

NOTICE OF MEETING

Traffic Commission

TYPE OF MEETING

Regular Meeting (X) Rescheduled Regular Meeting ()
Special Meeting () Continued or Emergency Meeting ()
Reconvened Meeting ()

DATE
June 22, 2021

TIME
6:00 PM

PLACE OF MEETING
City Commission Chambers
City Hall, Shawnee, OK

Name: Mikaylia M. Stewart
Title: Secretary
Address: P.O. Box 1448
Shawnee, OK 74802-1448
Phone: (405) 273-1960

Filed in the office of the municipal clerk at 9:18 0 am/pm on 6/17/ 2021.

Signed: Kelly Metcalf
Lisa Lasyone, City Clerk

FOR CITY CLERK'S OFFICE ONLY

Date Notice released to news media: 6-17-2021
Person filing notice: Mikaylia M. Stewart
Notice verified by: Kelly Metcalf

AGENDA
BOARD OF TRAFFIC COMMISSIONERS
June 22, 2021 at 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER
DECLARATION OF A QUORUM

1. Citizen Participation (A three minute limit per person)
(A twelve-minute limit per topic)
2. Approval of the Minutes from April 27, 2021
3. Consideration of a variance request for minimum separation between a proposed driveway and the Harrison and Independence Street intersection.
4. Administrative Reports
5. Commissioners Comments
6. Adjournment

Respectfully submitted,

Mikaylia M Stewart, Secretary

**MINUTES
TRAFFIC COMMISSION
APRIL 27, 2021 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL**

ROLL CALL

MEMBERS PRESENT

Jack Barrett- Chairman
Reuben Peltier- Vice Chairman
Rex Hennen
Randy Kamm
Mandy MacDonald
Steve Reese

MEMBERS ABSENT

Monty Porter

EX-OFFICIO MEMBERS

Seth Barkhimer, City Engineer
Brad Schmidt, Public Works Director
Mikaylia Stewart, Public Works Administrative Assistant

I. CITIZEN PARTICIPATION

None.

II. APPROVAL OF THE MINUTES FROM JANUARY 26, 2021.

Motion was made by Reuben Peltier, seconded by Rex Hennen, to approve the January 26th, 2021 minutes. Motion carried 5-0. Steve Reese abstained.

Roll Call: Aye: Barrett, Peltier, Hennen, Kamm, MacDonald
Nay: None

III. CONSIDERATION OF REQUEST FOR ADDITIONAL STOP SIGNS AT THE INTERSECTION OF KENNEDY STREET AND NORWESCO ROAD.

Staff presented and explained the proposed addition of 2 stop signs on Kennedy Street and Norwesco Road creating a three-way stop intersection:

1. The addition of two stop signs on Kennedy Street at Norwesco Road intersection.
2. The addition of a stop sign ahead sign approximately 600' south of the Kennedy Street and Norwesco Road intersection.

Norwesco LLC's manager Coy Carpenter was available for questions.

Motion was made by Randy Kamm, seconded by Steve Reese, to approve the consideration of request for additional stop signs at the intersection of Kennedy Street and Norwesco Road. Motion carried 6-0.

Roll Call: Aye: Barrett, Peltier, Hennen, Kamm, MacDonald, Reese

Nay: None

IV. ADMINISTRATIVE REPORTS

Staff discusses various projects. Whitaker Street project is expected to begin construction in June 2021. Sidewalk projects are moving forward in designs.

V. COMMISSIONERS COMMENTS

Commissioner Peltier thanked Commissioner Steve Reese for joining.

VI. ADJORNMENT

There being no further business to consider, a motion was made by Rex Hennen, seconded by Reuben Peltier, recommending the meeting be adjourned at 6:08pm. Motion carried 6-0.

Roll Call: Aye: Barrett, Peltier, Hennen, Kamm, MacDonald, Reese
 Nay: None

Respectfully submitted,

Jack Barrett, Chairman

Mikaylia Stewart, Administrative Assistant

City of Shawnee Engineering Department 222. N. Broadway Shawnee, OK 74801 (405) 878-1616 Fax: (405) 878-1587 www.ShawneeOK.org			TRAFFIC COMMISSION DATE: June 22, 2021	
APPLICANT: Olsson Inc. 11600 Broadway Ext., Suite 300 Oklahoma City, OK 73114		On behalf of: Scooter's Coffee 10500 Sapp Brothers Drive Omaha, NE 68138		
REQUEST LOCATION: 1502 N Harrison Ave. Shawnee, OK 74804				
SUMMARY OF REQUEST: The applicant has proposed a new right-in-right-out driveway within 150' of the intersection of Harrison Street and Independence Street.				
CURRENT ZONING: C-3	PROPOSED LAND USE: Coffee Service Drive-thru	PROPERTY SIZE: 17,400 SF	PARKING: (5) Standard Spaces & (1) Accessible Space	

STAFF REVIEW AND ANALYSIS

The existing site was previously developed but is currently vacant. It has two existing curb cuts, or driveways, on the east side of the site, on Harrison Street.

According to the City subdivision regulations, Section 40.2.1 Table 2, the minimum separation for the proposed driveway and the existing Independence and Harrison Street intersection is 150’.

The applicant has requested a variance from the minimum separation distance and is proposing a right-in-right-out driveway approximately 103’ from the existing intersection.

The proposed Scooter’s will redevelop a vacant property on one of the City’s most visible corners. On Harrison Street, the proposed plan removes the closest drive to the intersection and shifts the proposed drive as far away from the intersection as possible, given the property boundaries. It also, has a full access drive on Independence Street.

Harrison Street is State Highway 18 and therefore requires an ODOT driveway permit. ODOT Division III has reviewed and tentatively approved the proposed right-in-right-out layout.

The right-in-right-out layout allows Scooter’s patrons to enter from southbound Harrison but restricts left turns to eliminate queuing and potential accidents.

Staff recommends approval of the request of a right-in-right-out entry onto Harrison Street in accordance with the approved building permit set.

APPROVE

APPROVE WITH CONDITIONS

DENY

**ATTACHMENTS:
(CIRCLE)**

**SUBMITTED
PLANS**

**PUBLIC HEARING
PETITION/
APPLICATION FORM**

LEGAL NOTICE

LEGAL DESCRIPTION

PUBLIC COMMENTS

AGENCY COMMENTS

RESPONSE TO STANDARDS

Attachments:

Exhibit 1: Aerial Image

Exhibit 2: Proposed Site Plan

Exhibit 3: Site Images

Exhibit 1: Aerial Image



Exhibit 2: Proposed Site Plan

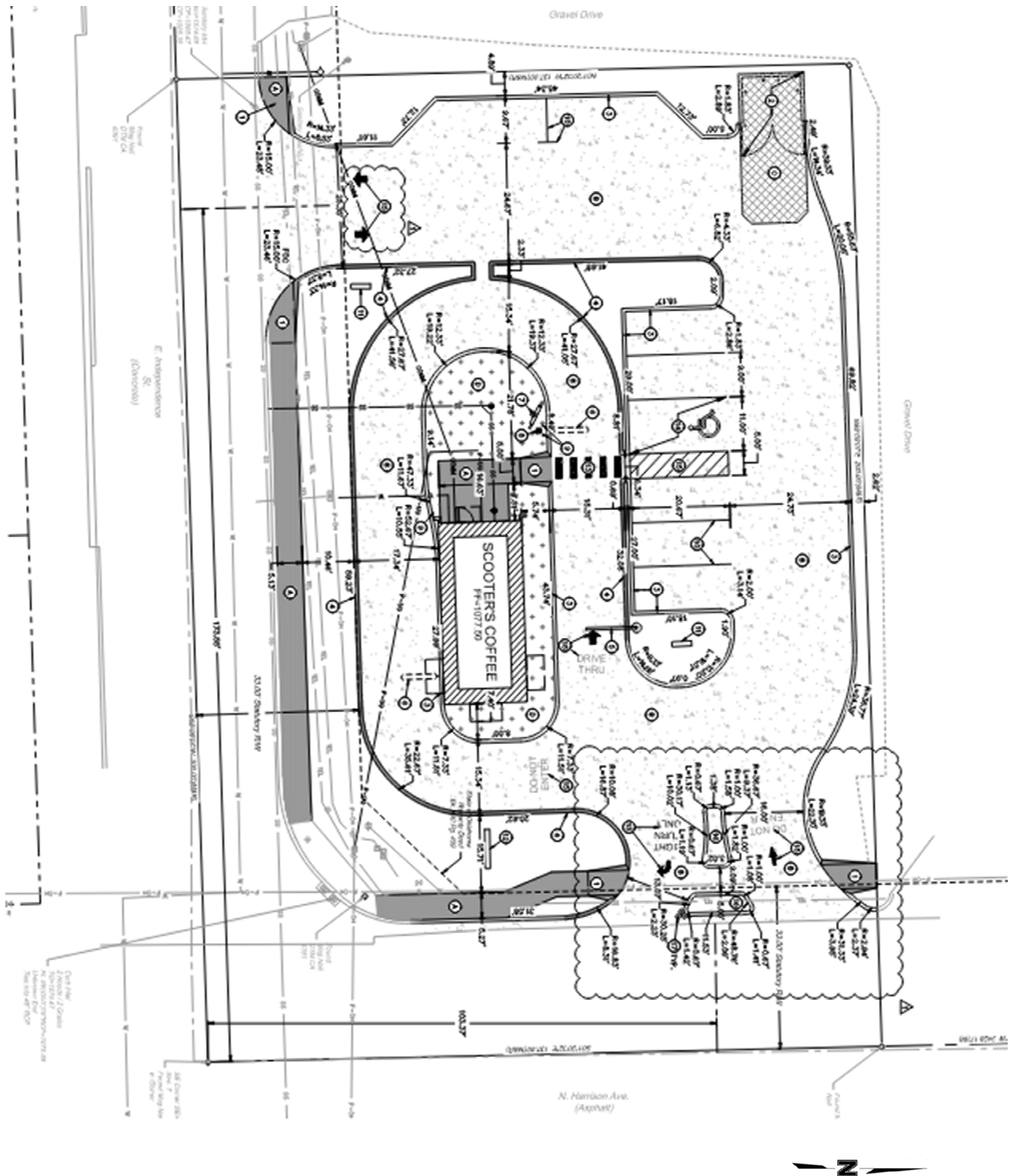


Exhibit 3: Site Images

