

AGENDA
SHAWNEE AIRPORT AUTHORITY
July 5, 2022 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body. Under certain circumstances, items are deferred to a future date or stricken from the agenda entirely.

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:

a. Minutes from the June 20, 2022 regular meeting.

2. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

3. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Shawnee Airport Authority

1. a.

Meeting Date: 07/05/2022

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 20, 2022 regular meeting.

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, MONDAY, JUNE 20, 2022, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 4:16 P.M. ON JUNE 16, 2022. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Salter,
ABSENT: None

Call to Order
Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the June 6, 2022 regular meeting.
- b. Acknowledge the Airport Advisory Board Minutes from the May 18, 2022 regular meeting.

A motion was made by Trustee Matthews, seconded by Trustee Rutherford, to approve Consent Agenda Item Nos. 1(a-b). Motion carried 7-0.

AYE: Matthews, Rutherford, Sehorn, Salter, Engles, Flood, Bolt
NAY: None

AGENDA ITEM NO. 2: Consideration of approval of the Shawnee Airport Authority budget for Fiscal Year 2022-2023.

Jacob Bussell, Assistant Finance Director, provided a Staff report.

A motion was made by Trustee Matthews, seconded by Trustee Engles, to approve the budget for Fiscal Year 2022-2023. Motion carried 7-0.

AYE: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 3: Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2022 through June 30, 2023 finding all things requisite and necessary have been done in preparation and presentation of budget.

A motion was made by Trustee Engles, seconded by Trustee Sehorn, to approve a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2022 through June 30, 2023 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. SAA-2022-2 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE AIRPORT AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

Motion carried 7-0.

AYE: Engles, Sehorn, Salter, Matthews, Flood, Bolt, Rutherford

NAY: None

AGENDA ITEM NO. 4:

Consideration of a resolution accepting a grant offer from the U.S. Department of Transportation Federal Aviation Administration (FAA) for the Improve Drainage Project No. 3-40-0088-024-2022 for the Shawnee Regional Airport.

Bonnie Wilson, Airport Manager, advised that approval of the proposed resolution would authorize the City Manager to accept and execute the grant quickly if and when it is awarded.

A motion was made by Trustee Matthews, seconded by Trustee Engles, to approve a resolution accepting a grant offer from the U.S. Department of Transportation Federal Aviation Administration (FAA) for the Improve Drainage Project No. 3-40-0088-024-2022 for the Shawnee Regional Airport.

Resolution No. SAA-2022-3 was introduced.

A RESOLUTION ACCEPTING A GRANT OFFER FROM THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE IMPROVE AIRPORT DRAINAGE PROJECT NO. 3-40-0088-024-2022 FOR THE SHAWNEE REGIONAL AIRPORT.

Motion carried 7-0.

AYE: Matthews, Engles, Flood, Bolt, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 5:

Consideration of a proposal to provide Design Engineering Services in support of Federal Aviation Administration (FAA) Airport Improvement Program for Improve Drainage Project No. 3-40-0088-024-2022.

Bonnie Wilson, Airport Manager, advised that the FAA will reimburse up to One Hundred Six Thousand Two Hundred Dollars (\$106,200.00) in Federal Grant Revenues for engineering services. She advised the Shawnee Airport Authority's portion would be Eleven Thousand Eight Hundred Dollars (\$11,800.00).

A motion was made by Trustee Flood, seconded by Trustee Engles, to approve the proposal to provide Design Engineering Services in support of Federal Aviation Administration (FAA) Airport Improvement Program for Improve Drainage Project No. 3-40-0088-024-2022. Motion carried 7-0.

AYE: Flood, Engles, Bolt, Rutherford, Sehorn, Salter, Matthews

NAY: None

AGENDA ITEM NO. 6:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 7:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:13 p.m.)

ED BOLT, CHAIRMAN

ATTEST:

LISA LASYONE, CMC, CITY CLERK