

AGENDA
SHAWNEE AIRPORT AUTHORITY
July 6, 2020 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of minutes from the June 15, 2020 regular meeting.

RECESS TO CONVENE SHAWNEE MUNICIPAL AUTHORITY

RECONVENE

2. Consideration of a year-end budget amendment for Fiscal Year 2019-2020, for Shawnee Airport Authority Fund 511 – Reconciling transfers from the Capital Improvement Fund and the Street Improvement Fund.

3. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

4. Adjournment

Respectfully submitted

Lisa Lasyone, CMC, City Clerk

Shawnee Airport Authority

1.

Meeting Date: 07/06/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider approval of minutes from the June 15, 2020 regular meeting.

RECESS TO CONVENE SHAWNEE MUNICIPAL AUTHORITY

RECONVENE

Fiscal Impact

Attachments

Minutes

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION, MONDAY, JUNE 15, 2020, DURING THE BOARD OF CITY COMMISSIONER MEETING AT 6:00 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW AT 2:00 P.M. ON JUNE 12, 2020. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the June 1, 2020 regular meeting.

A motion was made by Trustee Rutherford, seconded by Trustee Bolt, to approve the Consent Agenda Item No. 1(a). Motion carried 7-0.

AYE: Rutherford, Bolt, Gillham, Harrod, Finley, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 2: Discussion and consideration of a lease to own agreement for field equipment (tractor).
(Deferred from the June 1, 2020 Shawnee Airport Authority Agenda)

No action was taken.

AGENDA ITEM NO. 3: Consideration of approval of the Shawnee Airport Authority budget for Fiscal Year 2020-2021.

Finance Director Ashley Neel explained there were no significant changes from the public hearing held on June 8, 2020.

A motion was made by Trustee Bolt, seconded by Trustee Gillham, to approve the Shawnee Airport Authority budget for Fiscal Year 2020-2021. Motion carried 7-0.

AYE: Bolt, Gillham, Harrod, Finley, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 4:

Consideration of a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2020 through June 30, 2021 finding all things requisite and necessary have been done in preparation and presentation of budget.

A motion was made by Trustee Gillham, seconded by Trustee Bolt, to approve a resolution adopting the budget for the Shawnee Airport Authority for the period of July 1, 2020 through June 30, 2021 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. SAA-2020-2 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE AIRPORT AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

Motion carried 7-0.

AYE: Gillham, Bolt, Harrod, Finley, Rutherford, Sehorn, Salter
NAY: None

AGENDA ITEM NO. 5:

Consider Bids:

- a. Clean and seal joints and cracks, seal coat, and re-mark runway 17-35. AIP Project No.: 3-40-0088-019-2020 and Clean and seal joints and cracks, seal coat, and re-mark parallel taxiway. AIP Project No.: 3-40-0088-020-2020 (Open)

Bidder	Base 1	Base 1, Alt 1	Base 1, Alt 2	Base 1, Alt 3	Base 2	Base 2, Alt 1	Base 2, Alt 2	Base 2, Alt 3
American Road Maintenance	\$331,225.00	No Bid	No Bid	\$96,575.00	\$44,825.00	No Bid	No Bid	\$47,718.75
Tri City Seal Co., Inc.	\$358,367.50	\$101,238.00	No Bid	No Bid	\$77,847.00	\$49,627.50	No Bid	No Bid
JLT Contracting, LLC	\$381,752.75	\$208,495.00	\$413,919.00	\$237,799.00	\$108,310.00	\$133,612.50	\$215,688.75	\$150,791.25

Airport Manager Bonnie Wilson read three (3) bid into the record and requested that the bid award be deferred to a future City Commission meeting.

A motion was made by Trustee Harrod, seconded by Trustee Bolt, to defer the bid award to a future City Commission meeting. Motion carried 7-0.

AYE: Harrod, Bolt, Gillham, Finley, Rutherford, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 6:

New Business (Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 7:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:18 p.m.)

RICHARD FINLEY, CHAIRMAN

ATTEST:

LISA LASYONE, SECRETARY

Shawnee Airport Authority

2.

Meeting Date: 07/06/2020

Fund 511

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consideration of a year-end budget amendment for Fiscal Year 2019-2020, for Shawnee Airport Authority Fund 511 – Reconciling transfers from the Capital Improvement Fund and the Street Improvement Fund.

Fiscal Impact

Attachments

Fund 511

Posted By _____ Date _____ BA# _____ Pkt.# _____