

AGENDA
BOARD OF CITY COMMISSIONERS
August 1, 2011 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

REV. DAVID HENRY
CALVARY BAPTIST CHURCH

FLAG SALUTE

1. Consider approval of Agenda:
2. Consider approval of Consent Agenda:
 - a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number .
 - b. Budget Amendment – SMA Fund 501
 - c. Budget Amendment – General Fund 001
 - d. Minutes from the July 18, 2011 regular meeting.
 - e. Acknowledge the following minutes and reports:
 - License Payment Report June 2011
 - Project Payment Report June 2011
 - Shawnee Civic and Cultural Development Authority Minutes from May 19, 2011
 - Shawnee Beautification Committee Minutes from June 9, 2011
 - f. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Teresa Oldham.
 - g. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for John Shaw.
 - h. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan and Hybrid from the Defined Benefit plan for Zane Qualls.
 - i. Authorize the Mayor and other City Officials to sign the Federal Aviation (FAA) grant application and any grant related documents required by the FAA and the Oklahoma Aeronautics Commission for the following: FAA AIP Project No. 3-40-0088-015-2011; Rehabilitate Runway 17-35; Grade Safety Areas; and Construct Connecting Taxiway

- j. Authorize Police Department to purchase six (6) 2012 Chevy crew cab 4X4 LT pickups budgeted at the state purchasing price of \$27,558.50 each making the total cost \$165,351.00, funds for the above listed expenditures have been budgeted in capital account #301-5-0620-5450.
- k. Approval of correction deed, 2004 N. Kickapoo, Shawnee, Oklahoma
- l. Approve Nomination Order with ONEOK Energy Marketing Company for natural gas purchase.
- 3. Citizens Participation
 - (A three minute limit per person)
 - (A twelve minute limit per topic)
- 4. Presentation by Larry R. Dillion, McCloud City Manager, of Wes Watkin's Reservoir Annual Report.
- 5. Presentation by Teri Wyatt, of Oklahoma State Equestrian Association, regarding equestrian trails at North Deer Creek Recreation Area.
- 6. Discussion on Capital Improvement Projects.
- 7. Consider Bids:
 - a. Rehabilitate Runway 17-35; Grade Safety and Construction Connecting Taxiway. AIP Project 3-40-0088-015-2011 - Contract No. COS-PW-11-01 (Open) Deferred from July 18, 2011
- 8. New Business
 - (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
- 9. Administrative Reports
- 10. Commissioners Comments
- 11. Adjournment

Respectfully submitted

Phyllis Loftis, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

2. a.

Meeting Date: 08/01/2011

Bid opening

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number .

Regular Board of Commissioners

2. b.

Meeting Date: 08/01/2011

Budge Amendment SMA

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Budget Amendment – SMA Fund 501

Attachments

Budget Amend SMA

Estimated Revenue, Fund Balance, or Transfers IN

Appropriations

To budget monies for the boat dock grant matching funds that was approved

Attest:

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

2. c.

Meeting Date: 08/01/2011

Budget Amendment General Fund

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Budget Amendment – General Fund 001

Attachments

Budget Amend General

Estimated Revenue, Fund Balance, or Transfers IN

Appropriations

Posted By _____ Date _____ BA# _____ Pkt.# _____

Regular Board of Commissioners

2. d.

Meeting Date: 08/01/2011

Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the July 18, 2011 regular meeting.

Attachments

Minutes 7-18-2011

BOARD OF CITY COMMISSIONERS PROCEEDINGS
JULY 18, 2011 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, July 18, 2011 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Peterson presided and called the meeting to order. Upon roll call, the following members were in attendance.

Linda Peterson

Mayor

Pam Stephens

Commissioner Ward 1

Frank Sims

Commissioner Ward 2

James Harrod

Commissioner Ward 3

Billy Collier

Commissioner Ward 4-Vice Mayor

Absent

Commissioner Ward 5

Absent

Commissioner Ward 6

ABSENT: John Winterringer, Steve Smith

INVOCATION

REV. LEROY KERBO

OAK PARK CHURCH OF GOD

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Agenda.

A motion was made by Commissioner Harrod, seconded by Commissioner Sims, to approve the Agenda. Motion carried 5-0.

AYE: Harrod, Sims, Peterson, Collier, Stephens

NAY: None

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item Number 11.
- b. Minutes from the July 5, 2011 regular meeting.
- c. Acknowledge the following minutes and reports:
 - Planning Commission minutes from June 1, 2011
 - Shawnee Urban Renewal Authority minutes from June 7, 2011
- d. Budget Amendment FY 2012-2012 Fund 102 E-911
- e. Budget Amendment FY 2011-2012 CDBG Entitlement Grant Fund for 2005, 2006, 2007, 2008, 2009, and 2010
- f. Budget Amendment FY 2010-2011 ODOC NSP Program Fund
- g. Budget Amendment FY2011-2012 HOME Rehab Program Income
- h. Lake Lease Renewal

Lot 4 Skipper Tract, 16612 Archery Range Road
S. Cole and P. Hardeman
- i. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Michael Rone.
- j. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Patrick Burge.
- k. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Philip Martin.
- l. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Anthony Robbins.

- m. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Lance Groves.
- n. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Patrick Thomas.
- o. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Brent Deaver.
- p. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Shaina Salazar.
- q. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Shane Withrow.

A motion was made by Commissioner Harrod, seconded by Commissioner Sims, to approve the Consent Agenda Items a – q. Motion carried 5-0.

AYE: Harrod, Sims, Peterson, Collier, Stephens

NAY: None

AGENDA ITEM NO. 3:

Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

Local resident Gary Duree addressed the commission and provided a hand-out regarding United Nations Agenda 21 of which he is opposed. He stated that Agenda 21 provides grants and tax credits for industries to provide “green” projects, but which he feels will result in robbing all taxpaying citizens of our freedoms to choose.

AGENDA ITEM NO. 4:

Mayor’s Proclamation:

“Jennay Lutomski Day”

July 18, 2011

Jennay Lutomski accepted the Mayor’s Proclamation.

AGENDA ITEM NO. 5:

City Manager presentation of Employee of the Month to Derek Woody, Utility Billing Department.

Derek Woody was present to accept the Employee of the Month Certificate.

AGENDA ITEM NO. 6:

Consider approval of a final plat from Primrose Addition located at the NE corner of Bryan and Bradley. Case S06-11 Applicant: Landes Engineering, LLC
Deferred from June 6, 2011 meeting

Staff recommends approval of this request subject to the following two (2) conditions:

1. The City Engineer shall approve the final engineered storm water management plan prior to issuance of a building permit on the subject site.
2. All previous approval conditions set forth in the Combined Staff Report presented at the June 1, 2011 Planning Commission Meeting and approved by the Shawnee City Commission on June 6 continue to apply.

It was noted that the Planning Commission approved this item, with the stated two conditions.

A motion was made by Commissioner Harrod, seconded by Commissioner Stephens, to approve the final plat from Primrose Addition located at the NE corner of Bryan and Bradley subject to the two (2) conditions as set out above. Motion carried 5-0.

AYE: Harrod, Stephens, Sims, Peterson, Collier

NAY: None

COMMISSIONER SMITH NOW PRESENT AT 7:45 P.M.

AGENDA ITEM NO. 7:

Public hearing and consider an ordinance to rezone property located at 606 East Seymour from R-1; Single Family Residential to R-3; Mulit-Family Dwelling. Case P09-11 Applicant: Abner Monterroso

Staff requested that this item be deferred to the August 15, 2011 City Commission.

Mayor Peterson declared a public hearing in session to consider an ordinance to rezone property located at 606 East Seymour from R-1; Single Family Residential to R-3; Mulit-Family Dwelling.

Mayor Peterson asked if any person wished to speak in favor of or in protest of the rezoning.

A motion was made by Commissioner Sims, seconded by Vice Mayor Collier, to continue the public hearing and defer the request for the rezoning of this property from R-1; Single Family Residential to R-3; Mulit-Family Dwelling until the August 15, 2011 Commission Meeting. Motion carried 6-0.

AYE: Sims, Collier, Smith, Stephens, Harrod, Peterson

NAY: None

AGENDA ITEM NO. 8:

Public hearing and consider an ordinance to rezone property located at 909 East Independence from C-1; Neighborhood Commercial to R-3; Multi-Family Dwelling. Case P10-11 Applicant: Kaye Steele Harrod

Mayor Peterson declared a public hearing in session to consider an ordinance to rezone property located at 909 East Independence from C-1; Neighborhood Commercial to R-3; Multi-Family Dwelling.

Mayor Peterson asked if any person wished to speak in favor of or in protest of the rezoning. No one appeared and the public hearing was closed.

It is noted that the Planning Commission recommended approval of the requested zoning.

A motion was made by Commissioner Stephens, seconded by Vice Mayor Collier, to approve the rezoning of this property from C-1; Neighborhood Commercial to R-3; Multi-Family Dwelling.

Ordinance No. 2459NS was introduced and the title read aloud.

Ordinance No. 2459NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, TO-WIT: THE EAST 211.825 FEET OF THE NORTH HALF (N/2) OF LOT (4) AND THE WEST 63.175' OF THE NORTH HALF (N/2) OF LOT THREE (3), MCDIVITT'S ADDITION TO THE CITY OF SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF, REZONING SAID PROPERTY FROM C-1; NEIGHBORHOOD COMMERCIAL TO R-3; MULTI-FAMILY DWELLING AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 5-0

AYE: Stephens, Collier, Smith, Sims, Peterson

NAY: None

Commissioner Harrod was not present for the discussion or vote of this agenda item.

Thereupon Mayor Peterson declared Ordinance No. 2459NS duly passed and approved.

AGENDA ITEM NO. 9:

Consider agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services.

A motion was made by Vice Mayor Collier, seconded by Commissioner Sims, to approve the agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services. Motion carried 6-0.

AYE: Collier, Sims, Harrod, Peterson, Smith, Stephens

NAY: None

AGENDA ITEM NO. 10: Acknowledge Sales Tax report received July, 2011.

Finance Director Cindy Sementelli stated that the sales tax report received shows revenues slightly higher than last month's reported amount.

AGENDA ITEM NO. 11: Consider Bids:

- b. Rehabilitate Runway 17-35; Grade Safety and Construction Connecting Taxiway. AIP Project 3-40-0088-015-2011.- Contract No. COS-PW-11-01 (Open)

No bids received.

Assistant Airport Manager Rex Hennen stated that the FAA had requested an addendum to the original bid specifications and a postponement of the bid opening until August 1, 2011. All bidders have been informed of the addendum and the new bid opening date. Rex Hennen requested the opening be deferred to the August 1, 2011 City Commission meeting.

A motion was made by Commissioner Harrod, seconded by Commissioner Sims, to defer the bid opening to the August 1, 2011 City Commission meeting. Motion carried 6-0.

AYE: Harrod, Sims, Peterson, Collier, Smith, Stephens

NAY: None

AGENDA ITEM NO. 12: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 13: Administrative Reports

Utility Director Jim Bierd reported on several issues regarding water. Mr. Bierd informed that Shawnee Twin Lakes and Wes Watkins are doing well and that water rationing is not being considered at this time.

Regarding water volume, he stated that water demand has increased more than 1.7 million gallons per day over last year and that the current demand is approximately 6 million gallons per day.

There were 16 water main breaks last week and 381 hours of overtime accrued by employees in the last two weeks due to employee to repair the breaks. Since the beginning of the year, there have been 102 water main breaks, most being weather related either from extreme cold or hot temperatures. Mr. Bierd also noted that our infrastructure is old which also compounds the problem.

AGENDA ITEM NO. 14:

Commissioners Comments

Commissioner Smith stated that he had been approached by citizens concerned about the water rationing issue and wondered if the City would consider urging citizens to voluntarily ration water.

Mayor Peterson thanked all staff and volunteers that worked at the Expo during the recent rodeo.

The Mayor also announced an E-waste recycling event July 30, 2011 to recycle electronic devices, televisions, computers, etc. at

AGENDA ITEM NO. 15:

Consider an Executive Session to discuss City Manager's evaluation pursuant to 25 O. S. §307 (B) (1).

A motion was made by Commissioner Stephens, seconded by Vice Mayor Collier, to enter into Executive Session to discuss City Manager's evaluation pursuant to 25 O. S. §307 (B) (1). Motion carried 6-0.

AYE: Stephens, Collier, Smith, Sims, Harrod, Peterson

NAY: None

COMMISSION ENTERS EXECUTIVE SESSION AT 7:05 P.M.

COMMISSION RETURNS FROM EXECUTIVE SESSION WITH ALL COMMISSIONERS PRESENT AT 7:54 P.M.

AGENDA ITEM NO. 16:

Consider matters discussed in Executive Session regarding City Manager's evaluation pursuant to 25 O. S. §307 (B) (1).

No action was taken.

AGENDA ITEM NO. 17:

Adjournment

There being no further business to be considered, a motion was made by Commissioner Harrod, seconded by Commissioner Sims, that the meeting be adjourned. Motion carried 6-0. (7:55 p.m.)

AYE: Harrod, Sims, Peterson, Collier, Smith, Stephens

NAY: None

LINDA PETERSON, MAYOR

ATTEST:

PHYLLIS LOFTIS, CITY CLERK

Regular Board of Commissioners

2. e.

Meeting Date: 08/01/2011

Minutes and Reports

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following minutes and reports:

- License Payment Report June 2011
- Project Payment Report June 2011
- Shawnee Civic and Cultural Development Authority Minutes from May 19, 2011
- Shawnee Beautification Committee Minutes from June 9, 2011

Attachments

License Pymt Rpt

Project Pymt Rpt

CCDA Minutes 5-19-2011

Beautification Minutes 6-9-2011

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L I C E N S E P A Y M E N T R E P O R T
SORTED BY: CODE

PAGE:
PAYMENT DATES: 6/01/2011 TO 6/30/2011

** LICENSE CODE TOTALS **

LICENSE CODE	DESCRIPTION		FEE	PENALTY	PAYMENT DISTRIBUTION TAX	INTEREST	TOTAL PAID
ALARM	BURLAR/FIRE ALARM LICENSE	23	575.00CR				575.00
AUCD	AUCTIONEER DAILY LICENSE	2	20.00CR				20.00
BEER1	BEER CONSUMPTION ON PREMISE	6	120.00CR				120.00
BEER2	BEER PACKAGE	5	50.00CR				50.00
BOATREGANN	BOATING REGULAR ANNUAL	109	2,834.00CR				2,834.00
CONCD	CONCESSION STAND DAILY LICENSE	1	2.50CR				2.50
CONCE	CONCESSION STAND EVENT LICENSE	1	7.50CR				7.50
ELECC	ELECTRICAL CONTRACTOR	10	800.00CR				800.00
FISHANNUAL	FISHING ANNUAL PERMIT	20	300.00CR				300.00
FISHDAILY	FISHING DAILY PERMIT	3	7.50CR				7.50
LAKELEASE	LAKE LEASE	13	3,822.00CR				3,822.00
LAKENONRES	LAKE LEASE - NON CITY RESIDENT	3	1,800.00CR				1,800.00
LAKERES	LAKE LEASE - CITY RESIDENT	10	1,400.00CR				1,400.00
LIQR	RETAIL LIQUOR OCCUPATIONAL TAX	1	600.00CR				600.00
MECHC	MECHANICAL CONTRACTOR	13	1,075.00CR				1,075.00
PLUMC	PLUMBING CONTRACTOR	8	650.00CR				650.00
RESAL	RESIDENTIAL SALE	192	1,920.00CR				1,920.00
SIGN	SIGN HANGERS LICENSE	1	75.00CR				75.00
STORM	STORM CELLAR	1	75.00CR				75.00
TREE	TREE TRIMMING LICENSE	1	25.00CR				25.00
TOTAL			16,158.50CR				16,158.50

07/20/2011 1:44 PM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

P R O J E C T P A Y M E N T R E P O R T

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 6/01/2011 TO 6/30/
SORTED BY: PRO

** GENERAL LEDGER DISTRIBUTION **

FUND G/L ACCOUNT	ACCOUNT NAME	AMOUNT
001-2133	UBCC FEE PAYABLE	312.00CR
001-4202	BUILDING PERMITS	10,978.88CR
001-4203	PLUMBING PERMITS	820.00CR
001-4204	ELECTRICAL PERMITS	140.00CR
001-4205	ZONING PERMITS & APPLICATIONS	635.00CR
001-4206	HEATING & A/C PERMITS	1,070.00CR
001-4249	OTHER PERMITS	460.00CR
001-4822	OTHER MISC. REVENUE	39.00CR
101-4249	OTHER PERMITS	125.00CR
501-4510	WATER TAPS	900.00CR
799-1023	BANCFIRST GENERAL	15,479.88

07/20/2011 1:44 PM
STATUS: ALL
SEGMENT CODES: All
FEE CODES: All

P R O J E C T P A Y M E N T R E P O R T

PAGE:
PROJECTS: THRU ZZZZZZZZZZ
PAYMENT DATES: 6/01/2011 TO 6/30/
SORTED BY: PRO

** SEGMENT CODE TOTALS **

SEGMENT CODE	DESCRIPTION	TOTAL PAID
B1-NEW	BUILDING CONSTRUCTION NEW	2,556.50CR
B2-ADD	BUILDING CONSTRUCTION ADD	71.70CR
B3-REMODEL	BUILDING CONSTRUCTION REM	7,107.28CR
B4-OTHER	BUILDING CAPORT/SHELTER	2,362.90CR
E3-REMODEL	ELECTRICAL REMODEL/REPAIR	167.00CR
M3-REMODEL	MECHANICAL REMODEL/REPAIR	1,191.50CR
P2-ADD	PLUMBING ADDITION	154.50CR
P3-REMODEL	PLUMBING REMODEL	514.50CR
P4-WELL	WELL PERMIT	100.00CR
UNAPPLIED	UNAPPLIED CREDITS	25.00CR
X-BORE/CUT	BORING & PAVING CUT PERMI	100.00CR
X-CURBCUT	CURBCUT/DRIVEWAY/SIDEWALK	25.00CR
X-DEMO	DEMOLITION PERMIT	100.00CR
X-PLATFIN	PLAT REVIEW FINAL	75.00CR
X-SIGN	SIGN PERMIT	175.00CR
X-SWIMPOOL	SWIMMING POOL PERMIT	69.00CR
Z-OCCUP	OCCUPANCY PERMIT	125.00CR
Z-REZONING	REZONING REQUEST	560.00CR
TOTAL		15,479.88CR

A Meeting of the Shawnee
Civic and Cultural Development Authority
May 19, 2011
12:30 P.M.
Heart of Oklahoma Exposition Center

The Trustees of the Shawnee Civic and Cultural Development Authority met for their regular meeting Thursday, May 19, 2011 at 12:30 PM at Heart of Oklahoma Exposition Center, pursuant to notice duly posted as prescribed by law. Notice was filed at City Hall on 05/12/2011 at 10:40 AM.

AGENDA ITEM NO.1

Call to Order.

The meeting was called to order at 12:30 PM by Mr. Karl Kozel, Chairman.

AGENDA ITEM NO.2

Roll Call.

TRUSTEES PRESENT: Mr. Karl Kozel
 Mr. Randy Gilbert
 Mr. Jim Lowe
 Mr. Carl Packwood
 Mr. Lance Wortham
 Mr. Brian McDougal

TRUSTEES ABSENT: Mr. Casey Bell

Also in attendance: Michael Jackson, Operations Manager; Stephanie Meiler, Administrative Assistant, Mike Clover, Stuart & Clover, Justin Erickson from the City of Shawnee, Chris Dunlap, Expo Superintendent and Gordona Rowell of the Shawnee CVB.

AGENDA ITEM NO.3

Declaration of a Quorum

Chairman Mr. Karl Kozel, Declared a Quorum.

AGENDA ITEM NO.4

Approval of minutes of Regular
Meeting of April 2011

The motion made by Trustee Packwood, seconded by Trustee McDougal that the minutes of the regular meeting of April 2011 are approved. Motion carried.

AYE: Gilbert, Packwood, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: Lowe

AGENDA ITEM NO. 6

Approval of Monthly Financial Report for
March 2011.

The motion made by Trustee Packwood, seconded by Trustee Lowe to approve the monthly financial report for April 2011. Motion carried.

AYE: Gilbert, Lowe, Packwood, Wortham, McDougal Kozel
NAY: NONE
ABSTAIN: NONE

AGENDA ITEM NO. 7Approval of Claims for the
General Account.

A.	OG&E Monthly Utilities	\$ 7,622.25
B.	INS Equipment Maintenance	\$ 666.28
C.	Oklahoma Natural Gas Monthly Utilities	\$ 1,056.95
D.	Acme Glass Co. Re-Model on Fred Humphrey	\$ 796.00
E.	Express Services Inc Temp Labor	\$ 885.60
F.	Vision Bank Loan Payment	\$ 576.98
G.	OneOK Monthly Utilities	\$ 1,938.12
H.	Hunzicker Brothers Bldg. Maintenance	\$ 200.39
I.	Bobcat of OKC Equipment Maintenance	\$ 52.03
J.	Locke Supply Grounds Maintenance	\$ 199.87
K.	AT&T Mobility Monthly Utilities	\$ 47.50
L.	A-1 Rooter Service Grounds Maintenance	\$ 399.50
M.	AirGas Mid South Equipment	\$ 54.90
N.	AVL Systems Equipment Maintenance	\$ 1,030.00
O.	Bankers Credit Card Services Monthly Utility	\$ 278.65
P.	Convention & Visitors Bureau Advertising	\$ 561.66
Q.	Freds Tire & Battery Equipment Maintenance	\$ 10.00
R.	Hunzicker Brothers Equipment Maintenance	\$ 200.39

S.	Express Services Inc Temp Labor	\$ 2,388.42
T.	DROFFATS Inc Catering \$ Due	\$ 2,891.00
U.	Finley & Cook Accounting Services	\$ 190.00
V.	City of Shawnee- Water Monthly Utilities	\$ 356.69
W.	AT&T Monthly Utilities	\$ 1,052.15
X.	Chuck Jones Sand for Events	\$ 200.00
Y.	Fuelman Monthly Utility	\$ 1,452.44
Z.	Sparks Heat and Air Bldg Maintenance	\$ 1,170.30
AA.	Shawnee Lighting Bldg & Grounds Maintenance	\$ 745.23
BB.	Stuart & Clover Legal Services	\$ 303.75
CC.	Signs USA Bldg Maintenance	\$ 80.00
DD.	Cintas Uniform Costs	\$ 197.00
EE.	NAPA Equipment Maintenance	\$ 110.27
FF.	FarmPlan Monthly Payment	\$ 100.75

ADD-ON'S

GENERAL ACCOUNT:

A.	Whites Ace Building Center Grounds Maintenance	\$ 135.01
B.	Charlie Stubbs Commercial Kitchen Equip.	\$ 1,800.00
C.	ONG Monthly Utilities	\$ 526.96
D.	Buford Whites Bldg Maintenance	\$ 41.61

E.	Express Services Temp Labor	\$ 1,166.40
F.	Back 40 Designs Web Hosting	\$ 50.00
G.	Shawnee Office Systems Monthly Utilities	\$ 135.51

The motion made by Trustee Lowe, seconded by Trustee Packwood to approve the claims on the General Account.
Motion carried.

AYE: Gilbert, Lowe, Packwood, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: None

AGENDA ITEM NO. 8

Approval of claims for the Special
Account.

A.	Twister Saddles IFYR 2011	\$ 6,250.00
B.	PenPoint Magazine IFYR 2011	\$ 357.00
C.	Shawnee News Star IFYR 2011	\$ 730.00
D.	Lee Woodside IFYR 2011	\$ 360.00
E.	TX High School Rodeo IFYR 2011	\$ 150.00
F.	Hoofbeat Express IFYR 2011	\$ 400.00
G.	Cowboy Times IFYR 2011	\$ 527.25
H.	Gist Buckles IFYR 2011	\$ 3,335.00
Add On's		
A.	Michael McCormick Media Director IFYR 2011	\$ 300.00
B.	HASCO Tag Co. IFYR 2011	\$ 130.25

The motion made by Trustee Packwood, seconded by Trustee Wortham to approve the claims on the Special Account. Motion carried.

AYE: Gilbert, Lowe, Packwood, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: None

AGENDA ITEM NO 9

Approval of claims for the Shavings Account.

NONE

AGENDA ITEM NO.10

Discussion to approve concept on parking lot/grounds beautification-

The motion made by Trustee Lowe, seconded by Trustee Packwood to approve the concept for the parking lot / grounds beautification- Motion carried.

AYE: Gilbert, Lowe, Packwood, Wortham, McDougal, Kozel
NAY: None
ABSTAIN: None

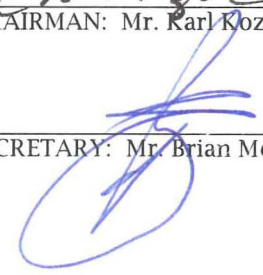
AGENDA ITEM NO. 17

Adjournment

The motion made by Trustee McDougal, seconded by Trustee Lowe to adjourn the meeting. Motion Carried

AYE: Gilbert, Lowe, Packwood, Wortham, McDougal, Kozel
NAY:
ABSTAIN:


CHAIRMAN: Mr. Karl Kozel


SECRETARY: Mr. Brian McDougal

Mayor
linda Peterson



The City of Shawnee

PO Box 1448
Shawnee Oklahoma 74802-1448
(405) 273-1250 Fax (405) 878-1581
www.ShawneeOK.org

Commissioners

Pam Stephens
frank sims
james harrod
billy collier
john winterringer
Steve Smith

Minutes

Shawnee Beautification Committee

June 9, 2011

The Shawnee Beautification Committee met in the EOC Room

The meeting was called to order at 4:00 pm

Roll Call was taken showing the following members present:

Chairman	Vacant
Member	Janet Turner
Member	Linda Malley
Member	Paul Malley
Member	Tom Terry
Member	Nancy Ford

Commissioner

James Bryce, Interim Director of Operations

Justin Erickson, Planning and Code Enforcement Director

- AGENDA NO 2** **Roll Call and Declaration of a Quorum.** Roll was called and a quorum was declared.
- AGENDA NO 3** **Approved Minutes for May 2011.** The minutes for May 2011 were approved with a motion made by Linda Malley and 2nd by Paul Malley. The motion carried unanimously.
- AGENDA NO 4** **Discussion and possible action on new Chairperson.** Discussion was tabled until Robert Cash could be notified.
- AGENDA NO 5** **Discussion of what to plant in City Hall Planters. (James Bryce)** Janet Turner suggested planting something colorful. She passed around brochures from different plant farms. Several different types of plants were discussed. It was agreed by all that it should be something that can survive in the heat and can be easily maintained.
- AGENDA NO 6** **Update on property located next to I-40 exit 186 on Harrison. (Janet Turner)** Janet Turner advised that property looked like it was in the process of being cleaned up.
- AGENDA NO 7** **Old Business.** None.
- AGENDA NO 8** **New Business.** Discussion about private club at 7th & Pennsylvania. Discussion on how nice the Shawnee Cleaners property on Independence looks.
- AGENDA NO 10** **Adjournment.** The meeting adjourned unanimously at 4:35 pm.

Robert Cash

Date 7-14-11

Regular Board of Commissioners

2. f.

Meeting Date: 08/01/2011

OMRF - DC Refund - Oldham

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Teresa Oldham.

Regular Board of Commissioners

2. g.

Meeting Date: 08/01/2011

OMRF - DC Refund - Shaw

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for John Shaw.

Regular Board of Commissioners

2. h.

Meeting Date: 08/01/2011

OMRF - DC Refund - Qualls

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan and Hybrid from the Defined Benefit plan for Zane Qualls.

Regular Board of Commissioners

2. i.

Meeting Date: 08/01/2011

Authorize FAA Grant Signing

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize the Mayor and other City Officials to sign the Federal Aviation (FAA) grant application and any grant related documents required by the FAA and the Oklahoma Aeronautics Commission for the following: FAA AIP Project No. 3-40-0088-015-2011; Rehabilitate Runway 17-35; Grade Safety Areas; and Construct Connecting Taxiway

Attachments

Airport Grant Memo

City of Shawnee Memorandum



To: Brian McDougal, City Manager
CC: Mayor and City Commissioners
From: Rex B. Hennen, Assistant Airport Manager
Date: July 27, 2011
Re: Grant Documents for FAA AIP Project No. 3-40-0088-015-2011;
Rehabilitate Runway 17-35; Grade Safety Areas; and Construct
Connecting Taxiway

The normal process for a Federal Aviation Administration (FAA) funded project is for construction bids to be opened and a grant application sent to the FAA for approval based on the bid numbers. However, due to the uncertainty in Congress at this time regarding funding for the FAA, it will not be possible to complete and submit a grant application.

As such, it will be necessary to open the bids for the referenced project, and then wait until Congress funds the FAA. At that time the actual dollar amounts will be provided for the project and a resolution for the grant offer, the grant application, and other grant related documents will be completed and will need to be signed by the Mayor and Commission. There will be a short time window available to get the documents executed and submitted to the FAA for approval.

Staff recommends that the Mayor and Commission be authorized to execute the grant documents when Congressional approval occurs in order to expedite the process and meet the FAA's deadlines.

Regular Board of Commissioners

2. j.

Meeting Date: 08/01/2011

Purchase Pickups for Police Dept

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize Police Department to purchase six (6) 2012 Chevy crew cab 4X4 LT pickups budgeted at the state purchasing price of \$27,558.50 each making the total cost \$165,351.00, funds for the above listed expenditures have been budgeted in capital account #301-5-0620-5450.

Attachments

Police Pickups Memo



Shawnee Police Department

Chief Russell Frantz

P.O. Box 1448

Shawnee, Oklahoma 74802

Office (405)878-1680 or 1681*Fax (405)878-1520



TO : Brian McDougal
City Manager

FROM : Russell Frantz
Chief of Police

SUBJECT : **REQUEST TO PURCHASE VEHICLES**

DATE : July 27, 2011

Request permission to purchase six (6) 2012 Chevy crew cab 4X4 LT pickups budgeted at the state purchasing price of \$27,558.50 each making the total cost \$165,351.00, funds for the above listed expenditures have been budgeted in capital account #301-5-0620-5450. If you have any further question please don't hesitate to contact my office.

Regular Board of Commissioners

2. k.

Meeting Date: 08/01/2011

Correction Deed

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approval of correction deed, 2004 N. Kickapoo, Shawnee, Oklahoma

Attachments

Quit Claim Correction

Quit Claim Aerial

QUITCLAIM DEED

THIS INDENTURE, made this ____ day of July, 2011, between City of Shawnee, Oklahoma, party of the first part, hereinafter called "Grantor" (whether one or more) and Century 21-Golden Key Realty, party of the second part, hereinafter called "Grantee" (whether one or more).

WITNESSETH, That said Grantor, in consideration of the sum of Ten Dollars (\$10.00) duly paid, the receipt and sufficiency of which is hereby acknowledged, does hereby quitclaim, grant, bargain, sell and convey unto the said Grantees as joint tenants and not as tenants in common, and to their assigns forever, all their right, title, interest and estate, both at law and in equity of, in and to, the following described real estate, situated in the County of Pottawatomie, State of Oklahoma, to-wit:

A tract of land described as beginning at the Northeast Corner of Lot Two(2), Block One (1), Sunset Park Second Addition to the City of Shawnee, Pottawatomie County, Oklahoma, according to the recorded plat thereof; Thence West 225 feet; Thence South 50 feet; Thence East 35 feet; Thence South 25 Feet, Thence East 190 feet; Thence North 75 feet to the point of beginning, LESS AND EXCEPT a tract beginning at the Southeast Corner of said Lot 2, thence S 89 degrees 56 minutes 03 seconds W on the South line of said Lot 2 for a distance of 6.67 feet, thence N00 degrees 11 minutes 04 secondsE and parallel with the East line of said addition for a distance of 38.90 feet, thence N2 degrees 00 minutes 45 seconds E for a distance of 36.13 feet, thence N 89 degrees 56 minutes 03 secondsE on the North line of said Lot 2 for a distance of 5.27 feet, thence S00 degrees 11 minutes 04 seconds W on the East line of said addition of 75.00 feet to the point of beginning.

Property Address: 2004 N. Kickapoo, Shawnee, OK 74804

The purpose of this deed is to correct an error of description in a Warranty Deed from party of the second part to party of the first part, said deed dated May 17, 2010, and filed for record in Pottawatomie County, Oklahoma, as Instrument 201000006807.

Together with all and singular the hereditaments and appurtenances thereunto belonging. TO HAVE AND TO HOLD the above granted premises unto the said Grantees and their assigns forever.

IN WITNESS WHEREOF, the said Grantor, has hereunto set its hand and seal the day and year above written.

The City Of Shawnee, Oklahoma

BY: _____
Billy Collier, Vice Mayor

The City Clerk for the City of Shawnee

Attest: _____
Phyllis Loftis, City Clerk.

Seal of the City of Shawnee:

STATE OF OKLAHOMA)
) ss.
COUNTY OF POTTAWATOMIE)

BEFORE ME, the undersigned, a Notary Public, in and for said County and State, on this ____ day of July 2011, personally appeared Billy Collier, to me known to be the identical person(s) who executed the within and foregoing instrument in his capacity as Vice Mayor for the City Of Shawnee, Oklahoma, and acknowledged to me that he executed the same on behalf of said City as his free and voluntary act and deed and as the free and voluntary act and deed of said City and for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I hereunto set my official signature and affixed my notarial seal the day and year last above written.

My Commission:

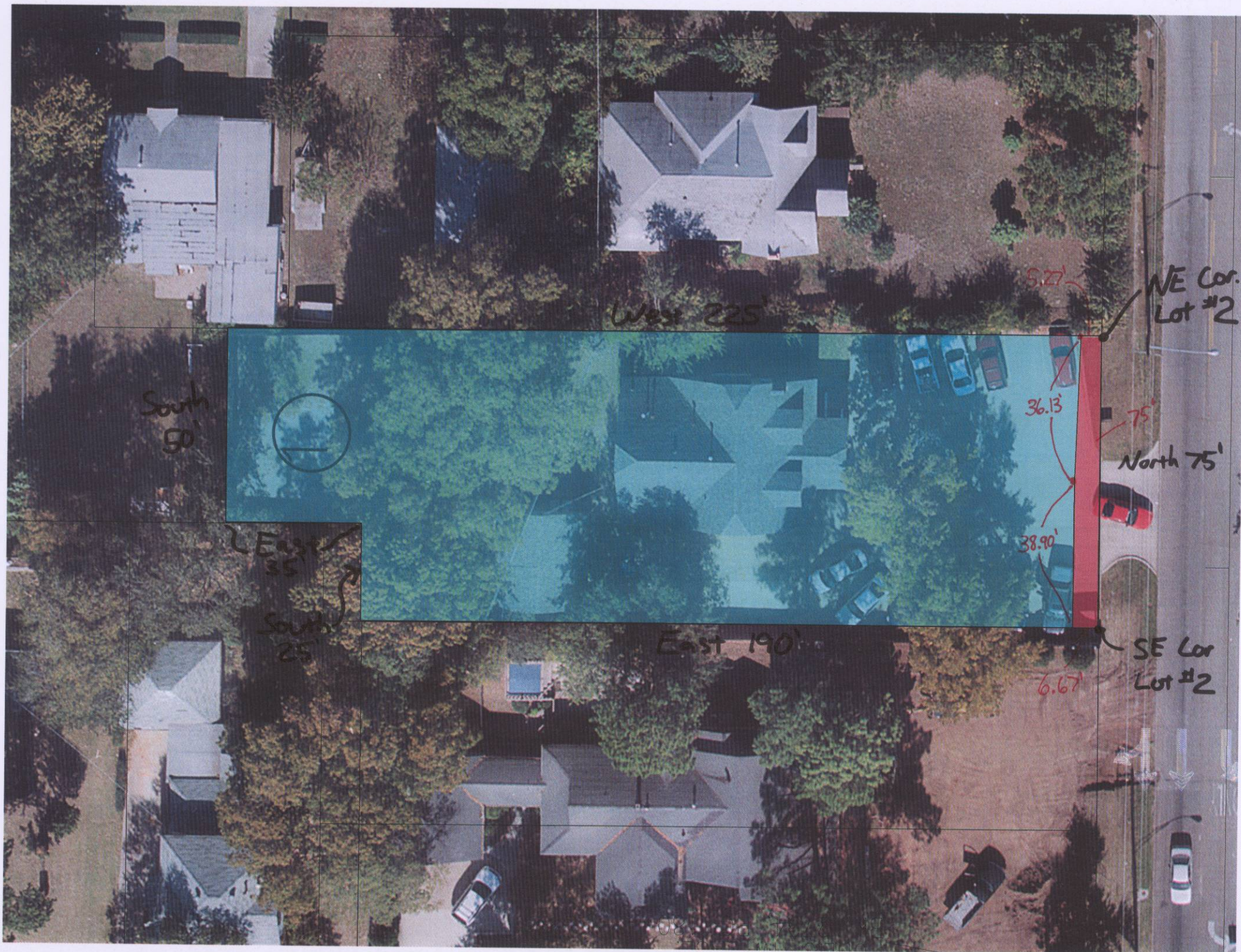
Notary Public

STATE OF OKLAHOMA)
) ss.
COUNTY OF POTTAWATOMIE)

BEFORE ME, the undersigned, a Notary Public, in and for said County and State, on this ____ day of July 2011, personally appeared Phyllis Loftis, to me known to be the identical person(s) who affixed her attestation to the within and foregoing instrument in her capacity as City Clerk for the City Of Shawnee, Oklahoma, and acknowledged to me that she attested the same on behalf of said City as her free and voluntary act and deed and as the free and voluntary act and deed of said City and for the uses and purposes therein set forth.

My Commission:

Notary Public



West 225'

South 50'



East 35'

South 25'

East 190'

5.27'

NE Cor.
Lot #2

36.13'

North 75'

75'

38.90'

6.67'

SE Cor.
Lot #2

Regular Board of Commissioners

2. I.

Meeting Date: 08/01/2011

ONEOK Nomination Order

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Approve Nomination Order with ONEOK Energy Marketing Company for natural gas purchase.

Attachments

ONEOK Nomination Order

Exhibit "A"
NOMINATION ORDER

Date: July 13, 2011

This Nomination Order is made a part of and is subject to all terms and conditions set forth in that certain Base Contract for the Sale and Purchase of Natural Gas effective July 01, 2010 and between **ONEOK Energy Marketing Company (Seller)** and **The City Of Shawnee (Buyer)**.

Terms:

- 1.) Delivery Period: July 01, 2011 through June 30, 2012 and year to year thereafter unless terminated by either party upon thirty days written notice prior to anniversary date.
- 2.) Contract Price: All first of the month nominated volumes will be priced at "Index" plus \$0.30 per MMBtu. Seller will allow Buyer to lock-in on fixed price gas for any index portion of the contract term.
- "Index" shall be defined as the price for such Month as identified in the first Monthly issue of Inside FERC Gas Market Report, published by The McGraw-Hill Companies, in the table entitled "Prices of Spot Gas Delivered to Pipeline" in the column labeled "Index" for deliveries to ONEOK Gas Transportation LLC (Oklahoma).
- 3.) Delivery Point: Various points into OGT system.
- 4.) Quantity: Buyer's estimated nomination range is from 200 MMBtu's to 1,000 MMBtu's per month.
- 5.) Transporting Pipeline: Oklahoma Natural Gas Company
- 6.) Performance Obligation: Firm
- 7.) Period of Daily Balancing: Should an operational flow order or period of daily balancing occur, Seller will attempt to adjust Buyer's nomination to the expected usage. The incremental volumes associated with the nomination adjustment for increases will be bought at 100% of the then current market price, plus all applicable transport and fuel charges. Decreased volumes will be debited or credited at the difference of the then current market price and the Contract Price. Current market price will not exceed the highest published Index price or be lower than the lowest published Index price of the "Common" range in the publication Gas Daily under the section labeled "Daily Price Survey", for ONEOK Gas Transportation LLC (Oklahoma) as published by The McGraw-Hill Companies for each day of delivery.

Execution of this document constitutes an Agreement whereby Seller agrees to sell and Buyer agrees to purchase and pay for certain quantities of Natural Gas pursuant to the terms and conditions herein and of the Agreement. The undersigned hereby warrant that each is a duly authorized representative capable of binding its respective party to the terms and conditions herein and of the Agreement.

The terms of this Nomination Order are binding unless disputed in writing within two (2) business days of receipt unless otherwise specified in the Base Contract.

SELLER		BUYER
ONEOK Energy Marketing Company		The City Of Shawnee
By:		By:
Name: Garth Renfrow		Name:
Title: Director of Retail Sales		Title:
Date:		Date:
ONEOK Energy Marketing Company ATTN: Contract Administrator 100 W. 5 th Street, MS 7-1 Tulsa, OK 74103-4298 Ph: (918) 561-8071 Fax: (918) 591-5078		The City Of Shawnee Attn: Brian McDougal 16 W 9th St. Shawnee, OK 74801 Ph: (405) 878-1601 Fax: (405) 878-1571

Regular Board of Commissioners

4.

Meeting Date: 08/01/2011

Wes Watkins Report

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation by Larry R. Dillion, McCloud City Manager, of Wes Watkin's Reservoir Annual Report.

Regular Board of Commissioners

5.

Meeting Date: 08/01/2011

Equestrian Trails - Teri Wyatt

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation by Teri Wyatt, of Oklahoma State Equestrian Association, regarding equestrian trails at North Deer Creek Recreation Area.

Regular Board of Commissioners

6.

Meeting Date: 08/01/2011

Capital Improvements Discussion

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion on Capital Improvement Projects.

Regular Board of Commissioners

7. a.

Meeting Date: 08/01/2011

Rehab Runway Bid

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Rehabilitate Runway 17-35; Grade Safety and Construction Connecting Taxiway. AIP Project
3-40-0088-015-2011 - Contract No. COS-PW-11-01 (Open) Deferred from July 18, 2011

Attachments

Airport Bid & Addendum

SOLICITATION FOR BIDS

Sealed bids will be received by the City of Shawnee, Oklahoma, at the office of the City Clerk, City Hall, 16 West 9th, (P. O. Box 1448), Shawnee, Oklahoma 74802-1448 until 4:00 P.M. on Monday, July 18, 2011, said bids will be opened and considered by the Board of Commissioners at a Public Meeting in City Hall, Shawnee, Oklahoma at 6:30 P.M. on this same date for:

**Rehabilitate Runway 17-35;
Grade Safety Areas and Construct Connecting Taxiway
AIP Project 3-40-0088-015-2011
Bid Contract No. COS-PW-11-01
Shawnee Regional Airport**

Bids shall be made in accordance with the Solicitation for Bids, Information for Bidders, Plans, Specifications and Bidder's Proposal, which are on file and available for examination at the Office of the City Clerk in City Hall, Shawnee, Oklahoma, and are made a part of this notice as though fully set forth herein. **Plans and specifications may be purchased for \$250.00 from LBR Inc., 5915 Philip J. Rhoads Avenue, Suite 105, Bethany, Oklahoma 73008, Telephone 405/789-0200. Payment shall be by cash or check made payable to LBR Inc., and is non-refundable.** Bids filed with the City Clerk shall be publicly opened and considered by the City at the time stated above. All bids shall remain on file at least forty-eight (48) hours thereafter before a contract shall be made and entered into thereon.

Bids received more than ninety-six (96) hours, excluding Saturdays, Sundays, and holidays, before the time set for opening of bids, as well as bids received after the time set for opening of bids, will not be considered and will be returned unopened.

This project is being funded, in part, by the Federal Aviation Administration and is under and subject to Executive Order 11246 (September 24, 1965, and amendments) and to the Equal Opportunity Clause and Wage Rates set by the U. S. Department of Labor contained in the specifications and are available for examination in the office of the City Clerk, and the Bidder must supply all the information required by the bid or proposal form.

It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds.

The proposed contract is subject to the Buy American provision under Section 9129 of the Aviation Safety and Capacity Expansion Act of 1990, as amended. Details of such requirement are contained in the Specifications.

All bidders and proposers shall make good faith efforts, as defined in Appendix A of 49 CFR Part 26, Regulations of the Office of the Secretary of Transportation, to subcontract 9.43 percent of the dollar value of the prime contract to small business concerns owned and controlled by socially and economically disadvantaged individuals (DBE). In the event the bidder for this solicitation qualifies as a DBE, the contract goal shall be deemed to have been met. Individuals who are rebuttably presumed to be socially and economically disadvantaged include women, Blacks, Hispanics, Native Americans, Asian-Pacific Americans and Asian-Indian Americans. The apparent successful bidder (proposer) will be required to submit the following information concerning the DBE's: (i) The names and addresses of DBE firms that will participate in the contract; (ii) A description of the work that each DBE will perform; (iii) The dollar amount of the participation of each DBE firm participating; (iv) Written documentation of the bidder / offeror's commitment to use a DBE subcontractor whose participation it submits to meet a contract goal; (v) Written confirmation from the DBE that it is participating in the contract as provided in the prime contractor's commitment; and (vi) If the contract goal is not met, evidence of good faith efforts.

The regulations and orders of the Secretary of Labor, OFCCP and FAR 152.61 require that the sponsor or his contractor(s) include, in invitations for bids or negotiations for contracts over \$10,000, the following notices:

- (1) The proposed contract is under and subject to Executive Order 11246 of September 24, 1965, and to the Equal Opportunity Clause. The bidder's (proposer's) attention is called to the

- “Equal Opportunity Clause” and the “Standard Federal Equal Employment Opportunity Construction Contract Specifications” set forth in the Specifications.
- (2) The Bidder (Proposer) must supply all the information required by the bid or proposal form.
 - (3) The successful bidder will be required to submit a Certification of Nonsegregated Facilities prior to award of the contract, and to notify prospective subcontractors of the requirement for such a Certification where the amount of the subcontract exceeds \$10,000. Samples of the Certification and Notice to Subcontractors appear in the specifications.
 - (4) Women will be afforded equal opportunity in all areas of employment. However, the employment of women shall not diminish the standards or requirements for the employment of minorities.

For contracts of \$50,000 or more, a contractor having 50 or more employees, and his subcontractors having 50 or more employees and who may be awarded a subcontract of \$50,000 or more, will be required to maintain an affirmative action program within 120 days of the commencement of the contract.

Where the bid of the apparent low responsible bidder is in the amount of \$1 million or more, the bidder and his known all-tier subcontractors which will be awarded subcontracts of \$1 million or more will be subject to full on-site, pre-award equal opportunity compliance reviews before the award of the contract for the purpose of determining whether the bidder and his subcontractors are able to comply with the provisions of the equal opportunity clause.

Within 30 days after award of this contract, the contractor shall file a compliance report (Standard Form 100) if:

- (1) The contractor has not submitted a complete compliance report within 12 months preceding the date of award; and
- (2) The contractor is within the definition of “employer” in Paragraphs 2e (3) of the instructions included in Standard Form 100.

The contractor shall require the subcontractor on all-tier subcontracts, irrespective of dollar amount, to file Standard Form 100 within 30 days after award of the subcontract if the above two conditions apply. Standard Form 100 will be furnished upon request.

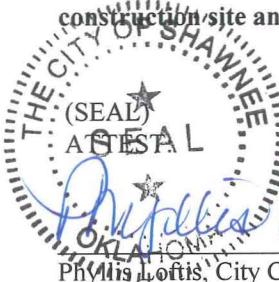
A cashier's check, a certified check, a surety bond or an irrevocable letter of credit in the amount of five percent (5%) of the bid shall accompany the sealed proposal of each bidder. Deposits will be returned to the unsuccessful bidders.

The City of Shawnee reserves the right to reject any and all bids and to waive any or all bids and to waive any and all informalities.

Upon receipt of an acceptable bid, the contract will be awarded within one hundred twenty (120) days after opening of bids and the written contract executed within ten (10) days thereafter.

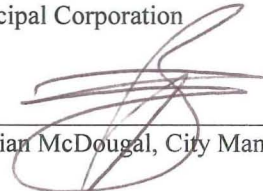
There will be a pre-bid conference concerning this project at 1:30 P.M., Thursday, July 7, 2011, in the Terminal Building Conference Room at Shawnee Regional Airport, Shawnee, Oklahoma.

Attendance at the Pre-Bid Conference is MANDATORY. Bids will NOT be accepted from contractors who do NOT have a representative attending the Pre-Bid Conference. No plans, specifications or bid documents will be issued after the Pre-Bid Conference. All bidders must visit and inspect the construction site and be familiar with the physical characteristics and conditions at the construction site.

The seal of the City of Shawnee, Oklahoma, is a circular emblem. It features a five-pointed star in the center, surrounded by the words "THE CITY OF SHAWNEE" and "OKLAHOMA". Below the star, the word "SEAL" is written. The seal is partially obscured by a blue ink signature.

Phyllis Loftis
Phyllis Loftis, City Clerk

CITY OF SHAWNEE, OKLAHOMA
a Municipal Corporation

BY: 
Brian McDougal, City Manager

Be sure to show acknowledgement receipt, of this Addendum No. 1, on your Proposal, in the appropriate location.

July 14, 2011

ADDENDUM NO. 1

to the
Plans and Specifications
for

REHABILITATE RUNWAY 17-35; GRADE SAFETY AREAS AND CONSTRUCT
CONNECTING TAXIWAY, AIP PROJECT 3-40-0088-015-2011, BID
CONTRACT NO. COS-PW-11-01

SHAWNEE REGIONAL AIRPORT
SHAWNEE, OKLAHOMA

This Addendum No. 1 takes precedence over the above referenced Plans and Specifications.

Specifications:

The bid opening has been postponed. The SOLICITATION FOR BIDS shall be modified to read, as follows:

Sealed bids will be received by the City of Shawnee, Oklahoma, at the office of the City Clerk, City Hall, 16 West 9th, (P.O. Box 1448), Shawnee, Oklahoma 74802-1448 until 4:00 P.M. on Monday, August 1, 2011, said bids will be opened and considered by the Board of Commissioners at a Public Meeting in City Hall, Shawnee, Oklahoma at 6:30 P.M. on this same date for:

The Project description has NOT changed.

End of Addendum No. 1

Issued By

LBR Inc.
5915 Philip J. Rhoads Avenue
Suite 105
Bethany, Oklahoma 73008
Tel. 405/789-0200
Fax. 405/789-0260