

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JULY 6, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma, Monday, July 6, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 11:55 a.m. on July 2, 2020. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION

Lord's Prayer

FLAG SALUTE

AGENDA ITEM NO. 1

Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Vice Mayor Harrod thanked all the candidates that ran for office. He also thanked present and past Commissioners he has served with, as well as, past and present City of Shawnee Staff. He stated a lot of great things were accomplished during his terms. He congratulated newly the elected Commissioners.

Mr. Glenn Peck congratulated the board for their service. He stated he believes the City of Shawnee will do well with the impending audit.

Mr. Robert Keil encouraged incoming and outgoing board members to continue to listen to citizens.

AGENDA ITEM NO. 2:

Consider approval of minutes from the June 15, 2020 regular meeting.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve the minutes from the June 15, 2020 regular meeting. Motion carried 7-0.

AYE: Harrod, Rutherford, Sehorn, Salter, Bolt, Gillham, Finley

NAY: None

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (6:10 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:11 P.M.)

AGENDA ITEM NO. 3:

Consider Resolution of Appreciation to Richard Finley, Mayor of the City of Shawnee.

Resolution No. 6612 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF RICHARD FINLEY AS MAYOR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID RICHARD FINLEY.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve a Resolution of Appreciation to Richard Finley, Mayor of the City of Shawnee. Motion carried 6-0-1.

AYE: Harrod, Bolt, Gillham, Rutherford, Sehorn, Salter

NAY: None

ABSTAIN: Finley

AGENDA ITEM NO. 4:

Consider Resolution of Appreciation to Ron Gillham, Sr., Commissioner Ward II of the City of Shawnee.

Resolution No. 6613 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF RON GILLHAM, SR. AS COMMISSIONER OF WARD TWO OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID RON GILLHAM, SR.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve a Resolution of Appreciation to Ron Gillham, Sr., Commissioner of Ward II of the City of Shawnee. Motion carried 6-1.

AYE: Harrod, Bolt, Finley, Rutherford, Sehorn, Salter

NAY: Gillham

AGENDA ITEM NO. 5:

Consider Resolution of Appreciation to Vice Mayor James Harrod, Commissioner of Ward III of the City of Shawnee.

Resolution No. 6614 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF JAMES HARROD AS COMMISSIONER OF WARD THREE OF THE CITY OF SHAWNEE, OKLAHOMA; AND VICE MAYOR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID JAMES HARROD.

A motion was made by Commissioner Rutherford, seconded by Commissioner Sehorn, to approve a Resolution of Appreciation to Vice Mayor James Harrod, Commissioner of Ward III of the City of Shawnee. Motion carried 6-0-1.

AYE: Rutherford, Sehorn, Salter, Bolt, Gillham, Finley

NAY: None

ABSTAIN: Harrod

AGENDA ITEM NO. 6:

Presentation of Resolution of Appreciation and plaques to Mayor Richard Finley, Commissioner Ron Gillham, Sr., and Vice Mayor James Harrod.

Vice Mayor James Harrod presented the Resolution of Appreciation and plaque to Mayor Richard Finley.

Mayor Richard Finley presented the Resolutions of Appreciation and plaques to Commissioner Ron Gillham, Sr. and Vice Mayor James Harrod.

AGENDA ITEM NO. 7:

Swearing in of Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

City Clerk Lisa Lasyone swore in Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

AGENDA ITEM NO. 8:

Presentation of Certificates of Election to Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

Former Mayor Richard Finley presented Certificates of Election to Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR
FOR RECEPTION FOR OUTGOING AND INCOMING COMMISSIONERS
(6:26 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE
CHAIR (6:44 P.M.)

AGENDA ITEM NO. 9:

Commission Appointment of a Vice Mayor
(per Article III, Section 6 of City Charter)

A motion was made by Mayor Bolt, seconded by Commissioner Salter, to appoint Commissioner Rutherford as Vice Mayor. Motion carried 5-0-1.

AYE: Bolt, Salter, Weaver, Flood, Sehorn

NAY: None

ABSTAIN: Rutherford

AGENDA ITEM NO. 10:

Consider approval of Consent Agenda:

- a. Acknowledge the following minutes:
 - Planning Commission Minutes from the March 4, 2020 regular meeting, the May 15, 2020 special called meeting, the May 29, 2020 special called meeting, the June 3, 2020 regular meeting, and the June 19, 2020 special called meeting.
- b. Approve renewal of the following agreements for Fiscal Year 2020-2021:
 - 1) Agreement with Gordon Cooper Technology Center (GCTC) for District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC.
- c. Approval of an interlocal agreement between the City of Shawnee and Pottawatomie County for the paving/repair of streets and roads owned by the City.
- d. Ratification of Mayor's Appointments approved at the June 15, 2020 City Commission meeting regarding term limits for Amy Loftis-Walton and Cami Engles on the Planning Commission as three-year terms expiring June 1, 2023.
- e. Mayor's Appointments:

Traffic Commission

John F. (Jack) Barrett

2nd Full Term

Expires: January 1, 2023

Reappointment

f. Lake Lease Transfers:

TRANSFERS:

Lot 5 Seck Tract, 33800 Post Office Neck

From: James and Susan Ruth

To: Chris Skillings

Lot 5 Skipper Tract, 16614 Archery Range Road

From: Macy Oniel

To: Mike Vinson

Commissioner Salter asked that Consent Agenda Item Nos. 10(a) and 10(d) be pulled for separate consideration.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve the Consent Agenda Item Nos. 10(a-f), less Consent Agenda Item Nos. 10(a) and 10(d). Motion carried 6-0

AYE: Rutherford, Sehorn, Salter, Weaver, Flood, Bolt

NAY: None

Regarding Consent Agenda Item No. 10(d), Commissioner Salter asked City Attorney Joe Vorndran for an official opinion on the item. City Attorney Joe Vorndran explained this item is a housekeeping item to clarify the term limits for Ms. Amy Loftis-Walton and Ms. Cami Engles on the Planning Commission as three-year terms expiring June 1, 2023.

A motion was made by Commissioner Salter, seconded by Commissioner Rutherford to approve Consent Agenda Item No. 10(d). Motion carried 6-0.

AYE: Salter, Rutherford, Sehorn, Weaver, Flood Bolt

NAY: None

Regarding Consent Agenda Item No. 10(a), Commissioner Salter asked that the item be deferred to a future City Commission meeting to allow the City Manager and City Attorney to review the Planning Commission minutes before proper acknowledgement by the City Commission. City Attorney Joe Vorndran advised that Commissioner Salter raised a procedural inquiry prior to the meeting.

A motion was made by Commissioner Salter, seconded by Commissioner Sehorn, to defer the acknowledgment of Consent Agenda Item No. 10(a) to a future meeting. Motion carried 6-0.

AYE: Salter, Sehorn, Weaver, Flood, Bolt, Rutherford
NAY: None

AGENDA ITEM NO. 11

Consideration of the year-end budget amendments for Fiscal Year 2019-2020, as follows:

- a. Fund 001 General Fund – End-of-year adjustments including supplementing the revenue of dependent funds, covering increased costs for legal services, adjusting budgeted personnel costs, and reducing contracts to expected amounts.
- b. Fund 101 Street and Alley Fund – To cover increased electricity bills.
- c. Fund 104 Economic Development Fund – To provide additional revenue needed to ensure balanced fund.
- d. Fund 106 Hotel/Motel Surcharge Fund – To cover the cost of Visit Shawnee guides, Oklahoma Living guides, and studies to enhance the City of Shawnee's Tourism Department's efforts.
- e. Fund 107 Police Sales Tax Fund – To allow for the complete transfer to the General Fund for the support of the Police Department.
- f. Fund 108 Fire Sales Tax Fund – To allow for the complete transfer to the General Fund for the support of the Fire Department.
- g. Fund 190 CDBG (Community Development Block Grant) Grants Fund – Adjusts for small differences in expected expenditure, covers the remaining cost of the Consolidated Plan and outstanding home rehab, and allows for the transfer in of funds for work done with HOME (Home Rehab Program Income Fund) funds.
- h. Fund 199 Home Rehab Program Income Fund – Transferring funding to the CDBG Grants Fund to cover related expenditures.
- i. Fund 301 Capital Improvement Fund – To cover the cost of an emergency air conditioning replacement at the Community Center.

- j. Fund 302 Street Improvement Fund – To adjust for current estimated cost of street maintenance.
- k. Fund 350 Aquatic Center Fund – To adjust for change in costs and revenue estimates arising from COVID-19 and a shortened pool season.

Finance Director Ashley Neel explained these budget amendments were a result of the end-of-year budget monitoring process.

A motion was made by Commissioner Sehorn, seconded by Commissioner Weaver, to approve the budget amendments listed in Agenda Item Nos. 11 (a-k). Motion carried 6-0.

AYE: Sehorn, Weaver, Flood, Bolt, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 12: Public hearing and consideration of an ordinance to rezone property located at 419 North Beard Avenue, containing 0.16-acres, from C-4 (Central Business District) to R-1 (Single-family Residential District). Case No. P10-20, Applicant: Theresa Nicoletto.

Planning Director Rebecca Blaine provided a Staff Report and answered questions from the Commission. She advised that both Staff and Planning Commission recommend approval.

Mayor Bolt declared a public hearing in session to consider an ordinance rezoning property located at 419 North Beard Avenue, containing 0.16-acres, from C-4 (Central Business District) to R-1 (Single-family Residential District). Mr. Micheal Hannifan appeared in favor of said rezoning. No one appeared against said rezoning. The public hearing was closed.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve an ordinance to rezone property located at 419 North Beard Avenue, containing 0.16-acres, from C-4 (Central Business District) to R-1 (Single-family Residential District).

Ordinance No. 2694NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS TWENTY-SIX (26), AND

TWENTY-SEVEN (27), BLOCK ONE (1), AMENDED PLAT OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION C-4 (CENTRAL BUSINESS DISTRICT) TO R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Rutherford, Sehorn, Salter, Weaver, Flood, Bolt

NAY: None

AGENDA ITEM NO. 13:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 14:

Commissioners Comments

Commissioner Weaver stated he was excited to be on the City Commission Board again and bring the City of Shawnee together.

Commissioner Flood thanked previous Commissioner James Harrod for his service. He echoed Commissioner Weaver's statements wanting to unify the City of Shawnee community.

Vice Mayor Rutherford thanked previous Commissioner James Harrod for his service to the community.

Commissioner Sehorn thanked the three previous Board Members. He stated the City is better off having had them serve on the board.

Commissioner Salter said it was a pleasure to serve on the City Commission with the previous members and is looking forward to serving with the incoming members.

Mayor Bolt stated it was an honor to be serving as Mayor and having the opportunity so serve on the board the last two years.

AGENDA ITEM NO. 15:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:10 p.m.)



ED BOLT, MAYOR

ATTEST:



LISA LASYONE, CMC, CITY CLERK

