



Office of the Recreation Manager

Meeting Agenda
Senior Citizens of Shawnee Board
Tuesday, July 14, 2020 9:30 a.m.
401 N. Bell, Shawnee, OK 74801

		Present	Absent
Chairman	Phyllis Croswell	___X	___
Vice Chair	Wanda Hill	___X	___
Member	Ann Dowdy	___	___X
Member	Barbara 'Bobbi' Gaglia	___X	___
Member	Bill Haley	___X	___
Member	Albert Rice	___X	___
Member	Pam Robinson	___	___X
Member	Shirley Gregory	___	___X
Member	Anna Brown	___	___X
Member	John Belzer	___X	___
City Commissioner	Ben Salter	___X	___
City Staff	Kerri Foster	___	___X
City Staff	James Bryce	___X	___
City Staff	Amy Riggins	___X	___

AGENDA NO 1 Call to Order

Meeting was called to order by Phyllis Croswell at 9:31 a.m.

AGENDA NO 2 Roll call and Declaration of a Quorum

Roll call was taken, and a quorum was declared. Sharon Rankins, a guest, was in attendance.

AGENDA NO 3 Approval of previous minutes

Motion made by John Belzer to accept the minutes as presented; 2nd by Albert Rice.
Approved.

AGENDA NO 4 Staff Updates

Amy Riggins provided a staffing update, which includes some changes to staff during the COVID-19 closure. Part-time Recreation Aide Devin Sacks has taken a full-time job elsewhere. Angie Kelly has been hired to take his place. Angie will continue to teach fitness classes as well as serve in her new role. Part-time Recreation Aide Michelle Tribble has submitted her resignation effective August 1st, as she indicated a desire to return to school full-time. Her position will be filled as soon as possible.

Fitness Instructor Randy Cottrell is moving out of town to be closer to his family, so he will no longer be teaching class(es).

The remainder of staff is intact, which includes Part-time Recreation Aide Jamee Walters, Fitness Instructors Beth Perry, Cyndi Seeley, as well as full-time Recreation Facility Supervisor Amy Riggins.

AGENDA NO 5 Programming Updates

At the request of the board during the March 10th meeting, Kerri Foster created a brochure about the Senior Center which is now available. Copies were distributed to the board. A small number of these were printed for use, and more can be produced or even updated.

The Senior Center reopened June 22, 2020 with enhanced sanitation/cleaning and touch-free procedures in place. Amy Riggins provided a handout showing the COVID-19 information which has been posted in the building and covered in the Shawnee News-Star.

Since reopening, the center has been running about 40-50% of normal attendance numbers. Some individuals have opted to wait to return. While some groups are still meeting with slightly lower numbers, other groups have decided to wait until August or September to resume meeting.

The March Pool Tournament was cancelled due to the closure, and it will be rescheduled. The fitness class offered at the Community Center has been temporarily moved to 10:00 for the summer. No other activities are currently meeting at the Community Center due to Project Heart only serving lunches on a take-out basis, rather than in person.

AGENDA NO 6 Senior Fitness Classes and Title III Grant Updates

Amy Riggins indicated the Title III Older American Act Grant through COEDD helps fund the Senior Fitness Program. One of the grant requirements is to provide regular updates to the board. Title III demographic information is collected on all participants who are aged 60+, even though anyone aged 55+ can attend the fitness classes for free.

AGENDA NO 7 Discussion of Progress on Board Goals and Objectives

Phyllis Crowell shared she is still working on a request for a van to be used by the center. Amy Riggins indicated if a van was obtained, funds would also need to be secured to cover the cost of

on-going maintenance, insurance, and payroll for a driver.

Amy Riggins is currently working on an Avedis Foundation grant application to request group fitness class equipment and instructor supplements to help fund additional fitness classes not covered by the Title III grant.

AGENDA NO 8 Discussion and action on Pottawatomie County Senior one/cent sales tax purchases

Amy Riggins shared the current balance is \$11,687. The total allocation from the county over the past fiscal year is down due to a decrease in county wide sales. This year was slightly over \$10,000, while our yearly average allocation over the past 3 years has been about \$12,000.

The center's standing monthly PO's remain as:

Vvye:	\$220	Internet, Cable, WiFi
First Choice Coffee	\$250	Coffee, tea, supplies
Homeland	\$250	Snack Food, supplies

A request was made for board members to provide feedback as to any needs they see for which county funds could be requested.

AGENDA NO 9 New Business

John Belzer asked why the decision was made to forego temperature checks on those entering the Center. Amy Riggins pointed out local officials did not see that as a requirement at the time of re-opening, since Pottawatomie County had relatively lower numbers then. With numbers increasing, several board members stated this should be reconsidered. Amy Riggins said the center leadership will take this matter under advisement and determine if this needs to be implemented, while also being careful to meet any privacy and/or liability issues. Bobby Gaglia shared her concern over this issue and said seniors might feel safer to attend the center if temperatures were taken, especially with a touch-free system. James Bryce shared that city leadership might look at this issue, especially since the city now has a new mayor. John Belzer and Ben Salter shared ideas of how this might be implemented.

James Bryce provided an update and clarification on the Shawnee Parks Master Plan.

Adjournment: Motion made by Ben Salter to adjourn; 2nd by John Belzer. Motion passed

Meeting was adjourned at 9:57 a.m.

Date 11 August 2020

Chairman Phyllis Crosswell