AGENDA
BOARD OF CITY COMMISSIONERS
July 20, 2020 AT 6:00 P.M.
COMMISSION CHAMBERS AT CITY HALL
16 WEST 9TH STREET
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Citizens Participation

(A three minute limit per person)
(A twelve minute limit per topic)

2. Consider approval of Consent Agenda:

a. Minutes from the July 6, 2020 regular meeting.

b. Acknowledge the following reports and minutes:
- License Payment Report for June 2020
- Project Payment Report for June 2020
- Shawnee Parks and Recreation Committee Minutes from the February 13, 2020 and June 11, 2020 regular meetings
- Shawnee Community Beautification Committee Minutes from the February 20, 2020 and June 18, 2020 regular meetings

c. Lake Lease Transfers:

<u>TRANSFERS:</u>
Lot 7 Green Tract, 32005 Hornbeck Road
From: Robert and Lisa Silvy
To: John Griffith

d. Authorize Staff to remit payment to Oklahoma Municipal League (OML) for 2020-2021 OML Annual Service Fees.

3. Presentation by Animal Control to present the Pet of the Week.

4. Presentation by OG&E Electric Services.

5. Discussion and consideration of possible appointment for Ward 1 Commissioner to complete remainder of term, expiring 2022.

6. Discussion of the current COVID-19 situation and the community's response efforts.

7. Consider a resolution to declare certain City of Shawnee property surplus and no longer needed for city purposes; describing said items; and authorizing the donation of said items to Shawnee Public Schools.

8. Acknowledge monthly Sales Tax and Budget Report.

9. New Business

(Any matter not known or which could not have been reasonably foreseen prior to the posting of the agenda)

10. Commissioners Comments

11. Discussion, consideration, and possible action to enter into executive session for discussion related to the employment of Kelly Gibson in accordance with 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

12. Consider matters discussed in executive session related to the employment of Kelly Gibson in accordance with 25 O.S. §307(B)(1) "Discussing the employment, hiring, appointment, demotion, disciplining or resignation of any individual salaried public officer or employee."

13. Adjournment

Respectfully submitted,

Lisa Lasyone, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

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Regular Board of Commissioners **2. a.**

Meeting Date: 07/20/2020

Minutes

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the July 6, 2020 regular meeting.

Attachments

Minutes

BOARD OF CITY COMMISSIONERS PROCEEDINGS

JULY 6, 2020 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma, Monday, July 6, 2020 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 11:55 a.m. on July 2, 2020. Mayor Finley presided and called the meeting to order. Upon roll call, the following members were in attendance.

Richard Finley
Mayor

Ed Bolt
Commissioner Ward 1

Ron Gillham
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Darren Rutherford
Commissioner Ward 4

Mark Sehorn
Commissioner Ward 5

Ben Salter
Commissioner Ward 6

ABSENT: None

INVOCATION Lord's Prayer

FLAG SALUTE

AGENDA ITEM NO. 1 Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Vice Mayor Harrod thanked all the candidates that ran for office. He also thanked present and past Commissioners he has served with, as well as, past and present City of Shawnee Staff. He stated a lot of great things were accomplished during his terms. He congratulated newly the elected Commissioners.

Mr. Glenn Peck congratulated the board for their service. He stated he believes the City of Shawnee will do well with the impending audit.

Mr. Robert Keil encouraged incoming and outgoing board members to continue to listen to citizens.

<u>AGENDA ITEM NO. 2:</u> Consider approval of minutes from the June 15, 2020 regular meeting.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Rutherford, to approve the minutes from the June 15, 2020 regular meeting. Motion carried 7-0.

AYE: Harrod, Rutherford, Sehorn, Salter, Bolt, Gillham, Finley
NAY: None

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY (6:10 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:11 P.M.)

<u>AGENDA ITEM NO. 3:</u> Consider Resolution of Appreciation to Richard Finley, Mayor of the City of Shawnee.

Resolution No. 6612 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF RICHARD FINLEY AS MAYOR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID RICHARD FINLEY.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve a Resolution of Appreciation to Richard Finley, Mayor of the City of Shawnee. Motion carried 6-0-1.

AYE: Harrod, Bolt, Gillham, Rutherford, Sehorn, Salter
NAY: None
ABSTAIN: Finley

AGENDA ITEM NO. 4: Consider Resolution of Appreciation to Ron Gillham, Sr., Commissioner Ward II of the City of Shawnee.

Resolution No. 6613 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF RON GILLHAM, SR. AS COMMISSIONER OF WARD TWO OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID RON GILLHAM, SR.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Bolt, to approve a Resolution of Appreciation to Ron Gillham, Sr., Commissioner of Ward II of the City of Shawnee. Motion carried 6-1.

AYE: Harrod, Bolt, Finley, Rutherford, Sehorn, Salter
NAY: Gillham

AGENDA ITEM NO. 5: Consider Resolution of Appreciation to Vice Mayor James Harrod, Commissioner of Ward III of the City of Shawnee.

Resolution No. 6614 was introduced.

A RESOLUTION EXPRESSING APPRECIATION FOR THE OUTSTANDING SERVICE OF JAMES HARROD AS COMMISSIONER OF WARD THREE OF THE CITY OF SHAWNEE, OKLAHOMA; AND VICE MAYOR OF THE CITY OF SHAWNEE, OKLAHOMA; PROVIDING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND PROVIDING THAT A COPY HEREOF BE PRESENTED TO THE SAID JAMES HARROD.

A motion was made by Commissioner Rutherford, seconded by Commissioner Sehorn, to approve a Resolution of Appreciation to Vice Mayor James Harrod, Commissioner of Ward III of the City of Shawnee. Motion carried 6-0-1.

AYE: Rutherford, Sehorn, Salter, Bolt, Gillham, Finley
NAY: None
ABSTAIN: Harrod

AGENDA ITEM NO. 6: Presentation of Resolution of Appreciation and plaques to Mayor Richard Finley, Commissioner Ron Gillham, Sr., and Vice Mayor James Harrod.

Vice Mayor James Harrod presented the Resolution of Appreciation and plaque to Mayor Richard Finley.

Mayor Richard Finley presented the Resolutions of Appreciation and plaques to Commissioner Ron Gillham, Sr. and Vice Mayor James Harrod.

AGENDA ITEM NO. 7: Swearing in of Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

City Clerk Lisa Lasyone swore in Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

AGENDA ITEM NO. 8: Presentation of Certificates of Election to Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

Former Mayor Richard Finley presented Certificates of Election to Mayor Ed Bolt, Ward II Commissioner Bob Weaver, Ward III Commissioner Travis Flood, and Ward IV Commissioner Darren Rutherford.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR FOR RECEPTION FOR OUTGOING AND INCOMING COMMISSIONERS (6:26 P.M.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR (6:44 P.M.)

AGENDA ITEM NO. 9: Commission Appointment of a Vice Mayor (per Article III, Section 6 of City Charter)

A motion was made by Mayor Bolt, seconded by Commissioner Salter, to appoint Commissioner Rutherford as Vice Mayor. Motion carried 5-0-1.

AYE: Bolt, Salter, Weaver, Flood, Sehorn
NAY: None
ABSTAIN: Rutherford

AGENDA ITEM NO. 10: Consider approval of Consent Agenda:

a. Acknowledge the following minutes:

- Planning Commission Minutes from the March 4, 2020 regular meeting, the May 15, 2020 special called meeting, the May 29, 2020 special called meeting, the June 3, 2020 regular meeting, and the June 19, 2020 special called meeting.

b. Approve renewal of the following agreements for Fiscal Year 2020-2021:
   1) Agreement with Gordon Cooper Technology Center (GCTC) for District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC.

c. Approval of an interlocal agreement between the City of Shawnee and Pottawatomie County for the paving/repair of streets and roads owned by the City.

d. Ratification of Mayor's Appointments approved at the June 15, 2020 City Commission meeting regarding term limits for Amy Loftis-Walton and Cami Engles on the Planning Commission as three-year terms expiring June 1, 2023.

e. Mayor's Appointments:

Traffic Commission

John F. (Jack) Barrett	2nd Full Term	Expires: January 1, 2023
Reappointment		

f. Lake Lease Transfers:

TRANSFERS:
Lot 5 Seck Tract, 33800 Post Office Neck
From: James and Susan Ruth
To: Chris Skillings

Lot 5 Skipper Tract, 16614 Archery Range Road
From: Macy Oniel
To: Mike Vinson

Commissioner Salter asked that Consent Agenda Item Nos. 10(a) and 10(d) be pulled for separate consideration.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve the Consent Agenda Item Nos. 10(a-f), less Consent Agenda Item Nos. 10(a) and 10(d). Motion carried 6-0

AYE: Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

Regarding Consent Agenda Item No. 10(d), Commissioner Salter asked City Attorney Joe Vorndran for an official opinion on the item. City Attorney Joe Vorndran explained this item is a housekeeping item to clarify the term limits for Ms. Amy Loftis-Walton and Ms. Cami Engles on the Planning Commission as three-year terms expiring June 1, 2023.

A motion was made by Commissioner Salter, seconded by Commissioner Rutherford to approve Consent Agenda Item No. 10(d). Motion carried 6-0.

AYE: Salter, Rutherford, Sehorn, Weaver, Flood Bolt
NAY: None

Regarding Consent Agenda Item No. 10(a), Commissioner Salter asked that the item be deferred to a future City Commission meeting to allow the City Manager and City Attorney to review the Planning Commission minutes before proper acknowledgement by the City Commission. City Attorney Joe Vorndran advised that Commissioner Salter raised a procedural inquiry prior to the meeting.

A motion was made by Commissioner Salter, seconded by Commissioner Sehorn, to defer the acknowledgment of Consent Agenda Item No. 10(a) to a future meeting. Motion carried 6-0.

AYE: Salter, Sehorn, Weaver, Flood, Bolt, Rutherford
NAY: None

<u>AGENDA ITEM NO. 11</u> Consideration of the year-end budget amendments for Fiscal Year 2019-2020, as follows:

a. Fund 001 General Fund – End-of-year adjustments including supplementing the revenue of dependent funds, covering increased costs for legal services, adjusting budgeted personnel costs, and reducing contracts to expected amounts.

b. Fund 101 Street and Alley Fund – To cover increased electricity bills.

c. Fund 104 Economic Development Fund – To provide additional revenue needed to ensure balanced fund.

d. Fund 106 Hotel/Motel Surcharge Fund – To cover the cost of Visit Shawnee guides, Oklahoma Living guides, and studies to enhance the City of Shawnee's Tourism Department's efforts.

e. Fund 107 Police Sales Tax Fund – To allow for the complete transfer to the General Fund for the support of the Police Department.

f. Fund 108 Fire Sales Tax Fund – To allow for the complete transfer to the General Fund for the support of the Fire Department.

g. Fund 190 CDBG (Community Development Block Grant) Grants Fund – Adjusts for small differences in expected expenditure, covers the remaining cost of the Consolidated Plan and outstanding home rehab, and allows for the transfer in of funds for work done with HOME (Home Rehab Program Income Fund) funds.

h. Fund 199 Home Rehab Program Income Fund – Transferring funding to the CDBG Grants Fund to cover related expenditures.

i. Fund 301 Capital Improvement Fund – To cover the cost of an emergency air conditioning replacement at the Community Center.

j. Fund 302 Street Improvement Fund – To adjust for current estimated cost of street maintenance.

k. Fund 350 Aquatic Center Fund – To adjust for change in costs and revenue estimates arising from COVID-19 and a shortened pool season.

Finance Director Ashley Neel explained these budget amendments were a result of the end-of-year budget monitoring process.

A motion was made by Commissioner Sehorn, seconded by Commissioner Weaver, to approve the budget amendments listed in Agenda Item Nos. 11 (a-k). Motion carried 6-0.

AYE: Sehorn, Weaver, Flood, Bolt, Rutherford, Salter
NAY: None

AGENDA ITEM NO. 12: Public hearing and consideration of an ordinance to rezone property located at 419 North Beard Avenue, containing 0.16-acres, from C-4 (Central Business District) to R-1 (Single-family Residential District). Case No. P10-20, Applicant: Theresa Nicoletto.

Planning Director Rebecca Blaine provided a Staff Report and answered questions from the Commission. She advised that both Staff and Planning Commission recommend approval.

Mayor Bolt declared a public hearing in session to consider an ordinance rezoning property located at 419 North Beard Avenue, containing 0.16-acres, from C-4 (Central Business District) to R-1 (Single-family Residential District). Mr. Micheal Hannifan appeared in favor of said rezoning. No one appeared against said rezoning. The public hearing was closed.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve an ordinance to rezone property located at 419 North Beard Avenue, containing 0.16-acres, from C-4 (Central Busines District) to R-1 (Single-family Residential District).

Ordinance No. 2694NS was introduced.

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: LOTS TWENTY-SIX (26), AND

TWENTY-SEVEN (27), BLOCK ONE (1), AMENDED PLAT OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF FROM ZONING CLASSIFICATION C-4 (CENTRAL BUSINESS DISTRICT) TO R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 6-0.

AYE: Rutherford, Sehorn, Salter, Weaver, Flood, Bolt
NAY: None

<u>AGENDA ITEM NO. 13:</u> New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

<u>AGENDA ITEM NO. 14:</u> Commissioners Comments

Commissioner Weaver stated he was excited to be on the City Commission Board again and bring the City of Shawnee together.

Commissioner Flood thanked previous Commissioner James Harrod for his service. He echoed Commissioner Weaver's statements wanting to unify the City of Shawnee community.

Vice Mayor Rutherford thanked previous Commissioner James Harrod for his service to the community.

Commissioner Sehorn thanked the three previous Board Members. He stated the City is better off having had them serve on the board.

Commissioner Salter said it was a pleasure to serve on the City Commission with the previous members and is looking forward to serving with the incoming members.

Mayor Bolt stated it was an honor to be serving as Mayor and having the opportunity so serve on the board the last two years.

AGENDA ITEM NO. 15: Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:10 p.m.)

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ED BOLT, MAYOR

ATTEST:

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LISA LASYONE, CMC, CITY CLERK

Regular Board of Commissioners **2. b.**

Meeting Date: 07/20/2020

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following reports and minutes:

- License Payment Report for June 2020
- Project Payment Report for June 2020
- Shawnee Parks and Recreation Committee Minutes from the February 13, 2020 and June 11, 2020 regular meetings
- Shawnee Community Beautification Committee Minutes from the February 20, 2020 and June 18, 2020 regular meetings

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Attachments

License Payment Report

Project Payment Report

Park and Recreation February Minutes

Park and Recreation June Minutes

Beautification February Minutes

Beautification June Minutes

LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
				===== PAYMENT DISTRIBUTION =====				
020563	6/07/20- 6/06/21	ALARM	VASQUEZ, SAM	15.00CR	.00	.00	.00	15.00CR
020640	6/14/20- 6/13/21	ALARM	LECOMPTE, OREN	15.00CR	.00	.00	.00	15.00CR
020651	6/15/20- 6/14/21	ALARM	HODGES, NATHAN R	15.00CR	.00	.00	.00	15.00CR
020674	6/17/20- 6/16/21	ALARM	HECK, HAROLD	15.00CR	.00	.00	.00	15.00CR
020694	6/20/20- 6/19/21	ALARM	DENNIS, DWYANE	15.00CR	.00	.00	.00	15.00CR
020700	6/21/20- 6/20/21	ALARM	ENGLER, CONNIE	15.00CR	.00	.00	.00	15.00CR
020706	6/22/20- 6/21/21	ALARM	LECOMPTE, DEBRA A	15.00CR	.00	.00	.00	15.00CR
020729	6/24/20- 6/23/21	ALARM	AUSTIN, RICHARD A	15.00CR	.00	.00	.00	15.00CR
020733	6/27/20- 6/26/21	ALARM	AUSTIN, RICHARD A	15.00CR	.00	.00	.00	15.00CR
020936	7/29/20- 7/28/21	ALARM	BANCFIRST	15.00CR	.00	.00	.00	15.00CR
020937	7/29/20- 7/28/21	ALARM	BANCFIRST	15.00CR	.00	.00	.00	15.00CR
020938	7/29/20- 7/28/21	ALARM	BANCFIRST	15.00CR	.00	.00	.00	15.00CR
020939	7/29/20- 7/28/21	ALARM	BANCFIRST	15.00CR	.00	.00	.00	15.00CR
023966	6/21/20- 6/20/21	ALARM	UNITED DYNAMICS GROUP, IN	15.00CR	.00	.00	.00	15.00CR
024027	6/28/20- 6/27/21	ALARM	MATHEWS, JIM	15.00CR	.00	.00	.00	15.00CR
025917	7/18/20- 7/17/21	ALARM	KELLEY, MARY	15.00CR	.00	.00	.00	15.00CR
027459	7/01/20- 6/30/21	ALARM	ROMINE, RICHARD	15.00CR	.00	.00	.00	15.00CR
027621	7/21/20- 7/20/21	ALARM	HUFFMAN, STEVEN	15.00CR	.00	.00	.00	15.00CR
031235	6/16/20- 6/15/21	ALARM	OMARY, TIMOTHY A	15.00CR	.00	.00	.00	15.00CR
031335	6/29/20- 6/28/21	ALARM	BARNARD, JANET	15.00CR	.00	.00	.00	15.00CR
031370	7/05/20- 7/04/21	ALARM	MOBLY, CURTIS P	15.00CR	.00	.00	.00	15.00CR
032192	3/05/20- 3/04/21	ALARM	DODEN, EDWARD J	15.00CR	.00	.00	.00	15.00CR
032507	5/21/20- 5/20/21	ALARM	FORWARD SOLUTIONS 420	15.00CR	.00	.00	.00	15.00CR
032639	6/06/20- 6/05/21	ALARM	FULLBRIGHT, LOISE A	15.00CR	.00	.00	.00	15.00CR
032669	6/11/20- 6/10/21	ALARM	FRISBIE, CAROLYN A	15.00CR	.00	.00	.00	15.00CR
032825	7/12/20- 7/11/21	ALARM	BANNING, ROGER L	15.00CR	.00	.00	.00	15.00CR
032887	7/27/20- 7/26/21	ALARM	RENNIE, ROWAN C	15.00CR	.00	.00	.00	15.00CR
033302	4/11/20- 4/10/21	ALARM	OKLAHOMA ROOTS LLC	15.00CR	.00	.00	.00	15.00CR
033654	5/15/20- 5/14/21	ALARM	WICKLINE, MARY A	15.00CR	.00	.00	.00	15.00CR
033663	5/22/20- 5/21/21	ALARM	HALL, DEBORAH A	15.00CR	.00	.00	.00	15.00CR
033664	5/28/20- 5/27/21	ALARM	NYE, TIMOTHY K	15.00CR	.00	.00	.00	15.00CR
033685	6/17/20- 6/16/21	ALARM	TURNER, CAROLE L	15.00CR	.00	.00	.00	15.00CR
033717	7/23/20- 7/22/21	ALARM	PENDLETON, LARRY	15.00CR	.00	.00	.00	15.00CR
033952	6/26/20- 6/25/21	ALARM	GILBERT, TRAVIS A	25.00CR	.00	.00	.00	25.00CR
033953	6/29/20- 6/28/21	ALARM	TIGER, JERALD D	25.00CR	.00	.00	.00	25.00CR
033681	6/12/20- 6/11/21	AMIXED	BAR H BAR BRANDING IRON	905.00CR	.00	.00	.00	905.00CR
033940	5/28/20-12/31/20	DEMOL	ENVIROMENTAL WORKS INC	75.00CR	.00	.00	.00	75.00CR
012029	12/01/19-11/30/20	ELECC	FRERICHS, DARRELL D	100.00CR	.00	.00	.00	100.00CR
021686	8/01/20- 7/31/21	ELECC	MORGAN, MARK W	75.00CR	.00	.00	.00	75.00CR
030563	12/01/19-11/30/20	ELECC	INCE, DUSTIN B	100.00CR	.00	.00	.00	100.00CR
033950	6/18/20- 6/30/20	ELECC	ROARK, MICHAEL	100.00CR	.00	.00	.00	100.00CR
531118	7/01/20- 6/30/21	ELECC	KIESEL, RONALD D	100.00CR	.00	.00	.00	100.00CR
531130	6/01/20- 5/31/21	ELECC	WILKINS, JAMES H	75.00CR	.00	.00	.00	75.00CR
531224	6/01/20- 5/31/21	ELECC	SHEA, LARRY S	75.00CR	.00	.00	.00	75.00CR
53146	2/29/20- 2/28/21	ELECC	CASEY, RALPH	75.00CR	.00	.00	.00	75.00CR
009465	6/07/20- 6/06/21	LAKELEASE	COOK, RONALD	731.00CR	.00	.00	.00	731.00CR

LICENSE	PERIOD	CODE	ISSUED TO	FEE	PENALTY	TAX	INTEREST	TOTAL PAID
				====== PAYMENT DISTRIBUTION ======				
009545	6/19/20- 6/18/21	LAKELEASE	BYKERK, RENEE L	731.00CR	.00	.00	.00	731.00CR
009604	6/23/19- 6/22/20	LAKELEASE	COLSON, CLARK	731.00CR	.00	.00	.00	731.00CR
009604	6/23/20- 6/22/21	LAKELEASE	COLSON, CLARK	731.00CR	.00	.00	.00	731.00CR
009612	6/19/20- 6/18/21	LAKELEASE	MOORE, EDWARD	731.00CR	.00	.00	.00	731.00CR
009807	7/02/20- 7/01/21	LAKELEASE	LAND, HENRY	731.00CR	.00	.00	.00	731.00CR
009808	7/02/20- 7/01/21	LAKELEASE	COX, LONNIE M	731.00CR	.00	.00	.00	731.00CR
011012	4/17/20- 4/16/21	LAKELEASE	CHIDESTER, ELLEN S	731.00CR	.00	.00	.00	731.00CR
015115	7/22/20- 7/21/21	LAKELEASE	GREEN, DANA R	731.00CR	.00	.00	.00	731.00CR
015116	7/22/20- 7/21/21	LAKELEASE	GREEN, DANA R	731.00CR	.00	.00	.00	731.00CR
016189	2/18/20- 2/17/21	LAKELEASE	RYAN, GREGORY	731.00CR	.00	.00	.00	731.00CR
016190	2/18/20- 2/17/21	LAKELEASE	RYAN, GREGORY	731.00CR	.00	.00	.00	731.00CR
017306	7/11/19- 7/10/20	LAKELEASE	BEAVERS, NORMA J	717.00CR	.00	.00	.00	717.00CR
018717	6/08/20- 6/07/21	LAKELEASE	BURRELL, RAYMOND	731.00CR	.00	.00	.00	731.00CR
020345	6/07/20- 6/06/21	LAKELEASE	SHADID, SCOT	731.00CR	.00	.00	.00	731.00CR
030483	6/06/20- 6/05/21	LAKELEASE	DAVIS, LORA	731.00CR	.00	.00	.00	731.00CR
030670	5/17/20- 5/16/21	LAKELEASE	HARRISON, TOD	731.00CR	.00	.00	.00	731.00CR
032510	6/05/20- 6/04/21	LAKELEASE	WILLIAMS, BENJAMIN B	731.00CR	.00	.00	.00	731.00CR
032511	6/05/20- 6/04/21	LAKELEASE	WILLIAMS, BENJAMIN B	731.00CR	.00	.00	.00	731.00CR
033118	11/06/20-11/05/21	LAKELEASE	JOHNSON, TERRI	731.00CR	.00	.00	.00	731.00CR
033520	5/07/20- 5/06/21	LAKELEASE	PETERSON, KRISTI L	731.00CR	.00	.00	.00	731.00CR
033949	6/18/20- 6/17/21	LAKELEASE	BROWNING, DANA	1,806.00CR	.00	.00	.00	1,806.00CR
033943	6/09/20- 6/08/21	LAKERES	VINSON, MIKE	1,806.00CR	.00	.00	.00	1,806.00CR
000267	6/01/20- 5/31/21	MECHC	LUCKINBILL, DENNIS L	75.00CR	.00	.00	.00	75.00CR
000383	6/01/20- 5/31/21	MECHC	STREETS, CHRISTOPHER W	75.00CR	.00	.00	.00	75.00CR
005642	7/01/20- 6/30/21	MECHC	KIESEL, RONALD D	100.00CR	.00	.00	.00	100.00CR
008652	4/01/20- 3/31/21	MECHC	SPAETH, JON K	75.00CR	.00	.00	.00	75.00CR
009437	4/01/20- 3/31/21	MECHC	KEMPER, WAYNE K	75.00CR	.00	.00	.00	75.00CR
012316	11/01/18-10/31/20	MECHC	FOOTE, CHRISTOPHER	100.00CR	.00	.00	.00	100.00CR
023641	7/01/20- 6/30/21	MECHC	SOWDER, MORRIS D	75.00CR	.00	.00	.00	75.00CR
024582	2/01/20- 1/31/21	MECHC	HUTCHINSON, MAX E	75.00CR	.00	.00	.00	75.00CR
532228	6/01/20- 5/31/21	MECHC	WATKINS, MONTE J	75.00CR	.00	.00	.00	75.00CR
532361	8/01/20- 7/31/21	MECHC	LOVELESS, SAMMY J	75.00CR	.00	.00	.00	75.00CR
029468	6/30/20- 6/29/21	MIXED	GARAGE-SHAWNEE, LLC	900.00CR	.00	.00	.00	900.00CR
010782	4/01/20- 3/31/21	PLUMC	MULLIN, JAMES G	75.00CR	.00	.00	.00	75.00CR
010925	4/01/20- 3/31/21	PLUMC	GRUBBS, VERNON	100.00CR	.00	.00	.00	100.00CR
012576	4/01/20- 3/31/21	PLUMC	MORTON, EARNEST D	75.00CR	.00	.00	.00	75.00CR
031312	6/01/20- 5/31/21	PLUMC	ADAMS, JOEL E	75.00CR	.00	.00	.00	75.00CR
033538	7/01/20- 6/30/21	PLUMC	BRAGGS, EARL D	75.00CR	.00	.00	.00	75.00CR
033951	6/23/20- 6/22/21	PLUMC	SEWARD, LEONARD R	100.00CR	.00	.00	.00	100.00CR
532254	6/01/20- 5/31/21	PLUMC	LUCKINBILL, DENNIS L	75.00CR	.00	.00	.00	75.00CR
53263	6/01/20- 5/31/21	PLUMC	STREETS, CHRISTOPHER W	75.00CR	.00	.00	.00	75.00CR
033945	6/11/20- 6/10/21	SOLIC	SAUNDERS, SHANNON	50.00CR	.00	.00	.00	50.00CR
033946	6/18/20- 6/18/21	SOLIC	COLLINS, JINCEE	50.00CR	.00	.00	.00	50.00CR

RECORD TOTAL	INPUT TOTAL	FEE TOTAL	PENALTY TOTAL	TAX TOTAL	INTEREST TOTAL	GRAND TOTAL
89		23,624.00CR				23,624.00CR

** LICENSE CODE TOTALS **

LICENSE CODE	DESCRIPTION		FEE	PENALTY	TAX	INTEREST	TOTAL PAID
			================= PAYMENT DISTRIBUTION =================				
ALARM	BURGLAR/FIRE ALARM LICENSE	35	545.00CR				545.00CR
AMIXED	MIXED BEVERAGE LICENSE	1	905.00CR				905.00CR
DEMOL	DEMOLITION ANNUAL LICENSE	1	75.00CR				75.00CR
ELECC	ELECTRICAL CONTRACTOR	8	700.00CR				700.00CR
LAKELEASE	LAKE LEASE	24	17,143.00CR				17,143.00CR
LAKERES	LAKE LEASE - CITY RESIDENT	3	1,806.00CR				1,806.00CR
MECHC	MECHANICAL CONTRACTOR	10	800.00CR				800.00CR
MIXED	MIXED BEV OCCUPATIONAL TAX	1	900.00CR				900.00CR
PLUMC	PLUMBING CONTRACTOR	8	650.00CR				650.00CR
SOLIC	SOLICITOR ANNUAL LICENSE	2	100.00CR				100.00CR
		TOTAL	23,624.00CR				23,624.00CR

** REPORT CODE TOTALS **

REPORT CODE	DESCRIPTION		FEE	PENALTY	TAX	INTEREST	TOTAL PAID
			================= PAYMENT DISTRIBUTION =================				
238210	Electrical Contractors	4	375.00CR				375.00CR
238220	Plumbing, Heating, and Air-Con	12	1,000.00CR				1,000.00CR
238910	Site Preparation Contractors	1	75.00CR				75.00CR
424810	BEER/ALE MERCHANT WHOLESALE	1	905.00CR				905.00CR
445310	Beer, Wine, and Liquor Stores	1	900.00CR				900.00CR
454390	Other Direct Selling Establish	2	100.00CR				100.00CR
522298	All Other Nondepository Credit	35	545.00CR				545.00CR
531190	Lessors of Other Real Estate P	27	18,949.00CR				18,949.00CR
999999	Migrated License	10	775.00CR				775.00CR
		TOTAL	23,624.00CR				23,624.00CR

** FEE CODE TOTALS **

FEE CODE	DESCRIPTION		FEE	PENALTY	TAX	INTEREST	TOTAL PAID
				================= PAYMENT DISTRIBUTION =================			
ALARM	BURGLAR/FIRE ALARM LICENSE	2	50.00CR				50.00CR
ALARMRENEW	BURGLAR/FIRE ALARM RENEW	33	495.00CR				495.00CR
AMIXEDR	MIXED BEVERAGE LICENSE REN FEE	1	905.00CR				905.00CR
DEMOL	DEMOLITION LICENSE FEE	1	75.00CR				75.00CR
ELEC1	ELECTRICAL CONTRACTOR INITIAL	1	100.00CR				100.00CR
ELEC2	ELECTRICAL CONTRACTOR RENEW	7	600.00CR				600.00CR
LAKEINSP	LAKE LEASE INSPECTION	2	150.00CR				150.00CR
LAKELEASE	LAKE LEASE	23	16,799.00CR				16,799.00CR
LAKEXFER	LAKE LEASE TRANFER FEE	2	2,000.00CR				2,000.00CR
MECH2	MECHANICAL CONTRACTOR RENEW	10	800.00CR				800.00CR
MIXER	MIXED BEVERAGE RENEWAL	1	900.00CR				900.00CR
PLUM1	PLUMBING CONTRACTOR INITIAL	1	100.00CR				100.00CR
PLUM2	PLUMBING CONTRACTOR RENEW	7	550.00CR				550.00CR
SOLIC	SOLICITOR ANNUAL LICENSE	2	100.00CR				100.00CR
		TOTAL	23,624.00CR				23,624.00CR

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-4017	OCCUPATIONAL TAX	900.00CR
001-4201	LICENSES	1,625.00CR
001-4210	REGISTRATIONS	2,150.00CR
001-4211	LAKESIDE INSPECTIONS	150.00CR
001-4601	LAKESITE LEASES RENTAL REV	18,799.00CR
799-1023	BANCFIRST GENERAL ACCT	23,624.00

REPORT SELECTION CRITERIA

REPORT SELECTION

LICENSES: THRU ZZZZZZZZZZ
EFFECTIVE DATES: 0/00/0000 TO 99/99/9999
EXPIRATION DATES: 0/00/0000 TO 99/99/9999
PAYMENT DATES: 6/01/2020 TO 6/30/2020
LICENSE CODES: All
REPORT CODES: All
FEE CODES: All

PRINT OPTIONS

SEQUENCE: CODE
REPORT TYPE: SUMMARY
REVERSE PAYMENTS: YES

END OF REPORT

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ
SEGMENT CODES: All PAYMENT DATES: 6/01/2020 TO 6/30/2020
FEE CODES: All SORTED BY: PROJECT

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
190458	6/08/2020	TORNADO SAFE, LLC	2102 WHISPERING PINE BLVD	29.50CR	
190492	6/08/2020	TORNADO SAFE, LLC	1519 PECAN CROSSING DR	29.50CR	
191197	6/15/2020	COOK, CASEY	921 E MACARTHUR ST	1,833.25CR	
200144	6/02/2020	SPAETH, JON K	4903 N UNION AVE 113	504.50CR	
200320	6/18/2020	RED ROCK BEHAVIORAL HEALTH SER	1336 N HARRISON AVE	3,950.00CR	
200400	6/02/2020	K & M WRECKING LLC	2227 N IONE AVE	50.00CR	
200401	6/02/2020	K & M WRECKING LLC	2226 N IONE AVE	50.00CR	
200402	6/02/2020	K & M WRECKING LLC	514 W FRANKLIN ST	50.00CR	
200413	6/08/2020	TORNADO SAFE, LLC	1913 TIMBER DALE DR	29.50CR	
200451	6/08/2020	TORNADO SAFE, LLC	1920 TWISTED OAK CT	29.50CR	
200454	6/01/2020	ADVANCED MAINTENANCE CO	2 W MACARTHUR ST	40.50CR	
200469	6/08/2020	TORNADO SAFE, LLC	1917 OAK TREE CT	29.50CR	
200488	6/25/2020	BYRUM, NAOMI	503 E ANNA ST	15.00CR	
200491	6/26/2020	ISBELL, DAVID	13 N GILPIN AVE	64.50CR	
200502	6/10/2020	WATKINS, MONTE J	919 N BROADWAY AVE	54.50CR	
200503	6/04/2020	GREG BROWN HOMES	2666 LEGACY PLACE	1,332.37CR	
200504	6/24/2020	VIDEO VANS LLC	201 W MAIN ST	1,804.50CR	
200505	6/08/2020	WELCH, COLBY B	120 PONTOTOC AVE	29.50CR	
200506	6/08/2020	SHEPPARD, BRENDEN	120 PONTOTOC AVE	25.00CR	
200515	6/02/2020	K & M WRECKING LLC	2228 N IONE AVE	50.00CR	
200517	6/09/2020	CENTRAL SIGN & LIGHTING LLC	1127 N KICKAPOO AVE	50.00CR	
200518	6/10/2020	MIDWEST WRECKING CO	1110 N MCKINLEY AVE	50.00CR	
200521	6/16/2020	BRYAN LITTLE CONSTRUCTION	2215 WHISPERING PINE BLVD	1,238.90CR	
200522	6/05/2020	WILLIAMS, JESSICA	637 N BEARD AVE	15.00CR	
200524	6/03/2020	HUGHES, ASHLEY A	832 N TUCKER AVE	15.00CR	
200525	6/01/2020	FOOTE, CHRISTOPHER	22 E BURNS ST	54.50CR	
200526	6/01/2020	ROBERTS, TIMOTHY J	1007 E WHITTAKER ST	54.50CR	
200531	6/02/2020	KIRBY, TERRY J	323 S PENNSYLVANIA AVE	54.50CR	
200533	6/05/2020	COMMUNITY ART GALLERY	4901 N KICKAPOO AVE 1490	50.00CR	
200535	6/10/2020	GILCRAFT CONSTRUCTION INC	1104 ADELINE DR	29.50CR	
200536	6/05/2020	GCR SUNSET ENTERPRISES LLC	24 W MACARTHUR ST B	229.50CR	
200537	6/23/2020	RAUSCH COLEMAN HOMES	1924 TWISTED OAK CT	1,095.64CR	
200538	6/04/2020	GENZER, ROBERT A	526 N BRYAN AVE	54.50CR	
200540	6/23/2020	RAUSCH COLEMAN HOMES	1922 OAK TREE CT	1,105.20CR	
200541	6/05/2020	CRAWFORD, ROBERT J	709 N MARKET AVE	54.50CR	
200542	6/10/2020	WATKINS, MONTE J	21 MOHICAN CIR	54.50CR	
200543	6/10/2020	MIDWEST WRECKING CO	1336 N HARRISON AVE	50.00CR	
200544	6/10/2020	MIDWEST WRECKING CO	814 E GRANT ST	50.00CR	
200545	6/08/2020	ACOCK, MARK CORBIN	713 N PENNSYLVANIA AVE	54.50CR	
200556	6/10/2020	ENVIROMENTAL WORKS INC	620 E MAIN ST	50.00CR	
200557	6/10/2020	HUFFMAN, STEVEN	55 CROWN POINT	15.00CR	
200558	6/09/2020	JORDAN, JASON R	811 S PARK AVE	67.00CR	
200562	6/09/2020	SPARKS, ARTHUR	789 COUNTRY GROVE DR	29.50CR	
200563	6/09/2020	WOOD, PATRICK T	825 N PENNSYLVANIA AVE	67.00CR	

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ
SEGMENT CODES: All PAYMENT DATES: 6/01/2020 TO 6/30/2020
FEE CODES: All SORTED BY: PROJECT

PROJECT	PAY DATE	ISSUED TO	PROPERTY	TOTAL PAID	COMMENT
200564	6/10/2020	MORTON, DALE	312 N PARK AVE	54.50CR	
200567	6/12/2020	MCFARLAND, CURTIS B	307 MATT ST	129.50CR	
200568	6/10/2020	WATKINS, MONTE J	323 S PENNSYLVANIA AVE	54.50CR	
200569	6/10/2020	MCKIDDY, CAL S	713 N PENNSYLVANIA AVE	54.50CR	
200573	6/11/2020	SPARKS, ARTHUR	3901 N KICKAPOO AVE 44	67.00CR	
200574	6/11/2020	MCKASSON, JUSTIN	639 W WOOD ST	90.00CR	
200575	6/11/2020	MCKASSON, JUSTIN	639 W WOOD ST	50.00CR	
200577	6/11/2020	JBT LLC	419 N BEARD AVE	280.00CR	
200579	6/11/2020	CHLOUBER, STEVEN A	4 BINGHAM CT	54.50CR	
200581	6/12/2020	HAMMONS, JAMES A	1822 N BROADWAY AVE	54.50CR	
200582	6/30/2020	RG BROWN CONSTRUCTION LLC	1049 VISION BLVD 400	378.00CR	
200584	6/15/2020	WATKINS, MONTE J	1308 CASTLE CREEK ST	54.50CR	
200586	6/16/2020	GREGG, BRYAN	2 CONCORD BLVD	67.00CR	
200587	6/22/2020	HADLEY, DAVID	1920 N BROADWAY AVE	15.00CR	
200589	6/16/2020	TALLEY, BRIAN W	415 W ROSA ST	54.50CR	
200591	6/24/2020	ACE POOLS	1921 CARLTON LN	64.50CR	
200592	6/17/2020	CHLOUBER, STEVEN A	34 SEQUOYAH BLVD	54.50CR	
200593	6/17/2020	SPARKS, ARTHUR	535 W FEDERAL ST 5	79.50CR	
200594	6/17/2020	SPARKS, ARTHUR	4901 N KICKAPOO AVE (4) SC#	317.00CR	
200595	6/17/2020	MORTON, EARNEST D	530 W DEWEY ST	54.50CR	
200596	6/17/2020	MORTON, DALE	1704 N CENTER AVE	379.50CR	
200598	6/17/2020	MORTON, DALE	1117 N MCKINLEY AVE	54.50CR	
200601	6/18/2020	ACOCK, MARK CORBIN	1403 MANCHESTER DR	54.50CR	
200603	6/19/2020	CRAWFORD, ROBERT J	2304 CROOKED OAK CT	54.50CR	
200605	6/26/2020	FAMILY POOLS	1809 HUNTERS RIDGE DR	64.50CR	
200607	6/29/2020	TULLY, JERRY R	202 N TENBROOK AVE	195.75CR	
200609	6/22/2020	SPARKS, ARTHUR	535 W FEDERAL ST 12	79.50CR	
200610	6/22/2020	NEWSOM, BRENT	1120 N LOUISA AVE	90.00CR	
200611	6/23/2020	HAMMONS, JAMES A	1832 N PARK AVE	60.00CR	
200614	6/30/2020	ABBOTT, JESSE	15405 PERRY RD	259.50CR	
200616	6/23/2020	SPARKS, ARTHUR	607 N BROADWAY AVE	29.50CR	
200618	6/24/2020	SPARKS, ARTHUR	535 W FED 15	79.50CR	
200626	6/24/2020	MORTON, DALE	2004 N DOROTHY AVE	54.50CR	
200627	6/24/2020	MORTON, DALE	911 W HIGHLAND ST	54.50CR	
200628	6/24/2020	MORTON, DALE	547 W DILL ST	54.50CR	
200629	6/24/2020	MORTON, DALE	302 N KICKAPOO AVE	54.50CR	
200630	6/25/2020	CHLOUBER, STEVEN A	2 COMANCHE DR	54.50CR	
200631	6/25/2020	MUIRHEAD, TIM D	705 S BELL AVE	79.50CR	
200635	6/29/2020	SPARKS, ARTHUR	2703 NORTHRIDGE RD	79.50CR	
200638	6/29/2020	GENZER, ROBERT A	3800 N UNION AVE	54.50CR	
200642	6/30/2020	WILKINS, JAMES H	301 S KENNEDY AVE	54.50CR	
200643	6/30/2020	HUBBARD, JAMES	817 N PARK AVE	54.50CR	

TOTAL ALL PROJECTS: 86 18,614.11CR

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ
SEGMENT CODES: All PAYMENT DATES: 6/01/2020 TO 6/30/2020
FEE CODES: All SORTED BY: PROJECT

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	10,555.36CR
B3-REMODEL	BUILDING CONSTRUCTION REM	2,452.50CR
B4-SHELTER	BUILDING SHELTER	206.50CR
B4-STORAGE	BUILDING STORAGE SHED	455.25CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	490.50CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	1,893.50CR
P3-REMODEL	PLUMBING REMODEL	1,197.00CR
P5-SEPTIC	SEPTIC PERMIT	25.00CR
X-BORE/CUT	BORING & PAVING CUT PERMI	60.00CR
X-DEMO	DEMOLITION PERMIT	450.00CR
X-SIGN	SIGN PERMIT	50.00CR
X-SWIMPOOL	SWIMMING POOL PERMIT	193.50CR
Z-BOAAPP	BOA APPLICATION	180.00CR
Z-CONDUSE	CONDITIONAL USE PERMIT	75.00CR
Z-OCCUP	OCCUPANCY PERMIT	50.00CR
Z-REZONING	REZONING REQUEST	280.00CR
	TOTAL	18,614.11CR

STATUS: ALL PROJECTS: THRU ZZZZZZZZZZ
SEGMENT CODES: All PAYMENT DATES: 6/01/2020 TO 6/30/2020
FEE CODES: All SORTED BY: PROJECT

** FEE CODE TOTALS **

FEE CODE	DESCRIPTION	TOTAL PAYMENTS	TOTAL PAID
B-BPLANCK	CONSTRUCTION FEE SQ FT	8	1,045.28CR
B-OTHER	BUILDING CONSTRUCTION OTHER CH	7	140.00CR
B-PLANCHK	BUILDING PLAN CHECK FEE SQ FT	2	606.30CR
B-PLANCHK2	BUILDING OTHER PLAN CHECK	9	124.25CR
B-SQFOOT1	CONSTRUCTION FEE SQ FT	12	6,963.28CR
BUILDERREG	BUILDER REGISTRATION FEE	1	30.00CR
EMISC	ELECTRICAL MISC	3	150.00CR
EREMODEL	RES ELECTRICAL ADD/REMODEL	5	250.00CR
EREMODEL2	COM ELECTRICAL ADD/REMODEL	1	50.00CR
MAIRCOM	AIR CONDITIONING COMMERCIAL	6	1,012.50CR
MAIRRES	AIR CONDITIONING RESIDENTIAL	8	537.50CR
MMISC	MISCELLANEOUS FEES	9	337.50CR
PMISC	PLUMBING MISC	8	400.00CR
PNSWR	SEWER TAP FEE	7	2,750.00CR
PNWTR	WATER TAP/MTR FEE	6	2,300.00CR
SEPTICFEE	SEPTIC PERMIT FEE	1	25.00CR
SIGN	SIGN PERMIT FEE	1	50.00CR
SWIMPOOL	SWIMMING POOL PERMIT	3	180.00CR
UBCCFEE	UBCC STATE FEE	65	292.50CR
X-BORE	BORE PERMIT FEE	1	60.00CR
X-DEMO	DEMOLITION PERMIT FEE	9	450.00CR
X-OCCUP	OCCUPANCY PERMIT	1	50.00CR
Z-ZBOAFEE	ZONING BOARD OF ADJUSTMENT FEE	2	180.00CR
Z-ZONING	REZONING FEE	1	280.00CR
ZPISSUANCE	ISSUANCE OF EACH PERMIT	7	350.00CR
		TOTAL	18,614.11CR

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	260.00CR
001-4202	BUILDING PERMITS	8,909.11CR
001-4203	PLUMBING PERMITS	3,525.00CR
001-4204	ELECTRICAL PERMITS	450.00CR
001-4205	ZONING PERMITS & APPLICATIONS	460.00CR
001-4206	HEATING & A/C PERMITS	1,887.50CR
001-4249	OTHER PERMITS	730.00CR
001-4822	OTHER MISC. REVENUE	32.50CR
101-4249	OTHER PERMITS	60.00CR
501-4510	WATER TAPS	2,300.00CR
799-1023	BANCFIRST GENERAL ACCT	18,614.11

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
SEGMENT CODE: All
FEE CODE: All

PAYMENT SELECTION: DATE RANGE FROM: 6/01/2020 THROUGH 6/30/2020

PRINT OPTIONS

SECURITIES ONLY: NO
INCLUDE SECURITIES: NO
SEGMENT DETAIL: NO
INCLUDE REVERSE PAYMENTS: NO
REPORT SEQUENCE: PROJECT
COMMENT CODE:

END OF REPORT

City of Shawnee
OKLAHOMA

Office of the Recreation Manager

AGENDA

Shawnee Parks and Recreation Committee

February 13, 2020 – 3:30 PM

COMMUNITY CENTER 804 S PARK

1) Call to Order.

2) Roll call and Declaration of a Quorum. In attendance- Sue Winterringer, Bob Weaver, Chad Payn, Lynn Gray, and Ed Bolt

3) Approval of minutes from the January 9th meeting.

4) Overview presentation of Parks and Recreation Organizational Chart

Overview presentation was made by James Bryce and Kerri Foster, see attached chart.

5) Staff Update

Kerri Foster presented the current schedule for the Recreation Facilities and what was looking ahead for the spring/summer season. Actively seeking a new intern for the summer season.

6) Comments

No additional comments were made.

10) Adjournment

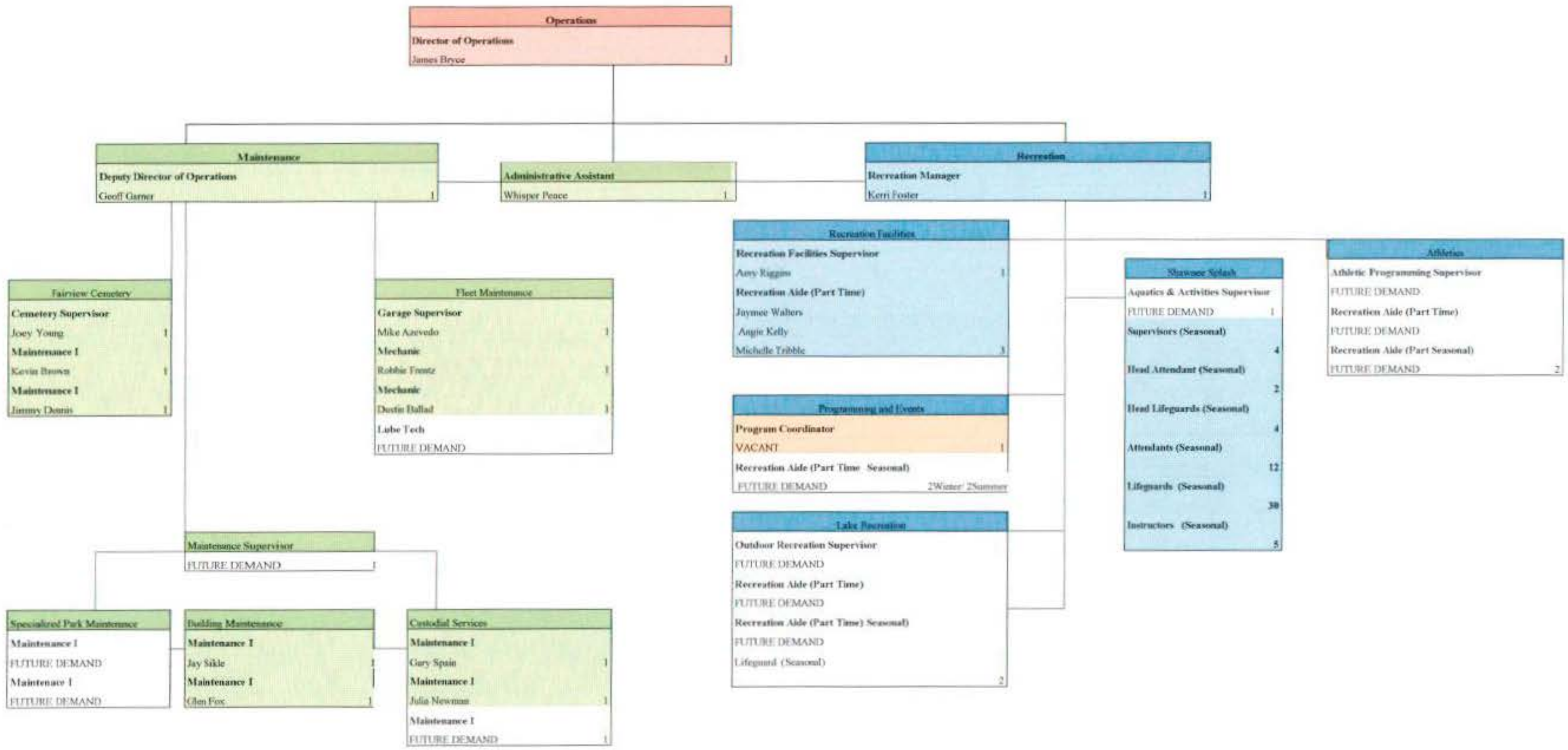
Respectfully submitted,

Kerri Foster

Recreation Manager

Approved: [signature] Date: 6-11-2020

CITY OF SHAWNEE - PARKS AND RECREATION DEPARTMENT
FY 2020 Parks, Recreation, Events Divisions revised 2/20



Grounds Maintenance is overseen by Public Works Department

City of Shawnee
OKLAHOMA

Office of the Recreation Manager

Meeting Minutes
Parks and Recreation Advisory Board
Thursday, June 11, 2020
Shawnee Community Center
The meeting was called to order at 3:31 p.m.

Roll Call was taken showing the following members present:

		Present	Absent
Chairman	Bob Weaver	X	
Member	Sue Winterringer		X
Member	Chad Payne	X	
Member	Lynn Gray	X	
Member			
City Commissioner	Ed Bolt	X	
City Staff	Kerri Foster	X	
City Staff	James Bryce	X	
City Staff	Amy Riggins	X	
City Staff	Clint Bowen	X	
City Staff	Cody Ellis	X	

AGENDA NO 1 **Call to Order by Bob Weaver.**

AGENDA NO 2 **Roll call and Declaration of a Quorum**

AGENDA NO 3 **Discussion and plans for a Parks Tour**

Everyone was looking forward to having one. July 9 was selected as the date, with a morning start of 8:00 a.m. This will be a Special Meeting and will take the place of the Regular Meeting scheduled for that day. Thus, the Regular Meeting will be cancelled.

AGENDA NO 4 **Staff Update**

Splash staff has been very busy getting ready to open on Friday, June 12. Kerri was able to hire enough Lifeguards, despite the shortened recruitment period.

The Senior Rec Center plans to reopen on Monday, June 22. The Recreation Staff is currently has an opening for one Rec Aide.

Enhanced cleaning procedures and COVID-19 precautions will be in place at both facilities.

AGENDA NO 5 **Discussion**

Clint Bowen pointed out the signs at the Lake reflect Campsites are $8 per day, yet the city website shows $5. Amy Riggins indicated she would follow up on this to make everything consistent.

The Parks Plan is still in design phase. No bid dates or groundbreaking dates have been set.

Adjournment The meeting was adjourned by Bob Weaver.

Date 7-9-2020

Chairman [signature]

City of Shawnee
OKLAHOMA

Office of the Director of Operations

Minutes
Shawnee Community Beautification Committee
FEBRUARY 20, 2020
The Shawnee Community Beautification Committee met at the Shawnee Chamber of commerce
The meeting was called to order at 4:01 pm

Roll Call was taken showing the following members present:

		Present	Absent
Member	Kevin Huddleston (Chairperson)		X
Member	Sherry Lankford (Vice Chairperson)	X	
Member	Tom Terry	X	
Member	Debi Renegar	X	
Member	Joe Harbeson	X	
Member	Ethan Birdwell	X	
Member	Mike Mlynek	X	
Member	Sue Nelson	X	
Member	Carla Smith	X	
Member	Ladonna Bryce	X	
City Staff	Whisper Peace	X	
City Staff	James Bryce		X
City Staff	Jim VanAntwerp	X	
City Staff	Geoff Garner	X	
Guest	Marilyn Bradford		

AGENDA NO 1 **Call to Order. Meeting was called to order at 4:03 pm.**

AGENDA NO 2 **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.

AGENDA NO 3 **Approval of January Minutes.** A motion to approve was made by Mike Mlynek. It was 2nd by Joe Harbeson. The vote carried unanimously.

AGENDA NO 4 **Discussion on Larch-Miller Memorial Park Improvements and Celebration of Centennial of Women's Right to Vote on August 16th.** Sunday, August 16th is going to be Larch-miller Day. The event will take place at City Hall and end with a march to the park. Tom Terry is coordinating with Gordon Cooper to possibly make a new arched Wrought iron sign. Tom Terry made a motion for the committee to donate $500 towards flowers. The motion was 2nd by Mike Mlynek and the vote carried unanimously. Discussion was also made on building a new retaining wall and replacing a few trees in the park with some youpine holley and vitak tees.

AGENDA NO 5 **Discussion on Setting a date for Arbor Day.** The date for Arbor Day was set for March 19th at 4pm.

AGENDA NO 6 **Discussion on Gardening with the Experts end of event report.** Whisper reported that there were 54 people that attended not including the Shawnee Community Beautification Committee members. Update on finances to be given at the next meeting.

AGENDA NO 7 **Old Business**. None

AGENDA NO 8 **New Business.** None

AGENDA NO 9 **Comments.**

AGENDA NO 10 **Adjournment.** Meeting was adjourned at 4:42 p.m.

Date 6-18-2020

Vice-**Chairman** Sherry Lankford

City of Shawnee
OKLAHOMA

Office of the Director of Operations

Minutes
Shawnee Community Beautification Committee
JUNE 18, 2020
The Shawnee Community Beautification Committee met at the Shawnee Chamber of commerce
The meeting was called to order at 4:03 pm

Roll Call was taken showing the following members present:

		Present	Absent
Member	Kevin Huddleston (Chairperson)		X
Member	Sherry Lankford (Vice Chairperson)	X	
Member	Tom Terry	X	
Member	Debi Renegar	X	
Member	Joe Harbeson	X	
Member	Ethan Birdwell		X
Member	Mike Mlynek (by phone)	X	
Member	Sue Nelson		X
Member	Carla Smith	X	
Member	Ladonna Bryce	X	
City Staff	Whisper Peace	X	
City Staff	James Bryce	X	
City Staff	Jim VanAntwerp		X
City Staff	Geoff Garner		X
Guest	Stacy Cramer Moore	X	
Guest	Vickie Mize	X	

AGENDA NO 1 **Call to Order. Meeting was called to order at 4:01 pm.**

AGENDA NO 2 **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.

AGENDA NO 3 **Approval of November Minutes.** A motion to approve was made by Ladonna Bryce. It was 2nd by Debi Renegar. The vote carried unanimously.

AGENDA NO 4 **Acknowledge that there was no meeting in March, April, or May of 2020.**

AGENDA NO 5 **Update on Larch-Miller Park improvements and celebration event.** Tom Terry showed a photo of the new rectangular flower bed that was funded by OBU and the Beautification Committee. He also mentioned the At&t manhole that keeps flooding when it rains and is creating mudholes near the picnic table area. He suggested the drainage area be re-routed to drain into the creek instead. He also advised that August 16th was a possible date set to recognize the 100th anniversary of women's right to vote. It will begin at the City Hall and end at the Park.

AGENDA NO 6 **Discussion on setting a date for Trash Off.** Tom Terry mentioned that Central Disposal was scheduling a Spring/Fall clean up for this year and the group agreed to try to coordinate our Trash off event with theirs. This item is to be revisited at the next meeting. It was also mentioned that there is a roll off dumpster on 45th Street that is overflowing with trash. James Bryce will check in to this.

AGENDA NO 7 **Discussion on ideas for a theme and speakers for the January 2021 "Gardening with the Experts." A date has not been set for the** Several suggestions were given as to who should speak and what the topics should be this year. This item is to be revisited at the next meeting.

AGENDA NO 8 **Discussion and recommendation from Tom Terry on funding for annual plantings for City Hall, Bell Street pots, 10th and Bell clock bed, the pots on the 400 block of East Main Street, and a sign for the clock bed**. Discussion and confirmation was made on the funds that were spent from the beautification fund at Finley & Cook on each project as follows:

Larch-Miller Park	\$130.06 plus cost of the Arbor Day tree.
Clock bed, 10th & Bell	\$113.89
Post Office bed	\$85.22
Corner bed, Kickapoo/Mall Dr.	\$31.10
Total	\$360.27

AGENDA NO 9 **Old Business**. None

AGENDA NO 10 **New Business.** None

AGENDA NO 11 **Comments.**

AGENDA NO 12 **Adjournment.** Meeting was adjourned at 4:35 p.m.

Date 7-16-2020

Vice- Chairman Sherry Lankford

Regular Board of Commissioners **2. c.**

Meeting Date: 07/20/2020

Lake Lease

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Lake Lease Transfers:

TRANSFERS:
Lot 7 Green Tract, 32005 Hornbeck Road
From: Robert and Lisa Silvy
To: John Griffith

Attachments

Lake Lease

City of Shawnee

Community Development Department
222 N. Broadway
Shawnee, OK 74801
(405) 878-1665 Fax (405) 878-1587
www.ShawneeOK.org

SHAWNEE TWIN LAKES CABIN SITE LEASES
SUMMARY/INSPECTION REPORT – FOR RENEWALS/TRANSFERS

Date	07/12/2017 **License No. #031367**
Type	☐ Renewal ☒ Transfer *(Fee: $1,000)*
Commission Meeting Date	July 20th, 2020
Property Address	32005 HORNBECK ROAD
Lake Site Location	LOT 7 GREEN TRACT
Lease Dates	07/20/2020– 07/20/2050
Lease Fee (changes annually)	$731.00
Inspection Fee	$75.00 Applicable: ☒ Yes ☐ No
Lessee (Transfer To)	
Name(s)	JOHN GRIFFITH
Address	SEE FILE
Phone	SEE FILE
Current Lessee (Transfer From)	*(if applicable)*
Name(s)	ROBERT & LISA SILVY
Address	SEE FILE
Phone	SEE FILE
Inspection Information	
Inspection Required	☒ Yes ☐ No
DEQ Report on File	☒ Yes ☐ No
Type of Septic System	☒ Conventional ☐ Aerobic
Last Inspected/Pumped	09/09/2019
Misc. Comments	**Total Charges Paid: $1,731.00**

PLEASE READ CAREFULLY

THIS LEASE IS NOT TRANSFERABLE AND IS SUBJECT TO CANCELLATION BY THE CITY FOR ANY VIOLATIONS OF THE TERMS THEREOF AS MORE SPECIFICALLY SET FORTH IN SECTION 16-326 OF THE SHAWNEE MUNICIPAL CODE:

CABIN SITE LEASE
LEASE# 033926

STATE OF OKLAHOMA, POTTAWATOMIE COUNTY, SS:

This Lease made and entered into in duplicate this date of JULY 20, 2020 by and between the CITY OF SHAWNEE, a municipal Corporation, PARTY OF THE FIRST PART, and

JOHN GRIFFITH
of 2612 LEO DR GARLAND TX 75044 ,

of ,
PARTY OF THE SECOND PART.

WITNESSETH: That the first party in consideration of the sum of **$ 731.00** dollars for **2020**, does hereby acknowledge receipt of the applicable rental fee, and other good and valuable considerations, does by these presents demise, lease and let unto the second party the following described real estate situated on, and a part of the site, owned by the first party as a City Reservoir and known as Shawnee Twin Lake No. 1, in the County of Pottawatomie State of Oklahoma, to-wit:

32005 HORNBECK RD

TO HAVE AND TO HOLD SAME UNTO the second party for a term of thirty (30) years from the date hereof.

IT IS FURTHER mutually understood and agreed by and between the parties hereto as follows:

The said party of the second part shall and will and does hereby agree to pay to the first party annual lease payments as set forth in "Exhibit A", payable yearly in advance. The City shall retain the right to adjust the lease rate schedule at the termination of the original 30-year lease or at such time that a transfer is approved in accordance with Section 16-321 of the Shawnee Municipal Code (hereafter "SMC").

That at the expiration of the primary term hereof, the lessee shall have the right and option to renew said lease for an additional period of thirty (30) years under the terms and conditions set forth in Section 16-321 SMC. There is no limit to the number of times a lease can be renewed.

The premises of all lots leased by the City shall at all times be kept clean and maintained in a sanitary condition by the lessee. There is a 25-foot lakeshore buffer that extends landward of the ordinary high water mark on all leased lots for the purpose of watershed protection. This area shall not be used by the general public, except during an emergency situation. Within this buffer, leaseholders are encouraged to preserve existing native vegetation. Docks and other approved structures may be located within the buffer area. Fertilizers and other chemicals shall not be used within the buffer area. All other applicable City regulations and rules apply

That in addition to the possession of the property so leased, the lessee shall have the right and privilege of a site for a boat house and boat dock on the land owned by the City adjoining and immediately in front of a lot leased, which said boat house shall be erected and maintained by and at the cost of the lessee on ground not to exceed an area of thirty (30) feet by thirty (30) feet, which said boat house shall never be used as a place of human habitation, and which said boat house or boat dock shall conform to the provisions of Section 16-325 SMC, and that said boat dock or boat house shall be the private property of the lessee, who shall have the right of ingress and egress to and from the same, subject to the rights of the public as set forth herein. The lessee shall agree to keep said lot and boat house and dock in a clean and sanitary condition, and to maintain the same in a safe condition, and the City as lessor shall in no manner be liable to lessee for any damages suffered by lessee to said lot or boat house or dock, or the improvements thereon on account of the rise and fall of the water line of said lake, or for the enlargement or decrease by the City of the size of said lake, or on account of any rule or regulation that may hereafter be adopted by lessor, governing the regulations of said lake, and lessee agrees to hold the lessor free and harmless from all damages suffered by him or by any other person, on account of personal injuries or loss of property that many incur upon said lot, boat house or boat dock.

That the lessee agrees to lease the premises **AS IS** from the lessor with the knowledge and understanding that the lessor does not guarantee access to lots. Should the Lessee determine that an access road is necessary to reach his/her lot from a road already in existence, lessee agrees to use his/her own funds to create said access road. Lessee further agrees that upon access road completion it shall not be a private road, but rather, will be available for public use, including, but not limited to, allowing neighbor lots to connect to it to improve access to their lots or to allow joint access to bordering lots upon the one access road. The location of any access road to be constructed by the lessee must be approved by the City Engineer of the City of Shawnee prior to the beginning of construction.

That should the lessee construct any building or other structure, said construction will be in accordance to City of Shawnee development regulations. Lessee agrees that prior to commencing construction on any structure on the leased premises he/she will obtain an approved building permit from the City.

That lessee is solely responsible for determining the flood elevation on the leased premises and is required to satisfy lessor that prior to any construction on the leased premises the determination of the flood elevation has been done correctly and that any structure or building to be constructed on the leased premises be above the flood elevation. **LESSOR EXPRESSLY MAKES NO WARRANTIES OR REPRESENTATIONS AS TO SAFETY FROM FLOODING ON THE LEASED PREMISES AND LESSEE EXPRESSLY RELEASES THE LESSOR FROM ANY LIABILITY DUE TO FLOOD DAMAGE, BOTH PERSONAL AND PROPERTY, OCCURRING ON THE LEASED PREMISES FROM ANY CAUSE OR CONDITION.**

That all sanitary facilities to be constructed on the premises shall be wholly contained on the leased premises. Sanitary facilities, include, but are not limited to, septic tanks and lateral lines.

All septic systems and waste disposal systems on leased lake lots shall be inspected and subject the standards set forth in Chapter 16 SMC. The leaseholder shall have sixty (60) days to correct any defects found in the system. Corrections not made within the allotted time shall be grounds for the City to cancel the lease of the leaseholder.

That no lease shall be assigned or sublet, but lessee may at any time during the term of his/her lease, sell and transfer to other parties the improvements on the lot leased by him/her.

That in the event of the sale of the improvements by the lessee, the transfer shall not become effective until approved by the Board of Commissioners of the City of Shawnee at a regular or adjourned meeting held for that purpose and the City as lessor reserves the right to reject and disapprove any transfer when in its opinion it would be to the best interests of the City and its inhabitants to do so. If the transfer is approved, a new lease shall be entered into between the purchaser and the City, and a transfer charge is hereby fixed and established in the sum of one-thousand dollars ($1000.00) to be paid to the City prior to said transfer in accordance with Section 16-322 SMC.

That the lessee shall be the owner of all improvements which may be placed by him or her, said improvements including cabins or other buildings and boat houses constitute personal property and lessee shall have the right to remove same from the lot at the termination of the lease, subject to the following: whenever a lease has been cancelled by the City as provided herein or by ordinance, the lessee or owner of said improvements shall remove the same within sixty (60) days of the date of the said cancellation of the lease and upon failure to do so, said improvements shall revert to and become the property of the City of Shawnee. And it shall have the right, without further notice or demand to take immediate possession of all said improvements and these will belong to the first party or its assigns, as liquidated damages for the non-fulfillment of the lease by lessee and for the use and rental thereof.

That the said second party does hereby release the City of Shawnee of any claim or claims for damages by reason of the cancellation of the said lease aforesaid.

That the second party shall at all times during the term of this lease be subject to and does hereby agree to abide by and conform to any rules, regulations or ordinances now in force, or that may hereafter be adopted by the City of Shawnee, governing the regulation of said lake and within the described premises, as to fishing, hunting, boating and other recreational activities upon and around said water reservoir, and to conform to and abide by all further rules, regulations and ordinances now in force, or that hereafter may be adopted by the City of Shawnee, Oklahoma, governing the regulations of said premises and lake.

The City Commission may upon a showing of intentional disregard for the terms of the lease and this division or other city ordinance pertaining to the lake, cancel the city lease upon 30 days notice to the lessee by mailing a copy of such notice to the lessee at his/her last known address. If a lease is cancelled either by the city or the lessee of a city-owned lot prior to the expiration of the lease term, the lessee shall pay the city an early termination fee of $1,000 in exchange for a release of liability from the remaining term.

That this lease shall be binding upon the representatives, heirs, and assigns and successors in interest of the parties hereto.

It is understood by the parties hereto that a failure to comply with the terms of said Cabin Site Lease shall constitute a misdemeanor and any person, firm, or corporation convicted of such violation shall be punished by a fine not exceeding five hundred dollars ($500.00) plus costs, or imprisonment for a term not exceeding thirty (30) days, or by such fine and imprisonment.

IN WITNESS WHEREOF, party of the first part has caused its name to be affixed hereto by the Mayor of the City of Shawnee, Oklahoma, and attested by the City Clerk, and the party of the second part hereunto affixed his/her name the day and year first above written.

CITY OF SHAWNEE, OKLAHOMA
A Municipal Corporation,

BY: ___________________________
MAYOR
PARTY OF THE FIRST PART

ATTEST:

____
CITY CLERK

____
PARTY OF THE SECOND PART

____
PARTY OF THE SECOND PART

Regular Board of Commissioners **2. d.**

Meeting Date: 07/20/2020

OML Invoice

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize Staff to remit payment to Oklahoma Municipal League (OML) for 2020-2021 OML Annual Service Fees.

Attachments

OML Invoice

Invoice

Page 1/1
Invoice 075672
Date 7/2/2020

Oklahoma Municipal League
201 NE 23rd St - Physical
PO Box 268984 - for Payments
Oklahoma City OK 73126-8984

Bill To: SHAWNEE
16 W 9TH
PO BOX 1448
SHAWNEE OK 74802

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
RENEWAL	631100			DUE UPON RECEIPT	7/2/2020	104,335

Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1.00	1.00	0.00	SFEES	2020-2021 OML Annual Service Fees	$0.00	$29,705.43	$29,705.43

Please return a copy of invoice with remittance

Subtotal	$29,705.43
Misc	$0.00
Tax	$0.00
Freight	$0.00
Trade Discount	$0.00
Total	$29,705.43

Regular Board of Commissioners **7.**

Meeting Date: 07/20/2020

Surplus

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider a resolution to declare certain City of Shawnee property surplus and no longer needed for city purposes; describing said items; and authorizing the donation of said items to Shawnee Public Schools.

Attachments

Surplus Documents

Resolution

OKLAHOMA

Office of the Director of Operations

Date: July 14, 2020

To: Mayor and Commissioners

From: James Bryce, Director of Operations

RE: Computer Table Donation

Staff is requesting to surplus two children's computer tables from the Library and donate them to Sequoyah Elementary School per letter of request by the District Communications and Library Services Coordinator of the Shawnee Public School system.

By contract all furniture within the Shawnee Public Library is the City of Shawnee property. I would need to find a place to store the tables until the City had an auction or they were needed somewhere else. This is specialized equipment that has a very limited use that we feel will be utilized to its potential with the school system.

Attached are pictures and the request letter/email.

Thank You

James Bryce
Director of Operations
City of Shawnee

From: Cherity Pennington
To: James Bryce
Cc: Kim Paxson
Subject: Donation Request
Date: Monday, July 13, 2020 7:58:49 PM

James,

I am writing to request the donation of two child-sized computer tables from Shawnee Public Library to Sequoyah Elementary School. Please let me know if you need any additional information.

Thank you for your help.

Cherity Pennington
District Communications and Library Services Coordinator
Shawnee Public Schools
Shawnee, Oklahoma
cpennington@shawnee.k12.ok.us
405-214-7121

RESOLUTION NO. _______

A RESOLUTION TO DECLARE CERTAIN CITY OF SHAWNEE PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AND AUTHORIZING THE DONATION OF SAID ITEMS TO SHAWNEE PUBLIC SCHOOLS.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

That the item of personal property is described as:

Two (2) children's computer tables.

Said property is hereby declared a City owned item which is surplus and no longer needed for City purposes; that the City of Shawnee is authorized to donate said items to Shawnee Public Schools.

PASSED AND APPROVED this ________ day of _______________, 2020.

____
ED BOLT, MAYOR

ATTEST:

____
KACIE ECK, SR. DEPUTY CITY CLERK

Regular Board of Commissioners **8.**

Meeting Date: 07/20/2020

Sales Tax and Budget Reports

Submitted By: Kacie Eck, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge monthly Sales Tax and Budget Report.

Attachments

Sales Tax Report

Budget Report

Date: July 20, 2020

To: Honorable Mayor and City Commissioners

From: Ashley Neel, CPA, Finance Director and City Treasurer

Subject: July Sales and Use Tax Deposit

Sales and Use Tax Collections: The Oklahoma Tax Commission (the "OTC") collects and enforces collection of sales and use taxes, including special earmarked taxes such as alcohol and tobacco, for the entites responsible for remitting taxes to the City of Shawnee. Entities with monthly tax liabilities exceeding $2,500 are required to remit tax estimates each month by the 20th; in addition, entities are required to report their final tax collections for the previous month along with a final payment of taxes for the previous month on the 20th. To summarize, tax collections remitted to the City of Shawnee by the OTC in July consist of June estimates and May final reported collections. Any taxes collected for months prior to May will include accrued late penalties and interest.

Sales Tax Collection Allocated by Fund:

The July sales tax deposit was $2,072,872.07, including interest of $1,607.90, to be allocated as follows:

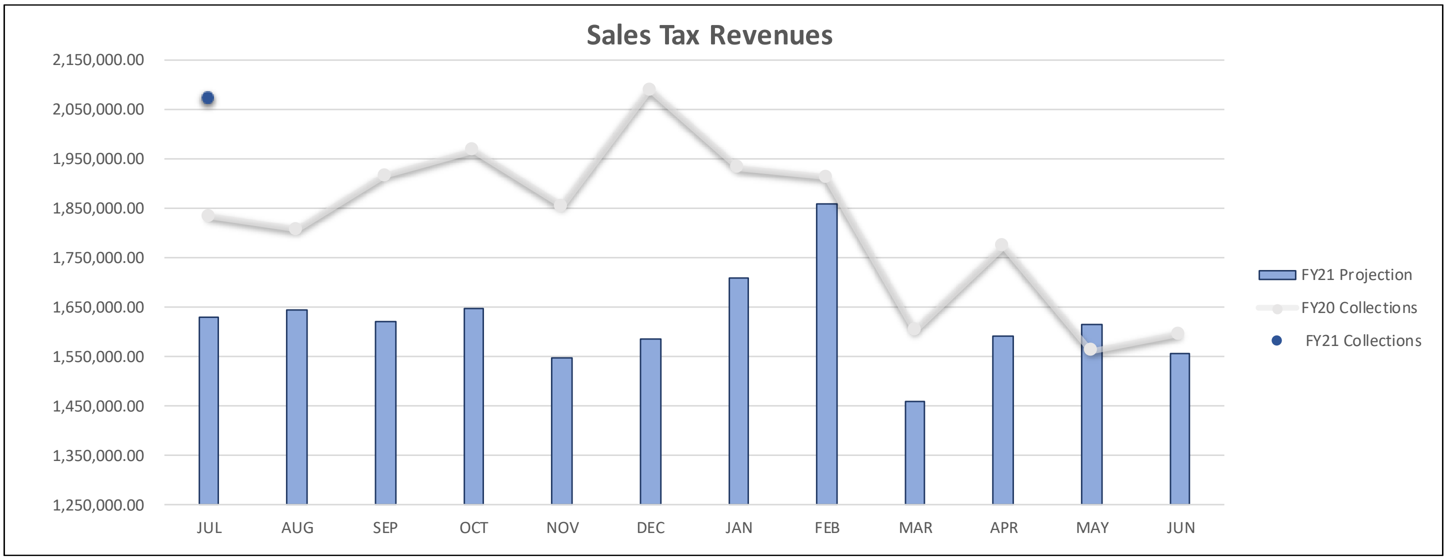
Fund	Allocation
General Fund	$ 1,184,498.34
2018 Capital Improvements Fund	296,124.58
Capital Improvements Fund	229,496.56
Street Improvements Fund	259,109.01
Economic Development Fund	29,612.46
Police Sales Tax Fund	37,015.56
Fire Sales Tax Fund	37,015.56
Total Sales Taxes Collected	$ 2,072,872.07

Finance Department Report:

Sales and use tax collections totaled $2,296,535.89 for July 2020. It should be noted the sales tax estimate for FY 20-21 was based on a 12.5% reduction compared to the prior year budget. For the year, sales tax collections are up $443,612 or 27.23%, over the projected budget year-to-date. Use tax collections are up approximately $37,835, or 20.36%, over the projected budget year-to-date.

16 W. 9th Shawnee, OK 74801 405.878.1607 www.shawneeok.org

<u>Fiscal Year 2021 Sales Tax Collections and Performance:</u>

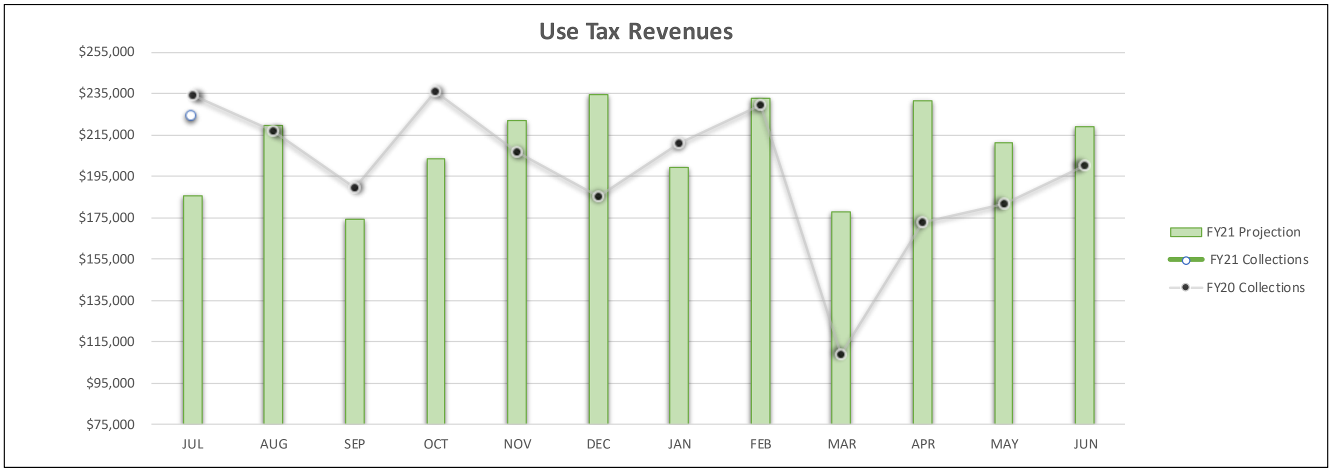


	Projected Budget	Actual	Amount Variance	Percentage Variance
Sales Tax Receipts (July 2020):	$ 1,629,261	$ 2,072,872	$ 443,612	27.23%
Sales Tax Receipts (year-to-date):	$ 1,629,261	$ 2,072,872	$ 443,612	27.23%

	July 2020	July 2019	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	$ 2,072,872	$ 1,834,335	$ 238,538	13.00%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Sales Tax Receipts (vs Prior Year):	$ 2,072,872	$ 1,834,335	$ 238,538	13.00%

Fiscal Year 2020 Use Tax Collections and Performance:



	Projected Budget	Actual	Amount Variance	Percentage Variance
Use Tax Receipts (July 2019):	$ 185,829	$ 223,664	$ 37,835	20.36%
Use Tax Receipts (year-to-date):	$ 185,829	$ 223,664	$ 37,835	20.36%

	July 2020	July 2019	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	$ 223,664	$ 234,136	$ (10,472)	-4.47%

	Year To Date FY 2021	Year To Date FY 2020	Amount Variance	Percentage Variance
Use Tax Receipts (vs Prior Year):	$ 223,664	$ 234,136	$ (10,472)	-4.47%

JUNE BUDGET REPORT

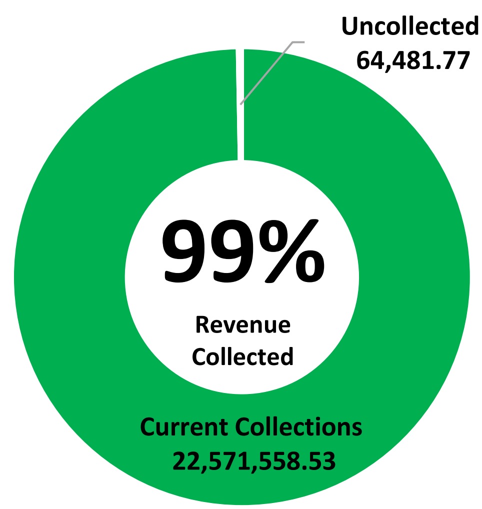
JULY 20, 2020

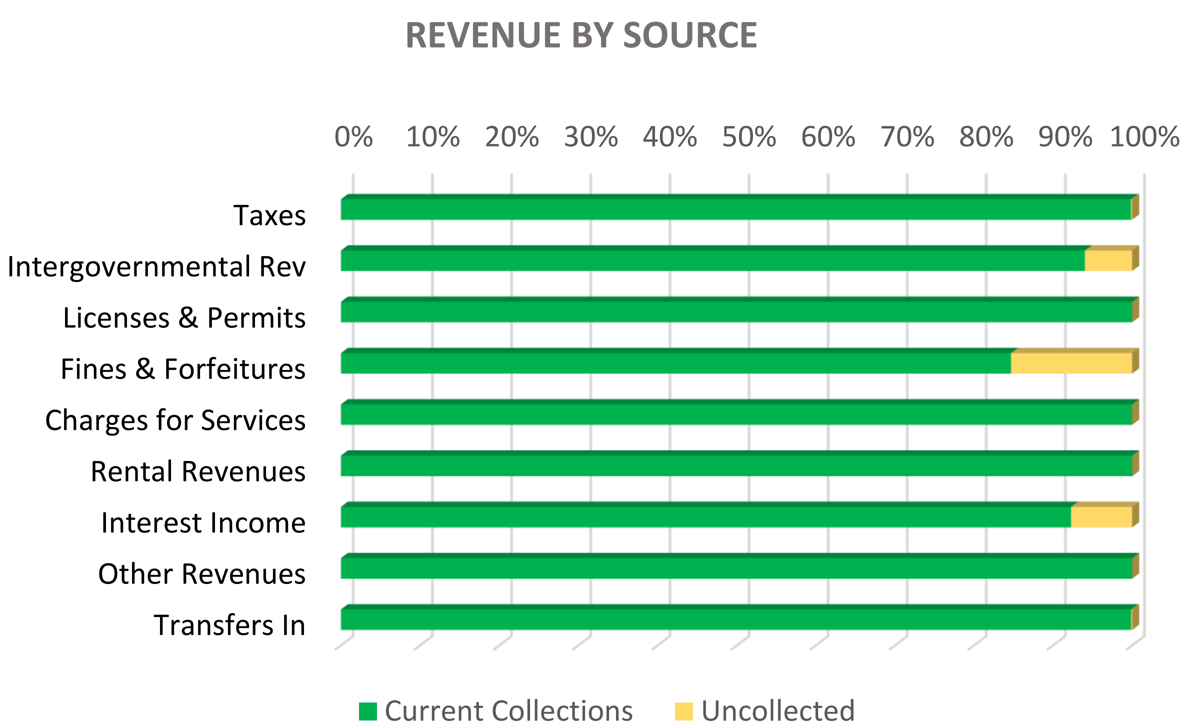
PREPARED BY SHAWNEE FINANCE DEPARTMENT

*Reflects all transactions as of July 15, 2020.

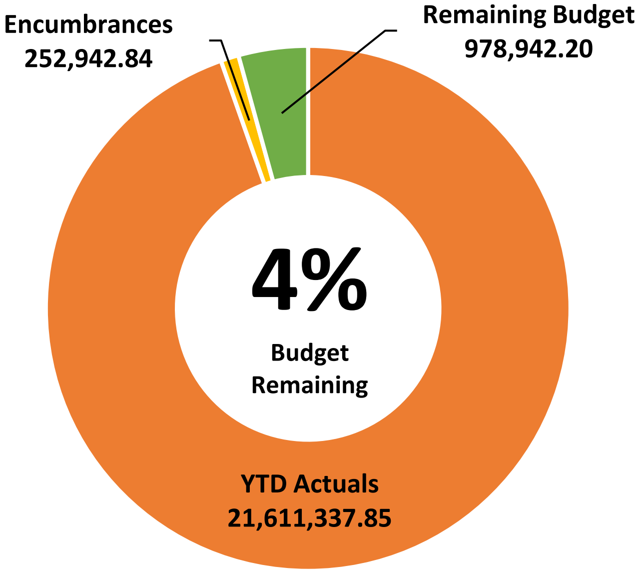
General Fund

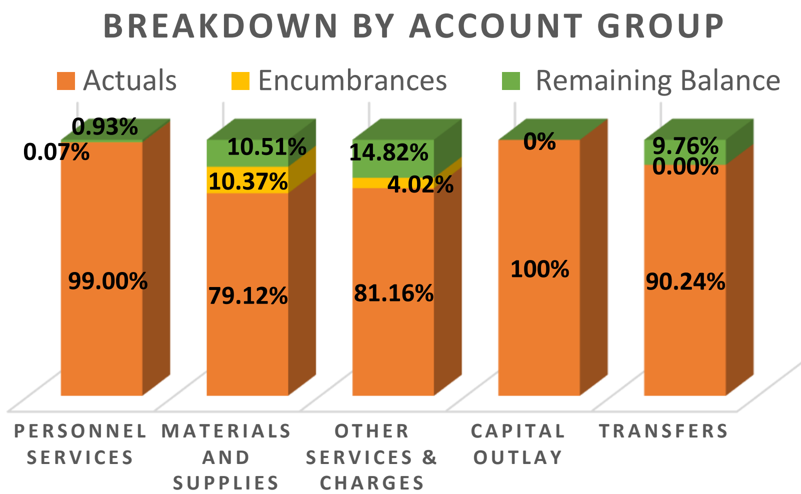
REVENUES:

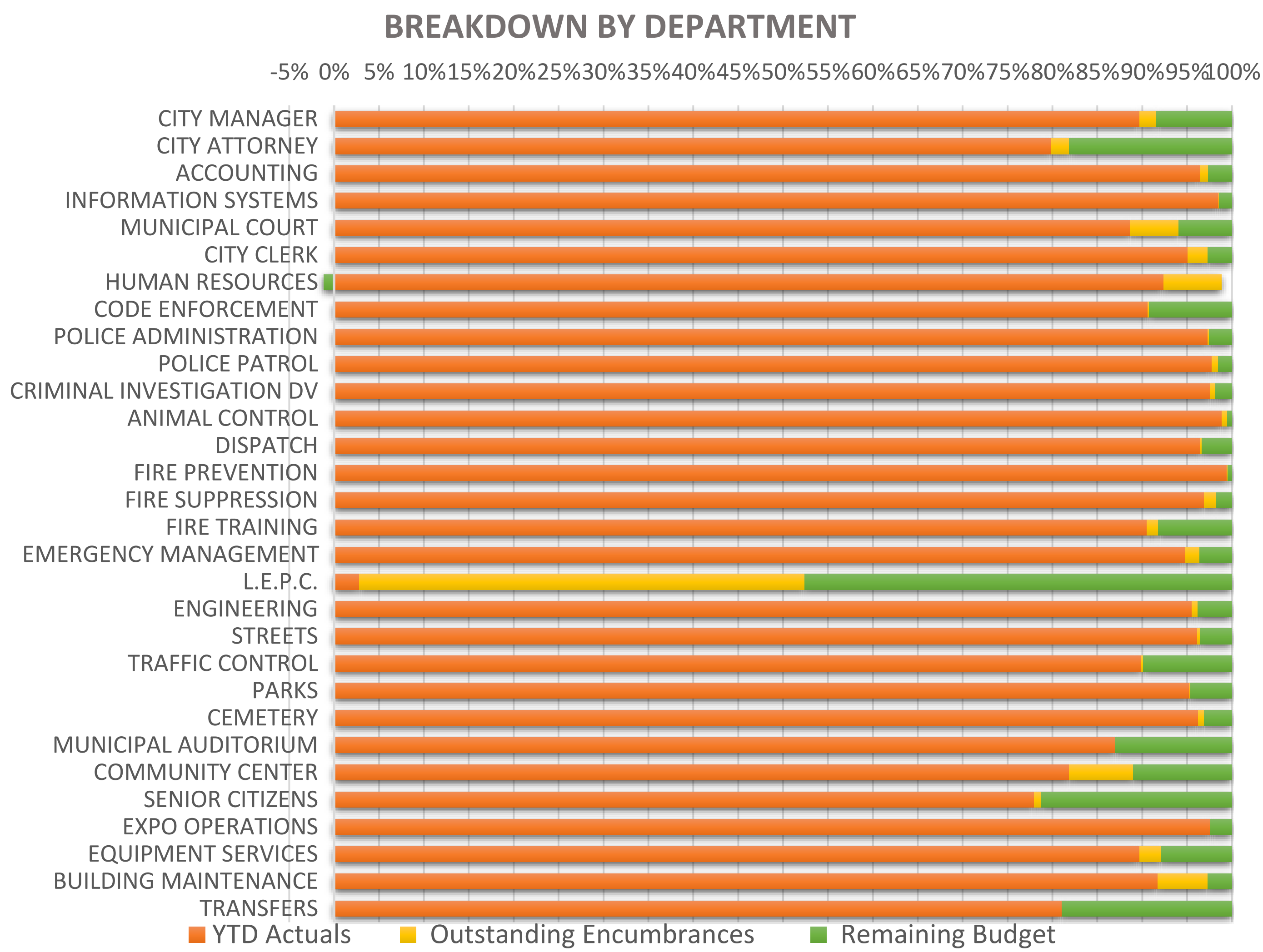




EXPENDITURES:





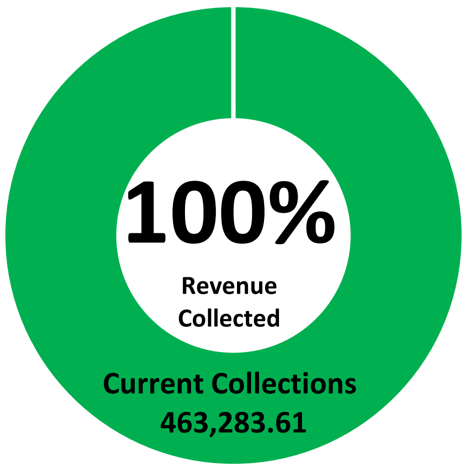


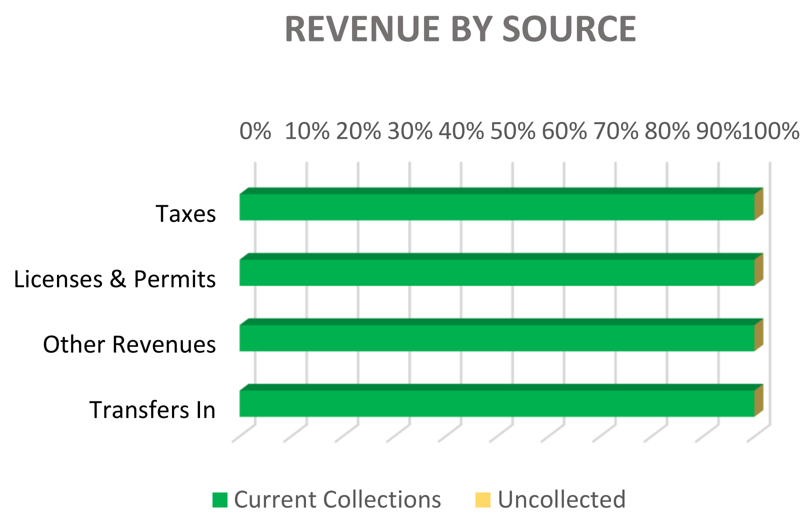
Total Number of Budgeted Positions: 219.5

*Numbers Behind the Graphs can be found at the end of the report.

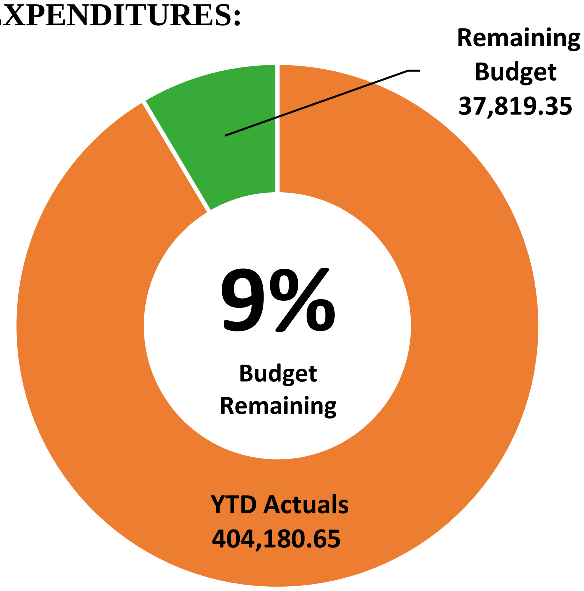
Street & Alley Fund

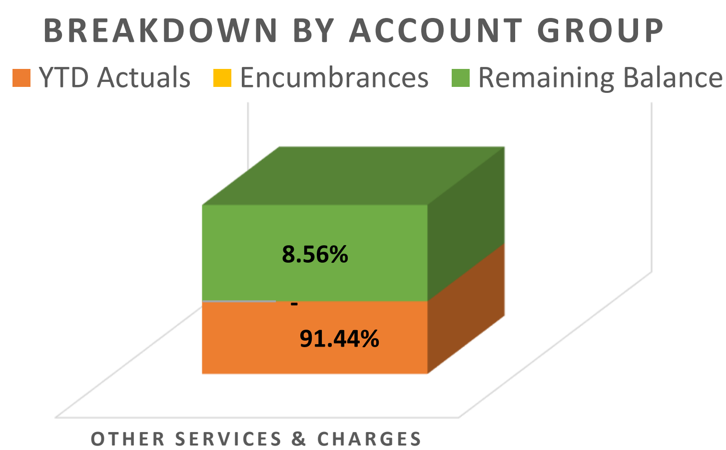
REVENUES:

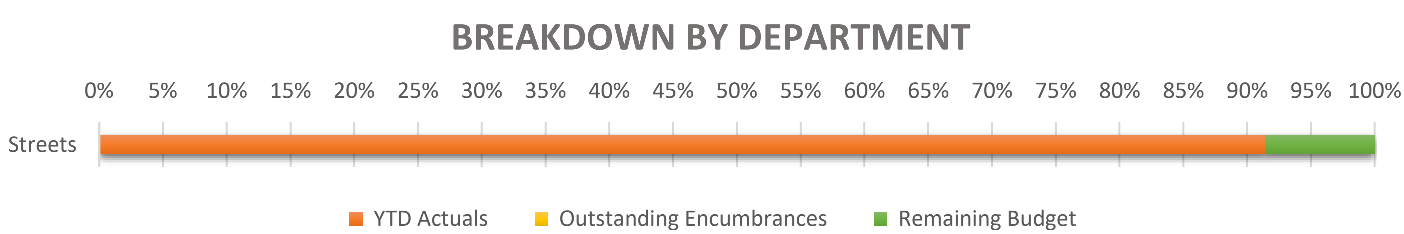




EXPENDITURES:



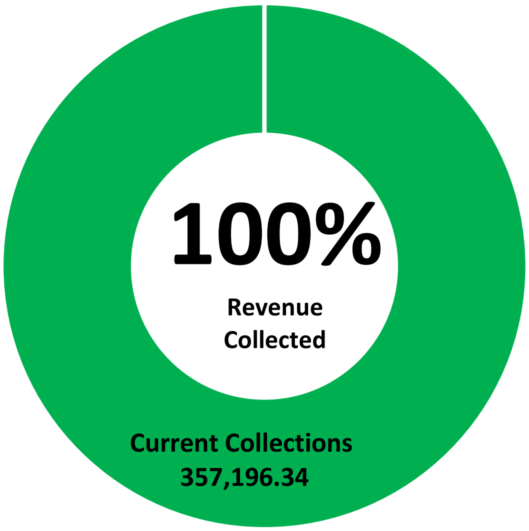


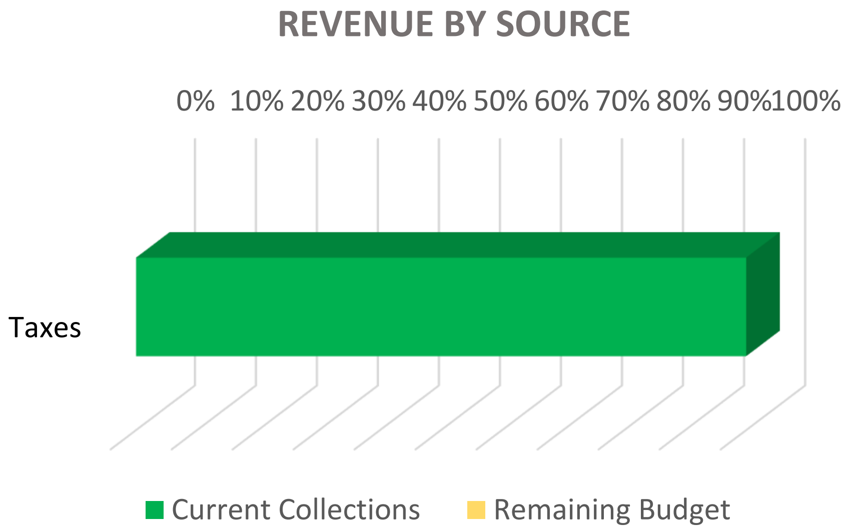


*Numbers Behind the Graphs can be found at the end of the report.

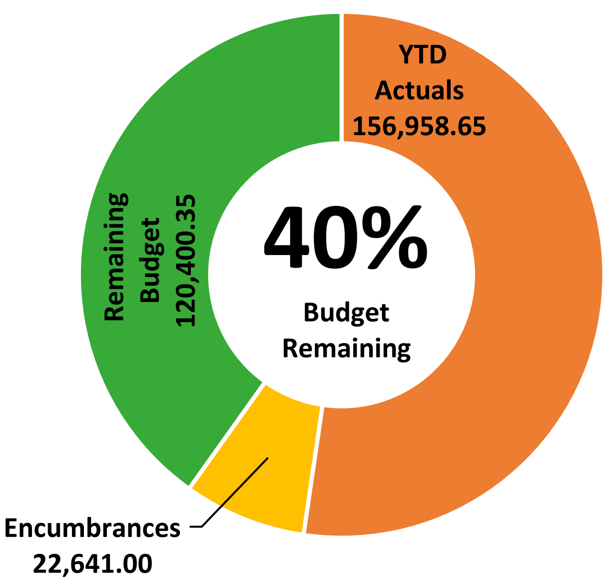
E-911 Fund

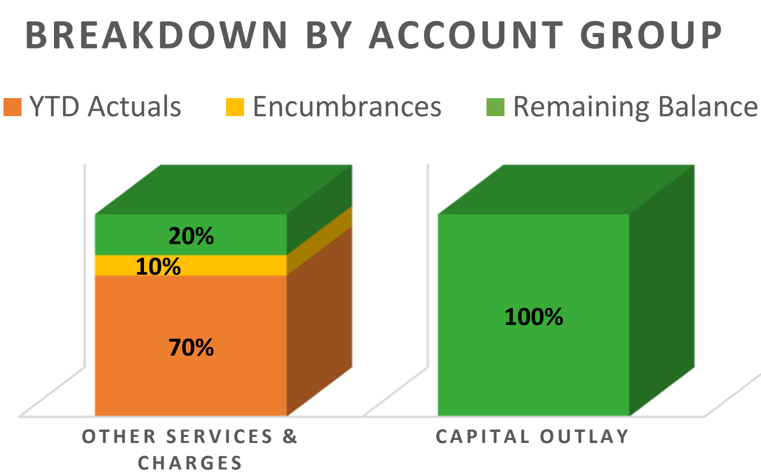
REVENUES:

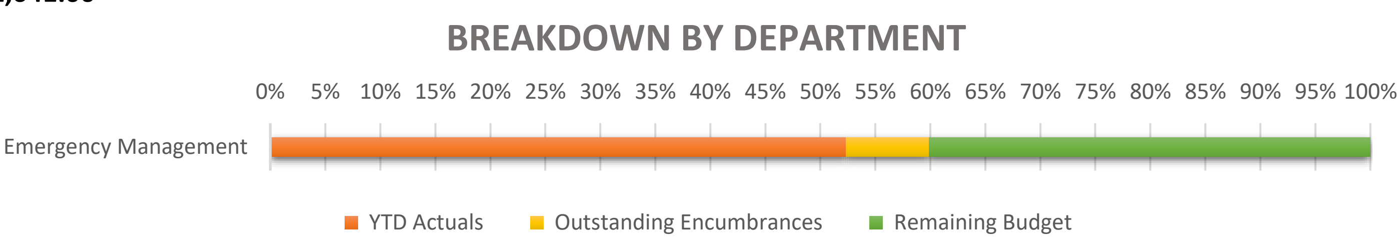




EXPENDITURES:

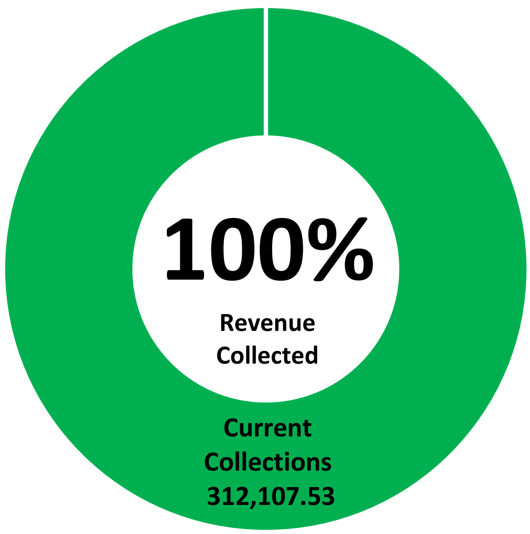


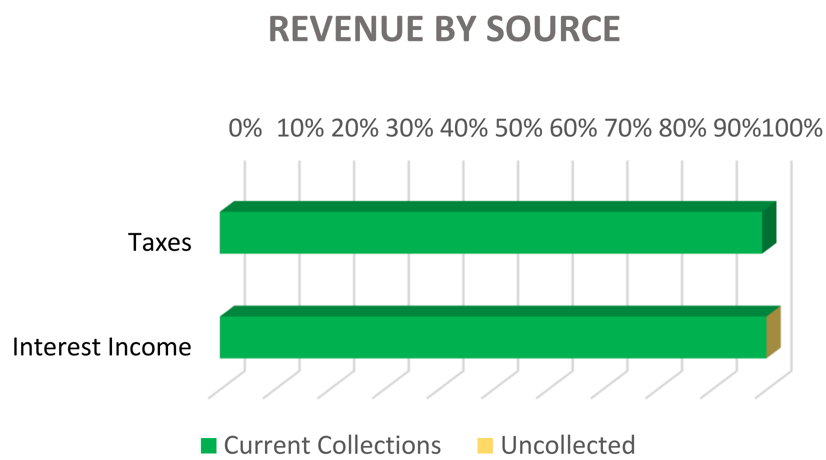




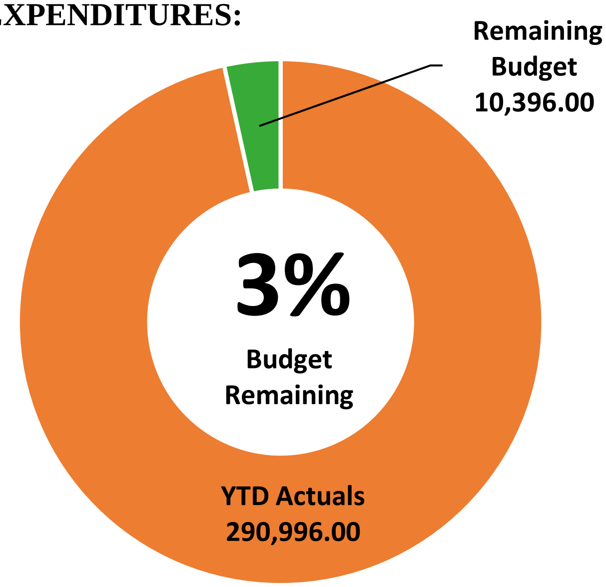
*Numbers Behind the Graphs can be found at the end of the report.

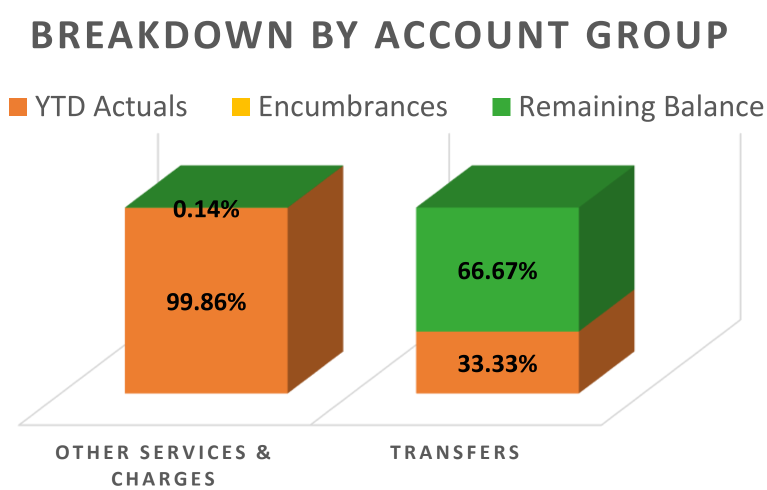
REVENUES:

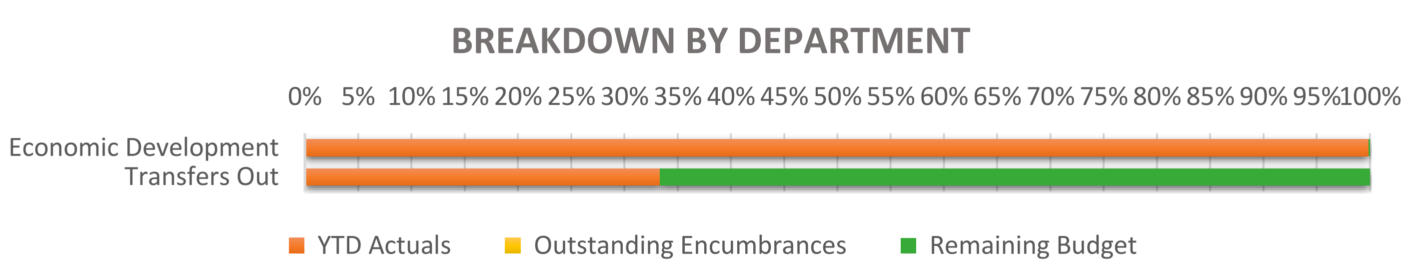




EXPENDITURES:



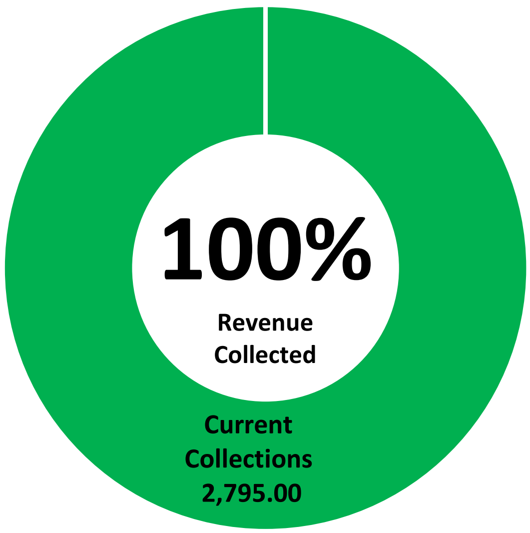


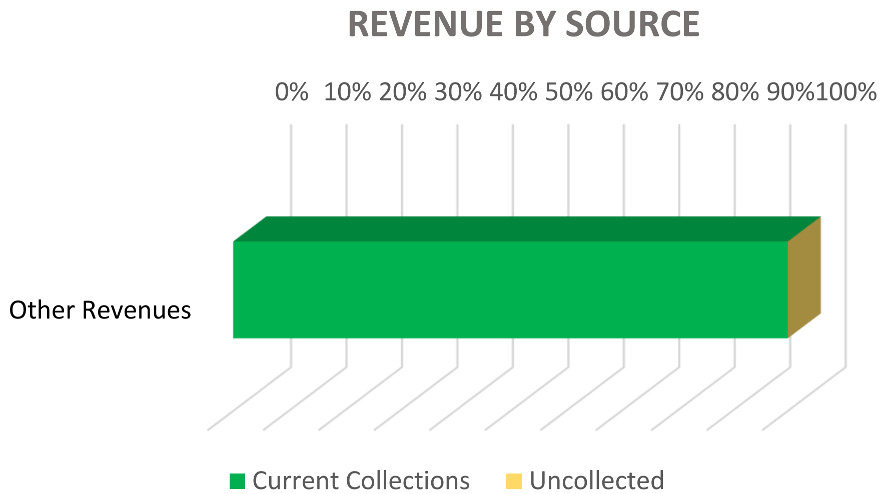


*Numbers Behind the Graphs can be found at the end of the report.

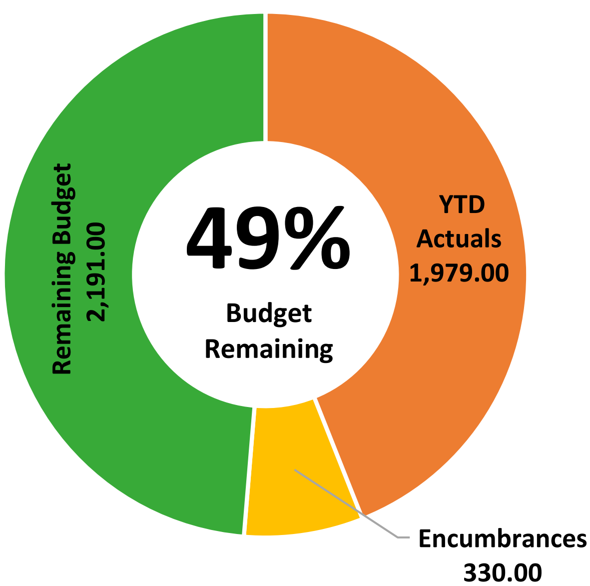
Spay/Neuter Fund

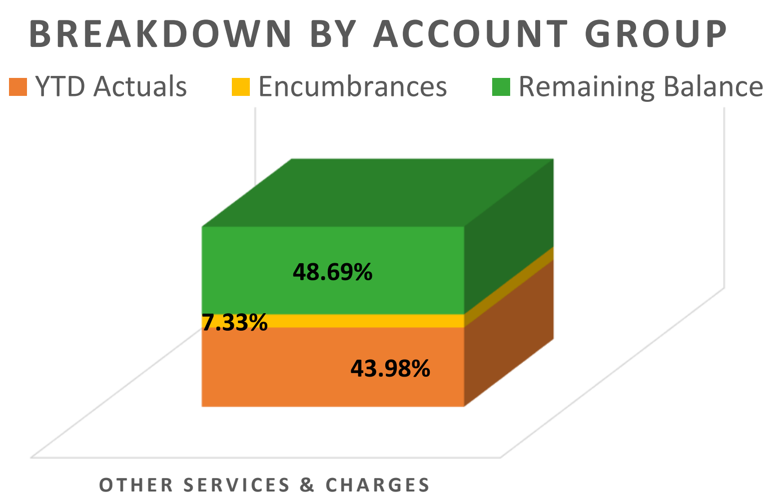
REVENUES:

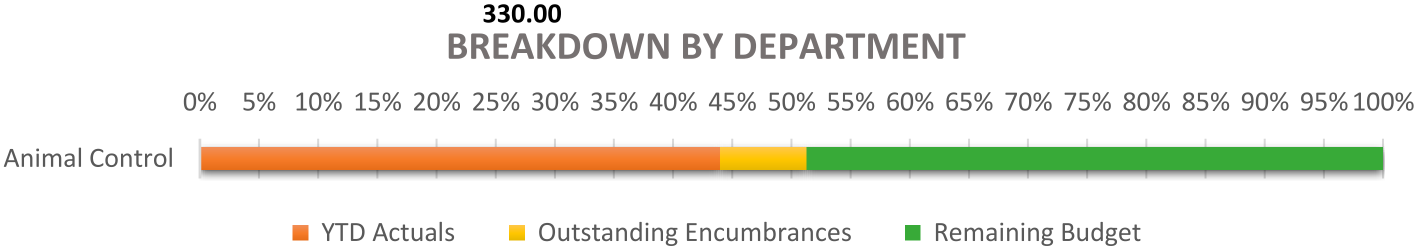




EXPENDITURES:



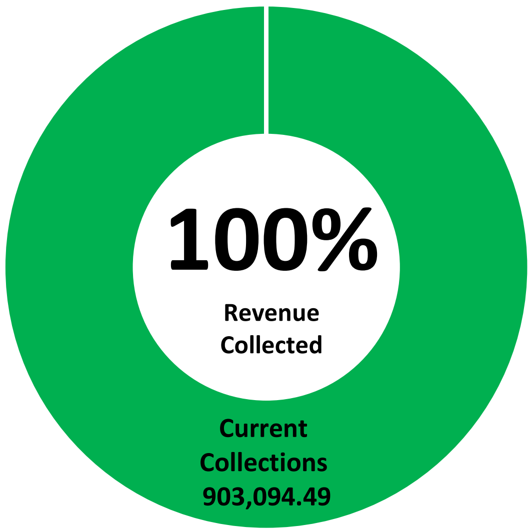


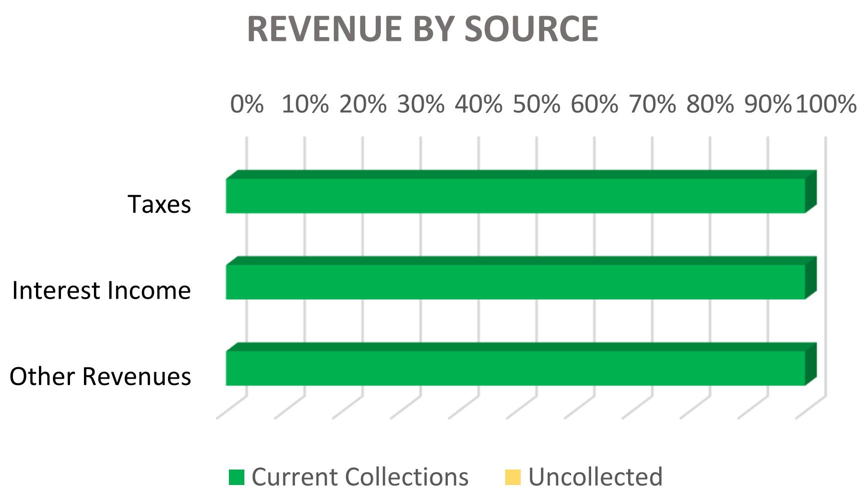


*Numbers Behind the Graphs can be found at the end of the report.

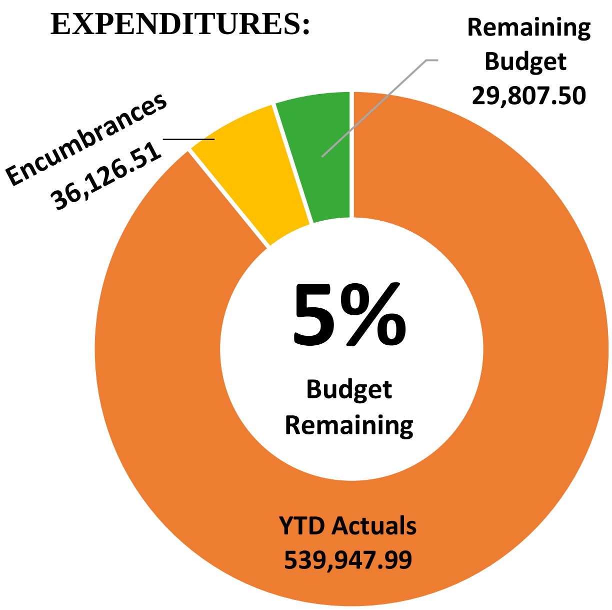
Hotel/Motel Surcharge Fund

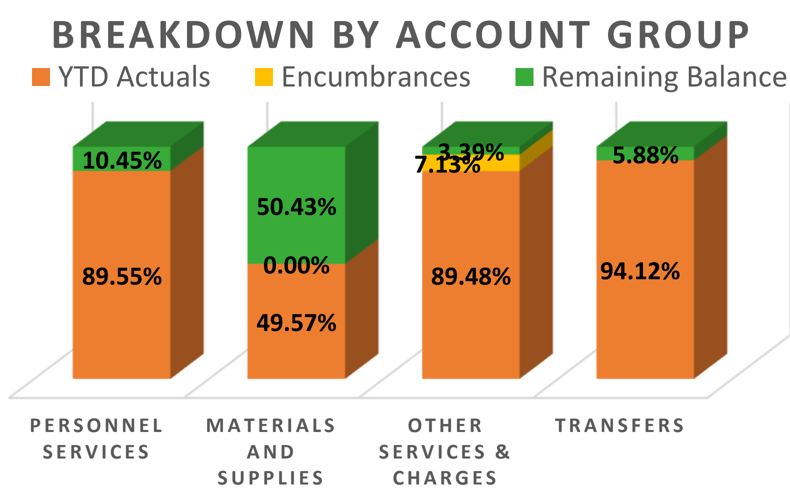
REVENUES:

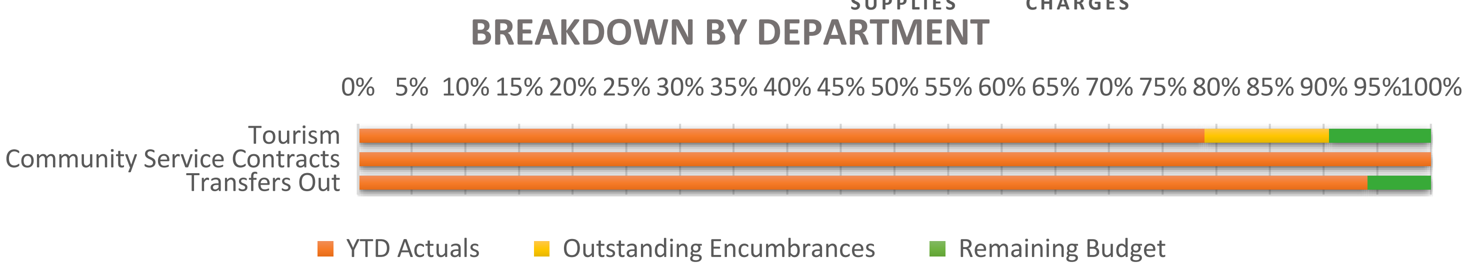




EXPENDITURES:





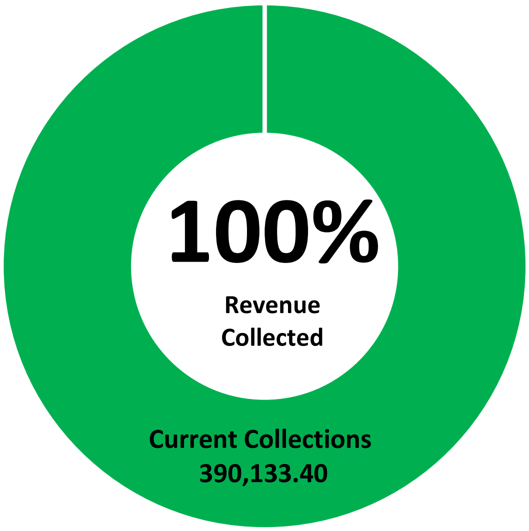


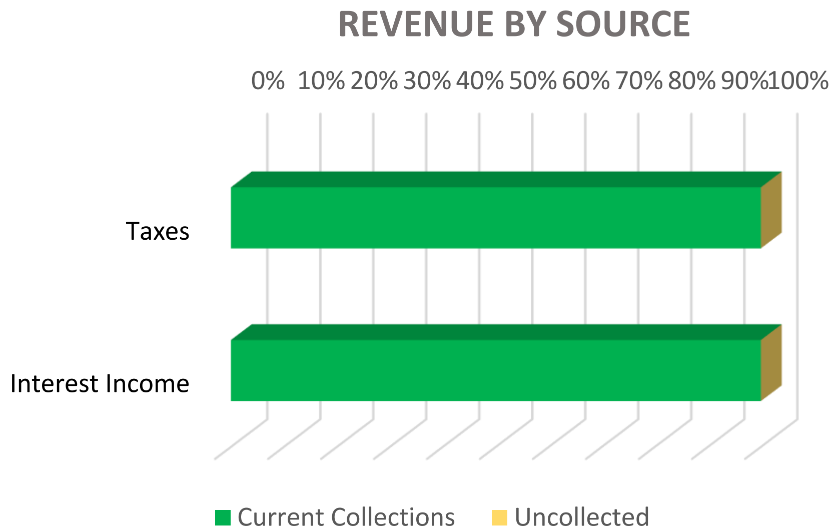
Total Number of Budgeted Positions: 1

*Numbers Behind the Graphs can be found at the end of the report.

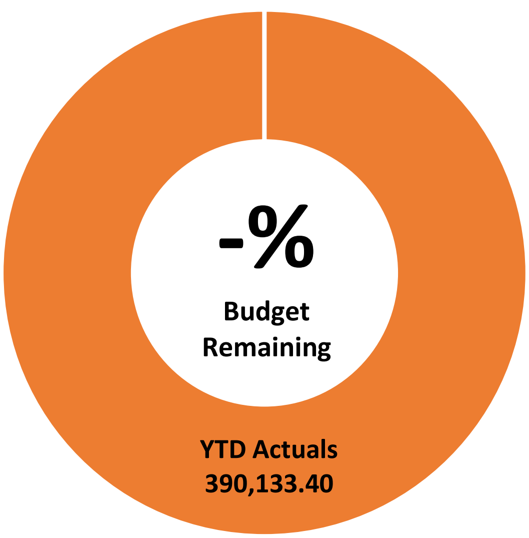
Police Sales Tax Fund

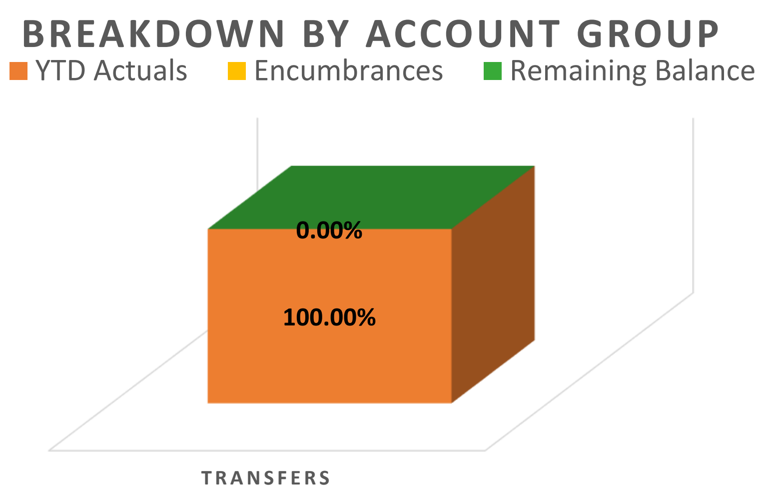
REVENUES:

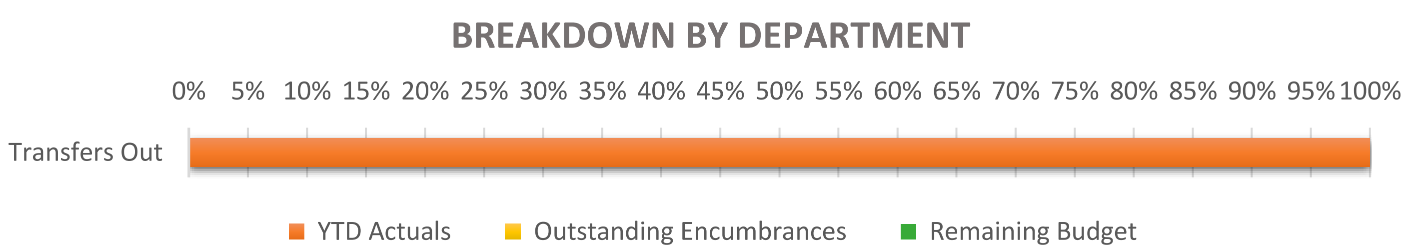




EXPENDITURES:

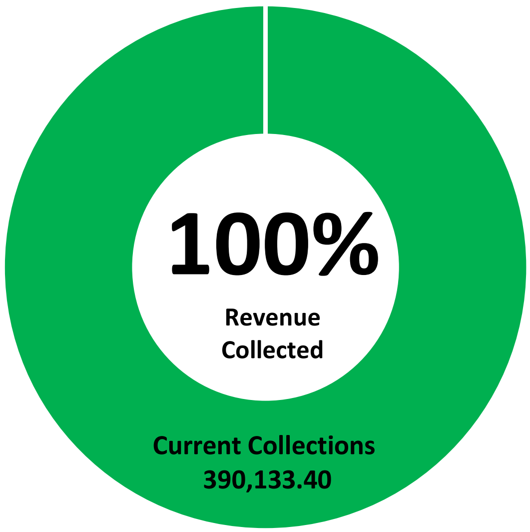


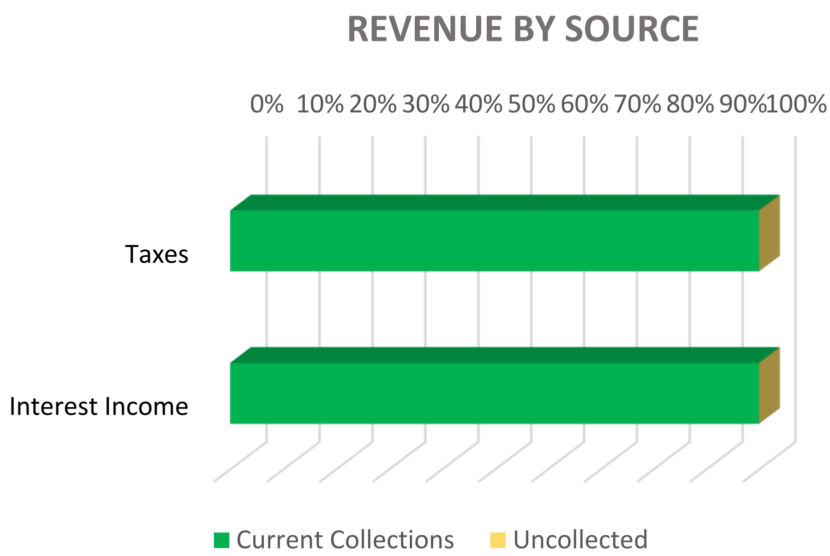




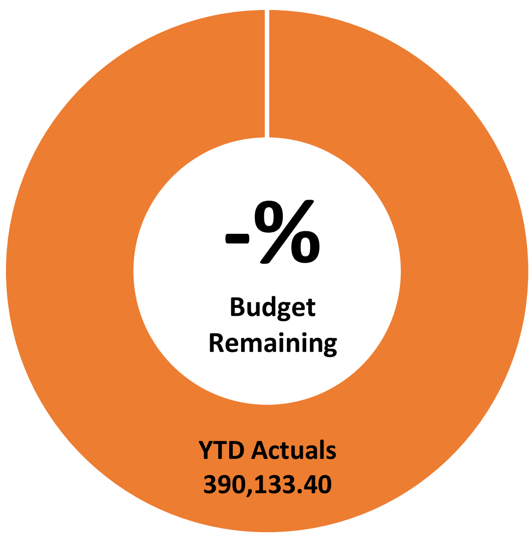
*Numbers Behind the Graphs can be found at the end of the report.

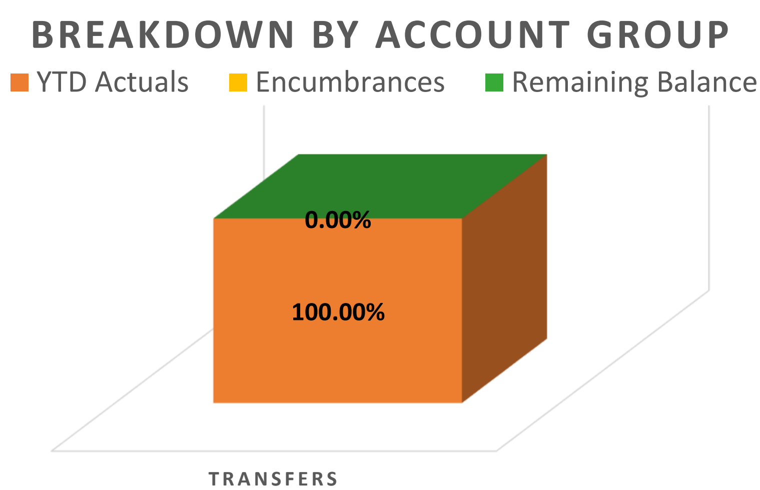
REVENUES:

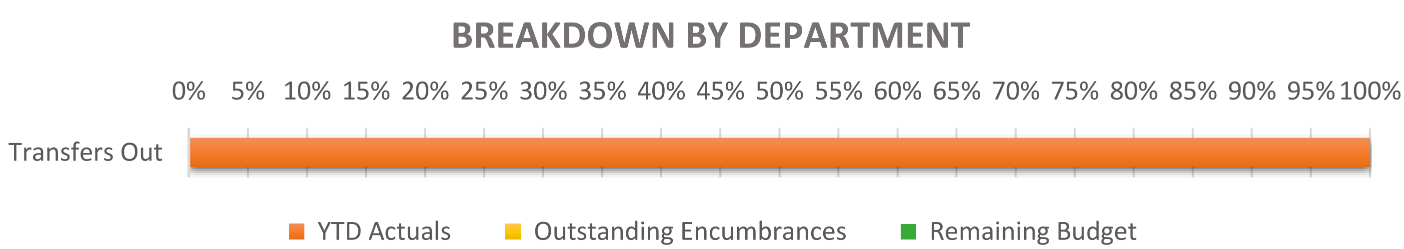




EXPENDITURES:



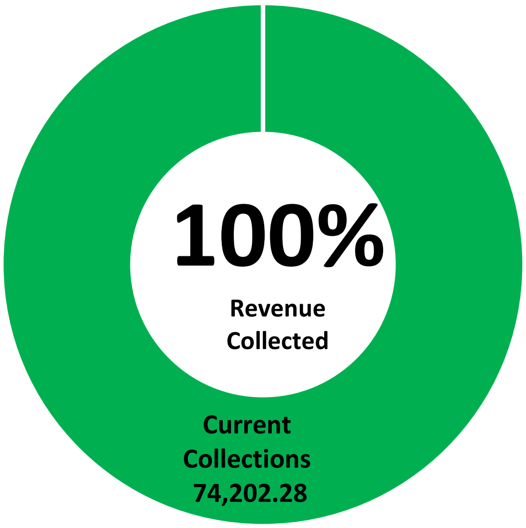


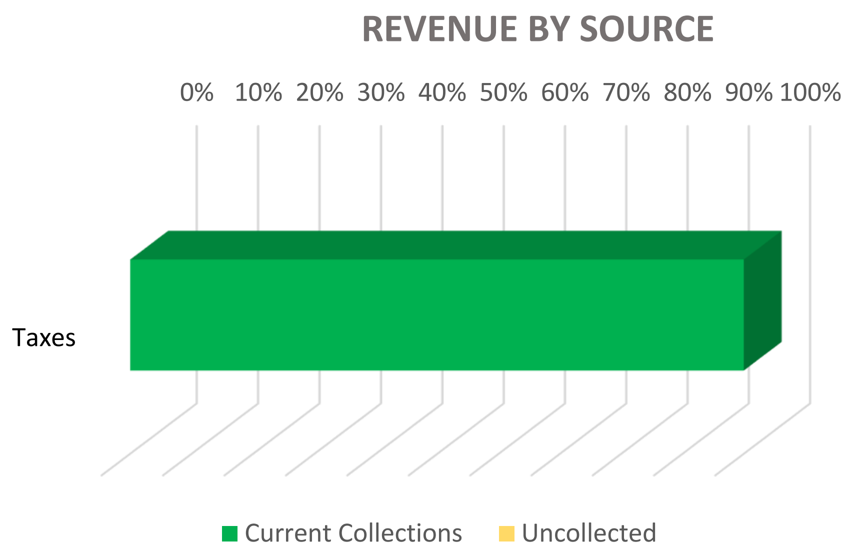


*Numbers Behind the Graphs can be found at the end of the report.

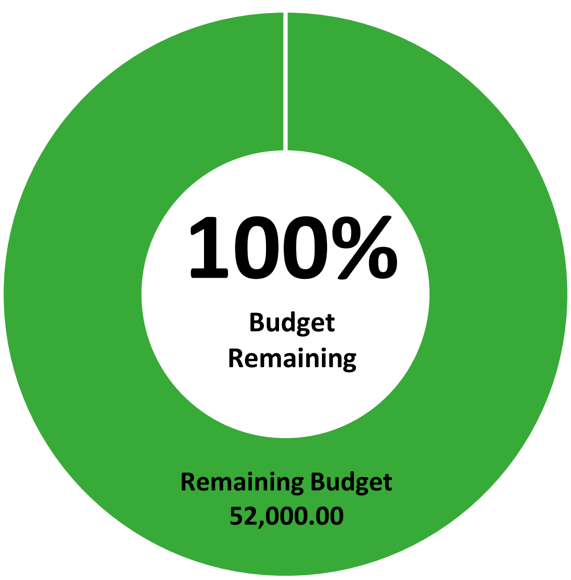
Tax Increment Financing Fund

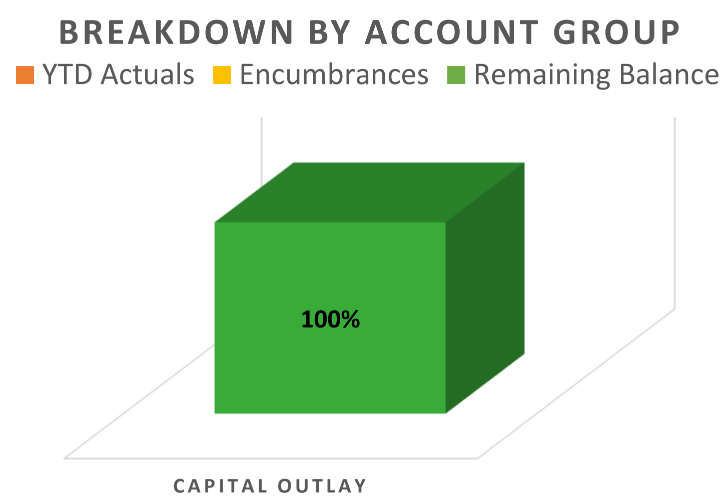
REVENUES:

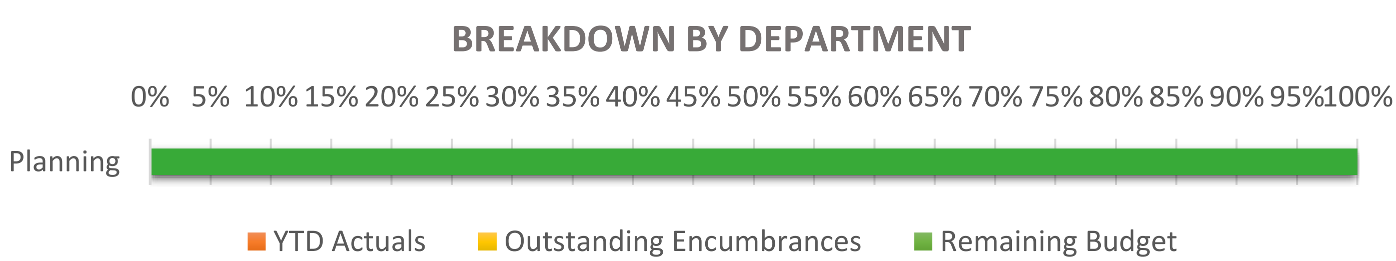




EXPENDITURES:



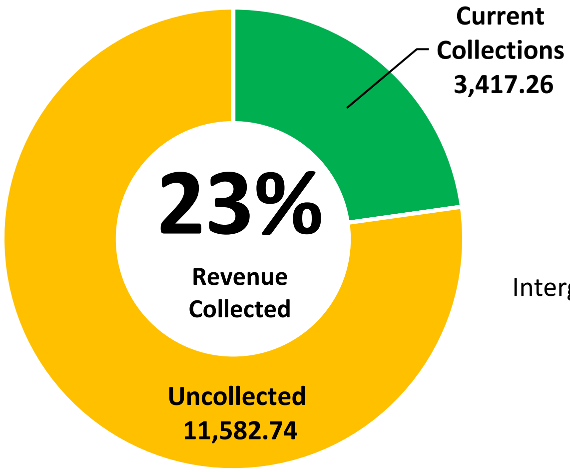


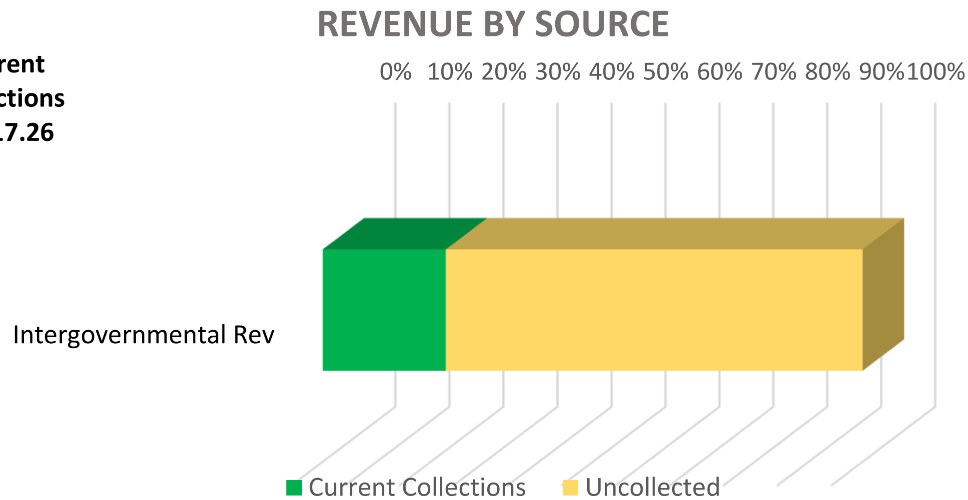


*Numbers Behind the Graphs can be found at the end of the report.

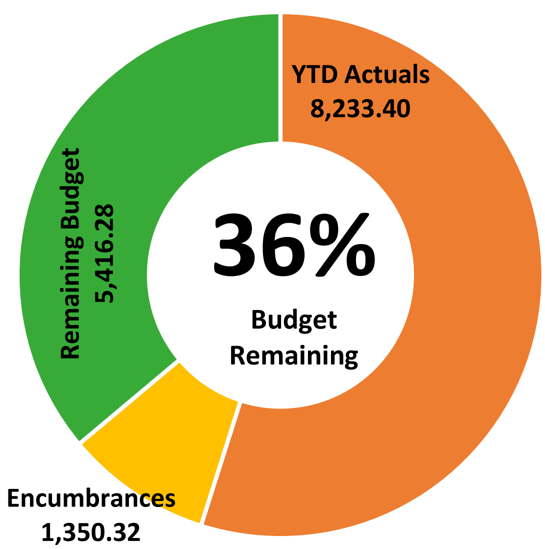
Drug Forfeiture Fund

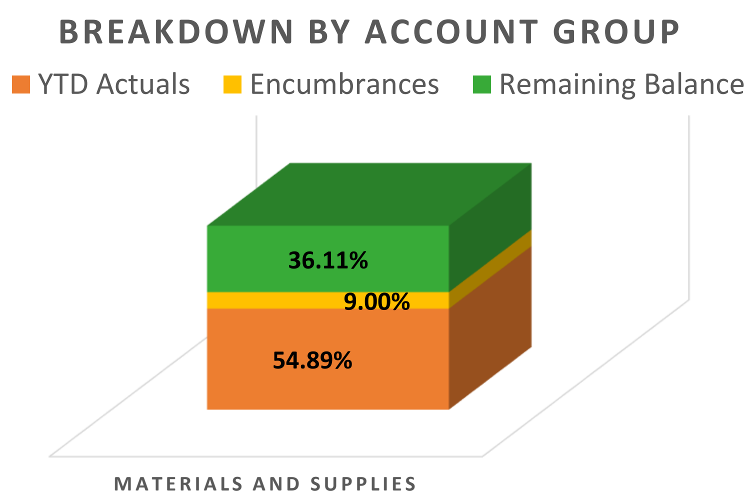
REVENUES:

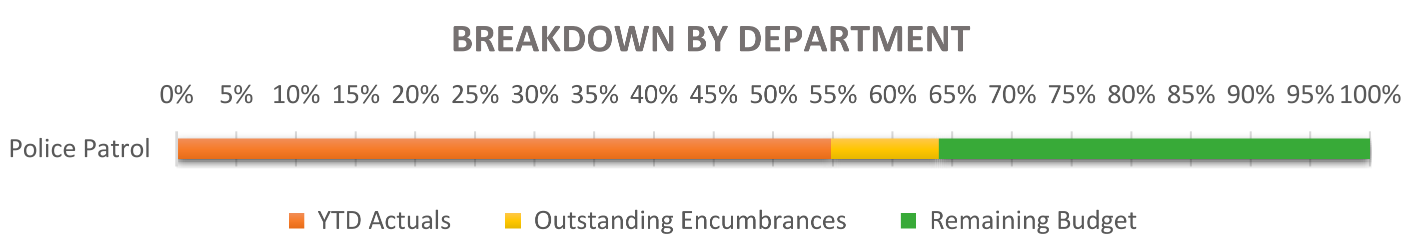




EXPENDITURES:



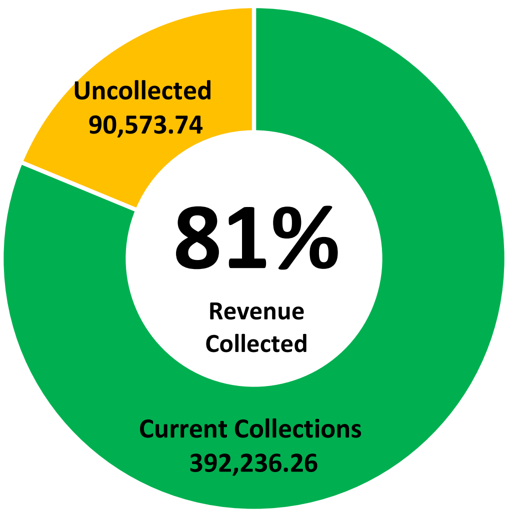


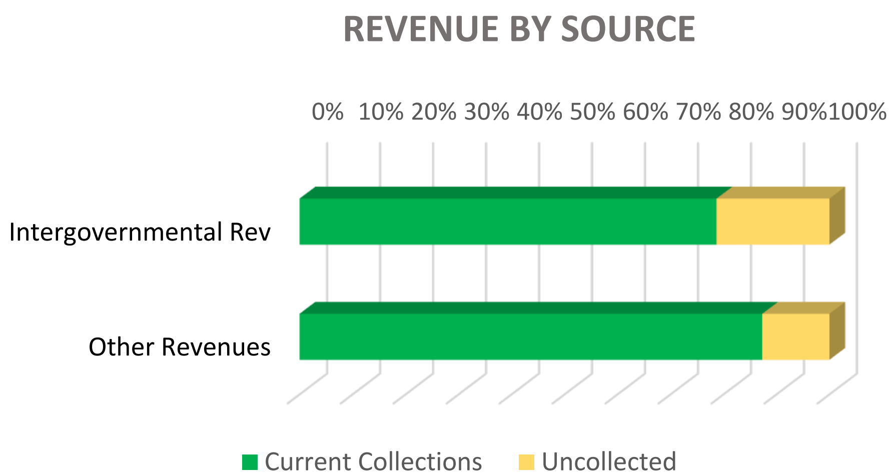


*Numbers Behind the Graphs can be found at the end of the report.

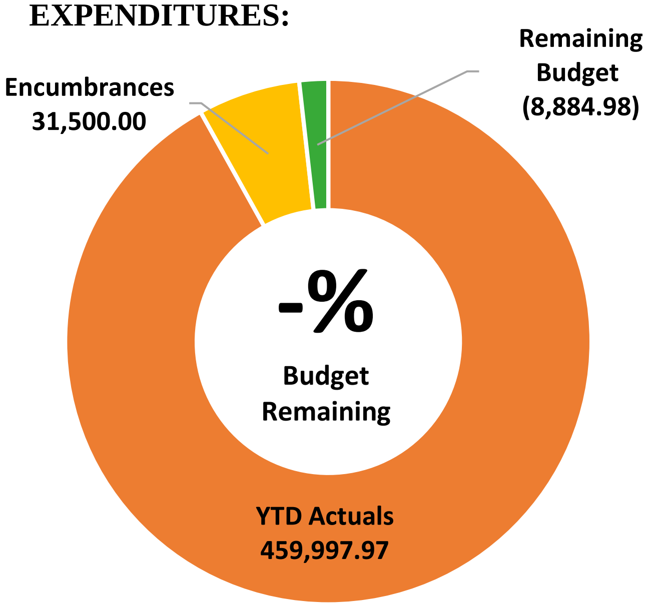
CDBG Grants

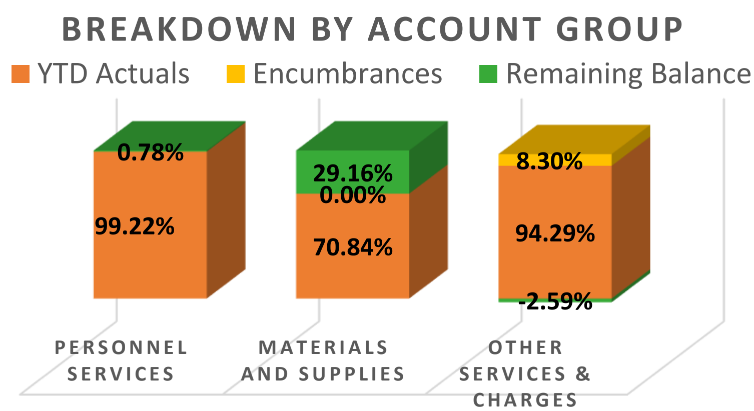
REVENUES:

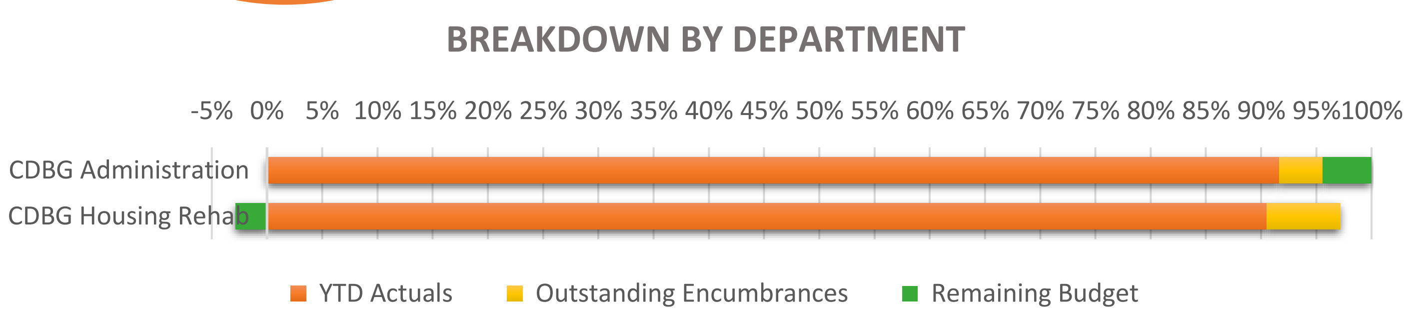




EXPENDITURES:





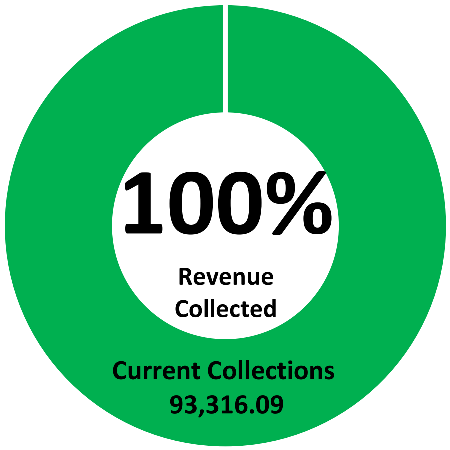


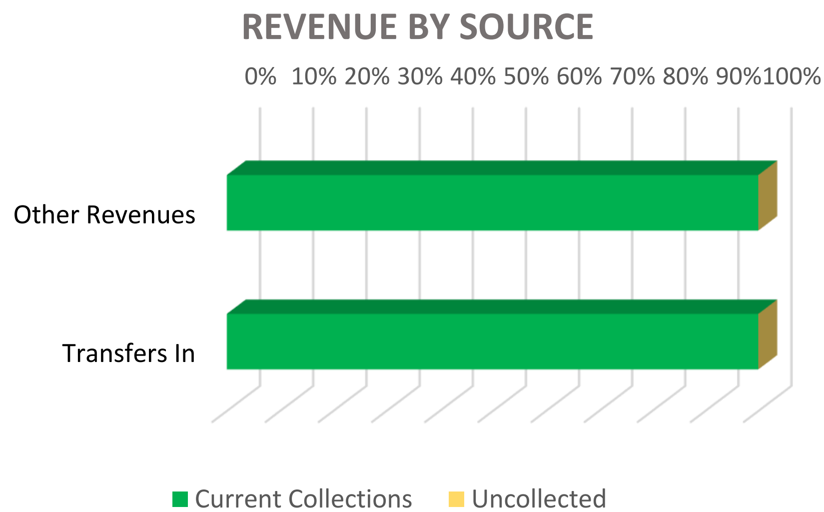
Total Number of Budgeted Positions: 1.5

*Numbers Behind the Graphs can be found at the end of the report.

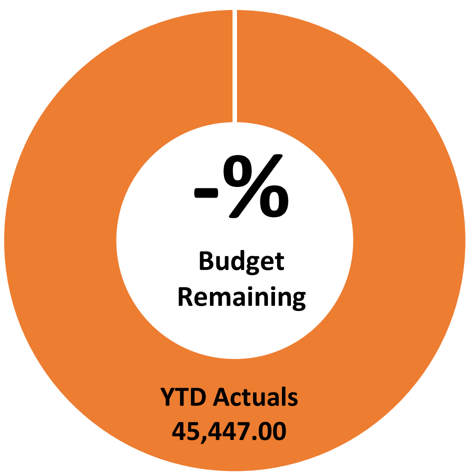
Home Rehab Program Income Fund

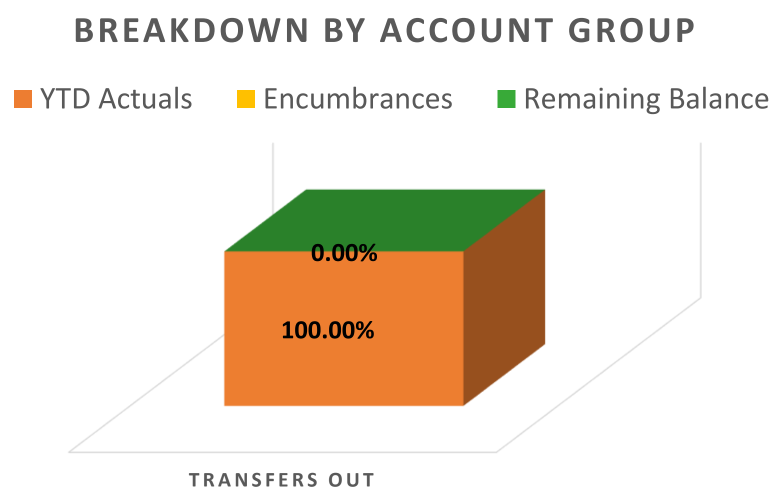
REVENUES:

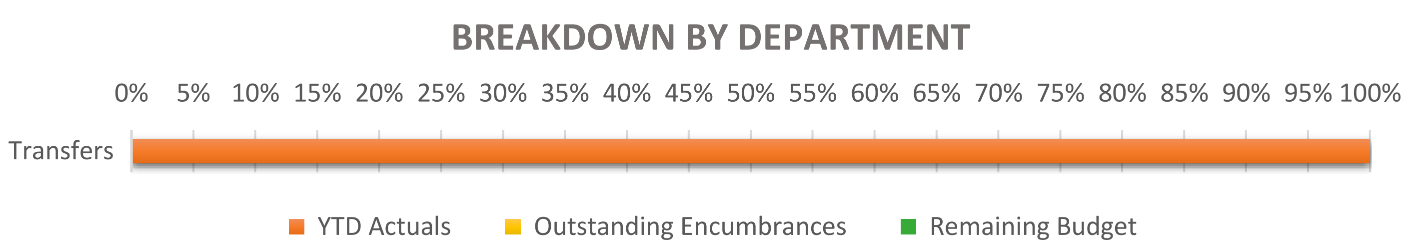




EXPENDITURES:





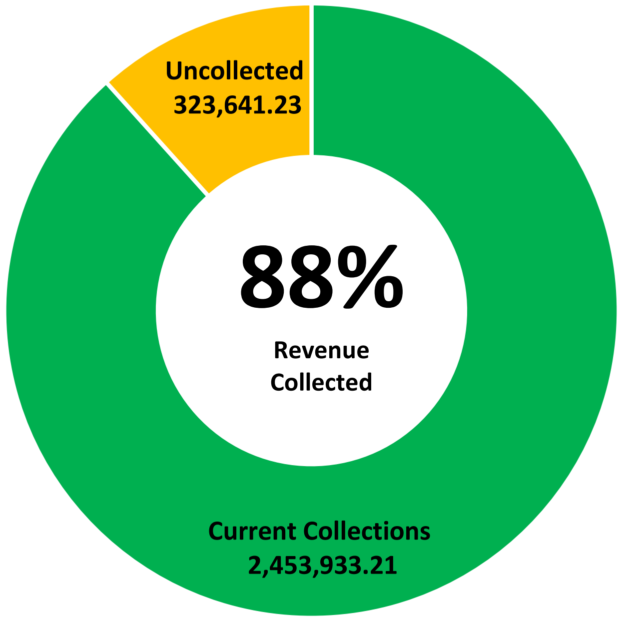


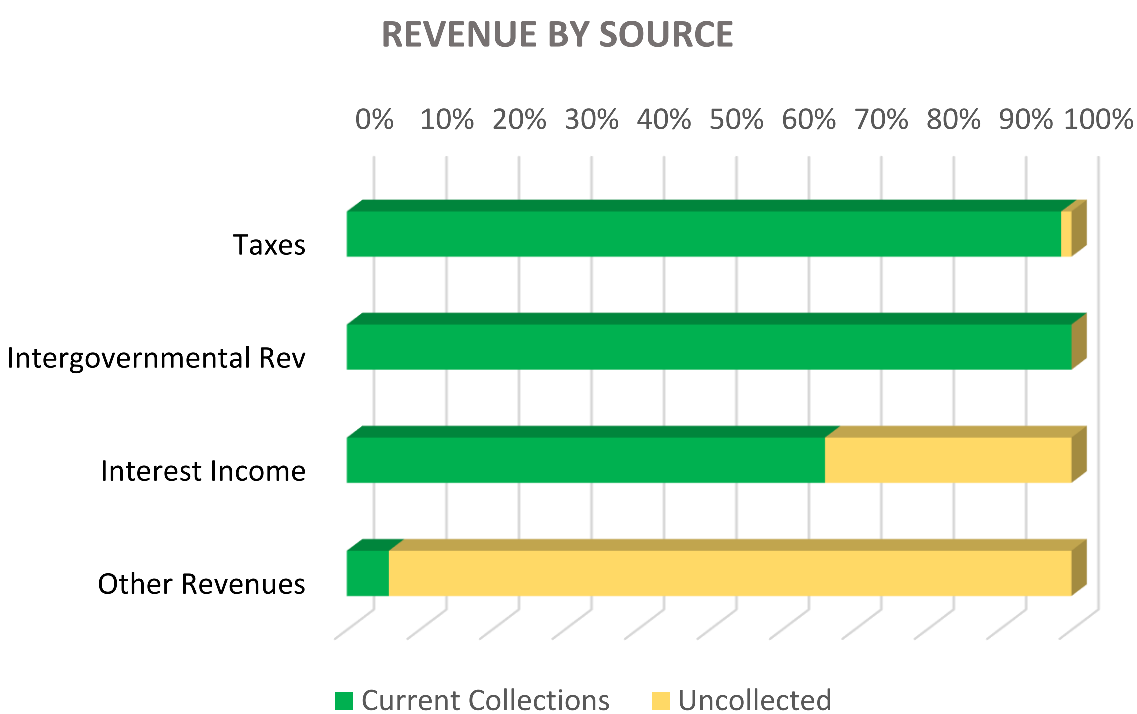
Total Number of Budgeted Positions: 0

*Numbers Behind the Graphs can be found at the end of the report.

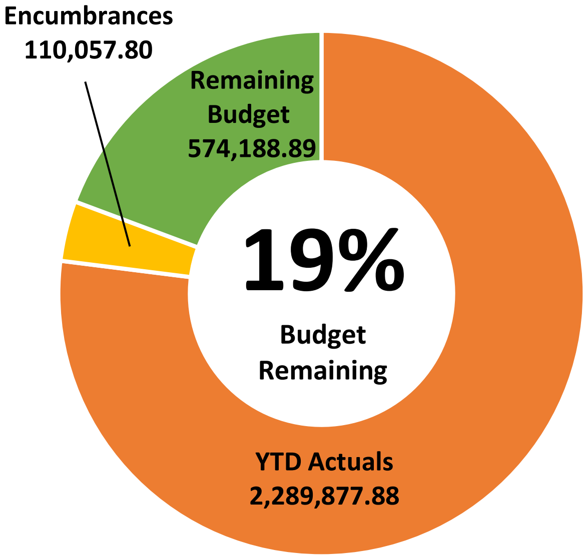
Capital Improvement Fund

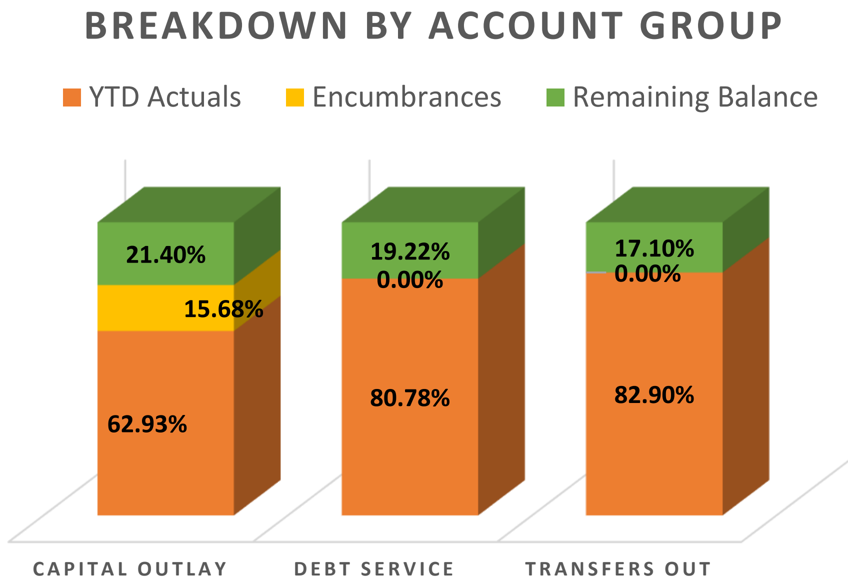
REVENUES:

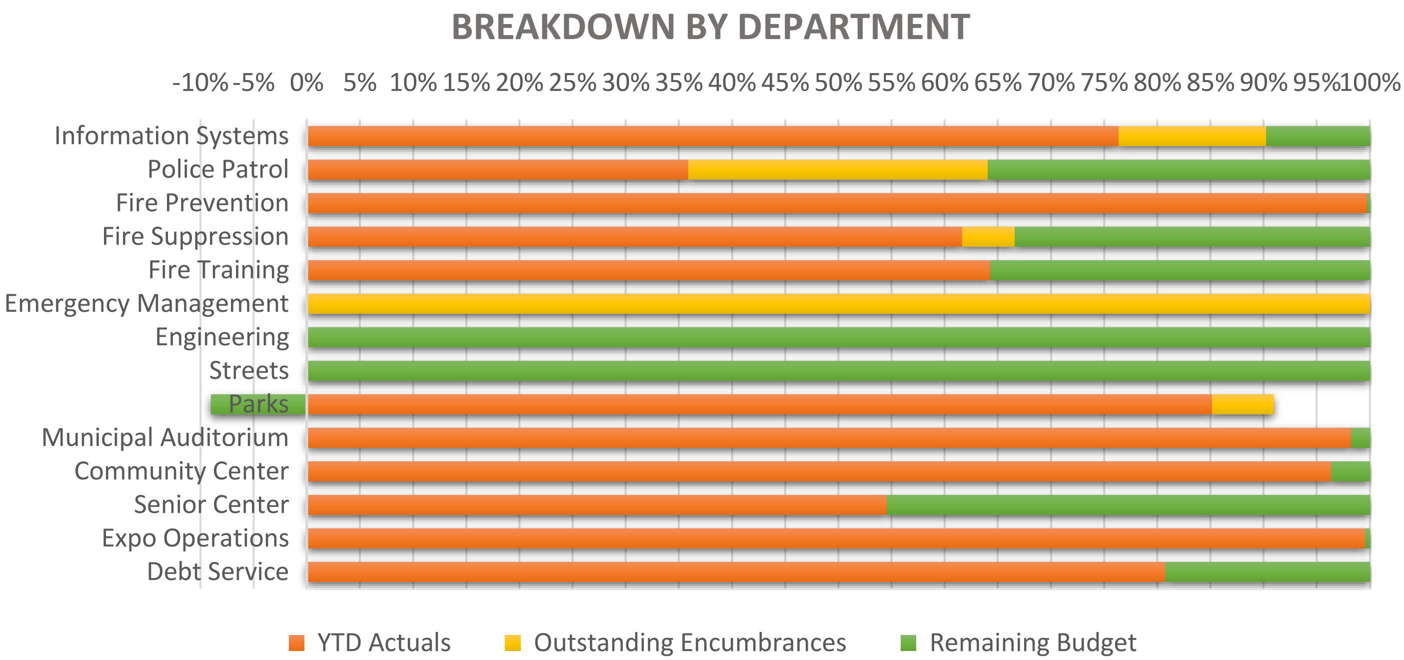




EXPENDITURES:



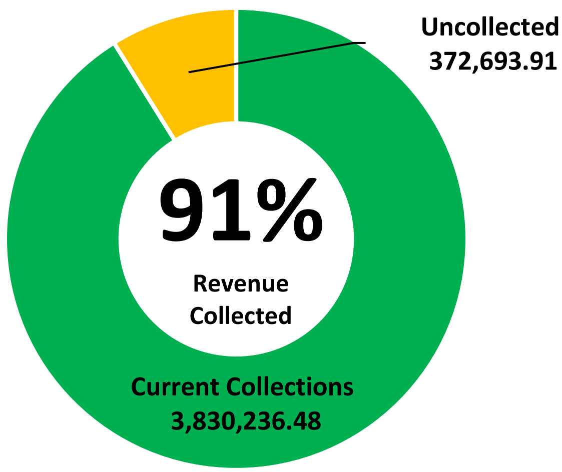


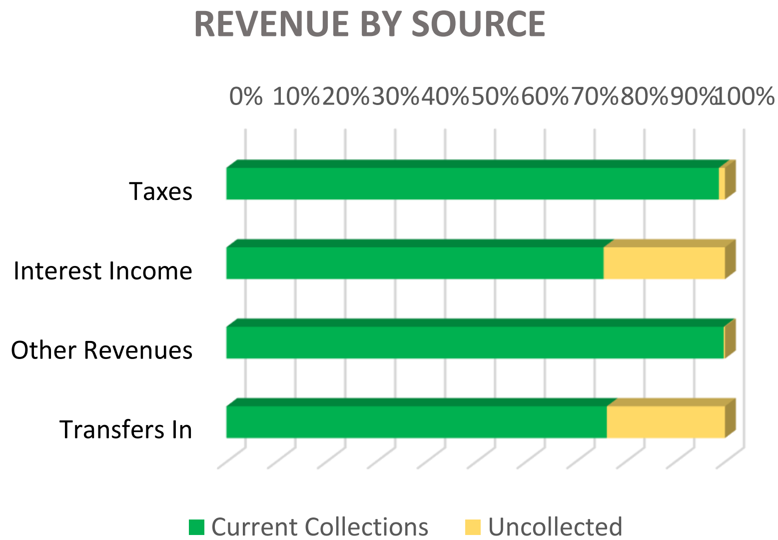


*Numbers Behind the Graphs can be found at the end of the report.

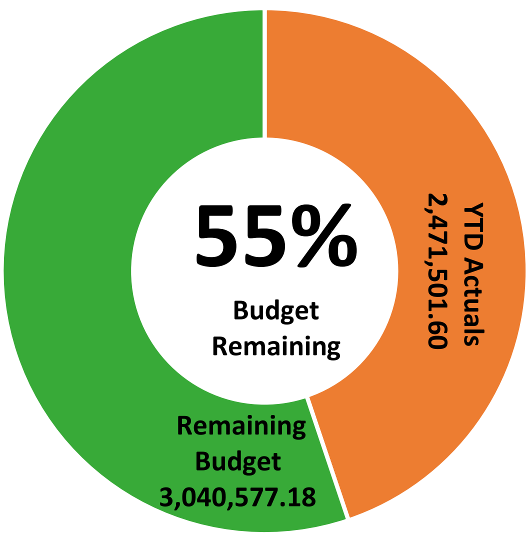
Street Improvement Fund

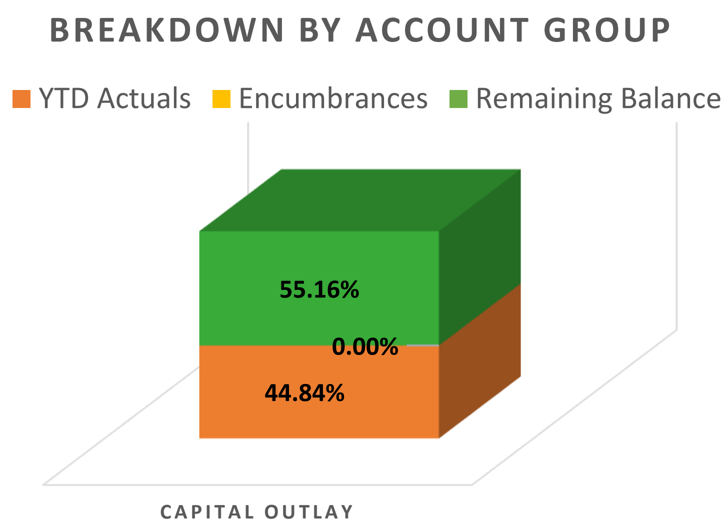
REVENUES:

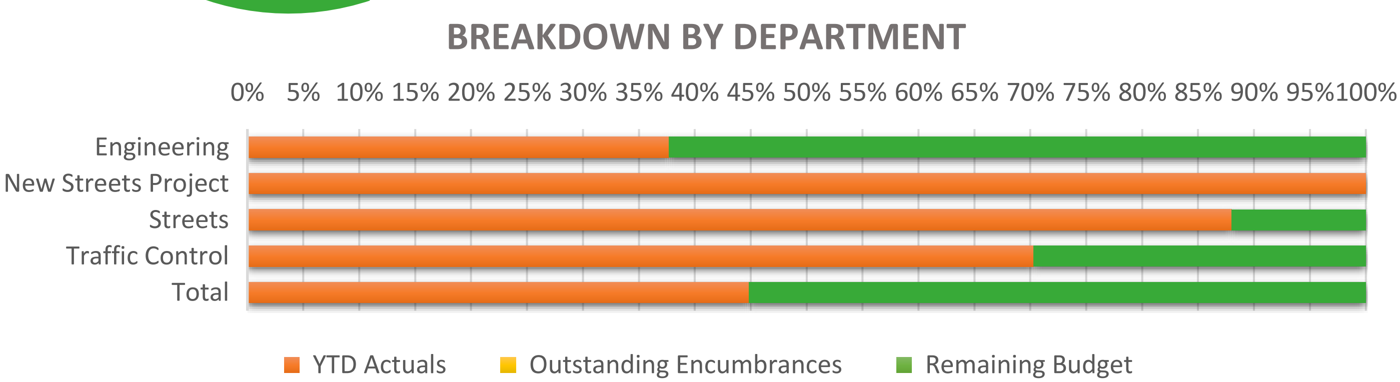




EXPENDITURES:



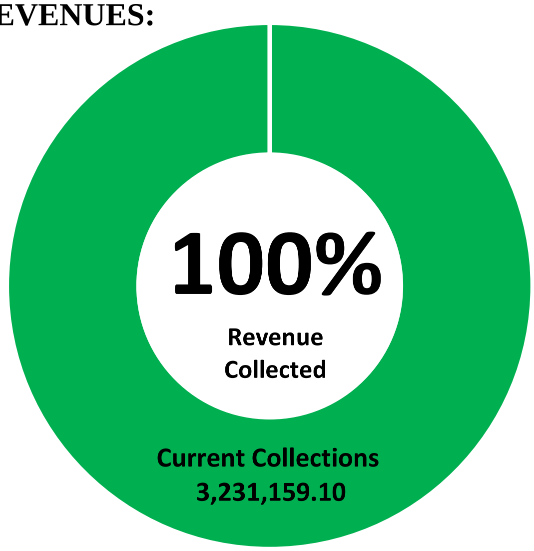


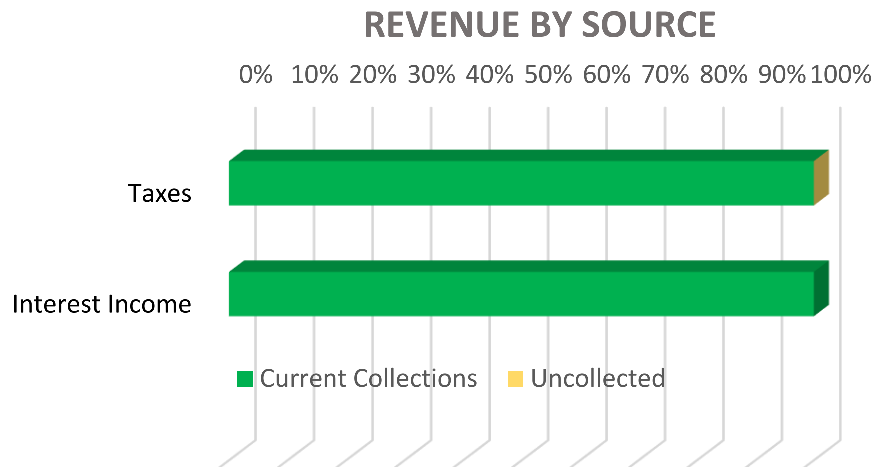


*Numbers Behind the Graphs can be found at the end of the report.

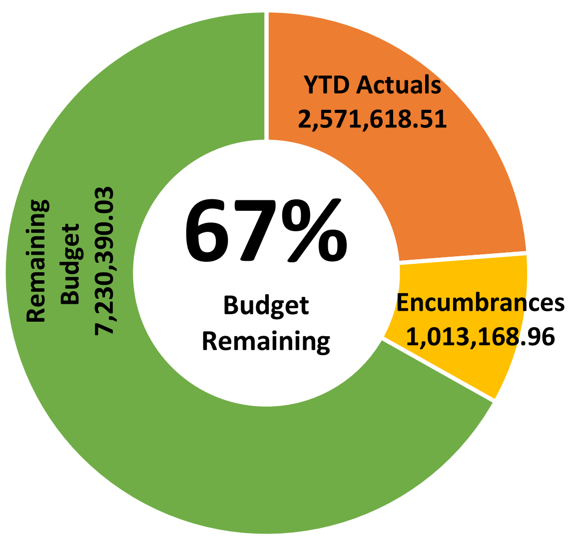
2018 Capital Improvement Fund

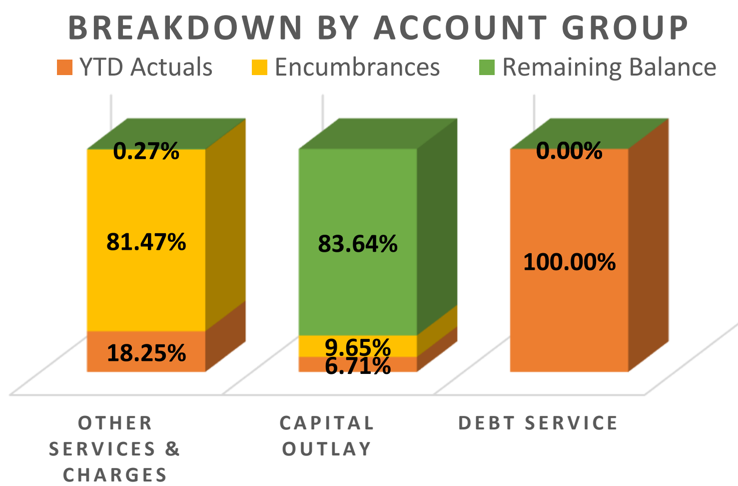
REVENUES:

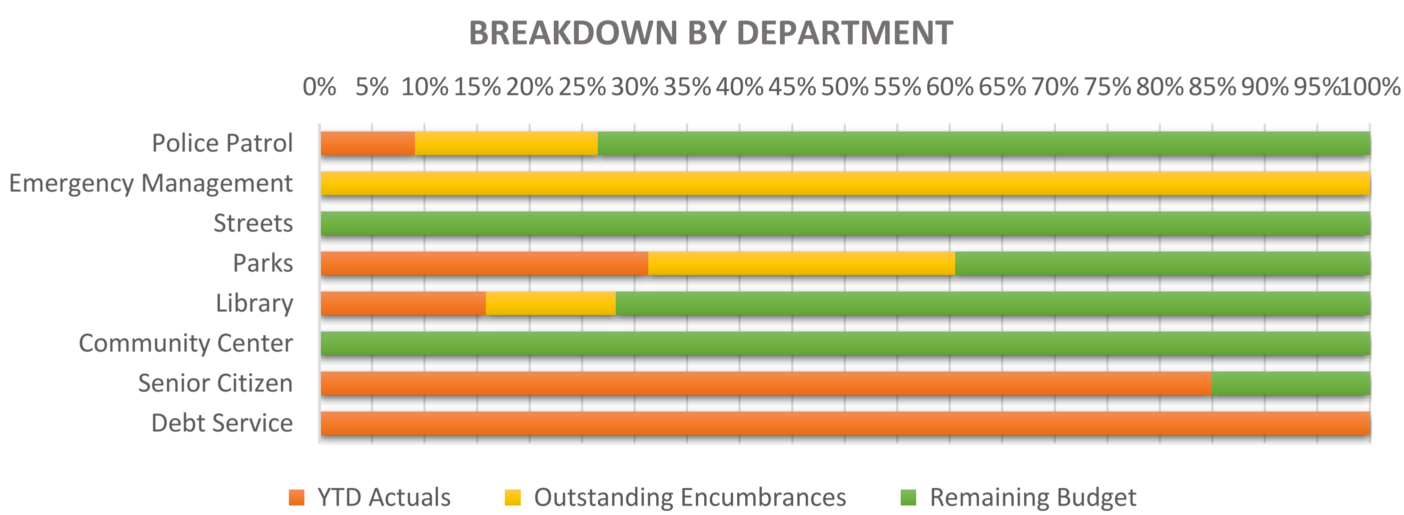




EXPENDITURES:

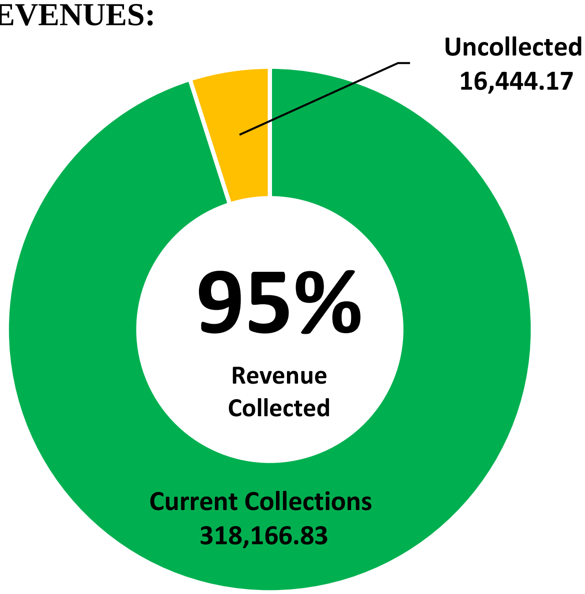


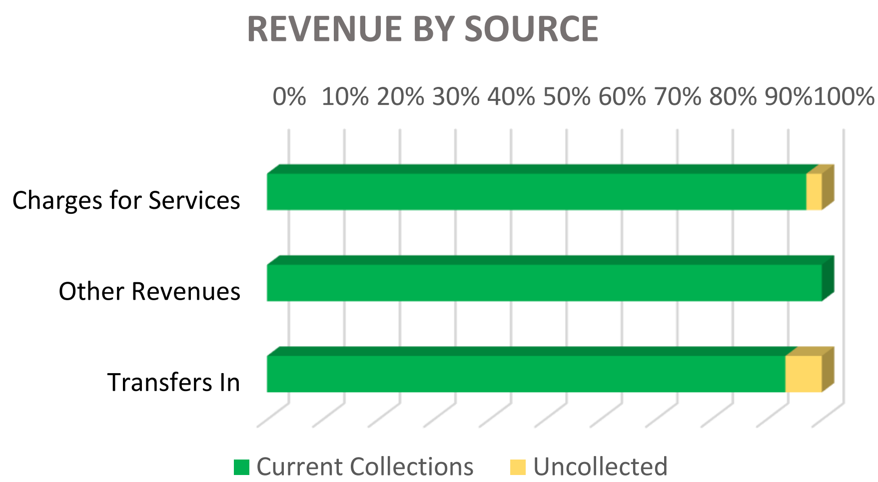




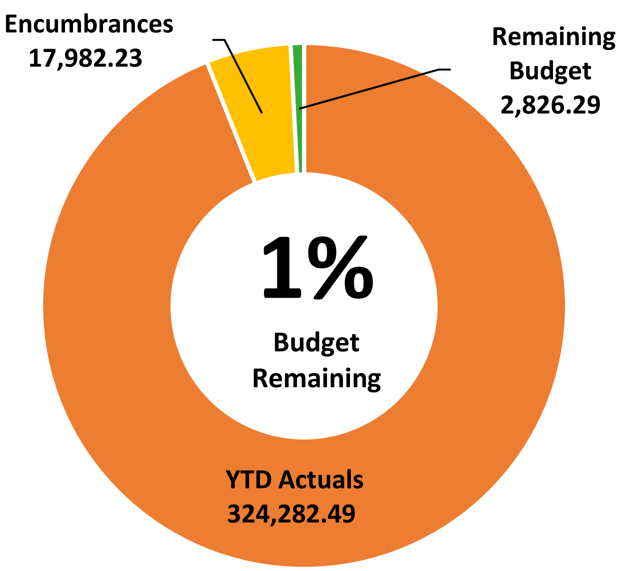
*Numbers Behind the Graphs can be found at the end of the report.

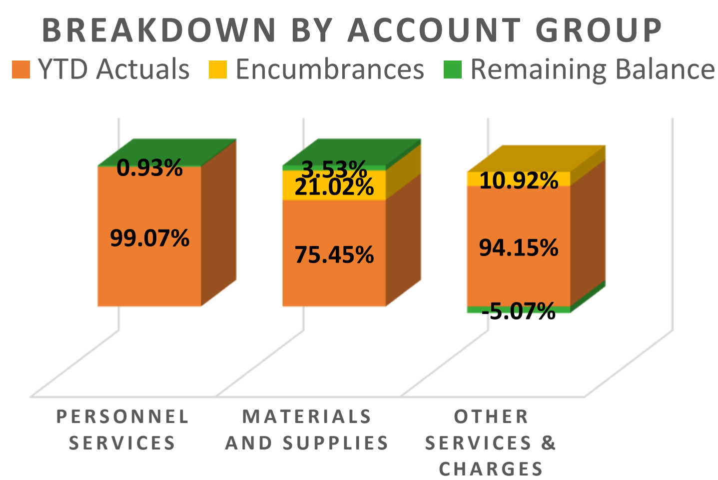
REVENUES:

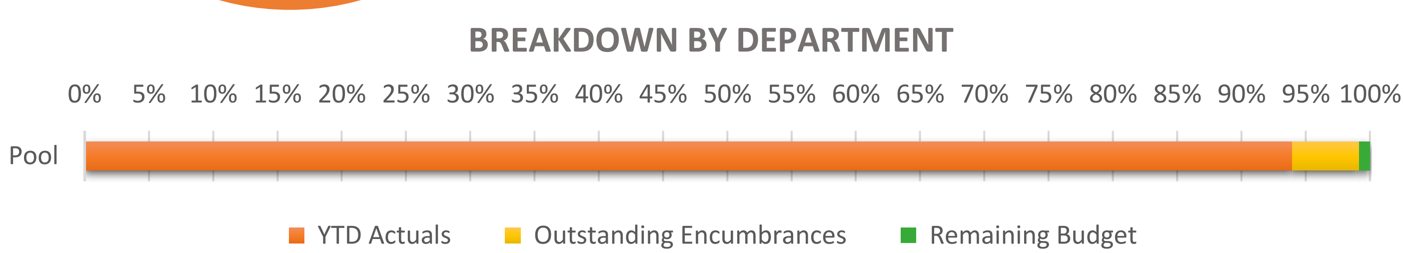




EXPENDITURES:





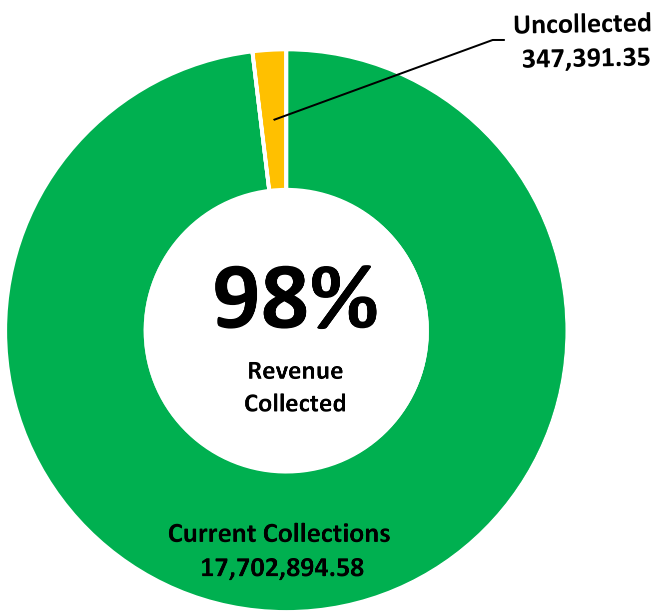


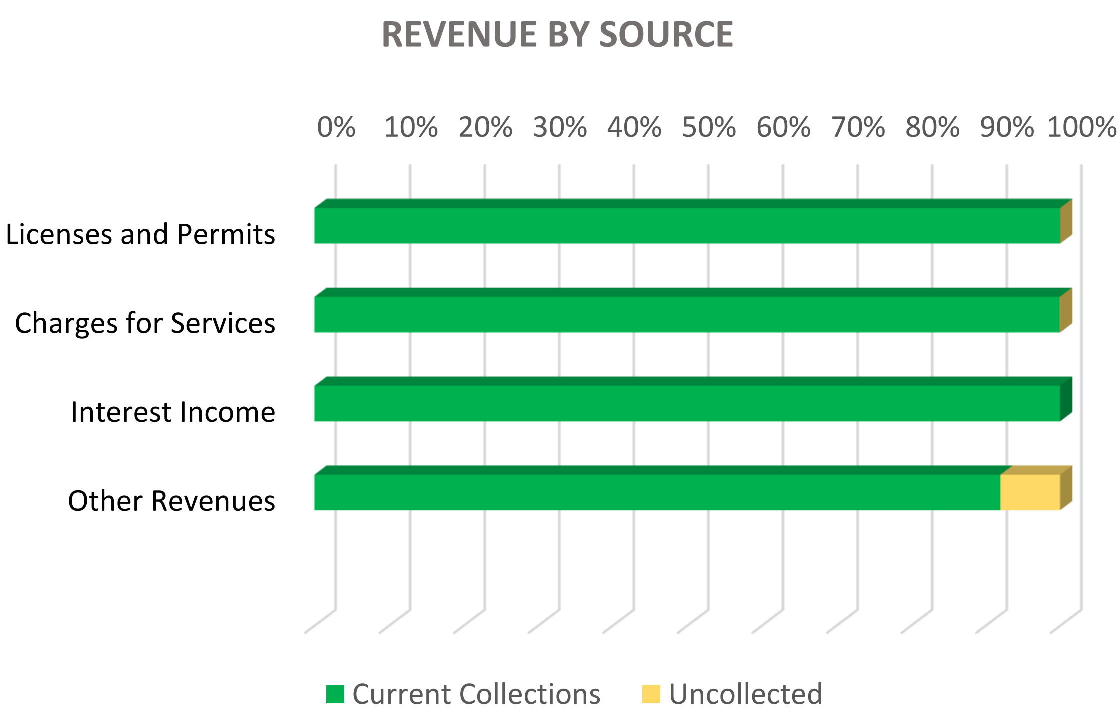
Total Number of Budgeted Positions*: 1.5

*Seasonal employees are budgeted as a lump sum versus individual positions.

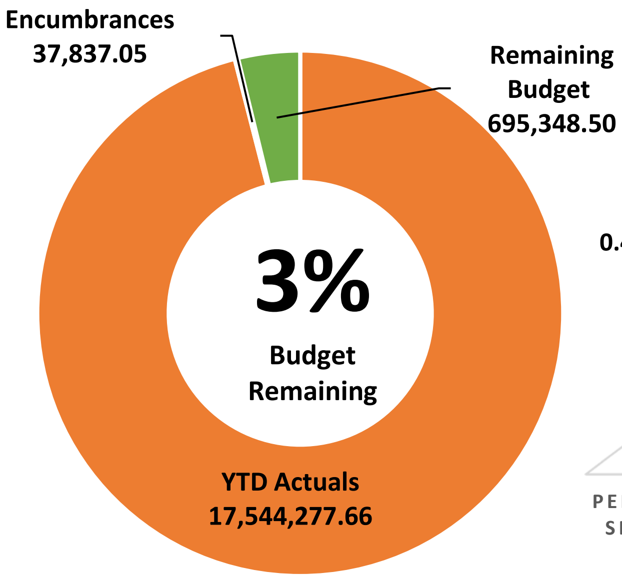
**Numbers Behind the Graphs can be found at the end of the report.

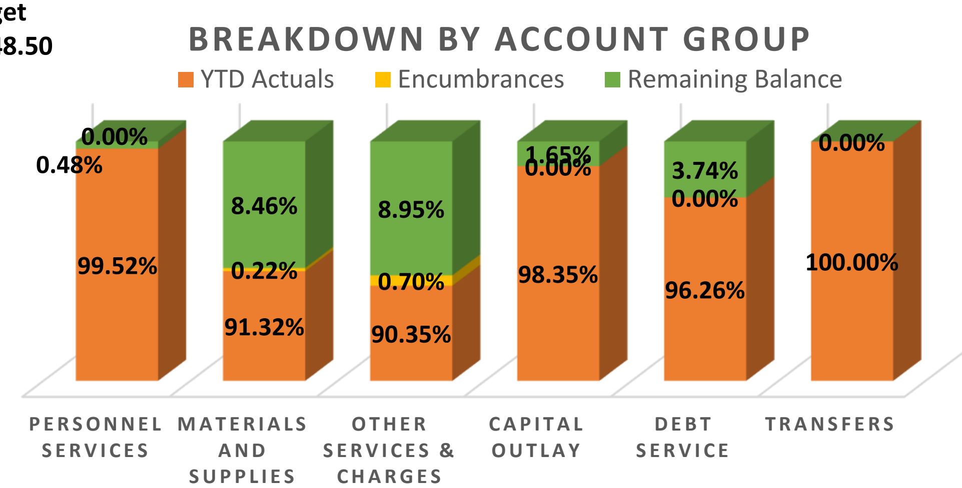
REVENUES:

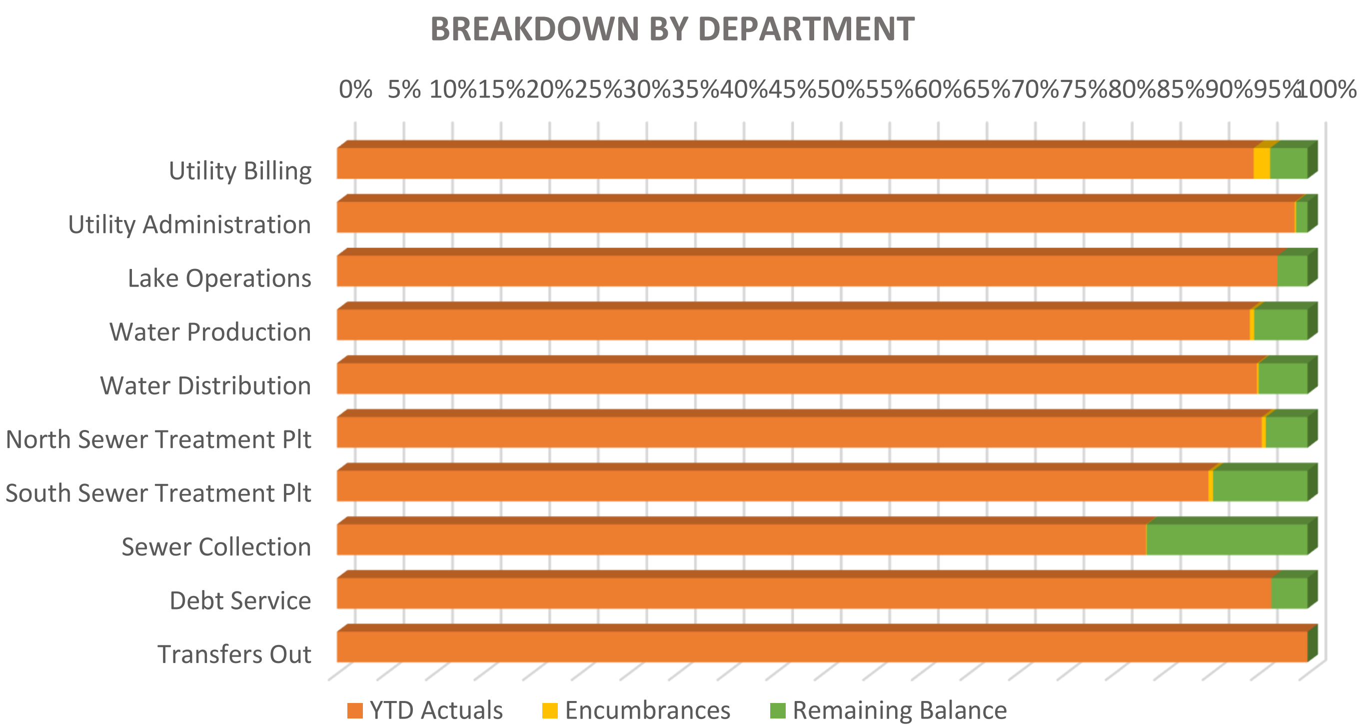

Uncollected
347,391.35
98%
Revenue
Collected
Current Collections
17,702,894.58


REVENUE BY SOURCE
0%
10%
20%
30%
40%
50%
60%
70%
80%
90%
100%
Licenses and Permits
Charges for Services
Interest Income
Other Revenues
Current Collections
Uncollected

EXPENDITURES:



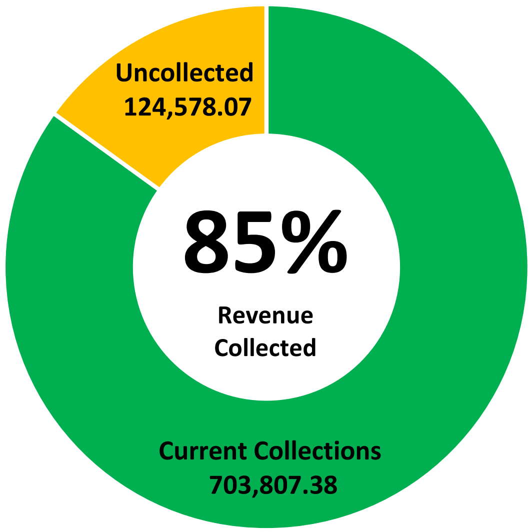


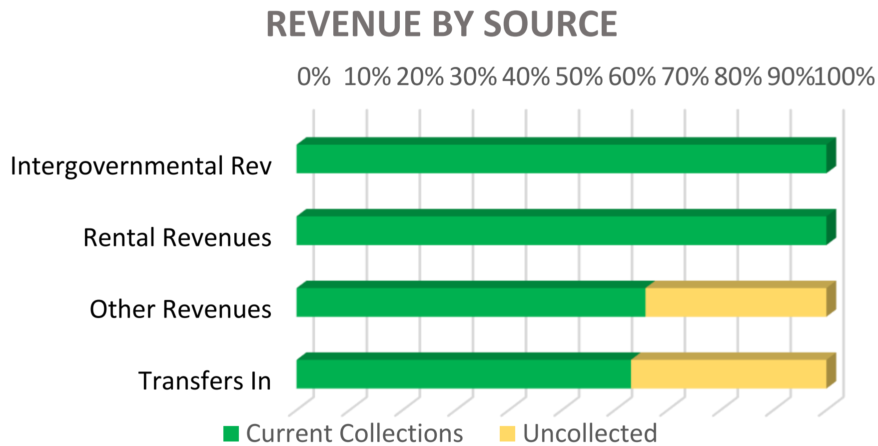


Total Number of Budgeted Positions: 49

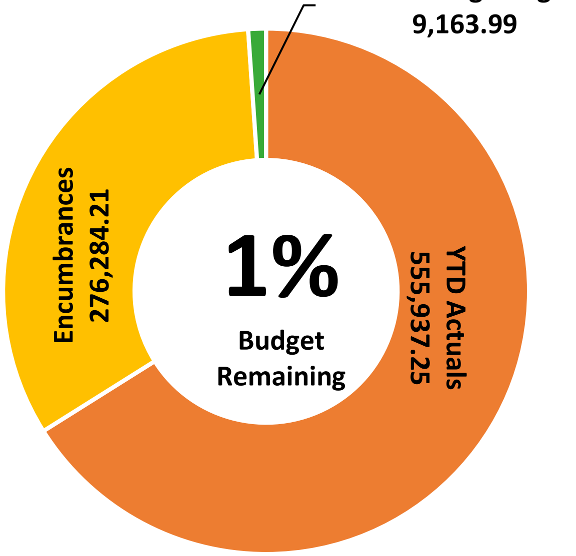
*Numbers Behind the Graphs can be found at the end of the report.

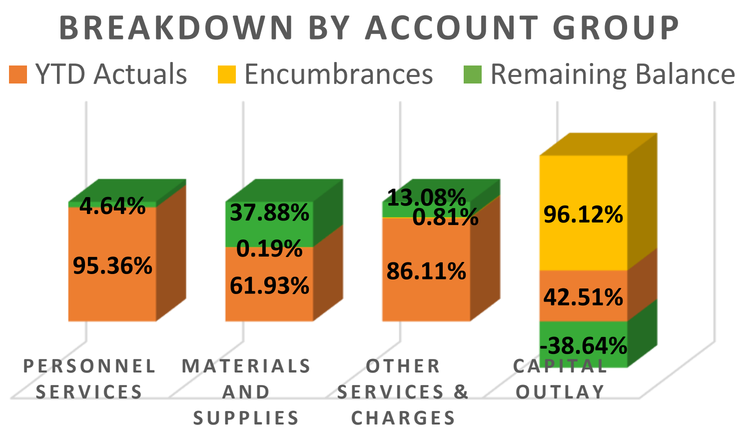
REVENUES:

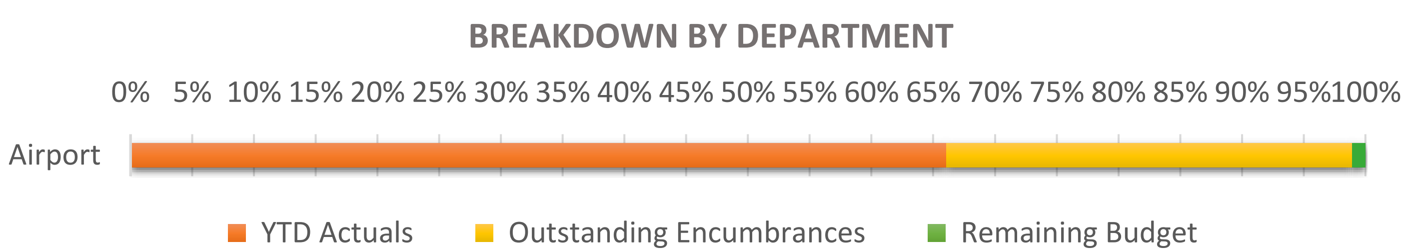




EXPENDITURES:





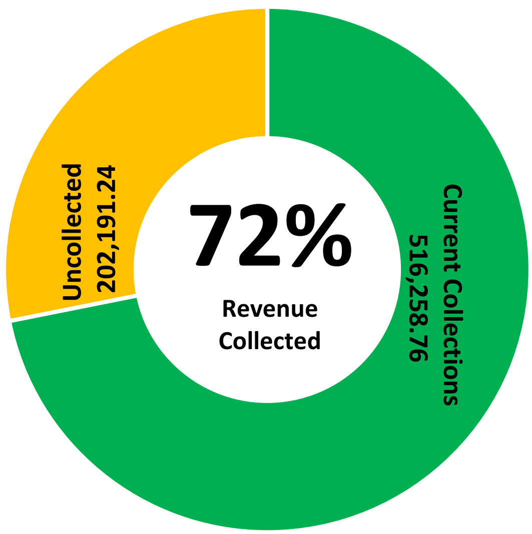


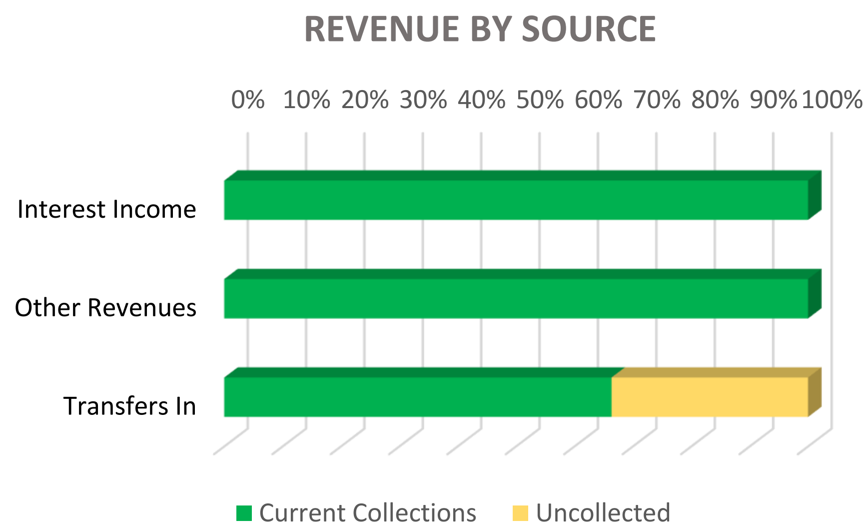
Total Number of Budgeted Positions: 3

*Remaining Balance from capital PO which will carry over into the next fiscal year.
**Numbers Behind the Graphs can be found at the end of the report.

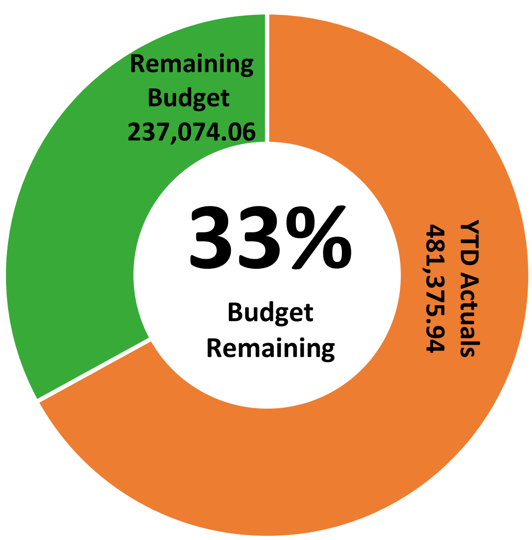
Workers' Comp Self-Insurance Fund

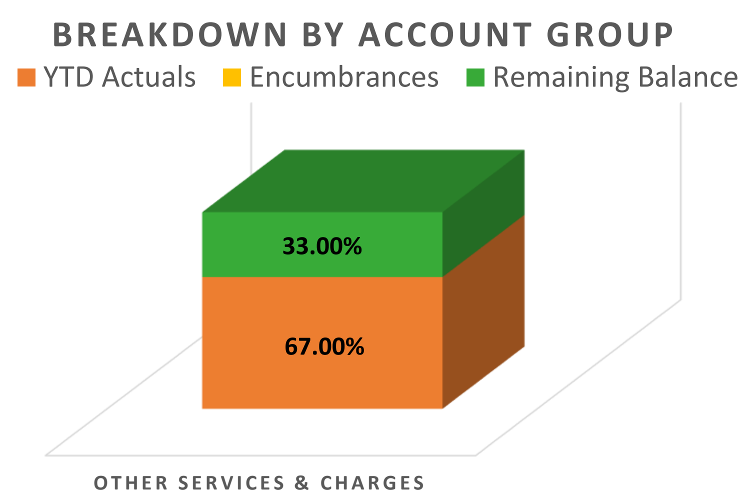
REVENUES:

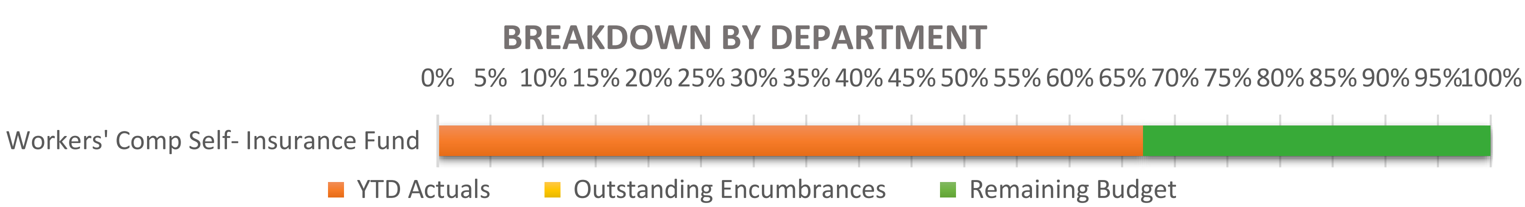




EXPENDITURES:



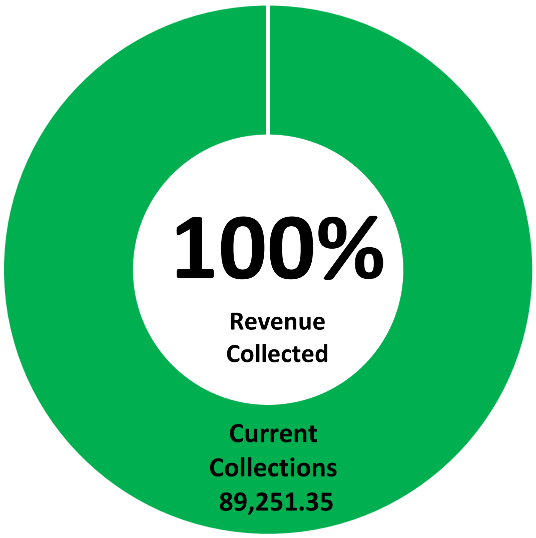


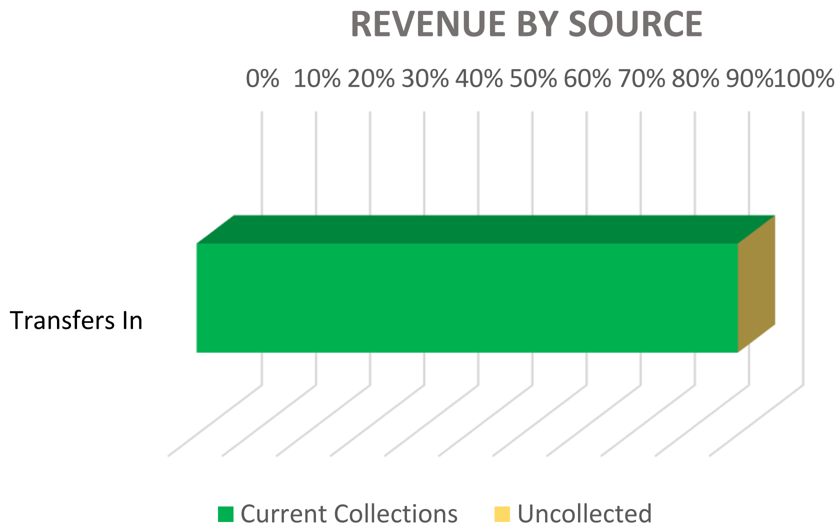


*Numbers Behind the Graphs can be found at the end of the report.

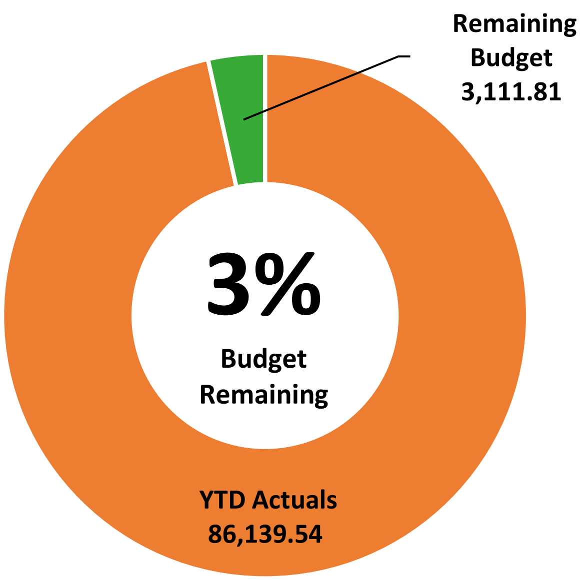
Library Fund

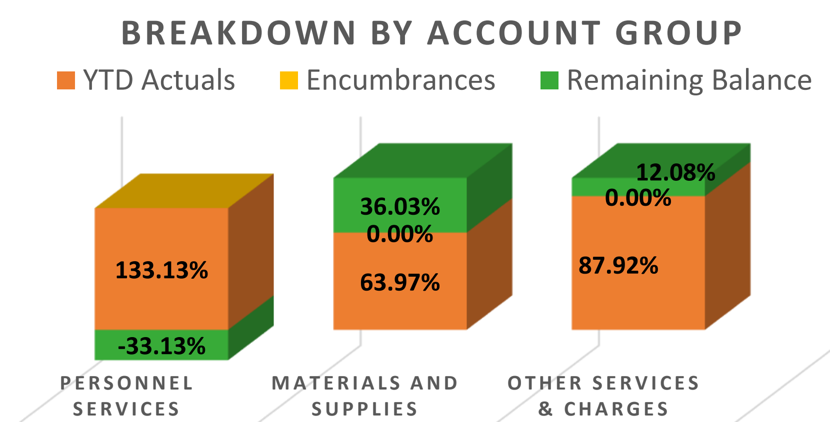
REVENUES:

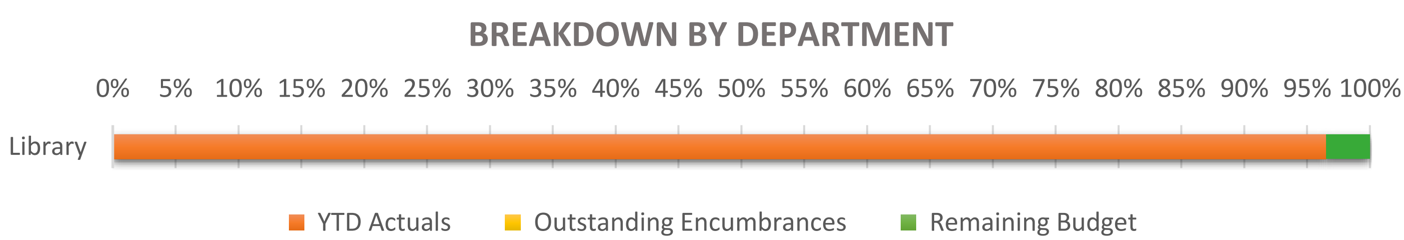




EXPENDITURES:





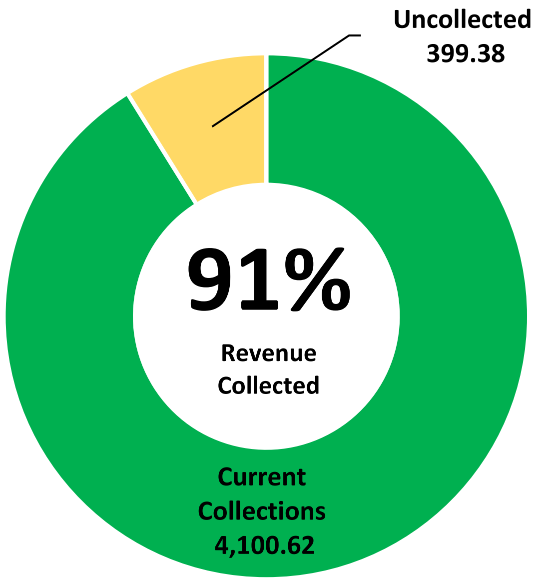


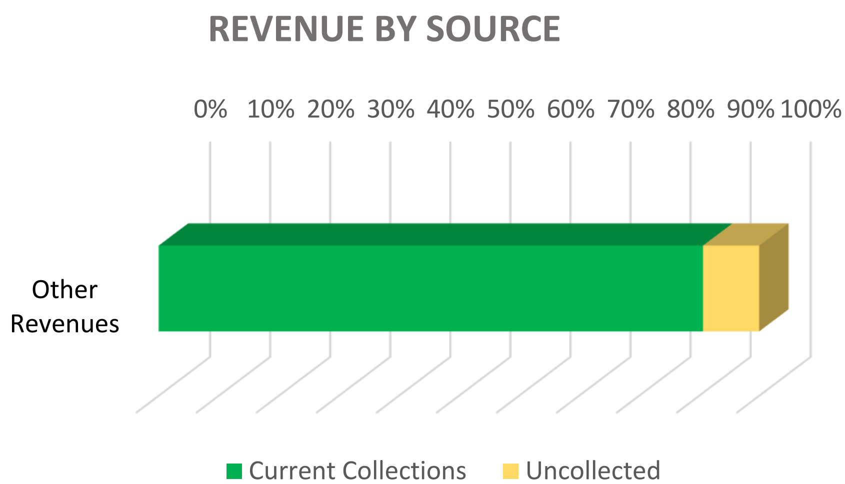
Total Number of Budgeted Positions: 1

*Numbers Behind the Graphs can be found at the end of the report.

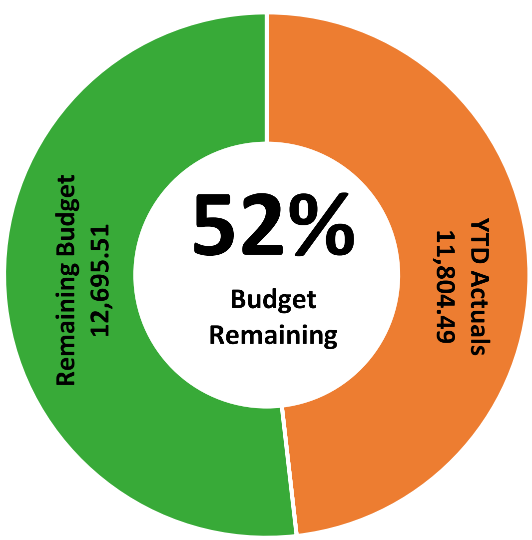
Cemetery Perpetual Fund

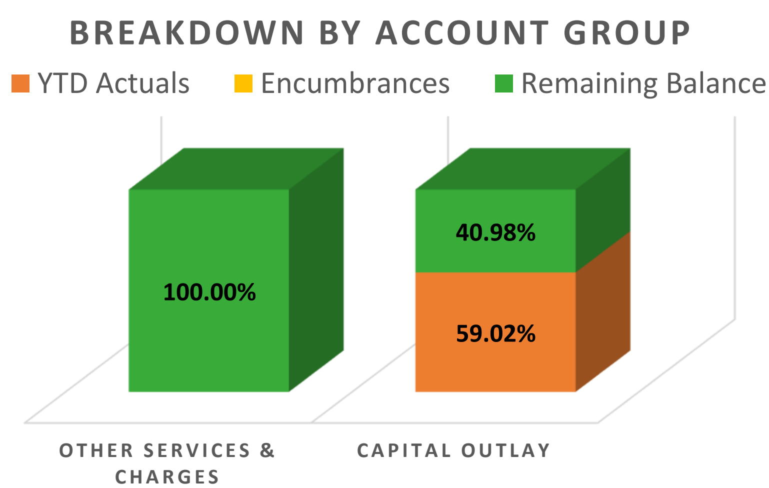
REVENUES:

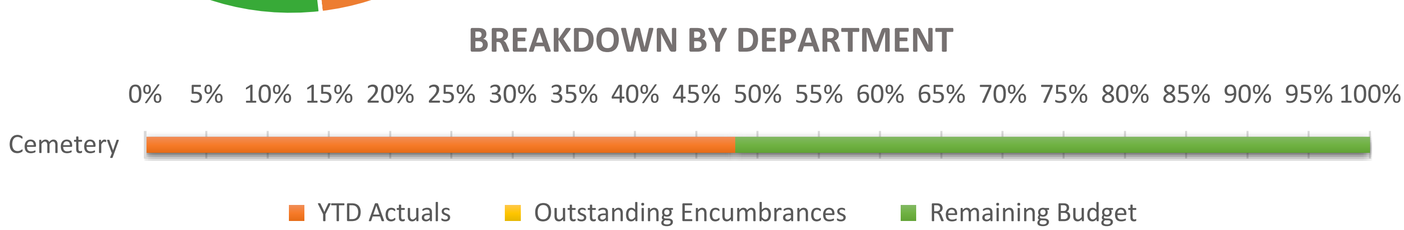




EXPENDITURES:



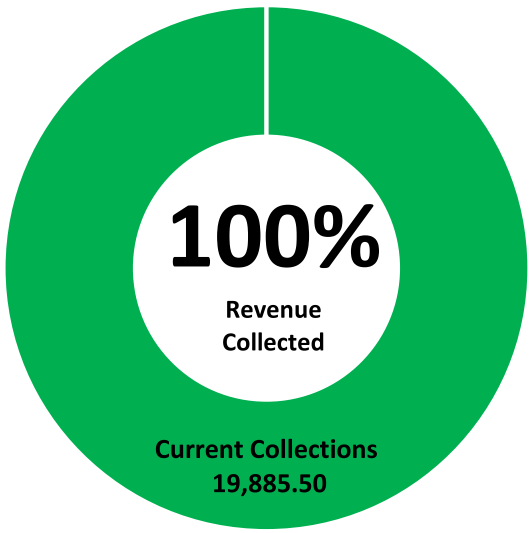


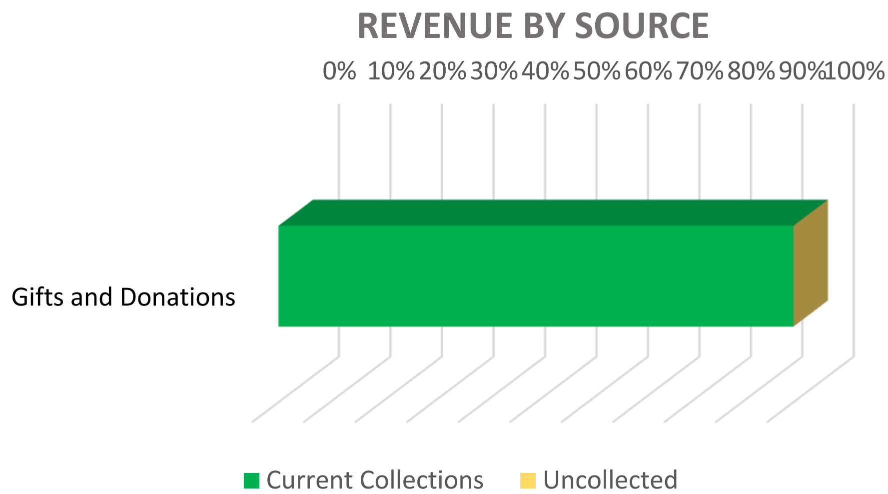


*Numbers Behind the Graphs can be found at the end of the report.

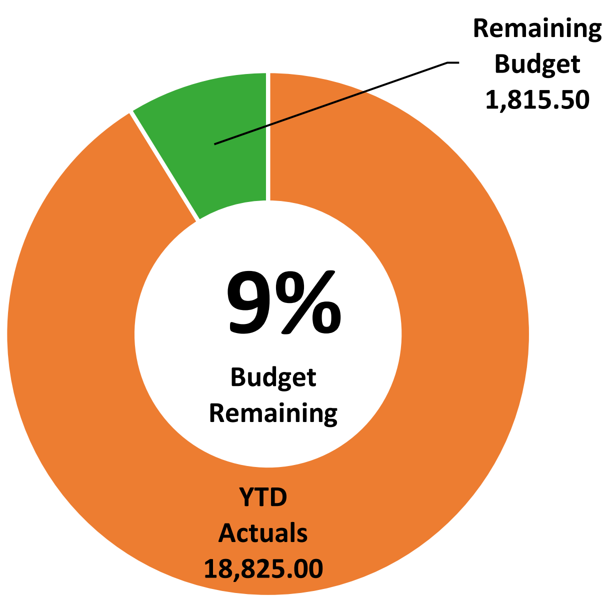
Gifts and Contributions Fund

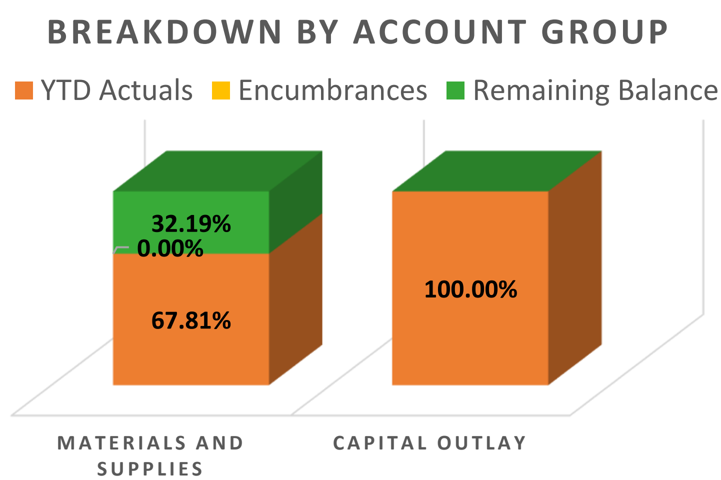
REVENUES:

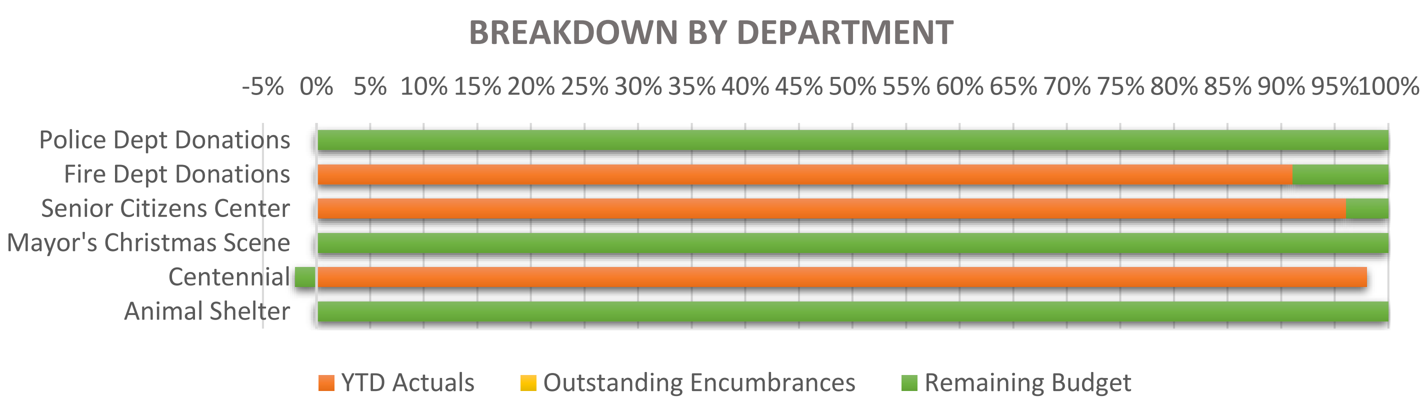




EXPENDITURES:



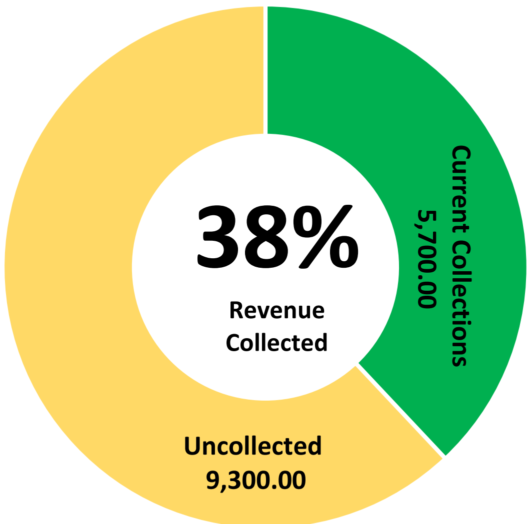


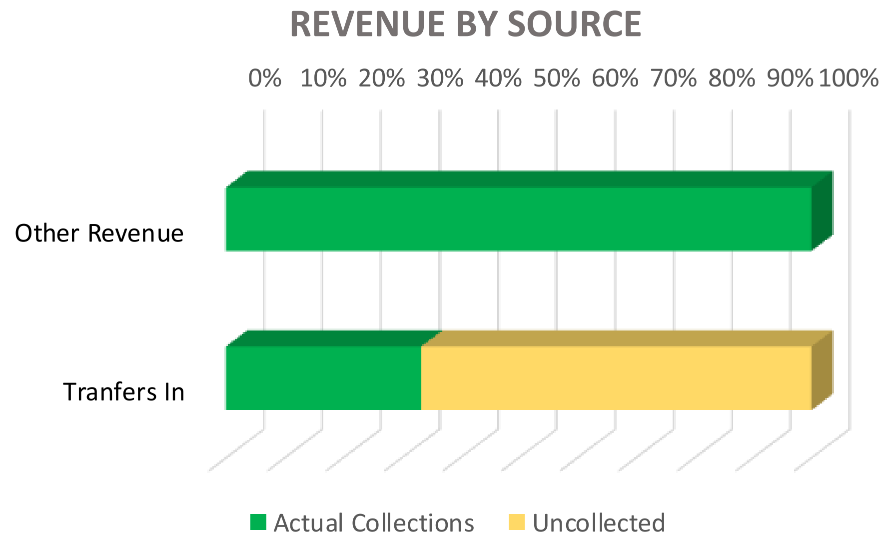


*Numbers Behind the Graphs can be found at the end of the report.

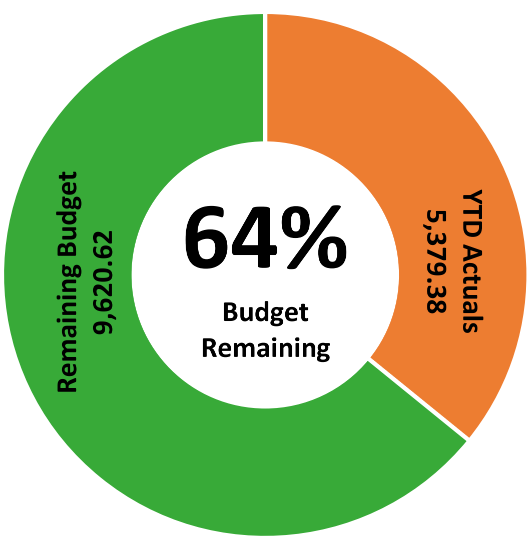
Sister Cities Fund

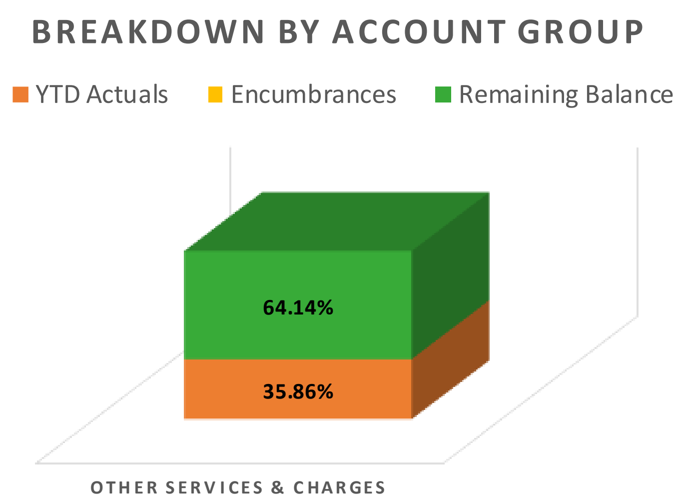
REVENUES:

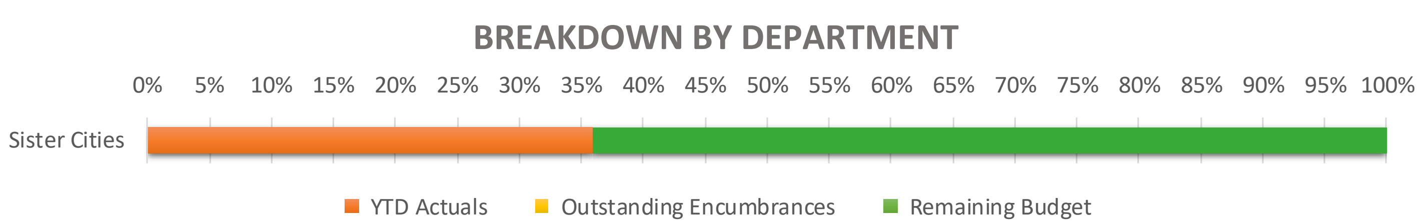




EXPENDITURES:







*Numbers Behind the Graphs can be found at the end of the report.

Numbers Behind The Graphs

General Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 16,743,364.59	16,718,819.13	24,545.46
Intergovernmental Rev	$ 667,268.38	627,345.15	39,923.23
Licenses & Permits	$ 207,608.99	227,544.93	(19,935.94)
Fines & Forfeitures	$ 539,642.50	456,926.23	82,716.27
Charges for Services	$ 8,234.16	8,234.16	-
Rental Revenues	$ 168,144.40	176,994.42	(8,850.02)
Interest Income	$ 25,700.00	23,711.06	1,988.94
Other Revenues	$ 122,327.56	183,439.32	(61,111.76)
Transfers In	$ 4,153,749.72	4,148,544.13	5,205.59
Total	$ 22,636,040.30	$ 22,571,558.53	$ 64,481.77

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Transfers	Total
YTD Actuals	16,417,098.85	543,876.67	3,433,026.84	5,225.65	1,212,109.84	21,611,337.85
Encumbrances	11,541.35	71,306.26	169,845.23	250.00	-	252,942.84
Remaining Budget	153,921.22	72,242.88	627,086.90	(5,475.65)	131,166.85	978,942.20
Total Budget	$ 16,582,561.42	$ 687,425.81	$ 4,229,958.97	$ -	$ 1,343,276.69	$ 22,843,222.89

Breakdown by Department

Department	YTD Actuals	Encumbrances	Remaining Budget	Total Budget
City Manager	462,864.81	9,622.50	43,333.47	515,820.78
City Attorney	151,682.34	3,860.21	34,457.45	190,000.00
Accounting	542,532.34	4,825.85	14,915.81	562,274.00
Information Systems	432,852.65	139.95	6,334.05	439,326.65
Municipal Court	335,147.28	20,500.00	22,436.77	378,084.05
City Clerk	213,994.06	4,976.00	6,124.94	225,095.00
Human Resources	238,744.92	16,639.17	(2,993.28)	252,390.81
Code Enforcement	677,385.31	987.70	68,916.99	747,290.00
Police Administration	527,594.96	765.21	13,939.83	542,300.00
Police Patrol	5,087,897.90	39,317.82	78,499.28	5,205,715.00
Criminal Investigation Division	1,018,659.47	6,245.84	19,184.00	1,044,089.31
Animal Control	178,692.06	1,145.54	928.45	180,766.05
Dispatch	690,744.68	897.20	24,061.34	715,703.22
Fire Prevention	609,706.45	659.40	2,772.91	613,138.76
Fire Suppression	4,636,839.77	64,463.94	83,710.36	4,785,014.07
Fire Training	158,963.25	2,234.11	14,453.49	175,650.85
Emergency Management	412,677.33	6,829.98	15,634.65	435,141.96
L.E.P.C.	100.00	1,771.46	1,699.94	3,571.40
Engineering	281,380.77	2,000.00	11,230.62	294,611.39
Streets	816,844.26	2,424.50	30,216.75	849,485.51
Traffic Control	230,281.59	616.00	25,279.64	256,177.23
Parks	874,392.66	1,019.00	42,533.34	917,945.00
Cemetery	193,937.33	1,280.55	6,244.15	201,462.03
Municipal Auditorium	36,202.26	-	5,410.52	41,612.78
Community Center	29,190.08	2,550.00	3,927.14	35,667.22
Senior Citizens	62,361.67	601.10	16,998.96	79,961.73
Expo Operations	603,566.02	303.50	14,786.51	618,656.03
Equipment Services	210,237.33	5,540.95	18,547.77	234,326.05
Building Maintenance	138,213.70	8,406.93	4,048.69	150,669.32
Transfers Out	1,743,286.52	-	407,990.17	2,151,276.69
Shared Costs (Allocated)	14,364.08	42,318.43	(55,682.51)	-
Total Budget	21,611,337.85	252,942.84	979,942.20	22,843,222.89

Street and Alley Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	253,500.00	274,878.61	(21,378.61)
Licenses & Permits	1,600.00	1,505.00	95.00
Other Revenues	6,360.00	6,360.00	-
Transfers In	180,540.00	180,540.00	-
Total	$ 442,000.00	$ 463,283.61	$ (21,283.61)

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	404,180.65	$ 404,180.65
Encumbrances	-	$ -
Remaining Budget	37,819.35	$ 37,819.35
Total Budget	$ 442,000.00	$ 442,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Streets	404,180.65	-	37,819.35	$ 442,000.00
Total	$ 404,180.65	$ -	$ 37,819.35	$ 442,000.00

E-911 Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	300,000.00	357,196.34	(57,196.34)
Total	$ 300,000.00	$ 357,196.34	$ (57,196.34)

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Total
YTD Actuals	156,958.65	-	$ 156,958.65
Encumbrances	22,641.00	-	$ 22,641.00
Remaining Budget	45,400.35	75,000.00	$ 120,400.35
Total Budget	$ 225,000.00	$ 75,000.00	$ 300,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Emergency Management	156,958.65	22,641.00	120,400.35	$ 300,000.00
Total	$ 156,958.65	$ 22,641.00	$ 120,400.35	$ 300,000.00

Economic Development Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	309,280.00	311,776.41	(2,496.41)
Interest Income	225.00	331.12	(106.12)
Total	$ 309,505.00	$ 312,107.53	$ (2,602.53)

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Transfers	Total
YTD Actuals	285,996.00	5,000.00	$ 290,996.00
Encumbrances	-	-	$ -
Remaining Budget	396.00	10,000.00	$ 10,396.00
Total Budget	$ 286,392.00	$ 15,000.00	$ 301,392.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Economic Development	285,996.00	-	396.00	$ 286,392.00
Transfers Out	5,000.00	-	10,000.00	$ 15,000.00
Total	$ 290,996.00	$ -	$ 10,396.00	$ 301,392.00

Spay/Neuter Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	2,500.00	2,795.00	(295.00)
Total	$ 2,500.00	$ 2,795.00	$ (295.00)

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	1,979.00	$ 1,979.00
Encumbrances	330.00	$ 330.00
Remaining Budget	2,191.00	$ 2,191.00
Total Budget	$ 4,500.00	$ 4,500.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Animal Control	1,979.00	330.00	2,191.00	$ 4,500.00
Total	$ 1,979.00	$ 330.00	$ 2,191.00	$ 4,500.00

Hotel/Motel Surcharge Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 393,202.00	423,531.25	(30,329.25)
Interest Income	$ 40.14	87.78	(47.64)
Other Revenues*	$ 478,389.73	479,475.46	(1,085.73)
Total	$ 871,631.87	$ 903,094.49	$ (30,329.25)

*Transfer from VSI

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Transfers	Total
YTD Actuals	79,393.93	3,073.17	453,245.49	4,235.40	$ 539,947.99
Encumbrances	-	-	36,126.51	-	$ 36,126.51
Remaining Budget	9,268.07	3,126.83	17,148.00	264.60	$ 29,807.50
Total Budget	$ 88,662.00	$ 6,200.00	$ 506,520.00	$ 4,500.00	$ 605,882.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Tourism	245,712.59	36,126.51	29,542.90	$ 311,382.00
Community Service Contracts	290,000.00	-	-	$ 290,000.00
Transfers Out	4,235.40	-	264.60	$ 4,500.00
Total	$ 539,947.99	$ 36,126.51	$ 29,807.50	$ 605,882.00

Police Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 389,719.50	389,719.50	-
Interest Income	$ 413.90	413.90	-
Total	$ 390,133.40	$ 390,133.40	$ -

EXPENDITURES:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	390,133.40	$ 390,133.40
Encumbrances	-	$ -
Remaining Budget	-	$ -
Total Budget	$ 390,133.40	$ 390,133.40

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	390,133.40	-	-	$ 390,133.40
Total	$ 390,133.40	$ -	$ -	$ 390,133.40

Fire Sales Tax Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 389,719.50	389,719.50	-
Interest Income	$ 413.90	413.90	-
Total	$ 390,133.40	$ 390,133.40	$ -

EXPENDITURES:

Breakdown by Account Group

	Transfers	Total
YTD Actuals	390,133.40	$ 390,133.40
Encumbrances	-	$ -
Remaining Budget	-	$ -
Total Budget	$ 390,133.40	$ 390,133.40

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers Out	390,133.40	-	-	$ 390,133.40
Total	$ 390,133.40	$ -	$ -	$ 390,133.40

Tax Increment Financing Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	$ 52,000.00	74,202.28	(22,202.28)
Total	$ 52,000.00	$ 74,202.28	$ (22,202.28)

EXPENDITURES:

Breakdown by Account Group

	Capital Outlay	Total
YTD Actuals	-	$ -
Encumbrances	-	$ -
Remaining Budget	52,000.00	$ 52,000.00
Total Budget	$ 52,000.00	$ 52,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Planning	-	-	52,000.00	$ 52,000.00
Total	$ -	$ -	$ 52,000.00	$ 52,000.00

Drug Forfeiture Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	15,000.00	3,416.50	11,583.50
Other Revenues	-	0.76	(0.76)
Total	$ 15,000.00	$ 3,417.26	$ 11,582.74

EXPENDITURES:

Breakdown by Account Group

	Materials and Supplies	Total
YTD Actuals	8,233.40	$ 8,233.40
Encumbrances	1,350.32	$ 1,350.32
Remaining Budget	5,416.28	$ 5,416.28
Total Budget	$ 15,000.00	$ 15,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	8,233.40	1,350.32	5,416.28	$ 15,000.00
Total	$ 8,233.40	$ 1,350.32	$ 5,416.28	$ 15,000.00

CDBG Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	407,250.00	320,491.75	86,758.25
Other Revenues	30,113.00	26,297.51	3,815.49
Transfers In	45,447.00	45,447.00	-
Total	$ 482,810.00	$ 392,236.26	$ 90,573.74

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	101,868.29	354.21	357,775.47	$ 459,997.97
Encumbrances	-	-	31,500.00	$ 31,500.00
Remaining Budget	797.70	145.79	(9,828.47)	$ (8,884.98)
Total Budget	$ 102,665.99	$ 500.00	$ 379,447.00	$ 482,612.99

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
CDBG Administration	70,145.91	3,000.00	3,379.09	$ 76,525.00
CDBG Housing Rehab	389,852.06	28,500.00	(12,264.07)	$ 406,087.99
Total	$ 459,997.97	$ 31,500.00	$ (8,884.98)	$ 482,612.99

Home Rehab Program Income Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenues	-	4,566.20	(4,566.20)
Transfers In	88,749.89	88,749.89	-
Total	$ 88,749.89	$ 93,316.09	$ (4,566.20)

EXPENDITURES:

Breakdown by Account Group

	Transfers Out	Total
YTD Actuals	45,447.00	$ 45,447.00
Encumbrances	-	$ -
Remaining Budget	-	$ -
Total Budget	$ 45,447.00	$ 45,447.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Transfers	45,447.00	-	-	$ 45,447.00
Total	$ 45,447.00	$ -	$ -	$ 45,447.00

Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,450,931.44	2,416,262.27	34,669.17
Intergovernmental Rev	10,000.00	10,000.00	-
Interest Income	15,500.00	10,222.65	5,277.35
Other Revenues	301,143.00	17,448.29	283,694.71
Total	$ 2,777,574.44	$ 2,453,933.21	$323,641.23

EXPENDITURES:

Breakdown by Account Group

	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	441,803.14	1,348,338.75	499,735.99	$ 2,289,877.88
Encumbrances	110,057.80	-	-	$ 110,057.80
Remaining Budget	150,247.06	320,827.82	103,114.01	$ 574,188.89
Total Budget	$ 702,108.00	$ 1,669,166.57	$ 602,850.00	$ 2,974,124.57

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Information Systems	64,907.26	11,804.00	8,288.74	$ 85,000.00
Police Patrol	32,926.93	25,808.00	32,923.07	$ 91,658.00
Fire Prevention	42,885.32		114.68	$ 43,000.00
Fire Suppression	84,298.82	6,735.80	45,665.38	$ 136,700.00
Fire Training	4,180.00		2,320.00	$ 6,500.00
Emergency Management		61,250.00		$ 61,250.00
Engineering			2,000.00	$ 2,000.00
Streets			60,000.00	$ 60,000.00
Parks	65,470.84	4,460.00	(6,930.84)	$ 63,000.00
Municipal Auditorium	19,645.56		354.44	$ 20,000.00
Community Center	12,527.00		473.00	$ 13,000.00
Senior Center	5,457.14		4,542.86	$ 10,000.00
Expo Operations	109,504.27		495.73	$ 110,000.00
Debt Service	1,348,338.75		320,827.82	$ 1,669,166.57
Transfers Out	499,735.99		103,114.01	$ 602,850.00
Total	$ 2,289,877.88	$ 110,057.80	$ 574,188.89	$ 2,974,124.57

Street Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	2,762,374.27	2,728,038.50	34,335.77
Interest Income	34,098.99	25,786.13	8,312.86
Other Revenues	16,457.13	16,411.85	45.28
Transfers In	1,390,000.00	1,060,000.00	330,000.00
Total	$ 4,202,930.39	$ 3,830,236.48	$ 372,693.91

EXPENDITURES:

Breakdown by Account Group

	Capital Outlay	Total
YTD Actuals	2,471,501.60	$ 2,471,501.60
Encumbrances	-	$ -
Remaining Budget	3,040,577.18	$ 3,040,577.18
Total Budget	$ 5,512,078.78	$ 5,512,078.78

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Engineering	1,796,774.31		2,970,225.69	$ 4,767,000.00
New Streets Project	270,078.78	-	-	$ 270,078.78
Streets	351,932.15		48,067.85	$ 400,000.00
Traffic Control	52,716.36		22,283.64	$ 75,000.00
Total	$ 2,471,501.60	$ -	$ 3,040,577.18	$ 5,512,078.78

2018 Capital Improvement Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Taxes	3,092,815.09	3,117,758.09	(24,943.00)
Interest Income	103,000.00	113,401.01	(10,401.01)
Total	$ 3,195,815.09	$ 3,231,159.10	$ (35,344.01)

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Debt Service	Total
YTD Actuals	40,160.00	580,111.01	1,951,347.50	$ 2,571,618.51
Encumbrances	179,240.00	833,928.96	-	$ 1,013,168.96
Remaining Budget	600.00	7,229,790.03	-	$ 7,230,390.03
Total Budget	$ 220,000.00	$ 8,643,830.00	$ 1,951,347.50	$ 10,815,177.50

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Patrol	296,635.56	567,111.04	2,395,383.40	$ 3,259,130.00
Emergency Management	-	250,000.00	-	$ 250,000.00
Streets	-	-	4,454,700.00	$ 4,454,700.00
Parks	194,149.90	181,201.99	244,648.11	$ 620,000.00
Library	19,040.27	14,855.93	86,103.80	$ 120,000.00
Community Center	-	-	30,000.00	$ 30,000.00
Senior Citizen	110,445.28	-	19,554.72	$ 130,000.00
Debt Service	1,951,347.50	-	-	$ 1,951,347.50
Total	$ 2,571,618.51	$ 1,013,168.96	$ 7,230,390.03	$ 10,815,177.50

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Charges for Services	146,111.00	142,020.16	4,090.84
Other Revenues	-	63.63	(63.63)
Interest Income	188,500.00	176,083.04	12,416.96
Total	$ 334,611.00	$ 318,166.83	16,444.17

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	239,613.67	50,627.30	33,441.52	600.00	$ 324,282.49
Encumbrances	-	14,103.66	3,878.57	-	$ 17,982.23
Remaining Budget	2,257.34	2,369.04	(1,800.09)	-	$ 2,826.29
Total Budget	$ 241,871.01	$ 67,100.00	$ 35,520.00	$ 600.00	$ 345,091.01

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Pool	324,282.49	17,982.23	2,826.29	$ 345,091.01
Total	$ 324,282.49	$ 17,982.23	$ 2,826.29	$ 345,091.01

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Licenses and Permits	32,120.00	33,579.00	(1,459.00)
Charges for Services	13,775,489.00	13,769,963.97	5,525.03
Interest Income	55,000.00	46,835.70	8,164.30
Other Revenues	4,187,676.93	3,852,515.91	335,161.02
Total	$ 18,050,285.93	$ 17,702,894.58	$ 347,391.35

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Debt Service	Transfers	Total
YTD Actuals	2,621,349.02	614,394.81	4,723,849.16	3,812,237.85	2,412,446.82	3,360,000.00	$ 17,544,277.66
Encumbrances	-	1,474.90	36,362.15	-	-	-	$ 37,837.05
Remaining Budget	12,755.04	56,888.35	467,905.54	64,028.39	93,771.18	-	$ 695,348.50
Total Budget	$ 2,634,104.06	$ 672,758.06	$ 5,228,116.85	$ 3,876,266.24	$ 2,506,218.00	$ 3,360,000.00	$ 18,277,463.21

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Utility Billing	676,541.93	12,190.85	27,665.43	$ 716,398.21
Utility Administration	3,845,814.17	5,822.10	46,109.29	$ 3,897,745.56
Lake Operations	63,449.31	-	2,033.56	$ 65,482.87
Water Production	1,166,439.73	5,451.24	68,390.92	$ 1,240,281.89
Water Distribution	4,083,891.30	7,463.11	217,731.99	$ 4,309,086.40
North Sewer Treatment Plt	460,589.55	2,065.00	20,813.73	$ 483,468.28
South Sewer Treatment Plt	831,749.54	4,267.50	90,472.96	$ 926,490.00
Sewer Collection	643,355.31	577.25	128,359.44	$ 772,292.00
Debt Service	2,412,446.82	-	93,771.18	$ 2,506,218.00
Transfers Out	3,360,000.00	-	-	$ 3,360,000.00
Total	$ 17,544,277.66	$ 37,837.05	$ 695,348.50	$ 18,277,463.21

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Intergovernmental Rev	-	58,587.99	(58,587.99)
Rental Revenues	267,000.00	283,544.31	(16,544.31)
Other Revenues	282,300.00	185,703.64	96,596.36
Transfers In	279,085.45	175,971.44	103,114.01
Total	$ 828,385.45	$ 703,807.38	$ 124,578.07

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Capital Outlay	Total
YTD Actuals	169,252.05	154,635.19	110,528.01	121,522.00	$ 555,937.25
Encumbrances	-	471.14	1,039.92	274,773.15	$ 276,284.21
Remaining Budget	8,233.40	94,593.67	16,782.07	(110,445.15)	$ 9,163.99
Total Budget	$ 177,485.45	$ 249,700.00	$ 128,350.00	$ 285,850.00	$ 841,385.45

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Airport	555,937.25	276,284.21	9,164.03	$ 841,385.45
Total	$ 555,937.25	$ 276,284.21	$ 9,164.03	$ 841,385.45

Worker's Comp Self-Insurance Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Interest Income		631.66	(631.66)
Other Revenues		38,953.61	(38,953.61)
Transfers In	718,450.00	476,673.49	241,776.51
Total	$ 718,450.00	$ 516,258.76	$ 202,191.24

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	481,375.94	$ 481,375.94
Encumbrances	-	$ -
Remaining Budget	237,074.06	$ 237,074.06
Total Budget	$ 718,450.00	$ 718,450.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Workers' Comp Self- Insurance Fund	481,375.94	-	237,074.06	$ 718,450.00
Total	$ 481,375.94	$ -	$ 237,074.06	$ 718,450.00

Library Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	89,251.35	89,251.35	-
Total	$ 89,251.35	$ 89,251.35	$ -

EXPENDITURES:

Breakdown by Account Group

	Personnel Services	Materials and Supplies	Other Services & Charges	Total
YTD Actuals	25,895.74	3,006.60	57,237.20	$ 86,139.54
Encumbrances	-	-	-	$ -
Remaining Budget	(6,444.39)	1,693.40	7,862.80	$ 3,111.81
Total Budget	$ 19,451.35	$ 4,700.00	$ 65,100.00	$ 89,251.35

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Library	86,139.54	-	3,111.81	$ 89,251.35
Total	$ 86,139.54	$ -	$ 3,111.81	$ 89,251.35

Cemetery Perpetual Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Transfers In	4,500.00	4,100.62	399.38
Total	$ 4,500.00	$ 4,100.62	$ 399.38

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Capital Outlay	Total
YTD Actuals	-	11,804.49	$ 11,804.49
Encumbrances	-	-	$ -
Remaining Budget	4,500.00	8,195.51	$ 12,695.51
Total Budget	$ 4,500.00	$ 20,000.00	$ 24,500.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Cemetery	11,804.49	-	12,695.51	$ 24,500.00
Total	$ 11,804.49	$ -	$ 12,695.51	$ 24,500.00

Gifts and Contributions Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Gifts and Donations	19,400.50	19,885.50	(485.00)
Total	$ 19,400.50	$ 19,885.50	$ (485.00)

EXPENDITURES:

Breakdown by Account Group

	Materials and Supplies	Capital Outlay	Total
YTD Actuals	3,825.00	15,000.00	$ 18,825.00
Encumbrances	-	-	$ -
Remaining Budget	1,815.50	-	$ 1,815.50
Total Budget	$ 5,640.50	$ 15,000.00	$ 20,640.50

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Police Dept Donations	-	-	20.00	$ 20.00
Fire Dept Donations	1,375.00	-	135.00	$ 1,510.00
Senior Citizens Center	15,000.00	-	610.00	$ 15,610.00
Mayor's Christmas Scene	-	-	100.00	$ 100.00
Centennial	2,450.00	-	(50.00)	$ 2,400.00
Animal Shelter	-	-	1,000.50	$ 1,000.50
Total	$ 18,825.00	$ -	$ 1,815.50	$ 20,640.50

Sister Cities Fund

REVENUES:

Breakdown by Source

Source	Projected Revenue	Current Collections	Uncollected
Other Revenue	-	700.00	(700.00)
Transfers In	15,000.00	5,000.00	10,000.00
Total	$ 15,000.00	$ 5,700.00	$ 9,300.00

EXPENDITURES:

Breakdown by Account Group

	Other Services & Charges	Total
YTD Actuals	5,379.38	$ 5,379.38
Encumbrances	-	$ -
Remaining Budget	9,620.62	$ 9,620.62
Total Budget	$ 15,000.00	$ 15,000.00

Breakdown by Department

Department	YTD Actuals	Outstanding Encumbrances	Remaining Budget	Total Budget
Sister Cities	5,379.38	-	9,620.62	$ 15,000.00
Total	$ 5,379.38	$ -	$ 9,620.62	$ 15,000.00