

AGENDA
SHAWNEE AIRPORT AUTHORITY
July 6, 2015 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the June 15, 2015 meeting.
2. Consider Bids:
 - a. Rotating beacon, Automated Weather Observing System (AWOS) replacement and relocation, and apron lighting. FAA AIP Project No. 3-0040-008-16-2015 (Open).
3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority

1. a.

Meeting Date: 07/06/2015

SAA minutes 06/15/15

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 15, 2015 meeting.

Attachments

SAA Minutes 06/15/15

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JUNE 15, 2015, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Agee, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the June 1, 2015 meeting.
- b. Authorize airport staff to solicit bids for a rotating beacon, Automated Weather Observing System (AWOS) replacement and relocation, and apron lighting installation. FAA AIP Project No. 3-0040-008-16-2015

A motion was made by Trustee Harrod, seconded by Trustee Agee, to approve Consent Agenda Item No. 1(a-b). Motion carried 4-0.

AYE: Harrod, Agee, Mainord, Shaw

NAY: None

AGENDA ITEM NO. 2: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 3: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:44 p.m.)

ATTEST:

WES MAINORD
CHAIRMAN

PHYLLIS LOFTIS, CMC, SECRETARY

Shawnee Airport Authority

2.

Meeting Date: 07/06/2015

bids

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider Bids:

Shawnee Airport Authority

2. a.

Meeting Date: 07/06/2015

Bids AWOS

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Rotating beacon, Automated Weather Observing System (AWOS) replacement and relocation, and apron lighting. FAA AIP Project No. 3-0040-008-16-2015 (Open).

Attachments

Bids AWOS Notice

bids AWOS list

NOTICE TO BIDDERS

CITY OF SHAWNEE, OKLAHOMA

SHAWNEE REGIONAL AIRPORT

AIP PROJECT NO.: 3-40-0088-16-2015

Sealed bids subject to the conditions and provisions presented herein will be received until **3:00 PM CDT on Monday, July 6, 2015** and then publicly opened and read at **6:30 PM CDT on Monday, July 6, 2015 at City Hall, 16 W. 9th St., Shawnee, OK 74801**, for furnishing all labor, materials and equipment and performing all work necessary to:

Install Apron Lighting, Beacon, and AWOS

Plans and Specifications are on file and may be examined at the office of the **City Clerk, 16 W. 9th St., Shawnee, OK 74801**, and at the office of the Consulting Engineers, H.W. Lochner, Inc., 13439 Broadway Ext. Suite 101, Oklahoma City, OK 73114

Questions concerning the Plans and Specifications for this project should be directed to **Kirk Evans, PE** at Lochner in Oklahoma City, Oklahoma at (405) 418-5884.

A complete set of bid documents may be obtained from the Consulting Engineer, **Lochner, 13439 Broadway Ext., Suite 101, Oklahoma City, OK 73114, Telephone: (405) 418-5885** for a fee of **\$20. None of the charge will be refunded.** Bid documents will be provided electronically, which will include the construction plans and specifications in Adobe Acrobat® PDF Format accessible with Adobe Reader. The bidder will be responsible for acquiring, copying and distributing Bidding Documents (plans and specifications) necessary to bid and construct the project. Lochner will not provide hard paper copies of the project.

All bidders submitting a bid **must** obtain an electronic copy of bid documents from Lochner to submit a valid bid. Any proposal submitted that was obtained from an outside source other than Lochner will be considered an irregular proposal and will be eligible for rejection. When the bidder purchases a set of bid documents, the bidder will be placed on a plan holder's list which is necessary to supply bidders of any addenda that may be issued for the project.

When orders for a set of bid documents are received, the order will be processed no later than the next day. If the Bidder requests delivery by some other means, the Bidder will be assessed the delivery charge, which is to be paid prior to delivery.

A prebid conference for this project will be held at **11:00 AM CDT on Tuesday, June 30, 2015 at the Shawnee Regional Airport Conference Room.**

Each proposal must be accompanied by a bid guaranty in the amount of five (5) percent of the total amount of the bid. The bid guaranty may be by certified check or bid bond made payable to the **City of Shawnee.**

Bids may be held by the **City of Shawnee** for a period not to exceed **one-hundred twenty (120) Calendar Days** from the date of the bid opening for the purpose of evaluating bids prior to award of contract.

The right is reserved, as the **City of Shawnee** may require, to reject any and all bids and to waive any informality in the bids received.

This project is subject to the requirements of the Davis-Bacon Act, as amended. The Contractor is required to comply with wage and labor provisions and to pay minimum wages in accordance with the schedule of wage rates established by the United States Department of Labor.

This project is subject to the requirements of 49 CFR Part 26 Disadvantaged Business Enterprise Participation. The owner has established a contract goal of **1.0%** participation for small business concerns owned and controlled by qualified disadvantaged business enterprises (DBE). The bidder shall make and document good faith efforts, as defined in Appendix A of 49 CFR Part 26, to meet the established goal.

Award of contract is also subject to the following Federal provisions:

Executive Order 11246 and DOL Regulation 41 CFR PART 60 - Affirmative Action to Ensure Equal Employment Opportunity

DOL Regulation 29 CFR Part 5 – Davis Bacon Act

DOT Regulation 49 CFR PART 29 - Governmentwide Debarment and Suspension and Governmentwide Requirements for Drug-free Workplace

DOT Regulation 49 CFR PART 30 - Denial of Public Works Contracts to Suppliers of Goods and Services of Countries that Deny Contracts to Suppliers of Goods and Services of Countries that Deny Procurement Market Access to U.S. Contractors (Foreign Trade Restriction).

TITLE 49 United States Code, CHAPTER 501 – Buy American Preferences

SHAWNEE AIRPORT AUTHORITY/
CITY OF SHAWNEE, BENEFICIARY
A MUNICIPAL CORPORATION



By: Justin Erickson
Justin Erickson, City Manager/Airport Manager

ATTEST:

Phyllis Loftis
Phyllis Loftis, City Clerk

PLANHOLDER'S LIST

Project: The Shawnee Regional Airport - The work shall consist of **Install Apron Lighting, Beacon, and AWOS.**

BID OPENING: Sealed Bids, addressed to the City of Shawnee, 16 W. 9th Street, Shawnee, Oklahoma 74801, will be received until **Monday, July 6, 2015 at 3:00 PM CDT.** Each sealed bid shall be identified in the upper left hand corner as follows: Bid of: (Name and address of Contractor) for construction improvements at the Shawnee Regional Airport, AIP Project No.: 3-40-0088-16-2015 (Construction). The sealed bids will be opened and read aloud at 16 W. 9th Street, Shawnee, Oklahoma 74801.

DEPOSIT FOR PLANS AND SPECIFICATIONS: \$20.00 – Non-Refundable

Lochner Job Number: 000010496

NAME AND ADDRESS OF PLANHOLDERS	SET NO.	DATE ORDERED	DATE MAILED	PAYMENT RECEIVED	ADDENDUMS SENT	ACKNOWLEDGEMENT RECEIVED	TELEPHONE AND FAX NUMBERS
Lochner 13439 Broadway Ext. #101 Oklahoma City, OK 73114	1	N/A	N/A	NO CHARGE			Phone: 405-748-6651 Sadie Robb, AICP srobb@hwlochner.com
City of Shawnee 16 W. 9 th Street Shawnee, OK 74801	2	N/A	N/A	NO CHARGE			Phone: 405-878-1605
Federal Aviation Administration 2601 Meacham Blvd. Fort Worth, TX 76137	3	N/A	N/A	NO CHARGE			Phone: 817-222-5653 Mike Nguyen, Program Manager Mike.Nguyen@faa.gov
Libra Electric Company 4634 Enterprise Drive Oklahoma City, OK 73128	4	6/19/15	6/19/15 LINK SENT TO DROPBOX				405-949-9371 David Ware, Vice President davidware@libraelectric.net
Wise Electric Company 10565 North 123rd East Avenue Owasso, OK 74055	5	6/19/15	6/19/15 LINK SENT TO DROPBOX				Ryan Wise (918) 272-8844
E-Plan Bidding 4115 S Providence Rd, Suite 105 Columbia, MO 65203	6	6/19/15	6/19/15 LINK SENT TO DROPBOX	PAID \$20			573-447-7130 Jasmine eplan@eplanbidding.com
ADB Leslie.moore@adb-air.com	7	6/23/15	6/23/15 LINK SENT TO DROPBOX				Leslie Moore 614-573-8366
Bid News of Oklahoma / iSqFt Planroom c/o Triangle A&E 7201 N. Broadway Oklahoma City, OK 73116	8	6/25/15	6/25/15 LINK SENT TO DROPBOX	NO CHARGE			Phone: 405-848-4661 Jim Garnett project@bidnews.com
Reed Construction Data 30 Technology Pkwy S, Suite 500 Norcross, GA 30092	9	6/25/15	6/25/15 LINK SENT TO DROPBOX	NO CHARGE			Phone: 800-424-3966 Jessica Perlov amy.dubin@reedbusiness.com
Southwest Construction News 2811 NW 36 th St. Oklahoma City, OK 73112	10	6/25/15	6/25/15 LINK SENT TO DROPBOX	NO CHARGE			Phone: 405-948-7474 planroom@swcnews.com
Marsh Electric	11	6/29/15	6/29/15				Patrick Marsh

39212 MacArthur Shawnee, OK 74804			LINK SENT TO DROPBOX				Phone: 405-275-1833 marshellectricllc@outlook.com

