

AGENDA
SHAWNEE AIRPORT AUTHORITY
August 1, 2016 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

All motions will be made in the affirmative. The fact that a commissioner makes or offers a second to a motion does not mean that the commissioner must vote in favor of passage.

1. Consider approval of Consent Agenda:
 - a. Minutes from the July 18, 2016 meeting.
 - b. Airport Advisory Board Minutes from June 15, 2016 meeting.
2. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
3. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

Shawnee Airport Authority**1. a.**

Meeting Date: 08/01/2016

SAA Minutes 07-18-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the July 18, 2016 meeting.

Fiscal Impact**Attachments**SAA Minutes 07-18-2016

THE TRUSTEES OF THE SHAWNEE AIRPORT AUTHORITY OF THE CITY OF SHAWNEE, COUNTY OF POTTAWATOMIE, STATE OF OKLAHOMA, MET IN REGULAR SCHEDULED SESSION IN THE COMMISSION CHAMBERS AT CITY HALL, 9TH AND BROADWAY, SHAWNEE, OKLAHOMA, MONDAY, JULY 18 , 2016, DURING THE BOARD OF CITY COMMISSIONERS MEETING AT 6:30 P.M., PURSUANT TO NOTICE DULY POSTED AS PRESCRIBED BY LAW. UPON ROLL CALL, A QUORUM WAS DECLARED WITH THE FOLLOWING MEMBERS IN ATTENDANCE:

PRESENT: Gillham, Harrod, Mainord, Hall, Shaw, Dykstra

ABSENT: None

Call to Order

Declaration of a Quorum

AGENDA ITEM NO. 1: Consider approval of Consent Agenda:

- a. Minutes from the June 20, 2016 meeting.
- b. Airport Advisory Board Minutes from March 16, 2016 and April 20, 2016 meetings.

A motion was made by Trustee Dykstra, seconded by Trustee Shaw, to approve Consent Agenda Item No. 1(a-b). Motion carried 6-0.

AYE: Dykstra, Shaw, Gillham, Harrod, Mainord, Hall

NAY: None

AGENDA ITEM NO. 2: Discuss, consider, and possible action on a resolution to amend the Rules and Regulations for the Operation of Shawnee Regional Airport; sections 7 and 9.

Resolution No. SAA-2016-2 was introduced.

A RESOLUTION BY THE SHAWNEE AIRPORT AUTHORITY TO ADOPT RULES AND REGULATIONS FOR THE OPERATION OF SHAWNEE REGIONAL AIRPORT

Assistant Airport Manager Keenan English explained this item is regarding maintenance of aircraft on Airport property. The current Rules and Regulations do not allow for outside maintenance work to be done on private aircraft at Shawnee

Regional Airport. Mr. English stated he is seeking to change that rule and allow aircraft owners to hire their own aircraft mechanics to provide maintenance on airport property.

Another change to the Rules and Regulations is the requirement that T-Hangars can only be used for the storage of airplanes and cannot be used for commercial business purposes.

A motion was made by Trustee Dykstra, seconded by Trustee Hall, to approve a resolution to amend the Rules and Regulations for the Operation of Shawnee Regional Airport; sections 7 and 9. Motion carried 6-0.

AYE: Dykstra, Hall, Shaw, Gillham, Harrod, Mainord

NAY: None

AGENDA ITEM NO. 3:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 4:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:39 p.m.)

WES MAINORD
CHAIRMAN

ATTEST:

PHYLLIS LOFTIS, SECRETARY

Shawnee Airport Authority**1. b.**

Meeting Date: 08/01/2016

AAB Minutes 06-15-2016

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Airport Advisory Board Minutes from June 15, 2016 meeting.

Fiscal Impact**Attachments**AAB Minutes 06-15-2016

MINUTES
AIRPORT ADVISORY BOARD REGULAR MEETING JUNE, 15 2016, 5:30 P.M.
TERMINAL BUILDING
2202 AIRPORT DRIVE

PRESENT: Fogerty, Huddleston, Barger, Freeman, Humphreys
Others: Keenan English – Asst. Airport Mgr, Fred Treiber – Airport Supervisor, Justin Erickson – City Manager, Joe Vorndran – Attorney: Stuart & Clover

ABSENT: Dersahakian, Smallwood

CALL TO ORDER

DECLARATION OF A QUORUM

ITEM ONE: Consideration and approval of the consent agenda.

1. Minutes from the April 18, 2016 meeting

Fogerty motioned to approve the April 18, 2016 minutes. Humphreys 2nd the motion. Board unanimously approved the motion.

ITEM TWO: Consideration of a resolution to amend airport Rules and Regulations, Section 7 & 9

Humphreys motioned to delete section 7(b) and add 9(o) to the Shawnee Airport Rules and Regulations. Freeman 2nd the motion. Board unanimously approved the motion.

ITEM THREE: Consideration of making changes to Airport T-Hangar and bulk hangar leases.

English explained to the board that he added a liability clause in future hangar leases that holds harmless the City for any injury or death to persons or damage to property as a result from third parties involved in the maintenance or care of tenant's aircraft. Informational and discussion item only. No formal vote.

ITEM FOUR: Discussion and possible recommendations regarding FAA's study to decommission the ILS outer marker locator.

Huddleston opened the floor for discussion or questions regarding the FAA ILS study. Humphreys mentioned we wait to make any purchase until the airport is certain that aviation technology dictates any necessary equipment upgrades.

ITEM FIVE: Recognition of outgoing Airport Board members.

Huddleston and the board recognized and acknowledged Barger and Dershakian's valuable service to the Airport Board over the past several years.

ITEM SIX: Staff Report

English gave staff report

ITEM SEVEN: Board Comments

No Board comments

ITEM EIGHT: Citizens Comments



No new business

ITEM NINE: New Business

No new business

ITEM TEN: Adjournment