

BOARD OF CITY COMMISSIONERS PROCEEDINGS

AUGUST 1, 2022 AT 6:00 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 16 West 9th Street, Shawnee, Oklahoma on, Monday, August 1, 2022 at 6:00 p.m., pursuant to notice duly posted as prescribed by law at 11:49 a.m. on July 28, 2022. Mayor Bolt presided and Miss Emily Chittum called the meeting to order. Upon roll call, the following members were in attendance.

Ed Bolt

Mayor

Absent

Commissioner Ward 1

Cami Engles

Commissioner Ward 2

Absent

Commissioner Ward 3

Darren Rutherford

Commissioner Ward 4-Vice Mayor

Mark Sehorn

Commissioner Ward 5

Ben Salter

Commissioner Ward 6

ABSENT: Daniel Matthews, Travis Flood

INVOCATION

Mr. Jarris Kentle
University Baptist Church

FLAG SALUTE

AGENDA ITEM NO. 1:

Citizens Participation
(A three-minute limit per person)
(A twelve-minute limit per topic)

Ms. Clorisa Brown, Mr. Frank Abbott, Mr. Rob Morris, and Mr. Pete Carrels spoke during Citizens Participation.

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 8(b) and Shawnee Municipal Authority Agenda Item No. 3(a).
- b. Minutes from the July 18, 2022 regular meeting.
- c. Acknowledge the following minutes:
 - Senior Citizens of Shawnee Board Minutes from the May 10, 2022 regular meeting.

- Shawnee Beautification, Parks, and Recreation Committee Minutes from the May 19, 2022 regular meeting.
 - Zoning Board of Adjustment Minutes from the November 18, 2021 regular meeting and the November 23, 2021 special call meeting.
- d. Approve renewal of an Agreement with Shawnee Family YMCA for use of City property known as Lions Club Park for Fiscal Year 2022-2023.
- e. Approve grant application to the “Edward Byrnes Memorial Grant” in the sum of \$23,824.00 for the Shawnee Police Department, to be shared with the Pottawatomie County Sheriff’s Office.
- f. Mayor’s Appointments:

Shawnee Arts and Culture Commission

Nicki Sherman 1st Partial Term
Replaces Robbie Kienzle – Deceased

Expires: May 1, 2023

A motion was made by Commissioner Engles, seconded by Vice Mayor Rutherford, to approve Consent Agenda Item Nos. 2(a-f). Motion carried 5-0.

AYE: Engles, Rutherford, Sehorn, Salter, Bolt
 NAY: None

AGENDA ITEM NO. 3:

Presentation by Animal Control to present the Pet of the Week.

Animal Control Officers Shelby Bowen and Wendy Cole introduced Chocolate Float, a four (4) month old canine. The Animal Shelter currently has forty-one (41) dogs, five (5) cats, and one (1) rooster.

AGENDA ITEM NO. 4:

Consideration and approval of the City Manager’s hiring of Lindsey McNabb-Fox as the City’s Finance Director and appointment as City Treasurer.

Ms. Andrea Weckmueller-Behringer, City Manager, announced her recommendation of hiring Lindsey McNabb-Fox as the City’s Finance Director and appointment as City Treasurer.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to approve the City Manager’s hiring of Lindsey McNabb-Fox as the City’s Finance Director and appointment as City Treasurer. Motion carried 5-0.

AYE: Rutherford, Sehorn, Salter, Engles, Bolt
 NAY: None

AGENDA ITEM NO. 5:

Consideration for the purchase of two (2) Unitrends 9032S backup appliances with warranty and support for three (3) years from Insight Public Sector in the total amount of Fifty-Two Thousand Four Hundred Thirty-Eight Dollars and Ninety-Seven Cents (\$52,438.97).

Mr. Ryan Ayers, Chief Information Officer, explained that the proposed purchase would be for two (2) backup appliances to replace two (2) current appliances. The purchase would also include three (3) years of warranty and support.

A motion was made by Commissioner Sehorn, seconded by Vice Mayor Rutherford, to approve the purchase of two (2) Unitrends 9032S backup appliances with warranty and support for three (3) years from Insight Public Sector in the total amount of Fifty-Two Thousand Four Hundred Thirty-Eight Dollars and Ninety-Seven Cents (\$52,438.97). Motion carried 5-0.

AYE: Sehorn, Rutherford, Salter, Engles, Bolt

NAY: None

AGENDA ITEM NO. 6:

Consideration of an Agreement of Services with Standard Testing and Engineering Company for owner's representative inspection services and material testing for Woodlands Veterans Park.

Mr. Seth Barkhimer, City Engineer, advised that the proposed Agreement would provide for an on-site inspector for inspection and material testing services and to ensure the project is progressing as expected.

A motion was made by Commissioner Sehorn, seconded by Commissioner Engles, to approve an Agreement of Services with Standard Testing and Engineering Company for owner's representative inspection services and material testing for Woodlands Veterans Park. Motion carried 5-0.

AYE: Sehorn, Engles, Bolt, Rutherford, Salter

NAY: None

AGENDA ITEM NO. 7:

Consideration of a budget amendment for Fiscal Year 2022-2023 for Fund 001 General Fund to appropriate public safety fee revenue to be used for cost of three (3) additional firefighters.

Mr. Jacob Bussell, Assistant Finance Director, provided a Staff report.

A motion was made by Commissioner Engles, seconded by Vice Mayor Rutherford, to approve a budget amendment for Fiscal Year 2022-2023 for Fund 001 General Fund to appropriate public safety fee revenue to be used for cost of three (3) additional firefighters. Motion carried 5-0.

AYE: Engles, Rutherford, Sehorn, Salter, Bolt

NAY: None

AGENDA ITEM NO. 8

Consider Bids:

AGENDA ITEM NO. 8(b) WAS MOVED BEFORE AGENDA ITEM NO. 8(a) BY POWER OF THE CHAIR.

b. Kickapoo Street Sidewalk Improvements (Open)

<u>BIDDER</u>	<u>AMOUNT</u>
EMC Services, LLC Oklahoma City, OK	\$792,679.80
MTZ Construction Oklahoma City, OK	\$878,363.15
Rudy Construction Co. Oklahoma City, OK	\$1,155,243.00
C-P Integrated Services, INC. Oklahoma City, OK	\$821,816.55

Mr. Seth Barkhimer, City Engineer, read four (4) bids into the record. Mr. Barkhimer requested the bid award be deferred to a future meeting.

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Sehorn, to defer the bid award to a future City Commission meeting. Motion carried 5-0.

AYE: Rutherford, Sehorn, Salter, Engles, Bolt

NAY: None

a. Cammack Street Gravity Relief Line (Award)

Mr. Brad Schmidt, Public Works Director, announced that two (2) bids were received. After review and consideration, it was Staff's recommendation to award the bid to Krapff-Reynolds Construction Co. of Oklahoma City, Oklahoma in the total amount of Six Hundred Twenty-Six Thousand Three Hundred Thirty Dollars and Fifty Cents (\$626,330.50).

A motion was made by Vice Mayor Rutherford, seconded by Commissioner Engles, to award the bid to Krapff-Reynolds Construction Co. of Oklahoma City, Oklahoma in the total amount of Six Hundred Twenty-Six Thousand Three Hundred Thirty Dollars and Fifty Cents (\$626,330.50). Motion carried 5-0.

AYE: Rutherford, Engles, Bolt, Sehorn, Salter

NAY: None

AGENDA ITEM NO. 9

Administrative Reports:

- a. Kickapoo Avenue Widening – Status Report – Seth Barkhimer, City Engineer

Mr. Seth Barkhimer, City Engineer, gave a presentation with an update on the Kickapoo Avenue Widening.

- b. Code Enforcement – Seth Barkhimer, City Engineer

Mr. Seth Barkhimer, City Engineer, gave a presentation on the Code Enforcement process. Mr. Barkhimer answered questions from the Commission.

AGENDA ITEM NO. 10:

New Business (Any matter not known, or which could not have been reasonably foreseen prior to the posting of the agenda.)

There was no New Business.

AGENDA ITEM NO. 11:

Commissioners Comments

Commissioner Engles stated she would like to see a mural in honor of the Late Robbie Kienzle, former board member of the Arts and Culture Commission. Commissioner Engles also spoke regarding the Staff presentations and addressed comments made during Citizens Participation.

Vice Mayor Rutherford thanked Staff for the update on the Kickapoo Avenue Widening Project and Line Maintenance personnel for their ability to quickly repair waterline breaks. He announced that the annual Cops-N-Kids event will be held at the Heart of Oklahoma Exposition Center on August 22, 2022 from 11:00 a.m. to 4:00 p.m.

Commissioner Sehorn addressed Citizens Participation comments and the Administrative Reports.

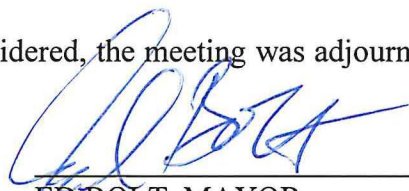
Commissioner Salter stated that he is concerned about getting into a situation where the City cannot pay its bills.

Mayor Bolt commented on the recommendation for a mural in Ms. Kienzle's honor and addressed Citizens Participation comments.

AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:00 p.m.)



ED BOLT, MAYOR

ATTEST:

Lisa Laszone
LISA LASYONE, CMC, CITY CLERK

