

AGENDA
SHAWNEE MUNICIPAL AUTHORITY
July 7, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

1. Consider approval of Consent Agenda:
 - a. Minutes from the June 16, 2014 meeting.
 - b. Approve change order with CP3 Enterprises, Inc. for riverbank restoring project
2. Presentation by Smith Roberts Baldischwiler, LLC on update and delivery of the Utility Master Plan (Final Draft), Water Distribution CIP.
3. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
4. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority

1. a.

Meeting Date: 07/07/2014

SMA Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Minutes from the June 16, 2014 meeting.

Attachments

SMA Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JUNE 16, 2014, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Stephens, Agee, Harrod, Mainord, Hall, Winterringer, Smith

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda

a. Minutes from the June 2, 2014 meeting

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve the Consent Agenda item No. 1(a). Motion carried 7-0.

AYE: Harrod, Hall, Winterringer, Smith, Stephens, Agee, Mainord

NAY: None

AGENDA ITEM NO. 2: Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. SMA-2014-1 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE MUNICIPAL AUTHORITY, SHAWNEE, OKLAHOMA, FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

A motion was made by Trustee Harrod, seconded by Trustee Hall, to approve a resolution adopting the budget for the Shawnee Municipal Authority for

the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget. Motion carried 7-0.

AYE: Harrod, Hall, Winterringer, Smith, Stephens, Agee, Mainord

NAY: None

AGENDA ITEM NO. 3: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (8:02 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK
SECRETARY

Shawnee Municipal Authority

1. b.

Meeting Date: 07/07/2014

CP3 Change order

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Approve change order with CP3 Enterprises, Inc. for riverbank restoring project

Attachments

CP3 Change Order

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 6/30/2014
Re: Increase (Type 1) Rip Rap & Filter Fabric Quantities. (July 7th)

Nature of the Request: Staff is requesting that the City Commission approve the change order for the increase in quantities on the River Bank Repair and Restoration Project 14-03 in the amount of \$63,963.56.

Staff Analysis, Considerations: The understatement of these quantities occurred during the preparation of the documents and did not appropriately reflect the total area required for the project.

Recommendation: Staff recommends the approval of the quantities.

Budget Consideration: Budgeted \$331,443.80 - CP-3 Contract Price \$154,628.60 =

Remaining Budget Balance \$176,815.20



June 25, 2014

Mr. Steve Nelms, Utilities Director
City of Shawnee Municipal Authority
111 S. Kickapoo
Shawnee, Oklahoma 74802

Re: Project SMA-14-03 Repair and Restoration of the River Bank Failure at the
Water Treatment Plant, Shawnee, Oklahoma

Background

The scope of work for this project is to repair and restore the river bank failure at the water treatment plant. During the course of this project, changes to the project will be required. They will include Engineering and Contractor generated items. These items will generally modify functional considerations, add materials and systems, and clarify design intent.

Purpose

The purpose of this amendment is to clarify construction requirements and increase quantities of existing items to the project scope requirements.

Justification

The items listed in this amendment are items that are required to be changed to complete the project as detailed in the plans and to accomplish the intended outcome of the project design. During the construction of this project, it has been determined that the quantities of these items were originally understated for completion of the project.

Cost

The total cost for adding labor and/or materials is summarized below.

Summary of Amendment Costs

Item No. 1: Amended Summary of Pay Quantities

Purpose: To adjust quantities of original contract Pay Items.

Justification: To increase quantities of Pay Items above the quantities that were included in the Contract Documents and the Summary of Pay sheets on the Plans. The understatement of these quantities occurred during the preparation of the documents and did not appropriately reflect the total area required for the project.

Description: The adjustments are listed in the Summary Table below.

Amendment No. 1:

Item No.	Description	Unit	Unit Price	Original Quantities	Additional Quantities	Total Revised Quantities	Additional Cost
4	(Type 1) RipRap	CY	\$83.09	626.00	724.00	1,350.00	\$60,157.16
5	Filter Fabric (RipRap)	SY	\$2.44	940.00	1,560.00	2,500.00	\$3,806.40

AMENDMENT NO. 1 TOTAL

\$63,963.56

Cost: \$63,963.56

Total Amendment No. 1: \$63,963.56

Original Contract Price: \$154,628.60
Amendment No. 1 \$63,963.56
Current Contract Price \$218,592.16

The total for Amendment No. 1 is \$63,963.56, which was based on competitively bid unit prices and is not subject to the Oklahoma Competitive Bidding Act. The new contract amount is \$218,592.16.

Time

The the additional scope of work related to the Amendment Quantities would require an additional 22 days to be added to the contract time. With the time allowed for this amendment, the new contract completion date should be July 1, 2014.

The above and foregoing is hereby accepted this 27 day of June, 2014, and the undersigned agree to perform the work at the price indicated.

ATTEST:

Witness

Michael Peters,
CP3 Enterprises

This Amendment is recommended for approval by the Engineer this 24th day of June, 2014.

John K. Baldischwiler, P.E.

Smith Roberts Baldischwiler, LLC

The additional costs related to this was established by negotiation and appear fair and reasonable.

ATTEST:

Steve Nelms,
Utility Division Director

The amount contained in the above Amendment complies with 61 O.S., Section 121.

Municipal Counselor

APPROVED by the Council of the City of Shawnee this ____ day of _____, 20__.

ATTEST:

City Clerk

City Manager

Shawnee Municipal Authority

2.

Meeting Date: 07/07/2014

Master Plan Final Draft Presentation

Submitted By: Donna Mayo, Administration

Department: Administration

Information

Title of Item for Agenda

Presentation by Smith Roberts Baldischwiler, LLC on update and delivery of the Utility Master Plan (Final Draft), Water Distribution CIP.

Attachments

Master Plan Presentation

Steve Nelms
Utility Director
405-273-1960

Lyndsay Pickens
Administrative Assistant
Phone: 405-273-1960
Fax: 405-878-1550

Mayor
WES MAINORD



111 S. Kickapoo, Shawnee, OK 74801

Greg Price
Plant Manager
405-878-1662

Brad Schmidt
Maintenance Manager
405-878-1513

Commissioners
Pam Stephens
Linda Agee
James Harrod
Keith Hall
John Winterringer
Steve Smith

MEMORANDUM

To: Brian McDougal, City Manager.
From: Steve Nelms, Utility Director
CC: Mayor and City Commission Cindy Sementelli, Finance Director
Date: 7/1/2014
Re: Master Plan Update Presentation by Smith Roberts Baldischwiler

Nature of the Request: Update and Delivery of the Utility Master Plan (Final Draft), Water Distribution CIP. Staff has requested that Smith Roberts Baldischwiler present the city commission with an over view of their recommendations.