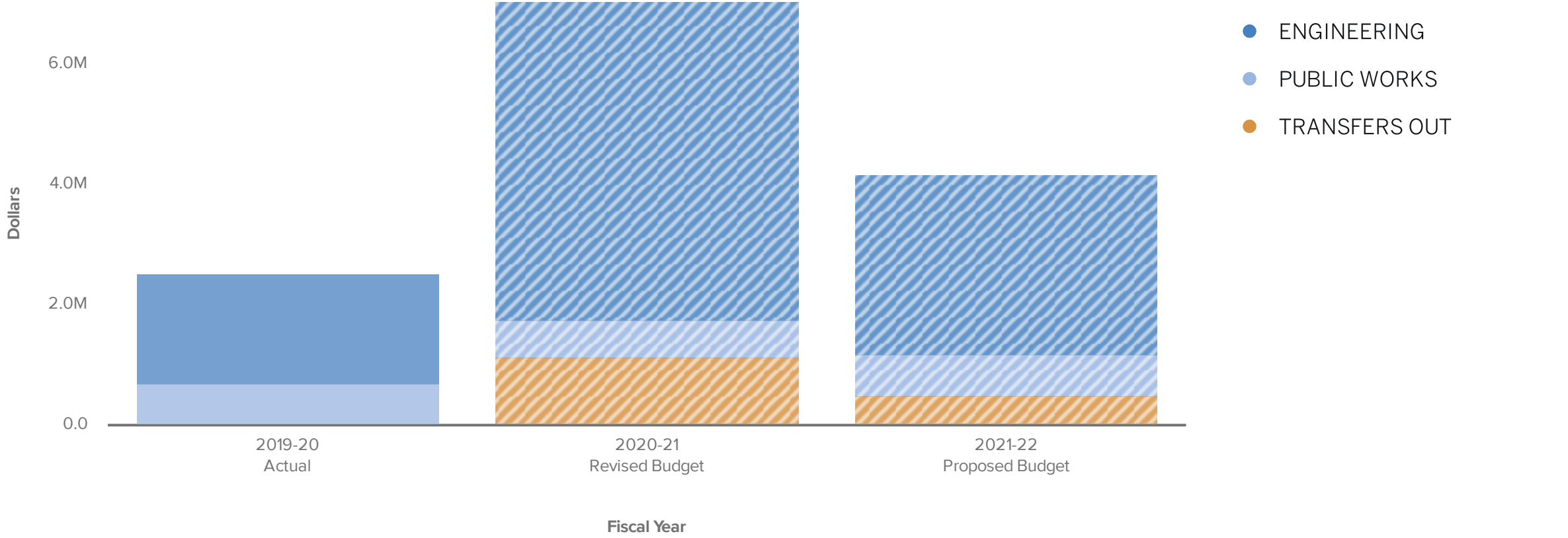
STREET IMPROVEMENT FUND

Expenses



Visualization

Sort Large to Small



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ ENGINEERING	\$ 1,827,683	\$ 5,264,984	\$ 2,990,417
ENGINEERING	1,827,683	5,264,984	2,990,417
▼ PUBLIC WORKS	693,399	620,000	689,000
STREETS	370,604	570,000	679,000
NEW STREET PROJECTS	270,079	0	0
TRAFFIC CONTROL	52,716	50,000	10,000
▼ TRANSFERS OUT	0	1,148,713	500,000
TRANSFERS OUT	0	1,148,713	500,000
Total	\$ 2,521,082	\$ 7,033,697	\$ 4,179,417

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

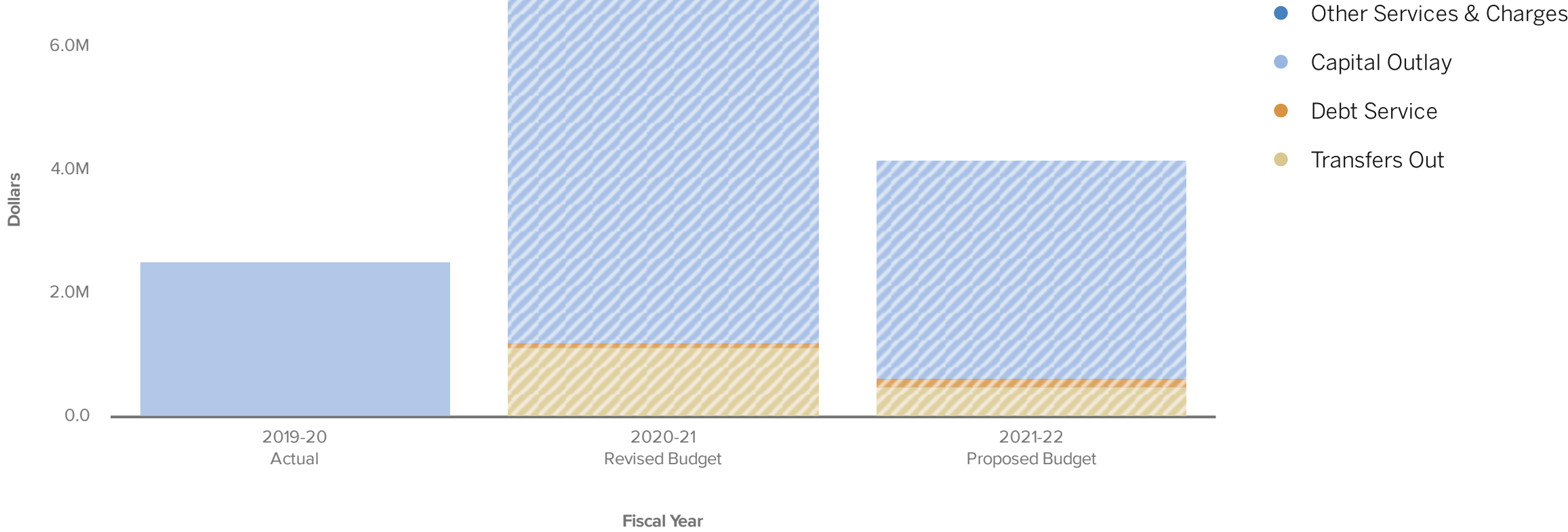
Broken down by

Expenses STREET IMPROVEMENT FUND



Visualization

Sort **By Chart of Accounts** ▾



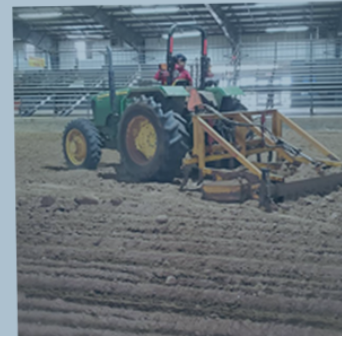
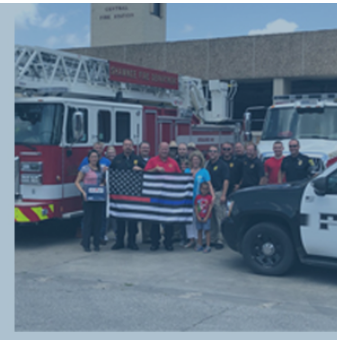
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Other Services & Charges	\$ 0	\$ 2,000		\$ 0
Capital Outlay	2,521,082	5,827,984		3,532,417
Debt Service	0	55,000		147,000
Transfers Out	0	1,148,713		500,000
Total	\$ 2,521,082	\$ 7,033,697		\$ 4,179,417

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	228,152.58
Additions/Deductions	\$	(27,019.00)
Ending Budgetary Fund Balance	\$	201,133.58

2018 Capital Improvement Fund

FY 2021-2022 Budget Overview



Fund Description

The 2018 Capital Improvement Fund accounts for the addition half-cent sales tax that we passed in June 2018. The proceeds are to be used for capital improvements, specifically public safety, parks and public facilities and streets.

2018 Capital Improvement Fund Budgets

[Parks](#)

[Police Patrol](#)

[Fire Suppression](#)

[Streets](#)

[Expo Operations](#)

[Building Maintenance](#)

[Debt Service](#)

Budgetary Fund Highlights

- Includes the completion of the new police station.
- Funds the rehabilitation of Whittaker Street.
- Provides for the replacement of the Santa Fe Depot roof.
- Includes over \$8 million for the renovation of our City's parks.
- Allows for up to \$2.5 million in panel replacements for the improvement of our city streets.

REVENUES VERSUS EXPENDITURES

← Back

↺ History ▾

↺ Reset

Broken down by

Types

▼ 2018 CAPITAL IMPROVEMENT ...



Visualization

Sort By Chart of Accounts ▾



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 3,231,188	\$ 19,942,097	\$ 3,116,883
Taxes	3,117,758	3,062,289	3,112,771
Interest Income	113,430	4,778	4,113
Other Revenue	0	16,875,029	0
▼ Expenses	3,009,991	22,924,101	24,477,281
Other Services & Charges	45,860	170,430	164,000
Capital Outlay	1,012,784	20,108,825	21,195,000
Debt Service	1,951,348	2,644,846	3,118,281
Revenues Less Expenses	\$ 221,197	\$ -2,982,004	\$ -21,360,398

REVENUE BREAKDOWN

← Back

🕒 History ▾

↺ Reset

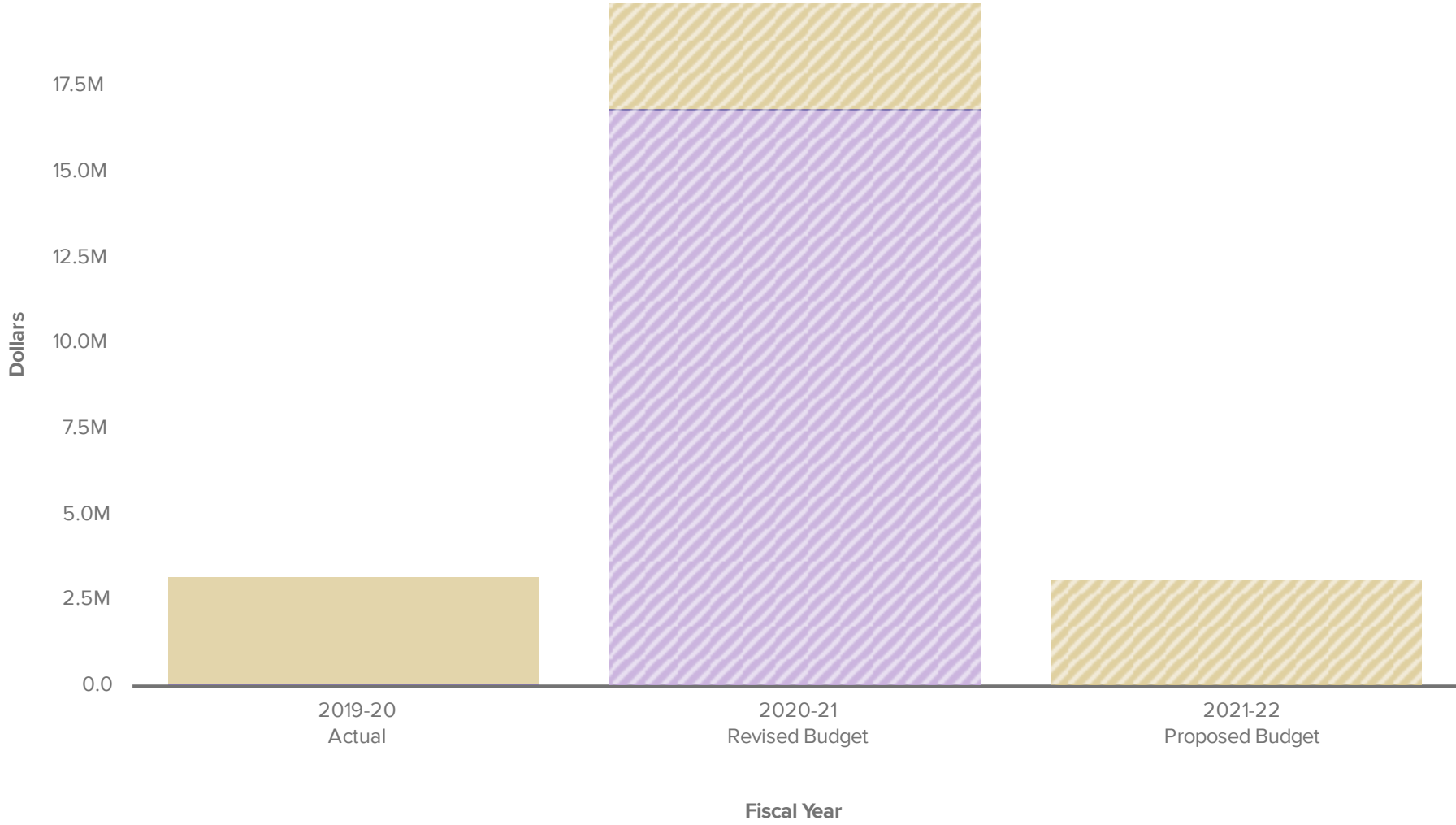
Broken down by

Revenues

▼ 2018 CAPITAL IMPROVEMENT ...



Visualization



Sort By Chart of Accounts ▾

- Taxes
- Interest Income
- Other Revenue

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Taxes	\$ 3,117,758	\$ 3,062,289	\$ 3,112,771
Interest Income	113,430	4,778	4,113
Other Revenue	0	16,875,029	0
Total	\$ 3,231,188	\$ 19,942,097	\$ 3,116,883

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back | 📜 History | ↺ Reset

Broken down by

Departments

📄 2018 CAPITAL IMPROVEMENT ...

📄 Expenses



Visualization



Sort By Chart of Accounts

- FINANCE
- INTERNAL SERVICES
- DEBT SERVICE
- POLICE DEPARTMENT
- FIRE DEPARTMENT
- EMERGENCY MANAGEMEN...
- ENGINEERING
- CULTURE AND RECREATION
- PUBLIC WORKS

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ FINANCE	\$ 0	\$ 2,000	\$ 0
FINANCE	0	2,000	0
▼ INTERNAL SERVICES	0	400,000	250,000
BUILDING MAINTENANCE	0	400,000	250,000
▼ DEBT SERVICE	1,951,348	2,644,846	3,118,281
DEBT SERVICE	1,951,348	2,644,846	3,118,281
▼ POLICE DEPARTMENT	478,762	3,847,670	300,000
POLICE PATROL	478,762	3,847,670	300,000
▼ FIRE DEPARTMENT	0	0	2,050,000
FIRE SUPPRESSION	0	0	2,050,000
▼ EMERGENCY MANAGEMENT	250,000	0	0
EMERGENCY MANAGEMENT	250,000	0	0
▼ ENGINEERING	0	1,750,000	0
ENGINEERING	0	1,750,000	0
▼ CULTURE AND RECREATION	330,457	8,743,430	10,784,000
PARKS	200,972	8,693,430	8,684,000
LIBRARY	19,040	50,000	0
SENIOR CITIZEN CENTER	110,445	0	0
EXPO CENTER	0	0	2,100,000
▼ PUBLIC WORKS	-575	5,536,155	7,975,000
STREETS	-575	5,536,155	7,975,000
Total	\$ 3,009,991	\$ 22,924,101	\$ 24,477,281

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

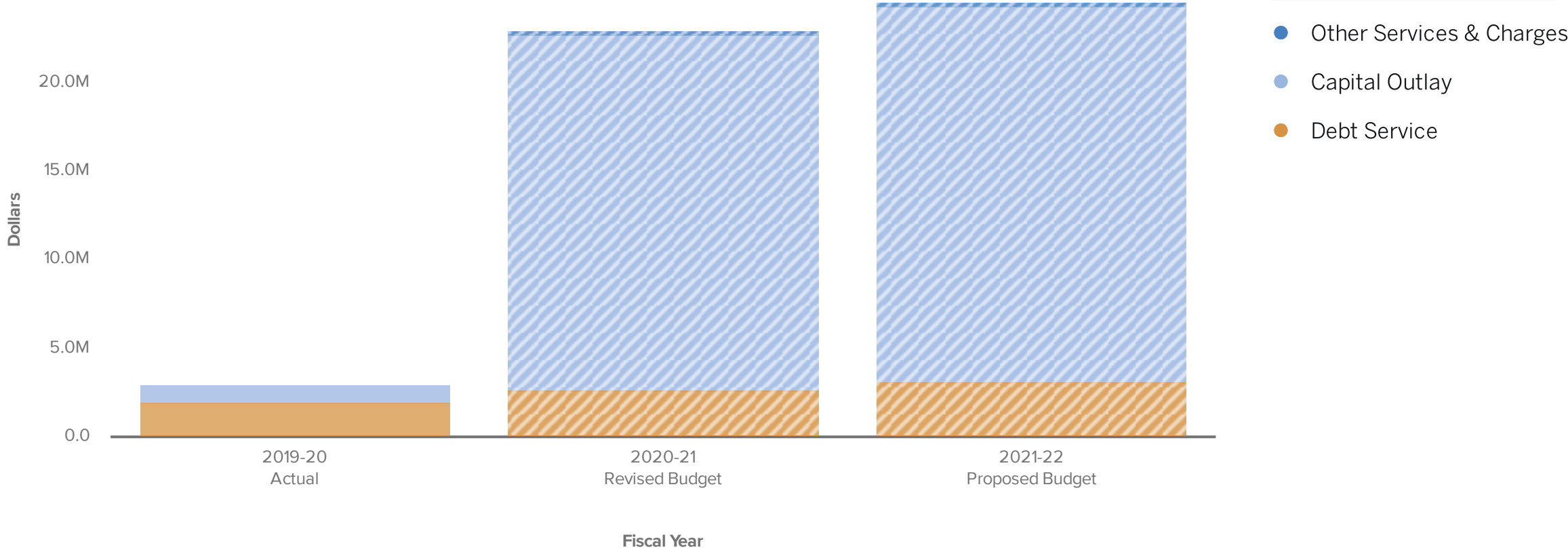
Broken down by

Expenses 2018 CAPITAL IMPROVEMENT ...



Visualization

Sort By Chart of Accounts



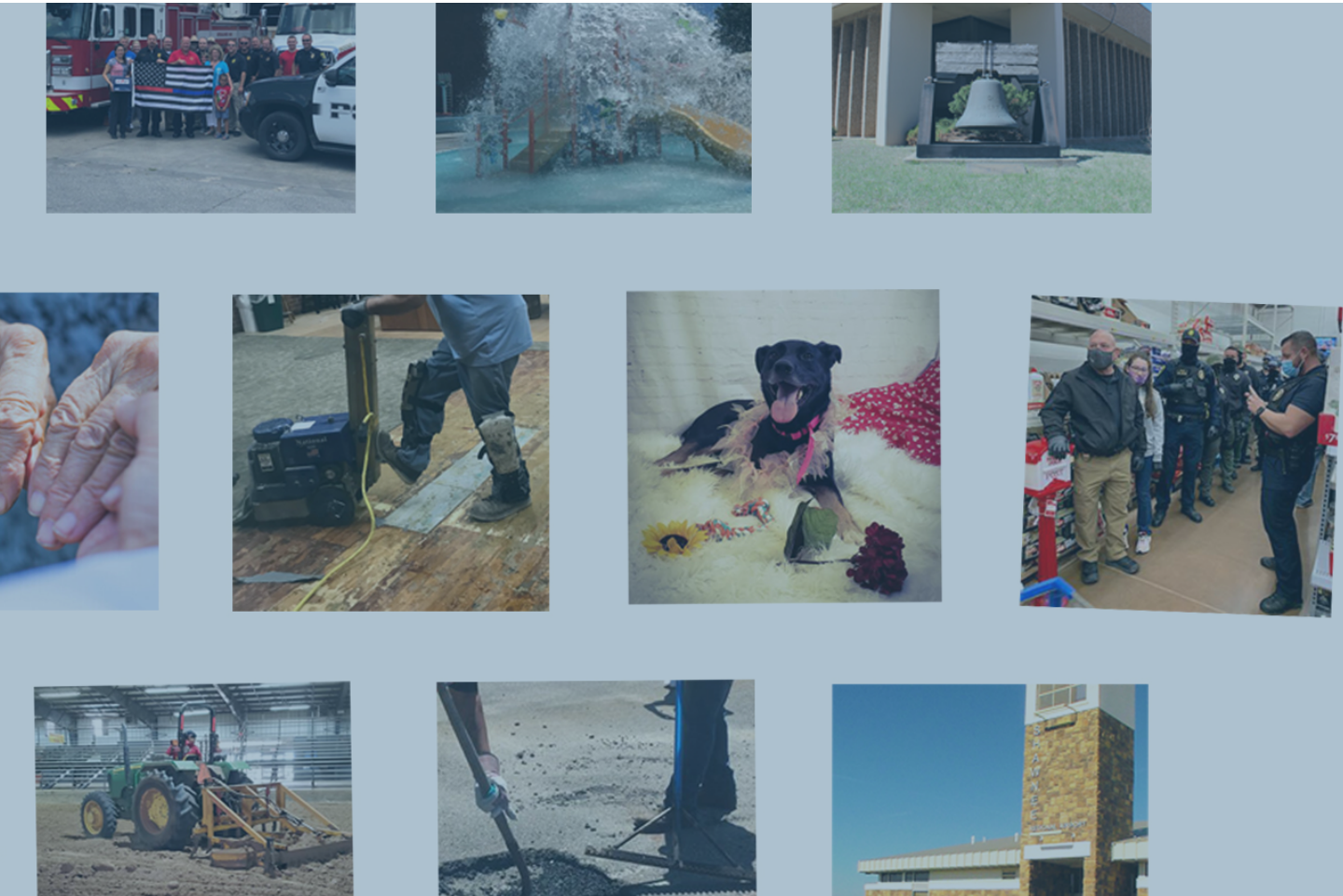
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 45,860	\$ 170,430	\$ 164,000
Capital Outlay	1,012,784	20,108,825	21,195,000
Debt Service	1,951,348	2,644,846	3,118,281
Total	\$ 3,009,991	\$ 22,924,101	\$ 24,477,281

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$ 22,115,397.74
Additions/Deductions	<u>\$(21,360,398.00)</u>
Ending Budgetary Fund Balance	\$ 754,999.74

AMERICAN RESCUE PLAN FUND

FY 2021-2022 Budget Overview



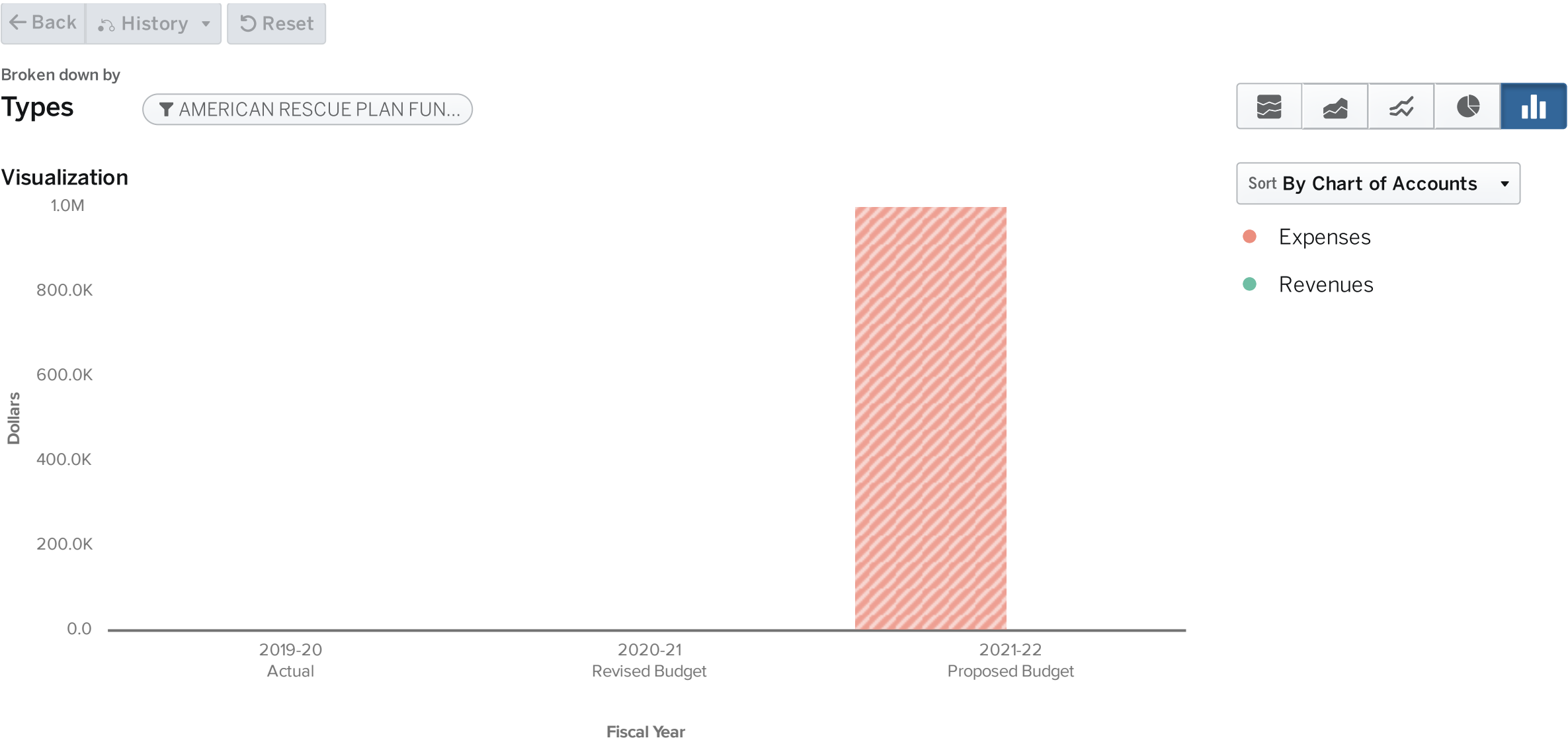
Fund Description

The American Rescue Plan Fund consists of federal funds received under the federal American Rescue Plan passed in 2021.

American Rescue Plan Fund Budgets

Water Distribution
Sewer Collection

REVENUES VERSUS EXPENDITURES



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Revenues	\$ 0	\$ 0	\$ 0
▼ Expenses	0	0	1,000,000
Capital Outlay	0	0	1,000,000
Revenues Less Expenses	\$ 0	\$ 0	\$ -1,000,000

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back History Reset

Broken down by

Departments

AMERICAN RESCUE PLAN FUN...

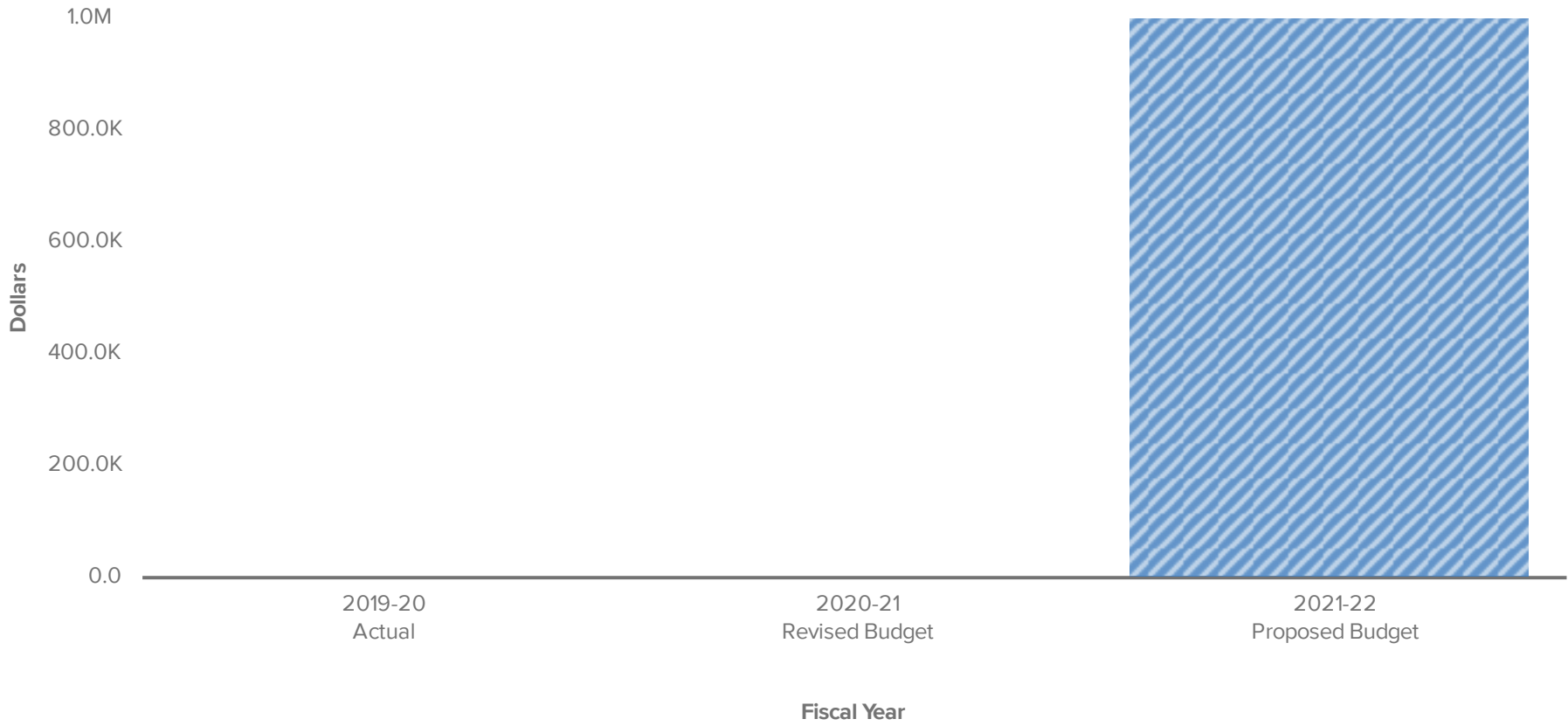
Expenses



Sort By Chart of Accounts

PUBLIC WORKS-SMA

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ PUBLIC WORKS-SMA	\$ 0	\$ 0	\$ 1,000,000
WATER DISTRIBUTION	0	0	500,000
SEWER COLLECTION	0	0	500,000
Total	\$ 0	\$ 0	\$ 1,000,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

Expenses

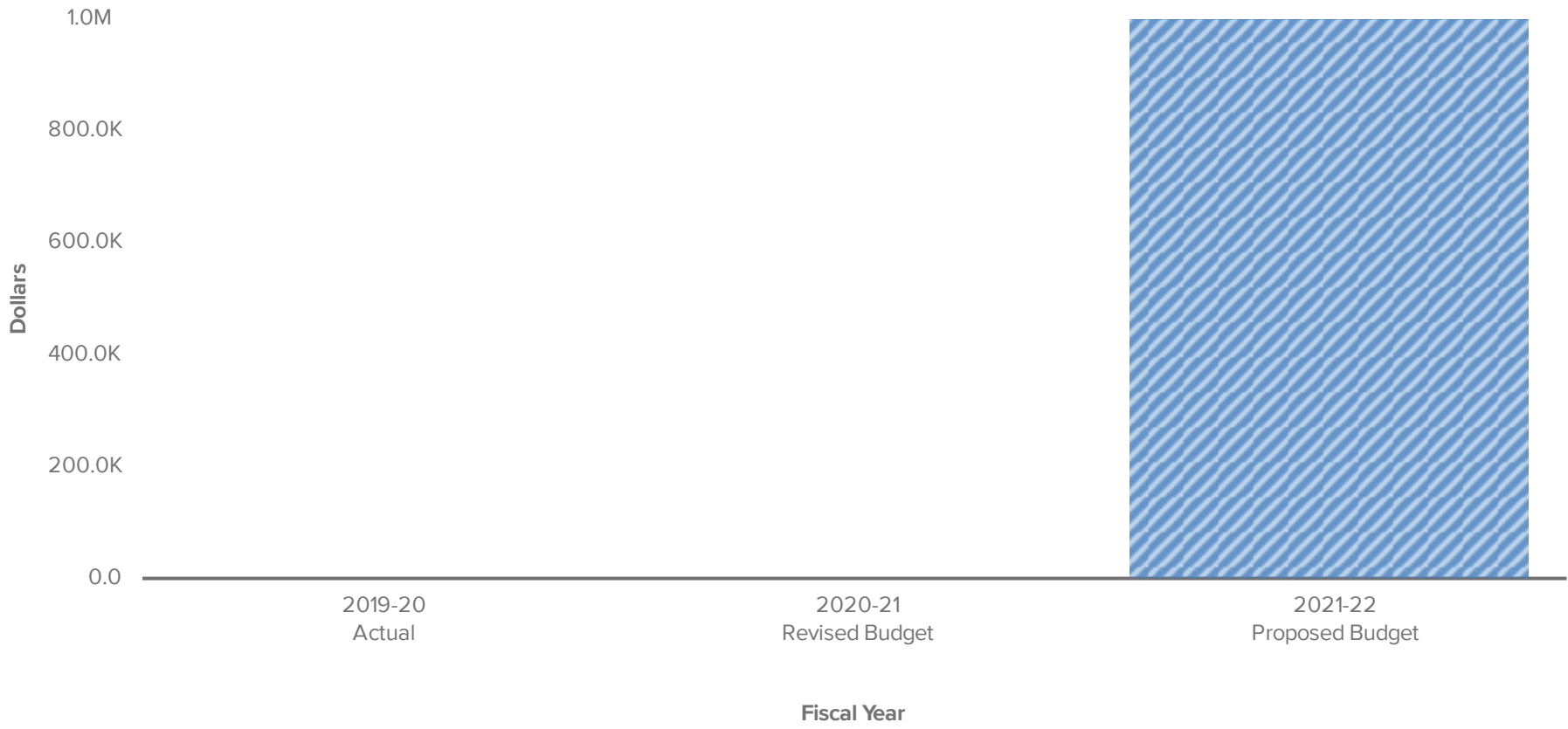
AMERICAN RESCUE PLAN FUN...



Sort By Chart of Accounts

Capital Outlay

Visualization



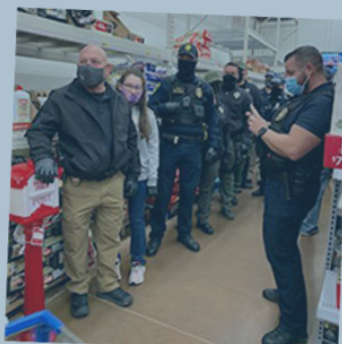
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 0	\$ 1,000,000
Total	\$ 0	\$ 0	\$ 1,000,000

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$ 4,175,737.00
Additions/Deductions	<u>\$ (1,000,000.00)</u>
Ending Budgetary Fund Balance	\$ 3,175,737.00

Aquatic Fund

FY 2021-2022 Budget Overview



Fund Description

The Aquatic Fund is the main operating fund for the city pool and is funded through pool fees and a General Fund subsidy.

Aquatic Fund Budgets

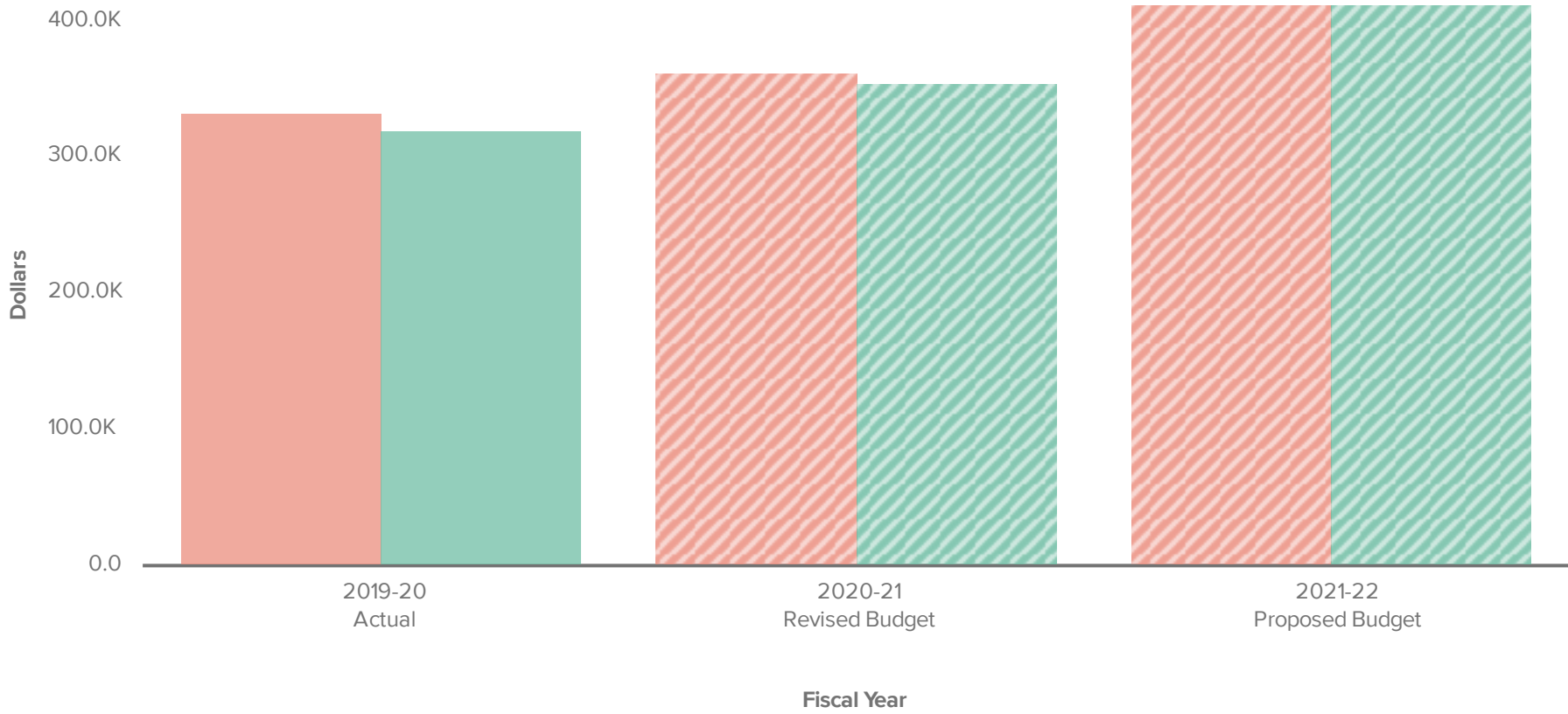
POOL

REVENUES VERSUS EXPENDITURES

← Back History Reset

Broken down by
Types AQUATIC CENTER

Visualization



Icons: Bar chart, Line chart, Pie chart, Donut chart, Stacked bar chart

Sort By Chart of Accounts

- Expenses
- Revenues

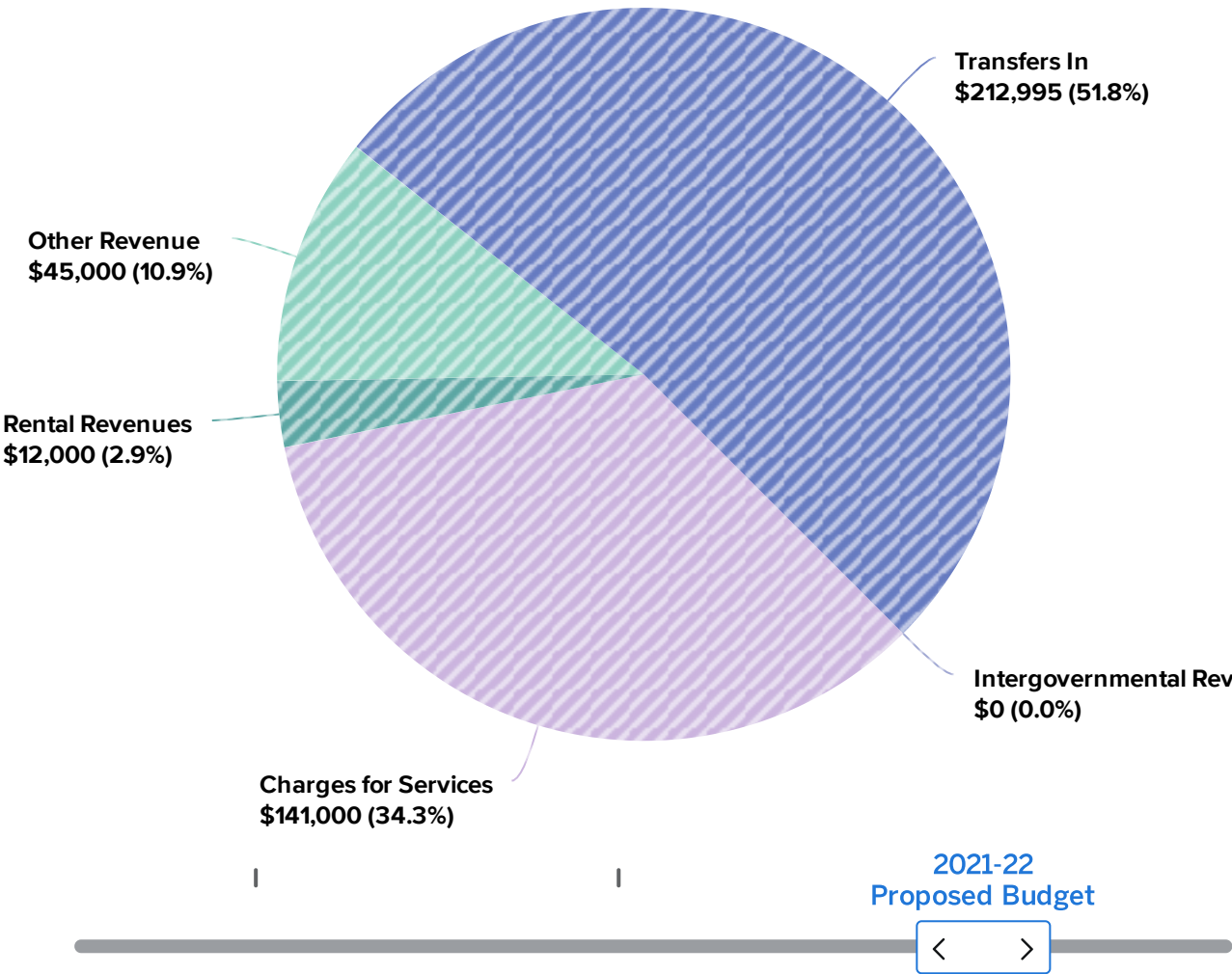
Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 319,705	\$ 354,367	\$ 410,995
Intergovernmental Rev	2,480	0	0
Charges for Services	97,593	103,500	141,000
Rental Revenues	8,233	11,000	12,000
Other Revenue	35,316	37,500	45,000
Transfers In	176,083	202,367	212,995
▼ Expenses	333,270	362,010	410,897
Personnel Services	239,535	255,430	290,980
Materials & Supplies	58,262	66,700	75,200
Other Services & Charges	34,873	39,780	44,716
Capital Outlay	600	100	0
Revenues Less Expenses	\$ -13,565	\$ -7,643	\$ 99

REVENUE BREAKDOWN

← Back History Reset

Broken down by
Revenues AQUATIC CENTER

Visualization



📊 📈 📉 📅 📊

Sort By Chart of Accounts

- Intergovernmental Rev
- Charges for Services
- Rental Revenues
- Other Revenue
- Transfers In

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Intergovernmental Rev	\$ 2,480	\$ 0	\$ 0
Charges for Services	97,593	103,500	141,000
Rental Revenues	8,233	11,000	12,000
Other Revenue	35,316	37,500	45,000
Transfers In	176,083	202,367	212,995
Total	\$ 319,705	\$ 354,367	\$ 410,995

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

🕒 History ▾

↺ Reset

Broken down by

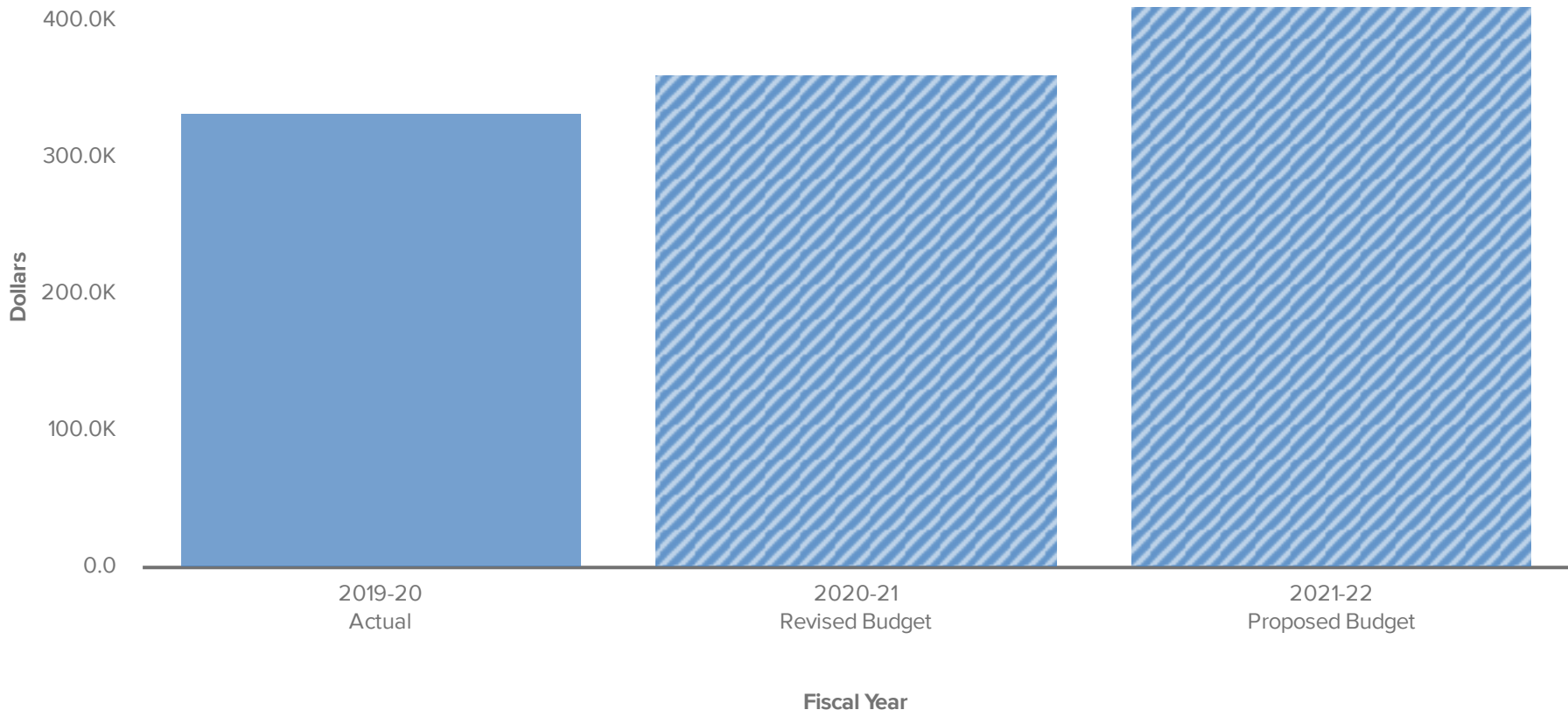
Departments

▼ AQUATIC CENTER

▼ Expenses



Visualization



Sort By Chart of Accounts ▾

● CULTURE AND RECREATION

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ CULTURE AND RECREATION	\$ 333,270	\$ 362,010	\$ 410,897
POOL	333,270	362,010	410,897
Total	\$ 333,270	\$ 362,010	\$ 410,897

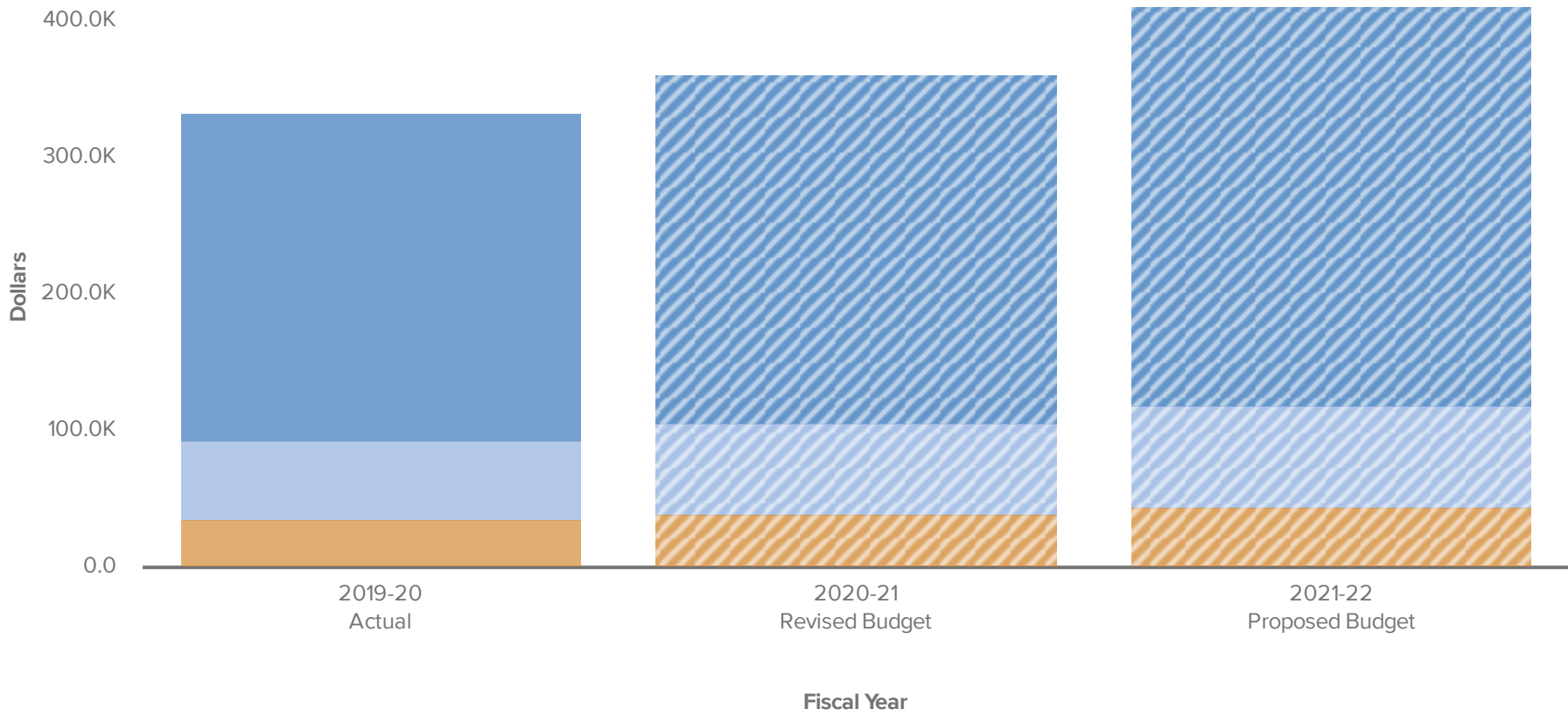
EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History ▾ Reset

Broken down by
Expenses AQUATIC CENTER



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

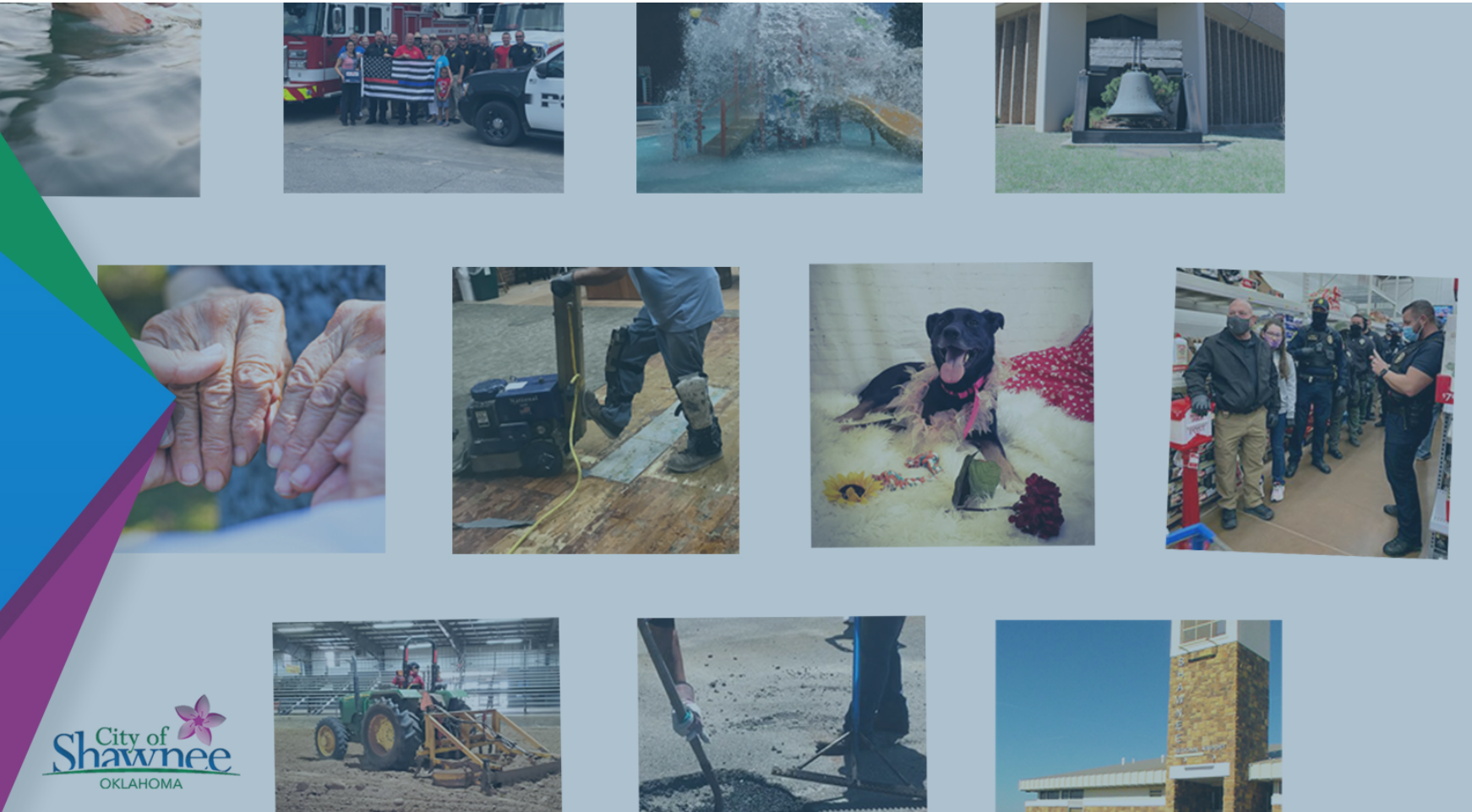
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 239,535	\$ 255,430		\$ 290,980
Materials & Supplies	58,262	66,700		75,200
Other Services & Charges	34,873	39,780		44,716
Capital Outlay	600	100		0
Total	\$ 333,270	\$ 362,010		\$ 410,897

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	11,135.98
Additions/Deductions	\$	99.00
Ending Budgetary Fund Balance	\$	11,234.98

Shawnee Municipal Authority

FY 2021-2022 Budget Overview



Fund Description

The Shawnee Municipal Authority accounts for the City's water, sewer, and sanitation operations. The major funding source is user charges.

Shawnee Municipal Authority Budgets

[Utility Billing](#)

[Utility Administration](#)

[Lake Operations](#)

[Water Production](#)

[Water Distribution](#)

[North Sewer Treatment Plant](#)

[South Sewer Treatment Plant](#)

[Sewer Collection](#)

[Debt Service](#)

[Transfers Out](#)

BUDGETARY FUND HIGHLIGHTS

- Continues the wastewater and water treatment plant upgrades.
- Provides for dam repairs at the lake.
- Provides for the following amenities at the lake:
 - Wayfinding signage for the lake area;
 - Restroom at Isaac Walton; and
 - Security system for the lake to prevent vandalism and provide a safe experience for visitors.

REVENUES VERSUS EXPENDITURES

← Back | ↺ History | ↺ Reset

Broken down by

Types

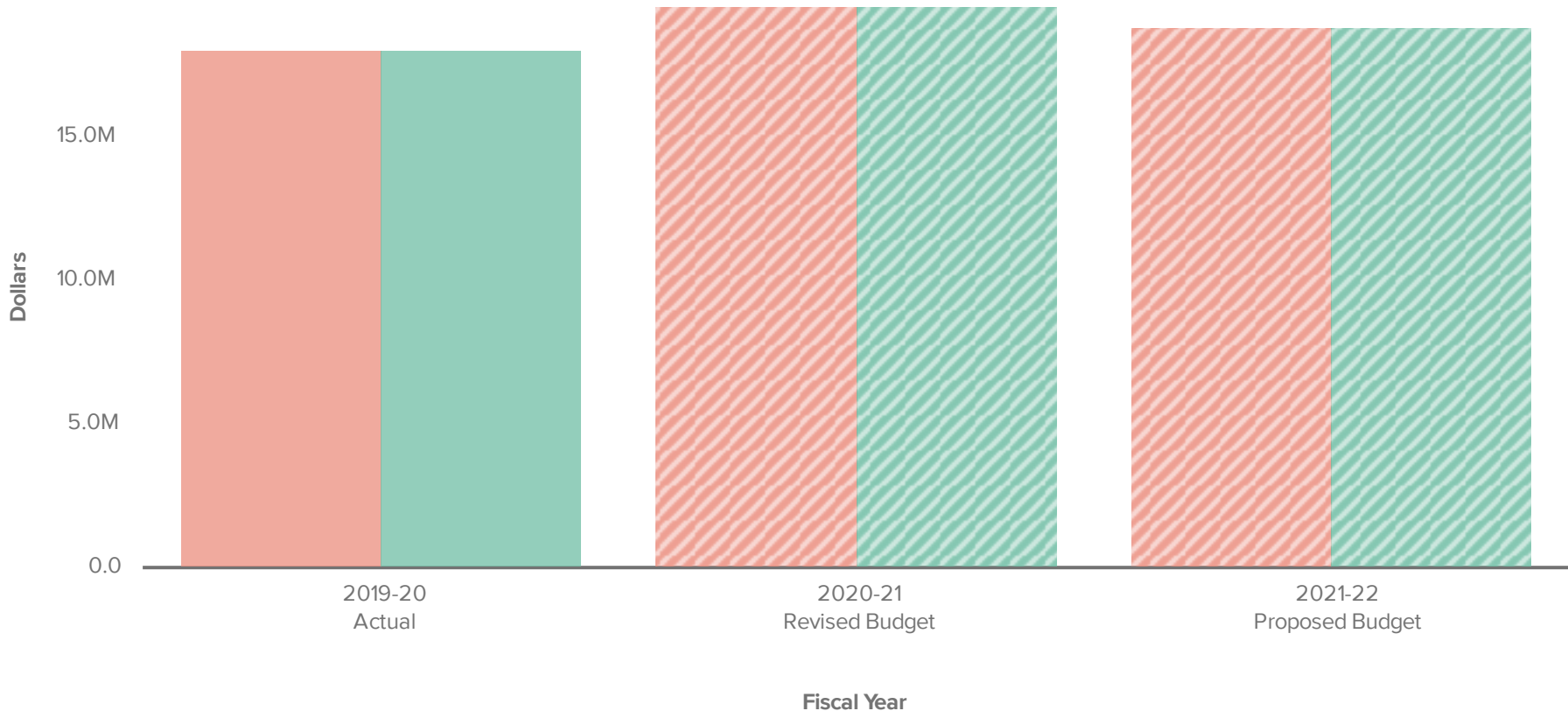
▼ SHAWNEE MUNICIPAL AUTHO...



Visualization

Sort By Chart of Accounts ▼

- Expenses
- Revenues



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 18,066,966	\$ 19,514,138	\$ 18,813,608
Intergovernmental Rev	0	68,610	0
Licenses & Permits	33,463	27,000	31,350
Charges for Services	13,772,120	14,455,320	14,458,558
Interest Income	66,827	10,000	46,000
Other Revenue	4,194,555	2,973,495	3,205,000
Transfers In	0	1,979,713	1,072,700
▼ Expenses	18,050,481	19,514,600	18,873,572
Personnel Services	2,621,659	2,995,241	3,077,240
Materials & Supplies	625,610	739,402	872,800
Other Services & Charges	5,147,659	7,041,422	6,970,042
Capital Outlay	3,819,359	1,526,543	925,700
Debt Service	2,476,193	2,345,993	2,467,790
Transfers Out	3,360,000	4,866,000	4,560,000
Revenues Less Expenses	\$ 16,485	\$ -462	\$ -59,964

REVENUE BREAKDOWN

← Back

🕒 History ▾

↺ Reset

Broken down by

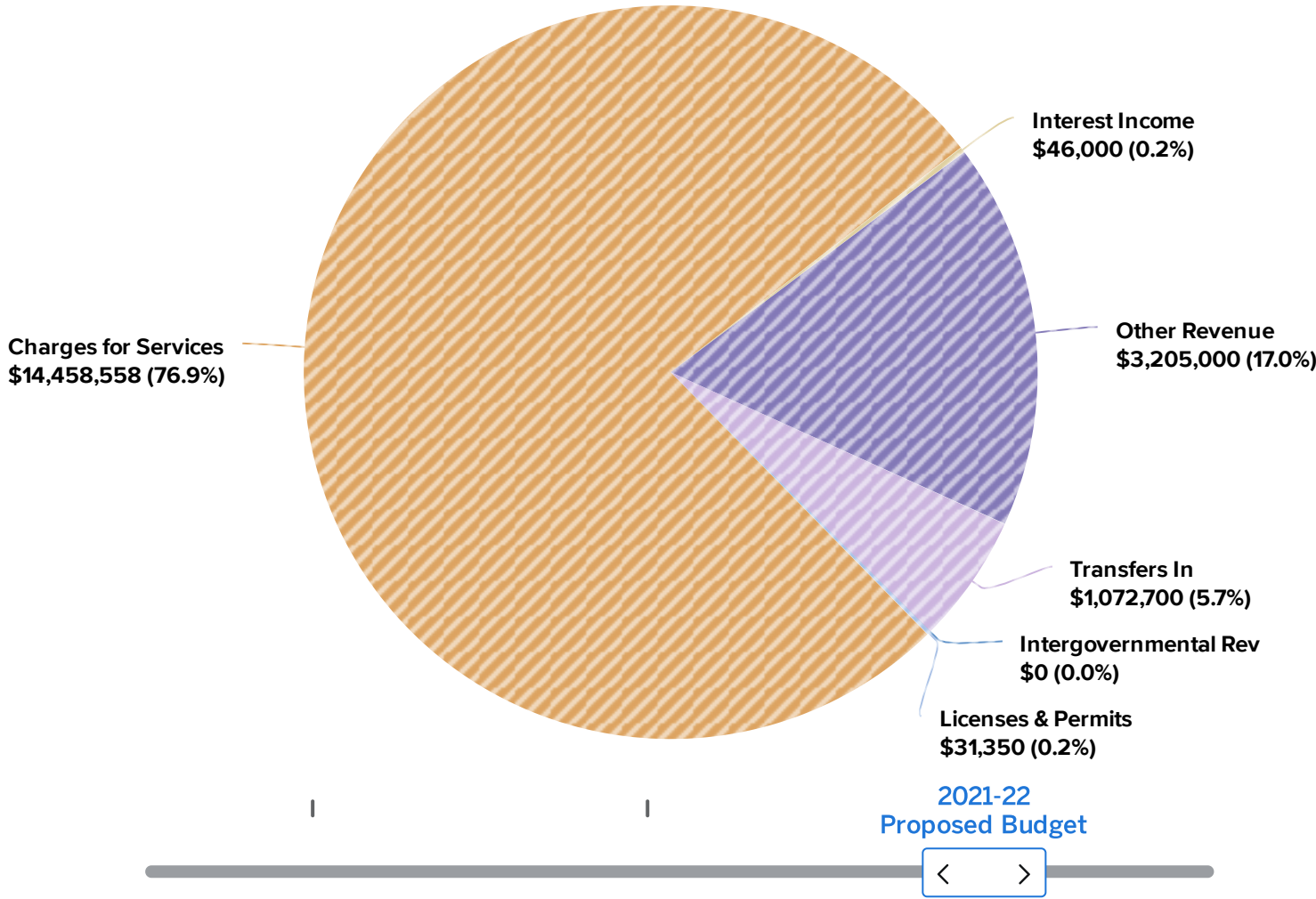
Revenues

▼ SHAWNEE MUNICIPAL AUTHO...

Visualization

Sort By Chart of Accounts ▾

- Intergovernmental Rev
- Licenses & Permits
- Charges for Services
- Interest Income
- Other Revenue
- Transfers In



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Intergovernmental Rev	\$ 0	\$ 68,610	\$ 0
Licenses & Permits	33,463	27,000	31,350
Charges for Services	13,772,120	14,455,320	14,458,558
Interest Income	66,827	10,000	46,000
Other Revenue	4,194,555	2,973,495	3,205,000
Transfers In	0	1,979,713	1,072,700
Total	\$ 18,066,966	\$ 19,514,138	\$ 18,813,608

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back | 🕒 History ▾ | ↺ Reset

Broken down by

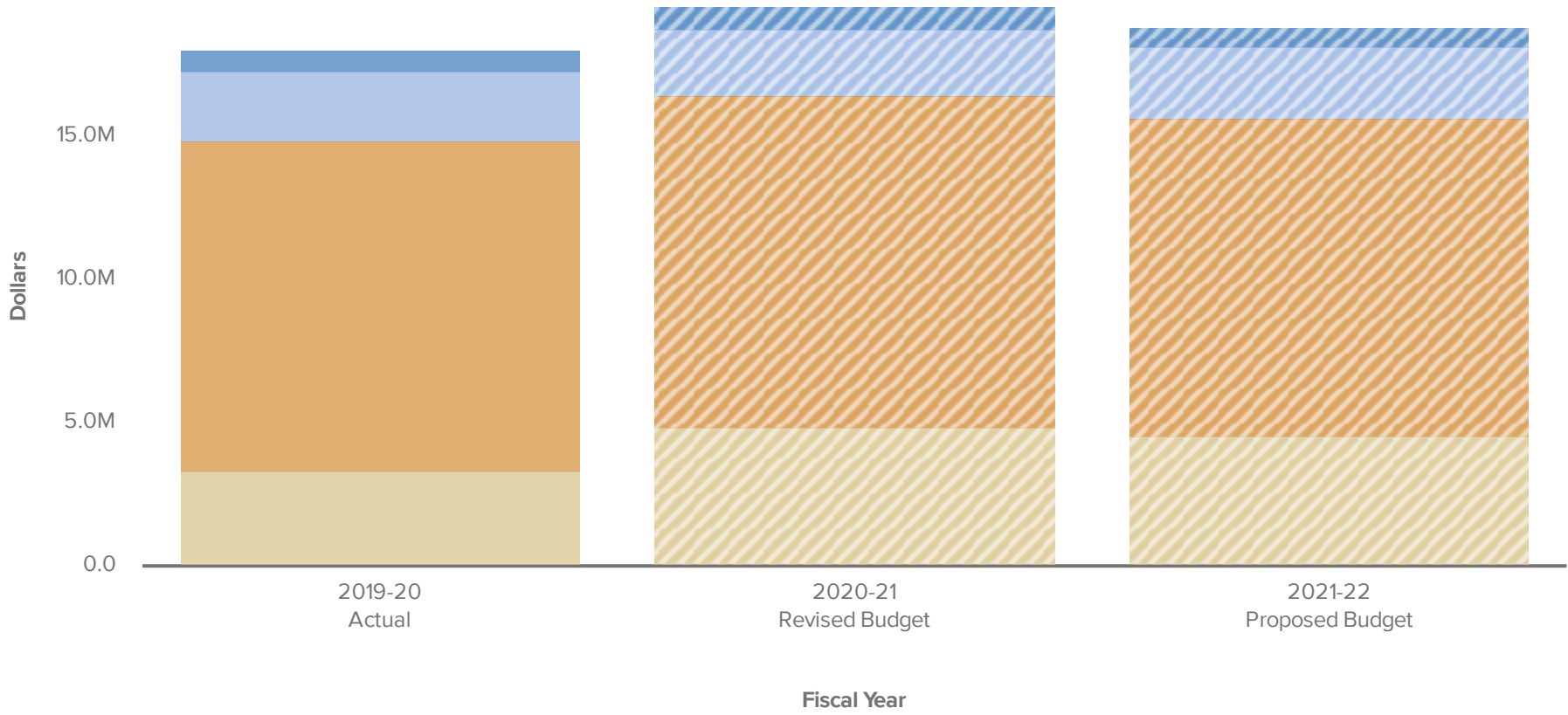
Departments

▾ SHAWNEE MUNICIPAL AUTHO...

▾ Expenses



Visualization



Sort A to Z ▾

- CITY CLERK
- DEBT SERVICE
- PUBLIC WORKS-SMA
- TRANSFERS OUT

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ CITY CLERK	\$ 718,170	\$ 719,836	\$ 724,668
UTILITY BILLING	718,170	719,836	724,668
▼ DEBT SERVICE	2,476,193	2,345,993	2,467,790
DEBT SERVICE	2,476,193	2,345,993	2,467,790
▼ PUBLIC WORKS-SMA	11,496,118	11,582,772	11,121,115
LAKE OPERATIONS	64,199	164,200	320,200
NORTH SEWER TREATMENT PLANT	476,711	583,361	552,717
SEWER COLLECTION	660,728	1,079,312	1,254,624
SOUTH SEWER TREATMENT PLANT	862,082	751,946	725,284
UTILITY ADMINISTRATION	4,132,437	5,714,170	5,812,762
WATER DISTRIBUTION	4,098,391	1,794,383	902,822
WATER PRODUCTION	1,201,570	1,495,400	1,552,705
▼ TRANSFERS OUT	3,360,000	4,866,000	4,560,000
TRANSFERS OUT	3,360,000	4,866,000	4,560,000
Total	\$ 18,050,481	\$ 19,514,600	\$ 18,873,572

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

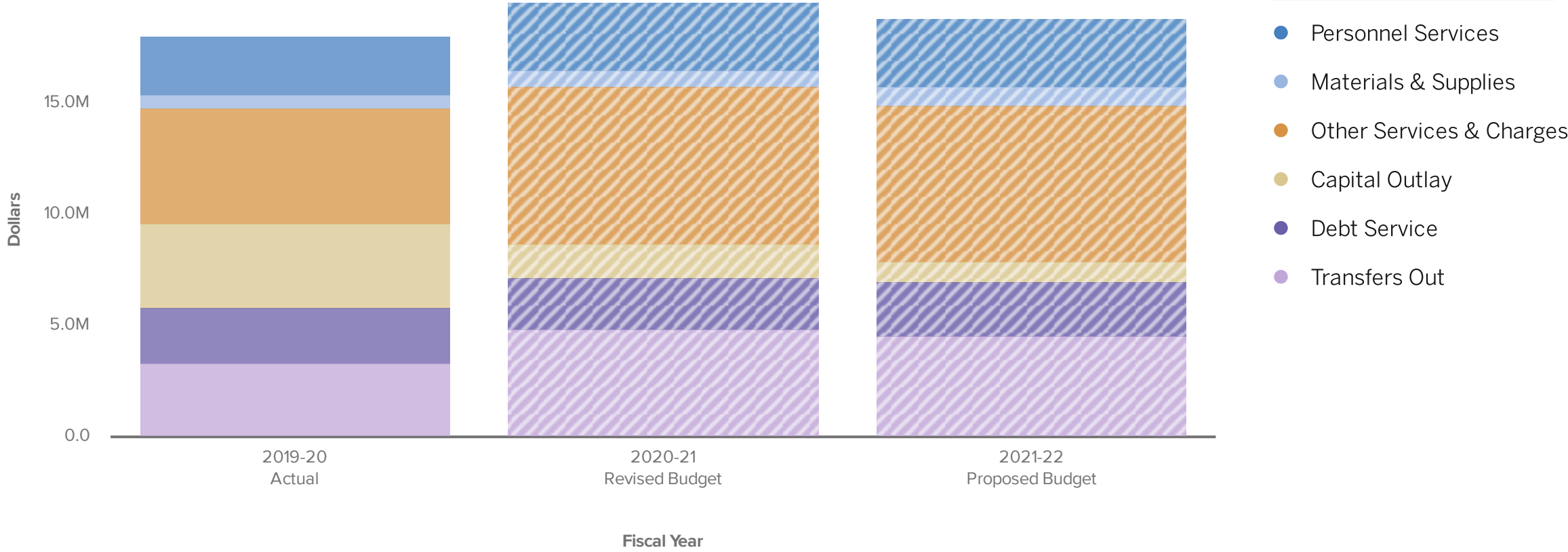
Broken down by

Expenses SHAWNEE MUNICIPAL AUTHO...



Visualization

Sort By Chart of Accounts



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 2,621,659	\$ 2,995,241		\$ 3,077,240
Materials & Supplies	625,610	739,402		872,800
Other Services & Charges	5,147,659	7,041,422		6,970,042
Capital Outlay	3,819,359	1,526,543		925,700
Debt Service	2,476,193	2,345,993		2,467,790
Transfers Out	3,360,000	4,866,000		4,560,000
Total	\$ 18,050,481	\$ 19,514,600		\$ 18,873,572

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$ 852,408.88
Additions/Deductions	\$ (59,964.00)
Ending Budgetary Fund Balance	\$ 792,444.88

Shawnee Airport Authority

FY 2021-2022 Budget Overview

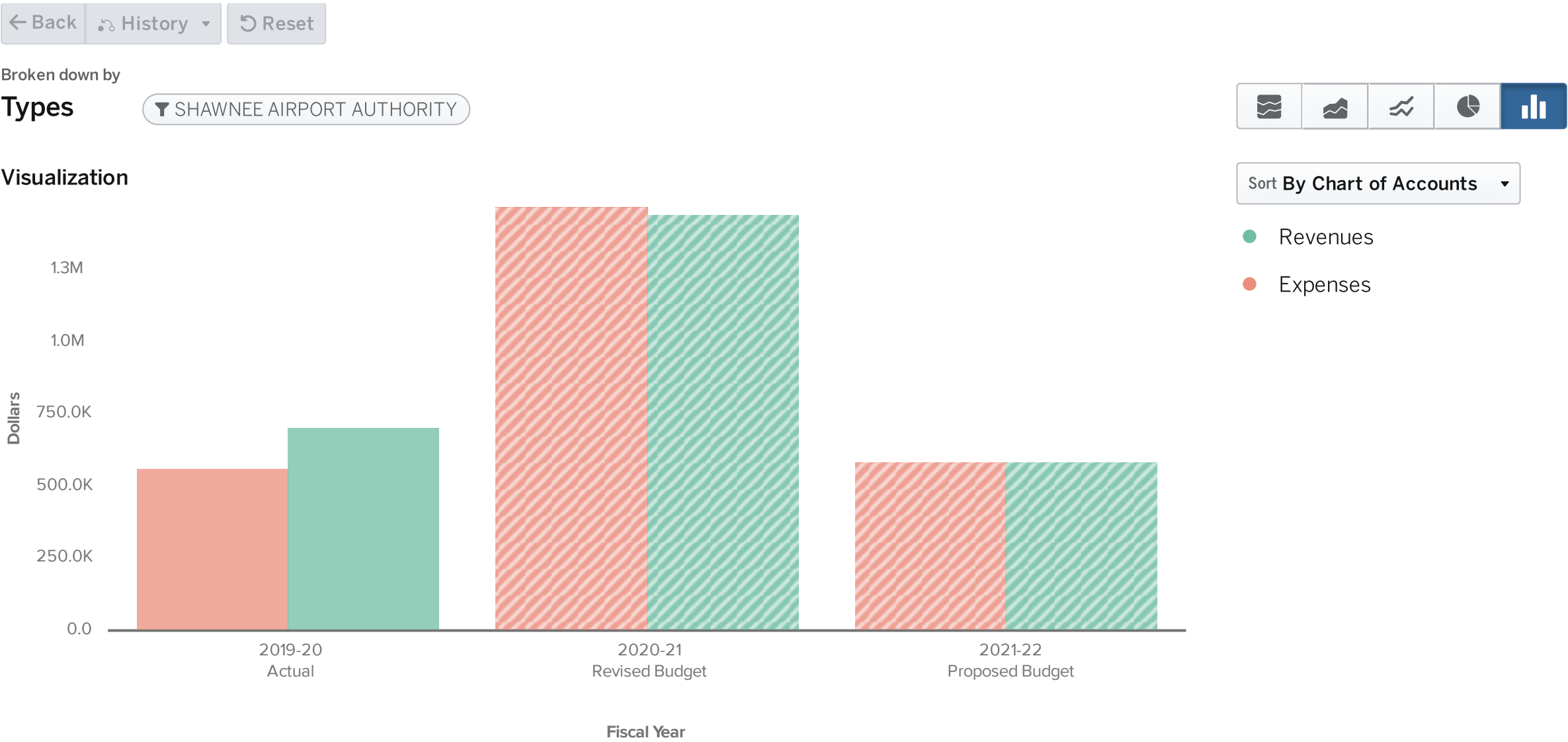
Fund Description

The Shawnee Airport Authority fund provides for the operation of the City of Shawnee Municipal Airport. The main revenue sources include rental revenues and federal grants for capital projects.

General Fund Budgets

AIRPORT

REVENUES VERSUS EXPENDITURES



Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ Revenues	\$ 703,858	\$ 1,442,252		\$ 584,573
Intergovernmental Rev	58,588	815,585		0
Rental Revenues	283,544	283,844		286,772
Other Revenue	185,754	150,362		122,700
Transfers In	175,971	192,460		175,101
▼ Expenses	565,494	1,467,127		584,572
Personnel Services	169,216	196,122		198,274
Materials & Supplies	154,991	246,350		248,150
Other Services & Charges	119,765	160,597		118,148
Capital Outlay	121,522	864,058		20,000
Revenues Less Expenses	\$ 138,365	\$ -24,876		\$ 1

REVENUE BREAKDOWN

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↺ History ▾

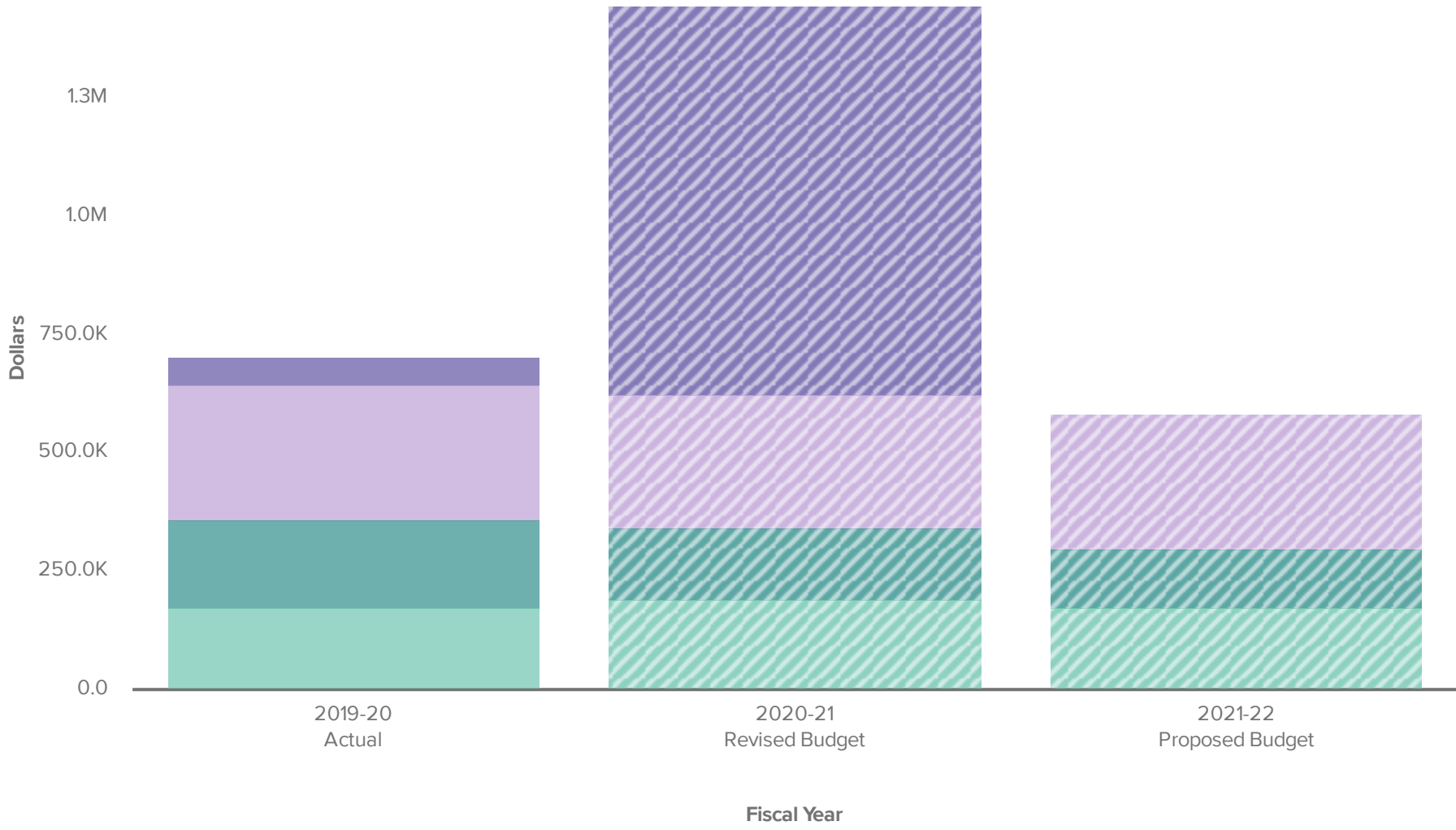
↺ Reset

Broken down by

Revenues ▾ SHAWNEE AIRPORT AUTHORITY



Visualization



Sort By Chart of Accounts ▾

- Intergovernmental Rev
- Rental Revenues
- Other Revenue
- Transfers In

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Intergovernmental Rev	\$ 58,588	\$ 815,585	\$ 0
Rental Revenues	283,544	283,844	286,772
Other Revenue	185,754	150,362	122,700
Transfers In	175,971	192,460	175,101
Total	\$ 703,858	\$ 1,442,252	\$ 584,573

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

↺ History ▾

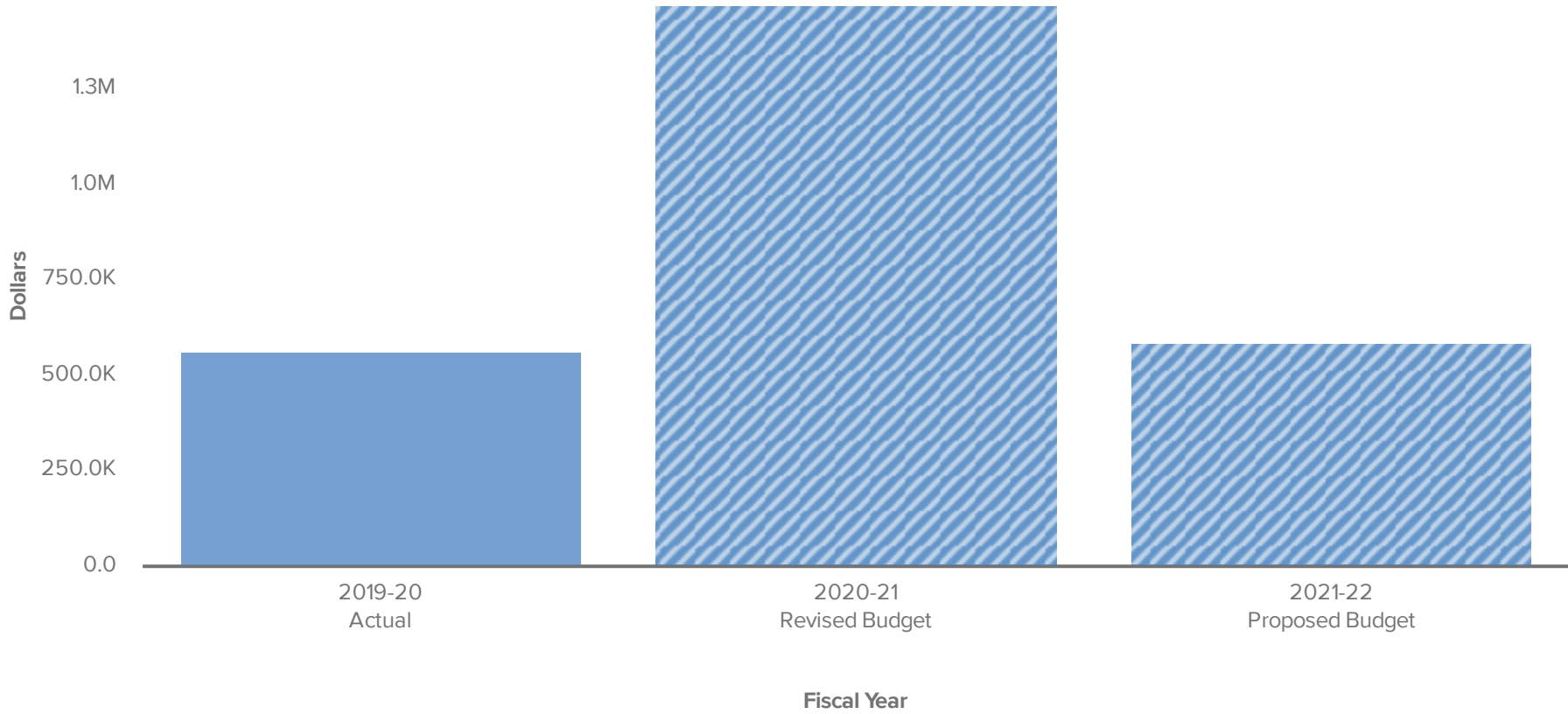
↺ Reset

Broken down by

Departments

- ▼ SHAWNEE AIRPORT AUTHORITY
- ▼ Expenses

Visualization



Sort By Chart of Accounts ▾

- AIRPORT

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ AIRPORT	\$ 565,494	\$ 1,467,127		\$ 584,572
AIRPORT	565,494	1,467,127		584,572
Total	\$ 565,494	\$ 1,467,127		\$ 584,572

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

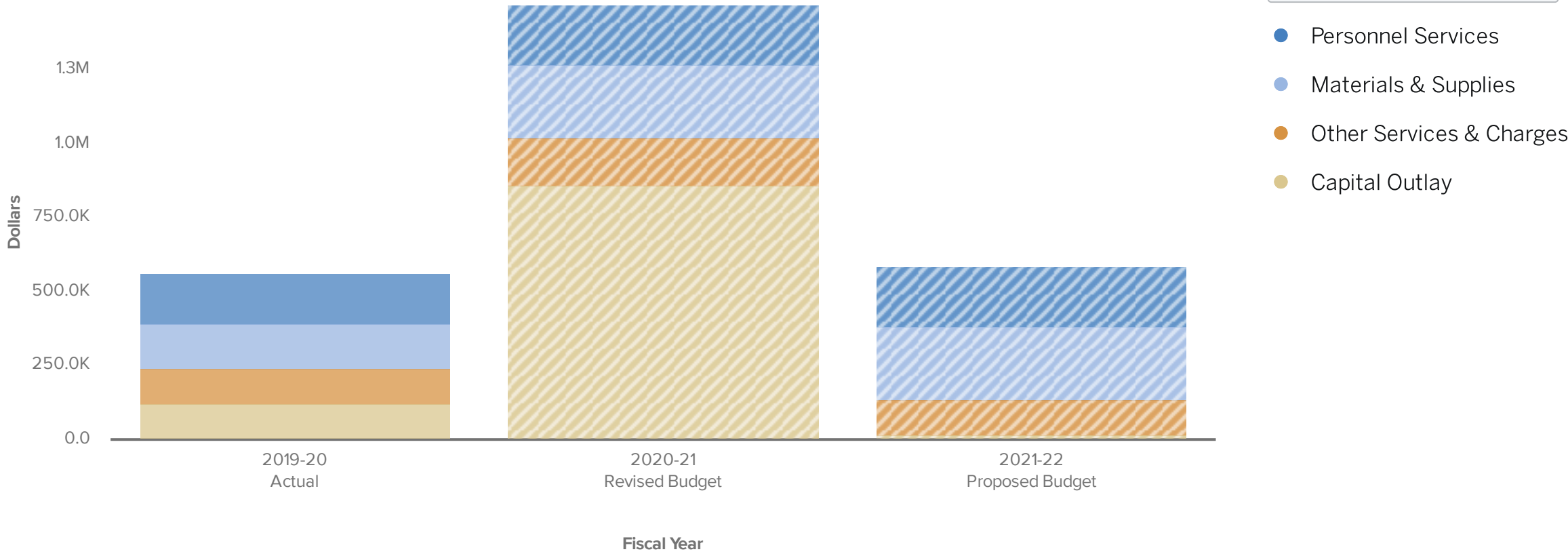
Broken down by

Expenses SHAWNEE AIRPORT AUTHORITY



Visualization

Sort By Chart of Accounts



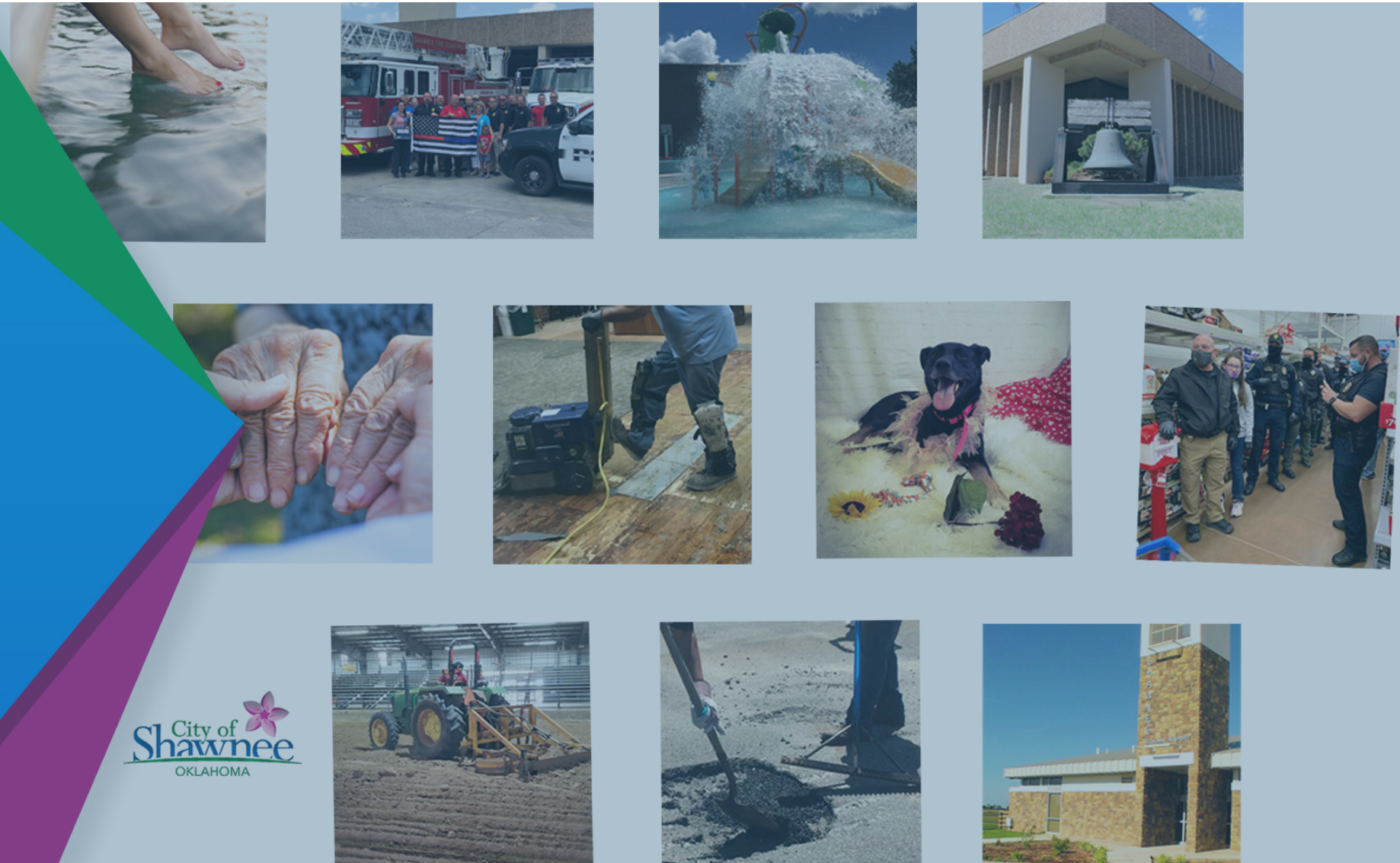
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 169,216	\$ 196,122	\$ 198,274
Materials & Supplies	154,991	246,350	248,150
Other Services & Charges	119,765	160,597	118,148
Capital Outlay	121,522	864,058	20,000
Total	\$ 565,494	\$ 1,467,127	\$ 584,572

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	241,622.43
Additions/Deductions	\$	1.00
Ending Budgetary Fund Balance	\$	241,623.43

Workers' Compensation Self-Insurance Fund

FY 2021-2022 Budget Overview



Fund Description

The Workers' Compensation Self-Insurance Fund accounts for workers' compensation insurance services provided to other departments on a cost reimbursement basis.

Workers' Compensation Self-Insurance Fund Budgets

[Workers' Compensation](#)

REVENUES VERSUS EXPENDITURES

← Back

🕒 History ▾

↺ Reset

Broken down by

Types

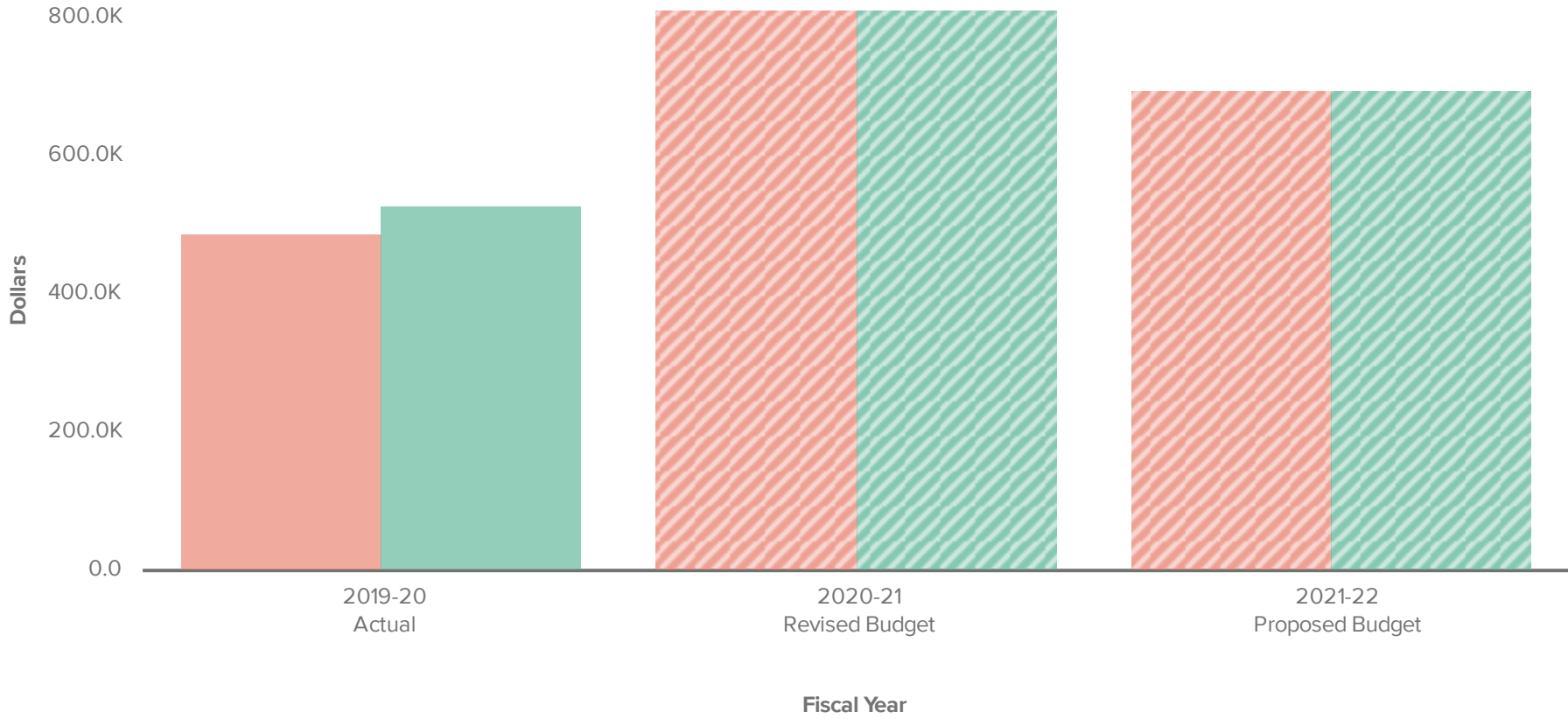
▼ WORK COMP SELF-INSUR FUND



Sort By Chart of Accounts ▾

- Revenues
- Expenses

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 528,061	\$ 809,683	\$ 696,578
Interest Income	632	0	0
Other Revenue	38,954	0	0
Transfers In	488,476	809,683	696,578
▼ Expenses	488,476	809,683	696,578
Other Services & Charges	488,476	809,683	696,578
Revenues Less Expenses	\$ 39,585	\$ 0	\$ 0

REVENUE BREAKDOWN

← Back

↺ History ▾

↺ Reset

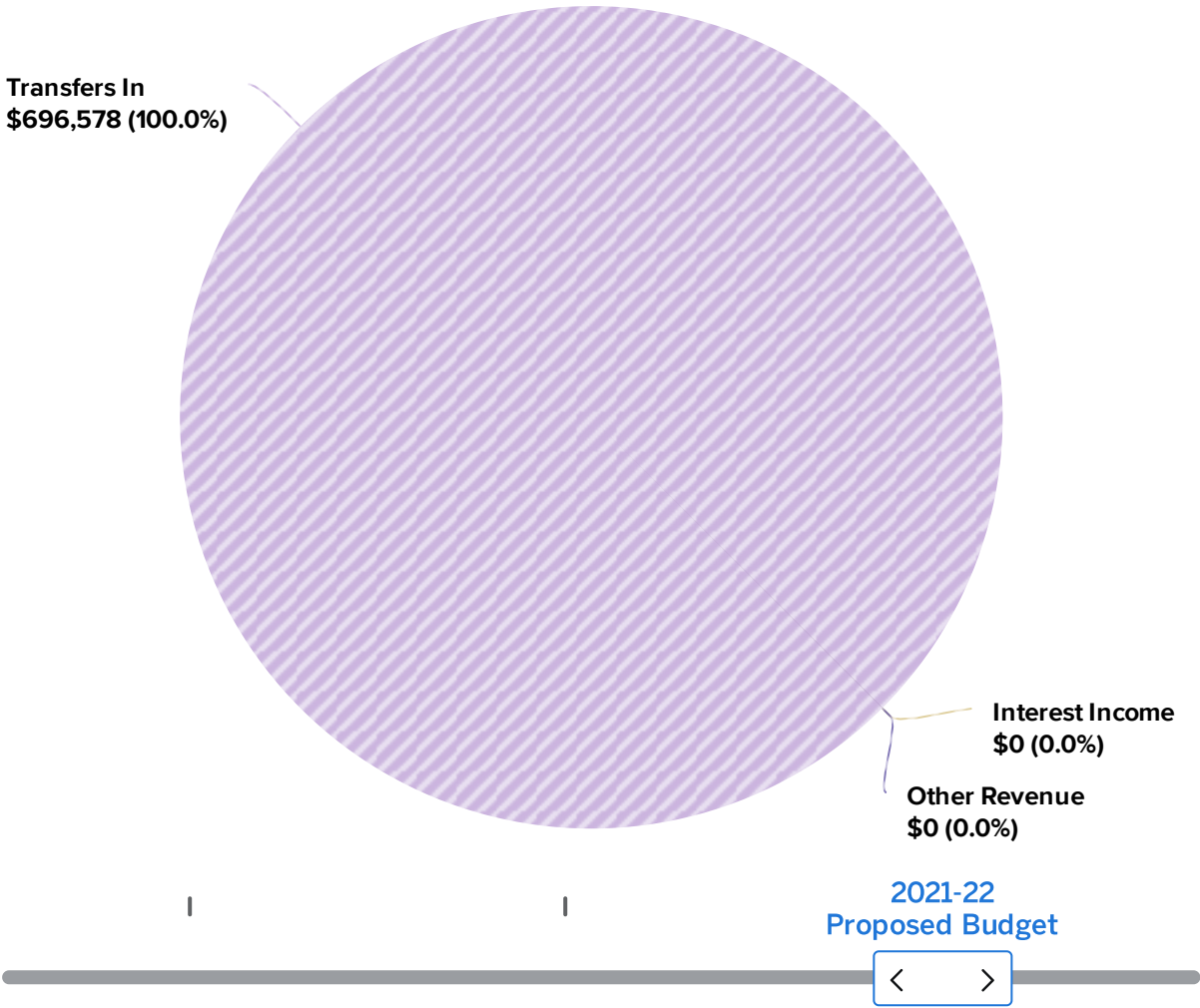
Broken down by

Revenues WORK COMP SELF-INSUR FUND

Sort By Chart of Accounts ▾

- Interest Income
- Other Revenue
- Transfers In

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Interest Income	\$ 632	\$ 0	\$ 0
Other Revenue	38,954	0	0
Transfers In	488,476	809,683	696,578
Total	\$ 528,061	\$ 809,683	\$ 696,578

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

🕒 History ▾

↺ Reset

Broken down by

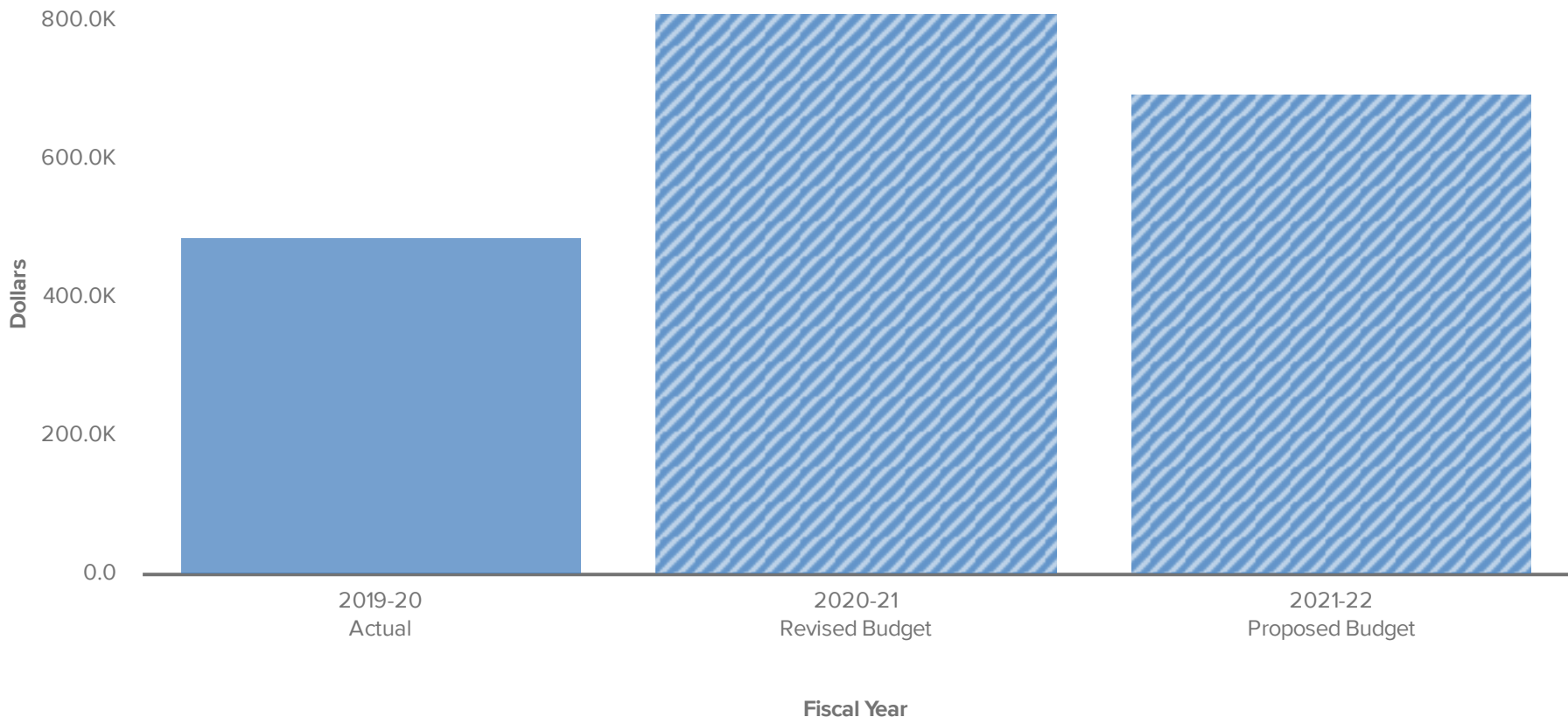
Departments

WORK COMP SELF-INSUR FUND

Expenses



Visualization



Sort By Chart of Accounts ▾

INTERNAL SERVICES

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
INTERNAL SERVICES	\$ 488,476	\$ 809,683	\$ 696,578
WORKERS' COMP SELF-INSUR FD	488,476	809,683	696,578
Total	\$ 488,476	\$ 809,683	\$ 696,578

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

Broken down by

Expenses

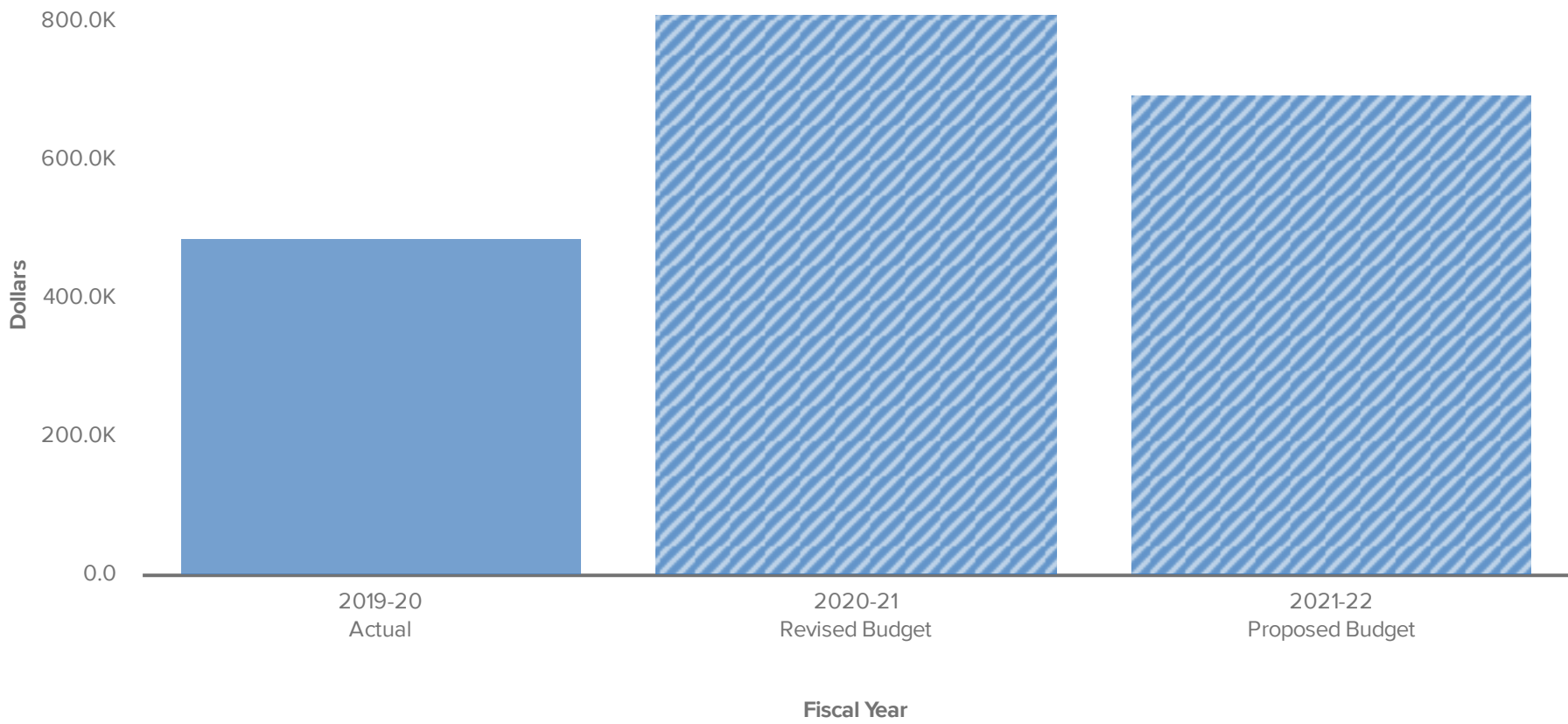
▼ WORK COMP SELF-INSUR FUND



Sort By Chart of Accounts ▾

Other Services & Charges

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 488,476	\$ 809,683	\$ 696,578
Total	\$ 488,476	\$ 809,683	\$ 696,578

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	70,091.06
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	70,091.06

Library Fund

FY 2021-2022 Budget Overview

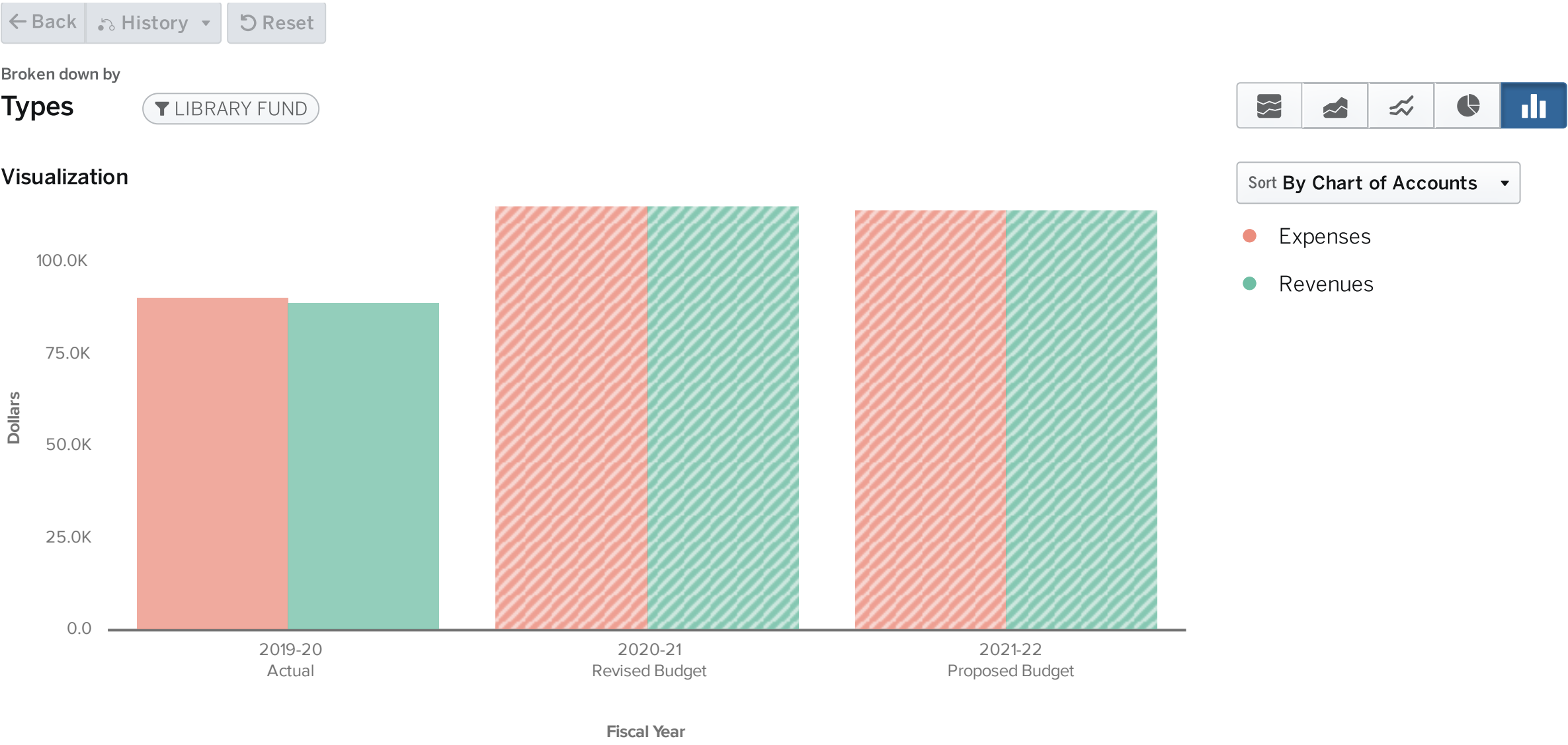
Fund Description

The Library Fund accounts for the maintenance of the city library. The main funding source is a General Fund transfer.

General Fund Budgets

Library.

REVENUES VERSUS EXPENDITURES



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 89,251	\$ 115,192	\$ 114,626
Transfers In	89,251	115,192	114,626
▼ Expenses	90,657	115,192	114,625
Personnel Services	25,886	33,132	31,939
Materials & Supplies	3,430	4,380	4,300
Other Services & Charges	61,340	77,680	78,386
Revenues Less Expenses	\$ -1,405	\$ 0	\$ 0

REVENUE BREAKDOWN

← Back

🕒 History ▾

↺ Reset

Broken down by

Revenues

▾ LIBRARY FUND

📊

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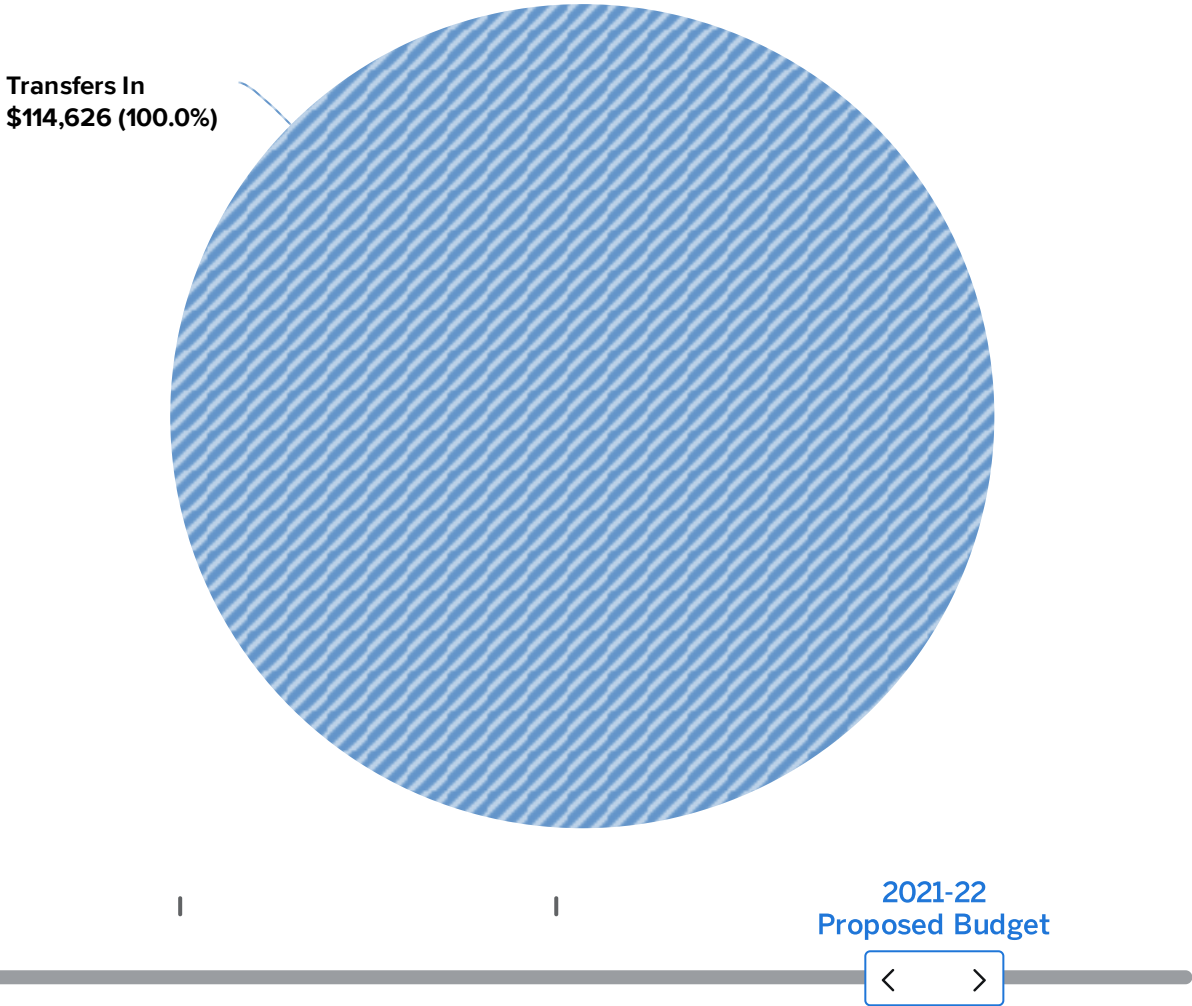
📈

Sort By Chart of Accounts ▾

●

 Transfers In

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers In	\$ 89,251	\$ 115,192	\$ 114,626
Total	\$ 89,251	\$ 115,192	\$ 114,626

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

🕒 History ▾

↺ Reset

Broken down by

Departments

LIBRARY FUND

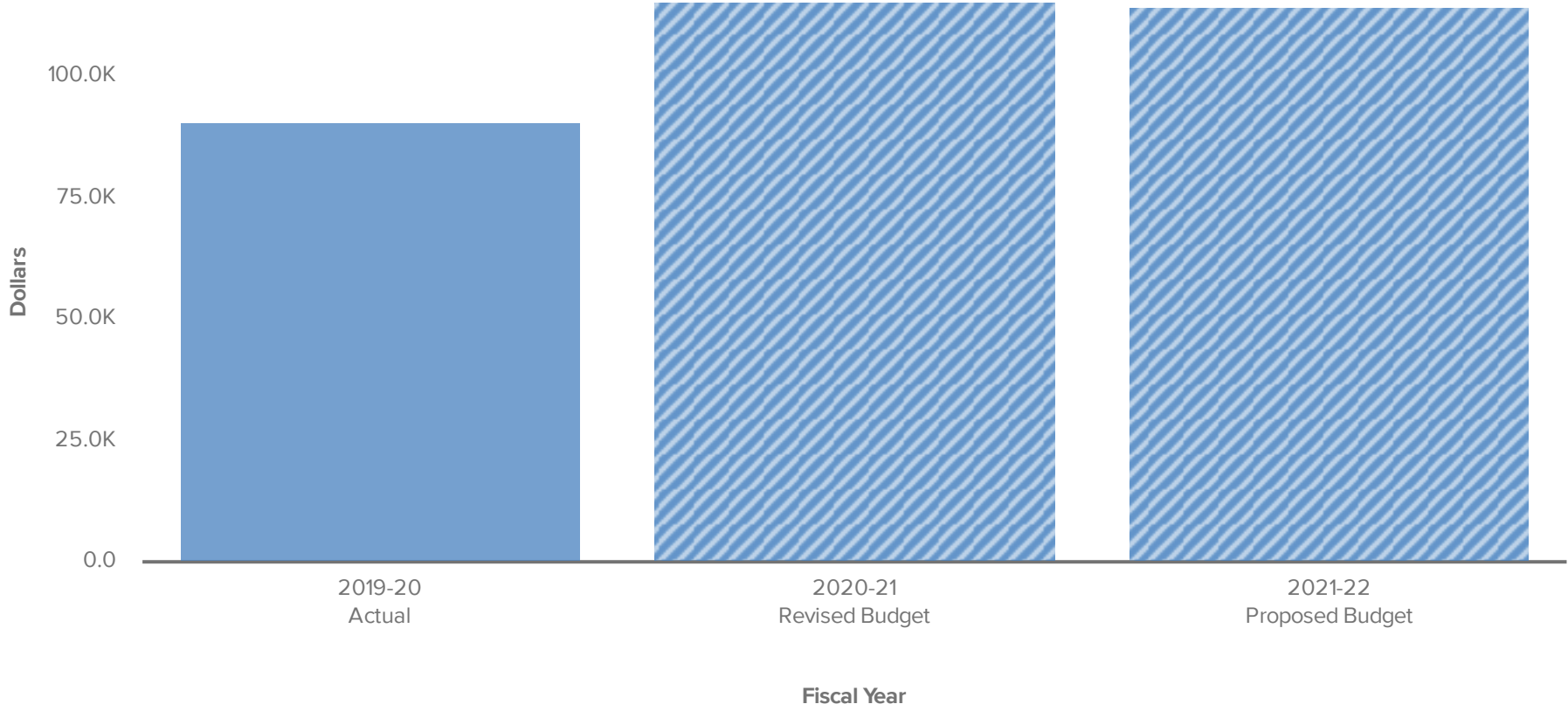
Expenses



Sort By Chart of Accounts ▾

CULTURE AND RECREATION

Visualization



Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ CULTURE AND RECREATION	\$ 90,657	\$ 115,192		\$ 114,625
LIBRARY	90,657	115,192		114,625
Total	\$ 90,657	\$ 115,192		\$ 114,625

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

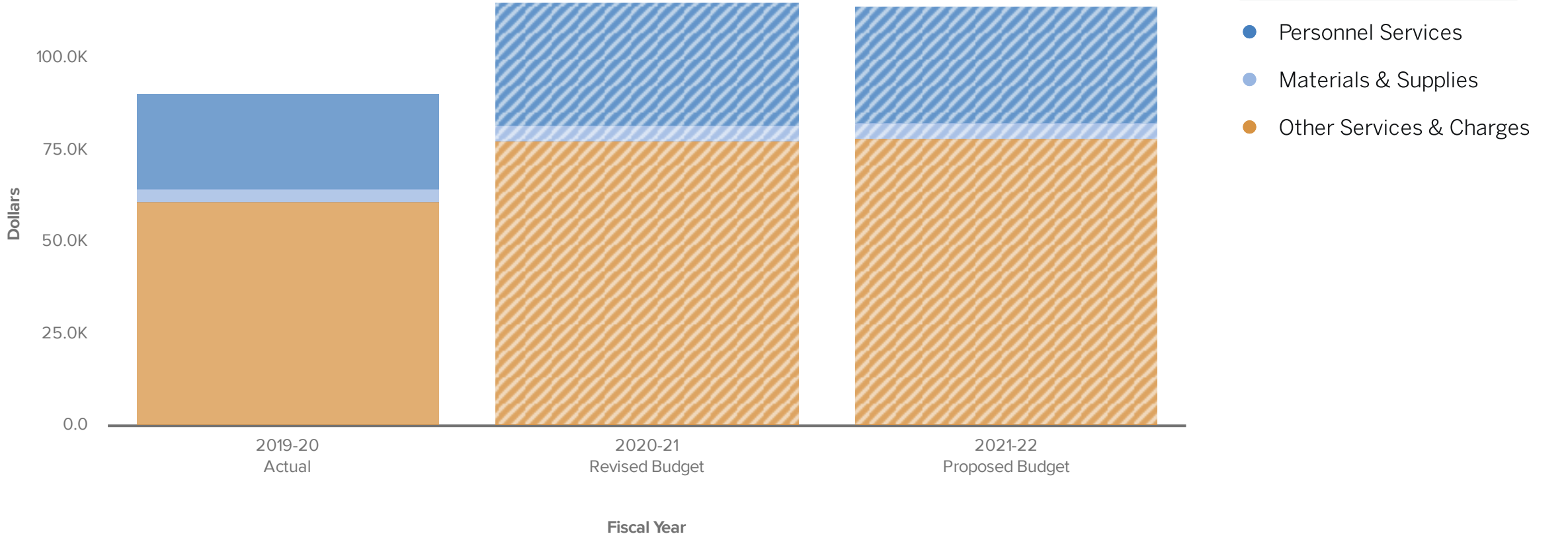
← Back History Reset

Broken down by
Expenses LIBRARY FUND



Visualization

Sort By Chart of Accounts



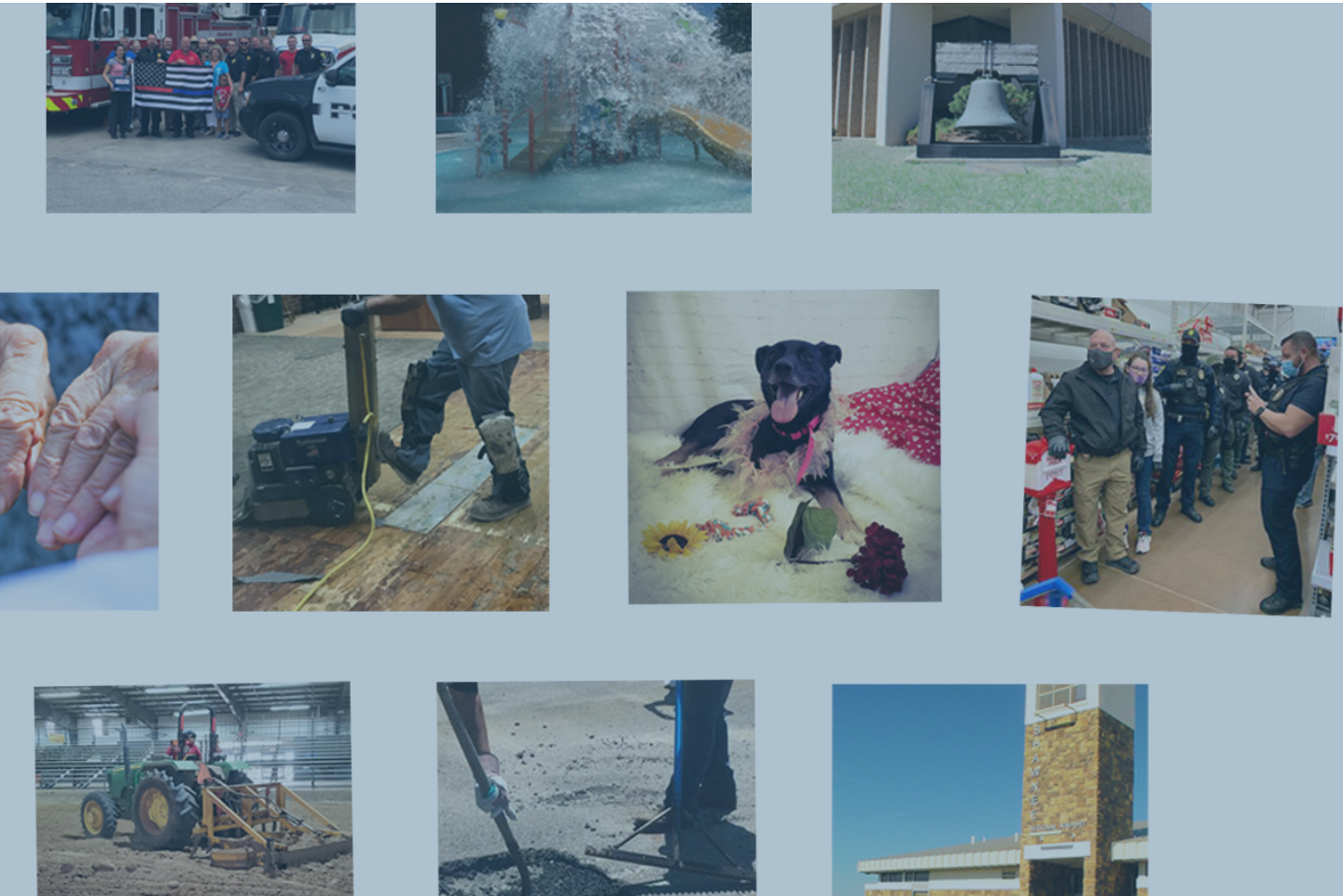
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 25,886	\$ 33,132		\$ 31,939
Materials & Supplies	3,430	4,380		4,300
Other Services & Charges	61,340	77,680		78,386
Total	\$ 90,657	\$ 115,192		\$ 114,625

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	-
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	-

Cemetery Perpetual Care Fund

FY 2021-2022 Budget Overview



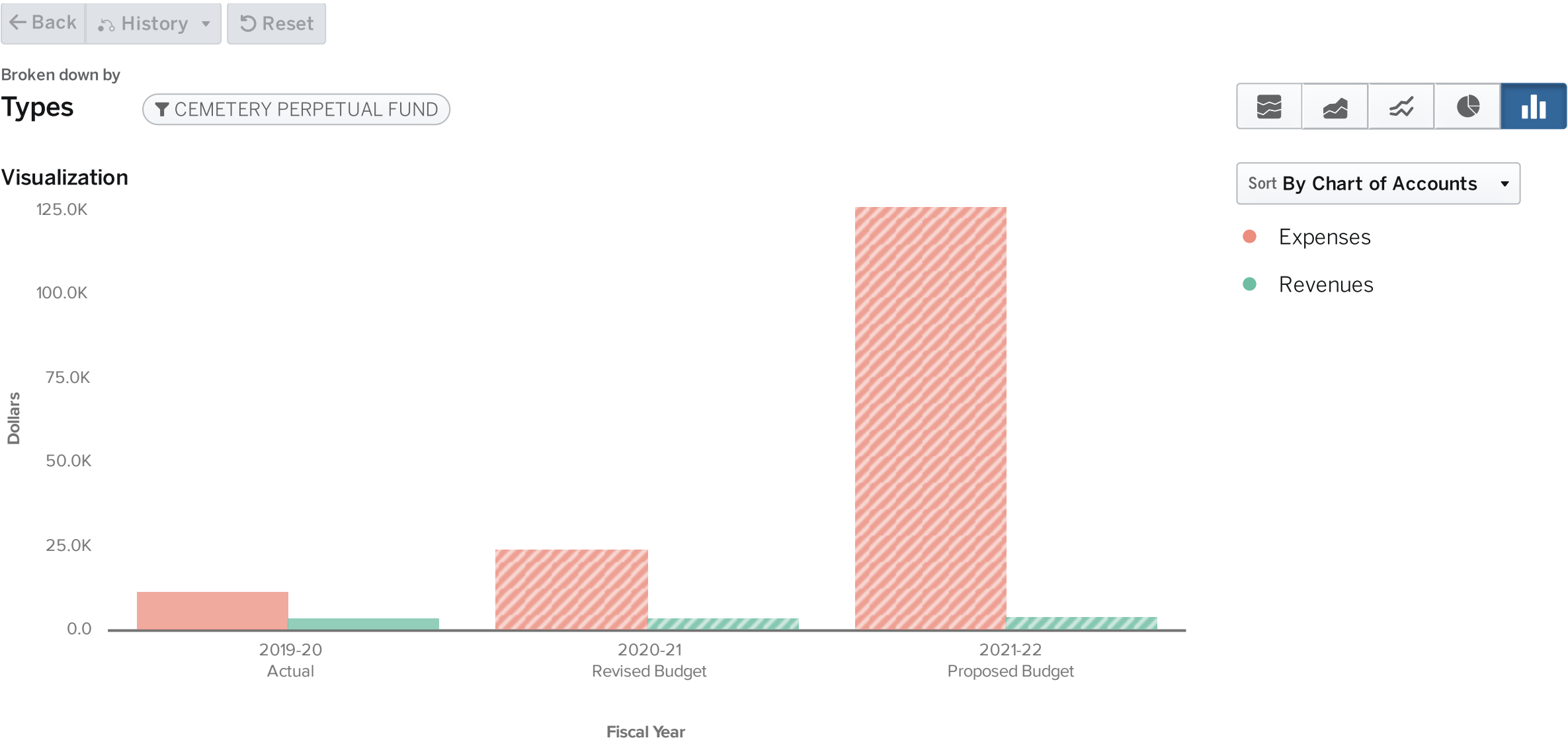
Fund Description

The Cemetery Perpetual Fund accounts for the continuing care and maintenance as well as future capital investments of the City owned cemetery funded with fees restricted by external sources.

Cemetery Perpetual Fund Budgets

Cemetery.

REVENUES VERSUS EXPENDITURES



Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 4,101	\$ 4,000	\$ 4,500
Other Revenue	4,101	4,000	4,500
▼ Expenses	11,804	24,500	126,000
Other Services & Charges	0	4,500	0
Capital Outlay	11,804	20,000	126,000
Revenues Less Expenses	\$ -7,704	\$ -20,500	\$ -121,500

REVENUE BREAKDOWN

← Back

History ▾

Reset

Broken down by

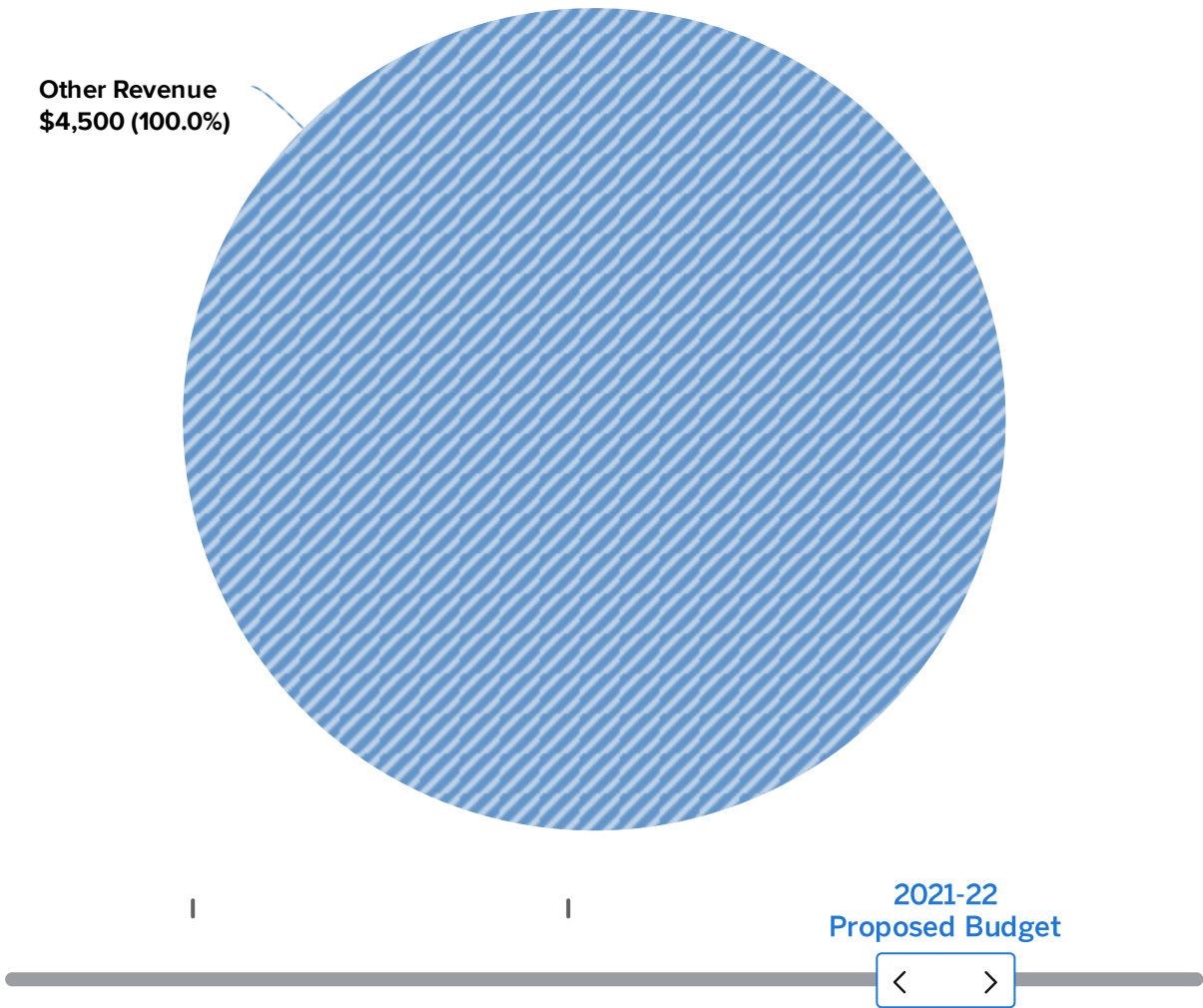
Revenues

CEMETERY PERPETUAL FUND

Sort By Chart of Accounts ▾

- Other Revenue

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Revenue	\$ 4,101	\$ 4,000	\$ 4,500
Total	\$ 4,101	\$ 4,000	\$ 4,500

EXPENDITURE BREAKDOWN BY DEPARTMENT

← Back

🕒 History ▾

↺ Reset

Broken down by

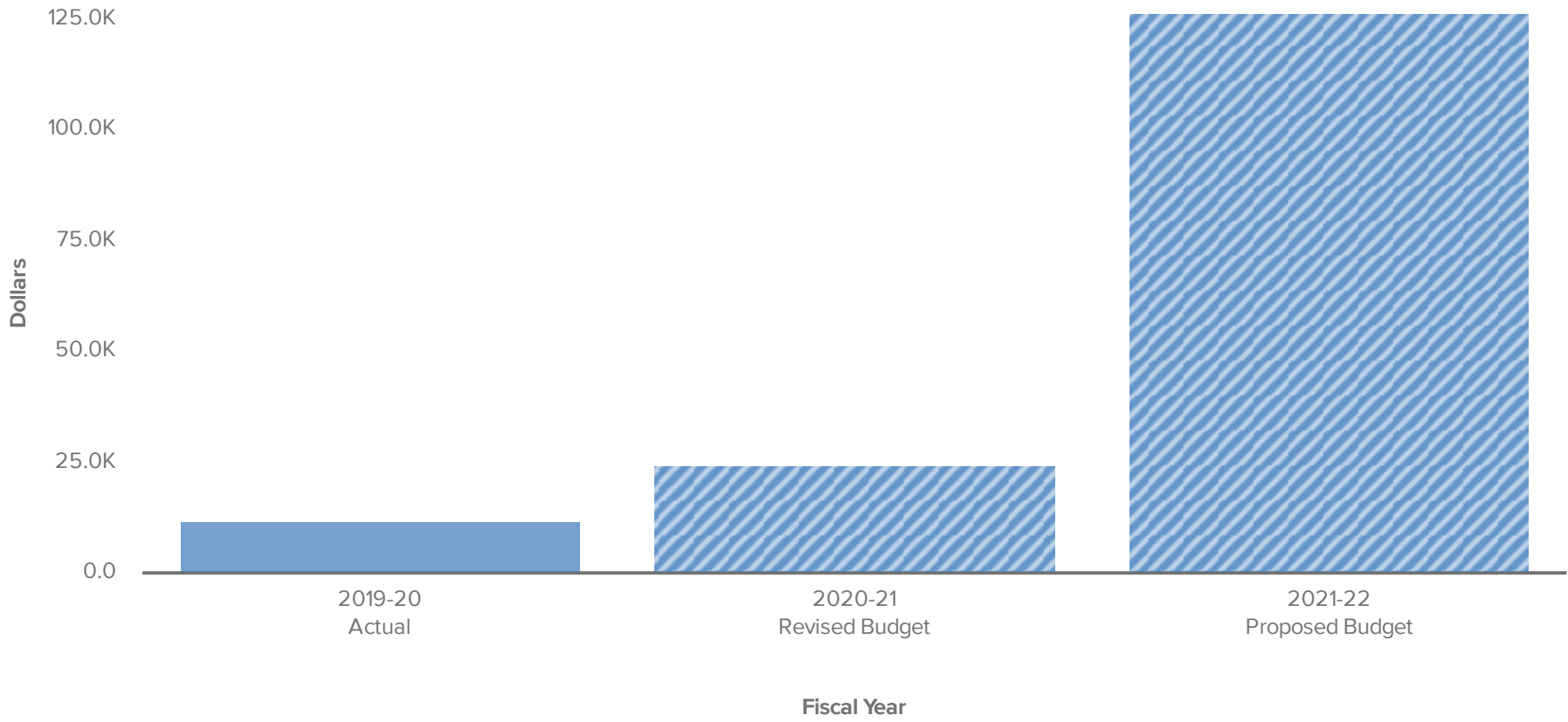
Departments

⌵ CEMETERY PERPETUAL FUND

⌵ Expenses



Visualization



Sort By Chart of Accounts ▾

● PUBLIC WORKS

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ PUBLIC WORKS	\$ 11,804	\$ 24,500		\$ 126,000
CEMETERY	11,804	24,500		126,000
Total	\$ 11,804	\$ 24,500		\$ 126,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

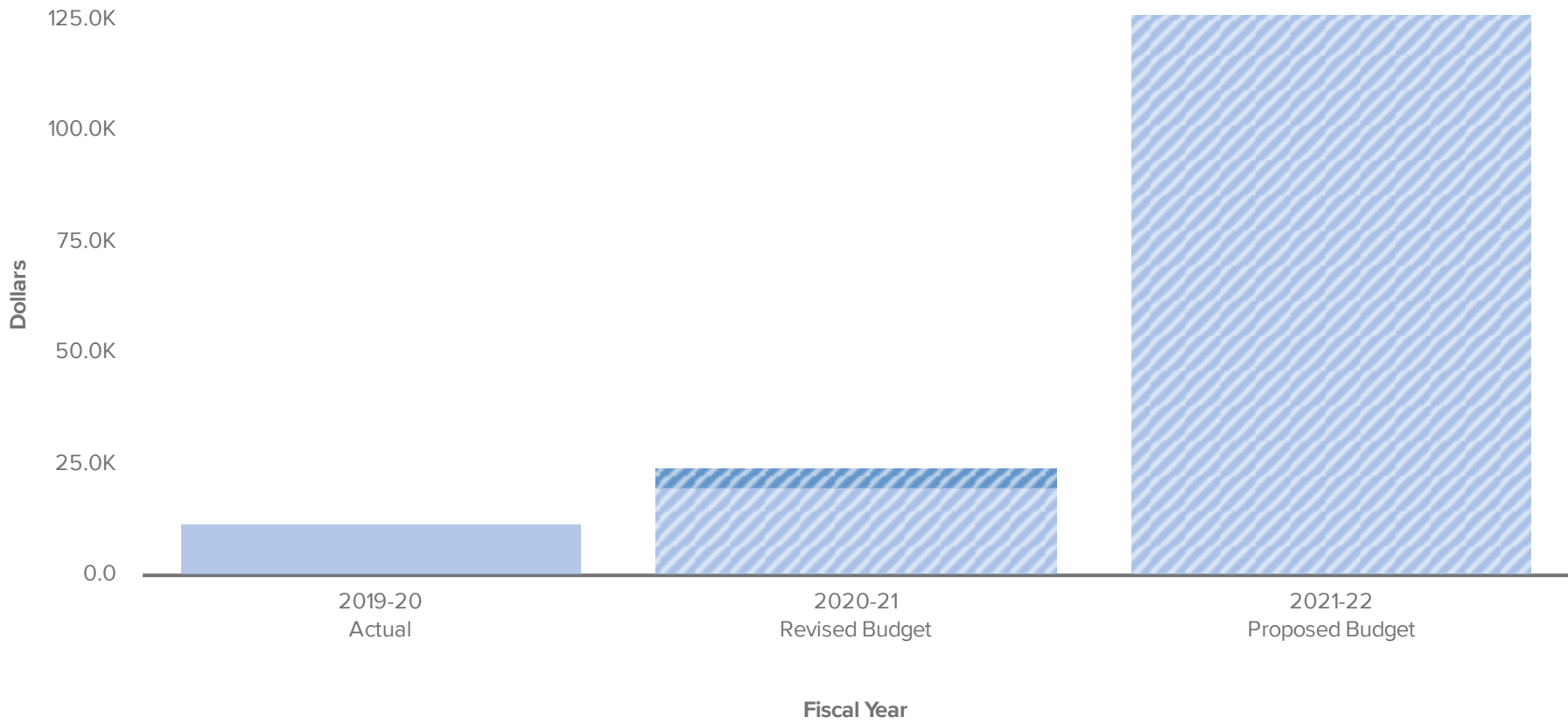
Broken down by

Expenses

▾ CEMETERY PERPETUAL FUND



Visualization



Sort By Chart of Accounts ▾

- Other Services & Charges
- Capital Outlay

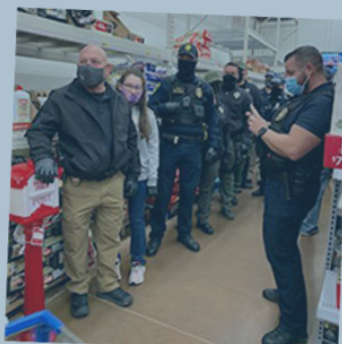
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Other Services & Charges	\$ 0	\$ 4,500		\$ 0
Capital Outlay	11,804	20,000		126,000
Total	\$ 11,804	\$ 24,500		\$ 126,000

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	138,805.79
Additions/Deductions	\$	(121,500.00)
Ending Budgetary Fund Balance	\$	17,305.79

Sister Cities Fund

FY 2021-2022 Budget Overview



Fund Description

The Sister Cities Fund accounts for the activities carried out under the Sister Cities program with Nikaho, Japan. The main funding source is a transfer from the Economic Development Fund.

Sister Cities Fund Budgets

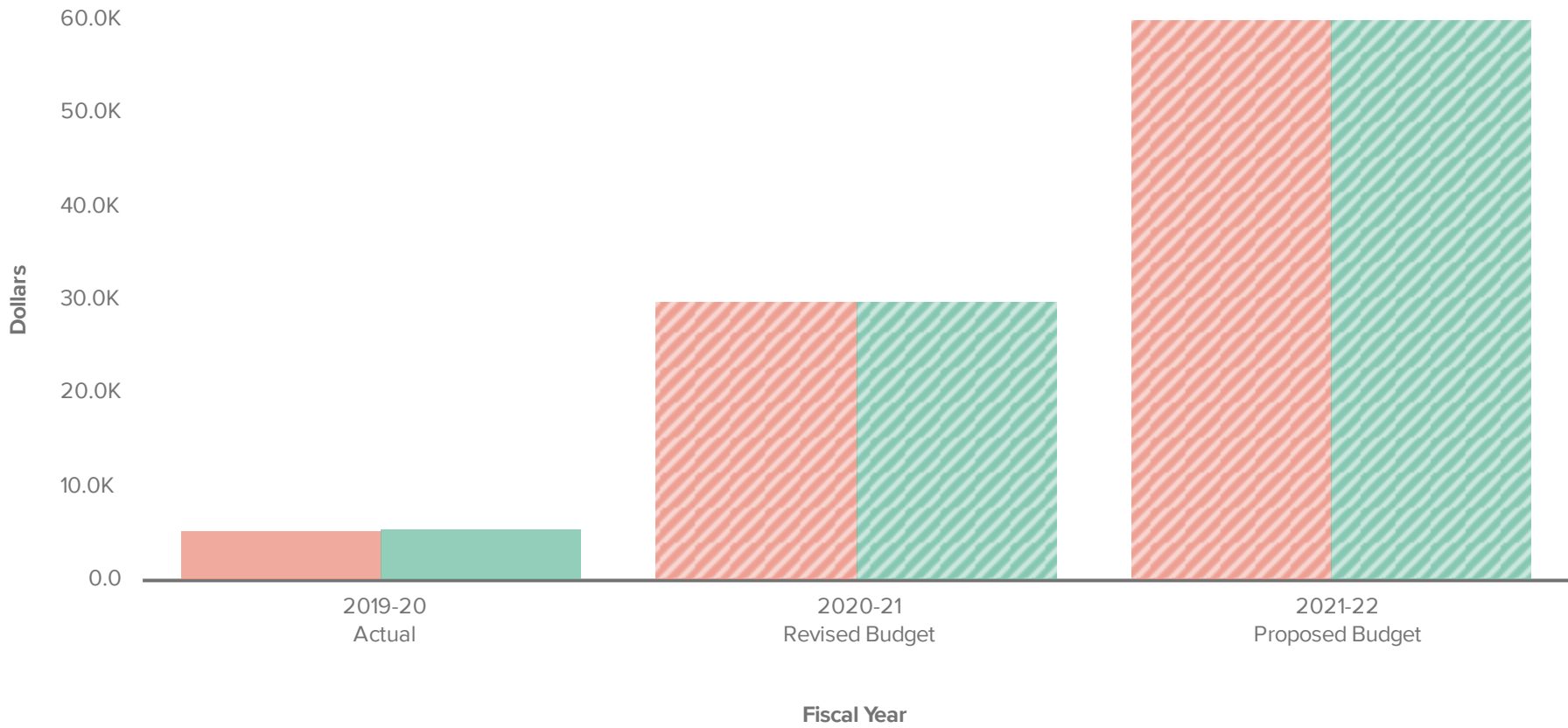
Sister Cities

REVENUES VERSUS EXPENDITURES

← Back History Reset

Broken down by
Types **▼ SISTER CITIES FUND**

Visualization



Bar Line Area Pie **Bar**

Sort By Chart of Accounts ▼

- Revenues
- Expenses

Collapse All	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
▼ Revenues	\$ 5,700	\$ 30,000	\$ 60,000
Transfers In	5,000	15,000	45,000
Other Revenue	0	15,000	15,000
Gifts & Donations	700	0	0
▼ Expenses	5,379	30,000	60,000
Other Services & Charges	5,379	30,000	60,000
Revenues Less Expenses	\$ 321	\$ 0	\$ 0

REVENUE BREAKDOWN

← Back

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Broken down by

Revenues

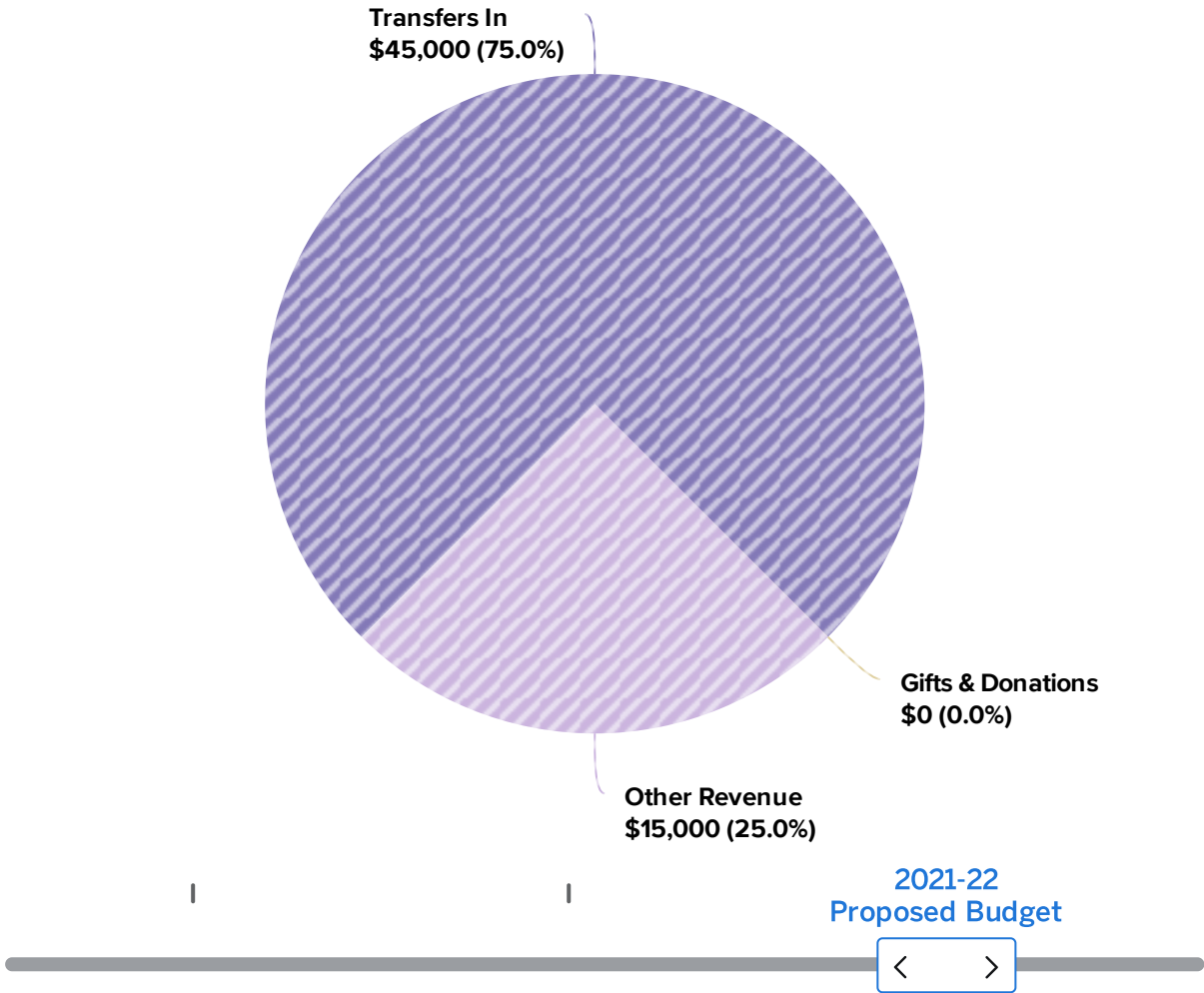
▾ SISTER CITIES FUND

Visualization

Sort

By Chart of Accounts ▾

- Gifts & Donations
- Other Revenue
- Transfers In



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Gifts & Donations	\$ 700	\$ 0	\$ 0
Other Revenue	0	15,000	15,000
Transfers In	5,000	15,000	45,000
Total	\$ 5,700	\$ 30,000	\$ 60,000

EXPENDITURE BREAKDOWN BY DEPARTMENT

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Broken down by

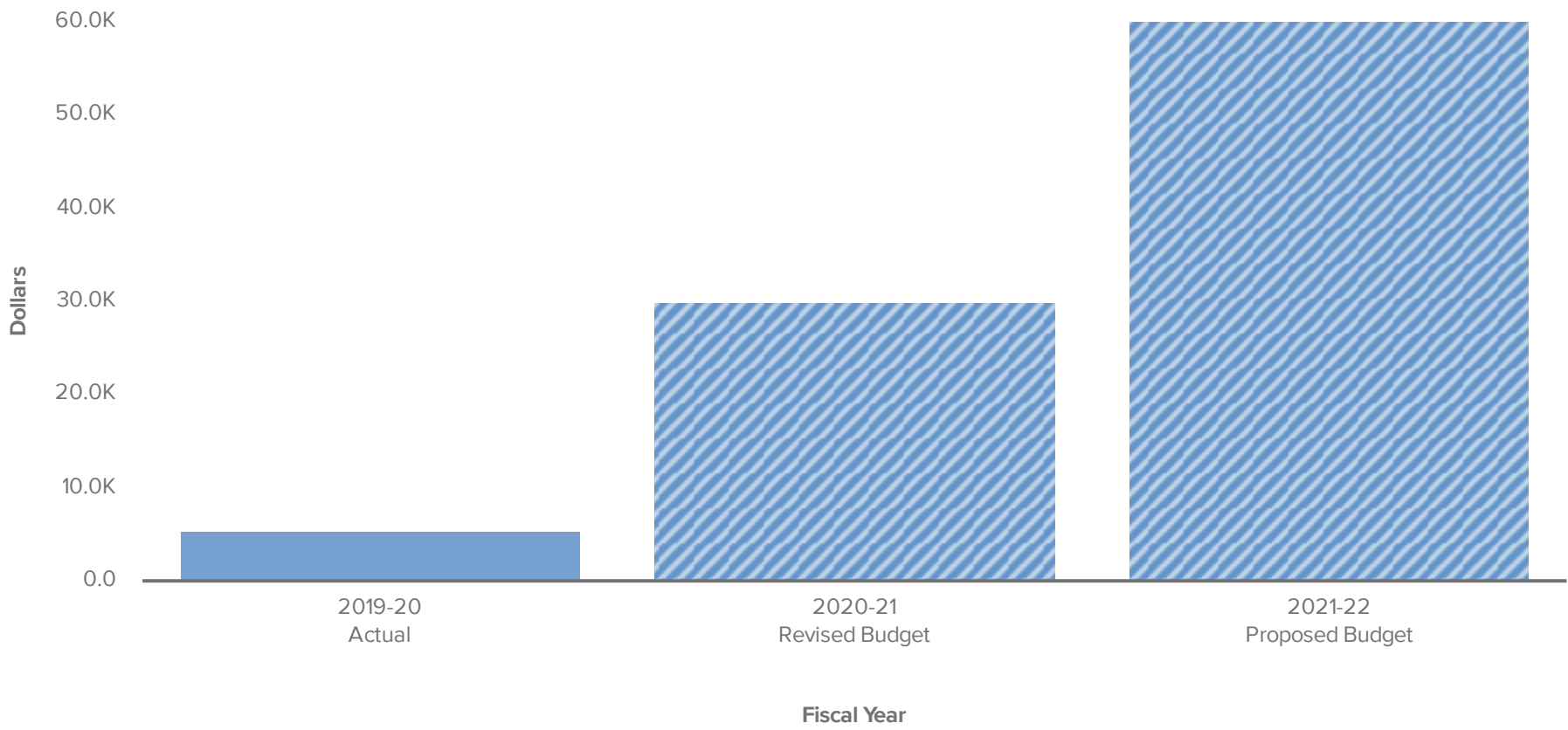
Departments

▾ SISTER CITIES FUND

▾ Expenses



Visualization



Sort By Chart of Accounts ▾

● ECONOMIC DEVELOPMENT

Collapse All	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
▼ ECONOMIC DEVELOPMENT	\$ 5,379	\$ 30,000		\$ 60,000
SISTER CITIES	5,379	30,000		60,000
Total	\$ 5,379	\$ 30,000		\$ 60,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

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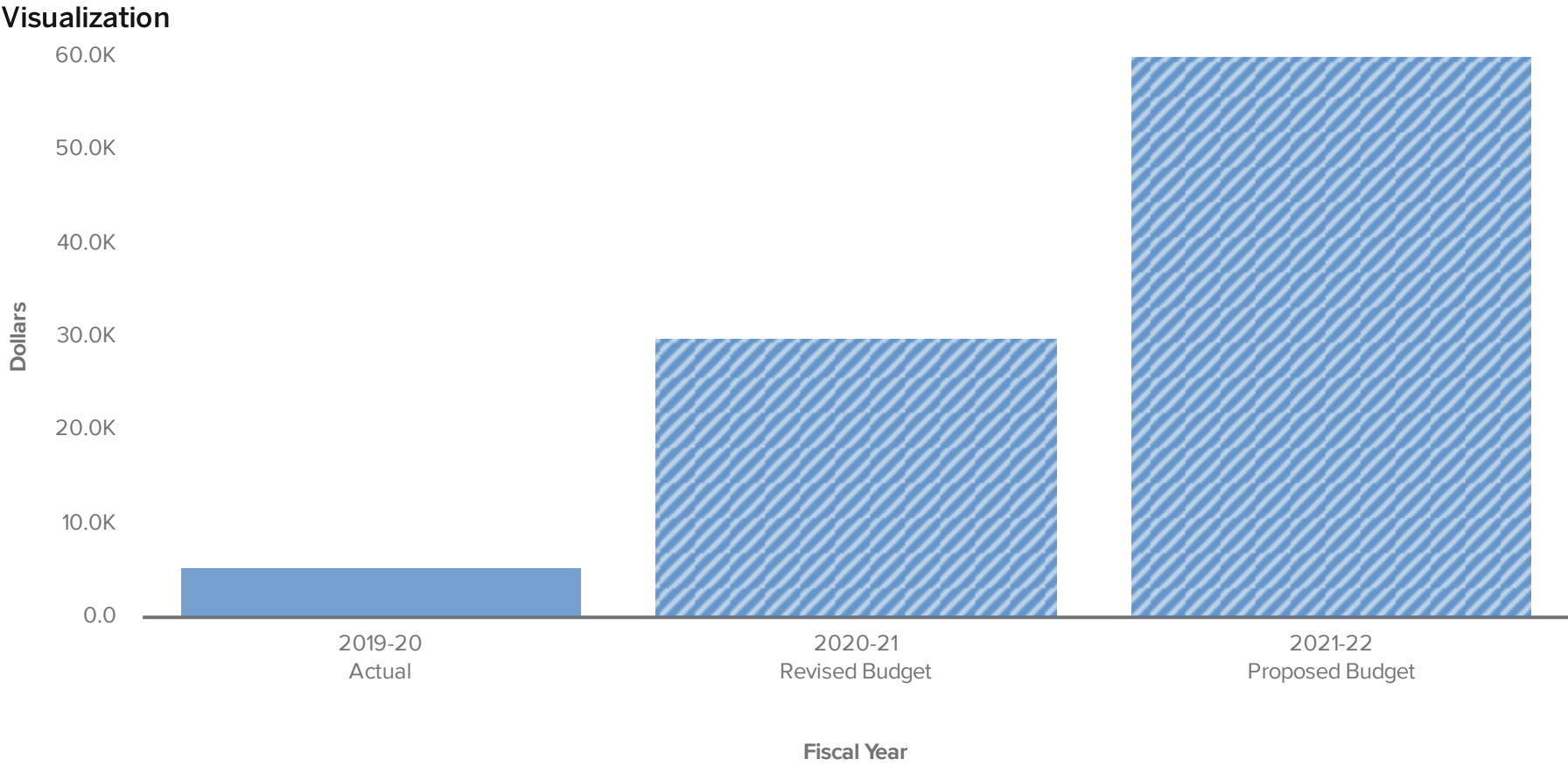
Broken down by

Expenses ▾ SISTER CITIES FUND



Sort **By Chart of Accounts** ▾

● Other Services & Charges



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 5,379	\$ 30,000	\$ 60,000
Total	\$ 5,379	\$ 30,000	\$ 60,000

Estimated Fund Balance

Beginning Budgetary Fund Balance	\$	320.62
Additions/Deductions	\$	-
Ending Budgetary Fund Balance	\$	320.62

Budget Summary

Total Budget Revenues Vs Expenditures

Collapse All		2021-22 Proposed Budget
▼ Revenues		\$ 57,449,980
Taxes		27,146,455
Intergovernmental Rev		2,261,169
Licenses & Permits		322,500
Fines & Forfeitures		541,860
Charges for Services		14,607,792
Rental Revenues		460,535
Interest Income		75,089
Other Revenue		3,845,470
Transfers In		8,189,110
▼ Expenses		79,845,573
Personnel Services		21,962,589
Materials & Supplies		1,997,935
Other Services & Charges		14,113,816
Capital Outlay		27,754,842
Debt Service		6,523,858
Transfers Out		7,492,533
Revenues Less Expenses		\$ -22,395,593

GENERAL FUND

GENERAL FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 16,678,143
Intergovernmental Rev	464,900
Licenses & Permits	272,400
Fines & Forfeitures	541,860
Charges for Services	8,234
Rental Revenues	161,763
Interest Income	16,751
Other Revenue	128,500
Transfers In	5,360,471
Total	\$ 23,633,022

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ ADMINISTRATION	\$ 901,672
CITY MANAGER	651,672
CITY ATTORNEY	250,000
▼ FINANCE	666,319
FINANCE	666,319
▼ INTERNAL SERVICES	1,130,836
INFORMATION TECHNOLOGY	572,100
EQUIPMENT SERVICES	300,690
BUILDING MAINTENANCE	258,046
▼ CITY CLERK	304,400
CITY CLERK	304,400
▼ HUMAN RESOURCES	354,606
HUMAN RESOURCES	354,606
▼ TRANSFERS OUT	734,362
TRANSFERS OUT	734,362
▼ CITY CLERK	428,527
MUNICIPAL COURT	428,527
▼ POLICE DEPARTMENT	8,581,838
POLICE ADMINISTRATION	699,065
POLICE PATROL	5,715,006
CRIMINAL INVESTIGATIONS DIVISION	1,172,021
ANIMAL WELFARE	252,238
DISPATCH	743,509
▼ FIRE DEPARTMENT	5,886,121
FIRE ADMINISTRATION	624,830
FIRE SUPPRESSION	5,053,646
FIRE TRAINING	207,644
▼ EMERGENCY MANAGEMENT	274,909
EMERGENCY MANAGEMENT	274,909
▼ PLANNING AND CODE ENFORCEMENT	959,185
PLANNING AND CODE ENFORCEMENT	959,185
▼ ENGINEERING	274,000
ENGINEERING	274,000
▼ CULTURE AND RECREATION	1,638,196
PARKS	870,459
MUNICIPAL AUDITORIUM	42,088
COMMUNITY CENTER	47,632
SENIOR CITIZEN CENTER	67,517
EXPO CENTER	610,500
▼ PUBLIC WORKS	1,497,987
STREETS	871,690
TRAFFIC CONTROL	269,184
CEMETERY	357,113
Total	\$ 23,632,957

STREET AND ALLEY FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 275,000
Transfers In	161,640
Other Revenue	6,360
Licenses & Permits	2,000
Total	\$ 445,000

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ PUBLIC WORKS	\$ 445,000
STREETS	445,000
Total	\$ 445,000

E-911 FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 280,000
Total	\$ 280,000

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ POLICE DEPARTMENT	\$ 279,849
DISPATCH	279,849
Total	\$ 279,849

OIL & GAS REVOLVING FUND

REVENUES

2021-22 Proposed Budget	
Licenses & Permits	\$ 16,750
Total	\$ 16,750

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ TRANSFERS OUT	\$ 16,750
TRANSFERS OUT	16,750
Total	\$ 16,750

ECONOMIC DEVELOPMENT FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 311,277
Interest Income	311
Total	\$ 311,588

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ ECONOMIC DEVELOPMENT	\$ 295,000
ECONOMIC DEVELOPMENT	295,000
▼ TRANSFERS OUT	45,000
TRANSFERS OUT	45,000
Total	\$ 340,000

SPAY AND NEUTER FUND

REVENUES

2021-22 Proposed Budget	
Other Revenue	\$ 7,000
Total	\$ 7,000

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ POLICE DEPARTMENT	\$ 7,000
ANIMAL WELFARE	7,000
Total	\$ 7,000

HOTEL/MOTEL SURCHARGE FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 475,000
Total	\$ 475,000

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ TOURISM	\$ 413,624
TOURISM	413,624
▼ TRANSFERS OUT	4,750
TRANSFERS OUT	4,750
Total	\$ 418,374

POLICE SALES TAX FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 389,096
Interest Income	389
Total	\$ 389,485

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ TRANSFERS OUT	\$ 389,485
TRANSFERS OUT	389,485
Total	\$ 389,485

FIRE SALES TAX FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 389,096
Interest Income	389
Total	\$ 389,485

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ TRANSFERS OUT	\$ 389,485
TRANSFERS OUT	389,485
Total	\$ 389,485

TAX INCREMENT FINANCING FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 100,000
Total	\$ 100,000

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ PLANNING AND CODE ENFORCEMENT	\$ 41,600
PLANNING AND CODE ENFORCEMENT	41,600
Total	\$ 41,600

CDBG GRANTS

REVENUES

2021-22 Proposed Budget	
Intergovernmental Rev	\$ 721,269
Other Revenue	16,535
Total	\$ 737,804

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ PLANNING AND CODE ENFORCEMENT	\$ 721,269
CDBG ADMINISTRATION	112,828
CDBG HOUSING REHAB	608,441
Total	\$ 721,269

CAPITAL IMPROVEMENT FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 2,412,397
Other Revenue	294,875
Interest Income	3,412
Total	\$ 2,710,685

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ FINANCE	\$ 2,000
FINANCE	2,000
▼ INTERNAL SERVICES	170,000
INFORMATION TECHNOLOGY	100,000
EQUIPMENT SERVICES	10,000
BUILDING MAINTENANCE	60,000
▼ CITY CLERK	17,500
CITY CLERK	17,500
▼ TRANSFERS OUT	942,700
TRANSFERS OUT	942,700
▼ DEBT SERVICE	550,787
DEBT SERVICE	550,787
▼ POLICE DEPARTMENT	155,000
POLICE PATROL	150,000
ANIMAL WELFARE	5,000
▼ FIRE DEPARTMENT	144,875
FIRE ADMINISTRATION	52,000
FIRE SUPPRESSION	92,875
▼ PLANNING AND CODE ENFORCEMENT	20,600
PLANNING AND CODE ENFORCEMENT	20,600
▼ CULTURE AND RECREATION	255,400
PARKS	72,900
MUNICIPAL AUDITORIUM	45,000
EXPO CENTER	100,000
POOL	37,500
▼ PUBLIC WORKS	142,000
TRAFFIC CONTROL	57,000
CEMETERY	85,000
▼ PUBLIC WORKS-SMA	240,000
UTILITY ADMINISTRATION	240,000
Total	\$ 2,640,862

STREET IMPROVEMENT FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 2,723,674
Intergovernmental Rev	1,075,000
Transfers In	350,000
Interest Income	3,724
Total	\$ 4,152,398

EXPENDITURES

Collapse All		2021-22 Proposed Budget
▼ ENGINEERING		\$ 2,990,417
ENGINEERING		2,990,417
▼ PUBLIC WORKS		689,000
STREETS		679,000
TRAFFIC CONTROL		10,000
▼ TRANSFERS OUT		500,000
TRANSFERS OUT		500,000
Total		\$ 4,179,417

BUDGET SUMMARY CONTINUED



2018 CAPITAL IMPROVEMENT FUND

REVENUES

2021-22 Proposed Budget	
Taxes	\$ 3,112,771
Interest Income	4,113
Total	\$ 3,116,883

EXPENDITURES

Collapse All2021-22 Proposed Budget	
▼ INTERNAL SERVICES	\$ 250,000
BUILDING MAINTENANCE	250,000
▼ DEBT SERVICE	3,118,281
DEBT SERVICE	3,118,281
▼ POLICE DEPARTMENT	300,000
POLICE PATROL	300,000
▼ FIRE DEPARTMENT	2,050,000
FIRE SUPPRESSION	2,050,000
▼ CULTURE AND RECREATION	11,284,000
PARKS	8,684,000
EXPO CENTER	2,600,000
▼ PUBLIC WORKS	7,975,000
STREETS	7,975,000
Total	\$ 24,977,281

AMERICAN RESCUE PLAN FUND

EXPENDITURES

Collapse All		2021-22 Proposed Budget
▼ PUBLIC WORKS-SMA		\$ 1,000,000
WATER DISTRIBUTION		500,000
SEWER COLLECTION		500,000
Total		\$ 1,000,000

AQUATIC FUND

REVENUES

2021-22 Proposed Budget	
Transfers In	\$ 212,995
Charges for Services	141,000
Other Revenue	45,000
Rental Revenues	12,000
Total	\$ 410,995

EXPENDITURES

Collapse All		2021-22 Proposed Budget
▼ CULTURE AND RECREATION		\$ 410,897
POOL		410,897
Total		\$ 410,897

SHAWNEE MUNICIPAL AUTHORITY

REVENUES

2021-22 Proposed Budget	
Charges for Services	\$ 14,458,558
Other Revenue	3,205,000
Transfers In	1,072,700
Interest Income	46,000
Licenses & Permits	31,350
Total	\$ 18,813,608

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ PUBLIC WORKS-SMA	\$ 11,121,115
UTILITY ADMINISTRATION	5,812,762
WATER PRODUCTION	1,552,705
SEWER COLLECTION	1,254,624
WATER DISTRIBUTION	902,822
SOUTH SEWER TREATMENT PLANT	725,284
NORTH SEWER TREATMENT PLANT	552,717
LAKE OPERATIONS	320,200
▼ TRANSFERS OUT	4,560,000
TRANSFERS OUT	4,560,000
▼ DEBT SERVICE	2,467,790
DEBT SERVICE	2,467,790
▼ CITY CLERK	724,668
UTILITY BILLING	724,668
Total	\$ 18,873,572

SHAWNEE AIRPORT AUTHORITY

REVENUES

2021-22 Proposed Budget	
Rental Revenues	\$ 286,772
Transfers In	175,101
Other Revenue	122,700
Total	\$ 584,573

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ AIRPORT	\$ 584,572
AIRPORT	584,572
Total	\$ 584,572

Workers’ Compensation Self-Insurance Fund

REVENUES

2021-22 Proposed Budget	
Transfers In	\$ 696,578
Total	\$ 696,578

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ INTERNAL SERVICES	\$ 696,578
WORKERS' COMP SELF-INSUR FD	696,578
Total	\$ 696,578

Library Fund

REVENUES

2021-22 Proposed Budget	
Transfers In	\$ 114,626
Total	\$ 114,626

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ CULTURE AND RECREATION	\$ 114,625
LIBRARY	114,625
Total	\$ 114,625

CEMETERY PERPETUAL FUND

REVENUES

2021-22 Proposed Budget	
Other Revenue	\$ 4,500
Total	\$ 4,500

EXPENDITURES

Collapse All	2021-22 Proposed Budget
▼ PUBLIC WORKS	\$ 126,000
CEMETERY	126,000
Total	\$ 126,000

SISTER CITIES FUND

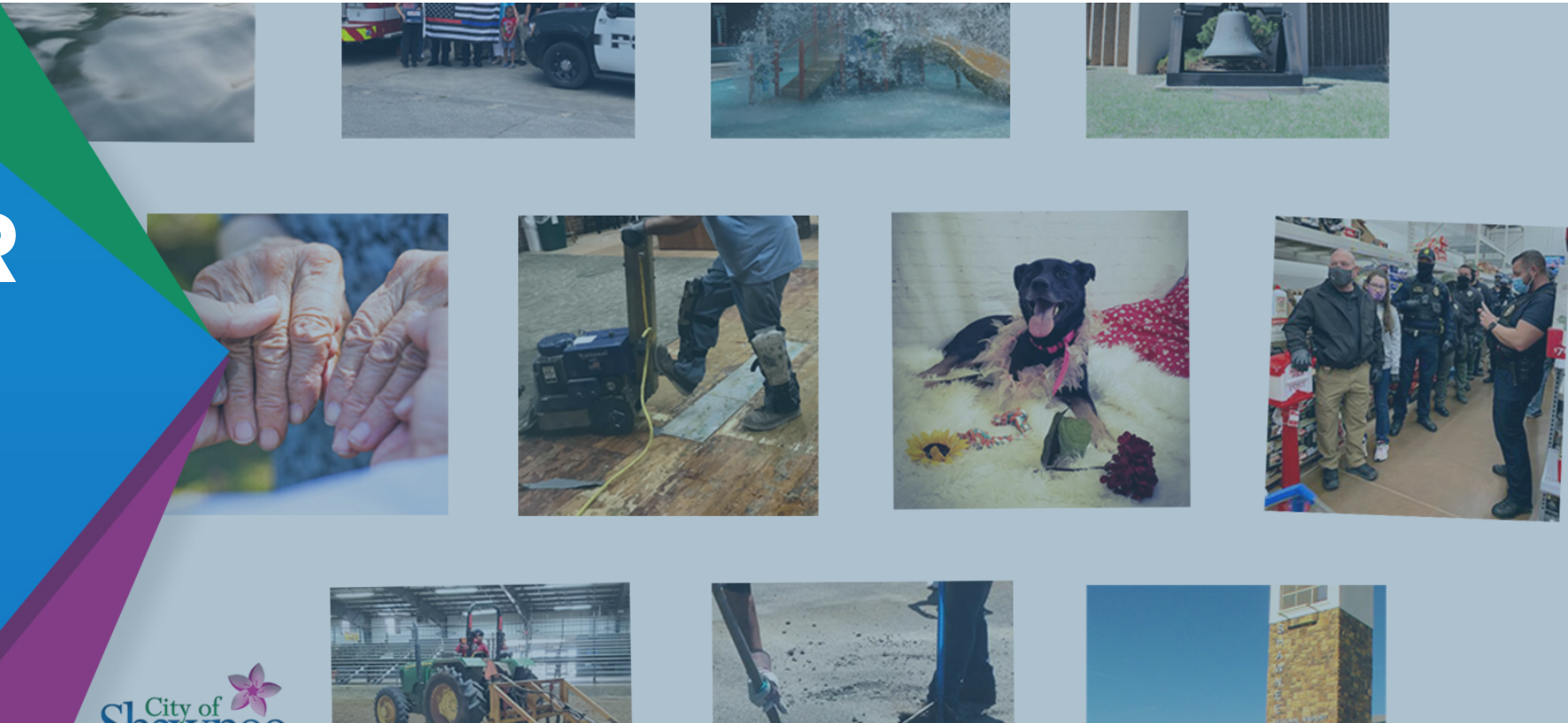
REVENUES

2021-22 Proposed Budget	
Transfers In	\$ 45,000
Other Revenue	15,000
Total	\$ 60,000

EXPENDITURES

Collapse All	
2021-22 Proposed Budget	
▼ ECONOMIC DEVELOPMENT	\$ 60,000
SISTER CITIES	60,000
Total	\$ 60,000

CITY MANAGER DEPARTMENT



City Manager

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

City Manager's Office includes the City Manager as well as the Director of Capital Planning and Innovation, Tourism Division, Public Information Officer, City Attorney, and Assistant City Manager.

It is headed by the City Manager, Chance Allison.

For the Divisional Budgets, see below.

[City Manager's Office](#)

[Tourism Department](#)

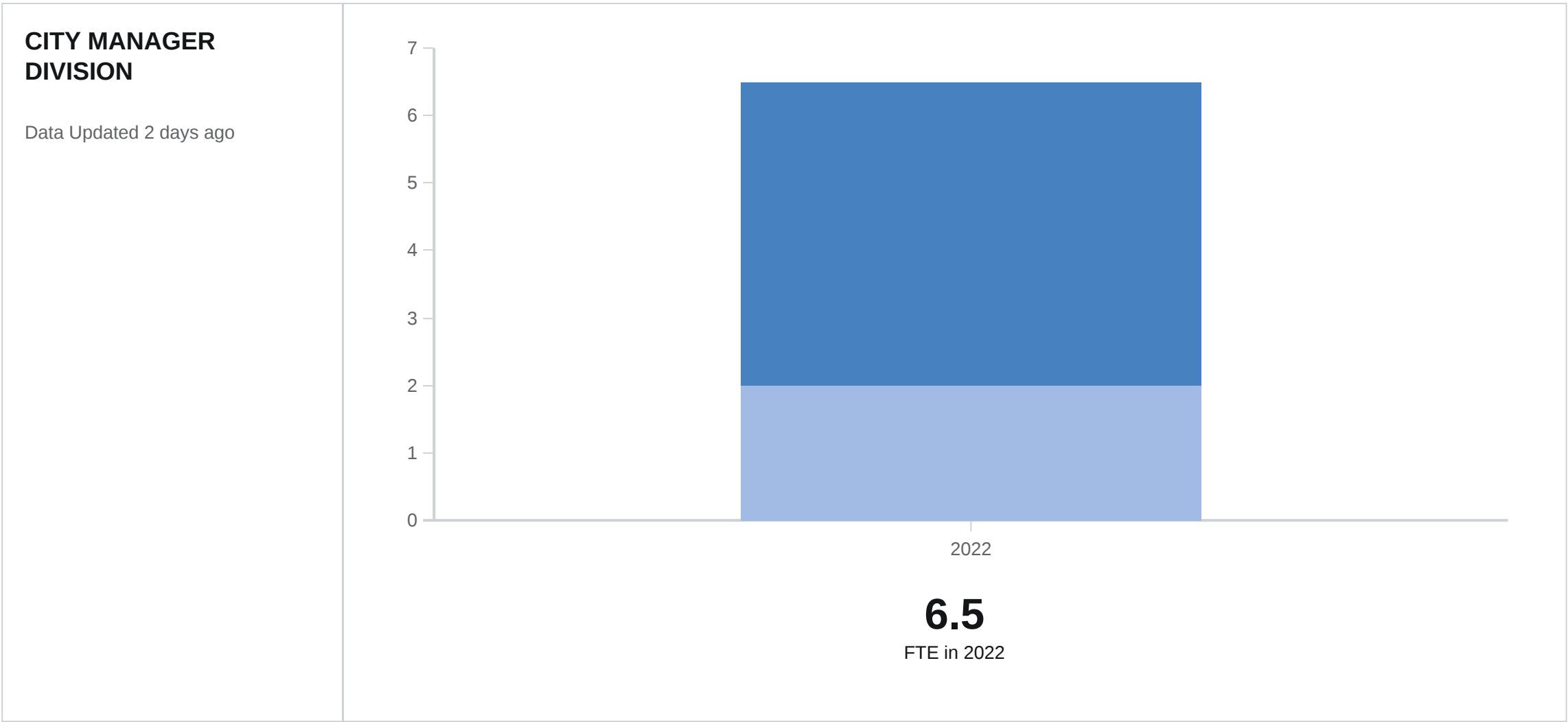
[City Attorney](#)



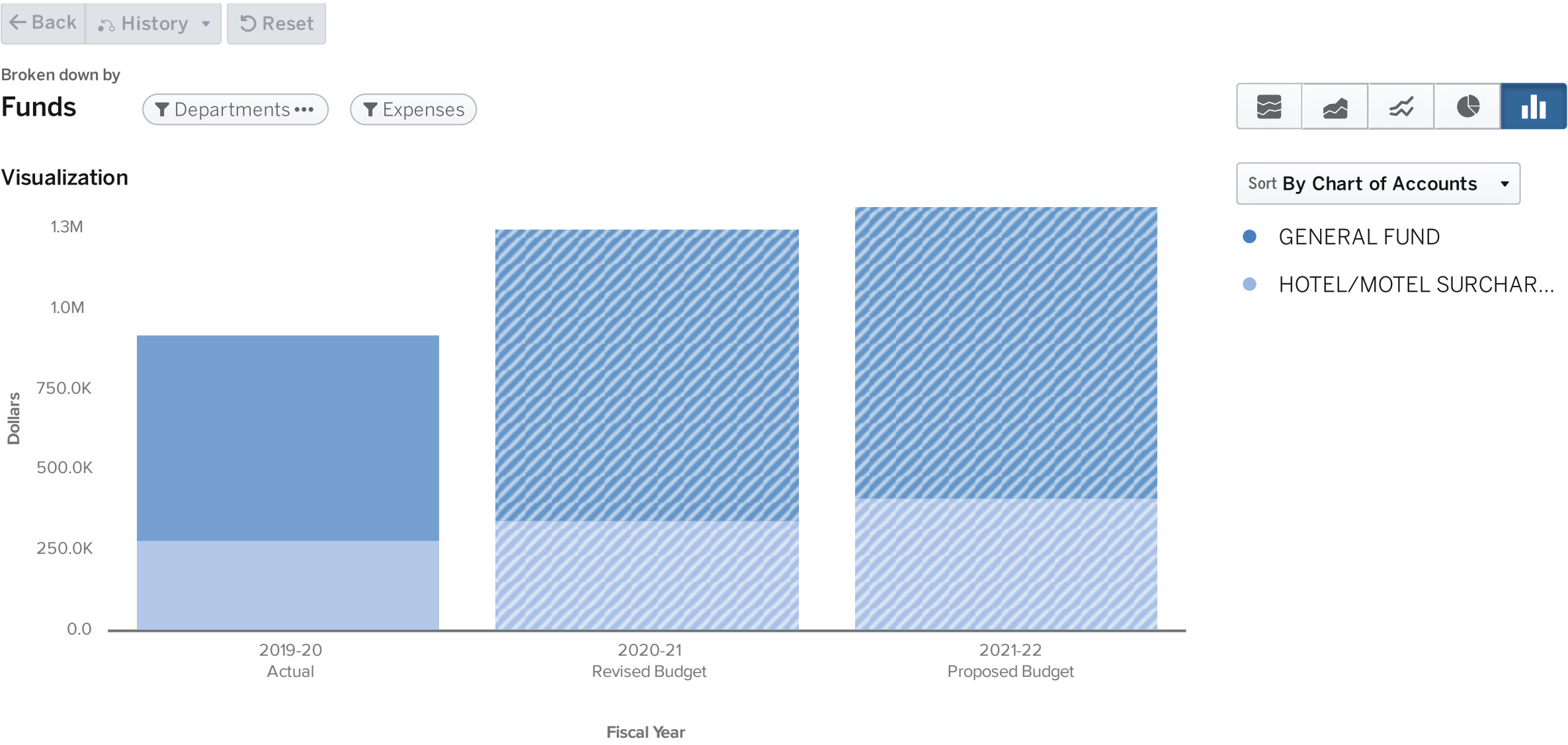
ACCOMPLISHMENTS

- Oversaw the start of several projects including the wastewater and water treatment plant upgrades, new police station, multiple road projects, and other advancements.
- Worked with consultant Berkeley Young and community assets to coordinate a comprehensive travel industry analysis for the Shawnee area.
- Preparing to open the Shawnee Welcome Center located at a strategic location on Kickapoo.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



EXPENDITURE BREAKDOWN BY DIVISION

← Back History ▾ Reset

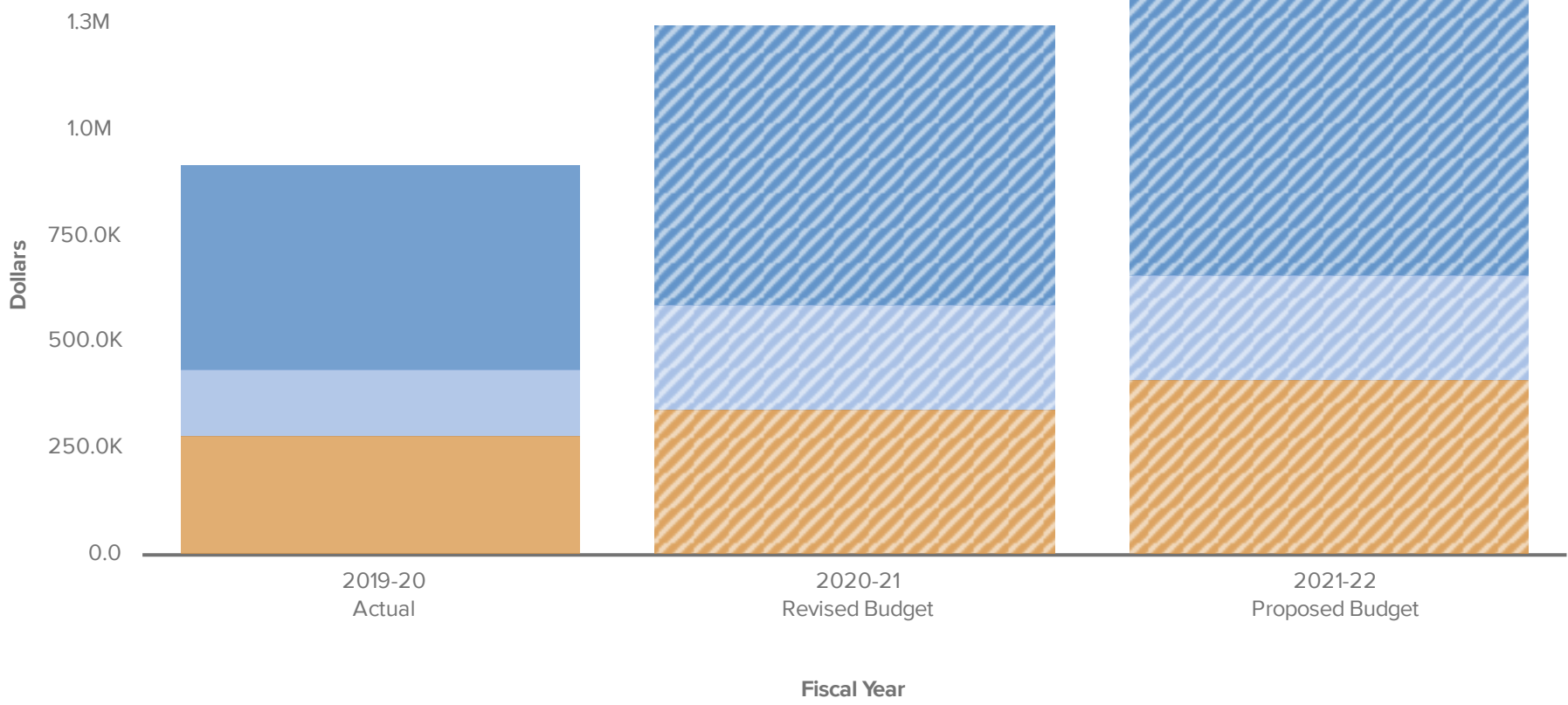
Broken down by
Departments* Expenses



Sort **By Chart of Accounts** ▾

- CITY MANAGER
- CITY ATTORNEY
- TOURISM

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
CITY MANAGER	\$ 481,765	\$ 656,927	\$ 651,672
CITY ATTORNEY	153,523	250,000	250,000
TOURISM	284,488	343,214	413,624
Total	\$ 919,776	\$ 1,250,141	\$ 1,315,296

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

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↺ Reset

Broken down by

Expenses

▾ Departments ⋮

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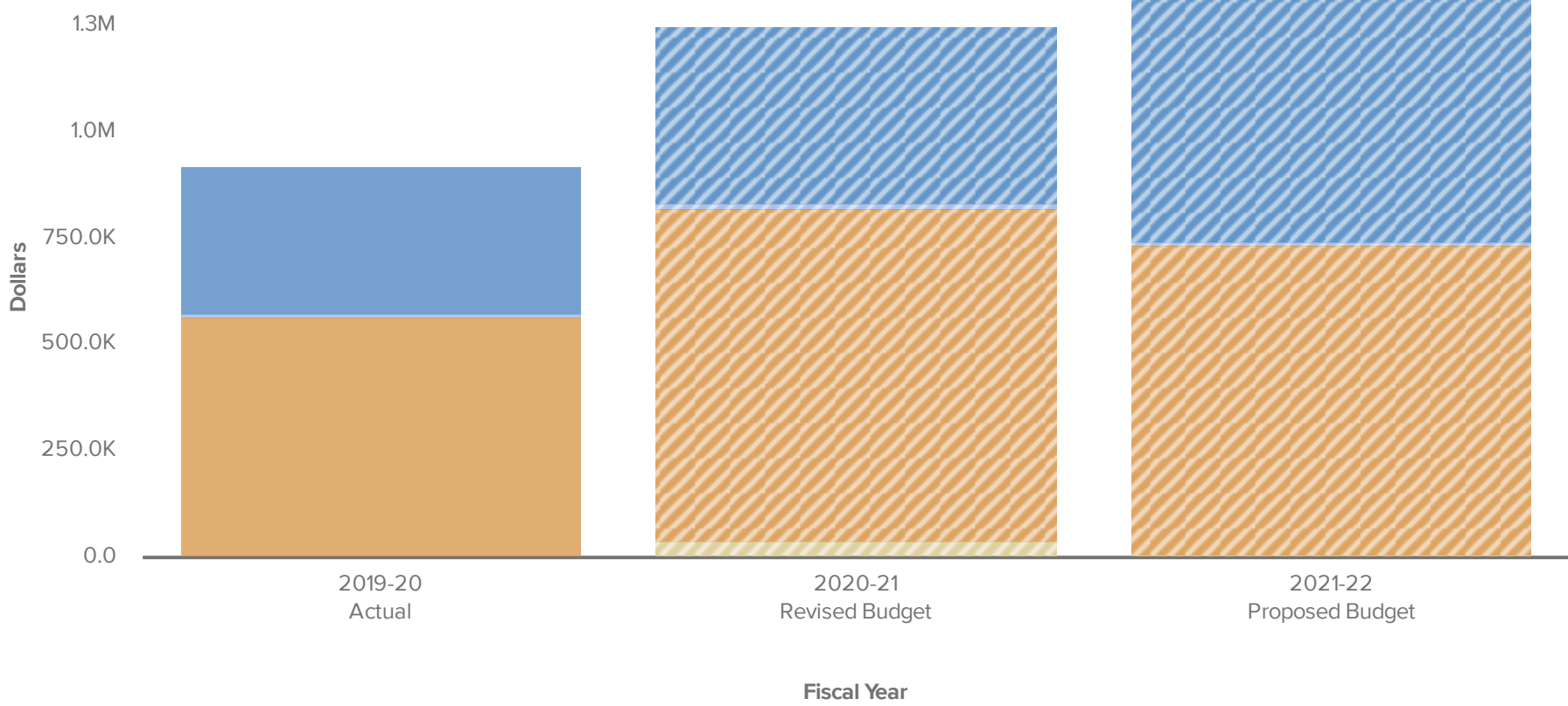
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Sort By Chart of Accounts ▾

Visualization



- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

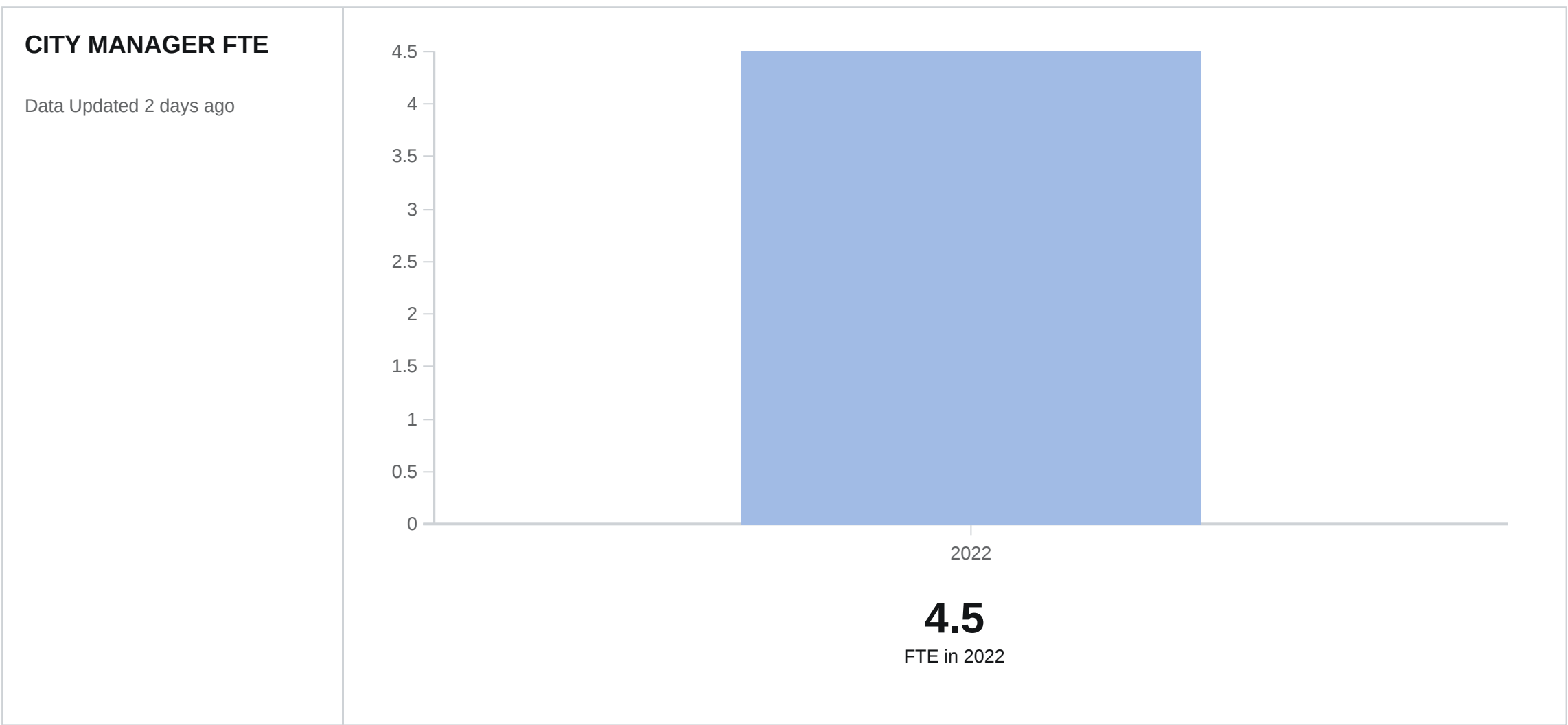
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 346,302	\$ 415,974		\$ 569,666
Materials & Supplies	7,204	10,400		9,660
Other Services & Charges	566,270	783,767		727,220
Capital Outlay	0	40,000		8,750
Total	\$ 919,776	\$ 1,250,141		\$ 1,315,296

City Manager

FY 2021-2022 Budget

Division Description

The City Commission appoints a City Manager to handle day-to-day operations and to manage the administrative tasks of the City, including the implementation of their legislative directives.



EXPENDITURE BY FUND BREAKDOWN

← Back History Reset

Broken down by

Funds

⌵ CITY MANAGER

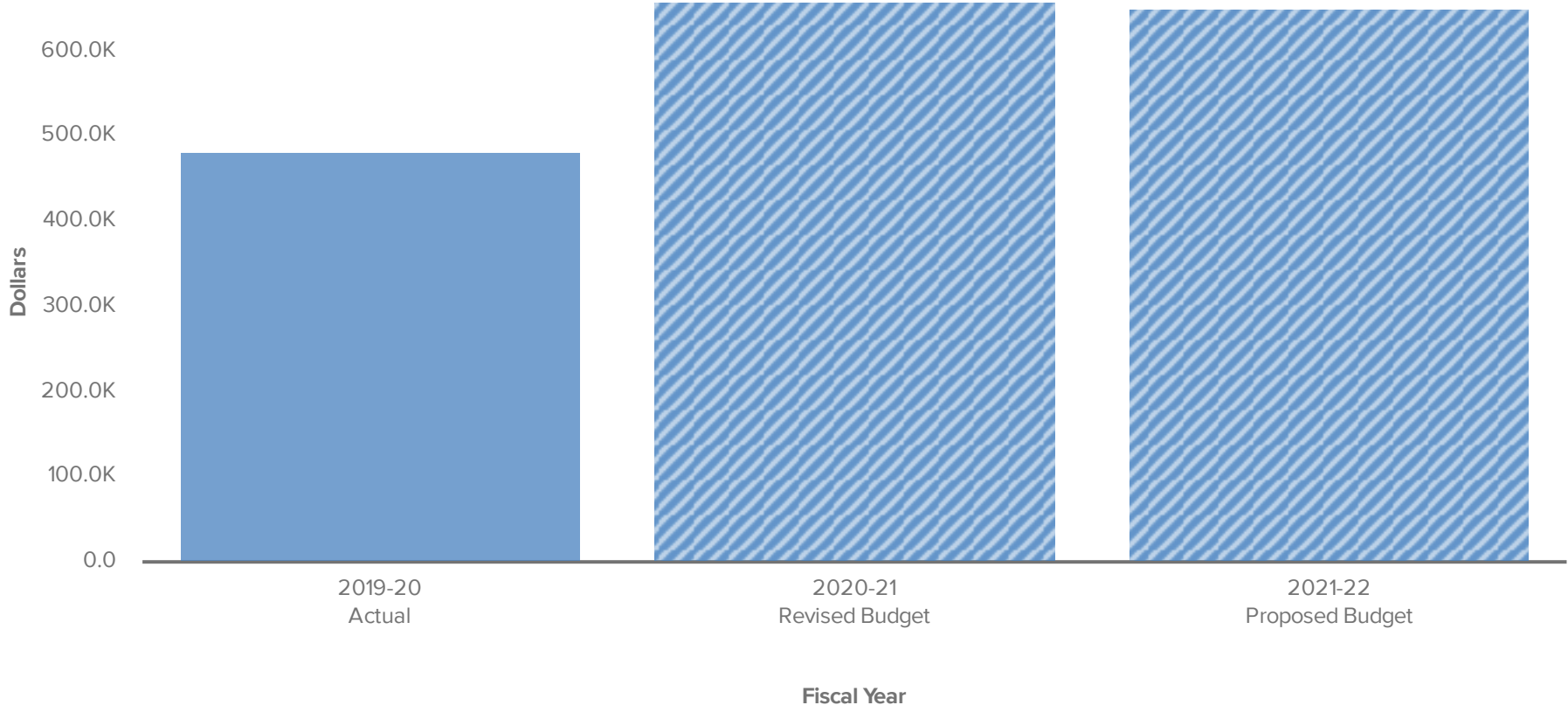
⌵ Expenses



Sort By Chart of Accounts ▾

● GENERAL FUND

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 481,765	\$ 656,927	\$ 651,672
Total	\$ 481,765	\$ 656,927	\$ 651,672

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

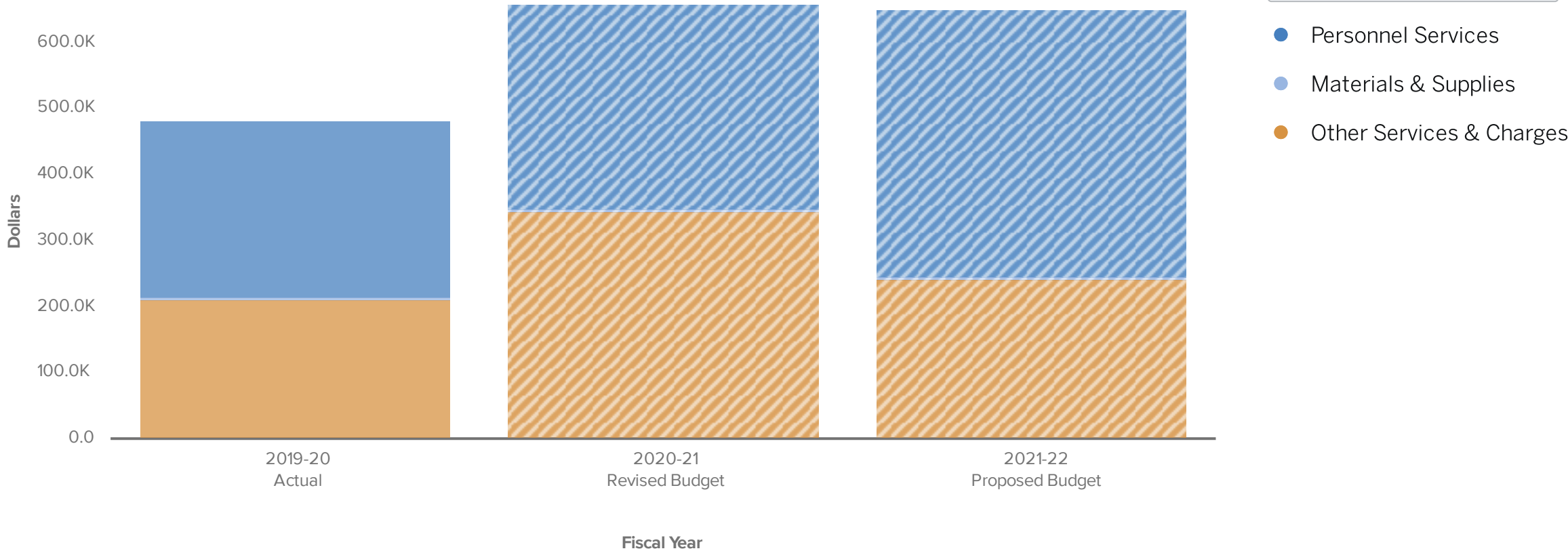
← Back | ↻ History | ↺ Reset

Broken down by
Expenses | CITY MANAGER



Sort By Chart of Accounts ▾

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 266,908	\$ 307,518	\$ 406,135
Materials & Supplies	4,131	4,200	4,200
Other Services & Charges	210,726	345,209	241,337
Total	\$ 481,765	\$ 656,927	\$ 651,672

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 266,908	\$ 307,518	\$ 406,135
Other Services & Charges	210,726	345,209	241,337
Materials & Supplies	4,131	4,200	4,200
Total	\$ 481,765	\$ 656,927	\$ 651,672

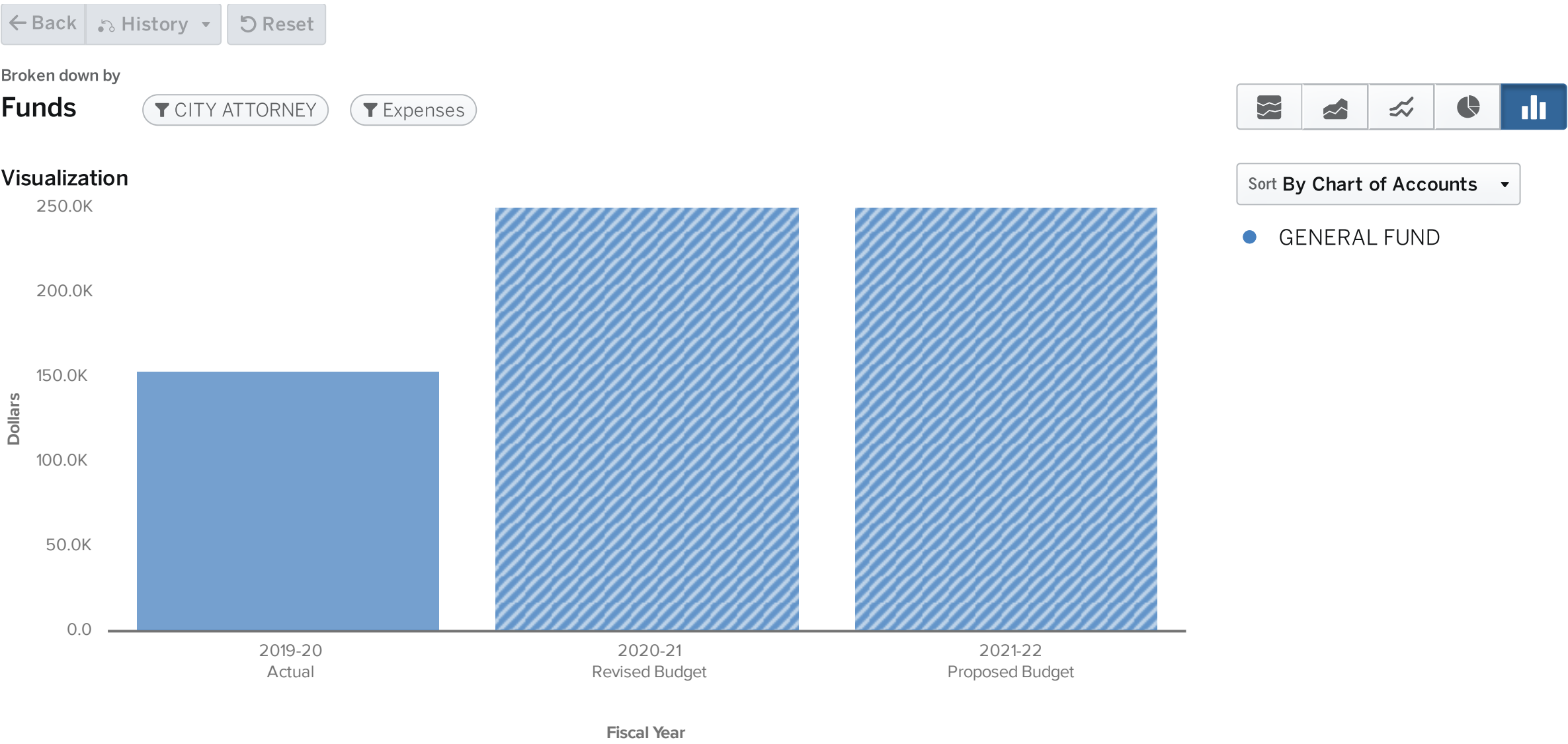
City Attorney

FY 2021-2022 Budget

Division Description

The City Commission appoints the City Attorney who is chief legal counsel for the city.

EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 153,523	\$ 250,000	\$ 250,000
Total	\$ 153,523	\$ 250,000	\$ 250,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

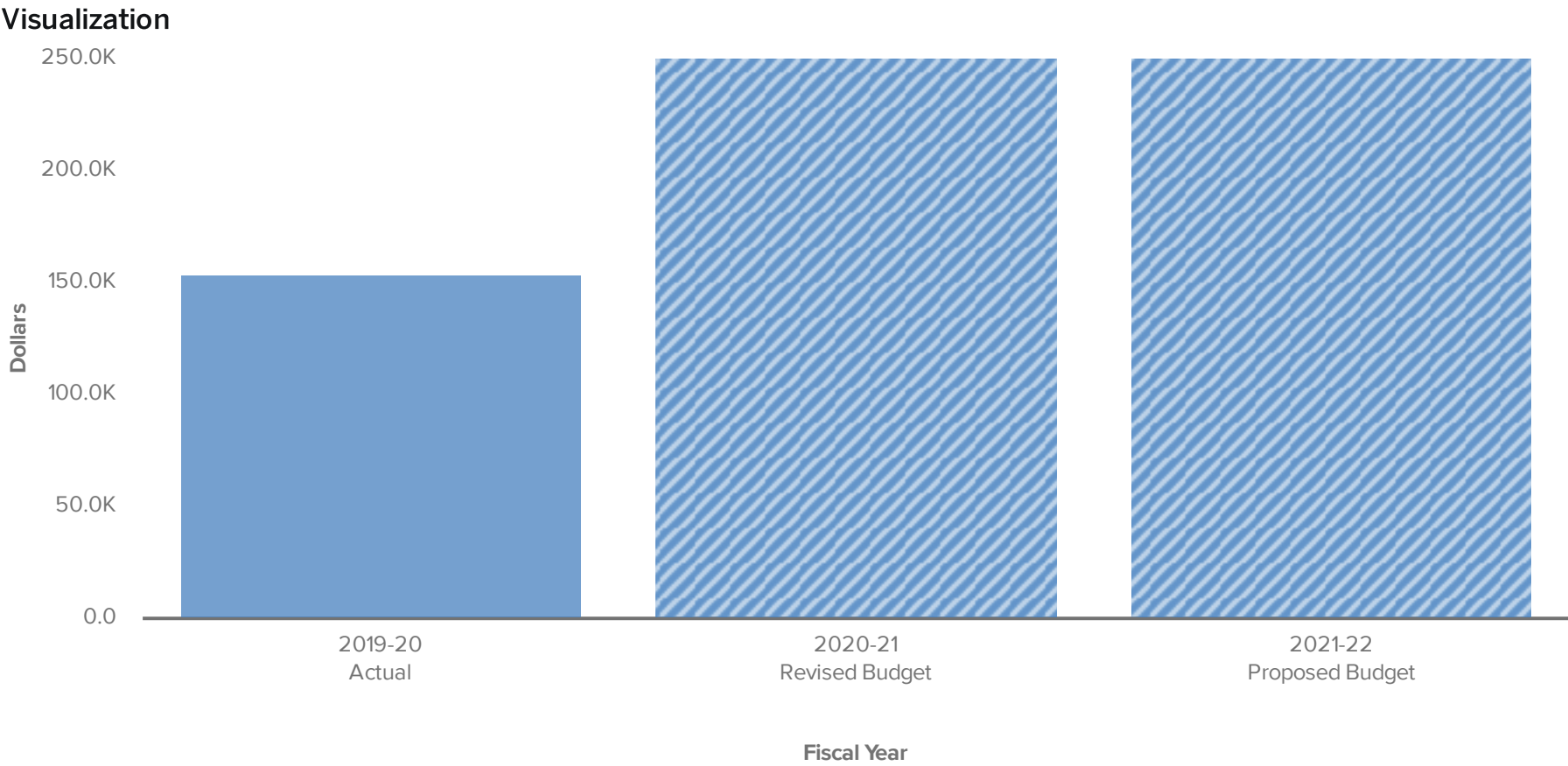
Expenses

▼ CITY ATTORNEY



Sort By Chart of Accounts ▾

Other Services & Charges



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 153,523	\$ 250,000	\$ 250,000
Total	\$ 153,523	\$ 250,000	\$ 250,000

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

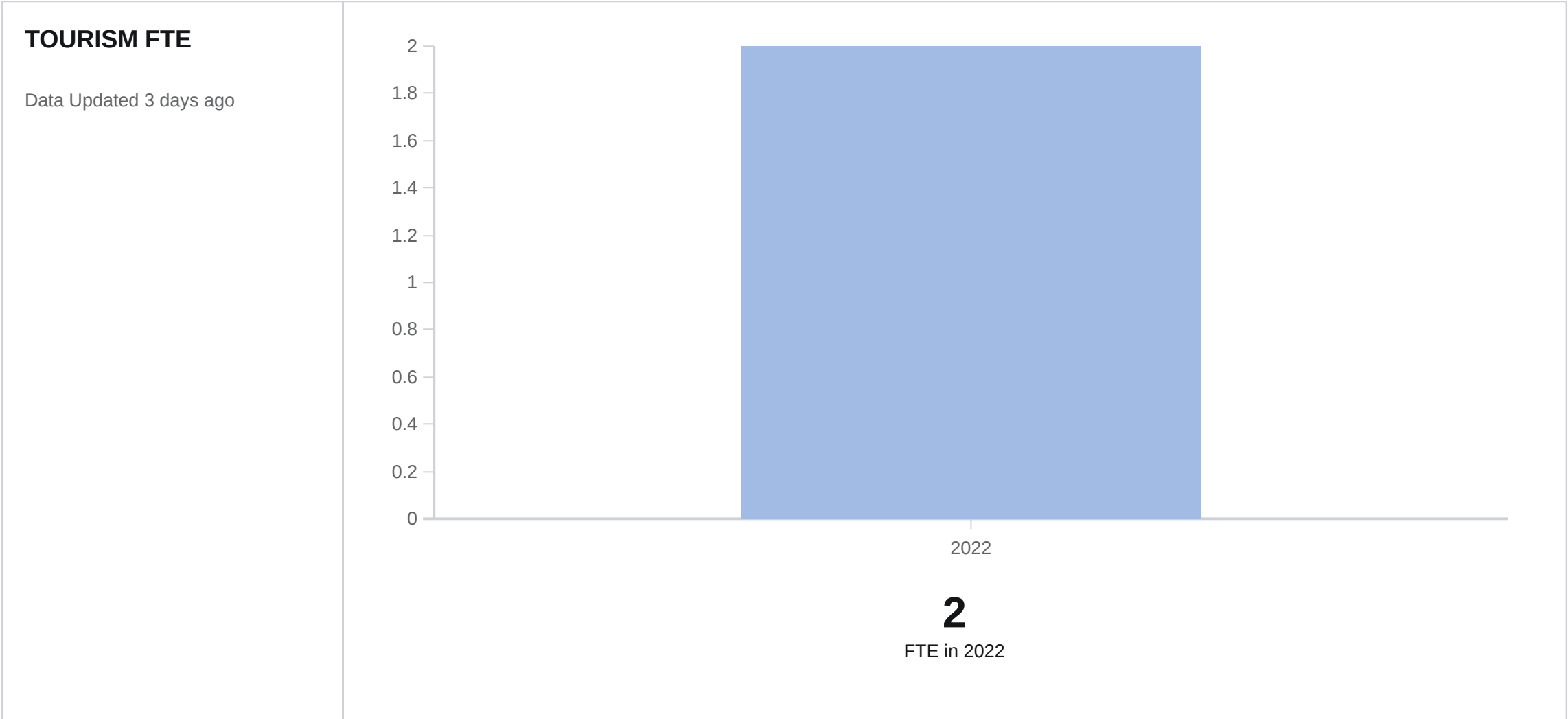
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 153,523	\$ 250,000
Total	\$ 153,523	\$ 250,000

Tourism

FY 2021-2022 Budget

Division Description

The Tourism Department is responsible for encouraging, promoting and fostering visitor and tourism conventions, conferences and tourism development in the city and the solicitation of visitor attractions, events, tourism, conferences, conventions and meetings in the city.



EXPENDITURE BREAKDOWN BY FUND

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Funds

TOURISM

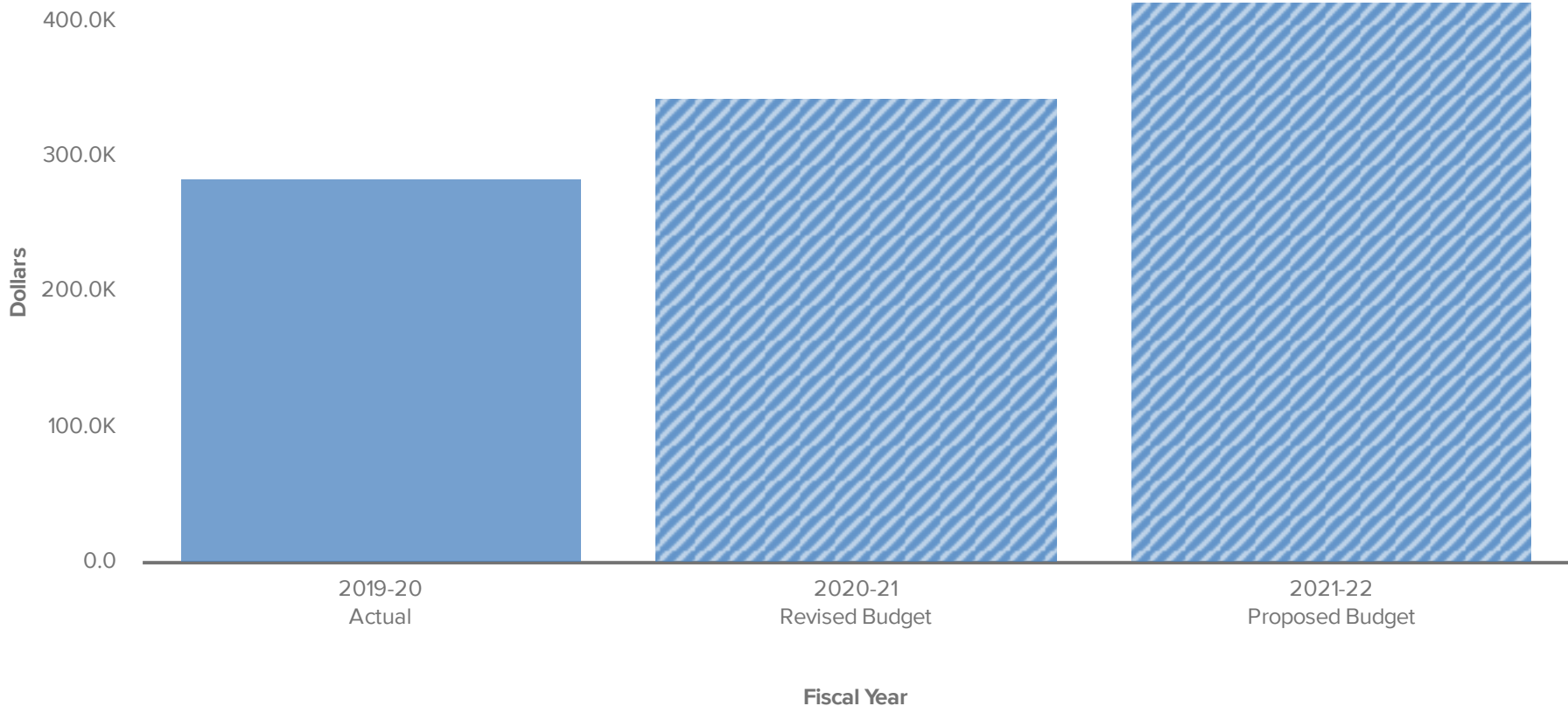
Expenses



Sort By Chart of Accounts ▾

HOTEL/MOTEL SURCHAR...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
HOTEL/MOTEL SURCHARGE FUND	\$ 284,488	\$ 343,214	\$ 413,624
Total	\$ 284,488	\$ 343,214	\$ 413,624

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

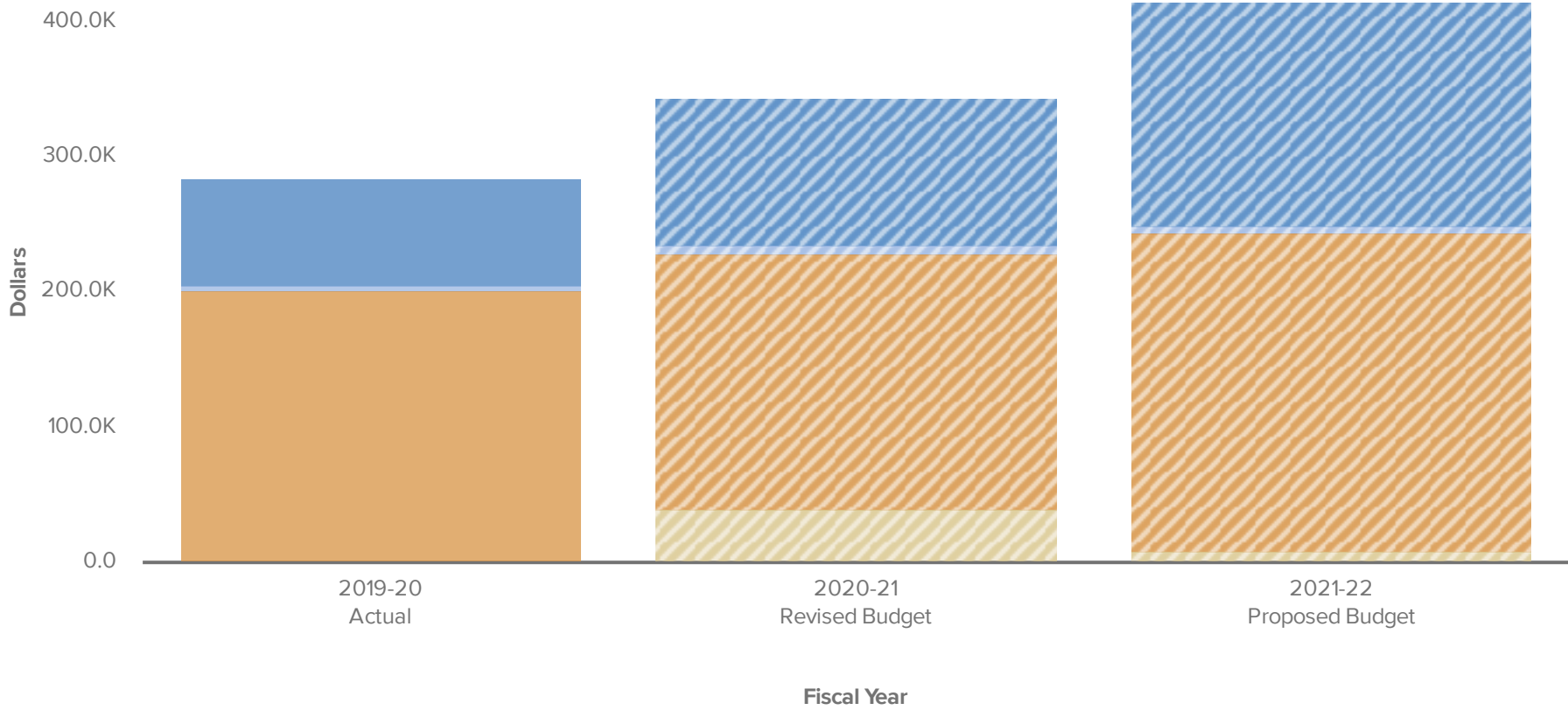
← Back

↶ History ▾

↺ Reset

Broken down by
Expenses ▼ TOURISM

Visualization



Sort **By Chart of Accounts** ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 79,394	\$ 108,456		\$ 163,531
Materials & Supplies	3,073	6,200		5,460
Other Services & Charges	202,021	188,558		235,883
Capital Outlay	0	40,000		8,750
Total	\$ 284,488	\$ 343,214		\$ 413,624

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Hotel/Motel Surcharge Fund

2019-20 Actual			2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 79,394	\$ 108,456	\$ 163,531	
Materials & Supplies	3,073	6,200	5,460	
Other Services & Charges	202,021	188,558	235,883	
Capital Outlay	0	40,000	8,750	
Total	\$ 284,488	\$ 343,214	\$ 413,624	

The collage features 12 distinct images arranged in a grid-like fashion, with a decorative geometric overlay on the left side consisting of green, blue, and purple triangles. The images represent a variety of city services and community activities:

- Top row (left to right): A close-up of water ripples; a group of people holding an American flag; a playground with a slide; a large bell.
- Middle row (left to right): Hands clasped together; a person using a jackhammer; a dog lying down; a person in a store.
- Bottom row (left to right): A tractor; a person using a tool; a brick wall.

Finance

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

Finance's Office handles all the financial accountability for the City of Shawnee. Key functions of the Department include accounting for expenditures, assets and liabilities and preparing and administering the annual budget. The Department also monitors the annual capital budgeting process and works with auditors in preparing and presenting the annual audit.

It is headed by the Assistant City Manager/Finance Director/City Treasurer, Ashley Neel.

For the Divisional Budgets, see below:

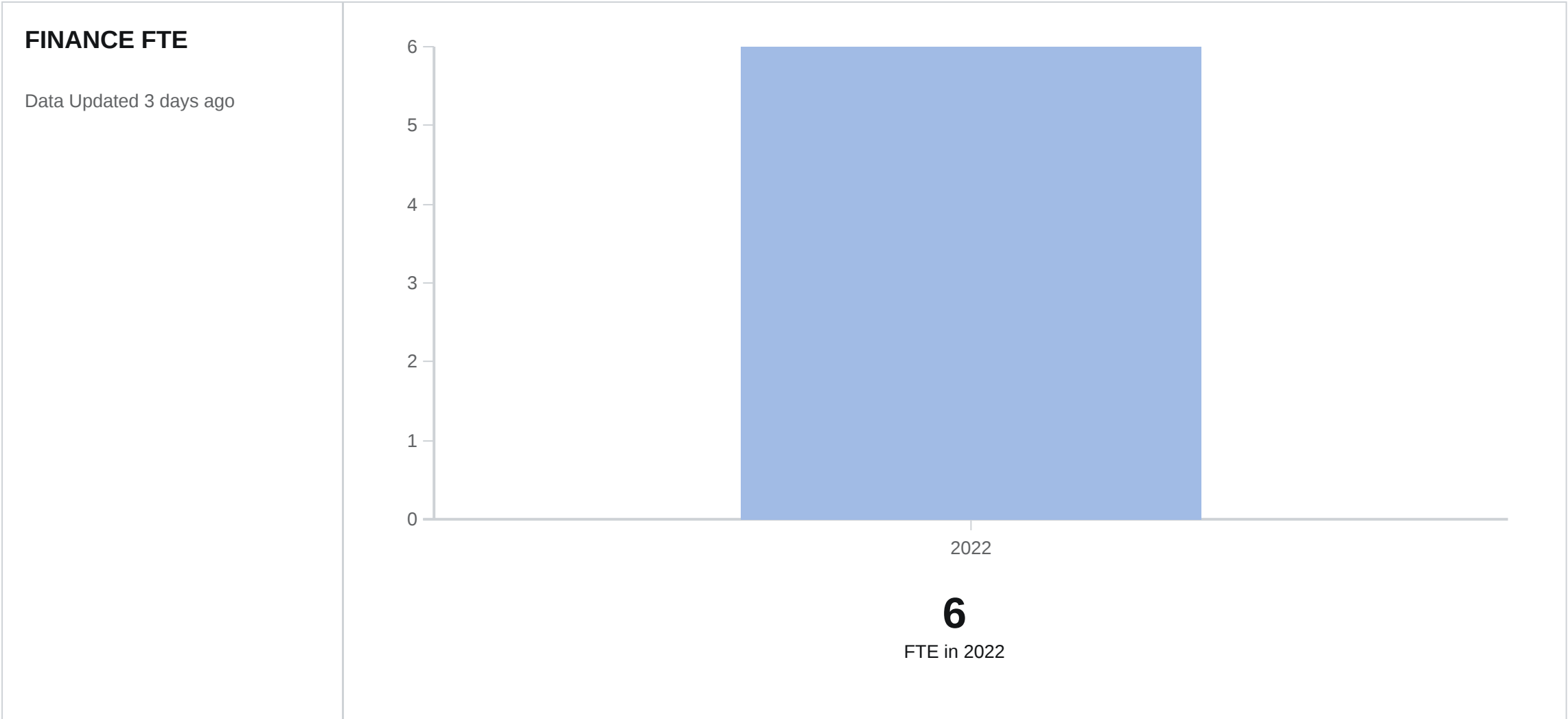
[Finance](#)



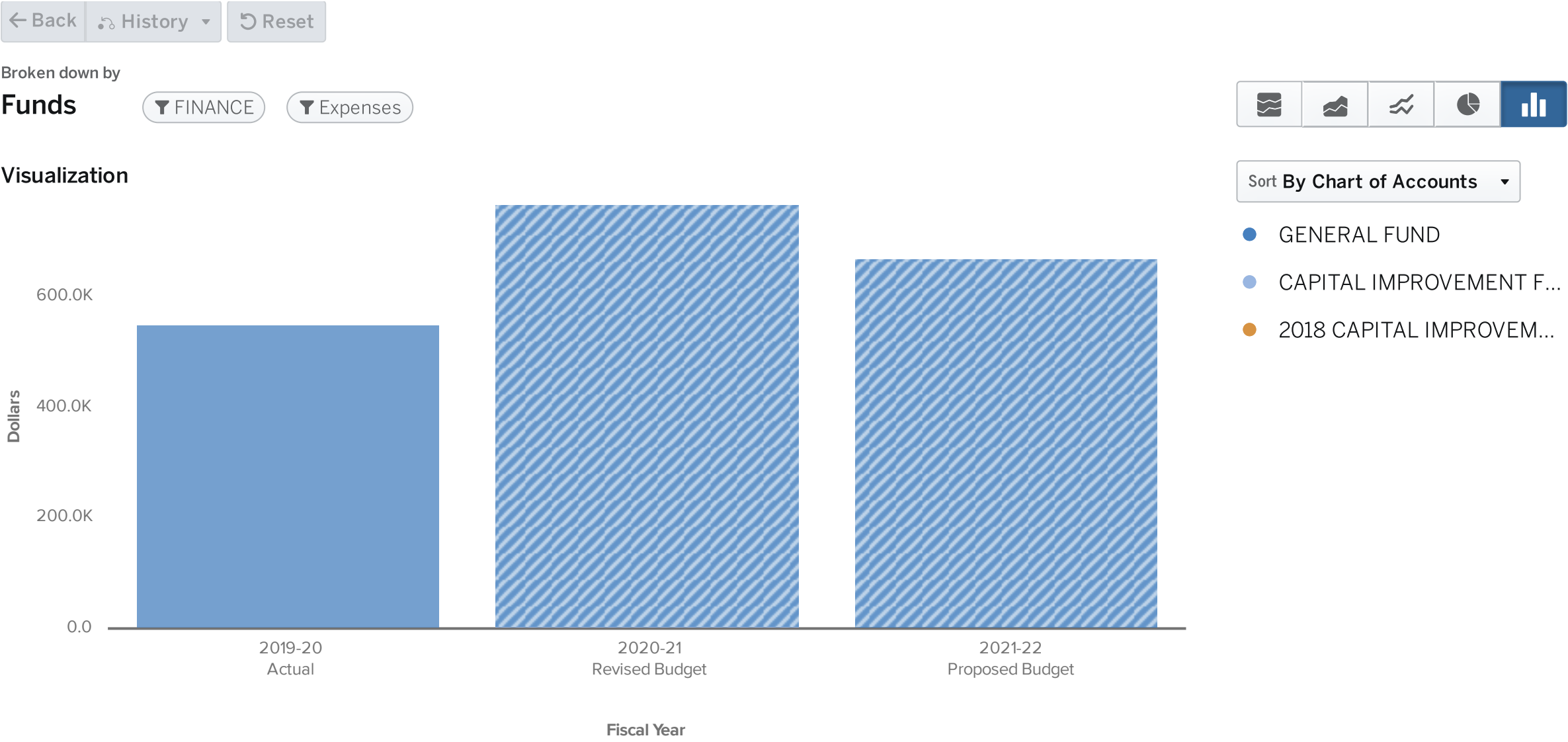
ACCOMPLISHMENTS

- Continued to oversee the implementation of Incode 10, the first city-wide accounting and CRM system upgrade the city has seen since at least 2010.
- Updated several policies and ordinances which were obsolete including occupancy surcharge, city manager purchasing authority, asset disposal, and oil and gas permitting among others.
- Began implementation OpenGov budgeting and transparency software to streamline the budgeting process and provide transparency and accountability to the public. This included updating our chart of accounts to a modern one code-one item system to increase comparability and transparency.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 548,537	\$ 760,301	\$ 666,319
CAPITAL IMPROVEMENT FUND	0	2,000	2,000
2018 CAPITAL IMPROVEMENT FUND	0	2,000	0
Total	\$ 548,537	\$ 764,301	\$ 668,319

EXPENDITURE BREAKDOWN BY DIVISION

← Back History ▾ Reset

Broken down by

FINANCE

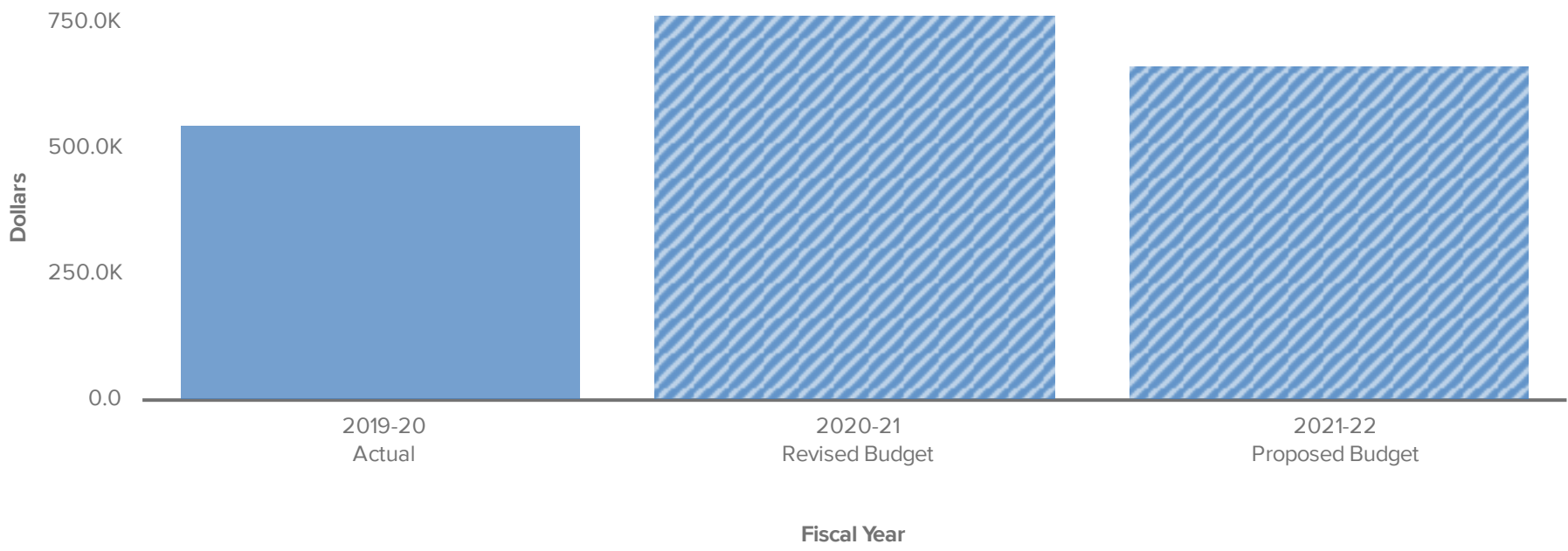
Expenses



Sort By Chart of Accounts ▾

● FINANCE

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
FINANCE	\$ 548,537	\$ 764,301	\$ 668,319
Total	\$ 548,537	\$ 764,301	\$ 668,319

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

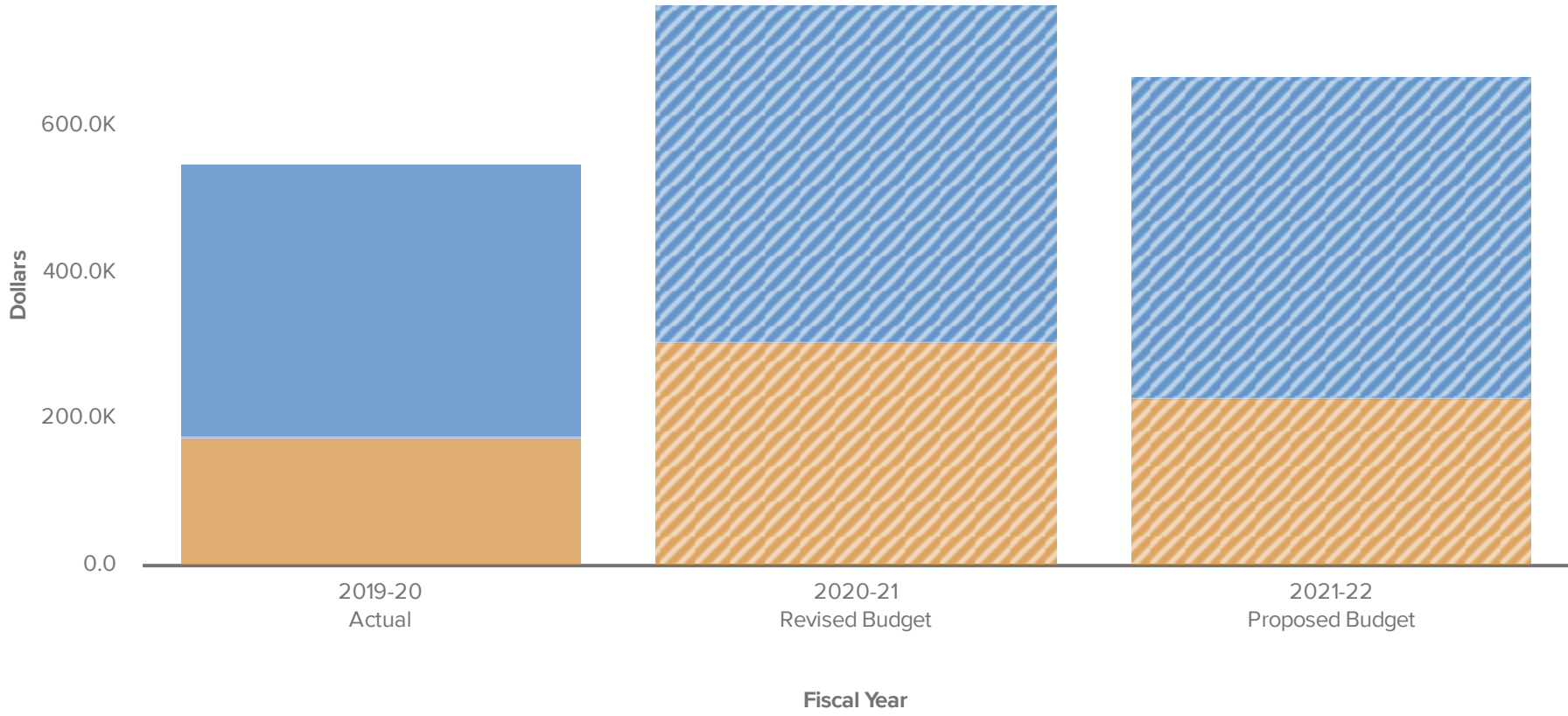
Broken down by

Expenses

FINANCE



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

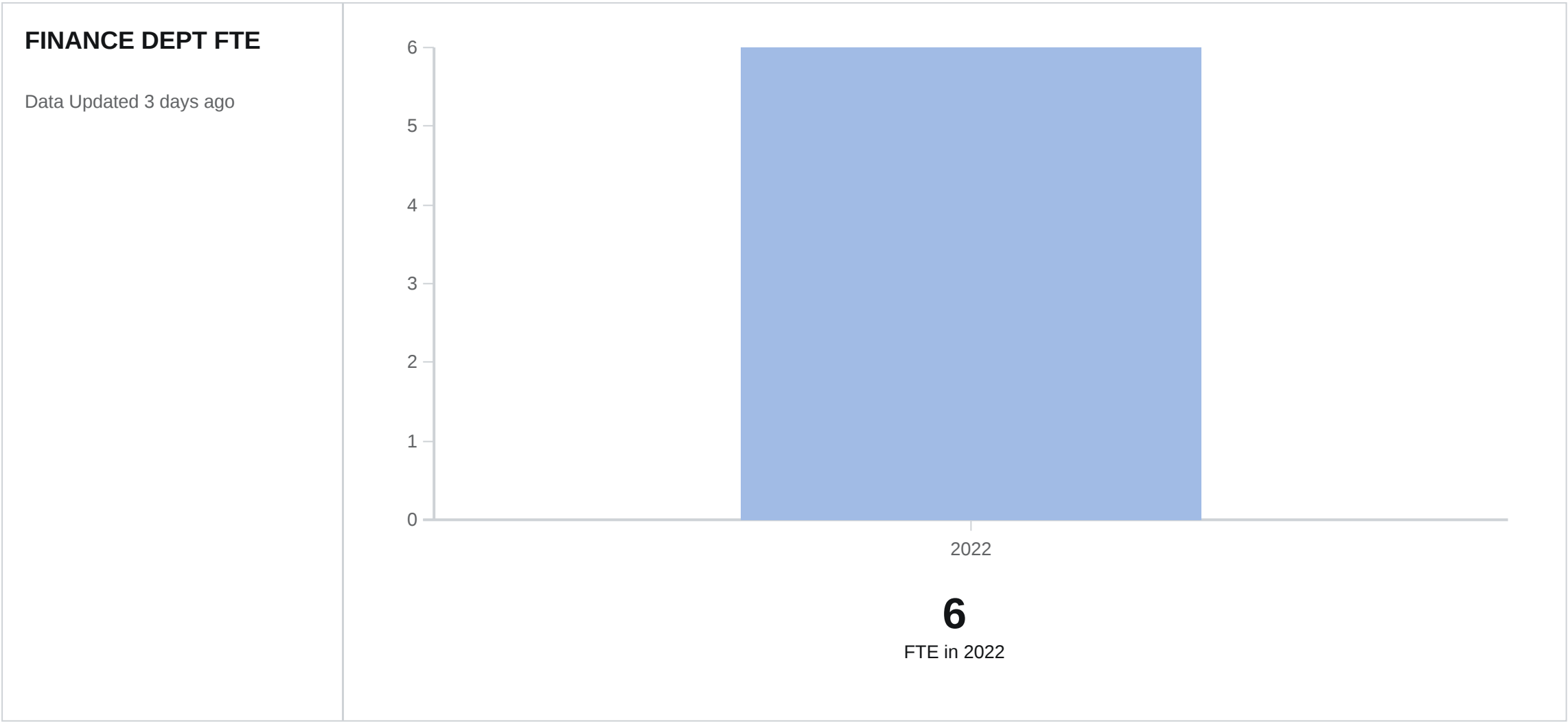
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 370,499	\$ 455,137		\$ 435,569
Materials & Supplies	3,014	3,550		3,500
Other Services & Charges	175,024	305,614		229,250
Total	\$ 548,537	\$ 764,301		\$ 668,319

Finance

FY 2021-2022 Budget

Division Description

The Finance division handles all the financial accountability for the City of Shawnee. Key functions include accounting for expenditures, assets and liabilities and preparing and administering the annual budget. Finance also monitors the annual capital budgeting process and works with auditors in preparing and presenting the annual audit.



EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

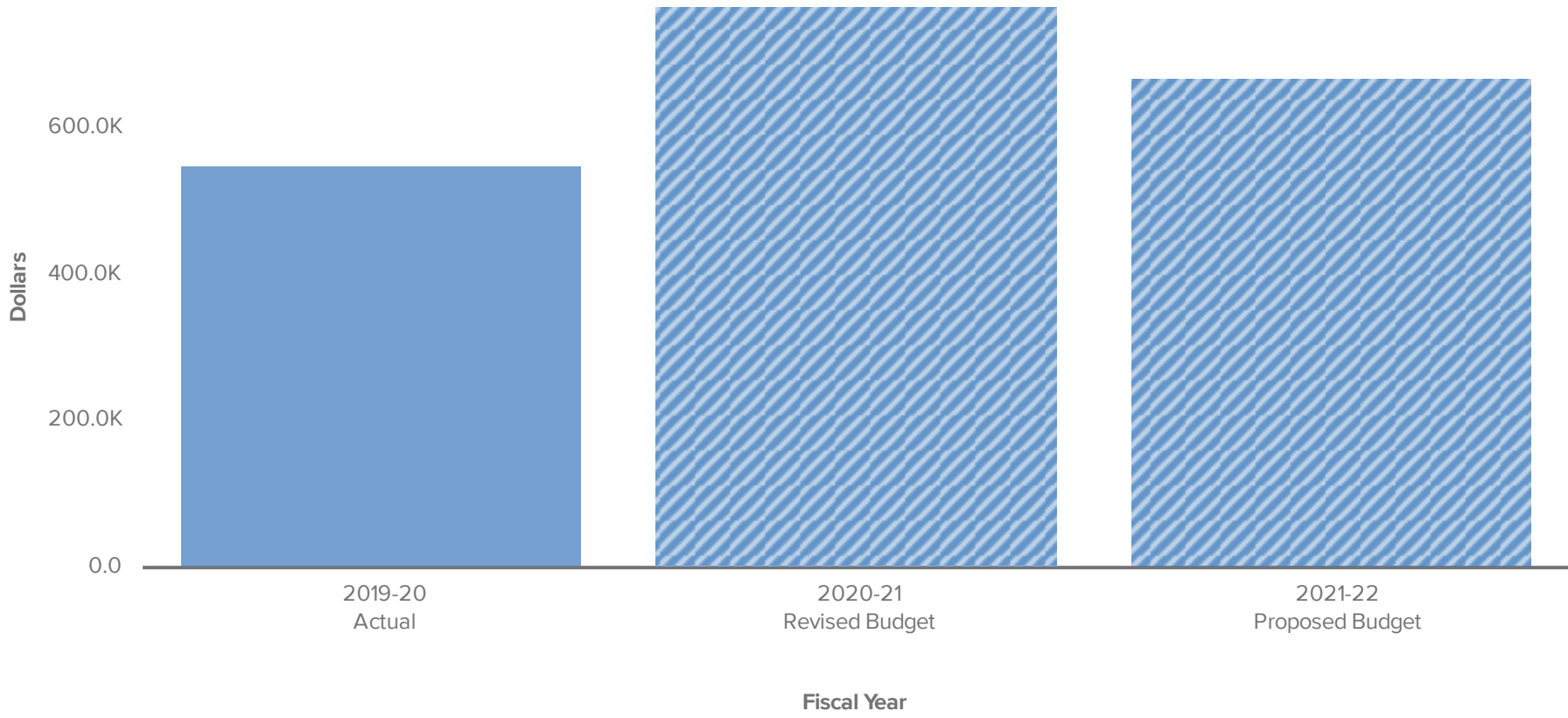
Funds

FINANCE

Expenses



Visualization



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 548,537	\$ 760,301	\$ 666,319
CAPITAL IMPROVEMENT FUND	0	2,000	2,000
2018 CAPITAL IMPROVEMENT FUND	0	2,000	0
Total	\$ 548,537	\$ 764,301	\$ 668,319

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

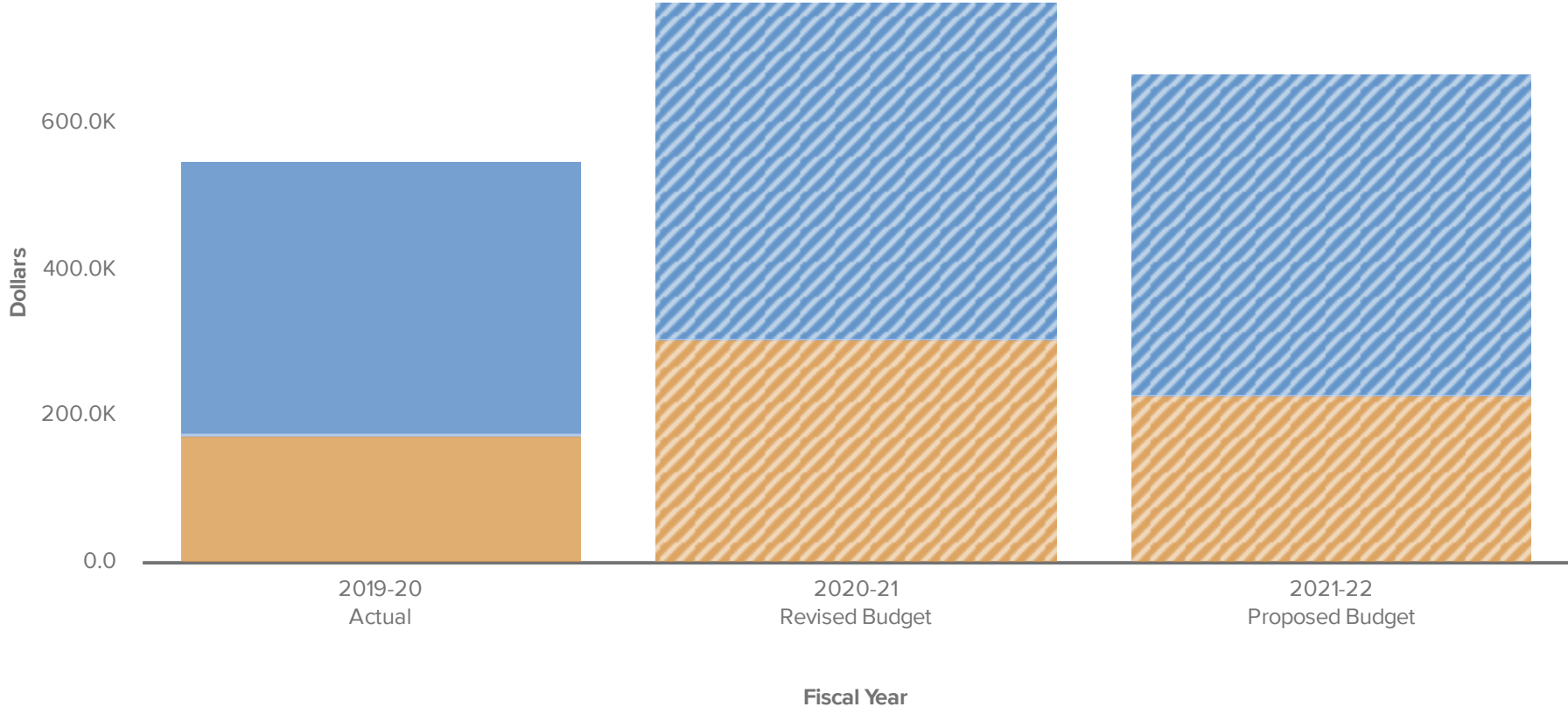
Broken down by

Expenses

FINANCE



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 370,499	\$ 455,137		\$ 435,569
Materials & Supplies	3,014	3,550		3,500
Other Services & Charges	175,024	305,614		229,250
Total	\$ 548,537	\$ 764,301		\$ 668,319

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

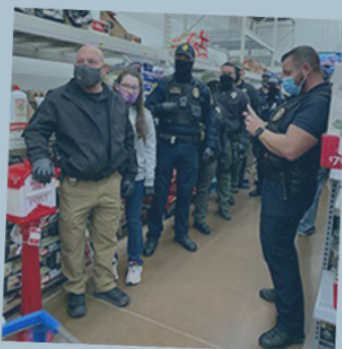
General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services			\$ 370,499		\$ 455,137	
Materials & Supplies			3,014		3,550	
Other Services & Charges			175,024		301,614	
Total			\$ 548,537		\$ 760,301	
					227,250	
					3,500	
					\$ 435,569	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Other Services & Charges			\$ 0		\$ 2,000	
Total			\$ 0		\$ 2,000	

INFORMATION TECHNOLOGY DEPARTMENT



Information Technology

Annual Budget
July 1, 2021 - June 30, 2022



Department Description

The City of Shawnee Information Technology department oversees the operation, maintenance, deployment, and utilization of all City of Shawnee computers, technical and peripheral equipment, software, websites, embedded systems, and many other aspects of technology use within the City.

It is headed by the Chief Information Officer, Ryan Ayers.

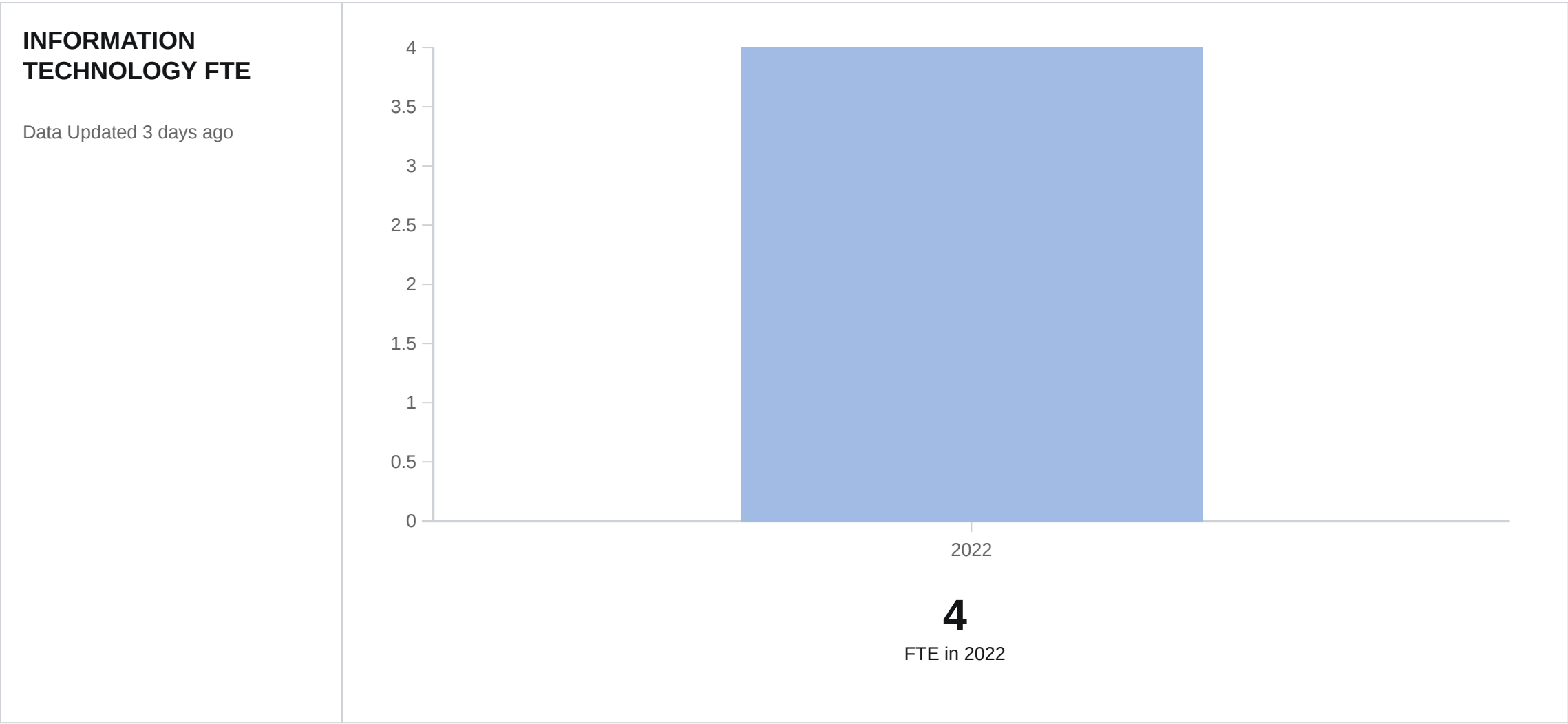
For the Divisional Budgets, see below.

Information Technology

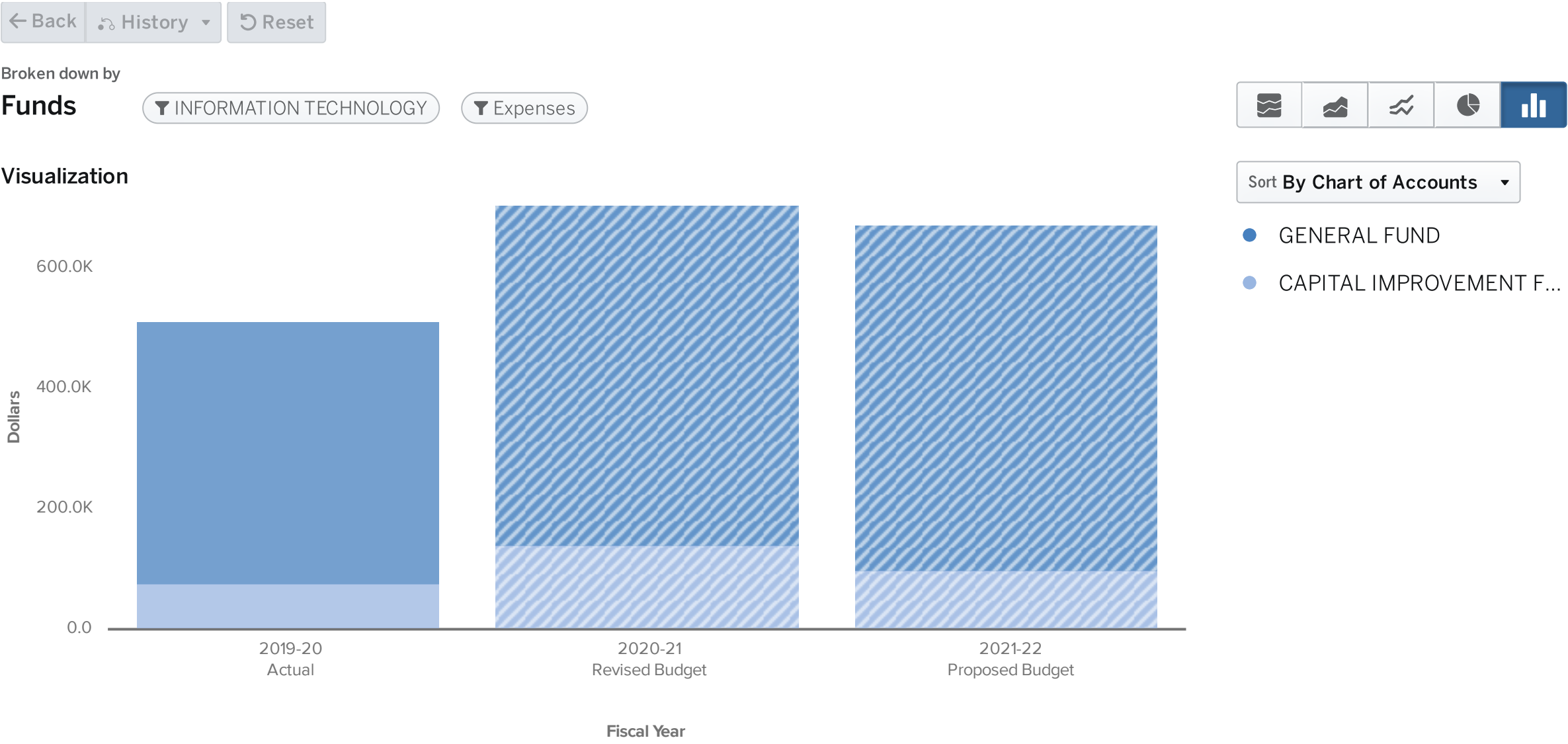
ACCOMPLISHMENTS

- Worked with departments on the installation of Incode 10 including installation, data migration, configuration, and implementation for Finance, Utility Billing, and Municipal Court;
- Oversaw the Eforce transition, configuration, and implementation for our Police Department;
- Assisted with the switch to VOIP phone systems for all city locations; and
- Assisted with OpenGov implementation including building datasets and integration.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 434,812	\$ 563,385	\$ 572,100
CAPITAL IMPROVEMENT FUND	76,711	140,000	100,000
Total	\$ 511,524	\$ 703,385	\$ 672,100

EXPENDITURE BREAKDOWN BY DIVISION

← Back

📜 History ▾

↺ Reset

Broken down by

INFORMATION TECHNOLOGY

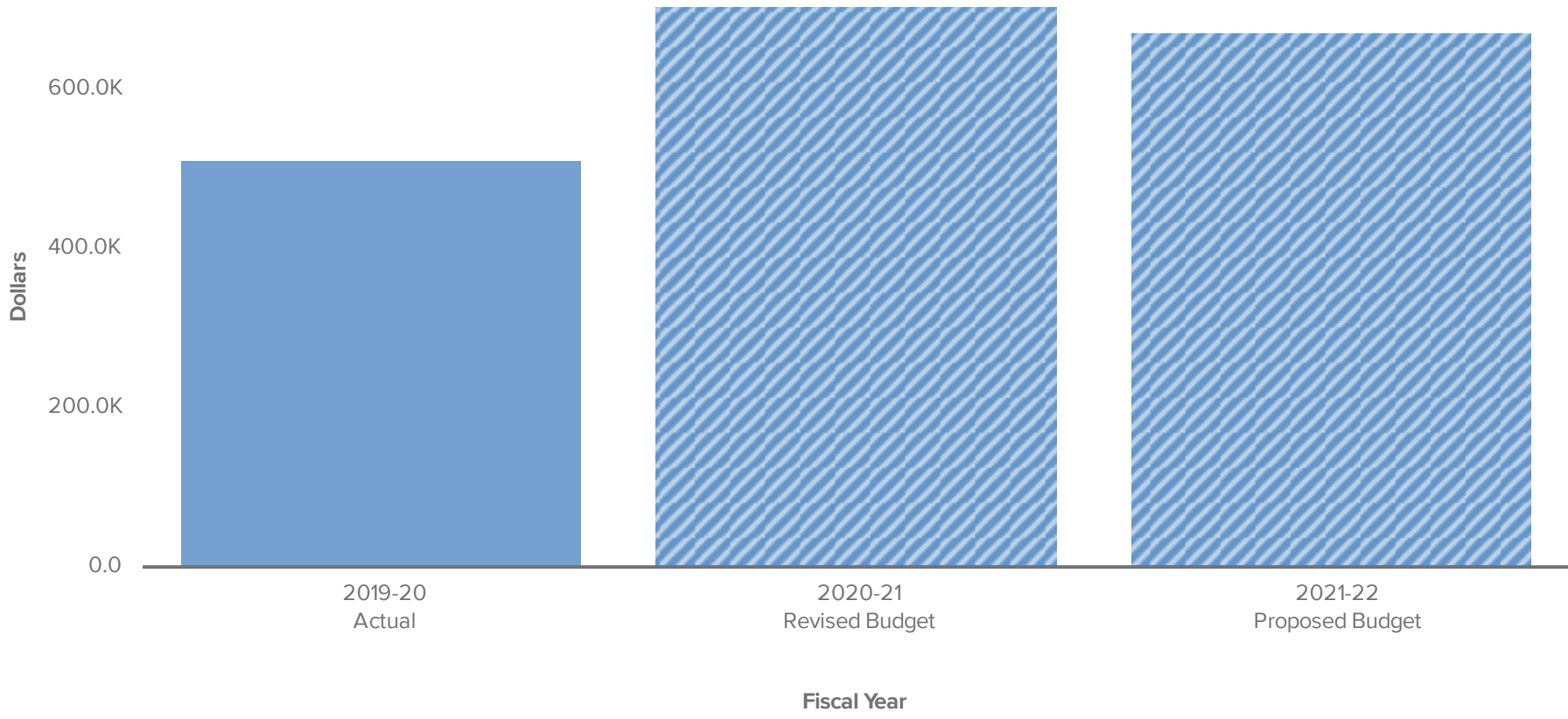
⌵ Expenses



Sort By Chart of Accounts ▾

- INFORMATION TECHNOLO...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
INFORMATION TECHNOLOGY	\$ 511,524	\$ 703,385	\$ 672,100
Total	\$ 511,524	\$ 703,385	\$ 672,100

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

Broken down by

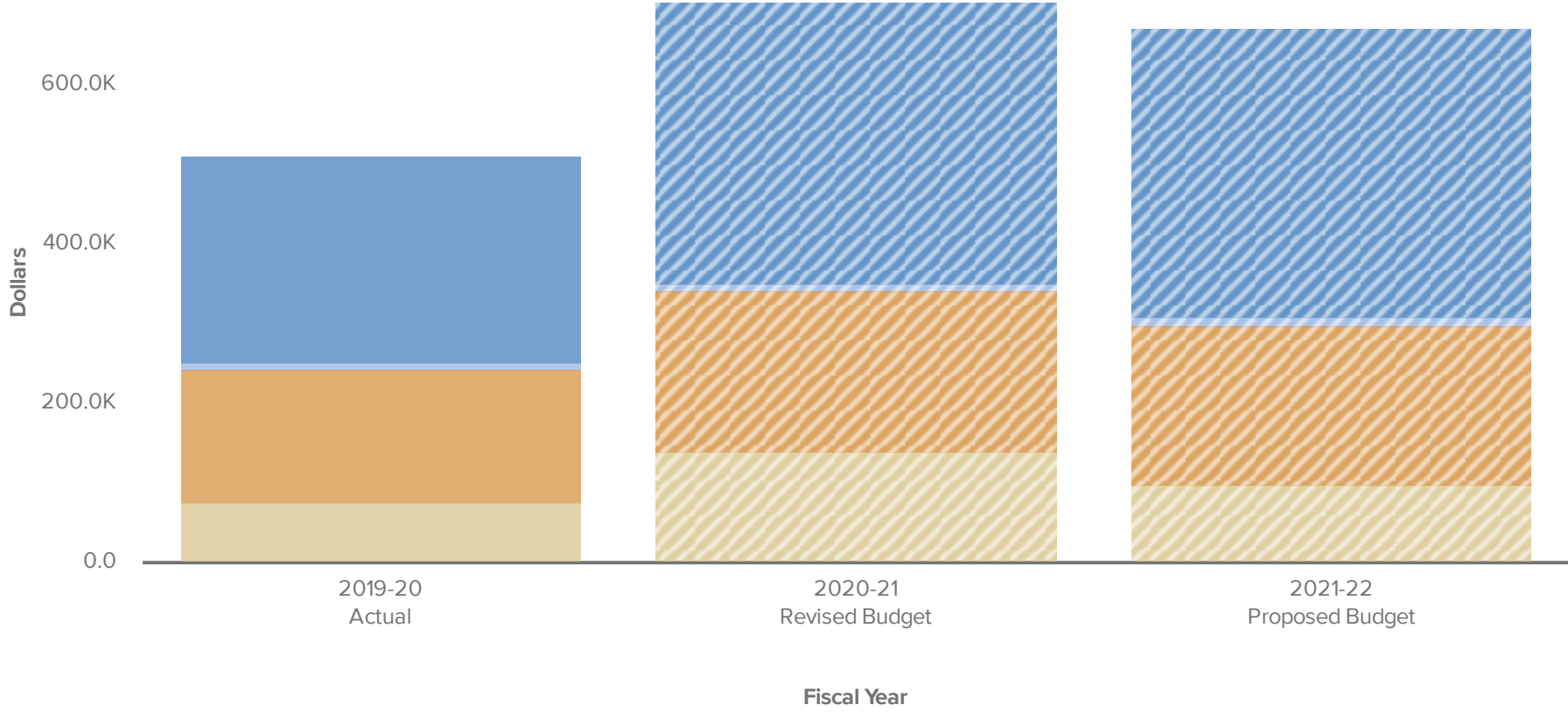
Expenses

▼ INFORMATION TECHNOLOGY



Sort By Chart of Accounts ▾

Visualization



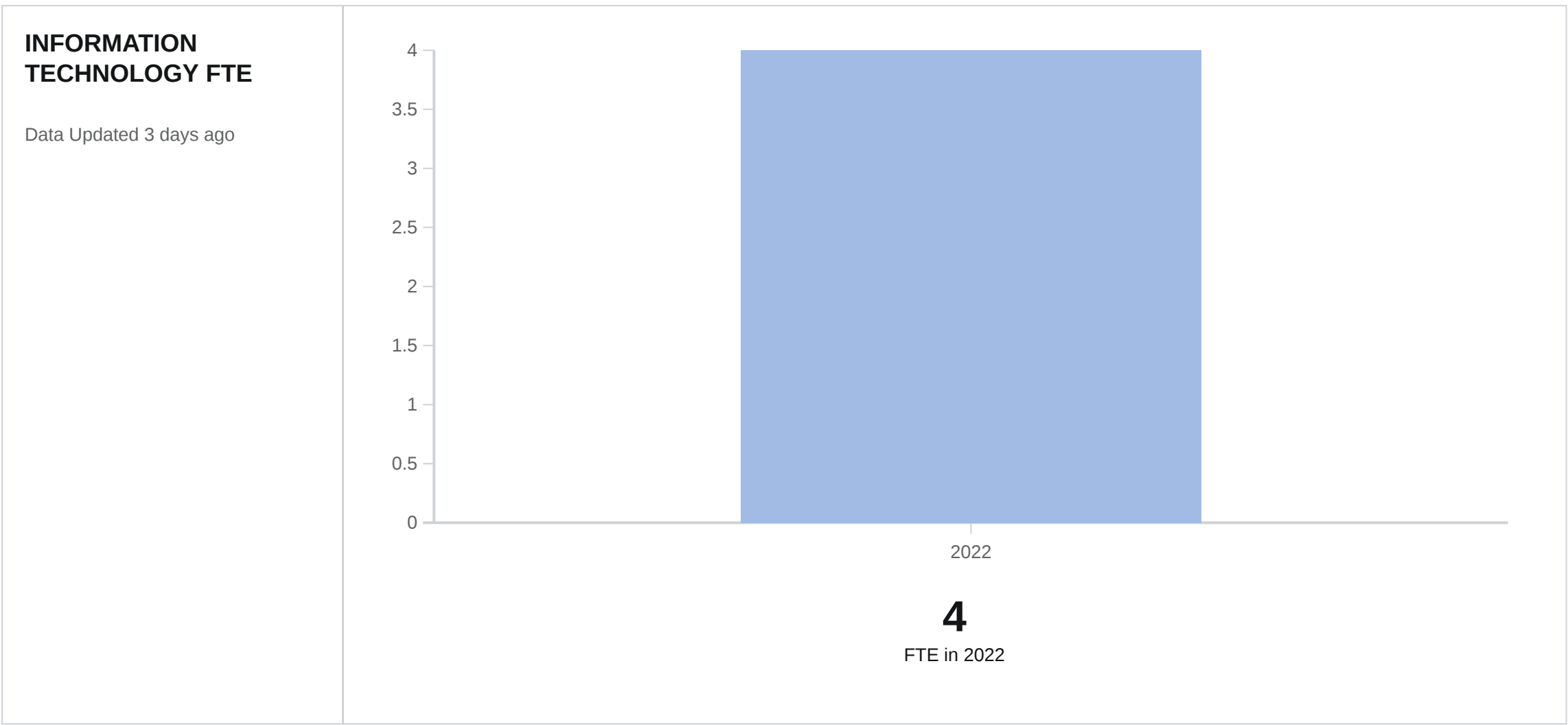
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 259,494	\$ 351,055	\$ 362,870
Materials & Supplies	7,613	8,500	10,100
Other Services & Charges	167,706	203,830	199,130
Capital Outlay	76,711	140,000	100,000
Total	\$ 511,524	\$ 703,385	\$ 672,100

Information Technology

FY 2021-2022 Budget

Division Description

The Information Technology division oversees the operation, maintenance, deployment, and utilization of all City of Shawnee computers, technical and peripheral equipment, software, web sites, embedded systems, and many other aspects of technology use within the City.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

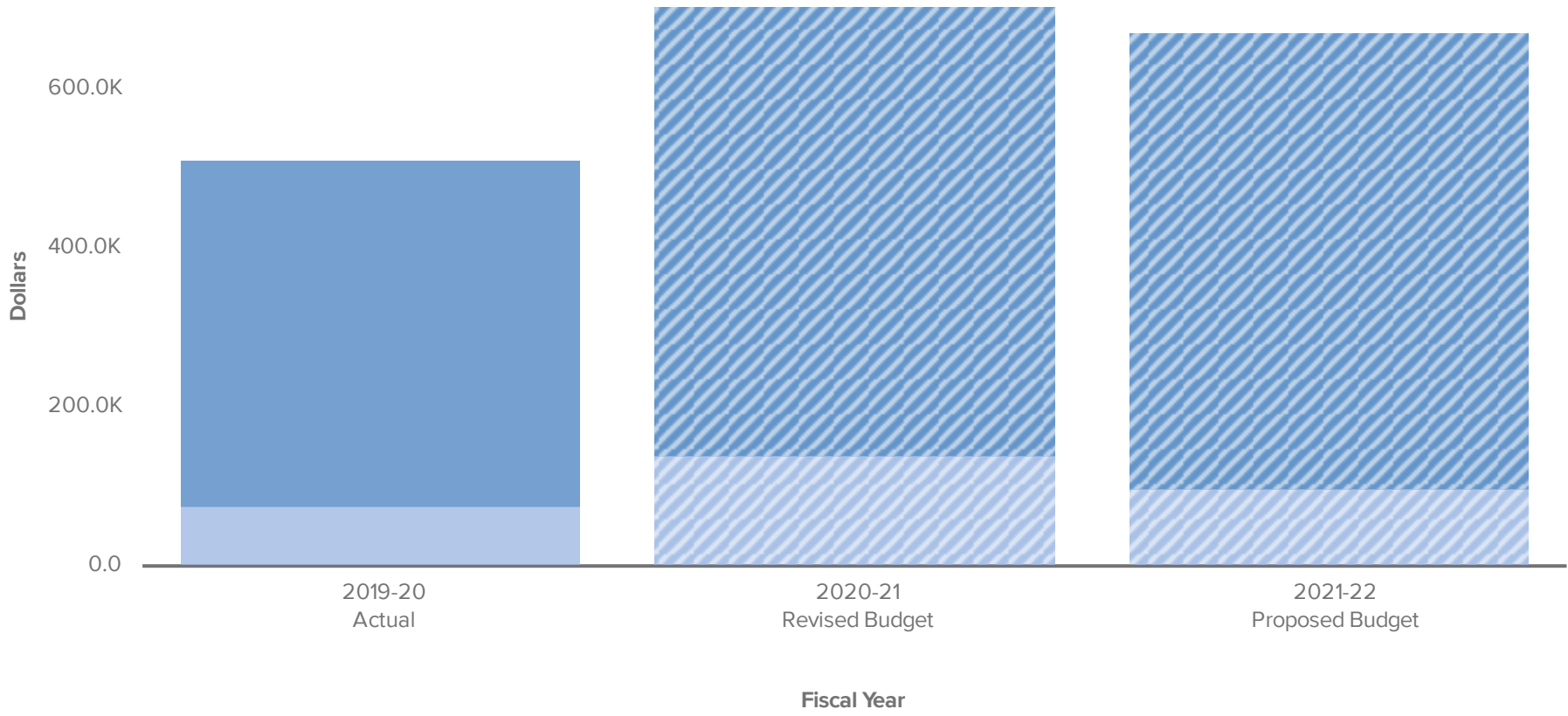
Funds

INFORMATION TECHNOLOGY

Expenses



Visualization



Sort By Chart of Accounts

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 434,812	\$ 563,385	\$ 572,100
CAPITAL IMPROVEMENT FUND	76,711	140,000	100,000
Total	\$ 511,524	\$ 703,385	\$ 672,100

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

Broken down by

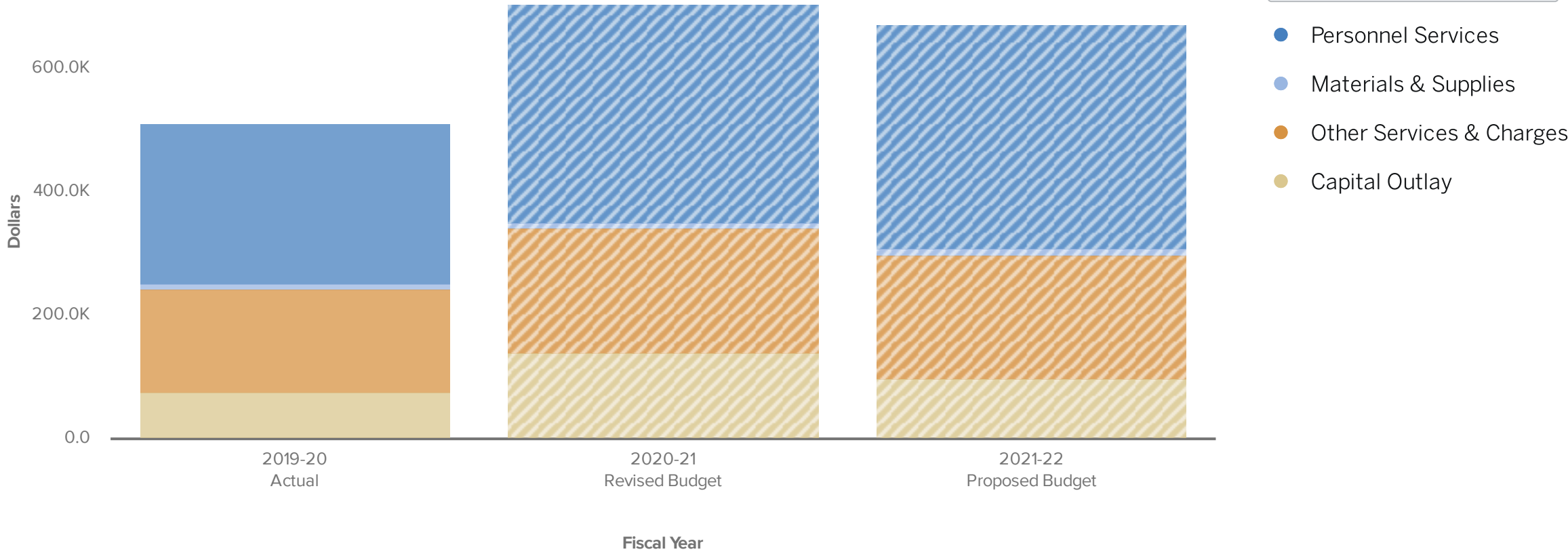
Expenses

▼ INFORMATION TECHNOLOGY



Sort By Chart of Accounts ▾

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 259,494	\$ 351,055	\$ 362,870
Materials & Supplies	7,613	8,500	10,100
Other Services & Charges	167,706	203,830	199,130
Capital Outlay	76,711	140,000	100,000
Total	\$ 511,524	\$ 703,385	\$ 672,100

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services			\$ 259,494		\$ 351,055	
Materials & Supplies			7,613		8,500	
Other Services & Charges			167,706		203,830	
Total			\$ 434,812		\$ 563,385	
					\$ 572,100	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay			\$ 76,711		\$ 140,000	
Total			\$ 76,711		\$ 100,000	

City Clerk

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

The City Clerk is appointed by the City Manager, is the official custodian of City Records, serves as Clerk to the Board of Commissioners, prepares the agendas and minutes for the Board of Commissioners, Shawnee Airport Authority and Shawnee Municipal Authority, attends all Board of Commissioners meetings and keeps a record of all the proceedings, signs and attests all ordinances or other acts of the Commission. The City Clerk also oversees the Municipal Court and Utility Billing functions for the City of Shawnee.

It is headed by the City Clerk, Lisa Lasyone.

For the Divisional Budgets, see below.

[City Clerk](#)

[Municipal Court](#)

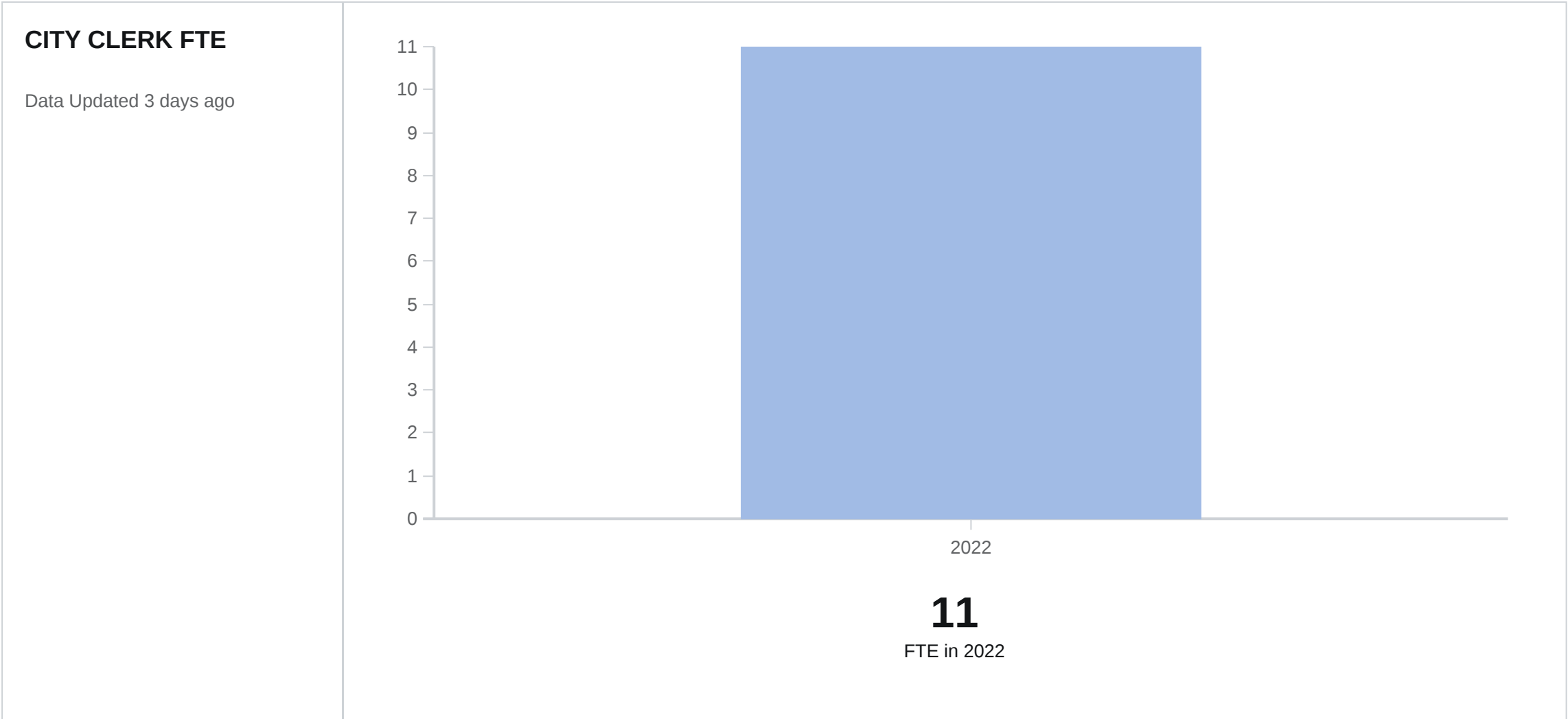
[Utility Billing](#)



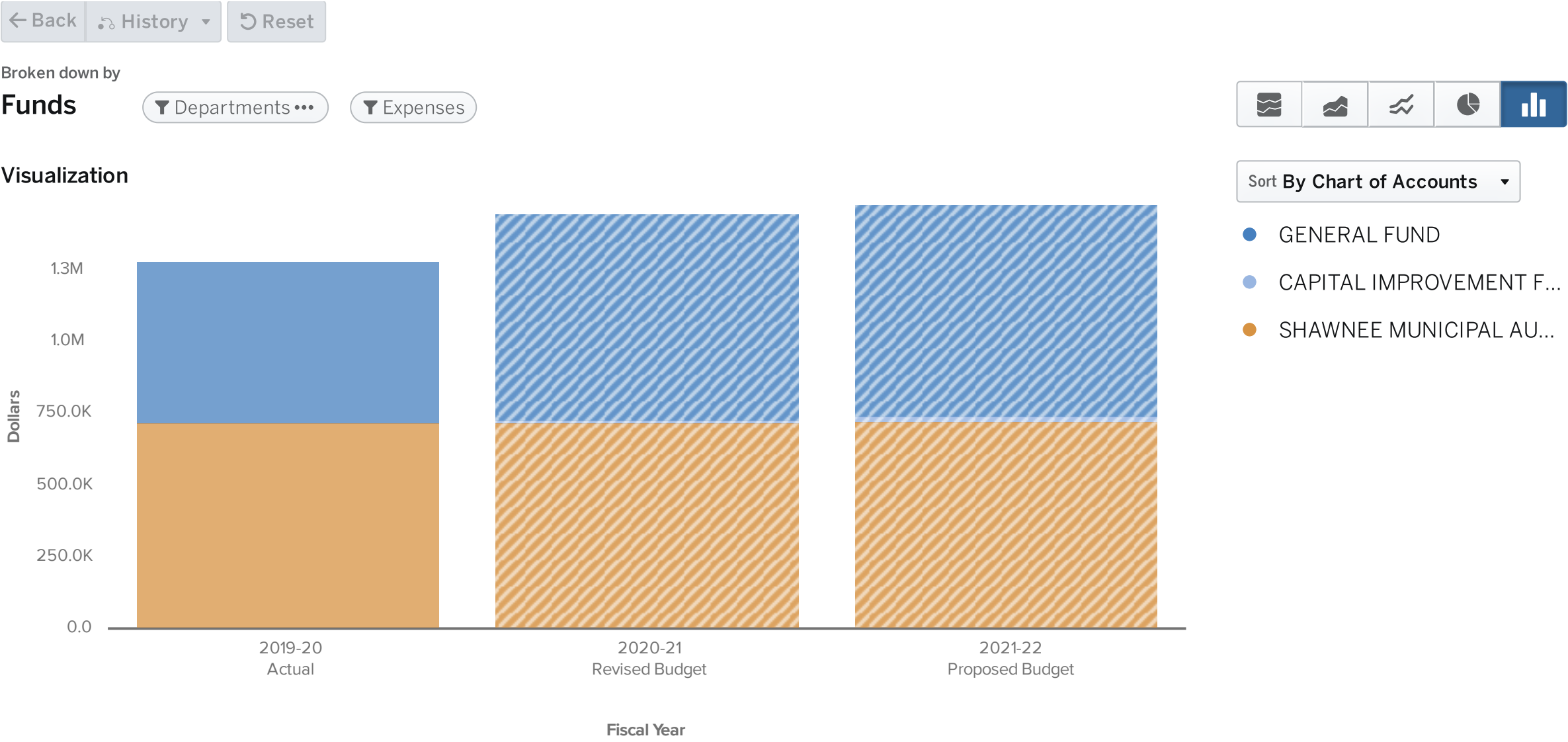
ACCOMPLISHMENTS

- Oversaw that implementation and completion of the Automatic Metering Infrastructure process where approximately 12,000 meters within the City of Shawnee were replaced with new automated meters, allowing for real-time data collection.
- Orchestrated the City Commission zoom meetings held during the pandemic shutdown, allowing for City Commission business to continue as the pandemic required entities to shutdown and not allow in-person meetings.
- Introduced several new features for utility customers including the following:
 - Ability to set up utility accounts online and pay bills
 - Introduction of Interactive Voice Response (IVR) for bill payment.
 - E-billing allowing customers to opt out of paper bills and receive utility bills electronically.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



EXPENDITURE BREAKDOWN BY DIVISION

← Back

📜 History ▾

↺ Reset

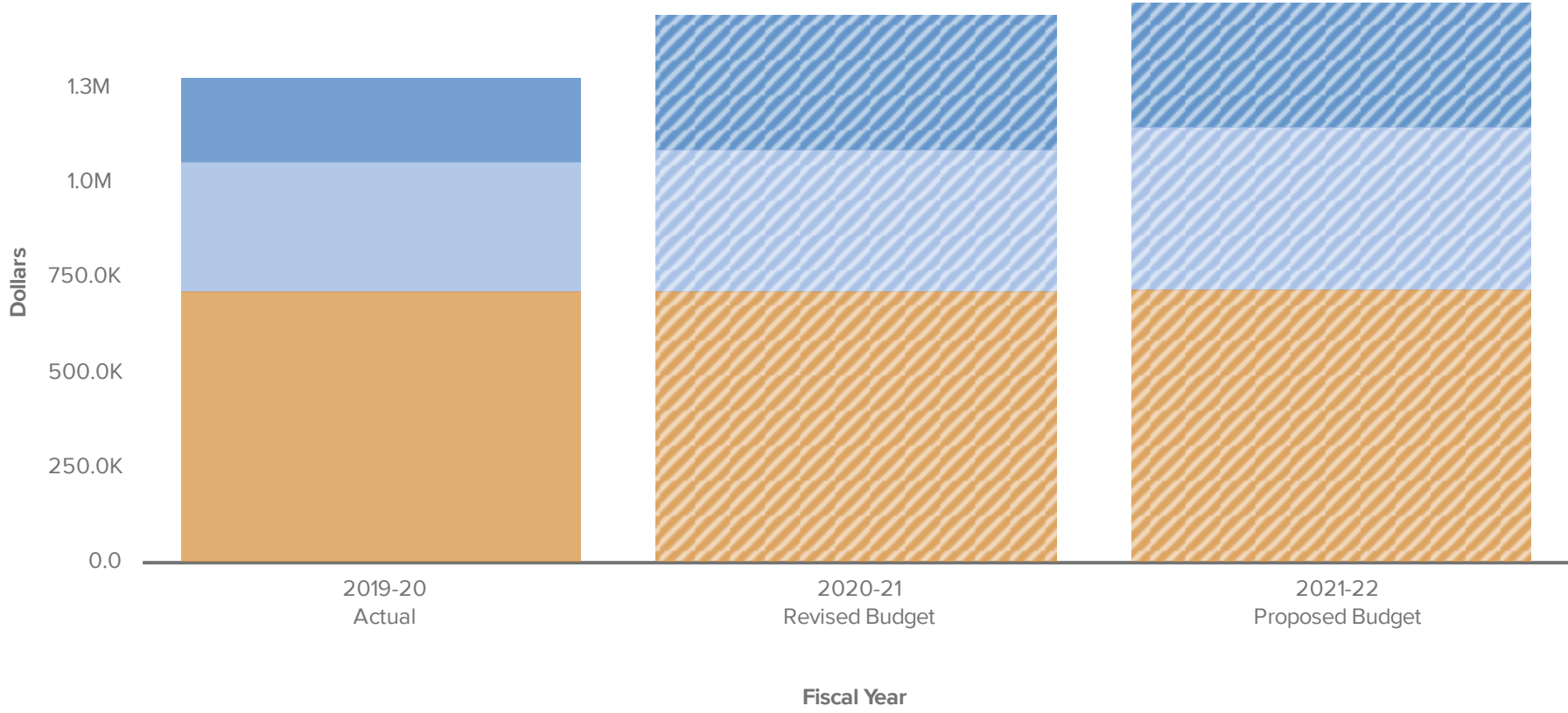
Broken down by

Departments*

⌵ Expenses



Visualization



Sort By Chart of Accounts ▾

- CITY CLERK
- MUNICIPAL COURT
- UTILITY BILLING

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
CITY CLERK	\$ 218,261	\$ 353,886	\$ 321,900
MUNICIPAL COURT	343,089	372,528	428,527
UTILITY BILLING	718,170	719,836	724,668
Total	\$ 1,279,519	\$ 1,446,250	\$ 1,475,095

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

Broken down by

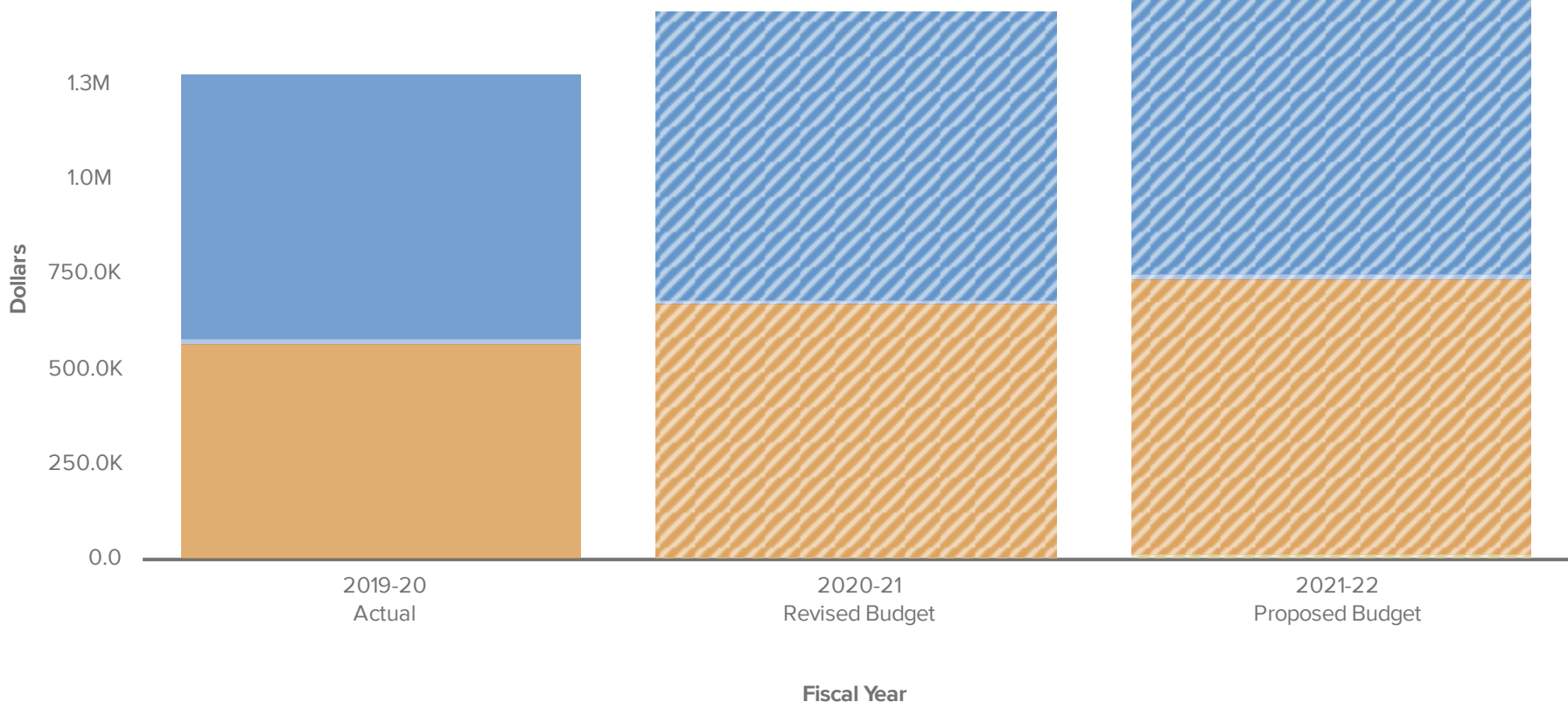
Expenses

▾ Departments ⋮



Sort By Chart of Accounts ▾

Visualization



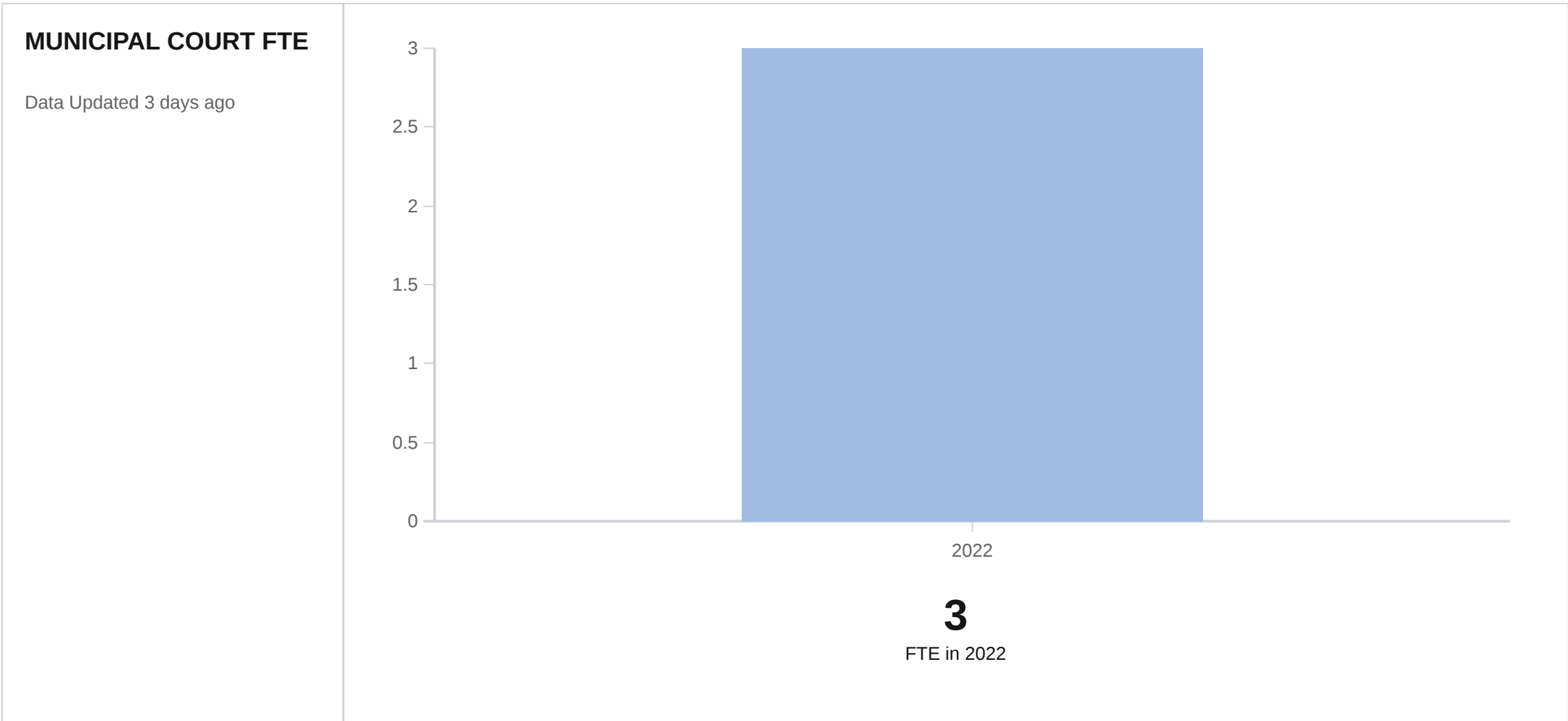
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 695,293	\$ 757,912	\$ 719,447
Materials & Supplies	11,676	11,390	15,700
Other Services & Charges	572,551	666,948	722,448
Capital Outlay	0	10,000	17,500
Total	\$ 1,279,519	\$ 1,446,250	\$ 1,475,095

Municipal Court

FY 2021-2022 Budget

Division Description

The Municipal Court hears cases regarding the violation of municipal code, collects fines and fees, and works with the community to offer community service for offenders.



EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

Funds

▾ MUNICIPAL COURT

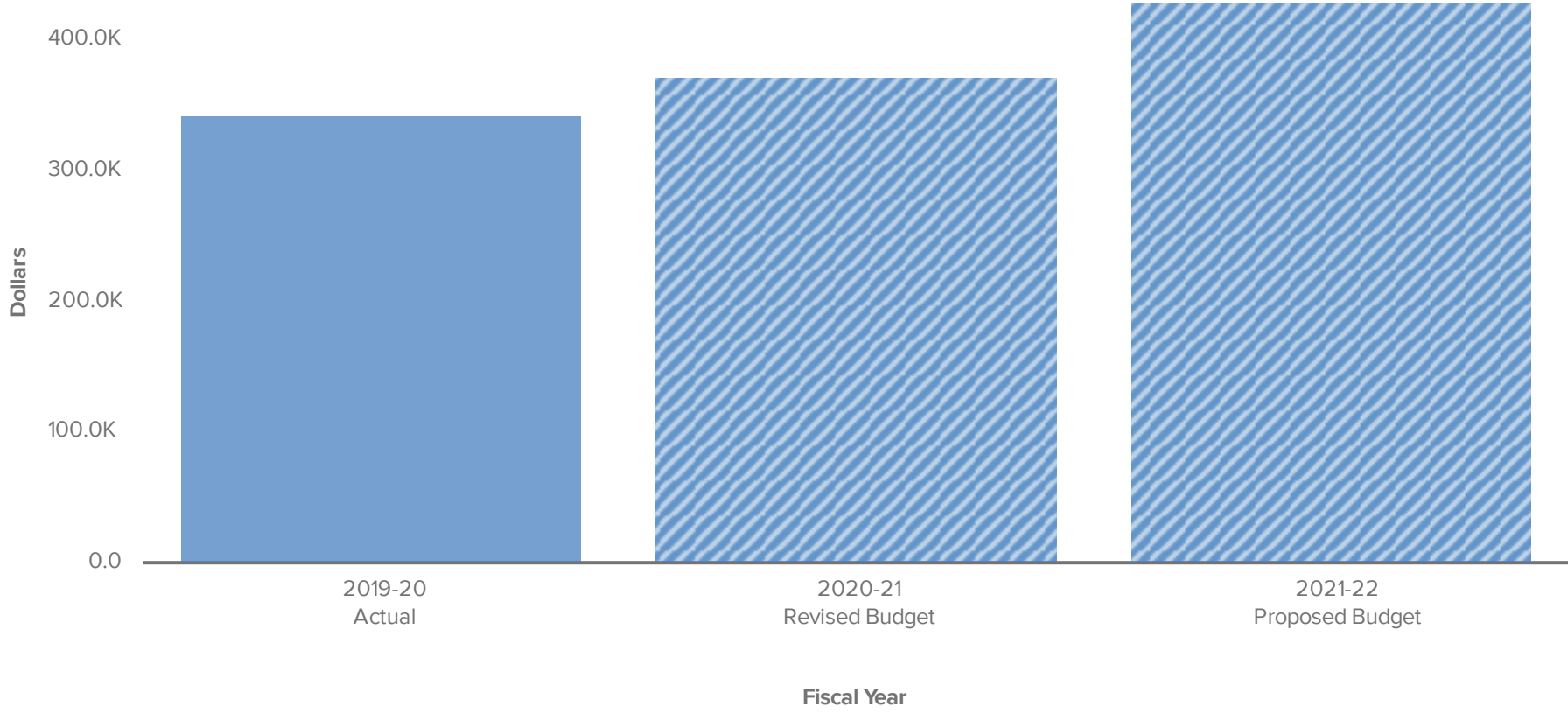
▾ Expenses



Sort By Chart of Accounts ▾

● GENERAL FUND

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 343,089	\$ 372,528	\$ 428,527
Total	\$ 343,089	\$ 372,528	\$ 428,527

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

Expenses

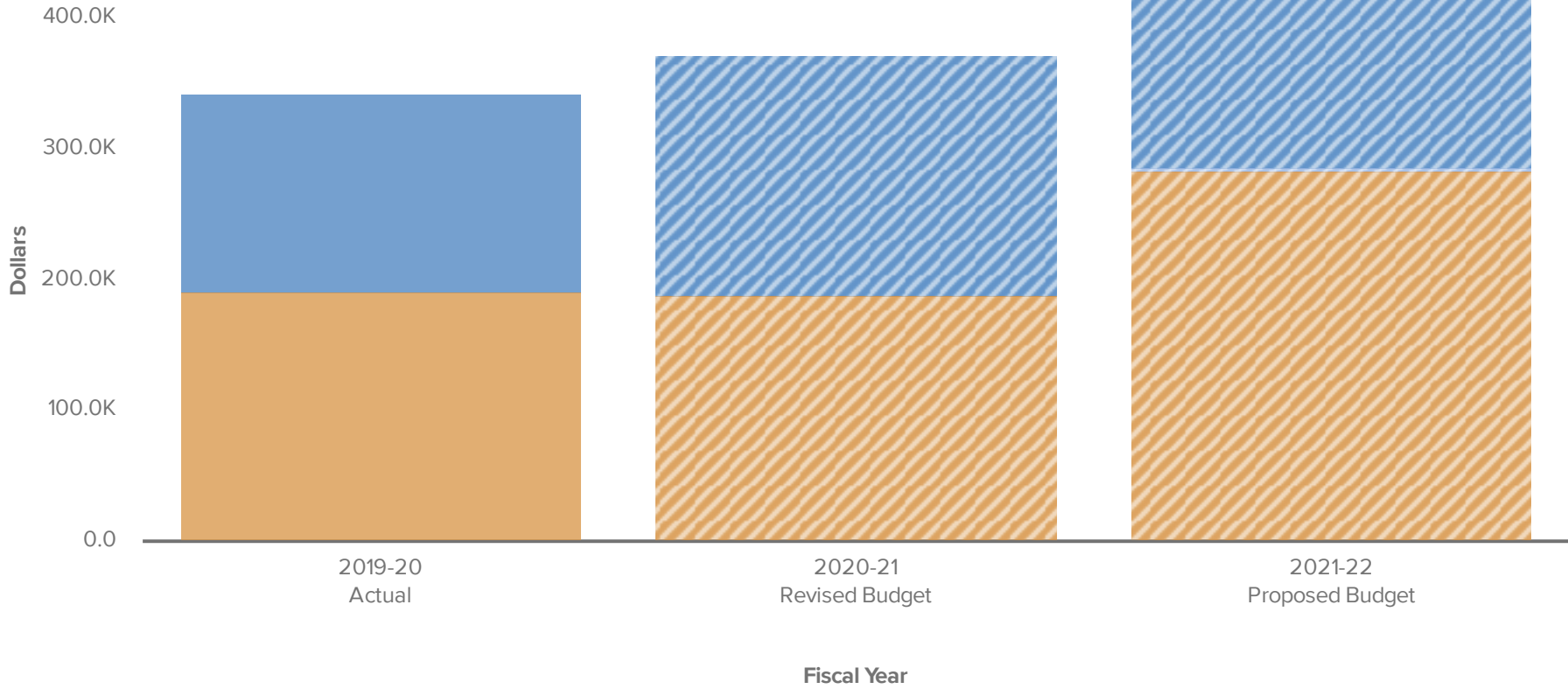
▼ MUNICIPAL COURT



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

Visualization



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 151,558	\$ 183,230		\$ 142,185
Materials & Supplies	571	600		2,000
Other Services & Charges	190,960	188,698		284,342
Total	\$ 343,089	\$ 372,528		\$ 428,527

ACCOUNT TYPE BREAKDOWN BY FUND

General Fund

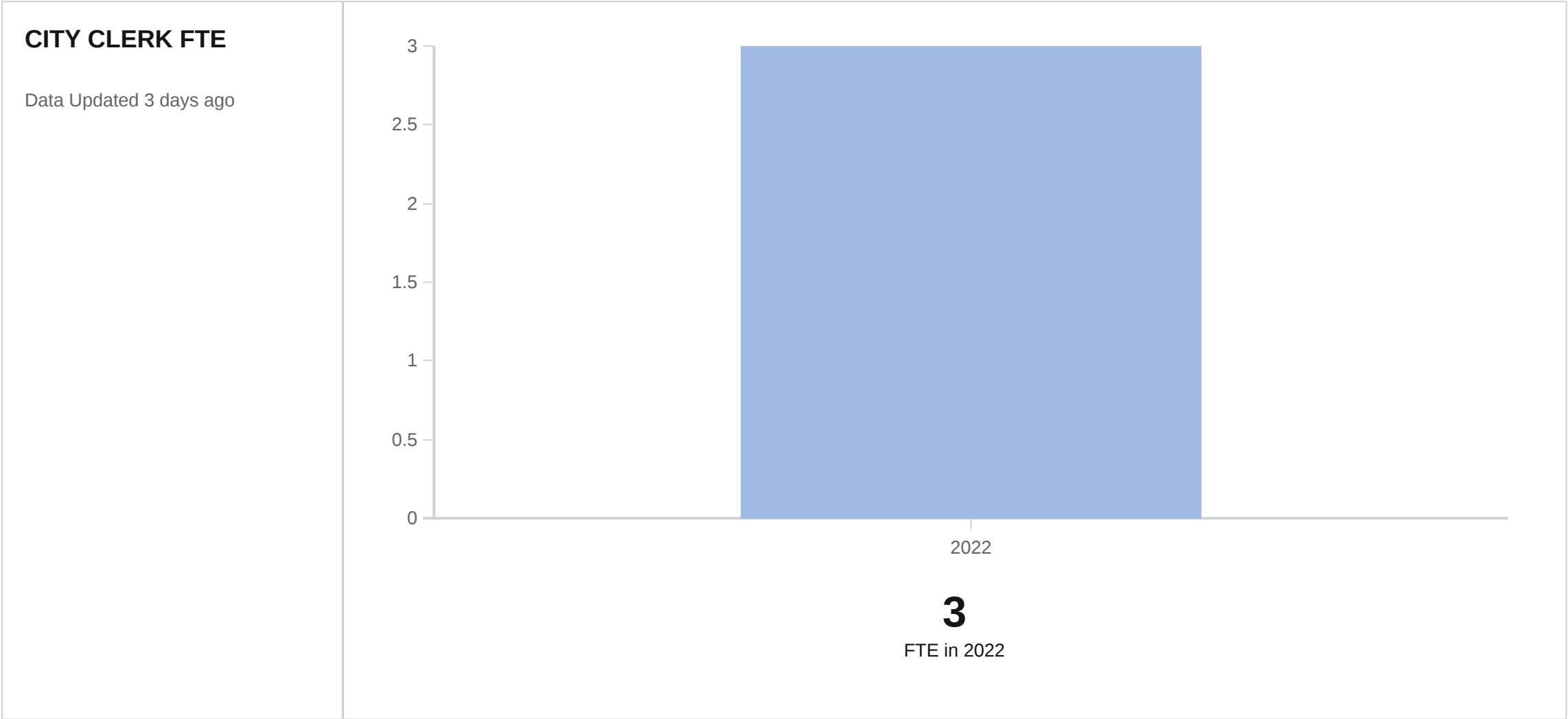
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 151,558	\$ 142,185
Materials & Supplies	571	2,000
Other Services & Charges	190,960	284,342
Total	\$ 343,089	\$ 428,527

City Clerk

FY 2021-2022 Budget

Division Description

The City Clerk is appointed by the City Manager, is the official custodian of City Records, serves as Clerk to the Board of Commissioners, prepares the agendas and minutes for the Board of Commissioners, Shawnee Airport Authority and Shawnee Municipal Authority, attends all Board of Commissioners meetings and keeps a record of all the proceedings, signs and attests all ordinances or other acts of the Commission.



EXPENDITURE BREAKDOWN BY FUND

← Back

↶ History ▾

↶ Reset

Broken down by

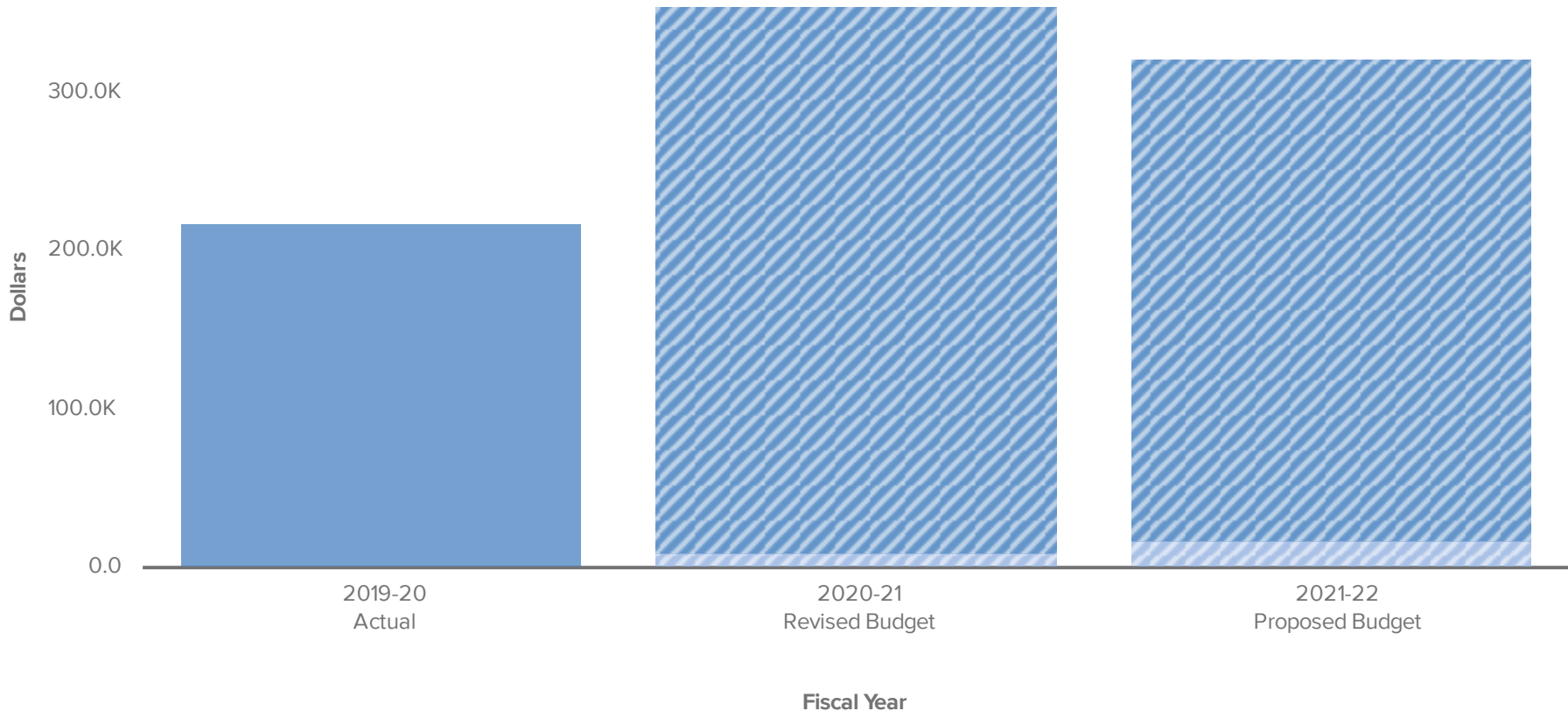
Funds

▼ CITY CLERK

▼ Expenses



Visualization



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 218,261	\$ 343,886	\$ 304,400
CAPITAL IMPROVEMENT FUND	0	10,000	17,500
Total	\$ 218,261	\$ 353,886	\$ 321,900

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

Broken down by

Expenses

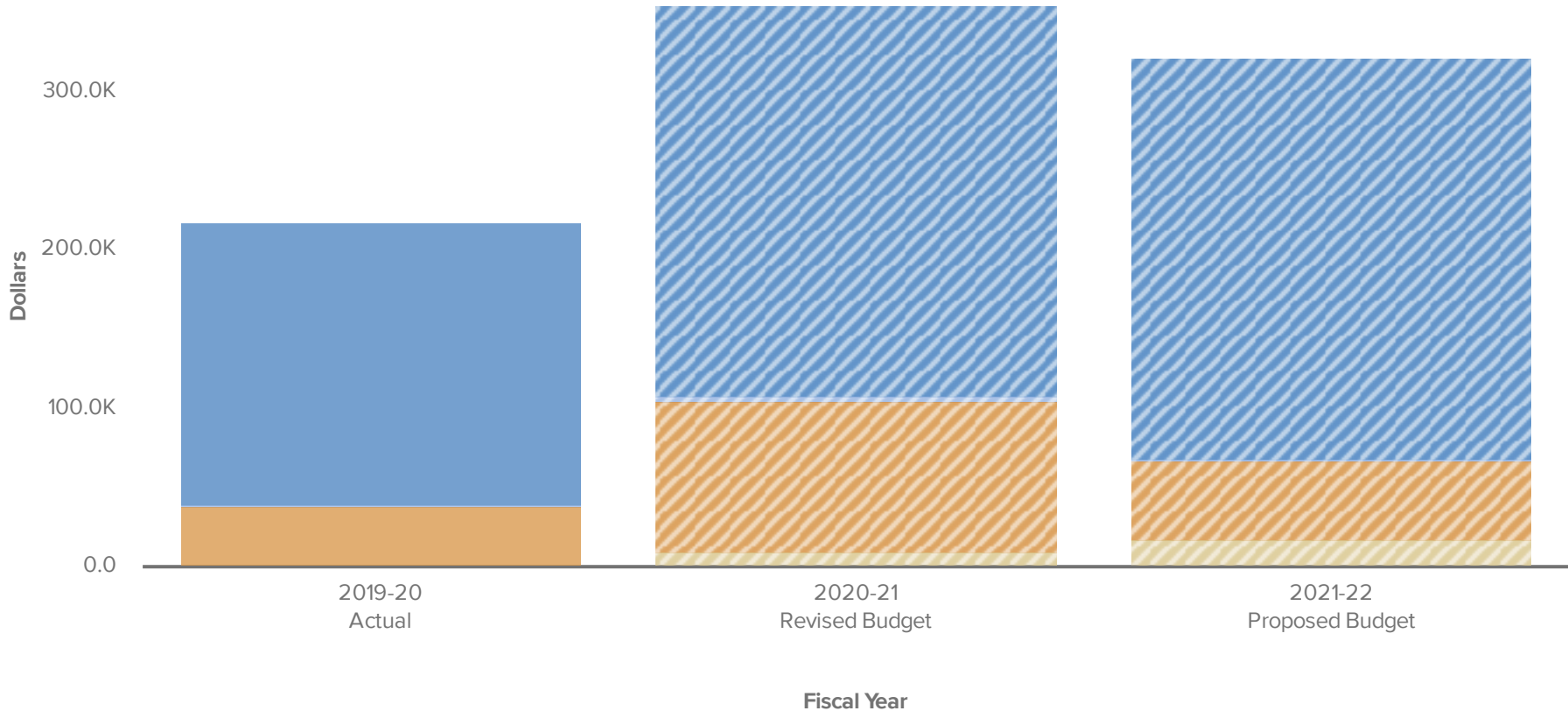
▼ CITY CLERK



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 178,326	\$ 245,996	\$ 253,345
Materials & Supplies	807	2,500	1,500
Other Services & Charges	39,127	95,390	49,555
Capital Outlay	0	10,000	17,500
Total	\$ 218,261	\$ 353,886	\$ 321,900

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 178,326	\$ 245,996		\$ 253,345	
Materials & Supplies	807	2,500		1,500	
Other Services & Charges	39,127	95,390		49,555	
Total	\$ 218,261	\$ 343,886		\$ 304,400	

Capital Improvement Fund

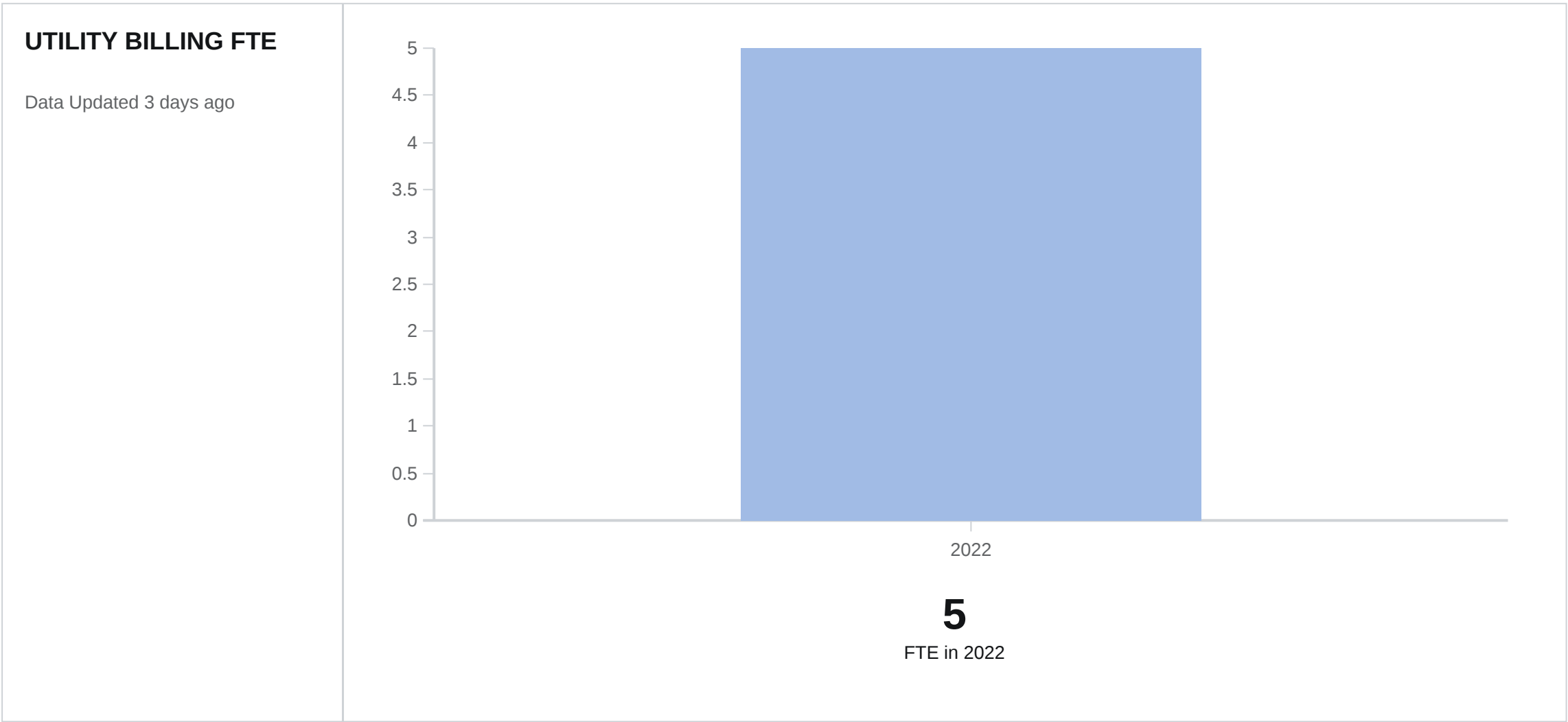
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 17,500
Total	\$ 0	\$ 17,500

Utility Billing

FY 2021-2022 Budget

Division Description

Utility Billing provides assistance to Shawnee's more than 11,000 water, sewer, and sanitation customers, setting up accounts, filling service orders, and taking payments among other services.



EXPENDITURE BREAKDOWN BY FUND

← Back

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Broken down by

Funds

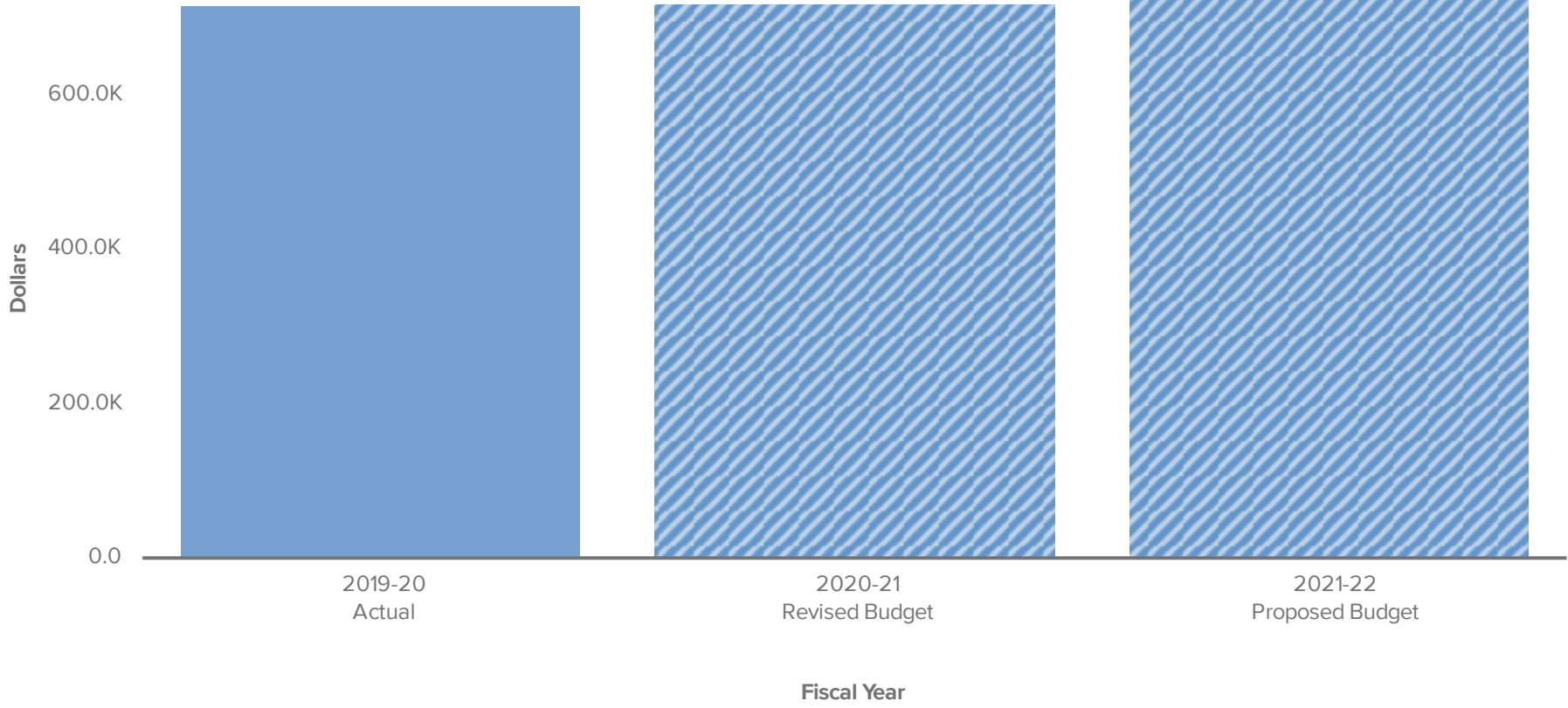
- ▾ UTILITY BILLING
- ▾ Expenses



Sort By Chart of Accounts ▾

- SHAWNEE MUNICIPAL AU...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE MUNICIPAL AUTHORITY	\$ 718,170	\$ 719,836	\$ 724,668
Total	\$ 718,170	\$ 719,836	\$ 724,668

EXPENDITURE BY ACCOUNT TYPE BREAKDOWN

← Back

↶ History ▾

↺ Reset

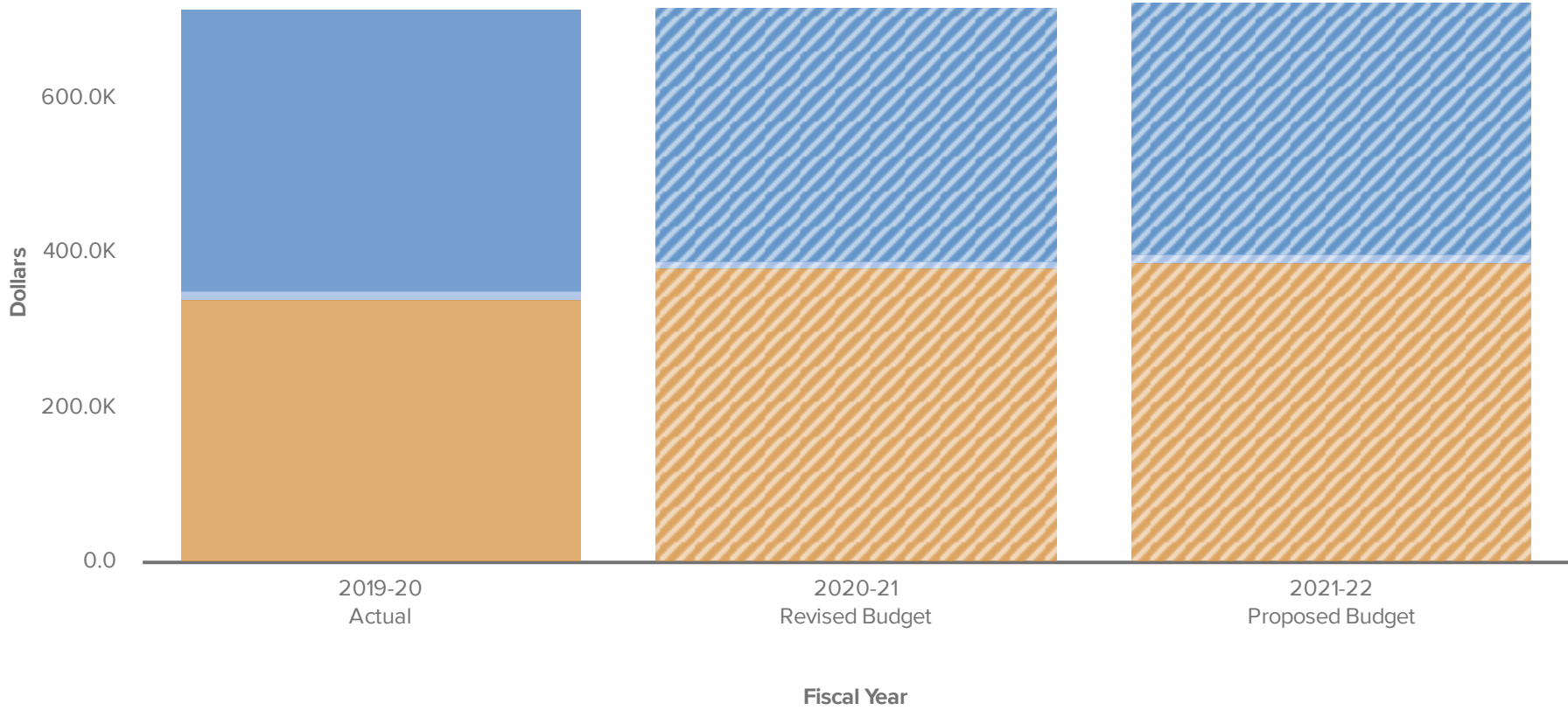
Broken down by

Expenses

UTILITY BILLING



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

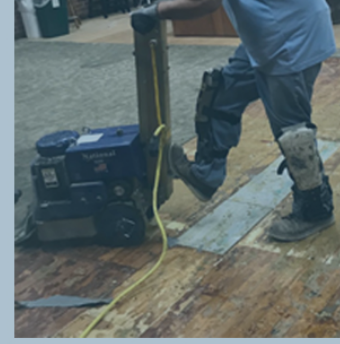
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 365,409	\$ 328,686		\$ 323,917
Materials & Supplies	10,298	8,290		12,200
Other Services & Charges	342,463	382,860		388,551
Total	\$ 718,170	\$ 719,836		\$ 724,668

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 365,409	\$ 323,917
Materials & Supplies	10,298	12,200
Other Services & Charges	342,463	388,551
Total	\$ 718,170	\$ 724,668

HUMAN RESOURCES DEPARTMENT



Human Resources

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

The Human Resources handles recruitment and staffing, organizational and employee development, compensation and benefits, human resource management, labor relations, and equal employment opportunities.

It is headed by the Human Resources Director, Jennifer Greenland.

For the Divisional Budgets, see below.

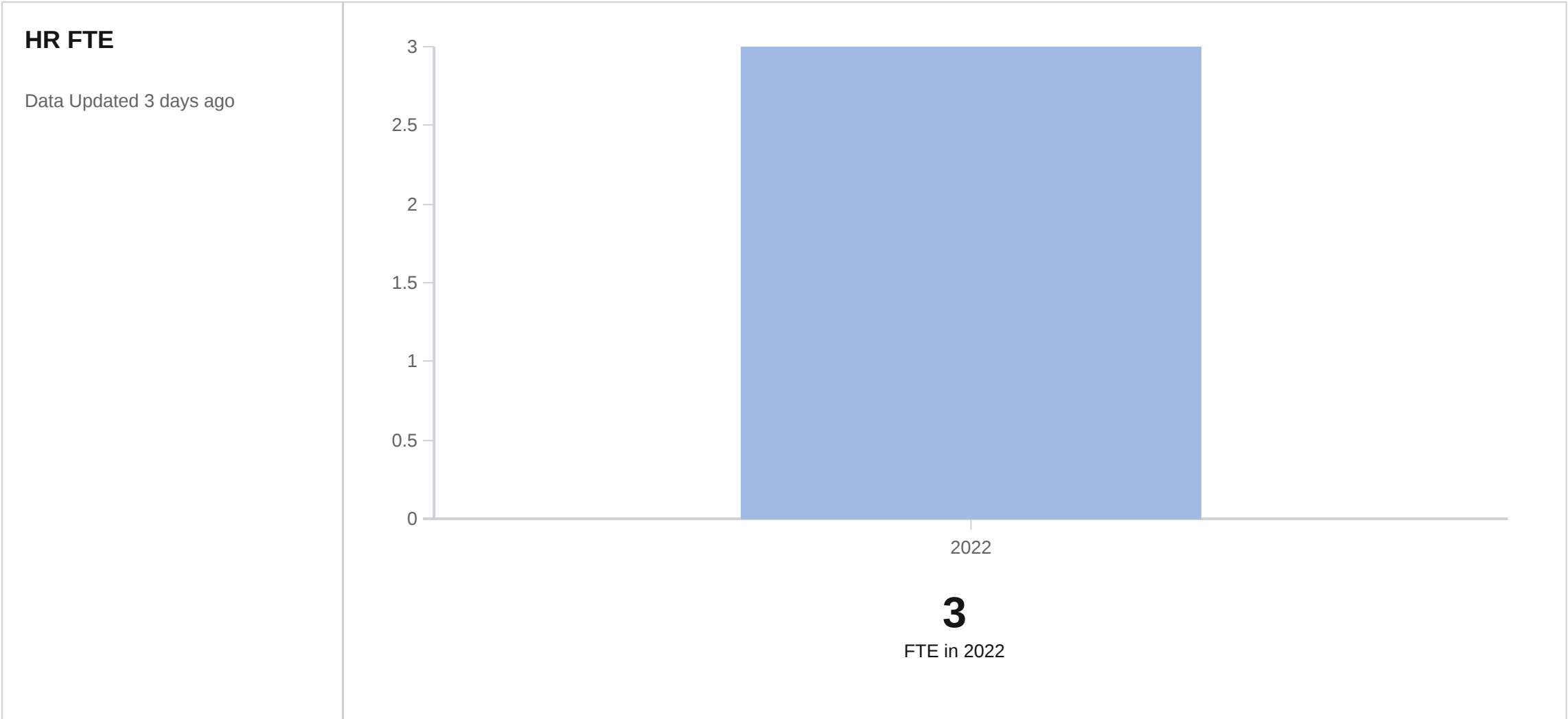
[Human Resources](#)



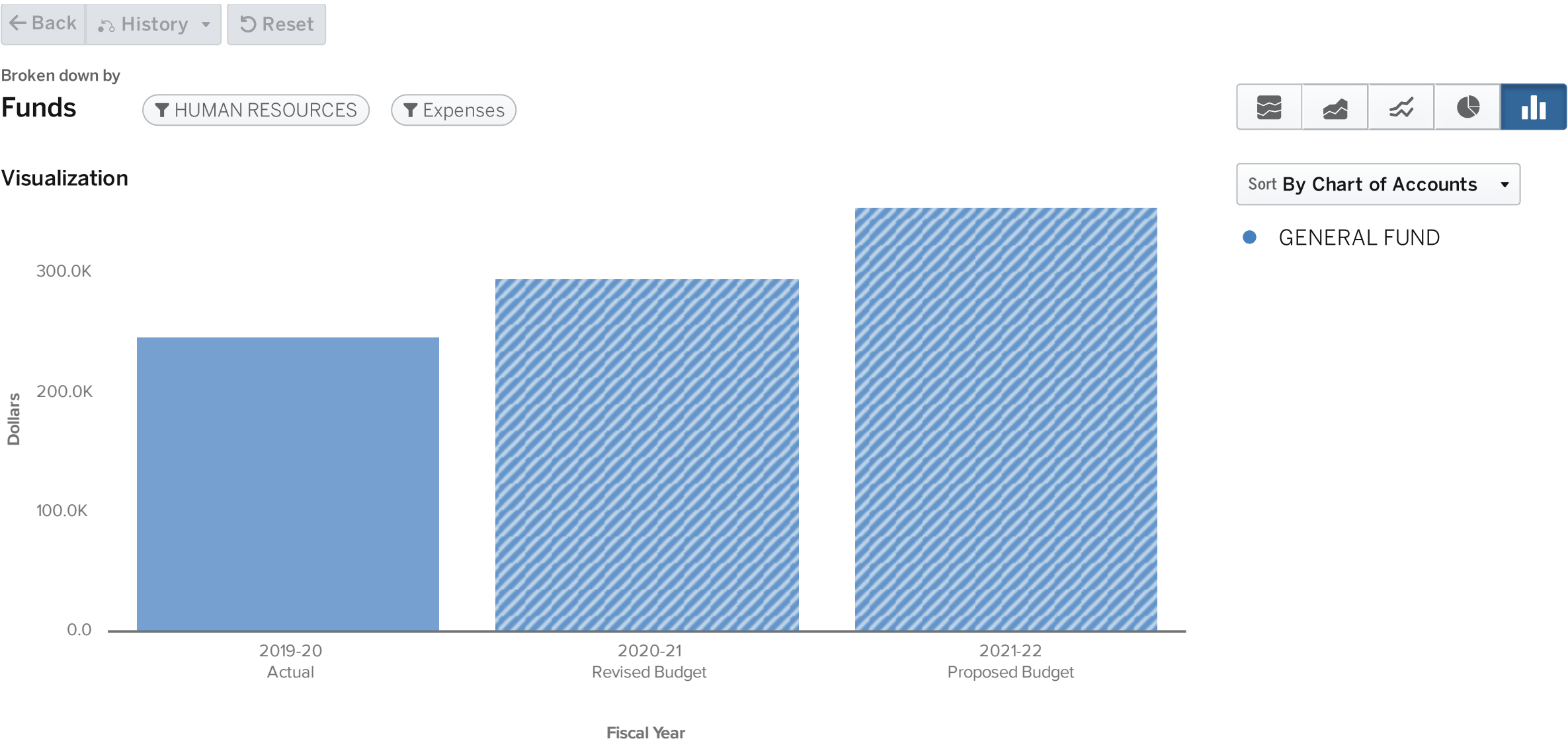
ACCOMPLISHMENTS

- Became a qualifying employer in the InsureOK program which allows the city to offer reduced health insurance premiums to certain city employees, aiding on average 33 employees a month;
- Found efficiencies by changing our Employee Assistance Program provider, saving around \$5,000 per year.
- Worked to implement random drug tests that include contract workers to ensure a safe work environment for all.
- Implemented the Personnel and Benefits modules in Incode 10, reducing our dependence on antiquated Access databases known for their unreliability.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 247,018	\$ 296,270	\$ 354,606
Total	\$ 247,018	\$ 296,270	\$ 354,606

EXPENDITURE BREAKDOWN BY DIVISION

← Back History Reset

Broken down by

HUMAN RESOURCES

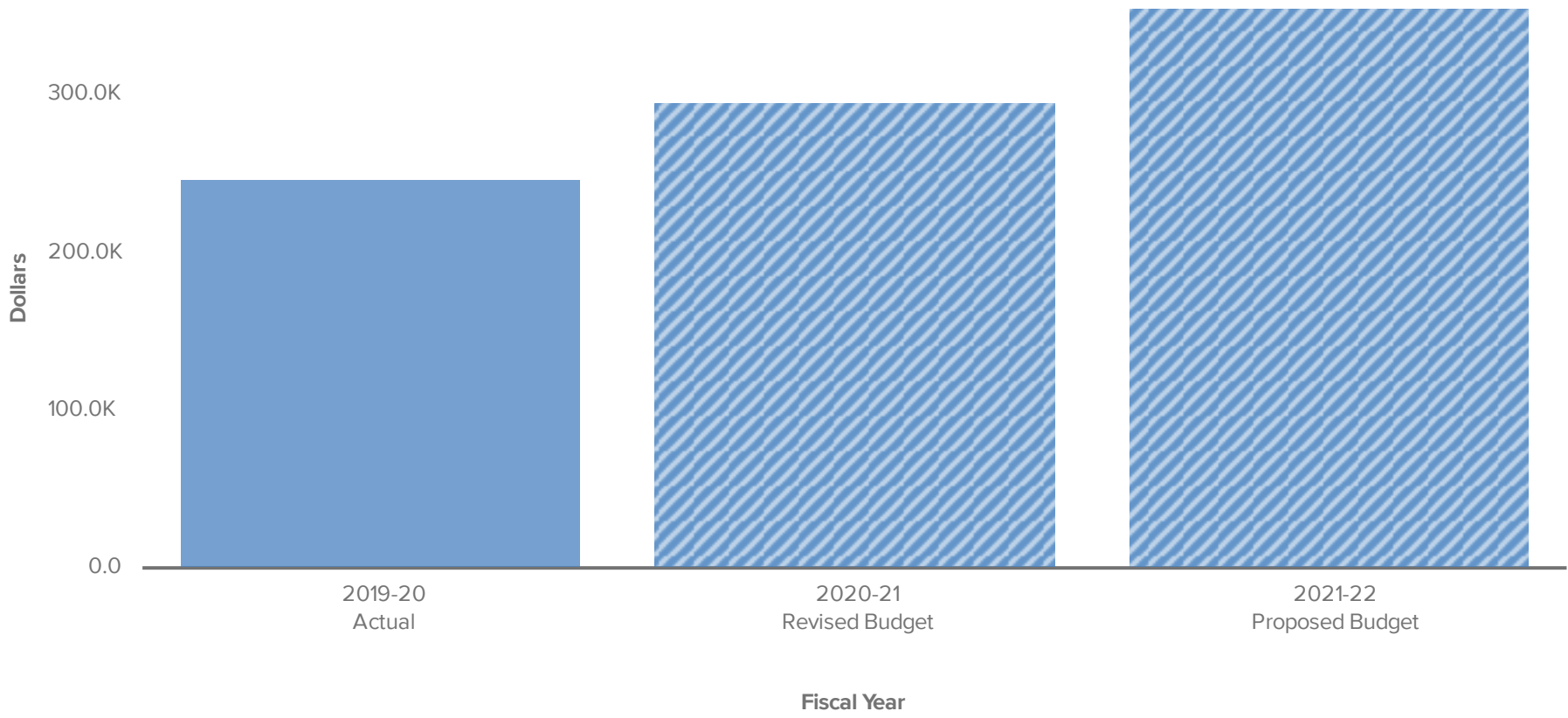
Expenses



Sort By Chart of Accounts

HUMAN RESOURCES

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
HUMAN RESOURCES	\$ 247,018	\$ 296,270	\$ 354,606
Total	\$ 247,018	\$ 296,270	\$ 354,606

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

Expenses

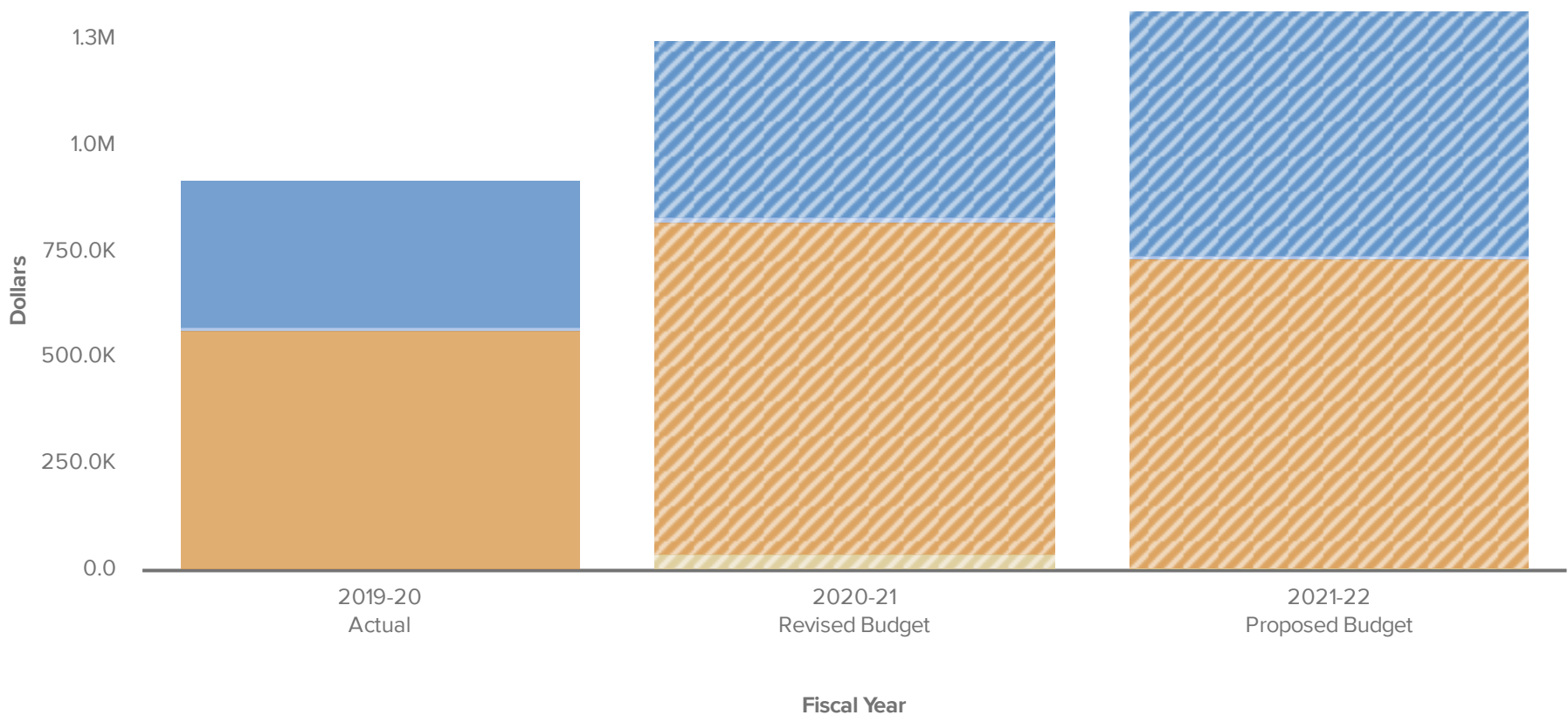
Departments



Sort By Chart of Accounts

Personnel Services
Materials & Supplies
Other Services & Charges
Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 566,270	\$ 783,767	\$ 727,220
Personnel Services	346,302	415,974	569,666
Capital Outlay	0	40,000	8,750
Materials & Supplies	7,204	10,400	9,660
Total	\$ 919,776	\$ 1,250,141	\$ 1,315,296

EXPENDITURE BREAKDOWN BY FUND

← Back

🔗 History ▾

↺ Reset

Broken down by

Funds

⌵ HUMAN RESOURCES

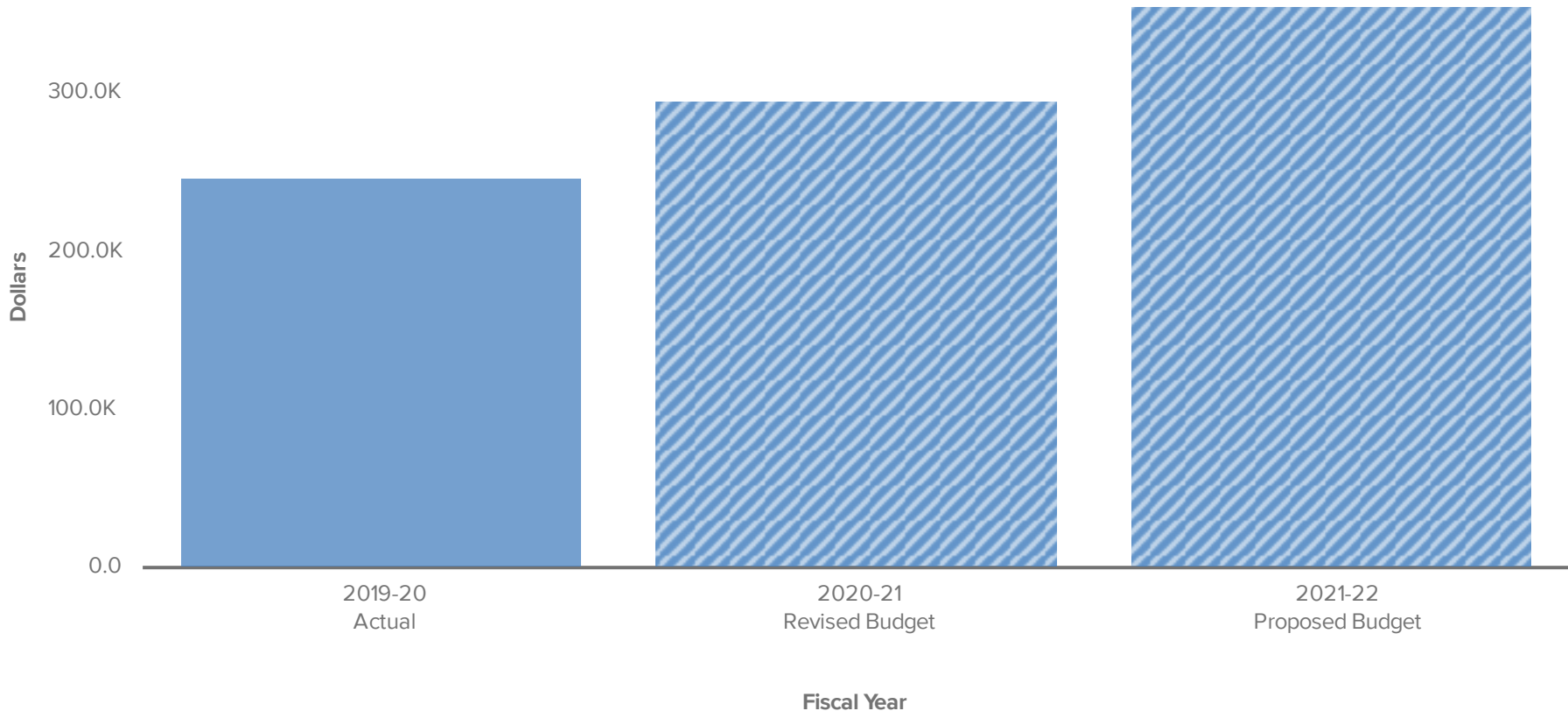
⌵ Expenses



Sort By Chart of Accounts ▾

● GENERAL FUND

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 247,018	\$ 296,270	\$ 354,606
Total	\$ 247,018	\$ 296,270	\$ 354,606

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

Broken down by

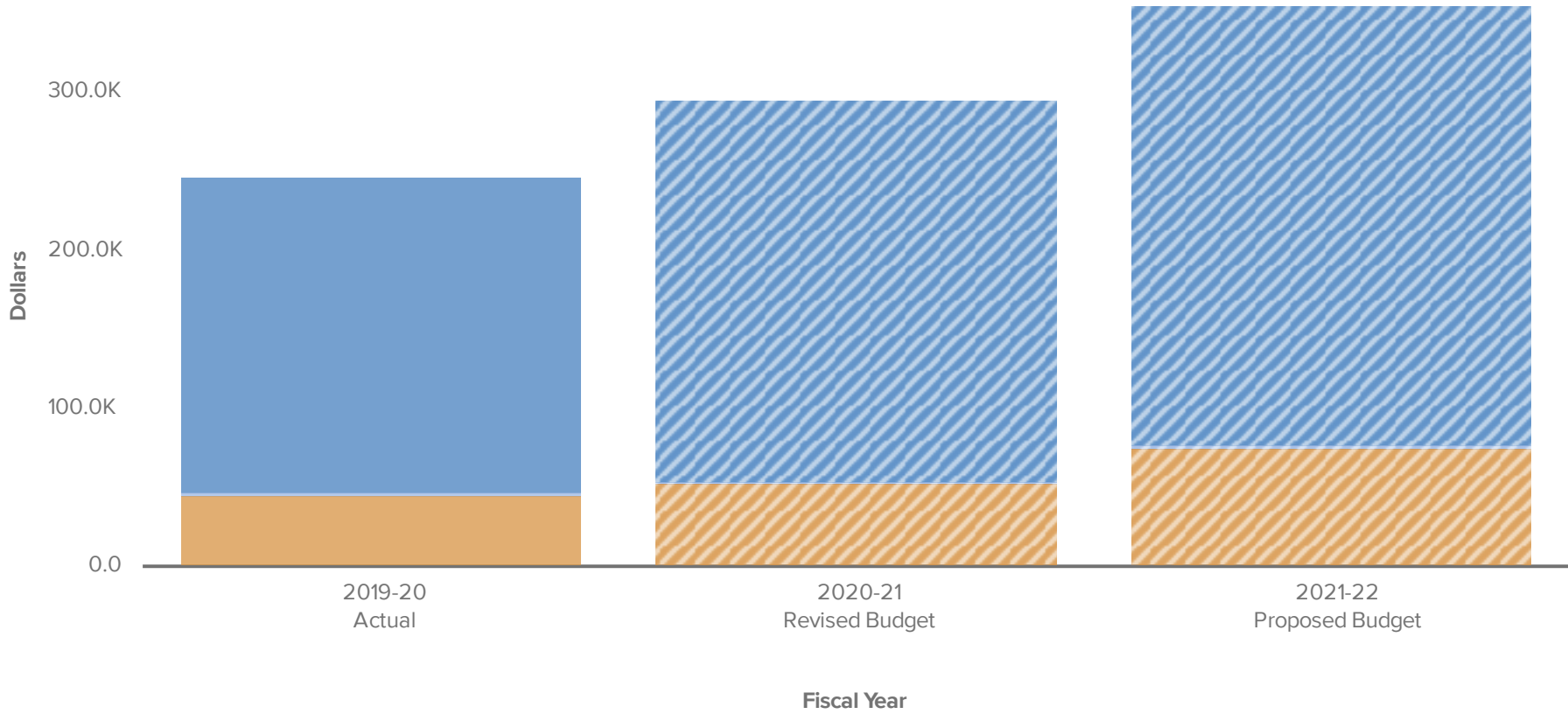
Expenses

GENERAL FUND

HUMAN RESOURCES



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

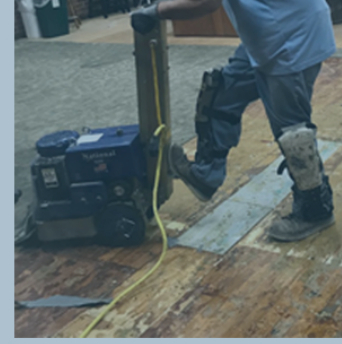
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 199,758	\$ 242,149	\$ 276,819
Materials & Supplies	1,647	700	1,900
Other Services & Charges	45,614	53,421	75,887
Total	\$ 247,018	\$ 296,270	\$ 354,606

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 199,758	\$ 242,149
Materials & Supplies	1,647	700
Other Services & Charges	45,614	53,421
Total	\$ 247,018	\$ 296,270
		\$ 354,606

COMMUNITY DEVELOPMENT DEPARTMENT



Community Development

Annual Budget
July 1, 2021 - June 30, 2022



Department Description

Community Development is responsible for providing support to the community through Code Enforcement, the Action Center, Community Development Block Grant (CDBG) opportunities, and by interpreting and implementing the Comprehensive Plan as adopted by the City Commission.

This consists of processing applications for land development, including environmental assessment, architectural and landscaping review and commercial sign requests.

It is headed by the City Planner, Rebecca Blaine.

For the Divisional Budgets, see below.

[Planning and Code Enforcement](#)

[CDBG Administration](#)

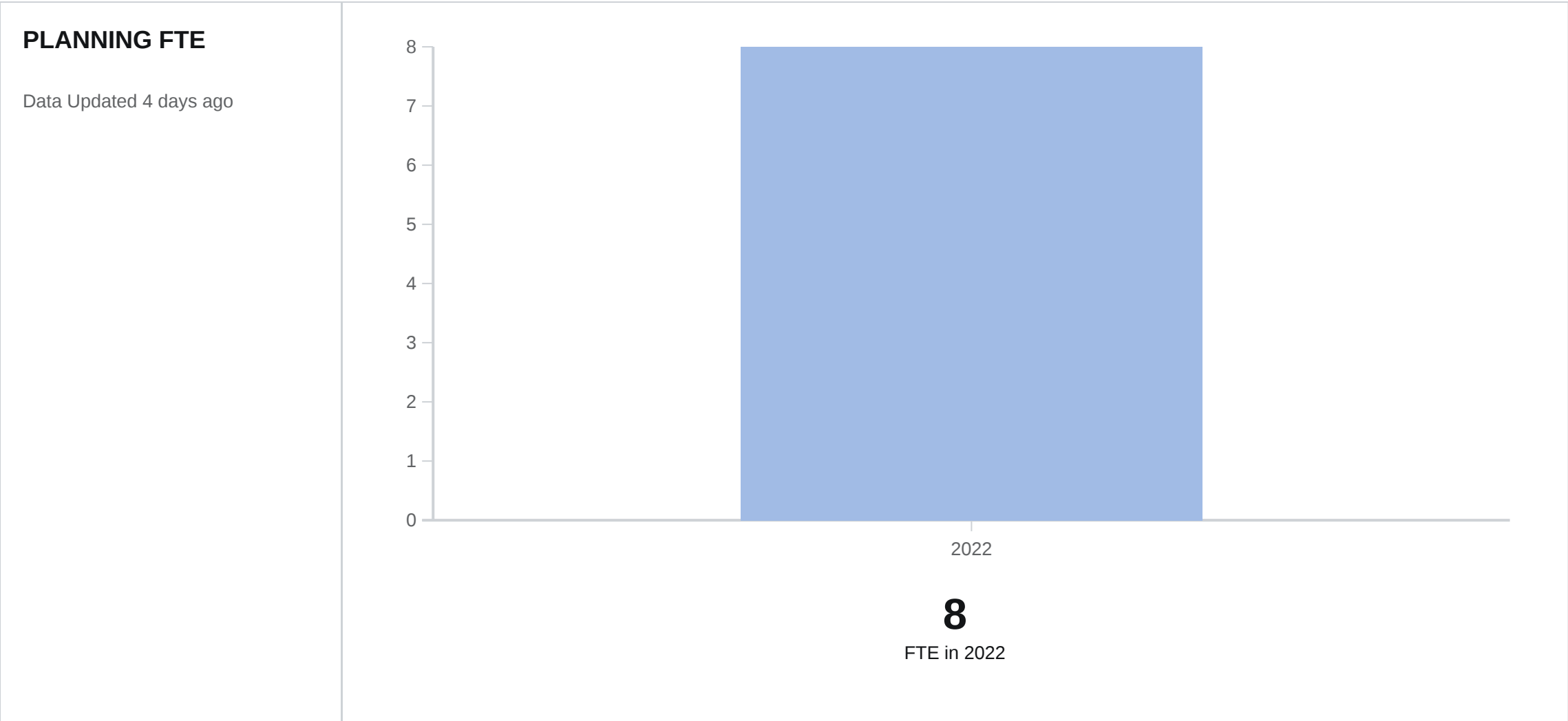
[CDBG Housing Rehab](#)



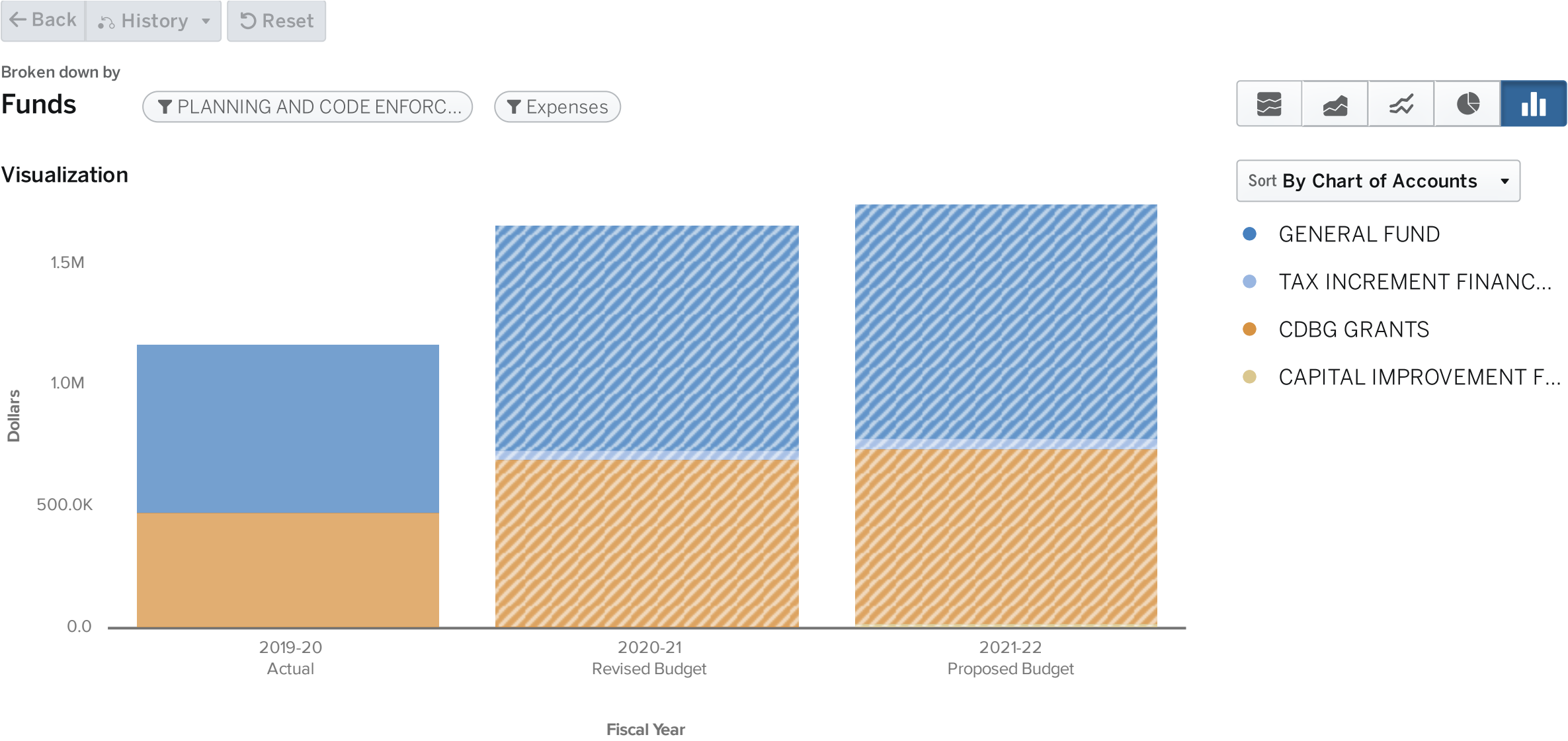
ACCOMPLISHMENTS

- Oversaw the completion of the Comprehensive Plan 2040 which is the City's official guiding document for future growth and development;
- Implemented a new software to make building inspections more efficient; and
- Explored new ways to make our community attractive to those who live here and those who visit.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



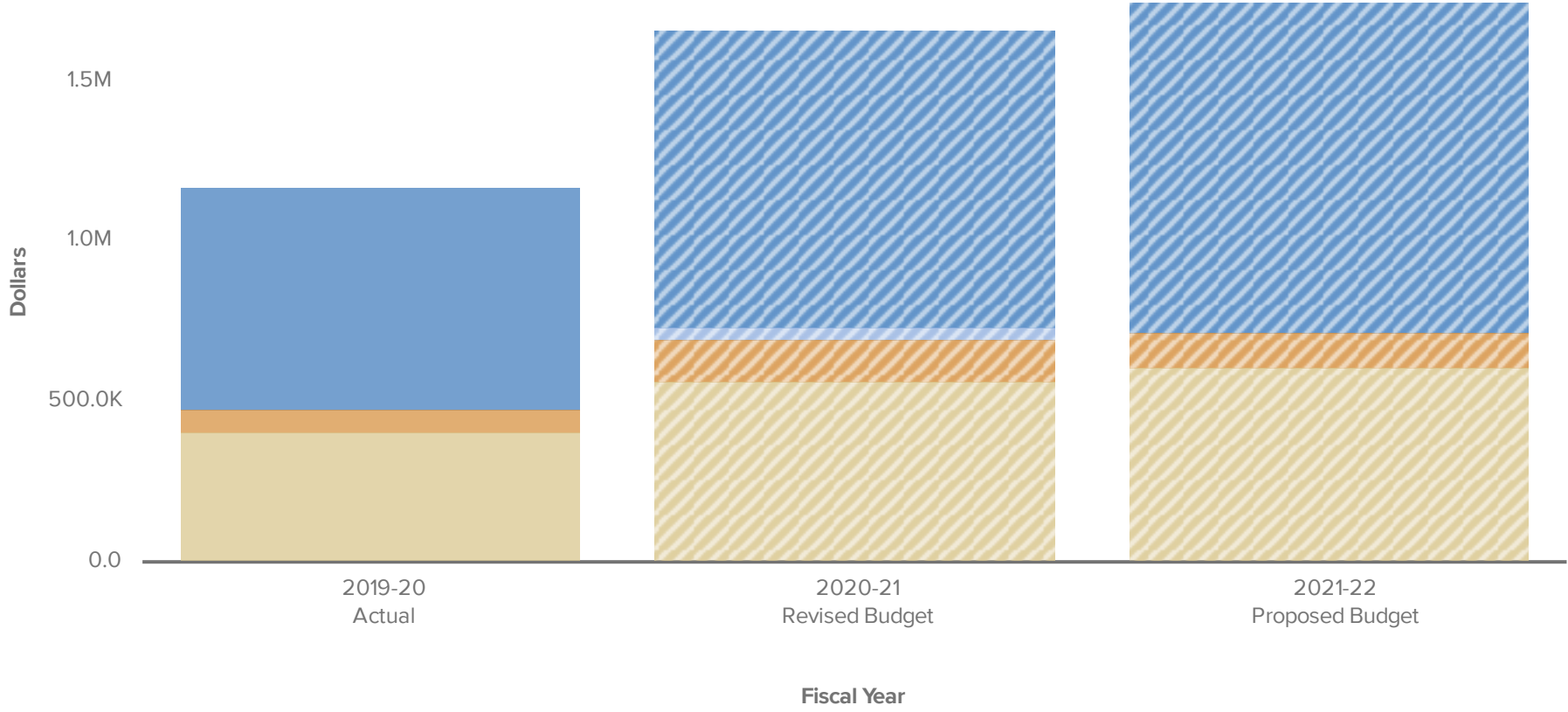
EXPENDITURE BREAKDOWN BY DIVISION

← Back History Reset

Broken down by
Departments* Expenses



Visualization



Sort By Chart of Accounts

- PLANNING AND CODE ENF...
- PLANNING
- CDBG ADMINISTRATION
- CDBG HOUSING REHAB

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
PLANNING AND CODE ENFORCEMENT	\$ 692,451	\$ 924,391	\$ 1,021,385
PLANNING	0	41,600	0
CDBG ADMINISTRATION	73,164	125,564	112,828
CDBG HOUSING REHAB	405,902	568,939	608,441
Total	\$ 1,171,518	\$ 1,660,494	\$ 1,742,653

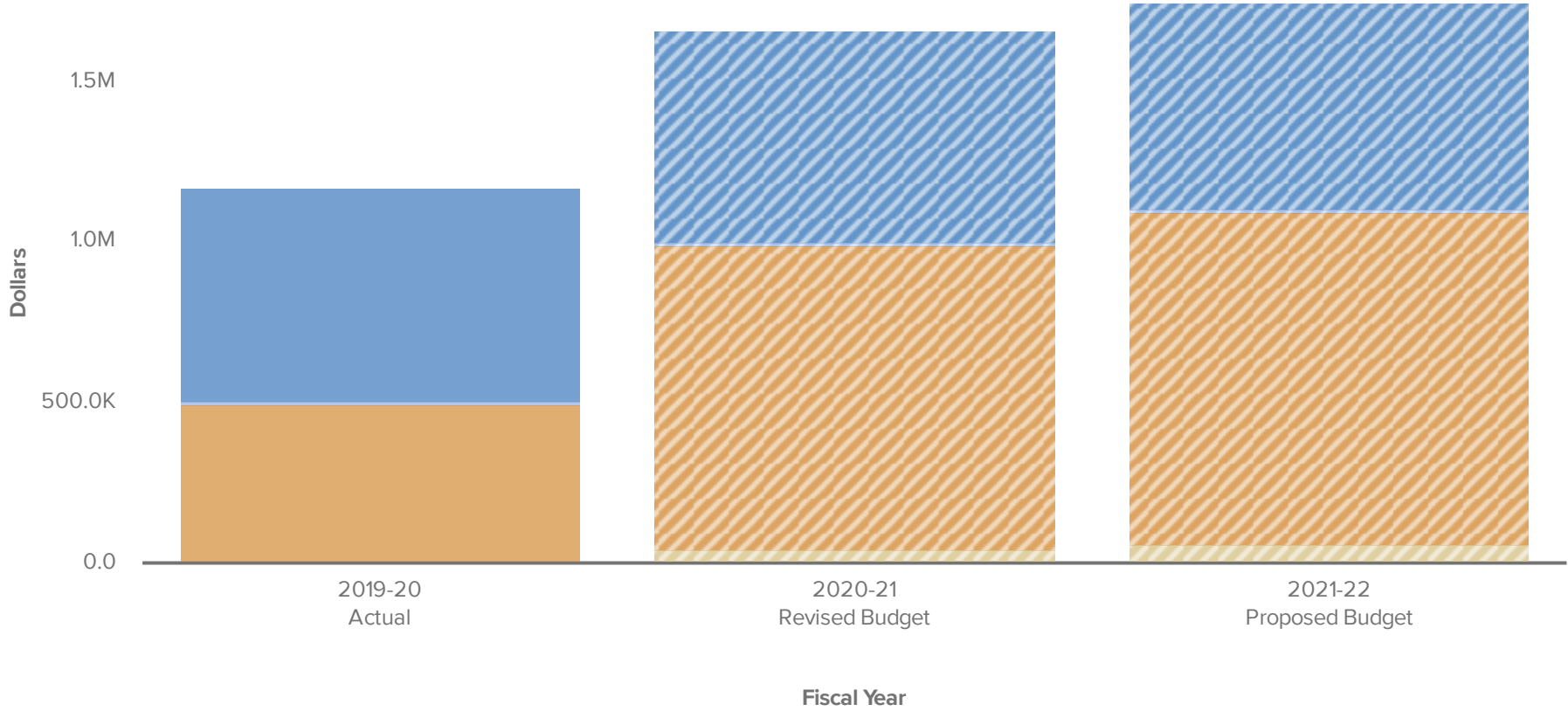
EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by
Expenses PLANNING AND CODE ENFORC...



Visualization



Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 666,431	\$ 637,080
Materials & Supplies	10,824	9,750
Other Services & Charges	494,263	1,033,623
Capital Outlay	0	62,200
Total	\$ 1,171,518	\$ 1,742,653

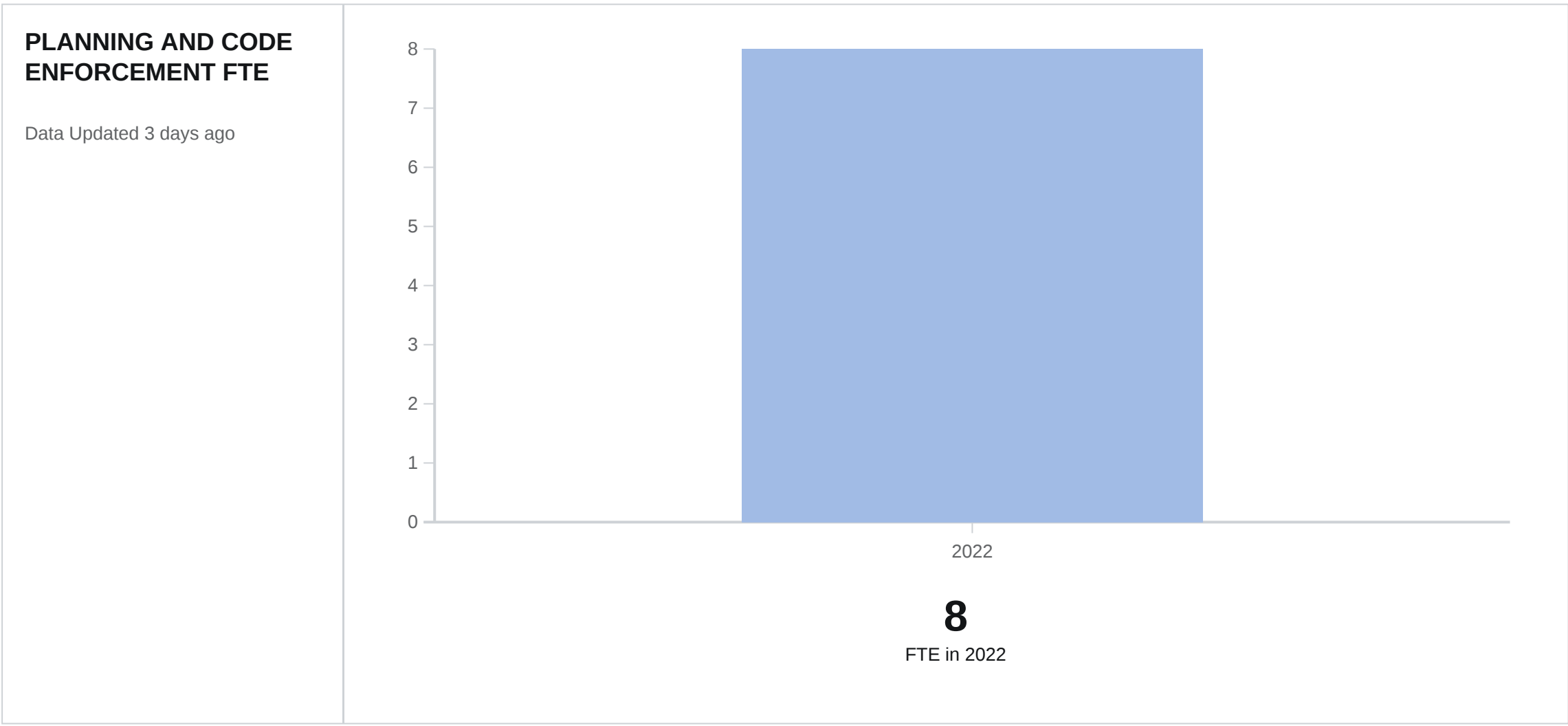
Planning and Code Enforcement

FY 2021-2022 Budget



Division Description

The mission of the Planning and Code Enforcement division is to work toward creating a high quality of life within the community. This consists of processing applications for land development, including environmental assessment, architectural and landscaping review and commercial sign requests. The Code Enforcement officers administer and enforce all building codes and ordinances adopted by the City. This includes field inspections, plan checking and public information as related to new construction and the responsibility of issuing permits and ensuring safe buildings.



EXPENDITURE BREAKDOWN BY FUND

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↺ History ▾

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Broken down by

Funds

PLANNING AND CODE ENFORC...

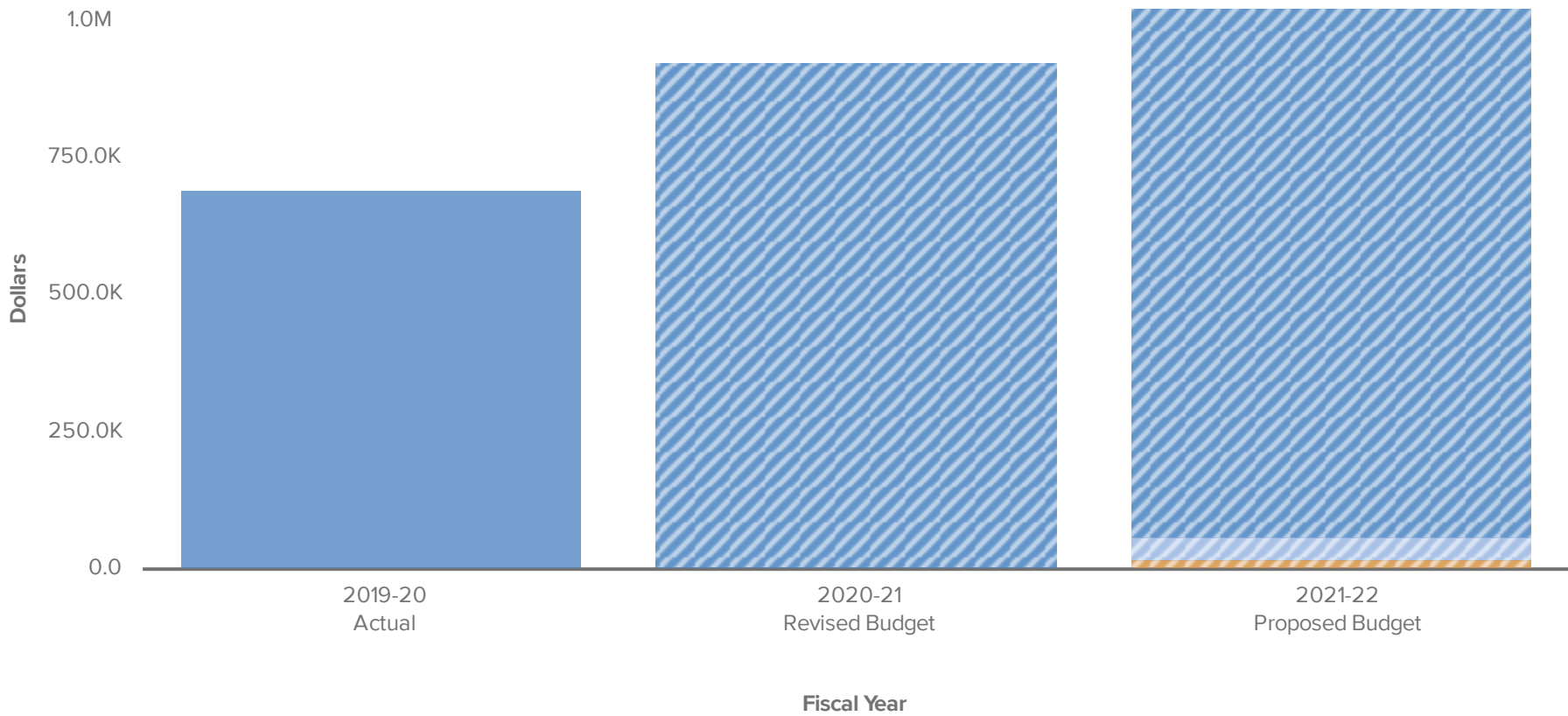
Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- TAX INCREMENT FINANC...
- CAPITAL IMPROVEMENT F...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 692,451	\$ 924,391	\$ 959,185
TAX INCREMENT FINANCE FUND	0	0	41,600
CAPITAL IMPROVEMENT FUND	0	0	20,600
Total	\$ 692,451	\$ 924,391	\$ 1,021,385

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

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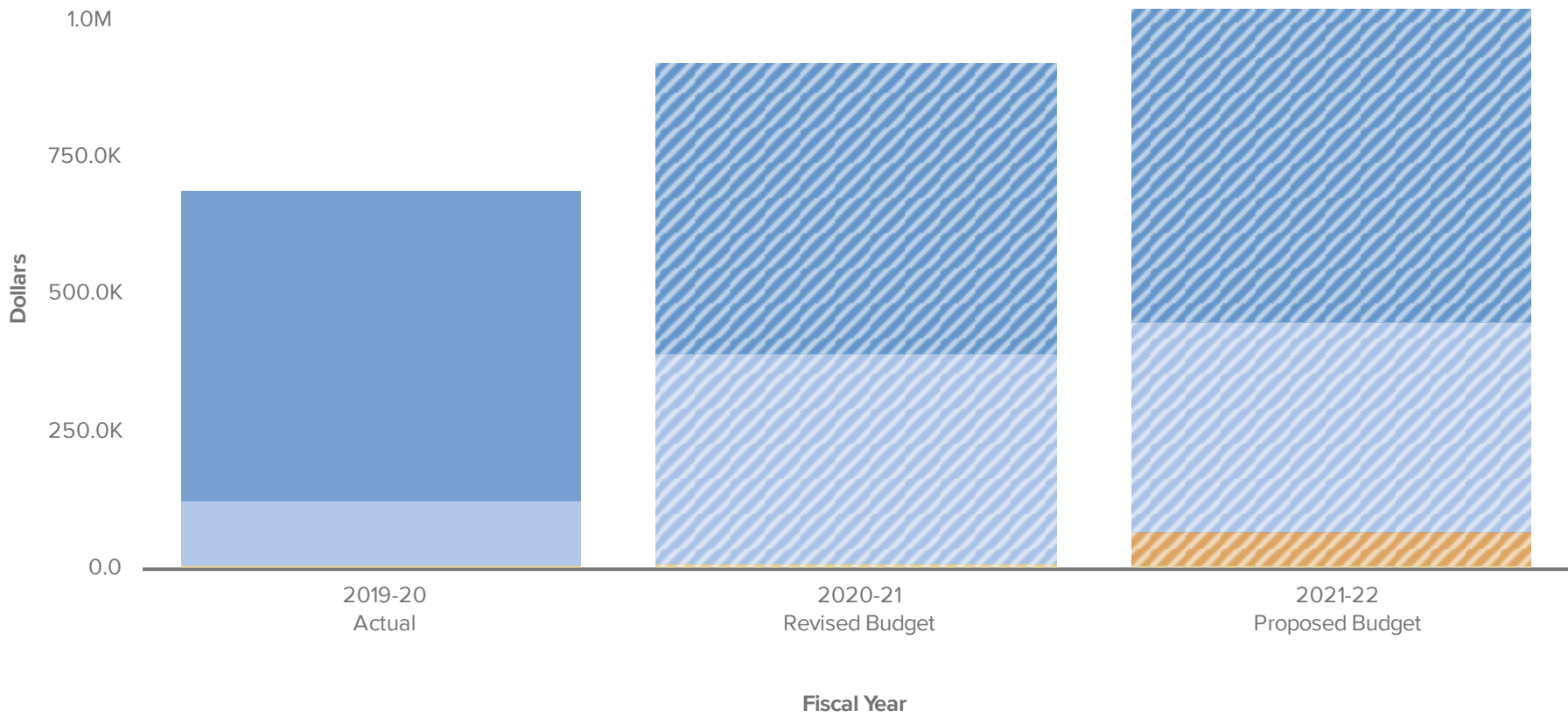
Broken down by

Expenses ⌵ PLANNING AND CODE ENFORC...



Visualization

Sort **Large to Small** ▾



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 564,563	\$ 528,930		\$ 569,350
Other Services & Charges	117,419	383,825		380,585
Capital Outlay	0	0		62,200
Materials & Supplies	10,469	11,635		9,250
Total	\$ 692,451	\$ 924,391		\$ 1,021,385

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 564,563		\$ 528,930		\$ 569,350	
Materials & Supplies	10,469		11,635		9,250	
Other Services & Charges	117,419		383,825		380,585	
Capital Outlay	0		0		41,600	
Total	\$ 692,451		\$ 924,391		\$ 1,000,785	

Tax Increment Finance Fund

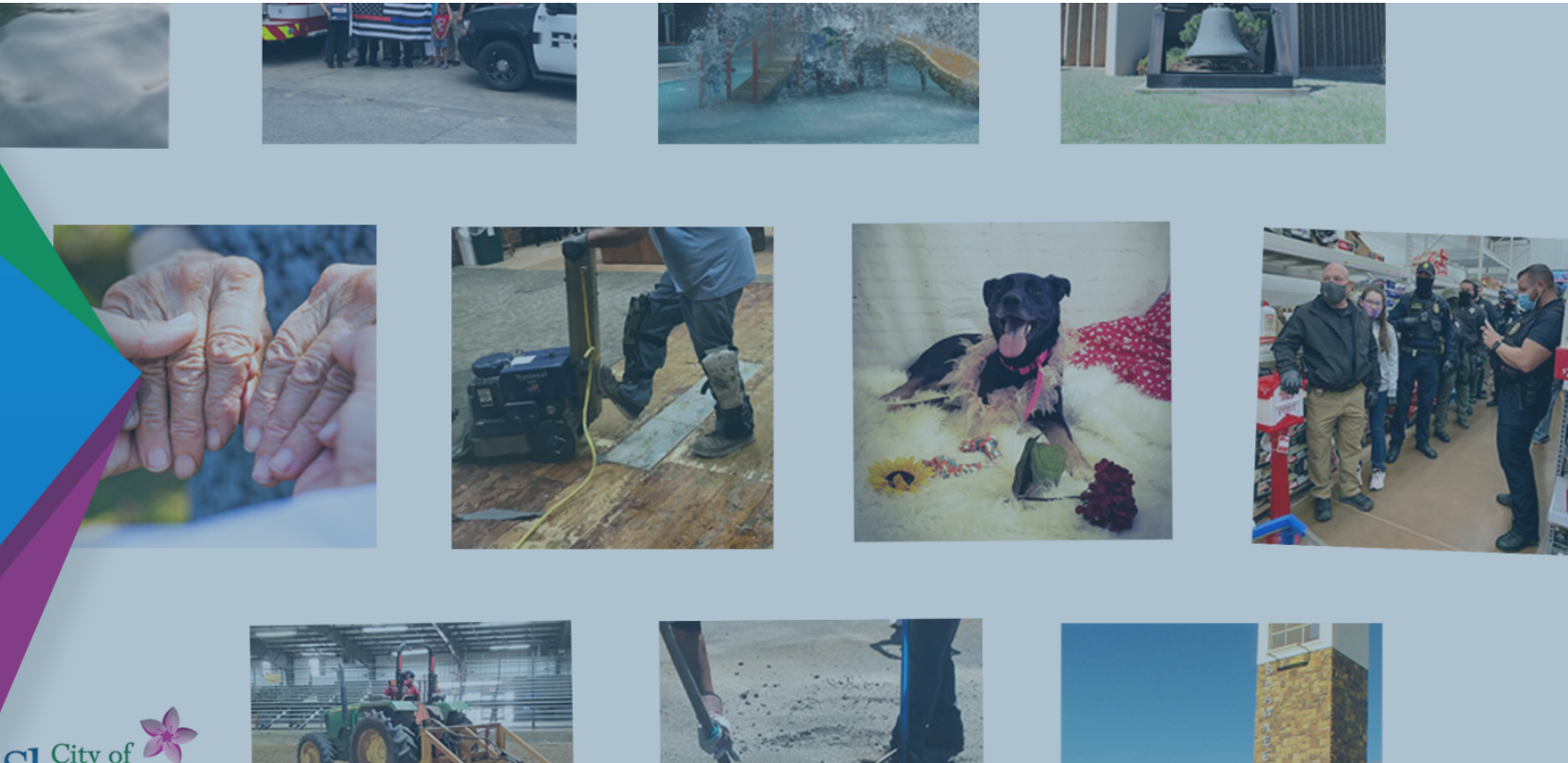
2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ 0		\$ 0		\$ 41,600	
Total	\$ 0		\$ 0		\$ 41,600	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ 0		\$ 0		\$ 20,600	
Total	\$ 0		\$ 0		\$ 20,600	

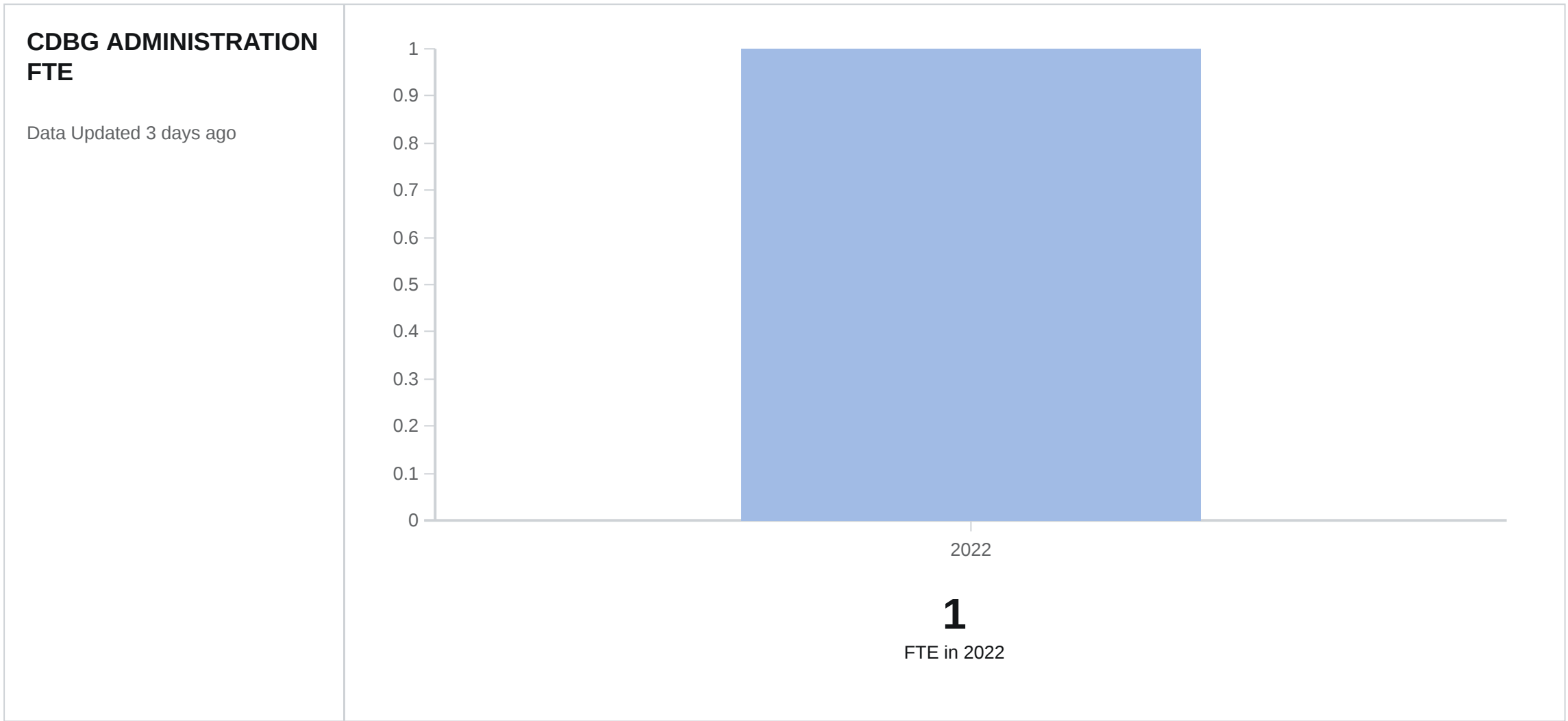
CDBG Administration

FY 2021-2022 Budget



Division Description

The CDBG Administration division is responsible for overseeing the CDBG program. This program provides home loans to certain low-income individuals as well as home repair.



EXPENDITURE BREAKDOWN BY FUND

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🕒 History ▾

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Broken down by

Funds

▾ CDBG ADMINISTRATION

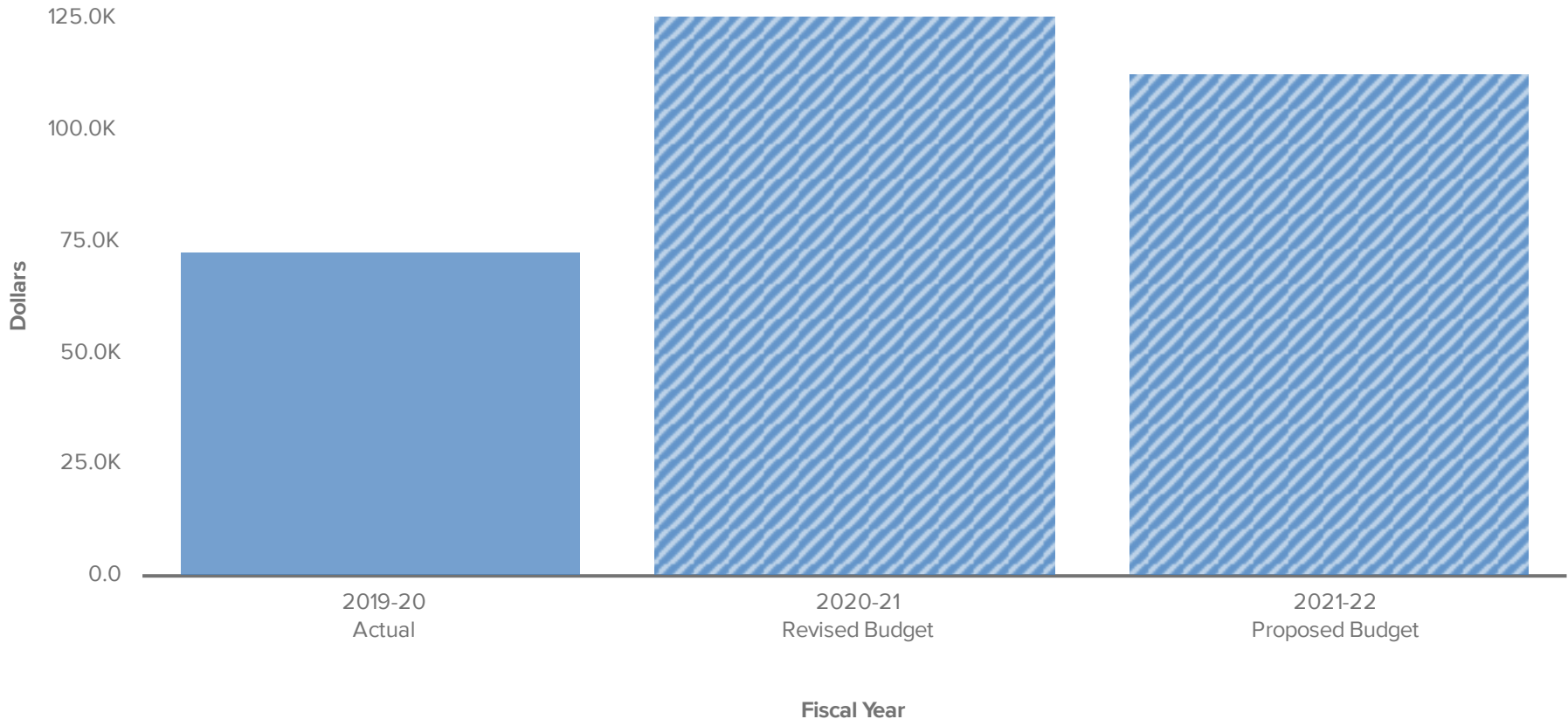
▾ Expenses



Sort By Chart of Accounts ▾

● CDBG GRANTS

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
CDBG GRANTS	\$ 73,164	\$ 125,564	\$ 112,828
Total	\$ 73,164	\$ 125,564	\$ 112,828

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

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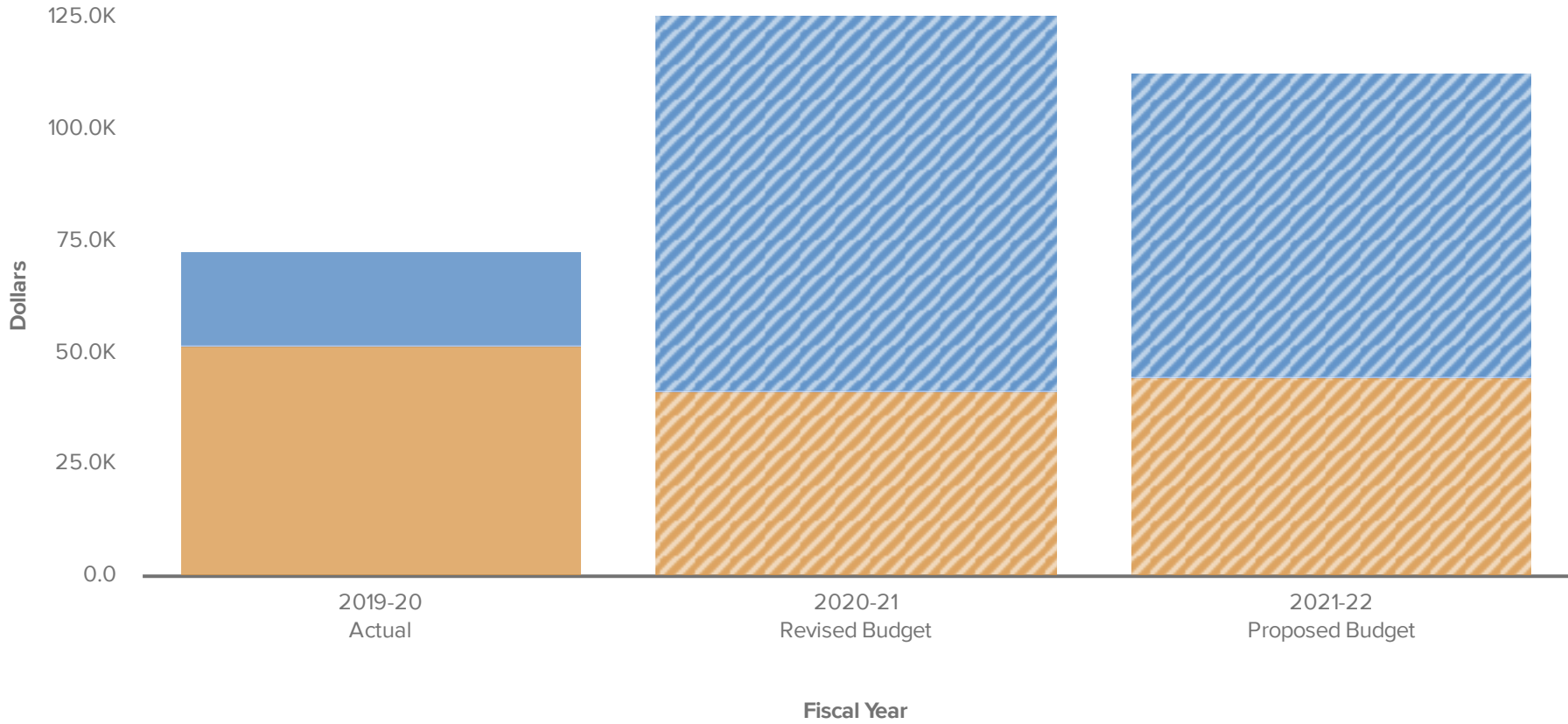
Broken down by

Expenses

▾ CDBG ADMINISTRATION



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 21,024	\$ 83,531		\$ 67,731
Materials & Supplies	354	500		500
Other Services & Charges	51,786	41,533		44,597
Total	\$ 73,164	\$ 125,564		\$ 112,828

ACCOUNT TYPE BREAKDOWN BY FUND

CDBG Grants

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 21,024	\$ 67,731
Materials & Supplies	354	500
Other Services & Charges	51,786	44,597
Total	\$ 73,164	\$ 112,828

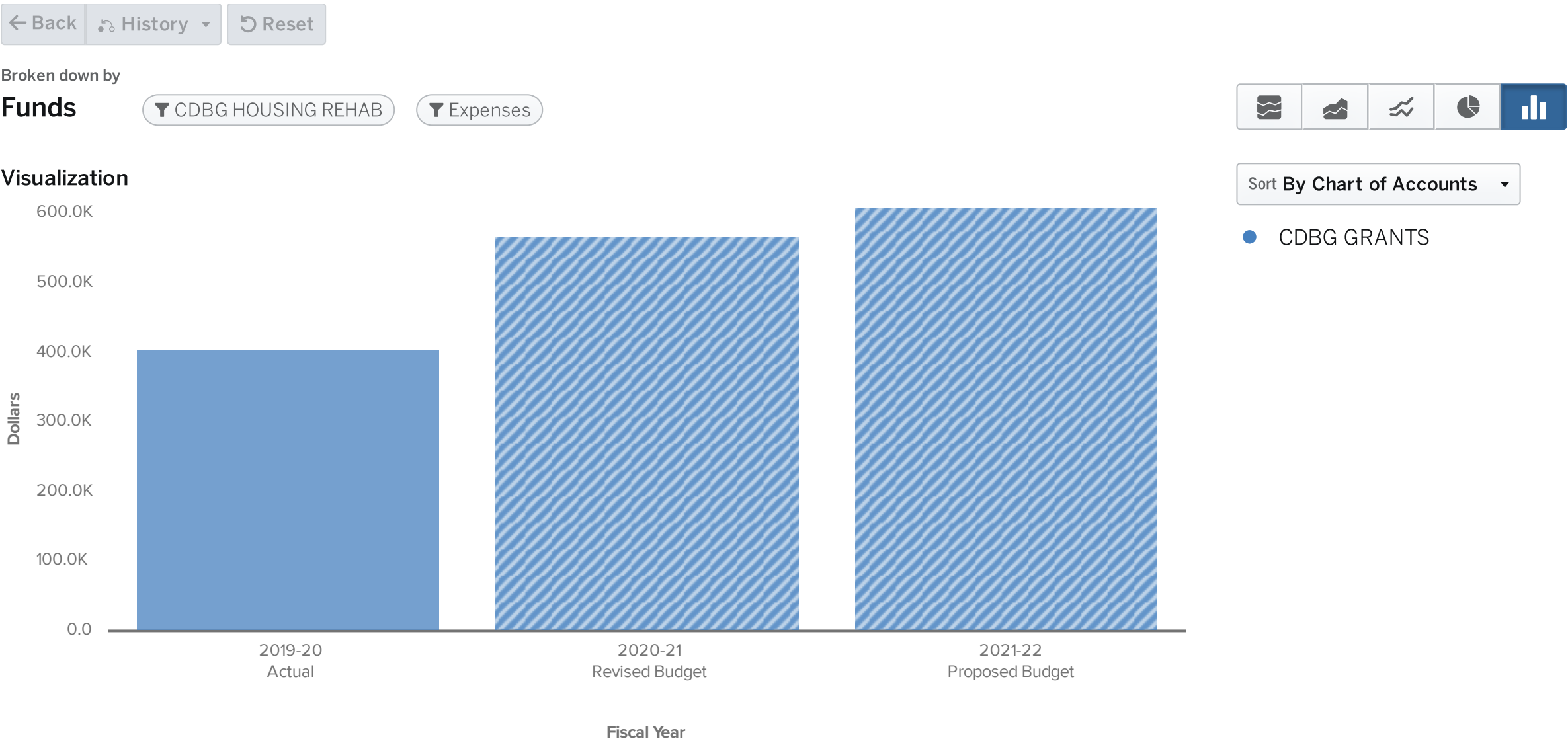
CDBG Housing Rehab

FY 2021-2022 Budget

Division Description

The CDBG Housing Rehab division is responsible for overseeing certain home rehab for the citizens who apply through our CDBG program. The program is designed with the intent to create safe, decent, and affordable housing in the City of Shawnee.

EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
CDBG GRANTS	\$ 405,902	\$ 568,939	\$ 608,441
Total	\$ 405,902	\$ 568,939	\$ 608,441

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

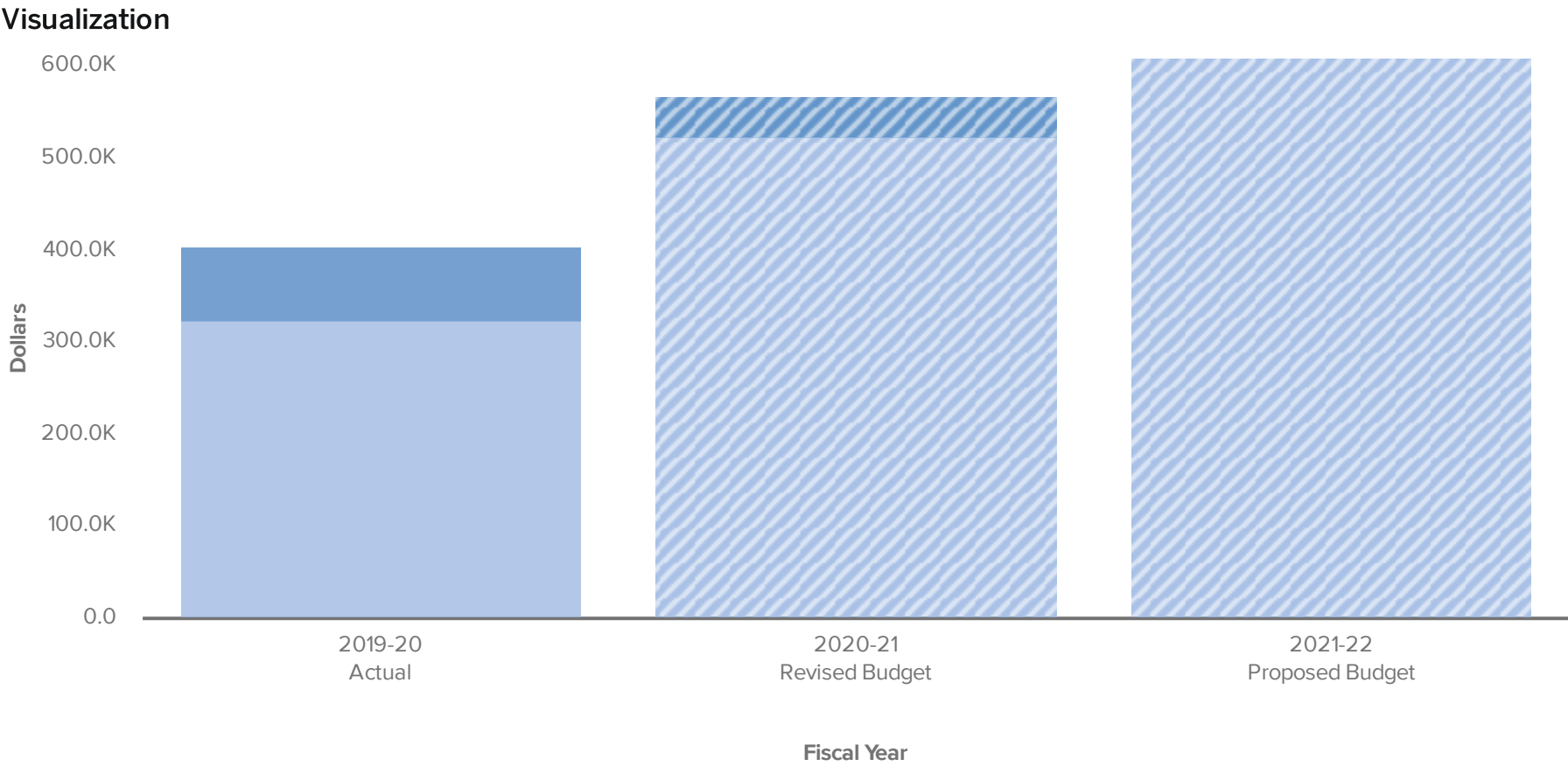
← Back | History | Reset

Broken down by
Expenses CDBG HOUSING REHAB



Sort By Chart of Accounts

- Personnel Services
- Other Services & Charges



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 80,844	\$ 43,626	\$ 0
Other Services & Charges	325,058	525,313	608,441
Total	\$ 405,902	\$ 568,939	\$ 608,441

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

CDBG Grants

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 80,844	\$ 43,626	\$ 0
Other Services & Charges	325,058	525,313	608,441
Total	\$ 405,902	\$ 568,939	\$ 608,441

Police Department

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

The Shawnee Police Department keeps the peace, enforces laws, apprehends criminals, helps prepare cases for prosecution, and provides emergency assistance. It is made up of five divisions, Administration, Police Patrol, Criminal Investigations, Animal Welfare, and Dispatch. Furthermore, the Chief of Police is over Emergency Management which is responsible for preparing for and responding to disasters which affect our citizens.

It is headed by the Chief of Police, Mason Wilson.

For the Divisional Budgets, see below.

[Police Administration](#)

[Police Patrol](#)

[Criminal Investigations Division](#)

[Animal Welfare](#)

[Dispatch](#)

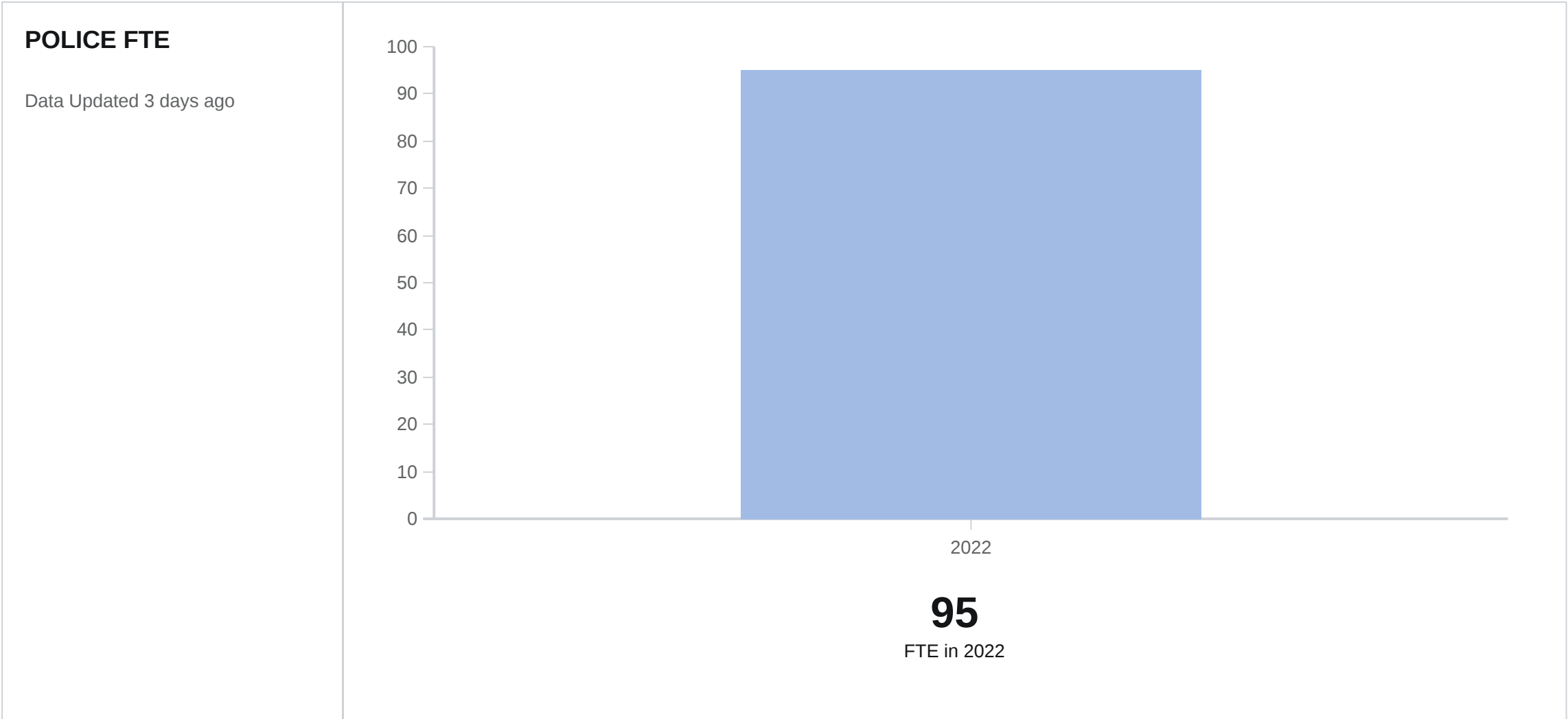
[Emergency Management](#)



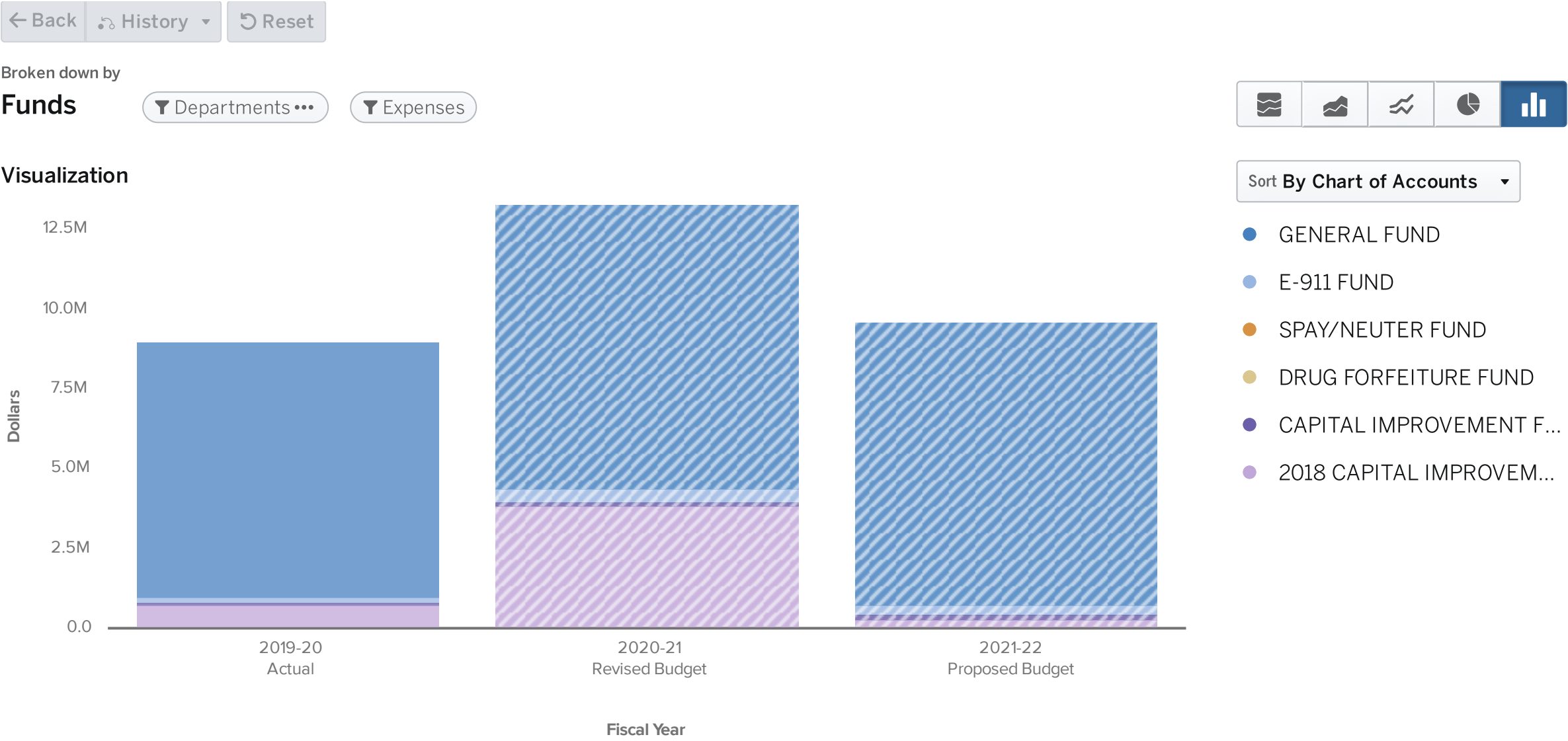
ACCOMPLISHMENTS

- Continued work on the completion of the new police department facility;
- Replaced thirty high mileage vehicles, installed the equipment internally to reduce costs;
- Created a traffic unit, narcotics unit, and a street crimes unit to enhance public safety;
- Replaced a twenty-year-old operating system for records, dispatch, patrol, and evidence and became SIBRS and NIBRS certified;
- Created and completed the first Shawnee Police Department CLEET Police Academy;
- Finished a complete upgrade of software, radio and telephone equipment in the communication center;
- Replaced the software and hardware to complete a new early warning system that is integrated with the National Weather Service;
- Implemented Smart911 as a public alert system for weather and non-weather alerts; and
- Oversaw upgrades and improvements to the current animal shelter and established a volunteer program. The volunteers have assisted with many special adoption events and establishing relationships with local rescues.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 7,985,538	\$ 8,856,278	\$ 8,856,747
E-911 FUND	162,201	405,000	279,849
SPAY/NEUTER FUND	3,767	10,500	7,000
DRUG FORFEITURE FUND	8,591	12,000	0
CAPITAL IMPROVEMENT FUND	92,588	124,000	155,000
2018 CAPITAL IMPROVEMENT FUND	728,762	3,847,670	300,000
Total	\$ 8,981,446	\$ 13,255,448	\$ 9,598,596

EXPENDITURE BREAKDOWN BY DIVISION

← Back History Reset

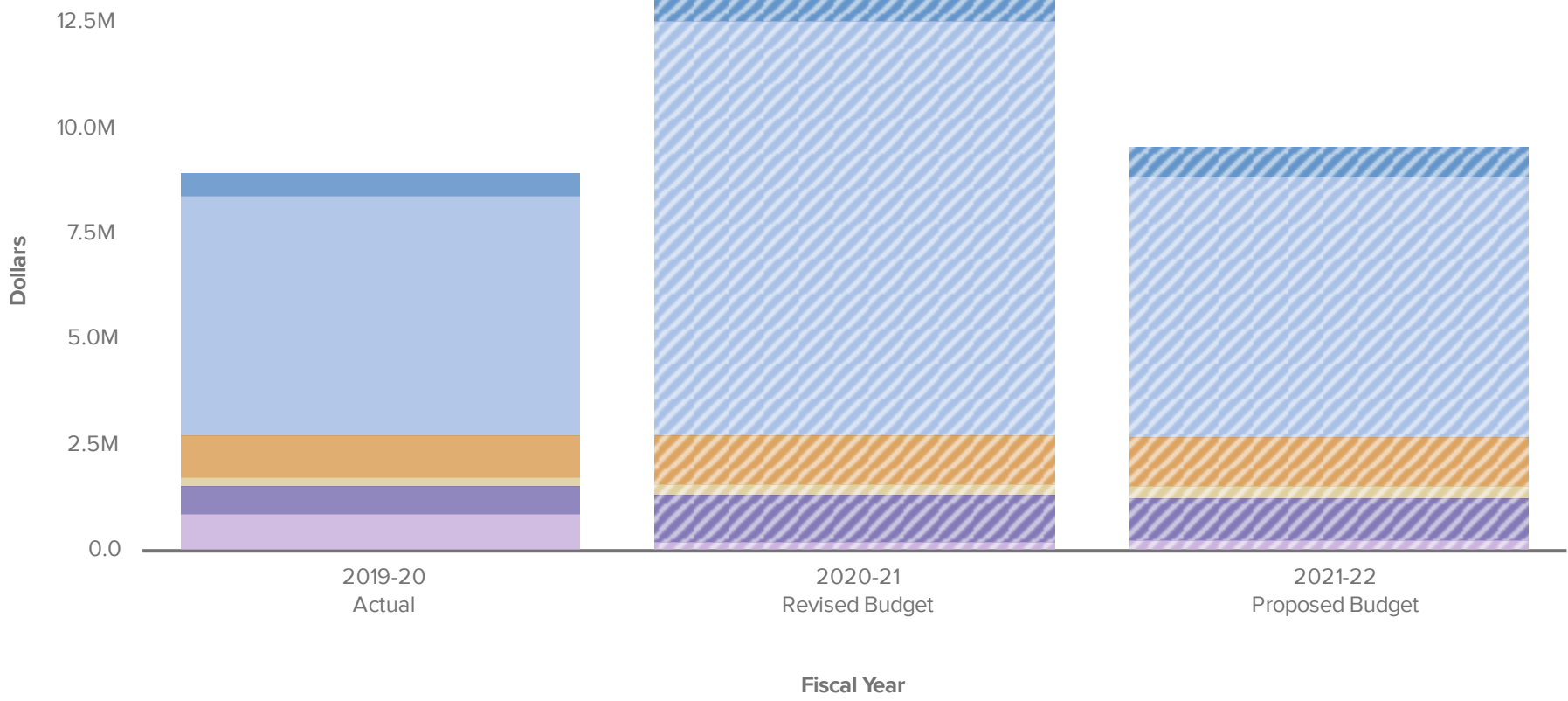
Broken down by
Departments* Expenses



Sort **By Chart of Accounts**

- POLICE ADMINISTRATION
- POLICE PATROL
- CRIMINAL INVESTIGATIO...
- ANIMAL WELFARE
- DISPATCH
- EMERGENCY MANAGEME...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
POLICE ADMINISTRATION	\$ 530,958	\$ 645,747	\$ 699,065
POLICE PATROL	5,653,215	9,837,472	6,165,006
CRIMINAL INVESTIGATIONS DIVISION	1,026,563	1,153,050	1,172,021
ANIMAL WELFARE	185,417	250,858	264,238
DISPATCH	692,796	1,102,238	1,023,358
EMERGENCY MANAGEMENT	890,626	265,084	274,909
Total	\$ 8,979,575	\$ 13,254,448	\$ 9,598,596

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

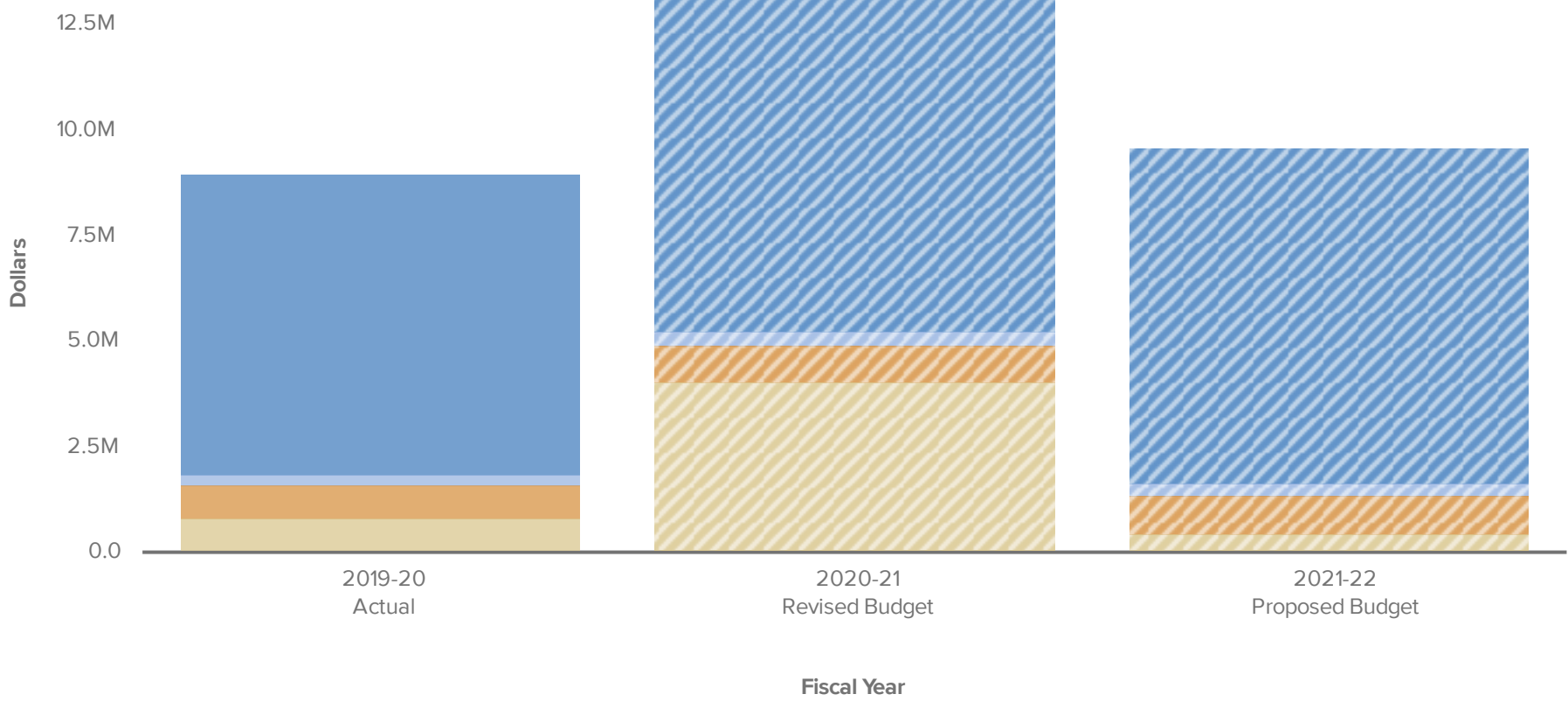
Broken down by
Expenses Departments



Sort **By Chart of Accounts**

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

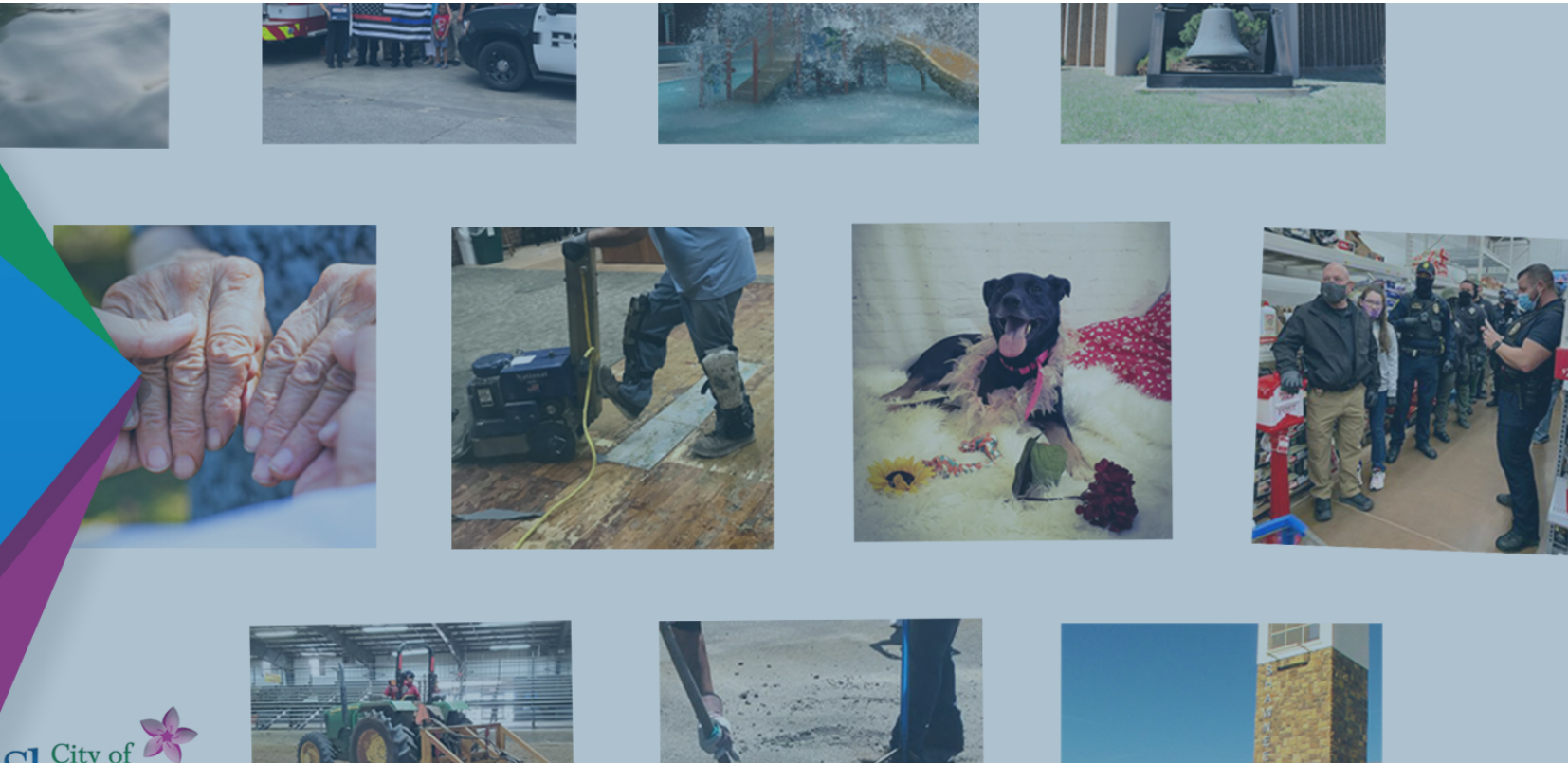
Visualization



2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 7,127,650	\$ 7,925,859
Materials & Supplies	222,564	314,000
Other Services & Charges	809,882	903,736
Capital Outlay	821,350	455,000
Total	\$ 8,981,446	\$ 9,598,596

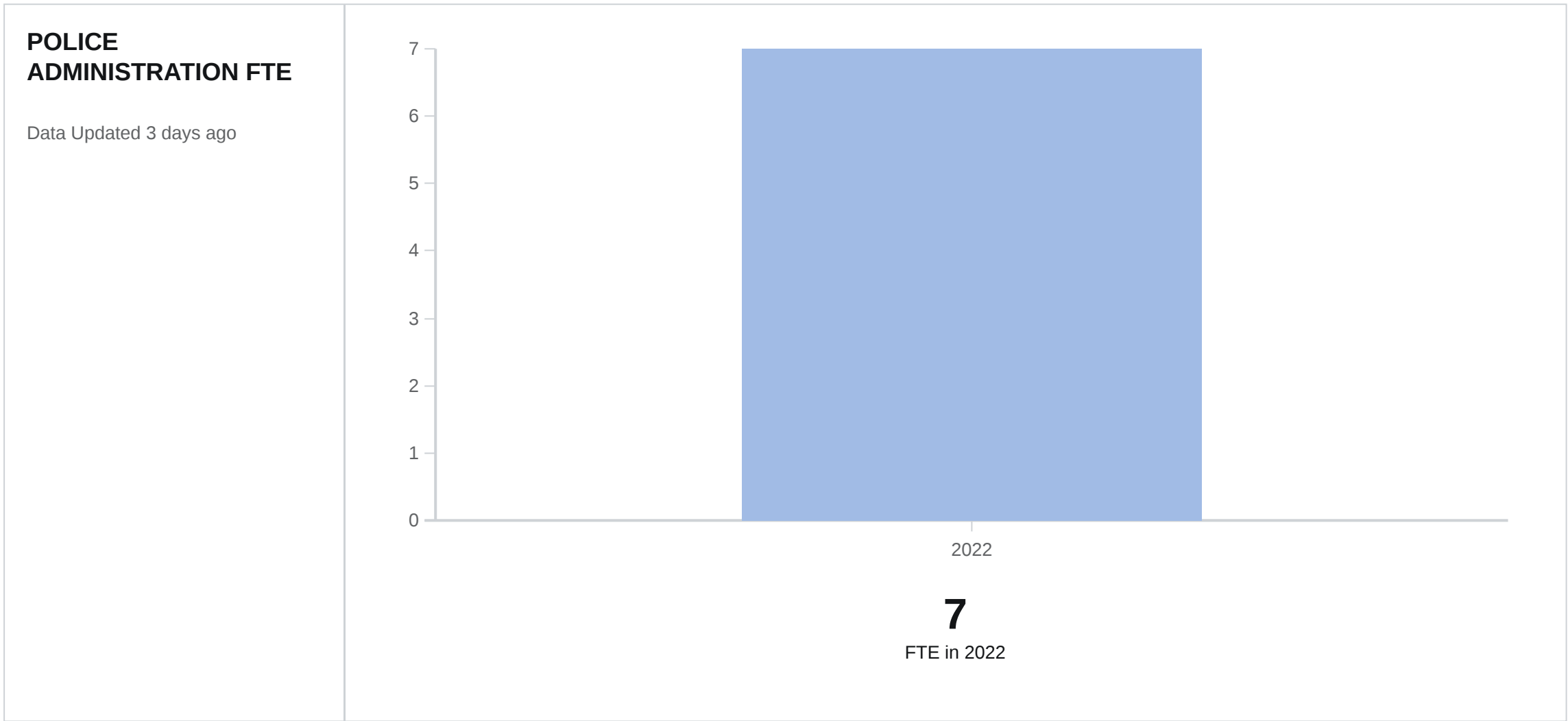
Police Administration

FY 2021-2022 Budget



Division Description

The Police Administration division includes the office of the Police Chief and Deputy Police Chief, Police Records and Police Communications.



EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

Funds

POLICE ADMINISTRATION

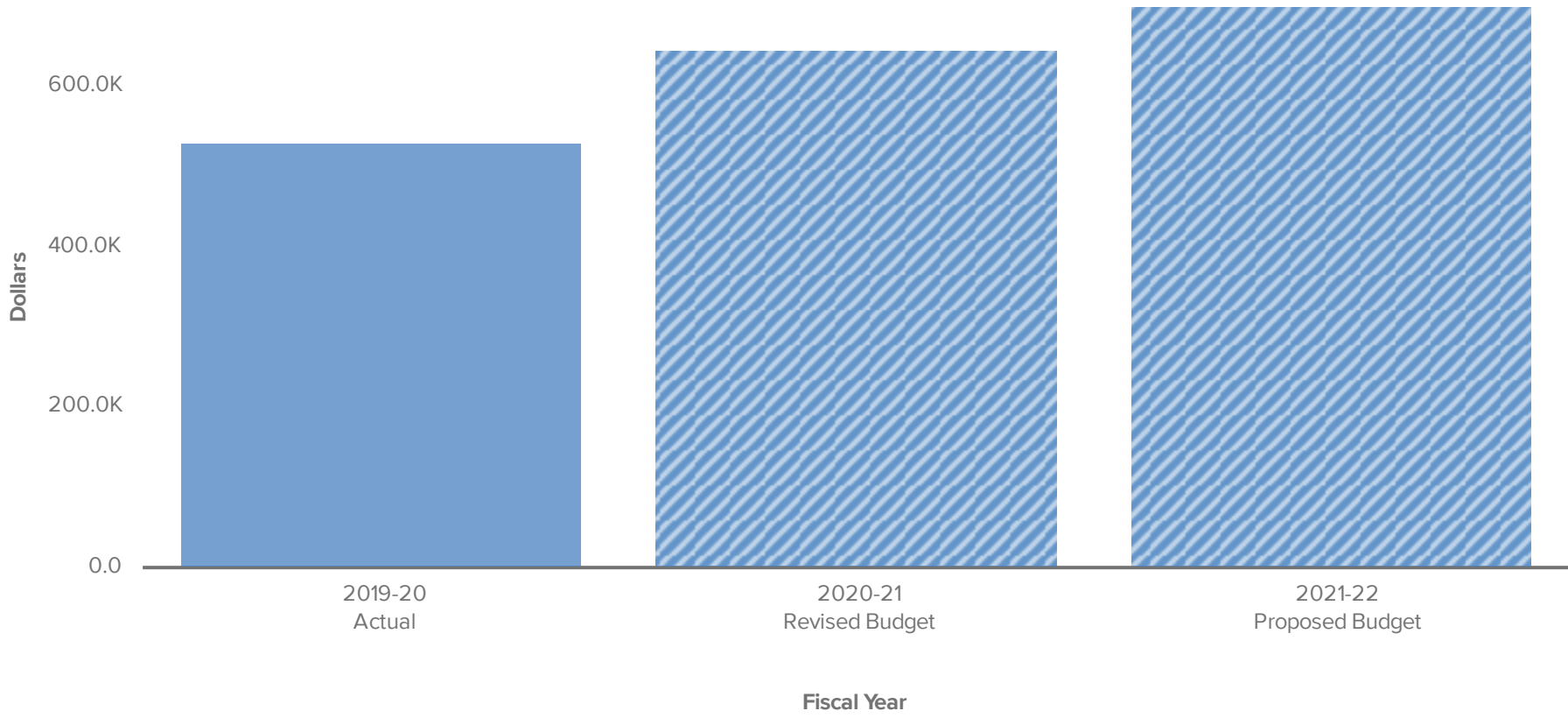
Expenses



Sort Large to Small ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 530,958	\$ 645,747	\$ 699,065
CAPITAL IMPROVEMENT FUND	0	0	0
Total	\$ 530,958	\$ 645,747	\$ 699,065

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

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Broken down by

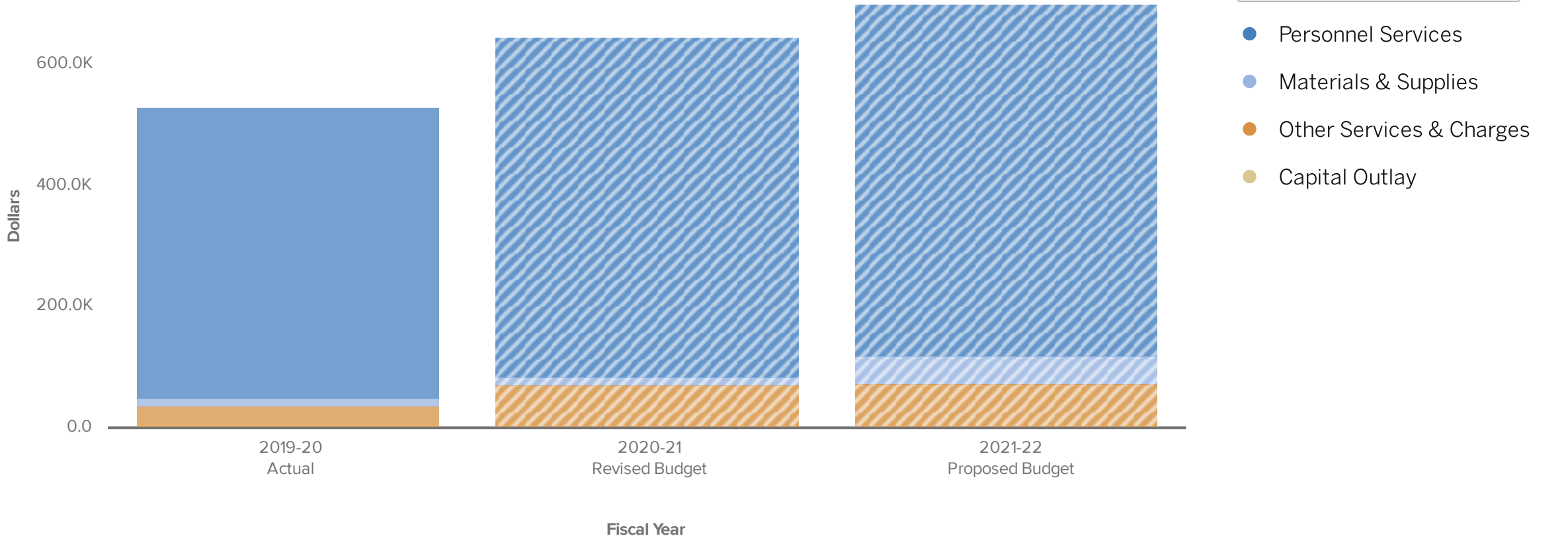
Expenses

POLICE ADMINISTRATION



Visualization

Sort By Chart of Accounts ▾



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 480,134	\$ 559,524	\$ 578,400
Materials & Supplies	13,229	14,050	46,150
Other Services & Charges	37,595	72,173	74,515
Capital Outlay	0	0	0
Total	\$ 530,958	\$ 645,747	\$ 699,065

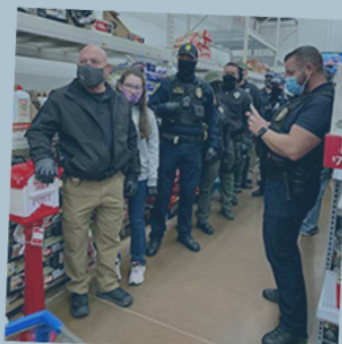
EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 480,134	\$ 578,400
Materials & Supplies	13,229	46,150
Other Services & Charges	37,595	74,515
Total	\$ 530,958	\$ 699,065

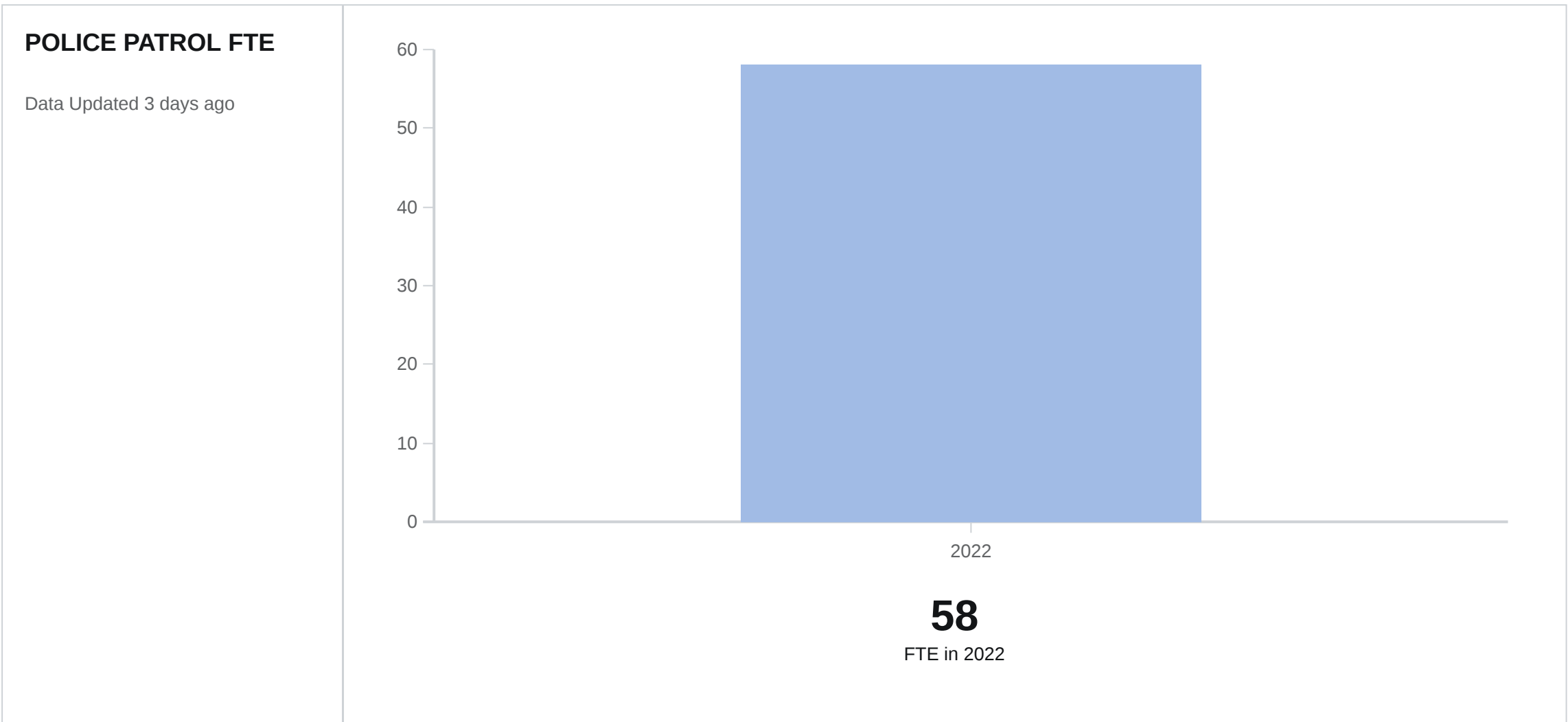
Police Patrol

FY 2021-2022 Budget

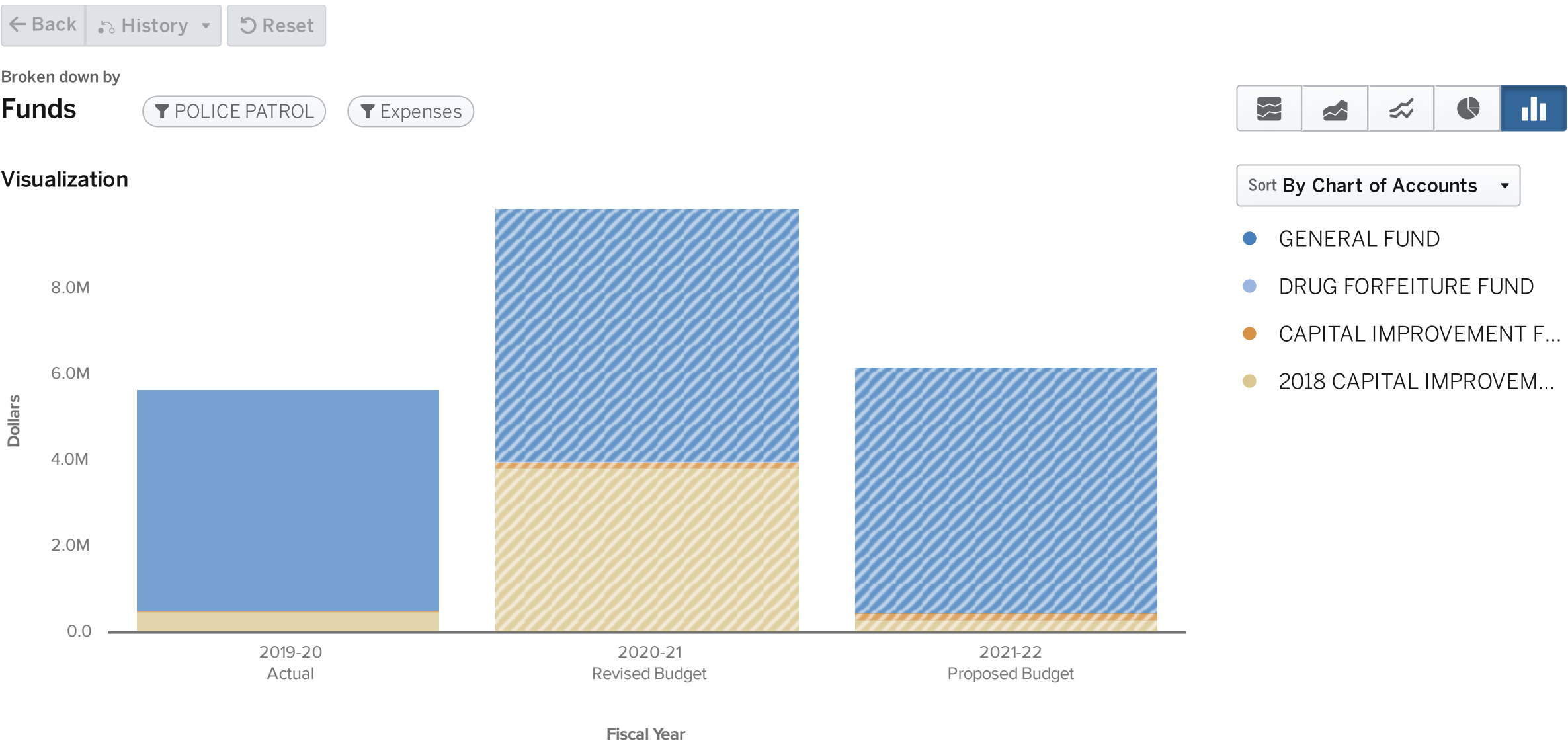


Division Description

The Police Patrol division includes patrol officers are responsible for the 24-hour response to emergency calls, non-emergency calls, proactive patrols, and community oriented policing as well as those officers who are assigned to tasks forces addressing specific needs of the community.

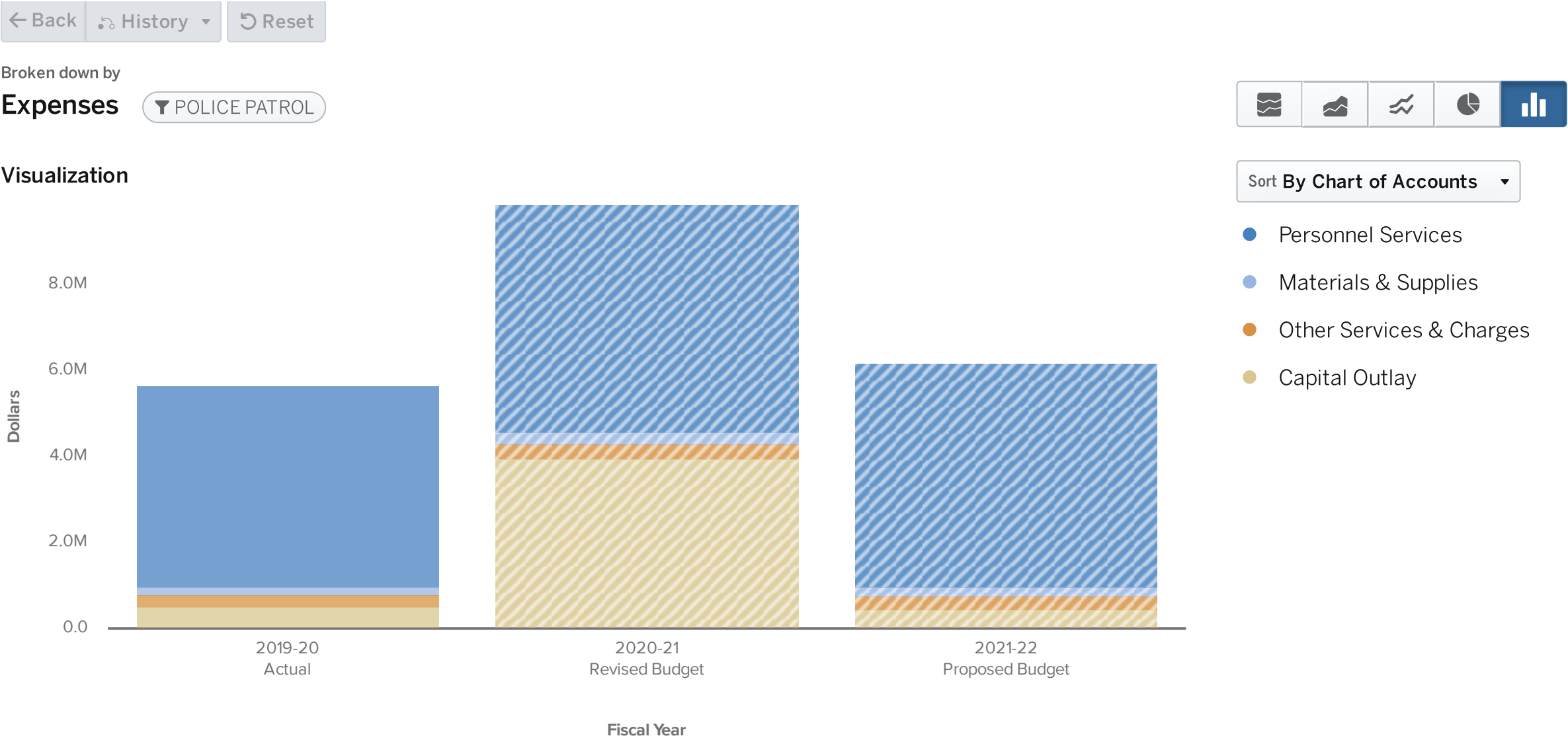


EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 5,132,935	\$ 5,853,802	\$ 5,715,006
DRUG FORFEITURE FUND	8,591	12,000	0
CAPITAL IMPROVEMENT FUND	32,927	124,000	150,000
2018 CAPITAL IMPROVEMENT FUND	478,762	3,847,670	300,000
Total	\$ 5,653,215	\$ 9,837,472	\$ 6,165,006

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE



General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services			\$ 5,266,496		
Materials & Supplies			250,200		
Other Services & Charges			337,106		
\$ 4,660,617					\$ 5,169,970
169,916					216,450
302,403					328,586
\$ 5,132,935			\$ 5,853,802		\$ 5,715,006
Total					

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Capital Outlay			\$ 124,000		
\$ 32,927					\$ 150,000
Total			\$ 124,000		\$ 150,000

2018 Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Capital Outlay			\$ 3,847,670		
\$ 478,762					\$ 300,000
Total			\$ 3,847,670		\$ 300,000

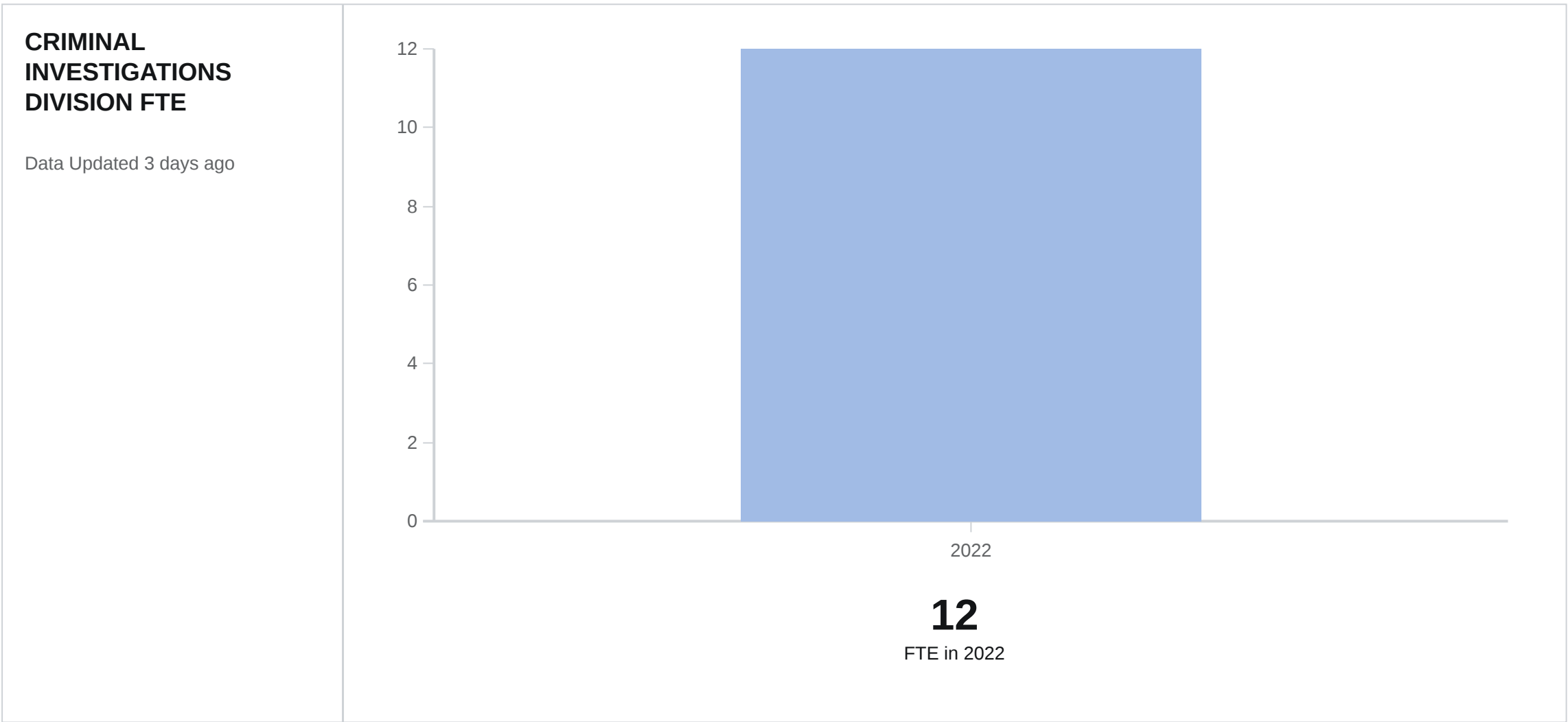
Criminal Investigations Division

FY 2021-2022 Budget



Division Description

The Criminal Investigations division investigates crimes thoroughly and with due diligence to evaluate and prepare criminal cases for appropriate clearance or submission to a prosecutor.



EXPENDITURE BREAKDOWN BY FUND

← Back

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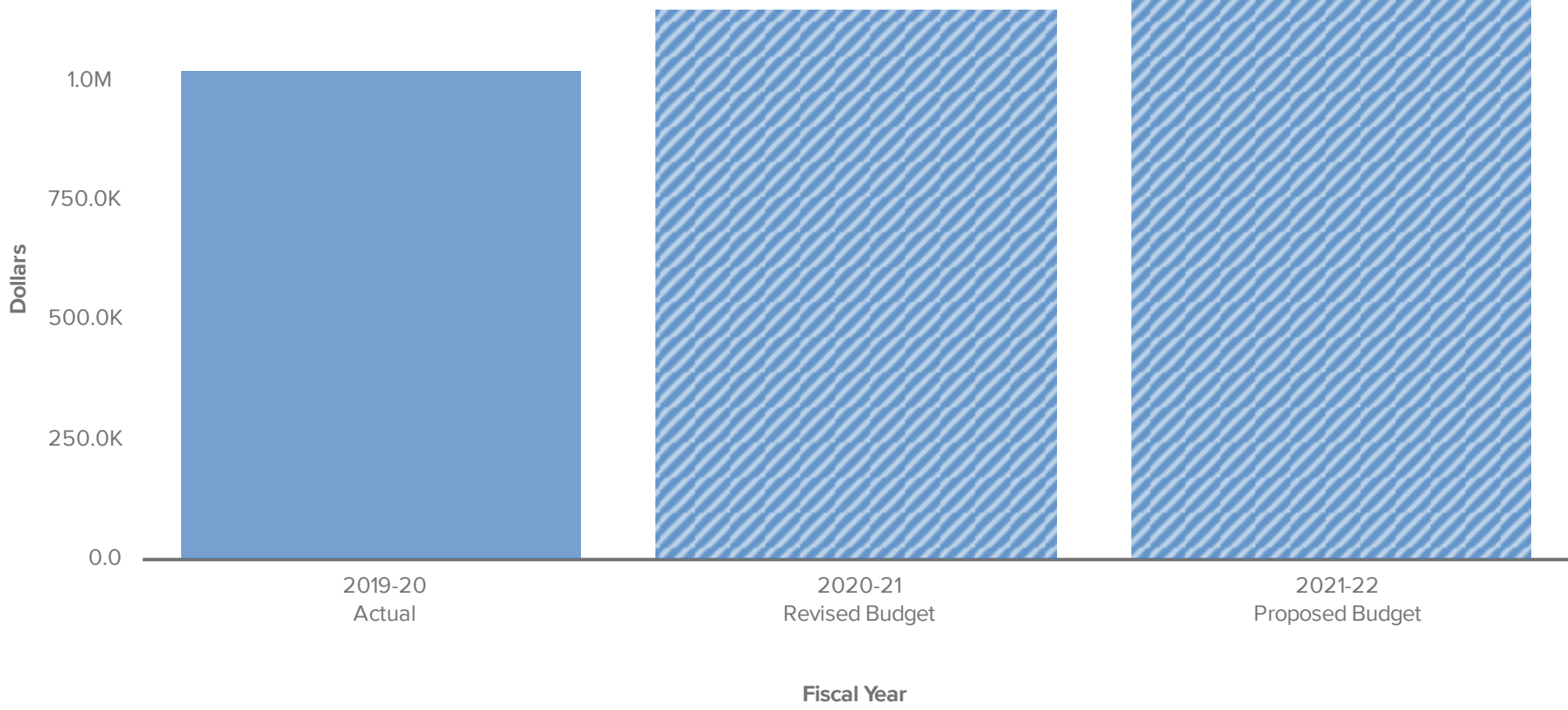
Funds

⌵ CRIMINAL INVESTIGATIONS DI...

⌵ Expenses



Visualization



Sort Large to Small ▾

● GENERAL FUND

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 1,026,563	\$ 1,153,050	\$ 1,172,021
Total	\$ 1,026,563	\$ 1,153,050	\$ 1,172,021

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

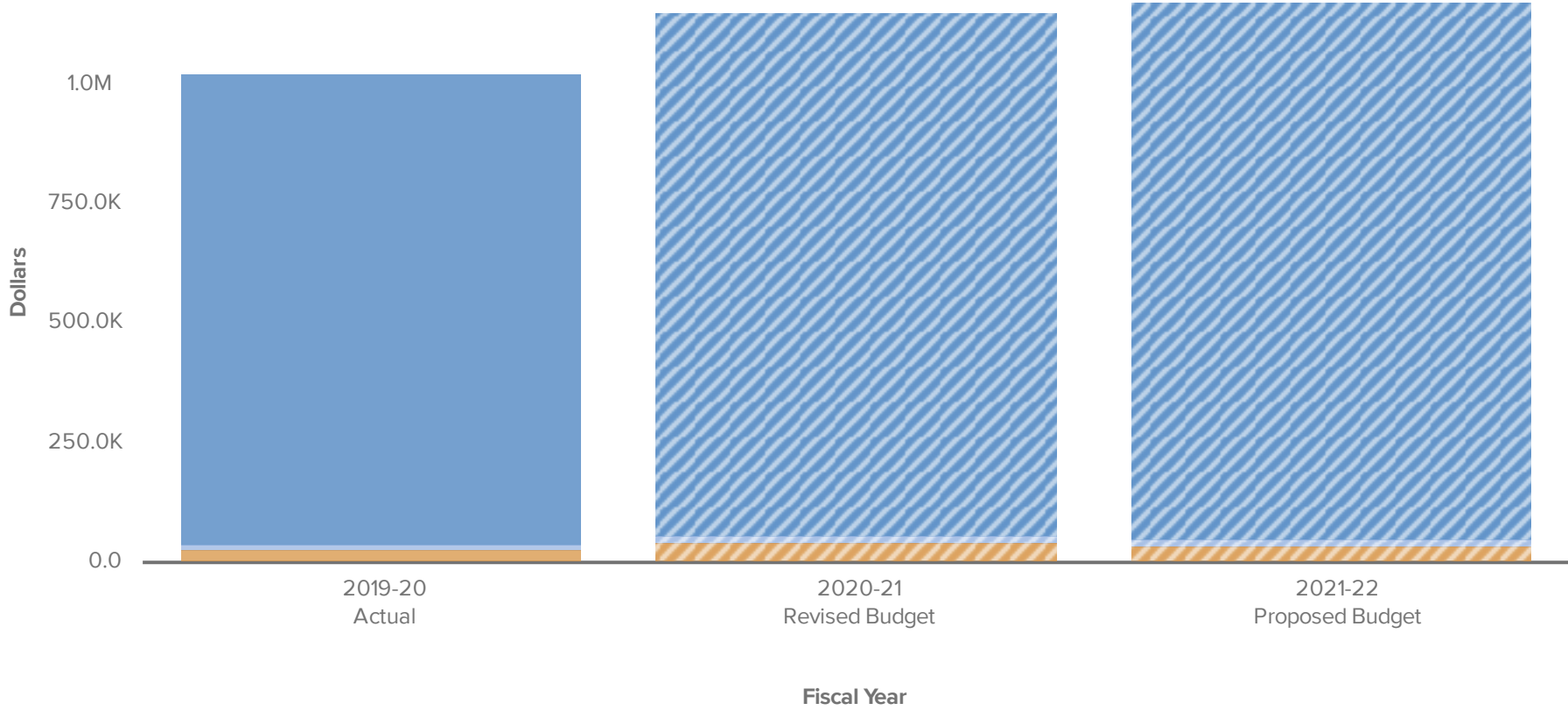
Broken down by

Expenses

▼ CRIMINAL INVESTIGATIONS DI...



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 987,680	\$ 1,096,101	\$ 1,119,901
Materials & Supplies	11,212	12,100	14,500
Other Services & Charges	27,671	44,849	37,620
Total	\$ 1,026,563	\$ 1,153,050	\$ 1,172,021

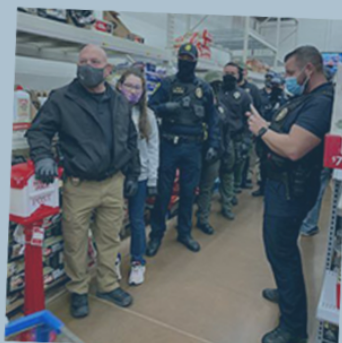
ACCOUNT TYPE BREAKDOWN BY FUND

General Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 1,096,101	\$ 1,119,901
Materials & Supplies	12,100	14,500
Other Services & Charges	44,849	37,620
Total	\$ 1,153,050	\$ 1,172,021

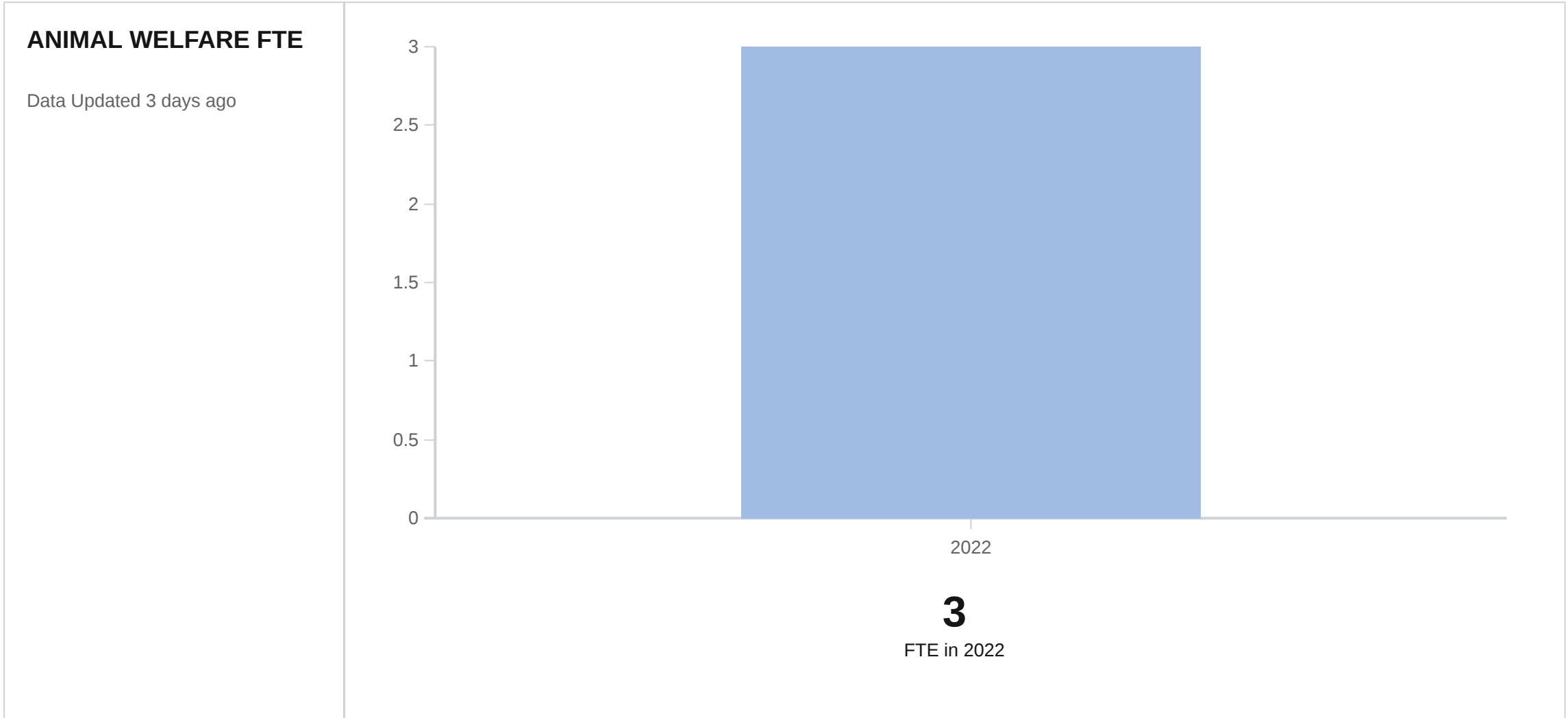
Animal Welfare

FY 2021-2022 Budget



Division Description

The purpose of Animal Control is to enforce city animal ordinances and educate the public regarding proper pet ownership. There are a variety of services that Animal Control provides for the Shawnee community: rescuing sick or injured animals, controlling stray animals, responding to dangerous animals roaming at large, removing dead animals, licensing, investigating animal cruelty and abuse, complaints of animal noise, unsanitary conditions and abandonment. One of the most important aspects of Animal Control is responding to dog bites. Animals that bite are found, quarantined, and placed under observation for the threat of rabies.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

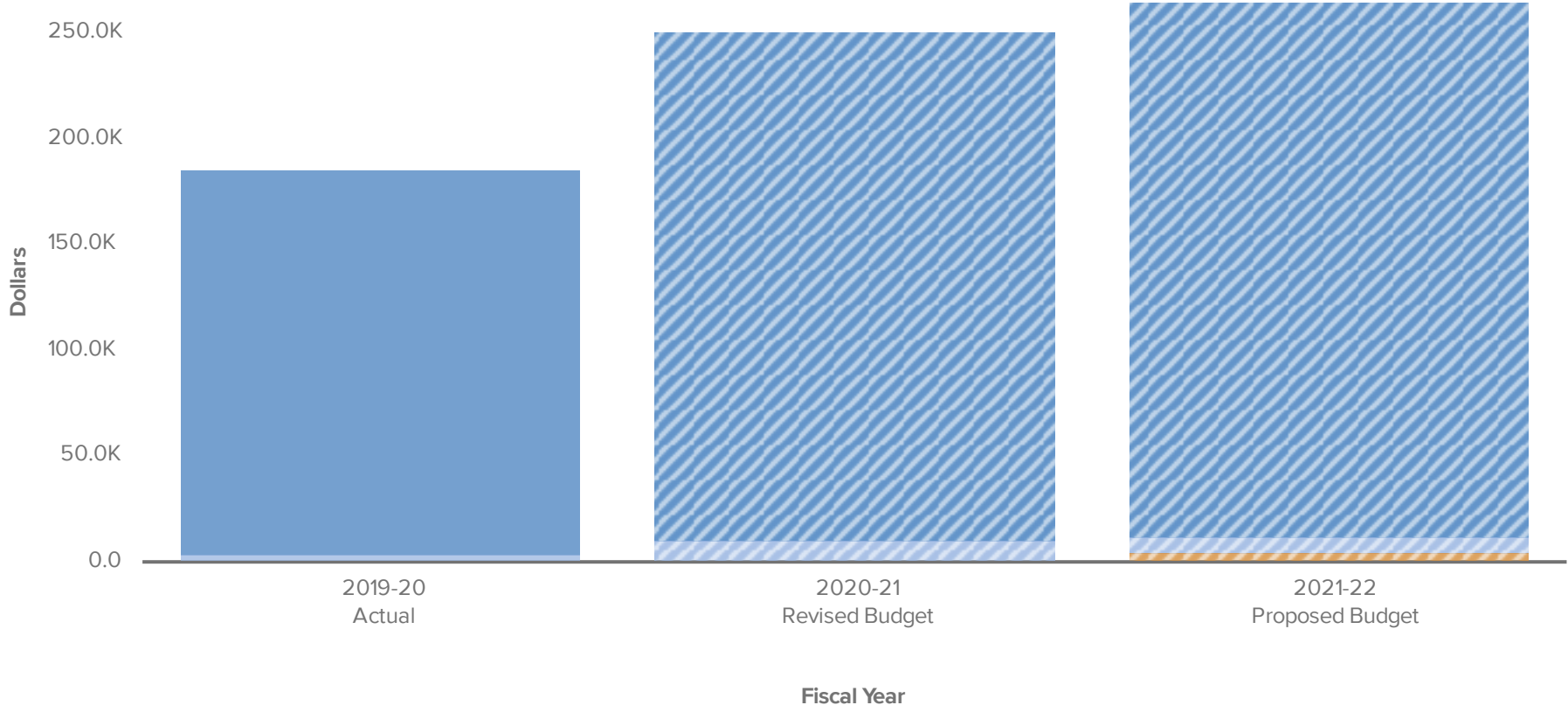
Funds

ANIMAL WELFARE

Expenses



Visualization



Sort Large to Small

- GENERAL FUND
- SPAY/NEUTER FUND
- CAPITAL IMPROVEMENT F...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 181,650	\$ 240,358	\$ 252,238
SPAY/NEUTER FUND	3,767	10,500	7,000
CAPITAL IMPROVEMENT FUND	0	0	5,000
Total	\$ 185,417	\$ 250,858	\$ 264,238

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

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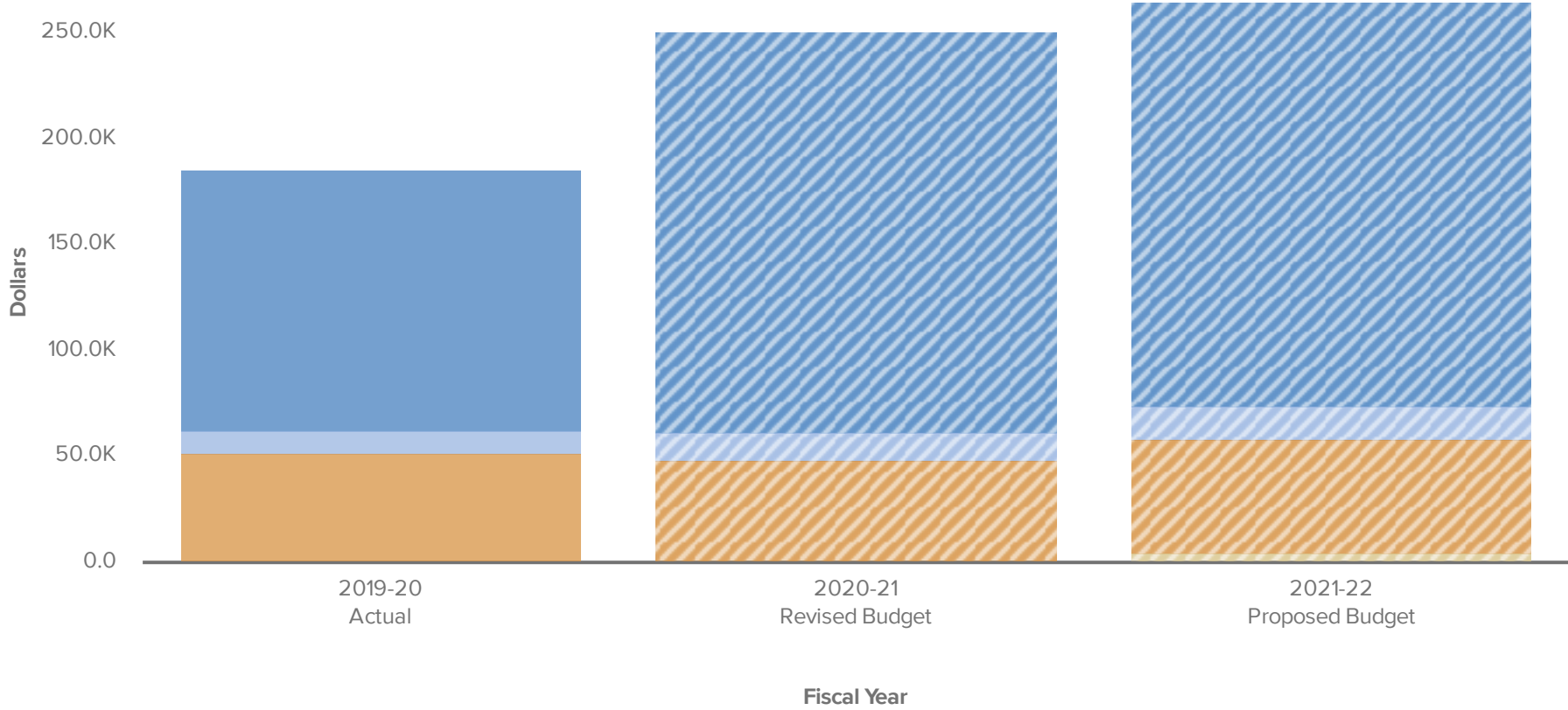
Broken down by

Expenses

ANIMAL WELFARE



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 122,355		\$ 189,133	\$ 189,539
Materials & Supplies	10,829		12,875	16,300
Other Services & Charges	52,233		48,850	53,399
Capital Outlay	0		0	5,000
Total	\$ 185,417		\$ 250,858	\$ 264,238

ACCOUNT TYPE BREAKDOWN BY FUND

General Fund

2019-20 Actual			2020-21 Revised Budget			2021-22 Proposed Budget		
Personnel Services			\$ 122,355			\$ 189,133		
Materials & Supplies			10,829			12,875		
Other Services & Charges			48,466			38,350		
Total			\$ 181,650			\$ 240,358		

Spay/Neuter Fund

2019-20 Actual			2020-21 Revised Budget			2021-22 Proposed Budget		
Other Services & Charges			\$ 3,767			\$ 10,500		
Total			\$ 3,767			\$ 10,500		

Capital Improvement Fund

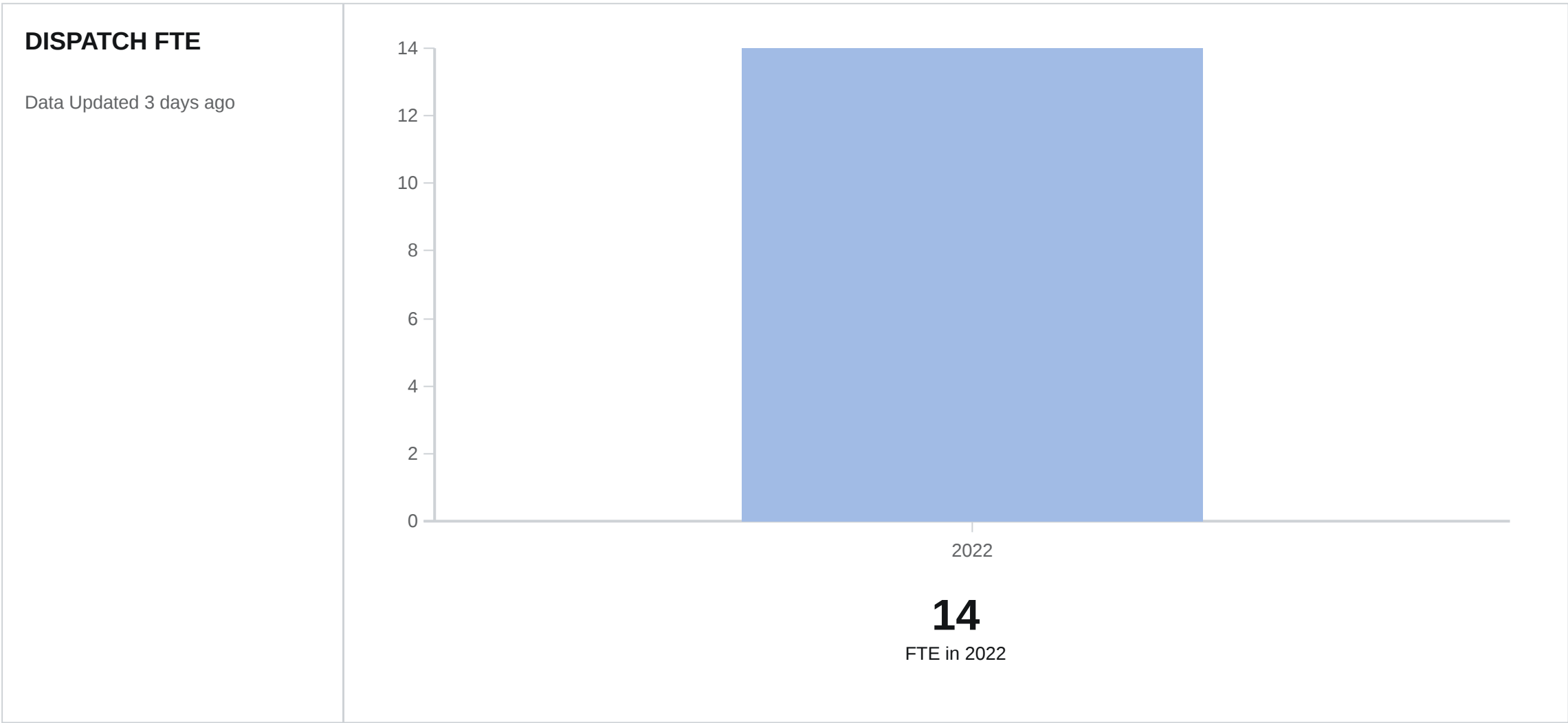
2019-20 Actual			2020-21 Revised Budget			2021-22 Proposed Budget		
Capital Outlay			\$ 0			\$ 5,000		
Total			\$ 0			\$ 5,000		

DISPATCH

FY 2021-2022 Budget

Division Description

The Dispatch division handles all emergencies calls for the city including Police, Fire, and EMSA. They offer 24-hour service for the citizens of Shawnee.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

Funds

DISPATCH

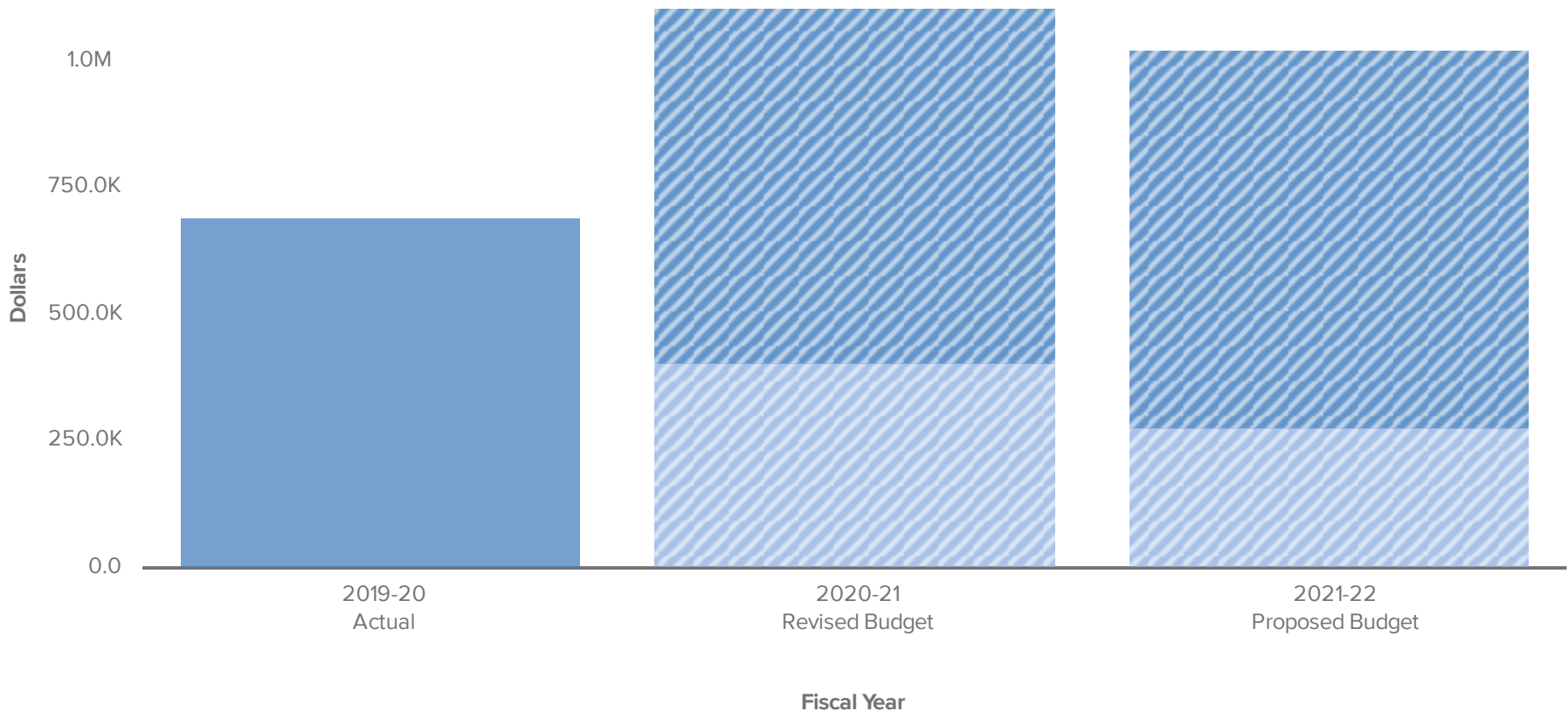
Expenses



Sort Large to Small

- GENERAL FUND
- E-911 FUND

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 692,796	\$ 697,238	\$ 743,509
E-911 FUND	0	405,000	279,849
Total	\$ 692,796	\$ 1,102,238	\$ 1,023,358

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

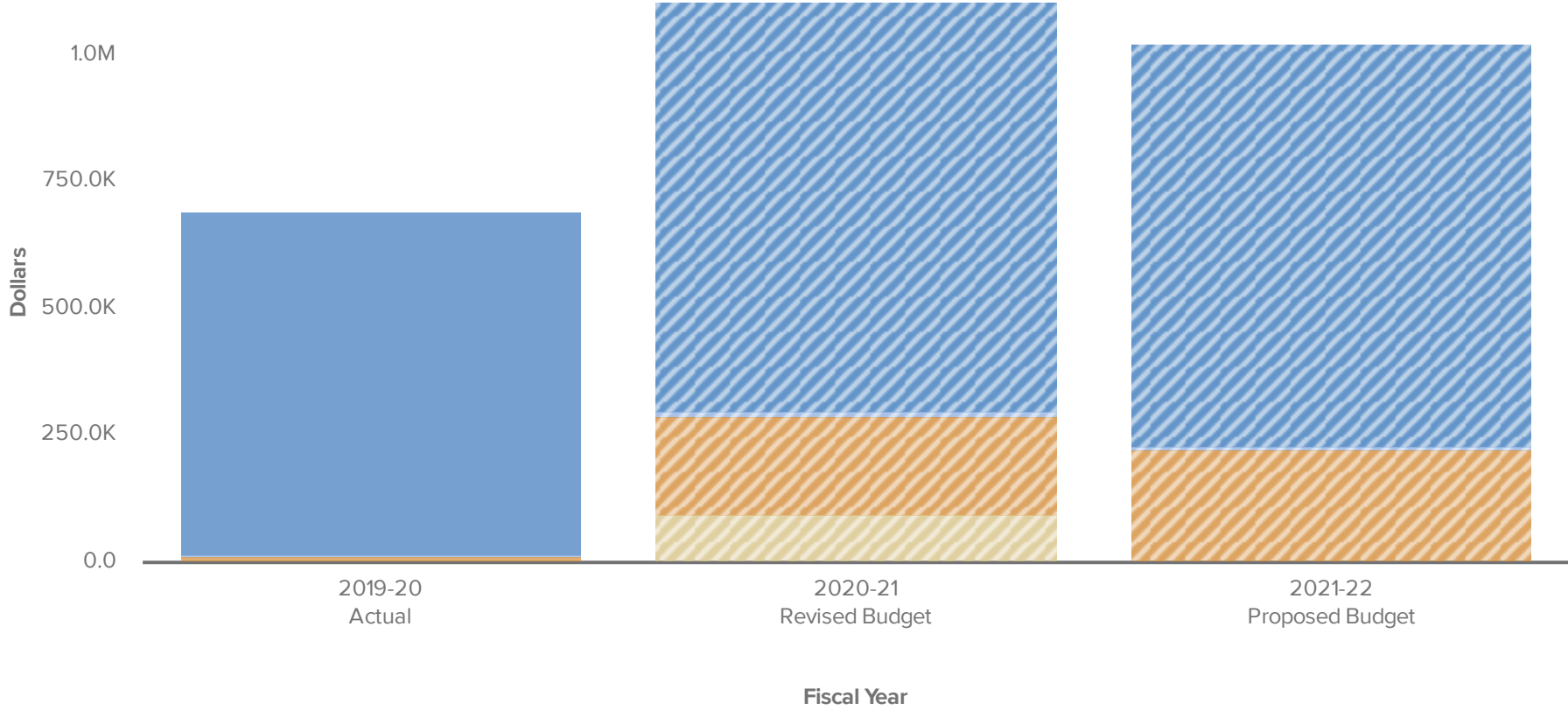
Broken down by

Expenses

DISPATCH



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 676,825	\$ 803,358		\$ 792,347
Materials & Supplies	3,326	8,300		6,500
Other Services & Charges	12,645	195,580		224,511
Capital Outlay	0	95,000		0
Total	\$ 692,796	\$ 1,102,238		\$ 1,023,358

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 676,825	\$ 678,358				
Materials & Supplies	3,326	3,300				
Other Services & Charges	12,645	15,580				
Total	\$ 692,796	\$ 697,238				\$ 743,509

E-911 Fund

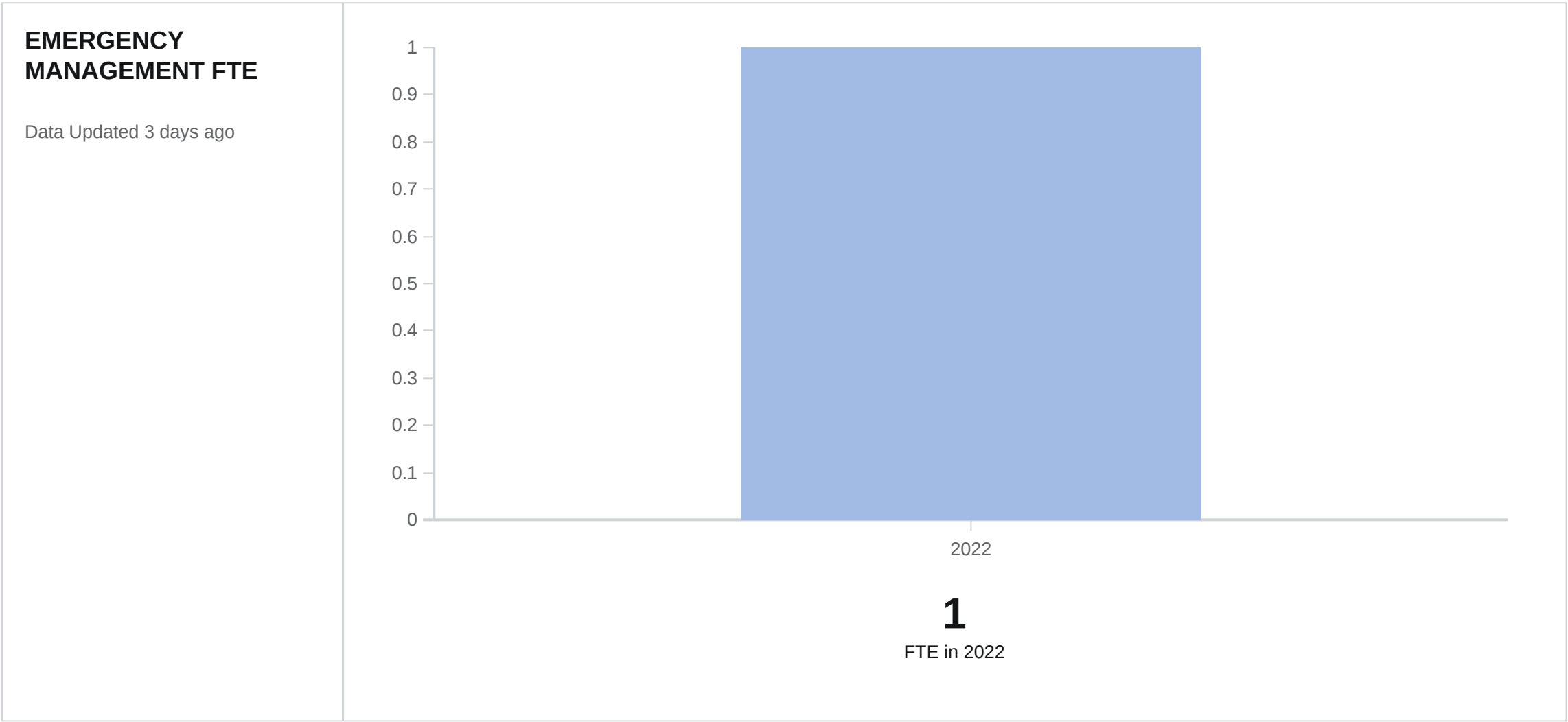
2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 0		\$ 125,000		\$ 70,018	
Materials & Supplies	0		5,000		4,000	
Other Services & Charges	0		180,000		205,831	
Capital Outlay	0		95,000		0	
Total	\$ 0		\$ 405,000		\$ 279,849	

Emergency Management

FY 2021-2022 Budget

Division Description

Emergency Management is the managerial function charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters. This division is responsible for assisting with preparing for and responding to a large-scale emergency.



EXPENDITURE BREAKDOWN BY FUND

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Funds

EMERGENCY MANAGEMENT

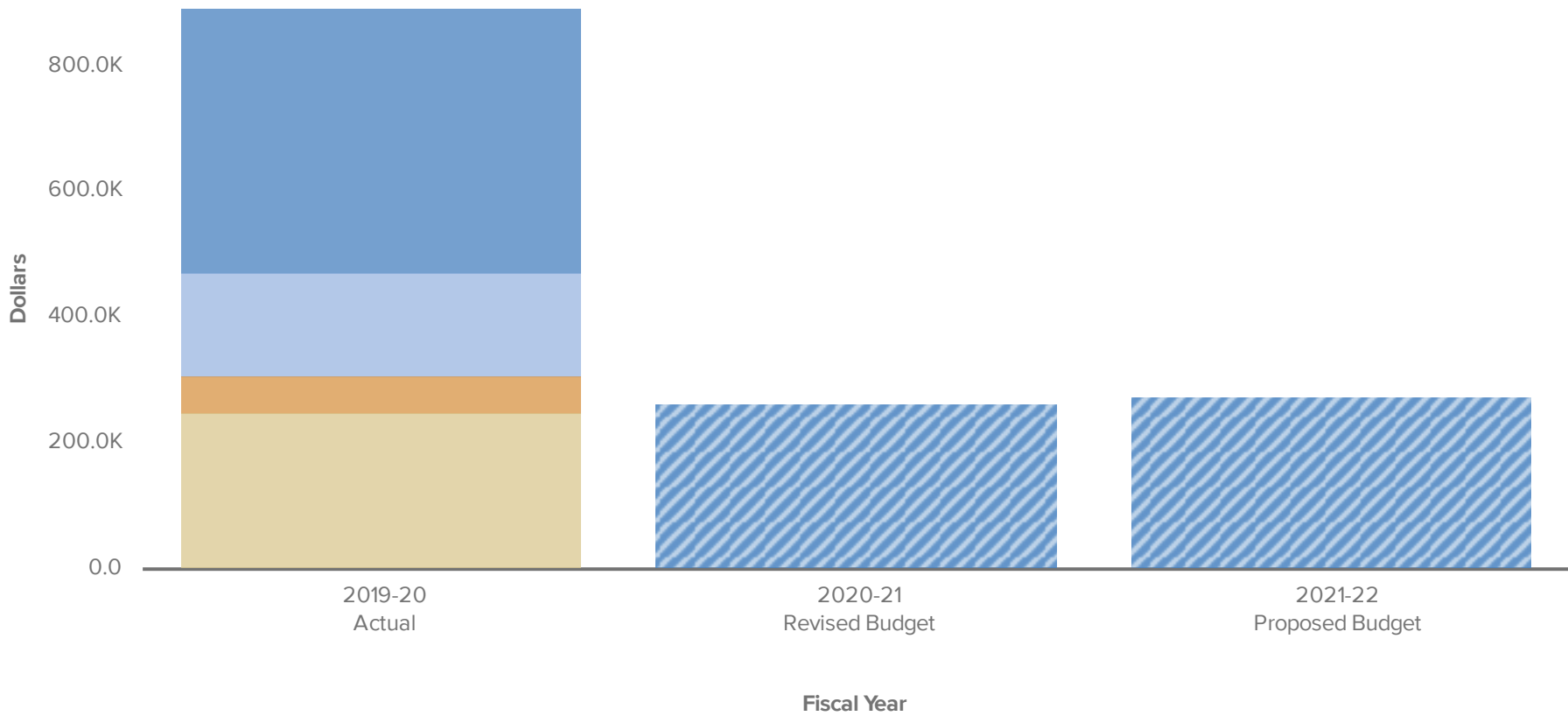
Expenses



Sort By Chart of Accounts

- GENERAL FUND
- E-911 FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 418,764	\$ 265,084	\$ 274,909
E-911 FUND	162,201	0	0
CAPITAL IMPROVEMENT FUND	59,662	0	0
2018 CAPITAL IMPROVEMENT FUND	250,000	0	0
Total	\$ 890,626	\$ 265,084	\$ 274,909

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back | History | Reset

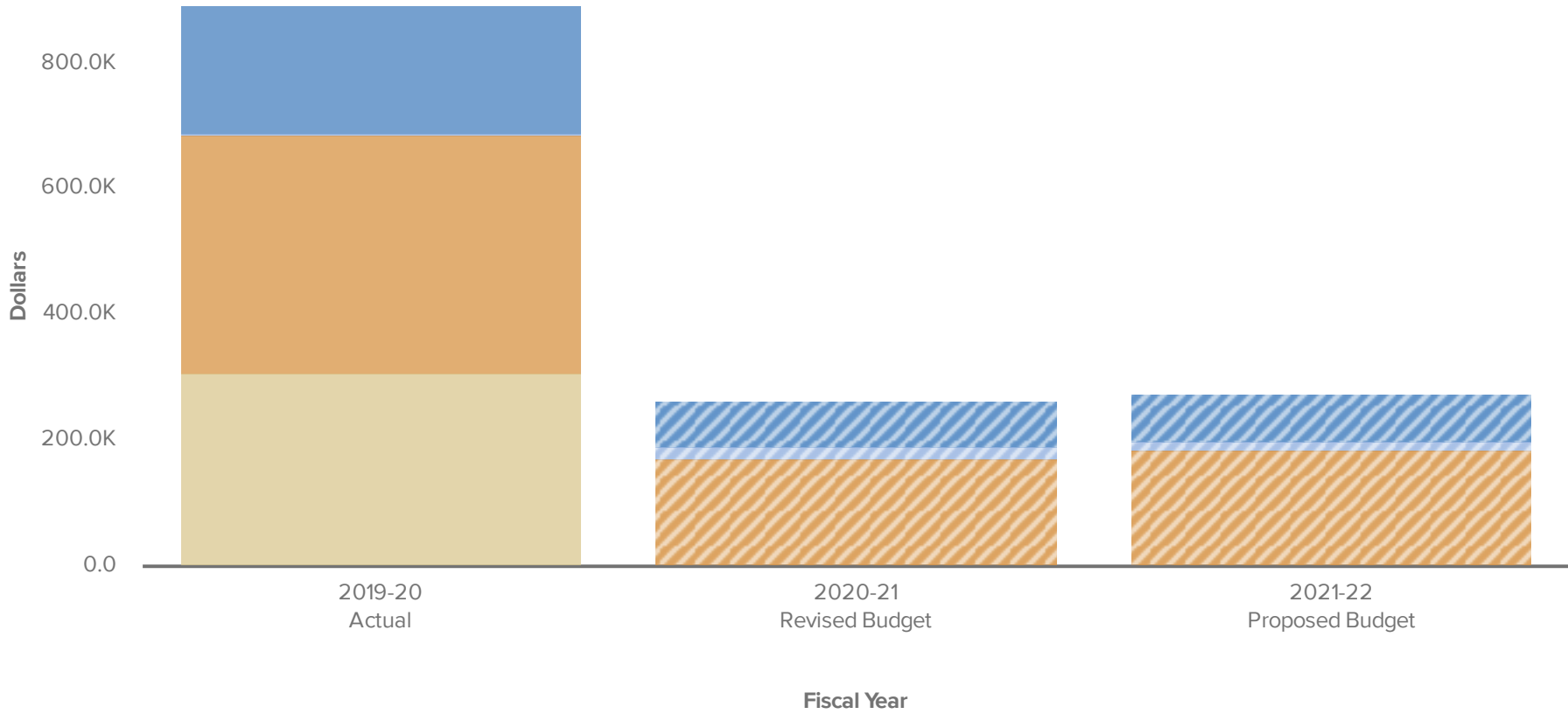
Broken down by
Expenses | EMERGENCY MANAGEMENT



Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 200,039	\$ 74,126		\$ 75,703
Materials & Supplies	3,691	19,100		14,100
Other Services & Charges	377,235	171,859		185,106
Capital Outlay	309,662	0		0
Total	\$ 890,626	\$ 265,084		\$ 274,909

ACCOUNT TYPE BREAKDOWN BY FUND

General Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 200,039	\$ 74,126
Materials & Supplies	3,691	19,100
Other Services & Charges	377,235	171,859
Capital Outlay	309,662	0
Total	\$ 890,626	\$ 265,084
		\$ 274,909

FIRE DEPARTMENT



FIRE

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

The Fire Department serves the citizens through firefighting, public education, and ensuring buildings meet fire safety standards.

It is headed by the Fire Chief, Tony Wittman.

For the Divisional Budgets, see below.

[Fire Administration](#)

[Fire Suppression](#)

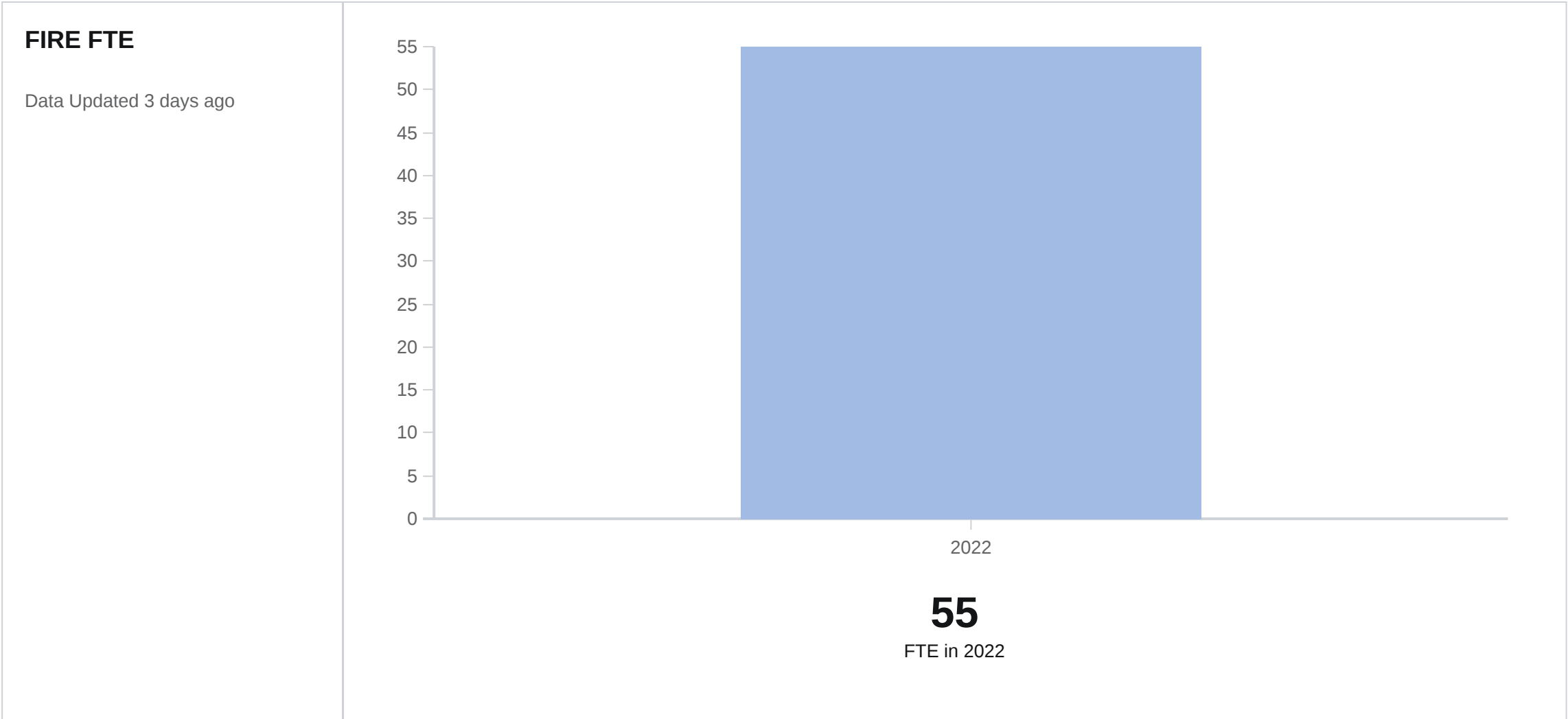
[Fire Training](#)



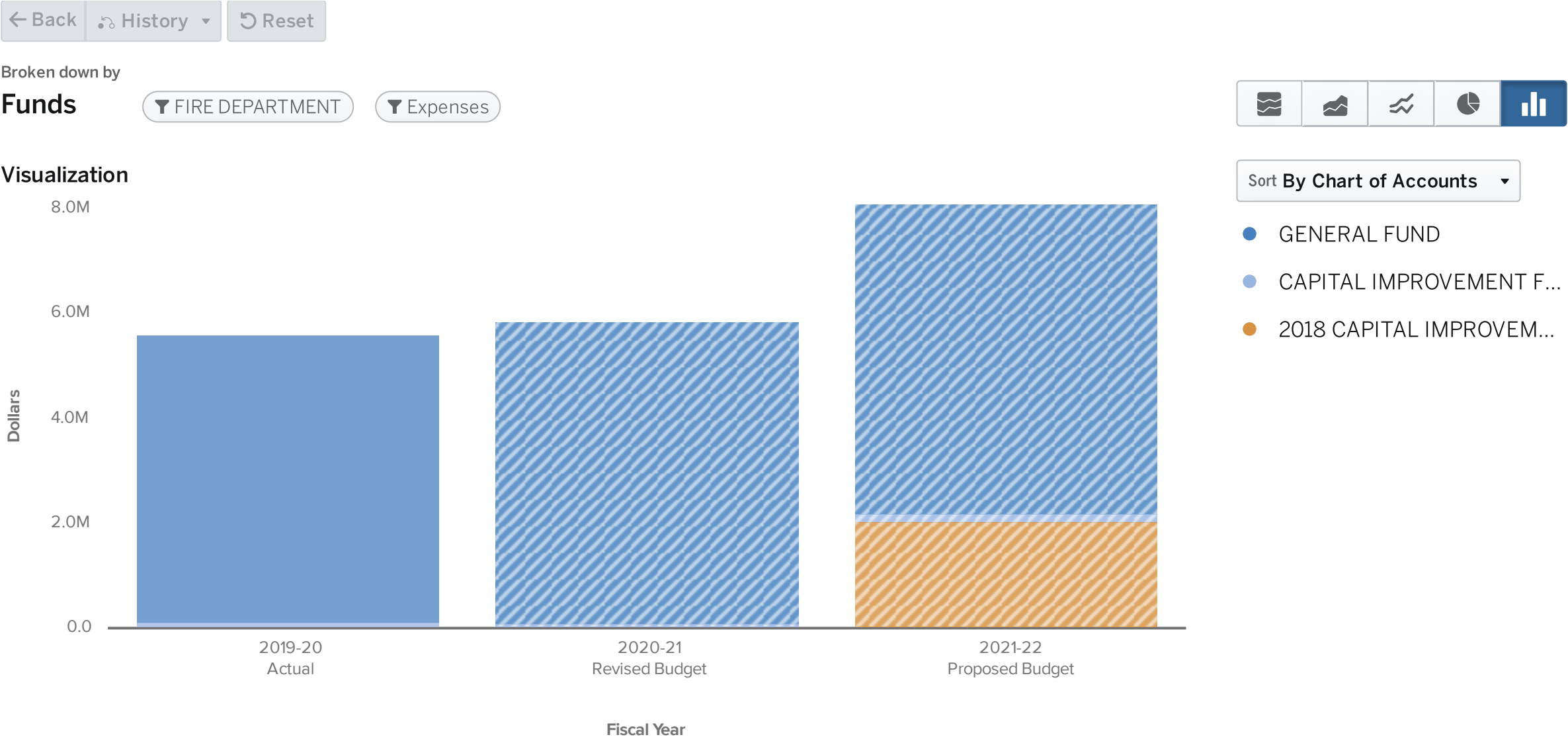
ACCOMPLISHMENTS

- Aided the Citizen Pottawatomie Nation and the Pottawatomie County Health Department with the administration of over 12,000 COVID-19 vaccines by having members on stand-by in the event of an anaphylactic reaction;
- Hosted two hiring processes to bring the department back to full staffing by employing seven new recruits;
- Conducted promotional processes for Battalion Chiefs and Captains, leading to the promotion of three to Battalion Chief and five to Captain; and
- Replaced an old brush pumper which was ten year's old and past its usable life expectancy.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND



EXPENDITURE BREAKDOWN BY DIVISION

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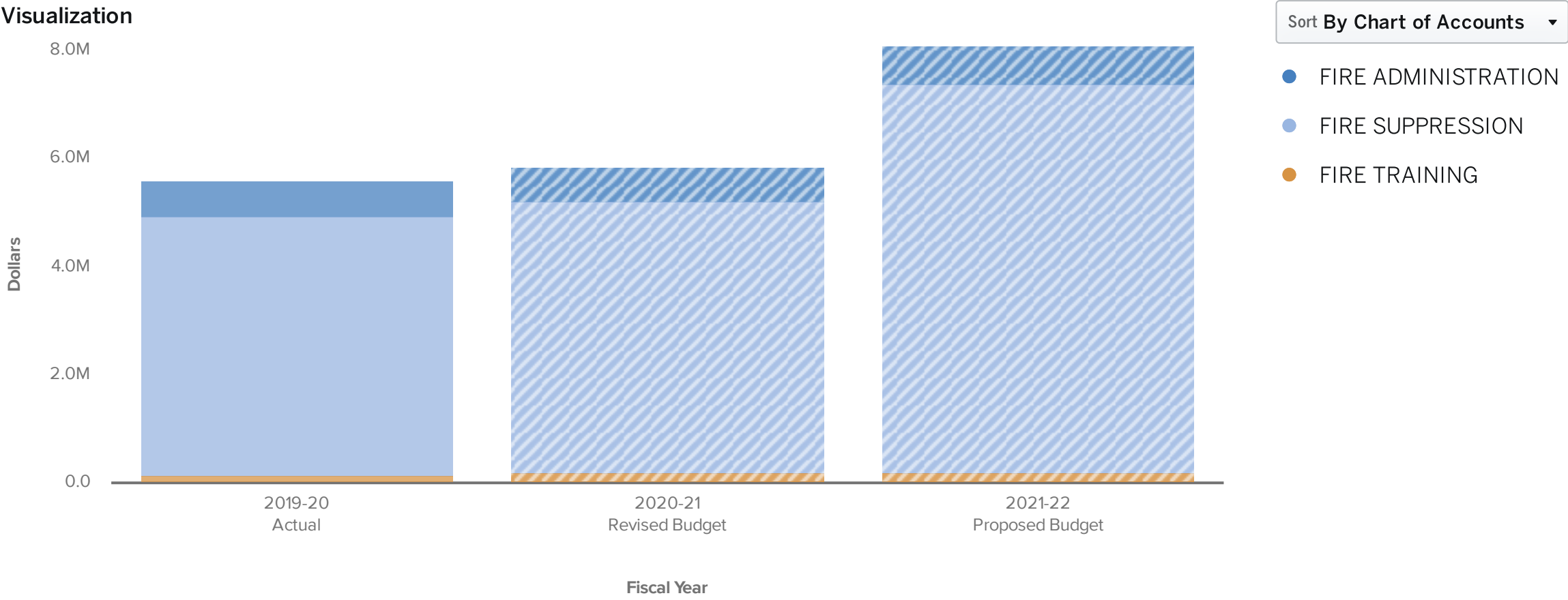
📜 History ▾

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Broken down by

Departments*

⌵ Expenses



Sort By Chart of Accounts ▾

FIRE ADMINISTRATION

FIRE SUPPRESSION

FIRE TRAINING

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
FIRE ADMINISTRATION	\$ 654,190		\$ 633,308	\$ 676,830
FIRE SUPPRESSION	4,780,416		5,019,996	7,196,521
FIRE TRAINING	164,026		201,140	207,644
Total	\$ 5,598,632		\$ 5,854,445	\$ 8,080,996

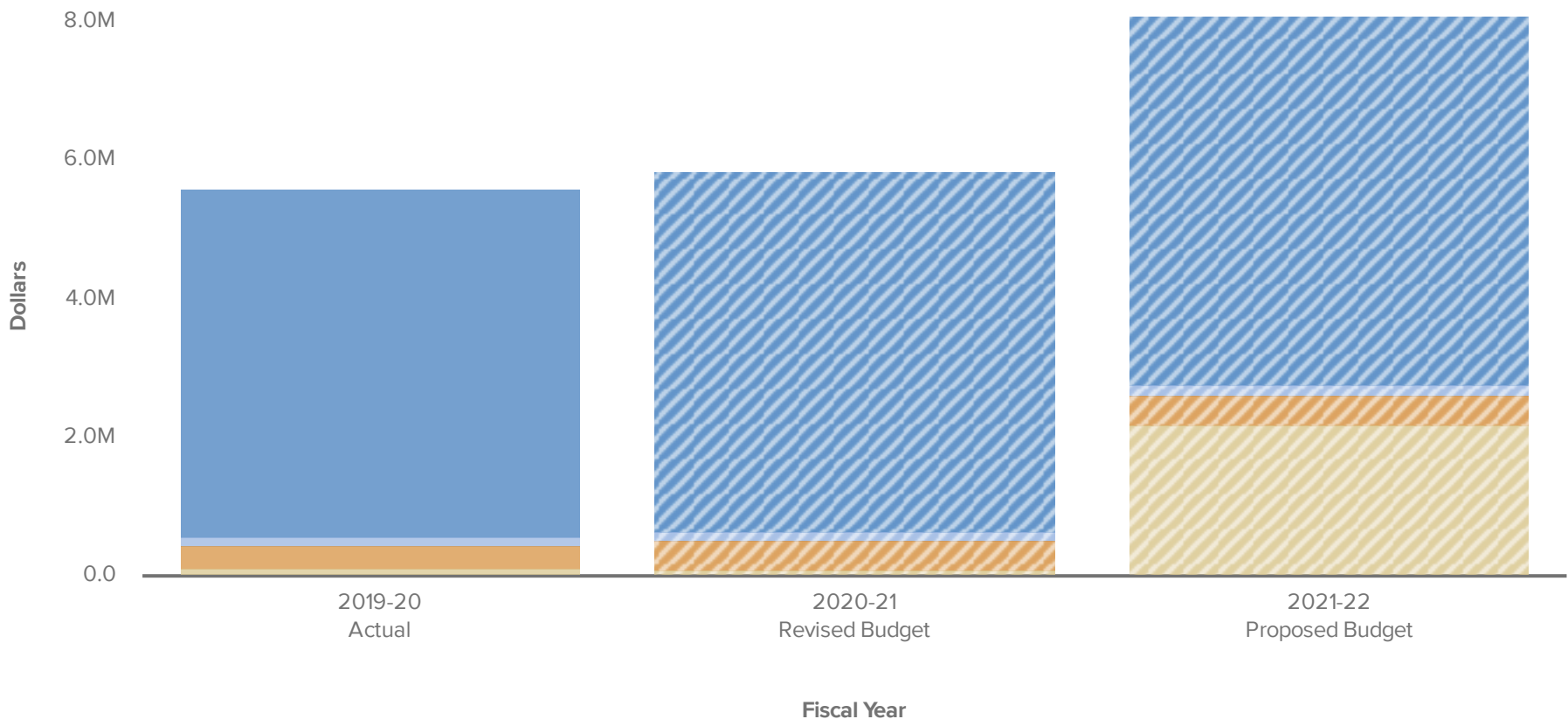
EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by
Expenses FIRE DEPARTMENT



Visualization



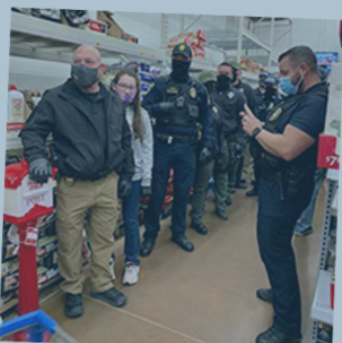
Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 5,029,818	\$ 5,206,764	\$ 5,292,941
Materials & Supplies	121,472	127,780	154,250
Other Services & Charges	315,978	409,401	438,930
Capital Outlay	131,364	110,500	2,194,875
Total	\$ 5,598,632	\$ 5,854,445	\$ 8,080,996

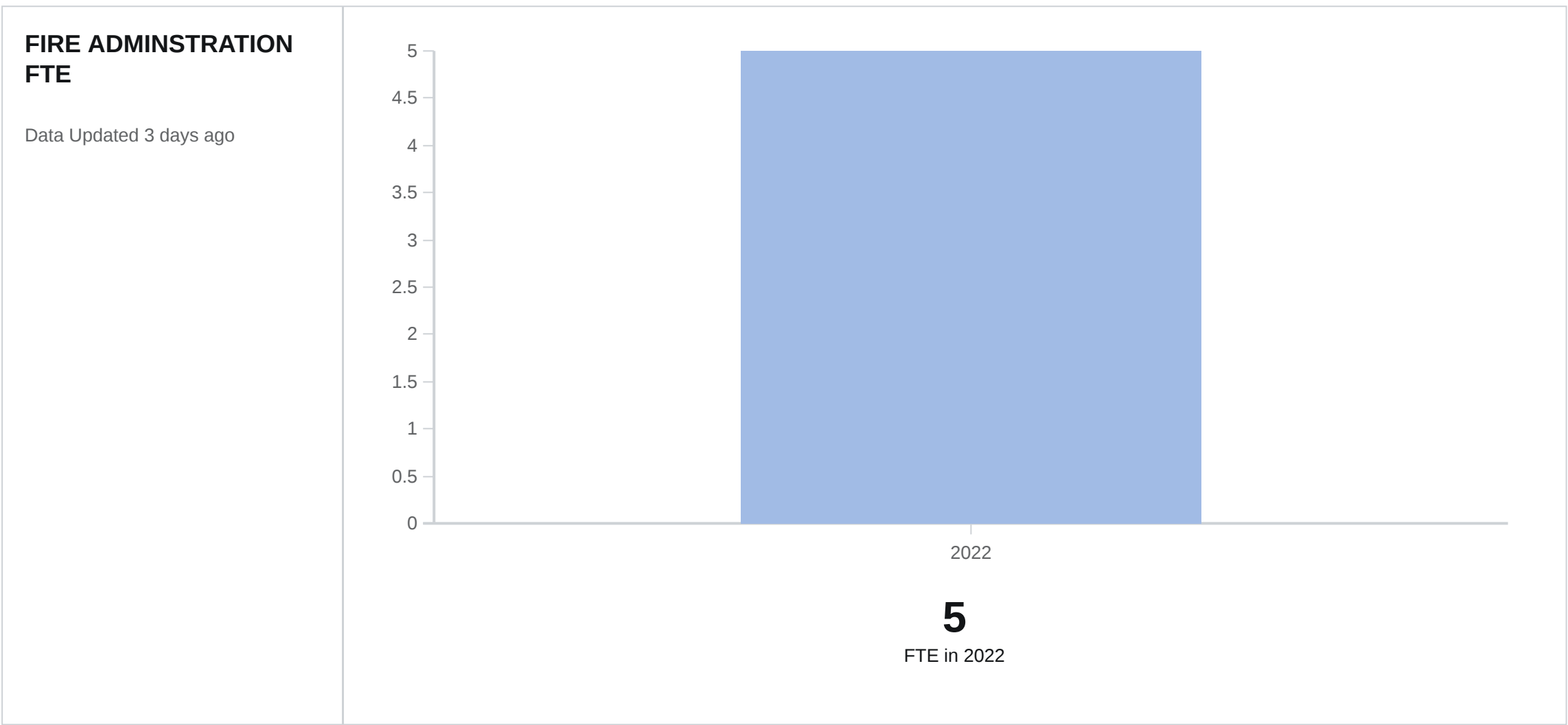
Fire Administration

FY 2021-2022 Budget



Division Description

The Fire Administration division includes the Fire Chief who leads the Fire Department assisted by the Deputy Fire Chief. The Fire Marshal's office also works out of this division, providing fire inspections, investigations, public education, and plan review for the citizens of Shawnee.



EXPENDITURE BREAKDOWN BY FUND

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Funds

⌵ FIRE ADMINISTRATION

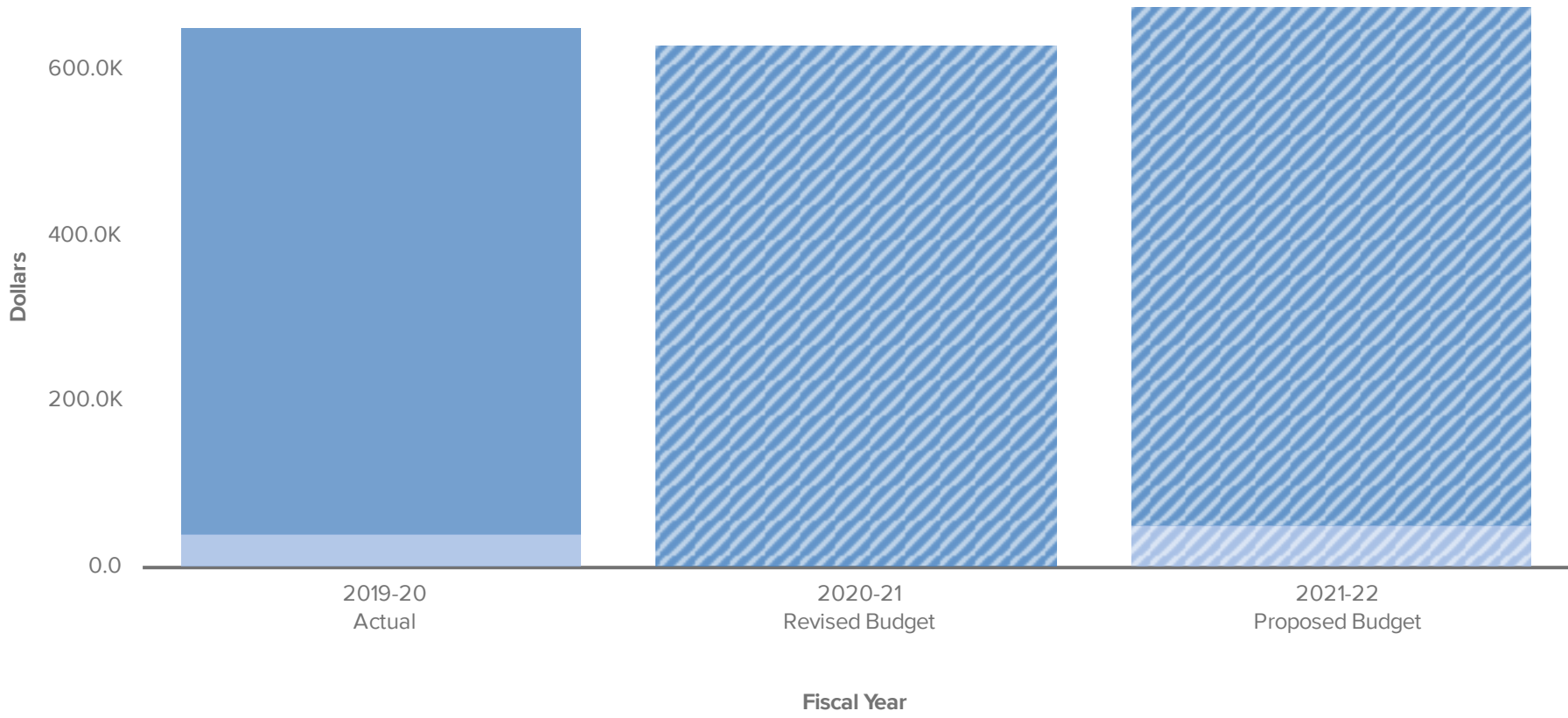
⌵ Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 611,305	\$ 633,308	\$ 624,830
CAPITAL IMPROVEMENT FUND	42,885	0	52,000
Total	\$ 654,190	\$ 633,308	\$ 676,830

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

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↺ History ▾

↺ Reset

Broken down by

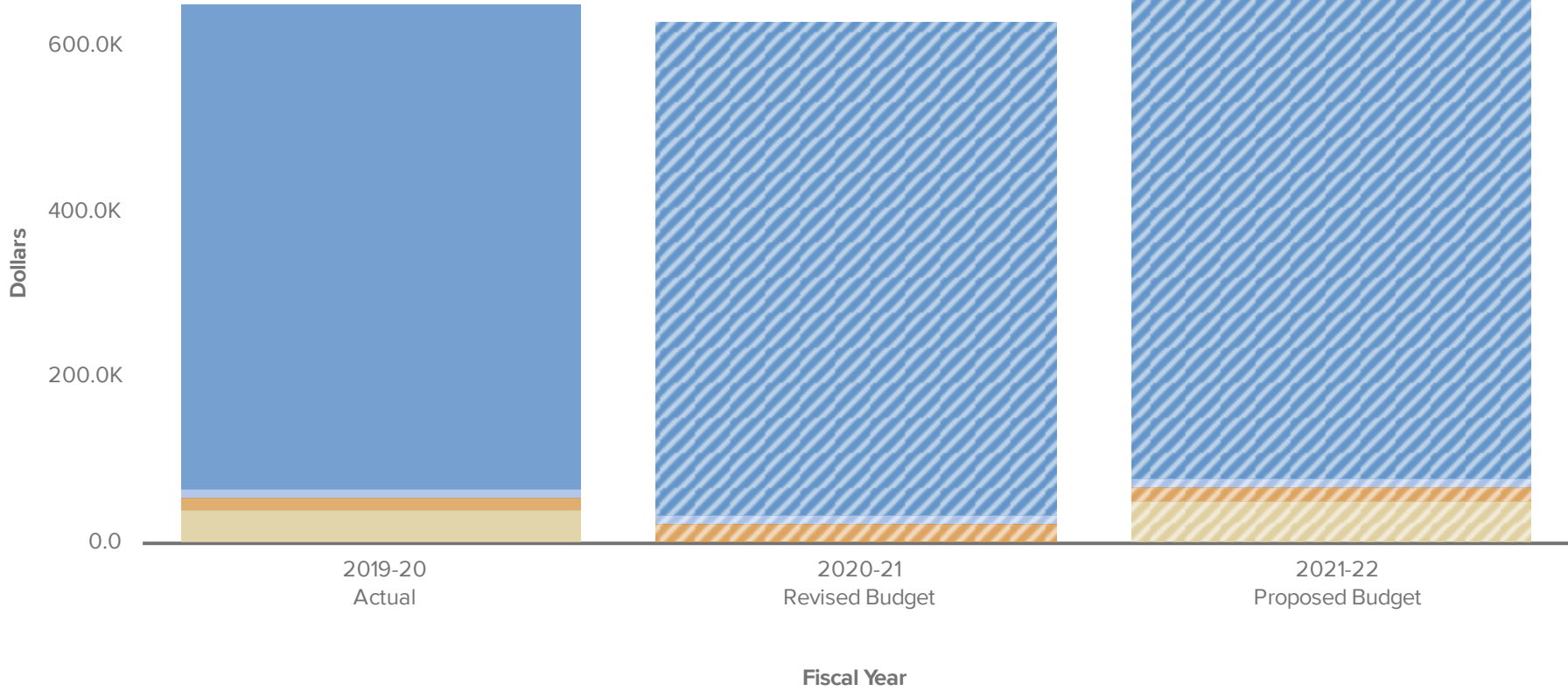
Expenses

▼ FIRE ADMINISTRATION



Visualization

Sort By Chart of Accounts ▾



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 585,858	\$ 597,618	\$ 597,250
Materials & Supplies	12,000	11,280	9,600
Other Services & Charges	13,447	24,410	17,980
Capital Outlay	42,885	0	52,000
Total	\$ 654,190	\$ 633,308	\$ 676,830

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual		2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 585,858	\$ 597,618	\$ 597,250
Materials & Supplies	12,000	11,280	9,600
Other Services & Charges	13,447	24,410	17,980
Total	\$ 611,305	\$ 633,308	\$ 624,830

Capital Improvement Fund

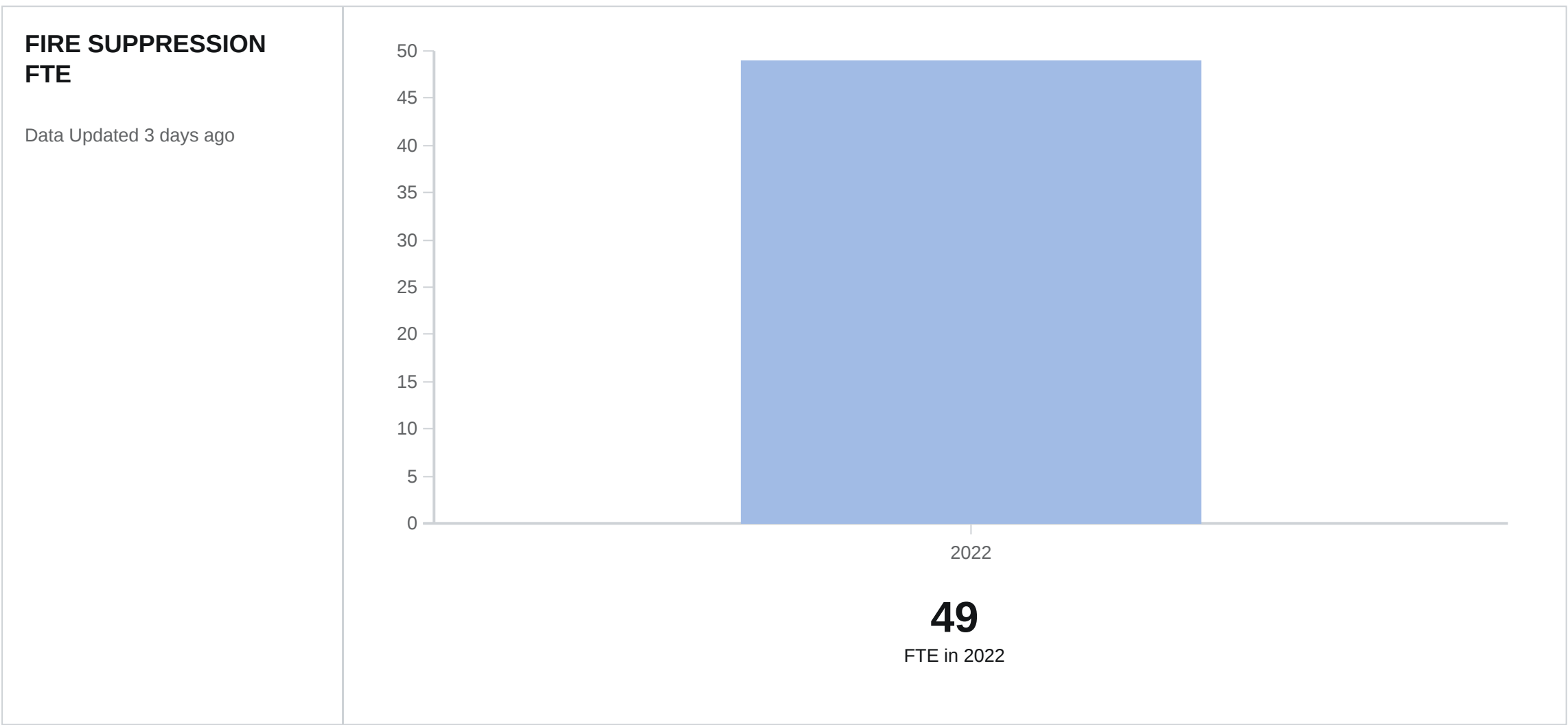
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 42,885	\$ 0
Total	\$ 42,885	\$ 52,000

Fire Suppression

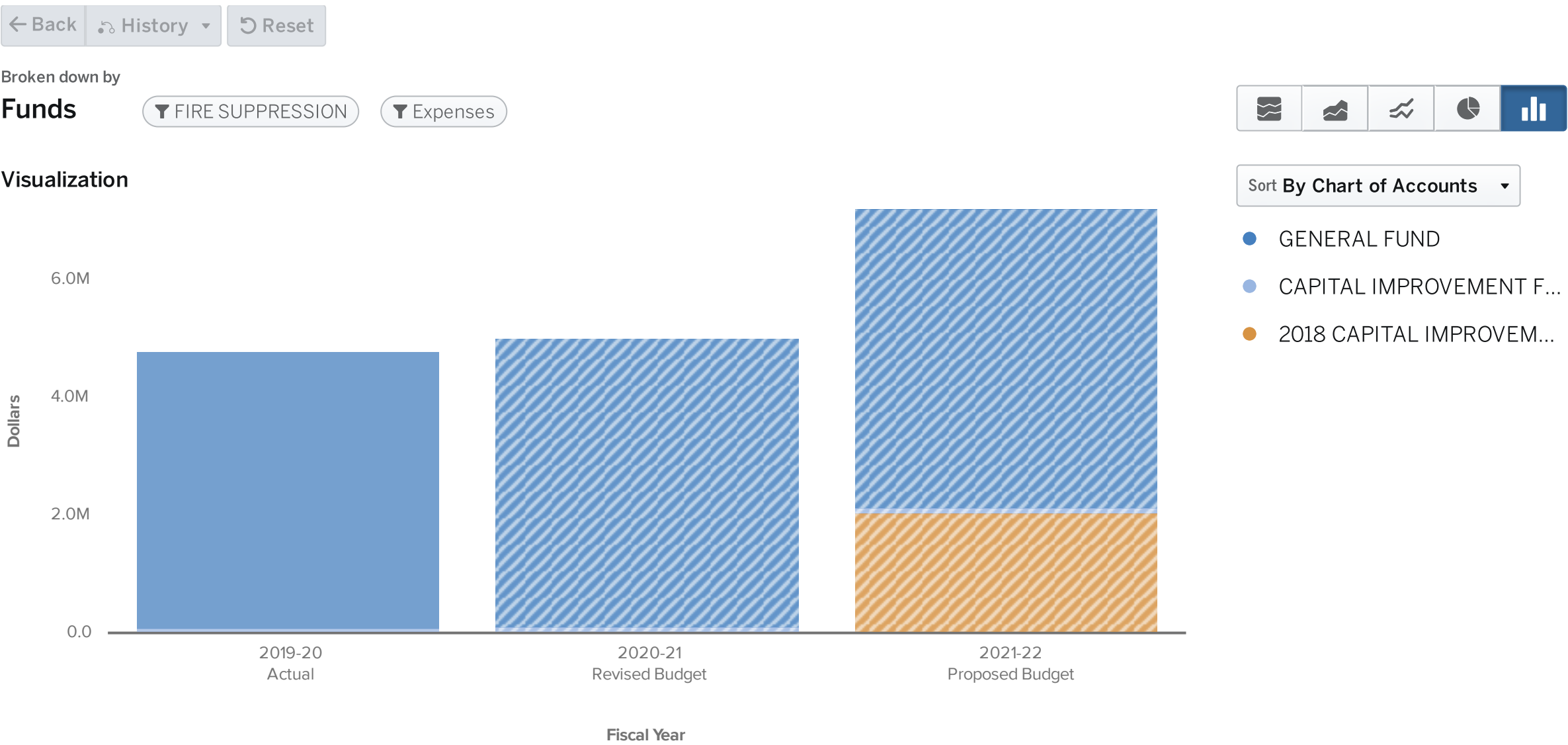
FY 2021-2022 Budget

Division Description

The Suppression division is responsible for keeping our citizens and visitors safe from fires. Suppression also assists with vehicle accidents and runs side by side with the local emergency medical services, often being the first on scene.



EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 4,696,117	\$ 4,909,496	\$ 5,053,646
CAPITAL IMPROVEMENT FUND	84,299	110,500	92,875
2018 CAPITAL IMPROVEMENT FUND	0	0	2,050,000
Total	\$ 4,780,416	\$ 5,019,996	\$ 7,196,521

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

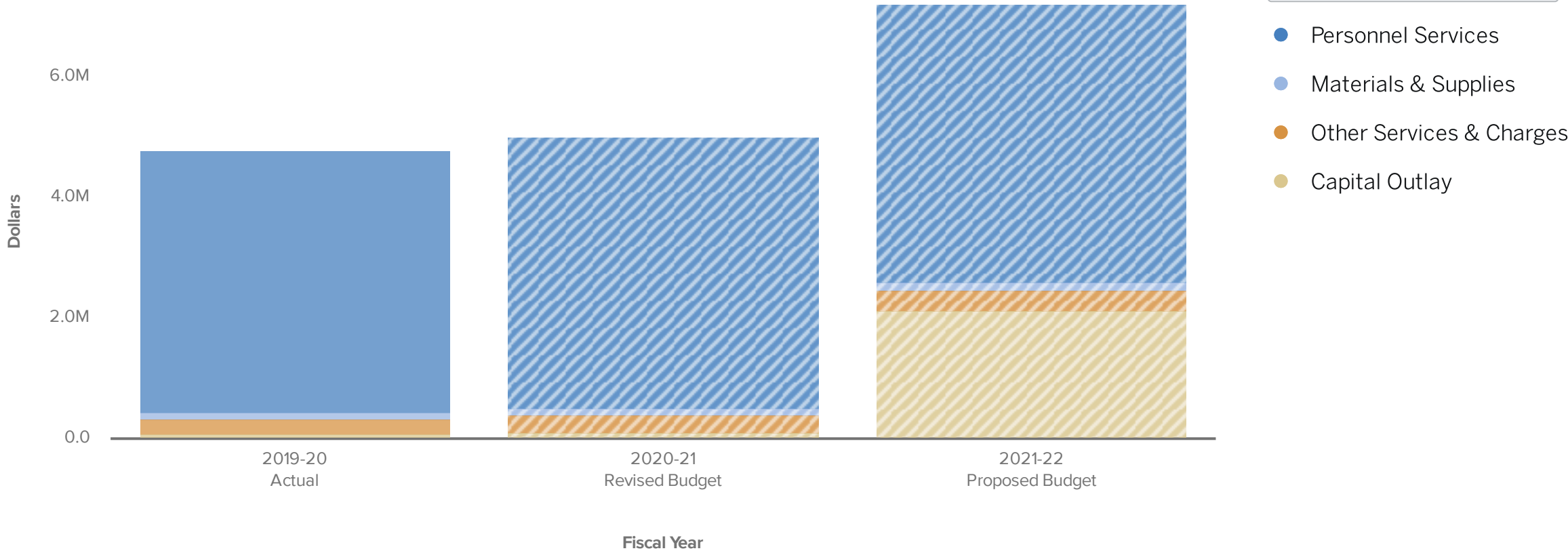
← Back History Reset

Broken down by
Expenses FIRE SUPPRESSION



Sort By Chart of Accounts

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 4,330,645	\$ 4,494,455	\$ 4,581,174
Materials & Supplies	107,563	114,500	142,900
Other Services & Charges	257,909	300,541	329,572
Capital Outlay	84,299	110,500	2,142,875
Total	\$ 4,780,416	\$ 5,019,996	\$ 7,196,521

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 4,330,645	\$ 4,494,455	\$ 4,581,174
Materials & Supplies	107,563	114,500	142,900
Other Services & Charges	257,909	300,541	329,572
Total	\$ 4,696,117	\$ 4,909,496	\$ 5,053,646

Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 84,299	\$ 92,875
Total	\$ 84,299	\$ 92,875

2018 Capital Improvement Fund

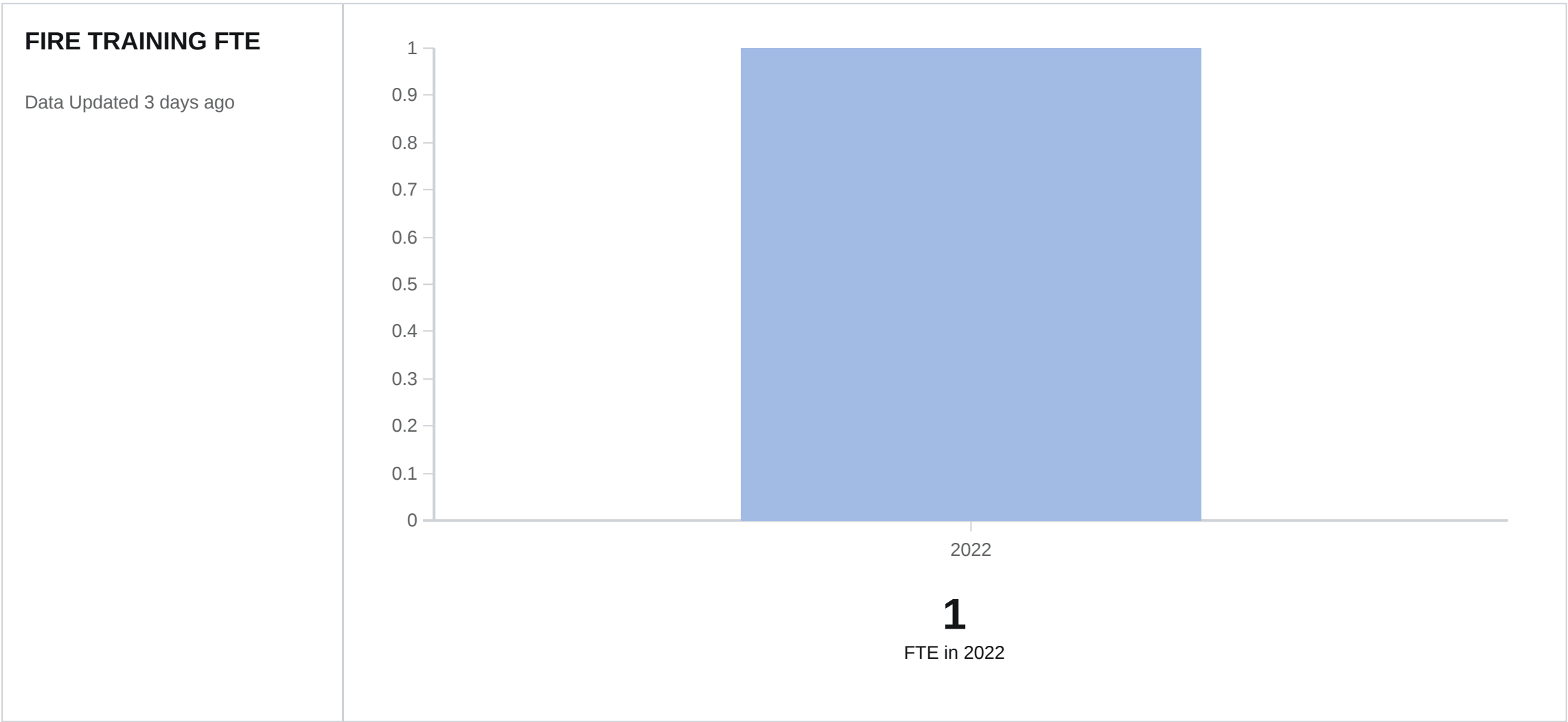
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 2,050,000
Total	\$ 0	\$ 2,050,000

Fire Training

FY 2021-2022 Budget

Division Description

The Fire Training division is responsible for equipping Shawnee firefighters with the skills necessary to protect our citizens while also staying safe themselves.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

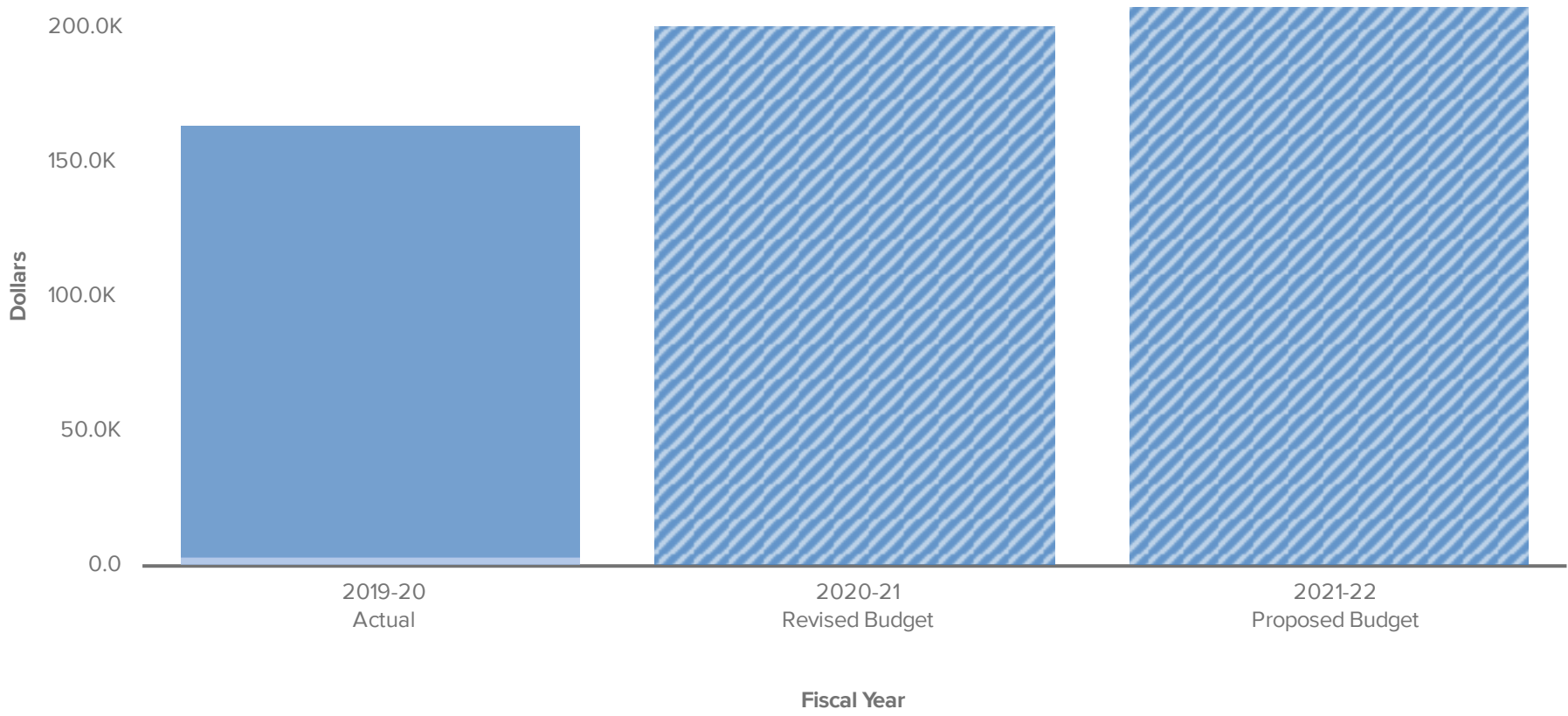
Funds

FIRE TRAINING

Expenses



Visualization



Sort By Chart of Accounts

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 159,846	\$ 201,140	\$ 207,644
CAPITAL IMPROVEMENT FUND	4,180	0	0
Total	\$ 164,026	\$ 201,140	\$ 207,644

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

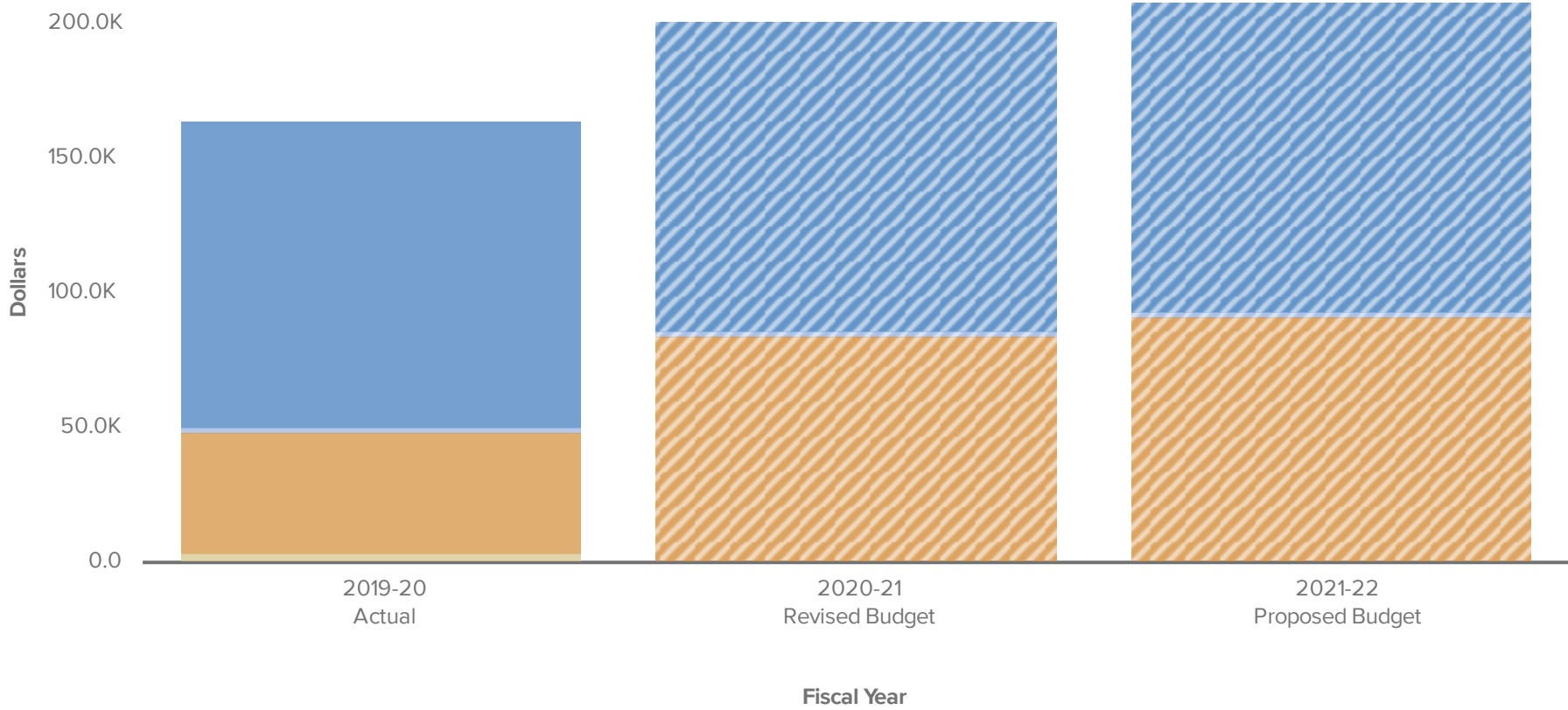
Broken down by

Expenses

▼ FIRE TRAINING



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

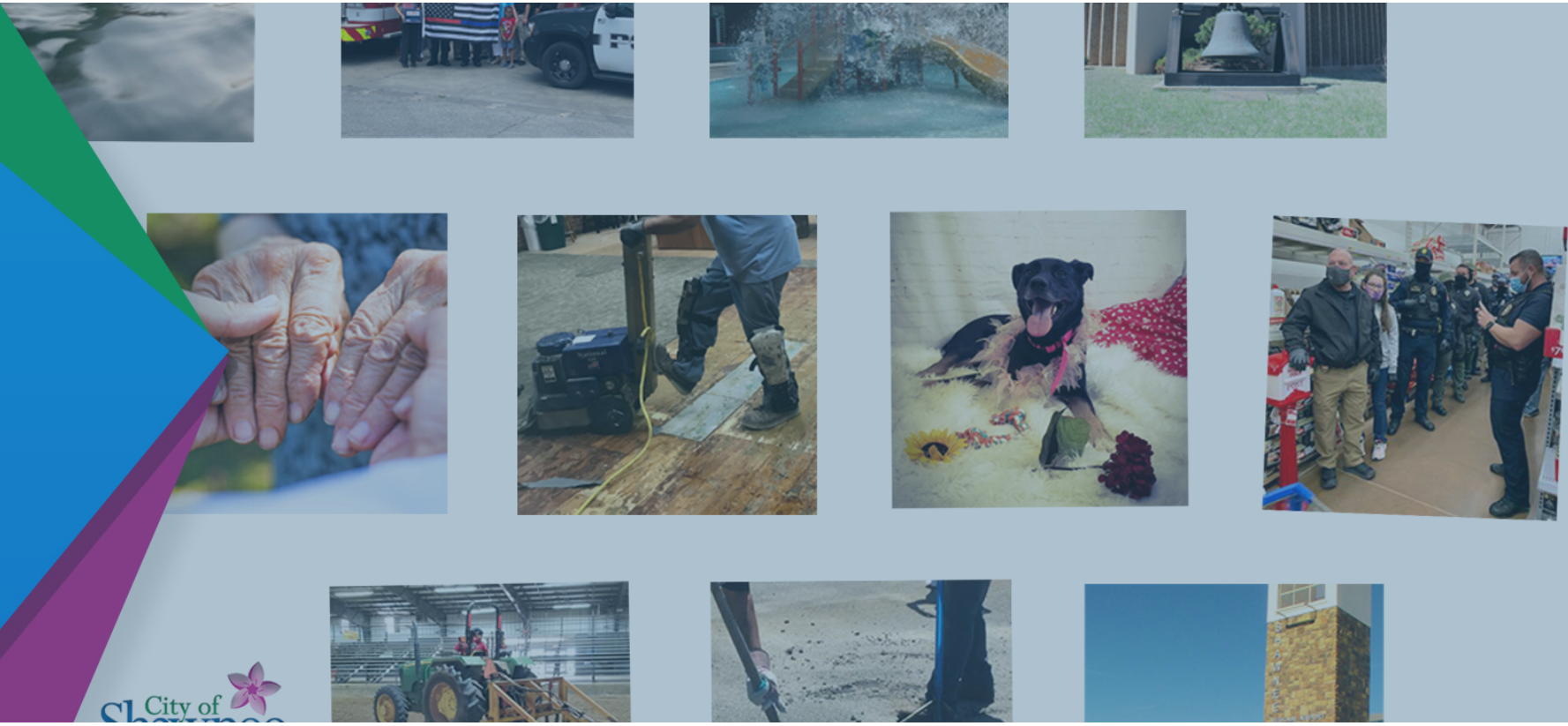
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 113,314		\$ 114,690	\$ 114,516
Materials & Supplies	1,909		2,000	1,750
Other Services & Charges	44,622		84,450	91,378
Capital Outlay	4,180		0	0
Total	\$ 164,026		\$ 201,140	\$ 207,644

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 113,314	\$ 114,690
Materials & Supplies	1,909	2,000
Other Services & Charges	44,622	84,450
Total	\$ 159,846	\$ 201,140
		\$ 207,644

ENGINEERING DEPARTMENT



Engineering

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

Engineering oversee the plan, design and construction of capital projects in Shawnee. They are responsible for ensuring properties constructed in Shawnee need minimum requirements in regard to engineering.

It is headed by the City Engineer, Seth Barkhimer.

For the Divisional Budgets, see below.

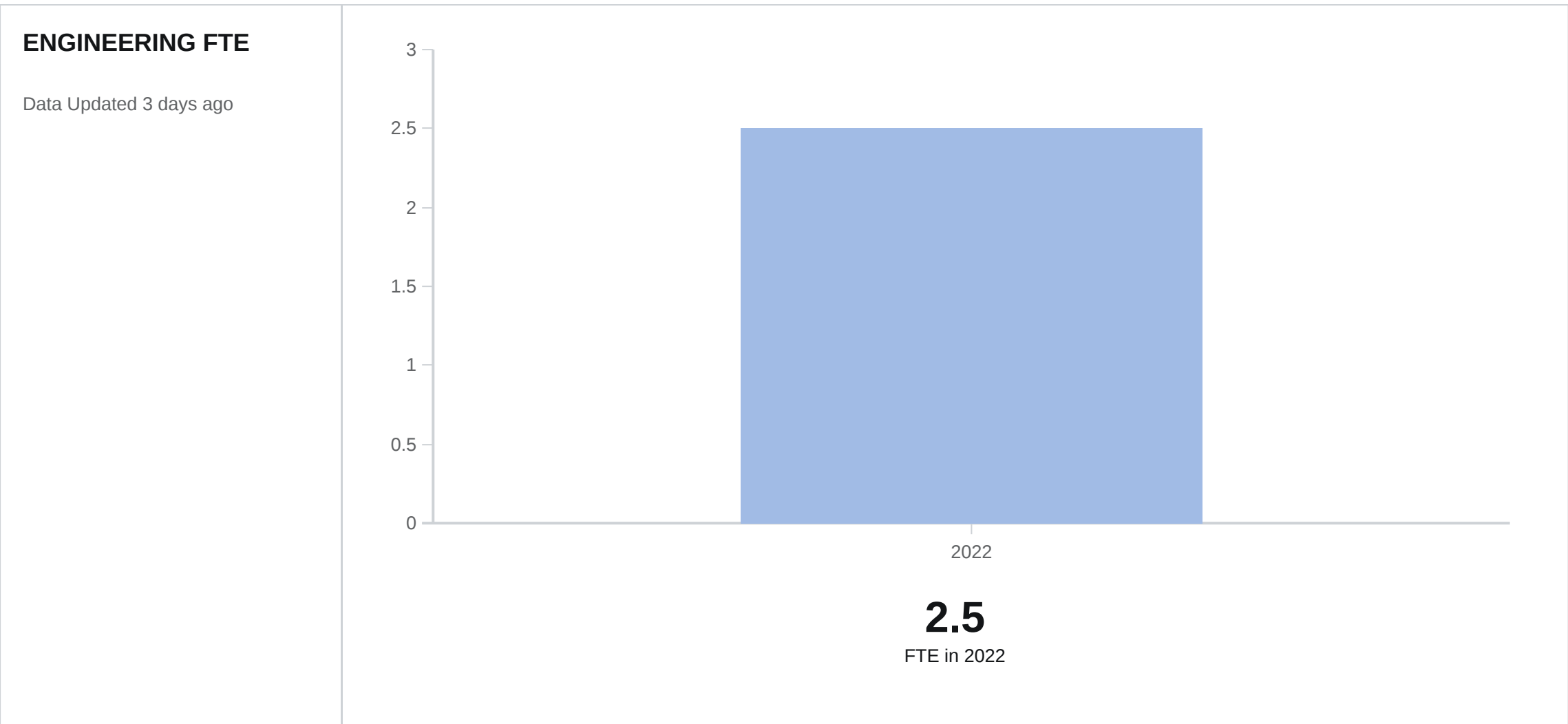
[Engineering](#)



ACCOMPLISHMENTS

- Revitalized and supplemented the City's geographic information system which was antiquated and out of date, making it much more useful for all departments who depend on this type of detailed geocentric data to perform the work needed.
- Initiated and managed multiple capital improvement designs including sidewalk and street projects.
- Oversaw the right-of-way acquisition process for the Kickapoo Street Road widening project.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND

← Back History ▾ ↺ Reset

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Funds

ENGINEERING

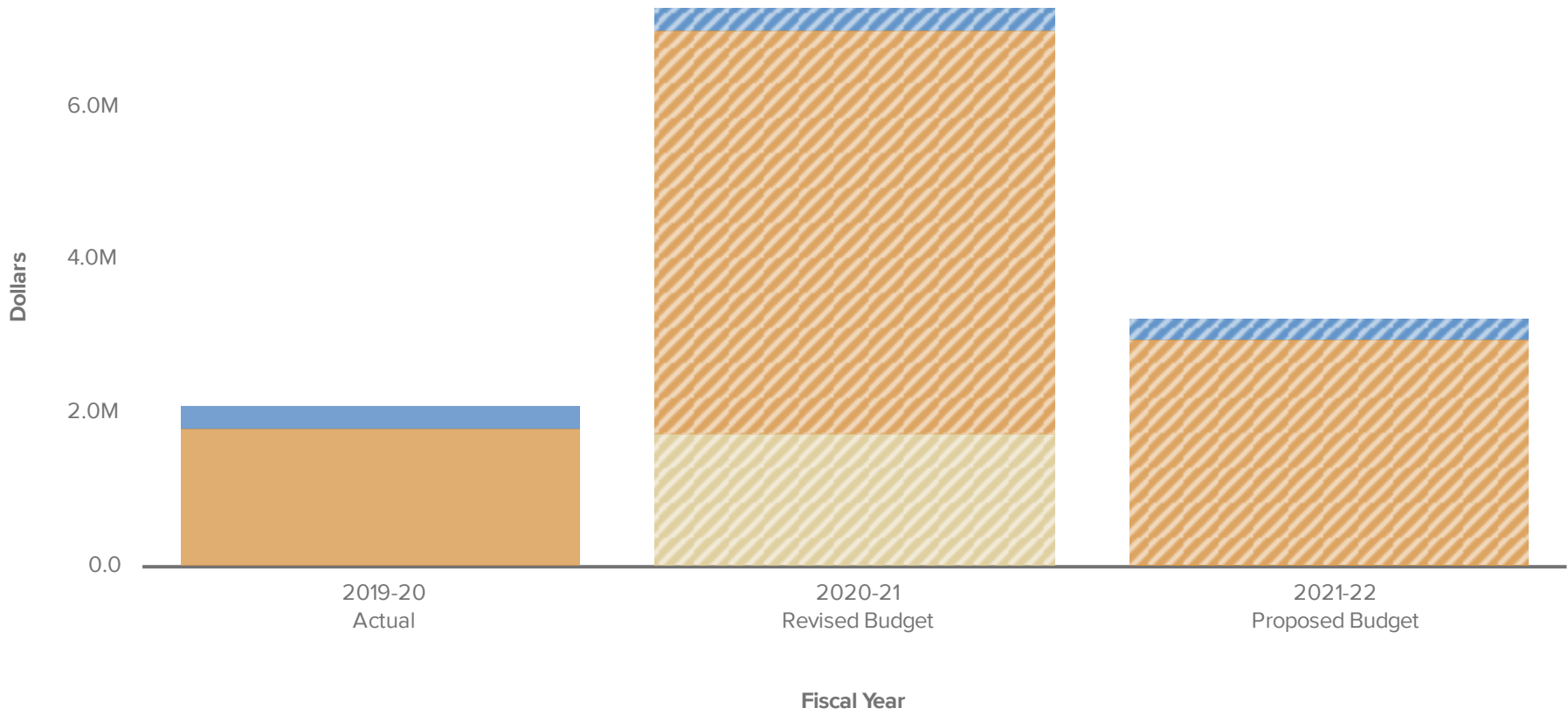
Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- STREET IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 282,281	\$ 274,537	\$ 274,000
CAPITAL IMPROVEMENT FUND	2,200	0	0
STREET IMPROVEMENT FUND	1,827,683	5,264,984	2,990,417
2018 CAPITAL IMPROVEMENT FUND	0	1,750,000	0
Total	\$ 2,112,164	\$ 7,289,521	\$ 3,264,417

EXPENDITURE BREAKDOWN BY DIVISION

← Back

📜 History ▾

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Broken down by

ENGINEERING

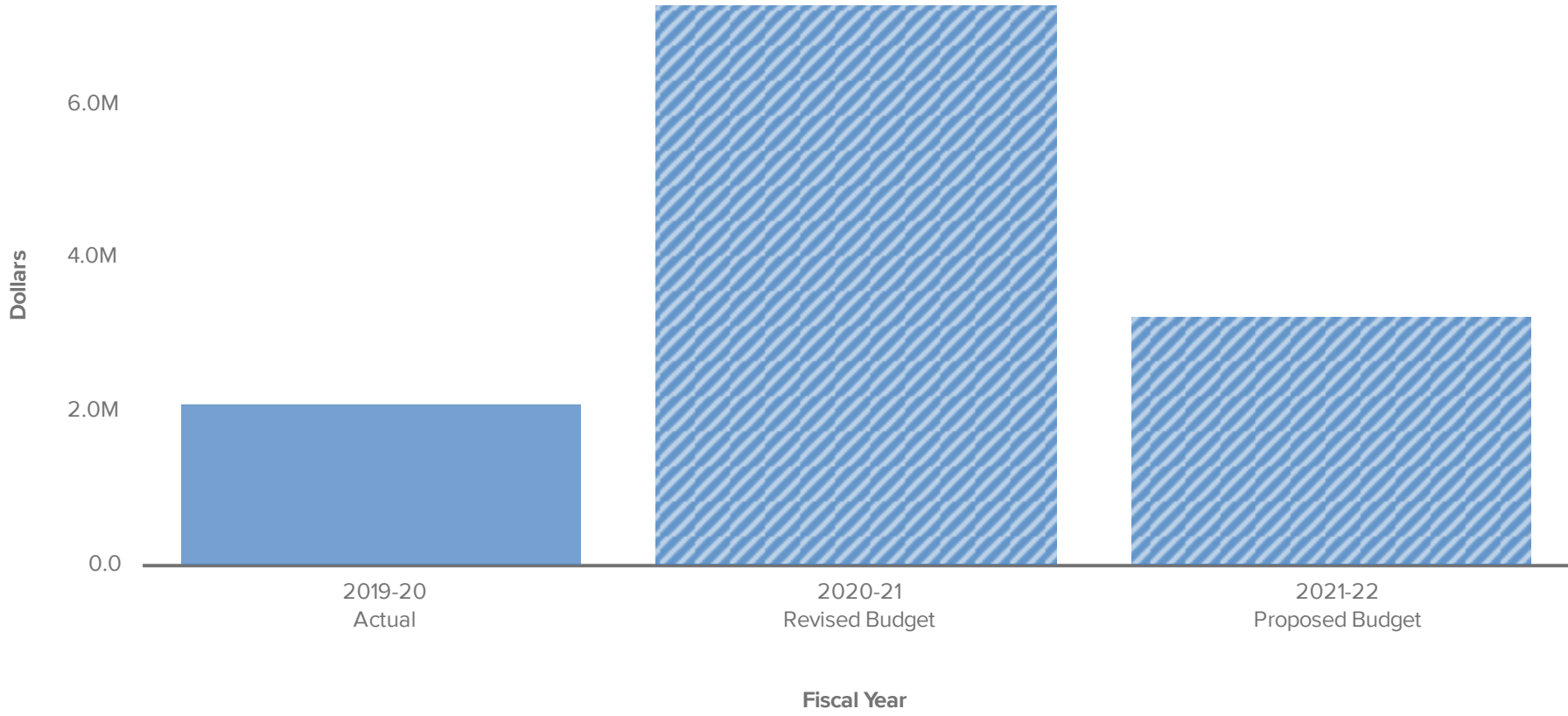
⌵ Expenses



Sort By Chart of Accounts ▾

● ENGINEERING

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
ENGINEERING	\$ 2,115,323	\$ 7,289,521	\$ 3,264,417
Total	\$ 2,115,323	\$ 7,289,521	\$ 3,264,417

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

Expenses

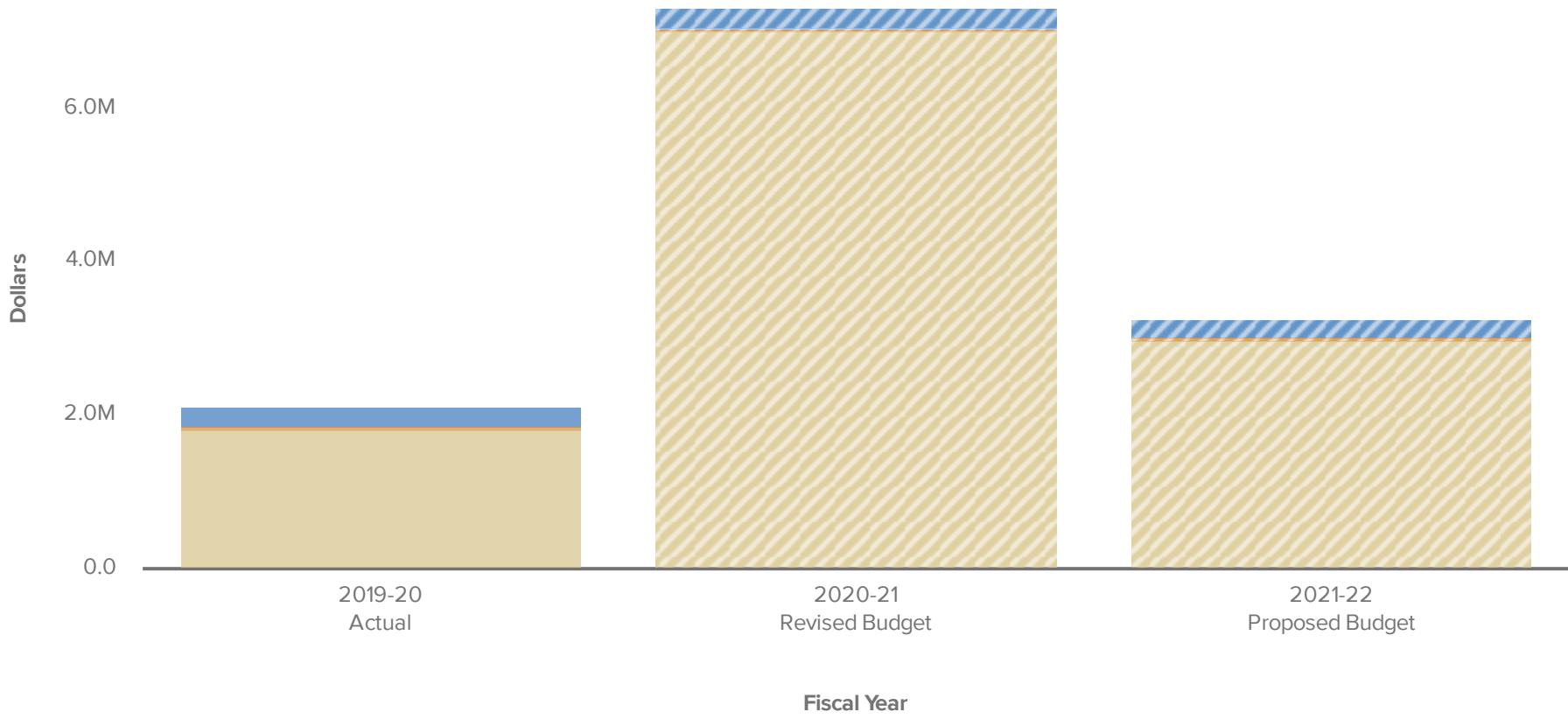
ENGINEERING



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



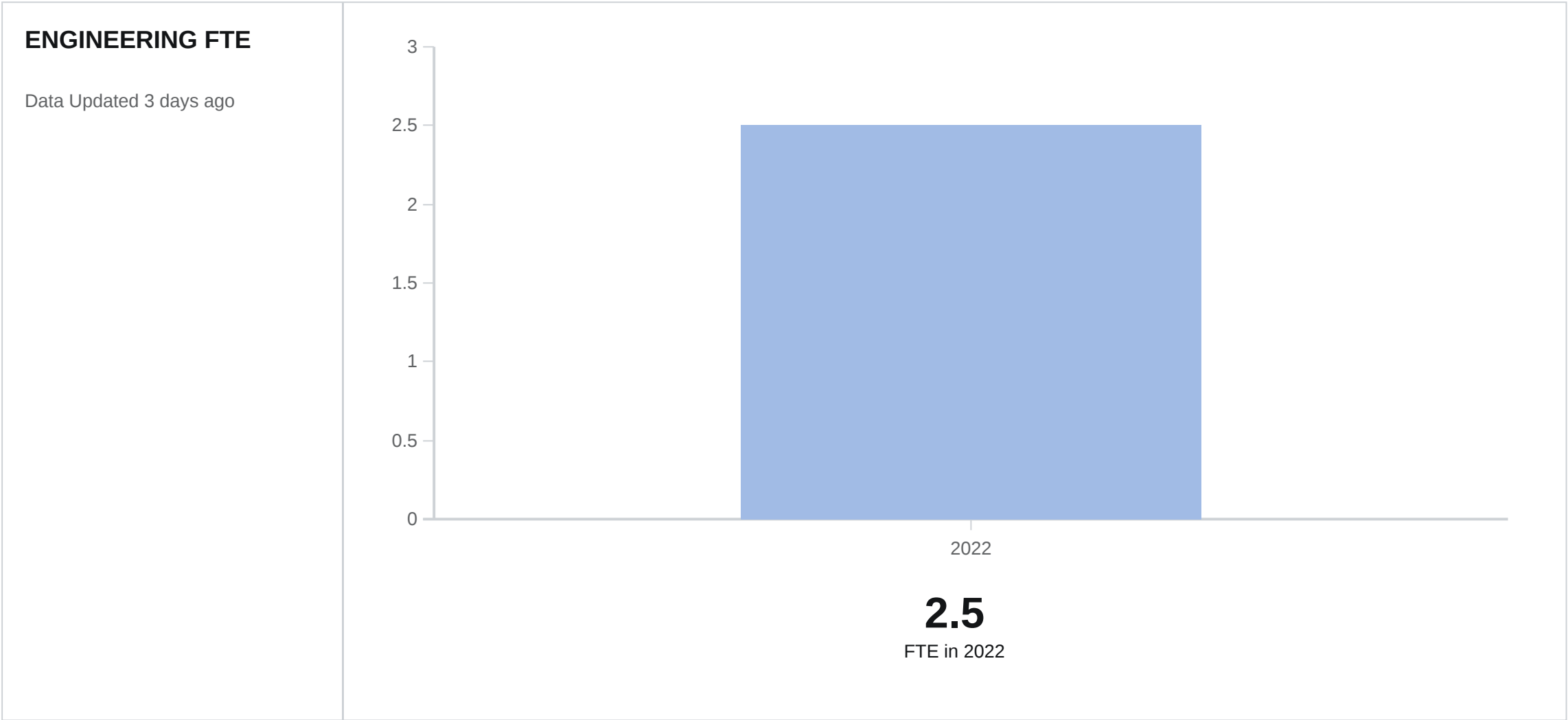
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 243,054	\$ 235,374	\$ 234,652
Materials & Supplies	5,104	4,900	4,900
Other Services & Charges	37,281	36,263	34,448
Capital Outlay	1,829,883	7,012,984	2,990,417
Total	\$ 2,115,323	\$ 7,289,521	\$ 3,264,417

Engineering

FY 2021-2022 Budget

Division Description

The Engineering office provides administration and technical review of public and private improvements within the City. The department oversees, plans, and carries out City initiated infrastructure projects, while ensuring private development is done in accordance with adopted standards, codes, and practices. The key function of the department is to ensure public well-being by identifying safety and functional deficiencies in proposed, and existing infrastructure. Using that information, Engineering helps create corrective solutions.



EXPENDITURE BREAKDOWN BY FUND

← Back

↶ History ▾

↶ Reset

Broken down by

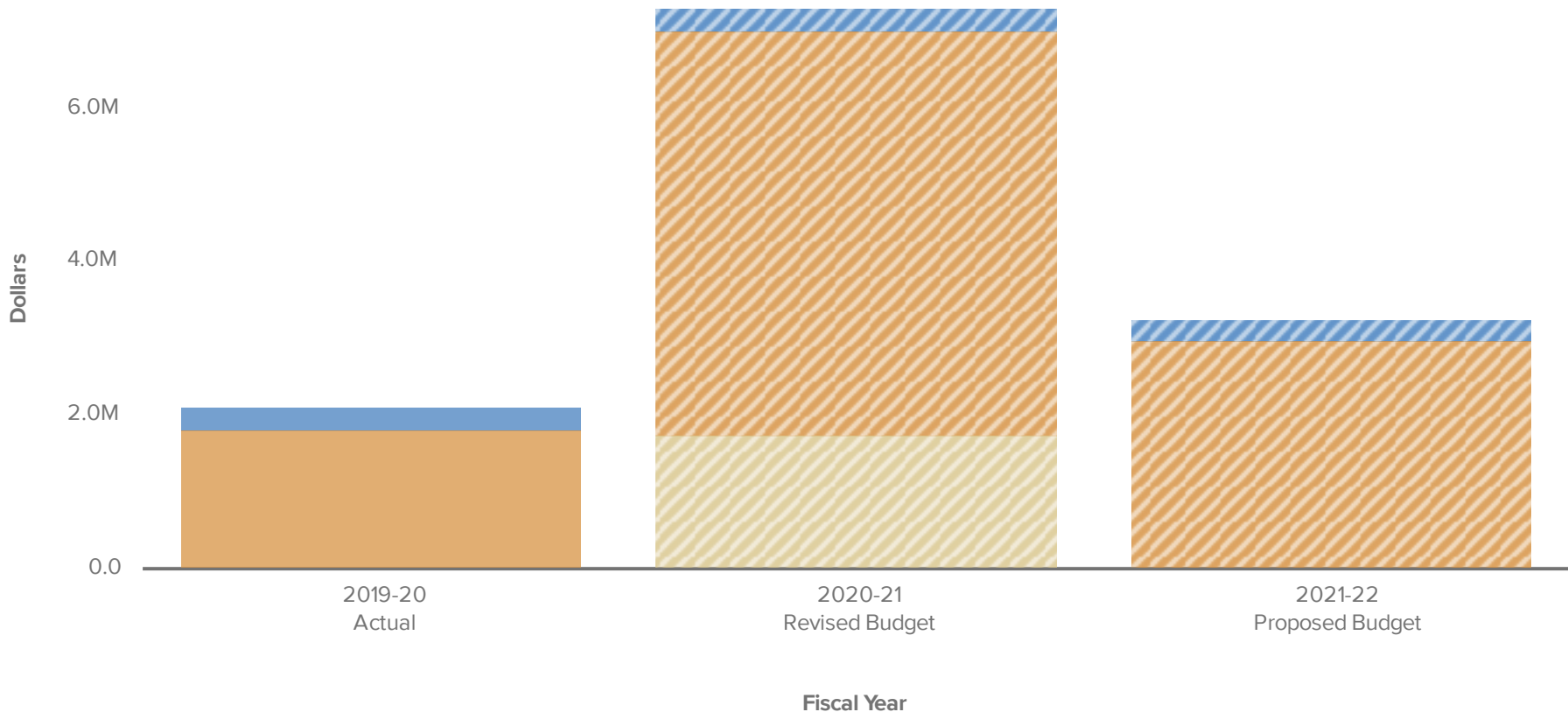
Funds

ENGINEERING

Expenses



Visualization



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- STREET IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 282,281	\$ 274,537	\$ 274,000
CAPITAL IMPROVEMENT FUND	2,200	0	0
STREET IMPROVEMENT FUND	1,827,683	5,264,984	2,990,417
2018 CAPITAL IMPROVEMENT FUND	0	1,750,000	0
Total	\$ 2,112,164	\$ 7,289,521	\$ 3,264,417

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

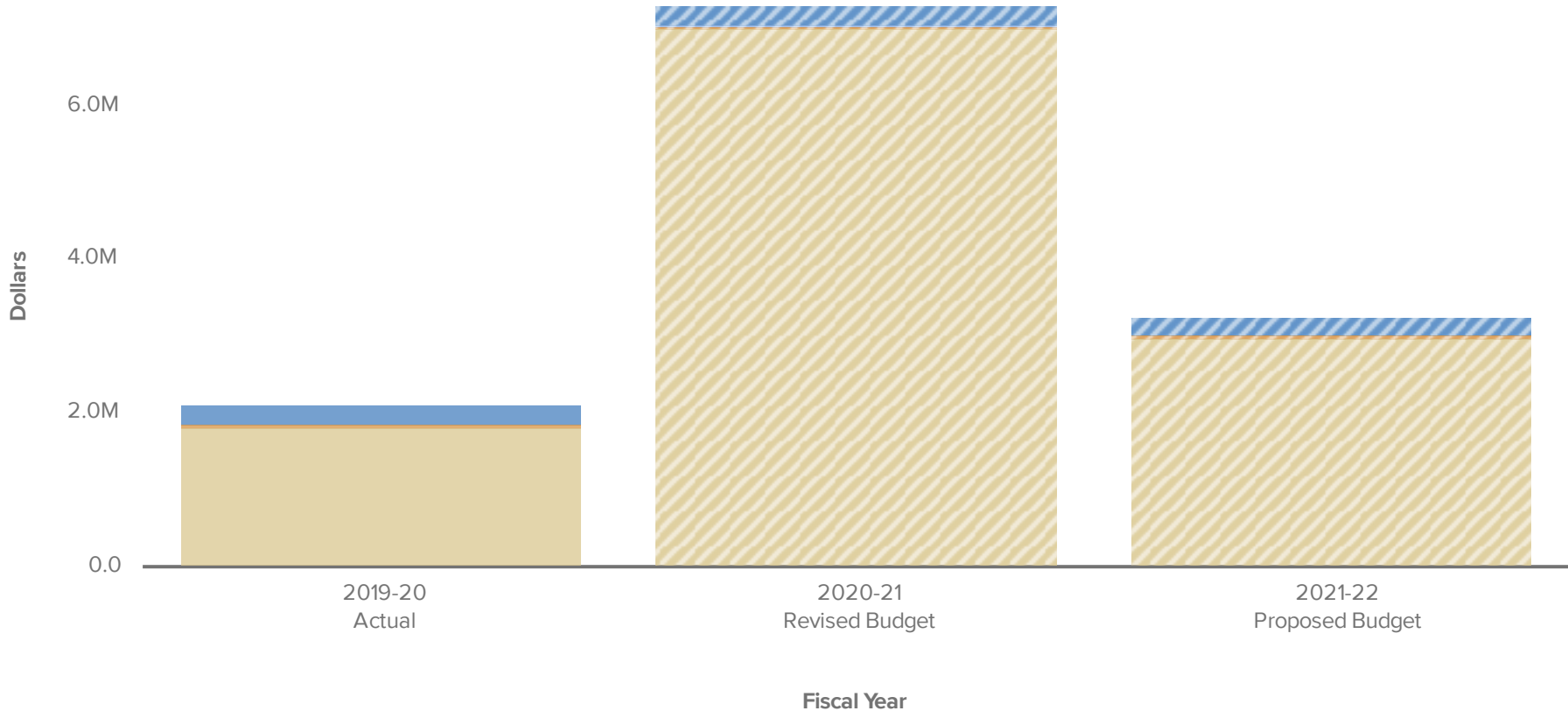
Broken down by

Expenses

ENGINEERING



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 243,054	\$ 235,374		\$ 234,652
Materials & Supplies	5,104	4,900		4,900
Other Services & Charges	37,281	36,263		34,448
Capital Outlay	1,829,883	7,012,984		2,990,417
Total	\$ 2,115,323	\$ 7,289,521		\$ 3,264,417

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

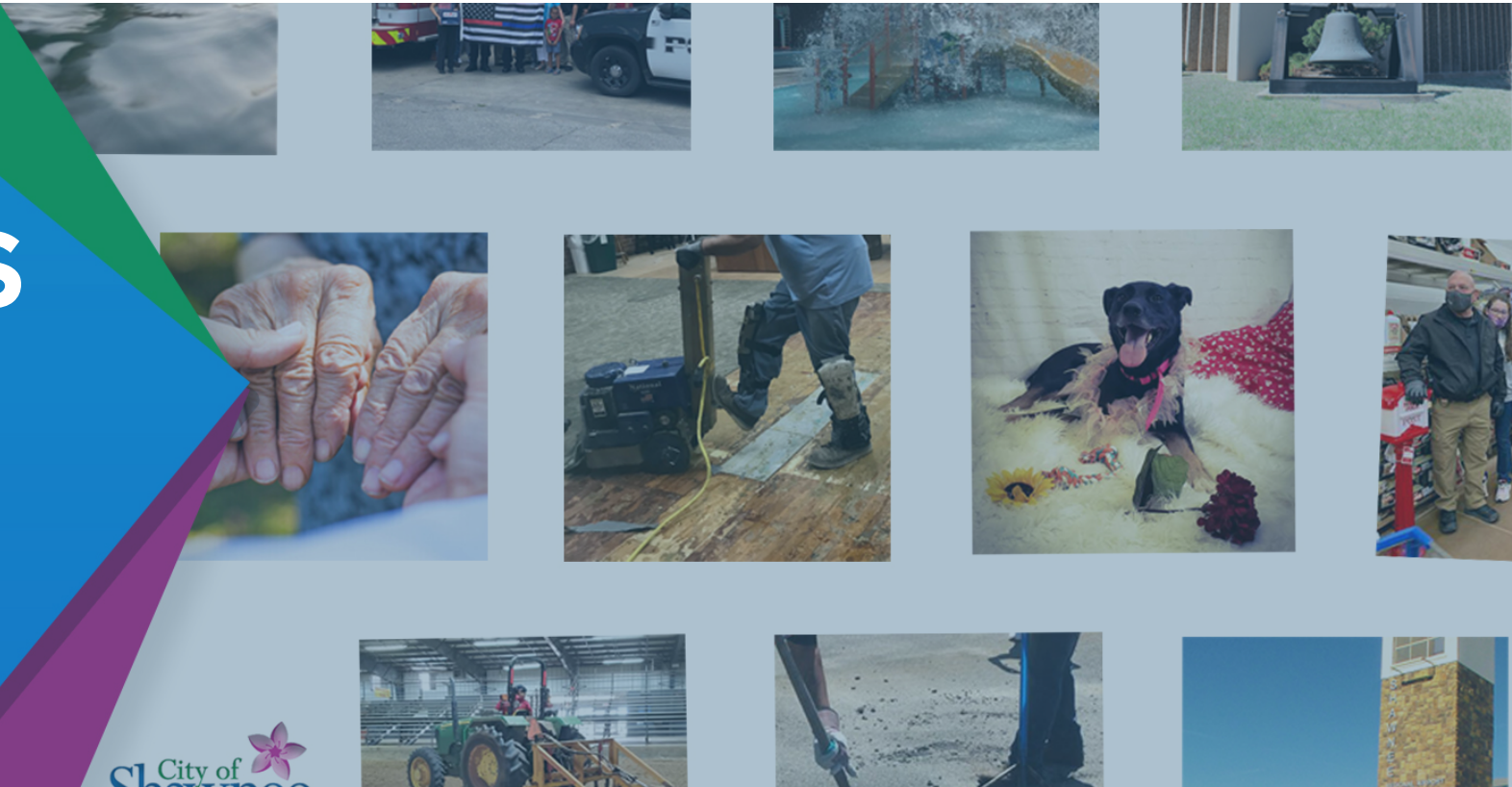
General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 243,054	\$ 235,374	34,263	\$ 274,537	\$ 234,652
Materials & Supplies	5,104				
Other Services & Charges	34,122				
Total	\$ 282,281				
					\$ 274,000

Street Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Other Services & Charges			\$ 2,000		\$ 0
Capital Outlay			5,262,984		2,990,417
Total			\$ 5,264,984		\$ 2,990,417

PUBLIC WORKS DEPARTMENT



PUBLIC WORKS

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

Public Works is a division that touches citizens' lives in many different ways. Made up of the Streets, Traffic Control, Parks, Cemetery, Culture and Recreation, and the Shawnee Municipal Authority, Public Works aims to improve the quality of life in Shawnee, both inside and outside the home.

It is headed by the Public Works Director, Brad Schmidt.

For the Divisional Budgets, see below.

[Streets](#)

[Traffic Control](#)

[Parks](#)

[Cemetery](#)

[Pool](#)

[Municipal Auditorium](#)

[Community Center](#)

[Senior Center](#)

[Library](#)

[Utility Administration](#)

[Lake Operations](#)

[Water Production](#)

[Water Distribution](#)

[North Sewer Treatment Plant](#)

[South Sewer Treatment Plant](#)

[Sewer Collection](#)

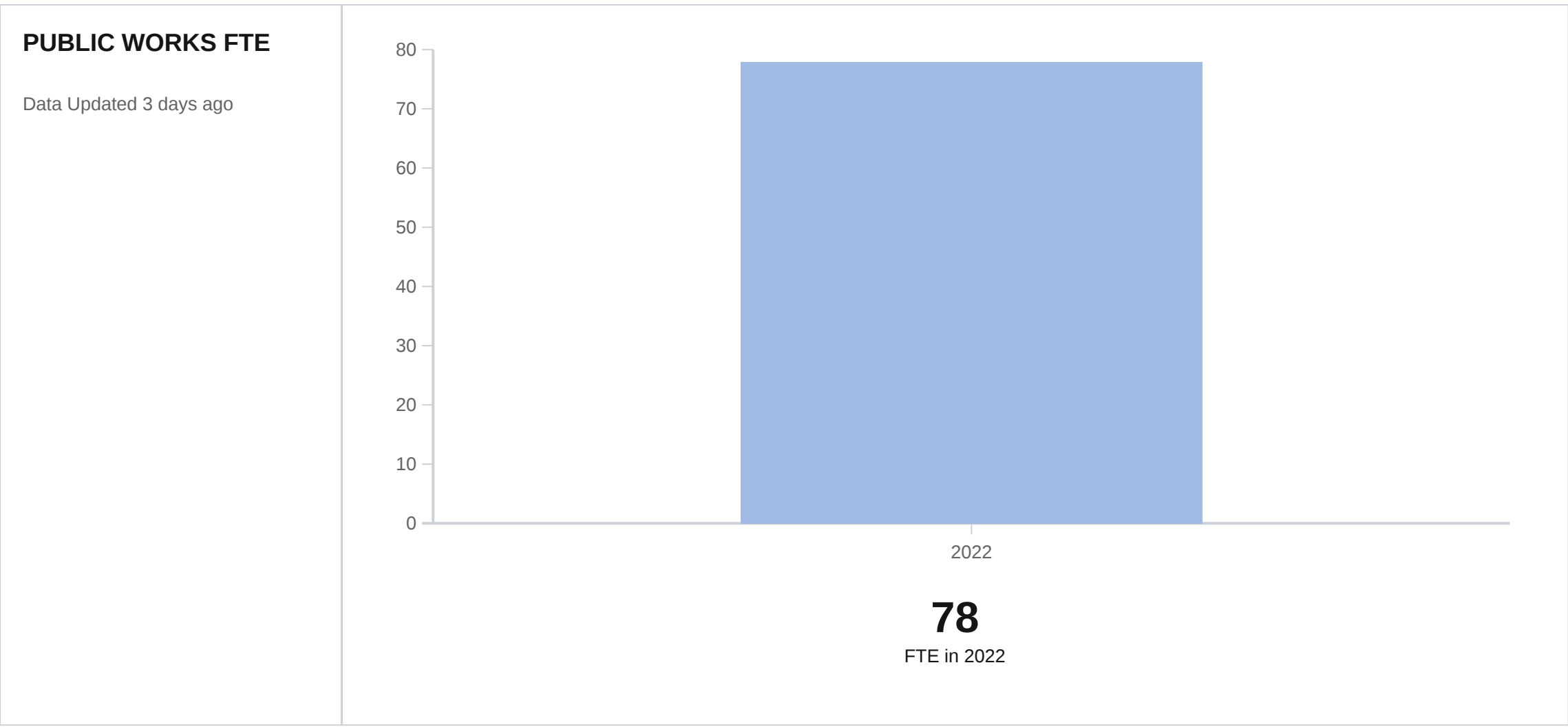


ACCOMPLISHMENTS

- Completed the AMI project in conjunction with the City Clerk, under budget, with all meters replaced;
- Replaced concrete panels on Interstate Pkwy and extended water main across the street in preparation for the future replacement of the water main behind Lowes to prevent breaks during their annual fire testing; and
- Sealed over half of the Avedis walking trail to prevent vegetation growth that results in cracking of trail and appearance issues thus extending the life of trail. The remaining portion will be sealed this coming year.

- Repaired Centrac, our traffic management software, which has set idle since 2018, allowing for better traffic flow by optimizing signal rotation, data gathering for traffic patterns, and reducing overtime by remote operation;
- Installed WIMS software at Water Plant to increase efficiency and accuracy of data reporting;
- Assisted Rotary Club in their rehab of Terry Powell Park by replacing border and mulch and placing additional mulch at Boy Scout;
- Repaired all lake docks and fishing wharf;
- Partnered with the Oklahoma Tourism Department to implement an art project at Lake 2 where an artist was selected to paint a mural on a restroom and well house; and
- Partnered with the Oklahoma Tourism Department to implement an art project at Lake 2 where an artist was selected to paint a mural on restroom and well house.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND

← Back History ▾ Reset

Broken down by

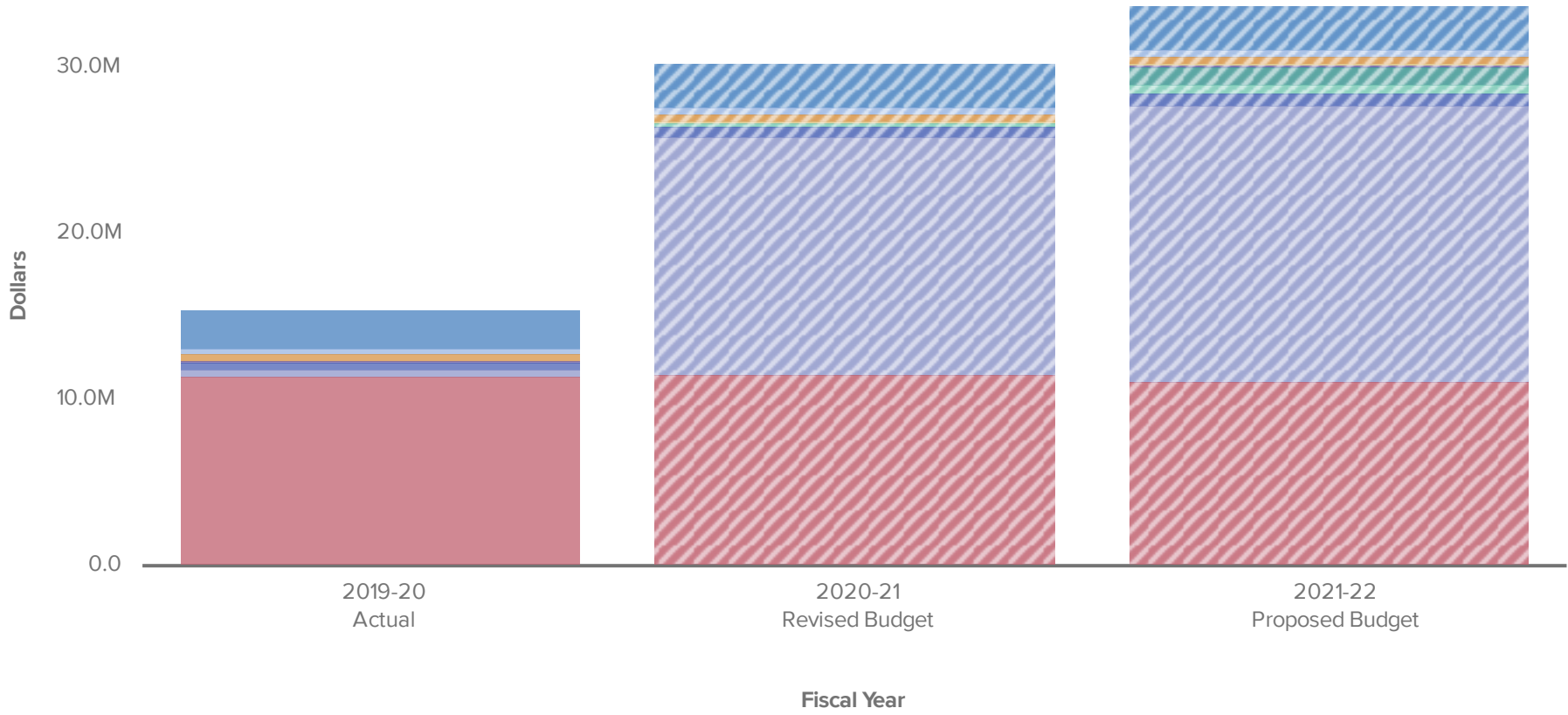
Funds

▾ Departments ...

▾ Expenses



Visualization



Sort By Chart of Accounts ▾

- GENERAL FUND
- STREET & ALLEY FUND
- AQUATIC CENTER
- LIBRARY FUND
- CEMETERY PERPETUAL F...
- GIFTS & CONTRIBUTIONS
- AMERICAN RESCUE PLAN ...
- CAPITAL IMPROVEMENT F...
- STREET IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 2,286,504	\$ 2,672,671	\$ 2,525,683
STREET & ALLEY FUND	404,815	445,000	445,000
AQUATIC CENTER	333,270	362,010	410,897
LIBRARY FUND	90,657	115,192	114,625
CEMETERY PERPETUAL FUND	11,804	24,500	126,000
GIFTS & CONTRIBUTIONS	15,000	200	0
AMERICAN RESCUE PLAN FUNDS	0	0	1,000,000
CAPITAL IMPROVEMENT FUND	79,605	193,600	537,400
STREET IMPROVEMENT FUND	423,320	620,000	689,000
2018 CAPITAL IMPROVEMENT FUND	329,882	14,279,585	16,659,000
SHAWNEE MUNICIPAL AUTHORITY	11,496,118	11,582,772	11,121,115
Total	\$ 15,470,975	\$ 30,295,530	\$ 33,628,720

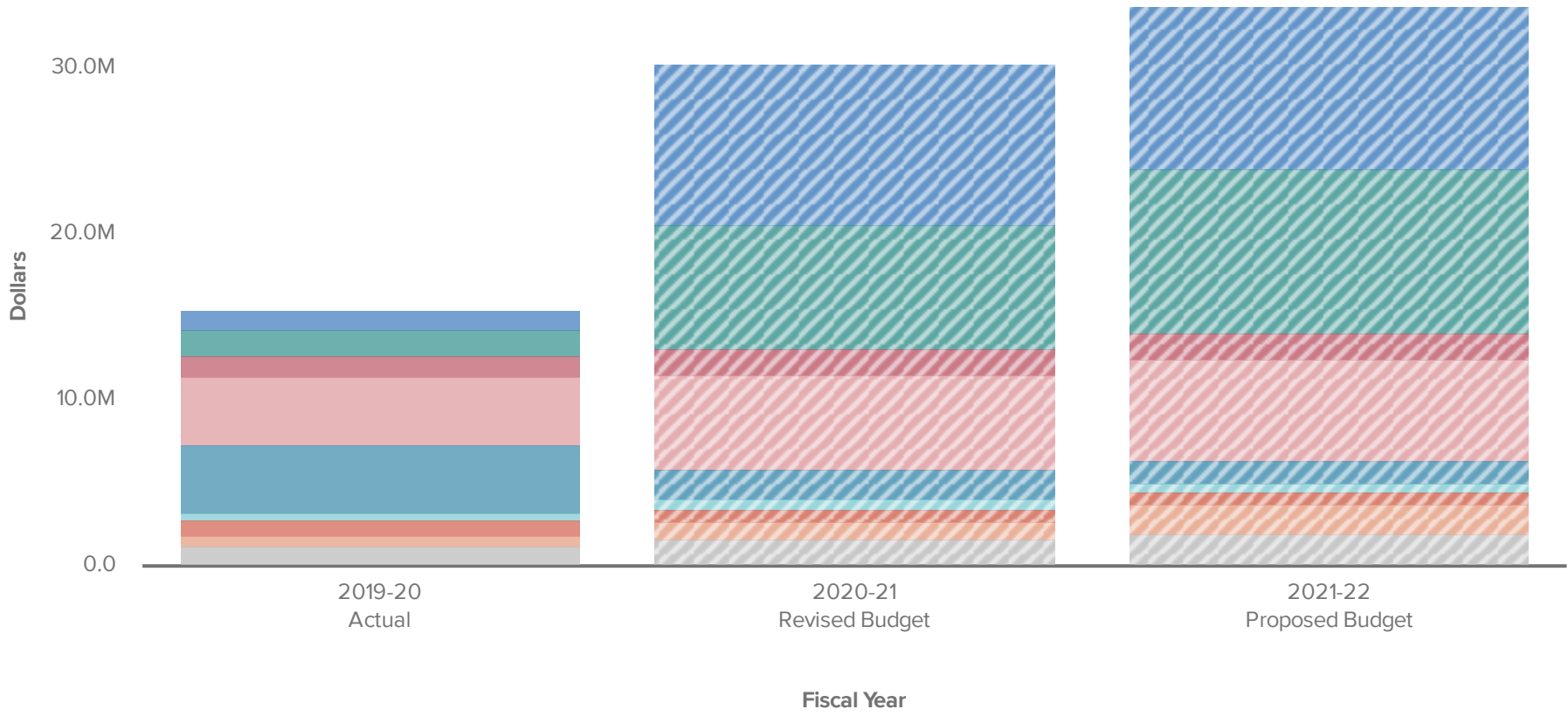
EXPENDITURE BREAKDOWN BY DIVISION

← Back History Reset

Broken down by
Departments* Expenses



Visualization



Sort By Chart of Accounts

- PARKS
- STREETS
- WATER PRODUCTION
- UTILITY ADMINISTRATION
- WATER DISTRIBUTION
- NORTH SEWER TREATMENT PLANT
- SOUTH SEWER TREATMENT PLANT
- SEWER COLLECTION
- More (8 grouped)

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
PARKS	\$ 1,156,550	\$ 9,710,427	\$ 9,627,359
LIBRARY	109,697	175,192	114,625
MUNICIPAL AUDITORIUM	39,235	52,775	87,088
COMMUNITY CENTER	42,586	33,292	47,632
SENIOR CITIZEN CENTER	194,763	79,654	67,517
POOL	333,270	362,010	448,397
STREETS	1,609,740	7,484,517	9,970,690
TRAFFIC CONTROL	286,114	323,251	336,184
CEMETERY	206,903	491,639	568,113
LAKE OPERATIONS	64,199	164,200	320,200
WATER PRODUCTION	1,201,570	1,495,400	1,552,705
UTILITY ADMINISTRATION	4,132,437	5,714,170	6,052,762
WATER DISTRIBUTION	4,094,391	1,794,383	1,402,822
NORTH SEWER TREATMENT PLANT	476,711	583,361	552,717
SOUTH SEWER TREATMENT PLANT	862,082	751,946	725,284
SEWER COLLECTION	660,728	1,079,312	1,754,624
Total	\$ 15,470,975	\$ 30,295,530	\$ 33,628,720

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

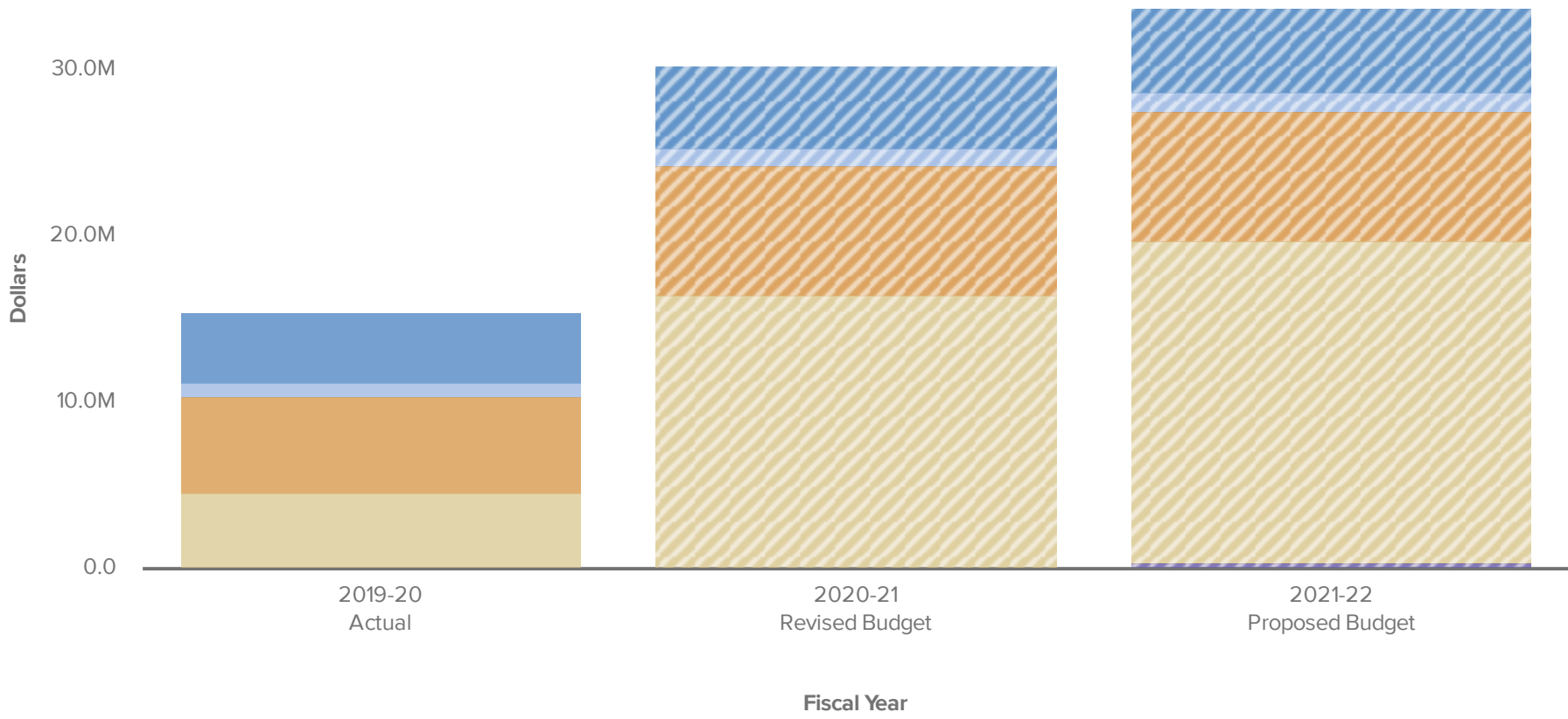
Broken down by

Expenses

▼ Departments ⋮



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay
- Debt Service

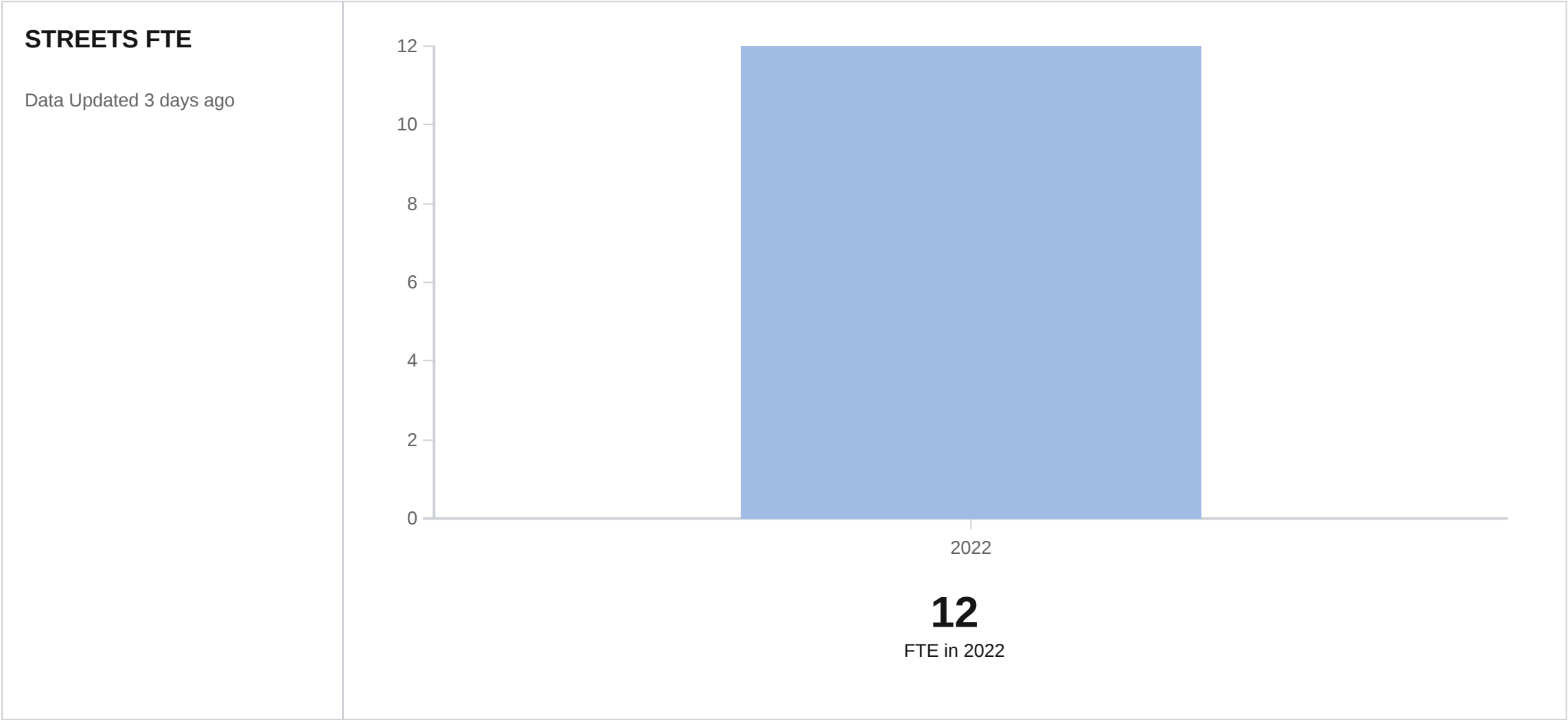
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 4,205,927	\$ 4,925,892		\$ 4,907,511
Materials & Supplies	885,946	1,054,072		1,190,550
Other Services & Charges	5,745,391	7,844,168		7,757,558
Capital Outlay	4,633,711	16,416,398		19,386,100
Debt Service	0	55,000		387,000
Total	\$ 15,470,975	\$ 30,295,530		\$ 33,628,720

Streets

FY 2021-2022 Budget

Division Description

The Street Maintenance division maintains hundreds of miles of streets and roads. Pothole patching, crack sealing, concrete slab replacement, curb repair, ditch and creek cleaning, maintenance of unpaved roadways are some of the services provided. The division is also responsible for de-icing streets and bridges and for snow plowing.



EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

Funds

STREETS

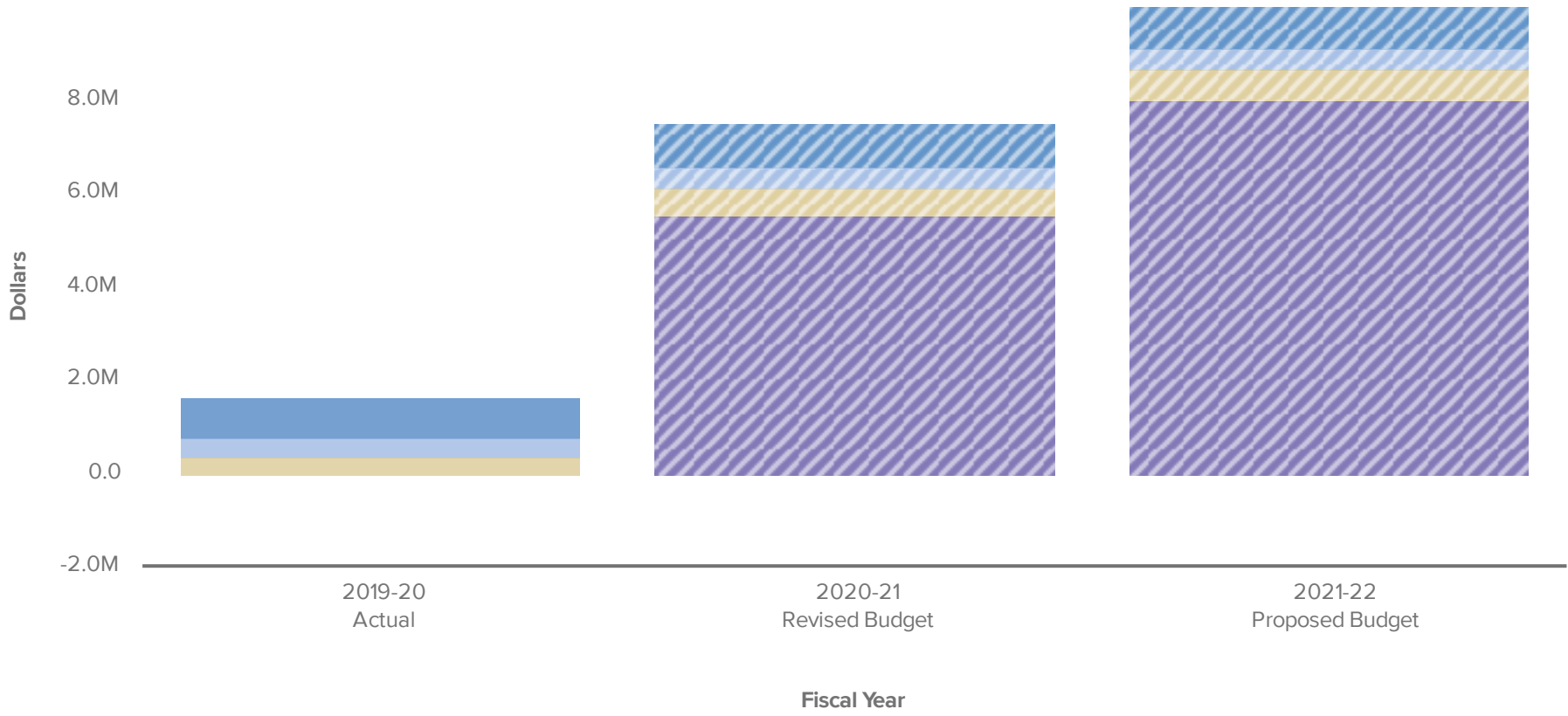
Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- STREET & ALLEY FUND
- CAPITAL IMPROVEMENT F...
- STREET IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 834,896	\$ 903,362	\$ 871,690
STREET & ALLEY FUND	404,815	445,000	445,000
CAPITAL IMPROVEMENT FUND	0	30,000	0
STREET IMPROVEMENT FUND	370,604	570,000	679,000
2018 CAPITAL IMPROVEMENT FUND	-575	5,536,155	7,975,000
Total	\$ 1,609,740	\$ 7,484,517	\$ 9,970,690

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

🕒 History ▾

↺ Reset

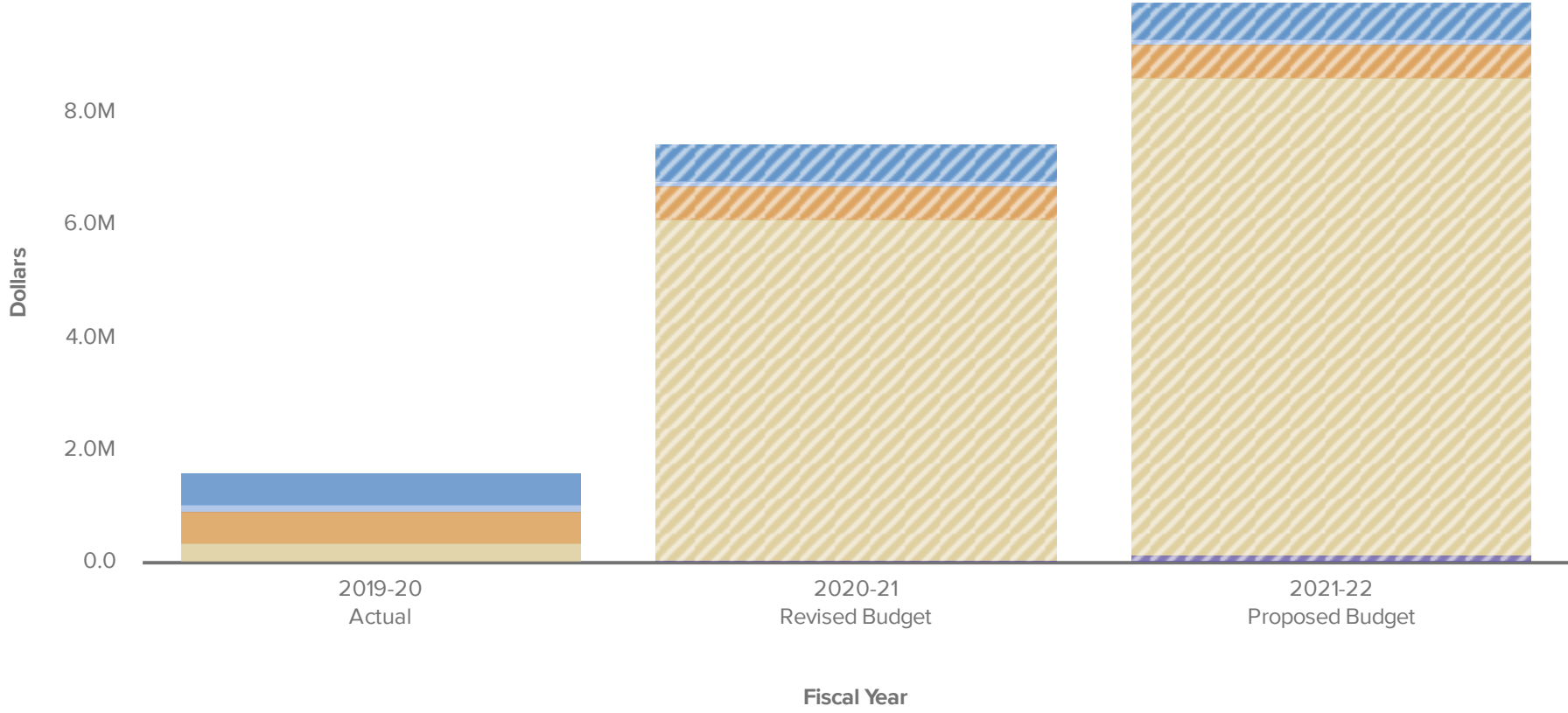
Broken down by

Expenses

STREETS



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay
- Debt Service

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 565,793	\$ 654,493		\$ 615,686
Materials & Supplies	112,949	105,150		107,150
Other Services & Charges	560,970	588,719		593,854
Capital Outlay	370,029	6,081,155		8,507,000
Debt Service	0	55,000		147,000
Total	\$ 1,609,740	\$ 7,484,517		\$ 9,970,690

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 565,793	\$ 834,896	\$ 903,362	143,719	\$ 615,686	\$ 871,690
Materials & Supplies	112,949					
Other Services & Charges	156,155					
Total						

Street & Alley Fund

2019-20 Actual			2020-21 Revised Budget			2021-22 Proposed Budget		
Other Services & Charges			\$ 404,815			\$ 445,000		
Total			\$ 404,815			\$ 445,000		

Street Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ 370,604	0	55,000	\$ 515,000	\$ 532,000	147,000
Debt Service						
Total	\$ 370,604			\$ 570,000	\$ 679,000	

2018 Capital Improvement Fund

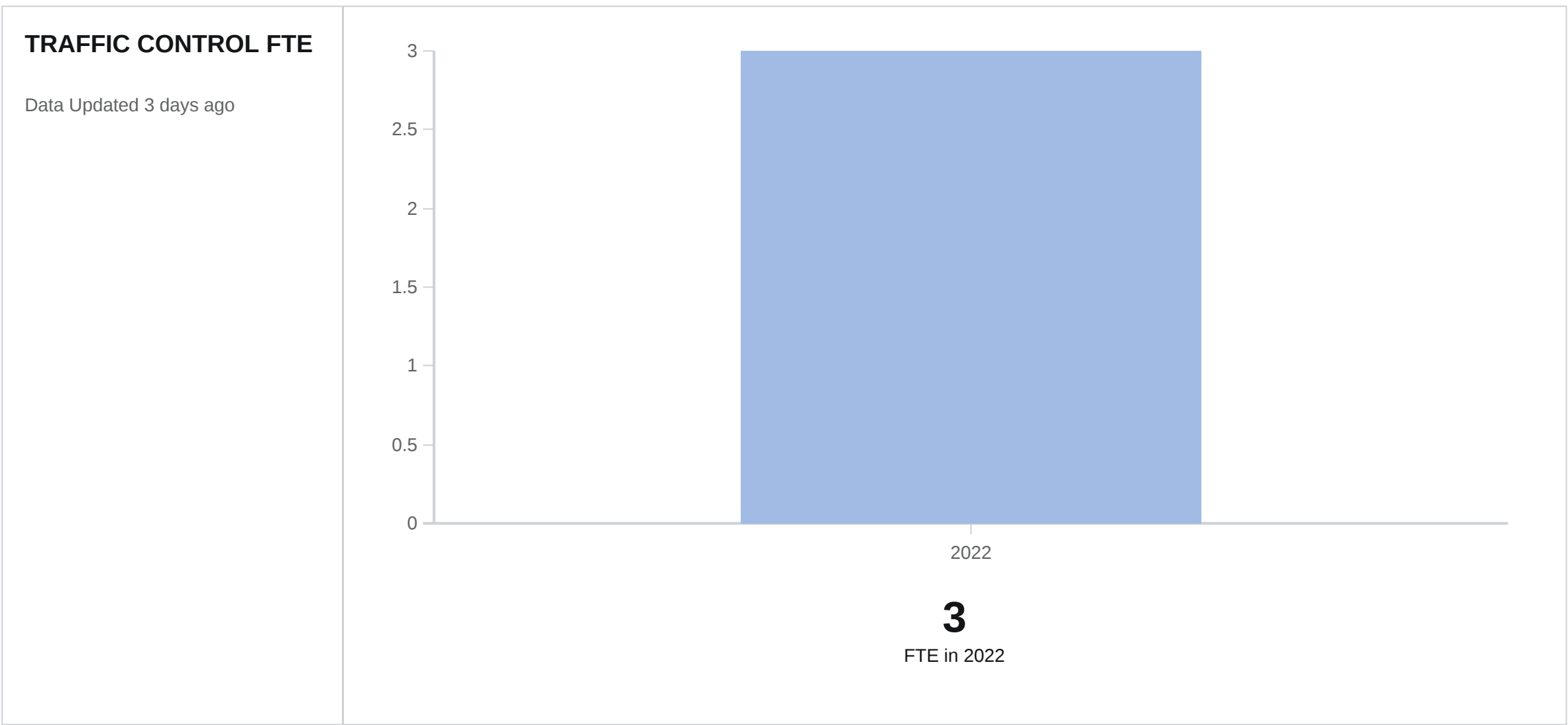
2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ -575	\$ -575	\$ 5,536,155	\$ 5,536,155	\$ 7,975,000	\$ 7,975,000
Total	\$ -575					

Traffic Control

FY 2021-2022 Budget

Division Description

The Traffic Control division maintains all traffic signals and is responsible for the installation and maintenance of hundreds of traffic signs and pavement markings. Staff also provides work zone controls at all construction areas involving other departments within the City.



EXPENDITURE BREAKDOWN BY FUND

← Back

↶ History ▾

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Funds

TRAFFIC CONTROL

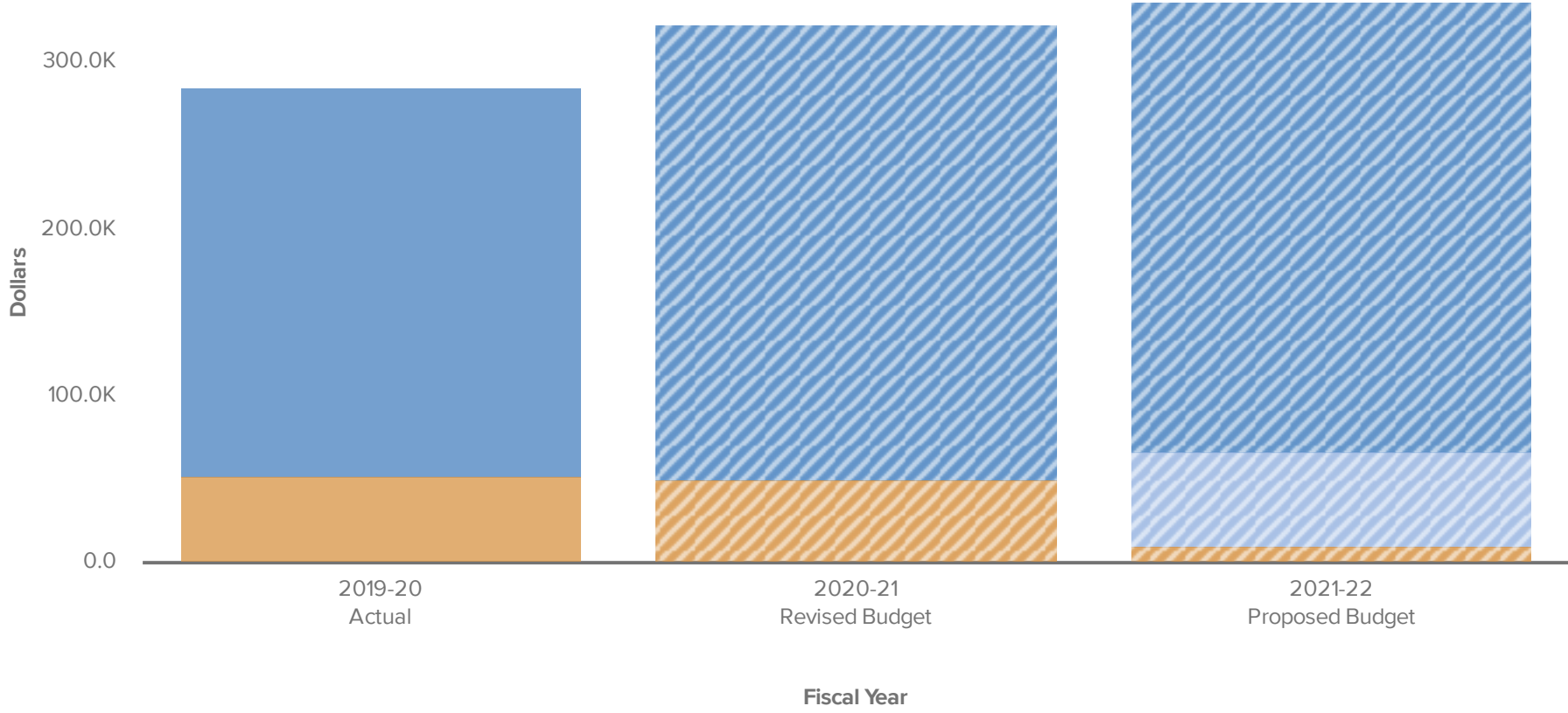
Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- STREET IMPROVEMENT F...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 233,398	\$ 273,251	\$ 269,184
CAPITAL IMPROVEMENT FUND	0	0	57,000
STREET IMPROVEMENT FUND	52,716	50,000	10,000
Total	\$ 286,114	\$ 323,251	\$ 336,184

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

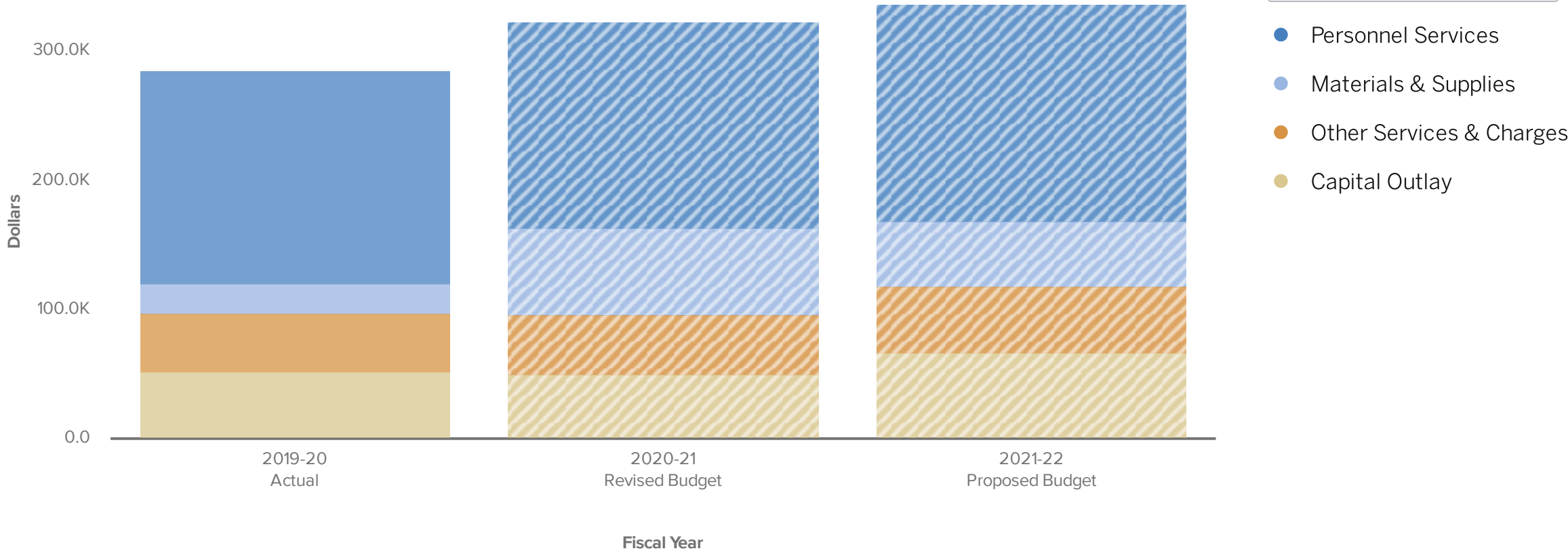
← Back | History | Reset

Broken down by
Expenses | TRAFFIC CONTROL



Sort By Chart of Accounts

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 165,258	\$ 159,263	\$ 167,466
Materials & Supplies	22,747	67,080	49,600
Other Services & Charges	45,393	46,909	52,118
Capital Outlay	52,716	50,000	67,000
Total	\$ 286,114	\$ 323,251	\$ 336,184

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 165,258	\$ 159,263	\$ 167,466
Materials & Supplies	22,747	67,080	49,600
Other Services & Charges	45,393	46,909	52,118
Total	\$ 233,398	\$ 273,251	\$ 269,184

Capital Improvement Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 0	\$ 57,000
Total	\$ 0	\$ 0	\$ 57,000

Street Improvement Fund

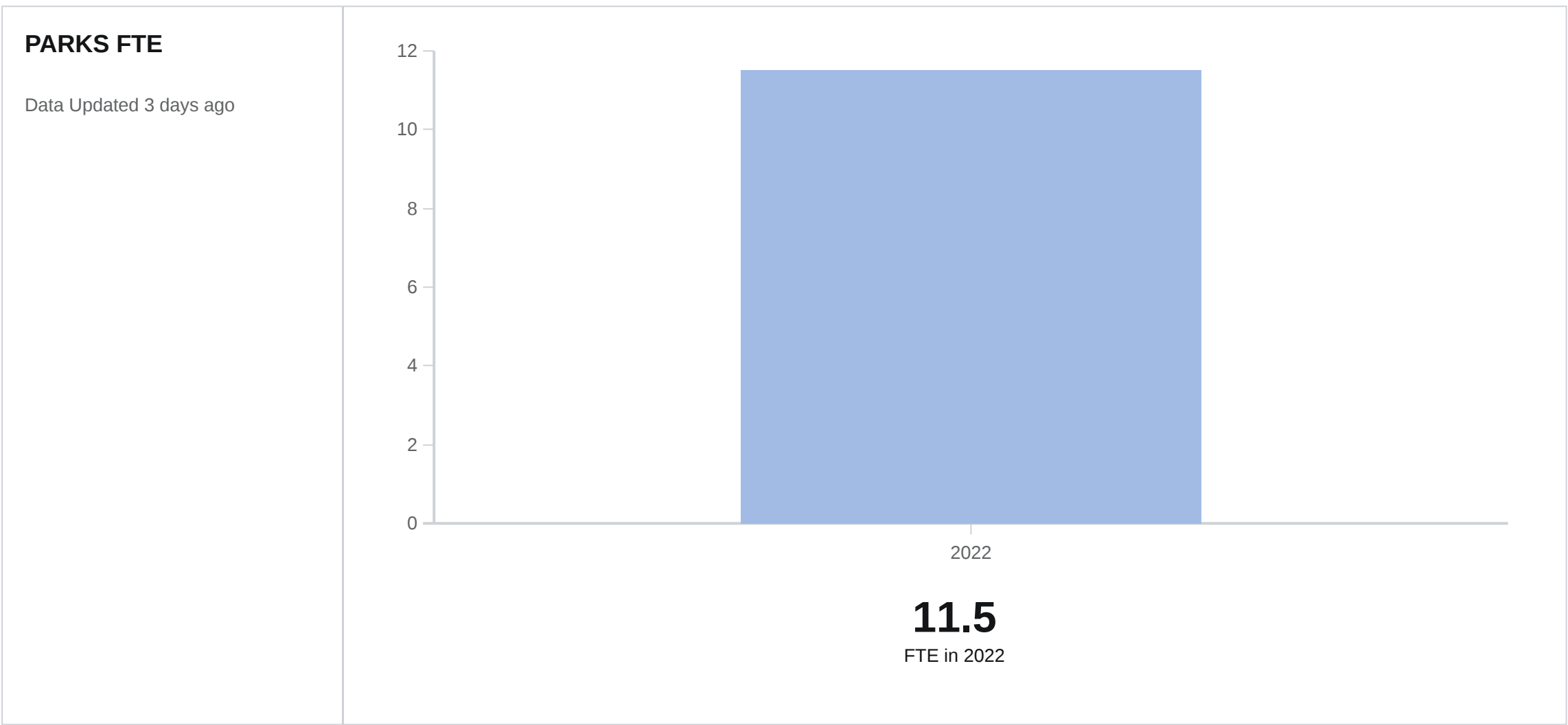
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 52,716	\$ 10,000
Total	\$ 52,716	\$ 10,000

Parks

FY 2021-2022 Budget

Division Description

The City of Shawnee has 36 parks including the Shawnee Twin Lakes. The division maintains 610 acres of green space. Our parks range in size and landscape, green spaces are expanding for open play.



EXPENDITURE BREAKDOWN BY FUND

← Back

↶ History ▾

↺ Reset

Broken down by

Funds

⌵ PARKS

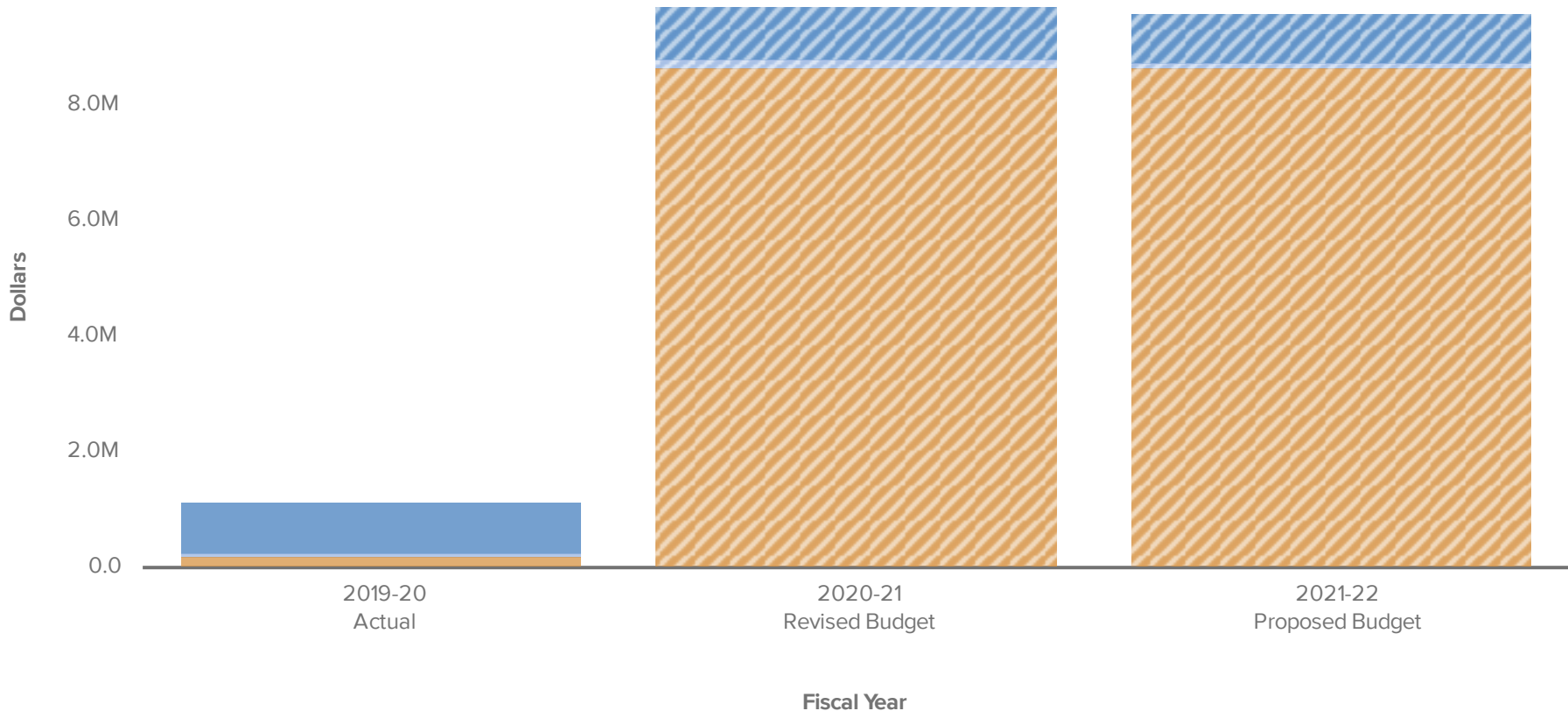
⌵ Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 889,957	\$ 883,397	\$ 870,459
CAPITAL IMPROVEMENT FUND	65,621	133,600	72,900
2018 CAPITAL IMPROVEMENT FUND	200,972	8,693,430	8,684,000
Total	\$ 1,156,550	\$ 9,710,427	\$ 9,627,359

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

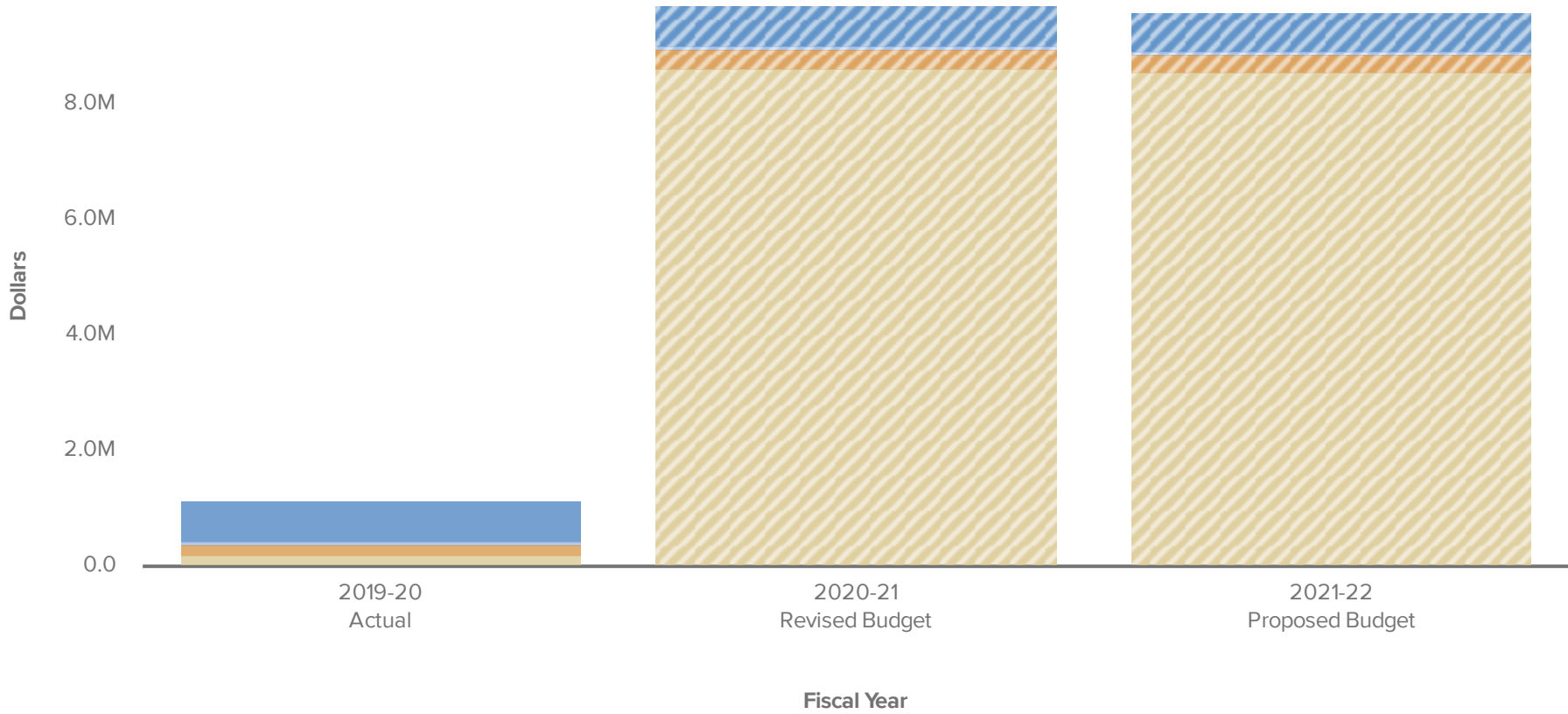
Broken down by

Expenses

▼ PARKS



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 713,448	\$ 673,774	\$ 663,899
Materials & Supplies	51,674	45,500	60,500
Other Services & Charges	170,696	332,553	310,060
Capital Outlay	220,733	8,658,600	8,592,900
Total	\$ 1,156,550	\$ 9,710,427	\$ 9,627,359

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual	Personnel Services	\$ 713,448	\$ 673,774	2020-21 Revised Budget	2021-22 Proposed Budget
	Materials & Supplies	51,674	45,500		
	Other Services & Charges	124,836	164,123		
	Total	\$ 889,957	\$ 883,397		
					\$ 870,459

Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget	Total	\$ 65,621	\$ 133,600	\$ 72,900
			Capital Outlay	\$ 65,621	\$ 133,600	\$ 72,900

2018 Capital Improvement Fund

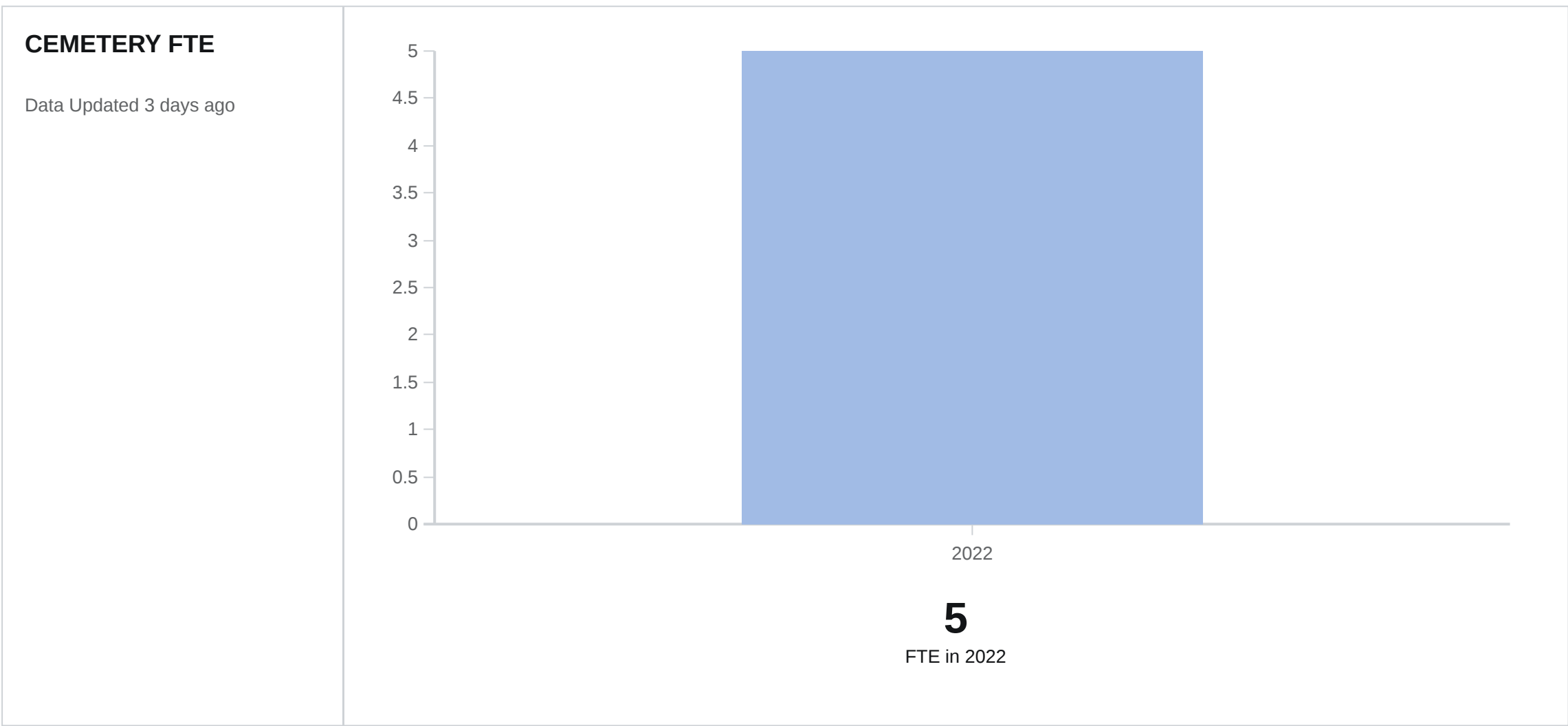
2019-20 Actual			2020-21 Revised Budget			2021-22 Proposed Budget		
Other Services & Charges			\$ 45,860			\$ 164,000		
Capital Outlay			155,112			8,520,000		
Total			\$ 200,972			\$ 8,684,000		

Cemetery

FY 2021-2022 Budget

Division Description

The Cemetery division provides for the needs of individuals requiring immediate and pre-need services as well as maintaining the Cemetery's grounds, facilities, equipment and records. The Cemetery contains nearly 80 acres of space on the eastern side of Shawnee.



EXPENDITURE BREAKDOWN BY FUND

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Broken down by

Funds

CEMETERY

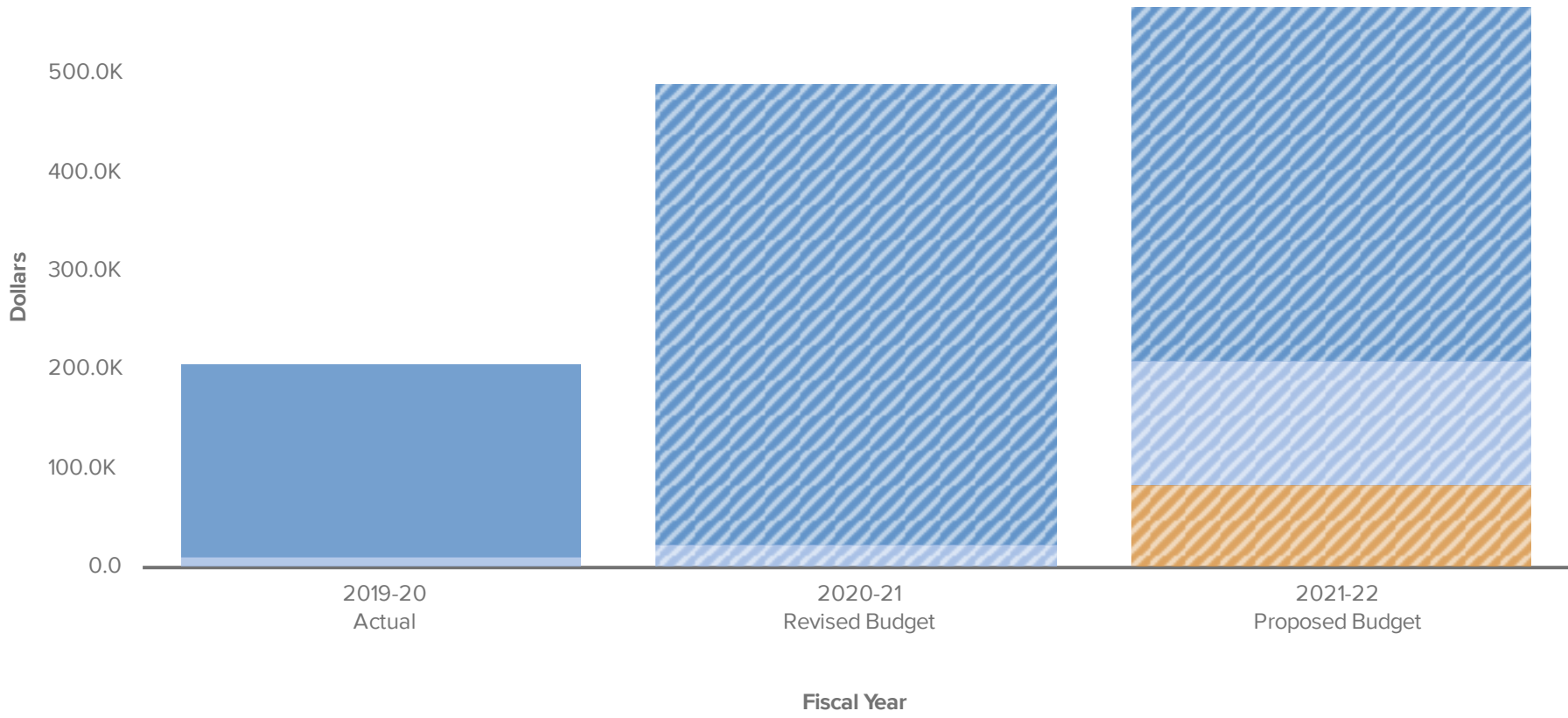
Expenses



Sort By Chart of Accounts

- GENERAL FUND
- CEMETERY PERPETUAL F...
- CAPITAL IMPROVEMENT F...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 195,098	\$ 467,139	\$ 357,113
CEMETERY PERPETUAL FUND	11,804	24,500	126,000
CAPITAL IMPROVEMENT FUND	0	0	85,000
Total	\$ 206,903	\$ 491,639	\$ 568,113

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

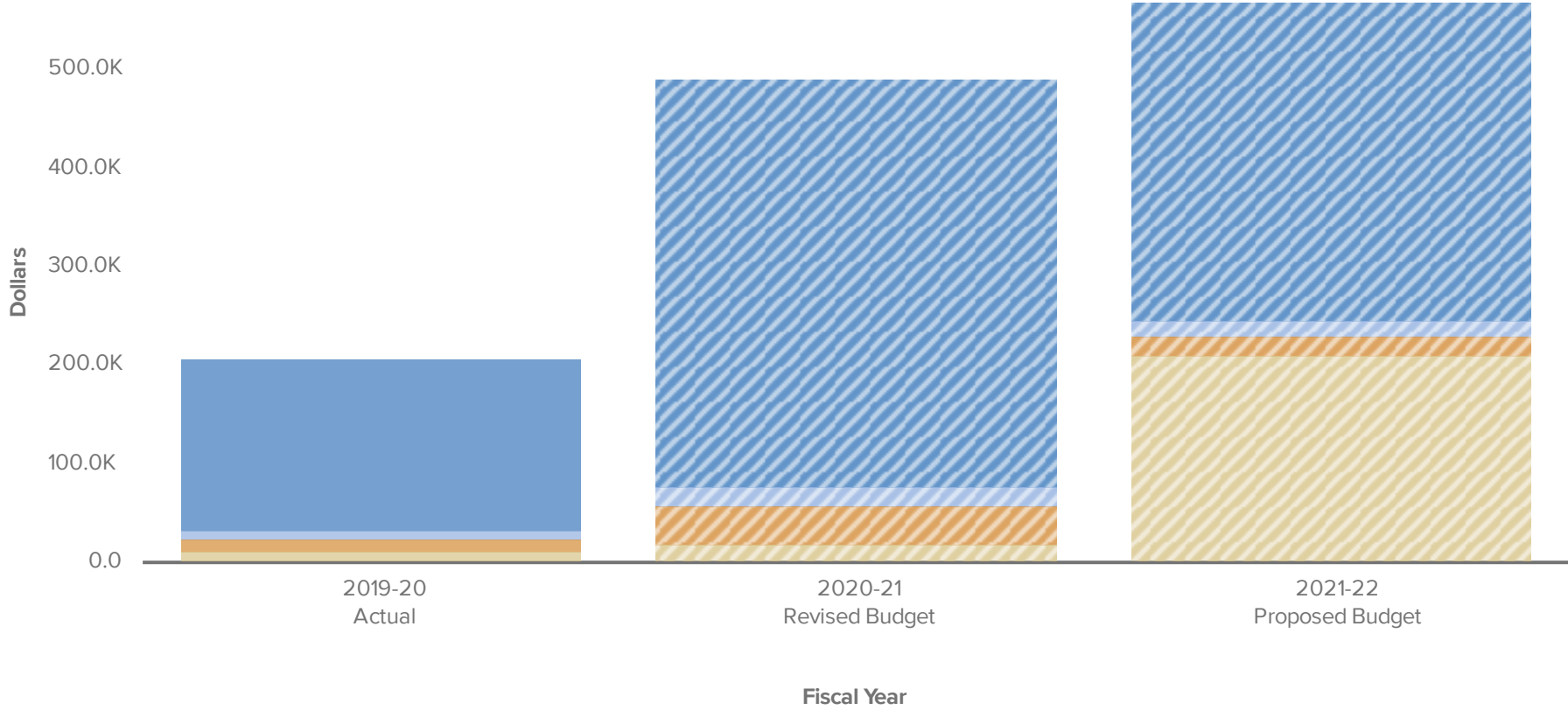
Broken down by

Expenses

▼ CEMETERY



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 172,582	\$ 413,491	\$ 320,823
Materials & Supplies	9,747	18,700	15,800
Other Services & Charges	12,768	39,448	20,490
Capital Outlay	11,804	20,000	211,000
Total	\$ 206,903	\$ 491,639	\$ 568,113

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services			\$ 172,582		\$ 413,491	
Materials & Supplies			9,747		18,700	
Other Services & Charges			12,768		34,948	
Total			\$ 195,098		\$ 467,139	

Cemetery Perpetual Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Other Services & Charges			\$ 0		\$ 4,500	
Capital Outlay			11,804		20,000	
Total			\$ 11,804		\$ 24,500	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay			\$ 0		\$ 85,000	
Total			\$ 0		\$ 85,000	

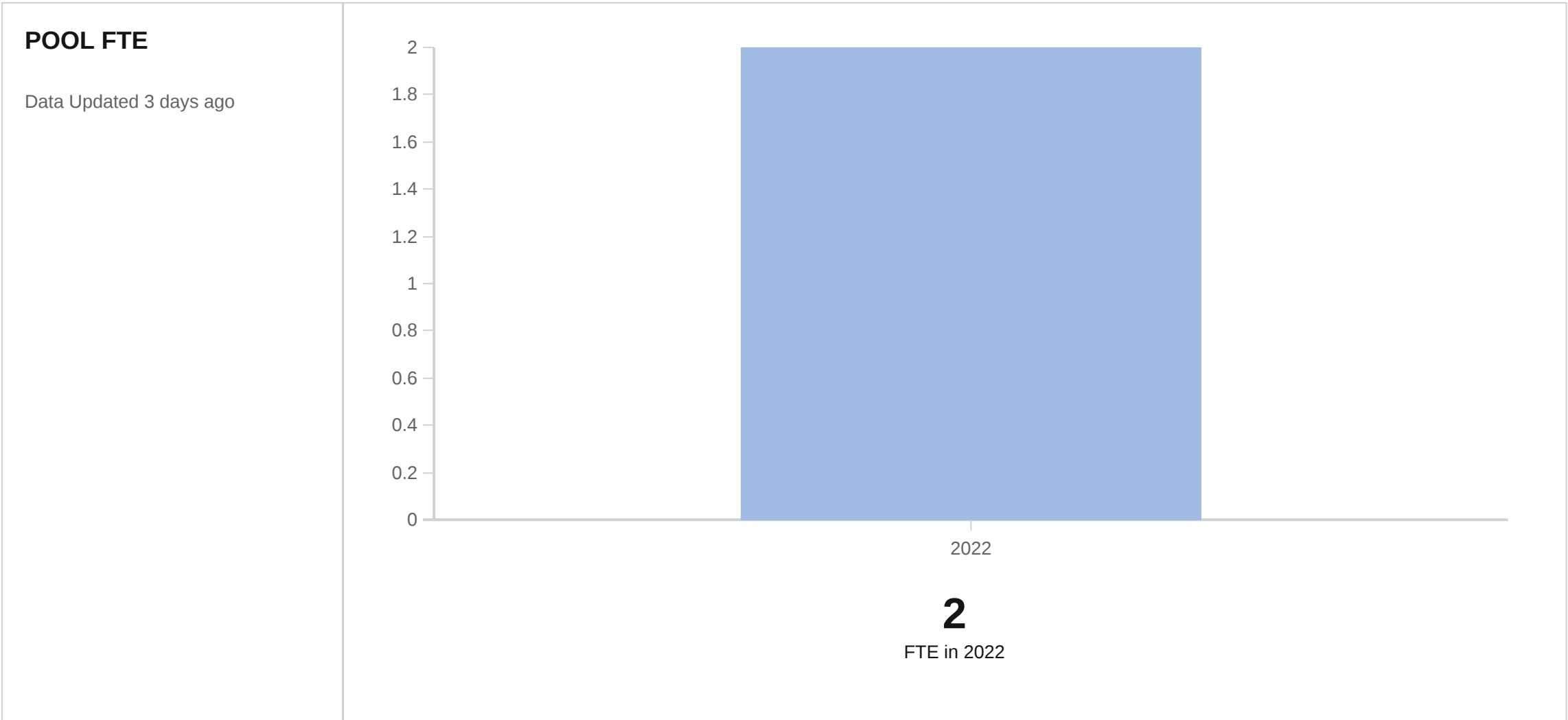
Pool

FY 2021-2022 Budget

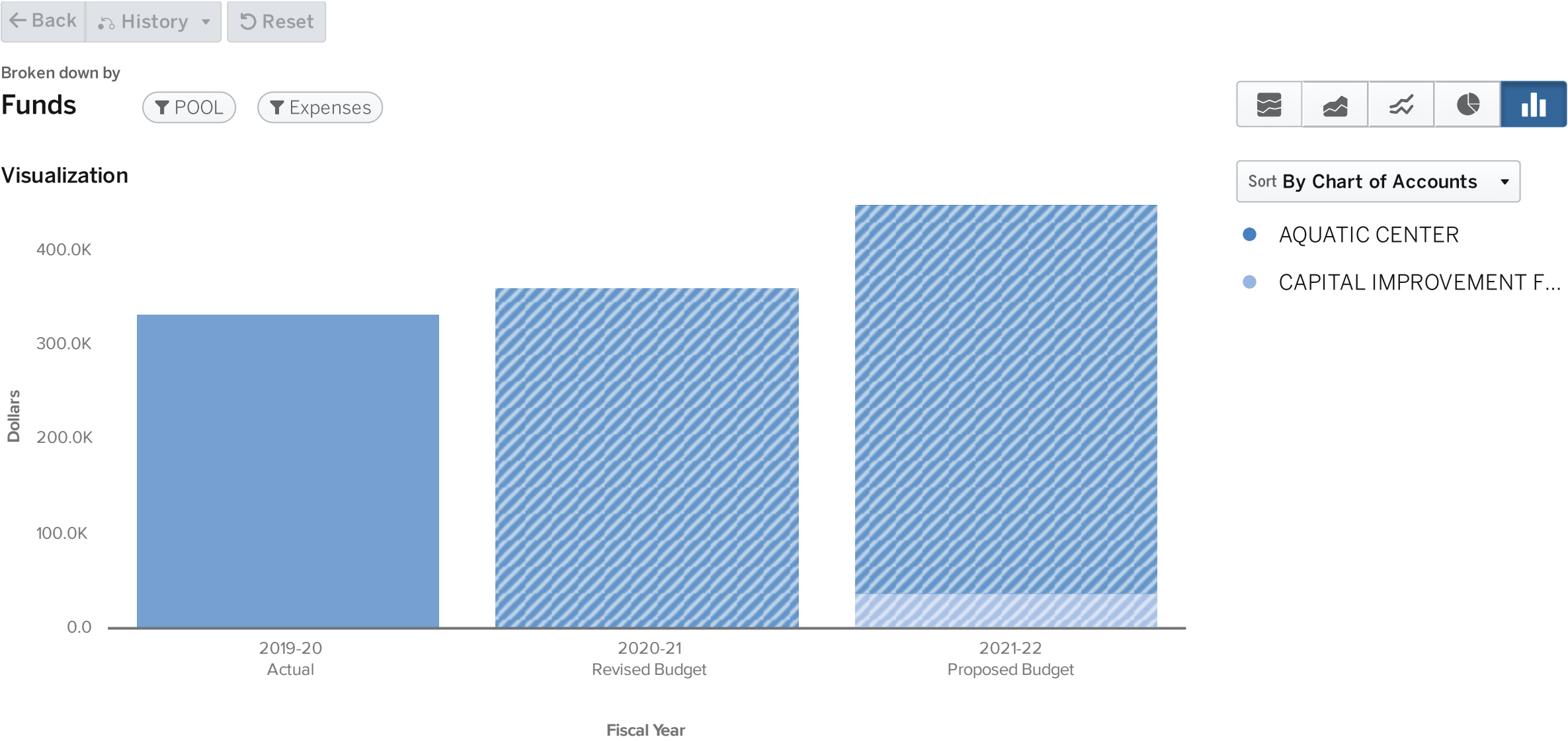


Division Description

The Pool division consists of a outdoor complex featuring a shallow play area, regulation pool area, spray ground area, diving area, climbing wall, slides, restrooms, showers & dressing areas, concession with covered deck, 1m & 3m diving boards, basketball goal, floatables, bench with sunshades and much more. The park also hosts several events throughout the season including movie nights, military appreciation, and swim days for pets.



EXPENDITURE BREAKDOWN BY FUND



EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

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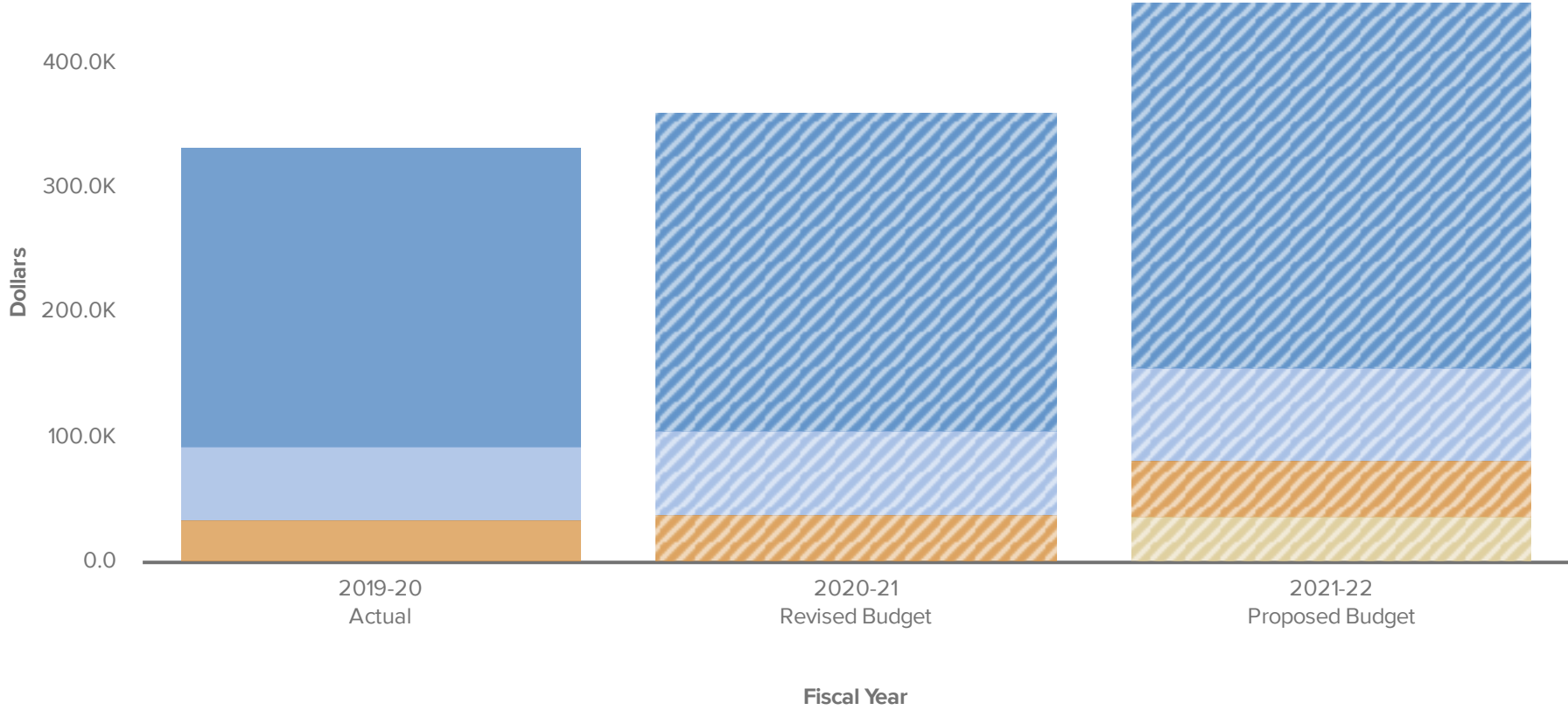
Broken down by

Expenses

▼ POOL



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 239,535	\$ 255,430	\$ 290,980
Materials & Supplies	58,262	66,700	75,200
Other Services & Charges	34,873	39,780	44,716
Capital Outlay	600	100	37,500
Total	\$ 333,270	\$ 362,010	\$ 448,397

ACCOUNT TYPE BREAKDOWN BY FUND

Aquatic Center Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 239,535	\$ 290,980
Materials & Supplies	58,262	66,700
Other Services & Charges	34,873	39,780
Capital Outlay	600	100
Total	\$ 333,270	\$ 362,010
		\$ 410,897

Capital Improvement Fund

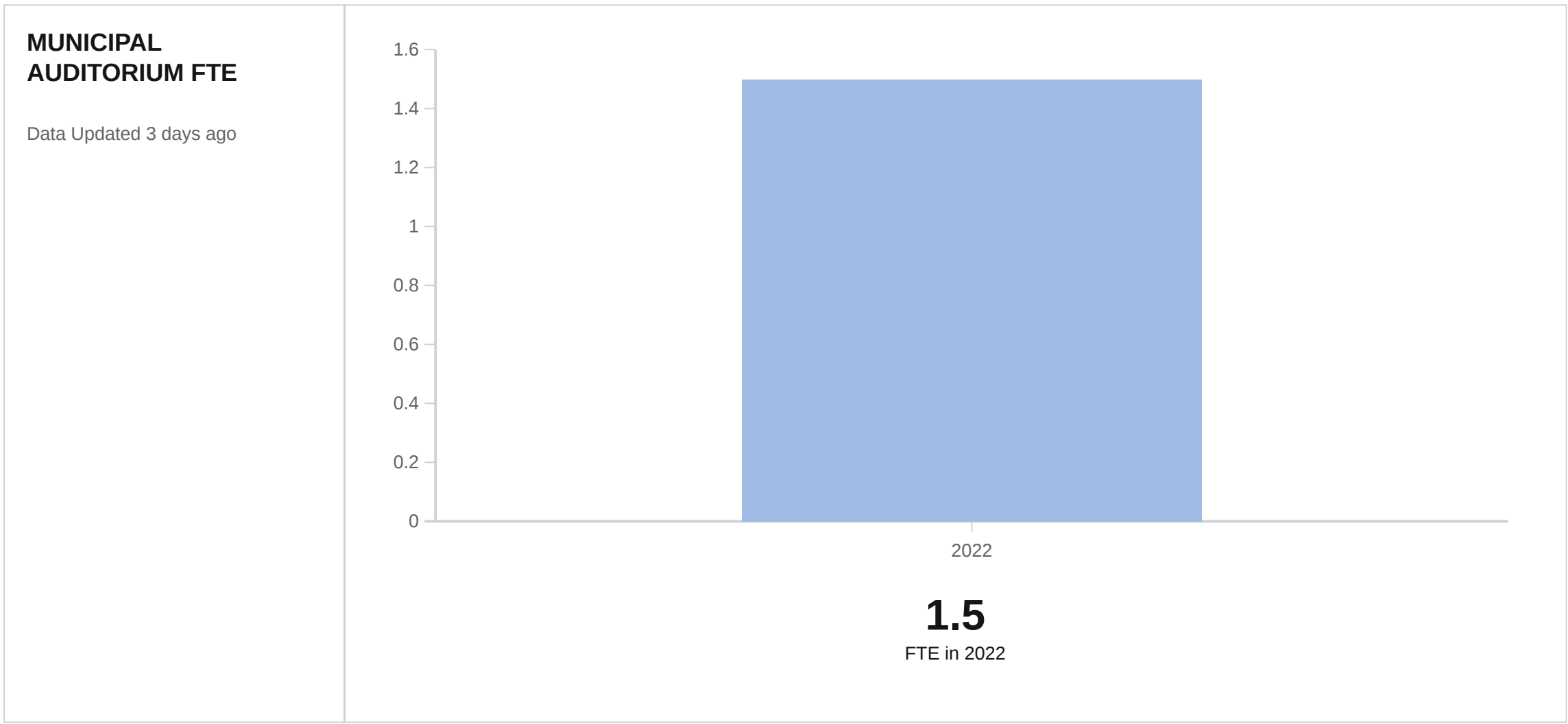
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 37,500
Total	\$ 0	\$ 37,500

Municipal Auditorium

FY 2021-2022 Budget

Division Description

This large brick auditorium was built with a WPA grant of \$61,363 and the proceeds of a \$75,000 municipal bond issue. It was constructed in 1936 and has been the meeting place for Shawnee citizens for decades, at sporting events, concerts, movies, dances, conventions and the like.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

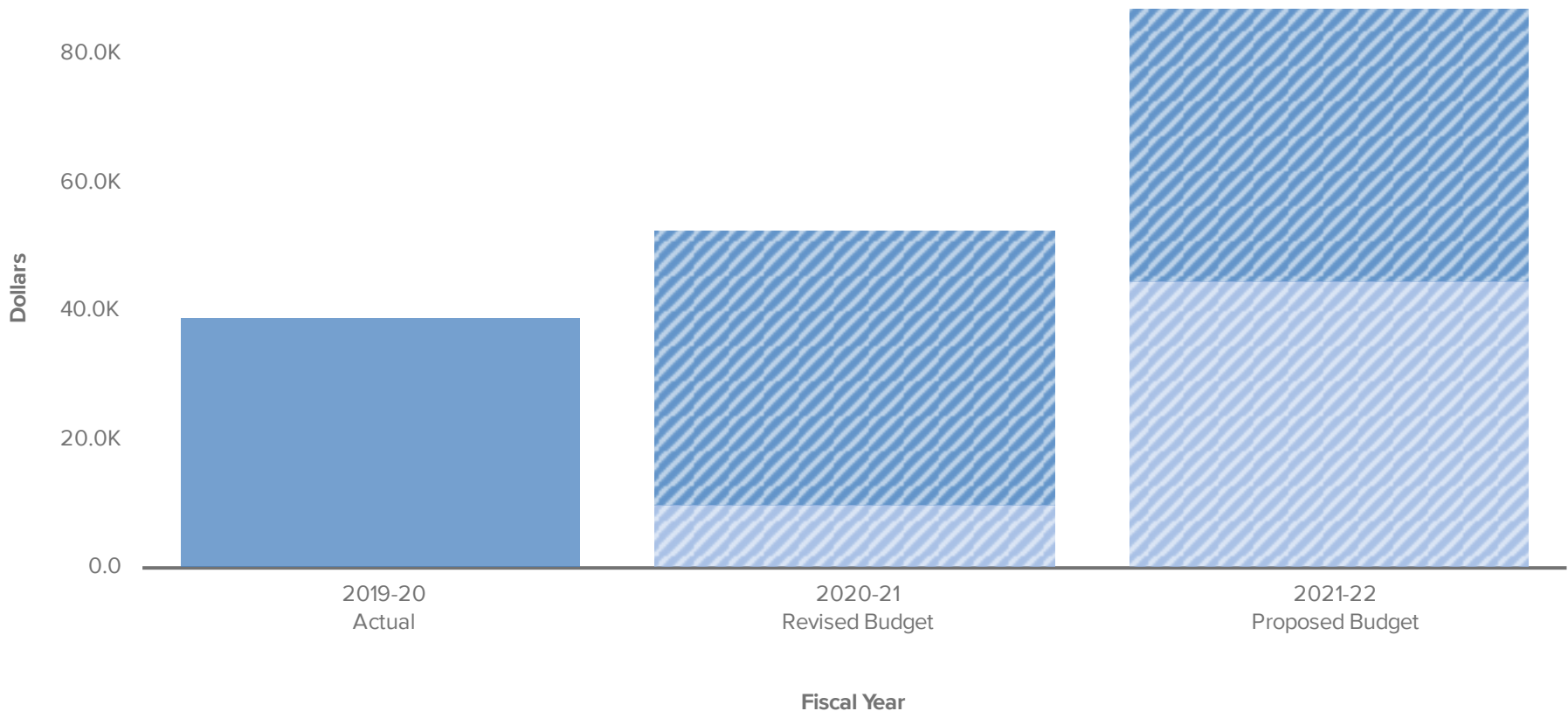
Funds

MUNICIPAL AUDITORIUM

Expenses



Visualization



Sort Large to Small

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 39,235	\$ 42,775	\$ 42,088
CAPITAL IMPROVEMENT FUND	0	10,000	45,000
Total	\$ 39,235	\$ 52,775	\$ 87,088

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

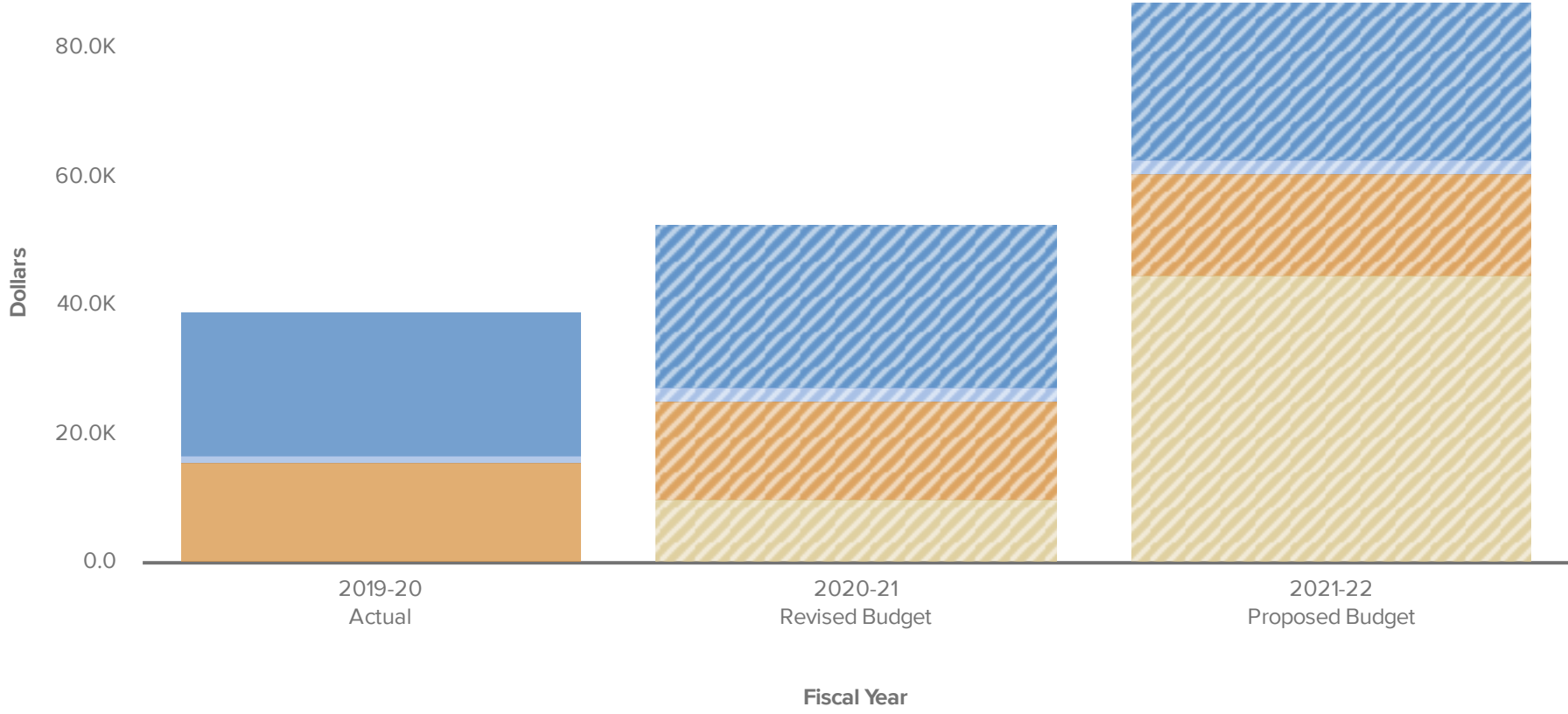
Broken down by

Expenses

▼ MUNICIPAL AUDITORIUM



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 22,422	\$ 25,270		\$ 24,258
Materials & Supplies	1,096	2,150		2,150
Other Services & Charges	15,717	15,355		15,680
Capital Outlay	0	10,000		45,000
Total	\$ 39,235	\$ 52,775		\$ 87,088

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

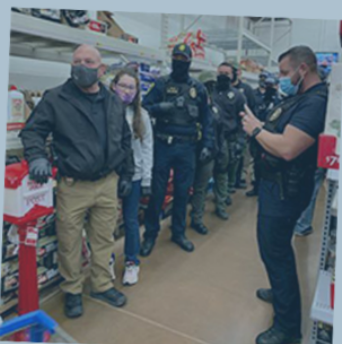
2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 22,422		\$ 25,270		\$ 24,258
Materials & Supplies	1,096		2,150		2,150
Other Services & Charges	15,717		15,355		15,680
Total	\$ 39,235		\$ 42,775		\$ 42,088

Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 0	\$ 45,000
Total	\$ 0	\$ 45,000

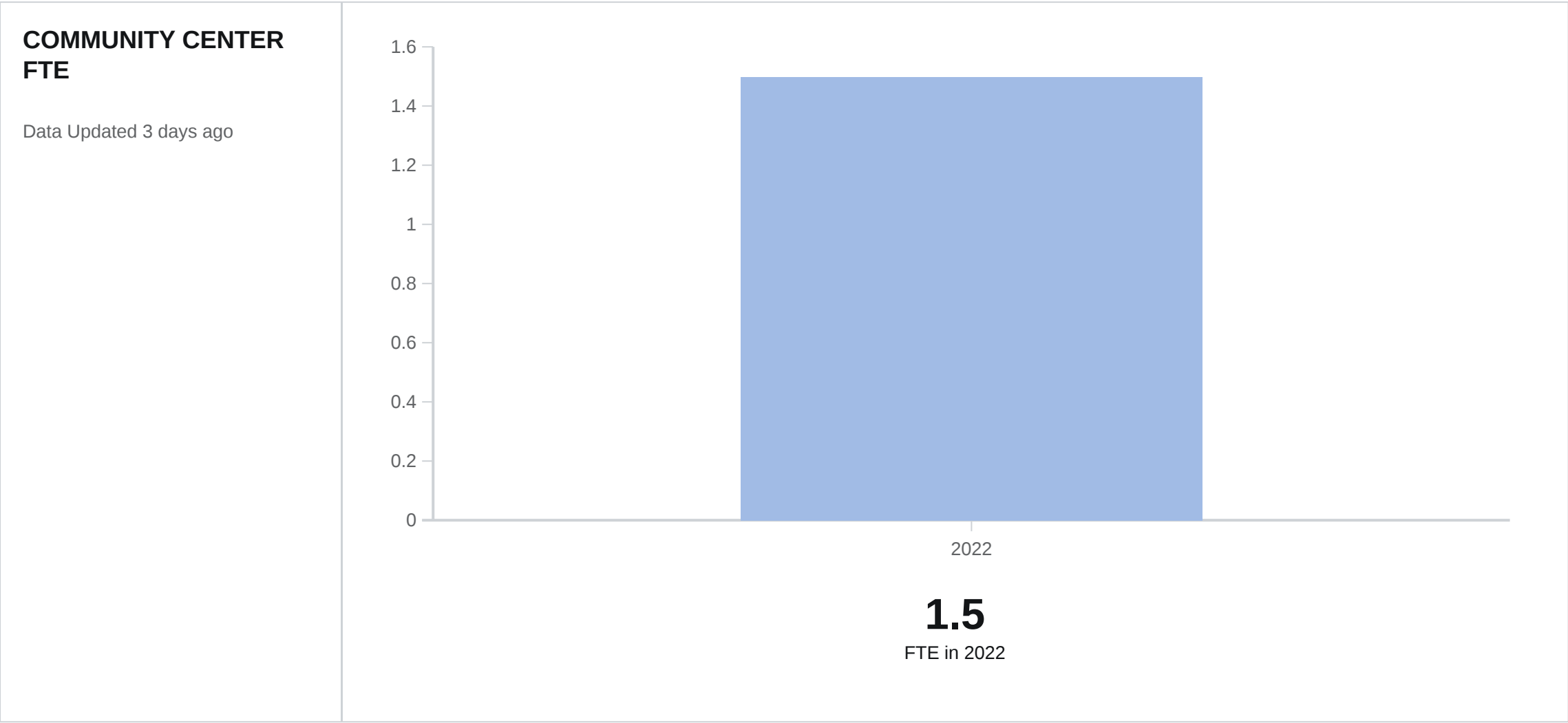
Community Center

FY 2021-2022 Budget



Division Description

The Community Center provides a place for the citizens of Shawnee to gather for group activities or family events. It also provides a place for the City's Culture and Recreation department to host events for citizens of all ages.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

Funds

COMMUNITY CENTER

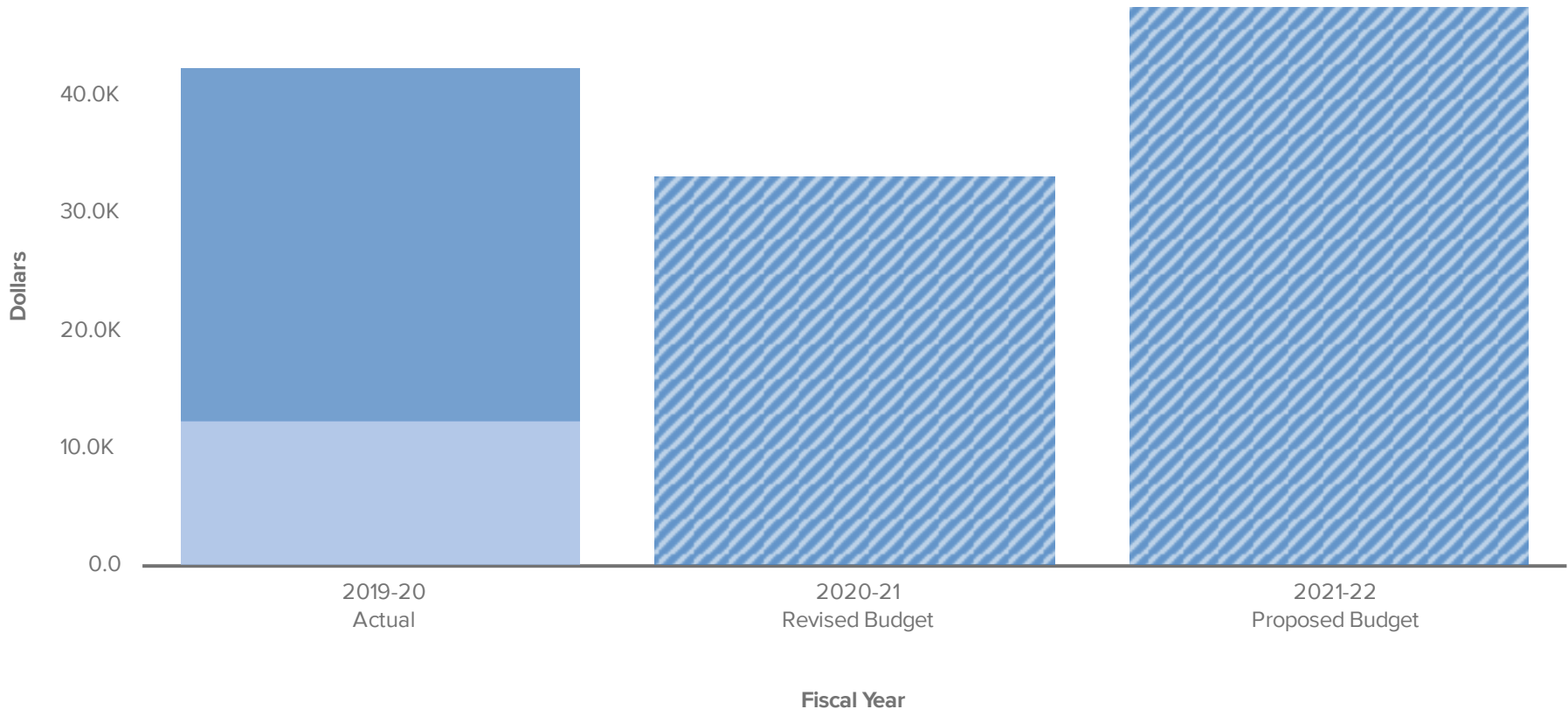
Expenses



Visualization

Sort Large to Small

- GENERAL FUND
- CAPITAL IMPROVEMENT F...



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 30,059	\$ 33,292	\$ 47,632
CAPITAL IMPROVEMENT FUND	12,527	0	0
Total	\$ 42,586	\$ 33,292	\$ 47,632

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

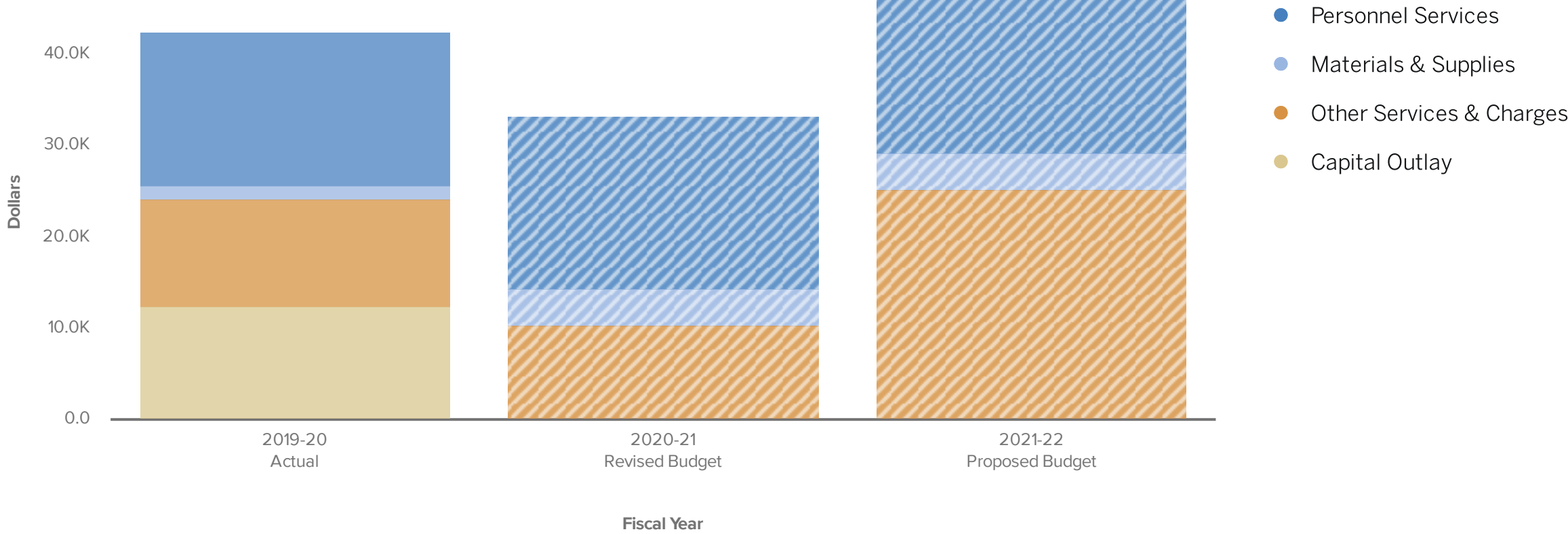
Expenses

▼ COMMUNITY CENTER



Visualization

Sort By Chart of Accounts ▾



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 16,816	\$ 18,892		\$ 18,382
Materials & Supplies	1,513	4,000		4,000
Other Services & Charges	11,730	10,400		25,250
Capital Outlay	12,527	0		0
Total	\$ 42,586	\$ 33,292		\$ 47,632

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

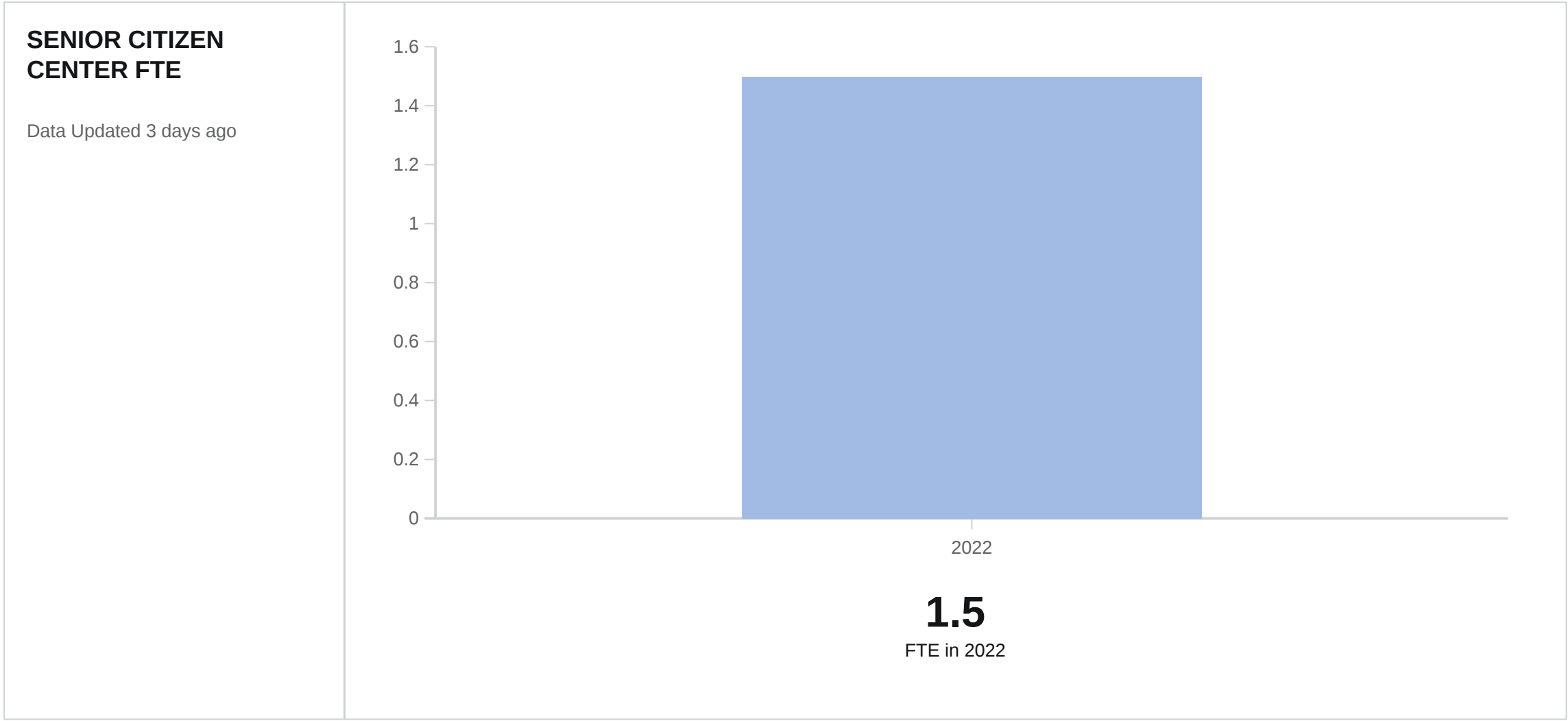
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 16,816	\$ 18,382
Materials & Supplies	1,513	4,000
Other Services & Charges	11,730	25,250
Total	\$ 30,059	\$ 47,632

Senior Citizen Center

FY 2021-2022 Budget

Division Description

The Senior Citizen Center division covers the operation of the senior citizen center and the related programming. This division includes all costs for recreational programming and maintenance items for the center.



EXPENDITURE BREAKDOWN BY FUND

← Back History ▾ Reset

Broken down by

Funds

SENIOR CITIZEN CENTER

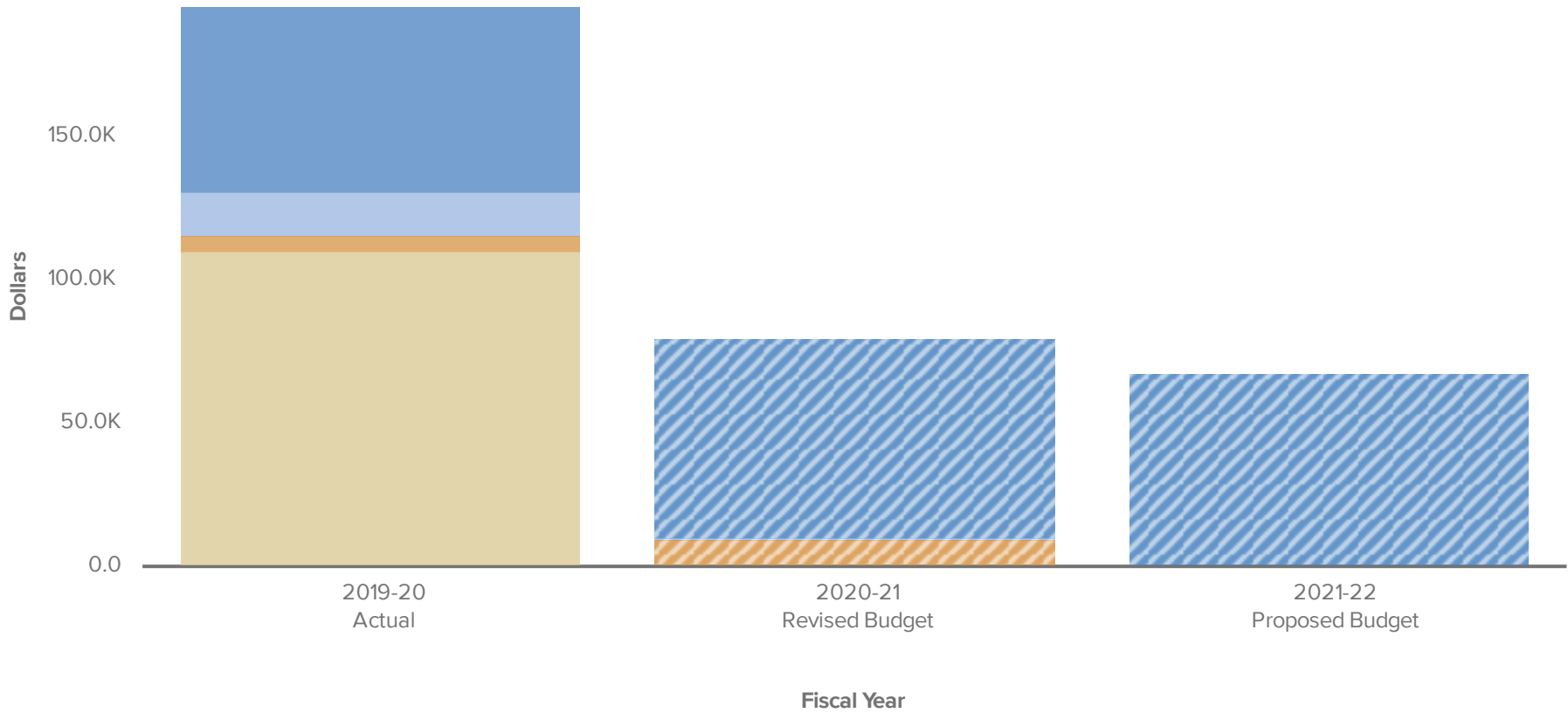
Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- GIFTS & CONTRIBUTIONS
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 63,861	\$ 69,454	\$ 67,517
GIFTS & CONTRIBUTIONS	15,000	200	0
CAPITAL IMPROVEMENT FUND	5,457	10,000	0
2018 CAPITAL IMPROVEMENT FUND	110,445	0	0
Total	\$ 194,763	\$ 79,654	\$ 67,517

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History ▾ Reset

Broken down by

Expenses

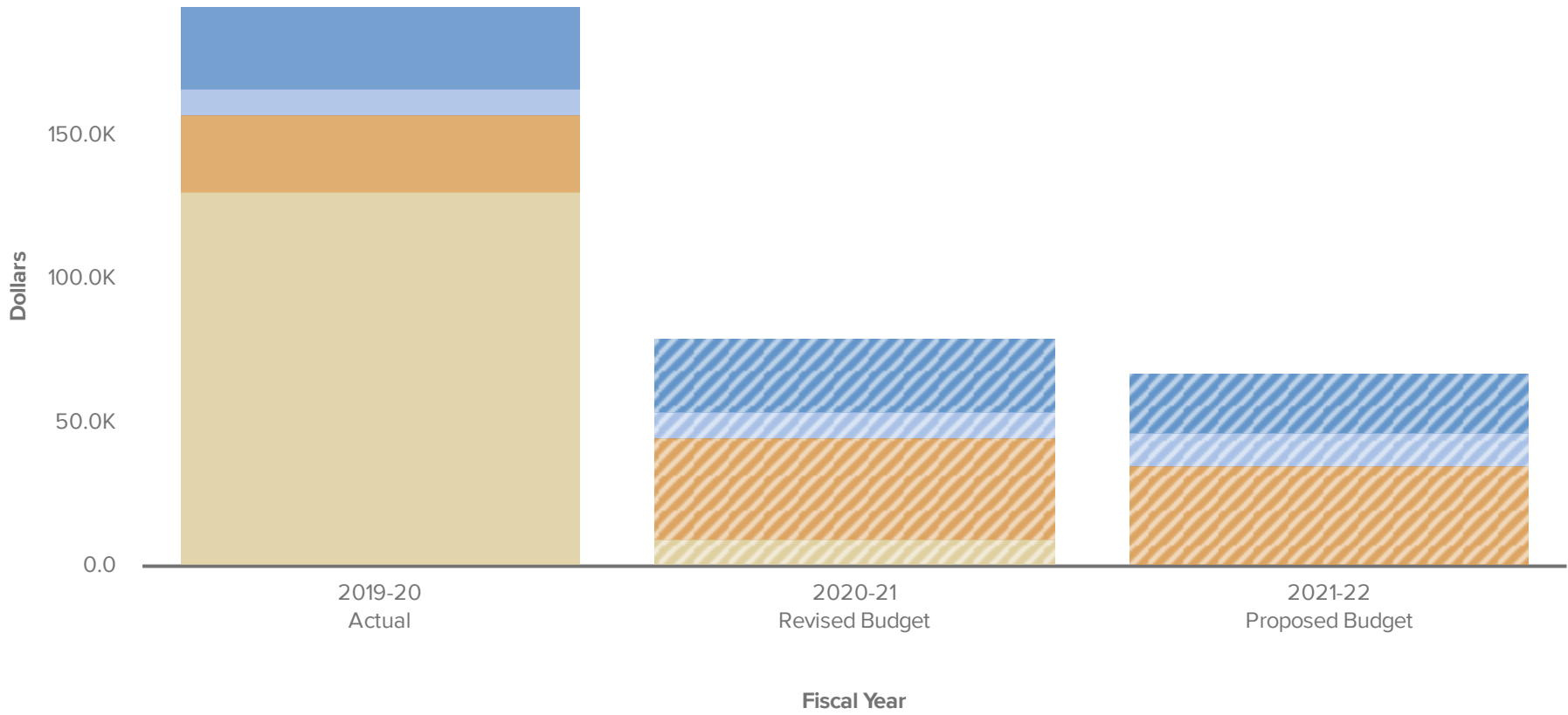
SENIOR CITIZEN CENTER



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 27,937		\$ 25,592	\$ 20,754
Materials & Supplies	9,215		9,300	11,250
Other Services & Charges	26,708		34,762	35,513
Capital Outlay	130,902		10,000	0
Total	\$ 194,763		\$ 79,654	\$ 67,517

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

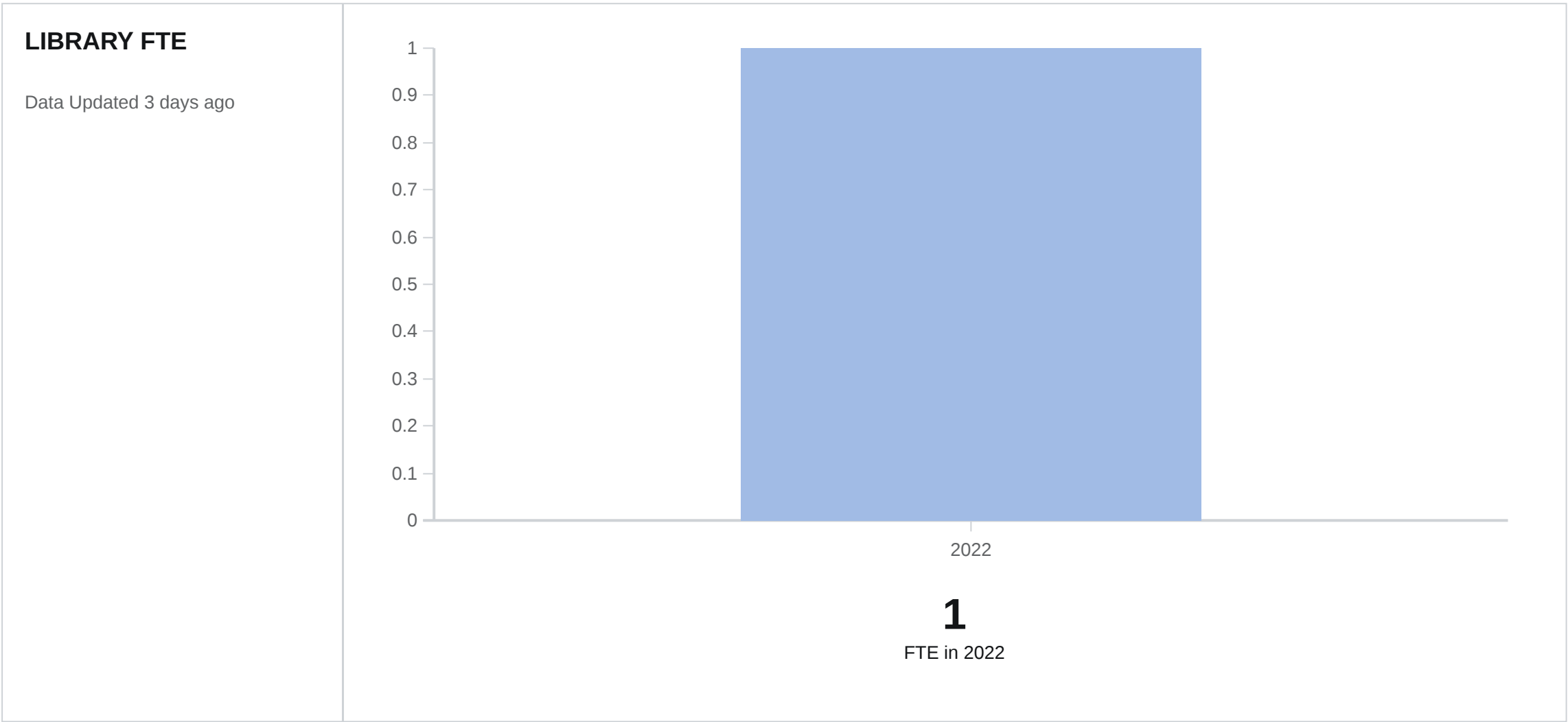
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 27,937	\$ 20,754
Materials & Supplies	9,215	11,250
Other Services & Charges	26,708	35,513
Capital Outlay	130,902	0
Total	\$ 194,763	\$ 67,517

Library

FY 2021-2022 Budget

Division Description

The City of Shawnee is responsible for the maintenance and upkeep of the public library, making it accessible to all citizens.



EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

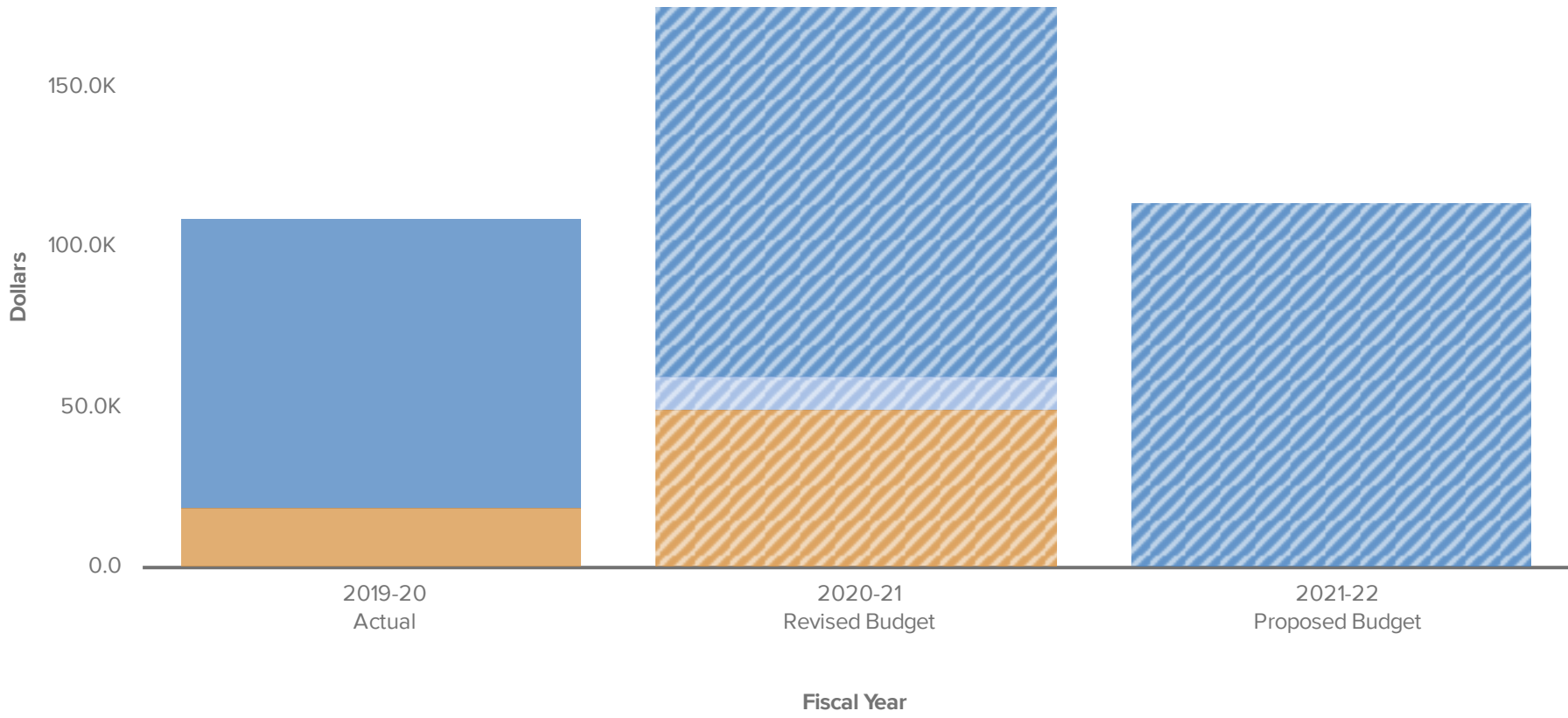
Funds

LIBRARY

Expenses



Visualization



Sort By Chart of Accounts ▾

- LIBRARY FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
LIBRARY FUND	\$ 90,657	\$ 115,192	\$ 114,625
CAPITAL IMPROVEMENT FUND	0	10,000	0
2018 CAPITAL IMPROVEMENT FUND	19,040	50,000	0
Total	\$ 109,697	\$ 175,192	\$ 114,625

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

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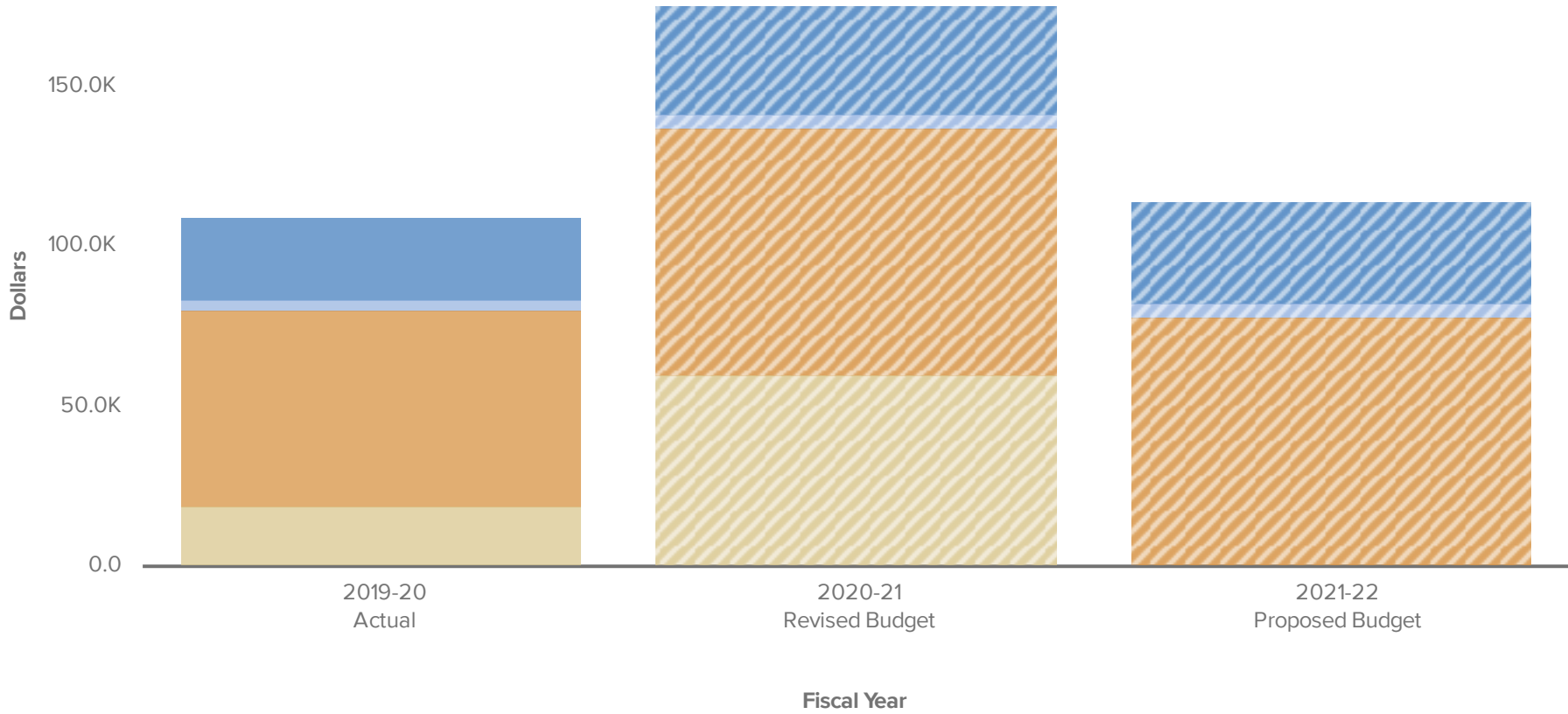
Broken down by

Expenses

LIBRARY



Visualization



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 25,886	\$ 33,132	\$ 31,939
Materials & Supplies	3,430	4,380	4,300
Other Services & Charges	61,340	77,680	78,386
Capital Outlay	19,040	60,000	0
Total	\$ 109,697	\$ 175,192	\$ 114,625

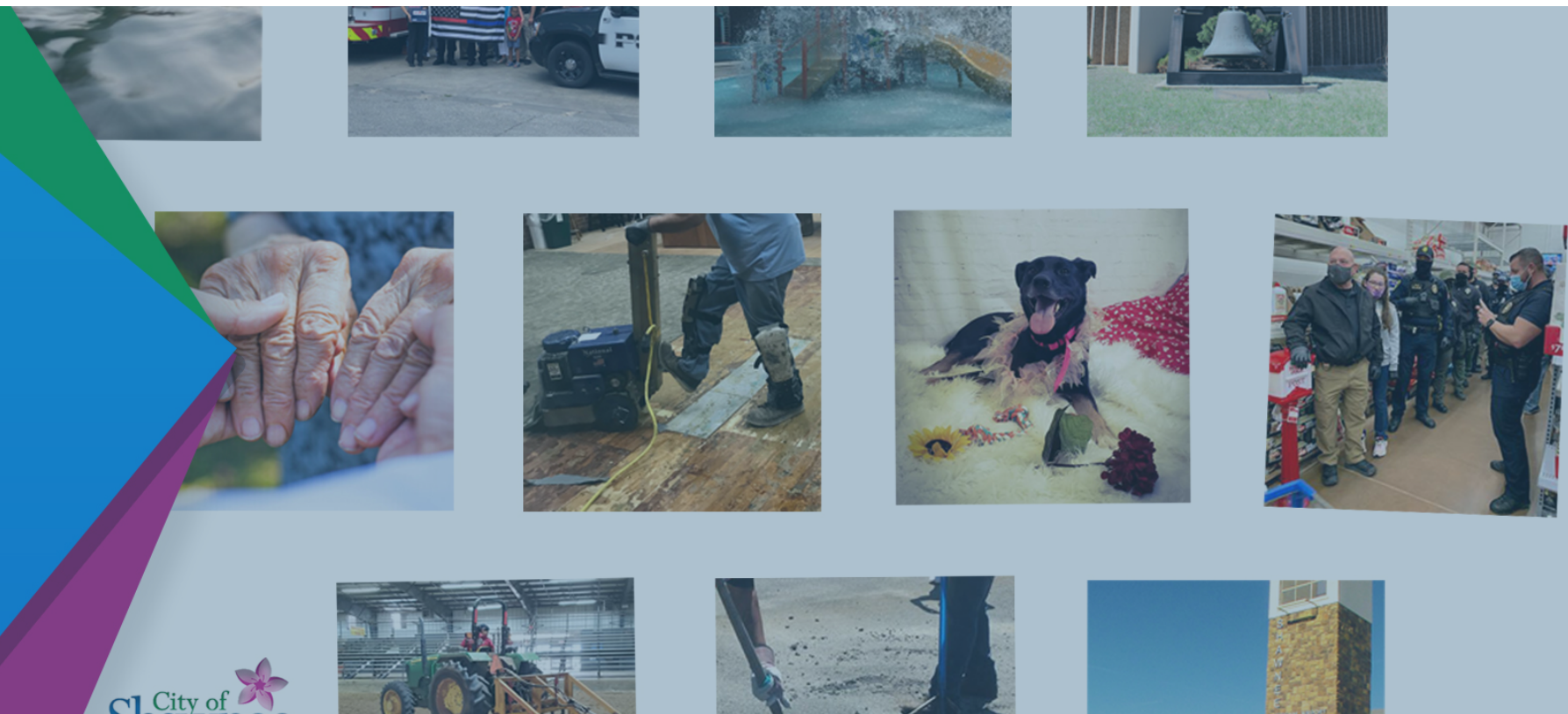
EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 25,886	\$ 31,939
Materials & Supplies	3,430	4,300
Other Services & Charges	61,340	78,386
Total	\$ 90,657	\$ 114,625

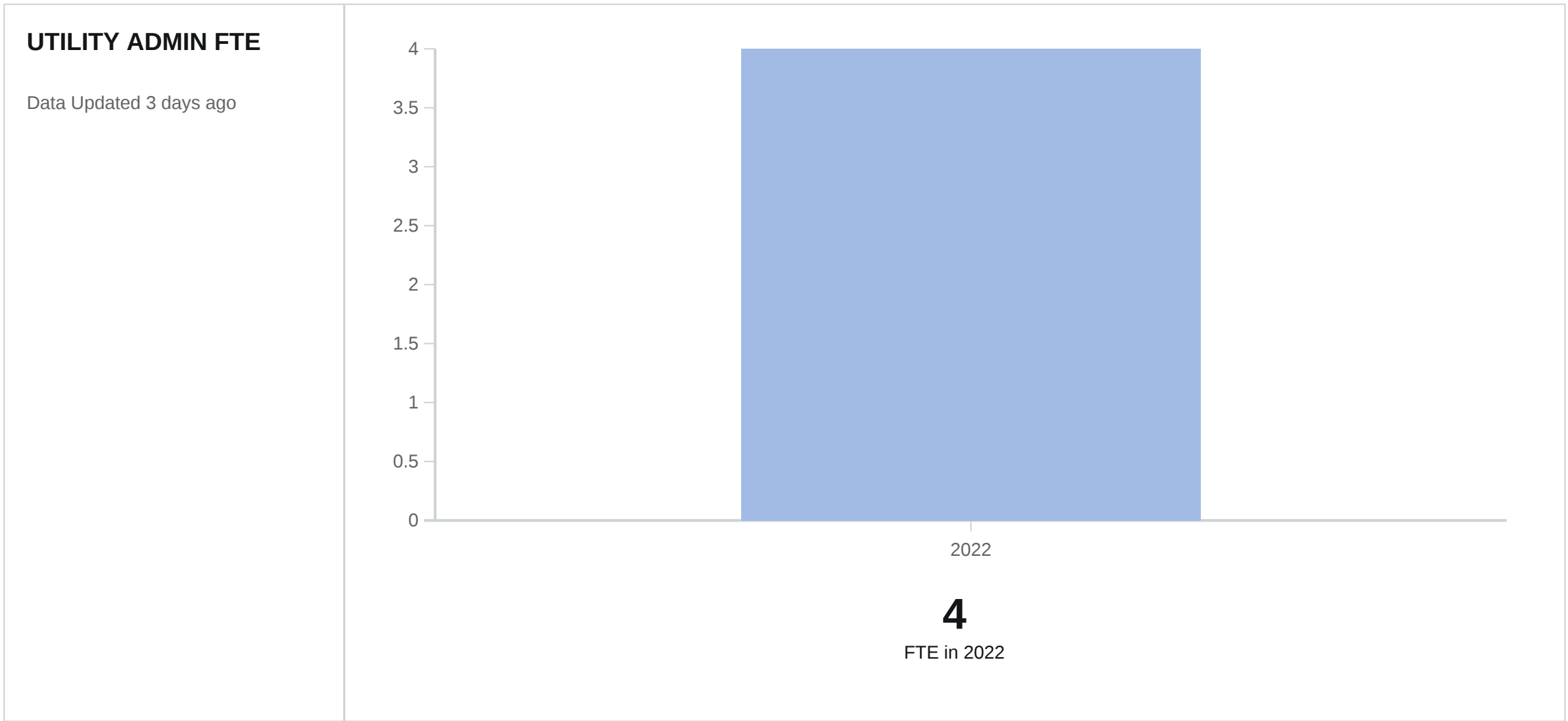
Utility Administration

FY 2021-2022 Budget



Division Description

The Utility Administration division is responsible for overseeing the Shawnee Municipal Authority, including safety and ensuring the safe handling of drinking water and waste.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

Funds

UTILITY ADMINISTRATION

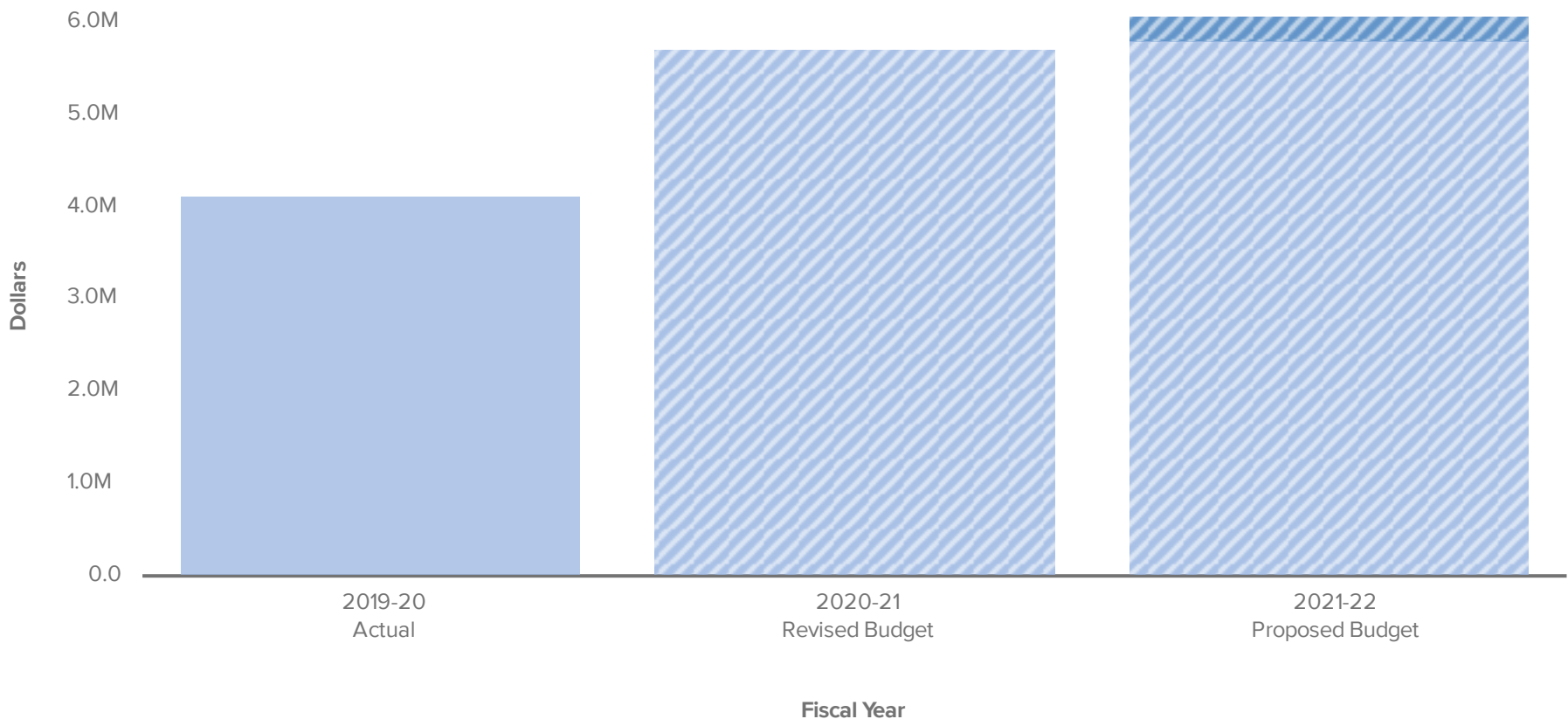
Expenses



Sort By Chart of Accounts

- CAPITAL IMPROVEMENT F...
- SHAWNEE MUNICIPAL AU...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
CAPITAL IMPROVEMENT FUND	\$ 0	\$ 0	\$ 240,000
SHAWNEE MUNICIPAL AUTHORITY	4,132,437	5,714,170	5,812,762
Total	\$ 4,132,437	\$ 5,714,170	\$ 6,052,762

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

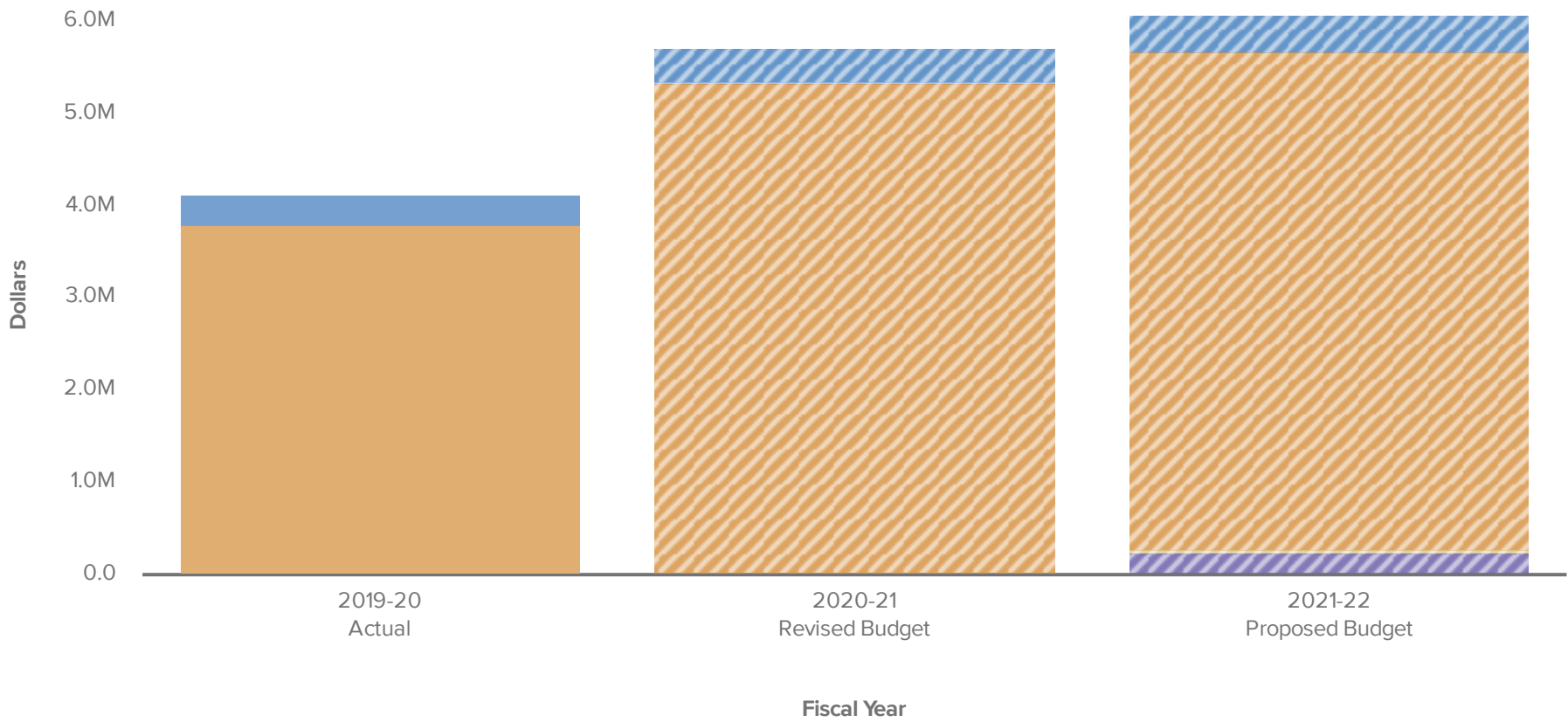
← Back | History | Reset

Broken down by
Expenses | UTILITY ADMINISTRATION



Sort By Chart of Accounts

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 322,907	\$ 366,558	\$ 369,276
Materials & Supplies	13,418	14,500	11,750
Other Services & Charges	3,767,112	5,333,112	5,382,736
Capital Outlay	29,000	0	49,000
Debt Service	0	0	240,000
Total	\$ 4,132,437	\$ 5,714,170	\$ 6,052,762

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Debt Service	\$ 0	\$ 240,000
Total	\$ 0	\$ 240,000

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 322,907	\$ 366,558
Materials & Supplies	13,418	14,500
Other Services & Charges	3,767,112	5,333,112
Capital Outlay	29,000	0
Total	\$ 4,132,437	\$ 5,714,170
		\$ 5,812,762

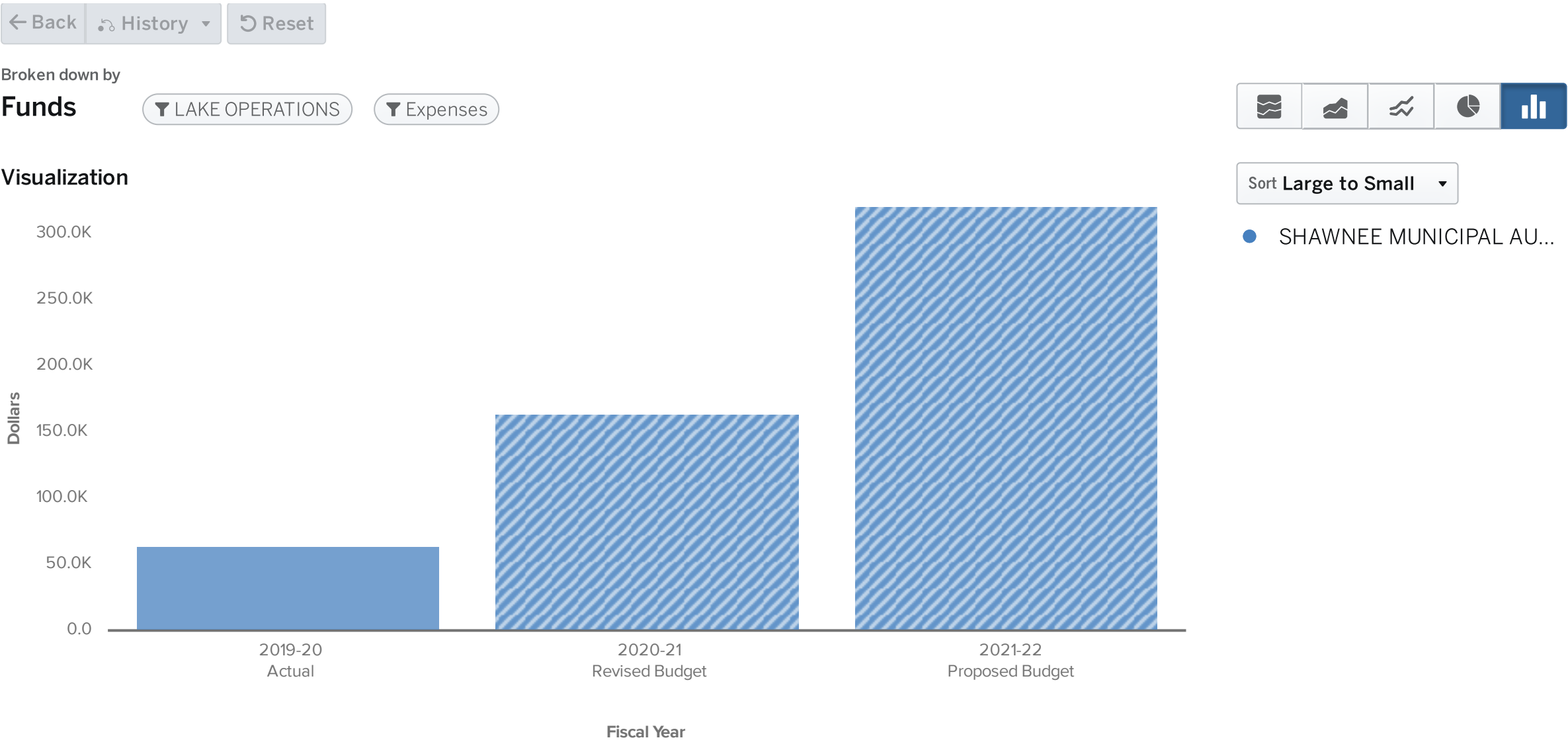
Lake Operations

FY 2021-2022 Budget

Division Description

The Lake Operations division covers cost for maintaining the Twin Lakes including the cost share with the City of McCloud and the Pottawatomie County Development Authority.

EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE MUNICIPAL AUTHORITY	\$ 64,199	\$ 164,200	\$ 320,200
Total	\$ 64,199	\$ 164,200	\$ 320,200

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

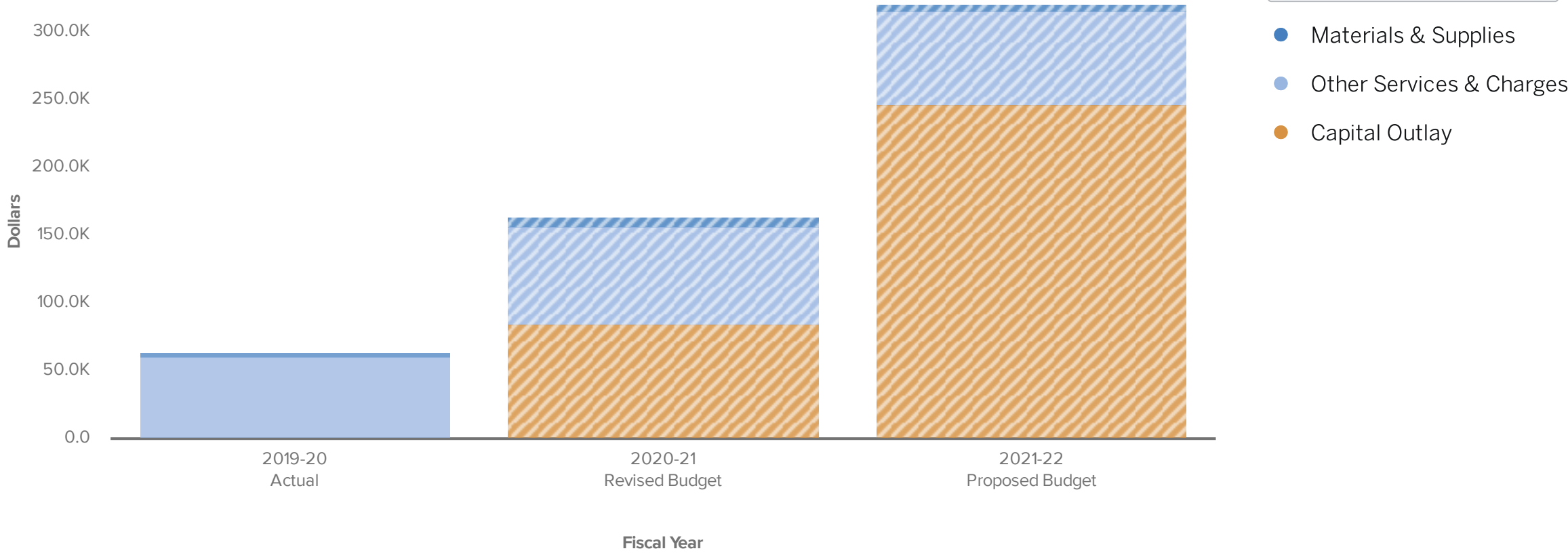
← Back | History | Reset

Broken down by
Expenses | LAKE OPERATIONS



Sort By Chart of Accounts

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Materials & Supplies	\$ 2,944	\$ 7,500	\$ 4,000
Other Services & Charges	61,255	71,700	69,200
Capital Outlay	0	85,000	247,000
Total	\$ 64,199	\$ 164,200	\$ 320,200

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Shawnee Municipal Authority

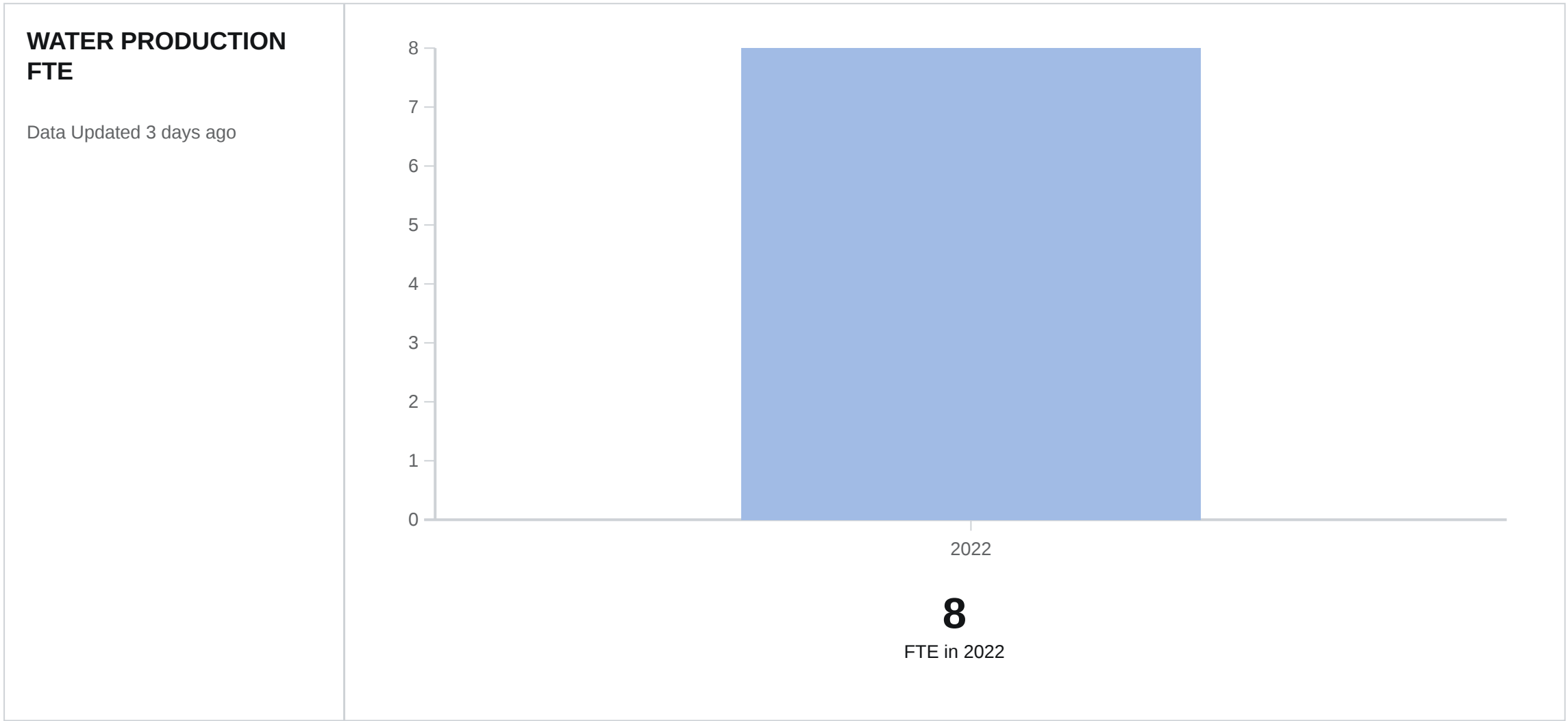
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Materials & Supplies	\$ 2,944	\$ 7,500	\$ 4,000
Other Services & Charges	61,255	71,700	69,200
Capital Outlay	0	85,000	247,000
Total	\$ 64,199	\$ 164,200	\$ 320,200

Water Production

FY 2021-2022 Budget

Division Description

The Water Production division is responsible for treating the water provided to the citizens of Shawnee to ensure safety.



EXPENDITURE BREAKDOWN BY FUND

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Broken down by

Funds

WATER PRODUCTION

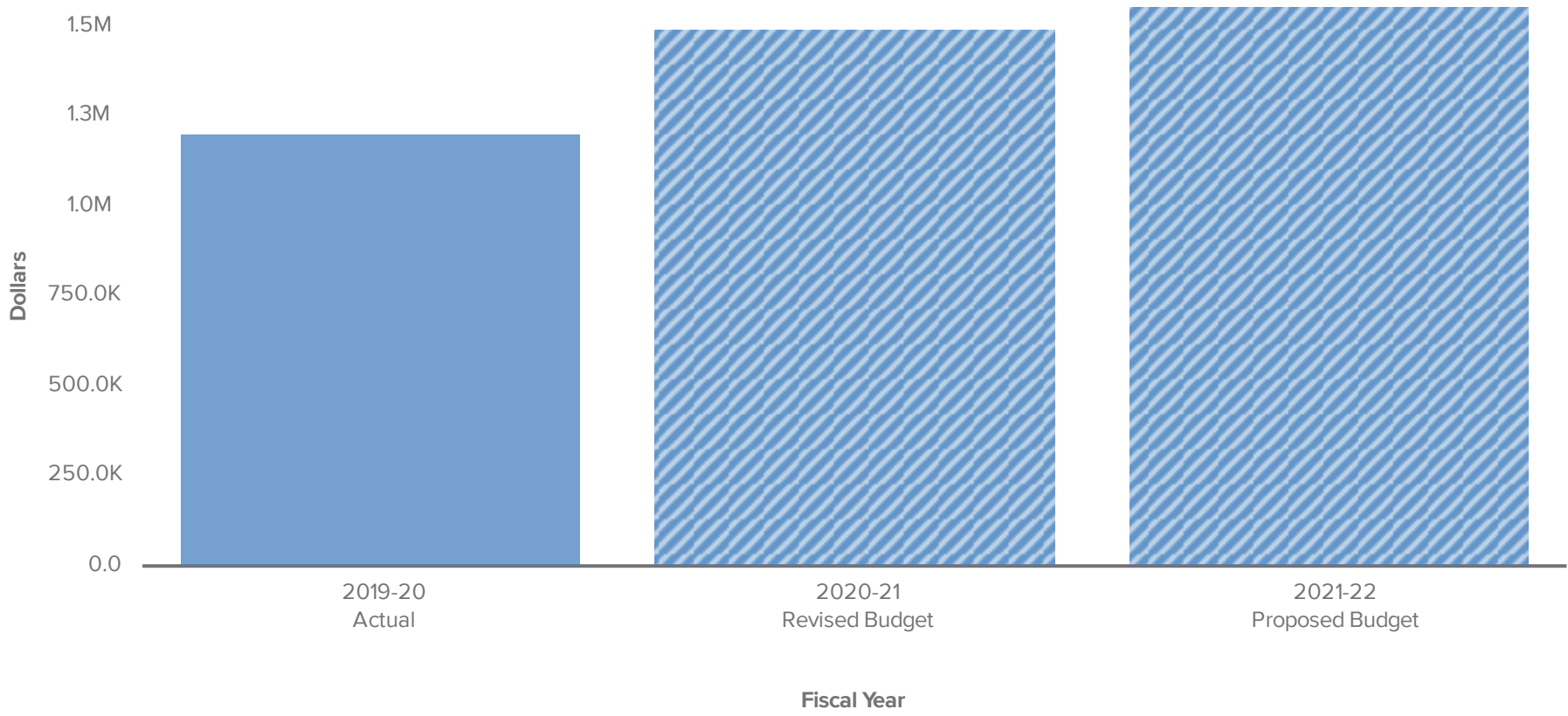
Expenses



Sort By Chart of Accounts

SHAWNEE MUNICIPAL AU...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE MUNICIPAL AUTHORITY	\$ 1,201,570	\$ 1,495,400	\$ 1,552,705
Total	\$ 1,201,570	\$ 1,495,400	\$ 1,552,705

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

Broken down by

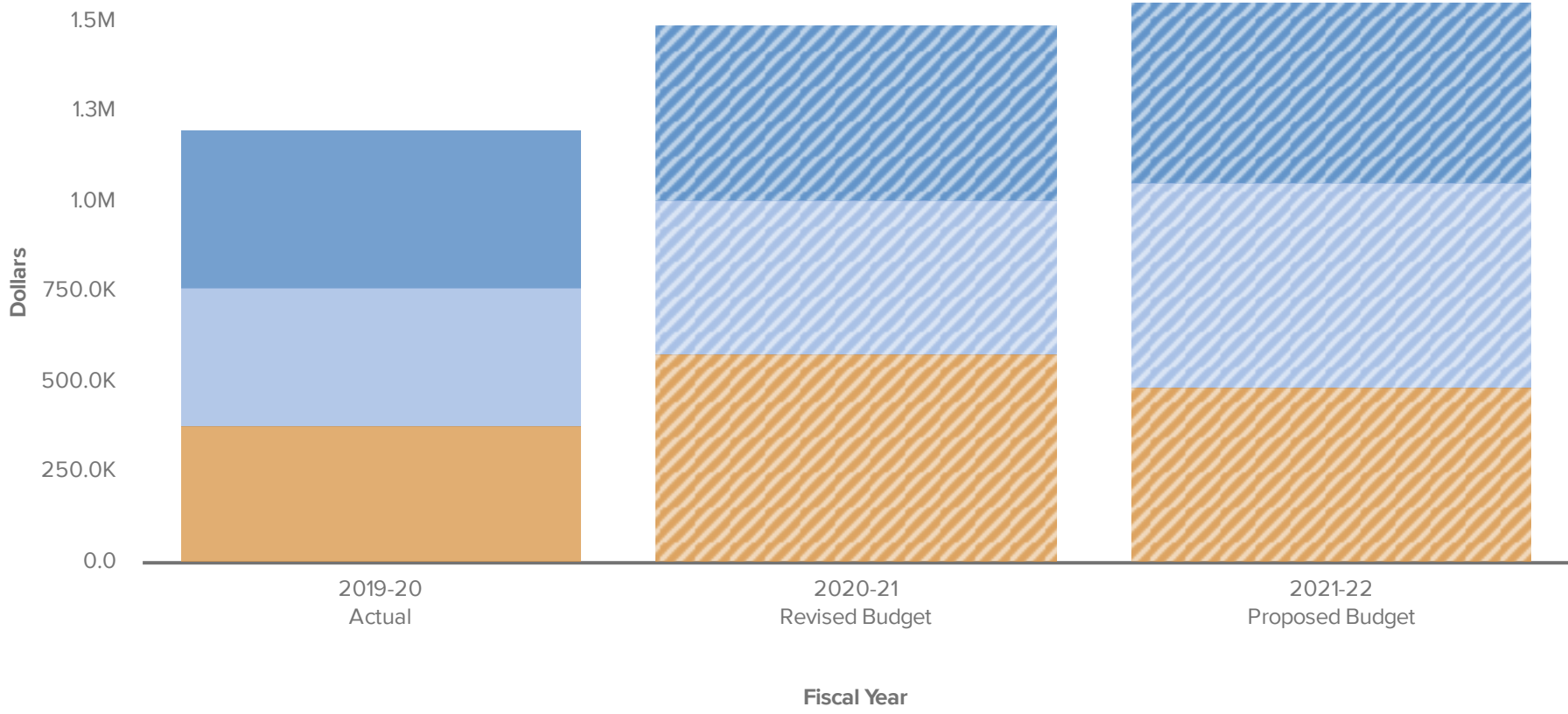
Expenses

▼ WATER PRODUCTION



Sort By Chart of Accounts ▾

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 434,249	\$ 486,300	\$ 493,650
Materials & Supplies	384,047	428,200	569,740
Other Services & Charges	383,274	580,900	489,315
Total	\$ 1,201,570	\$ 1,495,400	\$ 1,552,705

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Shawnee Municipal Authority

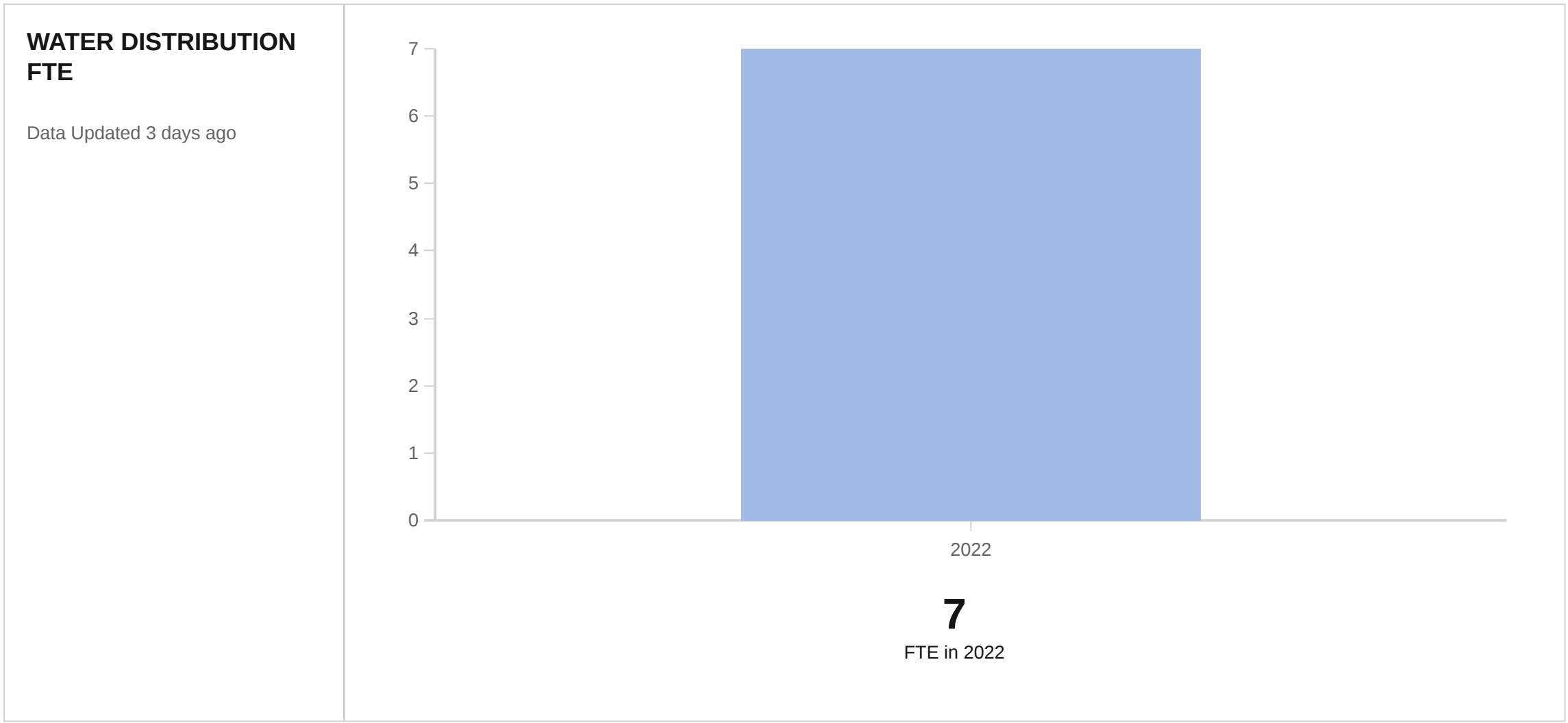
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 434,249	\$ 493,650
Materials & Supplies	384,047	569,740
Other Services & Charges	383,274	489,315
Total	\$ 1,201,570	\$ 1,552,705

Water Distribution

FY 2021-2022 Budget

Division Description

The Water Distribution division is responsible for maintaining the infrastructure used to provide water for Shawnee residents.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

Funds

WATER DISTRIBUTION

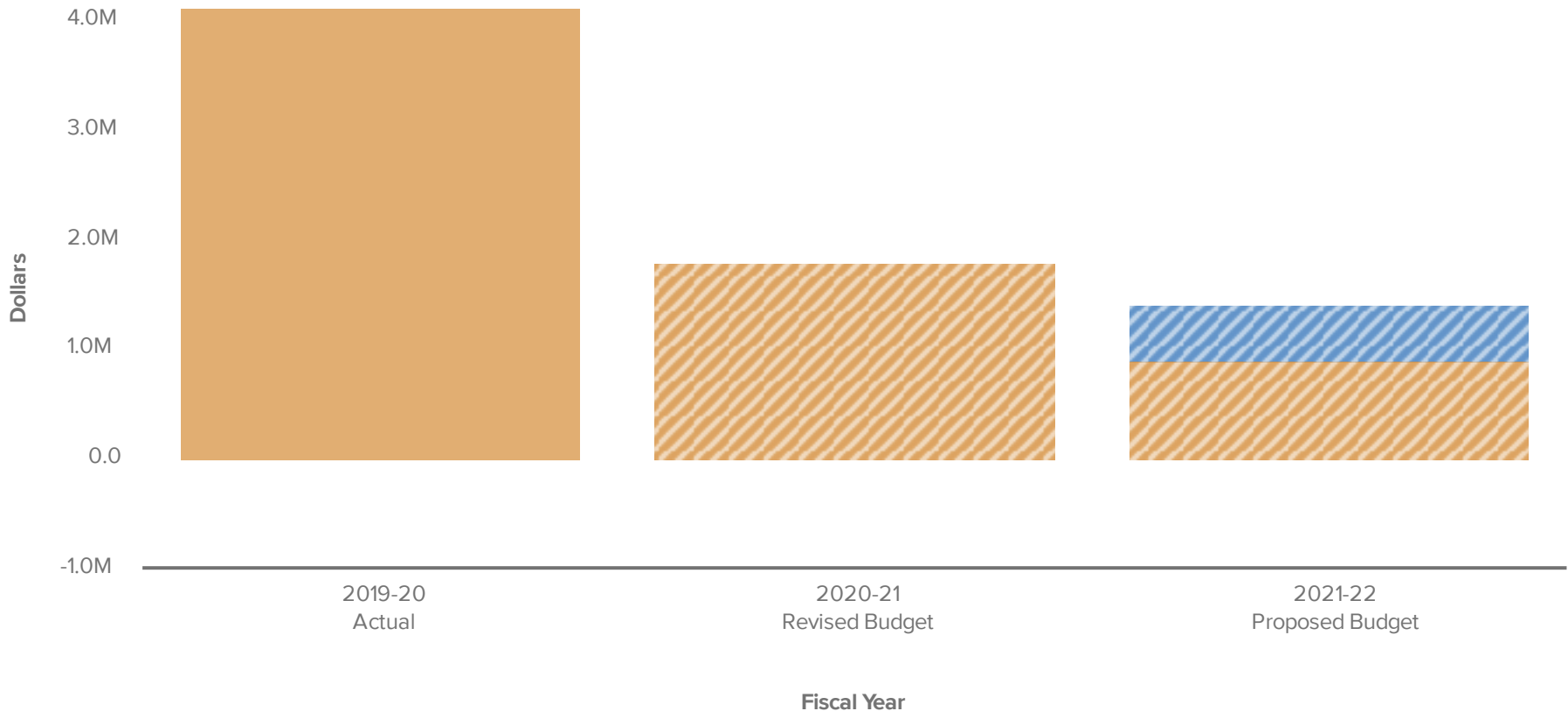
Expenses



Sort By Chart of Accounts

- AMERICAN RESCUE PLAN ...
- CAPITAL IMPROVEMENT F...
- SHAWNEE MUNICIPAL AU...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
AMERICAN RESCUE PLAN FUNDS	\$ 0	\$ 0	\$ 500,000
CAPITAL IMPROVEMENT FUND	-4,000	0	0
SHAWNEE MUNICIPAL AUTHORITY	4,098,391	1,794,383	902,822
Total	\$ 4,094,391	\$ 1,794,383	\$ 1,402,822

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

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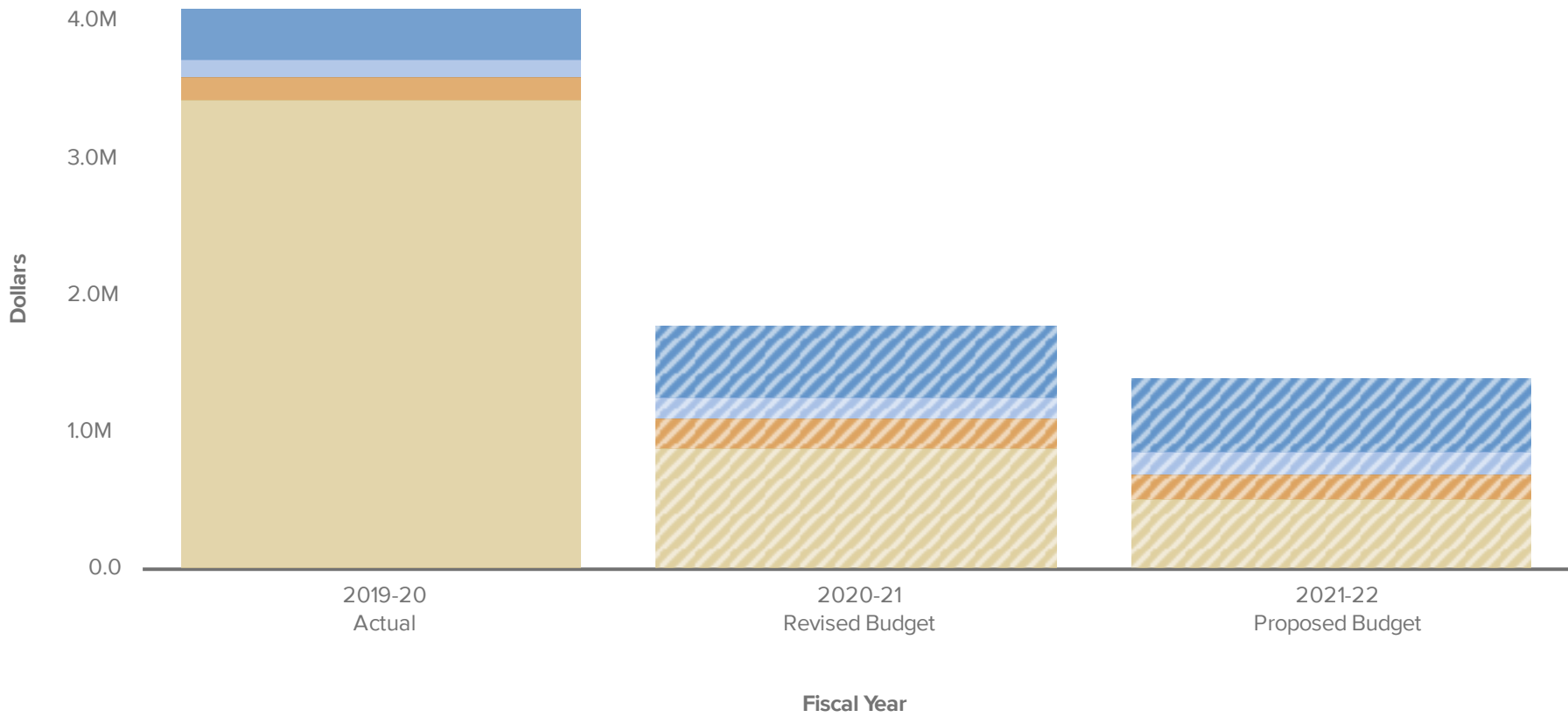
▼ WATER DISTRIBUTION



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 361,672	\$ 522,555	\$ 537,722
Materials & Supplies	120,456	164,412	161,850
Other Services & Charges	168,887	208,874	173,250
Capital Outlay	3,443,375	898,543	530,000
Total	\$ 4,094,391	\$ 1,794,383	\$ 1,402,822

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

American Rescue Plan Funds

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
\$ 0	\$ 0	\$ 500,000
Capital Outlay		
\$ 0	\$ 0	\$ 500,000
Total	\$ 0	\$ 500,000

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
\$ 361,672	\$ 522,555	\$ 537,722
Personnel Services		
120,456	164,412	161,850
Materials & Supplies		
168,887	208,874	173,250
Other Services & Charges		
3,447,375	898,543	30,000
Capital Outlay		
\$ 4,098,391	\$ 1,794,383	\$ 902,822
Total		

The collage features 12 distinct images arranged in a grid-like fashion. The top row includes a close-up of water, a group of people holding a banner, a playground with a slide, and a bell on a pedestal. The middle row shows hands clasped together, a person using a power tool, a dog wearing a flower lei, and police officers in a store. The bottom row includes a tractor, a person digging, and a brick wall. A large, colorful geometric shape (a triangle) is overlaid on the left side of the collage.

A bar chart with a vertical y-axis labeled from 0 to 6 in increments of 1. A single blue bar is positioned at the x-axis label '2022', reaching the value 6 on the y-axis. Below the x-axis, the text 'FTE in 2022' is centered, and a large bold '6' is placed directly above the '2022' label.

Year	FTE
2022	6

EXPENDITURE BREAKDOWN BY FUND

← Back

🔗 History ▾

↺ Reset

Broken down by

Funds

⌵ NORTH SEWER TREATMENT P...

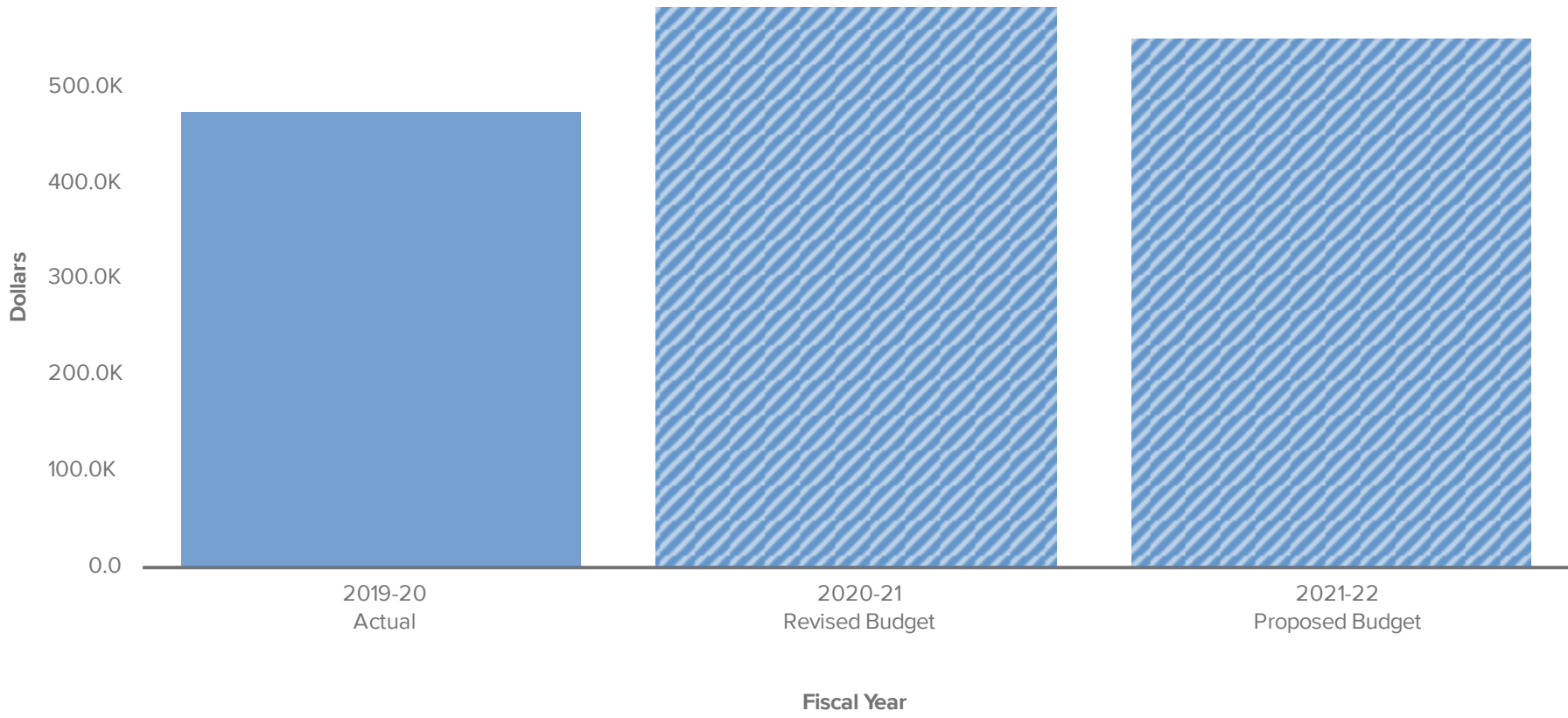
⌵ Expenses



Sort **Large to Small** ▾

- SHAWNEE MUNICIPAL AU...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE MUNICIPAL AUTHORITY	\$ 476,711	\$ 583,361	\$ 552,717
Total	\$ 476,711	\$ 583,361	\$ 552,717

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

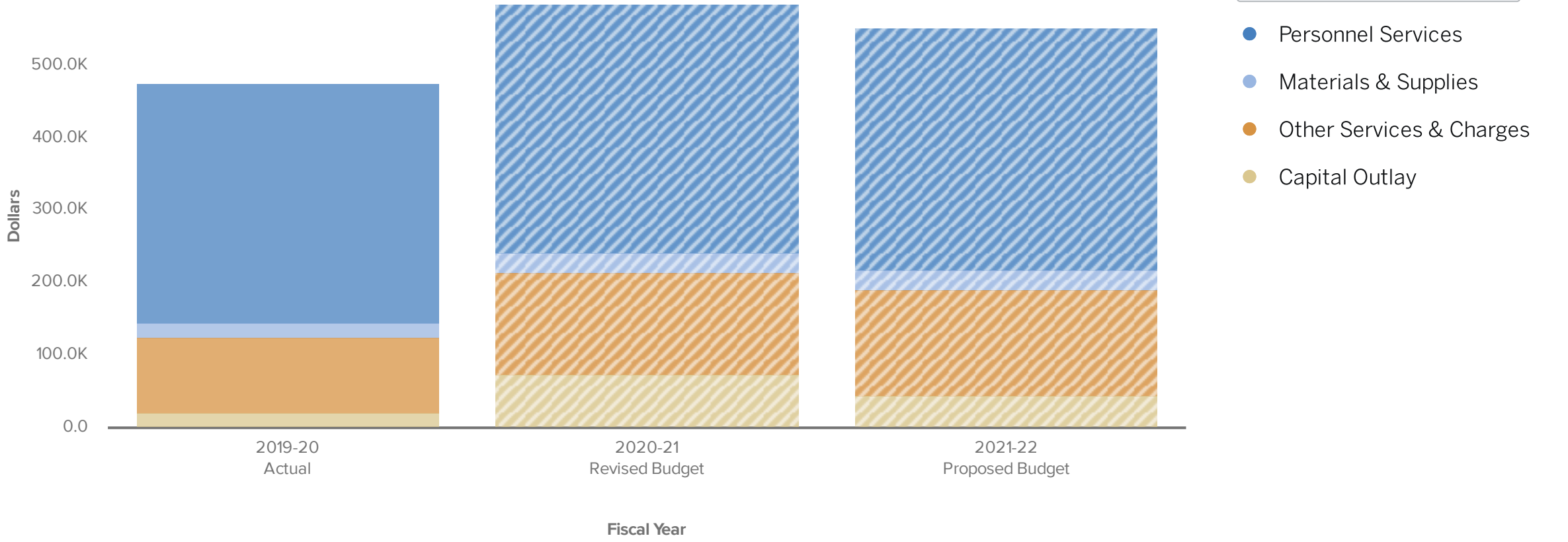
Broken down by

Expenses

▼ NORTH SEWER TREATMENT P...



Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 331,238	\$ 340,103	\$ 333,517
Materials & Supplies	19,056	28,000	27,460
Other Services & Charges	104,028	140,258	146,740
Capital Outlay	22,389	75,000	45,000
Total	\$ 476,711	\$ 583,361	\$ 552,717

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 331,238	\$ 333,517
Materials & Supplies	19,056	27,460
Other Services & Charges	104,028	146,740
Capital Outlay	22,389	45,000
Total	\$ 476,711	\$ 552,717

EXPENDITURE BREAKDOWN BY FUND

← Back History ▾ Reset

Broken down by

Funds

▼ SOUTH SEWER TREATMENT P...

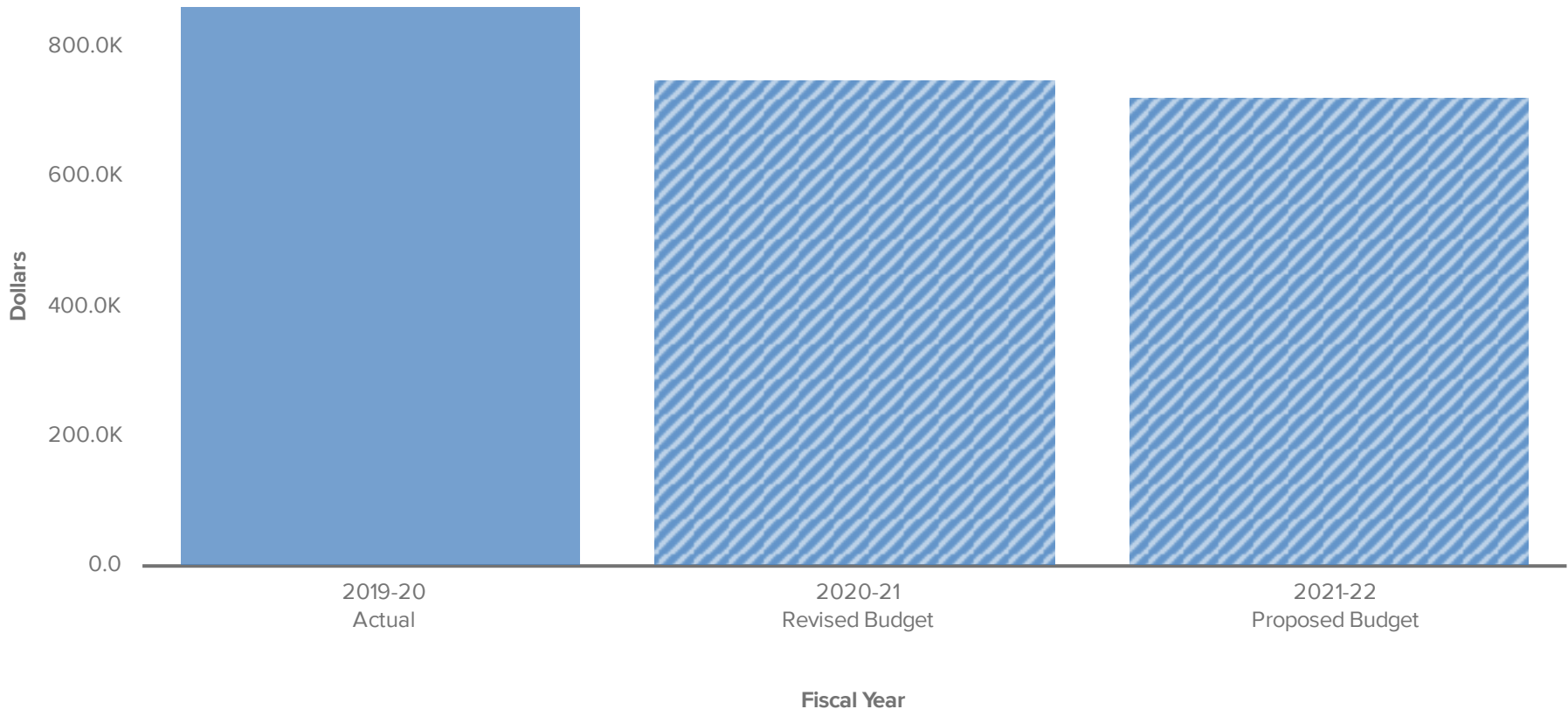
▼ Expenses



Sort Large to Small ▾

● SHAWNEE MUNICIPAL AU...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE MUNICIPAL AUTHORITY	\$ 862,082	\$ 751,946	\$ 725,284
Total	\$ 862,082	\$ 751,946	\$ 725,284

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History ▾ Reset

Broken down by

Expenses

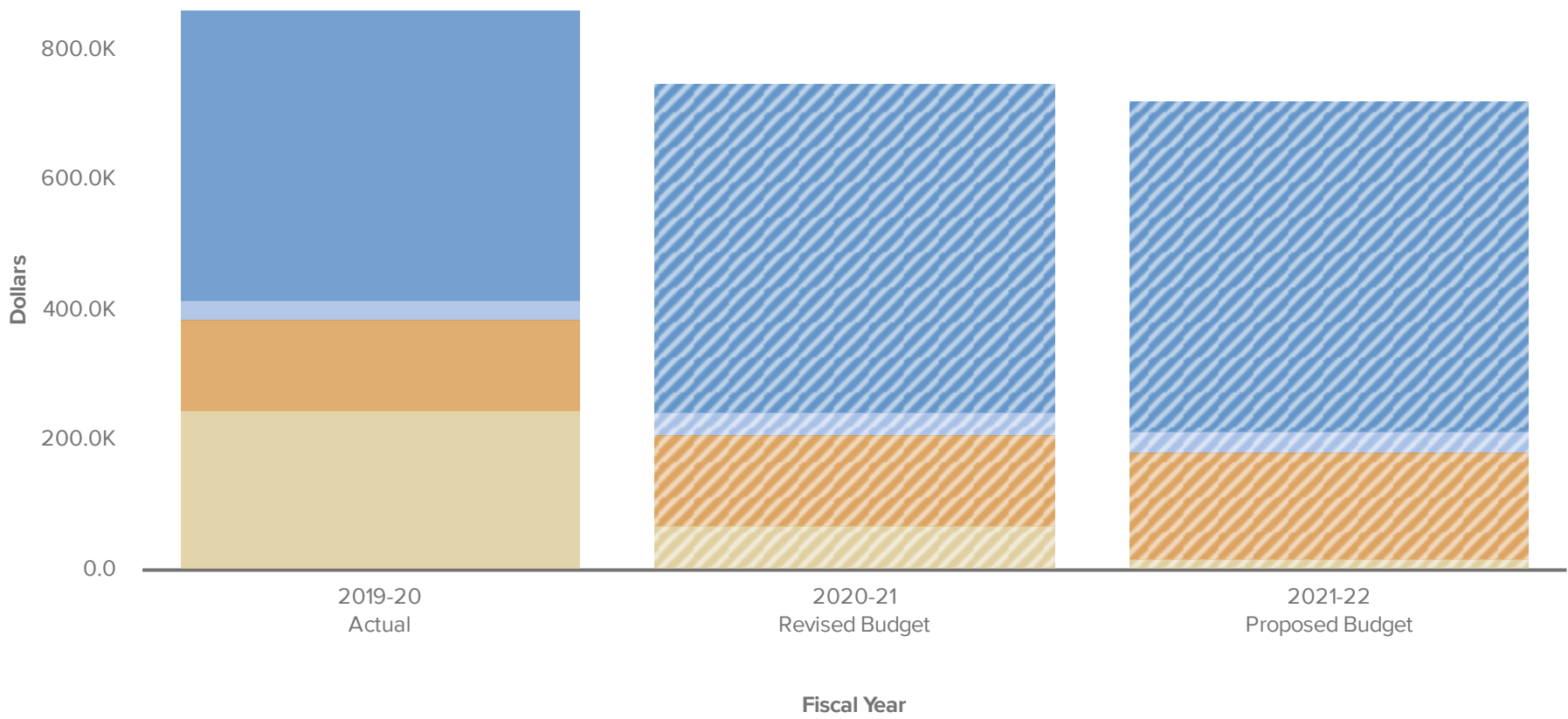
▼ SOUTH SEWER TREATMENT P...



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 445,483	\$ 507,418	\$ 509,134
Materials & Supplies	28,650	34,000	32,300
Other Services & Charges	139,949	140,528	163,850
Capital Outlay	248,000	70,000	20,000
Total	\$ 862,082	\$ 751,946	\$ 725,284

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Shawnee Municipal Authority

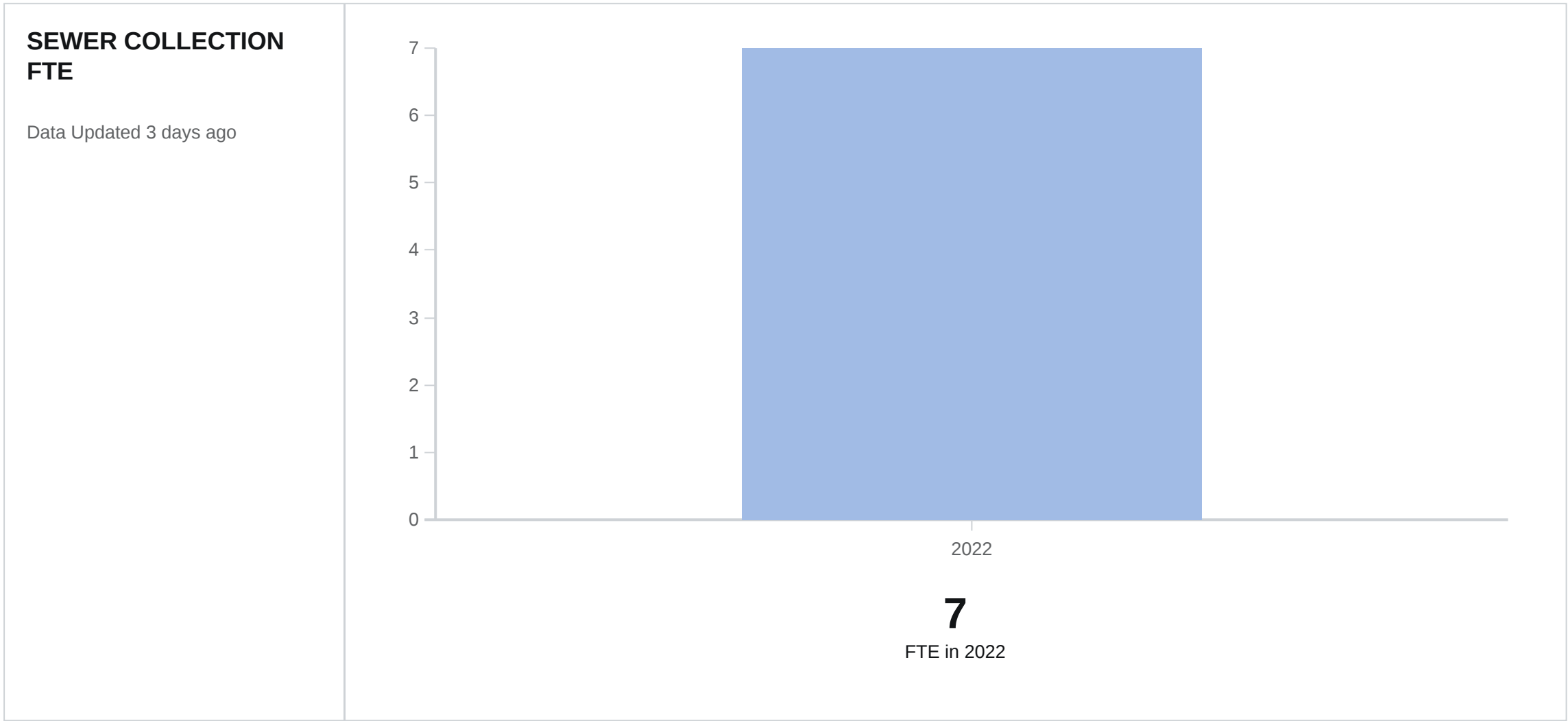
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 445,483	\$ 509,134
Materials & Supplies	28,650	32,300
Other Services & Charges	139,949	163,850
Capital Outlay	248,000	20,000
Total	\$ 862,082	\$ 725,284

Sewer Collection

FY 2021-2022 Budget

Division Description

The Sewer Collection division is responsible for the transportation and collection of sewage for Shawnee residents.



EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

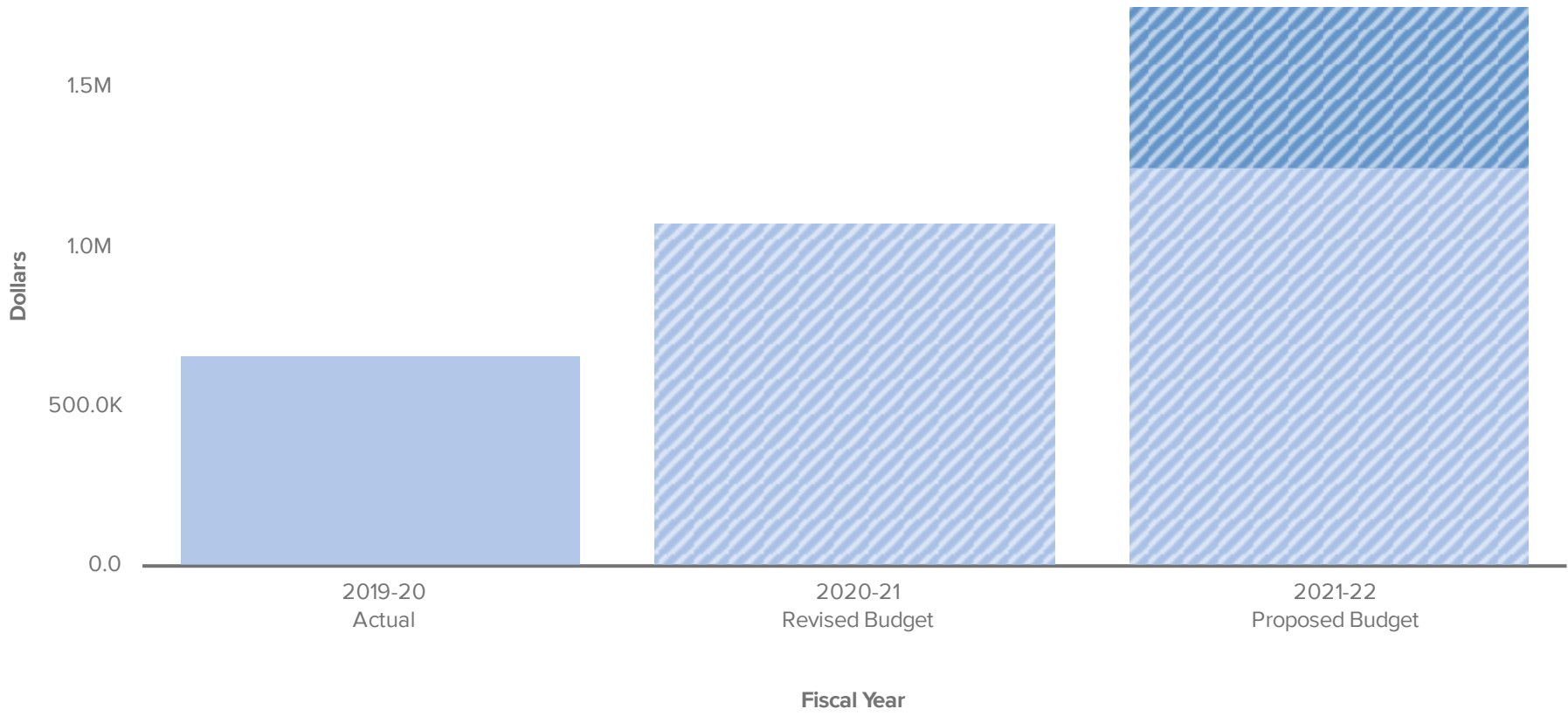
Funds

SEWER COLLECTION

Expenses



Visualization



Sort By Chart of Accounts

- AMERICAN RESCUE PLAN ...
- SHAWNEE MUNICIPAL AU...

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
AMERICAN RESCUE PLAN FUNDS	\$ 0	\$ 0	\$ 500,000
SHAWNEE MUNICIPAL AUTHORITY	660,728	1,079,312	1,254,624
Total	\$ 660,728	\$ 1,079,312	\$ 1,754,624

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

Broken down by

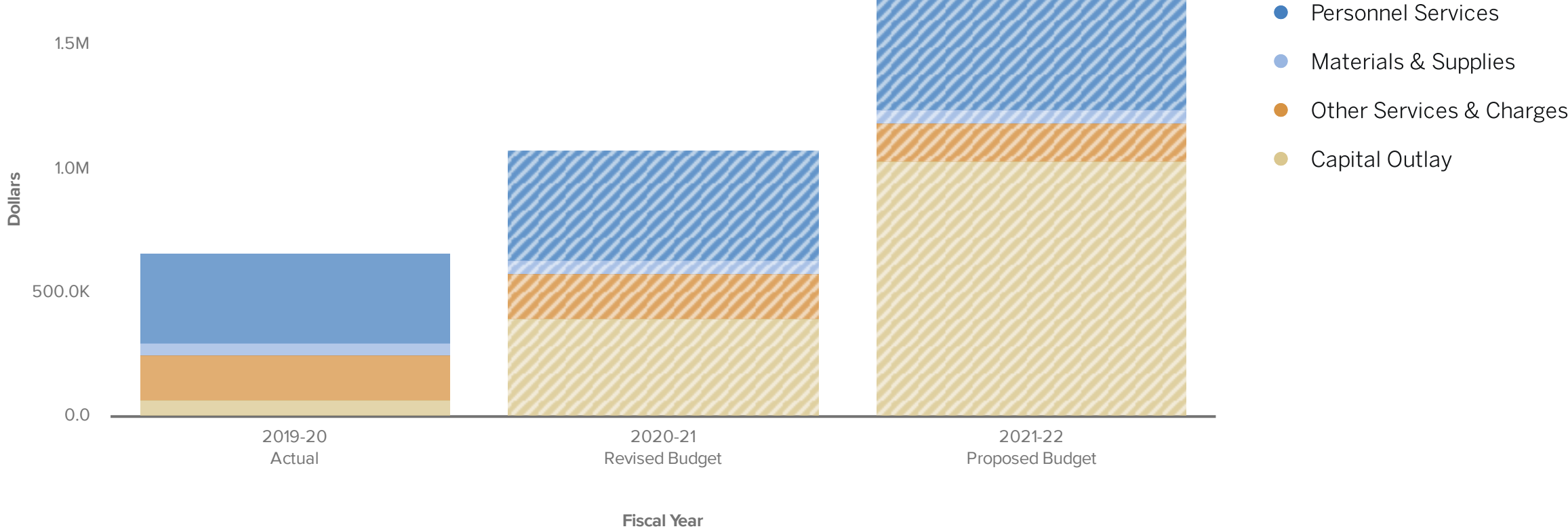
Expenses

SEWER COLLECTION



Visualization

Sort By Chart of Accounts ▾



	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 360,701	\$ 443,622		\$ 510,024
Materials & Supplies	46,741	54,500		53,500
Other Services & Charges	180,692	183,190		156,400
Capital Outlay	72,595	398,000		1,034,700
Total	\$ 660,728	\$ 1,079,312		\$ 1,754,624

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

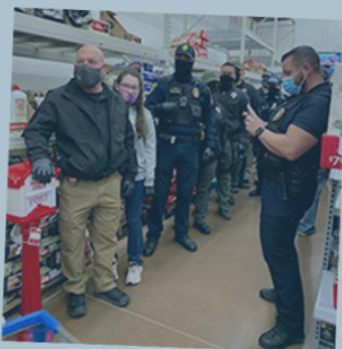
American Rescue Plan Funds

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
\$ 0	\$ 0	\$ 500,000
Capital Outlay		
\$ 0	\$ 0	\$ 500,000
Total	\$ 0	\$ 500,000

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
\$ 360,701	\$ 443,622	\$ 510,024
Personnel Services		
46,741	54,500	53,500
Materials & Supplies		
180,692	183,190	156,400
Other Services & Charges		
72,595	398,000	534,700
Capital Outlay		
\$ 660,728	\$ 1,079,312	\$ 1,254,624
Total		

SUPPORT SERVICES DEPARTMENT





Support Services

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

Support Services is comprised of Equipment Services and Building Maintenance. This Department is tasked with maintaining current building and vehicle assets and assisting with repair and replacement when needed.

It is headed by the Director of Support Services, Geoff Garner.

For the Divisional Budgets, see below.

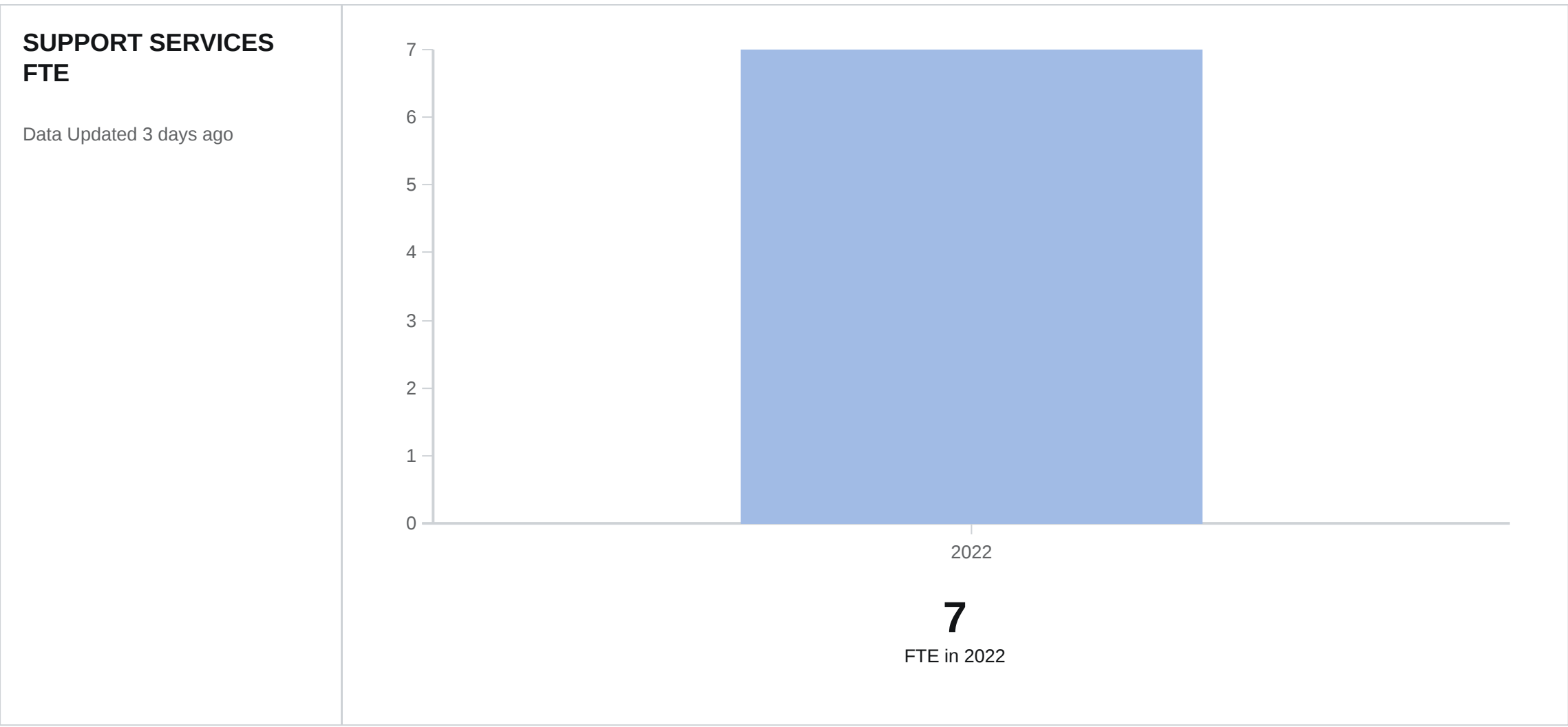
[Equipment Services](#)

[Building Maintenance](#)

ACCOMPLISHMENTS

- Installed a new web based operating system for City Hall HVAC, allowing for quicker adjustments and trouble shooting HVAC issues;
- Replaced old single pane windows in City Hall with new double pane insulated windows at City Hall, creating a more insulated environment so the HVAC system is able to work more efficiently.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND

← Back | 📜 History ▾ | ↺ Reset

Broken down by

Funds

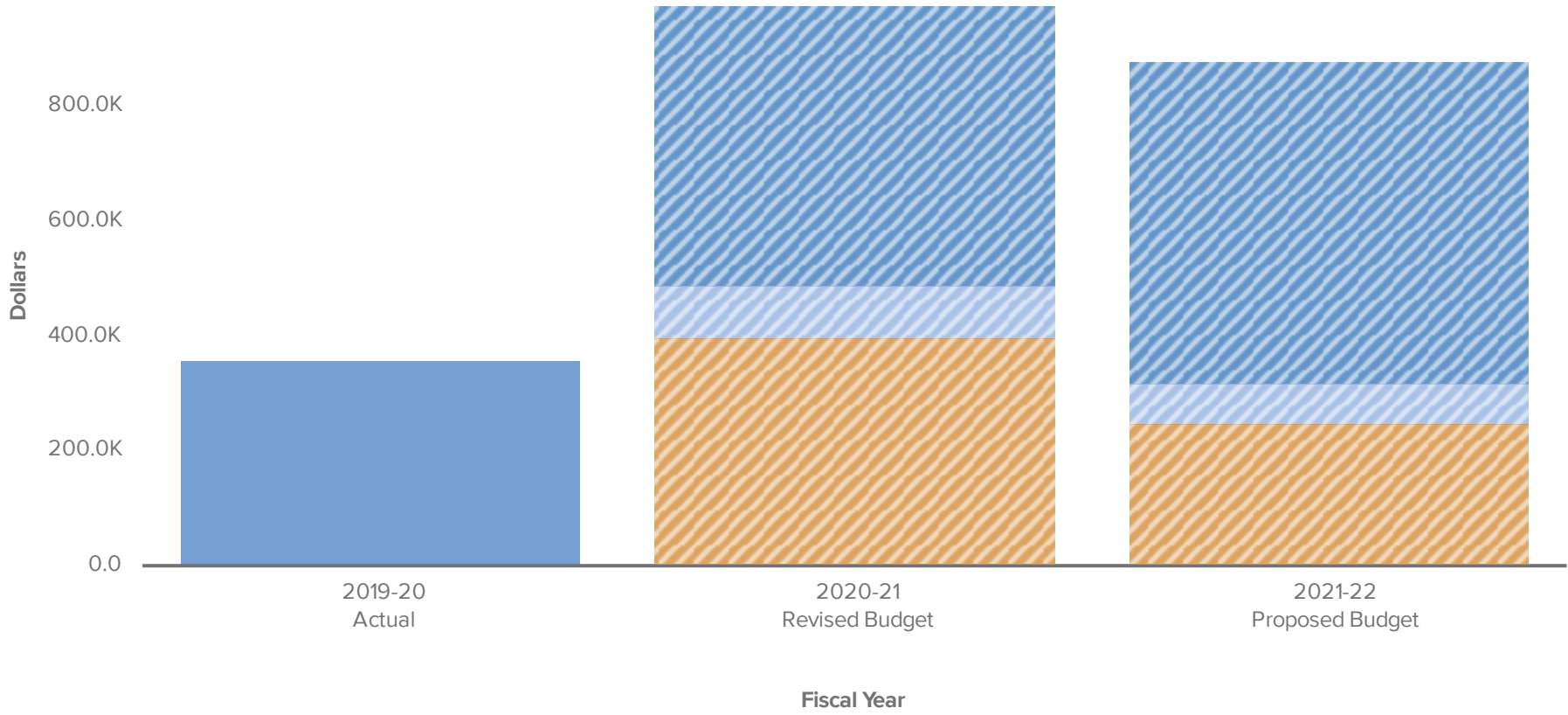
INTERNAL SERVICES...

Expenses

Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 358,036	\$ 484,632	\$ 558,736
CAPITAL IMPROVEMENT FUND	0	90,000	70,000
2018 CAPITAL IMPROVEMENT FUND	0	400,000	250,000
Total	\$ 358,036	\$ 974,632	\$ 878,736

EXPENDITURE BREAKDOWN BY DIVISION

← Back

📜 History ▾

↺ Reset

Broken down by

Departments*

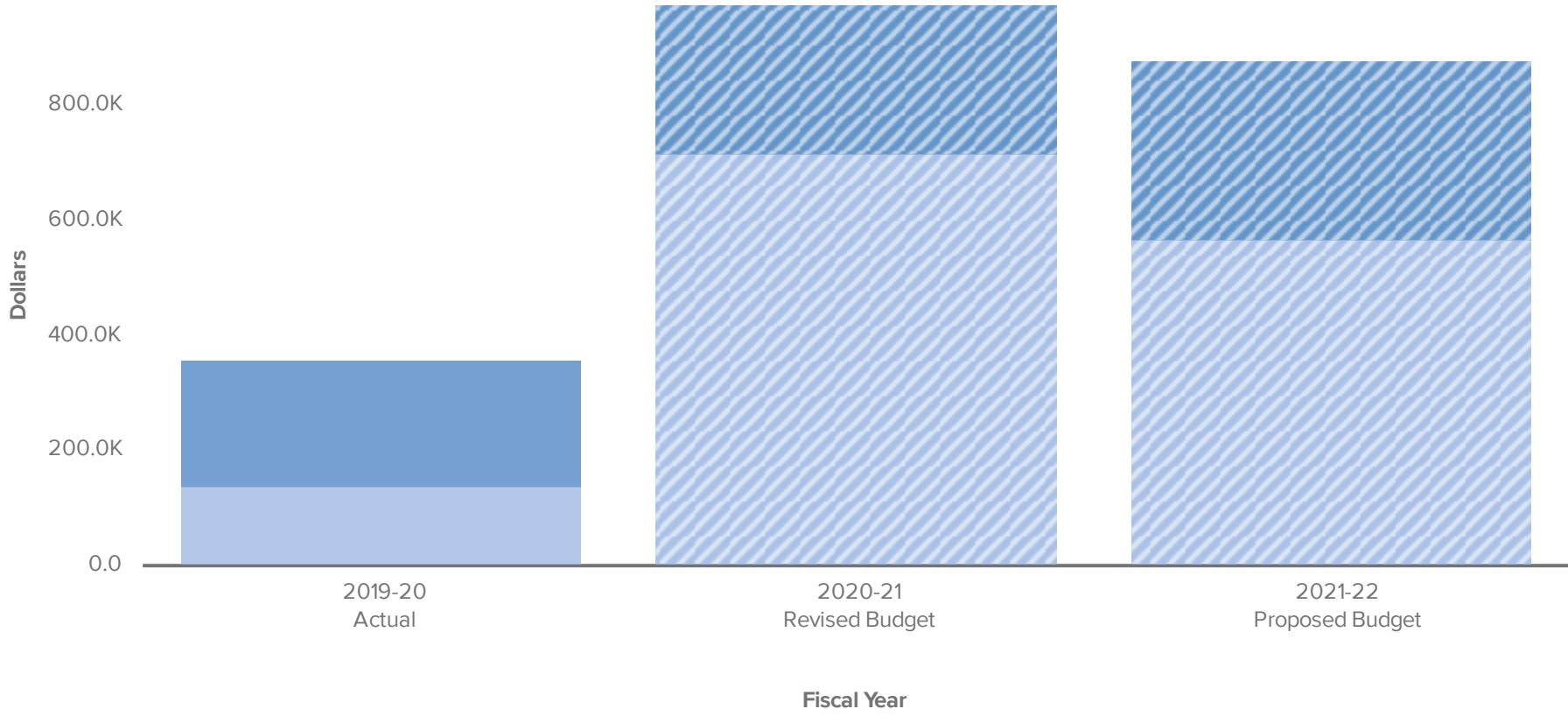
⌵ Expenses



Sort By Chart of Accounts ▾

- EQUIPMENT SERVICES
- BUILDING MAINTENANCE

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
EQUIPMENT SERVICES	\$ 218,518	\$ 254,351	\$ 310,690
BUILDING MAINTENANCE	139,517	720,280	568,046
Total	\$ 358,036	\$ 974,632	\$ 878,736

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

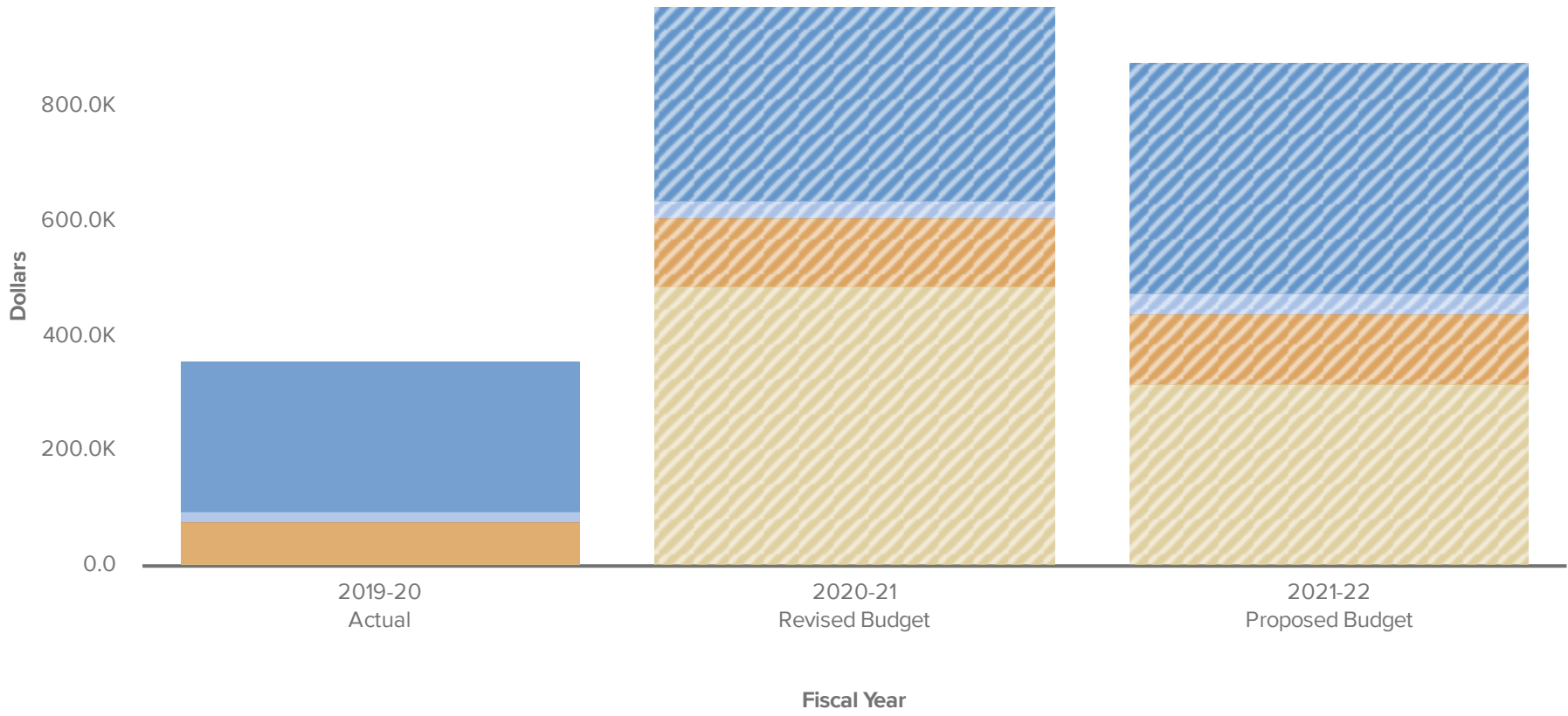
← Back | ↺ History | ↺ Reset

Broken down by

Expenses | INTERNAL SERVICES



Visualization



Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

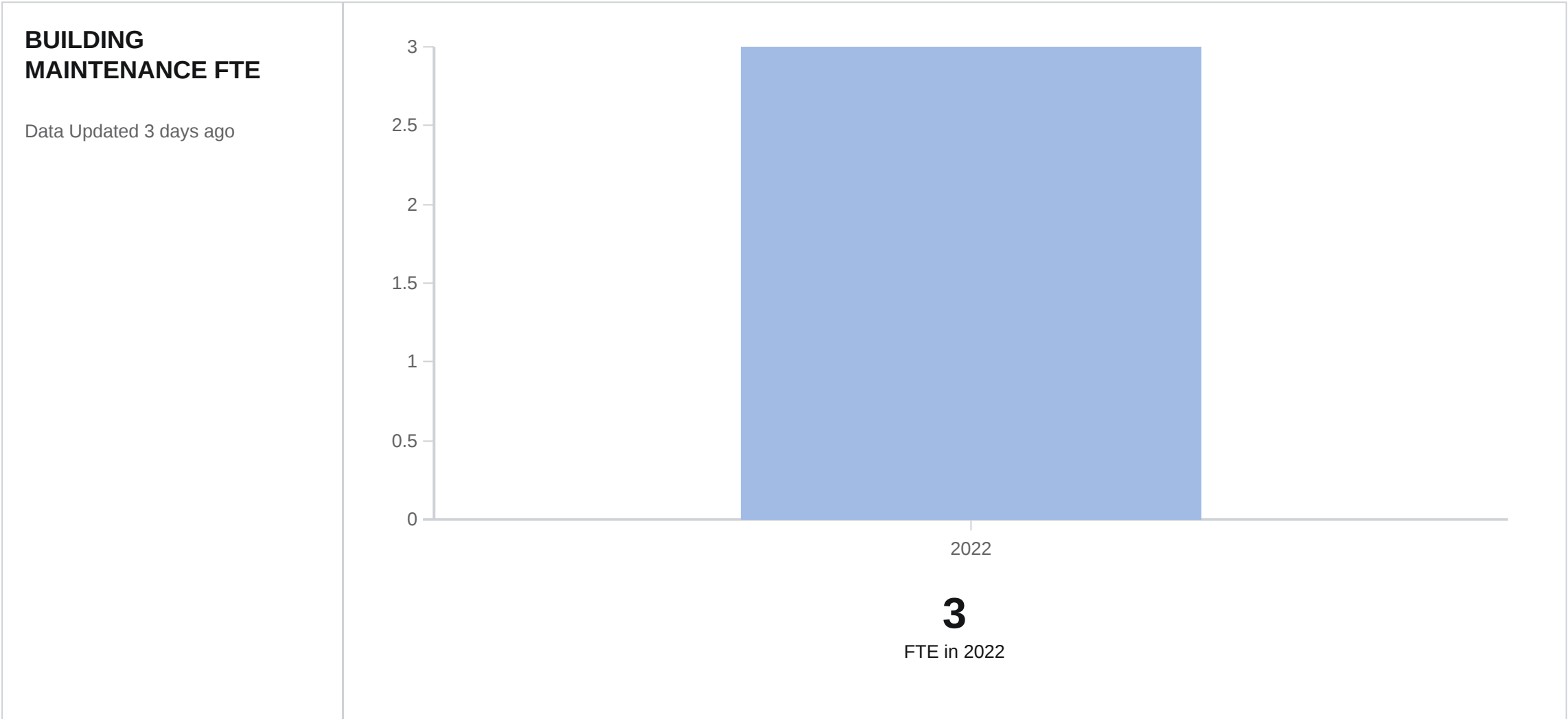
	2019-20 Actual	2020-21 Revised Budget		2021-22 Proposed Budget
Personnel Services	\$ 260,917	\$ 336,059		\$ 401,901
Materials & Supplies	18,680	29,165		35,475
Other Services & Charges	73,213	119,408		121,360
Capital Outlay	5,226	490,000		320,000
Total	\$ 358,036	\$ 974,632		\$ 878,736

Building Maintenance

FY 2021-2022 Budget

Division Description

The Building Maintenance division is responsible for maintaining city facilities including City Hall. This includes minor repairs and remodels.



EXPENDITURE BY FUND BREAKDOWN

← Back History ▾ Reset

Broken down by

Funds

▾ BUILDING MAINTENANCE

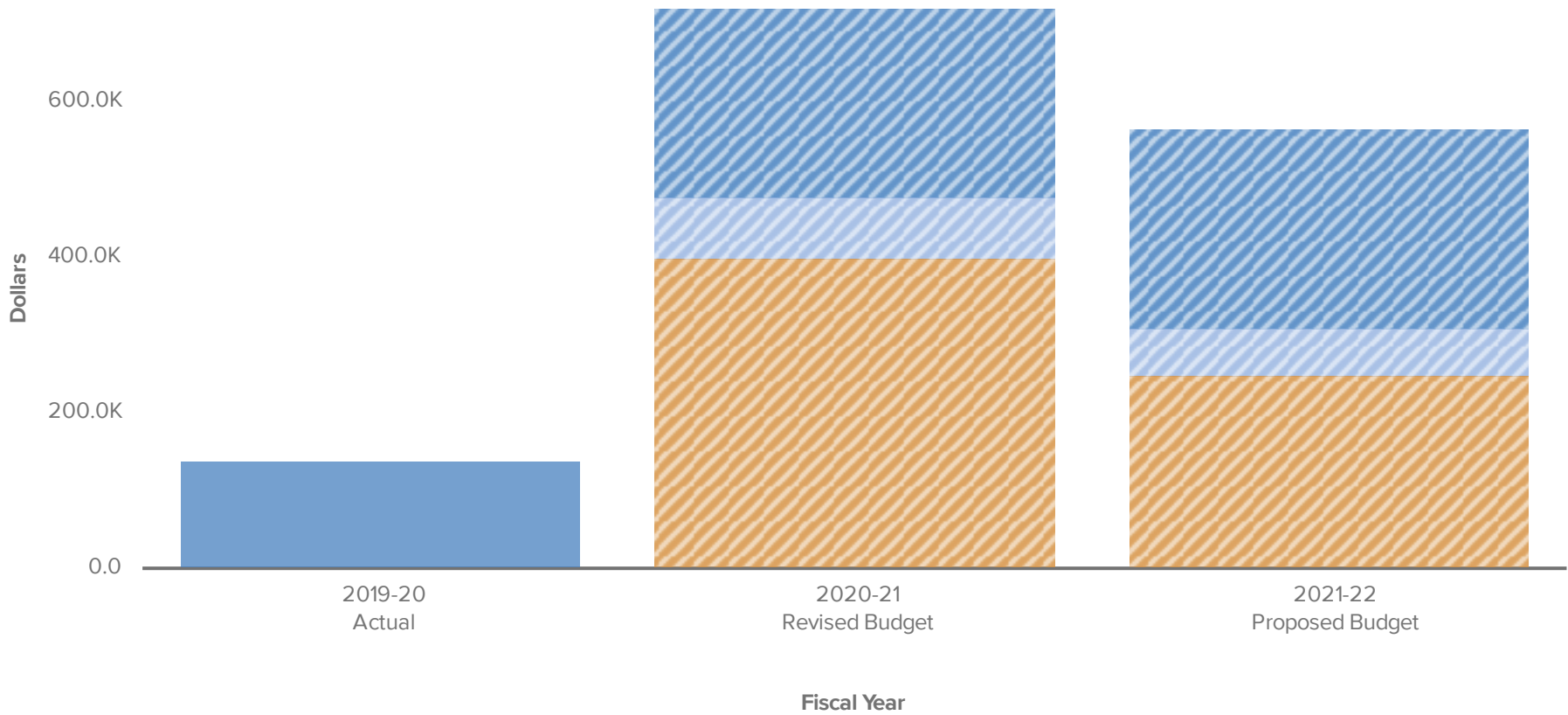
▾ Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 139,517	\$ 240,280	\$ 258,046
CAPITAL IMPROVEMENT FUND	0	80,000	60,000
2018 CAPITAL IMPROVEMENT FUND	0	400,000	250,000
Total	\$ 139,517	\$ 720,280	\$ 568,046

EXPENDITURE BY ACCOUNT TYPE BREAKDOWN

← Back History ▾ Reset

Broken down by

Expenses

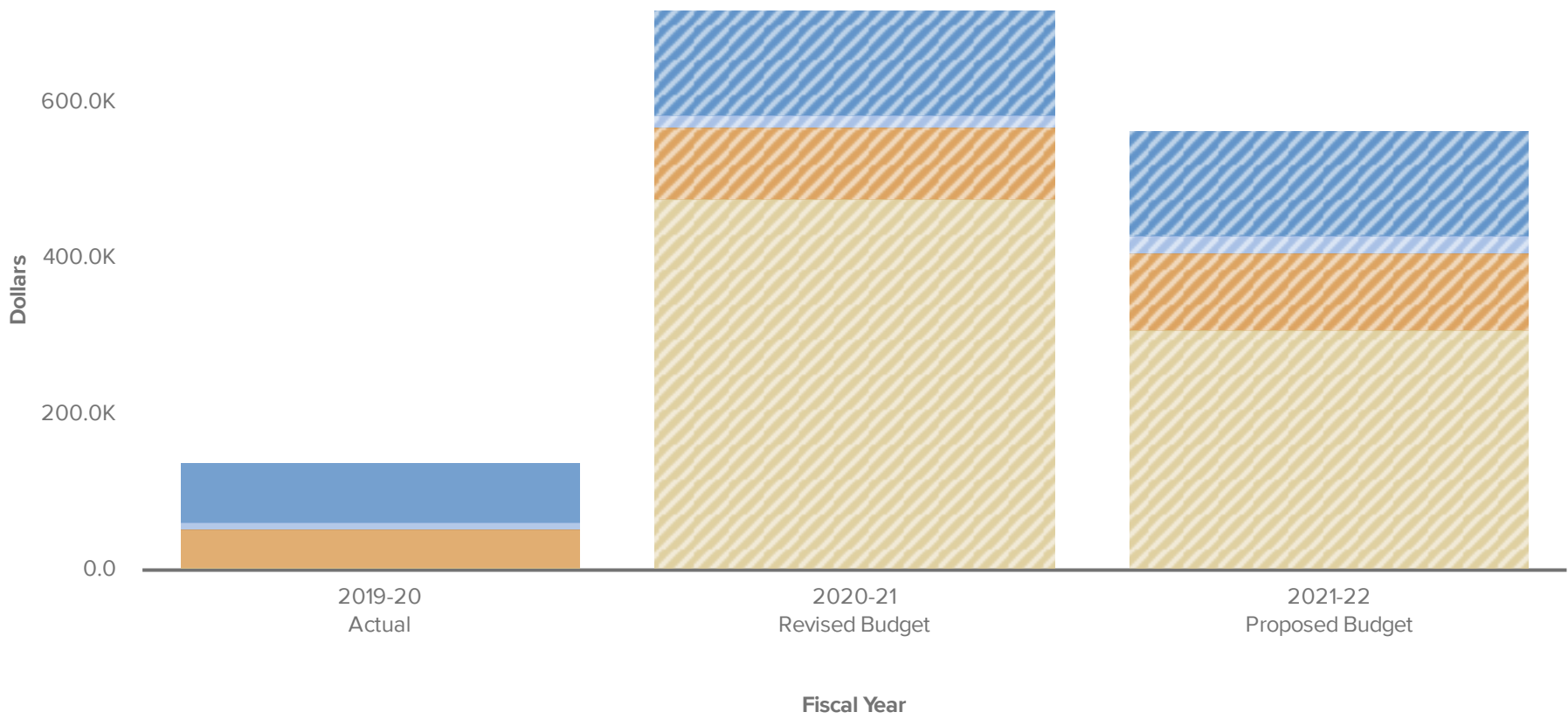
▾ BUILDING MAINTENANCE



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 77,364	\$ 132,846			\$ 135,056	
Materials & Supplies	8,048	15,665			23,175	
Other Services & Charges	48,879	91,769			99,815	
Capital Outlay	5,226	480,000			310,000	
Total	\$ 139,517	\$ 720,280			\$ 568,046	

ACCOUNT TYPE BREAKDOWN BY FUND

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 77,364	\$ 132,846			\$ 135,056	
Materials & Supplies	8,048	15,665			23,175	
Other Services & Charges	48,879	91,769			99,815	
Capital Outlay	5,226				0	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ 0	\$ 80,000			\$ 60,000	

2018 Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ 0	\$ 400,000			\$ 250,000	
Total	\$ 0	\$ 400,000			\$ 250,000	

Equipment Services

FY 2021-2022 Budget

Division Description

The Equipment Services division maintains the city's vehicles and equipment, ensuring a well-running fleet to assist departments in carrying out necessary functions.



EXPENDITURE BY FUND BREAKDOWN

← Back ↺ History ↺ Reset

Broken down by

Funds

⌵ EQUIPMENT SERVICES

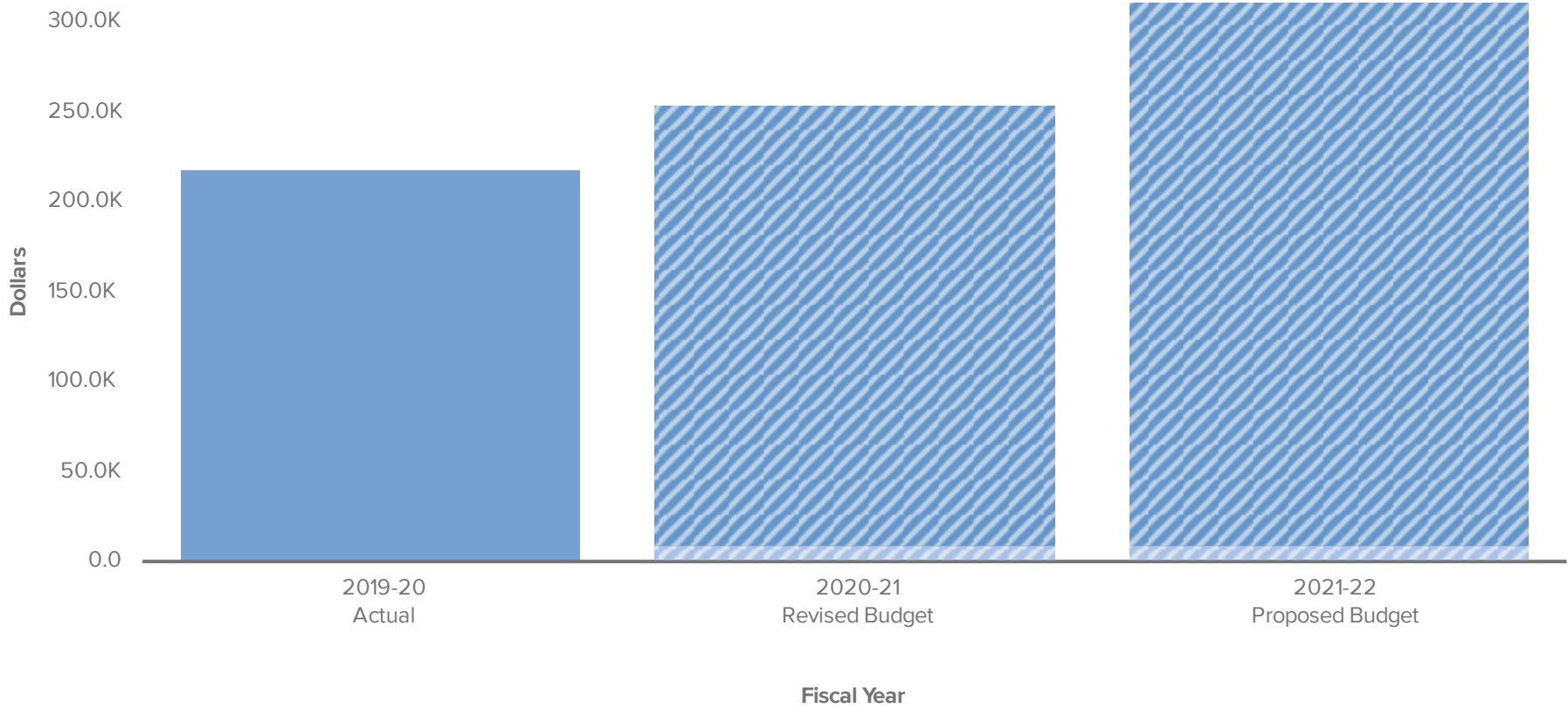
⌵ Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 218,518	\$ 244,351	\$ 300,690
CAPITAL IMPROVEMENT FUND	0	10,000	10,000
Total	\$ 218,518	\$ 254,351	\$ 310,690

EXPENDITURE BY ACCOUNT TYPE BREAKDOWN

← Back ↺ History ↺ Reset

Broken down by

Expenses

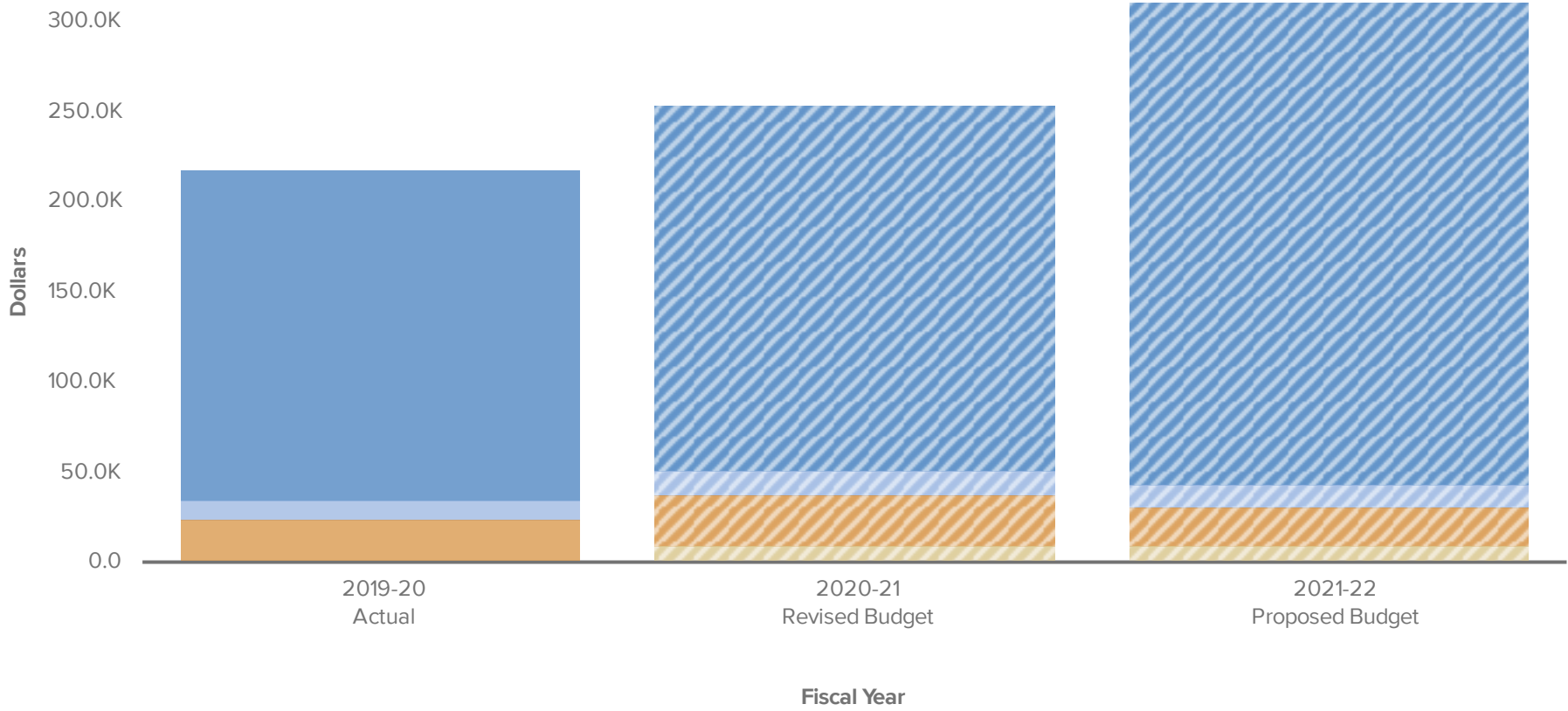
⌵ EQUIPMENT SERVICES



Sort By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 183,552	\$ 203,213			\$ 266,845	
Materials & Supplies	10,632	13,500			12,300	
Other Services & Charges	24,334	27,639			21,545	
Capital Outlay	0	10,000			10,000	
Total	\$ 218,518	\$ 254,351			\$ 310,690	

ACCOUNT TYPE BREAKDOWN BY FUND

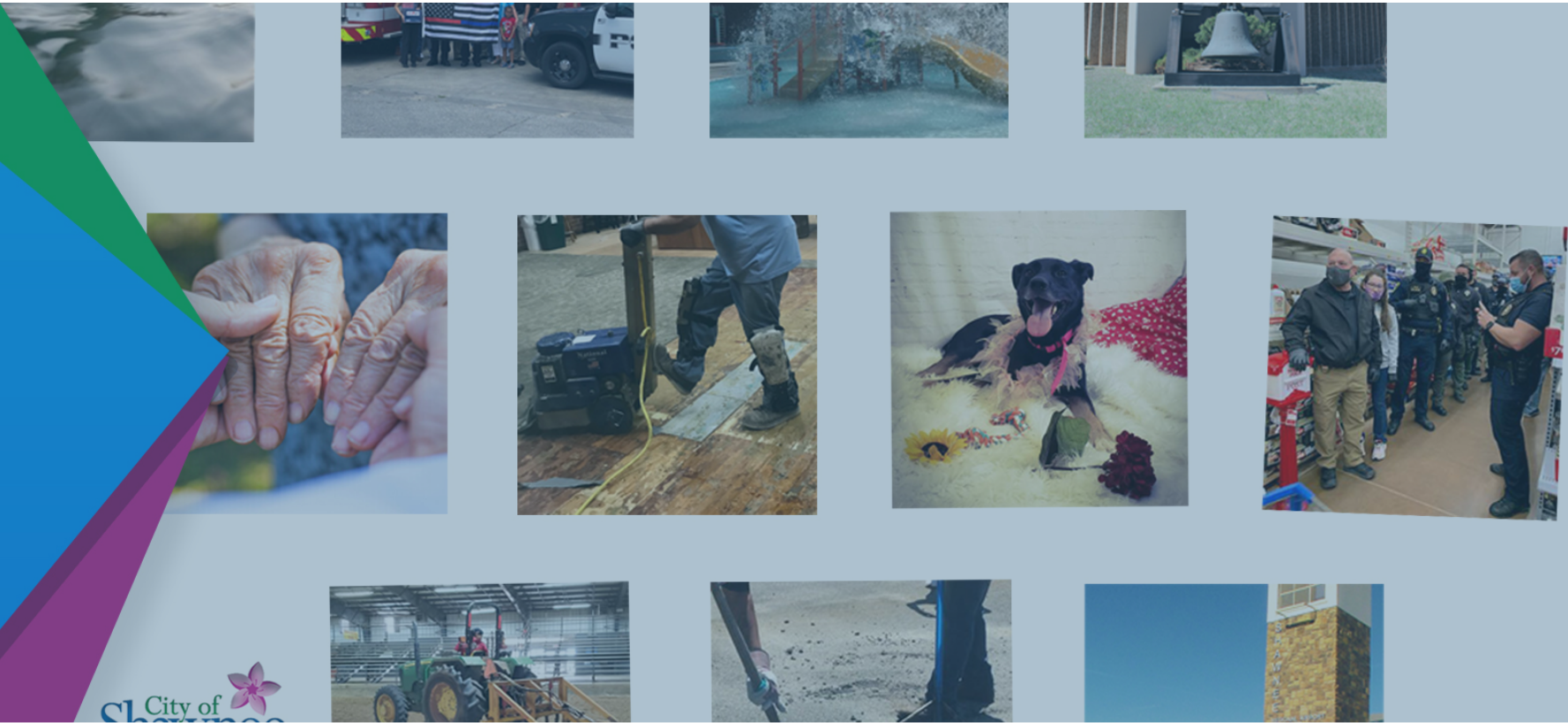
General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services	\$ 183,552	\$ 203,213			\$ 266,845	
Materials & Supplies	10,632	13,500			12,300	
Other Services & Charges	24,334	27,639			21,545	
Total	\$ 218,518	\$ 244,351			\$ 300,690	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay	\$ 0	\$ 10,000			\$ 10,000	
Total	\$ 0	\$ 10,000			\$ 10,000	

AIRPORT DEPARTMENT



Airport

Annual Budget
July 1, 2021 - June 30, 2022

Department Description

Shawnee Airport operates the City of Shawnee Municipal Airport. This encompasses maintaining 6,000 feet of runway, twenty-eight T-hangars, and seven box hangars. Staff assists pilots as they arrive and depart with passengers and cargo.

It is headed by the Airport Manager, Bonnie Wilson.

For the Divisional Budgets, see below.

[Airport](#)



ACCOMPLISHMENTS

- Initiated and completed surface repair, reseal and remarking of Runway 17/35, Parallel Taxiway Alpha, and connecting Taxiways Bravo, Delta and Echo.

Applied for and received extraordinary federal grant funding to address \$698,396.12 of the total project cost of \$725,250.03.

- Assessed operational condition and continuing maintenance costs for service, field, and road equipment, successfully auctioning surplus items and increasing revenues by \$6,500 in 2019 and \$10,700 in 2020.

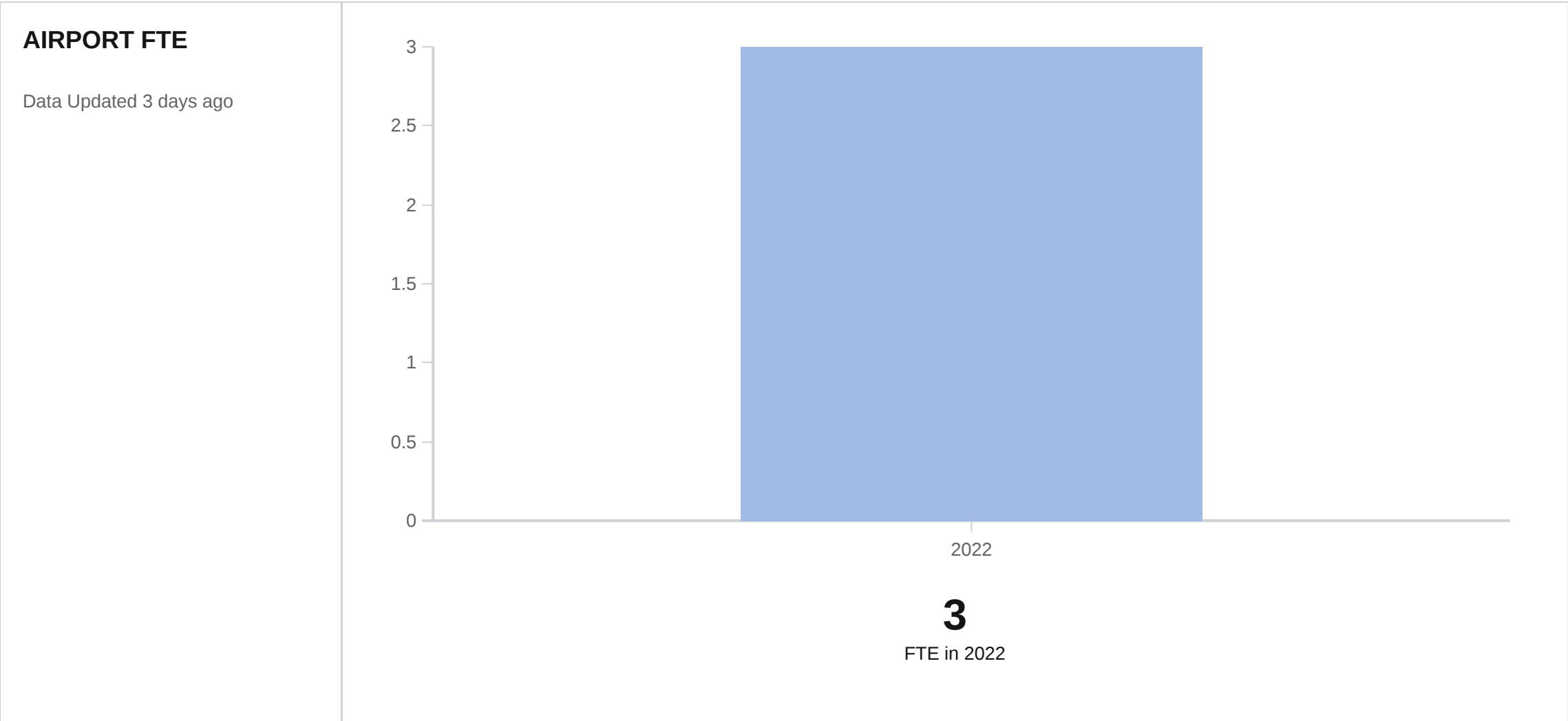
- Issued three Requests for Proposals to lease large scale box hangars, formerly leased to individual aircraft owners to aviation business entities.

Increased annual lease rates by approximately \$13,000 and reduced facility maintenance costs by assigning maintenance responsibilities to commercial tenants.

- Undertook a public review and comment process to revise and reissue the Airport's Minimum Standards to ensure compliance with current Federal Aviation Administration requirements. Created a new category of aviation service with the development of standards for "Independent Operators" authorizing aviation support services such as flight schools and aircraft repair and maintenance companies to operate from the Shawnee Regional Airport.
- Reviewed and revised all non-commercial lease documents for compliance with current FAA standards, insurance underwriter requests/recommendations, and legal standards.
- Retained a 100% occupancy of all aviation facility rental space and maintain a waiting list of over 50 potential tenants.
- Utilizing the new platform and software provided revitalized the Shawnee Regional Airport website to highlight airport services, event schedules, and general information. Created

advertisement/information sections for commercial tenants providing goods and services on the airfield.

POSITION SUMMARY



EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

Funds

⌵ AIRPORT

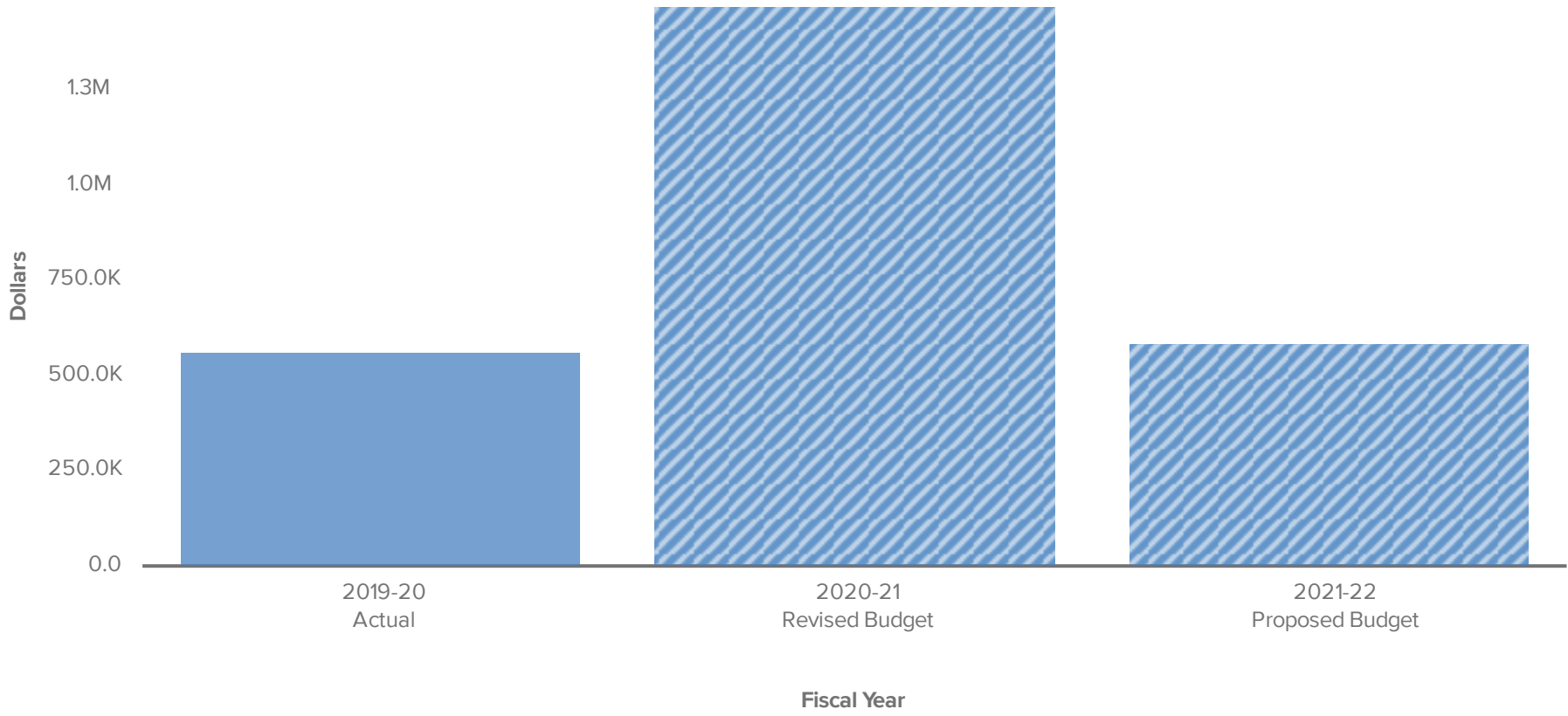
⌵ Expenses



Sort By Chart of Accounts ▾

- SHAWNEE AIRPORT AUTH...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE AIRPORT AUTHORITY	\$ 565,494	\$ 1,467,127	\$ 584,572
Total	\$ 565,494	\$ 1,467,127	\$ 584,572

EXPENDITURE BREAKDOWN BY DIVISION

← Back History Reset

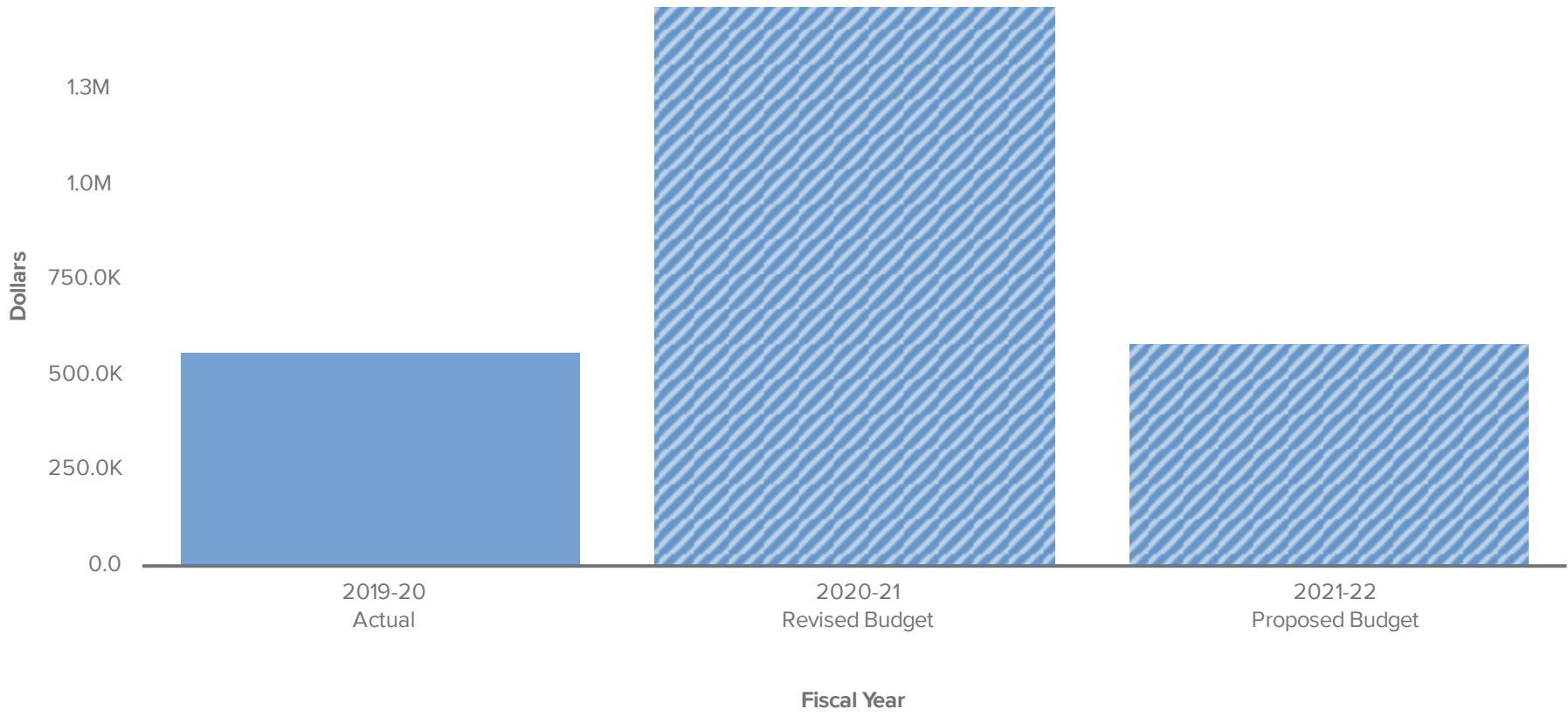
Broken down by
AIRPORT Expenses



Sort By Chart of Accounts

AIRPORT

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
AIRPORT	\$ 565,494	\$ 1,467,127	\$ 584,572
Total	\$ 565,494	\$ 1,467,127	\$ 584,572

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

Expenses

⌵ AIRPORT

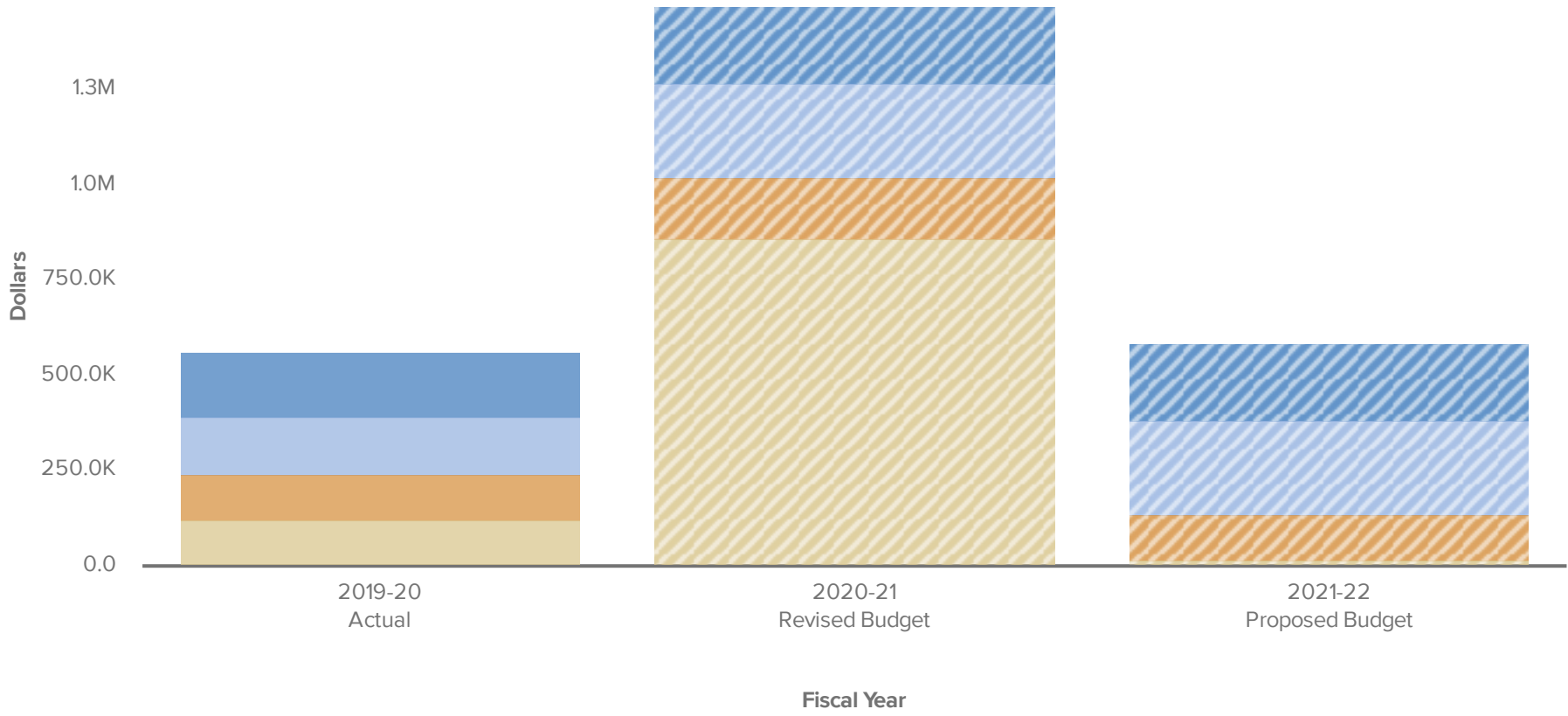


Sort

By Chart of Accounts ▾

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay

Visualization



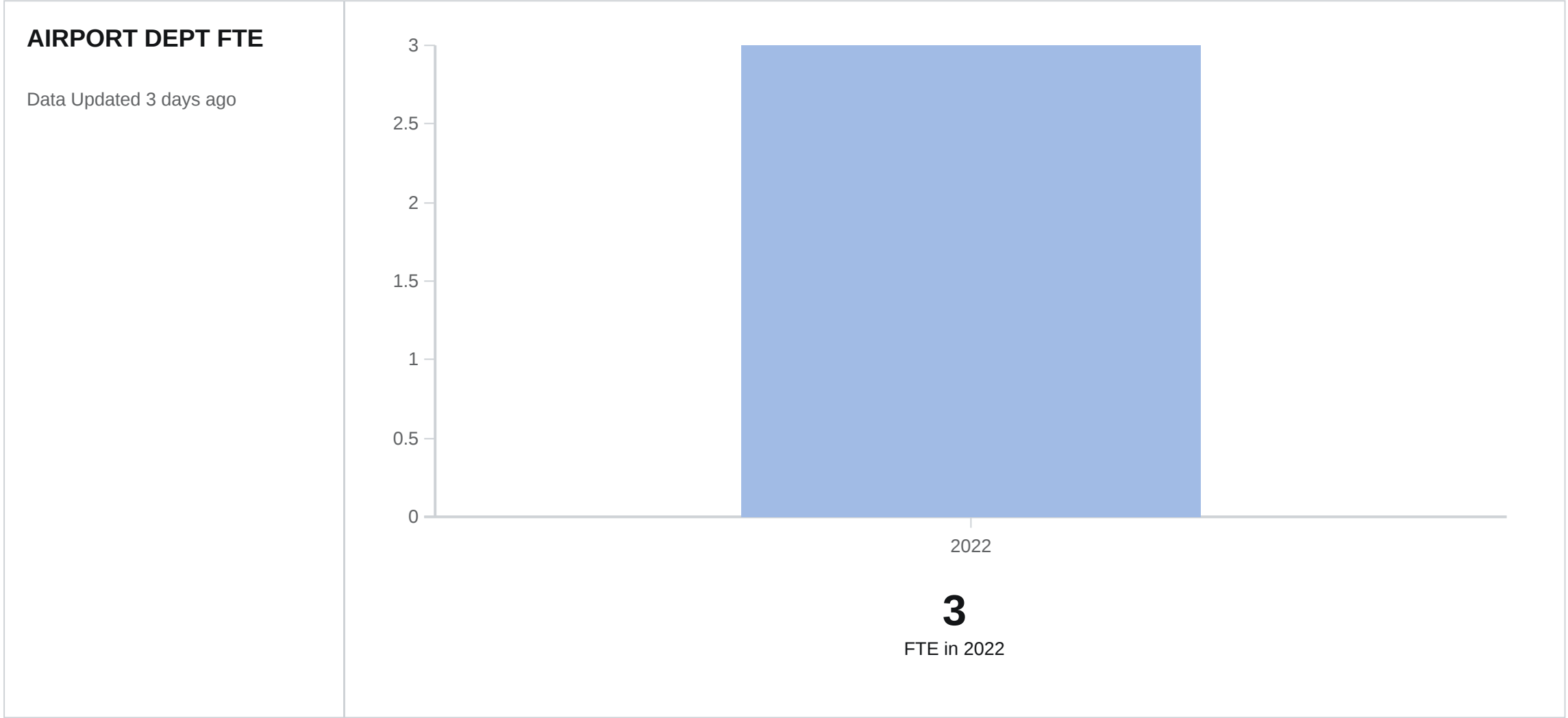
	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 169,216	\$ 196,122	\$ 198,274
Materials & Supplies	154,991	246,350	248,150
Other Services & Charges	119,765	160,597	118,148
Capital Outlay	121,522	864,058	20,000
Total	\$ 565,494	\$ 1,467,127	\$ 584,572

Airport

FY 2021-2022 Budget

Division Description

Shawnee Airport operates the City of Shawnee Municipal Airport. This encompasses maintaining 6,000 feet of runway, twenty-eight T-hangars, and seven box hangars. This includes assisting pilots as they arrive and depart with passengers and cargo.



EXPENDITURE BY FUND BREAKDOWN

← Back History Reset

Broken down by

Funds

⌵ AIRPORT

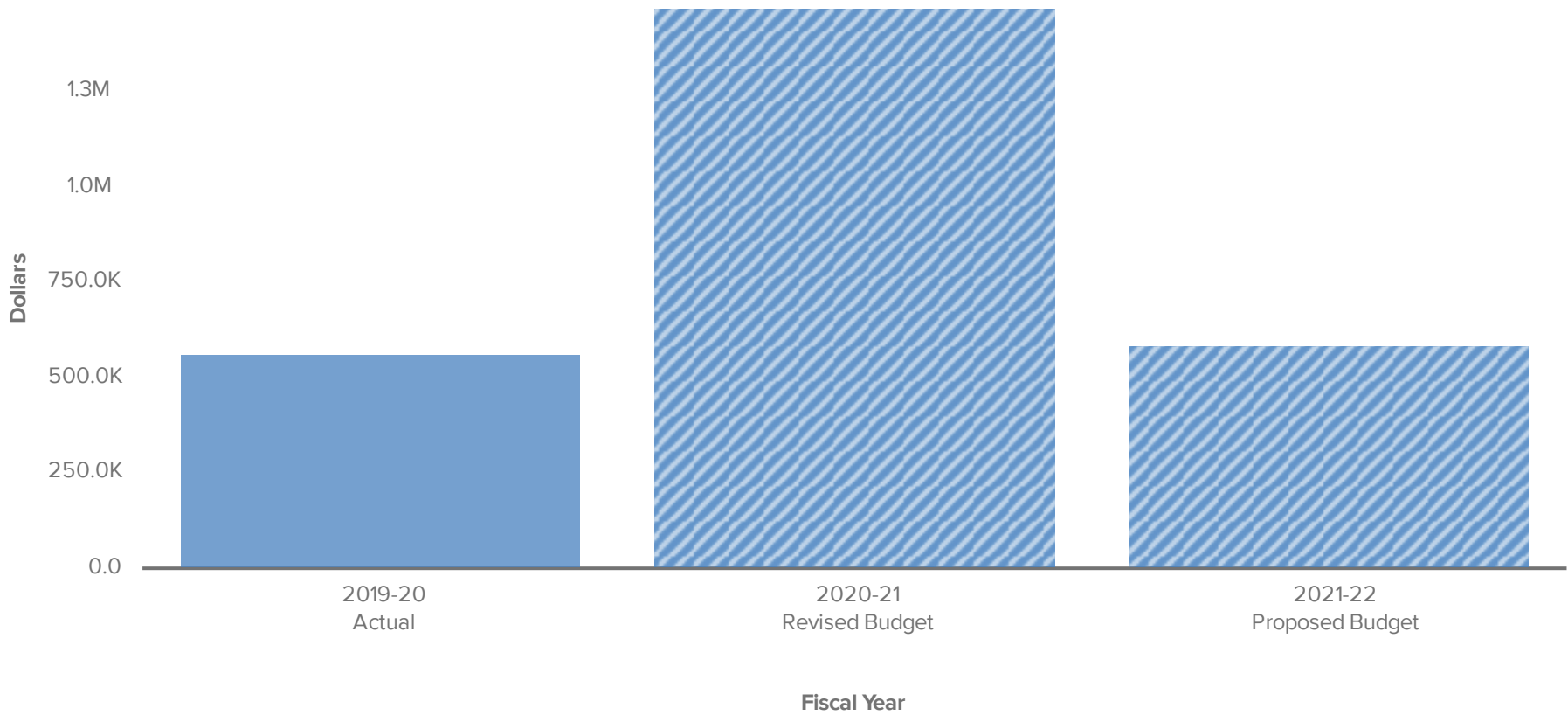
⌵ Expenses



Visualization

Sort Large to Small

● SHAWNEE AIRPORT AUTH...



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SHAWNEE AIRPORT AUTHORITY	\$ 565,494	\$ 1,467,127	\$ 584,572
Total	\$ 565,494	\$ 1,467,127	\$ 584,572

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back History Reset

Broken down by

Expenses

⌵ SHAWNEE AIRPORT AUTHORITY

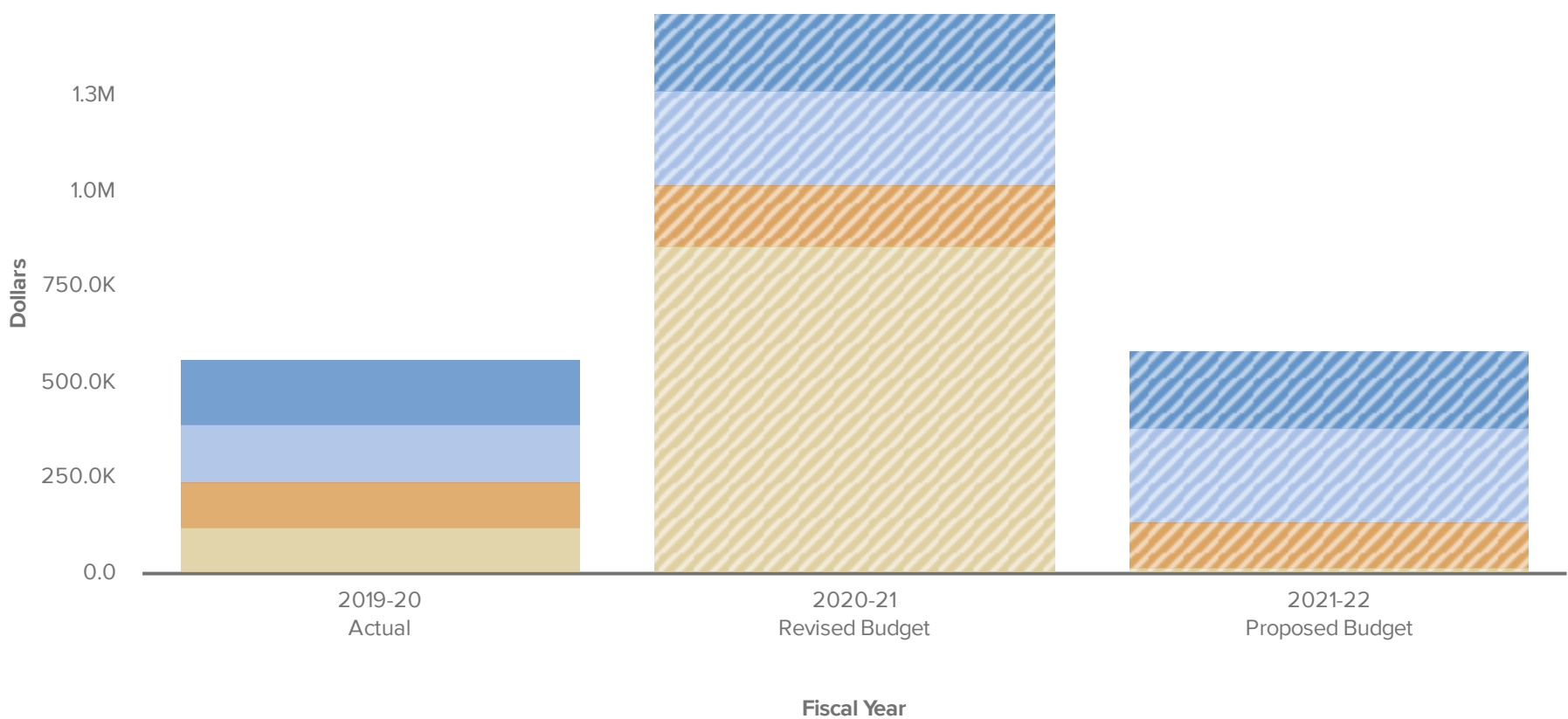
⌵ AIRPORT



Visualization

Sort By Chart of Accounts

- Personnel Services
- Materials & Supplies
- Other Services & Charges
- Capital Outlay



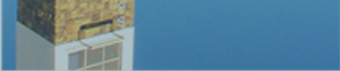
2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 121,522	\$ 20,000
Materials & Supplies	154,991	248,150
Personnel Services	169,216	198,274
Other Services & Charges	119,765	118,148
Total	\$ 565,494	\$ 584,572

BREAKDOWN BY FUND

Shawnee Airport Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Capital Outlay	\$ 121,522	\$ 20,000
Materials & Supplies	154,991	248,150
Personnel Services	169,216	198,274
Other Services & Charges	119,765	118,148

Non-Departmental



EXPO OPERATIONS

FY 2021-2022 Budget

Division Description

The division provides for the operation of the Expo through the funding of the City contract with Spectra, the Expo management company.

EXPENDITURE BREAKDOWN BY FUND

← Back

↺ History ▾

↺ Reset

Broken down by

Funds

EXPO CENTER

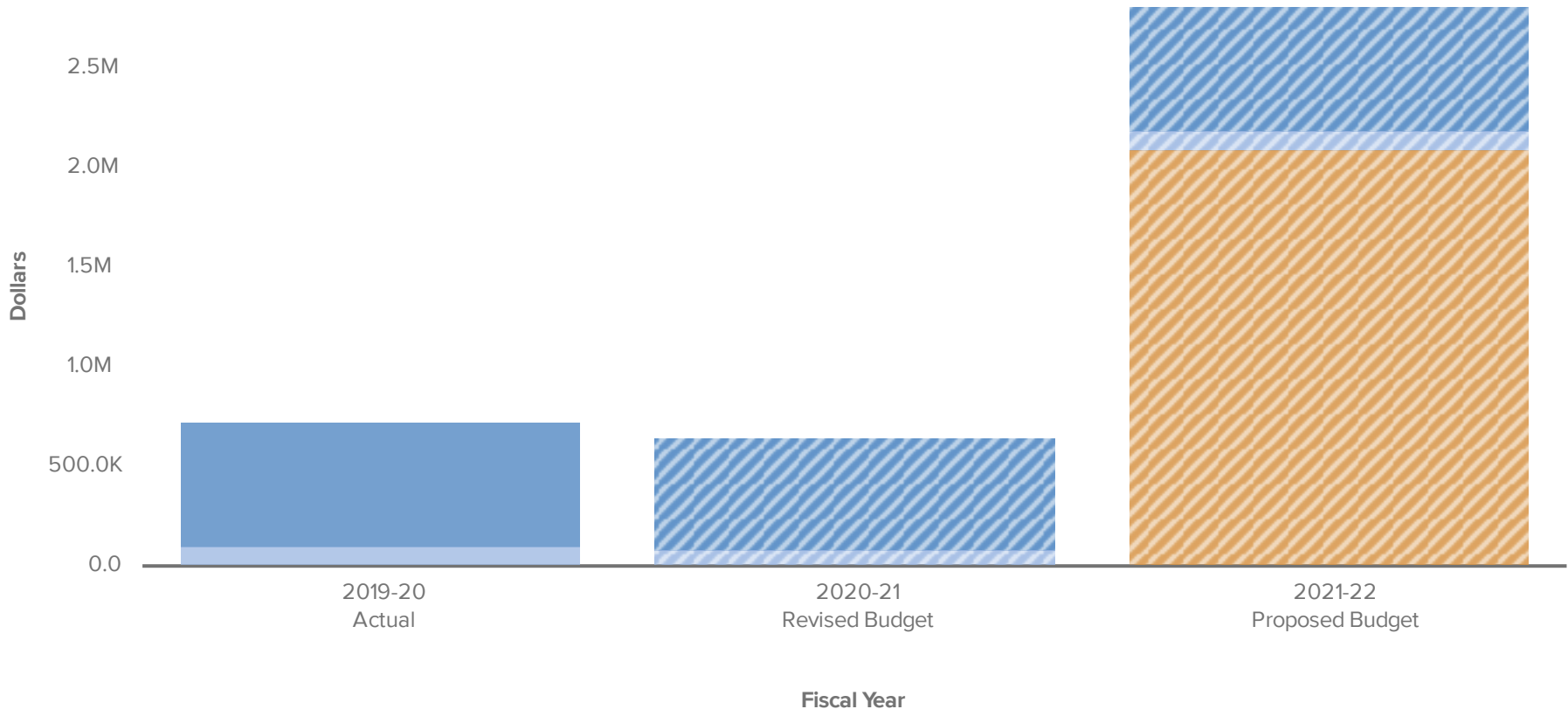
Expenses



Sort By Chart of Accounts ▾

- GENERAL FUND
- CAPITAL IMPROVEMENT F...
- 2018 CAPITAL IMPROVEM...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 623,183	\$ 556,096	\$ 610,500
CAPITAL IMPROVEMENT FUND	109,504	90,000	100,000
2018 CAPITAL IMPROVEMENT FUND	0	0	2,100,000
Total	\$ 732,688	\$ 646,096	\$ 2,810,500

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

Expenses

EXPO CENTER

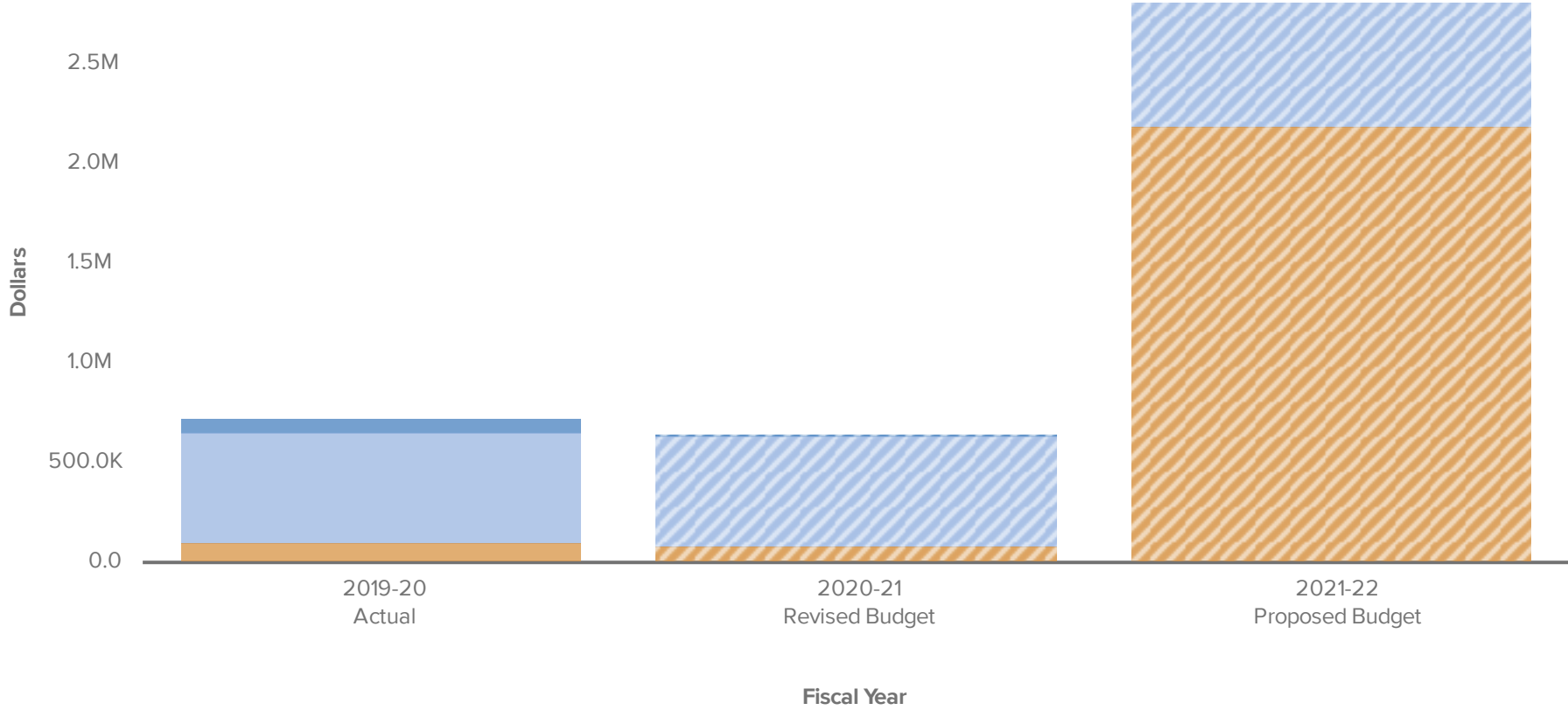


Sort

By Chart of Accounts ▾

- Personnel Services
- Other Services & Charges
- Capital Outlay

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Personnel Services	\$ 73,434	\$ 1,896	\$ 0
Other Services & Charges	549,749	554,200	610,500
Capital Outlay	109,504	90,000	2,200,000
Total	\$ 732,688	\$ 646,096	\$ 2,810,500

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Personnel Services		\$ 73,434	\$ 1,896		\$ 0	
Other Services & Charges		549,749	554,200		610,500	
Total		\$ 623,183	\$ 556,096		\$ 610,500	

Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay		\$ 109,504	\$ 90,000		\$ 100,000	
Total		\$ 109,504	\$ 90,000		\$ 100,000	

2018 Capital Improvement Fund

2019-20 Actual			2020-21 Revised Budget		2021-22 Proposed Budget	
Capital Outlay		\$ 0	\$ 0		\$ 2,100,000	
Total		\$ 0	\$ 0		\$ 2,100,000	

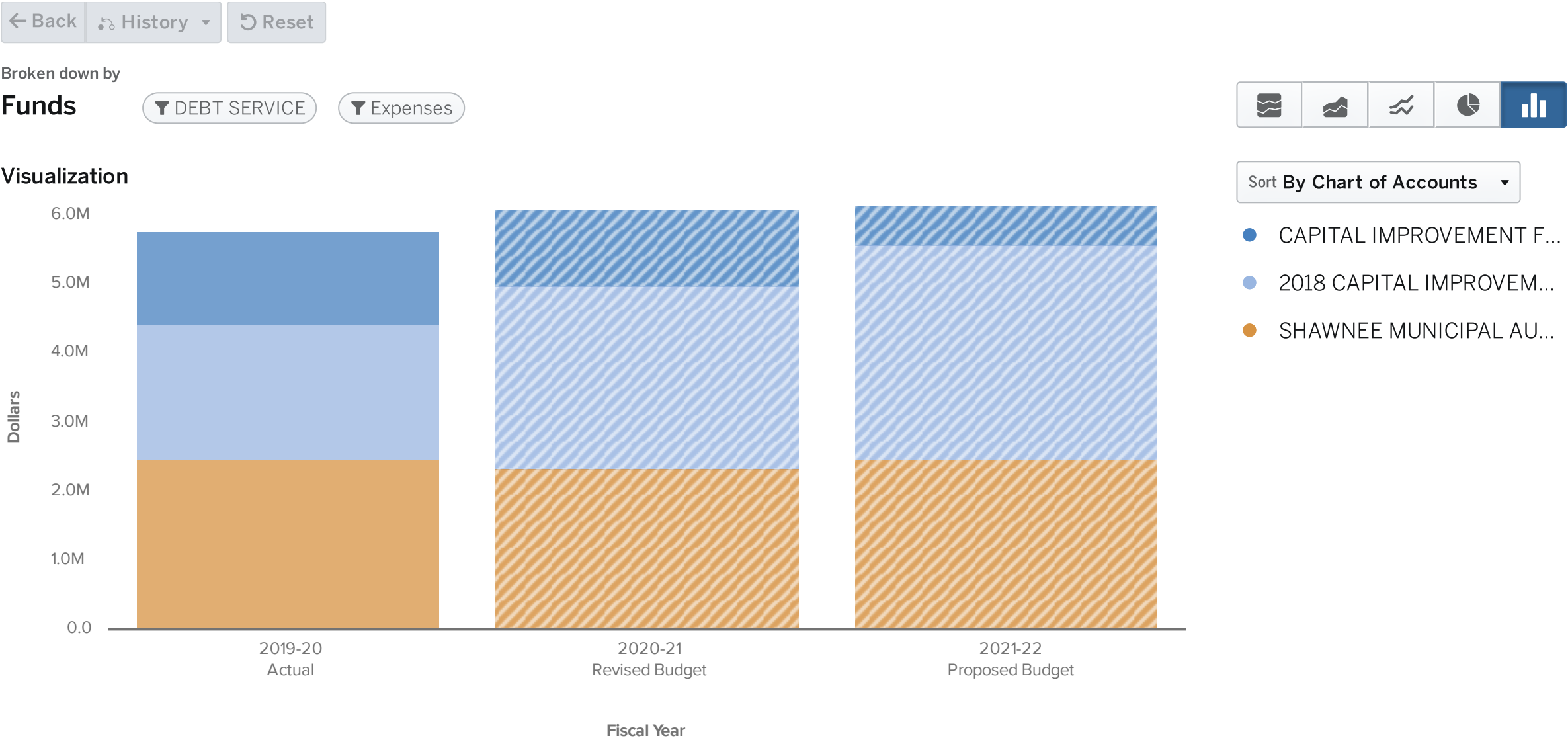
Debt Service

FY 2021-2022 Budget

Description

The City uses notes and other financial instruments to more quickly repair, replace, and build needed infrastructure and purchase other necessary assets. Before financing is pursued, analysis is done to ensure financial feasibility and sustainability.

EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
CAPITAL IMPROVEMENT FUND	\$ 1,348,339	\$ 1,110,544	\$ 550,787
2018 CAPITAL IMPROVEMENT FUND	1,951,348	2,644,846	3,118,281
SHAWNEE MUNICIPAL AUTHORITY	2,476,193	2,345,993	2,467,790
Total	\$ 5,775,879	\$ 6,101,383	\$ 6,136,858

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Debt Service	\$ 1,348,339	\$ 550,787
Total	\$ 1,348,339	\$ 550,787

2018 Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Debt Service	\$ 1,951,348	\$ 3,118,281
Total	\$ 1,951,348	\$ 3,118,281

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Debt Service	\$ 2,476,193	\$ 2,467,790
Total	\$ 2,476,193	\$ 2,467,790

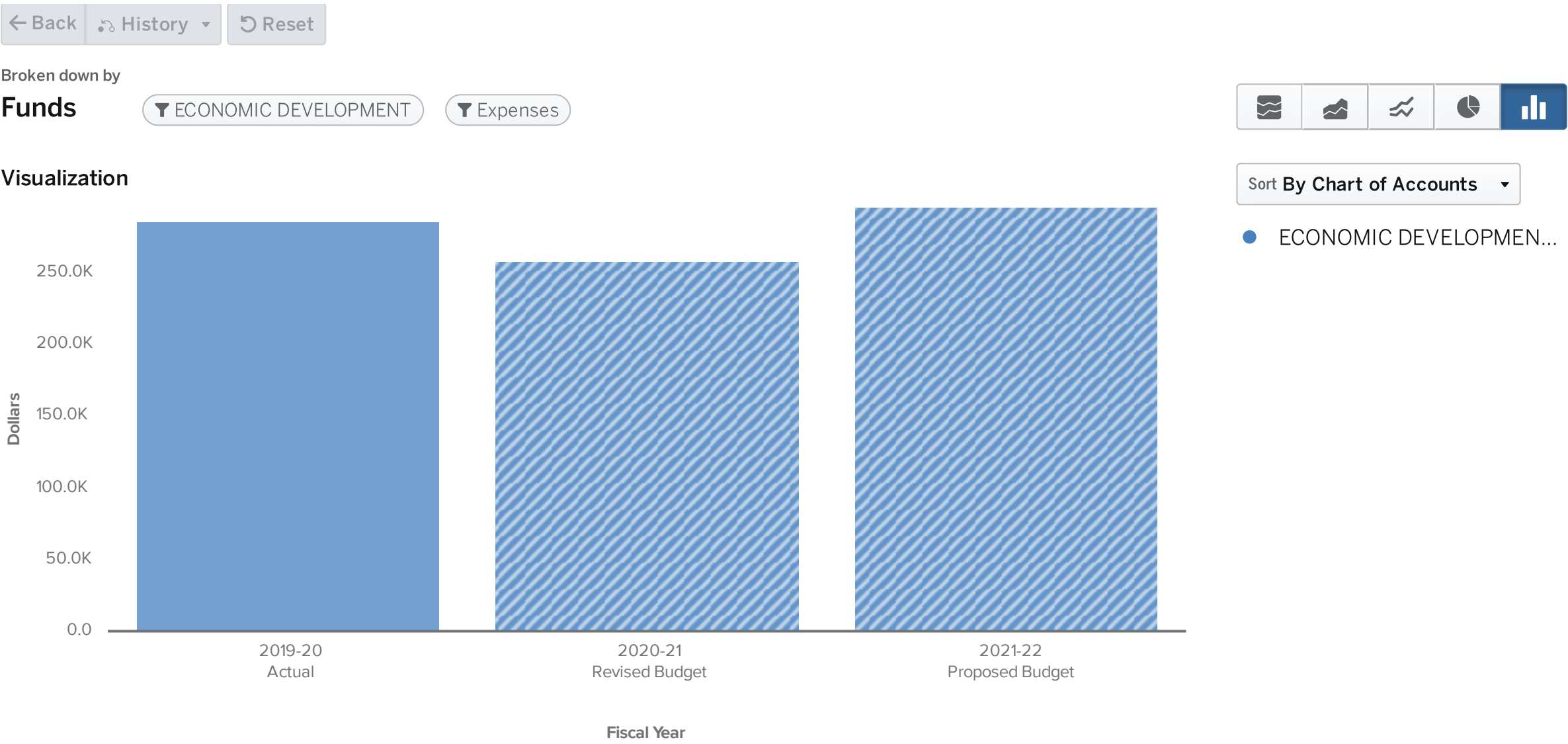
Economic Development

FY 2021-2022 Budget

Division Description

The Economic Development Division covers the cost of the City's contract with Shawnee Forward for economic development services.

EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
ECONOMIC DEVELOPMENT FUND	\$ 285,996	\$ 257,753	\$ 295,000
Total	\$ 285,996	\$ 257,753	\$ 295,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

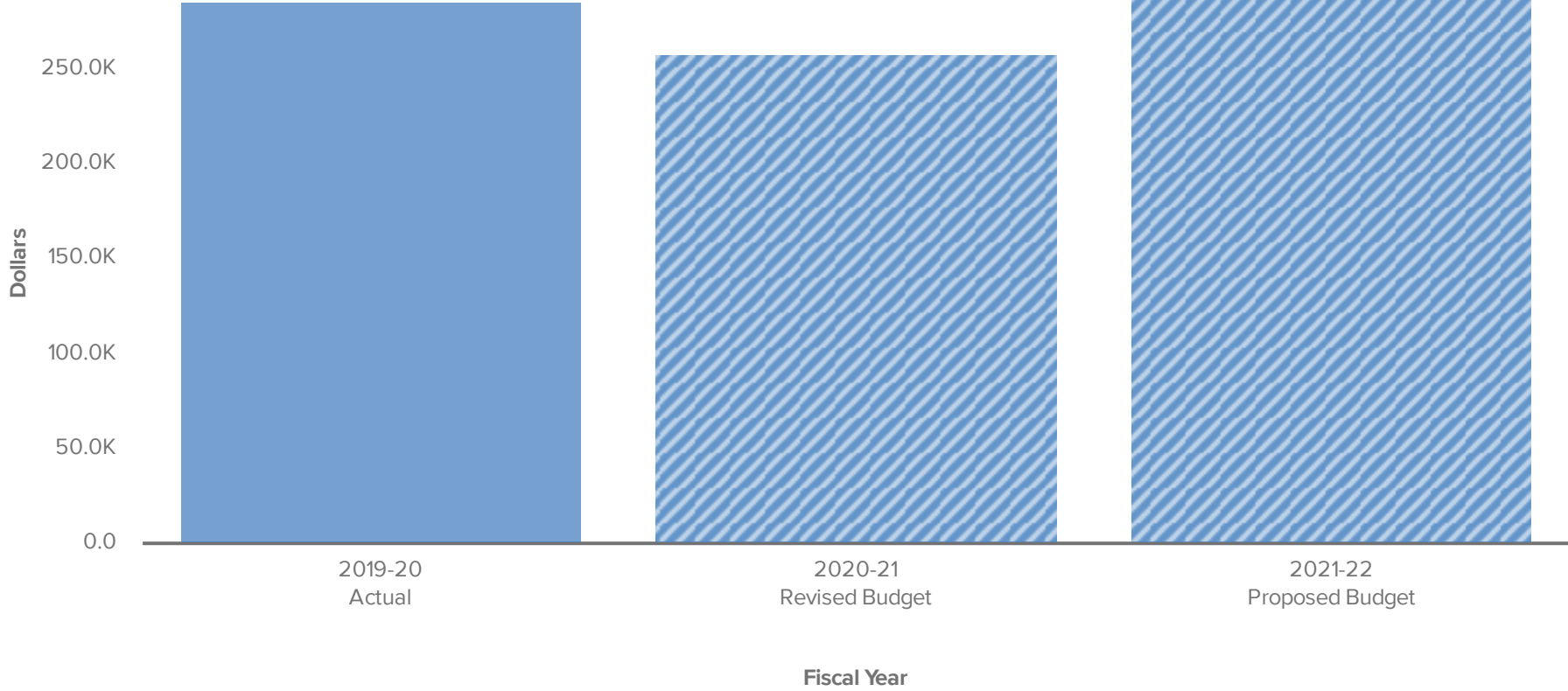
← Back | ↺ History | ↺ Reset

Broken down by
Expenses | **ECONOMIC DEVELOPMENT**



Visualization

Sort **Large to Small**



● Other Services & Charges

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 285,996	\$ 257,753	\$ 295,000
Total	\$ 285,996	\$ 257,753	\$ 295,000

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Economic Development Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 285,996	\$ 295,000
Total	\$ 285,996	\$ 295,000

TRANSFERS OUT

FY 2021-2022 Budget



Description

The Transfers division allows for funds to be legally transferred for appropriate usage and best allocation of resources.

EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

Funds

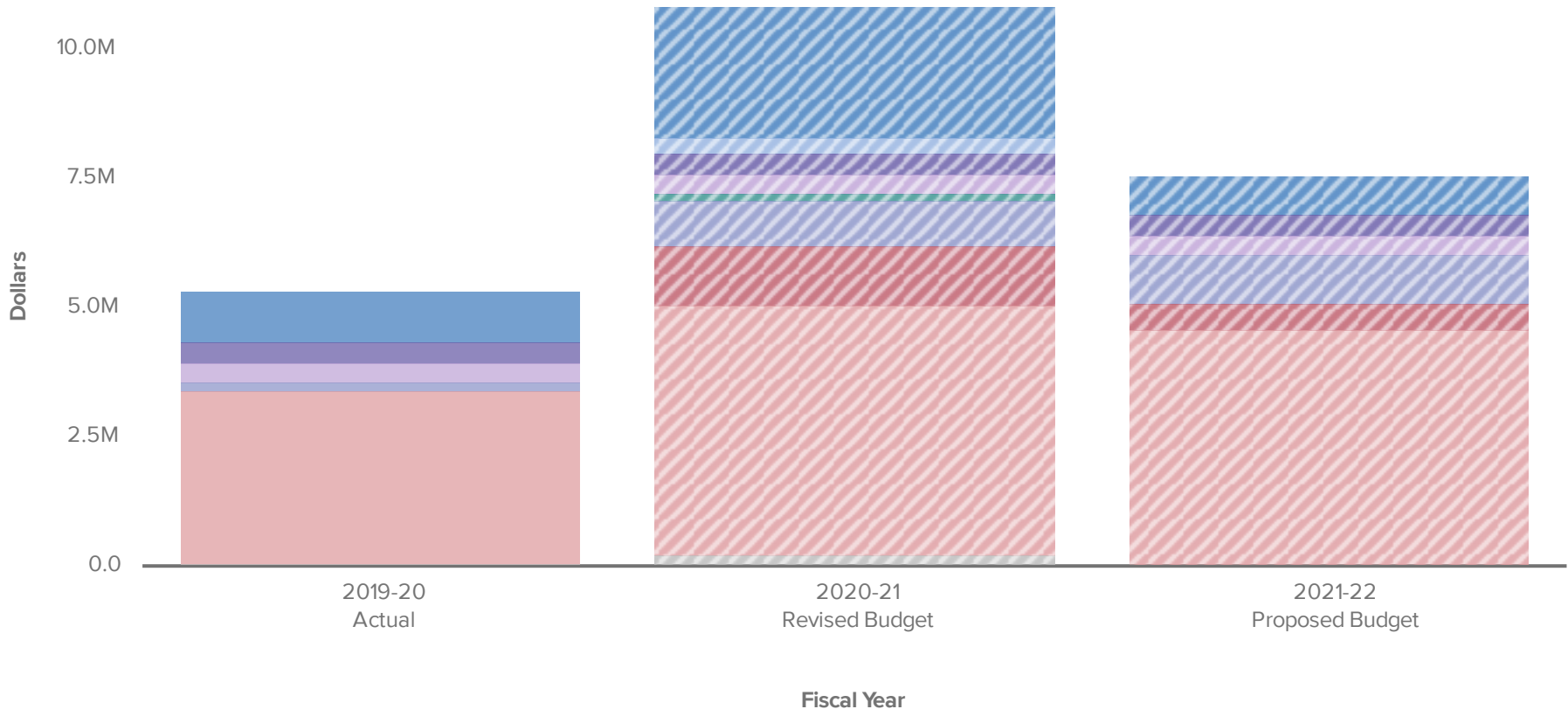
TRANSFERS OUT

Expenses



Sort By Chart of Accounts

Visualization



- GENERAL FUND
- REVOLVING OIL & GAS FUND
- POLICE SALES TAX FUND
- FIRE SALES TAX FUND
- CDBG GRANTS
- CAPITAL IMPROVEMENT FUND
- STREET IMPROVEMENT FUND
- SHAWNEE MUNICIPAL AUTHORITY
- More (4 grouped)

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
GENERAL FUND	\$ 983,287	\$ 2,507,800	\$ 734,362
REVOLVING OIL & GAS FUND	0	310,729	16,750
ECONOMIC DEVELOPMENT FUND	5,000	15,000	45,000
HOTEL/MOTEL SURCHARGE FUND	4,235	4,300	4,750
POLICE SALES TAX FUND	390,133	382,786	389,485
FIRE SALES TAX FUND	390,133	382,786	389,485
CDBG GRANTS	0	146,521	0
ODOC NSP PROGRAM	0	108,748	0
HOME REHAB PROGRAM INCOME	45,447	92,487	0
CAPITAL IMPROVEMENT FUND	169,736	861,000	942,700
STREET IMPROVEMENT FUND	0	1,148,713	500,000
SHAWNEE MUNICIPAL AUTHORITY	3,360,000	4,866,000	4,560,000
Total	\$ 5,347,972	\$ 10,826,872	\$ 7,582,533

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↶ History ▾

↺ Reset

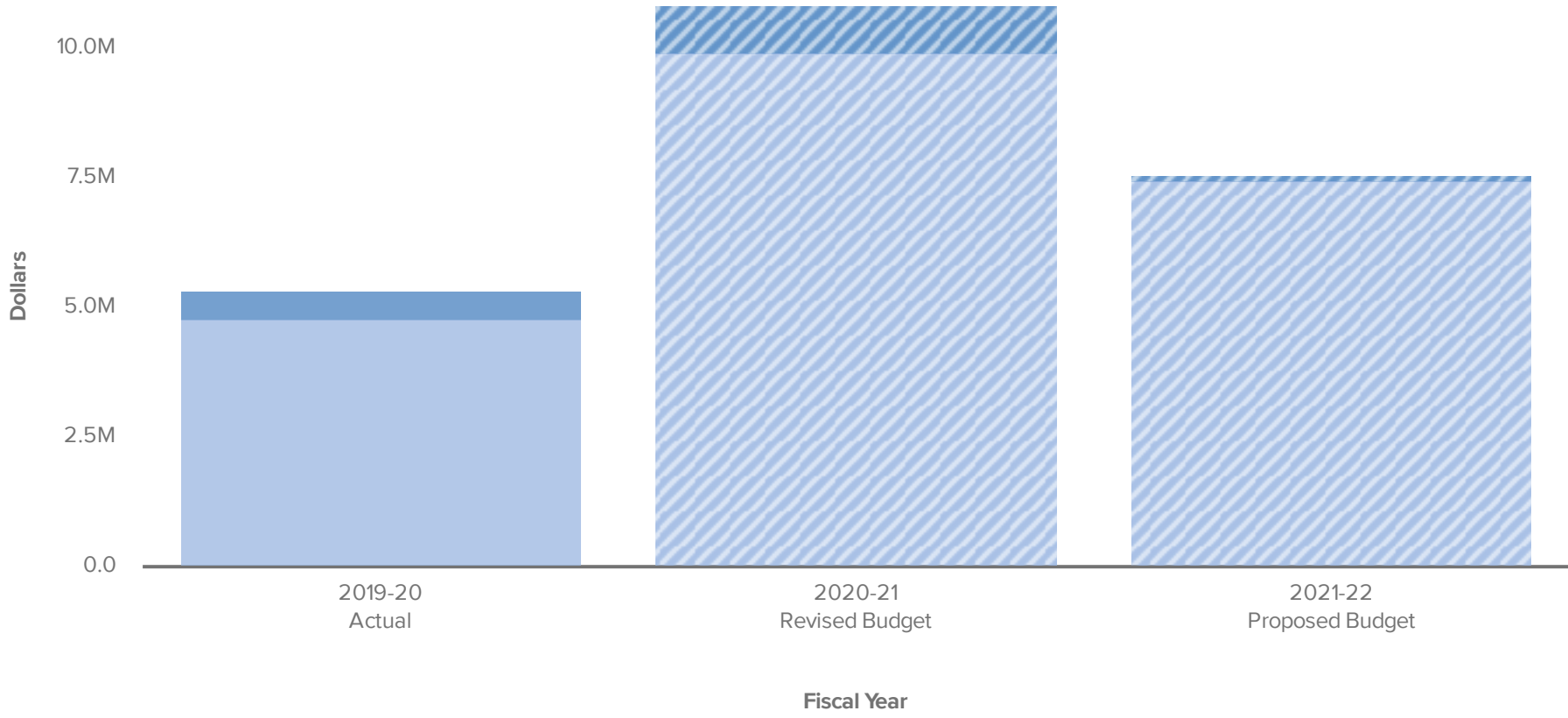
Broken down by

Expenses

TRANSFERS OUT



Visualization



Sort By Chart of Accounts ▾

- Other Services & Charges
- Transfers Out

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 531,177	\$ 864,560	\$ 90,000
Transfers Out	4,816,795	9,962,312	7,492,533
Total	\$ 5,347,972	\$ 10,826,872	\$ 7,582,533

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

General Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 452,110	\$ 1,643,240	\$ 644,362
Other Services & Charges	531,177	864,560	90,000
Total	\$ 983,287	\$ 2,507,800	\$ 734,362

Revolving Oil & Gas Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 0	\$ 310,729	\$ 16,750
Total	\$ 0	\$ 310,729	\$ 16,750

Economic Development Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 5,000	\$ 15,000	\$ 45,000
Total	\$ 5,000	\$ 15,000	\$ 45,000

Hotel/Motel Surcharge Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 4,235	\$ 4,300	\$ 4,750
Total	\$ 4,235	\$ 4,300	\$ 4,750

Police Sales Tax Fund

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 390,133	\$ 382,786	\$ 389,485
Total	\$ 390,133	\$ 382,786	\$ 389,485

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 3,360,000	\$ 4,866,000
Total	\$ 3,360,000	\$ 4,560,000

Shawnee Municipal Authority

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 0	\$ 500,000
Total	\$ 0	\$ 500,000

Street Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 169,736	\$ 942,700
Total	\$ 169,736	\$ 942,700

Capital Improvement Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Transfers Out	\$ 390,133	\$ 389,485
Total	\$ 390,133	\$ 389,485

Fire Sales Tax Fund

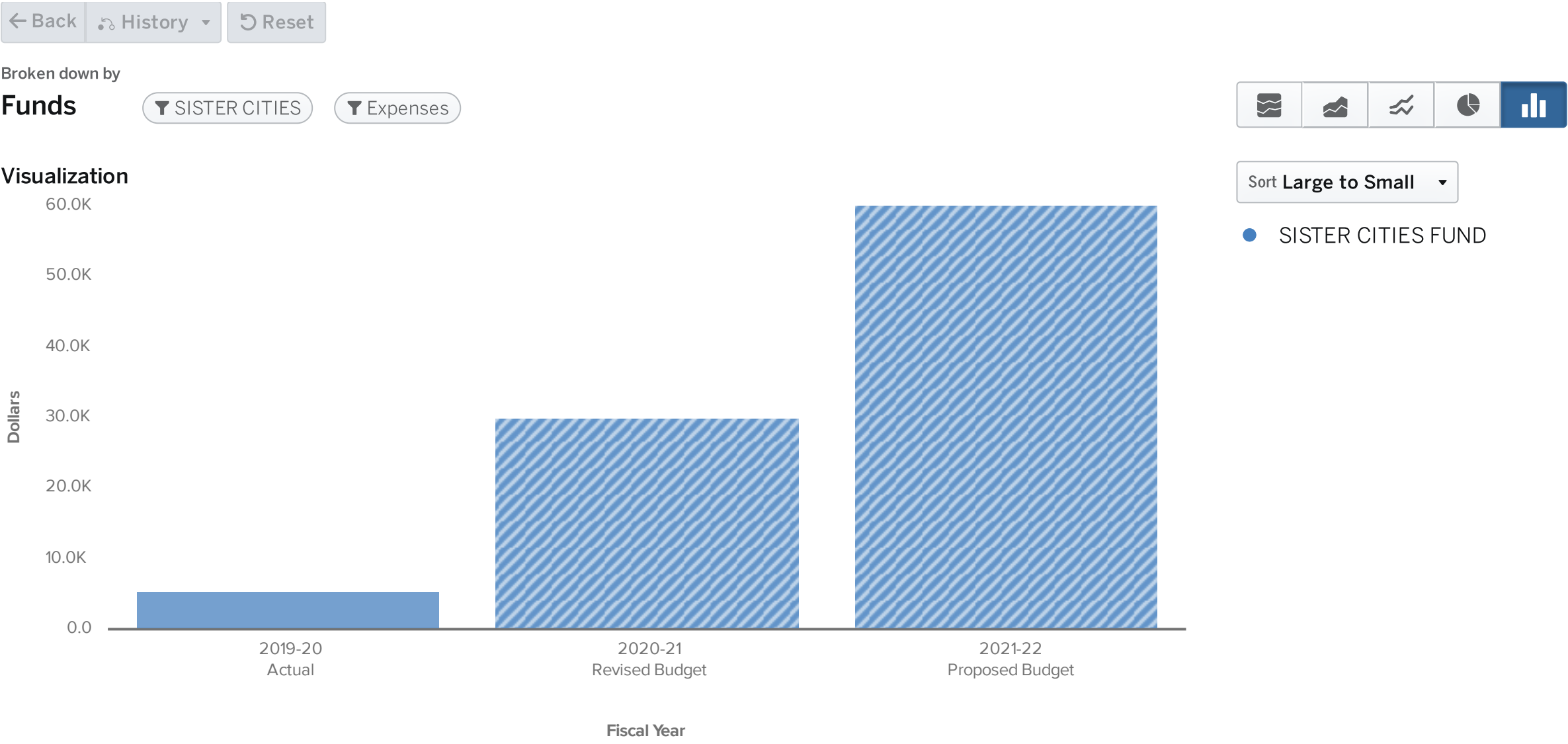
Sister Cities

FY 2021-2022 Budget

Description

The Sister Cities division helps fund the Sister Cities program. The Sister Cities program connects the students of Shawnee with the students in Nikaho, Japan. Each year, delegations from each city visit their respective sister city to learn about their culture and way of life.

EXPENDITURE BREAKDOWN BY FUND



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
SISTER CITIES FUND	\$ 5,379	\$ 30,000	\$ 60,000
Total	\$ 5,379	\$ 30,000	\$ 60,000

EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back

↺ History ▾

↺ Reset

Broken down by

Expenses

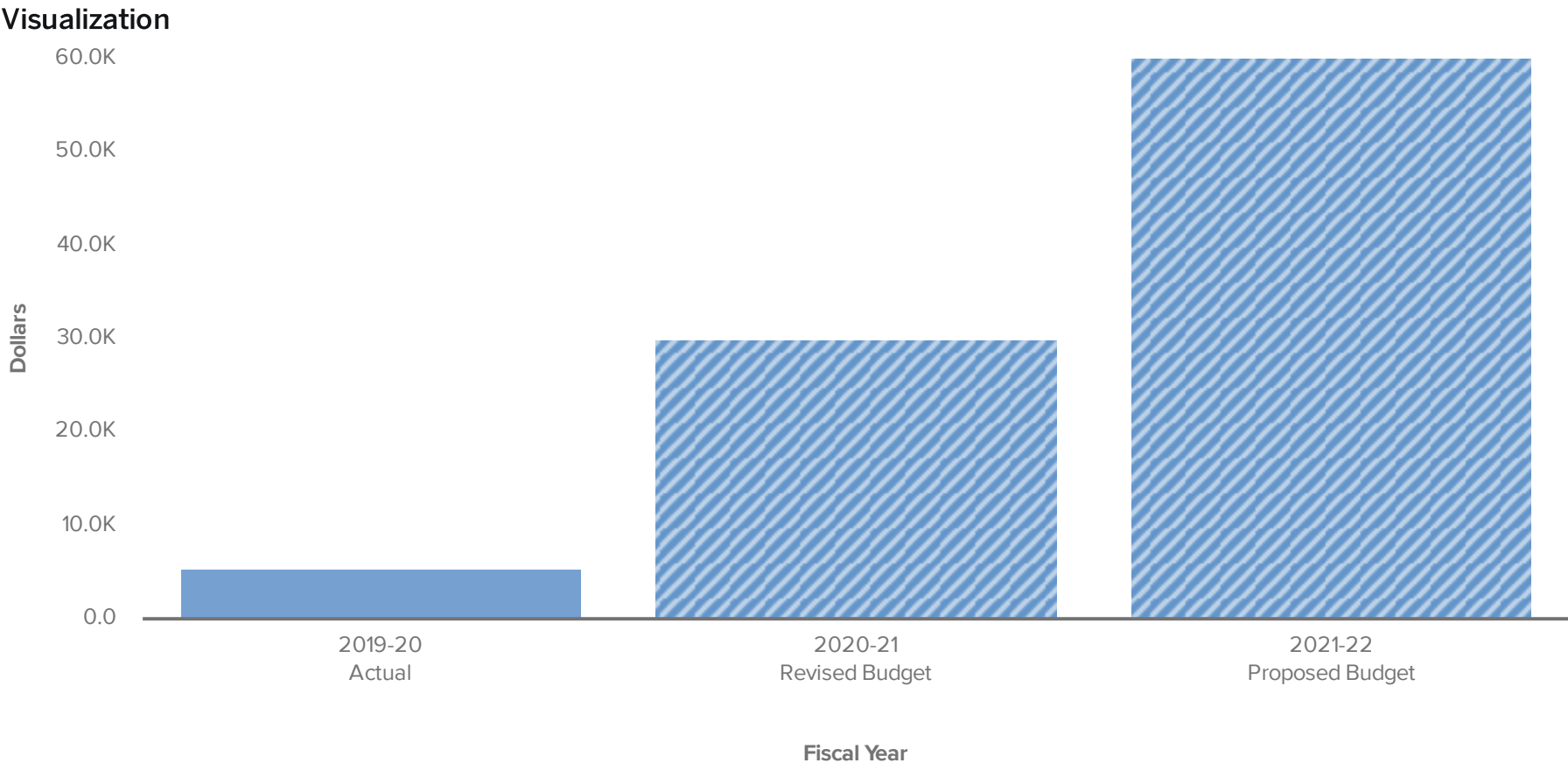
▾ SISTER CITIES



Sort

Large to Small ▾

● Other Services & Charges



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 5,379	\$ 30,000	\$ 60,000
Total	\$ 5,379	\$ 30,000	\$ 60,000

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Sister Cities Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 5,379	\$ 60,000
Total	\$ 5,379	\$ 60,000

Workers' Compensation Self-Insurance Fund

FY 2021-2022 Budget



Division Description

The Workers' Compensation Self-Insurance division accounts for workers' compensation insurance services provided to other departments on a cost reimbursement basis.

EXPENDITURE BREAKDOWN BY FUND

← Back History Reset

Broken down by

Funds

WORKERS' COMP SELF-INSUR ...

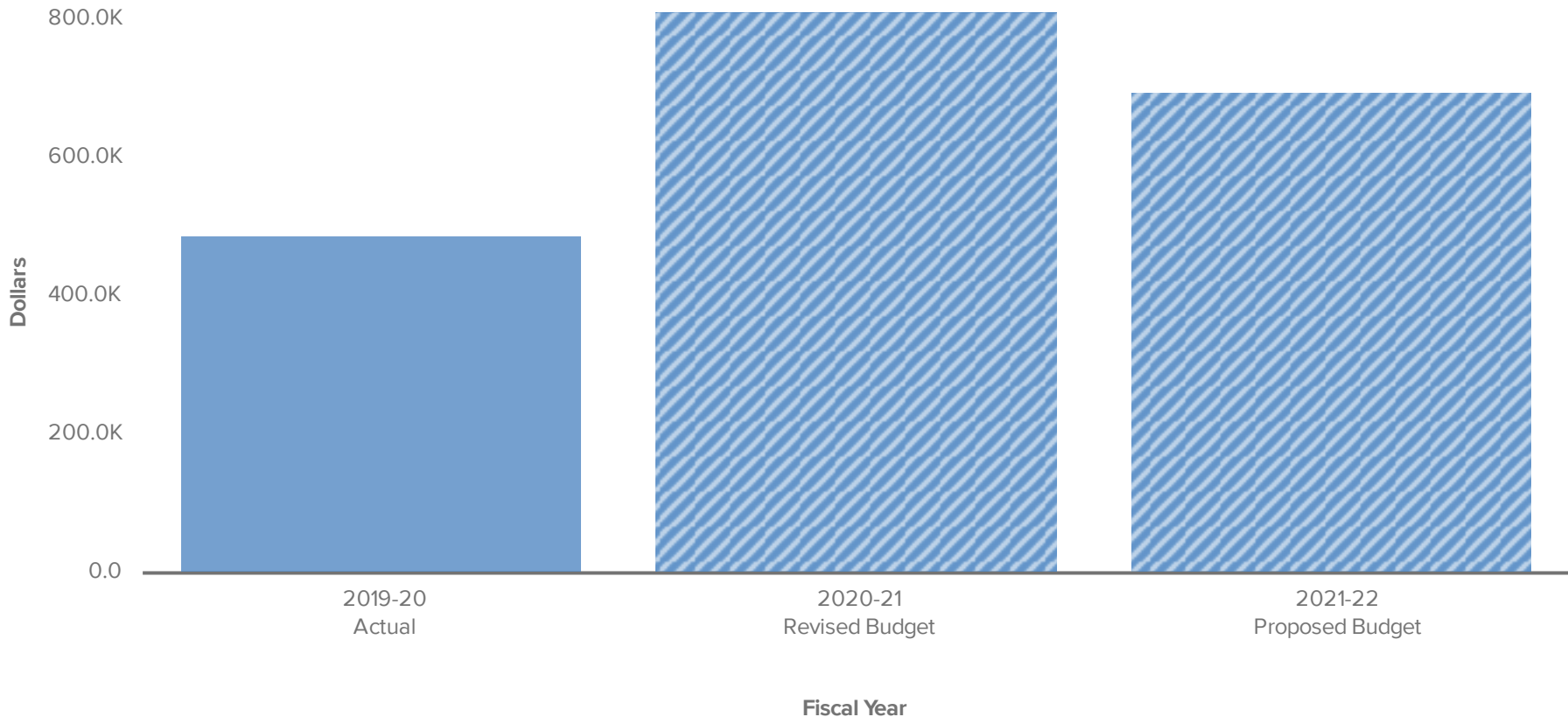
Expenses



Sort By Chart of Accounts

WORK COMP SELF-INSUR ...

Visualization



	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
WORK COMP SELF-INSUR FUND	\$ 488,476	\$ 809,683	\$ 696,578
Total	\$ 488,476	\$ 809,683	\$ 696,578

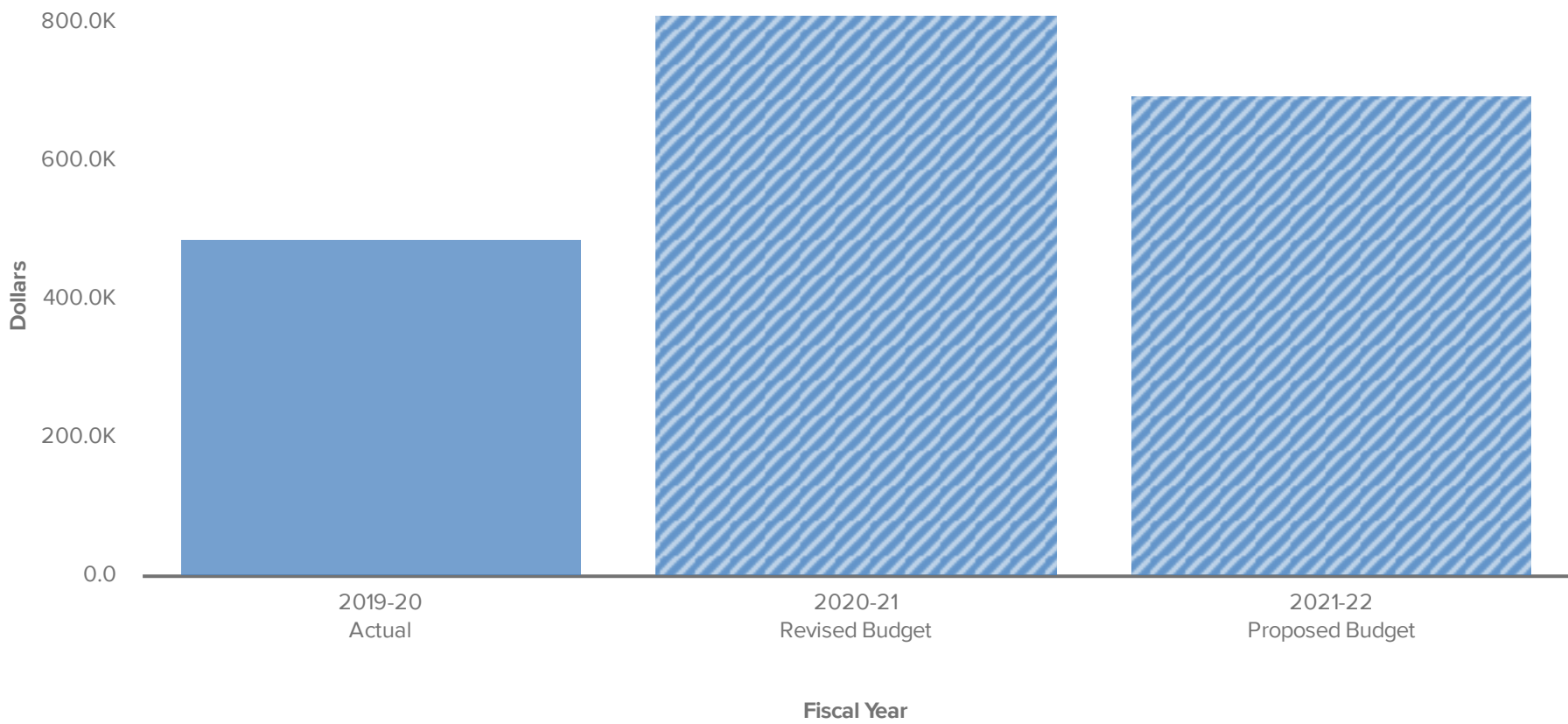
EXPENDITURE BREAKDOWN BY ACCOUNT TYPE

← Back | History | Reset

Broken down by
Expenses | WORKERS' COMP SELF-INSUR ...



Visualization



Sort By Chart of Accounts

Other Services & Charges

	2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 488,476	\$ 809,683	\$ 696,578
Total	\$ 488,476	\$ 809,683	\$ 696,578

EXPENDITURE BREAKDOWN BY FUND AND ACCOUNT TYPE

Workers' Compensation Self-Insurance Fund

2019-20 Actual	2020-21 Revised Budget	2021-22 Proposed Budget
Other Services & Charges	\$ 488,476	\$ 696,578
Total	\$ 488,476	\$ 696,578

Regular Board of Commissioners

13.

Meeting Date: 06/21/2021

Resolution

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2021 through June 30, 2022 finding all things requisite and necessary have been done in preparation and presentation of budget.

Attachments

Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2021 through June 30, 2022, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and a public hearing was held June 14, 2021 at City Hall Commission Chambers at 16th West 9th Street, Shawnee, Oklahoma.; and

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated, to wit:

001 GENERAL FUND	\$23,632,957
001 STREET & ALLEY FUND	\$445,000
102 E-911 FUND	\$279,849
103 REVOLVING OIL & GAS	\$16,750
104 ECONOMIC DEVELOPMENT FUND	\$340,000
105 SPAY/NEUTER FUND	\$7,000
106 HOTEL/MOTEL SURCHARGE	\$418,374
107 POLICE SALES TAX FUND	\$389,485
108 FIRE SALES TAX FUND	\$389,485
112 TAX INCREMENT FINANCE FUND	\$41,600
113 DRUG FORFEITURE FUND	\$0
190 CDBG GRANT FUND	\$721,269
201 DEBT SERVICE FUND	\$0
301 CAPITAL IMPROVEMENT FUND	\$2,640,862
302 STREET IMPROVEMENT FUND	\$4,179,417
303 2018 CAPITAL IMPROVEMENT FUND	\$24,477,281
304 AMERICAN RESCUE PLAN FUNDS	\$1,000,000
350 POOL FUND	\$410,897
601 WORK COMP SELF-INSUR FUND	\$696,578
701 LIBRARY FUND	\$114,625
702 CEMETERY PERPETUAL FUND	\$126,000
706 GIFTS & CONTRIBUTIONS	\$0
709 SISTER CITIES FUND	\$60,000

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the City of Shawnee, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2021 through June 30, 2022.

BE IT FURTHER RESOLVED that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

Passed and approved this 21ST day of June, 2021

CITY OF SHAWNEE, OKLAHOMA
A MUNICIPAL CORPORATION

ED BOLT, MAYOR

SEAL
ATTEST:

LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners

14.

Meeting Date: 06/21/2021

Sales Tax and Budget Reports

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge monthly Sales Tax and Budget Reports.

Attachments

Sales Tax Report

Budget Report



Date: June 21, 2021
To: Honorable Mayor and City Commissioners
From: Ashley Neel, CPA, Finance Director and City Treasurer
Subject: June Sales and Use Tax Deposit

Sales and Use Tax Collections: The Oklahoma Tax Commission (the “OTC”) collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entities responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding \$2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in June consist of May estimates and April final reported collections. Any taxes collected for months prior to April will include accrued late penalties and interest.

Sales Tax Collection Allocated by Fund:

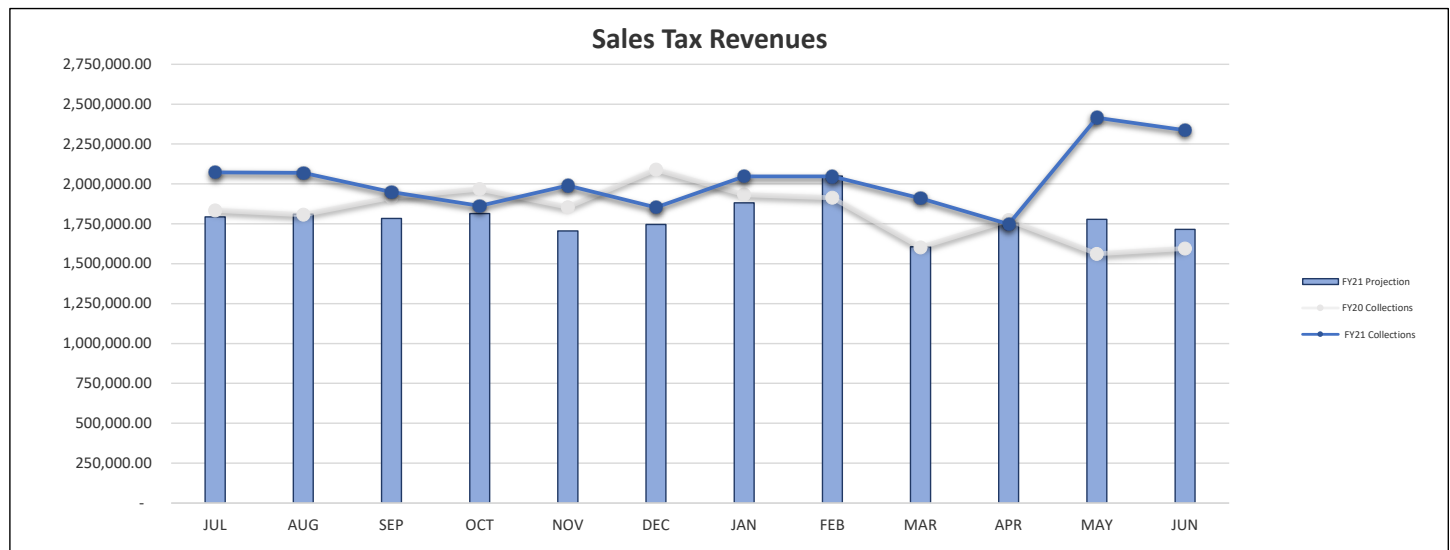
The May sales tax deposit was \$2,415,162.07, including interest of \$1,256.61, to be allocated as follows:

<u>Fund</u>	<u>Allocation</u>
General Fund	\$ 1,335,395.75
2018 Capital Improvements Fund	333,848.94
Capital Improvements Fund	258,732.93
Street Improvements Fund	292,117.81
Economic Development Fund	33,384.90
Police Sales Tax Fund	41,731.11
Fire Sales Tax Fund	<u>41,731.11</u>
Total Sales Taxes Collected	<u>\$ 2,336,942.55</u>

Finance Department Report:

Sales and use tax collections totaled \$2,616,731.06 for June 2021. It should be noted the current sales tax estimate for FY 20-21 is based on a 3% reduction compared to the prior year budget. For the year, sales tax collections are up \$ \$2,865,648 or 13.37%, over the projected budget year-to-date. Use tax collections are up approximately \$ \$84,633, or 3.37%, over the projected budget year-to-date.

Fiscal Year 2021 Sales Tax Collections and Performance:

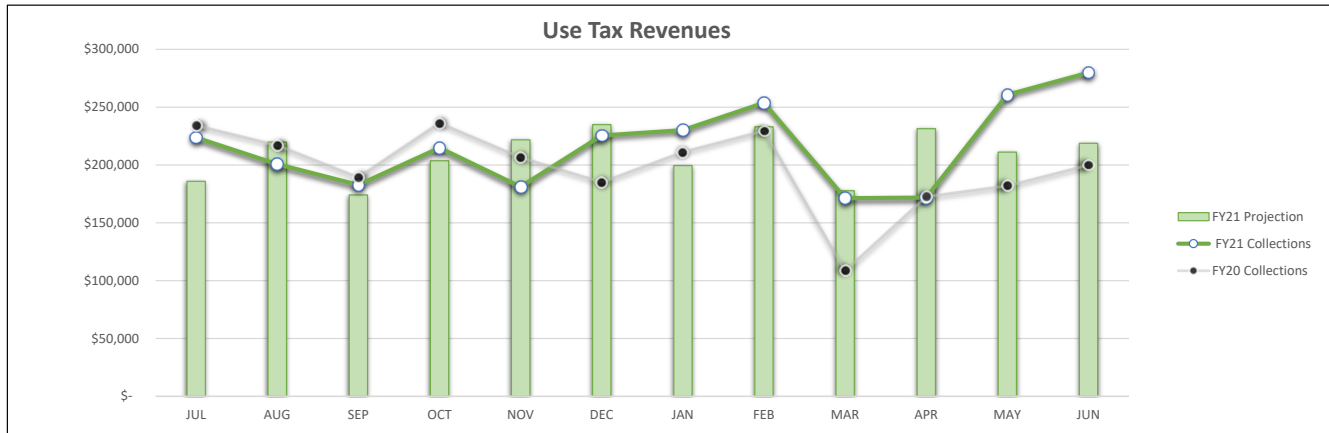


	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts (June 2021):	\$ 1,714,701	\$ 2,336,943	\$ 622,241	36.29%
Sales Tax Receipts (year-to-date):	\$ 21,436,025	\$ 24,301,673	\$ 2,865,648	13.37%

	June 2021	June 2020	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 2,336,943	\$ 1,595,107	\$ 741,836	46.51%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	\$ 24,301,673	\$ 20,250,348	\$ 4,051,326	20.01%

Fiscal Year 2021 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (June 2021):	\$ 218,739	\$ 279,789	\$ 61,050	27.91%
Use Tax Receipts (year-to-date):	\$ 2,511,135	\$ 2,595,768	\$ 84,633	3.37%

	May 2021	May 2020	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 260,691	\$ 181,943	\$ 78,748	43.28%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	\$ 2,595,768	\$ 2,171,774	\$ 423,994	19.52%



June 17, 2021

Prepared by Shawnee Finance Department

May 2021 Budget Report

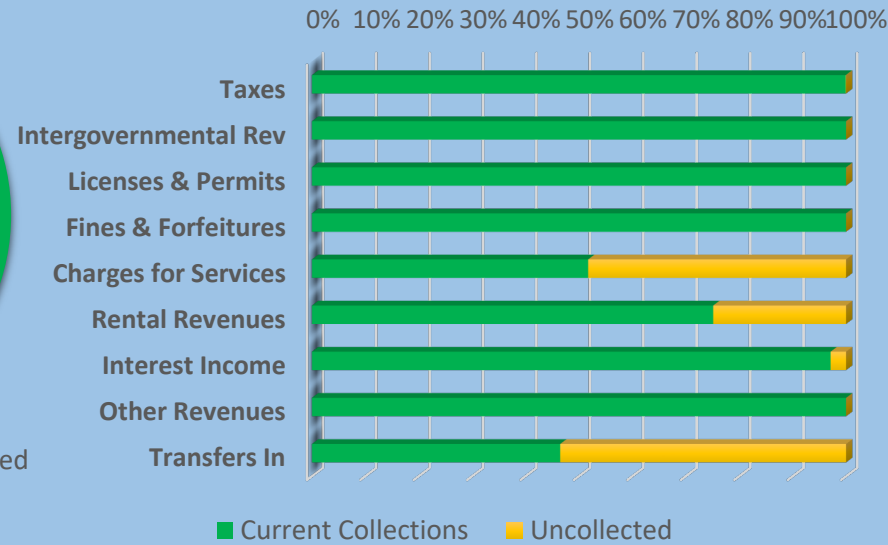
General Fund

Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	28,023,748.71
Expenditures:	20,719,393.79
Difference	7,304,354.92

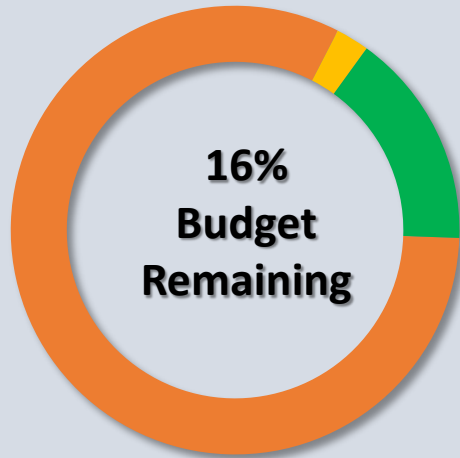
Revenues:



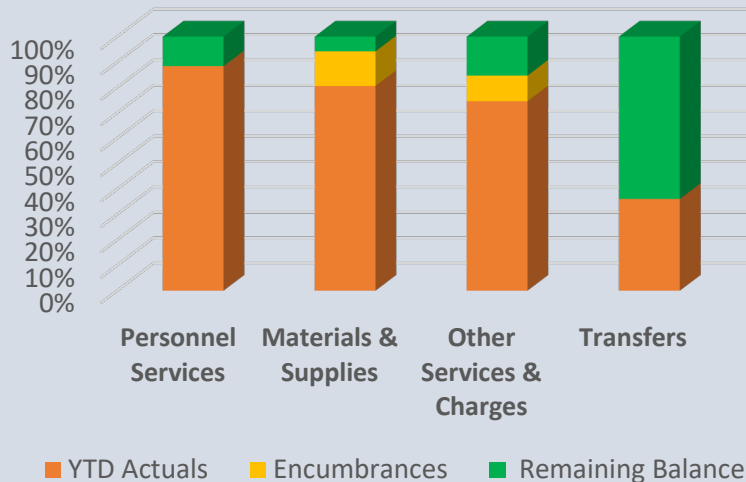
Revenue by Source



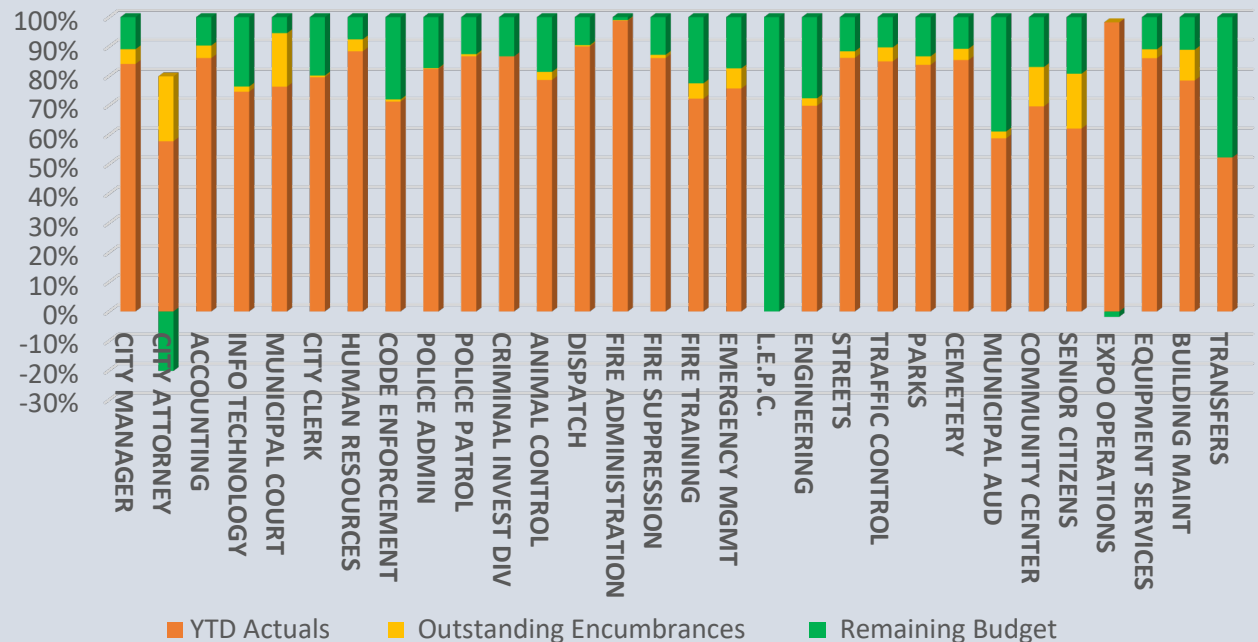
Expenditures:



Breakdown by Account Group



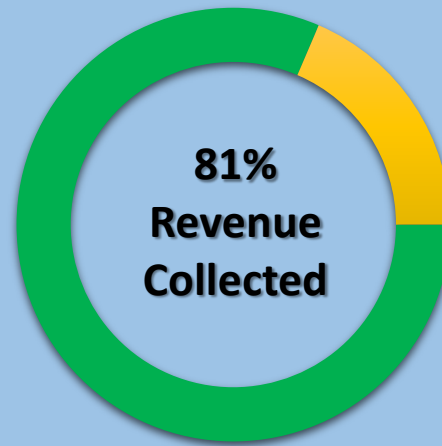
Breakdown by Department



Street & Alley Fund

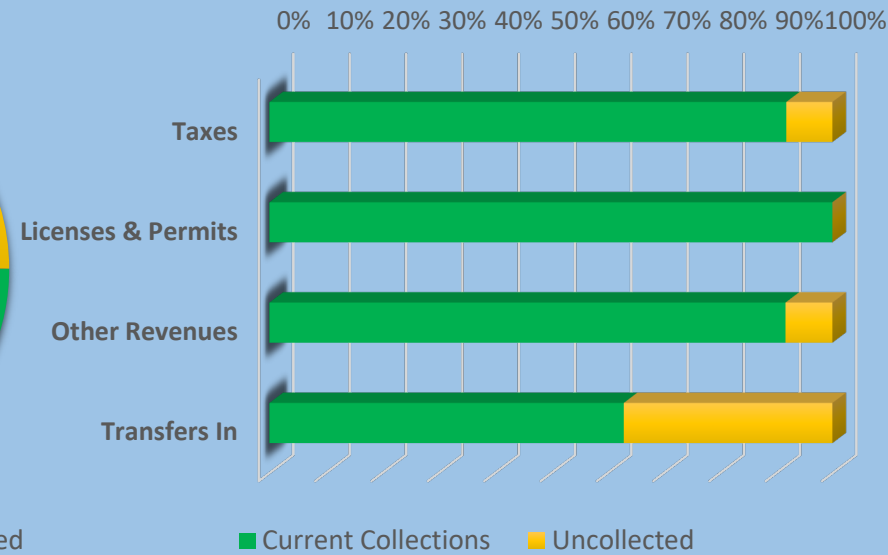
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	362,412.42
Expenditures:	325,506.78
Difference	36,905.64

Revenues:

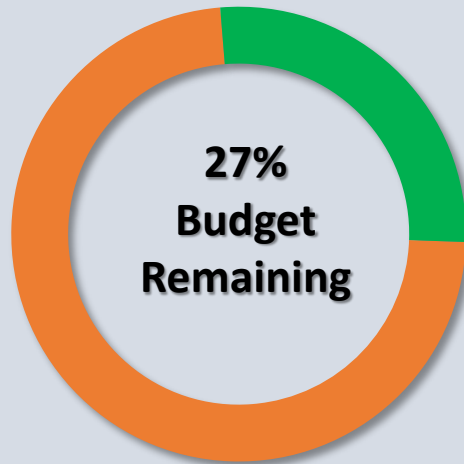


■ Current Collections ■ Uncollected

Revenue by Source

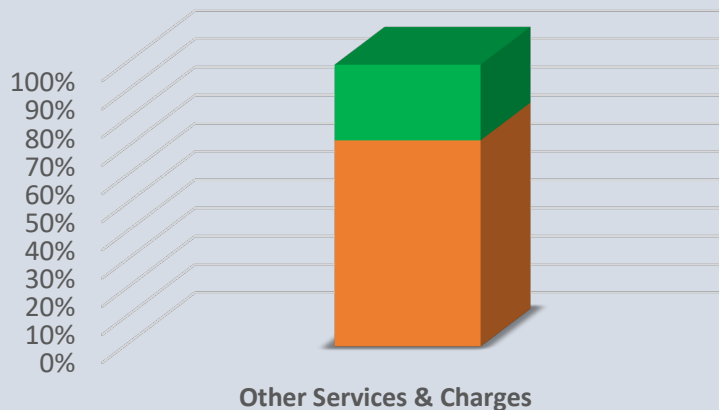


Expenditures:



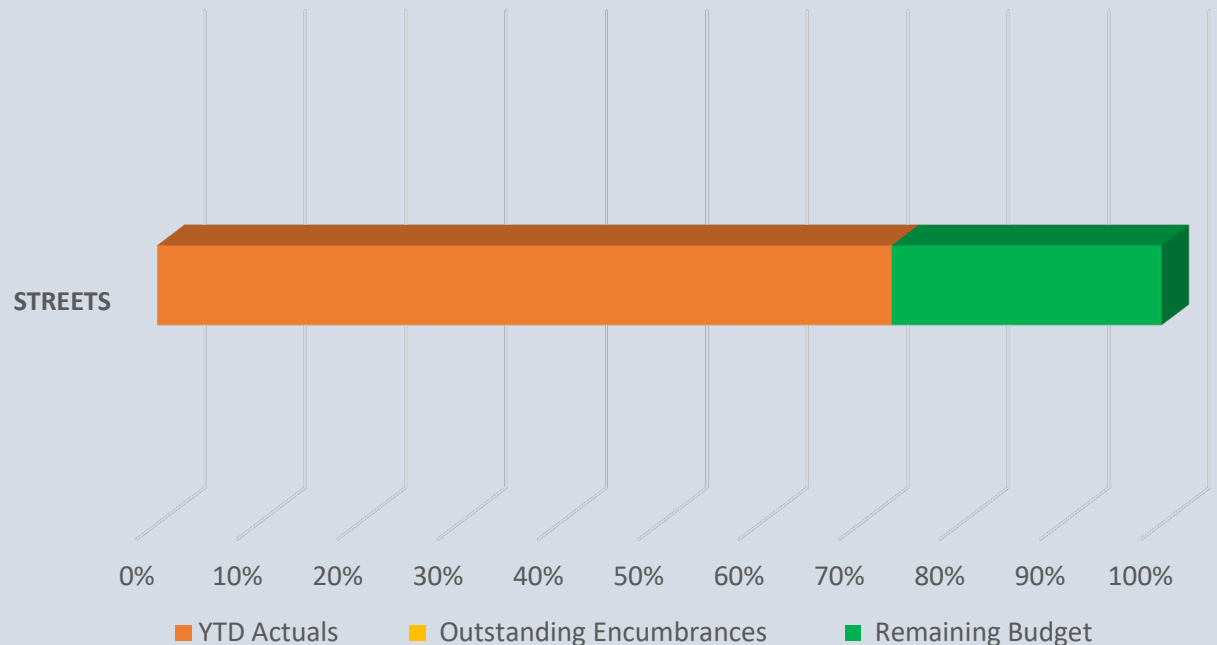
■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



■ YTD Actuals ■ Encumbrances ■ Remaining Balance

Breakdown by Department



E-911 Fund

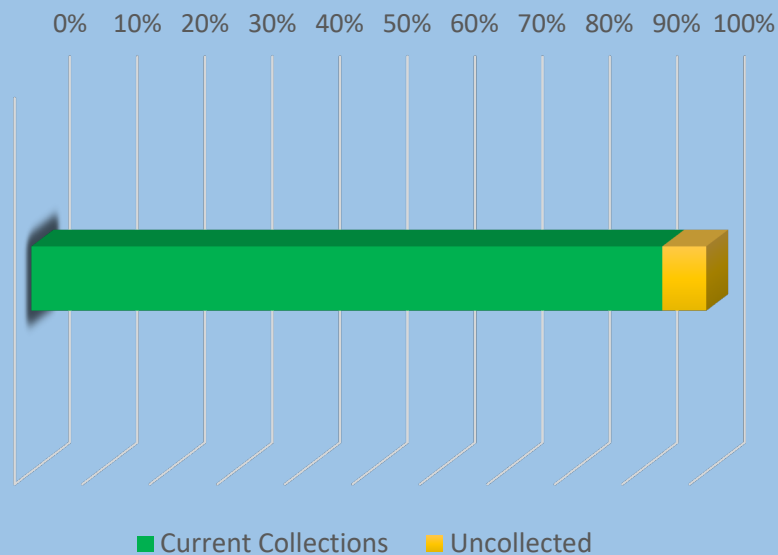
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	261,721.92
Expenditures:	306,801.15
Difference	(45,079.23)

Revenues:

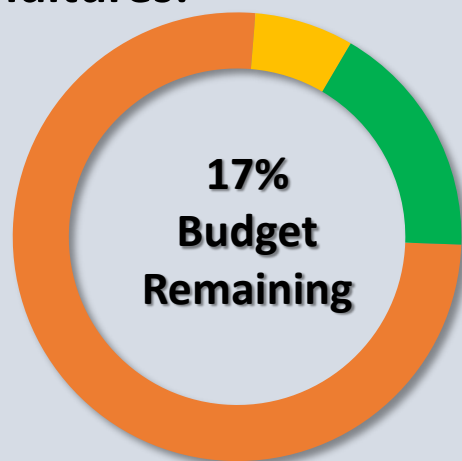


■ Current Collections ■ Uncollected

Revenue by Source

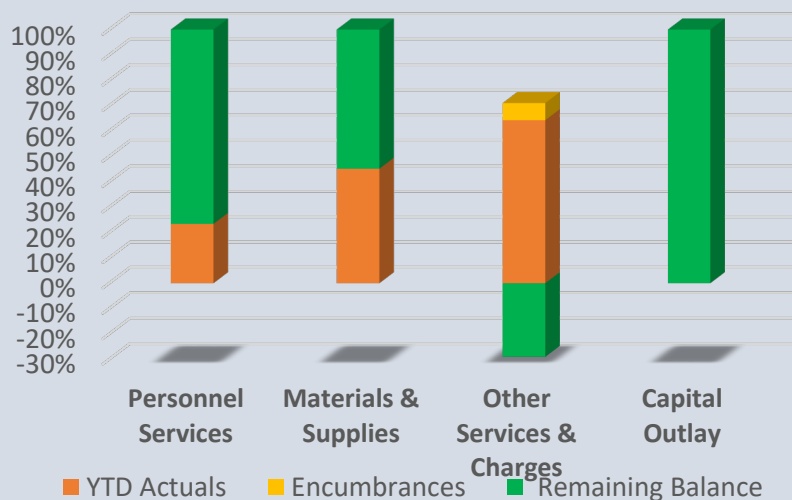


Expenditures:

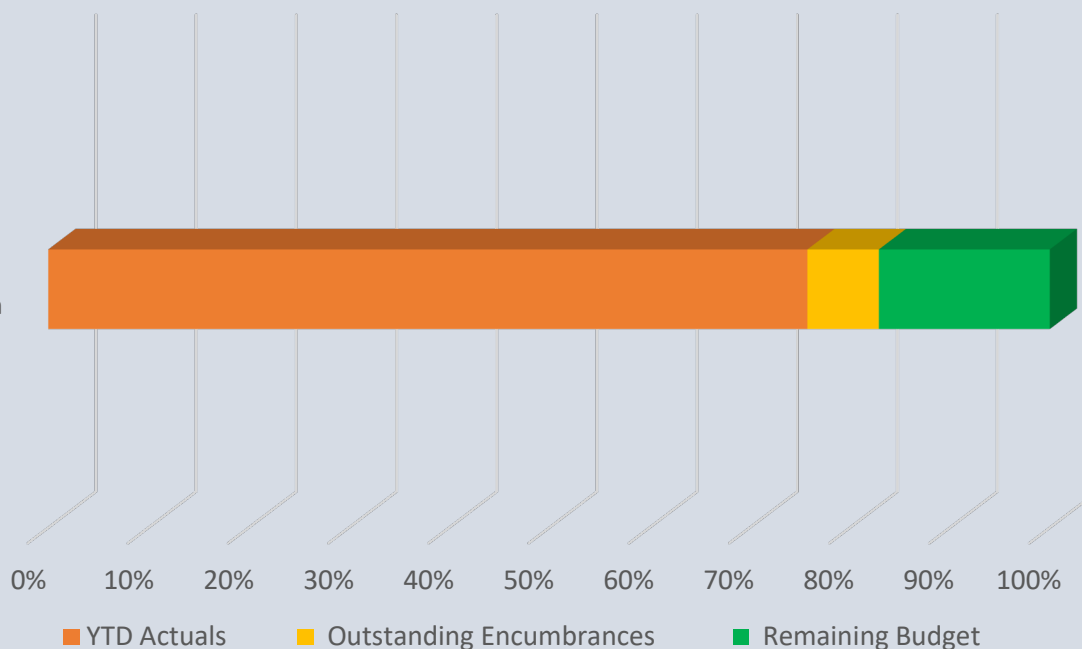


■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



Breakdown by Department



Revolving Oil & Gas Fund

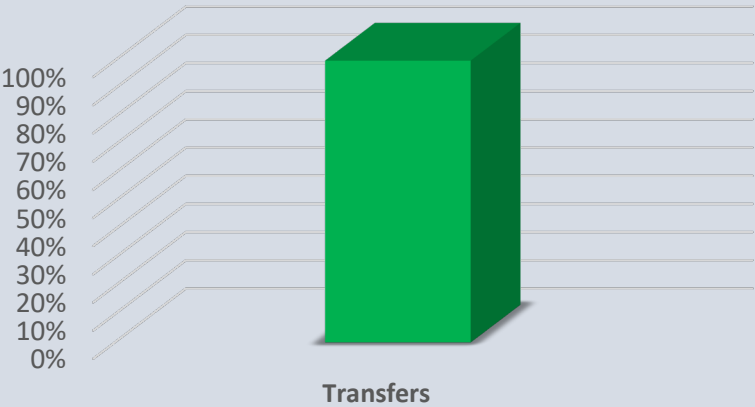
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	1,750.00
Expenditures:	0.00
Difference	1,750.00

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



YTD Actuals Encumbrances Remaining Balance

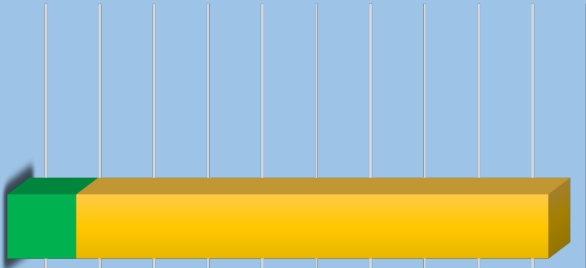
Revenues:



Current Collections Uncollected

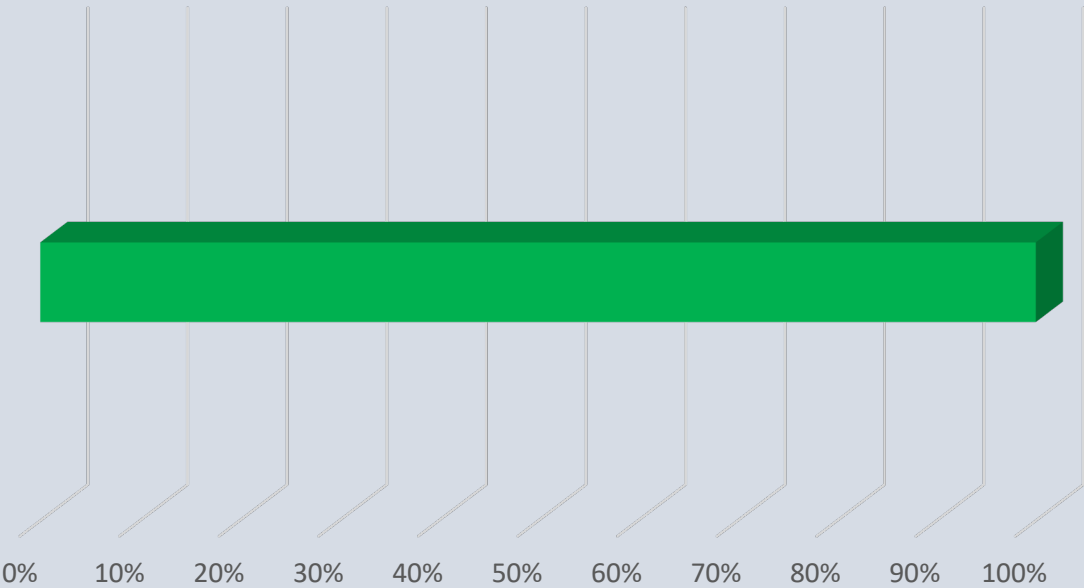
Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90%100%



Current Collections Uncollected

Breakdown by Department

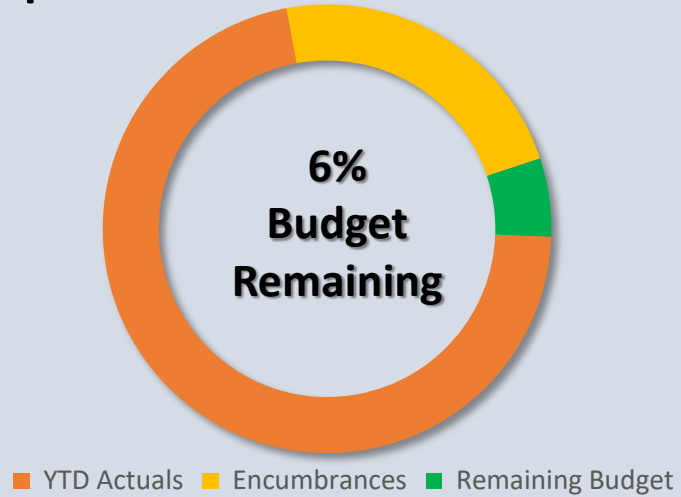


YTD Actuals Outstanding Encumbrances Remaining Budget

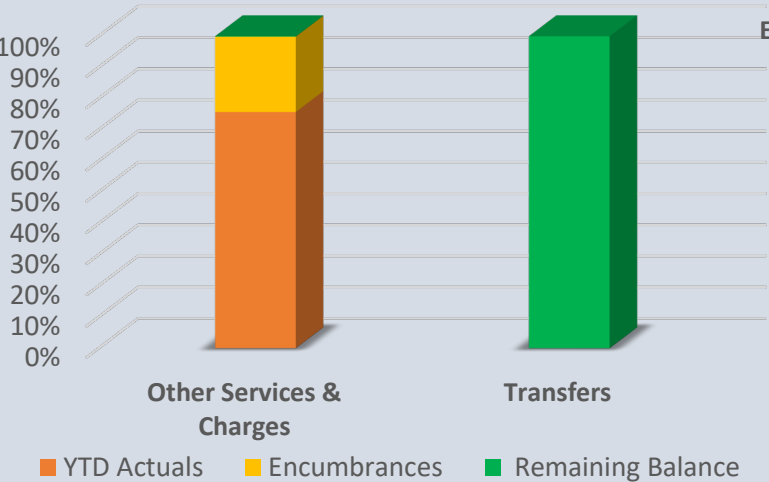
Economic Development Fund

Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	313,781.93
Expenditures:	195,130.63
Difference	118,651.30

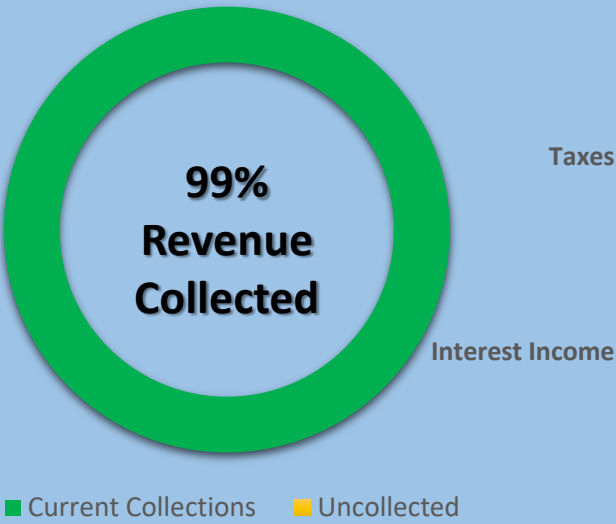
Expenditures:



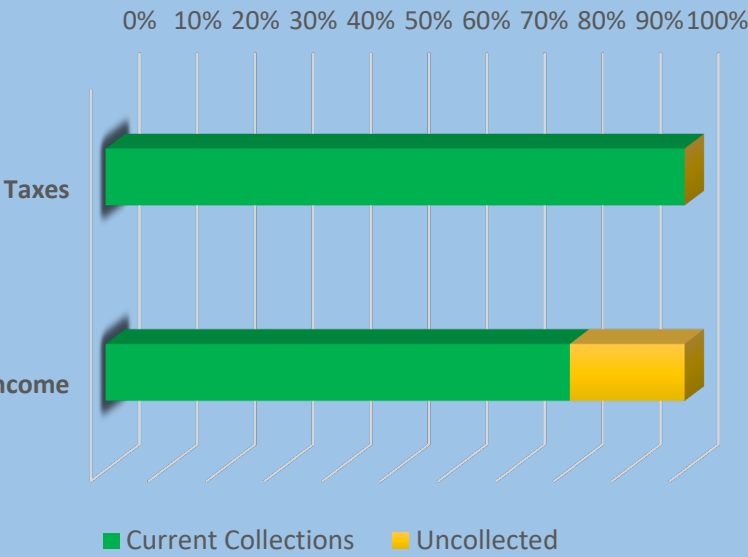
Breakdown by Account Group



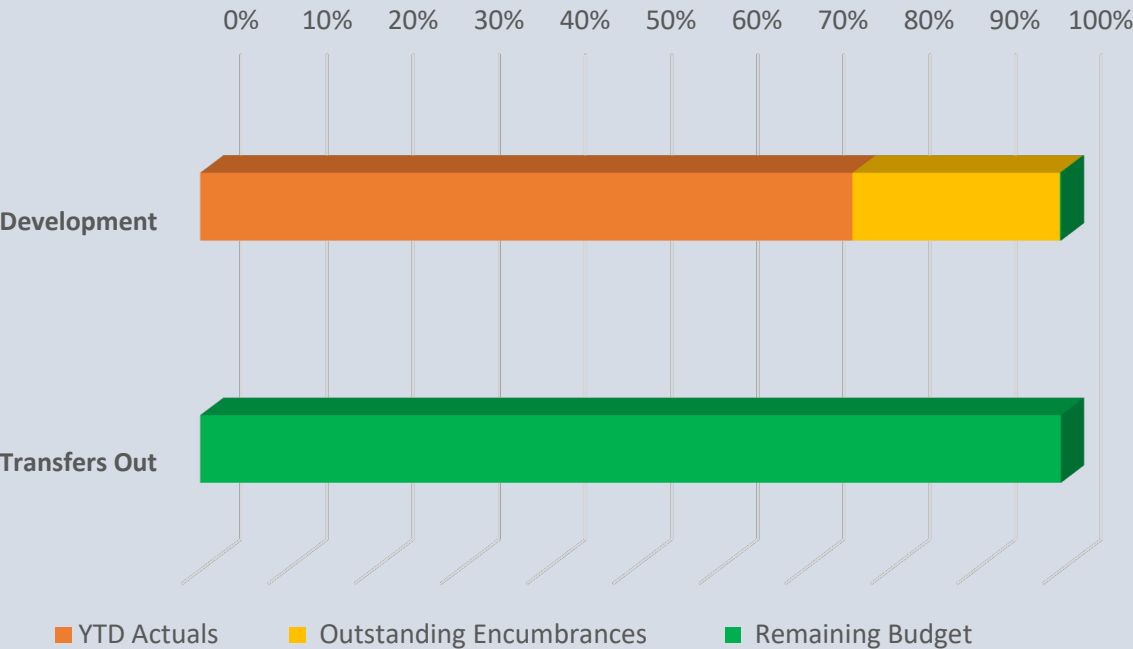
Revenues:



Revenue by Source



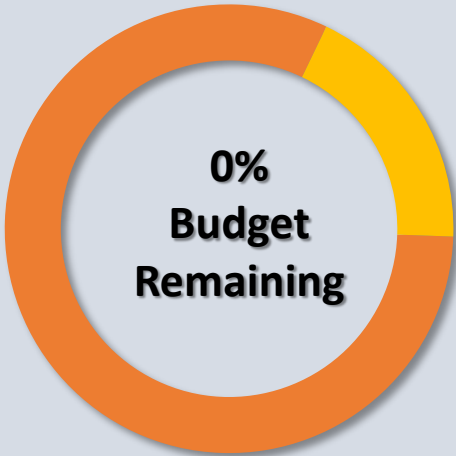
Breakdown by Department



Spay/Neuter Fund

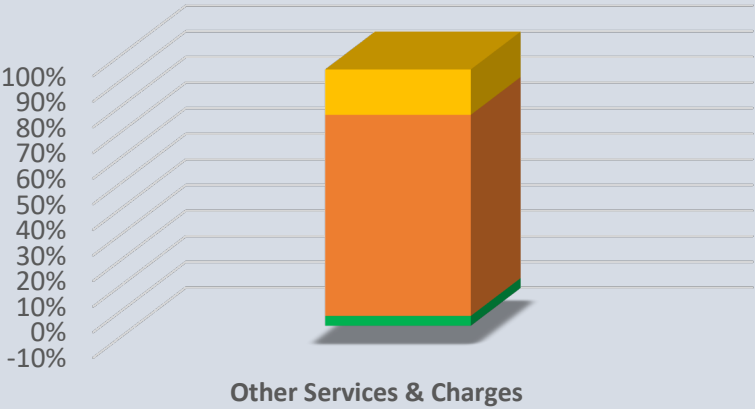
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	2,410.00
Expenditures:	8,919.80
Difference	(6,509.80)

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



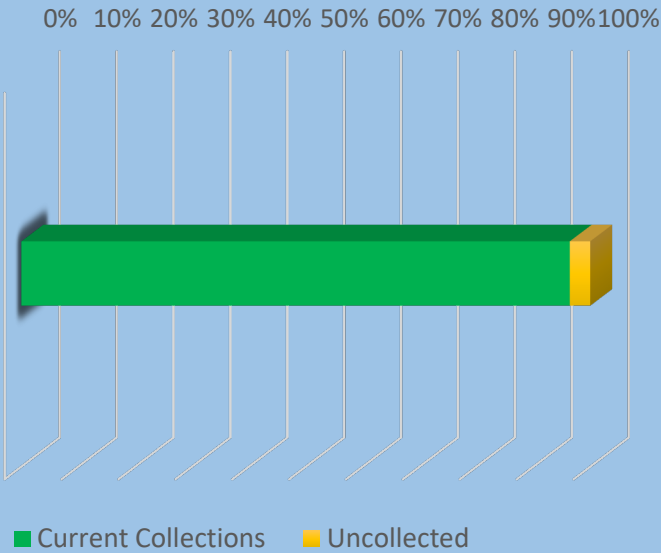
YTD Actuals Encumbrances Remaining Balance

Revenues:

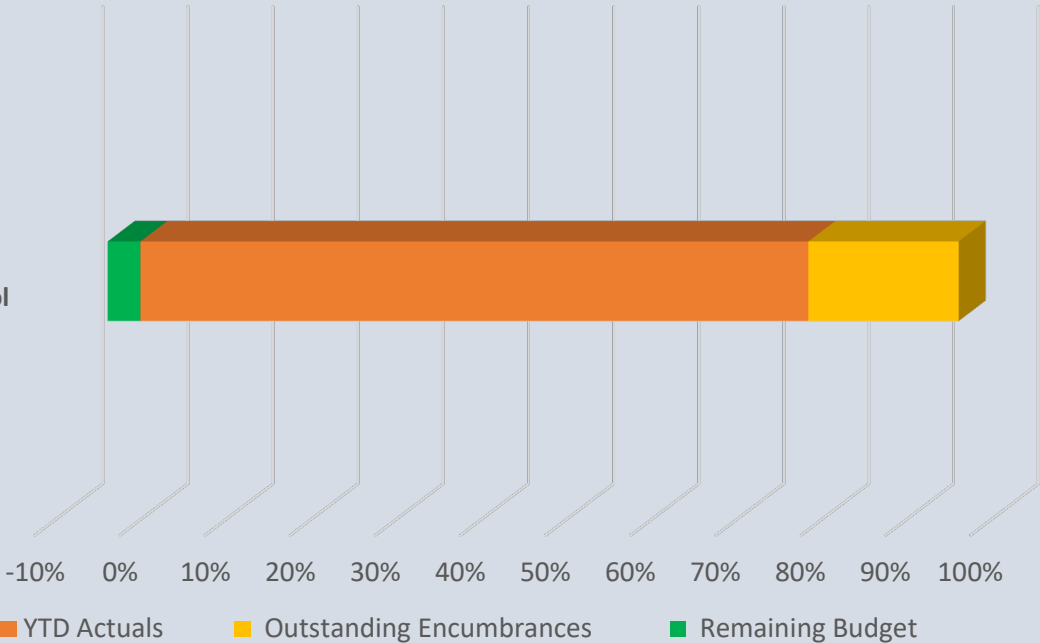


Current Collections Uncollected

Revenue by Source



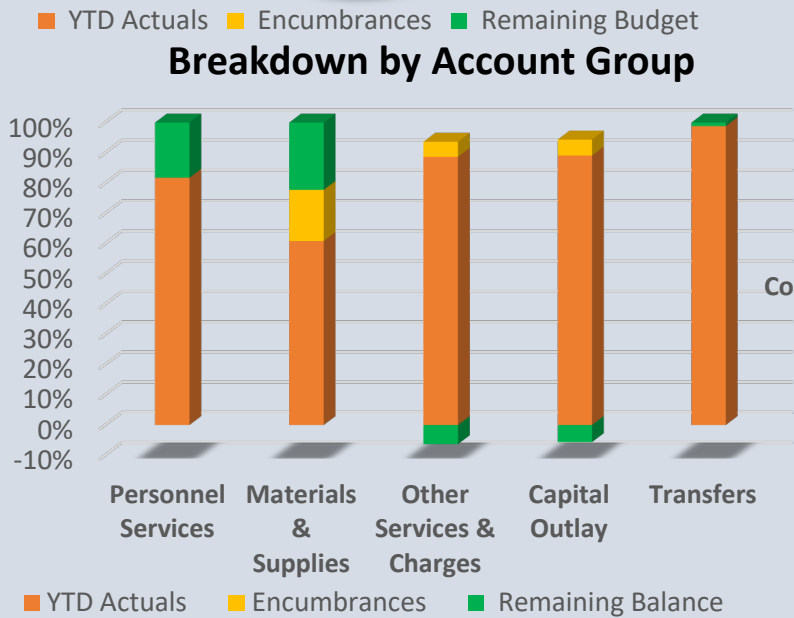
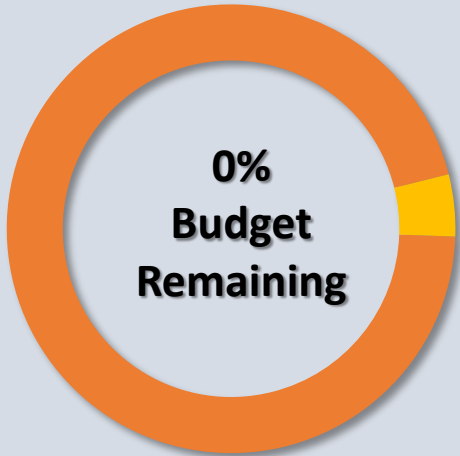
Breakdown by Department



Hotel/Motel Surcharge Fund

Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	426,026.03
Expenditures:	453,866.33
Difference	(27,840.30)

Expenditures:

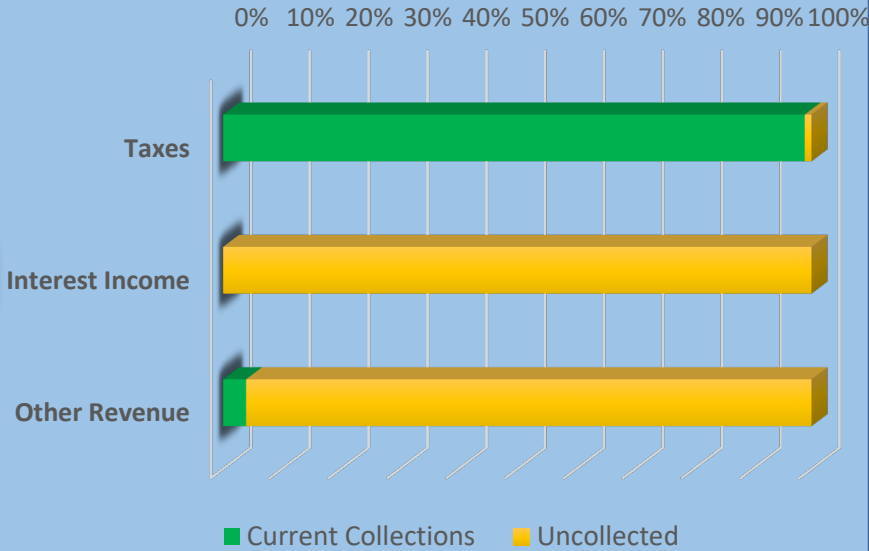


Revenues:

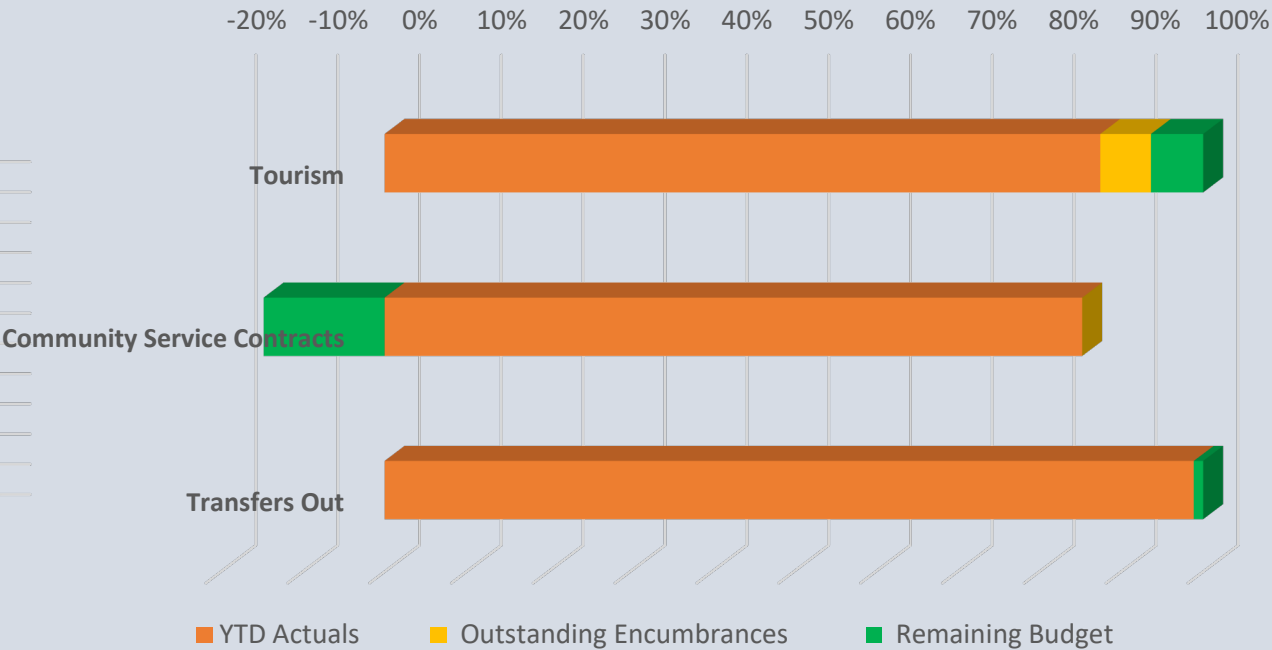


Current Collections Uncollected

Revenue by Source



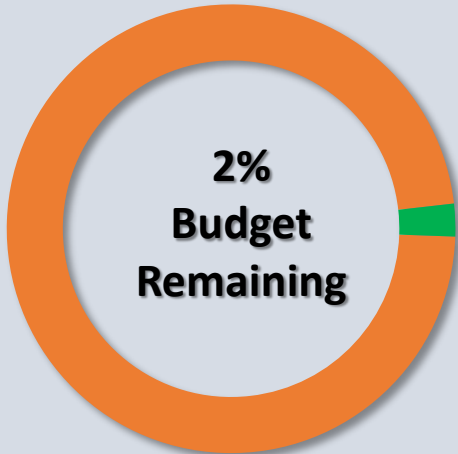
Breakdown by Department



Police Sales Tax Fund

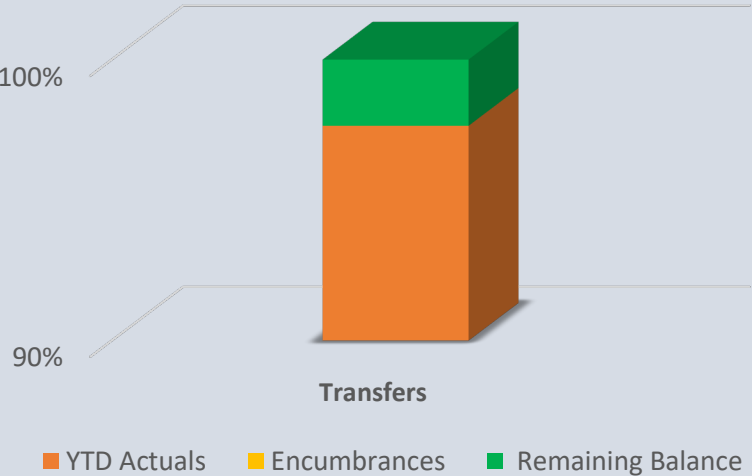
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	392,227.26
Expenditures:	392,227.26
Difference	0.00

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

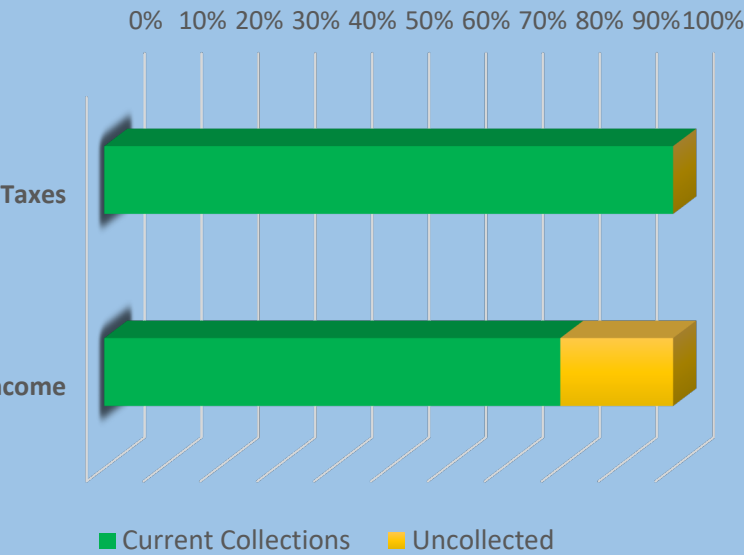


Revenues:

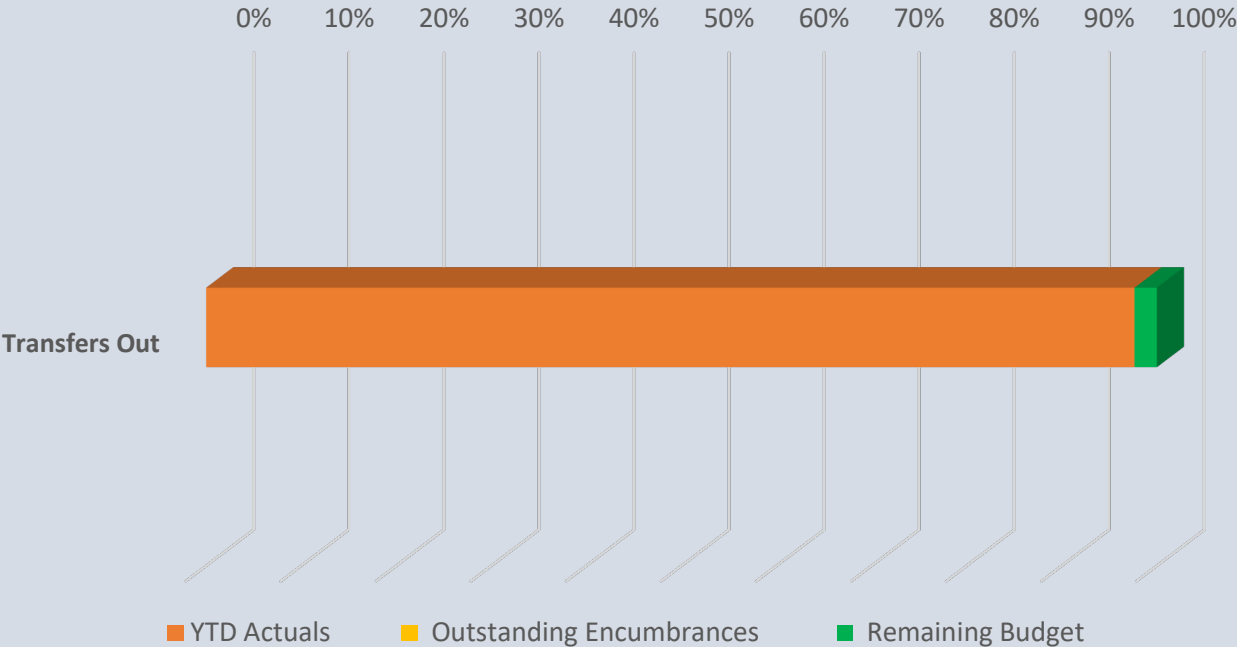


Current Collections Uncollected

Revenue by Source



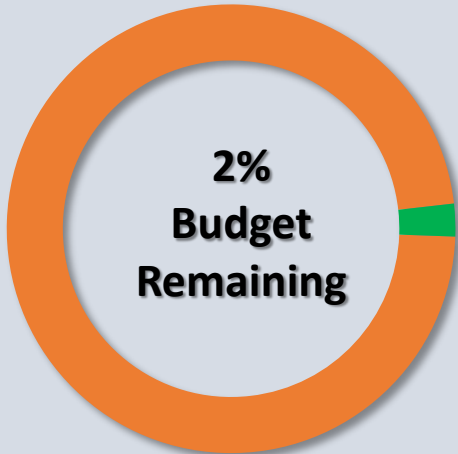
Breakdown by Department



Fire Sales Tax Fund

Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	392,227.26
Expenditures:	392,227.26
Difference	0.00

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



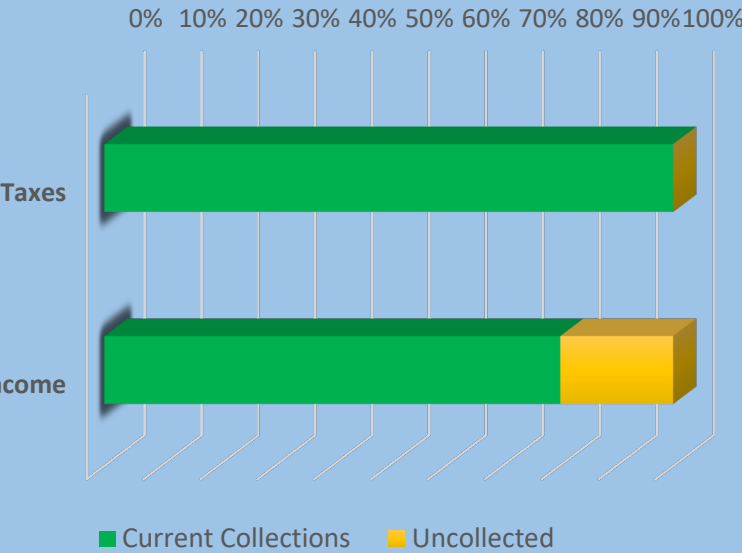
YTD Actuals Encumbrances Remaining Balance

Revenues:

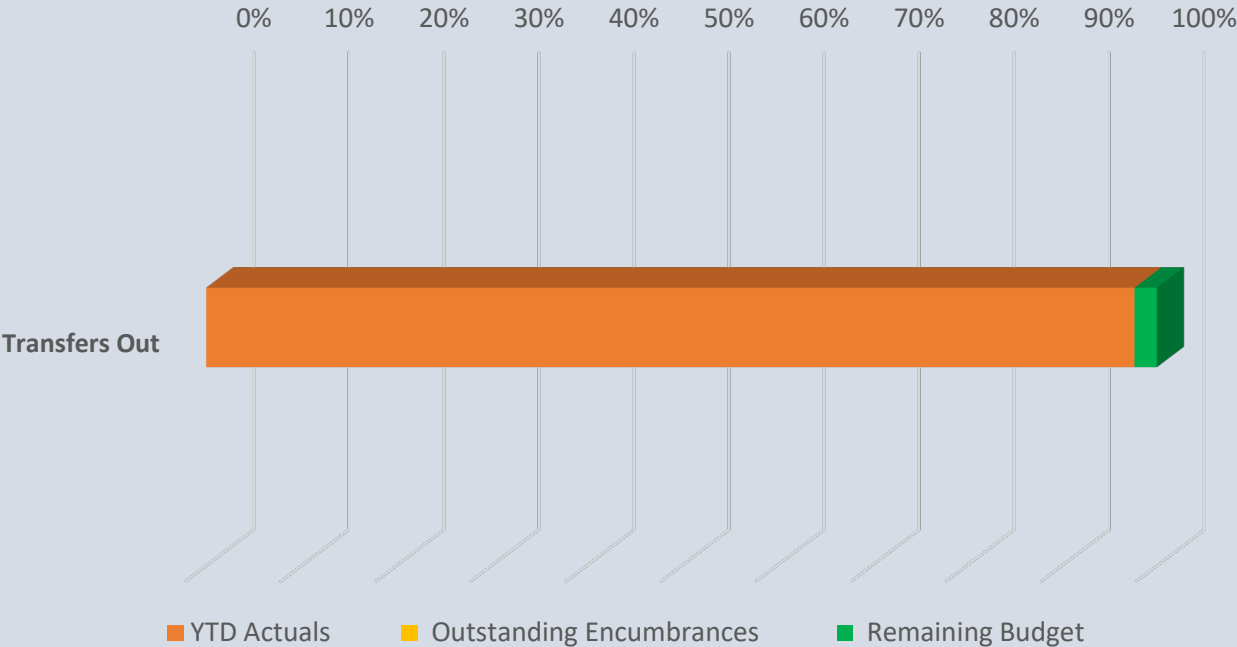


Current Collections Uncollected

Revenue by Source



Breakdown by Department



YTD Actuals Outstanding Encumbrances Remaining Budget

Tax Increment Finance Fund

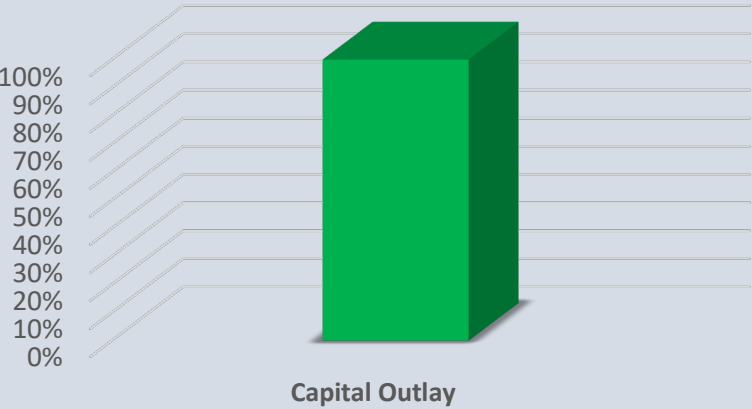
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	157,616.61
Expenditures:	0.00
Difference	157,616.61

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



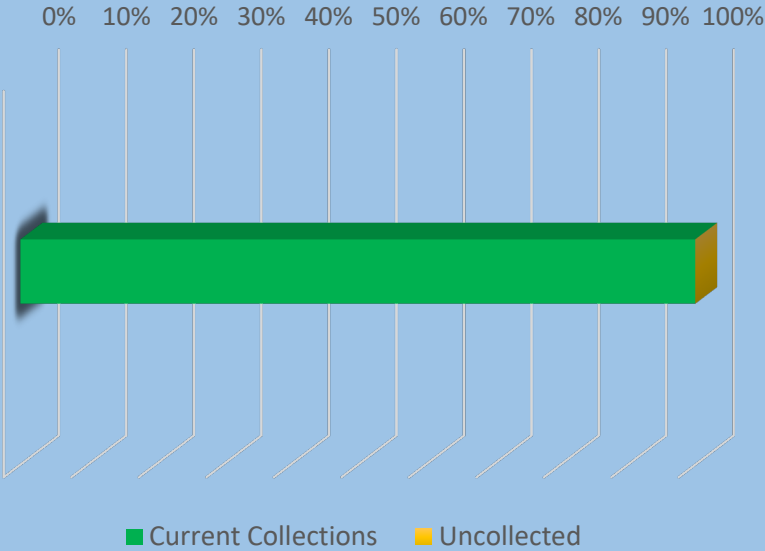
YTD Actuals Encumbrances Remaining Balance

Revenues:

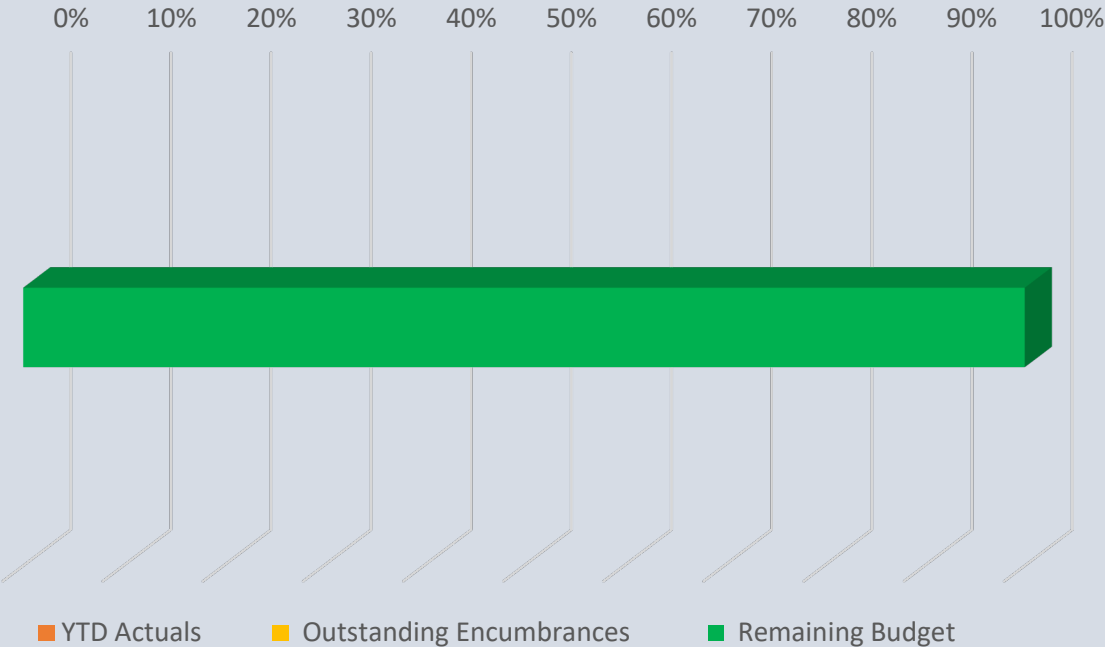


Current Collections Uncollected

Revenue by Source



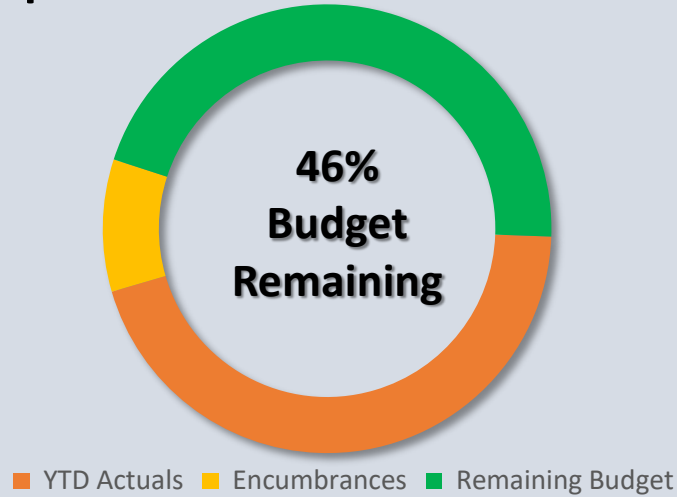
Breakdown by Department



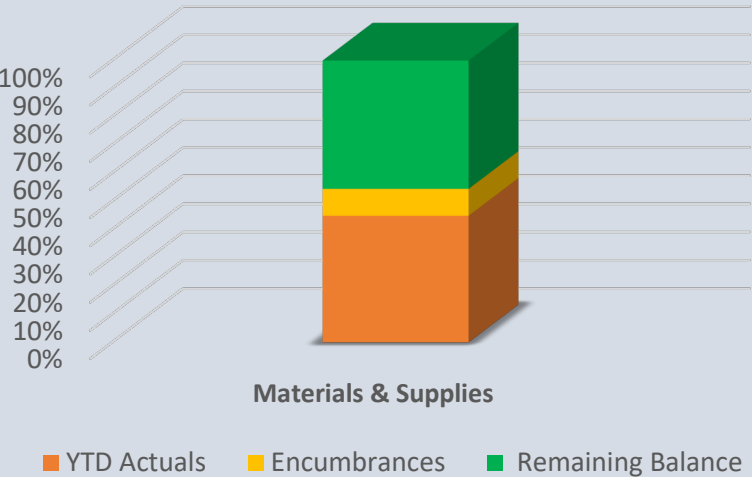
Drug Forfeiture Fund

Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	1.28
Expenditures:	5,389.84
Difference	(5,388.56)

Expenditures:



Breakdown by Account Group

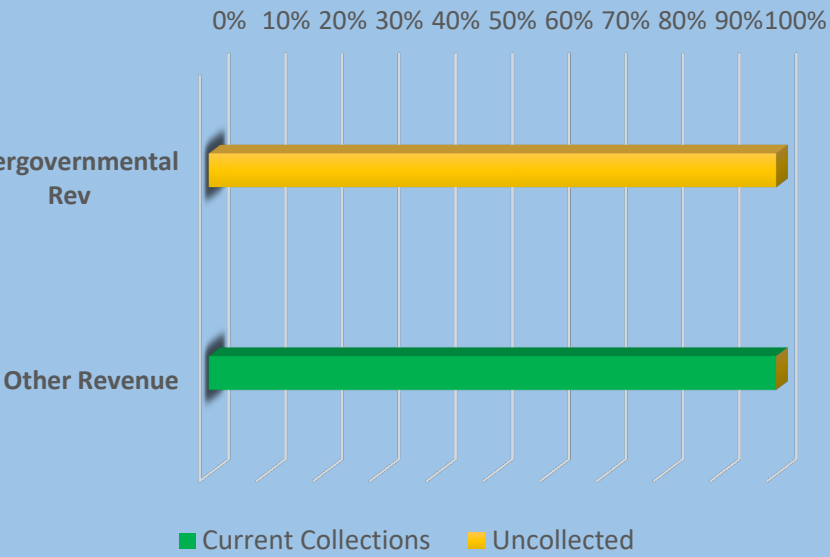


Revenues:

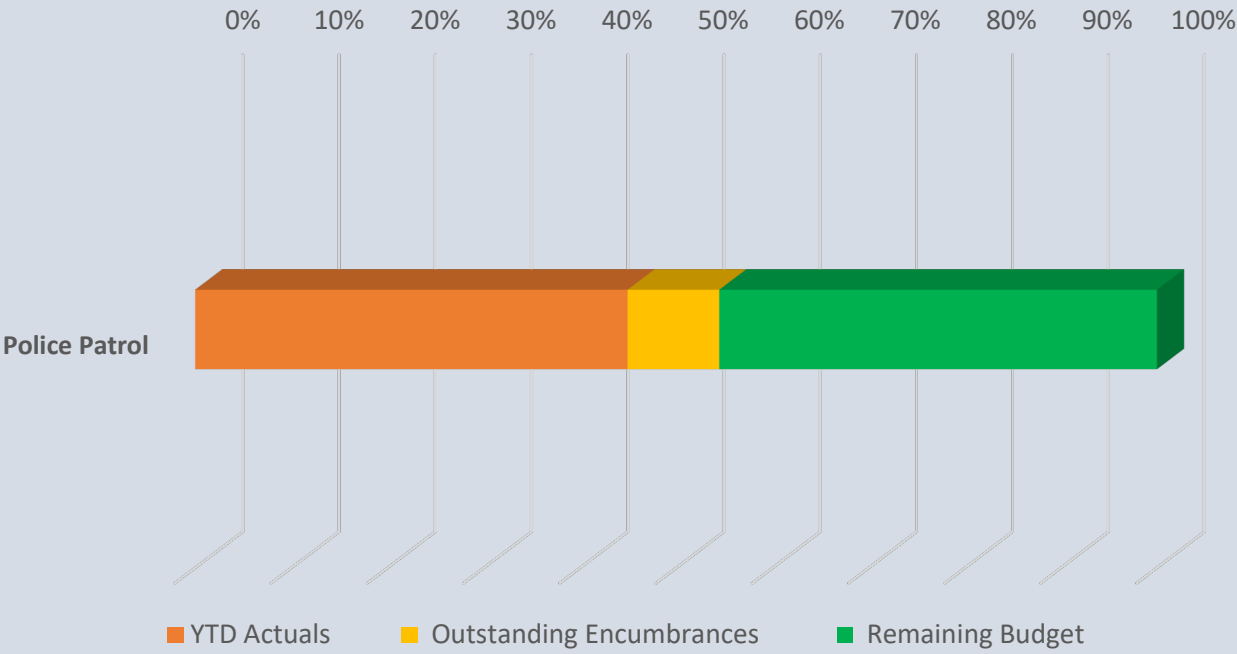


■ Current Collections ■ Uncollected

Revenue by Source



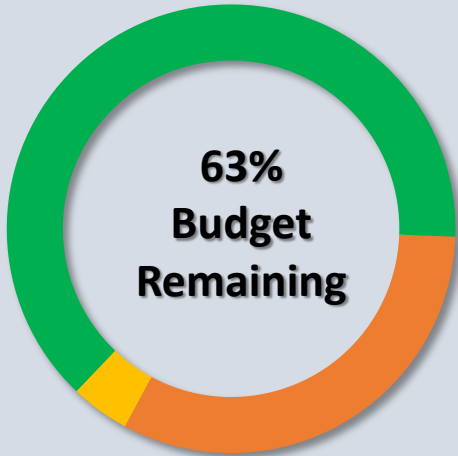
Breakdown by Department



CDBG Grants

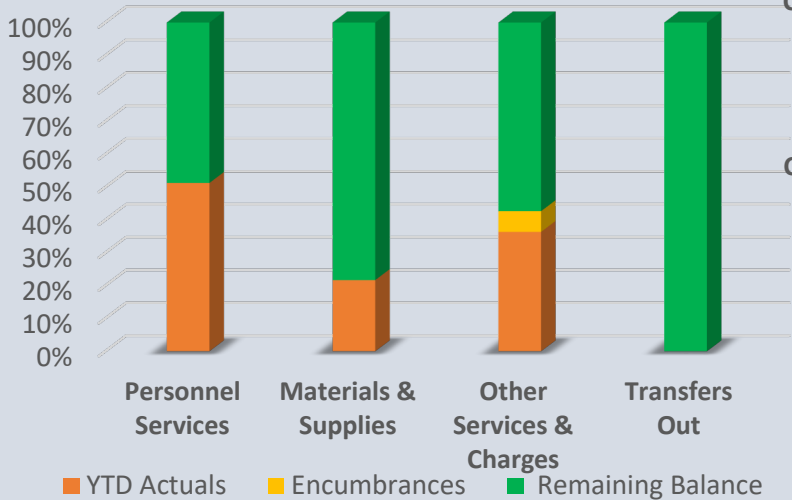
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	465,281.09
Expenditures:	271,524.05
Difference	193,757.04

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

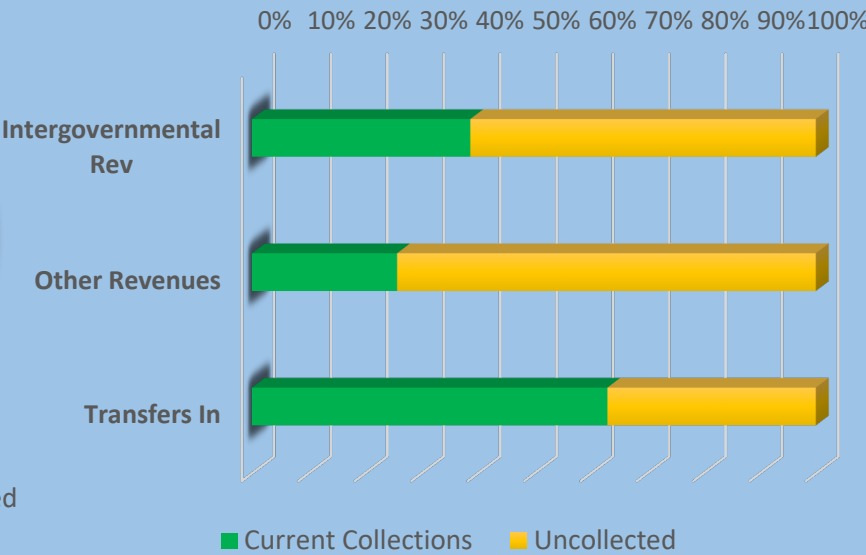


Revenues:

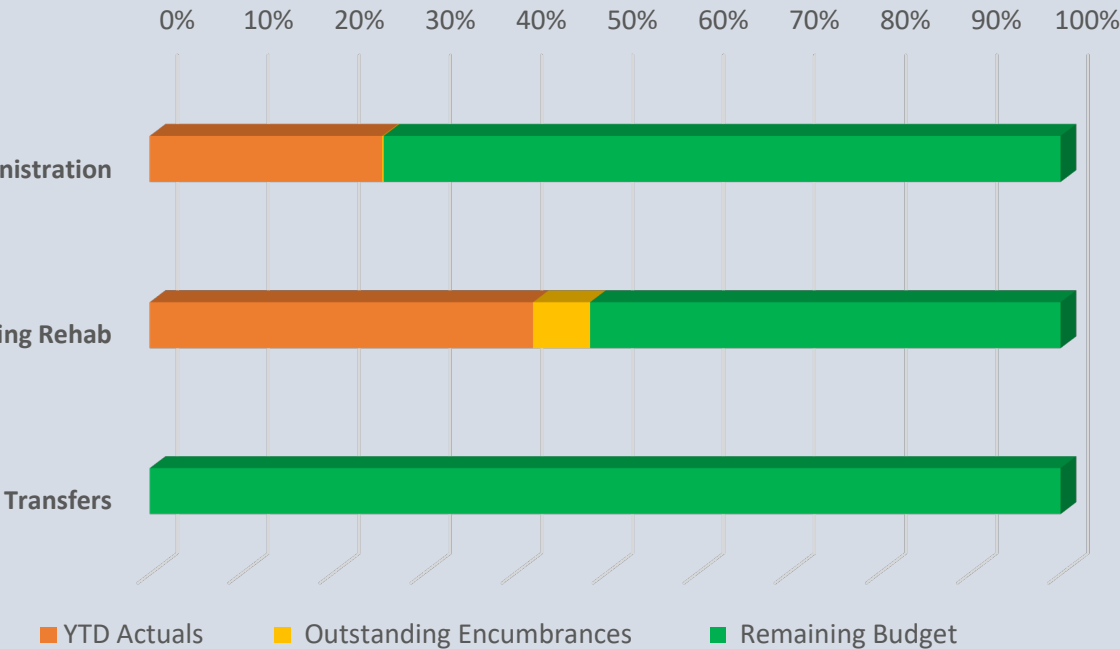


Current Collections Uncollected

Revenue by Source



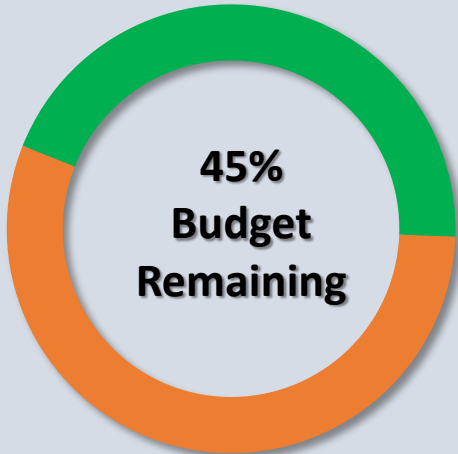
Breakdown by Department



ODOC NSP Program

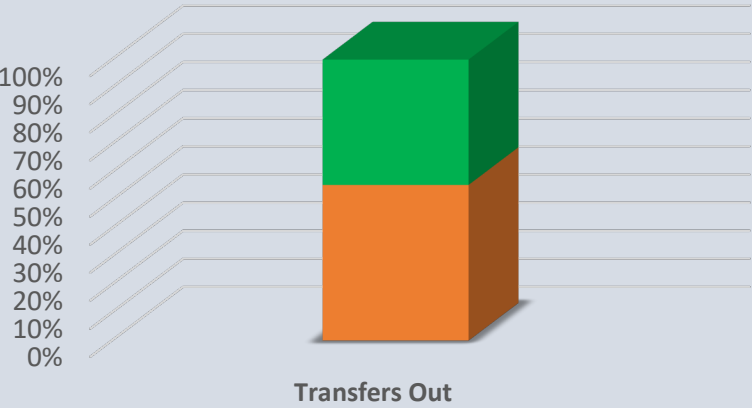
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	24,340.44
Expenditures:	60,328.32
Difference	(35,987.88)

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



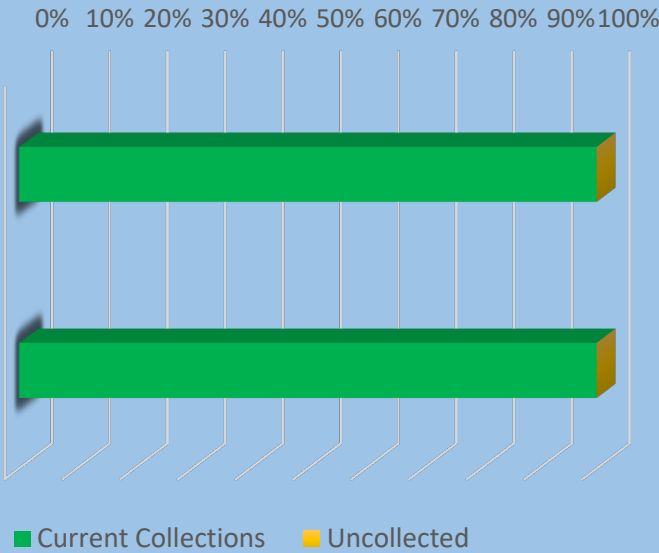
YTD Actuals Encumbrances Remaining Balance

Revenues:

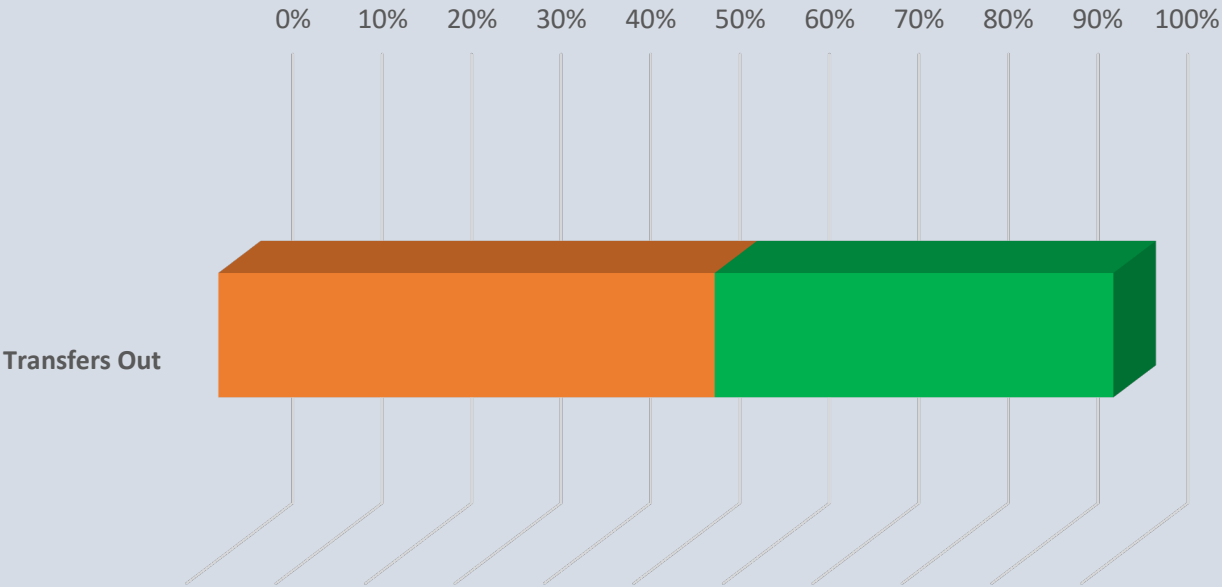


Current Collections Uncollected

Revenue by Source



Breakdown by Department



YTD Actuals Outstanding Encumbrances Remaining Budget

Home Rehab Program Income

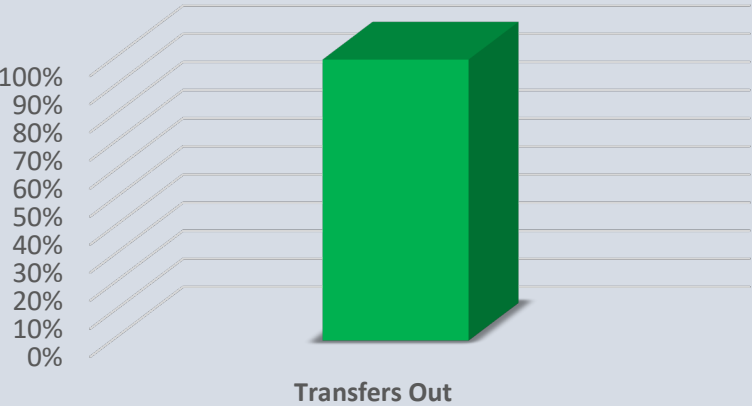
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	3,283.92
Expenditures:	0.00
Difference	3,283.92

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



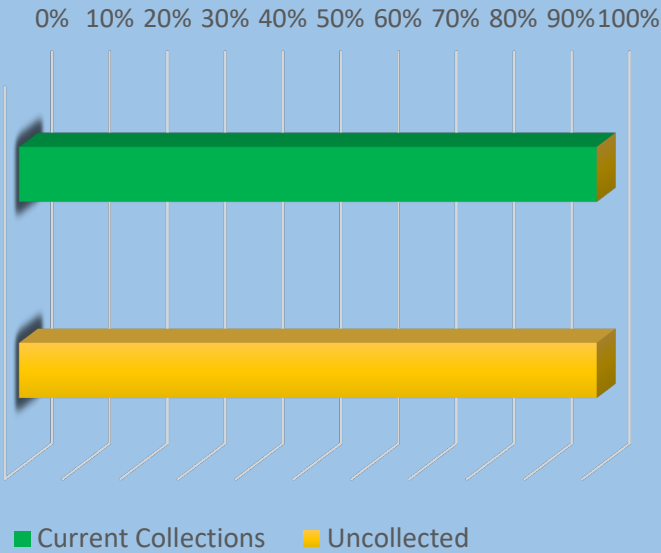
YTD Actuals Encumbrances Remaining Balance

Revenues:

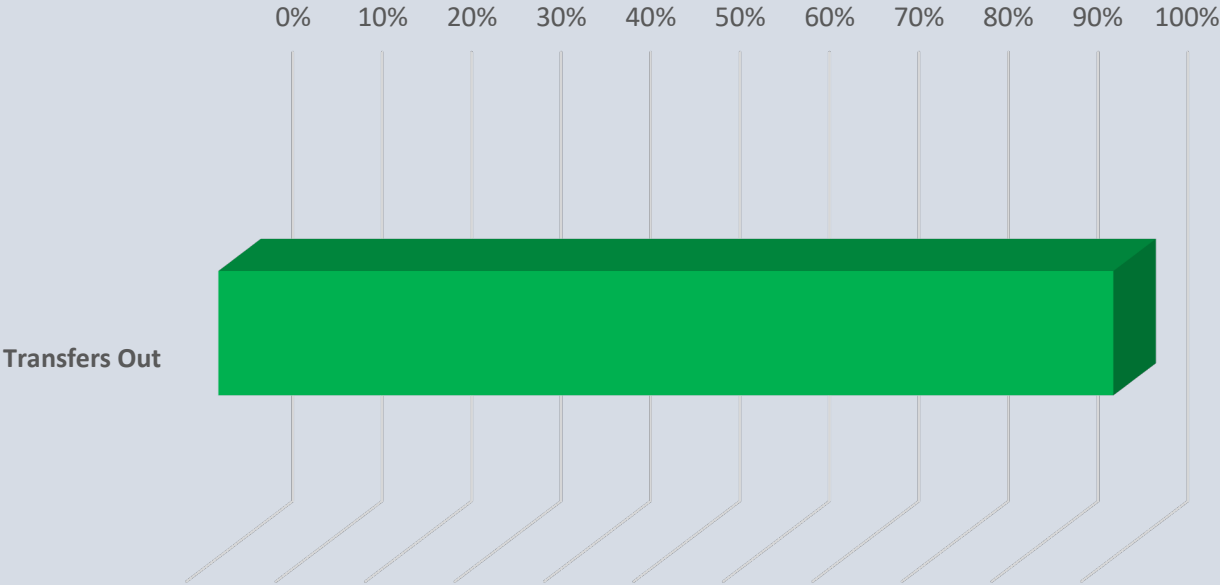


Current Collections Uncollected

Revenue by Source



Breakdown by Department

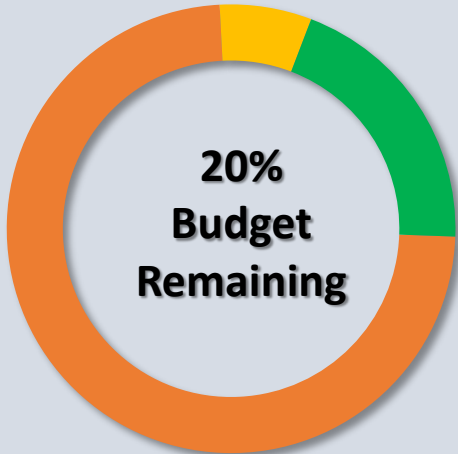


YTD Actuals Outstanding Encumbrances Remaining Budget

Capital Improvement Fund

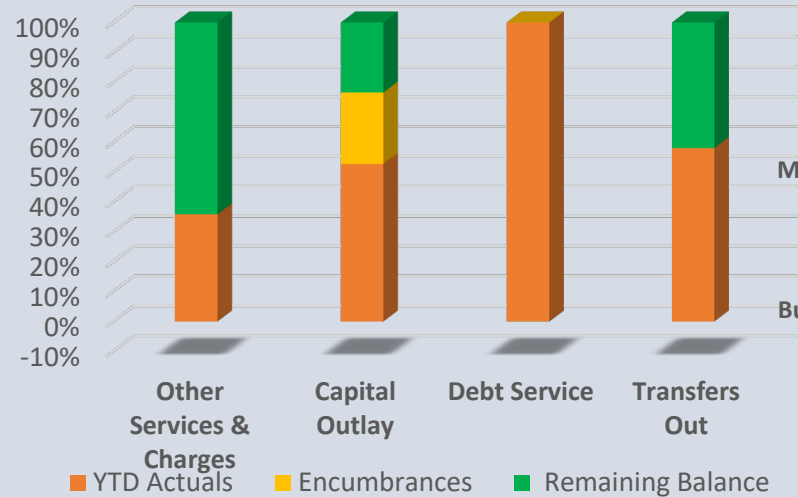
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	2,545,232.43
Expenditures:	2,011,363.17
Difference	533,869.26

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

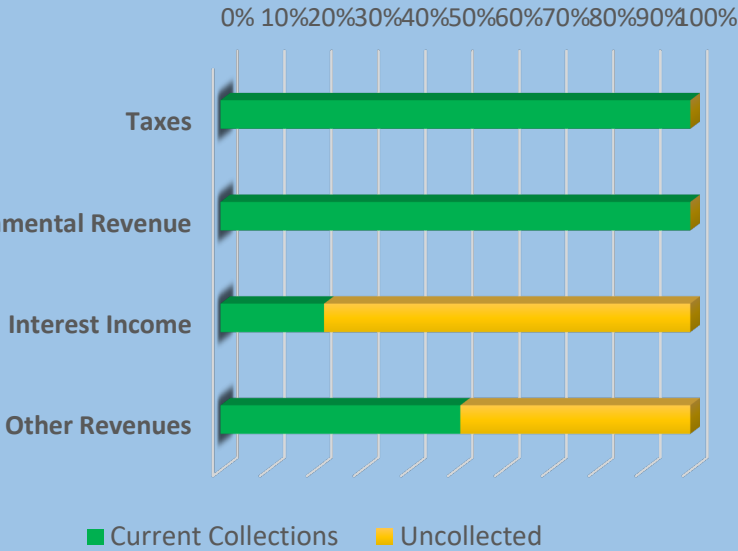


Revenues:



Current Collections Uncollected

Revenue by Source



Breakdown by Department

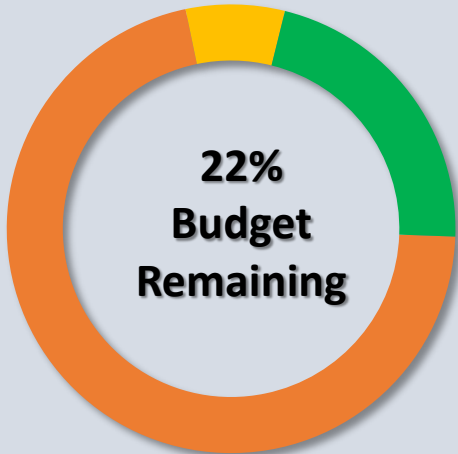


* Finance and Utility Administration reflect bank service charges that are allocated by fund.

Street Improvement Fund

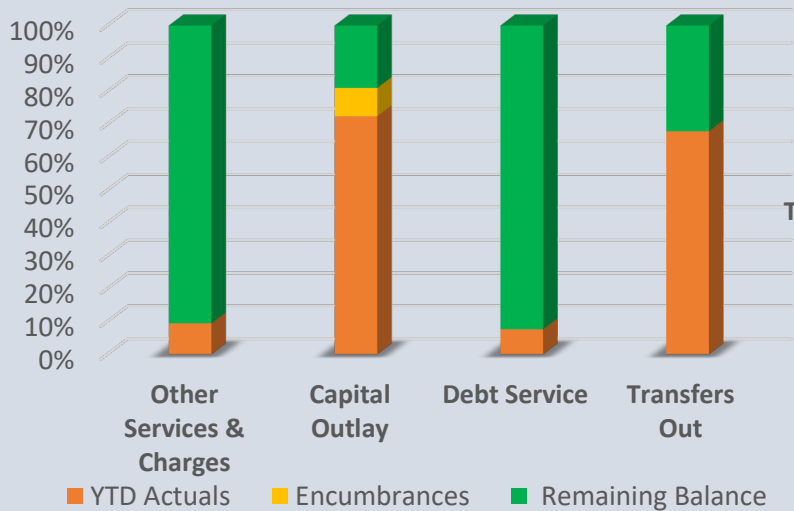
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	2,920,079.76
Expenditures:	5,007,165.64
Difference	(2,087,085.88)

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

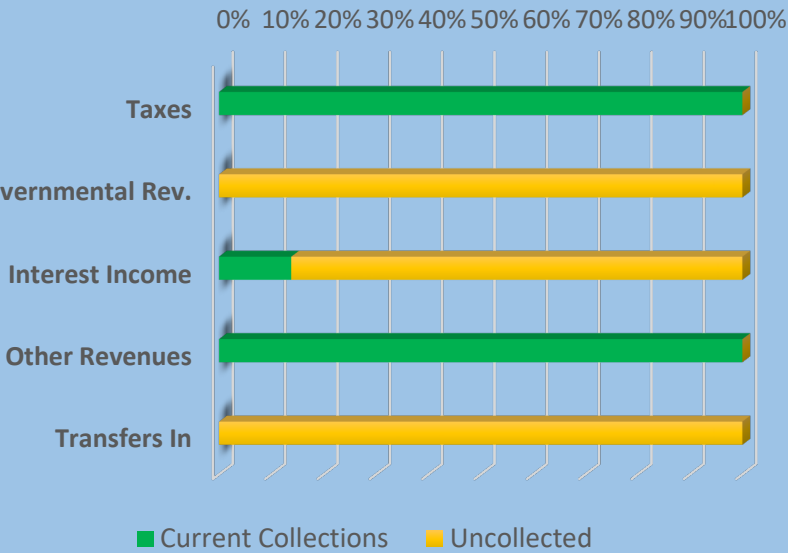


Revenues:

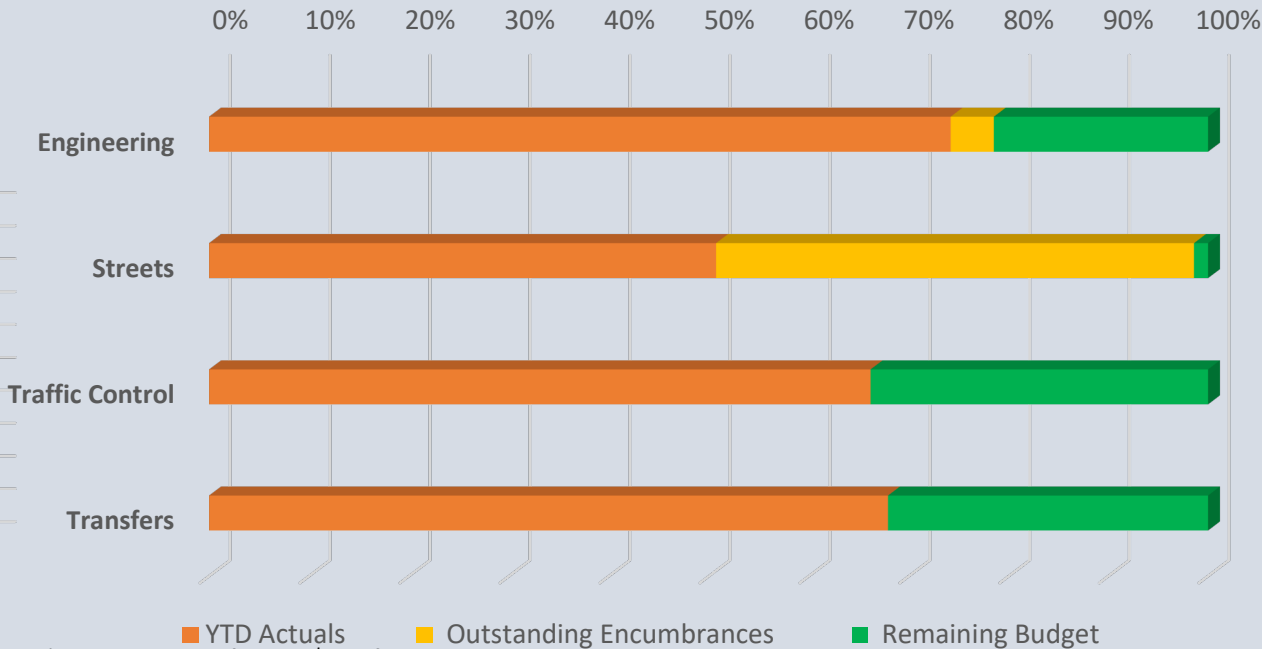


Current Collections Uncollected

Revenue by Source



Breakdown by Department



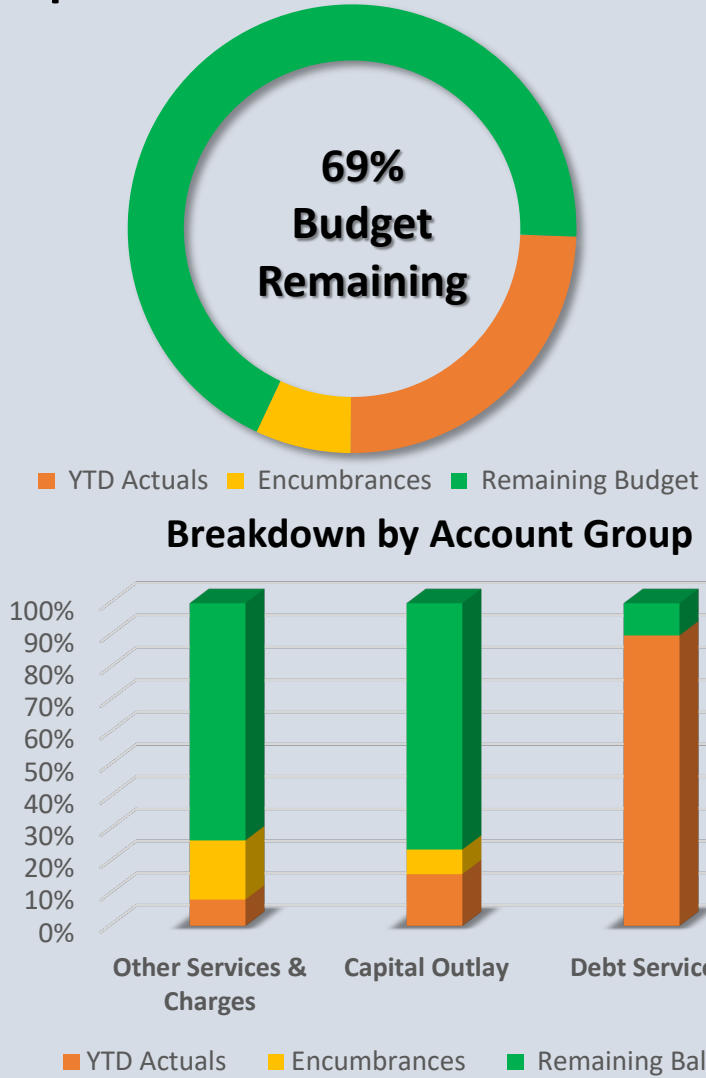
YTD Actuals Outstanding Encumbrances Remaining Budget

* Debt Service reflects a \$250 fee which was unexpected.

2018 Capital Improvement Fd

Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	20,043,247.49
Expenditures:	5,627,702.65
Difference	14,415,544.84

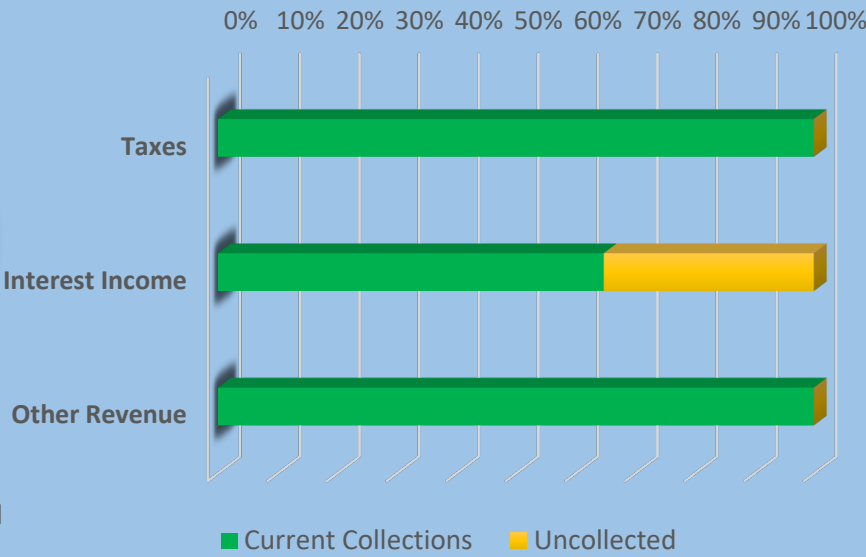
Expenditures:



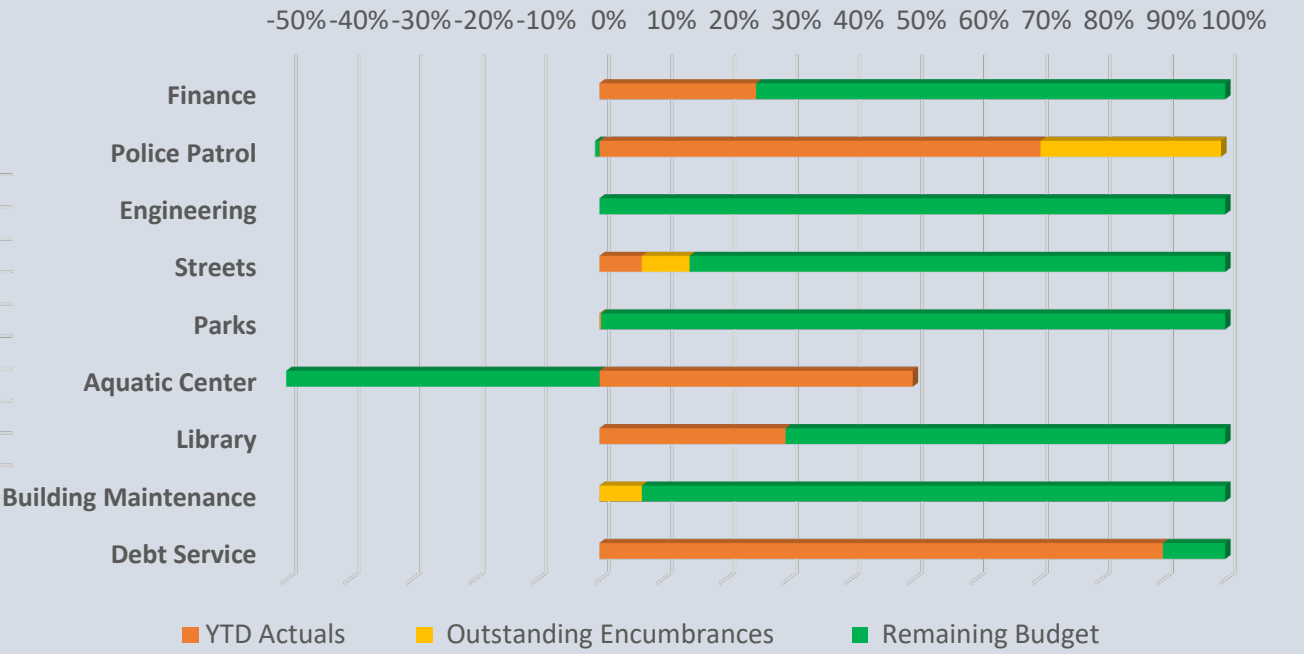
Revenues:



Revenue by Source



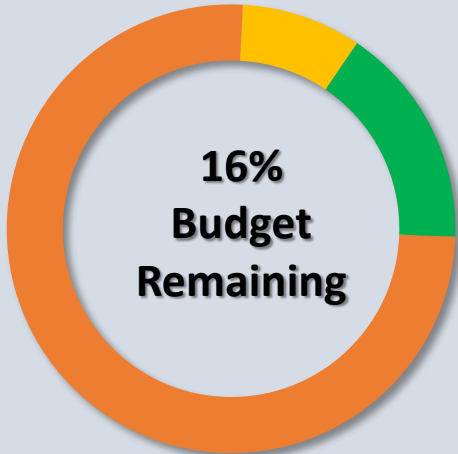
Breakdown by Department



Aquatic Center

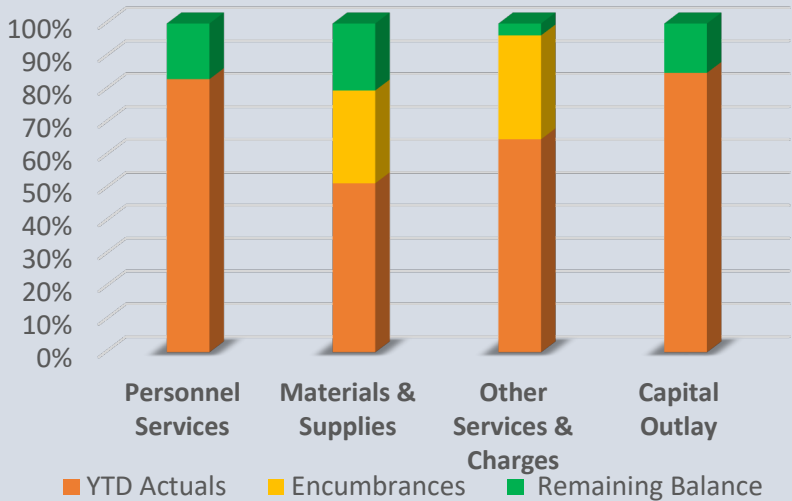
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	265,631.38
Expenditures:	272,529.53
Difference	(6,898.15)

Expenditures:

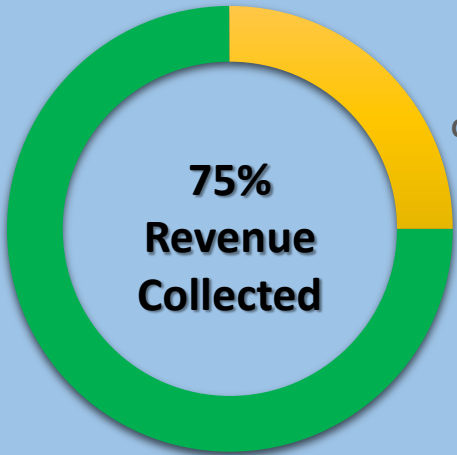


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



Revenues:



Current Collections Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90%100%

Charges for Services

Rental Revenues

Other Revenues

Transfers In

Current Collections Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

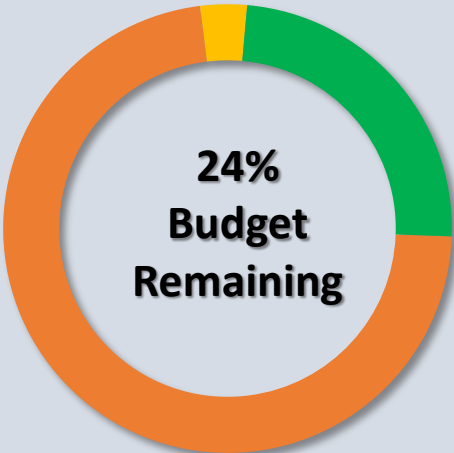
Pool

YTD Actuals Outstanding Encumbrances Remaining Budget

Shawnee Municipal Authority

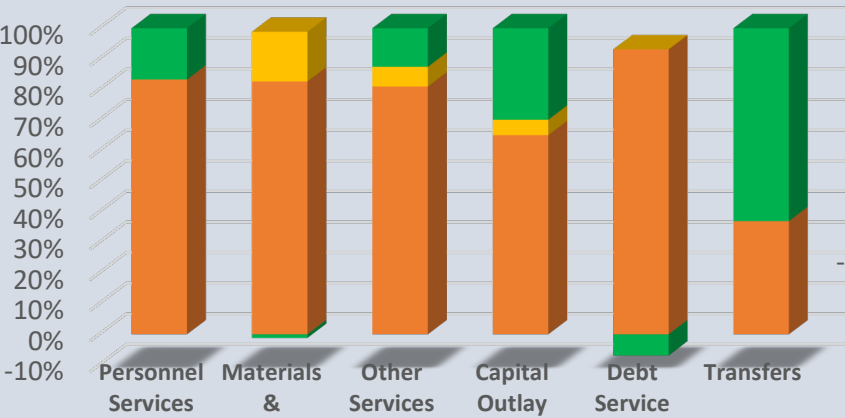
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	18,010,431.61
Expenditures:	14,145,901.90
Difference	3,864,529.71

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



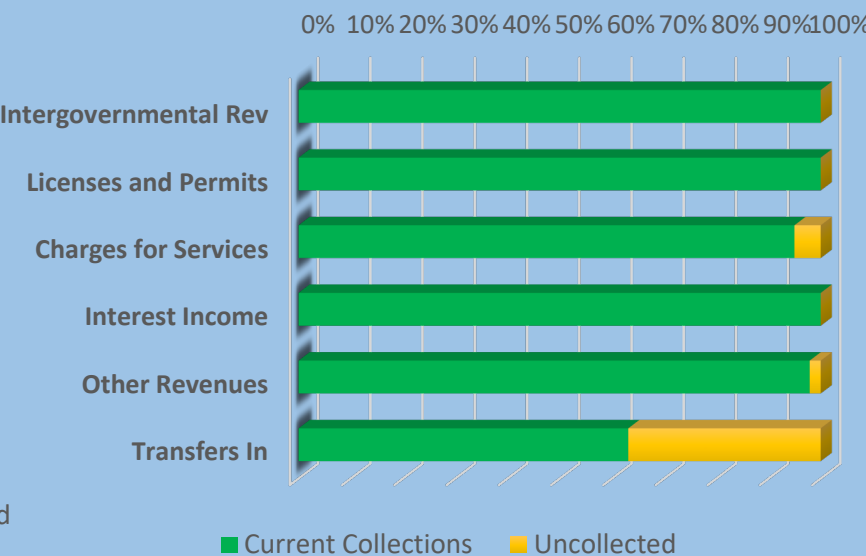
YTD Actuals Encumbrances Remaining Balance

Revenues:

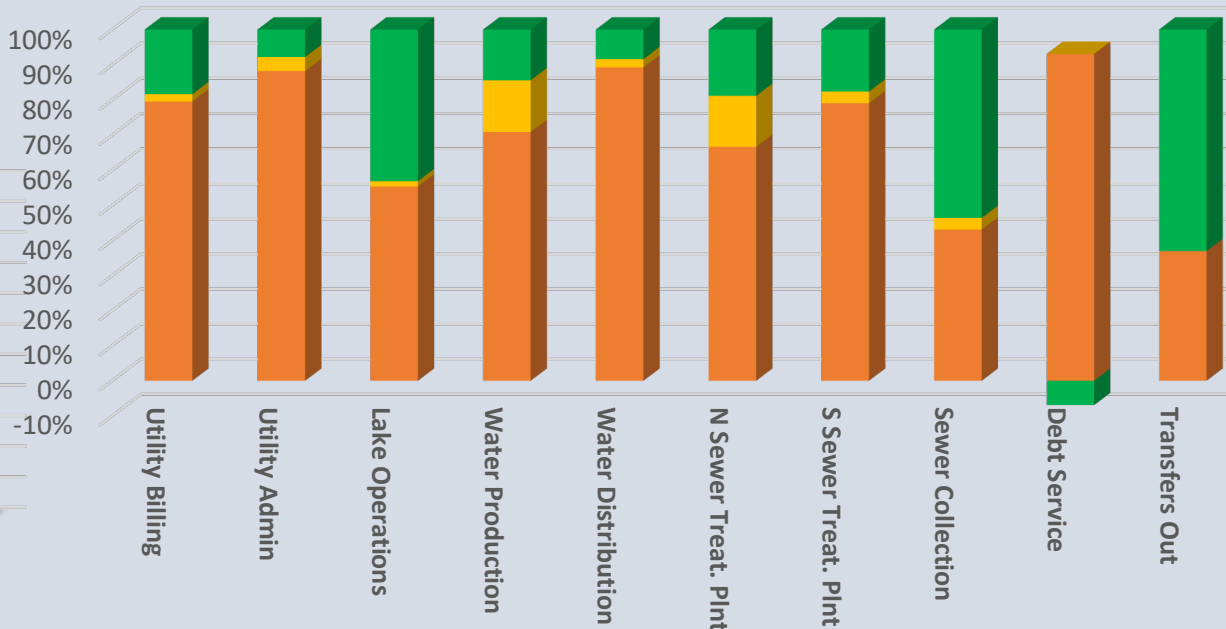


Current Collections Uncollected

Revenue by Source



Breakdown by Department

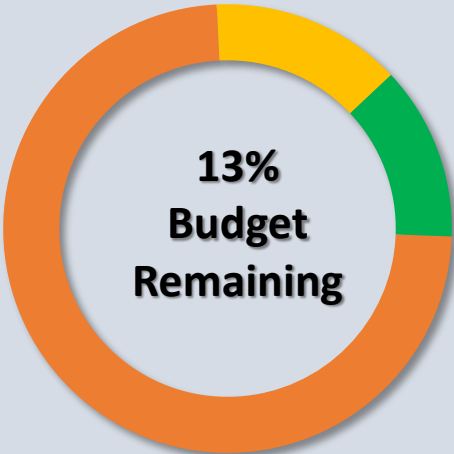


YTD Actuals Outstanding Encumbrances Remaining Budget

Shawnee Airport Authority

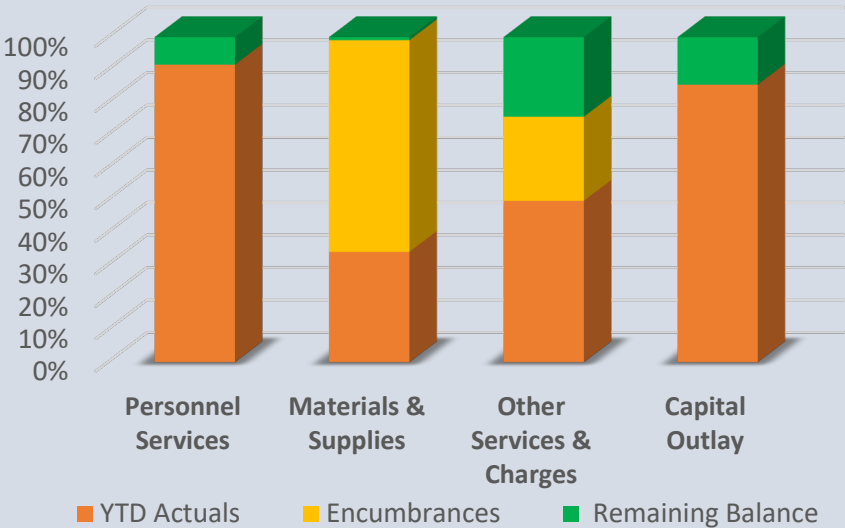
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	1,190,980.65
Expenditures:	1,079,278.98
Difference	111,701.67

Expenditures:

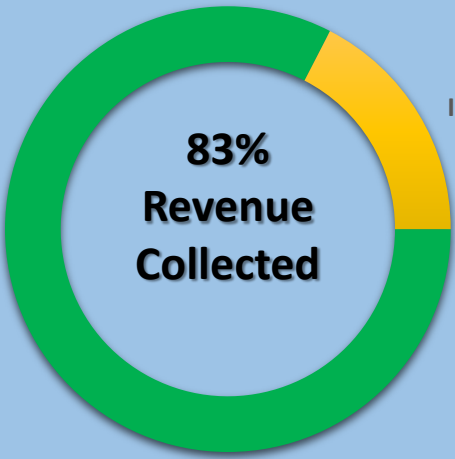


YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

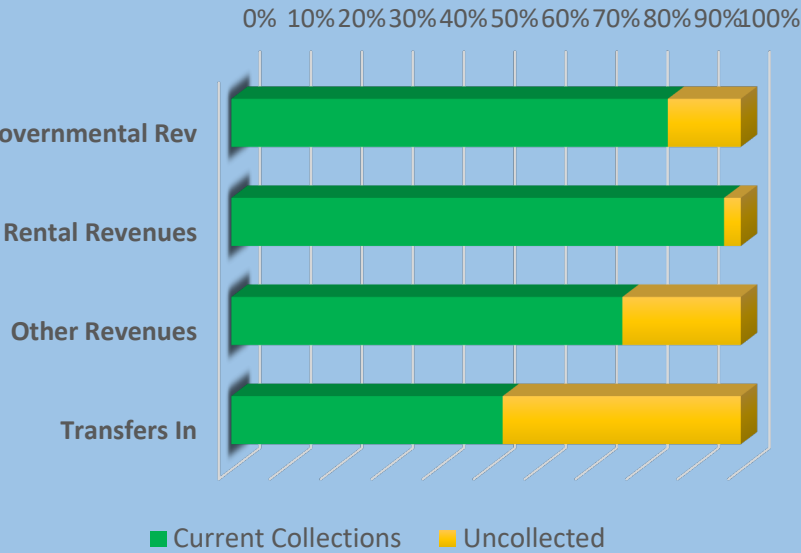


Revenues:

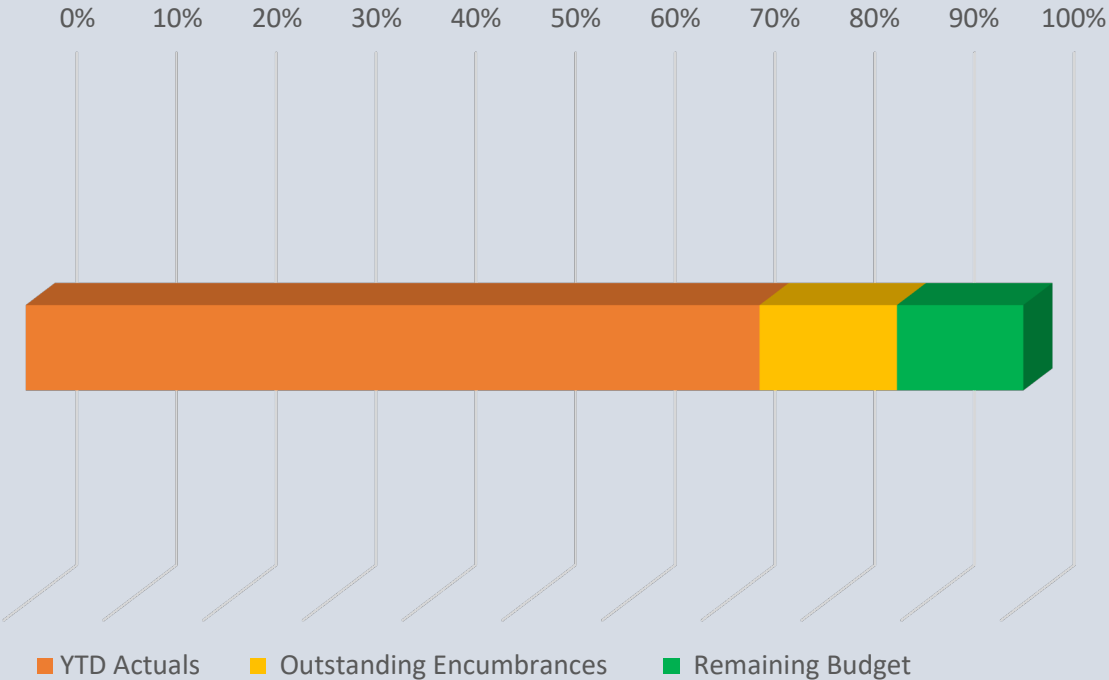


Current Collections Uncollected

Revenue by Source



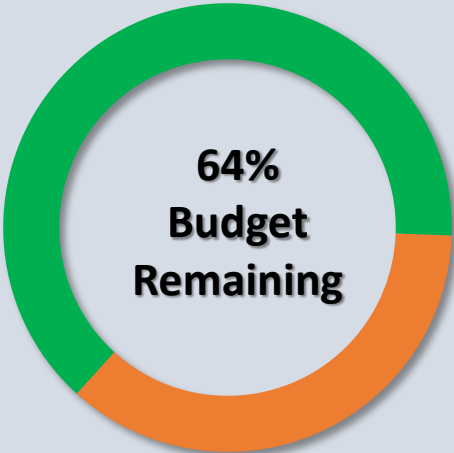
Breakdown by Department



Workers' Compensation
Self-Insurance Fund

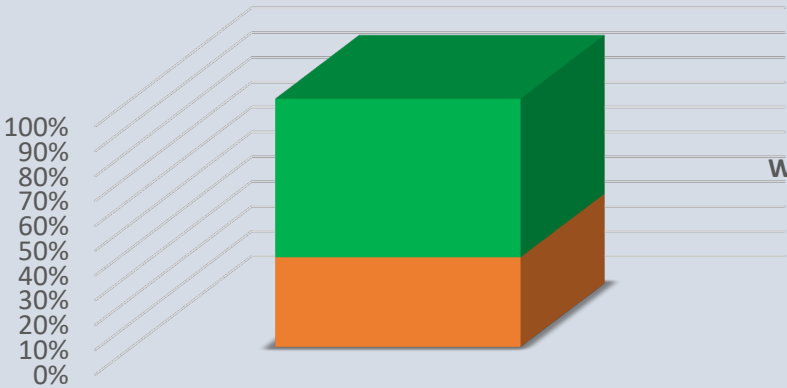
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	227,892.36
Expenditures:	292,979.31
Difference	(65,086.95)

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group



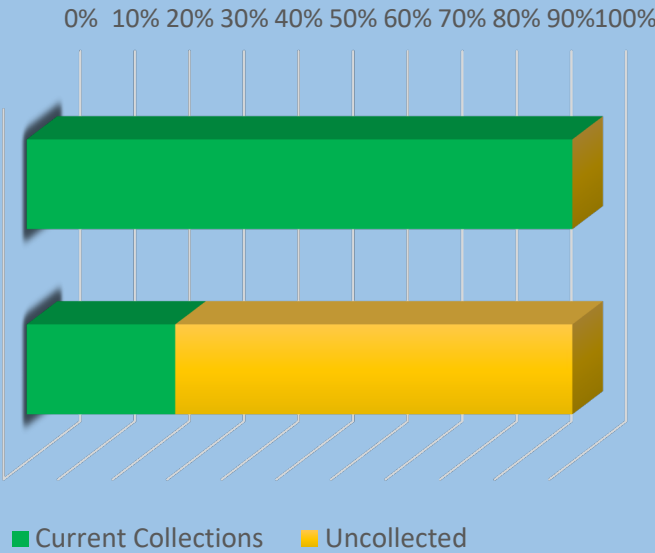
YTD Actuals Encumbrances Remaining Balance

Revenues:

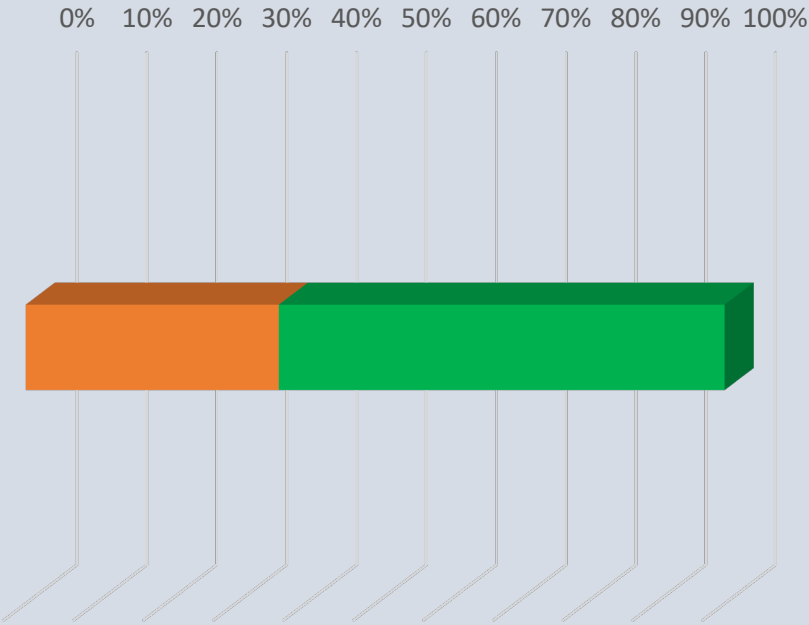


Current Collections Uncollected

Revenue by Source



Breakdown by Department

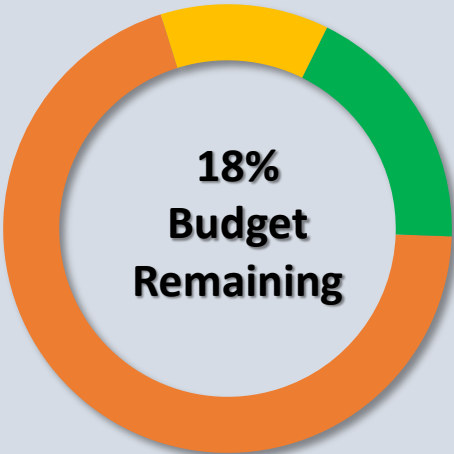


YTD Actuals Outstanding Encumbrances Remaining Budget

Library Fund

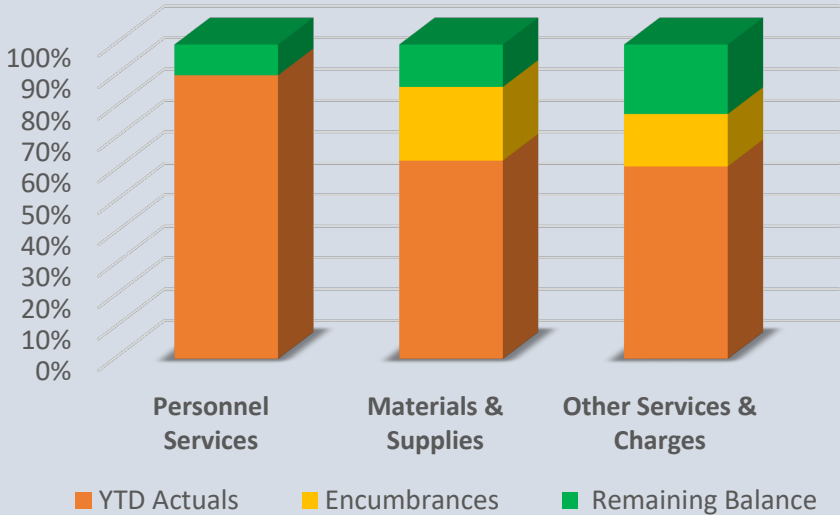
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	90,365.96
Expenditures:	80,212.87
Difference	10,153.09

Expenditures:



YTD Actuals Encumbrances Remaining Budget

Breakdown by Account Group

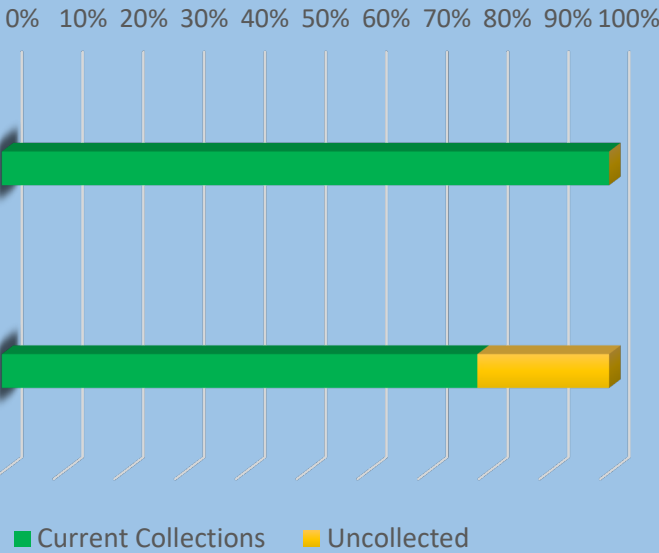


Revenues:

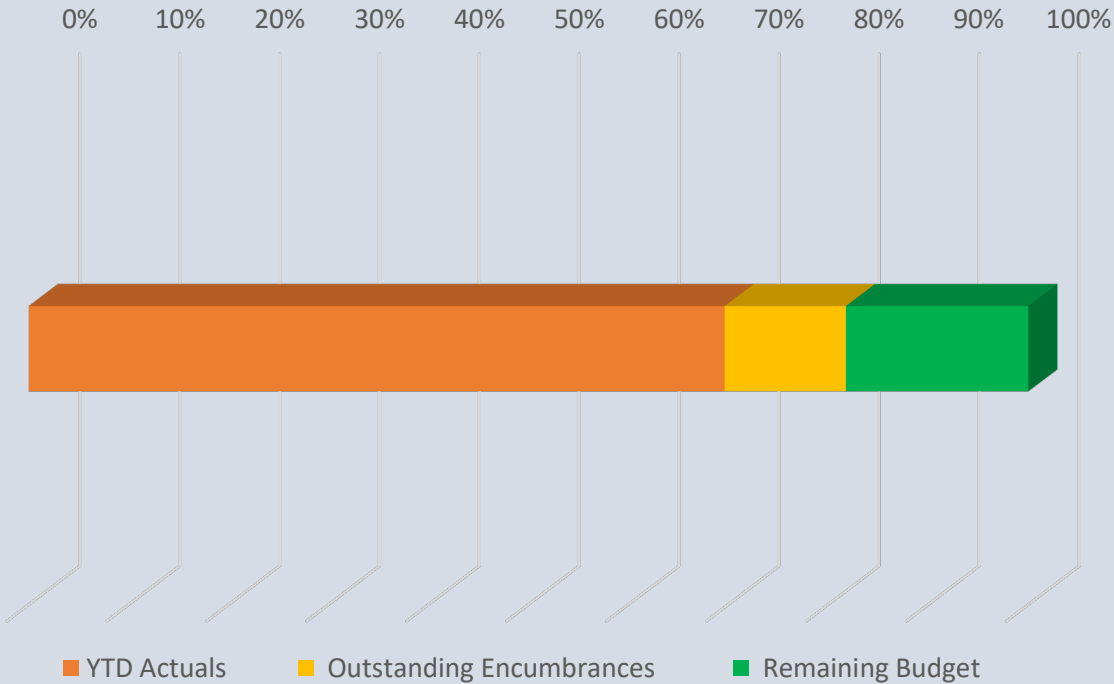


Current Collections Uncollected

Revenue by Source



Breakdown by Department



Cemetery Perpetual Fund

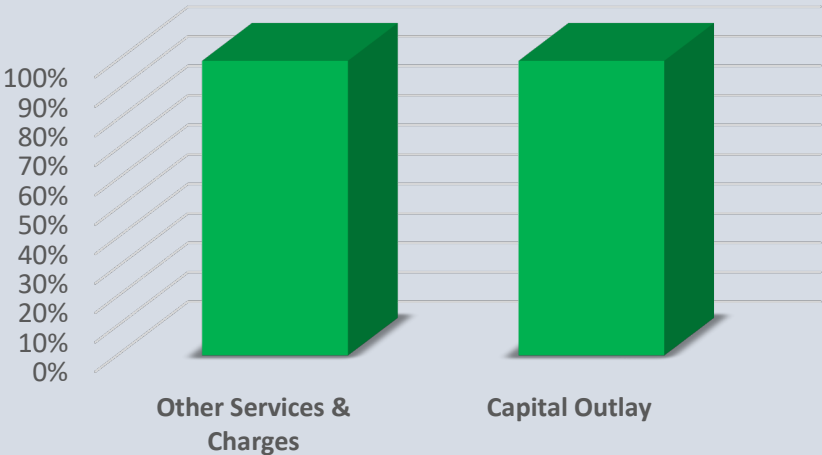
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	16,493.60
Expenditures:	0.00
Difference	16,493.60

Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



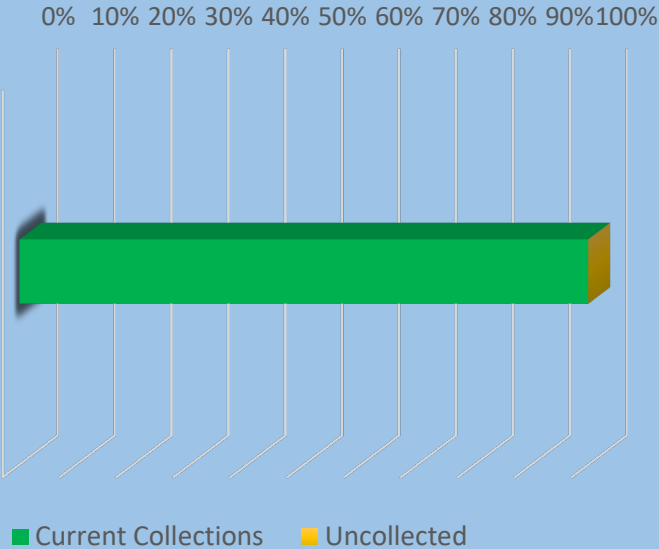
■ YTD Actuals ■ Encumbrances ■ Remaining Balance

Revenues:

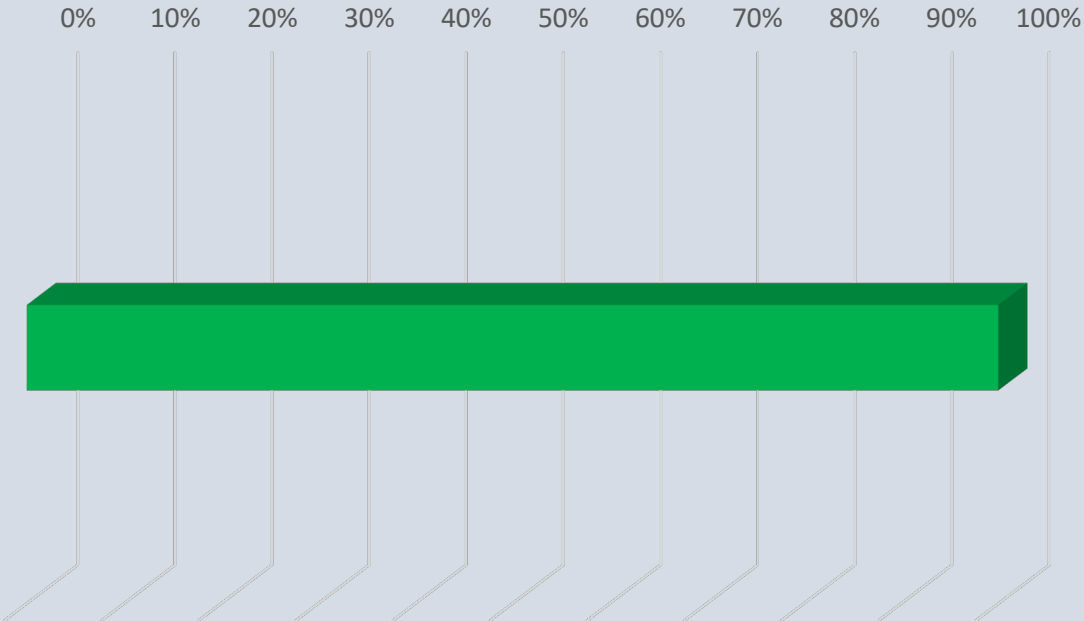


■ Current Collections ■ Uncollected

Revenue by Source



Breakdown by Department

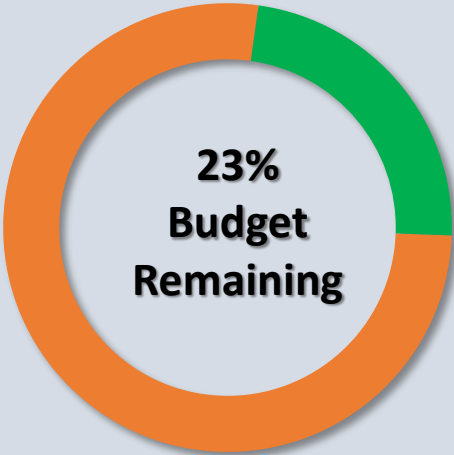


■ YTD Actuals ■ Outstanding Encumbrances ■ Remaining Budget

Gifts & Contributions Fund

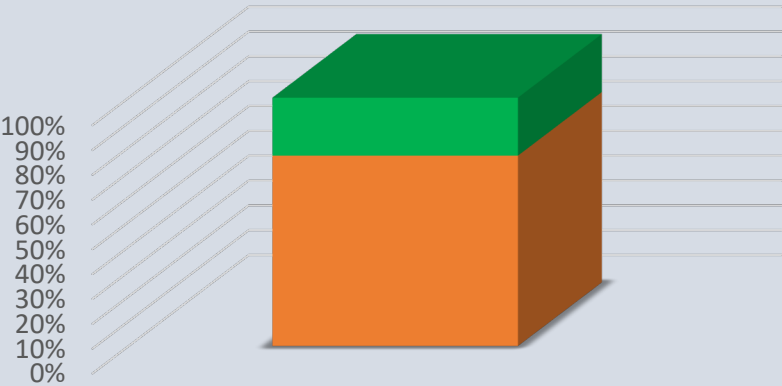
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	14,881.97
Expenditures:	3,986.10
Difference	10,895.87

Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



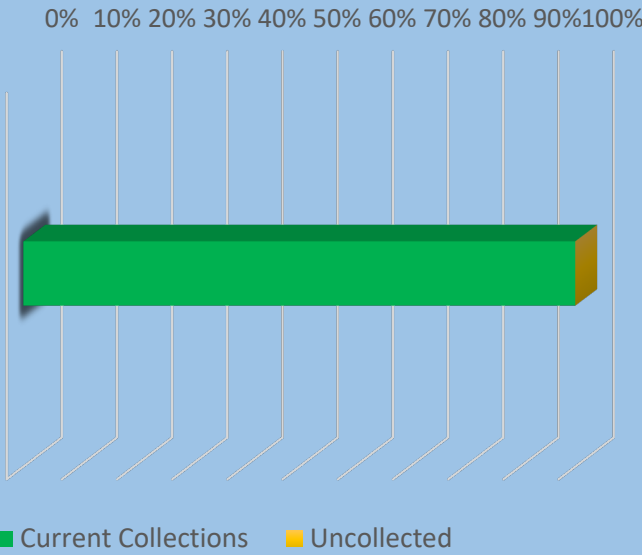
■ YTD Actuals ■ Encumbrances ■ Remaining Balance

Revenues:

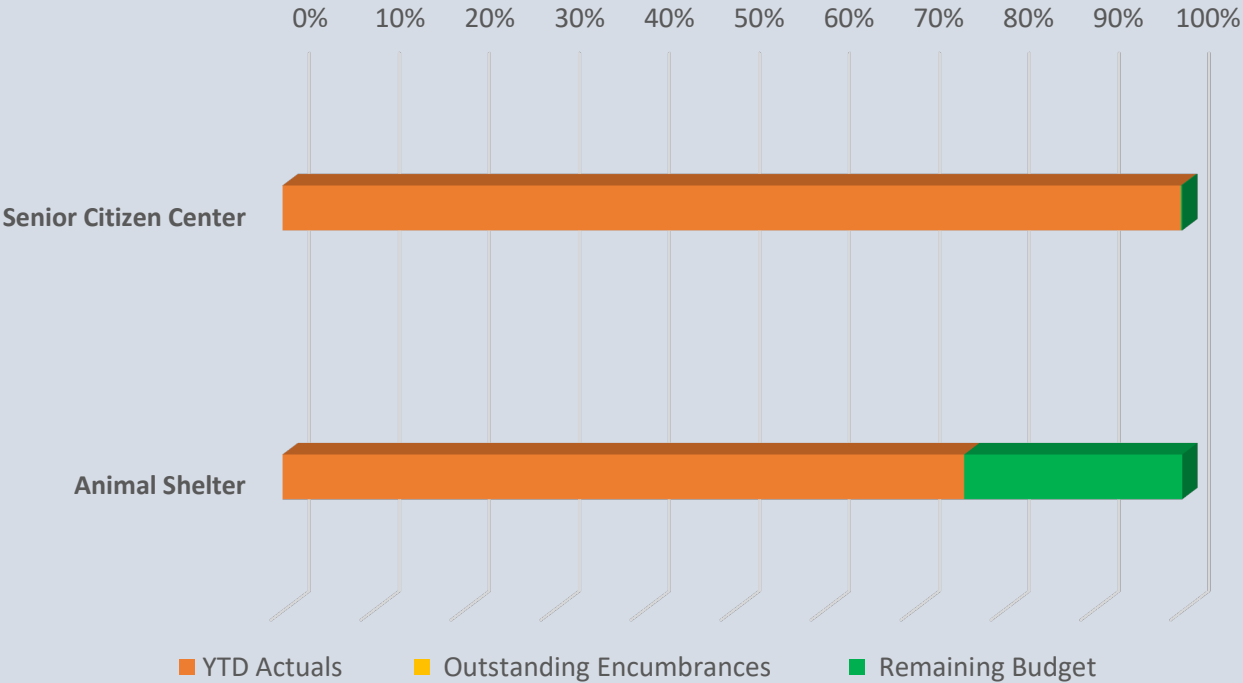


■ Current Collections ■ Uncollected

Revenue by Source



Breakdown by Department



Sister Cities Fund

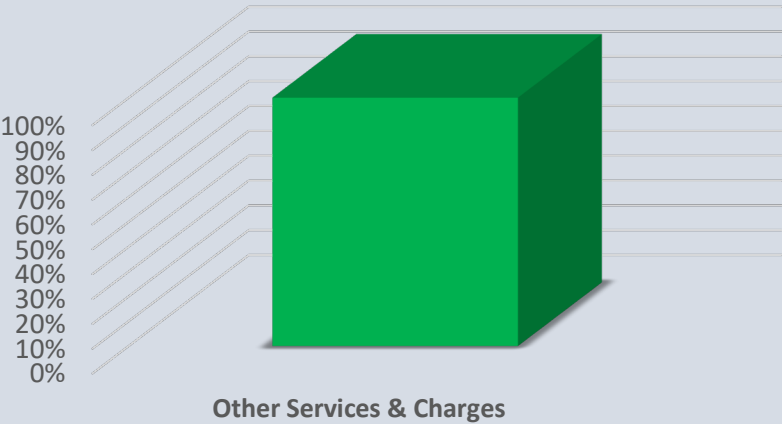
Revenues Vs Expenditures Summary 2021 Actuals YTD	
Revenues:	0.00
Expenditures:	0.00
Difference	0.00

Expenditures:



■ YTD Actuals ■ Encumbrances ■ Remaining Budget

Breakdown by Account Group



■ YTD Actuals ■ Encumbrances ■ Remaining Balance

Revenues:



■ Current Collections ■ Uncollected

Revenue by Source

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Other Revenue

Transfers In

■ Current Collections ■ Uncollected

Breakdown by Department

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Sister Cities

■ YTD Actuals ■ Outstanding Encumbrances ■ Remaining Budget

Numbers Behind the Graphs

General Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	16,653,871.08	16,643,256.94	10,614.14
Intergovernmental Rev	3,131,000.00	7,295,084.49	(4,164,084.49)
Licenses & Permits	281,150.00	288,968.17	(7,818.17)
Fines & Forfeitures	553,860.00	565,154.27	(11,294.27)
Charges for Services	14,584.16	7,547.98	7,036.18
Rental Revenues	154,514.00	116,100.75	38,413.25
Interest Income	13,657.98	13,262.36	395.62
Other Revenues	321,816.09	328,515.07	(6,698.98)
Transfers In	5,946,601.20	2,765,858.68	3,180,742.52
Total	\$ 27,071,054.51	\$ 28,023,748.71	\$ (952,694.20)

General Fund cont.

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	15,836,907.01	610,555.61	3,678,536.68	593,394.49	\$ 20,719,393.79
Encumbrances	6,650.45	103,465.85	498,236.78	-	\$ 608,353.08
Remaining Budget	2,085,063.59	43,813.54	757,177.14	1,049,845.90	\$ 3,935,900.17
Total Budget	\$ 17,928,621.05	\$ 757,835.00	\$ 4,933,950.60	\$ 1,643,240.39	\$ 25,263,647.04

Breakdown by Department

Department	YTD Actuals	Encumbrances	Remaining Budget	Total Budget
City Manager	552,363.23	32,909.74	71,653.56	\$ 656,926.53
City Attorney	241,897.79	92,380.31	(84,278.10)	\$ 250,000.00
Accounting	654,460.19	32,358.27	73,482.49	\$ 760,300.95
Information Systems	420,526.29	9,877.44	132,981.05	\$ 563,384.78
Municipal Court	284,425.00	67,799.25	20,304.19	\$ 372,528.44
City Clerk	273,624.98	1,956.65	68,304.12	\$ 343,885.75
Human Resources	261,826.49	12,056.18	22,387.36	\$ 296,270.03
Code Enforcement	658,933.58	6,885.71	258,571.21	\$ 924,390.50
Police Administration	532,344.34	1,391.49	112,011.15	\$ 645,746.98
Police Patrol	5,075,209.58	41,512.95	737,079.25	\$ 5,853,801.78
Criminal Investigation Division	998,906.72	490.36	153,652.51	\$ 1,153,049.59
Animal Control	189,003.34	6,589.04	44,765.23	\$ 240,357.61
Dispatch	627,851.20	2,966.00	66,420.87	\$ 697,238.07
Fire Prevention	625,904.40	966.56	6,437.28	\$ 633,308.24
Fire Suppression	4,226,070.28	54,148.15	629,277.91	\$ 4,909,496.34
Fire Training	145,406.99	10,481.56	45,251.86	\$ 201,140.41
Emergency Management	200,769.88	18,139.31	46,175.17	\$ 265,084.36
L.E.P.C.	-	-	1,000.00	\$ 1,000.00
Engineering	191,839.17	6,915.82	75,782.13	\$ 274,537.12
Streets	778,260.87	20,165.65	104,935.21	\$ 903,361.73
Traffic Control	232,108.47	13,050.35	28,092.43	\$ 273,251.25
Parks	740,171.26	25,353.14	117,872.97	\$ 883,397.37
Cemetery	398,935.48	17,876.44	50,327.18	\$ 467,139.10
Municipal Auditorium	25,145.92	1,000.00	16,629.31	\$ 42,775.23
Community Center	23,194.23	4,450.88	5,647.14	\$ 33,292.25
Senior Citizens	43,146.95	12,941.94	13,365.36	\$ 69,454.25
Expo Operations	566,368.08	-	(10,271.81)	\$ 556,096.27
Equipment Services	210,255.95	7,374.93	26,720.57	\$ 244,351.45
Building Maintenance	188,510.11	25,112.16	26,658.00	\$ 240,280.27
Transfers Out	1,311,765.83	-	1,196,034.56	\$ 2,507,800.39
Shared Costs (Allocated)	40,167.19	81,202.80	(121,369.99)	\$ -
Total Budget	\$ 20,719,393.79	\$ 608,353.08	\$ 3,935,900.17	\$ 25,263,647.04

Street & Alley Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	275,000.00	252,472.42	22,527.58
Licenses & Permits	1,500.00	2,110.00	(610.00)
Other Revenues	6,360.00	5,830.00	530.00
Transfers In	162,140.00	102,000.00	60,140.00
Total	\$ 445,000.00	\$ 362,412.42	\$ 82,587.58

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	325,506.78	\$ 325,506.78
Encumbrances	-	\$ -
Remaining Budget	119,493.22	\$ 119,493.22
Total Budget	\$ 445,000.00	\$ 445,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Streets	325,506.78	-	119,493.22	\$ 445,000.00
Total	\$ 325,506.78	\$ -	\$ 119,493.22	\$ 445,000.00

E-911 Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	280,000.00	261,721.92	18,278.08
Total	\$ 280,000.00	\$ 261,721.92	\$ 18,278.08

Expenditures:

Breakdown by Account Group

	Personal Services	Materials & Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	29,233.77	2,256.87	275,310.51	-	306,801.15
Encumbrances	-	-	28,950.00	-	28,950.00
Remaining Budget	95,766.23	2,743.13	(124,260.51)	95,000.00	69,248.85
Total Budget	\$ 125,000.00	\$ 5,000.00	\$ 180,000.00	\$ 95,000.00	\$ 405,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Dispatch	306,801.15	28,950.00	69,248.85	\$ 405,000.00
Total	\$ 306,801.15	\$ 28,950.00	\$ 69,248.85	\$ 405,000.00

Revolving Oil & Gas Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Licenses & Permits	13,750.00	1,750.00	12,000.00
Total	\$ 13,750.00	\$ 1,750.00	\$ 12,000.00

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	310,729.00	\$ 310,729.00
Total Budget	\$ 310,729.00	\$ 310,729.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	-	-	310,729.00	\$ 310,729.00
Total	\$ -	\$ -	\$ 310,729.00	\$ 310,729.00

Economic Development Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	306,228.99	313,559.15	(7,330.16)
Interest Income	277.82	222.78	55.04
Total	\$ 306,506.81	\$ 313,781.93	\$ (7,275.12)

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Transfers	Total
YTD Actuals	195,130.63	-	\$ 195,130.63
Encumbrances	62,265.77	-	\$ 62,265.77
Remaining Budget	356.4	15,000.00	\$ 15,356.40
Total Budget	\$ 257,752.80	\$ 15,000.00	\$ 272,752.80

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Economic Development	195,130.63	62,265.77	356.40	\$ 257,752.80
Transfers Out	-	-	15,000.00	\$ 15,000.00
Total	\$ 195,130.63	\$ 62,265.77	\$ 15,356.40	\$ 272,752.80

Spay/Neuter Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	2,500.00	2,410.00	90.00
Total	\$ 2,500.00	\$ 2,410.00	\$ 90.00

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	8,919.80	\$ 8,919.80
Encumbrances	2,014.00	\$ 2,014.00
Remaining Budget	(433.80)	\$ (433.80)
Total Budget	\$ 10,500.00	\$ 10,500.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Animal Control	8,919.80	2,014.00	(433.80)	\$ 10,500.00
Total	\$ 8,919.80	\$ 2,014.00	\$ (433.80)	\$ 10,500.00

Hotel/Motel Surcharge Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	430,000.00	425,043.27	4,956.73
Interest Income	50.00	-	50.00
Other Revenues	25,000.00	982.76	24,017.24
Total	\$ 455,050.00	\$ 426,026.03	\$ 29,023.97

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Transfers	Total
YTD Actuals	88,698.75	3,775.18	316,988.34	40,153.57	4,250.49	\$453,866.33
Encumbrances	-	1,047.64	17,789.64	2,376.03	-	\$ 21,213.31
Remaining Budget	19,757.46	1,377.18	(22,619.98)	(2,529.60)	49.51	\$ (3,965.43)
Total Budget	\$ 108,456.21	\$ 6,200.00	\$312,158.00	\$ 40,000.00	\$ 4,300.00	\$471,114.21

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Tourism	300,117.44	21,213.31	21,883.46	\$ 343,214.21
Community Service Contracts	149,498.40	-	(25,898.40)	\$ 123,600.00
Transfers Out	4,250.49	-	49.51	\$ 4,300.00
Total	\$ 453,866.33	\$ 21,213.31	\$ (3,965.43)	\$ 471,114.21

Police Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	382,786.10	391,948.80	(9,162.70)
Interest Income	347.27	278.46	68.81
Total	\$ 383,133.37	\$ 392,227.26	\$ (9,093.89)

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	392,227.26	\$ 392,227.26
Encumbrances	-	\$ -
Remaining Budget	9,441.16	\$ 9,441.16
Total Budget	\$ 401,668.42	\$ 401,668.42

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	392,227.26	-	9,441.16	\$ 401,668.42
Total	\$ 392,227.26	\$ -	\$ 9,441.16	\$ 401,668.42

Fire Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	382,786.10	391,948.80	(9,162.70)
Interest Income	347.27	278.46	68.81
Total	\$ 383,133.37	\$ 392,227.26	\$ (9,093.89)

Expenditures:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	392,227.26	\$ 392,227.26
Encumbrances	-	\$ -
Remaining Budget	9,441.16	\$ 9,441.16
Total Budget	\$ 401,668.42	\$ 401,668.42

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	392,227.26	-	9,441.16	\$ 401,668.42
Total	\$ 392,227.26	\$ -	\$ 9,441.16	\$ 401,668.42

Tax Increment Finance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	41,600.00	157,616.61	(116,016.61)
Total	\$ 41,600.00	\$ 157,616.61	\$(116,016.61)

Expenditures:

Breakdown by Account Group

	Capital Outlay	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	41,600.00	\$ 41,600.00
Total Budget	\$ 41,600.00	\$ 41,600.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Planning	-	-	41,600.00	\$ 41,600.00
Total	\$ -	\$ -	\$ 41,600.00	\$ 41,600.00

Drug Forfeiture Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	4,000.00	-	4,000.00
Other Revenue	-	1.28	(1.28)
Total	\$ 4,000.00	\$ 1.28	\$ 3,998.72

Expenditures:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals	5,389.84	\$ 5,389.84
Encumbrances	1,143.75	\$ 1,143.75
Remaining Budget	5,466.41	\$ 5,466.41
Total Budget	\$ 12,000.00	\$ 12,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	5,389.84	1,143.75	5,466.41	\$ 12,000.00
Total	\$ 5,389.84	\$ 1,143.75	\$ 5,466.41	\$ 12,000.00

CDBG Grants

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	656,000.00	253,972.54	402,027.46
Other Revenues	17,315.00	4,458.84	12,856.16
Transfers In	328,207.08	206,849.71	121,357.37
Total	\$ 1,001,522.08	\$ 465,281.09	\$ 536,240.99

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	65,209.66	108.51	206,205.88	-	271,524.05
Encumbrances	-	-	35,886.00	-	35,886.00
Remaining Budget	61,947.24	391.49	324,754.60	146,521.39	533,614.72
Total Budget	\$ 127,156.90	\$ 500.00	\$ 566,846.48	\$ 146,521.39	\$ 841,024.77

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
CDBG Administration	32,054.19	200.00	93,309.70	\$ 125,563.89
CDBG Housing Rehab	239,469.86	35,686.00	293,783.63	\$ 568,939.49
Transfers	-	-	146,521.39	\$ 146,521.39
Total	\$ 271,524.05	\$ 35,886.00	\$ 533,614.72	\$ 841,024.77

ODOC NSP Program

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	-	4,790.80	(4,790.80)
Transfers In	19,549.64	19,549.64	-
Total	\$ 19,549.64	\$ 24,340.44	\$ (4,790.80)

Expenditures:

Breakdown by Account Group

	Transfers Out	Total
YTD Actuals	60,328.32	\$ 60,328.32
Encumbrances	-	\$ -
Remaining Budget	48,419.66	\$ 48,419.66
Total Budget	\$ 108,747.98	\$ 108,747.98

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	60,328.32	-	48,419.66	\$ 108,747.98
Total	\$ 60,328.32	\$ -	\$ 48,419.66	\$ 108,747.98

Home Rehab Program Income

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	-	3,283.92	(3,283.92)
Transfers In	277,000.00	-	277,000.00
Total	\$ 277,000.00	\$ 3,283.92	\$ 273,716.08

Expenditures:

Breakdown by Account Group

	Transfers Out	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	92,487.35	\$ 92,487.35
Total Budget	\$ 92,487.35	\$ 92,487.35

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	-	-	92,487.35	\$ 92,487.35
Total	\$ -	\$ -	\$ 92,487.35	\$ 92,487.35

Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,373,274.27	2,430,083.01	(56,808.74)
Intergovernmental Rev	-	26,824.00	(26,824.00)
Interest Income	3,153.07	695.28	2,457.79
Other Revenues	171,694.57	87,630.14	84,064.43
Total	\$ 2,548,121.91	\$ 2,545,232.43	\$ 2,889.48

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	718.36	400,100.44	1,110,544.37	500,000.00	\$ 2,011,363.17
Encumbrances	-	180,927.92	-	-	\$ 180,927.92
Remaining Budget	1,281.64	177,071.64	(0.25)	361,000.00	\$ 539,353.03
Total Budget	\$ 2,000.00	\$ 758,100.00	\$ 1,110,544.12	\$ 861,000.00	\$ 2,731,644.12

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Finance	718.36	-	1,281.64	\$ 2,000.00
Information Systems	70,503.58	25,506.37	43,990.05	\$ 140,000.00
City Clerk	-	-	10,000.00	\$ 10,000.00
Police Patrol	92,422.79	46,922.00	(15,344.79)	\$ 124,000.00
Fire Suppression	12,992.21	74,943.45	22,564.34	\$ 110,500.00
Streets	28,012.30	-	1,987.70	\$ 30,000.00
Parks	95,321.74	1,781.10	36,497.16	\$ 133,600.00
Library	7,450.00	-	2,550.00	\$ 10,000.00
Municipal Auditorium	-	-	10,000.00	\$ 10,000.00
Senior Center	3,488.24	-	6,511.76	\$ 10,000.00
Expo Center	39,130.70	30,000.00	20,869.30	\$ 90,000.00
Equipment Services	-	-	10,000.00	\$ 10,000.00
Building Maintenance	50,778.88	1,775.00	27,446.12	\$ 80,000.00
Debt Service	1,110,544.37	-	(0.25)	\$ 1,110,544.12
Transfers Out	500,000.00	-	361,000.00	\$ 861,000.00
Total	\$ 2,011,363.17	\$ 180,927.92	\$ 539,353.03	\$ 2,731,644.12

Street Improvement Fund

REVENUES:

Breakdown by Source

Taxes	2,679,503.07	2,743,641.98	(64,138.91)
Intergovernmental Rev	1,000,000.00	-	1,000,000.00
Interest Income	7,430.88	1,025.35	6,405.53
Other Revenues	175,412.43	175,412.43	-
Transfers In	676,971.75	-	676,971.75
Total	\$ 4,539,318.13	\$ 2,920,079.76	\$ 1,619,238.37

Expenditures:

Breakdown by Account Group

	Other Charges & Services	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	189.20	4,222,766.39	4,210.05	780,000.00	5,007,165.64
Encumbrances	-	500,766.99	-	-	500,766.99
Remaining Budget	1,810.80	1,104,450.21	50,789.95	368,713.21	1,525,764.17
Total Budget	\$ 2,000.00	\$ 5,827,983.59	\$ 55,000.00	\$ 1,148,713.21	\$ 7,033,696.80

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Engineering	3,905,046.72	227,831.50	1,132,105.37	\$ 5,264,983.59
Streets	289,039.92	272,935.49	8,024.59	\$ 570,000.00
Traffic Control	33,079.00	-	16,921.00	\$ 50,000.00
Transfers Out	780,000.00	-	368,713.21	\$ 1,148,713.21
Total	\$ 5,007,165.64	\$ 500,766.99	\$ 1,525,764.17	\$ 7,033,696.80

2018 Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	3,062,289.29	3,135,590.90	(73,301.61)
Interest Income	4,778.15	3,094.64	1,683.51
Other Revenue	16,875,029.42	16,904,561.95	(29,532.53)
Total	\$ 19,942,096.86	\$ 20,043,247.49	\$ (101,150.63)

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Debt Service	Total
YTD Actuals	13,950.01	3,232,398.58	2,381,354.06	\$ 5,627,702.65
Encumbrances	53,115.00	1,536,508.89	-	\$ 1,589,623.89
Remaining Budget	103,364.99	15,339,917.32	263,492.19	\$ 15,706,774.50
Total Budget	\$ 170,430.00	\$ 20,108,824.79	\$ 2,644,846.25	\$ 22,924,101.04

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Finance	500.01	-	1,499.99	\$ 2,000.00
Police Patrol	2,747,859.96	1,126,137.34	(26,327.51)	\$ 3,847,669.79
Engineering	-	-	1,750,000.00	\$ 1,750,000.00
Streets	373,449.69	423,036.55	4,739,668.76	\$ 5,536,155.00
Parks	17,950.00	13,450.00	8,662,030.00	\$ 8,693,430.00
Aquatic Center	91,733.00	-	(91,733.00)	\$ -
Library	14,855.93	-	35,144.07	\$ 50,000.00
Building Maintenance	-	27,000.00	373,000.00	\$ 400,000.00
Debt Service	2,381,354.06	-	263,492.19	\$ 2,644,846.25
Total	\$ 5,627,702.65	\$ 1,589,623.89	\$ 15,706,774.50	\$ 22,924,101.04

Aquatic Center

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Charges for Services	102,500.00	64,879.24	37,620.76
Other Revenues	12,000.00	10,718.20	1,281.80
Interest Income	37,500.00	27,361.20	10,138.80
Transfers In	202,366.73	162,672.74	39,693.99
Total	\$ 354,366.73	\$ 265,631.38	\$ 88,735.35

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	212,295.03	34,345.32	25,804.17	85.01	\$272,529.53
Encumbrances	-	18,802.58	12,541.49	-	\$ 31,344.07
Remaining Budget	43,135.14	13,552.10	1,434.34	14.99	\$ 58,136.57
Total Budget	\$ 255,430.17	\$ 66,700.00	\$ 39,780.00	\$ 100.00	\$362,010.17

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Pool	272,529.53	31,344.07	58,136.57	\$ 362,010.17
Total	\$ 272,529.53	\$ 31,344.07	\$ 58,136.57	\$ 362,010.17

Shawnee Municipal Authority

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	68,609.89	68,609.89	-
Licenses and Permits	27,000.00	27,935.00	(935.00)
Charges for Services	14,455,320.00	13,728,124.23	727,195.77
Interest Income	10,000.00	24,849.90	(14,849.90)
Other Revenues	2,973,495.35	2,910,912.59	62,582.76
Transfers In	1,979,713.21	1,250,000.00	729,713.21
Total	\$ 19,514,138.45	\$ 18,010,431.61	\$ 1,503,706.84

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	2,492,815.86	625,127.68	5,700,537.73	993,297.67	2,534,122.96	1,800,000.00	\$ 14,145,901.90
Encumbrances	739.28	123,001.37	454,086.98	76,825.00	-	-	\$ 654,652.63
Remaining Budget	501,685.86	(8,727.22)	886,797.12	456,419.92	(188,129.87)	3,066,000.00	\$ 4,714,045.81
Total Budget	\$ 2,995,241.00	\$ 739,401.83	\$ 7,041,421.83	\$ 1,526,542.59	\$ 2,345,993.09	\$ 4,866,000.00	\$ 19,514,600.34

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Utility Billing	572,487.87	15,018.31	132,329.41	\$ 719,835.59
Utility Administration	5,039,536.04	228,739.93	445,894.23	\$ 5,714,170.20
Lake Operations	90,897.71	2,506.80	70,795.49	\$ 164,200.00
Water Production	1,059,383.89	220,232.76	215,783.19	\$ 1,495,399.84
Water Distribution	1,600,957.64	42,549.71	150,876.01	\$ 1,794,383.36
North Sewer Treatment Plt	388,840.49	84,615.25	109,905.09	\$ 583,360.83
South Sewer Treatment Plt	594,343.16	25,040.75	132,561.68	\$ 751,945.59
Sewer Collection	465,332.14	35,949.12	578,030.58	\$ 1,079,311.84
Debt Service	2,534,122.96	-	(188,129.87)	\$ 2,345,993.09
Transfers Out	1,800,000.00	-	3,066,000.00	\$ 4,866,000.00
Total	\$ 14,145,901.90	\$ 654,652.63	\$ 4,714,045.81	\$ 19,514,600.34

Shawnee Airport Authority

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	815,585.00	698,644.00	116,941.00
Rental Revenues	283,844.45	274,488.91	9,355.54
Other Revenues	150,362.17	115,387.74	34,974.43
Transfers In	192,460.00	102,460.00	90,000.00
Total	\$ 1,442,251.62	\$ 1,190,980.65	\$ 251,270.97

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	179,565.57	83,636.50	79,778.73	736,298.18	1,079,278.98
Encumbrances	-	160,460.56	41,531.54	-	201,992.10
Remaining Budget	16,556.46	2,252.94	39,286.73	127,759.97	185,856.10
Total Budget	\$ 196,122.03	\$ 246,350.00	\$ 160,597.00	\$ 864,058.15	\$ 1,467,127.18

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Airport	1,079,278.98	\$201,992.10	185,856.10	\$ 1,467,127.18
Total	\$ 1,079,278.98	\$ 201,992.10	\$ 185,856.10	\$ 1,467,127.18

Workers' Compensation Self-Insurance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	-	7,409.81	(7,409.81)
Transfers In	809,683.00	220,482.55	589,200.45
Total	\$ 809,683.00	\$ 227,892.36	\$ 581,790.64

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	292,979.31	\$ 292,979.31
Encumbrances	-	\$ -
Remaining Budget	516,703.63	\$ 516,703.63
Total Budget	\$ 809,682.94	\$ 809,682.94

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Workers' Comp Self- Insurance Fund	292,979.31	-	516,703.63	\$ 809,682.94
Total	\$ 292,979.31	\$ -	\$ 516,703.63	\$ 809,682.94

Library Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	-	175.24	(175.24)
Transfers In	115,191.79	90,190.72	25,001.07
Total	\$ 115,191.79	\$ 90,365.96	\$ 24,825.83

Expenditures:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	29,893.73	2,762.89	47,556.25	\$ 80,212.87
Encumbrances	-	1,026.89	12,952.73	\$ 13,979.62
Remaining Budget	3,238.04	590.22	17,171.02	\$ 20,999.28
Total Budget	\$ 33,131.77	\$ 4,380.00	\$ 77,680.00	\$ 115,191.77

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Library	80,212.87	13,979.62	20,999.28	\$ 115,191.77
Total	\$ 80,212.87	\$ 13,979.62	\$ 20,999.28	\$ 115,191.77

Cemetery Perpetual Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	4,000.00	16,493.60	(12,493.60)
Total	\$ 4,000.00	\$ 16,493.60	\$ (12,493.60)

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Total
YTD Actuals	-	-	\$ -
Encumbrances	-	-	\$ -
Remaining Budget	4,500.00	20,000.00	\$ 24,500.00
Total Budget	\$ 4,500.00	\$ 20,000.00	\$ 24,500.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Cemetery	-	-	24,500.00	\$ 24,500.00
Total	\$ -	\$ -	\$ 24,500.00	\$ 24,500.00

Gifts & Contributions Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Gifts and Donations	13,531.97	14,881.97	(1,350.00)
Total	\$ 13,531.97	\$ 14,881.97	\$ (1,350.00)

Expenditures:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals	3,986.10	\$ 3,986.10
Encumbrances	-	\$ -
Remaining Budget	1,213.90	\$ 1,213.90
Total Budget	\$ 5,200.00	\$ 5,200.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Senior Citizen Center	199.71	-	0.29	200.00
Animal Shelter	3,786.39	-	1,213.61	5,000.00
Total	3,986.10	-	1,213.90	5,200.00

Sister Cities Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	15,000.00	-	15,000.00
Transfers In	15,000.00	-	15,000.00
Total	\$ 30,000.00	\$ -	\$ 30,000.00

Expenditures:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	-	\$ -
Encumbrances	-	\$ -
Remaining Budget	30,000.00	\$ 30,000.00
Total Budget	\$ 30,000.00	\$ 30,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Sister Cities	-	-	30,000.00	\$ 30,000.00
Total	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00