AGENDA
SHAWNEE MUNICIPAL AUTHORITY
July 17, 2017 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:

   a. Minutes from the June 19, 2017 regular meeting.

2. Authorize staff to purchase several various sized Neptune water meters and associated parts from HD Supply Waterworks in the amount of $99,984.04.

3. Authorize staff to purchase twenty-five (25) loads of aqualum and ten (10) loads of caustic soda from HCI Brenntag Southwest, Inc. in the amount of $201,000.00.

4. New Business

   (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

5. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Municipal Authority **1.a.**

Meeting Date: 07/17/2017

SMA Minutes

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the June 19, 2017 regular meeting.

Fiscal Impact

Attachments

SMA Minutes

THE TRUSTEES OF THE SHAWNEE MUNICIPAL AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JUNE 19, 2017, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Bushong, Gillham, Harrod, Finley, Rutherford, Salter
ABSENT: Shaw

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

a. Minutes from the May 31, 2017 special call meeting and June 5, 2017 regular meeting.

A motion was made by Trustee Gillham, seconded by Trustee Harrod, to approve Consent Agenda Item No. 1(a). Motion carried 6-0.

AYE: Gillham, Harrod, Finley, Rutherford, Salter, Bushong
NAY: None

AGENDA ITEM NO. 2: Consideration of approval of the Shawnee Municipal Authority budget for Fiscal Year 2017-2018.

A motion was made by Trustee Harrod, seconded by Trustee Gillham, to approve the Shawnee Municipal Authority budget for Fiscal Year 2017-2018. Motion carried 6-0.

AYE: Harrod, Gillham, Finley, Rutherford, Salter, Bushong
NAY: None

AGENDA ITEM NO. 3: Consideration of a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2017 through June 30, 2018 finding all things requisite and necessary have been done in preparation and presentation of budget.

Resolution No. SMA-2017-1 was introduced.

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR SHAWNEE MUNICIPAL AUTHORITY, OKLAHOMA FOR THE PERIOD JULY 1, 2017 THROUGH JUNE 30, 2018 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

A motion was made by Trustee Harrod, seconded by Trustee Bushong, to approve a resolution adopting the budget for the Shawnee Municipal Authority for the period of July 1, 2017 through June 30, 2018 finding all things requisite and necessary have been done in preparation and presentation of budget. Motion carried 6-0.

AYE: Harrod, Bushong, Gillham, Finley, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 4: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 5: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:40 p.m.)

RICHARD FINLEY
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, SECRETARY

Shawnee Municipal Authority **2.**

Meeting Date: 07/17/2017

Water Meter Purchase Req

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to purchase several various sized Neptune water meters and associated parts from HD Supply Waterworks in the amount of $99,984.04.

Fiscal Impact

Attachments

Water Meter Purchase Req

Shawnee
MUNICIPAL AUTHORITY

Memorandum

To: Justin Erickson, City Manager
From: Brad Schmidt, Deputy Director
CC: Mayor and City Commission. Cindy Arnold, Finance Director
Date: 7/10/2017
Re: Water Meter Purchase

Nature of Request: Staff is respectfully requesting authorization to purchase several various sized Neptune water meters and associated parts from HD Supply Waterworks in the amount of $99,984.04. HD Supply is the sole distributor for Neptune products in our area. Please see attached tabulation of quotes.

Staff Analysis, Considerations: Shawnee Municipal Authority's utility and billing departments exclusively use Neptune Technology, thus standardizing equipment.

Recommendation: Staff is respectfully requesting that the City Commission approve the request.

Budget Consideration: Budgeted amount is $ 150,000.

Requisition # ______________________

City of Shawnee

Tabulation of Quotes

Date:	7/5/2017	Check Vendor To Use On Requisition	☑ Vendor	☐ Vendor	☐ Vendor
Name:	Daniel Fullbright		HD Supply Water Works.	No Bid	No Bid

Valuation: Items from $100.00 to$7,499.00

Expenditure Account Number				
5-1040-5250	Phone Number	(405) 495-0699		
	Salesman	Craig Copeland		
	Delivery Date			
	F.O.B. Point			

Quan	Unit	Stock # - Description	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
120	ea.	5/8X3/4 T10 D/R USG Disc Meter PLS	45.17	5,420.40	No Bid	No Bid	No Bid	No Bid
		Bottom Cap.		-		-		-
15	ea.	1" T10 D/R Meter USG ED2F11R8G2 CI	136.40	2,046.00		-		-
		Bottom Cap.		-		-		-
150	ea.	5/8X3/4 Neptune R900I Meter.	189.66	28,449.00		-		-
6	ea.	1" R900I-ENH RW2G33SG89 Neptune	325.00	1,950.00		-		-
		Register.		-		-		-
3	ea.	1-1/2 R900I GAL RW2G43SG89	541.25	1,623.75		-		-
		Neptune Register.		-		-		-
5	ea.	EC2ARWG1SG59 2" TRU/FLO CPMD	1,813.33	9,066.65		-		-
		Meter GAL W/External Antenna NL.		-		-		-
3	ea.	EC3BRWG1SG60 3" TRU/FLO CPMD	2,373.33	7,119.99		-		-
		Meter GAL W/External Antenna NL.		-		-		-
3	ea.	Neptune EC3CRWG 4" TRU/FLO CPMD	3,010.67	9,032.01		-		-
		Meter R900I PIT SNUB ANT NL.		-		-		-
3	ea.	NEP EC3DR8G 6" TRU/FLO GAL D/R	4,893.33	14,679.99		-		-
		Compound Meter NL.		-		-		-
100	ea.	R900I Register & Antenna 5/8X3/4.	164.77	16,477.00		-		-
25	ea.	R900I Register & Antenna 1".	164.77	4,119.25		-		-
				-		-		-
		This order is to replenish depleted		-		-		-
		stock. Price is an estimation.		-		-		-
				-		-		-
Freight/Shipping /Handling Charges								
		Total		99,984.04		No bBid		No Bid

Justification if not lowest bid: Neptune meters are a Vendor specific item. Neptune is currently the only meters that we use in the City.

January 30, 2017

To Whom It May Concern:

I am writing this letter to the City of Shawnee confirming that HD Supply WaterWorks is the sole authorized distributor for Neptune Technology Group in the State of Oklahoma.

HD Supply WaterWorks handles our full line of Neptune Meters, Radio Frequency Meter Reading Systems, and parts. Their local Meter and Reading Systems Specialist for the State of Oklahoma is Kevin Cherrington, Roger Sanchez and Cody Richardson. Primary contact for your area will be Kevin Cherrington and he can be reached on his cell at (918) 844-6211.

Please remember you can always contact your Outside Sales Representative Craig Copeland at (405)-406-4410

If you have any question or need anything else please give me a call at (218) 794-3133. We appreciate your business.

Sincerely,

Charlie Trimble
Senior Territory Manager

HD SUPPLY WATERWORKS

Bid Proposal for OK-SHAWNEE NEPTUNE R900I METER

CITY OF SHAWNEE
Bid Date: 03/21/2016 05:00 p.m.
HD Supply Bid #: 68347

HD Supply Waterworks
8401 Southwest 15th
Oklahoma City, OK 73128
Phone: 405-495-0699
Fax: 405-495-2016

Seq#	Qty	Description	Units	Price	Ext Price
10		**BID ITEM #1**			
20		**1 TO 249 METERS**			
30	1	T10 5/8X3/4 R900I METER USG W/ EXT ANT, NO LEAD PLASTIC BTTM, ED2B31RWG1SG59	EA	189.66	189.66
40		**250 TO 499 METERS**			
50	1	5/8" X 3/4" NEPTUNE R900I METE	EA	188.24	188.24
60		**500 TO 999 METERS**			
70	1	5/8" X 3/4" NEPTUNE R900I METE	EA	182.35	182.35
80		**1000 TO 1500 METERS**			
90	1	5/8" X 3/4" NEPTUNE R900I METE	EA	179.41	179.41
100		**1500 & UP METERS**			
110	1	5/8" X 3/4" NEPTUNE R900I METE	EA	176.47	176.47
			END PACKAGE		**916.13**
120		**BID ITEM #2**			
130	1	1" T10 R900I-ENH RW2G33SG89 NEPTUNE REGISTER	EA	325.00	325.00
			END PACKAGE		**325.00**
140		**BID ITEM #3**			
150	1	1-1/2" T10 900I GAL RW2G43SG89 NEPTUNE REGISTER	EA	541.25	541.25
			END PACKAGE		**541.25**
160		**BID ITEM #4**			
170	1	2" T10 900I RW2G53SG89 NEPTUNE REGISTER	EA	648.75	648.75
			END PACKAGE		**648.75**
180		**COMPOUND METER**			
190		**BID ITEM #5**			
200	1	EC2ARWG1SG59 2" TRU/FLO CPMD METER GAL W/EXTERNAL ANTENNA NO LEAD	EA	1,813.33	1,813.33
210	1	EC3BRWG1SG60 3" TRU/FLO CPMD METER GAL W/EXTERNAL ANTENNA NO LEAD	EA	2,373.33	2,373.33
220	1	NEPTUNE EC3CRWG 4" TRU/FLO COM -POUND MTR R900I PIT SNUB ANT; NO LEAD	EA	3,010.67	3,010.67
230	1	NEP EC3DR8G 6" TRU/FLO GAL D/R COMPOUND METER NO LEAD	EA	4,893.33	4,893.33
			END PACKAGE		**12,090.66**
240		**TURBO METERS**			
250		**BID ITEM #6**			
260	1	NEPTUNE ET4ARWG3 2" TURBINE R9 00I METER NO LEAD	EA	770.67	770.67
270	1	NEPTUNE ET4BR7G5 3" HP TURBINE METER PR 4WHL GAL NO LEAD	EA	1,280.00	1,280.00
280	1	ET4CRWG1SG60 4" HPT TURBINE R9 00I METER W/20'EXT ANTENNA PIT GAL; NO LEAD	EA	1,440.00	1,440.00
290	1	ET4DRWG3SG89 6 HP TURBINE MTR R900I ENHANCED GAL W/EXTERNAL ANTENNA NO LEAD	EA	2,573.33	2,573.33
			END PACKAGE		**6,064.00**
300		**BID ITEM #7**			
310		**1 TO 499**			
320	1	R900I REGISTER & ANTENNA 6'	EA	164.77	164.77
330		**500 & UP**			
340	1	R900I REGISTER WITH 6' ANTENNA	EA	160.71	160.71
360	1	R900I REGISTER & ANTENNA 20'	EA	176.14	176.14
			END PACKAGE		**501.62**
				Sub Total	21,087.41
				Tax	0.00
				Total	**21,087.41**

HD SUPPLY WATERWORKS

Bid Proposal for SHAWNEE-NEPTUNE METERS

CITY OF SHAWNEE
Bid Date: 01/30/2017
HD Supply Bid #: 241555

HD Supply Waterworks
8401 Southwest 15th
Oklahoma City, OK 73128
Phone: 405-495-0699
Fax: 405-495-2016

Seq#	Qty	Description	Units	Price	Ext Price
10	1	NEPTUNE 5/8X3/4 T10 D/R USG DISC METER PLS REGISTER PLS BOTTOM CAP ED2B31R8G1 NO LEAD	EA	45.17	45.17
				SUBTOTAL	**45.17**
20	1	1" T10 DR METER USG ED2F11R8G2 CI BOTTOM PLATE	EA	136.40	136.40
				SUBTOTAL	**136.40**
30		**TURBO DROP INS**			
40	1	9700-028 1.5-2" HPT UME GAL PR	EA	950.00	950.00
50	1	9700-128 UME 3 HPT GAL P/R 3BD	EA	1,307.14	1,307.14
60	1	9700-206 4" NEP UME TURBO	EA	1,550.00	1,550.00
70	1	9700-306 6" HPT UME	EA	2,315.38	2,315.38
80	1	9700-406 8" UME HPT TURBO	EA	2,961.54	2,961.54
				SUBTOTAL	**9,084.06**
90		**COMPOUND DROP INS**			
100	1	2" UME COMPOUND METER	EA	1,985.71	1,985.71
110	1	3" UME T/F COMPOUND	EA	2,585.71	2,585.71
120	1	4" UME COMPOUND	EA	3,100.00	3,100.00
130	1	6" UME COMPOUND METER	EA	4,300.00	4,300.00
				SUBTOTAL	**11,971.42**
				Sub Total	21,237.05
				Tax	0.00
				Total	**21,237.05**

TERMS AND CONDITIONS OF SALE("Terms")

1. All references in this document to "Seller" shall include HD Supply, Inc. and / or any parent, subsidiary or affiliate of HD Supply, Inc. (including any division of the foregoing) whether or not performing any or all of the scope hereunder or specifically identified herein. All references to "Buyer" shall include all parent(s), subsidiaries and affiliates of the entity placing the order. Buyer and Seller may be referred to individually as a "Party" and collectively as "Parties".

2. All sales to Buyer are subject to these Terms, which shall prevail over any inconsistent terms of Buyer's purchase order or other documents. Additional or different terms and conditions in any way altering or modifying these Terms are expressly objected to and shall not be binding upon Seller unless specifically accepted in writing by Seller's authorized representative. No modification or alteration of these Terms shall result by Seller's shipment of goods following receipt of Buyer's purchase order, or other documents containing additional, conflicting or inconsistent terms. There are no terms, conditions, understandings, or agreements other than those stated herein, and all prior proposals and negotiations are merged herein. These Terms are binding on the Parties, their successors, and permitted assigns.

3. Prices on Seller website, catalogs or in Seller quotes are subject to change without notice, and all such prices expire and become invalid if not accepted within 10 calendar days from the date of issue, unless otherwise noted by Seller in writing. Price extensions if made are for Buyer's convenience only, and they, as well as any mathematical, stenographic or clerical errors, are not binding on Seller. Prices shown do not include any sales, excise, or other governmental tax or charge payable by Seller to any federal, state or local authority. Any taxes now or hereafter imposed upon sales or shipments will be added to the purchase price, and Buyer shall reimburse Seller for any such tax or provide Seller with an acceptable tax exemption certificate. All prices and other terms provided to Buyer shall be kept confidential except to the extent a Party is required by law to disclose the same.

4. Seller shall not be liable for delay or default in delivery resulting from any cause beyond Seller's reasonable control, including, but not limited to, governmental action, strikes or other labor troubles, fire, damage or destruction of goods, wars (declared or undeclared), acts of terrorism, manufacturers' shortages, availability or timeliness of transportation, materials, fuels, or supplies, and acts of God (each a "Force Majeure Event"). Upon the occurrence of a Force Majeure Event: (a) the time for Seller's performance shall be extended reasonably and the Parties shall adjust all affected dates accordingly; (b) the purchase price shall be adjusted for any increased costs to Seller resulting from such Force Majeure Event; and (c) Buyer shall not be entitled to any other remedy.

5. Seller is a reseller of goods only, and as such does not provide any warranty for the goods it supplies hereunder. Notwithstanding this As-Is limitation, Seller shall pass through to Buyer any transferable manufacturer's standard warranties with respect to goods purchased hereunder. BUYER AND PERSONS CLAIMING THROUGH BUYER SHALL SEEK RECOURSE EXCLUSIVELY FROM MANUFACTURERS IN CONNECTION WITH ANY DEFECTS IN OR FAILURES OF GOODS, AND THIS SHALL BE THE EXCLUSIVE RECOURSE OF BUYER AND PERSONS CLAIMING THROUGH BUYER FOR DEFECTIVE GOODS, WHETHER THE CLAIM OF BUYER OR THE PERSON CLAIMING THROUGH BUYER SHALL SOUND IN CONTRACT, TORT, STRICT LIABILITY, PURSUANT TO STATUTE, OR FOR NEGLIGENCE. BUYER SHALL PASS THESE TERMS TO SUBSEQUENT BUYERS AND USERS OF GOODS. SELLER EXCLUDES AND DISCLAIMS ALL OTHER EXPRESS AND IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. SELLER ASSUMES NO RESPONSIBILITY WHATSOEVER FOR SELLER'S INTERPRETATION OF PLANS OR SPECIFICATIONS PROVIDED BY BUYER, AND BUYER'S ACCEPTANCE AND USE OF GOODS SUPPLIED HEREUNDER SHALL BE PREMISED ON FINAL APPROVAL BY BUYER OR BY BUYER'S RELIANCE ON ARCHITECTS, ENGINEERS, OR OTHER THIRD PARTIES RATHER THAN ON SELLER'S INTERPRETATION. TO THE EXTENT NOT PROHIBITED BY APPLICABLE LAW, IN NO EVENT, WHETHER IN CONTRACT, WARRANTY, INDEMNITY, TORT (INCLUDING, BUT NOT LIMITED TO, NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, ARISING DIRECTLY OR INDIRECTLY OUT OF THE PERFORMANCE OR BREACH OF THESE TERMS, SHALL SELLER BE LIABLE FOR (a) ANY INCIDENTAL, INDIRECT, PUNITIVE, SPECIAL, CONSEQUENTIAL OR SIMILAR DAMAGES SUCH AS LOSS OF USE, LOST PROFITS, ATTORNEYS' FEES OR DELAY DAMAGES, EVEN IF SUCH DAMAGES WERE FORESEEABLE OR CAUSED BY SELLER'S BREACH OF THIS AGREEMENT, (b) ANY CLAIM THAT PROPERLY IS A CLAIM AGAINST THE MANUFACTURER, OR (c) ANY AMOUNT EXCEEDING THE AMOUNT PAID TO SELLER FOR GOODS FURNISHED TO BUYER WHICH ARE THE SUBJECT OF SUCH CLAIM(S). ALL CLAIMS MUST BE BROUGHT WITHIN ONE YEAR OF ACCRUAL OF A CAUSE OF ACTION.

6. Buyer shall indemnify, defend, and hold Seller its officers, directors, employees and agents harmless from any and all costs (including attorneys' and accountants' fees and expenses), liabilities and damages resulting from or related to any third party (including Buyer's employees) claim, complaint and/or judgment arising from Buyer's use of any goods furnished hereunder, as well as any negligent, intentional, or tortious act or omission of Buyer or any material breach by Buyer of these Terms.

7. When goods are delivered to Buyer in Seller's own vehicles, the F.O.B. point shall be Buyer's designated delivery site. In all other cases the F.O.B. point shall be Seller's store or warehouse and all responsibility and costs of shipping and delivery beyond the applicable F.O.B. point shall be borne by Buyer. Title and risk of loss shall pass to Buyer at the applicable F.O.B. point, which for goods not delivered in Seller's own vehicles shall be when Seller delivers the goods to the common carrier. All claims for shortage of goods or for loss or damage to goods as to which Seller has the risk of loss shall be waived unless Buyer, within 10 calendar days after receipt of the short or damaged shipment, gives Seller written notice fully describing the alleged shortage or damage. Partial shipments are permitted at Seller's discretion.

8. Any change in product specifications, quantities, destinations, shipping schedules, or any other aspect of the scope of goods must be agreed to in writing by Seller, and may result in a price and delivery adjustment by Seller. No credit for goods returned by Buyer shall be given without Seller's written authorization. All returns are subject to a restocking charge.

9. Unless otherwise agreed in writing, payment terms are net 30 days from delivery, payable in United States of America ("U.S.") dollars. Notwithstanding the foregoing, all orders are subject to Seller's continuing approval of Buyer's credit. If Buyer's credit is not approved or becomes unsatisfactory to Seller then Seller, in its sole discretion, may suspend or cancel performance, or require different payment terms, including but not limited to cash on delivery or in advance of shipment. In addition, Seller may in its discretion require an advance deposit of up to 100% of Seller's selling price for any specially manufactured goods ordered by Buyer hereunder. Payments due hereunder shall be made in the form of cash, check, or money order, or other tender approved in writing by Seller. Seller may, in its sole discretion, apply Buyer's payment against any open charges. Past due accounts bear interest at the lesser of 1.5% per month or the maximum rate permitted by applicable law, continuing after Seller obtains judgment against Buyer. Seller may exercise setoff or recoupment to apply to or satisfy Buyer's outstanding debt. Buyer shall have no right of setoff hereunder, the same being expressly waived hereby.

10. Buyer shall not export or re-export, directly or indirectly, all or any part of the goods or related technology obtained from Seller under these Terms except in accordance with applicable export laws and regulations of the U.S. Further, a Buyer that is a non-U.S. company or citizen shall similarly limit any export or re-export activity to that which would be deemed compliant with U.S. export laws and regulations if performed by a U.S. company or citizen.

11. Buyer shall pay Seller all costs and expenses of collection, suit, or other legal action brought as a result of the commercial relationship between them, including, but not limited to, all actual attorneys' and paralegals' fees, and collection costs, incurred pre-suit, through trial, on appeal, and in any administrative or bankruptcy proceedings. Any cause of action that Seller has against Buyer may be assigned without Buyer's consent to HD Supply, Inc. or to any affiliate, parent or subsidiary of HD Supply, Inc.

12. This Agreement, Buyer's account, and the business relationship between Buyer and Seller shall be governed by and construed in accordance with the laws of Georgia without regard to conflicts of laws rules, and specifically excluding the UN Convention on Contracts for the International Sale of Goods. The Parties agree that any legal action arising under or related to this Agreement shall be brought in Cobb County, Georgia, and any right to object to such venue or to assert the inconvenience of such forum is hereby waived.

13. If Buyer fails to comply with these Terms, Seller may terminate or restrict any order immediately upon notice to Buyer. Buyer certifies that it is solvent and that it will advise Seller immediately if it becomes insolvent. Buyer agrees to send Seller written notice of any changes in the form of ownership of Buyer's business within 5 days of such changes. Buyer and Seller are the only intended beneficiaries of this document, and there are no third party beneficiaries.

14. The invalidity or unenforceability of all or part of these Terms will not affect the validity or enforceability of the other terms. The parties agree to replace any void or unenforceable term with a new term that achieves substantially the same practical and economic effect and is valid and enforceable.

15. The following provisions shall survive termination, cancellation and completed performance of this Agreement as long as necessary to allow the aggrieved party to fully enforce such clauses: 5, 6, 9, 10, 11 and 12.

Shawnee Municipal Authority **3.**

Meeting Date: 07/17/2017

Chemical Purchase Req

Submitted By: Kacie Bachhofer, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to purchase twenty-five (25) loads of aqualum and ten (10) loads of caustic soda from HCI Brenntag Southwest, Inc. in the amount of $201,000.00.

Fiscal Impact

Attachments

Chemical Purchase Req

MUNICIPAL AUTHORITY

MEMORANDUM

To: Justin Erickson, City Manager.
From: Brad Schmidt, Deputy Director.
CC: Mayor, and City Commission. Cindy Arnold, Finance Director.
Date: 7/12/2017
Re: Bulk Chemical Purchase

Nature of the Request: Staff is respectfully requesting authorization to purchase 25 loads of aqualum and 10 loads of caustic soda from HCI Brenntag Southwest, Inc. in the amount of $201,000. Aqualum and caustic soda are essential chemicals needed in the water treatment process. Please see attached tabulation of quotes.

Staff Analysis, Considerations: If approved by the City Commission these chemicals will last the water treatment plant up to six months thus avoiding several P.O.'s.

Recommendation: Staff is respectfully requesting that the City Commission approve the request.

Budget Consideration: Budgeted amount $400,000.

Requisition # ______________________

City of Shawnee

Tabulation of Quotes

Date: 7/11/17

Name: Jacob Wickware

Valuation: Items from $100.00 to$7,499.00

Expenditure Account Number: 501-5-1030-5215

Check Vendor To Use On Requisition	☑ Vendor	☐ Vendor	☐ Vendor
	Brenntag	Southwest Chemical	OMNI Water
Phone Number			
Salesman			
Delivery Date			
F.O.B. Point			

Quan	Unit	Stock # - Description	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
480,000		10 loads of Caustic Soda 480,000 lbs.	0.16	75,600.00	0.16	75,840.00	0.29	139,152.00
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
		Caustic is needed in the water		-		-		-
		treatment process.		-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
		Prices are estimated.		-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
Freight/Shipping /Handling Charges								
		Total		75,600.00		75,840.00		139,152.00

Justification if not lowest bid: ______________________

Requisition # ____________________

City of Shawnee

Tabulation of Quotes

Date: 7/11/2017

Name: Jacob Wickware

Valuation: Items from $100.00 to$7,499.00

Expenditure Account Number: 5-1030-5215

Check Vendor To Use On Requisition	☑ Vendor	☐ Vendor	☐ Vendor
	Brenntag	OMNI Water Consultants Inc	Southwest Chemical
Phone Number	(800) 722-3145	(918) 323-0001	(405) 343-5523
Salesman			
FAX P.O TO			
F.O.B. Point			

Quan	Unit	Stock # - Description	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1,200,000		25 Loads of Aqualum 1,200,000lbs.	0.10	125,400.00	0.14	165,000.00	0.17	198,000.00
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
		Alum is a Coagulant Aid needed to		-		-		-
		Treat Water at the Water Treatment		-		-		-
		Plant.		-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
		Prices are estimated.		-		-		-
				-		-		-
				-		-		-
				-		-		-
				-		-		-
Freight/Shipping /Handling Charges			EST					
		Total		125,400.00		165,000.00		198,000.00

Justification if not lowest bid:

BRENNTAG

Brenntag Southwest, Inc.

To: Jacob Wickware
City of Shawnee
From: Jim DeLozier
CC: Nowata Customer Service
Date: July 6, 2017
Subject: Price Quote

Thank you for this opportunity to quote on your chemical requirements. We are pleased offer you the following prices for your consideration.

Product Name	Product Code	Container	Price	Deposit / Notes
Aqualum 2165	456584	Bulk tanker	$ 0.1045	Price firm for 25-bulk loads
Sodium Hydroxide, 50% caustic soda	607485	Bulk tanker	$0.1575	Price frim for 20-bulk loads

If you have any questions, or need any further information, please do not hesitate to give me a call. You can reach me anytime on my cell phone at (918) 637 0335.

Thanks,

Jim DeLozier

Jim DeLozier
Branch Manager, Nowata
Brenntag Southwest, Inc.

Southwest
CHEMICAL SERVICES, INC.

July 7, 2016

Jacob Wickware
City of Shawnee
801 S Kickapoo
Shawnee, Ok. 74802

Dear Jacob:

Thank you for allowing Southwest Chemical Services to offer this product to you. The price is delivered to your facility.

SOUTHWEST CHEMICAL SERVICES is able to provide

Sodium Hydroxide 50% Membrane grade for $0.158 per liquid pound or $316.00 per liquid ton in bulk delivered to your facility. This quote is for bulk loads of Membrane grade 50% Caustic.

Alum – Polymer blend for $330.00 per liquid ton ($0.165 per liquid pound) in bulk delivered to your facility.

This price is valid until December 31, 2017 and is subject to reconfirmation thereafter. Please contact me at (405) 343- 5523 if you have any questions or if I can be of any assistance.

Rodger Gilchrist
Senior Account Representative
Southwest Chemical Services
Email; rodger_gilchrist@yahoo.com

OMNI Water Consultants, Inc.
P.O. Box 891 • Vinita, OK 74304
918-323-0001

City of Shawnee
Jacob Wickware
WTP Supervisor
801 S. Kickapoo
Shawnee, OK 74801

Attn: Jacob Wickware
Re: Chemical Price Quote

July 11, 2017

Dear Mr. Wickware,

Thank you for this opportunity to provide a price quote for the chemicals required at your water treatment plant. I am happy to offer the following for your consideration:

Product	Quantity	Price
Caustic 50%	truckload quantities	$.2899/# delivered

The above price is delivered, with NO fuel surcharge or Delivery/Washout Fees.

Quote valid for 45 days
Lead time required is 7 business days
Terms are net 30 days from delivery
Price based on OMNI Water Consultants being sole provider on all of the products listed in this quote.

Again, thank you for your interest in our products and services. If I can be of any assistance, please do not hesitate to contact me at 918-323-0001.

Sincerely,

Cale DeLozier
VP of Production & Distribution
OMNI Water Consultants, Inc.

City of Shawnee
Jacob Wickware
WTP Supervisor
801 S. Kickapoo
Shawnee, OK 74801

Attn: Jacob Wickware
Re: Chemical Price Quote

July 3, 2017

Dear Mr. Wickware,

Thank you for this opportunity to provide a price quote for the chemicals required at your water treatment plant. I am happy to offer the following for your consideration:

Product	Quantity	Price
Alum	Truckload Quantity	.1375/#

We are currently awaiting price update from our supplier on the Caustic Soda 50%, and will forward that price quote to you as soon as it is available.

The above price is delivered, with NO fuel surcharge or Delivery/Washout Fees.

Quote valid for 45 days
Lead time required is 7 business days
Terms are net 30 days from delivery
Price based on OMNI Water Consultants being sole provider on all of the products listed in this quote.

Again, thank you for your interest in our products and services. If I can be of any assistance, please do not hesitate to contact me at 918-323-0001.

Sincerely,

Cale DeLozier
VP of Production & Distribution
OMNI Water Consultants, Inc.